

ATTACHMENTS

Audit, Risk and Governance Committee Meeting

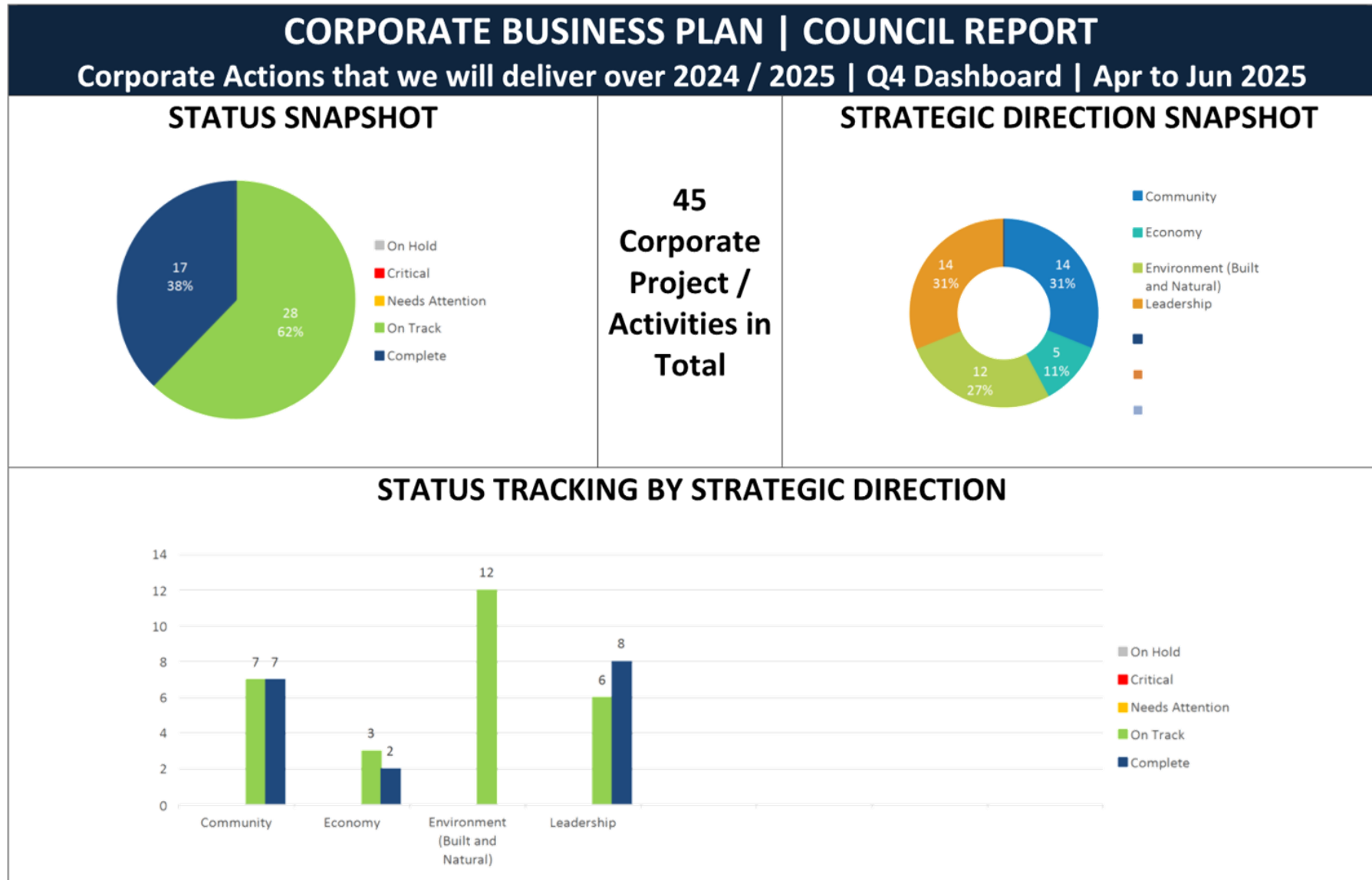
9 September 2025

ATTACHMENTS TO AGENDA ITEMS

Audit, Risk and Governance Committee Meeting - 9 September
2025

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| 7.3 | 2024/25 CORPORATE BUSINESS PLAN - 4TH QUARTER UPDATE | |
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| CORPORATE BUSINESS PLAN 2024 / 2025 QUARTER FOUR REPORT | | | | | | | | | | |
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| Corporate actions that we will deliver over the financial year | | | | | | | | | | |
| No. | Strategic Direction | Outcome | Strategy | Project / Activity | Timeframe | Status | % Complete | Action 24/25 | Quarterly Updates | CEO KPI |
| 1 | Community | 1.1 Culture and community | 1.1.2 Develop, facilitate and/or support opportunities for inclusive and cohesive social, cultural and healthy activity in the City | Access and Inclusion Plan 2022 - 2027 | Ongoing | Complete | 100 % | Implement, monitor and evaluate the Access and Inclusion Plan | <p>QTR 4 Apr to Jun 2025 Actions from Access and Inclusion Plan reported on to Department of Communities as per legislated requirements. New programs and events are being planned for 2025/2026.</p> <p>QTR 3 Jan to Mar 2025 Preparing for Karawara Community Dinner. Preparing for West Australian Symphony Orchestra Accessible Concert. Confirmed access to Department of Communities Homeless Register. Preparing for Culturally and Linguistically Diverse Ambassador Program.</p> <p>QTR 2 Oct to Dec 2024 Celebrated Seniors Week with an expo bringing awareness to "fall prevention" Facilitated a community event (quiz night) during Pride Week to provide leisure opportunities for our diverse community. Supported local community with International Day People with Disability events.</p> <p>QTR 1 Jul to Sep 2024 Completed installation of Hearing Assistance Systems in Community Halls Brought awareness to Dementia Action Week Started implementing plans for Seniors Week, International Day People with Disability and Pride Month</p> | |
| 2 | Community | 1.1 Culture and community | 1.1.2 Develop, facilitate and/or support opportunities for inclusive and cohesive social, cultural and healthy activity in the City | Cultural Plan 2023 - 2028 | Ongoing | Complete | 100 % | Implement, monitor and evaluate the Cultural Plan | <p>QTR 4 Apr to Jun 2025 The Cultural Plan implemented actions during the quarter included: hosting of several civic events (ANZAC Day, April and June Citizenship ceremonies), Neon Festival, Manning bike track open day, and installation of temporary artworks. The City also launched its online art collection through the eHive platform.</p> <p>QTR 3 Jan to Mar 2025 On track - notable achievements include: the delivery of cultural arts and events programs (Southside Summer, Australia Day morning ceremony, South Perth Sounds Concert, installation of illuminated Swan Public Art on South Perth Foreshore, Box Gallery Art Exhibition at Manning Hub, and support of local cultural activations/community events.</p> <p>QTR 2 Oct to Dec 2024 On track - notable achievements include: delivery of cultural arts and events programs (Emerging Artist Award, Carols at Sunset), and local cultural activations (Remembrance Day, Citizenship). 20 of 24 actions in the Cultural Plan 2023-2028 completed in the financial year to date.</p> <p>QTR 1 Jul to Sep 2024 On track - notable achievements include: delivery of cultural arts and events programs (Evolve Winter Program), and local cultural activations (NAIDOC, Citizenship). 14 of 24 actions in the Cultural Plan 2023-2028 completed in the financial year to date.</p> | |
| 3 | Community | 1.1 Culture and community | 1.1.2 Develop, facilitate and/or support opportunities for inclusive and cohesive social, | Youth Plan 2021 - 2025 | Ongoing | On Track | 100 % | Implement the actions as detailed in the City's Youth Plan | <p>QTR 4 Apr to Jun 2025 The majority of actions in Youth Plan for 24/25 were delivered, including; Neon Fest in April attended by approx. 250 young people. 2 successful Mini Makers Markets at Carols at Sunset and South Perth Sounds. 2 Youth tree planting days, a Summer Splash event attended by approx. 100 young people. 5 SPYN meetings have been held.</p> <p>QTR 3 Jan to Mar 2025</p> | |

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| | | | cultural and healthy activity in the City | | | | | | <p>Youth Maker's Market was held at South Perth Sounds Concert in February 2025 to provide opportunities for local young people to learn 'Business Enterprise Skills'. The Neon Youth Festival was held at the Manning Hub in April 2025, attracting the largest youth attendance compared to previous Neon Youth Festivals.</p> <p>QTR 2 Oct to Dec 2024</p> <p>SPYN held 5 meetings, delivered the Silent Disco After Dark event and planned for the Summer Splash event. Attended Como Secondary Colleges' Health Expo to promote Act Belong Commit and recruit new members for SPYN. 2 new SPYN members joined. SPYN volunteered at the City's Carols at Sunset event, and planning for the Neon Festival 2025 is underway.</p> <p>QTR 1 Jul to Sep 2024</p> <p>Our implementation of these actions are on track. This quarter we completed the Paint my Village project with local young people assisting to paint a mural at Village Green shopping centre in Waterford. School holiday events (volunteer tree planting days and a puzzle quest event. SPYN meetings, welcoming 2 new members this quarter and have begun planning our Neon Youth Festival taking place in April 2025.</p> | |
| 4 | Community | 1.2 Community infrastructure | 1.2.1 Maintain, plan, develop and facilitate community infrastructure to respond to community needs and priorities | Community Recreation Facilities Plan 2019 - 2033 | Ongoing | On Track | 100 % | Review the plan and implement, monitor and evaluate the Community Recreation Facilities Plan | <p>QTR 4 Apr to Jun 2025</p> <p>The City continued with implementation of recreation projects outlined in the Community Recreation Facilities Plan including scoping for the Challenger reserve masterplan. The City also continued planning for the development of a new Community Infrastructure Plan (to replace the Community Recreation Facilities Plan). The Plan will sit under the proposed new Asset Management Strategy.</p> <p>QTR 3 Jan to Mar 2025</p> <p>The City continued with implementation of recreation projects outlined in the Community Recreation Facilities Plan, including completion of Manning Bike Track; final draft of the Public Open Space Plan; completion of Como Bowling Club synthetic green project. The City also continued planning for the development of a new Community Infrastructure Plan (to replace the Community Recreation Facilities Plan). The Plan will sit under the proposed new Asset Management Strategy.</p> <p>QTR 2 Oct to Dec 2024</p> <p>The City continued with implementation of recreation projects outlined in the Community Recreation Facilities Plan. The City also completed the development of a new Public Open Space Plan. The City also commenced planning for the development of a Community Infrastructure Plan (to replace the Community Recreation Facilities Plan). The Plan will sit under the proposed new Asset Management Strategy.</p> <p>QTR 1 Jul to Sep 2024</p> <p>The City developed a revised Community Recreation Facilities Plan and presented it to an Elected Members workshop.</p> | <input checked="" type="checkbox"/> |

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| 5 | Community | 1.2 Community infrastructure | 1.2.1 Maintain, plan, develop and facilitate community infrastructure to respond to community needs and priorities | Play Space Plan 2022 - 2032 | Ongoing | Complete | 100 % | Implement the actions as detailed in the City's Play Space Plan | <p>QTR 4 Apr to Jun 2025 Jan Doo playground completed.</p> <p>QTR 3 Jan to Mar 2025 The procurement process (request for quote) for the new Jan-Doo Playground has been completed. The installation of the new playground is anticipated in May 2025.</p> <p>QTR 2 Oct to Dec 2024 Jan-Doo playground - planning for play space renewal project is continuing. Stakeholder engagement was undertaken in late 2024.</p> <p>QTR 1 Jul to Sep 2024 Jan-Doo playground - planning for renewal project is underway. Stakeholder engagement scoping completed and estimated engagement to take place in latter part of 2024. Kilkenny playground - proposed renewal has been deferred until Public Open Space Strategy (POS) is presented to Council for review/feedback, as the POS will be making an alternate recommendation about this playground.</p> | |
| 6 | Community | 1.2 Community infrastructure | 1.2.1 Maintain, plan, develop and facilitate community infrastructure to respond to community needs and priorities | Public Toilet Plan 2020 - 2035 | Ongoing | On Track | 90 % | Implement the actions as detailed in the City's Public Toilet Plan | <p>QTR 4 Apr to Jun 2025 Sir James Mitchell Park (Coode Street End) Public Toilet - tender has been approved. Construction scheduled for late 2025 Neil McDougall Park Public Toilet - planning has commenced for the provision of a new toilet. Comer Reserve Toilet Upgrade - upgrade is completed</p> <p>QTR 3 Jan to Mar 2025 Sir James Mitchell Park (Coode Street End) Public Toilet - tender procurement was updated and construction for new public toilet is planned for 2025. Neil McDougall Park Public Toilet - planning has commenced for the provision of a new toilet. Comer Reserve Toilet Upgrade - upgrade is near completion (expected end of April) with addition of a commercial space to lease.</p> <p>QTR 2 Oct to Dec 2024 Sir James Mitchell Park (Coode Street End) Public Toilet - construction for new public toilet is planned for 2025. Neil McDougall Park Public Toilet - planning has commenced for provision of new toilet.</p> <p>QTR 1 Jul to Sep 2024 Coode St Public Toilet - at pre tender estimate stage with the final cost review by a quantity surveyor due the end of September. Comer Reserve - quotations sought for replacement of structurally failed roof structure</p> | |

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| 7 | Community | 1.2 Community infrastructure | 1.2.1 Maintain, plan, develop and facilitate community infrastructure to respond to community needs and priorities | Underground Power Program | 01/06/2023 12:00:00 AM | On Track | 1 % | Implementation of Underground Power Program for Kensington. | <p>QTR 4 Apr to Jun 2025</p> <p>Council authorised the CEO to sign the co-funding agreement for this project at the May 2025 Ordinary Council Meeting. On Wednesday 23 July 2025, the City will host an information session for the community at John McGrath Hall.</p> <p>QTR 3 Jan to Mar 2025</p> <p>1. South Perth & Hurlingham UGP -Scheduled to be completed by the end of July 2025.</p> <p>2. Kensington UGP -Western Power has provided the E10 (10% Estimate) and draft agreement. It is intended that the project will then be presented to Council for approval in May 2025. Subject to council approval the project is expected to commence in the final quarter of 2025.</p> <p>QTR 2 Oct to Dec 2024</p> <p>South Perth and Hurlingham Projects</p> <p>The construction timeline for South Perth and Hurlingham remains on track, with the completion date still set for June 25, 2025.</p> <p>Kensington and Waterford Projects</p> <ul style="list-style-type: none"> Western Power has committed to providing us with a detailed pricing estimate by April 4, 2025. Their expectation is that we will have completed our internal calculations and secured council endorsement by May 20, 2025. <p>QTR 1 Jul to Sep 2024</p> <p>South Perth & Hurlingham construction completion on track for 6th December 2024. Western Power are currently finalising the detailed design for Kensington and the Waterford triangle.</p> | |
| 8 | Community | 1.2 Community infrastructure | 1.2.2 Develop, manage, maintain and optimise the use of the City's properties, assets and facilities | Capital Projects Delivery - Engineering | | On Track | 96 % | Deliver the Capital Works Program in relation to the renewal and upgrade of City assets including roads, footpaths | <p>QTR 4 Apr to Jun 2025</p> <p>In FY2024/25, 44 projects—representing 95.65% of the capital works programme were successfully delivered. The remaining two projects (4.35%) will be carried forward into FY2025/26 due to delays in receiving approvals from Main Roads Western Australia (MRWA).</p> <p>QTR 3 Jan to Mar 2025</p> <p>The 2024/25 Capital Works Program is progressing well, with approximately 70% of the projects already completed. We anticipate finishing the remaining 30% by the end of May 2025.</p> <p>QTR 2 Oct to Dec 2024</p> <p>The 2024/25 Capital Works Program is on track. About 55% of the projects are completed. We expect to finish the remaining 45% by the end of May 2025.</p> <p>QTR 1 Jul to Sep 2024</p> <p>The 2024/25 Capital Works Program is on track. We anticipate completing 12 out of 20 projects by December 2024. The remaining 8 projects are scheduled for the second half of this financial year.</p> | |

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| 9 | Community | 1.2 Community infrastructure | 1.2.2 Develop, manage, maintain and optimise the use of the City's properties, assets and facilities | Capital Projects Delivery - Facilities | | On Track | 80 % | Deliver the Capital Works Program in relation to the renewal and upgrade of City facilities | <p>QTR 4 Apr to Jun 2025</p> <p>All capital works have been completed except the following:</p> <ol style="list-style-type: none"> 1. HVAC Replacement Program - Works are scheduled in Q1 of FY25/26 to suit site accessibility 2. Operations Centre Main Entry Gate Automation – Fully defined and budget approved for FY 25/26. 3. Building Management System (BMS) Upgrades - Project delayed due to contractor(sole supplier) not having capacity to complete works in FY 24/25 <p>QTR 3 Jan to Mar 2025</p> <p>Works completed:</p> <ul style="list-style-type: none"> - Bill Grayden new bin enclosure - Roof Access Audit/Design - LED Light Replacement Program - Hazel McDougall Wiring Upgrades - Heritage House External Painting - Floor Covering Renewal Program - Civic Centre Auto Doors - Festive Lights – Old Mill, Welwyn Ave and Waterford Entrance <p>Works in progress with completion within Q4:</p> <ul style="list-style-type: none"> - Manning Lifts Minor Works - Building Minor Works Ad hoc - Electrical Various/Ad hoc - Hydraulic Services Ad hoc - HVAC Services Minor Works - Building Furniture Renewal - Window Coverings Renewal - Termite Barrier Protection - Recycling Centre New Fire Hydrant - Festive Lights – Angelo Street (subject to onsite conditions) <p>Carry Forward</p> <ul style="list-style-type: none"> - George Burnett LC - HVAC – ETA September - Civic Centre HVAC - ETA September - Civic Centre BMS - ETA December - Manning Hub BMS - ETA December - Ops Centre Security Gates - ETA September - Asbestos Replacement Program – ETA December (Due to site access) <p>QTR 2 Oct to Dec 2024</p> <p>All capital projects have progressed to procurement & construction stage</p> <p>QTR 1 Jul to Sep 2024</p> <p>All capital projects in design & procurement stage.</p> | |

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| 10 | Community | 1.2 Community infrastructure | 1.2.2 Develop, manage, maintain and optimise the use of the City's properties, assets and facilities | Capital Projects Delivery - Fleet | | Complete | 100 % | Deliver the Capital Works Program in relation to the renewal and upgrade of City fleet assets | QTR 4 Apr to Jun 2025 | |
| | | | | | | | | | All completed as identified | |
| | | | | | | | | | QTR 3 Jan to Mar 2025 | |
| | | | | | | | | | All fleet replacement items ordered. Awaiting delivery of vehicle to be replaced under insurance - ETA August/Sept 2025 | |
| 11 | Community | 1.2 Community infrastructure | 1.2.2 Develop, manage, maintain and optimise the use of the City's properties, assets and facilities | Capital Projects Delivery - Parks | | On Track | 95 % | Deliver the Capital Works Program in relation to the renewal and upgrade of parks infrastructure | QTR 2 Oct to Dec 2024 | |
| | | | | | | | | | Fleet replacement as identified in 10 year replacement program for 2024/25 underway. 2 x utility vehicles received and commissioned. Quickspray spray unit ordered and received. 1 x EV mower (3rd) received and commissioned. New Forklift on order revised ETA April 2025. Collier Park Golf Course Greens Mower and Sand Spreader delivered and commissioned. Large Contour Mower eQuote released. Heavy vehicle refurbishment continues. | |
| | | | | | | | | | QTR 1 Jul to Sep 2024 | |
| | | | | | | | | | Fleet replacement as identified in 10 year replacement program for 2024/25 underway. 2 x Managers vehicles received and commissioned, Mayoral vehicle replaced, 2 x EV light vehicles on order (Civic Pool 1 & Pool Inspector/Buildings pool vehicle), 1 x EV mower (3rd) on order, 2 x utility vehicles under pre-procurement. New Forklift on order ETA June 2025. Collier Park Golf Course Greens Mower waiting delivery and sand spreader from back order. Heavy vehicle refurbishment continues. | |
| 11 | Community | 1.2 Community infrastructure | 1.2.2 Develop, manage, maintain and optimise the use of the City's properties, assets and facilities | Capital Projects Delivery - Parks | | On Track | 95 % | Deliver the Capital Works Program in relation to the renewal and upgrade of parks infrastructure | QTR 4 Apr to Jun 2025 | |
| | | | | | | | | | The implementation and construction of the Parks Capital programme is complete, for projects that have a design a construction period in one financial year. Some projects span multiple financial years and will continue in 2025/26. | |
| | | | | | | | | | QTR 3 Jan to Mar 2025 | |
| | | | | | | | | | The implementation and construction of the Parks Capital programme has commenced and is on track. | |
| 11 | Community | 1.2 Community infrastructure | 1.2.2 Develop, manage, maintain and optimise the use of the City's properties, assets and facilities | Capital Projects Delivery - Parks | | On Track | 95 % | Deliver the Capital Works Program in relation to the renewal and upgrade of parks infrastructure | QTR 2 Oct to Dec 2024 | |
| | | | | | | | | | The Parks and Environment Unit capital works are progressing well with most projects either under construction or commencing soon. | |
| | | | | | | | | | QTR 1 Jul to Sep 2024 | |
| | | | | | | | | | The initial stages of project development for the Parks Capital programme has commenced. Items include detailed design completion, stakeholder engagement process initiation, procurement documentation development. | |

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| 12 | Community | 1.2 Community infrastructure | 1.2.2 Develop, manage, maintain and optimise the use of the City's properties, assets and facilities | Capital Projects Delivery - Waste | | Complete | 100 % | Deliver the Capital Works Program in relation to the renewal and upgrade of City waste assets | <p>QTR 4 Apr to Jun 2025 All capital projects associated with Recycle Centre upgrade completed.</p> <p>QTR 3 Jan to Mar 2025 Recycle Centre redevelopment is almost complete. Recycling Centre Modular Building delivered and commissioned. Reuse Shop infrastructure containers and dome structure delivered and commissioned. Fencing, line marking and signage completed. Containers for Recycle Centre delivered - awaiting dome construction - expected completion by June 2025. Container Deposit Scheme Bag Drop contract awarded to Good Sammy - infrastructure to be provided by West Australian Return, Reuse, Recycle Ltd ETA 1 July 2025. Request for Tender (RFT) for Re-Use Shop Operator advertised - closes 17/04/2025.</p> <p>QTR 2 Oct to Dec 2024 Recycle Centre redevelopment continues, civil construction works complete. Recycling Centre Modular Building under construction, expected delivery Feb 2025. Reuse Shop infrastructure containers and dome structure under construction. Fencing and line marking and signage to be completed Feb 2025.</p> <p>QTR 1 Jul to Sep 2024 Recycle Centre redevelopment underway - civil contractor engaged - expected commencement November. Reuse Shop infrastructure in pre-procurement phase. Operator to be selected by RFQ/EOI (NFP or Charity organisation). Container Deposit Scheme drop-off point operator (NFP or Charity organisation Registered through Containers for Change as a Refund Point Operator) RFQ/EOI under development. 1 x 30m Waste bin procured and delivered</p> | |
| 13 | Community | 1.3 Community safety and health | 1.3.1 Enhance community safety in conjunction with other agencies | Community Safety and Crime Prevention Plan 2022 - 2027 | Ongoing | Complete | 100 % | Implement, monitor and evaluate the Community Safety and Crime Prevention Plan | <p>QTR 4 Apr to Jun 2025 A total of 212 Home Safety and Security Rebates were paid for the financial year. The mobile CCTV Trailer was deployed 4 times in the last quarter. Sites included Sir James Mitchell Park, Meling Court Karawara, Olives Reserve Como and South Perth Esplanade.</p> <p>QTR 3 Jan to Mar 2025 The City is continuing to implement the actions from the Community Safety and Crime Prevention Plan and will be undertaking the annual review of actions at the May 2025 Community Safety and Crime Prevention Group Meeting. 157 Home Safety Rebates have been paid to date.</p> <p>QTR 2 Oct to Dec 2024 The City continued implementing actions from the Community Safety and Crime Prevention Plan with the payment of 54 home safety and security equipment rebates this quarter, installing additional Crime stoppers pavement stickers and the deployment of the mobile CCTV trailer to address hooning issues on the South Perth Esplanade.</p> <p>QTR 1 Jul to Sep 2024 Continuing to implement actions from the Community Safety and Crime Prevention Plan 2022-2027. This quarter 63 rebates have been paid.</p> | |

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| 14 | Community | 1.3 Community safety and health | 1.3.2 Facilitate and foster a healthy and connected community | Public Health Plan 2020 - 2025 | | Complete | 100 % | Implement the actions as detailed in the City's Public Health Plan, review and develop revised plan in 2025 | <p>QTR 4 Apr to Jun 2025</p> <p>Public Health Advisory Group meeting held in May 2025. Two junior kitchen healthy nutrition skills workshops held in April school holidays, which was 'sold out' (40 participants). Refresh & Reconnect yoga & mindfulness course run in May & June, which was also 'sold out' (20 participants). Act Belong Commit promoted at a number of events including NEON Fest, Manning Bike Track official opening event etc. The City hosted Local Drug Action Group Youth Alcohol Action Plan wrap-up meeting with Town of Vic Park, City of Belmont and East Metro Health Service. Presented at Injury Matters webinar on the Move Your Body grant-funded project for seniors run in 2024. Public Health Plan review and update - collating information.</p> <p>QTR 3 Jan to Mar 2025</p> <p>Public Health Reference Group - quarterly meeting held in February 2025. Healthy Nutrition - organising Junior Kitchen workshops for April School Holidays, building partnerships with Foodbank to run workshops aimed at parents for the second half of the year, strengthening partnerships with East Metro Health Service /Edith Cowan University regarding Healthy Menus for Kids pilot program. Wellness Programs - planning for Refresh & Reconnect Yoga & Mindfulness six-week course to run again starting in May, building partnerships with local community to attend. Health Programs - collaboration with East Metro Health Service and neighbouring local governments regarding community education about anti-vaping and finalising Youth Alcohol Action Plan. Mental Health Awareness Programs - the City continued its involvement in the 'Act, Belong, Commit' program with Mentally Healthy WA by promoting this message to the community at the South Perth Sounds concert, HOME Karawara Community Dinner, Summer Splash event, and New Year New You workshop run by Libraries. Additionally, the City promoted the 'Domestic Violence (DV) Safe Phone' program, which involves the collection and distribution of mobile phones to people affected by domestic violence.</p> <p>QTR 2 Oct to Dec 2024</p> | |

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| | | | | | | | | | <p>Public Health - 3 aerial helicopter mosquito larvicide treatments have been undertaken this season (usually only one would have taken place at this point). Routine inspections, processing event applications, noise management plans, aquatic facility water testing and various compliance activities have all been undertaken. Supporting Healthy Lifestyles for residents - KidSport vouchers have been provided to 55 participants with over \$16,000 in funding provided. Community Bootcamp continues each Saturday morning. Collier Primary School held their inaugural Ride to School Breakfast with over 70 students riding / scooting to school (up from usual 10) and enjoyed breakfast together. Stay Active, Stay Safe Seniors event held on 14th November with guest speakers and stall holders. Junior Kitchen workshop sold out with 20 participants learning health cooking skills in December. Mental Health - Refresh & Reconnect 6 week yoga course held for second time. Sold out with 16 participants attending full course with positive feedback. Attended Como SHS Mental Health Expo with whole school attending (600 students) and had excellent interactions with a large number of students. Youth Alcohol Action Plan - Community Connections meetings continue to be convened by CoSP in partnership with Town of Vic Park and City of Belmont. Public Health Plan - Review has started.</p> <p>QTR 1 Jul to Sep 2024</p> <p>Public Health Protection - Environmental Health projects continuing with a focus on mosquito management including chemical control on Canning and Swan Rivers. Chronic Disease Prevention - Dementia Awareness Week activities offered at Libraries including brain training games, resources from Alzheimers WA and Dementia Australia, and specific library resources on display. Junior Chef Healthy Nutrition workshops run for 30 children across two sessions during school holidays. Seniors Exercise program continuing as a low-cost fee-paying session as sustainable outcome from Move Your Body grant earlier in year. Mental Health - Socially inclusive events include National Tree Planting Day in July and Paint My Village (youth mural) in September. Increasing community connectedness through ongoing yoga class as sustainable outcome from Refresh & Reconnect pilot project. Second Refresh & Reconnect low-cost introduction to yoga and mindfulness commencing October. Act Belong Commit resources packed and distributed to all government primary schools within CoSP for students in need / as prize packs for events.</p> | |
| 15 | Economy | 2.1 Local business and activated places | 2.1.1 Ensure that the City is an attractive place for commercial activity | Economic Development Plan 2021 - 2025 | Ongoing | Complete | 100 % | Implement and monitor the Plan. Prepare annual report that documents progress of actions. | <p>QTR 4 Apr to Jun 2025 Complete.</p> <p>QTR 3 Jan to Mar 2025 Complete.</p> <p>QTR 2 Oct to Dec 2024 Partnered with Fringe World to deliver events and activations at Mindeerup. Initiated project working group for local centres activations. Commissioned public art piece for installation on South Perth foreshore. Attended Technology Park precinct structure plan meetings with DevelopmentWA</p> <p>QTR 1 Jul to Sep 2024 Design Review Panel review and Elected Member workshop on progression of the Precinct Plan for Technology Park.</p> | |

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| 16 | Economy | 2.1 Local business and activated places | 2.1.3 Support local business and local employment opportunities | Dome Cafe Development | | Complete | 100 % | Establish the lease and license and obtain approval from WAPC. Monitor to ensure compliance with tenure conditions and conditions of development approval | <p>QTR 4 Apr to Jun 2025 Complete.</p> <p>QTR 3 Jan to Mar 2025 Complete.</p> <p>QTR 2 Oct to Dec 2024 The Cafe has been completed and commenced operations in November 2024.</p> <p>QTR 1 Jul to Sep 2024 Development works are progressing and the City continues to attend periodical site visits to ensure any issues can be addressed as Dome carries out their construction program.</p> <p>The City has finalised the landscape design plan and has scheduled landscape works to commence 21 October 2024.</p> | |
| 17 | Economy | 2.1 Local business and activated places | 2.1.3 Support local business and local employment opportunities | Millers Pool Café Development | Ongoing | On Track | 90 % | Oversee the development of the Millers Pool Café South Perth site. | <p>QTR 4 Apr to Jun 2025 The design was being amended following meetings with the City, DBCA and the Wadjak corporation.</p> <p>QTR 3 Jan to Mar 2025 A meeting was held with the proponents to finalise the draft sublease. The draft sublease was subsequently sent to the Department of Planning, Lands and Heritage for review and Minister for Lands consent. The City obtained section 18 consent from the Minister and is awaiting the proponent to finalise their design and provide the site plan which will then be attached to the agreement and allow the City to finalise the sublease for execution. Update in system</p> <p>QTR 2 Oct to Dec 2024 Another meeting was held with the proponents. Sublease negotiations have progressed further with a final draft sublease agreement being issued to the proponents for their review.</p> <p>QTR 1 Jul to Sep 2024 Sublease negotiations with the proponents are still progressing. The City has held meetings with the proponents, their builder and architect as well as Department of Biodiversity, Conservation and Attractions (DBCA) to progress the development.</p> | |
| 18 | Economy | 2.1 Local business and activated places | 2.1.4 Ensure planning frameworks provide for a range of uses in commercial centres | Precinct Structure Plans | Ongoing | On Track | 5 % | Implement, monitor all precinct structure plans. | <p>QTR 4 Apr to Jun 2025 Scoping to align Canning Bridge and South Perth Activity Centre Structure Plans with State Framework underway, including consultation with the Department of Planning, Lands and Heritage.</p> <p>QTR 3 Jan to Mar 2025 Scoping of South Perth and Canning Bridge Activity Centre Structure Plans underway, including consultation with the Department of Planning, Lands and Heritage</p> <p>QTR 2 Oct to Dec 2024 Implementation of Precinct Structure Plans ongoing.</p> <p>QTR 1 Jul to Sep 2024 1) City has been advised of a March 2025 lodgement date for a Precinct Structure Plan for the Bentley Curtin Specialised Activity Centre Plan. 2) City of Melville are progressing an amendment to the Canning Bridge Structure Plan under their local planning scheme. No changes are proposed to those parts of the structure plan within the City of South Perth.</p> | |

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| No. | Strategic Direction | Outcome | Strategy | Project / Activity | Timeframe | Status | % Complete | Action 24/25 | Quarterly Updates | CEO KPI |
| 19 | Economy | 2.1 Local business and activated places | 2.1.5 Promote City attractions and destinations | South Perth Foreshore Strategy and Management Plan 2015 | | On Track | 95 % | Delivery stage 1 of the Hurlingham Living Stream project. | <p>QTR 4 Apr to Jun 2025 Stage 1 of the Hurlingham Living Stream project is now complete. Stage 2 is currently in design and planning and will commence construction in the 1st Qtr of 2026.</p> <p>QTR 3 Jan to Mar 2025 The Hurlingham Living Stream Project Stage 1 has commenced and is expected to be completed in August 2025. The Project will be completed with Stage 2 scheduled to occur in 2025/26.</p> <p>QTR 2 Oct to Dec 2024 The Hurlingham Living Stream project is in the final design and procurement for Stage 1 of 2. Work is expected to commence in late February to early March 2025.</p> <p>QTR 1 Jul to Sep 2024 The stakeholder information session at Hurlingham is planned for October 5. The letter drop of information to residents adjacent to the open drain has been completed.</p> | |
| 20 | Environment (Built and Natural) | 3.1 Connected and accessible City | 3.1.1 Facilitate a safe, efficient, accessible and reliable transport network that encompasses alternative forms of transport | Joint Bike Plan 2018 | Ongoing | On Track | 15 % | Implement recommendations identified in the Pathways and Bike Plans | <p>QTR 4 Apr to Jun 2025 There are currently no grant funding opportunities for the projects outlined in the Joint Bike Plan. We continue to monitor and await potential funding sources to support the advancement of these initiatives. An application for the Douglas Avenue section of the South Perth Foreshore to Curtin University Bike was submitted for \$800,000; however, the application was unsuccessful.</p> <p>QTR 3 Jan to Mar 2025 Currently, there are no grant funding opportunities available for projects proposed in the Joint Bike Plan. We continue to await funding options to advance to the proposed projects. An application has been submitted for the Douglas Ave section of the South Perth Foreshore to Curtin University Bike Link (\$800k), and we are currently awaiting the outcome of the 50/50 funding application.</p> <p>QTR 2 Oct to Dec 2024 Currently there are no grant funding opportunities available for projects proposed in the Joint Bike Plan. We continue to await funding options to advance the proposed projects. We applied for \$800k Douglas Ave this year and awaiting the outcome of the 50/50 funding application.</p> <p>QTR 1 Jul to Sep 2024 There is currently no WA Bicycle Network Grants available to implement projects that are not linked to METRONET stations. Subsequently, the implementation of the Foreshore to Curtin University Bike Link is on hold until the funding authority changes its position.</p> | |

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| 21 | Environment (Built and Natural) | 3.1 Connected and accessible City | 3.1.2 Develop and implement integrated transport and infrastructure plans that consider improved parking management systems and encourage alternative forms of transport | Integrated Transport Plan 2021 - 2031 | Ongoing | On Track | 50 % | Implement and monitor the Plan. | QTR 4 Apr to Jun 2025 We are actively reviewing project proposals from the Integrated Transport Plan for potential inclusion in the Capital Works Program for the 2025/26 financial year and beyond. South Perth Peninsula: -A traffic consultant is currently being engaged to review existing strategic plans and develop a Traffic Congestion, Safety Assessment, and Access Strategy for the South Perth Activity Centre Area. -The Kwinana Freeway Offramp and Mill Point Road Intersection project is undergoing a design review for Main Roads WA (MRWA) approval, as part of the Federal Blackspot Program. The project aims to enhance road safety by reducing traffic speeds through the installation of a wombat crossing. Angelo Street Neighbourhood Centre: - A formalised pedestrian crossing design for Anstey Street is being developed, with delivery scheduled for the 2025/26 financial year. The project will include lighting upgrades, new pram ramps, and line marking to improve pedestrian movement and safety within the Angelo Street Neighbourhood Centre. | |
| | | | | | | | | | QTR 3 Jan to Mar 2025 We are currently reviewing project suggestions in the Integrated Transport Plan for potential inclusion in the Capital Works Program for the 2025/26 financial year. An eQuote has been released to commission a professional traffic consultant to conduct a review of the existing strategic plans and prepare a Traffic Congestion, Safety Assessment and Access Strategy for the South Perth Activity Centre Area. | |
| | | | | | | | | | QTR 2 Oct to Dec 2024 We continue reviewing project suggestions in the Integrated Transport Plan for potential inclusion in the Capital Works Program for the 2025/26 financial year. | |
| | | | | | | | | | QTR 1 Jul to Sep 2024 The Integrated Transport Plan has over 100 Actions many of which are generalised processes. Each year with the preparation of the Capital Works Program process, many of these actions are considered. The works do not necessarily get closed out, as funding is not supported by Council, however the proposed actions are considered, and will be reconsidered each subsequent financial year. One significant action, implementation of a City of South Perth-wide 40 Km/h zone is currently in progress. | |

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| 22 | Environment (Built and Natural) | 3.1 Connected and accessible City | 3.1.2 Develop and implement integrated transport and infrastructure plans that consider improved parking management systems and encourage alternative forms of transport | Parking Strategy | | On Track | 80 % | Updates and additions will be made to the Parking Strategy to address current issues and opportunities | <p>QTR 4 Apr to Jun 2025 Draft parking plan is completed, consultation underway with the Rangers team before being presented to EMT for review</p> <p>QTR 3 Jan to Mar 2025 A data collection plan has been developed in collaboration with the Parking Strategy team, Engineering Services and Ranger Services. The desktop component of data collection has commenced with the analysis of the current parking supply and paid parking finalised. During May and June, data will be collected on parking utilisation by completing inspections. In addition to beginning the data collection, the City has sought advice on technology that may assist with license plate recognition and ongoing monitoring of parking utilisation. Orikan provided a test demonstration of its capabilities in February. The City raised some concerns with the technology in application and are awaiting Orikan's recommended solutions before progressing further.</p> <p>QTR 2 Oct to Dec 2024 A review of the City's current Parking Strategy has been conducted and compared with Parking Strategies from other local governments such as Town of Victoria Park, City of Melville, City of Vincent, City of Subiaco and City of Armadale. In addition to reviewing parking strategies from WA, strategies from Victoria and New South Wales have also been considered to identify possible actions/deliverables that may be suitable for implementation. Additional supporting information like the study conducted on parking in 2023/24 by Curtin University students has been reviewed and documents from state agencies. A site visit to the seven (7) precinct areas and schools within the district has been completed to gain practical insight to what may or may not work in each area. At this stage data collection has not commenced as we are unable to capture data that reflects the general functionality of the parking precincts. This will be commenced once the school year commences.</p> <p>QTR 1 Jul to Sep 2024 Project brief approved by EMT. EOI for cross organisational project opportunity in progress.</p> | |
| 23 | Environment (Built and Natural) | 3.2 Sustainable built form | 3.2.1 Develop and implement a sustainable local planning framework to meet current and future community needs | Local Heritage Survey & Heritage List | Ongoing | On Track | 75 % | Implement and monitor the local heritage survey and heritage list and relevant policies | <p>QTR 4 Apr to Jun 2025 Local Heritage Survey was adopted by Council in June 2025. Review of the Heritage List will commence in August 2025.</p> <p>QTR 3 Jan to Mar 2025 Proposed changes to the Local Heritage Survey (LHS) were advertised in January and February 2025. The City is engaging a consultant to review requests for reconsideration. Following consultation, changes may be made to the LHS before it is presented to Council for adoption.</p> <p>QTR 2 Oct to Dec 2024 Council endorsed draft Local Heritage Survey (LHS) for advertising at its December 2024 OCM. LHS to be advertised 21 January - 18 February 2025. Following consultation, changes may be made to the LHS before it is presented to Council for adoption.</p> <p>QTR 1 Jul to Sep 2024 At its August meeting, Council deferred consideration of the Local Heritage Review to the December Ordinary Meeting of Council.</p> | |

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| 24 | Environment (Built and Natural) | 3.2 Sustainable built form | 3.2.1 Develop and implement a sustainable local planning framework to meet current and future community needs | Local Planning Policy review and development | Ongoing | On Track | 75 % | Maintain the local planning policy suite by reviewing and amending policies. | <p>QTR 4 Apr to Jun 2025 In June 2025 Council revoked 2 local planning policies and supported 1 new and amendments to 3 local planning policies for advertising in June 2025 as part of the recent review of the City's suite of LPP's.</p> <p>QTR 3 Jan to Mar 2025 Nine (9) Local Planning Policies are identified for amendment or revocation as part of the recent review of the City's suite or in response to recent development applications.</p> <p>QTR 2 Oct to Dec 2024 Six (6) Local Planning Policies are identified for amendment, revocation and development in 2025.</p> <p>QTR 1 Jul to Sep 2024 Draft 'Local Planning Policy - Waste Management' will be advertised for 21 days 2-23 October 2024. The draft LPP may require referral to the Western Australian Planning Commission for endorsement prior to final adoption by the Council.</p> <p>Phase 6 Local Planning Policy review of 'Local Planning Policy Streetscape Compatibility - Precinct 5 Arlington and Precinct 6 Kensington' to commence in 2025 following finalisation of both the Local Heritage Survey Review and the Heritage List Review.</p> | |
| 25 | Environment (Built and Natural) | 3.2 Sustainable built form | 3.2.1 Develop and implement a sustainable local planning framework to meet current and future community needs | Local Planning Strategy | Ongoing | On Track | 85 % | Implement and monitor the Local Planning Strategy | <p>QTR 4 Apr to Jun 2025 Strategic Planning continues to monitor and implement LPS.</p> <p>QTR 3 Jan to Mar 2025 Strategic Planning continues to monitor and implement LPS.</p> <p>QTR 2 Oct to Dec 2024 Strategic Planning continues to monitor and implement LPS.</p> <p>QTR 1 Jul to Sep 2024 City continues to monitor the actions of the Local Planning Strategy.</p> | |
| 26 | Environment (Built and Natural) | 3.3 Enhanced environment and open spaces | 3.3.2 Enhance the City's urban forest on public and private land | Urban Forest Strategy 2018 - 2023 | Ongoing | On Track | 95 % | Finalise the review of the Urban Forest Strategy. | <p>QTR 4 Apr to Jun 2025 The Urban Greening Strategy is completed.</p> <p>QTR 3 Jan to Mar 2025 The City's team worked with consultants Josh Bryne and Associates and Aha! Consulting to conduct the Urban Greening Strategy (UGS) Stakeholder Engagement with the Deliberative Panel, over several days in February 2025.</p> <p>Josh Bryne and Associates are currently preparing the first draft version of the Urban Greening Strategy.</p> <p>QTR 2 Oct to Dec 2024 The Urban Greening Strategy (UGS) Stakeholder Engagement Stage One was held between 10 September and 14 October 2024. It included a community survey (346 responses) and two pop-up events (171 community participants).</p> <p>The City's team worked with consultants Josh Bryne and Associates and Aha! Consulting to plan for stage two of the UGS engagement including planning for the Deliberative Panel to be held over several days in February 2025.</p> <p>QTR 1 Jul to Sep 2024 Stakeholder engagement has commenced as part of the development of the Urban Greening Strategy.</p> | |

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| 27 | Environment (Built and Natural) | 3.3 Enhanced environment and open spaces | 3.3.3 Improve the amenity value and sustainable uses of our streetscapes, public open spaces and foreshores | Collier Park Golf Course | | On Track | 100 % | Develop a long term operating arrangement for Collier Park Golf Course and in collaboration with the operator develop a plan for the future of the golf course. | <p>QTR 4 Apr to Jun 2025</p> <p>The Development Services and Course Controller agreements were signed on 30 June 2025 to permit the Developer to deliver or procure the delivery of the Development Works and the Course Controller to subsequently manage and operate the Golf Club Facility.</p> <p>QTR 3 Jan to Mar 2025</p> <p>At its meeting held 25 March 2025 Council endorsed the formal agreements between the City and lessee, Clublinks Management Pty Ltd.</p> <p>The project will now progress to the next stage which will be the detailed design, advertising tenders for construction and submission of the Development Application to the WA Planning Commission.</p> <p>QTR 2 Oct to Dec 2024</p> <p>Council received the submissions in relation to the business plan and resolved to proceed with the major land transaction at the December 2024 Ordinary Council Meeting. The City is progressing its negotiations to finalise the Development Agreement, the Course Controller Agreement and the Lease. Council will be briefed on these agreements and the progress on building designs early in 2025.</p> <p>QTR 1 Jul to Sep 2024</p> <p>The Collier Park Golf Course Business Plan was advertised on 30 August 2024 with submissions closing Friday 11 October 2024.</p> | |
| 28 | Environment (Built and Natural) | 3.3 Enhanced environment and open spaces | 3.3.4 Enhancement of the environment, maintaining open space and effective management of the Swan and Canning River foreshores | Kwinana Freeway Foreshore Management Plan | Ongoing | On Track | 95 % | Implement scheduled management plan actions | <p>QTR 4 Apr to Jun 2025</p> <p>The City continues to work with Main Roads and Department of Biodiversity, Conservation and Attractions (DBCA) as needed.</p> <p>QTR 3 Jan to Mar 2025</p> <p>The City continues to work with Main Roads and Department of Biosecurity, Conservation and Attractions (DBCA) as needed.</p> <p>QTR 2 Oct to Dec 2024</p> <p>The City continues to work with Mainroads and Department of Biosecurity, Conservation and Attractions (DBCA).</p> <p>QTR 1 Jul to Sep 2024</p> <p>The City continues to work with Mainroads and Department of Biosecurity, Conservation and Attractions (DBCA).</p> | |

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| 29 | Environment (Built and Natural) | 3.4 Resource management and climate change | 3.4.1 Manage and promote sustainable water, waste, land and energy practices | Clontarf Waterford Salterpoint Foreshore Masterplan 2019 | Ongoing | On Track | 100 % | Implement actions in Clontarf Waterford Salter Point Foreshore Masterplan | <p>QTR 4 Apr to Jun 2025 Continued collaborating with the Engineering team and provided environmental expertise regarding development of concepts and construction designs for board walks, jetties and boat ramp that have been recommended in the CWSPP Masterplan. Undertook quarterly surface water quality monitoring, testing and reporting for waterways and storm water open drains. Completed prescribed bushfire risk mitigation works at Cygnia Cove foreshore and adjacent natural areas to protect residential properties rated at Extreme, Very High and High bushfire risk.</p> <p>QTR 3 Jan to Mar 2025 Reviewed CWSPP Masterplan recommendations and proposed projects for inclusion in 2025/26 capital works to address some key initiatives regarding board walks, jetties and boat ramp (pending Council approval). Undertook quarterly surface water quality monitoring, testing and reporting for waterways and storm water open drains. Undertook prescribed bushfire risk mitigation works at Cygnia Cove foreshore to protect residential properties rated at Extreme, Very High and High bushfire risk.</p> <p>QTR 2 Oct to Dec 2024 Undertook quarterly surface water quality monitoring, testing and reporting for waterways and storm water open drains. Assessed completed bushfire risk mitigation works at Canning River foreshore reserves and prescribed follow up mechanical and chemical treatments to protect residential properties rated at Extreme, Very High and High bushfire risk.</p> <p>QTR 1 Jul to Sep 2024 Undertook quarterly surface water quality monitoring, testing and reporting for waterways and storm water open drains. Completed bushfire risk mitigation works at Canning River foreshore reserves to protect residential properties rated at Extreme, Very High and High bushfire risk.</p> | ✓ |
| 30 | Environment (Built and Natural) | 3.4 Resource management and climate change | 3.4.1 Manage and promote sustainable water, waste, land and energy practices | Integrated Drainage Catchment Management Plan 2004 | | On Track | 75 % | Review the Integrated Drainage Catchment Management Plan and develop a new plan | <p>QTR 4 Apr to Jun 2025 The review and assessment of the Stormwater Management Plan have been completed. The consultant is currently finalising the report, which is scheduled for submission to management by the end of July 2025. Upon management's review, outcomes from the report will be presented to Council for consideration of actions coming out of the review.</p> <p>QTR 3 Jan to Mar 2025 Tender Contract has been awarded, and the contractor has finished the data review. The City anticipates receiving a draft plan at the end of April, with the project expected to be completed by 30 June 2025.</p> <p>QTR 2 Oct to Dec 2024 Tender Contract was awarded in the third week of December. The consultant has now begun reviewing the City's drainage plans and data. The Storm Water Management Plan is on track, with completion expected by late May or early June 2025.</p> <p>QTR 1 Jul to Sep 2024 Tender advertising closed. Tender evaluation in progress.</p> | |

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| 31 | Environment (Built and Natural) | 3.4 Resource management and climate change | 3.4.1 Manage and promote sustainable water, waste, land and energy practices | State Waste Plan | Ongoing | On Track | 75 % | Review and implement the actions associated with the State Waste Plan and report on progress annually to the State Government. | QTR 4 Apr to Jun 2025 Provide Alternative Verge collection- Verge Valet (pre-booked) commenced 03 July . City's role in Container Deposit Scheme - Recycling Centre Bag Drop Management awarded to Good Sammy's - Infrastructure to be provided by West Australian Return Recycle Renew Pty - expected open August 2025. Container Exchange points within further public and park bins - continuing program. Waste education continues - dialogue with City Contractor for sign livery on waste trucks. Cleanaway contracted to continue schools program Partnering with local community groups- Re-use shop management and Recycle Centre Customer interface awarded to Work Power - commence 20 Aug 2025 New Technology's- Engaged with Cleanaway to collaborate with Cleanaway Connect interface with 1System for customer request improvements Reduce Waste to Landfill - City's residual waste redirected to Kwinana Energy Recovery The City continues to explore options to meet the State Waste Strategy requirements and to meet its existing contractual obligations to the Kwinana Energy Recovery Facility. | |
| | | | | | | | | | QTR 3 Jan to Mar 2025 Pre-booked verge collection contractor approved by Council. Collection service to soft start from 1 July 2025. City's role in Container Deposit Scheme - Recycling Centre Bag Drop Management awarded to Good Sammy's. Further Container Exchange points to be deployed within public and park bins. Waste education continues - dialogue with City Contractor for sign livery on waste trucks. Partnering with local community groups- Re-use shop management RFT released for submission. The City continues to explore options to meet the State Waste Strategy requirements and to meet its existing contractual obligations to the Kwinana Energy Recovery Facility. | |
| | | | | | | | | | QTR 2 Oct to Dec 2024 Awaiting feedback from DWER on submitted Waste Plan for any further actions. Continuing with key actions | |
| | | | | | | | | | QTR 1 Jul to Sep 2024 Relevant actions and milestones updated. Relevant actions surrounding FOGO implementation deferred. The City continues to explore options to meet the State Waste Strategy requirements and also to meet its existing contractual obligations to the Kwinana Energy Recovery Facility. Annual report submitted to Department of Water and Environmental Regulation(DWER) within deadline of 1 October. Awaiting any feedback from DWER | |

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| 32 | Leadership | 4.1 Engaged community and leadership | 4.1.1 Engage, educate, inform, consult and listen to our community to understand and deliver on identified priorities | Reconciliation Action Plan 2021 - 2023 | Ongoing | Complete | 100 % | Develop a new Reconciliation Plan | <p>QTR 4 Apr to Jun 2025</p> <p>The City's Revised Reconciliation Plan 2025 to 2030 was launched during Reconciliation Week in May. Actions delivered during this period include the WA Reconciliation Week banner program and 2025 NAIDOC Week Flag Raising and calendar of activities. The Old Mill interpretive Materials project is underway with 16 new and refreshed interpretive signs installed, rebranding of the Education Centre to Cultural Hub with six seasons decals featured on all glass windows and removal of the fencing so it is now an open site for community.</p> <p>QTR 3 Jan to Mar 2025</p> <p>The City has completed the review of its Reconciliation Action Plan 2021-2023. The revised Reconciliation Plan 2025-2030 is being launched at the City's Reconciliation Week event in May 2025.</p> <p>QTR 2 Oct to Dec 2024</p> <p>The City has completed a review of its Reconciliation Plan. The revised Reconciliation Plan is planned to be graphically designed in early 2025 and will then be communicated to the public via the City's normal communication channels (website etc).</p> <p>QTR 1 Jul to Sep 2024</p> <p>Renewed Reconciliation Plan is underway, with a comprehensive week of NAIDOC events delivered in July.</p> | |
| 33 | Leadership | 4.2 Advocacy | 4.2.1 Advocate for State and Federal Government investment to improve public infrastructure and to address community issues | Advocacy Strategy | | On Track | 80 % | Develop an Advocacy Strategy. Advocate to State and Federal Government election candidates to secure election funding commitments | <p>QTR 4 Apr to Jun 2025</p> <p>Further revisions required due to late EM feedback and will go for a workshop and presented to Council for consideration in August/September 2025</p> <p>QTR 3 Jan to Mar 2025</p> <p>Updating and will be completing final review this quarter.</p> <p>QTR 2 Oct to Dec 2024</p> <p>First draft completed and going through review process.</p> <p>QTR 1 Jul to Sep 2024</p> <p>Some research conducted on policy - most of the work will occur in 2nd quarter. Advocacy document for current state and federal candidates prepared and presented.</p> | |
| 34 | Leadership | 4.2 Advocacy | 4.2.1 Advocate for State and Federal Government investment to improve public infrastructure and to address community issues | Integrated Transport Strategy - Advocacy | | On Track | 80 % | Work with State Government and public transport providers to improve public transport frequency and connectivity to and within the City | <p>QTR 4 Apr to Jun 2025</p> <p>The Pedestrian and Cycle Access Plan was referred to the DPLH for final endorsement in March 2025.</p> <p>QTR 3 Jan to Mar 2025</p> <p>Council adopted the Pedestrian and Cycle Access Plan for Karawara 25 February 2025. This was referred to the DPLH for final endorsement in March 2025.</p> <p>QTR 2 Oct to Dec 2024</p> <p>City advertised the draft Pedestrian and Cycle Access Plan for Karawara which is an action of the Integrated Transport Plan in October 2024. Plan will be considered by Council in 2025 before being sent to DPLH for final endorsement.</p> <p>QTR 1 Jul to Sep 2024</p> <p>City is advertising draft Pedestrian and Cycle Access Plan for Karawara which is an action of the Integrated Transport Plan</p> | |

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| 35 | Leadership | 4.2 Advocacy | 4.2.1 Advocate for State and Federal Government investment to improve public infrastructure and to address community issues | Karawara Pedestrian and Cycle Access Plan - Advocacy | | On Track | 5 % | Advocate for funding to support the implementation of the Karawara Pedestrian and Cycle Access Plan | <p>QTR 4 Apr to Jun 2025 The Karawara Pedestrian and Cycle Access Plan was adopted at the February 2025 Ordinary Council Meeting. It is currently with the DPLH awaiting endorsement. Funding has been included in the 2025/26 Annual Budget.</p> <p>QTR 3 Jan to Mar 2025 Funding has been prioritised in the 2025/26 financial budget for Council consideration and adoption at the June Ordinary Council Meeting.</p> <p>QTR 2 Oct to Dec 2024 Consultation has been completed and the draft plan will be presented to Council in February for adoption.</p> <p>QTR 1 Jul to Sep 2024 Draft plan is currently out for public consultation. Advocacy for funding will commence when plan is adopted.</p> | |
| 36 | Leadership | 4.2 Advocacy | 4.2.1 Advocate for State and Federal Government investment to improve public infrastructure and to address community issues | South Perth Foreshore River Wall | Ongoing | Complete | 100 % | Advocate for external (public and private) funding for river wall replacement on the South Perth foreshore. | <p>QTR 4 Apr to Jun 2025 Complete.</p> <p>QTR 3 Jan to Mar 2025 Complete.</p> <p>QTR 2 Oct to Dec 2024 Grant funding has been secured from Federal and State Governments for the section of riverbank from the beaches to Djirda Miya over a three year period.</p> <p>QTR 1 Jul to Sep 2024 Application to Urban Rivers and Catchments Grant Program has been made for the section of the foreshore from "the Beaches" to Djirda Miya (which includes node 2). A concept design was provided as part of this submission. The successful applicants have yet to be announced.</p> | <input checked="" type="checkbox"/> |
| 37 | Leadership | 4.3 Good governance | 4.3.1 Foster effective governance with honesty and integrity and quality decision-making to deliver community priorities | Annual Budget | Ongoing | Complete | 100 % | Review and amend 2024/25 budget mid-year. Prepare and finalise 2025/26 budget for endorsement | <p>QTR 4 Apr to Jun 2025 Complete.</p> <p>QTR 3 Jan to Mar 2025 Complete.</p> <p>QTR 2 Oct to Dec 2024 The budget review packs for the 2024/25 budget review were issued early December 2024 the review is currently underway and on track. Planning for the 2025/26 budget will commence in early February 2025.</p> <p>QTR 1 Jul to Sep 2024 The Capital Budget carry forwards from 2023/24 were adopted by Council at the OCM of 24 September 2024. Budget adjustments have been done.</p> | |

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| No. | Strategic Direction | Outcome | Strategy | Project / Activity | Timeframe | Status | % Complete | Action 24/25 | Quarterly Updates | CEO KPI |
| 38 | Leadership | 4.3 Good governance | 4.3.1 Foster effective governance with honesty and integrity and quality decision-making to deliver community priorities | Annual Financial Report | Ongoing | Complete | 100 % | Prepare and finalise 2023/24 financial report for endorsement | <p>QTR 4 Apr to Jun 2025 Complete.</p> <p>QTR 3 Jan to Mar 2025 Complete.</p> <p>QTR 2 Oct to Dec 2024 The Annual Financial Report received an unqualified audit opinion and was adopted by Council at the December 2024 OCM. It is included in the Annual Report and will be presented to the Annual Meeting of Electors in February 2025.</p> <p>QTR 1 Jul to Sep 2024 A draft of the Annual Financial Report has been prepared and is currently being audited by the Office of the Auditor General. The draft was submitted before the 30 September 2024, in line with legislation.</p> | |
| 39 | Leadership | 4.3 Good governance | 4.3.1 Foster effective governance with honesty and integrity and quality decision-making to deliver community priorities | Asset Management Strategy | Ongoing | Complete | 100 % | Develop an Asset Management Strategy to specify how the City's organisational objectives are converted into asset management objectives and to outline the City's approach for sustainable management of its asset portfolio. | <p>QTR 4 Apr to Jun 2025 The Draft Asset Management Strategy is being presented to Council at the July 2025 OCM for adoption.</p> <p>QTR 3 Jan to Mar 2025 Draft Asset Management Strategy has been developed and is being reviewed by Managers for comment.</p> <p>QTR 2 Oct to Dec 2024 The draft Asset Management Strategy is in development. A table of contents has been created and work has started to understand the data gaps and plan for upcoming workshops and consultation.</p> <p>QTR 1 Jul to Sep 2024 The RFQ for a consultant to facilitate the Asset Management workshop went out to equotes this quarter.</p> | |
| 40 | Leadership | 4.3 Good governance | 4.3.1 Foster effective governance with honesty and integrity and quality decision-making to deliver community priorities | Corporate Business Plan | Ongoing | Complete | 100 % | Review and update the CBP annually according to the IPRF guidelines. Report quarterly on progress to the ARGC and Council. Use progress for input to the Annual Report. | <p>QTR 4 Apr to Jun 2025 The development of the Corporate Business Plan was completed and endorsed by Council at the Ordinary Council Meeting on 24 June 2025.</p> <p>QTR 3 Jan to Mar 2025 Updates to inform the review of the Corporate Business Plan (CBP) have been collected during the Business Unit Planning process. The data will now be collated and developed into the draft CBP for presentation to Council in June.</p> <p>QTR 2 Oct to Dec 2024 Planning for the development of the Corporate Business Plan (CBP) is complete. Development of Business Unit Plans commences in February. This will provide the content for the development of the CBP planned for April/May.</p> <p>QTR 1 Jul to Sep 2024 Since adoption by Council in June 2024, the 2024/25 Corporate Business Plan (CBP) has been graphically designed and published on the City's website. Amendments to the revised CBP have been uploaded into 1System, in preparation for quarter 1 reporting. Planning for the 2025/26 CBP will commence in quarter 2.</p> | ✓ |

| CORPORATE BUSINESS PLAN 2024 / 2025 QUARTER FOUR REPORT | | | | | | | | | |
|--|---------------------|---------------------|--|--------------------------------------|-----------|----------|------------|--|---|
| Corporate actions that we will deliver over the financial year | | | | | | | | | |
| No. | Strategic Direction | Outcome | Strategy | Project / Activity | Timeframe | Status | % Complete | Action 24/25 | Quarterly Updates |
| 41 | Leadership | 4.3 Good governance | 4.3.1 Foster effective governance with honesty and integrity and quality decision-making to deliver community priorities | Strategic Community Plan 2021 - 2031 | | On Track | 80 % | Monitor the Strategic Community Plan and associated changes in legislation | <p>QTR 4 Apr to Jun 2025</p> <p>Two workshops were held with Council to provide an overview of the requirements in developing a Strategic Community Plan, an understanding of the new Council Plan format and stakeholder engagement process, details of Council's roles and responsibilities in the process and to seek feedback from Elected Members. Arrangements have been made for a community survey to be conducted in quarter 1 of 2025/26 and a Project Management Plan is being further developed to guide the project.</p> <p>QTR 3 Jan to Mar 2025</p> <p>Information to inform the review of the Strategic Community Plan was presented to Council at a workshop on 2 April 2025. This included the regulatory requirements, impact of the Local Government Act reform, resourcing requirements and a proposed timeline. Elected Members were provided with elements to consider and provide feedback at a future workshop to help inform the review approach.</p> <p>QTR 2 Oct to Dec 2024</p> <p>Proposed changes to the Local Government Act and regulations relating to the "planning for the future" have been delayed with no current indication of when new requirements will be in place. The City is proceeding with planning for the major review of the Strategic Community Plan. An update will be provided in quarter 3.</p> <p>QTR 1 Jul to Sep 2024</p> <p>Monitoring of relevant legislative reform has been undertaken, with results indicating that amendments to the regulations are unlikely to occur prior to the State Government election. The City will proceed with planning for the major review of the Strategic Community Plan in accordance with current legislation. Planning for the major review will commence in quarter 2, with the aim to discuss with Council in quarter 3 ahead of final project plans being endorsed in quarter 4.</p> |
| 42 | Leadership | 4.3 Good governance | 4.3.1 Foster effective governance with honesty and integrity and quality decision-making to deliver community priorities | Workforce Plan 2022/23 to 2025/26 | Ongoing | On Track | 100 % | Implement the Workforce Plan's year 3 actions. | <p>QTR 4 Apr to Jun 2025</p> <p>Year 3 items were completed with 5 items deferred or moved to BAU, as approved by EMT. Nursery Trainee commenced and enrolment to TAFE imminent, New Starter Values RFQ completed with a provider chosen to further enhance embedding Values with new starters, 1System probations and superannuation capping modules to be completed by end Q1 2025/26, new Health & Wellbeing calendar created and added to SharePoint.</p> <p>QTR 3 Jan to Mar 2025</p> <p>Workforce Plan Year 3 action items continue progressing. During the quarter, the following items were undertaken: Learning & Development Framework reviewed and updated, two-day WHS/HR Supervisor training conducted for consistent learning and approach across the City for people and safety, Audiometric testing rolled out for impacted employees and added to pre-employment medical service for relevant positions, Ageing Workforce Project with Curtin Uni now closed and reviewing report for any actionable outcomes/findings, Digital literacy skills item moved to business as usual as recruitment of Digital Literacy Training Officer is underway and will progress this item.</p> <p>QTR 2 Oct to Dec 2024</p> |

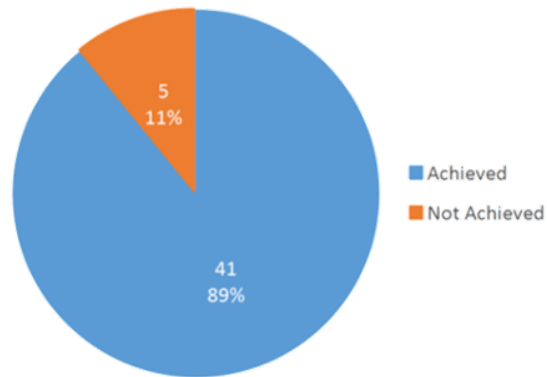
| CORPORATE BUSINESS PLAN 2024 / 2025 QUARTER FOUR REPORT | | | | | | | | | | |
|--|---------------------|---------------------|--|----------------------------|-----------|----------|------------|--|---|-------------------------------------|
| Corporate actions that we will deliver over the financial year | | | | | | | | | | |
| No. | Strategic Direction | Outcome | Strategy | Project / Activity | Timeframe | Status | % Complete | Action 24/25 | Quarterly Updates | CEO KPI |
| | | | | | | | | | <p>Workforce Plan Year 3 action items continue progressing. During the quarter, the following items were undertaken: City LinkedIn account access was provided to share current vacancies and other ad-hoc updates from the P&P team, internships completed in IT and Libraries and Traineeships in Nursery and Golf Course initiated to commence Feb 2025, priority training highlighted during performance reviews organised for employees, Discrimination EEO module rolled out to all employees, new Thank You recognition cards rolled out, Employee Engagement Survey completed with 73% response rate and the City received an award for high engagement (81%) compared to other LG, a review of female part-time employee survey was completed, annual training calendar finalised for 2025, Business Process Management project launched.</p> <p>QTR 1 Jul to Sep 2024</p> <p>Quarter 1 of the Workforce Plan year 3 action items have commenced. During the quarter, the following items were undertaken: eLearning modules for all employees was deployed including Employee Code of Conduct refresher and EEO Discrimination training, the annual performance review cycle concluded with a completion rate of 87%, Accreditations module within 1System moved to production and work on the Probations module is to commence. The annual training calendar is being reviewed to develop a clear outline of training initiatives for the year. A New Starter Values session was held on 5 September 2024 with one other session scheduled before the end of 2024. Audiometric testing will be included in pre-employment medicals for new starters at risk, and ongoing testing for existing employees to occur following new legislation.</p> | |
| 43 | Leadership | 4.3 Good governance | 4.3.2 Diversify and optimise non-rate income | Land Utilisation Plan 2024 | | On Track | 80 % | Implementation of the initiatives with the Land Utilisation Plan | <p>QTR 4 Apr to Jun 2025</p> <p>The consultation period to close and amalgamate four unconstructed road reserves within the Collins Street Centre precinct concluded with a total of six submissions received. These submissions will be presented to Council for consideration.</p> <p>QTR 3 Jan to Mar 2025</p> <p>At its meeting held 25 March 2025 Council resolved to advertise the closure and amalgamation of four unconstructed road reserves within the Collins Street Centre precinct. The consultation process commenced as per the Land Administration Act 1997. Investigations for the Right of Way in the Angelo Street precinct are progressing.</p> <p>QTR 2 Oct to Dec 2024</p> <p>The City's assessment for the Collins Street Hall site was updated by undertaking a more detailed building utilisation analysis. The assessment has been completed and the project team are progressing a report to Council for four road closures to formalise existing use and improve future development potential for the site. Land tenure investigations for the Right of Way in the Angelo Street Precinct have commenced.</p> <p>QTR 1 Jul to Sep 2024</p> | <input checked="" type="checkbox"/> |

| CORPORATE BUSINESS PLAN 2024 / 2025 QUARTER FOUR REPORT | | | | | | | | | | |
|--|---------------------|---------------------|--|---------------------------------|-----------|----------|------------|--|---|---------|
| Corporate actions that we will deliver over the financial year | | | | | | | | | | |
| No. | Strategic Direction | Outcome | Strategy | Project / Activity | Timeframe | Status | % Complete | Action 24/25 | Quarterly Updates | CEO KPI |
| | | | | | | | | | Collins Street Hall and Angelo Street Precinct are currently being progressed. Land and Property is working collaboratively with Strategic Planning to facilitate a scheme amendment for this site. A site assessment has been undertaken and a report is being prepared for Council to consider four road closures and their subsequent amalgamation into adjacent City freehold land to improve the development potential for the site. For Angelo St Precinct a site assessment is being undertaken. | |
| 44 | Leadership | 4.3 Good governance | 4.3.3 Maintain a culture of fiscal efficiency | Long Term Financial Plan (LTFP) | Ongoing | Complete | 100 % | Review and update the Long-Term Financial Plan, ensuring integration and alignment with the Annual Budget, the Strategic Community Plan and Corporate Business Plan. | <p>QTR 4 Apr to Jun 2025 Council adopted the updated LTFP on 24 June 2025.</p> <p>QTR 3 Jan to Mar 2025 The LTFP was updated with the outcomes of the budget review and presented to Elected Members at the first budget workshop. The LTFP will be updated as part of the budget finalisation</p> <p>QTR 2 Oct to Dec 2024 Council adopted the 2024/25 - 2033/34 Long Term Financial Plan along with the 2024/25 Budget at the Ordinary Council Meeting of 25 June 2024. The plan will be reviewed as part of the 2025/26 budget process, work has commenced with reference to the 2025/26 budget and business unit planning.</p> <p>QTR 1 Jul to Sep 2024 Council adopted the 2024/25 - 2033/34 Long Term Financial Plan along with the 2024/25 Budget at the Ordinary Council Meeting of 25 June 2024. The plan will be reviewed as part of the 2025/26 budget process, background work is in progress.</p> | ✓ |
| 45 | Leadership | 4.3 Good governance | 4.3.4 Maintain a culture of continuous improvement | Internal audit program | Ongoing | Complete | 100 % | Manage and ensure completion of annual Internal Audit Program. Complete internal audits in accordance with the Strategic Internal Audit Plan (SIAP). Report quarterly to ARGC on audit register progress. Complete induction process for new ARGC Committee Members. | <p>QTR 4 Apr to Jun 2025 Complete.</p> <p>QTR 3 Jan to Mar 2025 Internal Audits for Regulation 5 and Regulation 17 as well as Project and Program Management were considered and accepted by Council at its meeting held 25 March 2025. At that same meeting Council considered and accepted the new Strategic Internal Audit Plan prepared by William Buck Consulting (WA) Pty Ltd.</p> <p>QTR 2 Oct to Dec 2024 The Internal Audit report related to Project and Program management is progressing. Expressions of interest were invited in relation to Internal Auditor and William Buck Consulting (WA) Pty Ltd have been appointed for a period of three years. A new internal audit plan has been prepared. The Reg 5 and Reg 17 audit has been undertaken</p> <p>QTR 1 Jul to Sep 2024 The Internal Audit - Review of Internal Audit Log and External Audit Interim Report were both considered by Council at its meeting held 24 September 2024. The audit for the Project and Program Management is still progressing.</p> | |

CBP MEASURES OF SUCCESS | COUNCIL REPORT

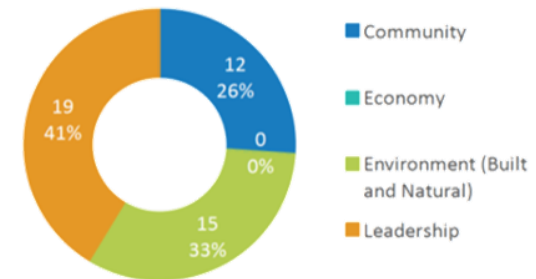
Key Performance Indicator (KPI) Achievements over 2024 / 25 | Q4 Dashboard | Apr to Jun 2025

KPI ACHIEVEMENT SNAPSHOT

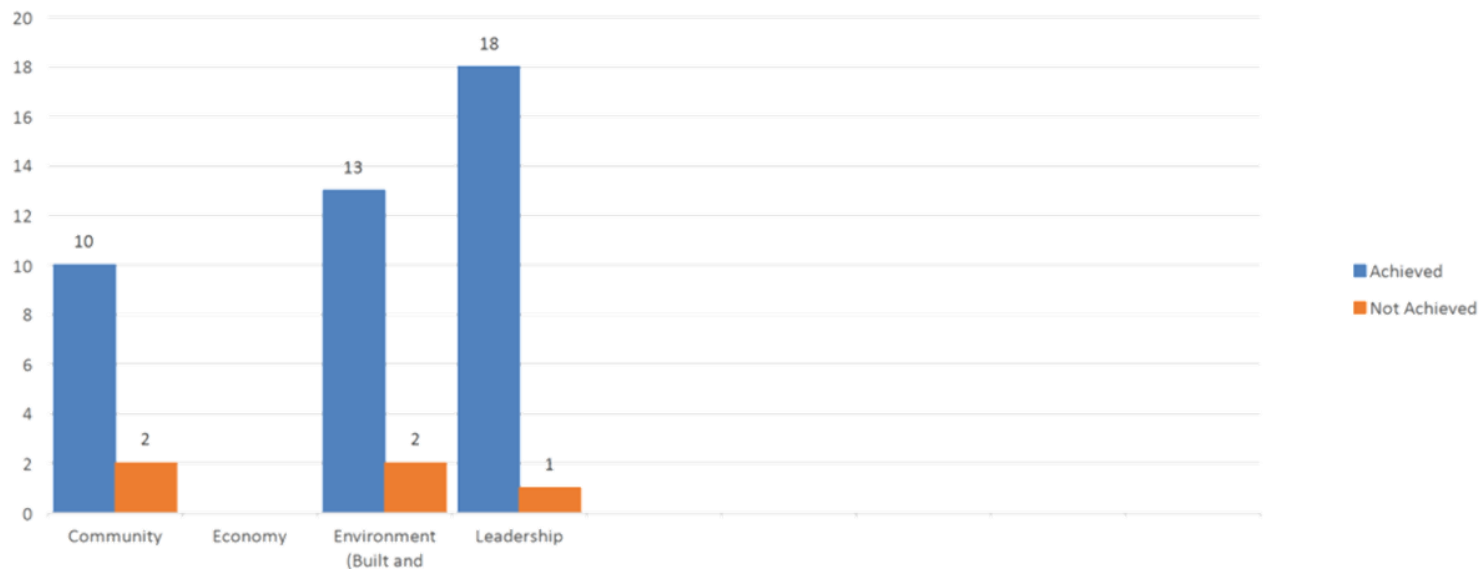


**46
KPI
results
in total**

STRATEGIC DIRECTION SNAPSHOT



KPI ACHIEVEMENT TRACKING BY STRATEGIC DIRECTION



CBP MEASURES OF SUCCESS | 2024 / 2025 | QUARTER FOUR REPORT

| No. | Strategic Direction | Outcome | Strategy | Operational Key Performance Indicator | KPI Description | Performance Measure | 2024 / 2025 Target | Result | Result Outcome | Result Comment |
|-----|---------------------|---------------------------|---|---------------------------------------|---|--|--------------------|---------|----------------|---|
| 1 | Community | 1.1 Culture and community | 1.1.1 Develop, facilitate and/or support events, services and programs to respond to community needs and priorities | Event Attendee Satisfaction | Event Attendee Satisfaction - The amount of people who respond that they are satisfied with the events held by the City | Maintain satisfaction rate above 80% | 80.00 | 91.98 | Achieved | |
| 2 | Community | 1.1 Culture and community | 1.1.1 Develop, facilitate and/or support events, services and programs to respond to community needs and priorities | Event Attendee Targets | Event Attendee Targets - The number of people attending the City's community events and partnership events | Obtain the targeted number of 15,000 people per annum at community events delivered by the City and partnering organisations | 15,000 | 16,775 | Achieved | |
| 3 | Community | 1.1 Culture and community | 1.1.1 Develop, facilitate and/or support events, services and programs to respond to community needs and priorities | Library Attendee Targets | Library Attendee Targets - The number of people visiting or attending the City's two Library branches (Manning and South Perth) | Obtain the targeted number of visitors at the City's two Library branches of 176,392 persons per annum | 176,392 | 178,027 | Achieved | |
| 4 | Community | 1.1 Culture and community | 1.1.2 Develop, facilitate and/or support opportunities for inclusive and cohesive social, cultural and healthy activity in the City | Club Development Program | Club Development Program - The number of local clubs engaged by the City each year. | Maintain with a minimum of 80% local club participation per annum | 80.00 | 100.00 | Achieved | |
| 5 | Community | 1.1 Culture and community | 1.1.2 Develop, facilitate and/or support opportunities for inclusive and cohesive social, cultural and healthy activity in the City | Club Development Program Satisfaction | Club Development Program Satisfaction - The number of local clubs who respond that they are satisfied with the Club Development programs and events offered by the City | Maintain satisfaction rate above 80% | 80.00 | 0.00 | Not Achieved | Positive feedback from Clubs received, however, a 'Satisfactory' rating has lowered scoring below the 80% KPI target. The Satisfaction rating amongst Clubs has increased compared to a year ago. |
| 6 | Community | 1.1 Culture and community | 1.1.2 Develop, facilitate and/or support opportunities for inclusive and cohesive social, cultural and healthy activity in the City | KidSport Funding | KidSport Funding - The number of funding vouchers and the amount of funding (\$) provided to eligible Western Australian children for club fees | Maintain funding provision of 100 KidSport vouchers, providing \$18,000 in funding per annum | 100.00 | 120.00 | Achieved | |
| 7 | Community | 1.1 Culture and community | 1.1.4 Encourage volunteering that benefits our community | Community Volunteering | Community Volunteering - The number of City volunteers that provide assistance on Community, Culture and Recreation projects, services and programs | Maintain a minimum of 100 Community, Culture and Recreation volunteers | 100.00 | 250.00 | Achieved | |

CBP MEASURES OF SUCCESS | 2024 / 2025 | QUARTER FOUR REPORT

| No. | Strategic Direction | Outcome | Strategy | Operational Key Performance Indicator | KPI Description | Performance Measure | 2024 / 2025 Target | Result | Result Outcome | Result Comment |
|-----|---------------------------------|-----------------------------------|---|--|--|---|--------------------|--------|----------------|---|
| 8 | Community | 1.2 Community infrastructure | 1.2.2 Develop, manage, maintain and optimise the use of the City's properties, assets and facilities | Asset Management Condition Audit | Asset Management Condition Survey & Assessment - Conduct condition survey for public open space and review asset condition assessment needs for remainder of major asset classes | Complete a minimum of 1 condition survey for major asset classes annually | 1.00 | 100.00 | Achieved | |
| 9 | Community | 1.2 Community infrastructure | 1.2.2 Develop, manage, maintain and optimise the use of the City's properties, assets and facilities | Property / Building Maintenance | Property Maintenance - The number of maintenance requests that are assessed and/or actioned within 10 days of notification | Complete 90% of assessments and/or actions within 5 days (urgent) or within 10 days (remainder) | 90.00 | 95.00 | Achieved | |
| 10 | Community | 1.3 Community safety and health | 1.3.2 Facilitate and foster a healthy and connected community | Completion of Public Health Plan (Environmental Health Priority Areas) | Public Health Plan – Completion of relevant key actions as identified in the City's Public Health Plan | 100% completion of key actions/outcomes as they relate to Environmental Health | 100.00 | 87.00 | Not Achieved | An increase in the workload of the Environmental Health Team (infringements/ staff leave) resulted in the nonachievement of the KPI |
| 11 | Community | 1.3 Community safety and health | 1.3.2 Facilitate and foster a healthy and connected community | Dog Attacks Investigated | Dog Attacks Investigated - Number of dog attack investigations completed within 14 days | Maintain an above 80% completion rate of dog attacks investigated within 14 days | 80.00 | 100.00 | Achieved | |
| 12 | Community | 1.3 Community safety and health | 1.3.2 Facilitate and foster a healthy and connected community | System Capture of Animals Presented at the Animal Care Facility | System capture of animals presented at the Animal Care Facility | 100% of animals are entered into the City's system within 4 hours | 100.00 | 100.00 | Achieved | |
| 14 | Environment (Built and Natural) | 3.1 Connected and accessible City | 3.1.1 Facilitate a safe, efficient, accessible and reliable transport network that encompasses alternative forms of transport | Footpath Maintenance Response | Footpath Maintenance Response | Complete 90% of assessments and actions in accordance with the Customer Service Charter | 90.00 | 98.00 | Achieved | |
| 15 | Environment (Built and Natural) | 3.1 Connected and accessible City | 3.1.1 Facilitate a safe, efficient, accessible and reliable transport network that encompasses alternative forms of transport | Jetty and Boardwalk Maintenance Response | Jetty and Boardwalk Maintenance Response - The percentage of Jetty and Boardwalk maintenance requests that are responded to in line with Customer Service Charter | Complete 90% of assessments and actions in accordance with the Customer Service Charter | 90.00 | 90.00 | Achieved | |
| 16 | Environment (Built and Natural) | 3.1 Connected and accessible City | 3.1.1 Facilitate a safe, efficient, accessible and reliable transport network that encompasses alternative forms of transport | Parking Management - Abandoned Vehicles | Parking Management - Abandoned Vehicles - The percentage of abandoned vehicle requests that are responded to in line with the Customer Service Charter | Complete 90% of assessments and actions in accordance with the Customer Service Charter | 90.00 | 100.00 | Achieved | |

CBP MEASURES OF SUCCESS | 2024 / 2025 | QUARTER FOUR REPORT

| No. | Strategic Direction | Outcome | Strategy | Operational Key Performance Indicator | KPI Description | Performance Measure | 2024 / 2025 Target | Result | Result Outcome | Result Comment |
|-----|---------------------------------|--|---|--|--|--|--------------------|--------|----------------|--|
| 17 | Environment (Built and Natural) | 3.1 Connected and accessible City | 3.1.1 Facilitate a safe, efficient, accessible and reliable transport network that encompasses alternative forms of transport | Traffic Management - Response Rate | Traffic Management - Response Rate - The percentage of transport network community requests that are responded to within 48 hours of reporting | Maintain response rate at 100% | 100.00 | 100.00 | Achieved | |
| 18 | Environment (Built and Natural) | 3.2 Sustainable built form | 3.2.1 Develop and implement a sustainable local planning framework to meet current and future community needs | Building Permit Determination | Building Permit Determination - The number of building permits determined within 10 days for certified permits and 25 days for uncertified permits | Maintain ratio of 100% of building permits determined within statutory timeframes | 100.00 | 100.00 | Achieved | |
| 19 | Environment (Built and Natural) | 3.2 Sustainable built form | 3.2.1 Develop and implement a sustainable local planning framework to meet current and future community needs | Development Application Determination | Development Application Determination - The number of development (planning) applications determined within 60 days where no consultation is required and 90 days where consultation is required | Maintain a minimum of 85% of development applications determined within statutory timeframes | 85.00 | 95.00 | Achieved | |
| 20 | Environment (Built and Natural) | 3.2 Sustainable built form | 3.2.1 Develop and implement a sustainable local planning framework to meet current and future community needs | Scheme Amendment Compliance | Scheme Amendment Compliance - The amount of scheme amendments submitted to the City that are processed in accordance with Town Planning Regulations | Achieve 100% compliance with the Town Planning Regulations | 100.00 | 100.00 | Achieved | |
| 21 | Environment (Built and Natural) | 3.3 Enhanced environment and open spaces | 3.3.1 Maintain and improve biodiversity in the City | Natural Area Rehabilitation | Natural Area Rehabilitation - The amount of natural areas that are rehabilitated annually | Implement natural area revegetation at or above 0.5 hectares per annum | 0.50 | 0.50 | Achieved | |
| 22 | Environment (Built and Natural) | 3.3 Enhanced environment and open spaces | 3.3.1 Maintain and improve biodiversity in the City | Weed Coverage Management - Public Open Space | Weed Coverage Management - The amount of weed coverage in public open space planted areas within site boundary | Manage weed coverage in planted areas at or below 10% within site boundary | 10.00 | 5.00 | Achieved | |
| 23 | Environment (Built and Natural) | 3.3 Enhanced environment and open spaces | 3.3.2 Enhance the City's urban forest on public and private land | Canopy Cover | Canopy Cover - Maintaining and improving canopy cover in accordance with budget allocation | Achieve 20% canopy cover across the City | 20.00 | 16.82 | Not Achieved | Latest data received in June 2024 measured canopy cover at 16.82%. |
| 24 | Environment (Built and Natural) | 3.3 Enhanced environment and open spaces | 3.3.3 Improve the amenity value and sustainable uses of our streetscapes, public open spaces and foreshores | Public Open Space Community Requests | Public Open Space Community Requests - The percentage of public open space community requests that are responded to in line with the Customer Service Charter | Complete 90% of assessments and actions in accordance with the Customer Service Charter | 90.00 | 90.00 | Achieved | |

CBP MEASURES OF SUCCESS | 2024 / 2025 | QUARTER FOUR REPORT

| No. | Strategic Direction | Outcome | Strategy | Operational Key Performance Indicator | KPI Description | Performance Measure | 2024 / 2025 Target | Result | Result Outcome | Result Comment |
|-----|---------------------------------|--|--|--|--|---|--------------------|--------|----------------|---|
| 25 | Environment (Built and Natural) | 3.3 Enhanced environment and open spaces | 3.3.4 Enhancement of the environment, maintaining open space and effective management of the Swan and Canning River foreshores | Weed Coverage Management - Natural Areas | Weed Coverage management - Natural Areas | Manage weed coverage in planted areas at or below 10% within site boundary | 10.00 | 15.00 | Not Achieved | Weed coverage in planted areas maintained at 15% within site boundary during winter which is a good outcome |
| 26 | Environment (Built and Natural) | 3.4 Resource management and climate change | 3.4.1 Manage and promote sustainable water, waste, land and energy practices | Graffiti Removal Response | Graffiti Removal Response - The percentage of graffiti incidents that are responded to in line with the Customer Service Charter | Complete 90% of assessments and actions in accordance with the Customer Service Charter | 90.00 | 99.00 | Achieved | |
| 27 | Environment (Built and Natural) | 3.4 Resource management and climate change | 3.4.1 Manage and promote sustainable water, waste, land and energy practices | Reduction in Greenhouse Gas (GHG) Emissions | Reduction in Greenhouse Gas (GHG) Emissions - The number of renewable energy initiatives that the City has progressed to reduce GHG emissions | Implement a minimum of 1 renewal energy project to reduce GHG emissions | 1.00 | 1.00 | Achieved | |
| 28 | Environment (Built and Natural) | 3.4 Resource management and climate change | 3.4.1 Manage and promote sustainable water, waste, land and energy practices | Sustainable Living Program Satisfaction Rate | Sustainable Living Program Satisfaction Rate - The number of people who respond that they are satisfied with the City's Sustainable Living Program | Maintain satisfaction rate above 95% | 95.00 | 95.00 | Achieved | |
| 29 | Leadership | 4.1 Engaged community and leadership | 4.1.1 Engage, educate, inform, consult and listen to our community to understand and deliver on identified priorities | Accessible Digital Services | Accessible Digital Services - The amount of time that the City has a fully operational and accessible customer contact centre, telephony services and online environment | Maintain uptime rate above 99.95% | 99.95 | 99.95 | Achieved | |
| 30 | Leadership | 4.1 Engaged community and leadership | 4.1.1 Engage, educate, inform, consult and listen to our community to understand and deliver on identified priorities | Communications & Marketing Plans | Communications & Marketing Plans | 12 Communications and/or Marketing Plans are developed in relation to projects in the CBP each year | 12.00 | 20.00 | Achieved | |
| 31 | Leadership | 4.1 Engaged community and leadership | 4.1.1 Engage, educate, inform, consult and listen to our community to understand and deliver on identified priorities | Customer Service (VoC) Improvement Actions | Customer Service (VoC) Improvement Actions - The number of improvement actions agreed in response to the Voice of the Customer (VoC) surveys | 12 improvement actions are agreed with business units in response to the results of the VoC surveys each year | 12.00 | 52.00 | Achieved | |
| 32 | Leadership | 4.1 Engaged community and leadership | 4.1.1 Engage, educate, inform, consult and listen to our community to understand and deliver on identified priorities | Customer Service Request Satisfaction | Customer Service Request Satisfaction - The percentage of people who respond that they are satisfied with the City's request lodgement experience | Maintain customer satisfaction rate above 80% with the City's request lodgement experience | 80.00 | 98.00 | Achieved | |

CBP MEASURES OF SUCCESS | 2024 / 2025 | QUARTER FOUR REPORT

| No. | Strategic Direction | Outcome | Strategy | Operational Key Performance Indicator | KPI Description | Performance Measure | 2024 / 2025 Target | Result | Result Outcome | Result Comment |
|-----|---------------------|--------------------------------------|--|---|---|--|--------------------|--------|----------------|--|
| 33 | Leadership | 4.1 Engaged community and leadership | 4.1.1 Engage, educate, inform, consult and listen to our community to understand and deliver on identified priorities | Partnership Agreements - Ratio of Implemented Actions | Partnership Agreements - The ratio of the number of actions successfully completed relative to the number of actions planned within the City's Partnership Agreements (Completed/Planned) | Maintain ratio of 80% annual planned action items | 80.00 | 80.00 | Achieved | |
| 34 | Leadership | 4.1 Engaged community and leadership | 4.1.1 Engage, educate, inform, consult and listen to our community to understand and deliver on identified priorities | Stakeholder Engagement Scoping Plans | Stakeholder Engagement Scoping Plans - The number of Stakeholder Engagement Scoping Plans developed in relation to projects in the CBP | 10 Stakeholder Engagement Scoping Plans are developed in relation to projects in the CBP each year | 10.00 | 18.00 | Achieved | |
| 35 | Leadership | 4.3 Good governance | 4.3.1 Foster effective governance with honesty and integrity and quality decision-making to deliver community priorities | Asset Renewal Funding Ratio | Asset Renewal Funding Ratio | Maintain benchmark standard of ratio between 75% and 95% | 75.00 | 82.20 | Achieved | |
| 36 | Leadership | 4.3 Good governance | 4.3.1 Foster effective governance with honesty and integrity and quality decision-making to deliver community priorities | Asset Sustainability Ratio | Asset Sustainability Ratio - The ratio of asset renewal expenditure relative to depreciation for the year | Maintain benchmark standard of ratio between 90% and 110% | 90.00 | 83.10 | Not Achieved | Final results are subject to year end finalisation. In future years achieving this target is highly likely due to the planned increase in renewal expenditure. |
| 37 | Leadership | 4.3 Good governance | 4.3.1 Foster effective governance with honesty and integrity and quality decision-making to deliver community priorities | Compliance Audit Return Responses | Compliance Audit Return Responses | Achieve 100% response compliance with the Compliance Audit Return submission requirements | 100.00 | 100.00 | Achieved | |
| 38 | Leadership | 4.3 Good governance | 4.3.1 Foster effective governance with honesty and integrity and quality decision-making to deliver community priorities | Corporate Business Plan Quarterly Reporting | Corporate Business Plan Quarterly Reporting | CBP quarterly reporting is completed each quarter - 100% compliance | 100.00 | 100.00 | Achieved | |
| 39 | Leadership | 4.3 Good governance | 4.3.1 Foster effective governance with honesty and integrity and quality decision-making to deliver community priorities | Council Meeting Minutes Availability | Council Meeting Minutes Availability | Achieve 100% compliance with Council meeting minute availability | 100.00 | 100.00 | Achieved | |

CBP MEASURES OF SUCCESS | 2024 / 2025 | QUARTER FOUR REPORT

| No. | Strategic Direction | Outcome | Strategy | Operational Key Performance Indicator | KPI Description | Performance Measure | 2024 / 2025 Target | Result | Result Outcome | Result Comment |
|-----|---------------------|---------------------|--|---|---|---|--------------------|--------|----------------|--|
| 40 | Leadership | 4.3 Good governance | 4.3.1 Foster effective governance with honesty and integrity and quality decision-making to deliver community priorities | Financial Health Indicator Annual Result | Financial Health Indicator Annual Result - The Financial Health Indicator (FHI) annual result is calculated from the seven financial ratios that are required by W.A. Local Government regulation | Maintain a Financial Health Indicator (FHI) result of 70 or above per annum | 70.00 | 89.00 | Achieved | |
| 41 | Leadership | 4.3 Good governance | 4.3.1 Foster effective governance with honesty and integrity and quality decision-making to deliver community priorities | Meeting Agenda Availability | Meeting Agenda Availability | Achieve 100% compliance with meeting agenda availability | 100.00 | 100.00 | Achieved | |
| 42 | Leadership | 4.3 Good governance | 4.3.1 Foster effective governance with honesty and integrity and quality decision-making to deliver community priorities | Risk Management Committee Meetings | Risk Management Committee Meetings - Quarterly Risk Meetings held | Hold a minimum of four meetings annually | 4.00 | 4.00 | Achieved | |
| 43 | Leadership | 4.3 Good governance | 4.3.1 Foster effective governance with honesty and integrity and quality decision-making to deliver community priorities | Strategic Risks Reviewed | Strategic Risks Reviewed - All Strategic Risks are reviewed twice annually | Maintain 100% compliance with review process | 100.00 | 100.00 | Achieved | |
| 44 | Leadership | 4.3 Good governance | 4.3.2 Diversify and optimise non-rate income | Revenue other than Rates | Revenue other than Rates - The amount of revenue obtained from grants, fees charges and other revenue relative to the amount of revenue generated from Rates (Revenue other than rates/Total Revenue) | Maintain annual revenue other than rates greater than 25% of total annual revenue | 25.00 | 39.30 | Achieved | |
| 45 | Leadership | 4.3 Good governance | 4.3.4 Maintain a culture of continuous improvement | Annual Employee Performance Review Completion | Annual Employee Performance Review Completion - The number of employees who have completed their annual performance review | Maintain completion rate of above 75% | 75.00 | 87.00 | Achieved | |
| 46 | Leadership | 4.3 Good governance | 4.3.4 Maintain a culture of continuous improvement | Current Ratio | Current Ratio - The ratio of current assets minus restricted assets relative to current liabilities minus liabilities associated with restricted assets (Current Assets/Current Liabilities) | Maintain benchmark standard of ratio greater than 1.0 | 1.00 | 2.30 | Achieved | Interim result subject to yearend finalisation target exceed |

CBP MEASURES OF SUCCESS | 2024 / 2025 | QUARTER FOUR REPORT

| | Strategic Direction | Outcome | Strategy | Operational Key Performance Indicator | KPI Description | Performance Measure | 2024 / 2025 Target | Result | Result Outcome | Result Comment |
|----|---------------------|---------------------|--|---------------------------------------|--|------------------------------------|--------------------|--------|----------------|----------------|
| 47 | Leadership | 4.3 Good governance | 4.3.4 Maintain a culture of continuous improvement | Internal Audit Completion | Internal Audit Completion - The number of internal audits completed relative to the number of audits planned in the strategic internal audit plan (SIAP). (Complete/Planned) | Maintain completion rate above 75% | 75.00 | 100.00 | Achieved | |

Strategic Direction

Community

Policy P101 Public Art & Art Collections

| | |
|-----------------------------|---|
| Responsible Business Unit/s | Community, Culture and Recreation |
| Responsible Officer | Manager Community, Culture and Recreation |
| Affected Business Unit/s | Community, Culture and Recreation |

Purpose

To provide guidelines for the effective acquisition, management and decommissioning of the City of South Perth's (the City's) public art and art collections.

Definitions

| | |
|-----------------------|--|
| Art | Artistic works designed and created from many different materials and forms, which may include (but not be limited to): paintings, sculpture, mosaic, stained glass, textiles, ceramics, photography, prints and mixed media. Works created by practising professional artists as defined in the City's Public Art Toolkit, Management Practices, and specifications applicable for relevant art projects and events. Artworks are generally categorized as 'moveable' or 'stand-alone/fixed' (see definitions below). |
| Art Collections | Art assets that are owned by the City. |
| Moveable Art Assets | Two dimensional and three-dimensional works in various media that are stored and displayed inside the City's buildings and facilities. |
| Stand-Alone/Fixed Art | Three dimensional, stand-alone public artworks and murals and integrated artworks |
| Public Art | Art that is intended to be located in and/or clearly seen from the public realm. Contemporary works of public art may take diverse forms, including long lasting sculptures and monuments, and works that have a temporary or ephemeral presence in the public realm. |
| Decommissioning | The formal process to remove art from its active status, through methods including (but not limited to): sale, donation or disposal/destruction. |



In exceptional instances, and on the advice of suitably qualified, external arts professionals, the City may consider acquiring or commissioning works of art that sit outside of these definitions, for instance in the case of culturally significant historical artworks or other crafted objects where the identity of the artist is unknown, or in the case of works by emerging artists with a limited history of professional practice.

Policy Objectives

The City values:

- public art as a means of celebrating the identity and history of the community, enhancing the environment and contributing to a sense of place; and,
- the vital role that the City's art collections play in conserving, celebrating and interpreting local artistic heritage, and contemporary creative practices for the benefit of the local area, the state and the nation.

This policy provides a framework for the development and management of the City's art collections and the cultural assets that they contain, and for public art within the City of South Perth.

Policy Scope

This Policy applies to Council and City Officers involved in:

- the acquisition, ongoing management and/or disposal of cultural assets that make up the City of South Perth art collections; and
- public art and major City projects in alignment with the Public Art Masterplan and including the implementation of developer contributions resulting from [Local Planning Policy 6.3 Public Art](#) 'Developer Contributions to Public Art' within the City of South Perth.
- This Policy informs the City's management of its public art and art collections.

Policy Statement

Acquisition of Public Art and Art Collections

The City of South Perth supports the acquisition/development of public art and art collections in the City by:

- Contributing 1% of the construction value of City projects ~~in accordance with the requirements of Local Planning Policy 6.3 Public Art with a value greater than \$2 million~~ towards public art in new above ground urban design, public open space and community building constructions and redevelopment projects. The City defines construction value as the estimated cost of the equipment, financing, services and utilities that are required to carry out a development but does not include the cost of land acquisition;
- Establishing a process to encourage community involvement and/or consultation in City public art projects;
- Integrating the public art planning process at the commencement of applicable City developments.

- Requiring private developers to contribute towards public art commissions within the vicinity of the development according to the requirements as listed in [PeLocal Planning Policy 6.3 Public Art P316– Developer Contribution to Public Art And Public Art Spaces](#) and in alignment with the Public Art Masterplan

Management of Public Art and Art Collections

The City of South Perth supports the management of public art and art collections in the City by:

- [Facilitating an Arts Advisory Group consisting of Mayor and/or Councillors, industry, and community representative members and City Officers to provide ongoing advice and guidance on:](#)
 - [The acquisition and decommissioning of artworks for the City's Art Collection;](#)
 - [Review and provide recommendations on developer contributions for public art; and](#)
 - [Provide advice related to the development and implementation of the Cultural and Social Strategy.](#)
- [local public art projects and the City's Art Collections.](#)
- [Maximising opportunities for partnerships and external funding to contribute to identified projects relevant to public art and the City's art collections.](#)
- [Aspiring to implement relevant best practices for the acquisition, conservation, maintenance, display and promotion of a collection of moveable art assets and public art.](#)
- [Ensuring the provision of resources for the sustainable management and planning for the considered development of the City's art collections and public art initiatives to enhance cultural experiences and preserve and interpret artistic and cultural heritage for the City and its community.](#)
- [Ensuring artists complete a maintenance schedule, including contact details of the artist, details of location, fabrication, installation, external factors that may impact the artwork \(i.e. sunlight, touching etc.\), desired appearance and any routine or cycling maintenance for the ongoing management of the artwork.](#)
- [Undertaking maintenance of public art and art collections as required, subject to the availability of funding for those purposes. To the extent that it is practicable, the artist shall be given the opportunity to perform repairs.](#)

Decommissioning of Public Art and Art Collections

- The City's Arts Advisory Group [and/or City Officers may through regular processes of review and evaluation may make](#) recommendations to the City for the decommissioning of public art and art collections by way of relocation (permanently or temporarily), selling, making a gift of, storing, or otherwise disposing of artwork.
- Where decommissioning is recommended [by the City's Arts Advisory Group](#), the recommendation shall be made:
 - (i) To the City where the value of the artwork is up to and including \$5,000 (excluding GST); or
 - (ii) To Council where the value of the artwork is more than \$5,000 (excluding GST).

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| | | | |
|--------------------|--|-------------------------------|-----------------|
| Policy Number: | P101 | Relevant Council Delegation: | N/A |
| Council Adoption: | N/A | Relevant Delegation: | N/A |
| Reviewed/Modified: | 03/05, 22/02/11, 06/03/12, 24/09/12, 14/11/13, 09/01/15, 03/16, 08/16, 08/17, 10/18, 03/20, 03/21, 12/23 | Relevant Management Practice: | M101 Public Art |

In all cases, an Officer's assessment ~~-(following independent advice from a suitably qualified Arts Professional to provide Valuer)-~~ shall be provided for guidance on the cultural and financial appropriateness of about the decommissioning of the artwork is required.

Legislation/ Local Law Requirements

Not Applicable

Other Relevant Policies/ Key Documents

- City of South Perth Cultural Plan ~~2019-2023~~2023-2028
- ~~Management Practice~~ M101: Public Art & Art Collections
- City of South Perth Public Art Masterplan 2022-25
- ~~City of South Perth Policy P316: Developer Contribution for Public Art and Public Art Spaces~~ Local Planning Policy 6.3 Public Art
- City of South Perth Public Art Developer Toolkit

| | | | |
|--------------------|--|-------------------------------|-----------------|
| Page 4 of 3 | | | |
| Policy Number: | P101 | Relevant Council Delegation: | N/A |
| Council Adoption: | N/A | Relevant Delegation: | N/A |
| Reviewed/Modified: | 03/05, 22/02/11, 06/03/12, 24/09/12, 14/11/13, 09/01/15, 03/16, 08/16, 08/17, 10/18, 03/20, 03/21, 12/23 | Relevant Management Practice: | M101 Public Art |

Strategic Direction *Leadership*

Policy P624 Media Communications

| | |
|-----------------------------|---|
| Responsible Business Unit/s | Customer, Communications and Engagement |
| Responsible Officer | Manager Customer, Communications and Engagement |
| Affected Business Unit/s | All City business units |

The City of South Perth (the City) is committed to open and transparent communication and to being accountable. We will communicate with our community and stakeholders and provide the media with City information in a timely manner.

This policy is in accordance with the *Local Government Act 1995*, the City's Elected Members Code of Conduct and the Employees Code of Conduct and all relevant City policies.

Policy Objectives

The objective of this policy is to:

- Detail legislative obligations and establishes protocols applicable to the City's official communications with our community, to ensure the City is professionally and accurately represented.
- Provide guidance to Council and the City's administration for a coordinated approach to communicating with the media either in their City role at the City or in a personal capacity about matters relevant to the City.
- ~~Promote a professional image of the City~~
- Help keep the community informed about the City through appropriate communication channels
- Ensure that communication is inclusive, consistent, accurate and in the best interests of the City.
- Provide guidance with responding to the media.

Policy Scope

This policy applies to ~~Council~~Elected Members, City employees and consultants.

Policy Statement

Responding to media enquiries fosters open and transparent relations

~~This media communications~~ policy sets out a clear and consistent protocol for media communications. It aims to:



- Provide clear guidance on the role of the Mayor, Councillors, Chief Executive Officer and ~~administration~~ employees in communicating with the media.
- Represent the City in media communications.
- Ensure ~~that the media communication with media is consistent, is in accordance with relevant statutory provisions, the City's Code of Conduct, this policy and other relevant City policies and strategies, communications with the media are to a professional standard, in line with the City's Marketing and Communications Strategy.~~
- ~~Ensure that communications with the media is to a professional standard.~~
- Ensure that media communication is in accordance with relevant statutory provisions and the Local Government Act 1995, the City's Councillor and Employee Codes of Conduct, this Policy and other relevant City policies.

Speaking to the ~~M~~media

All media enquiries seeking an official comment on behalf of the City, whether received by an Elected Member or an employee, must be referred to the Chief Executive Officer (CEO) or a person authorised by the CEO. The CEO will coordinate the information to support the Mayor, or an authorised alternative spokesperson, in providing an official response.

In accordance with section 2.8(1)(b) of the Local Government Act 1995, the Mayor is the official spokesperson for the City, representing the local government in official communications, including speeches, statements, and comments across print, electronic, broadcast, and social media.

In accordance with section 5.41(4)(b) of the Local Government Act 1995, the CEO may be authorised by the Mayor to speak on behalf of the City. Such authorisations must be provided in writing. The CEO may appoint a City employee with relevant expertise to act as a spokesperson on a specific topic.

If the Mayor has not authorised the CEO to speak on behalf of the City and is unavailable to perform this function, the Deputy Mayor may, in accordance with sections 2.9 and 5.34 of the Local Government Act 1995, speak on behalf of the City. Confirmation of the Mayor's unavailability should be obtained in writing, unless impracticable.

The Mayor, or an authorised alternative spokesperson, may invite relevant Elected Members (such as the Ward Councillors) to contribute quotes for inclusion in the City's media response.

In accordance with section 2.8(1)(b) of the Local Government Act 1995 the Mayor is the official spokesperson for the City.

If unavailable, the Mayor may authorise an alternative spokesperson (usually the Deputy Mayor) to speak or provide quotes on their behalf.

On operational or administrative matters, it may be more appropriate for the Chief Executive Officer to provide comment.

The Mayor and/or Chief Executive Officer may, where more appropriate, can appoint a City employee with specialist knowledge to act as spokesperson on a on a specific matter.

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Policy Number: P624
Council Adoption: 26/03/2019
Reviewed/Modified: 06/23, 06/24

Relevant Council Delegation: N/A
Relevant Delegation: N/A
Relevant Management Practice: N/A

City ~~E~~employees

In cases where it is appropriate for an employee to be interviewed for a news story, this is at the discretion of the Chief Executive Officer. The employee must first seek approval from their Business Unit Manager and following approval by the Chief Executive Officer, the employee must liaise with the Communications team to prepare for the interview.

Employees cannot make public comment unless specifically directed to do so and only in consultation with the Communications team. Comments should be confined to factual information and employees must not express their personal opinion.

Media ~~L~~liaison

The Communications team is responsible for coordinating media liaison, issuing media releases and responding to media enquiries on behalf of the City.

The Manager, Customer, Communications and Engagement, the Communications and Marketing Coordinator, Communications Officer and, if required, the Marketing Officer, are the only City employees approved to respond to a media enquiry with approval from the CEO and/or Mayor. No other employees can provide comment to the media, either 'on' or 'off' the record² on any matter pertaining to the City and its Council.

Media Releases

Media ~~r~~Releases should present a professional image of the City.

The City will not promote a community group or business or State or Federal Government either via the media or any other of the City's communications channels unless the City is involved in a partnered activity or event.

The Communications team will manage all media statements and releases.

Employees who become aware of issues or potential issues that could lead to adverse media outcomes for the City must contact the Communications team immediately so that an appropriate response or statement can be developed.

Where a media release relating to a City project or in which the City is involved is to be prepared by another organisation, a copy must be provided to the Communications team to enable input from the City and to seek approval from the Chief Executive Officer or Mayor prior to the information being released.

~~Media releases will be made available by publishing on the City's website, and responses to media enquiries will be made available by publishing on the City's website on the day of release unless specifically requested to delay the publishing of a response by a media outlet.~~

~~City media~~Media releases will not include information of an electioneering or personal promotional nature.

~~The City will discuss matters with the media unless there are confidentiality, privacy or duty of care implications or if the discussion of the matter could infringe other laws or regulations.~~

Media Events and Inclusivity

Where an event is scheduled that is likely to be attended by the media, Council Elected Members will be informed and if practicable (as determined by the Chief Executive Officer CEO) invited to attend.

Where a media event or announcement is related to a particular ward or subject matter, and where the Mayor is unavailable or the event is localized in nature, the Deputy Mayor or relevant ward Councillor or Councillor with demonstrated involvement in the matter may be invited and/or authorised to attend and speak on behalf of the City.

City Social Media Platforms

The City's social media platforms are used to inform, engage and celebrate the activities of the City, Council and the wider community.

While the Mayor is the principal spokesperson under the *Local Government Act 1995*, the City recognises the important representational role of all Elected Members.

Where relevant and appropriate, other Elected Members should be included in social media contact, particularly in relation to:

- Ward-based community events, opening or initiatives
- Endorsed Council decisions or projects where Councillors have played a leading or representative role.
- Civic, cultural or ceremonial functions were attended on behalf of the City.

Record Keeping and Freedom of Information

Official communications undertaken on behalf of the City including on the City's Social Media accounts and third- party social media accounts must be created and retained as local government records in accordance with the City's Record Keeping Plan and the *State Records Act 2000*. These records are also subject to the *Freedom of Information Act 1992*.

Elected Member communications that relate to their role as an Elected Member are subject to the requirements of the City's Record Keeping Plan and the *State Records Act 2000*. Elected Members are responsible for transferring these records to the City's administration. Elected Member records are also subject to the *Freedom of Information Act 1992*.

Personal Communications

Personal communications and statements made privately; in conversation, written, recorded, emailed, texted or posted in personal social media, have the potential to be made public, whether intended or not.

On the basis that personal or private communications may be shared or become public at some point in the future, Elected Members should ensure that their personal or private communications do not break the requirements of this policy, the Councillor Code of Conduct and the Local Government (Rules of Conduct Model Code of Conduct) Regulations 2007/2021.

Elected Members Statements on City Matters

An Elected Member may choose to make a personal statement publicly on a matter related to the business of the City.

Any public statement made by an Elected Member, whether made in a personal capacity or in their Local Government representative capacity, must:

- Clearly state that the comment or content is a personal view only, which does not necessarily represent the views of City.
- Be made with reasonable care and diligence
- Be lawful, including avoiding contravention of; copyright, defamation, discrimination or harassment laws;
- Be factually correct
- Avoid damage to the reputation of the local government
- Not reflect adversely on a decision of the Council
- Not reflect adversely on the character or actions of another Council Member or Employee
- Maintain a respectful and positive tone and not use offensive or objectionable expressions in reference to any Elected Member, Employee or community member

An Elected Member who is approached by the media for a personal statement may request the assistance of the CEO.

Comments which become public and which breach this policy, the [Councillor Code of Conduct](#) or the Local Government ([Rules of Conduct](#)[Model Code of Conduct](#)) Regulations 2007,2021, may constitute a minor breach. ~~of the Local Government Act 1995 and may be referred for investigation.~~

Legislation / Local Law Requirements

Section 1.3 (2) of the *Local Government Act 1995*.

Section 2.8 of the *Local Government Act 1995* (Mayor's role)

Section 2.10 of the *Local Government Act 1995* (Councillor's role)

Section 2.9 of the *Local Government Act 1995*

Section 5.41 of the *Local Government Act 1995* (CEO responsibilities)

Section 5.43 of the *Local Government Act 1995*

Local Government ([Rules of Conduct](#)[Model Code of Conduct](#)) Regulations 2007/2021

Freedom of Information Act 1992

State Records Act 2000

Other Relevant Policies / Key Documents

[City of South Perth Employee Code of Conduct](#)

[City of South Perth Councillor Code of Conduct](#)

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Policy Number: P624
Council Adoption: 26/03/2019
Reviewed/Modified: 06/23, 06/24

Relevant Council Delegation: N/A
Relevant Delegation: N/A
Relevant Management Practice: N/A

Strategic Direction Leadership

Policy P677 State Administrative Tribunal

| | |
|-----------------------------|---|
| Responsible Business Unit/s | Development Services |
| Responsible Officer | Manager Development Services, Chief Executive Officer |
| Affected Business Unit/s | Development Services |

Policy Objectives

On occasions, there will be instances where the Council makes a decision that is inconsistent or contrary to an Officer recommendation. This policy provides guidance for ensuring that such Council decisions are appropriately defended in the event of an application for review being lodged with the State Administrative Tribunal.

Policy Scope

This Policy is relevant to the officers responsible for appointments of external consultants and lawyers to represent the City of South Perth (the City) at the State Administrative Tribunal. The policy is also relevant to those officers and Elected Members attending matters.

The appointment of legal representation in accordance with this Policy does not apply to Class 1 appeals (development with a value less than \$250,000) where the applicant has elected that neither party be legally represented in accordance with s.239 of the *Planning and Development Act 2005*.

Policy Statement

This policy provides guidance in responding to applications for the review of a decision made by the Council that are lodged with the State Administrative Tribunal.

Appointment of Consultant / Lawyer

Where an application is made for the review of a decision that is inconsistent or contrary to a recommendation made by an Officer, an independent consultant / lawyer will be engaged to represent the Council's best interests. The consultant / lawyer shall be selected and engaged by the City administration to represent the resolution of Council and its best interests. ~~Council will be advised on a monthly basis of all associated consultant / legal expenses in the Councillor Bulletin publication.~~

Elected Member Attendance

The Elected Members that moved and seconded the Council decision may be requested to attend meetings with the engaged consultant / lawyer as well as attend mediation sessions and hearings as far as practicable, to defend the Council's decision. Elected Members are not able to lawfully give instructions to the engaged consultant / lawyer on behalf of the City, nor should they contact them directly.



Officer Attendance

The City will ensure an Officer is present at any meeting, mediation or hearing involving Elected Members, the engaged consultant / lawyer and the State Administration Tribunal. Officers may also wish to voluntarily attend to represent the City, as far as practicable. Officers are able to issue instructions on behalf of the City to the engaged consultant / lawyer at any meeting, mediation or hearing, which may take into consideration Councillors input.

Officer Subpoena

There may be instances where an Officer receives a subpoena requiring them to appear as a witness at the State Administrative Tribunal. The Council acknowledges that in these circumstances, an Officer's evidence to the State Administrative Tribunal may be contrary to Council's decision with respect to the decision that is the subject of review.

Mediation

Where a matter is referred to mediation, the Elected Member, Officer and engaged consultant / lawyer shall participate constructively in the mediation. to attempt to reach a compromise solution. Any compromise solution at the outcome of mediation shall not be agreed to beyond the scope of the Officer's delegated power. Any compromise solution outcome arising out of mediation shall be referred back to the Council for decision. Matters discussed during mediation remain confidential.

State Administrative Tribunal

The State Administrative Tribunal may refer a matter to the Council inviting the Council to reconsider a decision. In this instance, the Officer shall assess the proposal and refer it to Council to affirm the decision, vary the decision or set aside the decision and substitute a new decision.

Appeals/Judicial Review

The City will not generally appeal/seek a judicial review of a State Administrative Tribunal decision unless, the Council following legal advice, considers that the Tribunal has made an error of law and / or the issue has significant implications for the City and / or local government.

Costs

The City will generally not seek an order relating to costs against an applicant, unless they have behaved in a dishonest, frivolous or vexation manner in conducting the proceeding. The City may seek legal advice as to the reasonable chance of success/likelihood of being awarded costs prior to making a decision to seek an order relating to costs.

Legislation / Local Law Requirements

Not Applicable

Other Relevant Policies / Key Documents

City of South Perth Strategic Community Plan 2021-2031

Page 2 of 2

Policy Number: P677

Council Adoption: 27/07/10

Reviewed/Modified: 02/11, 03/12, 03/13, 03/14, 01/15, 03/16, 03/17, 03/18, 09/22, 10/24

Relevant Council Delegation: N/A

Relevant Delegation: N/A

Relevant Management Practice: N/A

Strategic Direction *Leadership*

Policy P688 Asset Management

| | |
|-----------------------------|---|
| Responsible Business Unit/s | Assets & Infrastructure Support |
| Responsible Officer | Manager Assets & Infrastructure Support |
| Affected Business Unit/s | All business units |

Policy Objectives

The objective of this policy is to ensure that adequate provision is made for the long-term replacement of major assets by:

- Ensuring that services and infrastructure are provided in a financially sustainable manner, with the appropriate levels of service to customers and the environment.
- Safeguarding infrastructure assets including physical assets and individuals by implementing appropriate asset management strategies and applying appropriate financial resources for those assets.
- Creating an environment where employees play an integral role in the overall management of infrastructure assets and fostering asset management awareness throughout the organisation by means of training and development.
- Meeting legislative and regulatory requirements for asset management.
- Ensuring resources and operational capabilities are established and that responsibility for asset management is allocated.
- Demonstrating transparent and responsible asset management processes that align with industry best practice.

Policy Scope

This policy applies to all City of South Perth (the City) employees and relevant contractors involved in ensuring the delivery of sustainable asset management services to the wider community.

Policy Statement

Background

Asset management practices impact directly on the core business of the City and appropriate asset management is required to achieve our strategic service delivery objectives.

Adopting asset management principles will assist the City in achieving its strategic long-term planning and financial objectives. Sustainable service delivery ensures that services are delivered in a socially, economically and environmentally responsible manner that does not compromise the capacity of future generations to make their own choices regarding resource allocation.

Sound asset management practices enable sustainable service delivery by integrating customer expectations and priorities, along with an understanding of the trade-offs between risks, costs and service level performance.

Principles

The City needs to ensure sustainable long-term planning, financing, operation, maintenance, renewal, upgrade and disposal of capital assets by:

1. Ensuring that the City's capital assets are managed in a way that reflects sustainable Financial, cultural, economic and environmental outcomes. Sustainability and Resilience: Maintaining assets and open spaces that are sustainable, resilient, and adaptable to changing environmental conditions, ensuring long-term service continuity and community well-being.
- 1.2. Financial Responsibility: Optimising public funds by making informed asset investment decisions that balance short-term affordability with long-term economic and environment value.
- 2.3. Regulatory Compliance: Complying with all relevant legislative and regulatory requirements.
- 3.4. Transparent Decision Making: Demonstrating transparent and responsible asset management processes that incorporate risk management considerations into decision-making processes align with recognised best practices.
- 4.5. Service Excellence: Delivering high-quality services to our customers and businesses, through well-maintained and reliable assets and sound Asset Management. This will be achieved by implementing sound asset management plans and strategies while providing sufficient financial resources to accomplish them. The City shall by:
 - a. Completeing asset management plans for all major asset areas.
 - b. Incorporateing expenditure projections from asset management plans into the City's long-term financial plan.
 - c. Conducting regular and systematic reviews of all asset plans to ensure that assets are managed, valued and depreciated in accordance with appropriate best practices.
 - d. Using regular inspections as part of the asset management process to maintain agreed service levels and identify asset renewal priorities.
 - e. Renewing assets to meet agreed service levels as identified in adopted asset management plans, and long-term financial plans, with these plans forming the basis of annual budget estimates that incorporate defined service levels and risk consequences.
 - f. Ensureing that future life cycle costs are reported and considered in all decisions related to new services and assets, as well as the upgrading of existing services and assets.

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Policy Number: P688

Council Adoption: 23/07/09

Reviewed/Modified: 02/11, 03/12, 03/13, 03/14, 02/15, 03/16, 03/17, 06/18, 09/22, 12/24

Relevant Council Delegation: N/A

Relevant Delegation: N/A

Relevant Management Practice: N/A

- g. Determining future service levels and their associated delivery costs in consultation with the community.
- h. Ensuring that necessary capacity and other operational capabilities are provided, and that asset management responsibilities are effectively allocated.
- i. Foster Creating a corporaten organisational culture where all employees contribute to the overall care of the City’s assets by providing necessary awareness, training and professional development.
5. Providing services and levels of service that the community is willing to pay for.
6. Sustainable Continuous Improvement: Cultivating a culture of sustainable continuous improvement, regularly reviewing and enhancing our Asset Management plans, processes, and systems within the organisation’s resource and financial constraintsAllocating resources to ensure sustainable continuous improvement in asset management practices, within the organisation’s resource and financial constraints. Management will monitor implementation progress and identify opportunities to achieve best practices.
7. Developing an Asset Management Improvement Strategy to guide the City’s improvements in asset management practices.Data-Driven Decision-Making: Leveraging data and technology to inform Asset Management decisions, ensuring transparency and accountability in ourallin all processes. Any Consideration ofc
8. Incorporating risk management considerations into decision-making processes.
- 9.7. Prior to consideringComprehensive cConsideration of any major works, In considering the renewal, improvement, or creation of an asset, must be supported by appropriate consideration must detail be given to an assessmnetassessment of the need for the asset, including capital, maintenance, operating, renewal, refurbishment, and upgrade costsis required. This consideration should be based on the following key principles:
- “Whole of life” cost from creation to divestment of the asset.

• Options to renew before creating new assets.

• Asset forms part of an overall financial strategy.

• Origin and sustainability of funding sources.

• Non-asset owning solutions to meet the City’s service delivery objectives.

and that the outcomes of this consideration be included in any subsequent report to Council.

10.8. Stakeholder Engagement: Engageing stakeholders to understand their needs and preferences, to inform asset management decisions and prioritise their interests as identified within the City’s Strategic Community Plan/Council Plan and associated strategies and plans.
- Responsibility
- The **Council** is responsible for adopting the Asset Management Policy, allocating resources and providing high-level oversight of the delivery of the City’s asset management strategy and plans. This includes ensuring that City resources are properly allocated to support sustainable service delivery.
- The **Chief Executive Officer** has overall responsibility for developing an asset management strategy, plan(s) and procedures for the City. Additionally, the CEO is accountable for reporting on the status and effectiveness of the City’s asset management practices.
- | | | | |
|--------------------|--|-------------------------------|-----|
| Page 3 of 4 | | | |
| Policy Number: | P688 | Relevant Council Delegation: | N/A |
| Council Adoption: | 23/07/09 | Relevant Delegation: | N/A |
| Reviewed/Modified: | 02/11, 03/12, 03/13, 03/14, 02/15, 03/16, 03/17, 06/18, 09/22, 12/24 | Relevant Management Practice: | N/A |
- 9 September 2025 - Audit, Risk and Governance Committee Meeting - Attachments

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Legislation / Local Law Requirements

Not Applicable

Other Relevant Policies / Key Documents

- P613 Capitalisation and Valuation of Fixed Assets
- City of South Perth Long Term Financial Plan
- City of South Perth Risk Management Framework
- City of South Perth Strategic Community Plan/~~Council Plan 2021-2031~~
- City of South Perth Asset Management Strategy