

NOTES

Council Agenda Briefing

Meeting Date & Time: 6.00pm, Wednesday 22 October 2025
Meeting Location Council Chamber

1. DECLARATION OF OPENING

The Presiding Member opened the Briefing at 6.01pm and welcomed everyone in attendance.

ITEMS FOR COUNCIL

The Presiding Member informed the meeting that Agenda Items 2, 3, 6, 7, 8.1, 8.2, 9, 11, 13 and 14 will be dealt with at the Ordinary Council Meeting to be held 28 October 2025.

4. ATTENDANCE

Presiding Member

Mayor Greg Milner

Councillors

Como Ward
Como Ward
Manning Ward
Mill Point Ward
Mill Point Ward
Moresby Ward
Moresby Ward

Councillor Bronwyn Waugh
Councillor Kathy Lees
Councillor André Brender-A-Brandis
Councillor Tim Houweling
Councillor Jacqueline Raison
Councillor Hayley Prendiville
Councillor Stephen Russell

Officers

A/Chief Executive Officer
A/Director Corporate Services
Director Development and Community Services
Director Infrastructure Services
Manager Development Services
Manager Finance
Manager Governance
Governance Coordinator
Governance Officer

Mr Matthew Scott
Ms Pele McDonald
Ms Donna Shaw
Ms Anita Amprimo
Ms Fiona Mullen
Mr Abrie Lacock
Ms Toni Fry
Ms Christine Lovett
Ms Jane Robinson

Gallery

There were approximately 13 members of the public present.

4.1 Apologies

- Councillor Blake D'Souza

4.2 Approved Leave of Absence

Nil.

5. DECLARATIONS OF INTEREST

- Mayor Greg Milner – Financial and Proximity Interest in Item 10.1.1 as ‘some of the proposed listings either include, or are adjacent to, or are across the road from, properties that are owned or indirectly owned by persons who contributed to my re-election campaign in 2023.’
- Councillor Stephen Russell – Financial, Proximity and Impartiality Interest in Item 10.1.1 as ‘my property is on the heritage list. Adjacent properties to my property are on the heritage list. I know of persons whose properties are on the heritage list.’
- Councillor Bronwyn Waugh – Impartiality Interest in Item 10.1.1 as ‘I have been contacted by, met with, and spoken to several residents affected by this item. None of them are known to me personally. My son attends Wesley College.’
- Councillor Jacqueline Raison – Impartiality Interest in Item 10.1.1 as ‘one of my children is about to complete Year 12 at Wesley College and in recent years I have participated in Strategy Think Tanks at Wesley College with other business leaders. At no time have property or heritage matters been discussed with me. On this basis I am comfortable that I do not have any conflict of interest and can consider this agenda item impartially.’
- Councillor Kathy Lees – Impartiality Interest in Item 10.1.1 as ‘I know people who own property on the Draft Heritage List and I previously requested that a property that the Council resolved to remove from the draft list prior to advertising be considered for heritage listing. Despite this interest I believe I can consider this Item with impartiality.’
- Councillor André Brender-A-Brandis – Impartiality Interest in Item 10.1.1 as ‘I know of someone who is not a closely associated person to me, and their property is on the Draft Heritage List for adoption. The impartiality interests will not impair my decision making, which will be based on merit.’
- Councillor Hayley Prendiville – Impartiality Interest in Item 10.1.1 as ‘I have had communication with some of the home owners and those connected to sites included in this item.’
- Councillor Bronwyn Waugh – Impartiality Interest in Item 10.1.2 as ‘my son attends Wesley College. I note that Penrhos college is not a party to this transaction, however noting that it is likely to be used by Penrhos College and out of an abundance of caution I disclose that my daughter attends Penrhos College and I am a board member of Penrhos College.’
- Councillor Jacqueline Raison – Impartiality Interest in Item 10.1.2 as ‘one of my children is about to complete Year 12 at Wesley College and in recent years I have participated in Strategy Think Tanks at Wesley College with other business leaders. Our family has not been involved with the rowing program at Wesley College and at no time have rowing or boatshed matters been discussed with me by the College. On this basis I am comfortable that I do not have any conflict of interest and can consider this agenda item impartially.’
- Mayor Greg Milner – Impartiality Interest in Item 10.4.3 as ‘I know a number of the nominees.’

8. PRESENTATIONS

8.3 Deputations

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|----|---|------------------------|
| 1. | Ms Heidi Schmidt of South Perth who spoke FOR the Officer Recommendation at Item 10.1.1. | Item
10.1.1 |
| 2. | Dr Mark Brogan of Kensington who spoke FOR the Officer Recommendation at Item 10.1.1. | Item
10.1.1 |
| 3. | Dr John Bassett of Como who spoke FOR the Officer Recommendation at Item 10.1.1. | Item
10.1.1 |
| 4. | Ms Bronwyn David of South Perth who spoke AGAINST the Officer Recommendation at Item 10.1.1. | Item
10.1.1 |
| 5. | Mr Philip McAllister of South Perth who spoke FOR the Officer Recommendation at Item 10.1.1. | Item
10.1.1 |
| 6. | Ms Lena Jaetschmann and Ms Lorica Storey of South Perth who spoke FOR the Officer Recommendation at Item 10.1.2. | Item
10.1.2 |
| 7. | Mr Joe Algeri of South Perth who spoke FOR the Officer Recommendation at Item 10.3.2. | Item
10.3.2 |

10. DRAFT OCTOBER 2025 REPORTS

The A/Chief Executive Officer, Mr Matthew Scott gave a brief summary of the October 2025 Agenda Items to be considered by Council, as follows.

Mayor Greg Milner declared a Financial and Proximity Interest in Item 10.1.1 and accordingly left the meeting at 6.56pm. Councillor Bronwyn Waugh assumed the Chair.

Councillor Stephen Russell declared a Financial, Proximity and Impartiality Interest in Item 10.1.1 and accordingly left the meeting at 6.56pm.

Councillors Bronwyn Waugh, Jacqueline Raison, Kathy Lees, André Brender-A-Brandis and Hayley Prendiville declared an Impartiality Interest in Item 10.1.1.

10.1.1 Draft Heritage List (Adoption)

This Item was the subject of five Deputations.

The City of South Perth is required to establish and maintain a heritage list to identify places within the district that are of cultural heritage significance and worthy of built heritage conservation.

This report presents the draft Heritage List for the purpose of adoption.

Mayor Greg Milner returned to the meeting at 7.43pm prior to consideration of Item 10.1.2 and resumed the Chair.

Councillor Stephen Russell returned to the meeting at 7.43pm prior to consideration of Item 10.1.2.

Councillors Bronwyn Waugh and Jacqueline Raison declared an Impartiality Interest in Item 10.1.2.

10.1.2 Proposed Lease of Lot 500 on Deposited Plan 430041 for a Boatshed

This Item was the subject of one Deputation.

This report recommends that Council consider the disposal of Lot 500 on Deposited Plan 430041, South Perth (the Wesley College Boatshed site) by way of a lease to Wesley College.

10.1.3 RFT 3/2025 - Provision of Sports Lighting Upgrades at Challenger Reserve, George Burnett Park and Richardson Park

This report considers submissions received from the advertising of Tender 3/2025 for the provision of sports lighting upgrades at Challenger Reserve, George Burnett Park and Richardson Park.

This report will outline the assessment process used during evaluation of the tenders received and recommend approval of the tender that provides the best value for money and level of service to the City.

10.1.4 RFT 4/2025 - Provision of Electrical Services

This report considers submissions received from the advertising of Tender 4/2025 for the Provision of Electrical Services – Panel.

This report will outline the assessment process used during evaluation of the tenders received and recommend approval of the tenders that provide the best value for money and level of service to the City.

10.3.1 Proposed Home Business (Art and Tattoo Studio) - Lot 2, No. 71 Strickland Street, South Perth

The purpose of this report is to consider an application for development approval for a Home Business (Art and Tattoo Studio) on Lot 2, No. 71 Strickland Street, South Perth.

The item is referred to Council given the impact of the proposal on the general amenity of the area.

For the reasons outlined in the report, it is recommended that the application be approved subject to conditions.

10.3.2 Proposed Scheme Amendment No. 2 to Local Planning Scheme No. 7 - Rezoning to Residential - Lot 1, No. 3 Third Avenue, Kensington

This Item was the subject of one Deputation.

The purpose of this report is for Council to consider Scheme Amendment No. 2 to Local Planning Scheme No. 7 to rezone Lot 1, No. 3 Third Avenue, Kensington from 'Local Centre' with Additional Use of 'Recreation – private' to 'Residential' with an applicable density coding of 'R17.5'.

10.4.1 Chief Executive Officer Evaluation Committee

This report seeks the appointment of Elected Members to the Chief Executive Officer Evaluation Committee and the appointment of the Presiding and Deputy Presiding Members.

10.4.2 Audit, Risk and Improvement Committee

This report seeks the appointment of Elected Members to the Audit, Risk and Improvement Committee for the period 28 October 2025 to 16 October 2027.

Mayor Greg Milner declared an Impartiality Interest in Item 10.4.3.

10.4.3 Appointment of Community Members to the City of South Perth Audit, Risk and Improvement Committee

This report seeks Council's endorsement of the recommended independent members for the City of South Perth Audit, Risk and Improvement Committee.

10.4.4 City of South Perth Arts Advisory Group

This report seeks the appointment of two Elected Members to the City of South Perth Arts Advisory Group for the period 28 October 2025 to 16 October 2027.

10.4.5 City of South Perth Community Safety and Crime Prevention Advisory Group

This report seeks the appointment of two Elected Members to the City of South Perth Community Safety and Crime Prevention Advisory Group for the period 28 October 2025 to 16 October 2027.

10.4.6 City of South Perth Inclusive Community Advisory Group

This report seeks the appointment of an Elected Member to the City of South Perth Inclusive Community Advisory Group for the period 28 October 2025 to 16 October 2027.

10.4.7 Local Emergency Management Committee for Canning/South Perth

This report seeks the appointment of two Elected Members to the Local Emergency Management Committee for Canning/South Perth for the period 28 October 2025 to 16 October 2027.

10.4.8 City of South Perth Public Health Advisory Group

This report seeks the appointment of an Elected Member to the City of South Perth Public Health Advisory Group for the period 28 October 2025 to 16 October 2027.

10.4.9 Western Australian Local Government Association South East Metropolitan Zone

This report seeks the appointment of Elected Members as Delegates and Deputy Delegates to the Western Australian Local Government Association South East Metropolitan Zone for the period 28 October 2025 to 16 October 2027. It also seeks to appoint the Chief Executive Officer as an additional Deputy Delegate.

10.4.10 Metro Inner Development Assessment Panel

This report seeks the appointment of Elected Members to the Metro Inner Development Assessment Panel for the period 27 January 2026 to 26 January 2028.

10.4.11 Listing of Payments September 2025

This report presents to Council a list of accounts paid under delegated authority between 1 September 2025 to 30 September 2025 for information. It also includes purchase card transactions between 1 August 2025 to 31 August 2025 in line with legislative requirements.

10.4.12 Monthly Financial Statements September 2025 and Carry Forward Budget Adjustments

The monthly Financial Statements are provided within **Attachments (a)–(i)**, with high level analysis contained in the comments of this report. The detail of the carry forward budget adjustments are provided within **Attachments (j)–(k)**, commentary and a high level analysis are contained in this report.

10.5.1 Quarterly Activity Report

This report outlines recent activities undertaken by the City of South Perth relating to Risk Management, Business Continuity and Workplace Health and Safety and an overview of the activities planned.

10.5.2 Audit Register Progress Report - 4th Quarter Update

This report provides an update on the progress of actions included in the Audit Register. The Audit Register includes all open audit findings that have previously been accepted by the Audit, Risk and Governance Committee and Council.

10.5.3 Policy Review

The Terms of Reference of the Audit, Risk and Governance Committee include responsibility for reviewing the City's policies. A number of policies are now presented for the consideration of the Committee and referral to Council for adoption.

12. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

15. MEETING CLOSED TO THE PUBLIC

The meeting was closed to the public at 8.23pm prior to questions asked in relation to Item 10.1.3.

Questions were asked in relation to **Confidential Attachment (a)** of Item 10.1.3 RFT 3/2025 - Provision of Sports Lighting Upgrades at Challenger Reserve, George Burnett Park and Richardson Park.

The meeting was reopened to the public at 8.24pm.

16. CLOSURE

At 8.25pm the Presiding Member closed the Council Agenda Briefing and thanked everyone for their attendance.

COUNCIL AGENDA BRIEFING

Responses to questions taken on notice

Meeting Date & Time: 6.00pm, Wednesday 22 October 2025

Meeting Location Council Chamber

REPORTS:

ITEM 10.1.1 Draft Heritage List (Adoption)

Councillor André Brender-A-Brandis had a question taken on notice at the Agenda Briefing as follows:

1. *Could I just seek some clarity from the administration in regard to St Martin in the Field Church - has that been included in the listing?*

Response provided by Donna Shaw – Director Development and Community Services:

Yes, Place No: 18, Memorial Church of St Martin in the Field and Durbridge Hall at 50 Dyson Street, Kensington, is included in the draft Heritage List.

ITEM 10.1.2 Proposed Lease of Lot 500 on Deposited Plan 430041 for a Boatshed

Councillor André Brender-A-Brandis had a question taken on notice at the Agenda Briefing as follows:

1. *It does include that the outgoings are to be incurred by the lessee. Just for clarification purposes, it includes Council rates. Do we charge Council rates to the lease on this property?*

Response provided by Pele McDonald – A/ Director Corporate Services:

The City have not charged Council rates on the lease of the property as the current lease does not include a provision for the collection of Council rates. However, it is the City's intention to include this provision in the new lease. It should be noted that on charging rates on leased properties is common and acceptable practice followed by various local governments.

Councillor Stephen Russell had a question taken on notice at the Agenda Briefing as follows:

1. *The lease over the reserve 24112 (which is where the current boat shed is) - when that is surrendered, does the land use change from recreation boat shed into some other land use?*

Response provided by Pele McDonald – A/ Director Corporate Services:

This portion of land will be amalgamated with the adjacent reserve land (Reserve 34565) and be subject to the management order conditions for this reserve which permit the land to be used for the designated purpose of recreation, temporary food and beverage and other entertainment events.

ITEM 10.3.1 Proposed Home Business (Art and Tattoo Studio) - Lot 2, No. 71 Strickland Street, South Perth

Councillor Jacqueline Raison had a question taken on notice at the Agenda Briefing as follows:

- 1. I would appreciate receiving or knowing about businesses of this nature or other businesses prior approvals that Council has previously approved?*

Response provided by Donna Shaw – Director Development and Community Services:

In the 2024/25 financial year, Council has determined one application for a Home Business – Home Business (Office) at Lot 3 (No.151) Angelo Street, South Perth, which was approved by Council at the 23 July 2024 Ordinary Meeting.