

MINUTES

Ordinary Council Meeting

18 November 2025

Mayor and Councillors

Here within are the Minutes of the Ordinary Council Meeting of the City of South Perth Council held Tuesday 18 November 2025 in the City of South Perth Council Chamber, corner Sandgate Street and South Terrace, South Perth.



MATTHEW SCOTT
ACTING CHIEF EXECUTIVE OFFICER

21 November 2025

Acknowledgement of Country

Kaartdjinin Nidja Nyungar Whadjuk Boodjar Koora Nidja Djining Noonakoort kaartdijin wangkiny, maam, gnarnk and boordier Nidja Whadjuk kura kura.

We acknowledge and pay our respects to the traditional custodians of this land, the Whadjuk people of the Noongar nation and their Elders past and present.

Our Guiding Values



Disclaimer

The City of South Perth disclaims any liability for any loss arising from any person or body relying on any statement, discussion, recommendation or decision made during this meeting.

Where an application for an approval, a licence or the like is discussed or determined during this meeting, the City warns that neither the applicant, nor any other person or body, should rely upon that discussion or determination until written notice of either an approval and the conditions which relate to it, or the refusal of the application has been issued by the City.

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Ordinary Council Meeting - Minutes

Minutes of the Ordinary Council Meeting held in the City of South Perth Council Chamber, corner Sandgate Street and South Terrace, South Perth at 6.00pm on Tuesday 18 November 2025.

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open at 6.01pm.

2. DISCLAIMER

The Presiding Member read aloud the City's Disclaimer.

3. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

The Mayor read aloud the following statement:

"I was sorry to hear of, and share the news of the passing of former Mayor and Freeman of the City John Hardwick OAM on 9 November. John served as a Councillor for Manning Ward from 1990 to 1995, before being elected Mayor of our City in 1995. His service to our community extended well beyond his time on Council. His immense contribution to our City was justly recognised by John being honoured as a Freeman of the City in 2010 and by the award of John's OAM in 2015 for his service to the community of South Perth and to local government. John was a much-loved member of our community, who led by example and who lived a faithful life full of love and service. He will be greatly missed by all who knew him. On behalf of the City, we extend our heartfelt condolences and sympathies to the Hardwick family.

Councillors, I would also like to formally welcome Ms Bree Websdale as the Director Corporate Services. Ms Websdale commenced on 10 November and we look forward to working with her.

Councillors, tonight is the final Council Meeting for our Acting Chief Executive Officer Mr Matthew Scott, as Mr Scott will finish at the City on 1 December. Mr Scott was appointed as our Acting Chief Executive Officer in July 2025. We have all been grateful for Mr Scott's leadership and experience during this interim period. We wish him the very best in his exciting new role.

Councillors, will you please join me in thanking Acting CEO Matthew Scott for his service to our City."

The Mayor presented the following report of the Mayoral engagements and meetings attended in the Mayor's capacity since the last Council Meeting. The Mayor read out the following:

"I will begin from Wednesday 29 October. On that day, I attended Penrhos College for a Q&A session with Penrhos students about the role of local government within the three levels of government within Australia. I must confess I always do enjoy the opportunity to visit and engage with our local schools and students. I would like to thank Penrhos College for inviting me.

On Friday the 31st of October, I met with the State Member for Churchlands and the Leader of the Opposition, Mr Basil Zempilas MLA to discuss a range of issues affecting our district. On the same day, I also attended the Pagoda restaurant in Como for the Lions Hall of Fame dinner. For the last few years, Lions have asked me to help with the judging of nominees for the Western Australian Lions Hall of Fame. It is a privilege to play a small role with such a wonderful community organisation who do so much; not just for people living in the City of South Perth, but for people all over the world.

On Saturday 1 November, I attended and spoke at the launch of the Mateship and War: Stories from South Perth Exhibition at the South Perth Historical Society, which is also commemorating the 80th anniversary of the end of World War II. Councillors, some of you are already aware of this, but for those who are not, it may interest you to learn that this amazing exhibition has been curated by one of our local students. 13-year-old Oliver Newman, who incidentally was the winner of the overall Philip Pendle Prize for 2025. The exhibition is available for viewing until 4 January next year. Entry is free and it is well worth a visit.

On Monday 3 November, I visited local business TOPITZA on Canning Highway in Como. TOPITZA are the new owners of the iconic Heroes pizza brand. TOPITZA have developed an innovative automated pizza topping machine, which provides excellent order accuracy and lower pizza production costs. I had the opportunity to watch the machine in action and it is really wonderful to see these new technologies being pioneered right here in the City of South Perth. Also on Monday 3 November, Acting CEO Matthew Scott and I met with the Minister for Local Government, the Honourable Hannah Beazley, MLA at Damas House in West Perth. We talked about a range of issues including governance, forthcoming reforms to the local government sector and potential future reforms. Also on Monday 3 November, I met with Acting CEO Matthew Scott and the City's communications team. I meet with the City's communication team once per week to discuss current and upcoming communications by the City, potential third-party media relevant to the City, and my duties as spokesperson for the City. In an effort to try and reduce the length of this report, I will also note that I met with the City's communication team on 10 November and 17 November for the same purpose.

On Tuesday 4 November, I met with Acting CEO Matthew Scott. As you know, I meet with the CEO or Acting CEO, at least once a week to discuss the local government's affairs and the performance of its functions in line with section 2.8 of the Local Government Act. I also met with Mr Scott on 11 November and today for the same purpose.

On Wednesday 5 November, I caught up with Patrick Hall (the Mayor of the City of Canning) at local cafe Little Mason in South Perth. I think I have mentioned in previous reports that I do try and catch up with Mayors of neighbouring local governments, or local governments that the City shares strategic interests with every so often. Also on Wednesday 5 November, I met with Councillor Kathy Lees at local business to Hangout on Preston in Como, once again to discuss City affairs.

On Saturday 8 November, my family and I attended the inaugural Como Country Fair at Comer Reserve in Como. The Country Fair was presented by the Como town teams and supported by a \$15,000 grant from the City of South Perth. It was a rather lovely celebration of our City's country themed origins, as well as being a fun and entertaining showcase for many of our wonderful local businesses. Also on Saturday 8 November, my family and I attended a production of Monopoly, the unauthorised musical at the Old Mill Theatre, which was tremendously entertaining for both young and middle-aged alike. Well done to everyone at the Old Mill Theatre for putting on such a wonderful production.

On Sunday 9 November, I helped welcome a record-breaking 700 walkers, volunteers, and Alzheimer's WA staff for the Walk to Remember on the South Perth foreshore. The Walk to Remember has been running since 2012 and has raised over \$300,000 for the approximately 48,000 Western Australians living with various types of dementia. The Walk to Remember continues to raise essential funds to support people living with dementia, enabling Alzheimer's WA to continue providing specialized care and services to the WA community. It is a pleasure to have the City host the Walk to Remember and to see how it is growing every year.

On Monday 10 November, I attended the City's quarterly Audit, Risk and Improvement Committee meeting, those minutes are available on the City's website. I will simply say that I am very pleased to note that the Office of the Auditor General (OAG) has once again issued an unqualified opinion with no adverse findings in the independent auditor's report. This is the seventh year in a row that the City's external audit has been conducted by the WA Auditor General. It is clear that the City's financial position has improved dramatically over that period, particularly over the last five years. I think our community can draw a lot of confidence from the 2024/25 Financial Statements and the Office of the Auditor General's report.

On Tuesday 11 November, the Victoria Park and South Perth RSL subbranch and the City of South Perth hosted a Remembrance Day Service at the City's Memorial Gardens. I had the honour of laying a wreath on behalf of the City to symbolise our community remembering and commemorating the sacrifices made by those Australians who have served in conflict. I would like to thank all the members of our community who attended the Remembrance Day Memorial Service. Also on Tuesday 11 November, I served as Presiding Member at the November Council Agenda Briefing.

On Wednesday 12 November, I attended an informal get together for incoming CEO Liz Ledger with Elected Members at the Councillor's Lounge (right here at the South Perth Civic Centre).

On Thursday 13 November, I attended the 2026 Australian of the Year Awards presentation at Government House.

On Friday 14 November, I attended the official opening of the Kwinana Energy Recovery Facility, in Kwinana. I also attended the Lions Club of South Perth's 60th anniversary dinner at the Mount Henry Tavern, before attending the Royal Perth Golf Club charity dinner at the Royal Perth Golf Club. I always enjoy the opportunity to engage with our wonderful sporting clubs and community organisations. I thank the Lions Club of South Perth and the Royal Perth Golf Club for their invitations.

On Saturday 15 November, Deputy Mayor André Brender-A-Brandis and I attended McDonald's Karawara at Village Green to help out with McHappy Day. The Deputy Mayor spent a good portion of the day making burgers alongside the friendly McDonald's staff, whereas I was working the cafe station. For anyone that might have got drive-thru on that Saturday, we did our best. McHappy Day is the largest annual fundraiser for Ronald McDonald House Charities Australia. Raising much needed funds to help seriously ill or injured children and their families stay together and close to the care they need, whilst undergoing treatment or surgery in hospital. A big thank you to everyone who participated in McHappy Day 2025. Also on Sunday 15 November, I attended and spoke at the Manning Tennis Club's 70th anniversary celebration at the Pagoda Hotel in Como. I will take this opportunity to thank the Manning Tennis Club for their kind invitation and congratulate them on an outstanding 70 years.

On Sunday 16 November, my family and I attended the South Perth Soroptimist's Giant Spring Fair at South Perth Primary School. It was really great to see so many members of our community coming out on what was a beautiful Sunday morning. Well done to everyone involved.

On Monday 17 November, I met with our local State Member of Parliament, Mr Geoff Baker, at local business Mecca Gourmet in Village Green. As most of you know by now, Mr Baker and I meet at least once a month to discuss issues of importance for our local community and what options are available at both the State Government level and the local government level to make our district a better place for everyone to live, work and play. Also on Monday 17 November, I attended the AGM for the South Perth Historical Society. As some of you know, I serve as the patron of the Society.

The second part of Council's resolution requires me to present an overview of the key issues, initiatives, and matters that I have been addressing in my capacity as Mayor since the last Council Meeting. The main issue that I have been considering and addressing since the last Council meeting is how Elected Members can work better with each other and with the City administration to deliver on our community's priorities."

4. ATTENDANCE

Mayor Greg Milner (Presiding Member)

Councillors

Como Ward
Manning Ward
Mill Point Ward
Mill Point Ward
Moresby Ward
Moresby Ward

Councillor Kathy Lees
Councillor André Brender-A-Brandis
Councillor Jacqueline Raison
Councillor Tim Houweling
Councillor Stephen Russell
Councillor Hayley Prendiville

Officers

A/ Chief Executive Officer
Director Corporate Services
Director Development and Community Services
Director Infrastructure Services
Manager Finance
Manager Governance
Communications and Marketing Coordinator
Marketing Officer
Governance Officer

Mr Matthew Scott
Ms Bree Websdale
Ms Donna Shaw
Ms Anita Amprimo
Mr Abrie Lacock (Retired at 6.24pm)
Ms Toni Fry
Ms Sonya Kimbar
Ms Natalie Then
Ms Jane Robinson

Gallery

There was 1 member of the public present.

4.1 APOLOGIES

Nil.

4.2 APPROVED LEAVE OF ABSENCE

- Councillor Blake D'Souza for the period 10 November 2025 to 19 November 2025, inclusive.
- Councillor Bronwyn Waugh for the period 10 November 2025 to 24 November 2025, inclusive.

5. DECLARATIONS OF INTEREST

- Mayor Greg Milner – Impartiality Interest in Item 10.1.1 as ‘I know a number of the nominees.’
- Councillor Stephen Russell – Impartiality Interest in Item 10.1.1 as ‘a person on the candidate list is known to me. As a consequence, there may be a perception that my impartiality on the matter may be affected. I declare that I will consider this matter on its merits and vote accordingly.’
- Councillor Hayley Prendiville – Impartiality Interest in Item 10.1.1 as ‘a person and a group are known to me from that list.’

6. PUBLIC QUESTION TIME

6.1 RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

6.2 PUBLIC QUESTION TIME: 18 NOVEMBER 2025

The Presiding Member opened Public Question Time at 6.17pm.

There being no questions, the Presiding Member then closed Public Question Time at 6.18pm.

7. CONFIRMATION OF MINUTES AND TABLING OF NOTES OF BRIEFINGS

7.1 MINUTES

7.1.1 Ordinary Council Meeting Held: 28 October 2025

Officer Recommendation AND COUNCIL DECISION

1125/218

Moved: Councillor André Brender-A-Brandis

Seconded: Councillor Hayley Prendiville

That the Minutes of the Ordinary Council Meeting held 28 October 2025 be taken as read and confirmed as a true and correct record.

CARRIED (7/0)

For: Mayor Greg Milner, Councillors André Brender-A-Brandis, Tim Houweling, Kathy Lees, Hayley Prendiville, Jacqueline Raison and Stephen Russell.

Against: Nil.

7.2 CONCEPT BRIEFINGS

7.2.1 Concept Briefings and Workshops

Officers of the City/Consultants and invited third party guests provided Council with an overview of the following matter at Concept Briefings and Workshops:

Date	Subject	Attendees
27 October 2025	Office of the CEO and Corporate Services Induction	Mayor Greg Milner and Councillors André Brender-A-Brandis, Tim Houweling, Kathy Lees, Jacqueline Raison, Stephen Russell.
4 November 2025	Development and Community Services and Infrastructure Services Induction	Councillors André Brender-A-Brandis, Kathy Lees, Jacqueline Raison, Stephen Russell, Blake D'Souza, Hayley Prendiville.

Attachments

Nil.

7.2.2 Council Agenda Briefing - 11 November 2025

Officers of the City presented background information and answered questions on Items to be considered at the November Ordinary Council Meeting at the Council Agenda Briefing held 11 November 2025.

Attachments

7.2.2 (a): Briefing Notes

Officer Recommendation AND COUNCIL DECISION

1125/219

Moved: Councillor André Brender-A-Brandis

Seconded: Councillor Kathy Lees

That Council notes the following Council Briefings/Workshops were held:

- 7.2.1 Concept Briefings and Workshops
- 7.2.2 Council Agenda Briefing - 11 November 2025

CARRIED (7/0)

For: Mayor Greg Milner, Councillors André Brender-A-Brandis, Tim Houweling, Kathy Lees, Hayley Prendiville, Jacqueline Raison and Stephen Russell.

Against: Nil.

8. PRESENTATIONS

8.1 PETITIONS

Nil.

8.2 PRESENTATIONS

Nil.

8.3 DEPUTATIONS

No Deputations were heard at the Council Agenda Briefing held 11 November 2025.

9. METHOD OF DEALING WITH AGENDA BUSINESS

The Presiding Member advised that with the exception of the items identified to be withdrawn for discussion that the remaining reports, including the Officer Recommendations, will be adopted by exception resolution (i.e. all together) as per Clause 5.5 Exception Resolution of the Standing Orders Local Law 2007.

The Acting Chief Executive Officer confirmed all the report items were discussed at the Council Agenda Briefing held 11 November 2025.

ITEMS WITHDRAWN FOR DISCUSSION

- 10.4.3 Response to Notice of Motion - Councillor Bronwyn Waugh - Development of a Volunteer Code of Conduct

The Presiding Member called for a motion to move the balance of reports by Exception Resolution.

Officer Recommendation AND COUNCIL DECISION

1125/220

Moved: Councillor André Brender-A-Brandis

Seconded: Councillor Jacqueline Raison

10.1.1 City of South Perth - 2026 Auspire Community Citizen of the Year Awards - Nominations, Assessment and Recommendations

10.3.1 Payment in Lieu of Parking Plan - Revisions to Reasonable Estimate of Costs

10.4.1 Listing of Payments October 2025

10.4.2 Monthly Financial Statements October 2025

CARRIED (7/0)

For: Mayor Greg Milner, Councillors André Brender-A-Brandis, Tim Houweling, Kathy Lees, Hayley Prendiville, Jacqueline Raison and Stephen Russell.

Against: Nil.

10. REPORTS

10.1 STRATEGIC DIRECTION 1: COMMUNITY

Mayor Greg Milner, Councillors Hayley Prendiville and Stephen Russell disclosed an Impartiality Interest in Item 10.1.1.

10.1.1 City of South Perth - 2026 Auspire Community Citizen of the Year Awards - Nominations, Assessment and Recommendations

File Ref: D-25-34448

Reporting Officer(s): Donna Shaw, Director Development and Community Services

Summary

This report seeks Council's approval of the award recipients for the City of South Perth - 2026 Auspire Community Citizen of the Year Awards.

Officer Recommendation AND COUNCIL DECISION

1125/221

Moved: Councillor André Brender-A-Brandis

Seconded: Councillor Jacqueline Raison

That Council approves the award recipients for the City of South Perth - Auspire Community Citizen of the Year Awards for 2026, as shown in **Confidential Attachment (a)** in the following categories:

1. Community Citizen of the Year Award – Adult Category
2. Community Citizen of the Year Award - Youth Category
3. Community Citizen of the Year Award – Seniors Category
4. Active Citizenship Award - Group or Event Category

CARRIED BY EXCEPTION RESOLUTION (7/0)

For: Mayor Greg Milner, Councillors André Brender-A-Brandis, Tim Houweling, Kathy Lees, Hayley Prendiville, Jacqueline Raison and Stephen Russell.

Against: Nil.

Background

The Community Citizen of the Year Awards is a state-wide initiative run by Auspire (Australia Day Council of WA). Each local government authority is responsible for promoting the Award program and selecting winners for its area.

The Awards recognise individuals and organisations within the City of South Perth who are making a notable contribution to community life and active participation in projects.

There are four categories for nominations:

1. Community Citizen of the Year (Adult Category) – to acknowledge adults who have delivered outstanding service to the community.
2. Citizen of the Year Award (Youth Category) – to acknowledge young people 16 to 30 years of age who have delivered outstanding service to the community.
3. Citizen of the Year Award (Seniors Category) – to acknowledge people aged 65 years and older who have delivered outstanding service to the community.
4. Active Citizenship (Group or Event) – to acknowledge groups doing outstanding work, or for an outstanding event held in the local community during the past year.

Presentation of the Awards will be made at the City's Australia Day Morning Ceremony on 26 January 2026. The winner of each category is recognised with a framed certificate and medal, and all other eligible nominees receive a certificate of appreciation from the City of South Perth.

Nominations were assessed by a panel comprising the City's Manager Community, Culture and Recreation; Community Development Coordinator; and Community Development Officer against the following selection criteria:

Selection criteria for nominees for the **individual** award categories:

1. Significant contribution to the local community.
2. Demonstrated leadership on a community issue resulting in the enhancement of community life.
3. A significant initiative which has brought about positive change and added value to community life.
4. Inspiring qualities as a role model for the community.

Selection criteria for nominees for the **group / event** award category:

1. Group/ event that creates community engagement.
2. Group/ event that creates initiatives for new employment.
3. Created significant initiative that brought about positive change.

Comment

This year a total of 15 nominations were submitted comprising:

- 4 x nominations for the Community Citizen of the Year – Adult category.
- 4 x nominations for the Community Citizen of the Year – Youth category.
- 5 x nominations for the Community Citizen of the Year – Seniors category.
- 2 x nominations for the Active Citizenship - Group or Event category.

A summary of the nominations, City's assessment scores and recommendations is attached as **Confidential Attachment (a)**.

All nominations were of high quality, demonstrating the different ways that individuals and groups make significant contributions in the local community; enhancing active citizenship opportunities for others; and being positive role models in the City of South Perth.

Consultation

The City commenced promotion of the Community Citizen of the Year Awards program in July 2025 with posters displayed at the City's Civic Centre and local community venues, namely libraries and George Burnett Leisure Centre. Communication about the Awards program was also sent to community groups, sporting clubs, schools and volunteer organisations listed in the City of South Perth Community Directory. Additionally, the Awards program was advertised in myClub, mySnapshot, mySouthPerth magazine, the City's social media platforms and through a state-wide campaign undertaken by Auspire. Nominations closed on 31 October 2025.

Policy and Legislative Implications

This report relates to Policy P104 Community Awards, whereby the City recognises the important contribution that local individuals make to society.

Financial Implications

Funds are allocated in the City's 2025/26 Operating Budget for costs associated with the Community Citizen of the Year Awards program.

Key Risks and Considerations

Risk Event Outcome	Reputational Damage Deals with adverse impact upon the professional reputation and integrity of the City and its representatives whether those persons be appointed or elected to represent the City. The outcome can range from a letter of complaint through to a sustained and co-ordinated representation against the City and or sustained adverse comment in the media.
Risk rating	Low
Mitigation and actions	The City could potentially face adverse reputational impacts if it does not acknowledge local individuals and groups who have made notable contributions within the community. The City's Community Citizen of the Year Awards is an effective risk management mitigation strategy as it provides a suitable method of acknowledging the contributions made by local individuals, volunteers and community groups.

Strategic Implications

This matter relates to the following Strategic Direction identified within Council's [Strategic Community Plan 2021-2031](#):

Strategic Direction:	Community
Aspiration:	Our diverse community is inclusive, safe, connected and engaged
Outcome:	1.1 Culture and community
Strategy:	1.1.4 Encourage volunteering that benefits our community

Attachments

10.1.1 (a):	Community Citizen of the Year Awards Program 2026 - Assessment & Recommendations (<i>Confidential</i>)
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10.3 STRATEGIC DIRECTION 3: ENVIRONMENT (BUILT AND NATURAL)

10.3.1 Payment in Lieu of Parking Plan - Revisions to Reasonable Estimate of Costs

File Ref: D-25-34449

Reporting Officer(s): Donna Shaw, Director Development and Community Services

Summary

This report presents the updated Reasonable Estimate of Costs of the City to provide parking and other infrastructure in-lieu of providing parking on the development site and deletion of parking sensors in the Payment in Lieu of Parking Plan. It is recommended that Council approve the draft amended Payment in Lieu of Parking Plan.

Officer Recommendation AND COUNCIL DECISION

1125/222

Moved: Councillor André Brender-A-Brandis

Seconded: Councillor Jacqueline Raison

That Council, in accordance with Schedule 2, Part 9A, Clause 77M(2) of the Planning and Development (Local Planning Schemes) Regulations 2015, approve the draft amended Payment in Lieu of Parking Plan, as contained in **Attachment (a)**.

CARRIED BY EXCEPTION RESOLUTION (7/0)

For: Mayor Greg Milner, Councillors André Brender-A-Brandis, Tim Houweling, Kathy Lees, Hayley Prendiville, Jacqueline Raison and Stephen Russell.

Against: Nil.

Background

State Government planning reforms introduced amendments to car parking provisions for non-residential development, including the requirement for a Payment in Lieu of Parking Plan (PILP) to enable local governments to apply cash in lieu of parking conditions.

The Planning and Development (Local Planning Schemes) Regulations 2015 (the Regulations) provide that cash in lieu is only applicable for non-residential development that requires development approval and a parking space shortfall of at least two bays is applicable. Further, in considering a parking space shortfall, the local government may:

- vary or waive on-site parking requirements; or
- determine that all or only a portion of the variation is to be subject to a condition requiring cash in lieu of on-site parking. In respect to the requirement for payment, a condition is imposed at the time of development approval.

At its meeting held 31 October 2023, Council adopted the City of South Perth PILP.

At its meeting held 10 December 2024, Council considered a draft Payment in Lieu of Parking Plan in response to a previous resolution of Council, following a Notice of Motion from Councillor Bronwyn Waugh, and resolved as follows:

“That Council receives the Parking Strategy Actions – November 2024 as contained as Attachment (a) and the draft Payment in Lieu of Parking Plan as contained in Attachment (b).”

In accordance with the Western Australian Planning Commission’s (WAPC) Payment in Lieu of Parking Plan Explanatory Guidelines (the Guidelines), a Local Government can revise the Reasonable Estimate of Costs during the life of the PILP. Revisions are usually made when cost factors such as land valuation or construction costs change.

Revisions to the Reasonable Estimate of Costs must apply the method of calculation approved by the WAPC - (Infrastructure cost per m² x 15m² x car parking space shortfall).

The City has previously determined that the infrastructure cost per square metre to construct a car parking bay within the City is \$380, which was based on construction values for on-street bays undertaken within the City. The financial contribution per car parking bay is therefore currently $\$380 \times 15\text{m}^2 = \$5,700$ per bay in the PILP, which the City has reviewed and is still considered appropriate.

The Guidelines recommend that Local Government’s review the Reasonable Estimate of Costs every two years and the PILP may be amended as provided in clause 77M of the Regulations. The Guidelines also provide the list of items to which cash in lieu of parking will be applied, and the City has recommended deletion of parking sensors due to the unreliability of this technology. No other changes are proposed to the PILP. A copy of the draft amended PILP is contained as **Attachment (a)**.

Comment

The following table details the proposed changes to the Reasonable Estimate of Costs of the City to provide parking and other infrastructure in-lieu of providing parking on the development site, and deletion of parking sensors.

Item	Current Cost	Proposed Cost
Public Car Parking Infrastructure		
At-grade on-street car parking bay	\$380 per m ²	No change
Other Transport Infrastructure		
Technology to increase efficiency and turnover of bays	\$450 per Parking Sensor \$7,000 per Ticket Machine	\$450 per Parking Sensor \$7,500 per Ticket Machine
Electric charging facilities	\$14,000 per 63 A single e-vehicle charging station. \$22,000 per 63 A double e-vehicle charging station	No change
Footpath infrastructure, including new connections and upgrades	\$76 per m ² (supply and install concrete)	No change

Street lighting	\$10,000 per light (incl. pole and installation)	No change
Provision of, or upgrades to, bicycle networks	\$116 per m ² (Shared Path 3.0m wide, red asphalt incl. line marking)	\$130 per m ² (Shared Path 3.0m wide, red asphalt incl. line marking)
Ancillary or Incidental Purposes		
Shade Trees	\$500 per tree (incl. supply, planting and 12 months maintenance)	\$ 1,030 per tree (incl. supply, planting and 12 months maintenance)
CCTV	\$35,000 per camera (incl. comms cabinet, pole, programming, and software licence)	No change

Consultation

Nil.

Policy and Legislative Implications

Schedule 2, Part 9A, Clause 77M of the Regulations provides the procedure for amending the PILP. Clause 77(M)(2) provides the following:

“Despite subclause (1), the local government may approve an amendment to a payment in lieu of parking plan without advertising the amendment if, in the opinion of the local government, the amendment is a minor amendment.”

The PILP has been prepared in the form approved by the WAPC and given the only modification is to the Reasonable Estimate of Costs, further advertising of the PILP is not considered required.

Should Council adopt the amendments, the City will publish an up-to-date copy of the PILP in accordance with the Regulations.

Financial Implications

Clause 77I(1) requires a Local Government to establish and maintain a Reserve Account for money collected under the PILP. The account is to be established under the provisions of the *Local Government Act 1995*, Section 6.11 and operated in accordance with the Local Government (Financial Management) Regulations 1996.

Clause 77I(3) of the Regulations requires interest earned on monies held in the Reserve Account must be applied for the purposes set out in the PILP. The Parking Facility Reserve is used for this purpose.

Since the operation of the PILP, no funds have been collected for this purpose. \$75,000 of existing funds within the reserve was allocated for the Anstey Street car park upgrades in the 2025/26 financial year.

Key Risks and Considerations

Risk Event Outcome	Legislative Breach Refers to failure to comply with statutory obligations in the manner in which the City, its officers and Elected Members conduct its business and make its decisions and determinations. This embraces the full gamut of legal, ethical and social obligations and responsibilities across all service areas and decision making bodies within the collective organisation.
Risk rating	Low
Mitigation and actions	The City has prepared and reviewed the Payment in Lieu of Parking Plan in accordance with the Regulations.

Strategic Implications

This matter relates to the following Strategic Direction identified within Council's [Strategic Community Plan 2021-2031](#):

Strategic Direction:	Environment (Built and Natural)
Aspiration:	Sustainable, liveable, diverse and welcoming neighbourhoods that respect and value the natural and built environment
Outcome:	3.2 Sustainable built form
Strategy:	3.2.1 Develop and implement a sustainable local planning framework to meet current and future community needs

Attachments

10.3.1 (a):	Draft amended Payment in Lieu of Parking Plan
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10.4 STRATEGIC DIRECTION 4: LEADERSHIP

10.4.1 Listing of Payments October 2025

File Ref: D-25-34450

Reporting Officer(s): Pele McDonald, A/Director Corporate Services

Summary

This report presents to Council a list of accounts paid under delegated authority between 1 October 2025 to 31 October 2025 for information. It also includes purchase card transactions between 1 September 2025 to 30 September 2025 in line with legislative requirements. The City made the following payments:

EFT Payments to Creditors	(508)	\$11,642,390.00
Cheque payments to Creditors	(1)	\$7.00
Total Monthly Payments to Creditors	(509)	\$11,642,397.00
EFT Payments to Non-Creditors	(38)	\$40,651.72
Cheque payments to Non-Creditors	(19)	\$17,509.65
Total EFT & Cheque Payments	(566)	\$11,700,558.37
Credit Card Payments	(84)	\$24,515.41
Fleet Card Payments	(26)	\$1,926.75
Total Payments	(676)	\$11,725,073.78

Officer Recommendation AND COUNCIL DECISION

1125/223

Moved: Councillor André Brender-A-Brandis

Seconded: Councillor Jacqueline Raison

That Council receives the Listing of Payments for the month of October 2025 as detailed in **Attachment (a)**.

CARRIED BY EXCEPTION RESOLUTION (7/0)

For: Mayor Greg Milner, Councillors André Brender-A-Brandis, Tim Houweling, Kathy Lees, Hayley Prendiville, Jacqueline Raison and Stephen Russell.

Against: Nil.

Background

Council has delegated to the Chief Executive Officer (CEO) the exercise of power to make payments from its Municipal and Trust Funds. In accordance with regulation 13(1) of the Local Government (Financial Management) Regulations 1996, a list of accounts paid by the CEO is to be prepared each month and presented to Council at the next Ordinary Meeting of the Council after the list is prepared. The Local Government (Financial Management) Regulations 1996 have been amended. Regulation 13A have been inserted requiring payments made with purchase cards to be included in the list of accounts paid.

Comment

The payment listing for October 2025 is included in **Attachment (a)**.

The attached report includes a “Description” for each payment. The City’s officers have used best endeavours to redact (in black) information of a private or confidential nature.

The report records payments are classified as:

- Creditor Payments

These include payments by both cheque and EFT to regular suppliers with whom the City transacts business. The reference numbers represent a batch number of each payment.

- Non-Creditor Payments

These are one-off payments that include both cheque and EFT that are made to individuals/suppliers who are not listed as regular suppliers. The reference numbers represent a batch number of each payment.

- Purchase Cards

Purchase card payments are included in the listing of payments as required by the amended Regulations. The amended Regulations requires the City to prepare a list of the payments made with each card and to present it to Council. Due to the time lag between receiving the statements and the successful acquittal of transactions in the City’s system this listing will always be for the month preceding the month for which creditor and non-creditor payments are being reported.

Details of payments made by direct credit to employee bank accounts, in accordance with contracts of employment, are not provided in this report for privacy reasons. The payments of bank fees, such as merchant service fees which are directly debited from the City’s bank account in accordance with the agreed fee schedules under the contract for provision of banking services, are also not provided in this report.

Consultation

Nil.

Policy and Legislative Implications

Regulations 12, 13(1) and 13A of the Local Government (Financial Management) Regulations 1996. Policy P602 Authority to Make Payments from the Municipal and Trust Funds.

Financial Implications

The payment of authorised amounts is within existing budget provisions.

Key Risks and Considerations

Risk Event Outcome	Legislative Breach Refers to failure to comply with statutory obligations in the manner in which the City, its officers and Elected Members conduct its business and make its decisions and determinations. This embraces the full gamut of legal, ethical and social obligations and responsibilities across all service areas and decision making bodies within the collective organisation.
Risk rating	Low
Mitigation and actions	Monthly Financial reporting timelines exceeding statutory requirements.

Strategic Implications

This matter relates to the following Strategic Direction identified within Council's [Strategic Community Plan 2021-2031](#):

Strategic Direction:	Leadership
Aspiration:	A local government that is receptive and proactive in meeting the needs of our community
Outcome:	4.3 Good governance
Strategy:	4.3.1 Foster effective governance with honesty and integrity and quality decision making to deliver community priorities

Attachments

10.4.1 (a):	Listing of Payments October 2025
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10.4.2 Monthly Financial Statements October 2025

File Ref: D-25-34451

Reporting Officer(s): Pele McDonald, A/Director Corporate Services

Summary

The monthly Financial Statements are provided within **Attachments (a)–(i)**, with high level analysis contained in the comments of this report.

Officer Recommendation AND COUNCIL DECISION

1125/224

Moved: Councillor André Brender-A-Brandis

Seconded: Councillor Jacqueline Raison

That Council notes the Financial Statements and report for the month ended 31 October 2025.

CARRIED BY EXCEPTION RESOLUTION (7/0)

For: Mayor Greg Milner, Councillors André Brender-A-Brandis, Tim Houweling, Kathy Lees, Hayley Prendiville, Jacqueline Raison and Stephen Russell.

Against: Nil.

Background

Regulation 34(1) of the Local Government (Financial Management) Regulations 1996, requires each local government to present a Statement of Financial Activity reporting on income and expenditure as set out in the annual budget. Regulation 34(3) specifies that the nature or type classification must be used. In addition, regulation 34(5) requires a local government to adopt a percentage or value to report on material variances between budgeted and actual results. In addition to the above, Regulation 35 requires a local government to present a Statement of Financial Position. The 2025/26 budget adopted by Council at its meeting held 24 June 2025, determined the material variance amounts of \$10,000 or 10% for the financial year. The Financial Management Reports contains an Original and Revised Budget column for comparative purposes.

Comment

The Local Government (Financial Management) Regulations 1996 requires that a Statement of Financial Position and a Statement of Financial Activity are produced monthly. The Statement of Financial Activity is a financial report unique to local government drawing information from other reports to include operating revenue, expenditure, capital income, expenditure, loan funding and transfers to and from reserves.

Contrary to the previous trend national headline inflation rose sharply, a large part of which was expected given the cessation of electricity rebates. The September 2024 quarter to September 2025 quarter Perth CPI is 4.5%, the national CPI for the same period is 3.2%.

At its February 2025 meeting the RBA decided to cut the cash rate by 25 basis points to 4.10%, followed by a further 25 basis points cut at its 20 May 2025 meeting. The RBA did cut rates further by 25 basis points at its Monetary Policy Board Meeting on 12 August 2025, taking the cash rate to 3.60%. At its 4 November 2025 meeting the Board decided to leave the cash rate on hold at 3.60%.

The RBA Monetary Policy Board released the following statement on the 4 November 2025: “Inflation has fallen substantially since the peak in 2022, as higher interest rates have been working to bring aggregate demand and potential supply closer towards balance. More recently, however, inflation has picked up. Trimmed mean inflation was 1.0 per cent in the September quarter and 3.0 per cent over the year, up from 2.7 per cent over the year in the June quarter. This was materially higher than expected at the time of the August *Statement on Monetary Policy*. Headline inflation rose sharply to 3.2 per cent over the year in the September quarter, a large part of which was expected given the cessation of electricity rebates in a number of states. The Board’s judgement is that some of the increase in underlying inflation in the September quarter was due to temporary factors. The central forecast in the November *Statement on Monetary Policy*, which is based on a technical assumption of one more rate cut in 2026, has underlying inflation rising above 3 per cent in coming quarters before settling at 2.6 per cent in 2027.”

In framing the Annual Budget 2025/26, the City considered the continued economic uncertainty. The City continues to prudently manage its finances through this uncertain time whilst remaining conscious of the need to provide quality services to its community.

Income from operating activities for October year-to-date (YTD) is \$73.69m in comparison to budget of \$73.57m, favourable to budget by \$0.12m. Expenditure from operating activities for October is \$26.21m in comparison to the budget of \$26.61m, favourable to budget by \$0.40m or 1.53%. The October Net Operating Position of \$47.48m is \$0.52m favourable in comparison to budget.

Capital Revenue of \$0.54m, is \$0.14m favourable in comparison to budget. Capital Expenditure YTD is \$4.01m in comparison to the budget \$4.49m, favourable by \$0.48m. A variance analysis is provided within **Attachment (e)** titled Significant Variance Analysis.

Cash and Cash Equivalents amounted to \$102.95m. Consistent with previous monthly reports, the Cash and Cash Equivalents balance is contained within the Statement of Financial Position. In addition, further detail is included in a non-statutory report (All Council Funds).

Banks have been pricing in the anticipated rate cut by the RBA, offering average interest rates of 3.95% for investments under 12 months. The City holds a portion of its funds in financial institutions that do not invest in fossil fuels. Investment in this market segment is contingent upon all the other investment criteria of Policy P603 Investment of Surplus Funds being met. At the end of October 2025, the City held 37.23% of its investments in institutions that do not provide fossil fuel lending. The Summary of Cash Investments illustrates the percentage invested in each of the non-fossil fuel institutions and the short-term credit rating provided by Standard & Poor’s for each of the institutions.

Consultation

Nil.

Policy and Legislative Implications

This report is in accordance with the requirements of the Section 6.4 of the *Local Government Act 1995* and regulation 34 of the Local Government (Financial Management) Regulations 1996.

Financial Implications

The preparation of the monthly financial reports occurs from the resources provided in the annual budget.

Key Risks and Considerations

Risk Event Outcome	Legislative Breach Refers to failure to comply with statutory obligations in the manner in which the City, its officers and Elected Members conduct its business and make its decisions and determinations. This embraces the full gamut of legal, ethical and social obligations and responsibilities across all service areas and decision making bodies within the collective organisation.
Risk rating	Low
Mitigation and actions	Monthly Financial reporting timelines exceeding statutory requirements.

Strategic Implications

This matter relates to the following Strategic Direction identified within Council's [Strategic Community Plan 2021-2031](#):

Strategic Direction:	Leadership
Aspiration:	A local government that is receptive and proactive in meeting the needs of our community
Outcome:	4.3 Good governance
Strategy:	4.3.1 Foster effective governance with honesty and integrity and quality decision making to deliver community priorities

Attachments

10.4.2 (a):	Statement of Financial Position
10.4.2 (b):	Statement of Change in Equity
10.4.2 (c):	Statement of Financial Activity
10.4.2 (d):	Operating Revenue and Expenditure
10.4.2 (e):	Significant Variance Analysis
10.4.2 (f):	Capital Revenue and Expenditure
10.4.2 (g):	Statement of Council Funds
10.4.2 (h):	Summary of Cash Investments
10.4.2 (i):	Statement of Major Debtor Categories

10.4.3 Response to Notice of Motion - Councillor Bronwyn Waugh - Development of a Volunteer Code of Conduct

File Ref: D-25-34452
Reporting Officer(s): Matthew Scott, Acting Chief Executive Officer

Summary

This report provides a response to the Notice of Motion resolved by Council at its meeting held 26 August 2025 titled 'Development of a Volunteer Code of Conduct' and presents a draft Volunteer Code of Conduct for Council's consideration.

Moved: Councillor Tim Houweling
Seconded: Councillor Hayley Prendiville

That Council notes the Volunteer Code of Conduct contained as **Attachment (a)**.

COUNCIL DECISION

1125/225

Moved: Mayor Greg Milner
Seconded: Councillor Hayley Prendiville

In accordance with Clause 8.10 of the City of South Perth Standing Orders Local Law 2007 Councillor Tim Houweling be granted an additional five minutes to speak.

CARRIED (7/0)

For: Mayor Greg Milner, Councillors André Brender-A-Brandis, Tim Houweling, Kathy Lees, Hayley Prendiville, Jacqueline Raison and Stephen Russell.

Against: Nil

COUNCIL DECISION

1125/226

Moved: Mayor Greg Milner
Seconded: Councillor Jacqueline Raison

In accordance with Clause 8.10 of the City of South Perth Standing Orders Local Law 2007 Councillor André Brender-A-Brandis be granted an additional five minutes to speak.

CARRIED (7/0)

For: Mayor Greg Milner, Councillors André Brender-A-Brandis, Tim Houweling, Kathy Lees, Hayley Prendiville, Jacqueline Raison and Stephen Russell.

Against: Nil.

Officer Recommendation

Moved: Councillor Tim Houweling

Seconded: Councillor Hayley Prendiville

That Council notes the Volunteer Code of Conduct contained as **Attachment (a)**.

LOST (3/4)

For: Councillors Tim Houweling, Hayley Prendiville and Jacqueline Raison.

Against: Mayor Greg Milner, Councillors André Brender-A-Brandis, Kathy Lees and Stephen Russell.

Background

At its meeting held 26 August 2025, Council considered a Notice of Motion from Councillor Bronwyn Waugh regarding development of a volunteer Code of Conduct and resolved as follows:

“That Council requests the Chief Executive Officer to prepare a draft Volunteer Code of Conduct, for Council consideration, which:

- 1. Is specifically tailored to individuals who engage in voluntary work on behalf of, or in collaboration with, the City of South Perth;*
- 2. Clearly separates the expectations, obligations, and responsibilities of volunteers from those applicable to City employees under the existing Employee Code of Conduct;*
- 3. Provides clear guidance on standards of behaviour, confidentiality, public representation, conflict of interest, and respectful engagement with staff, Councillors, and the community; and*
- 4. Is developed in consultation with relevant staff and volunteer representatives to ensure it is practical, accessible, and supports a positive volunteer culture.”*

Comment

A Code of Conduct sets out the ethical and behavioural standards expected of all individuals representing the organisation, covering integrity, accountability, lawful and respectful behaviour, appropriate use of resources, conflict of interest management, and compliance with legislation.

In local government, it provides a consistent framework that builds community confidence in the conduct of all representatives, paid or unpaid. Whilst guidance for supporting and managing volunteers is provided by the City's Employee Code of Conduct and Policy P630 – Workplace Health and Safety, the City has prepared a draft Volunteer Code of Conduct consistent with Council's resolution as contained in **Attachment (a)**, including:

- Responsibilities for volunteers;
- Expected behaviours, including performance of duties and treating others with respect;
- The requirement for volunteers to take reasonable care for their own safety and that of others, follow safety instructions, and report hazards or incidents promptly;
- Ensuring duties are not undertaken under the influence of alcohol or drugs, and complying with the City's smoke-free requirements;
- Using City assets, equipment, and facilities responsibly and for authorised purposes;
- Ensuring personal communications do not interfere with volunteering duties (including social media);
- Matters related to misconduct, fraud and corruption;
- Matters pertaining to governance, including conflicts of interest and record keeping requirements; and
- Procedures for breaches of the Code.

The draft Volunteer Code of Conduct is separate to the Employee Code of Conduct to clearly separate the expectations, obligations, and responsibilities of volunteers from employees.

Consultation

The City has consulted with relevant employees and volunteer representatives during the development of the draft Volunteer Code of Conduct, including City Business Units that oversee volunteers; and a range of City volunteers who undertake volunteering in the local community (including SPYN, Local History Digitalisation, Get Job Ready, IELTS and Home Reader). The City currently has a total of 58 volunteers and 12 were consulted (20%).

Policy and Legislative Implications

Work Health and Safety Act 2020

Under the *Work Health and Safety Act 2020*, volunteers of a 'person conducting a business or undertaking' have duties as workers to take reasonable care for their own mental and physical health and safety, and to ensure their actions or omissions do not affect the health and safety of others. Volunteers engaged by the City are regarded as "workers" and share the same health and safety obligations as employees.

Local Government Act 1995

In accordance with the *Local Government Act 1995* and the Local Government (Administration) Regulations 1996, the Chief Executive Officer must implement a Code of Conduct for its "workers" under workplace safety legislation, which also applies to City volunteers.

Financial Implications

Nil.

Key Risks and Considerations

Risk Event Outcome	Legislative Breach Refers to failure to comply with statutory obligations in the manner in which the City, its officers and Elected Members conduct its business and make its decisions and determinations. This embraces the full gamut of legal, ethical and social obligations and responsibilities across all service areas and decision making bodies within the collective organisation.
Risk rating	Low
Mitigation and actions	The City has a Code of Conduct for employees, which also applies to registered volunteers, as required by the <i>Local Government Act 1995</i> .

Strategic Implications

This matter relates to the following Strategic Direction identified within Council's [Strategic Community Plan 2021-2031](#):

Strategic Direction:	Leadership
Aspiration:	A local government that is receptive and proactive in meeting the needs of our community
Outcome:	4.3 Good governance
Strategy:	4.3.4 Maintain a culture of continuous improvement

Attachments

10.4.3 (a):	Draft Volunteer Code of Conduct
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11. APPLICATIONS FOR LEAVE OF ABSENCE

- Councillor Bronwyn Waugh for the period 25 November 2025 to 7 February 2026, inclusive.
- Councillor Stephen Russell for the period 1 February 2026 to 22 February 2026, inclusive.
- Councillor Hayley Prendiville for the period 19 December 2025 to 16 January 2026, inclusive.
- Councillor Jacqueline Raison for the period 1 December 2025 to 10 December 2025, inclusive.

The Presiding Member called for a Motion to approve the Leave of Absence applications.

COUNCIL DECISION

1125/227

Moved: Councillor André Brender-A-Brandis

Seconded: Councillor Stephen Russell

That Council Approve the Leave of Absence applications received from:

1. Councillor Bronwyn Waugh for the period 25 November 2025 to 7 February 2026, inclusive.
2. Councillor Stephen Russell for the period 1 February 2026 to 22 February 2026, inclusive.
3. Councillor Hayley Prendiville for the period 19 December 2025 to 16 January 2026, inclusive.
4. Councillor Jacqueline Raison for the period 1 December 2025 to 10 December 2025, inclusive.

CARRIED (7/0)

For: Mayor Greg Milner, Councillors André Brender-A-Brandis, Tim Houweling, Kathy Lees, Hayley Prendiville, Jacqueline Raison and Stephen Russell.

Against: Nil.

12. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

13. QUESTIONS FROM MEMBERS

13.1 RESPONSE TO PREVIOUS QUESTIONS FROM MEMBERS TAKEN ON NOTICE

Nil.

13.2 QUESTIONS FROM MEMBERS

- Councillor Tim Houweling
- Councillor Stephen Russell
- Councillor Jacqueline Raison
- Mayor Greg Milner

The questions and responses can be found in the **Appendix** of these Minutes.

14. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

Nil.

15. MEETING CLOSED TO THE PUBLIC

Nil.

16. CLOSURE

The Presiding Member thanked everyone for their attendance and closed the meeting at 7.26pm.

APPENDIX

13.2 QUESTIONS FROM MEMBERS OCM 18 November 2025

Councillor Tim Houweling	Responses to questions 1 - 13 and 15 - 34 provided by: Matthew Scott – Acting Chief Executive Officer Response to question 14 provided by Matthew Scott – Acting Chief Executive Officer and Donna Shaw – Director Development and Community Services
<i>[Preamble]</i> <i>I would firstly like to raise the question related to the Lake Douglas Bridges. The initial concerns in respect to the closure of the bridge unfolded in 2023 and early 2024. The bridges were closed off and on for nearly a year prior to February 2024; due to safety concerns causing upset amongst residents, visitors, and wildlife volunteers. Then in February 2023, the City announced that it had engaged external engineers to provide a condition assessment report which recommended repair maintenance. March 2023 then there was some minor works, structurally compromised in November 2023 and it was recognised that it needed to remain closed for the public. Then there was an Electors’ meeting in February 2024, which raised the request to prioritise it and a motion was passed to prioritise the bridge for the 2024/25 financial year. In February 2024, Councillor Mary Choy raised a notice of motion in respect to the bridges.</i>	
1. The bridge remains closed and is a substantial inconvenience to residents and in light of this, I would like to know what background is made in respect of costing of a replacement bridge as an important piece of infrastructure in interconnecting the bridges and whether this still has the attention of the administration?	Currently there is no budget allocation for the replacement of the second Lake Douglas Bridge.
2. Does it have the attention of the administration?	That will be subject to budget deliberations for the next financial year.

3. I note that there are quite a number of motions which are implemented and a document which sets it out. How does the CEO prioritise the motions that are passed at meetings and the subsequent outcome of those meetings to ensure that they are properly implemented in a timely way?	There is a statutory requirement under section 5.41 of the <i>Local Government Act</i> for the CEO to implement Council decisions. Implementation is based on (in essence) the following three factors: • resources available. • external factors (such as: government agencies). • other Council priorities. A Council status report is kept which captures all resolutions resolved by Council at Ordinary Council and Special Council Meetings. A copy is publicly available on the City of South Perth website.
4. Does the CEO then report the outcomes to a subsequent Council meeting at any stage, or is it only included on that document on the website?	There is no requirement for the CEO to report directly to Council. However, given that it is a status report available on the City's website, it is publicly available. Councillors are welcome to ask any questions about any outstanding resolution.
5. How does the Council administration prioritise the updates of policies, as to when the policy framework should be considered for updating in light of a number of changes to State Policies?	It is assumed this question relates to State Planning Policies. The City receives notification from the Department of Planning, Lands and Heritage where updates to State Planning Policies are proposed, and the City reviews its local planning policies and undertakes reviews if required. The City otherwise regularly reviews its local planning policies in light of emerging planning issues and decisions. Part 9 of the <i>Planning and Development Amendment Act 2023</i> will introduce improved processes for the review of State and local planning instruments by inserting a new Part 9A into the <i>Planning and Development Act 2005</i>. This new part requires the preparation of regulations which will likely include modified provisions for the review of the local planning framework, including for local planning policies. The proposal from the State Government is such that local planning policies will have a maximum five-year lifespan.

6. The Activity Centre Plan 2011, in respect of the South Perth train station, refers to the associated planning framework required to reshape a more robust planning framework. That is in and around the train station precinct. The South Perth Activity Centre Plan was to be reviewed and updated over time. Can you inform us what action may have been taken and when this is anticipated for completion?	The South Perth Activity Centre Plan was approved by the WAPC on 21 December 2021. An approved Structure Plan is valid for 10 years from the date of approval, unless otherwise specified in the approval or another period determined by the WAPC, and is valid until 2031.
7. The Planning Strategy of 2021 stated: “The City must Prepare and adopt a ‘Integrated Transport Plan’ to unify local and regional transport objectives, and address how emerging transport technologies may be adopted.” This was at the time identified as having a medium priority. What has been done since 2021 to undertake this work, and when is that expected to be completed?	The Integrated Transport Plan 2021-2031 was adopted by Council at its 28 September 2021 Ordinary Council Meeting.
8. What steps have been taken to implement that plan?	Taken on notice.
9. In 2021, it was identified that the City had limited planning strategies to address environmental sustainability. An action is to Develop a waste management local planning policy that reflects the principles of an adopted waste and resources management plan (this also had a medium priority). What has been done to develop a policy and when is that expected to be completed?	Yes, Local Planning Policy 3.1 - Waste Management, was adopted by Council at its 25 February 2025 Ordinary Council Meeting.
10. The waste management resources plan was that adopted at the same time?	Taken on notice.

11. The 2021 planning strategy that was adopted. The City's current planning framework has limited requirements relating to the design of buildings, crime prevention through environmental design, and management of urban storm water, which need to be addressed in the planning framework. How has this been implemented, what is being done to address this, and what further work is the City undertaking in respect to this objective?	Whilst this is not an action in the Local Planning Strategy, the City has prepared and Council has adopted the following local planning policies which address matters such as building design and passive surveillance consistent with crime prevention through environmental design: • Local Planning Policy 1.1 Residential Development • Local Planning Policy 2.1 Non-Residential Development in the Residential Zone • Local Planning Policy 2.2 Non-Residential and Mixed Use Development The Residential Design Codes are also to be read as part of Local Planning Scheme No.7, and the Residential Design Codes include criteria related to stormwater management and water management and conservation.
12. Was anything adopted in respect of environmental design or relating to crime?	Taken on notice.
13. The Local Planning Strategy requires a review to be republished in 2026. Have any steps already been taken to engage in this process?	Local Planning Scheme No.7 was gazetted on 27 March 2024, with a five-yearly review due in 2029, along with the Local Planning Strategy. The City has been progressing the actions in the Local Planning Strategy, such as the creation of Local Planning Policies, and can continue to present scheme amendments to Council where required.

14. The local planning strategy was adopted in 2021 and is required to be undertaken by way of a review every five years. Why was that extended when the local planning scheme was adopted?	<u>Matthew Scott:</u> The planning strategy has to be reviewed when a local planning scheme is developed and approved and therefore it then is captured within the five-year review process of the local planning scheme. <u>Donna Shaw:</u> The local planning scheme itself is required to be reviewed every five years. The Department of Planning, Lands and Heritage has the local planning strategy guidelines, which recommends that reviews of the local planning strategy occur with the reviews of the local planning scheme.
15. Is what you are saying is that the regulations requiring five-yearly reviews of local planning strategies is reset at the time when a new planning scheme is adopted. Is that your position?	Taken on notice.
16. The Canning Bridge Activity Centre Plan (CBACP) sets out that the CBACP should be reviewed in conjunction with the City of Melville, at intervals of no more than five years apart. That was adopted in March 2015 and approved by the WAPC in April 2016. Has this been reviewed together with the City of Melville and when is this anticipated to be presented to Council, if that is going to be undertaken by way of review?	At the 22 October 2024 Ordinary Council Meeting, Council resolved to request the Chief Executive Officer to apply to the Western Australian Planning Commission to obtain an extension to the period of approval of the CBACP for a period of 10 years. The City is awaiting confirmation of that extension. Advice was provided to Elected Members in the 3 October 2025 Councillor Bulletin.
17. The South Perth Activity Centre Plan (SPACP) that was adopted by the WAPC. After that period it had an interim review period of five years to assess the short-term performance and recommended any necessary refinements. In respect of the funds that were being collected and that were to be spent against the key performance indicators within that plan (that is in appendix one of that plan). What has been delivered out of that and what is still awaiting completion (I note that a number of the key milestones was on Civic Heart being completed)?	No items have been delivered or completed as per the advice provided in the report to Council at the 10 December 2024 Ordinary Council Meeting. A further report will be provided to Council at the December 2025 Ordinary Council Meeting.

18. There is also a requirement for a five-yearly review of the CBCF. Where are we up to in the review and has it been commenced?	Taken on notice.
19. What progress on the redesign of areas in and around the Esplanade have been made (between the Narrows and Mends Street) to address the problems reported regularly by the residents there of hooning?	Other than raised platforms that were installed at the intersections of Mill Point Road and Mill Point Close, and South Perth Esplanade and Mends Street, there is no Council Resolution including budget allocations in relation to a design response on South Perth Esplanade.
20. There was intended to be a parking strategy review, has there been any further consideration given to a parking strategy review for South Perth?	Taken on notice.
21. The congestion associated with Mill Point Road and a number of other access ways - has Council given consideration to the difficulties created by single access points onto the Freeway and any alternative entry/exit solutions?	No, the Freeway access points are controlled by Main Roads Western Australia, not the City.
22. Has there been any advocacy work done with the access points on/off the Freeway?	Taken on notice.
23. There was to be a Peninsula traffic and safety review undertaken in 2024. When will it be expected to be completed and presented?	On review by the City, of the consultants' traffic modelling identified that further work on the modelling was required. The updated report and a presentation to Council is intended to be presented to Council in early-mid 2026.
24. That consultants' report that has been now undertaken, what principally did it identify?	Taken on notice.
25. The Coode Street Foreshore concept plans - is there expected to be a briefing to the Councillors and when would that be?	The concept plans have been developed and were presented to Council at a workshop on 1 July 2025. The presentation is available to Elected Members on the Hub.

26. Is there an expected timeline for the river wall replacement to be completed and the beach creation at Coode Street?	It is programmed to be constructed between Autumn 2026 and 30 June 2028.
27. Is there regional playground works within that schedule, and what is that expenditure to date?	The design work is on schedule and expenditure to date is \$11,000.
28. Has the administration located any of the past Angelo Street concept plans, and if not is there any work that is underway to develop a new set of plans with the activation of Angelo Street, and what stage are they at?	As per the budget discussions, the City will review the information available in the second half of the financial year. There is no Council resolution or budget to develop a new set of plans.
29. In April 2024, Councillor Choy raised the Angelo Street crosswalk. This was dealt with and reported on a number of occasions up until November 2024, when it was last brought to Council. When was the letter sent to Main Roads in respect of that crosswalk which was identified by Councillor Choy as dangerous?	I understand that an initial request was emailed on the 4 April 2024 with several further emails between the City and Main Roads WA to reach agreement on the design of the final plan submitted on 22 August 2025. A copy of the final request can be provided.
30. What is the current progress in respect to a change to that crosswalk?	Preliminary approval has been granted by Main Roads WA. The lighting design is complete, and Engineering Services is currently liaising with tenants and building management regarding landscaping and alfresco modifications.
31. In respect of the progress of that crosswalk - when was the date of the first preliminary review and the works undertaken by Engineering Services?	Taken on notice.
32. Are there any steps being undertaken in respect of the Preston Street precinct for review of its activation?	Following the EOI process, Como Town Team were awarded community funding for the facilitation of the Como Country Fair in 2026. This event may be held in Preston Street or nearby Comer Reserve.

33. The Comer Reserve gated dog park is appreciated by residents, but most local governments with dog parks have put in double gates. Was this an oversight?	No, this was not an oversight. Council can consider a budget allocation for double gates during the 2026/27 budget deliberations.
34. At the Ordinary Council Meeting on 24 September, it was decided not to proceed with a grant option to the WASPS hockey centre at Collier Reserve. The CEO was to work with the Wesley South Perth Hockey Club and Hockey WA to provide a home for the Australian High Performance Hockey Centre. What work has been undertaken by the CEO since that date?	Taken on notice.

Councillor Stephen Russell	Responses provided by: Matthew Scott – Acting Chief Executive Officer
<i>[Preamble]</i> <i>My questions relate to the \$60k provided to the City to administer on behalf of Mr Geoff Baker MLA, for local community group inspired environmental projects:</i>	
1. Could the City advise the term of the funding e.g. is it over the term of Geoff Baker's term or is it indefinite until the funding is exhausted?	Taken on notice.
2. Could the City please advise the process to how the proposed projects are ranked and selected? Is Mr Geoff Baker involved in that process?	Taken on notice.
3. Is there a funding cap per proposed project and/or cap per community group?	Taken on notice.
4. If there are surplus funds at the end of the term or agreement to windup the program, how are the funds disposed of e.g. returned to the State Government, or do the funds go back to municipal?	Taken on notice.

Councillor Jacqueline Raison	Responses provided by: Matthew Scott – Acting Chief Executive Officer
1. First one is whether the City has ever looked into a crosswalk being provided at the intersection of the South Perth Esplanade and Mends Street (where people are coming on and off the ferry and heading to the zoo)?	Taken on notice.
2. Recently I have attended the Como Country Fair, Soroptimist Spring Fair, the WASO event at the Civic Centre, Lanterns of Terracotta Warriors, just to name a few. What I found after I have been to all of those events is a number of people were not aware of them. I am starting to think about next year and how we can engage the community more. The question is whether it is possible by the end of a calendar year to have a ‘calendar of events and installations’ available for people to opt into being mailed out for them to plan the year ahead?	Taken on notice.

Mayor Greg Milner	Response provided by: Matthew Scott – Acting Chief Executive Officer
1. I want to know the status of the Challenger Reserve Masterplan?	There is a proposed briefing on that next Tuesday for Councillors.

DISCLAIMER

The City advises that comments recorded represent the views of the person making them and should not in any way be interpreted as representing the views of Council. The minutes are a confirmation as to the nature of comments made and provide no endorsement of such comments. Most importantly, the comments included as dot points are not purported to be a complete record of all comments made during the course of debate. Persons relying on the minutes are expressly advised that the summary of comments provided in those minutes do not reflect and should not be taken to reflect the view of the Council. The City makes no warranty as to the veracity or accuracy of the individual opinions expressed and recorded therein.

These Minutes were confirmed at the Ordinary Council Meeting held: Tuesday 16 December
2025

Signed _____

Presiding Member at the meeting at which the Minutes were confirmed