

NOTES

Council Agenda Briefing

Meeting Date & Time: 6.00pm, Tuesday 17 March 2026

Meeting Location: Council Chamber

1. DECLARATION OF OPENING

The Presiding Member opened the Briefing at 6.01pm and welcomed everyone in attendance.

ITEMS FOR COUNCIL

The Presiding Member informed the meeting that Agenda Items 2, 3, 6, 7, 8.1, 8.2, 9, 11, 13 and 14 will be dealt with at the Ordinary Council Meeting to be held 24 March 2026.

4. ATTENDANCE

Presiding Member

Mayor Greg Milner

Councillors

Como Ward

Councillor Kathy Lees

Manning Ward

Councillor André Brender-A-Brandis

Manning Ward

Councillor Blake D'Souza

Mill Point Ward

Councillor Jacqueline Raison

Moresby Ward

Councillor Hayley Prendiville

Moresby Ward

Councillor Stephen Russell

Officers

Director Development and Community Services

Ms Donna Shaw

Director Infrastructure Services

Ms Anita Amprimo

Manager Customer, Communications & Engagement

Ms Danielle Cattalini

Manager Finance

Mr Abrie Lacock

Manager Governance

Ms Toni Fry

Legal and Governance Coordinator

Ms Jessica Guy

Governance Officer

Ms Jane Robinson

Guests

Local Government Monitor

Ms Gail McGowan PSM

Gallery

There were approximately 21 members of the public present.

4.1 Apologies

- Councillor Bronwyn Waugh
- Councillor Tim Houweling

4.2 Approved Leave of Absence

Nil.

5. DECLARATIONS OF INTEREST

- Mayor Greg Milner - Impartiality Interest in Item 10.3.1 as 'I know a number of the members of the Royal Perth Golf Club.'
- Councillor Kathy Lees – Impartiality Interest in Item 10.3.1 as 'prior to my election I requested that a property that is the subject of a place specific review under this item be considered for heritage listing. I also know members of the Royal Perth Golf Club. As a consequence, there may be a perception that my impartiality on the matter may be affected. However, I declare that I will consider the matter on its merits and vote accordingly.'
- Councillor Jacqueline Raison – Impartiality Interest in Item 10.3.1 as 'one of my children attended Wesley College and in recent years I participated in Strategy Think Tanks at Wesley College with other business leaders. At no time have property or heritage matters been discussed with me. On this basis, I am comfortable that I do not have any conflict of interest and can consider this agenda item impartially.'
- Councillor Kathy Lees – Impartiality Interest in Item 10.4.3 as 'I know and have worked with some of the candidates. As a consequence, there may be a perception that my impartiality on the matter may be affected. However, they are not closely associated persons and I declare that I will consider the matter on its merits and vote accordingly.'

8. PRESENTATIONS

8.3 Deputations

The Presiding Member advised the meeting that Item 12.2 Notice of Motion – Amendment of Standing Orders was withdrawn prior to the meeting and thanked the community members who had prepared Deputations to speak on the Item.

1. Mr Scott Carmichael of South Perth who spoke **AGAINST** the Officer Recommendation at Item 10.3.1.
2. Ms Lena Jaetschmann of South Perth who spoke **AGAINST** the Officer Recommendation at Item 10.3.1.
3. Dr John Bassett of Como who spoke **FOR** the Officer Recommendation at Item 10.3.1.
4. Ms Heidi Schmidt of South Perth who spoke **FOR** the Officer Recommendation at Item 10.3.1.
5. Ms Bronwyn David of South Perth who spoke **FOR** the Officer Recommendation at Item 10.3.1.

10. DRAFT MARCH 2026 REPORTS

The Director Infrastructure Services, Ms Anita Amprimo gave a brief summary of the March 2026 Agenda Items to be considered by Council, as follows.

10.1.1 RFQ 14/2025 - Provision of Minor Changeroom Upgrades at Various City Sites

This report recommends Council accept a proposal from West to West Carpentry Services Pty Ltd (trading as West to West Group) for the Provision of Minor Changeroom Upgrades at Various City Sites.

Mayor Greg Milner and Councillors Kathy Lees and Jacqueline Raison declared an Impartiality Interest in Item 10.3.1.

10.3.1 Local Heritage Survey Place Specific Review

This Item was the subject of five Deputations.

At its Ordinary Meeting held 28 October 2025, Council adopted the Heritage List and requested place specific reviews (including consideration of built form) be undertaken for five places in the Local Heritage Survey, ensuring where relevant, that the Statement of Significance of each place is consistent with the State Register of Heritage Places.

The outcome of these place specific reviews is presented to Council for consideration.

10.3.2 Local Planning Policy Policy P351.14 Cygnia Cove Residential Design Guidelines Revocation

This report proposes the revocation of Policy P351.14 Cygnia Cove Residential Design Guidelines as all lots the subject of the Policy have either been developed or subject to development approval.

Revocation of redundant local planning policies will ensure the City of South Perth's local planning framework is contemporary and fit for purpose.

10.3.3 RFT 13/2025 - Provision of Survey Services

This report recommends Council to accept a proposal from BCE Surveying Pty Ltd for the Provision of Survey Services.

10.4.1 Delegation DC690 Local Planning Scheme No.7

This report presents amendments to Council Delegation DC690 Local Planning Scheme No.7 which are intended to ensure functions in the Planning and Development (Local Planning Schemes) Regulations 2015 are prescribed in delegation for Council oversight.

This report was deferred to this meeting by Council at the February Ordinary Council Meeting (Resolution 0226/026).

10.4.2 Budget Review for the Period up to 31 January 2026

To present to Council the outcome of the City's mid-year budget review for the period from 1 July 2025 to 31 January 2026 as required by the *Local Government (Financial Management) Regulations 1996* (the Regulations).

Councillor Kathy Lees declared an Impartiality Interest in Item 10.4.3.

10.4.3 Design Review Panel - Appointment of Members

The purpose of this report is for Council to consider appointing members to the City of South Perth Design Review Panel for a two-year period.

10.4.4 Annual General Meeting of Electors 2024/25

This report is to present to Council the minutes of the Annual General Meeting of Electors held Monday 9 February 2026.

10.4.5 Listing of Payments - February 2026

This report presents to Council:

- the list of accounts paid under delegated authority between 1 February 2026 to 28 February 2026.
- purchase card transactions between 1 January 2026 to 31 January 2026.

10.4.6 Monthly Financial Statements - February 2026

To present to Council the Financial Statements for February 2026.

12. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

12.1 Notice of Motion – Transport Advocacy

15. MEETING CLOSED TO THE PUBLIC

Nil.

16. CLOSURE

At 7.21pm the Presiding Member closed the Council Agenda Briefing and thanked everyone for their attendance.

COUNCIL AGENDA BRIEFING

Responses to questions taken on notice

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Meeting Location Council Chamber

REPORTS:

ITEM 10.4.3 Design Review Panel - Appointment of Members

Councillor Stephen Russell had a question taken on notice at the Agenda Briefing as follows:

1. *I understand from the applicable policy that the chairperson is actually selected by the CEO, and not by the Council. Here we are seeing that Council is recommended to select Applicant A as a chairperson. Is there something that I have missed?*

Response provided by Donna Shaw – Director Development and Community Services:

Local Planning Policy 6.2 - Design Review Panel Appendix 1 (Terms of Reference), 2.1 states:

- 2.1 The Design Review Panel (DRP) is to comprise of up to six (6) members, chosen by a selection panel and endorsed by Council for appointment by the Chief Executive Officer.

Whilst the members (including the chair) are endorsed by Council, in the instance the chair is unavailable for a panel, Clause 5.6 – ‘The Chair of the Panel will be appointed by the Chief Executive Officer’ enables the Chief Executive Officer to appoint a member to be the panel chair on that specific panel.

The Council endorsing the members and chair is consistent with the previous approach taken by Council as part of the consideration by Council of DRP members (Ordinary Council Meeting held 26 March 2024 – Item 10.3.2).

ITEM 12.1 Notice of Motion – Transport Advocacy

Councillor Jacqueline Raison had a question taken on notice at the Agenda Briefing as follows:

1. *Just under paragraph one (background), there are some statistics in there. Since this Notice of Motion was initially proposed, we have had the community survey results come in. There was information in relation to statistics around people commuting to work. Do the statistics and the data that is included marry with the newest information that we have received through the community survey?*

Response provided at the meeting by Anita Amprimo – Director Infrastructure Services:

The information contained in there is as it was presented to Council previously, we can cross check the information. We would not update the report but we can cross check the information and get back to you.

Response provided by Anita Amprimo – Director Infrastructure Services:

The City uses profileID data which is based on the latest census data, the most recent being 2021. This identifies that 80.3% live within South Perth and work outside the district.