ATTACHMENTS

Ordinary Council Meeting

22 October 2024



ATTACHMENTS TO AGENDA ITEMS

Ordinary Council Meeting - 22 October 2024

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NOTES

Council Agenda Briefing

Meeting Date & Time: 6.00pm, Tuesday 15 October 2024

Meeting Location Council Chamber

1. DECLARATION OF OPENING

The Presiding Member opened the Briefing at 6.01pm and welcomed everyone in attendance.

ITEMS FOR COUNCIL

The Presiding Member informed the meeting that Agenda Items 2, 3, 6, 7, 8.1, 8.2, 9, 11, 13 and 14 will be dealt with at the Ordinary Council Meeting to be held 22 October 2024.

4. ATTENDANCE

Presiding Member Mayor Greg Milner

Councillors

Como Ward
Como Ward
Councillor Glenn Cridland
Como Ward
Councillor Bronwyn Waugh
Manning Ward
Councillor Blake D'Souza
Mill Point Ward
Councillor Mary Choy
Mill Point Ward
Councillor Nic Coveney
Moresby Ward
Councillor Jennifer Nevard

Officers

Gallery

Chief Executive Officer

Director Corporate Services Mr Garry Adam
A/Director Development and Community Services Mr Patrick Qu
Director Infrastructure Services Ms Anita Amp

Manager Customer, Communications and Engagement

Manager Development Services

Manager Finance
Manager Governance
Governance Coordinator
Governance Officer

Governance Administration Officer

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There were 4 members of the public present.

Mr Mike Bradford
Mr Garry Adams
Mr Patrick Quigley
Ms Anita Amprimo
Ms Danielle Cattalini
Ms Fiona Mullen
Mr Abrie Lacock
Ms Toni Fry
Mr Morgan Hindle
Ms Jane Robinson
Ms Kira Digwood



4.1 Apologies

- Councillor Hayley Prendiville
- Councillor André Brender-A-Brandis

4.2 Approved Leave of Absence

Nil.

5. DECLARATIONS OF INTEREST

- Councillor Jennifer Nevard Proximity Interest in Item 10.5.1 as 'my interests are impartial as
 the family has been resident in the same dwelling across from Sir James Mitchell Park for 77
 years and we are completely accustomed to the location's busyness at times.'
- Mayor Greg Milner Impartiality Interest in Item 12.2 as 'I am one of the Elected Members who
 has made a declaration appearing on the City's public Disclosure of Political Party Associations
 register.'
- Councillor Nic Coveney Impartiality Interest in Item 12.2 as 'I am on the political register.'
- Councillor Bronwyn Waugh Impartiality Interest in Item 12.2 as 'my name appears on the political register.'
- Councillor Glenn Cridland Impartiality Interest in Item 12.2 as 'my name appears on the political register.'
- Councillor Mary Choy Impartiality Interest in Item 12.2 as 'I tabled and moved the request for a
 creation of a 'Disclosure of Political Interests Register' and updating of the Councillor Code of
 Conduct to include a requirement for Elected Members and election candidates to disclose their
 political party membership and employment status ahead of Council endorsing it at the April
 2022 Ordinary Council Meeting.'
- Mayor Greg Milner Impartiality Interest in Item 12.6 as 'the motion seeks to change the reporting requirements that I am subject to.'

8. PRESENTATIONS

8.3 Deputations

1.	Ms Louise Walker of South Perth who spoke AGAINST the Officer Recommendation at Item 10.3.5.	10.3.5
2.	Ms Joanne Ord of Como who spoke AGAINST the Notice of Motion Recommendation at Item 12.2.	12.2



10. DRAFT OCTOBER 2024 REPORTS

The Chief Executive Officer, Mr Mike Bradford gave a brief summary of the October 2024 Agenda Items to be considered by Council, as follows.

10.1.1 Proposed Lease of Portion of Lot 3 on Plan 14563, City of South Perth Civic Centre for a Telecommunications Facility

This report recommends that Council consider advertising for the disposition of a portion of 59 Sandgate Street, South Perth by way of a lease.

10.3.1 Scheme Amendment No. 1 to Local Planning Scheme No. 7 - Short Term Rental Accommodation, Draft Local Planning Policy - Unhosted Short-Term Rental Accommodation (Advertising) and Revocation of Policy P350.18 - Short-Term Accommodation

The purpose of this report is for Council to consider Scheme Amendment No. 1 to Local Planning Scheme No. 7 to update the scheme text to introduce new and revised land use classes and general definitions to facilitate State Government reforms for short-term rental accommodation; to consider revoking Policy P350.18 – Short-Term Accommodation and to adopt a new draft Local Planning Policy – Unhosted Short-Term Rental Accommodation for the purpose of advertising.

10.3.2 Canning Bridge Activity Centre Plan - Extension to Approval Timeframe

The purpose of this report is to seek approval from Council to request the Western Australian Planning Commission to approve an extension to the approval period of the Canning Bridge Activity Centre Plan.

10.3.3 Proposed Three Storey Grouped Dwelling - Lot (1) No. 52A Leonora Street, Como

The purpose of this report is to consider an application for development approval for a Three Storey Grouped Dwelling on Lot 1, No.52A Leonora Street, Como.

The item is referred to Council as the proposed building height falls outside the delegation to Officers.

For the reasons outlined in the report, it is recommended that the application be approved subject to conditions.

10.3.4 Proposed Change of Use - Grouped Dwelling to Unhosted Short-Term Rental Accommodation -Lot 1, No. 1/15 Angelo Street, South Perth

The purpose of this report is to consider an application for development approval for a Change of Use from a Grouped Dwelling to Unhosted Short-Term Rental Accommodation on Lot 1, 1/15 Angelo Street, South Perth.

The item is referred to Council as the proposed land use falls outside of the delegation to Officers.

For the reasons outlined in this report, it is recommended that the application be approved subject to conditions.



10.3.5 Proposed Change of Use - Multiple Dwelling to Unhosted Short-Term Rental Accommodation -Lot 8, No. 8/5 Clarence Street, South Perth

This Item was the subject of a Deputation.

The purpose of this report is to consider an application for development approval for a Change of Use from a Multiple Dwelling to Unhosted Short-Term Rental Accommodation on Lot 8, No. 8/5 Clarence Street, South Perth.

The item is referred to Council as the proposed land use falls outside of the delegation to Officers.

For the reasons outlined in this report, it is recommended that the application be approved subject to conditions.

10.3.6 RFT 5/2024 - Provision of Various Minor Concrete Works

This report considers the submission received from the advertising of Tender 5/2024 for the Provision of Various Minor Concrete Works.

This report will outline the assessment process used during evaluation of the tender received and recommend approval of the tender that provides the best value for money and level of service to the City.

10.4.1 Listing of Payments September 2024

This report presents to Council a list of accounts paid under delegated authority between 1 September 2024 to 30 September 2024 for information. It also includes purchase card transactions between 1 August 2024 to 31 August 2024 in line with new legislative requirements.

10.4.2 Monthly Financial Statements September 2024

The monthly Financial Statements are provided within **Attachments (a)–(i)**, with high level analysis contained in the comments of this report.

10.4.3 City of South Perth Cats Local Law 2024

This report proposes that Council, in accordance with section 3.12(4) of the *Local Government Act 1995*, makes the City of South Perth Cats Local Law 2024.

This local law will repeal the City of South Perth Cats Local Law 2016 and was presented to Council at the Ordinary Council Meeting held 25 June 2024, at which time Council endorsed the proposed new local law and resolved to give local public notice.

This report considers the feedback received during this process and recommends the City of South Perth Cats Local Law 2024 be made.

10.4.4 City of South Perth Fencing Local Law 2024

This report proposes that Council, in accordance with section 3.12(4) of the *Local Government Act 1995*, makes the City of South Perth Fencing Local Law 2024 which will establish the minimum requirements for fences within the district.

This report considers the feedback received during this process and recommends the City of South Fencing Local Law 2024 be made.



10.4.5 Local Government Elections - Review of WALGA Advocacy Positions

This report is to consider WALGAs request for Council to consider the current and alternative Elections Advocacy Positions and provide a response back to WALGA for the December 2024 State Council meeting.

Councillor Jennifer Nevard declared a Proximity Interest in Item 10.5.1 and accordingly left the Chamber at 6.55pm.

10.5.1 Policy Review

The Terms of Reference of the Audit, Risk and Governance Committee include responsibility for reviewing the City's policies. A number of policies are now presented for the consideration of the Committee and referral to Council for adoption.

Councillor Jennifer Nevard returned to the Chamber at 7.03pm prior to consideration of Item 12.

12. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

12.1 Notice of Motion - Councillor Mary Choy - Investigating Opportunities to Address Derelict Houses and Untidy Blocks on Canning Highway

Mayor Greg Milner, Councillors Nic Coveney, Bronwyn Waugh, Glenn Cridland and Mary Choy declared an Impartiality Interest in Item 12.2.

- 12.2 Notice of Motion Councillor Nic Coveney Political Register
 - This Item was the subject of a Deputation.
- 12.3 Notice of Motion Councillor Nic Coveney Expression of Interest for an E-Scooter Trial
- 12.4 Notice of Motion Councillor Bronwyn Waugh Mends Street Jetty South Perth Seaplanes

Councillor Blake D'Souza left the meeting at 7.33pm and returned at 7.36pm during consideration of Item 12.5.

12.5 Notice of Motion - Councillor Bronwyn Waugh - Payment In Lieu of Parking Plan

Mayor Greg Milner declared an Impartiality Interest in Item 12.6.

- 12.6 Notice of Motion Councillor Bronwyn Waugh Mayoral Reporting
- 12.7 Notice of Motion Councillor Nic Coveney Expression of Interest for Floating Venue Trial at Coode Street Jetty

15. MEETING CLOSED TO THE PUBLIC

Nil.

16. CLOSURE

At 8.04pm the Presiding Member closed the Council Agenda Briefing and thanked everyone for their attendance.



Proposed Lease – Indara Corporation Pty Ltd						
Key Terms						
Lease Terms Land	Details Part Lot 3 on Deposited Plan 14563 described in Certificate of Title					
	Volume 1748 Folio 108.					
Lease Area	 The Lease Area Plan is subject to: A survey being prepared by a licensed surveyor at the Lessee's cost. The inclusion of a clearly marked access area. Compliance with Landgate guidelines and protocols. City of South Perth approval. 					
Lessor	City of South Perth (ABN – 65 533 218 403)					
Lessee	Indara Corporation Pty Ltd (ABN – 59 643 875 165)					
Commencement Date	Upon execution by both parties.					
Term	10 years with tenant break rights every 5 years with 6 months' notice.					
Further Term Option 1	5 years					
Further Term Option 2	5 years					
Permitted Use	Telecommunications tower. Monopole with equipment shelters for the purpose of constructing, maintaining and operating a communications facility including installing, inspecting, storing, operating, repairing, maintaining, altering, upgrading and replacing telecommunications equipment and any incidental uses.					
Rent	\$50,000 p.a. including GST Section 3.58 of the <i>Local Government Act 1995</i> (the Act) requires					
	advertisement of a proposed lease, including a statement as to the amount of an open market rental. A rental valuation will be required for this purpose and is to be arranged by a valuer selected and instructed solely by the Lessor.					
Rent Reviews	3% on each anniversary date of commencement and market rental valuations undertaken by a licensed valuer every 5 years.					
Outgoings	The Lessee is responsible for all outgoings which shall be all operating/running costs including but not limited to: 1. Refuse collection; 2. Emergency services levy; 3. Water rates; 4. Council rates; 5. Land tax; 6. Building and landlord insurances; and 7. All costs associated with electricity use.					

Site Access and Management	The Lessor will provide the Lessee with an Access Pass to access the Leased Premises during the term of the lease and any holding over period. The Lessee must provide the Lessor with 3 days' notice (notice is not required for unscheduled outages), including the following details: 1. Reason for access. 2. Access dates, times and duration. 3. Number of vehicles accessing the site.
Insurance	The Lessee is responsible for \$20M public liability insurance, building insurance and workers compensation cover (should this be a legal requirement for the Lessee's business or use of the Premises), with the ability for the Lessor to review as reasonably required from time to time.
Indemnity	The Lessee must indemnify and keep indemnified the Lessor against all loss, costs and expenses in respect of the Lessee's permitted use of the Premises.
Maintenance	The Lessee is responsible for structural, non-structural and preventative repair and maintenance. The Lessor shall not have any responsibility whatsoever to repair and maintain; provided that the Lessor may in its absolute discretion undertake repair and maintenance.
Electricity	The supply of electricity will be made through a dedicated meter (either by separate meter or check meter) installed by the Lessee at its own costs
Assignment and Subletting	The Lessee must not assign the lease or sublet the whole of the Premises without the Lessors prior written consent, except to an entity (other than that entity's related body corporate) that acquires the Lessee's passive infrastructure, or to a related body corporate. The Lessee shall not sublease part of the Premises or grant a licence of the whole or part of the Premises without the Lessors prior written consent which is not to be unreasonably withheld.
	The lease shall include provisions requiring review of any request for subletting or assignment by the Lessor's lawyers at the cost of the Lessee and no subletting or assignment shall be effective unless a deed of assignment or subletting is prepared by the Lessor's lawyers and executed by all parties.
	The Lessee must pay all costs associated with the deed of assignment provided the Lessee has requested the lease to be assigned.

Holding Over	The Lessee will occupy the Premises after the Date of Expiration as a monthly tenant for monthly terms thereafter on the same terms
	and conditions as the Lease and either party may terminate by giving 6 months written notice to the other expiring on any date.
Legal and Other Costs	The Lessee must pay the Lessors legal and other costs and expenses, incurred or to be incurred, in connection with the preparation, negotiation, execution and registration of the Lease, including those incurred: 1. In relation to an assignment, subletting or surrender of the Lease. 2. As a result of a default by the Lessee in performance of the Lessee's obligations under the Lease. 3. As a result of the exercise of any right, power, privilege, authority or remedy of the Lessor in respect of the Lease, including the preparation and service of any notice. These costs will be capped at \$3,000 plus GST. The Lessee is to pay or reimburse the Lessor on demand for all duty, penalties or fines payable under the <i>Duties Act 2008</i> in respect of any dutiable transaction or other matter to which the Lease and any extension of the Term of the Lease relates.
Telecommunications Act 1997 (Cth)	The Lease is without prejudice to Indara or its sublicences rights pursuant to Schedule 3 of the <i>Telecommunications Act 1997 (Cth)</i> .
Governing Law	The Lessee must use the Premises only for lawful purposes. The Lease is governed by the laws of the State and Commonwealth of Australia and the Lessor and the Lessee submit to the non-exclusive jurisdiction of the Courts of the State.
No Nuisance	The Lessee must not do or permit to be done anything which may be a nuisance, disturbance, disruption or annoyance (Nuisance) to the Lessor or any owners, tenants or occupiers of other property in the neighbourhood of the Premises.
No Fetter	The parties acknowledge that the Lessor is a local government established by the Act, and the Lessor shall not be taken to be in default under the Lease by performing its statutory obligations or exercising its statutory discretions, nor shall any other provision of the Lease fetter the Lessor in performing its statutory obligations.
Confidentiality	The lease is subject to compliance with the Act and associated Regulations, it is a public document.
Special Conditions	The lease will be subject to: 1. A redevelopment clause 2. The City of South Perth Council approval; and 3. Compliance with s3.58 of the Act.

Attachment (a) Scheme Amendment No.1 to Local Planning Scheme No.7 - Scheme Amendment Report



City of South Perth Local Planning Scheme No. 7

Amendment No. 1

Update scheme text to introduce new and revised land use classes and general definitions to facilitate State Government reforms for short-term rental accommodation.

FORM 2A

Planning and Development Act 2005 RESOLUTION TO ADOPT AMENDMENT TO LOCAL PLANNING SCHEME

City of South Perth Local Planning Scheme No.7 Amendment No.1

Resolved that the Local Government pursuant to section 75 of the *Planning and Development Act* 2005, amend the above Local Planning Scheme by:

- 1. In clause 37 'Terms Used':
 - A. Delete the definition for short-term accommodation.
 - B. Amend the general definition for cabin to:

means a building that -

- (a) is an individual unit other than a chalet; and
- (b) forms part of
 - (i) tourist and visitor accommodation; or
 - (ii) a caravan park; and
- (c) if the unit forms part of a caravan park is used to provide accommodation for persons, on a commercial basis, with no individual person accommodated for a period or periods exceeding a total of 3 months in any 12-month period.
- C. Amend the general definition for chalet to:

means a building that -

- is a self-contained unit that includes cooking facilities, bathroom facilities and separate living and sleeping areas; and
- (b) forms part of
 - (i) tourist and visitor accommodation; or a caravan park; and
- (c) if the unit forms part of a caravan park is used to provide accommodation for persons, on a commercial basis, with no individual person accommodated for a period or periods exceeding a total of 3 months in any 12-month period.
- 2. In clause 38 'Land Use Terms Used':
 - A. Delete the definitions for:
 - bed and breakfast;

- holiday accommodation;
- holiday house;
- motel;
- serviced apartment; and
- tourist development.
- Insert the definition for tourist and visitor accommodation as per Schedule 1 Model Provisions.
- In clause 17 'Zoning Table' insert in alphabetical order the following land uses and permissibility:
 - A. hosted short term rental accommodation; designate as 'P' uses in all zones except the Centre zone and Refer clause 18(6) in the Centre zone.
 - B. unhosted short term rental accommodation; designate as 'A' uses in all zones except the Centre zone and Refer clause 18(6) in the Centre zone.
 - C. tourist and visitor accommodation; designate as 'A' in Residential zone, 'X' in Private Community Purposes zone, 'A' in Mixed Use zone, 'A' in Local Centre zone, 'A' in Neighbourhood Centre zone and Refer clause 18(6) in the Centre zone.
- 4. In clause 17 'Zoning Table', delete all references to:
 - A. bed and breakfast;
 - B. holiday accommodation;
 - C. holiday house;
 - D. motel;
 - E. serviced apartment; and
 - F. tourist development.
- 5. In Schedule C Additional Centre Requirements ACR2 subject to the South Perth Activity Centre Plan 'Table 1: Land Use Permissibility' insert in alphabetical order the following land uses and permissibility:
 - A. hosted short term rental accommodation; designate as a 'P' use in all Character Areas.
 - unhosted short term rental accommodation; designate as 'A' uses in all Character Areas.
 - C. tourist and visitor accommodation; designate as 'D' uses in the Mends and Richardson Character Areas and 'A' uses in the Hillside and Mill Point Character Areas.
- 6. In Schedule C Additional Centre Requirements ACR2 subject to the South Perth Activity Centre Plan 'Table 1: Land Use Permissibility' delete reference to:
 - A. bed and breakfast;
 - B. serviced apartment; and
 - tourist development.

The amendment is standard under the provisions of Regulation 35(2) of the *Planning and Development* (Local Planning Schemes) Regulations 2015 for the following reasons:

- The amendment would have minimal impact on land in the scheme area that is not the subject of the amendment;
- The amendment does not result in any significant environmental, social, economic or governance impacts on land in the scheme area;
- 3. The amendment is not considered a complex or basic amendment; and
- 4. The amendment introduces or changes permissibility for new Short Term Rental Accommodation uses and other scheme provisions, being Table 1: Land Use Permissibility of Schedule C Additional Centre Requirements ACR2 Land subject to the South Perth Activity Centre Plan.

Dated this	day of	20	
			(Chief Executive Officer

Scheme Amendment Report

1. Introduction

The purpose of this amendment is to amend the City of South Perth Local Planning Scheme No.7 (LPS 7) to implement the State Government's planning reforms for short-term rental accommodation.

This amendment is required to ensure alignment with new 'deemed' and 'model' land use classes and general definitions introduced into the state planning framework. Most significantly, it includes amendments to reflect the 'deemed' land use classes for 'hosted short-term rental accommodation' and 'unhosted short-term rental accommodation', along with removal of superseded land uses. The following report provides further detail and background information on these changes, including specific implications for the City of South Perth (the City).

2. Background

Short-Term Rental Accommodation (STRA) refers to the practice of renting out a property (or part of a property) for a relatively short period of time, usually on a nightly or weekly basis. This type of accommodation is usually booked through online platforms and is popular among travellers and visitors seeking temporary lodging for holidays, business trips or other short stays. The State Government has committed to various initiatives to deliver better regulation of the short-term rental accommodation sector.

In November 2023, the Western Australian Planning Commission (WAPC) released its *Position Statement: Planning for Tourism and Short-Term Rental Accommodation* (Position Statement) and associated Guidelines. The release of the Position Statement complemented other whole-of-government reforms relating to STRA, responding to recommendations made in the 2019 parliamentary enquiry *Levelling the Playing Field: Managing the impact of the rapid increase of short-term rentals in Western Australia.* This included development of a state-wide registration scheme for STRA, as well as an incentive scheme to encourage transition of properties from the short to long term rental market.

Alongside the registration scheme, which sits separately to the planning system and is mandatory for all STRA, amendments to planning regulations were flagged as a key part of the State Government's goal to ensure a fairer and more consistent treatment of STRA from both a legal and practical standpoint. The planning changes, which have triggered the need for the City to amend its scheme, aim to provide greater consistency across the state in relation to what approvals are needed for STRA proposals as well as how these uses are defined in local planning schemes.

The City's Local Planning Strategy was endorsed by the WAPC on 2 March 2021. In relation to tourism, the Strategy seeks to ensure tourism and entertainment uses are concentrated in and around activity centres and also in areas with high tourism value, such as near regional foreshores and the Perth Zoo, and support the growth of entertainment and tourism uses in appropriate locations and circumstances.

3. State Planning Framework

The State Government's planning reforms for short-term rental accommodation are being implemented predominantly through the *Planning & Development (Local Planning Schemes)*Regulations 2015 (LPS Regulations), which in turn have been informed by policy direction provided through the Position Statement.

Position Statement

The Position Statement foreshadowed a series of amendments to the LPS Regulations with the overall aim of providing more certainty and consistency across jurisdictions in respect to the treatment of STRA. Key changes flagged in this document included dedicated land use classes for STRA to ensure a clear delineation between this use and traditional accommodation types, as well as a state-wide exemption for hosted STRA and a 90-night exemption for unhosted STRA within the Perth Metropolitan Area. The Position Statement also includes guidance on strategic and statutory planning matters for both tourism and STRA, as well as local planning policy development.

LPS Regulations

The LPS Regulations are a key component of Western Australia's planning system comprising of three major parts:

- Regulations proper, which set out the process for preparing or amending a local planning scheme;
- 'Model' provisions, set out in Schedule 1, which are to be used by local governments in preparing or amending a local planning scheme; and
- 'Deemed' provisions, set out in Schedule 2, read automatically into all local planning schemes, and override any existing scheme provision to the extent of any inconsistencies. Where there is a conflict between these provisions and the scheme, the deemed provisions prevail.

Amendments to both Schedules 1 and 2 of these regulations have been made to facilitate the necessary planning changes of the State Government's short-term rental accommodation (STRA) reform initiatives, as envisaged by the Position Statement. These changes, most notably, include:

- new 'deemed' land use classes of 'hosted short-term rental accommodation' and 'unhosted short-term rental accommodation' to ensure these accommodation types are classified as dedicated land use classes in planning schemes;
- ii. new 'deemed' general terms to define 'short-term rental accommodation' and link to the overarching Short-Term Rental Accommodation Act 2024, which provides the legal framework for the STRA Register;
- iii. a new 'model' land use class of 'tourist and visitor accommodation' to differentiate these use types from STRA, and consolidate a number of existing land use terms for tourist and visitor accommodation (aside from 'hotel'), as well as other changes to general definitions;
- iv. a state-wide development approval exemption for 'hosted short-term rental accommodation' (this includes ancillary dwellings); and
- v. a 90-night (cumulative) exemption within a 12-month period for 'unhosted' short-term rental accommodation in the Perth metropolitan area.

The implications for these changes to the City of South Perth are detailed further in the following sections of this report.

4. Local Planning Context

Local Planning Strategy

As previously advised, the Strategy which was endorsed by the WAPC on 2 March 2021. Tourism and short-term rental accommodation are addressed in both Parts 1 and 2 of the Strategy.

Tourist visitation rates and the reasons for stay are identified in section 5.4 of Part 2. It was determined that there is a strong market for education-based tourism within the City. At the same time, fewer people visit South Perth for general holiday purposes. The key implication from this research is that more tourists are visiting for 'educational' reasons and the City could leverage this to its advantage. There are also several significant tourist sites within the City, and there are opportunities for the City to build on this advantage by making it easier for STRA uses to occur in appropriate locations.

The data identified in Part 2 is reflected in the strategic actions. The following table summarises the relevant strategy, and associated action relating to STRA in the Strategy:

Strategy	Action	Delivery Timeframe
4.7.1 Ensure tourism and entertainment uses are concentrated in and around activity centres and also in areas with high tourism value, such as near regional foreshores and the Perth Zoo	(a) Ensure a new Scheme and any local planning policies permit short-term accommodation uses in appropriate locations.	Short
4.7.2 Support the growth of entertainment and tourism uses in appropriate locations and circumstances.	(a) Prepare a local planning policy that defines clearly the range of short-term accommodation options that may be appropriate for small-scale tourism and entertainment uses in locations near to existing tourism features.	Medium

Local Planning Scheme

Prior to gazettal, STRA was treated as a 'Use Not Listed' under former Town Planning Scheme No. 6 as there were no STRA land use definitions contained within the Scheme. LPS 7 was gazetted in on 27 March 2024 and STRA is currently considered under LPS 7 as follows:

Land Use	Definition			
Holiday Accommodation	means 2 or more dwellings on one lot used to provide short term accommodation for persons other than the owner of the lot.			
Holiday House	means a single dwelling on one lot used to provide short-term accommodation but does not include a bed and breakfast.			
Tourist Development	means a building, or a group of buildings forming a complex, other than a bed and breakfast, a caravan park or holiday accommodation, used to provide –			
	(a) short-term accommodation for guests; and			
	(b) onsite facilities for the use of guests; and (
	c) facilities for the management of the development;			

The following table outlines the current land use permissibility for these lands uses under LPS 7:

Attachment (12
Attaciiiieiit	a

Use and Development Class		Zones				
	Residential	Private Community Purposes	Mixed Use	Local Centre	Neighbourhood Centre	Centre
Holiday Accommodation	D	Х	D	A	Р	Refer lause 18(6)
Holiday House	D	х	D	А	D	Refer clause 18(6)
Tourist Development	Х	Х	D	Х	Р	

Structure Plans

The Canning Bridge Activity Centre Plan (CBACP) and the South Perth Activity Centre Plan (SPACP) both make reference to STRA.

In the CBACP, the use is either treated as preferred or not depending on the sub-precinct within the plan. Land use permissibility in the CBACP is not included as scheme provisions in LPS 7.

The SPACP does not consider whether the use is preferred, rather, the land use permissibility of STRA is contained within Table 1 – Land Use Permissibility of Schedule C – Additional Centre Requirements – ACR2 – Land subject to the South Perth Activity Centre Plan in LPS 7, with was inserted as part of Amendment No. 61 to Town Planning Scheme No. 6.

This table is proposed to be amended to delete reference to superseded STRA land uses and insert the following land use permissibility:

Land Uses	Character Area					
	Mends	Richardson	Hillside	Mill Point		
Hosted short term rental accommodation	Р	Р	Р	Р		
Unhosted short term rental accommodation	А	А	А	А		
Tourist and visitor accommodation	D	D	А	А		

Local Planning Policy

Policy P350.18 – Short-Term Accommodation (Policy P350.18) was adopted by Council at its 27 March 2018 Ordinary Meeting and seeks to facilitate self-contained visitor accommodation for short term occupancy, and guide decision making in respect to the appropriateness of various forms of tourism accommodation.

The City intends to review this Policy and prepare a local planning policy in light of recent amendments to the Regulations.

Development Applications

Since the beginning of 2023, the City has received a total of 22 development applications for short stay accommodation, which included 'use not listed' and 'Holiday Accommodation'. These applications were determined as follows:

- Two were withdrawn by the applicant;
- Six were approved by the City;
- Four were refused; and
- 10 are currently under assessment (as of September 2024).

Over the last 18 months, the City has recorded approximately 20 instances of planning compliance issues relating to STRA, with the primary concern being the use operating without development approval.

5. Proposed Amendment

With the introduction of the new deemed land use classes into planning schemes associated with short-term rental accommodation, this scheme amendment relates to the introduction, modification and deletion of various land use and general definitions to LPS 7. The new exemptions are also 'deemed' and as such are already operative, however this amendment does include changes to the zoning table to reflect the hosted STRA exemption as a permitted use.

Deemed Short-Term Rental Accommodation Land Use Classes

Whilst the new 'deemed' land use classes are automatically read into the City's local planning scheme through the LPS Regulations, along with the previously mentioned exemptions, these uses are being incorporated into scheme zoning tables to ensure absolute clarity from an interpretation perspective, particularly given these uses replace long-standing 'model' land use classes within the City's planning framework.

To implement the required changes, this amendment requires deletion of all references to the land use classes of *bed and breakfast* and *holiday house*, replaced with the new 'deemed' definitions of *hosted short-term rental accommodation* and *unhosted short-term rental accommodation*. This includes amending the Zoning Table and Definitions schedules of the scheme text accordingly.

In addition to the LPS Regulations, the Position Statement and Planning Bulletin 115 provide further direction for how STRA should be dealt with in local planning schemes from a permissibility standpoint. To reflect these requirements, this amendment proposes the following designations for these new land use classes:

- hosted short term rental accommodation; designate as a as 'P' uses in all zones except the Centre zone and Refer clause 18(6) in the Centre zone.
- unhosted short term rental accommodation; designate as 'A' uses in all zones except the Centre zone and Refer clause 18(6) in the Centre zone.
- tourist and visitor accommodation; designate as 'A' in Residential zone, 'X' in Private Community Purposes zone, 'A' in Mixed Use zone, 'A' in Local Centre zone, 'A' in Neighbourhood Centre zone and Refer clause 18(6) in the Centre zone.

Aside from the above, where the uses of holiday house and bed and breakfast are referenced in other sections of the scheme text, these are to be cross-referenced accordingly.

Scheme Amendment No.1 to Local Planning Scheme No.7 - Scheme Amendment Report

Model 'Tourist and Visitor Accommodation' Land Use

A new model land use class of 'Tourist and Visitor Accommodation' has been introduced to supersede various traditional accommodation land use types (excluding 'hotel') and provide a clearer delineation between these uses and 'short-term rental accommodation'. In the context of LPS 7, uses to be deleted through this change include:

- Motel this land use definition has been removed from the Regulations;
- Serviced apartment specifically referenced in the new land use class definition; and
- Tourist development directly replaced by the new use class.

New and Revised Land Use & General Definitions

As part of the LPS Regulations changes, amendments to some other model definitions were also introduced so as to not cause confusion or conflict with the new short-term rental accommodation land use terms. These include deletion of the definition for 'short-term accommodation', which has been removed to avoid confusion with new terms relating to 'short-term rental accommodation'. This has consequentially resulted in modifications to the general model terms of 'cabin' and 'chalet'. The new model terms are proposed to be introduced into the scheme text through this amendment.

Through deletion of the general term 'short term accommodation' it is proposed to insert into the scheme text the deleted model definition in-full wherever referenced, to replicate the changes made in the model provisions; this being:

accommodation for guests, on a commercial basis, either continuously or from time to time, with no guest accommodated for periods totalling more than 3 months in any 12-month period.

Planning and Development Act 2005 RESOLUTION TO AMEND LOCAL PLANNING SCHEME

City of South Perth Local Planning Scheme No. 7 Amendment No.1

Resolved that the Local Government pursuant to section 75 of the *Planning and Development Act* 2005, amend the above Local Planning Scheme by:

- 1. In clause 37 'Terms Used':
 - A. Delete the definition for short-term accommodation.
 - B. Amend the general definition for cabin to:

means a building that -

- (a) is an individual unit other than a chalet; and
- (b) forms part of -
 - (i) tourist and visitor accommodation; or
 - (ii) a caravan park; and
- (c) if the unit forms part of a caravan park is used to provide accommodation for persons, on a commercial basis, with no individual person accommodated for a period or periods exceeding a total of 3 months in any 12-month period.
- C. Amend the general definition for *chalet* to:

means a building that -

- (a) is a self-contained unit that includes cooking facilities, bathroom facilities and separate living and sleeping areas; and
- (b) forms part of -
 - (i) tourist and visitor accommodation; or a caravan park; and
- (c) if the unit forms part of a caravan park is used to provide accommodation for persons, on a commercial basis, with no individual person accommodated for a period or periods exceeding a total of 3 months in any 12-month period.
- 2. In clause 38 'Land Use Terms Used':
 - A. Delete the definitions for:
 - bed and breakfast;
 - holiday accommodation;
 - holiday house;
 - motel:
 - serviced apartment; and
 - tourist development.

- Insert the definition for tourist and visitor accommodation as per Schedule 1 Model Provisions.
- 3. In clause 17 'Zoning Table' insert in alphabetical order the following land uses and permissibility:
 - A. hosted short term rental accommodation; designate as 'P' uses in all zones except the Centre zone and Refer clause 18(6) in the Centre zone.
 - B. unhosted short term rental accommodation; designate as 'A' uses in all zones except the Centre zone and Refer clause 18(6) in the Centre zone.
 - C. tourist and visitor accommodation; designate as 'A' in Residential zone, 'X' in Private Community Purposes zone, 'A' in Mixed Use zone, 'A' in Local Centre zone, 'A' in Neighbourhood Centre zone and Refer clause 18(6) in the Centre zone.
- 4. In clause 17 'Zoning Table', delete all references to:
 - bed and breakfast;
 - B. holiday accommodation;
 - C. holiday house;
 - D. motel;
 - E. serviced apartment; and
 - F. tourist development.
- 5. In Schedule C Additional Centre Requirements ACR2 subject to the South Perth Activity Centre Plan 'Table 1: Land Use Permissibility' insert in alphabetical order the following land uses and permissibility:
 - A. hosted short term rental accommodation; designate as a 'P' use in all Character Areas.
 - B. unhosted short term rental accommodation; designate as 'A' uses in all Character Areas.
 - C. tourist and visitor accommodation; designate as 'D' uses in the Mends and Richardson Character Areas and 'A' uses in the Hillside and Mill Point Character Areas
- 6. In Schedule C Additional Centre Requirements ACR2 subject to the South Perth Activity Centre Plan 'Table 1: Land Use Permissibility' delete reference to:
 - bed and breakfast;
 - B. serviced apartment; and
 - C. tourist development.

FORM 6A
COUNCIL RESOLUTION TO ADVERTISE
by resolution of the Council of the City of South Perth at the Ordinary of the Council held on the [day of [month] , 20 gear] , proceed to advertise this Amendment.
MAYOR
CHIEF EXECUTIVE OFFICER
COUNCIL RECOMMENDATION
This Amendment is recommended <u>for support</u> by resolution of the City of South Perth at the Ordinary Meeting of the Council held on the <u>number</u> day of <u>month</u> , 20 <u>year</u> and the Common Seal of the City of South Perth was hereunto affixed by the authority of a resolution of the Council in the presence of:
MAYOR
WAPC ENDORSEMENT (r.63)
DELEGATED UNDER S.16 OF THE P&D ACT 2005
DATE
FORM 6A - CONTINUED
APPROVAL GRANTED
AFFROVAL GRANTED
MINISTER FOR PLANNING
DATE

Strategic Direction

Environment (Built and Natural)

Policy P350.18 - Short-term Accommodation

Responsible Business Unit/s	Development Services	
Responsible Officer	Manager Development Services	
Affected Business Unit/s	Development Services	

Policy Objectives

The objectives of this policy are as follows:

- (1) To facilitate the provision of self-contained visitor accommodation for short-term occupancy, as these visitors play an important role in the economic well-being of the City; and
- (2) To guide the City's decision making in respect to the appropriateness of various forms of tourist accommodation facilities, as determined by the locality, the appropriateness of facilities and the scale of the proposal.

Policy Status

This policy is made pursuant to Part 2 (Division 2) of the Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulation 2015* (the Regulations). Under clause 3(2) of the Regulations (Part 2), the City may make a local planning scheme based on sound town planning principles to address a strategic or operational consideration. This policy provides principles for the assessment of planning applications involving short-term accommodation as part of a land use that are not otherwise established in Town Planning Scheme No. 6.

Policy application

The policy aims to provide criteria for the assessment of planning proposals involving the use of land for 'short-term accommodation'. This term is not defined in Town Planning Scheme No. 6, however for the purpose of this policy is taken to be as per that definition in the Model Provisions of the Regulations, being:

'temporary accommodation provided either continuously or from time to time with no guest accommodated for periods totalling more than 3 months in any 12 month period.'

Notwithstanding the term above, the provisions of this policy apply only to the following land uses;

- (i) Bed and Breakfast,
- (ii) Hotel
- (iii) Motel,
- (iv) Serviced Apartments,
- (v) Tourist Accommodation or Tourist Development, or,
- (vi) Any 'use not listed' considered by the City to involve short-term accommodation.



Policy statement

1.0 Specific criteria for Bed and Breakfast proposals

- (a) The total floor area of the dwelling/building shall not exceed 300m² and may only be associated with a Single House or Grouped Dwelling.
- (b) A maximum of two bedrooms shall be provided for guests and not more than six guests shall be accommodated at any one time.
- (c) One vehicle parking bay per guest bedroom shall be provided in addition to the parking specified in the R-Codes applicable to the dwelling type and location.
- (d) The operator may display a non-illuminated sign on the dwelling or the street fence to advertise the Bed and Breakfast accommodation, provided that the area of the sign does not exceed 0.2m². Signage that meets these criteria shall not be subject to separate development approval.

2.0 Exercise of discretion under Town Planning Scheme No.6

In considering an application for a discretionary land use where this policy applies, including relating to Bed & Breakfast proposals, the City will have regard to the following matters in considering the development proposal:

- (a) The proximity of the development site to tourist features. The City will generally not support proposals located more than 400 metres walking distance from a site, feature or area considered to be of tourism significance, or located in isolated locations such as cul-de-sac streets or in rear grouped dwellings. Sites and features considered to be of tourism significance include Perth Zoo, regional foreshore reserves, activity centres and Curtin University.
- (b) The proximity and accessibility to transport infrastructure, including railway station, high frequency bus services as well as cycling, taxi or ride-share infrastructure.
- (c) The potential impact of increased vehicle access demand to a site, namely whether the proposal results in a significant increase in the volume of vehicle traffic and/or movements in the area. The City may request a transport impact assessment for proposals likely to generate large volumes of vehicle traffic.
- (d) The quality and appropriateness of facilities/communal areas available to occupants of the development, and,
- (e) The scale of the proposed use compared to the scale and intensity of development in the area surrounding the development site.
- (f) Any proposed management controls by the operator that will be incorporated into the Management Plan required by clause 3.0, which mitigate potential adverse amenity impacts to nearby landowners and occupiers. In the cases where the operator is known, the City shall consider any identified experience or expertise of the applicant/operator in operating other uses involving short term accommodation.
- (g) If the application relates to a retrospective development application, whether previous valid complaints have been received relating to a loss of amenity to adjoining properties and whether or not these impacts can be addressed by appropriate management under an approved management plan (refer clause 3.0).

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 Policy Number:
 P350.18
 Relevant Council Delegation:
 DC690 Town Planning Scheme

 Council Adoption:
 27 March 2018
 Relevant Delegation:
 DC690 Town Planning Scheme

 Reviewed/Modified:
 N/A
 Relevant Management Practice:
 DM690 Town Planning Scheme

3.0 Management plans

- (a) The City will typically require the submission of a Management Plan at lodgement of an application the subject of this policy. The Management Plan shall address the following matters:
 - Duration of stay, number of guests and check in and departure procedures;
 - Control of noise and other disturbances;
 - Complaints management procedure;
 - The use and on-going maintenance of all common property and common facilities;
 - Security of guests, residents and visitors;
 - Control of anti-social behaviour and potential conflict between the short-term and long-term residents; and,
 - Vehicle parking management.
- (b) Submission of a Management Plan may be deferred in circumstances where the operator of the short term accommodation proposal are unknown. Where the City resolves to approve a land use that is subject to this policy, the following condition shall be applied to the approval:

'Prior to occupation, a comprehensive [Insert Use] Management Plan shall be submitted the City for approval and be distributed to nearby landowners and occupiers for information purposes. The operation of the development shall comply with the approved Management Plan.'

4.0 Temporary approval of short term accommodation uses

- (a) Where the City resolves to approve a 'use not listed' where this policy applies, the City may grant approval to the use on a temporary basis for a period of 12 months under Clause 72 of Schedule 2 (Deemed Provisions) of the *Planning and Development (Local Planning Schemes)* Regulations 2015 (Deemed Provisions).
- (b) At the conclusion of the 12 month period under clause 4(a) of this policy, the approval shall lapse and be of no further affect unless the City resolves to grant approval to a new development application, amends the original approval to delete the condition(s) limiting the time of approval or extends the term of the approval under Clause 77 of the Deemed Provisions.
- (c) In determining whether a subsequent approval is to be granted under Clause 77 of the Deemed Provisions, the City shall have regard to the following matters:
 - Any changes to the characteristics of the area surrounding the use since the original approval was granted, including re-examination of the matters in Clause 2.0 of this policy;
 - Whether the approved Management Plan has been sufficiently complied with; and
 - The validity and severity of any complaints received relating to the operation of the approved use.

Legislation / Local Law Requirements

City of South Perth Health Local Laws 2002 Town Planning Scheme No. 6 Building Code of Australia Environmental Protection (Noise) Regulations 1997

Other Relevant Policies / Key Documents

City of South Perth Planning Policies

Page	3	of	3
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 Policy Number:
 P350.18
 Relevant Council Delegation:
 DC690 Town Planning Scheme

 Council Adoption:
 27 March 2018
 Relevant Delegation:
 DC690 Town Planning Scheme

 Reviewed/Modified:
 N/A
 Relevant Management Practice:
 DM690 Town Planning Scheme

Local Planning Policy - Unhosted Short-Term Rental Accommodation

1. Citation

This is a Local Planning Policy prepared under Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015.* This Policy may be cited as Local Planning Policy – Unhosted Short-Term Rental Accommodation.

2. Purpose

To guide the location, design and operation of Unhosted Short-Term Rental Accommodation (USTRA) within the City of South Perth (the City) to ensure development is compatible within its context and the amenity of the surrounding area.

3. Application

This Policy applies to all applications for USTRA but does not apply in the following circumstances / accommodation types:

- (a) USTRA if the dwelling is:
 - (i) registered under the Short-Term Rental Accommodation Act 2024 Part 3;
 - (ii) used as USTRA for no more than 90 nights in a relevant 12-month period; and
 - (iii) not located in a zone in relation to which the use of a dwelling as USTRA is a class 'X' use or a use that is not consistent with the objectives of that zone.
- (b) Hosted Short-Term Rental Accommodation;
- (c) Lodging and/ or boarding houses;
- (d) Hotel;
- (e) House swapping and housesitting;
- (f) Personal use of a holiday home or the sharing of a holiday home with the owner's family and friends;
- (g) Student exchange accommodation;
- (h) Workforce accommodation;

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- Attachment (c)
- Residential parks, park home parks, caravan parks and retirement and lifestyle villages;
 and
- (j) Aged and dependant persons' dwellings.

Where this local planning policy is inconsistent with a local development plan, precinct structure plan or other local planning policy that applies to a specific site or area, the provisions of that specific planning instrument shall prevail.

4. Objectives

- 4.1 To encourage USTRA in localities located near visitor attractions, activity centres and areas of high tourism value.
- 4.2 To ensure the location, scale, design and operation of USTRA is appropriate to its setting to preserve the amenity of adjoining development and the locality.
- 4.3 To ensure USTRA is appropriately serviced to meet the needs of visitors and prevent impacts on the local environment or infrastructure.

5. Development requirements

5.1 Carparking

- 5.1.1 In zones where the Residential Design Codes (R-Codes) applies, on-site car parking should be provided in accordance with requirements of the R-Codes. Where the maximum number of guests is greater than six, one additional car bay shall be provided for every additional three guests, rounded up (i.e. one additional car bay for 7-9 guests, two additional car bays for 10-12 guests).
- 5.1.2 Where the R-Codes do not apply to the site, car parking shall be provided at the rate of one car bay per three guests, rounded up.
- 5.1.3 Strata and community title developments must not rely on the use of visitor car parking bays for USTRA.

5.2 Operation and Management

- 5.2.1 All applications for USTRA shall be accompanied by a detailed Management Plan addressing the following matters:
 - (a) The control of noise and anti-social behaviour, so as to comply with the Environmental Protection (Noise) Regulations 1997 and avoid conflict between temporary residents and permanent residents of the area;
 - (b) A complaints management procedure, including:

- An after-hours complaints procedure including expected response times;
 and
- (ii) The provision of the telephone number of the USTRA Manager to neighbouring property owners/occupiers, for during and after hours complaints;
- (c) Confirmation that guests will be provided a copy of the Code of Conduct on arrival, and are made aware that anti-social behaviour and excessively loud noise nuisance will not be tolerated;
- (d) Access and carparking arrangements, including that all car parking is to be provided on-site and details of alternate transport options to on-site car parking, such as public transport;
- (e) Method of reservation/ booking platform, including any registration number; and
- (f) Means of waste management, ensuring waste generated by the development will be appropriately managed and ensuring occupants have access to convenient, legible and safe access to waste management facilities;
- 5.2.2 All applications for USTRA shall be accompanied by a detailed Code of Conduct addressing the following matters:
 - (a) The expected behaviour of guests/residents to minimise any impact on adjoining residents (house rules);
 - (b) Details of any relevant car parking restrictions applicable to the area;
 - (c) Details regarding guest check-in and check-out procedures, including minimum stay or booking requirements;
 - (d) Details regarding waste management which must include specifying the expectations on guests about general rubbish and bin collection (if applicable);
 - (e) Information on any relevant strata by-laws (if applicable); and
 - (f) Rules relating to the use of a swimming pool and/or spa (if applicable);
 - (g) Whether or not dogs and other pets will be permitted at the property, and if so, whether or not they can be left unattended;
 - (h) Proposed restrictions of visitors or parties/ events; and
 - Bushfire Management Plan addressing bushfire emergency procedures and how these will be communicated to people occupying the property (where the USTRA is within a designated bushfire prone area).

5.3 Built Form and Site Appearance

5.3.1 On sites where the R-Codes apply, the built form shall be consistent with requirements of the relevant density coding.

Draft Local Planning Policy - Unhosted Short-Term Rental Accommodation

- 5.3.2 Built form shall be generally consistent with requirements for the zone, including the Residential Design Codes of Western Australia as applicable.
- 5.3.3 Signage shall be limited to sign types affixed to the main frontage of the building and shall not exceed an area of 0.27m² and one sign per dwelling. Where a site contains multiple USTRA, signage shall be consolidated.

5.4 Occupancy

- 5.4.1 USTRA shall have a maximum occupancy of no more than two persons per bedroom.
- 5.4.2 USTRA within multiple dwelling developments shall have a maximum occupancy of six persons.

5.5 Servicing Considerations

- 5.5.1 USTRA development shall be connected to a reticulated potable water supply.
- 5.5.2 Unhosted STRA development should be connected to reticulated sewerage or serviced by an approved on-site effluent disposal system with adequate capacity for the proposed number of occupants.

Definitions

Hotel:

Designated Bushfire Prone Area: means the land is designated by an order made under the Fire and Emergency
Services Act 1998 section 18P as a bush fire prone area.

means a premises subject of a hotel license other than a small bar or tavern licence granted under the provisions of the Liquor Control Act 1988 including any betting agency on the premises.

Hosted Short-Term Rental Accommodation: means any of the following:

(a) short-term rental accommodation where the owner or occupier, or an agent of the owner or occupier who ordinarily resides at the dwelling, resides at the same dwelling during the short-term rental arrangement;

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- (b) short-term rental accommodation that is an ancillary dwelling where the owner or occupier, or an agent of the owner or occupier who ordinarily resides at the other dwelling on the same lot, resides at that other dwelling during the short-term rental arrangement;
- (c) short-term rental accommodation that is a dwelling on the same lot as an ancillary dwelling where the owner or occupier, or an agent of the owner or occupier who ordinarily resides at the dwelling, resides at the ancillary dwelling during the short-term rental arrangement.

Short-Term Rental Accommodation:

means:

- (a) a dwelling provided, on a commercial basis, for occupation under a short-term rental arrangement; but
- (b) does not include a dwelling that is, or is part of, any of the following —
 - (i) an aged care facility as defined in the Land Tax Assessment Act 2002 section 38A(1);
 - (ii) a caravan park;
 - (iii) a lodging-house as defined in the Health (Miscellaneous Provisions) Act 1911 section 3(1);
 - (iv) a park home park;
 - (v) a retirement village as defined in the Retirement



Villages Act 1992 section 3(1);

(vi) workforce accommodation;

Short-Term Rental Arrangement:

means:

- (a) an arrangement, including a lease, licence or other contract or arrangement, under which —
 - (i) a dwelling is provided for occupation to a person; and
 - (ii) the person does not occupy the dwelling for periods totalling more than 3 months in any 12-month period; and
- (b) includes an arrangement under which the owner or occupier of the dwelling, or an agent of the owner or occupier, also resides at the dwelling.

Unhosted Short-Term Rental Accommodation:

means short-term rental accommodation that:

- (a) is not hosted short-term rental accommodation; and
- (b) accommodates a maximum of 12 people per night.

Relevant Legislation, Policies, Documents

Planning and Development Act 2005
Planning and Development (Local Planning Schemes) Regulations 2015
Short-Term Rental Accommodation Act 2024
Residential Design Codes
City of South Perth Local Planning Scheme No.7
City of South Perth Local Planning Policies

Document Control

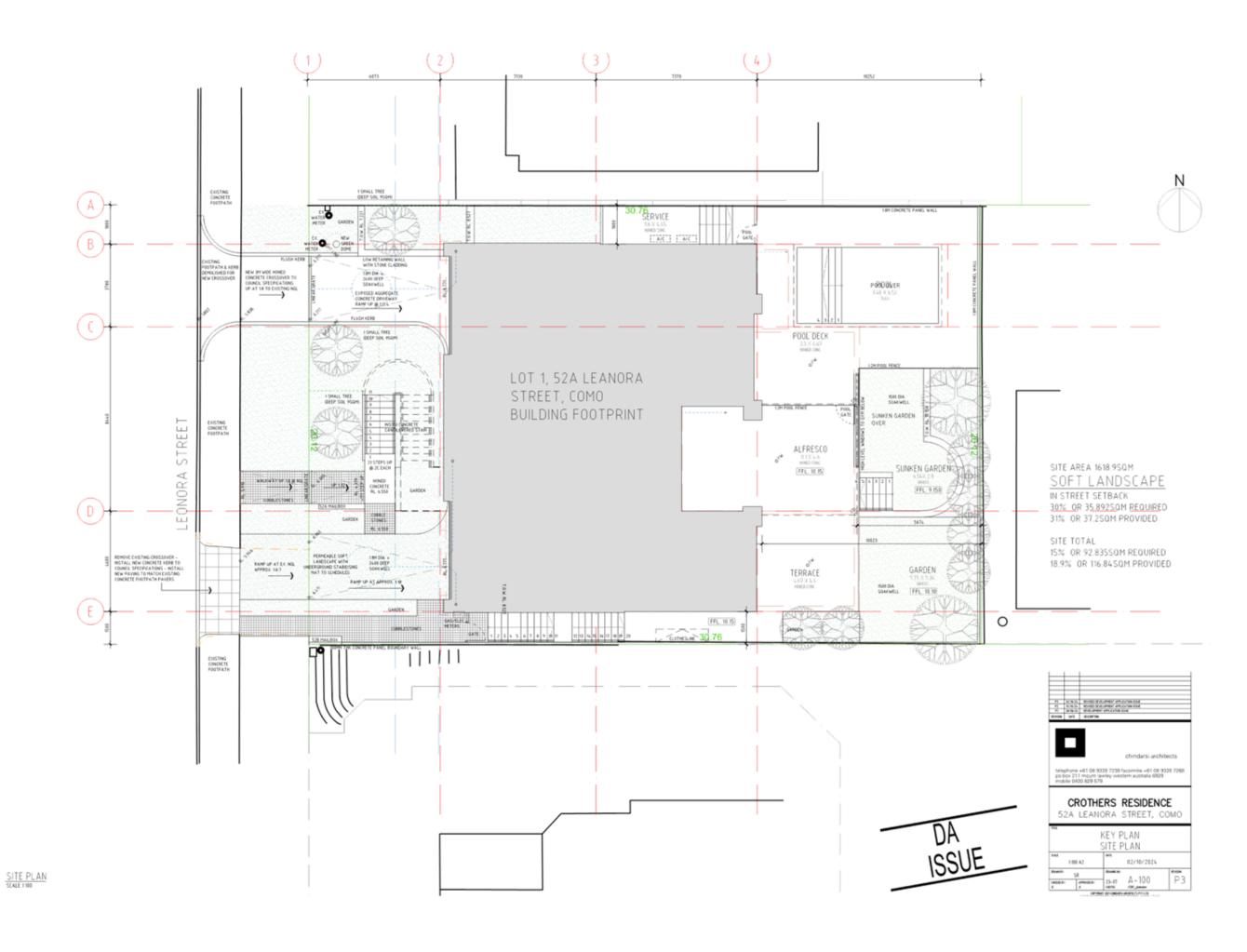
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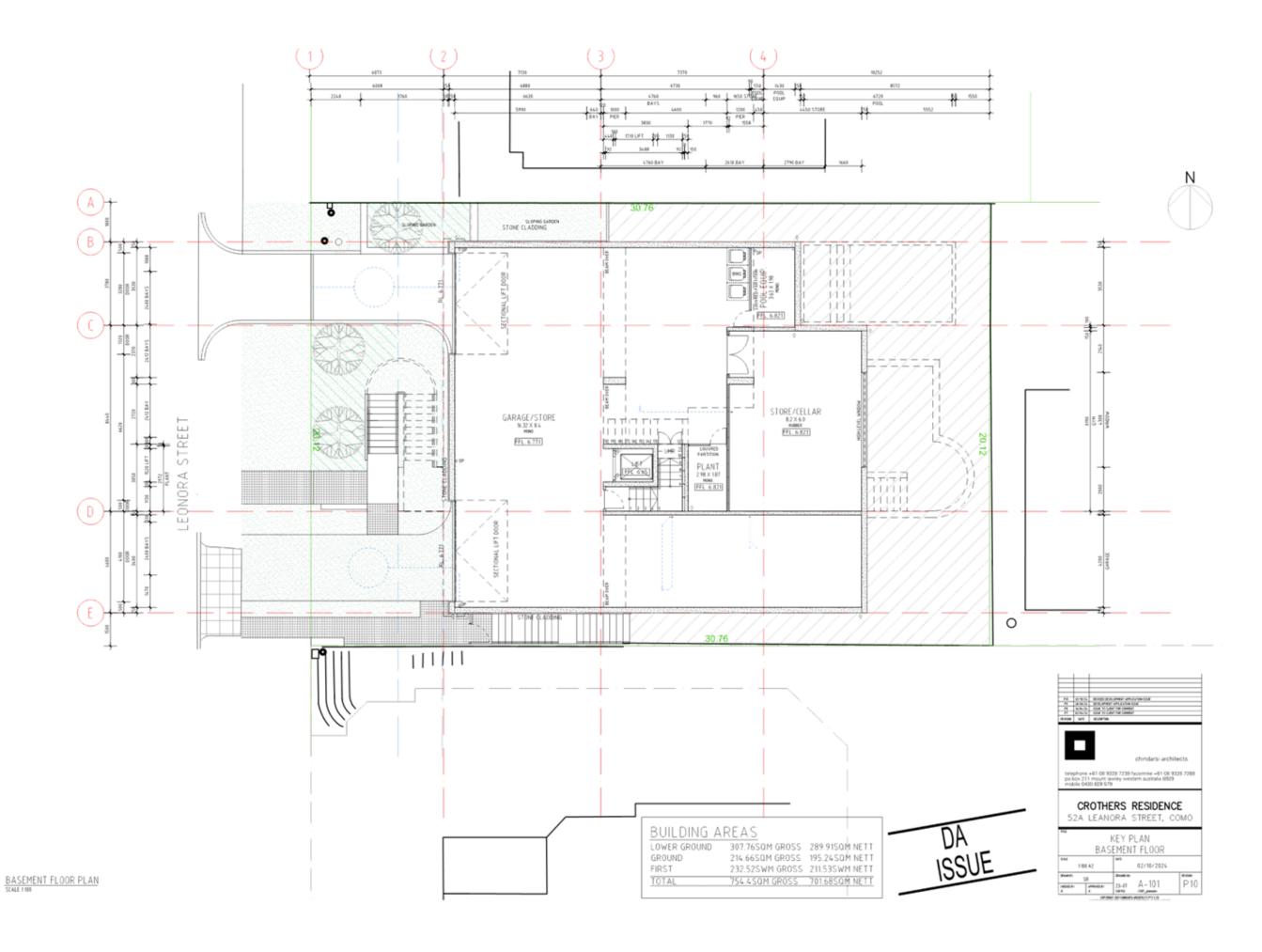
Draft Local Planning Policy - Unhosted Short-Term Rental Accommodation

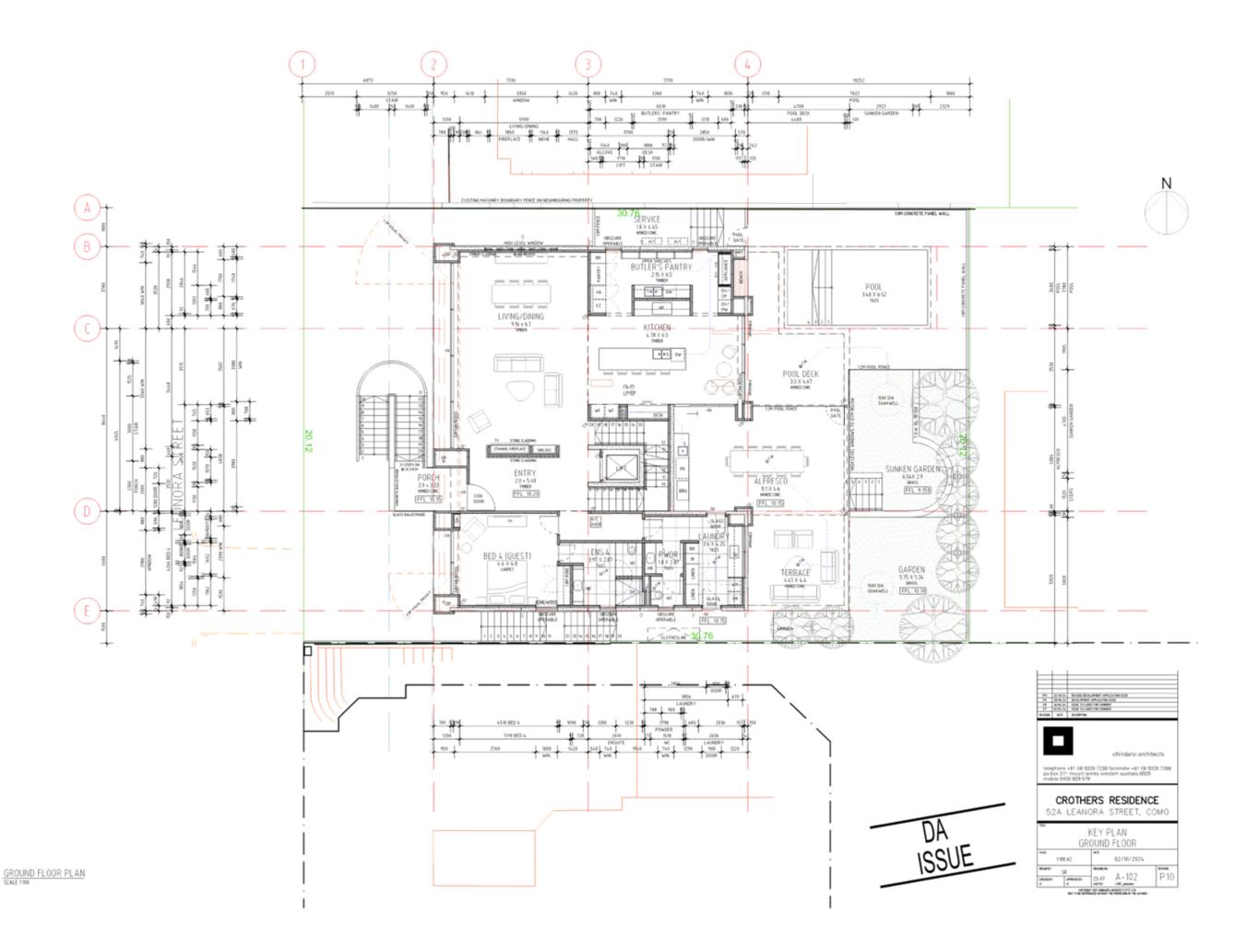
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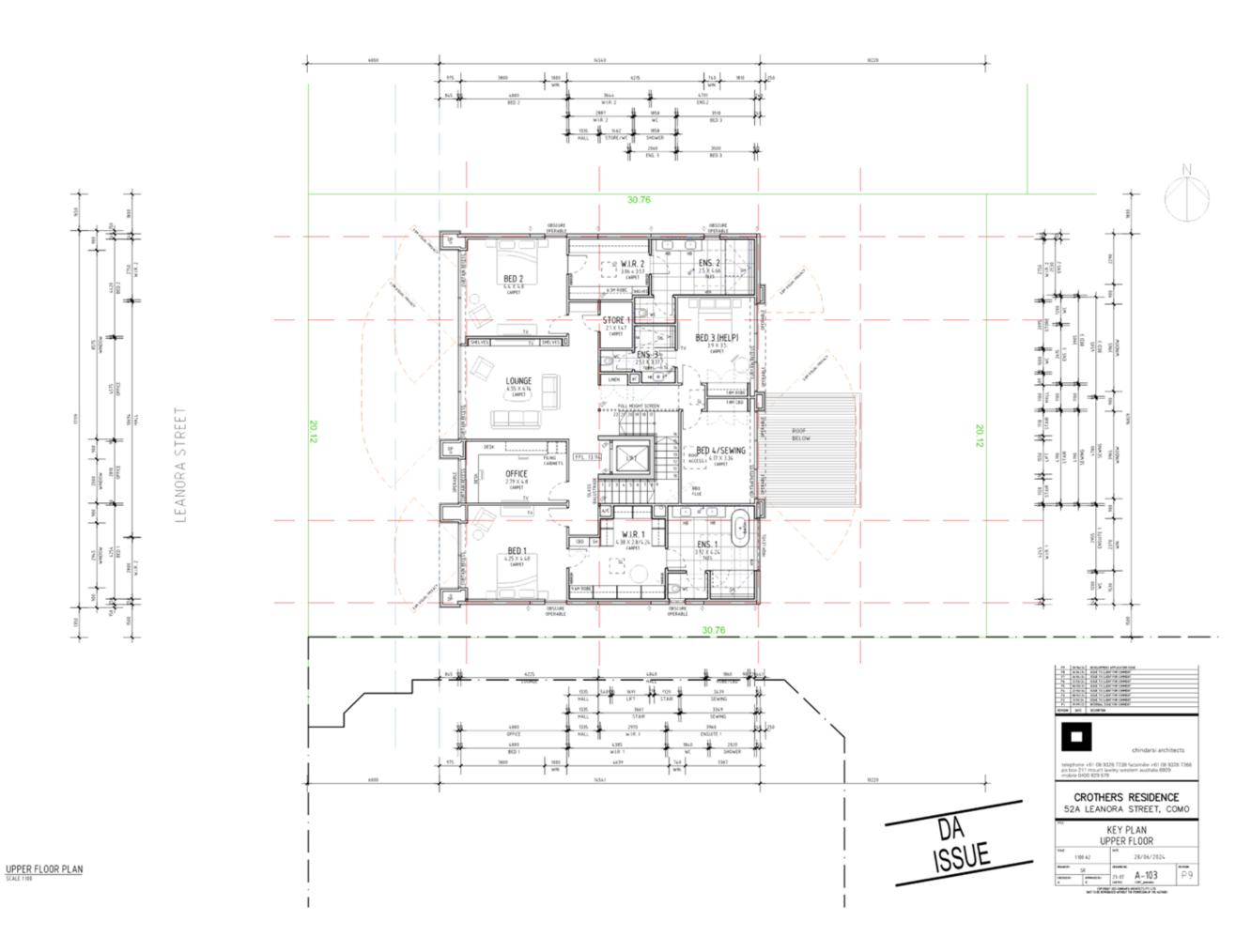


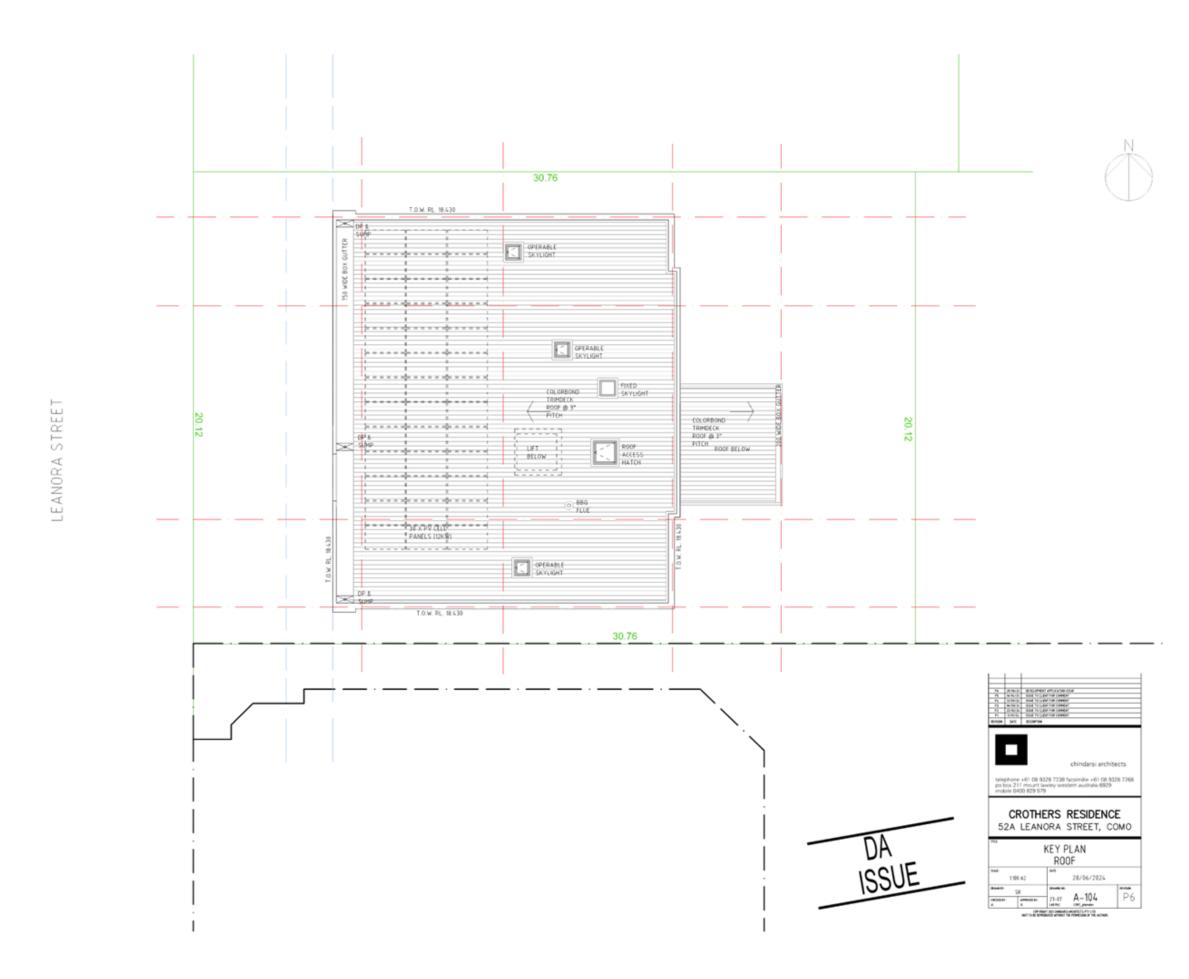
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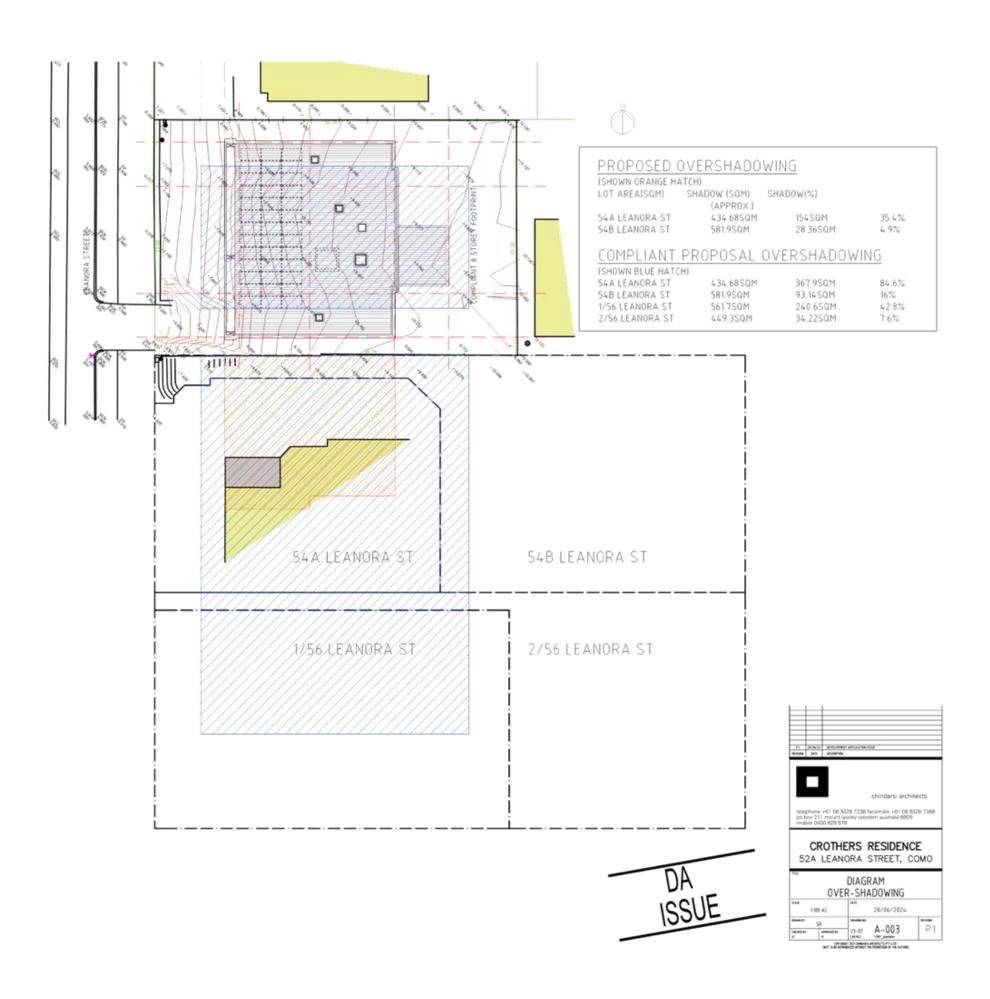




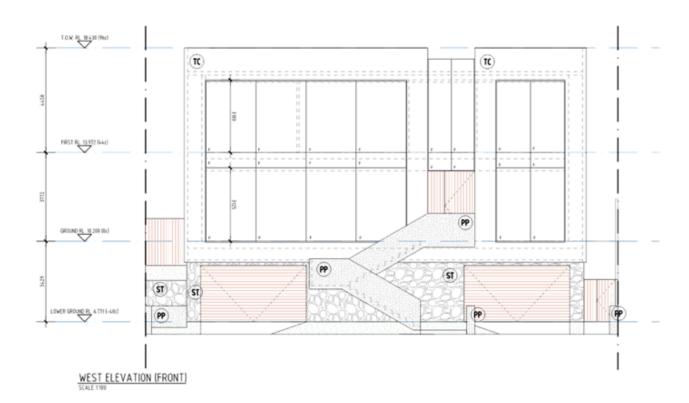


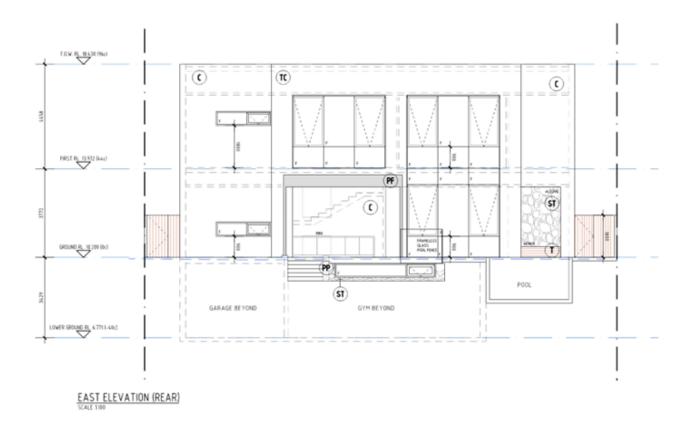


ROOF PLAN



OVER-SHADOWING DIAGRAM SCALE 1100





WALL MATERIAL LEGEND ALL REFER TO SPECIFICATION

THE THE CO. TO SECOND

C PRE-CAST CONCRETE

TC TEXTURE COAT

STONE CLADDING

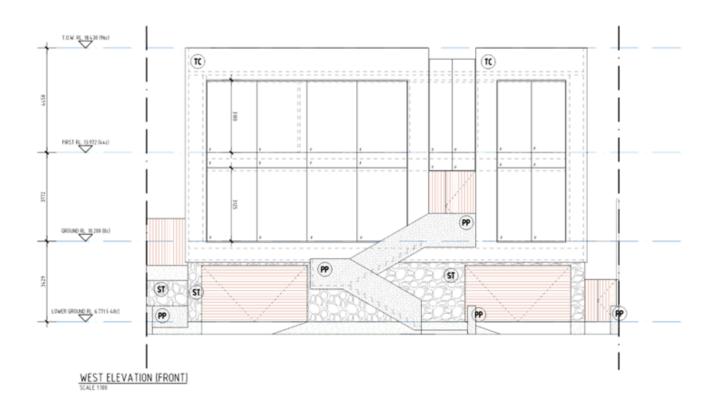
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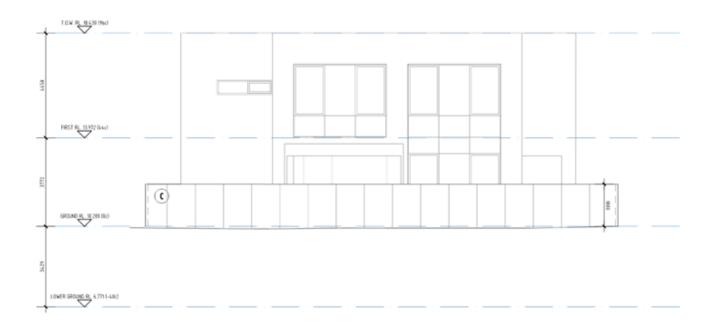
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DA ISSUE





EAST ELEVATION (REAR)

WALL MATERIAL LEGEND ALL REFER TO SPECIFICATION

PRE-CAST CONCRETE

TEXTURE COAT

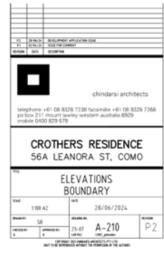
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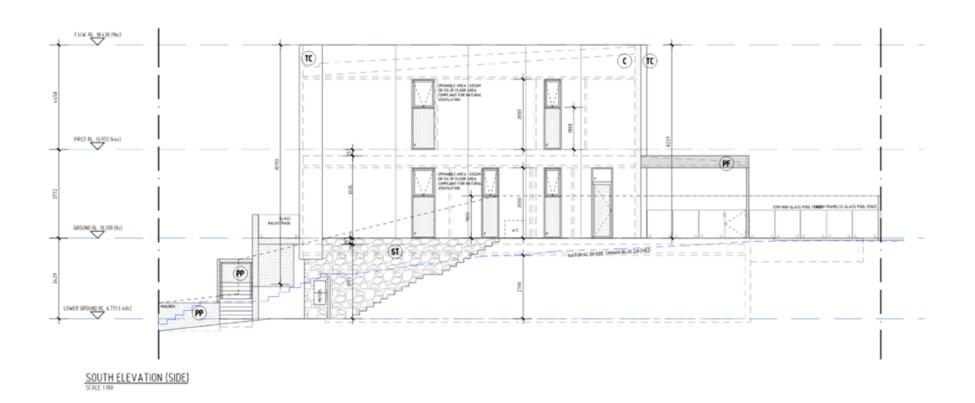
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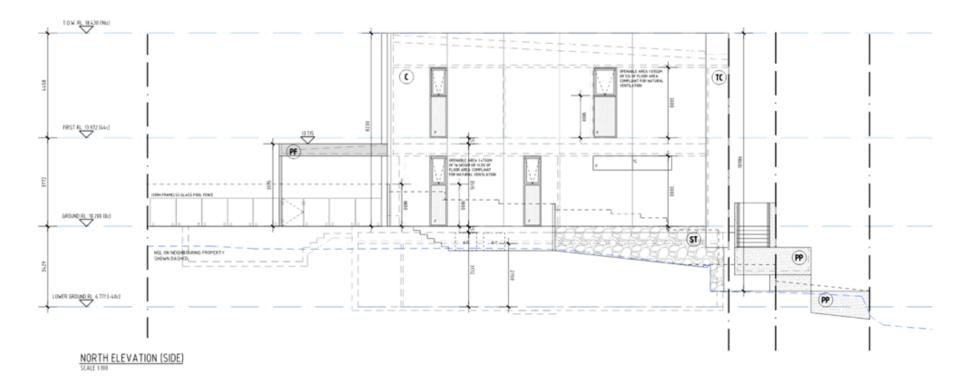
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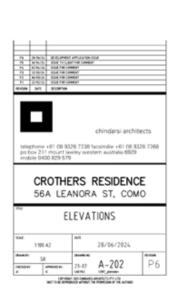
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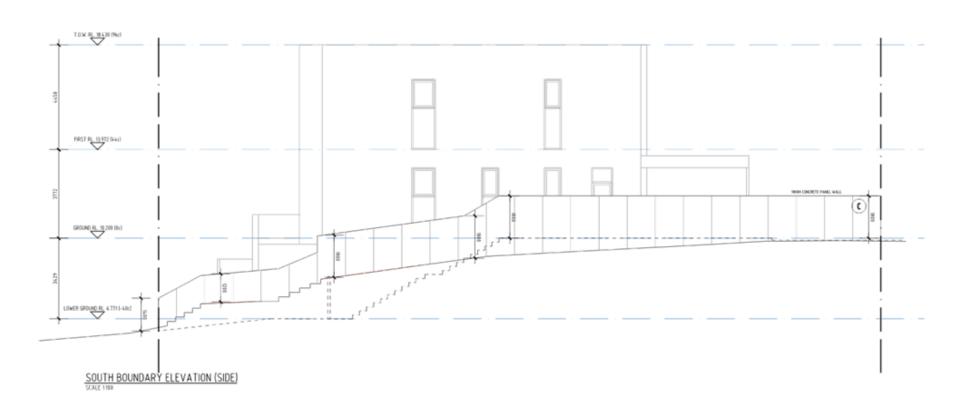
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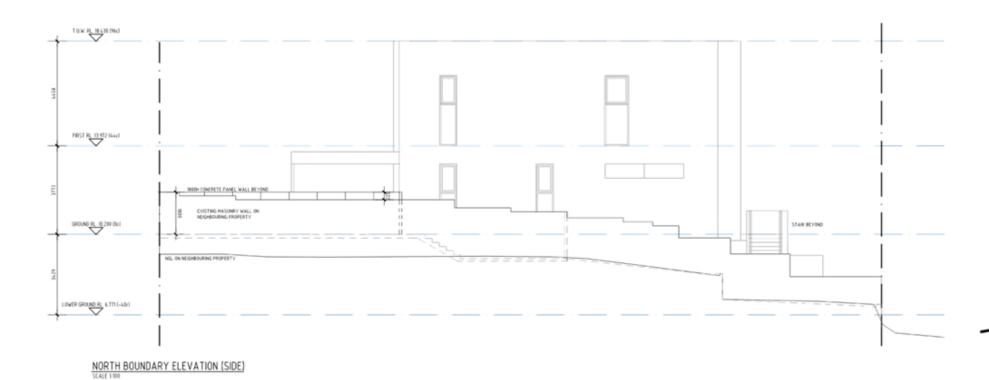
POWDERCOAT

PAINT FINISH

POLISHED PLASTER







WALL MATERIAL LEGEND ALL REFER TO SPEOFICATION

C PRE-CAST CONCRETE

TC TEXTURE COAT

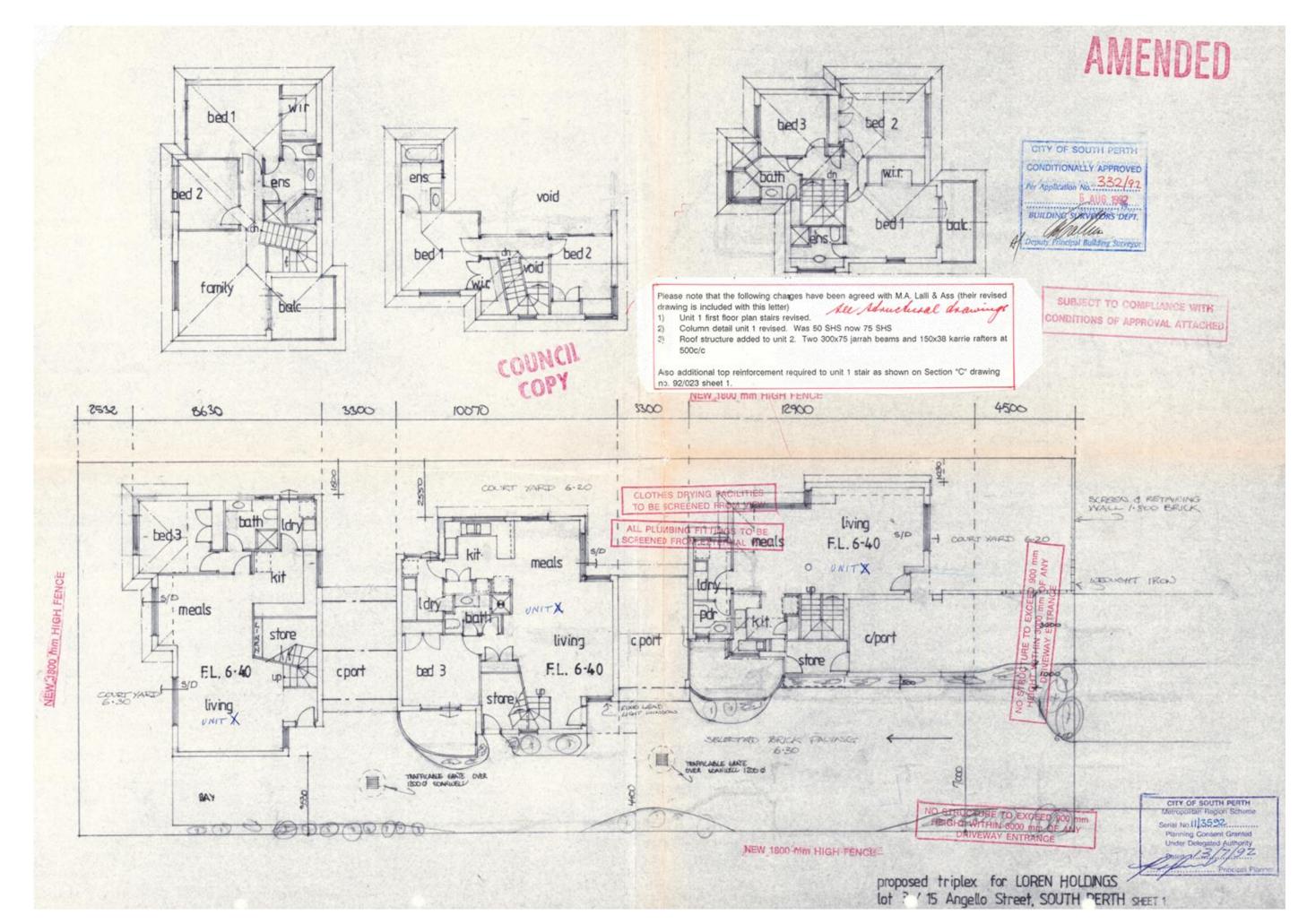
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MANAGEMENT PLAN

SHORT-TERM ACCOMMODATION

1/15 Angelo Street, South Perth 6151

May 2024

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1. Property Overview

This Management Plan applies to the short-stay accommodation to be provided as detailed below. The Plan includes details of the property accommodation and parking; house rules and noise management; as well as booking procedures, complaint handling and other matters managed by the professional short-stay management company, Let Go.

The property is conveniently located 450m (6min walk) from high frequency bus stop (Stop ID: 11863), 700m (10 min walk) from Royal Perth Golf Club, 80m (1min walk) from Tiger at Perth Zoo, 950m (13min walk) from Angelo Street market, 800m from Halo Espresso café, 700m from Coles Angelo Street, 650m from Richardson Park, 850m from Swan River, 650m from Dosa Xpress Vegetarian/Vegan Indian restaurant, 1,7km from South Perth Hospital, 1.3km from South Perth Observation Deck, and provides a high level of amenity to tourists, interstate and local visitors looking for short term accommodation in a residential type setting.

The accommodation is intended for small groups and families, who are seeking a relaxed, home-like stay away from home. It is not intended for large groups, parties and late-night activities, which are more suited to hotels and tourism precincts.

The property will be occupied and managed much like an ordinary residential dwelling within the local area. The number of guests and car bays will be consistent with the bedrooms and car bays that the dwelling has been designed for and will not require any building works or modifications to increase capacity beyond a typical residential dwelling.

Tourists and interstate visitors would usually have one hire car or use taxi / ride share. Local guests will be aware of available car parking and limitations in the local streets prior to booking. As the property will be used like a residential dwelling, we expect no excessive number of vehicle trips to and from the property.

Property Address	1/15 Angelo Street, South Perth 6151
Number of Bedrooms	Three (3) bedrooms
Max Number of Guests	Six (6) guests
Car Parking Location	Open driveways to front of property
Total Car Parking Bays	Two (2) car bays in total (1x car bay in garage, 1 x car bay on driveway).
Outdoor Use	No use of outdoor areas (courtyard, balconies etc) between 10:00pm to 8:00am.
Visitors	Visitors require management consent. No overnight visitors.
Pets	No pets permitted at the property
Parties & Gatherings	No parties of gatherings permitted

outside the property between 10pm to 9am

No smoking permitted at the property

Attachment (b)

Management Plan

Smoking

Music & Noise

No loud music, movies, noise etc to be heard

Management Plan

2. Company Background

Let Go is Perth's leading short-term accommodation management company providing end-to-end management of client's properties, with a proven track record of delivering a 4.6+/5-star review record and annually hosting over 22,000 + nights with 3,000 + reservations annually for 2023.

The Let Go team includes highly experienced and qualified real estate and property management professionals, who manage the property online listing, booking processes, guest screening, guest concierge, housekeeping services and property management.

Let Go is a Perth-based company, with the head office in Stirling. This ensures staff are available for hands-on management and prompt resolution of any issues.

The Property managers name is Denisa Dankovicova and their contact details:

PM name denisa@letgobnb.com.au
PM contact number (08) 6147 0802 / 0414449166
Address 3/45 Cedric Street, Stirling WA 6021

Our contact details are made available to all guests for properties under our management and we are obliging to provide our contact details to all adjacent neighbours in the rare chance of an issue arising. We are contactable 24/7 and typically able to attend properties in person within an hour for emergencies.

Short-stay accommodation is not subject to the same stringent rules of the *Residential Tenancy Act 1987* in favour of a tenant and their rights to occupy a premise. Therefore, we have significant power to be able to manage any potential antisocial behaviour.

We are financial members of ASTRA (Australian Short-Term Rental Accommodation Association) and have adopted their comprehensive National Code of Conduct.

You can always be assured of our best intentions and respect of the public amenity and neighbourhood.

Management Plan

3. Guest Screening & Booking Process

When a guest requests or books a stay at this property, we can view or determine whether the guest's profile includes their required verification steps, including:

- Contact details including full name(s), phone number & e-mail address
- Acceptance of our stipulated house rules
- Confirmed payment
- Profile photo (if set)
- Government issued ID (such as driver's licence or passport)
- Written reviews/recommendations from other hosts
- Their overall star rating which can be categorised for items such as observance of house rules, cleanliness & communication
- Total number of guests & location based
- Their reason for visiting Perth & booking the property

We can then further screen the potential guest by cross referencing linked social media accounts, obtaining names of all guests, requiring government issued ID, that all guests are required to submit upon successful booking confirmation.

We have set a "pre-booking questionnaire" requesting applicable responses in relation to the above.

Once we have carried out a thorough check of the prospective guest, we then have a right to refuse, accept or cancel the reservation. Prior or after acceptance of the booking, we also send our "party screening" message which essentially reiterates our stance on no parties to be hosted at the premises and encourages guests to cancel their booking if that is their intent.

Our set of house rules are displayed both on the online listing and in our comprehensive guest handbook which is located inside the property in the kitchen. We can add additional house rules to suit the property, location, neighbourhood, or landlord's desires.

Once a guest is confirmed, our direct phone numbers are automatically exchanged for any further required communication. We privately message our guests before, during and after their stays and all the correspondence is saved for our own records.

We anticipate approximately one booking per week and our average trip length is between 6-8 nights. This is based on the average performance of our listings in our portfolio.

We specify a mandatory minimum stay length of two (2) nights as we find this significantly deters any unwanted targeting for parties or gatherings. We also have a booking cut-off time after 7:00pm so that we can't allow last-minute and late-night bookings to occur from opportunistic and likely undesirable guests.

4. Check-In & Check-Out Procedure

Check-in is from 3:00pm until late, this is because guests can arrive off long haul flights late at night or arrive after work as they have travelled by car from the country. We will obtain from the guests their arrival time.

The property includes detailed visual and written easy check in instructions and guests find them extremely easy to follow and do not cause any disruption in checking in or out of our properties.

Check-out is at 10:00am or earlier on their departure date.

A secured lockbox will be installed at the property and next to the front door so guests can easily access the property with ease. We also offer a 'meet & greet' service and like to find out when their estimated time of arrival will be and may offer to meet the guest from time to time to welcome them to the property if required.

Our check-in instructions are issued to guests three (3) days prior to their arrival and are issued through Airbnb for safety & security. The guests will be issued with detailed check-in instructions to guide them through the whole process, they will receive a photo of the property they are staying at, how to access the lockbox how to access the front door, a photo of their parking spot and where the council bins are located.

5. Guest Handbook & Code of Conduct

When a guest checks in, they are encouraged to read our 'Guest Handbook' which provides them with all the important information they need to know to have an enjoyable, safe & respectful stay.

The Handbook includes the property manager's contact details, emergency contact details, emergency plan, house rules, parking rules, bin collection days, public transport, nearby amenities, sights, and attractions in the area and more.

Guests will also always have access to the Airbnb platform during their stay and are required to communicate with their property managers on this platform so all details pertaining to their booking are documented. The Airbnb platform also provides guests with the hosts contact details.

The guest handbook which we have created is very comprehensive which significantly mitigates any risk and issues regarding the stays.

Included in the Guest handbook is the Code of Conduct – which summarises the house rules for all guests and any approved visitors. It also provides property management and emergency contact details.

The Code of Conduct is printed on a one-page, laminated document and affixed in a prominent place/s at the dwelling.

6. House Rules

The following House Rules are displayed at the property:

- PARTIES & GATHERINGS This property has a strict no party policy. Prior permission must be obtained from management for any visitors.
- MUSIC & NOISE All guests must not create excessive noise, that may disturb
 any surrounding properties. Amplified music, loud movies, or other such
 entertainment must not be audible from outside the property between 10pm
 to 9am every day.
- 3. OUTDOOR USE Outdoor areas, courtyard and balcony use is strictly between the hours of 8:00am to 10:00pm every day. All guests must make their way inside the property and keep noise to a minimum from 10:00pm.
- **4. CAR PARKING** Car parking is to be on-site in the allocated car bays only. Guest must not block access to neighbouring driveways / properties.
- 5. SMOKING This property has a strict no smoking policy. If there is a clear odour of any smoking odour upon checkout or cigarette butts have been found, guests will be charged a deodorising fee.
- **6. PETS** We have a strict no-pets policy. If there is a clear animal odour and/or if pet hair has been discovered upon checkout, guests will be charged a deodorising fee.
- **7. RUBBISH** Rubbish and recycling items are to be disposed in the correct allocated council bins and placed outside for weekly collection.
- **8. SECURITY** All doors and windows should be locked when property is not occupied, and the security alarm used (where applicable).

7. Hygiene, Comfort & Waste Management

Rubbish and recycling items are to be disposed in accordance with the local council policies, strata by-laws & procedures and in the correct allocated bins for weekly collection on Mondays.

Guests are notified & reminded to place all rubbish & recycling in the allocated bins at the property.

Any excess rubbish must not be left in sight of a public area and is removed by housekeeping.

The cleaning & housekeeping team are also asked to attend and assist with rubbish disposal at checkout and if the property is vacant.

Bin location & contents are monitored by housekeeping at each check-out, and we may gather photo/evidence of this so we can effectively & efficiently maintain the bins both inside the property and to mitigate risk of problems.

The property includes a fully functional kitchen with fridge and pantry for food storage and there has never been problems with vermin or pests – if this changes then we can send professional pest control companies to rectify this swiftly and implement measures to prevent occurrence in future.

The linen and towels are removed off-site following each check out clean and provided to a professional commercial laundering service to wash, dry, and return to our storage facility upon completion.

Exhaust fans & air conditioning/heating appliances and regularly checked by the housekeeping teams and repaired or replaced if required, guests are also encouraged to report maintenance to us immediately upon discovery so that swift resolution can be made.

A washing machine will be provided for guest convenience to use during their stay to wash their clothes as required.

8. Maintenance

The owners of the property can be provided with real-time access of the bookings calendar and may regularly schedule maintenance works in between guests stays to ensure the property is kept up to our property and guest's expectations. Property maintenance is regularly reported and resolved swiftly either during or after guest's stays depending on the severity so that the appearance of the property meets or exceeds the standard of neighbouring properties.

9. Safety

The property includes compliant RCDs and Smoke Alarms. A licenced electrician may be required to provide an electrical safety certificate from time to time to make sure the property is compliant and safe. We also offer first aid kits.

If required, we can consider fire extinguishers, fire blankets and implementing an emergency safety plan in case of a fire. In our detailed guest handbook, guests are provided with the contact details for the local police station, hospitals & fire station and that our emergency contact number is '000'.

Noise Mitigation & Complaints Procedure

Guests and visitors must not create noise which is offensive and excessive to occupiers of neighbouring properties especially between 10:00pm and 8:00am Monday to Saturday and 10:00pm – 9:00am on Sunday and public holidays, during arrival, and during departure, and at any time throughout the occupancy.

Guests and visitors must not engage in any anti-social behaviour and must minimize their impact upon the residential amenity of neighbours and local community.

In our online Airbnb listing, which the guest(s) must agree to before booking with us and the also included in the guest handbook, we have extensively listed our house rules in respect to the property and other nearby residents of the surrounding area & amenity. Priority is given to adherence of our noise and parking policy.

If guests fail to adhere to our house rules, they will be at risk of having their booking cancelled immediately. We, police, security, rangers, or other engaged professionals may attend in person to have the guest/s removed, lockbox code may also be required to be changed depending on the circumstances.

If we receive any complaints about guests, they will be dealt with immediately upon receipt of said complaint. We will contact the guests informing them of the situation and any breach of house rules and based on the severity of the breach then the reservation may be terminated.

We are contactable 24/7 and our phone numbers and e-mail addresses are provided to our guests upon confirmation of booking and are also advertised in the property for easy access.

We are more than happy to provide these contact details to nearby neighbours for us to be even more effective in managing our properties.

Professionals and/or police may be engaged to attend during & after normal business hours to minimise disruptions to neighbours.

Any complainant will be kept informed throughout the process and will be encouraged to provide evidence to support the cause of us taking swift action. From receipt of a complaint, it is extremely rare for an issue to extend beyond just a few minutes, and we aim to resolve all issues within 30 minutes – 1 hour total.

11. Security

A <u>Ring surveillance video recording cameras https://ring.com/au/en/doorbell-cameras</u> can be installed and would be located on the front door and have the ability to regularly monitor CCTV footage if this is desired. The footage may provide an expansive view of the front door of the property which is the only entry point, this is to further ensure compliance and observance of house rules.

We will also install an internal intuitive decibel device named Roomonitor https://roomonitor.com/airbnb-eu/ which monitors the decibel level within the household and is customised to SMS and call the relevant guests and/or us if levels peak and persist at certain pre-set decibel ranges which will allow mitigation of noise and compliance with the noise policy, particularly between hours of 10:00pm – 8:00am.

This technological device will enable three important criteria to appease non-conformance to the House Rules outlining "no excessive noise after 10pm".

Management Plan

• **Peaceful Night's Sleep** - Assurance that if a noise nuisance is created by guests, the management is aware before complaint calls need to be made.

- Protection Against Complaints Time stamped data allows management to quickly validate or invalidate a complaint about noise, in real-time or post check-out of guests are often easy targets for false, perceived, or real noise complaints.
- Proactive Prevention With early awareness of a noise issue, management can proactively prevent larger problems. This can always be done in a friendly, positive manner. Guests generally want to follow the rules and appreciate friendly outreach.



CODE OF CONDUCT

These rules apply to all guests and visitors to this property

House Rules

- **1.** Parties & Gatherings This property has a strict no-party policy. Prior permission must be obtained from management for any visitors.
- 2. Music & Noise All guests must not create excessive noise, that may disturb any surrounding properties. Amplified music, loud movies, or other such entertainment must not be audible from outside the property between 10:00pm to 9:00am every day.
- **3. Outdoor Use** Outdoor areas, courtyard and balcony use is strictly between the hours of 7:00am to 10:00pm every day. All guests must make their way inside the property and keep noise to a minimum from 10:00pm.
- **4. Car Parking** Car parking is to be on-site in the allocated car bays only. Guests must not block access to neighbouring driveways/properties.
- **5. Smoking** This property has a strict no-smoking policy. If there is a clear odour of any smoking odour upon checkout or cigarette butts have been found, guests will be charged a deodorising fee.
- **6. Pets** This property has a strict no-pets policy. If there is a clear animal odour and/or if pet hair has been discovered upon checkout, guests will be charged a cleaning fee.
- **7. Rubbish** Rubbish and recycling items are to be disposed of in the correct allocated council bins and placed outside for weekly collection.
- **8. Security** All doors and windows should be locked when the property is not occupied, and the security alarm used (where applicable).

PROPERTY MANAGER / EMERGENCY CONTACT DETAILS

- Denisa Dankovicova
- PM contact number: 0414 449 166
- Office: (08) 6147 0802 (business hours & after hours contact)
- Email: bookings@letgobnb.com.au

Attachment (c) OF 2 SHEETS SHEET No. CA₅ 24103 STRATA PLAN No. **FLOOR** GROUND FOR OTHER PART LOTS SEE SHEET 2 OF 2 SHEETS 96m² (227m²)Pt 2 76m² Pt 2 (190m²) Pt 3 78 m² (305m²) As at 20th July 1997 unless a notice of resolution under section 21H or an objection under 21O has been recorded on the strata plan -The boundaries of the lots or parts of the lots which are buildings shown on the strata plan are the external surfaces of those buildings, as provided by section 3AB of the Strata Titles Act 1985; WITHOUT ALTERING THE BOUNDARIES IMPOSED BY SECTION 3 SUBSECTION 2(a) (i) AND (ii) OF THE STRATA TITLES ACT 1985, STRATUM OF LOTS EXTENDS 10 METRES ABOVE AND 3 The scheme may not be a single tier scheme, as defined in section 3(1) of the Strata Titles Act 1985; METRES BELOW THE UPPER SURFACE OF THE FLOOR SLAB ON LOT ONE. The areas of the lots shown on the strate plan may have changed; Where 2 lots have a common or party wall, or have buildings on them which are joined, the centre plane of that wall or the plane at which they are joined, is the boundary; The horizontal boundaries of the lots or parts of the lots which are not buildings shown on the plan (if any) remain as provided on this strata plan.

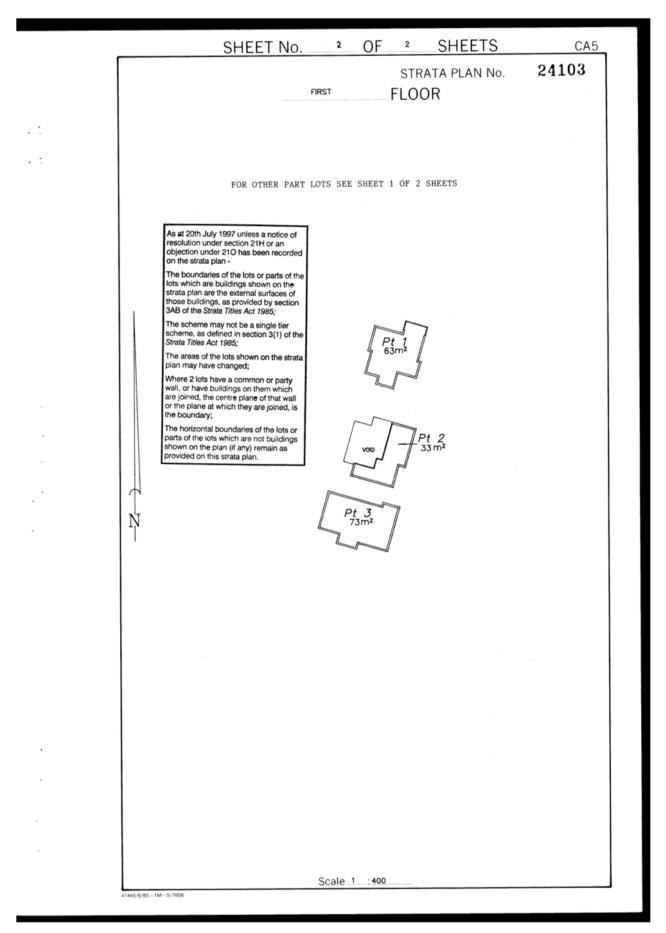
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Scale 1 : 400



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Attachment (c) Strata Plan



LANDGATE COPY OF ORIGINAL NOT TO SCALE Mon Jan 11 11:37:06 2016 JOB 49845078



Short-Term Rental Management Plan for Unit 8, 5 Clarence Street South Perth

This plan outlines the procedures for managing short-term rentals at Unit 8, 5 Clarence Street South Perth. It aims to ensure a positive experience for guests, minimize disruption to long-term residents, and maintain a safe and respectful environment for all.

1. Guest Occupancy & Scheduling

Minimum Stay: A minimum stay of three nights is required to discourage disruptive groups.

Maximum Guests: The property can accommodate a maximum of four guests.

Maximum Stay: There is no maximum stay duration.

Check-In/Out: Check-in is between 2pm and 9pm and check-out is by 10am. Late check-in will require prior arrangement and if so, noise will need to be kept to absolute minimum. Check-in procedure is for the code to the pedestrian gate to be shared with the tenant. Once inside the complex the tenant can make their way to the door for Unit 8, and use the code supplied to enter the premises via the electronic door lock. Once inside the apartment, the guest will have access to the remote gate access for a vehicle. Unit 8 has access to only one (1) parking bay in the complex and this will be clearly outlined in the Welcome documentation when a booking is made. Secondary vehicles must not park inside the Norfolk Garden Complex and will have to use suitable street parking.

To check out, the same process is expected in reverse. Remove vehicle and park temporarily in the street while the tenant returns to the apartment to drop off the remote gate fob and lock the property before exiting via the pedestrian gate.

2. Noise Control and Disturbances

Quiet Hours: Quiet hours are from 9pm to 8am. Guests are expected to be respectful of neighbours and avoid excessive noise during these times. A decibel monitoring device is also to be installed that will send notifications to my phone in the case of excessive noise, or any loud noise within the Quiet Hours period. The device to be used is called a "Minut" (ref www.minut.com).

Parties: Parties or gatherings are strictly prohibited and part of the house rules.

Complaints: Permanent Residents of Norfolk Gardens with noise complaints regarding Unit 8 tenants should contact myself immediately via text or phone call (24hrs/7 days a week availability) on 0439 937 351. I live less than 15min from the property.

Any Unit 8 Guests that have noise complaints about other units should also contact me directly on the above number and I will contact the relevant owners. Strata Management – MMJ to provide contact numbers for all units.

3. Complaints Management

Guest Complaints: Guests with any concerns should immediately notify the property manager (myself). We aim to resolve issues promptly and professionally.

Neighbours' Complaints: If neighbours lodge a noise or disturbance complaint, the property manager will contact the guests immediately and may take further action, including termination of the stay. Ensuring immediate action will limit disruption to all other residents.

Installation of the decibel monitoring system will alert me to issues before they become problems for all residents.

4. Common Property & Facilities

Access: Norfolk Gardens does not have access to any shared facilities such as Gym/Pool etc. Access to all common areas such as the car parking area and waste management areas should be maintained.

Maintenance: Common areas will be maintained in a clean and functional condition. Regular inspections will be conducted on check in and check out times.

Guest Responsibility: Guests are responsible for using common areas respectfully (parking area and waste management area) and reporting any damages to the property manager (myself). No personal items will be left in common areas. Guests will be asked to move rubbish bins out for collection on Mondays. Cleaners will also be advised of the Monday bin collection days.

5. Security

Smoke Detectors, Decibel Meters, Humidity Sensor & Fire Alarms: The property is equipped with functioning smoke detectors and fire alarms. Guests are required to familiarize themselves with their location and operation.

Security Measures: The property has deadbolt on the front door, and motion sensitive common area lighting installed. Security Gates with remote control access for vehicles on the two driveways are installed. A coded entry pedestrian gate is also installed for extra security at the complex.

Emergency Procedures: A clear emergency evacuation plan will be provided to all guests. Including muster points and emergency contact numbers displayed on the back of the front door.

6. Anti-Social Behavior & Conflict Resolution

Code of Conduct: A guest code of conduct outlining expectations regarding noise, behaviour, and respect for neighbours will be provided to all guests. This must be adhered to.

Conflict Resolution: The property manager will mediate any conflicts between guests or between guests and residents.

7. Vehicle Parking Management

Designated Parking: Guests are limited to one (1) parking bay in designated secure carpark for Unit 8 in the undercover parking area.

Street Parking: On-street parking regulations must be followed by guests visitors, however guests will only be allowed to have one vehicle between the four guests.

Additional Information

A copy of this Management Plan will be provided to all guests upon booking confirmation.

House rules will be clearly displayed within the property.

The property manager will be available to address any questions or concerns.

By adhering to these guidelines, we can ensure a positive experience for everyone involved in the short-term rental process.

Norfolk Gardens Apartment Complex - Guest Code of Conduct

Welcome to Norfolk Gardens! To ensure a pleasant and safe environment for all residents and guests, we kindly ask you to adhere to the following guidelines during your stay:

Respect Quiet Hours: Please keep noise to a minimum between 9 PM and 8 AM to respect the peace and comfort of our residents. Decibel meters will be monitored to ensure no parties or loud music etc within quiet hours.

Maintain Cleanliness: Dispose of rubbish properly and keep common areas clean. Please do not litter or leave personal items in shared spaces. Rubbish can be placed in the rubbish bins close to the eastern entry.

Parking Regulations: Park only in Unit 8 designated parking bay. Do not block driveways, fire lanes, or any other vehicles.

Pets: No pets are allowed at Unit 8.

Safety and Security: Do not let strangers into the building. Report any suspicious activity to the management or security immediately.

Respect for Property: Treat all property, including landscaping with care. Any damage caused by guests will be the responsibility of the guest.

Compliance with Laws: Adhere to all local, state, and federal laws during your stay.

Courtesy and Respect: Be courteous and respectful to all residents, staff, and other guests. Harassment, discrimination, or disruptive behaviour will not be tolerated.

Thank you for your cooperation and enjoy your stay at Norfolk Gardens!

Norfolk Gardens Unit 8 - Noise Management Plan

Welcome to our Unit 8 at Norfolk Gardens! To ensure a peaceful and enjoyable stay for all guests and residents, we have established the following Noise Management Plan:

Quiet Hours:

Quiet hours are from 9 PM to 8 AM daily.

During these hours, please keep noise levels to a minimum to respect the comfort of our neighbours.

Noise Levels:

Avoid loud conversations, music, or activities that may disturb others, especially during quiet hours.

Use headphones for music or TV if you prefer higher volumes. A decibel monitoring sensor within the apartment will alert the property manager if any loud activities are taking place, and if so, warnings will be issued

Balcony and Outdoor Areas:

Be mindful of noise when using the balcony or outdoor areas.

Refrain from loud activities or gatherings in these spaces, particularly during quiet hours.

Parties and Gatherings:

Parties and large gatherings are not permitted in the unit.

If you have any visitors, please ensure they also adhere to the noise management guidelines.

Appliances and Equipment:

Use appliances and equipment (e.g., washing machine, dishwasher) during daytime hours to minimize noise disturbance.

Ensure that any equipment or furniture is used in a manner that does not create excessive noise.

Communication:

If you experience noise disturbances from neighbouring units, please contact us immediately so we can address the issue.

We encourage open communication to resolve any noise-related concerns promptly.

Respect for Neighbours:

Be considerate of the residents living in the complex.

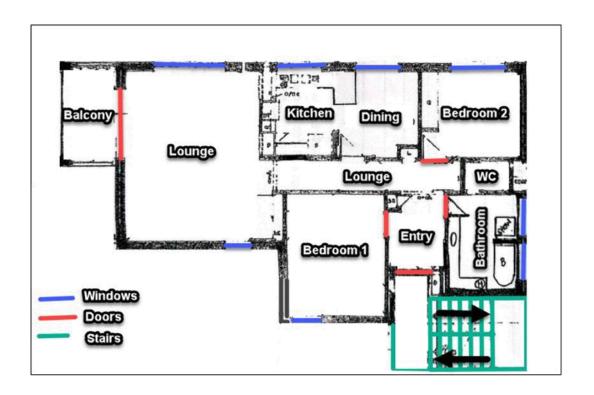
Avoid slamming doors, running in hallways, or any other actions that may cause unnecessary noise.

Compliance:

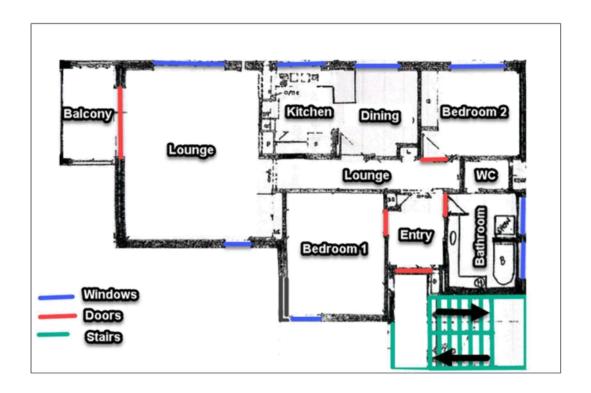
Adherence to this Noise Management Plan is mandatory for all guests.

Failure to comply may result in penalties, including potential termination of your stay.

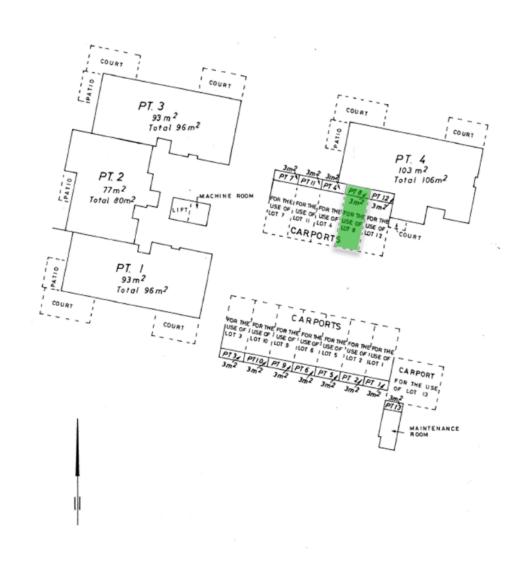
Thank you for your cooperation and understanding. We hope you have a pleasant and peaceful stay at Norfolk Gardens!



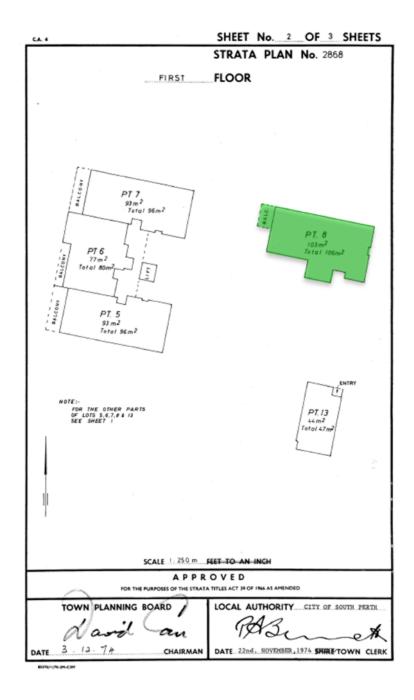
Floor Plan of Unit 8, 5 Clarence Street (1st Floor) Unit 4 below on Ground floor, Unit 12 Above on 2nd Floor



Floor Plan of Unit 8, 5 Clarence Street (1st Floor) Unit 4 below on Ground floor, Unit 12 Above on 2nd Floor



Document Set ID: 761176 Version: 1, Version Date: 10/05/2024



Received: 13 August 2024

Subject: PDDA-2024/3227 City of South Perth

8/5 Clarence Street, South Perth WA 6151 - Change of Use - Holiday Accommodation

To whom it may concern,

We oppose the application for a proposed 'Short Term Accommodation' ("Holiday House') within a residential' zone for the reasons below.

- 1. Original approval is residential and should remain in keeping with original residential scope and purpose, that is residents/community of South Perth and not transient people.
- 2. Historically the property has been let via Internet short term letting and tenant are not vetted leading disturbances to current residents.
- 3. Short Term Tenants not managing issues and incidents with in the property such as water leaks and maintenance as owner cannot be contacted due to type of letting leaving the issues to be managed by current apartment residents or strata appointed by the resident.
- 4. Any issues have to be dealt with by on-site residents as owner is not resident or near by to sort property issue with in their control.
- 5. Short term leasing agreement conflicts with Strata management controls. Such as access to administer repairs. E.g. Water pipe burst and left to run for 48hours flooding ground floor apartment causing expense for all while one apartment (Not House) make fat profit on short term rental.
- 6. Will exclude people looking for affordable rental housing. Please note we have had this property for 20~years and is fair priced and used by Family and long term tenants.

Kevin and Rosemary Prior

Owners 3/5 Clarence Street, South Perth WA 6151

Received: 13 August 2024

Subject: PDDA-2024/3227 City of South Perth

8/5 Clarence Street, South Perth WA 6151 - Change of Use - Holiday Accommodation

I own and live in Unit 4/5 Clarence St South Perth and I oppose the change of use for Unit 8 from Residential to Short Term Accommodation.

There have been 2 owner occupiers in this complex who sold their unit and a third who has moved out and is now renting their unit because of incidents they believe were caused by short term holiday tenants: Theft from outside the unit of expensive sports shoes, a briefcase and laptop, and damage to a new car. Short term tenants do not have a sense of responsibility to the community, which we used to have in this complex.

I am a Strata Council member, and there is little interest from the short term let owners in working on the Council, other than to gouge our minimal maintenance funds. I believe AirBnB and short stay rentals owners have compromised the value of complex where I have lived the last 13 years, with little interest in maintenance of the common areas. The complex is old, and maintenance is now a very expensive issue for our Strata Company.

The owner of Unit 8 has clearly neglected maintenance, as a burst flexi hose flooded Unit 8 and my Unit 4 below for 12 hours straight! The AirBNB tenants tried to contact the manager, who did not respond and they went back to bed while the place flooded overnight. They cited AirBNB policy that the owner had to approve any work was their reason they did not call an emergency plumber.

The isolation tap in the unit was frozen stiff, and when the owner did get on site the next day he did not know where the isolation tap was for our block, or the mains tap for the complex. The situation would have been different in a standard long lease tenancy, or with an owner occupier. They would not have gone back to bed!

I was away for the weekend and no one bothered to contact me. I found water from top to bottom in my storage area 24 hours later at 10pm on the Sunday night. Not a good start to the week, filling a wheelie bin with my belongings through to midnight, then drying to salvage the rest over the next few weeks.

Unit 8's contract with AirBNB caused unnecessary damage to my unit. I have on-going damage to 3 ceilings now, as the flood appears to have compromised the waterproof membrane under the bathroom tiles in Unit 8 and the bubbling on my ceiling is still expanding 18 months later, even after the hottest summer on record.

The owner of Unit 8 ignored the insurers advice to prevent to problem and denies liability. I am not confident I can renovate my flat as I would like to now I have my superannuation funds available, with this issue unresolved. I have had a lot of grief from Unit 8 over the last decade and I believe poor management is largely the cause. There has been a number of clearly unsuitable lettings in Unit 8, including:

 2012 my son was doing his year 12 and for a week there were tenants who "had a long lease". First night at 5.30am I rang the police who told me they were filming, with a big grin on their faces. It started just after midnight at full volume and sounded like homosexual pornography with a pub brawl, and obscene rapping.

4.30 am I got up and cooked in the kitchen as it was impossible to sleep. (I always have ear plugs next to my bed because of overseas visitors coming in after midnight off international flights.)

Later in the week another resident watched a uniformed policeman with a highway patrol car supervising some dealing with stuff being shifted between car boots. Their vehicle could be heard a kilometers away with a muffler tuned for maximum impact.

It took a week to get them out and the managing agent blamed me for being retired?!grin on their faces. It started just after midnight at full volume and sounded like homosexual pornography with a pub brawl, and obscene rapping.

- Despite the families only policy brought in after that, a couple of guys brought home their escorts at 1.30 am and it was rumpy bumpy through until dawn. They woke a 5 of the other units as they came in, but kept me awake for hours.
- A number of families with very compromised children eg the 6 year old drumming the
 floor above my bedroom with her heels for over an hour to get icecream. This would start
 at about 10.30pm through to nearly midnight, 4 nights in a row. The child's language was
 foul, that of a rebellious teenager. A school age boy kicked my screen door one morning
 on his way out. Sounded like a gunshot.
- Many times I have had to park my car elsewhere because the work vehicle parked in the space for Unit 8 next to me is so large I cannot get my car door open.

Again, I oppose the change of use for Unit 8 from Residential to Short Term Accommodation.

Louise Walker

Owner 4/5 Clarence Street, South Perth WA 6151

Received: 19 August 2024

Subject: PDDA-2024/3227 City of South Perth

8/5 Clarence Street, South Perth WA 6151 - Change of Use - Holiday Accommodation

I would like to express my concern about the proposed change from Residential to Short Term Accommodation for 8/5 Clarence St, South Perth.

This group of units have security gates which are accessible via a code or fob. You cannot access the property (units or car park) without these codes or fobs. I do not believe that the short-term agent will be providing a fob for each guest so this will mean that the access code will be provided. There is only one access code which all residents currently use. With short-term guests expected to use this code, security will be compromised as it will be shared with a large number of people. The existing system does not seem designed for short-term accommodation, and if the owners of 8/5 Clarence want to proceed with this arrangement, they should implement a more secure system that allows for individual access codes.

The owner of 8/5 will have limited control over who is accessing not only their property but also the entire property at 5 Clarance Street. This can cause potentially unsafe situations for the property owners. The constant turnover of guests increases the risk of unauthorized access and theft and potential damage to the property.

If there is an emergency or unruly behaviour, who will the occupants of the adjacent units contact? Will there be a 24-hour phone number for them to call? Will they be expected to manage and report gates left open or damage to the property? How is this going to be managed going forward?

Steven Ash

Owner 7/5 Clarence Street, South Perth WA 6151

Received: 20 August 2024

Subject: PDDA-2024/3227 City of South Perth

8/5 Clarence Street, South Perth WA 6151 – Change of Use – Holiday Accommodation

We oppose the change of use for Unit 8 from Residential to Short Term Accommodation.

Under the current environment with housing problems we feel that Air BNB is not helping our Community. We prefer to have long term tenants and Owners in our Complex.

Air BNB policies make it extremely difficult (if it all) for tradesman to gain access immediately water leaks as there is an apartment underneath.

Air BAB just generally causes grief to all other tenants and Owners.

Clifford J Rolfe

Owner 13/5 Clarence Street, South Perth WA 6151

Payment Listing September 2024

This schedule of accounts to be passed for payments covering the following:



 ELECTRONIC PAYMENTS
 399
 6,393,136.28

 Electronic payments to creditors
 0.00

 Total Electronic Payments to Creditors
 6,393,136.28

 CHEQUE PAYMENTS

Cheque payments to creditors
Less: Cancelled cheque transactions
Total Cheque Payments to Creditors

Total monthly payments to creditors

402 6,393,615.01

 EFT payments to non creditors
 79
 150,513.80

 Cheque payments to non creditors
 8
 6,856.29

 Total payments to non creditors
 157,370.09

Total EFT & Cheque payments 489 6,550,985.10

Credit Card Payments 103 24,119.67

Total September Payments 620 6,577,124.72

Payment Listing

Fleet Card Payments

EFT Payments

Reference	Date	Payee	Description	Amount (\$)
13153714	26/09/2024	Department Of Fire & Emergency Services	ESL 2024/25 Q1	2,592,161.91
13153714	26/09/2024	Crayon	Software licence renewal	230,814.88
14075092	5/09/2024	West Coast Profilers Pty Ltd	Works 24-25 Talbot Ave	210,224.89
14075092	5/09/2024	Forpark Australia	Playground Equipment-Bill McGrath/Como Beach	209,011.00
12580554	12/09/2024	Hydroquip Pumps and Irrigation Pty Ltd	Pump station works-Douglas Ave	203,472.50
09292475	6/09/2024	Deputy Commissioner of Taxation	PAYG	197,024.00
11020359	24/09/2024	Deputy Commissioner of Taxation	PAYG	196,666.00
11173908	19/09/2024	Asphaltech	Road works - Campbell St/Clydesdale St	154,664.55
14075092	5/09/2024	Midland Toyota	Fleet purchase	100,372.76
12580554	12/09/2024	Classic Tree Services	Tree pruning - various	84,132.96
11173908	19/09/2024	Synergy	Electricity usage	72,938.98
14075092	5/09/2024	Classic Tree Services	Tree pruning - various	69,382.28
11173908	19/09/2024	Axiis Contracting Pty Ltd	Footpath works-Hovia Tce	68,512.64
13153714	26/09/2024	Western Aust Treasury Corp	Loan repayment	65,825.87
11173908	19/09/2024	Classic Tree Services	Tree pruning - various	65,025.28
13153714	26/09/2024	Main Roads - WA	Roadworks - Mill Point Rd/Goodwin Ave.	63,088.72
09441593	16/09/2024	Building Commission	BS Levies Aug24	53,982.72
11173908	19/09/2024	Midland Toyota	Fleet purchase	52,298.17
14075092	5/09/2024	Surun Services Pty Ltd	Electrical works - various	43,135.53
09441593	16/09/2024	BCITF	BCITF Levies Aug24	40,361.28
12580554	12/09/2024	Uniting Global Pty Ltd	Cleaning service	38,418.96
12580554	12/09/2024	JBA Surveys	Survey-drainage basin	38,313.00
12580554	12/09/2024	Steann Pty Ltd	Bulk verge green waste collection	34,100.00
13153714	26/09/2024	Steann Pty Ltd	Bulk verge green waste collection	34,100.00
13153714	26/09/2024	Classic Tree Services	Tree pruning - various	32,301.60
13153714	26/09/2024	Synergy	Electricity usage	29,808.17
14075092	5/09/2024	Enviro Sweep	Street sweeping	29,580.40
14075092	5/09/2024	MMM WA Pty Ltd	Engineering works - various	27,977.52
14075092	5/09/2024	Synergy	Electricity usage	25,755.72
14075092	5/09/2024	Water Corporation	Water charges	25,572.65
12580554	12/09/2024	Micro Focus Australia Pty Ltd	Content Manager Support Renewal	24,971.54
14075092	5/09/2024	Yidarra Group Pty Ltd	Retaining wall-Duckett Drive	24,849.00
14075092	5/09/2024	Clublinks Management	City Contribution CPGC redevelopment	22,585.97
12580554	12/09/2024	Australian Parking & Revenue Control	Ticket machine charges	22,519.50
12580554	12/09/2024	Jardine Lloyd Thompson Pty Ltd	OSH Insurance	22,240.82

2,019.95

Reference	Date	Payee	Description	Amount (
13153714		Vision Cabling Systems	IT supplies - Hearing IR Kits/various	22,072.
14075092	, , ,	Asphaltech	Works at Duckett drive	21,558.
1173908	19/09/2024		Plumbing services-various	21,471.
1173908		Woodlands Distributors Agencies	Install 6 pet friendly drink stations	20,724.0
14075092 14075092		Brightmark Group Pty Ltd ABM Landscaping	Cleaning service	20,721.
13153714	26/09/2024		Landscape maintenance Plumbing services-various	19,590. 19,197.
11173908		OBAN Group Pty Ltd	Works at GBLC	18,691.
12580554	12/09/2024		Card & coin machine takings Aug24	18,219.
1173908		Infinity Training Australia	Staff training	17,325.0
12580554		Total Data Centre Services	Maintenance charges	17,037.0
2580554		CorbettPrice	Staff Training	17,034.
3153714	· · · · · ·	Surun Services Pty Ltd	Electrical works - various	16,644.
2580554		Ngala - Boodja Aboriginal Landcare Ltd	Street tree installs	15,770.0
3153714	26/09/2024	The Brand Agency	Licence renewal	15,001.
1173908	19/09/2024	Surun Services Pty Ltd	Electrical works - various	14,922.
2580554	12/09/2024	Axiis Contracting Pty Ltd	Footpath works - various	14,649.
3153714	26/09/2024	Ngala - Boodja Aboriginal Landcare Ltd	Street tree installs	13,768.
4075092	5/09/2024	ACE+	Plumbing services-various	12,928.
.2580554	12/09/2024	*	Contract Staff	12,844.
1173908		Rolsteel Enterprises	Truck refurbishment	12,715.0
1173908		Great Southern Fuel Supplies	Fuel	11,711.
1173908		Xref Pty Ltd	Engage subscription	11,147.
2580554	12/09/2024		Software licence renewal	11,069.
2580554		Local Health Authorities Analytical Com	Annual analytical services	10,982.
3153714		Hydroquip Pumps and Irrigation Pty Ltd	Irrigation Repairs	10,890.
2580554		Bunyip Contracting Pty Ltd	Landscape maintenance - various	10,704.
2580554 2580554		Janissen Electrics Turf Care WA Pty Ltd	Electrical works - various Turf maintenance	10,658. 10,540.
2580554		Australia Post Civic Centre	Postal charges	10,537.
2580554	, ,	Jackson McDonald Lawyers	Legal services	10,420.
2580554		Data#3 Limited	Azure virtual setup	10,395.
2580554		Constructive Project Solutions Pty Ltd	Road rehab works	10,249.
1173908		Bunyip Contracting Pty Ltd	Landscape maintenance - various	10,125.
4075092		Sercul South East Region Centre Urban Landcare	Water quality monitoring	9,910.
14075092	· · · · · ·	Mastec Australia Pty Ltd	Bin supplies	9,741.
4075092	5/09/2024		High pressure cleaning	9,577.
13153714	26/09/2024	Ecojobs	Contract Staff	9,513.
3153714	26/09/2024	Robert Walters	Contract Staff	9,339.
14075092	5/09/2024	Ngala - Boodja Aboriginal Landcare Ltd	Street tree installs	9,281.
14075092	5/09/2024	Left Back Solutions Pty Ltd	IRIS Support & Data migration	9,240.
11173908	19/09/2024	Ecojobs	Contract Staff	8,917.
11173908		Water Corporation	Water charges	8,803.
l3153714	26/09/2024		Retic repairs	8,689.
13153714		Clublinks Management	City Contribution CPGC redevelopment	8,250.
1173908		Intertek Inform	Yearly subscription fee	8,212.
11173908		MP Rogers & Associates Pty Ltd	Professional services	8,133.
2580554		Civil Sciences and Engineering	Road inspection training	8,096.
3153714		McLeods Lawyers	Legal services	7,616.
1173000		Diverse Air Pty Ltd	Install dehumidifier	7,480. 7,425.
1173908 1173908		West Coast Shade Pty Ltd Ngala - Boodja Aboriginal Landcare Ltd	Shade sail repairs Street tree installs	7,423. 7,421.
4075092		Great Southern Fuel Supplies	Fuel	7,304.
2580554		Fresh Catering and Events	Catering	6,927.
1173908		Sercul South East Region Centre Urban Landcare	Water quality monitoring	6,865.
1173908		Baileys Fertilisers	Turf maintenance supplies	6,737.
1173908	19/09/2024	•	Leadership workshop	6,600.
1173908		Jackson McDonald Lawyers	Legal services	6,583.
4075092	, ,	Main Roads - WA	Provision of services	6,442.
4075092		Dellas Group Pty Ltd	Envelopes/letterheads supply	6,320
4075092		OBAN Group Pty Ltd	Works at Library/Civic centre	6,207
1173908	19/09/2024		Retic supplies	6,188
2580554		Cleanflow Environmental Solutions	Pressure jet cleaning	6,182
4075092	1 1	StrataGreen	Landscape supplies	6,154
4075092	· · · · · · · · · · · · · · · · · · ·	Adecco Australia Pty Ltd	Contract Staff	5,789.
1173908		Blackwoods	Maintenance supplies	5,723
2580554	12/09/2024		Electricity usage	5,717
12580554		MMM WA Pty Ltd	Works at Banksia Tce	5,638
4075092		Prina Shah Consulting	Staff training services	5,500.
1173908		Djoona Pty Ltd	Old Mill First Nations Project	5,500.
2580554	· · · · ·	Robert Walters	Contract Staff	5,486.
14075092		C & T Reticulation	Retic repairs	5,483.
4073092				
12580554		Adecco Australia Pty Ltd	Contract Staff	5,401.

Reference	Date	Payee	Description	Amoun
12580554		McLeods Lawyers	Legal services	5,211
11173908	19/09/2024		Contract Staff	5,200
14075092		Setonix Digital Pty Ltd	PM services	5,160
3153714		Indoor Gardens	Nursery supplies	5,10
4075092		Greenway Turf Solutions Pty Ltd	Turf maintenance supplies	5,068
2580554	12/09/2024	TPG Network Pty Ltd	Fibre optic service 24/25	4,896
1173908	19/09/2024	T-Quip	Equipment	4,817
3153714	26/09/2024	TPG Network Pty Ltd	Fibre Optic Service 24/25	4,763
1173908	19/09/2024	Fresh Catering and Events	Catering	4,602
1173908	19/09/2024	Janissen Electrics	Electrical works	4,583
2580554	12/09/2024	Resource Recovery Group	Green waste gate fees Aug24	4,539
3153714	26/09/2024	Corsign WA Pty Ltd	Signs	4,268
4075092	5/09/2024	Water2Water Pty Ltd	Service & maintenance	4,229
1173908	19/09/2024	Australian Institute of Management	Staff course	4,208
4075092	5/09/2024	Precise Air Group Pty Ltd	Aircon service	4,192
4075092	5/09/2024	Allied Security Australia	Security services - various	4,119
4075092		Maxima Tempskill	Contract Staff	4,116
4075092		Fresh Catering and Events	Catering	4,018
2580554	12/09/2024		Traffic mgmt	4,004
2580554		Eclipse Soils Pty Ltd	Landscape supplies	3,811
2580554	, .	LO-GO Appointments WA	Contract Staff	3,809
1075092		XL Linemarking	Linemarking-Ansety St	3,79
173908		Maxima Tempskill	Contract Staff	3,78
3153714		Axiis Contracting Pty Ltd	Kerb works-Mary St	3,76
3153714				
	26/09/2024	•	Photocopier charges	3,62
1173908		ABM Landscaping	Minor earthworks Comer/Bill Grayden	3,61
2580554		Malco Flooring Pty Ltd	Floor coverings-Library	3,61
3153714		Fresh Catering and Events	Catering service	3,50
4075092		Bunyip Contracting Pty Ltd	Landscape maintenance - various	3,41
2580554	1 1	Blackwoods	Maintenance supplies	3,39
1075092	5/09/2024	Carringtons Traffic Services	Traffic mgmt Waterford	3,34
1173908	19/09/2024	Adecco Australia Pty Ltd	Contract Staff	3,32
2580554	12/09/2024	Feral Invasive Species Eradication Management	Animal welfare	3,29
3153714	26/09/2024	Living Turf	Turf maintenance supplies	3,29
3153714	26/09/2024	Total Packaging	Dog poo bags	3,25
2580554	12/09/2024	Australian Institute of Management	Course for staff	3,25
2580554	12/09/2024	Veritone Australia	Licence renewal	3,19
1173908	19/09/2024	Image Extra	Mirror supply	3,14
1173908		Matt Biocich Photography	Event photography	3,11
4075092		Cameron Chisholm & Nicol (WA) Pty Ltd	DRP meetings	3,10
2580554		WC Convenience Management Pty Ltd	Maintenance & Cleaning Exeloo toilets	3,09
1173908		JBA Surveys	Survey work	2,99
1173908	. , ,	McLeods Lawyers	Legal services	2,92
3153714		Technox Australia Pty Ltd	BMS service-John McGrath	2,89
3153714		Dunbar Services (WA) Pty Ltd		2,83
			Cleaning Service-SPCH	
3153714	26/09/2024		Turf maintenance supplies	2,86
3153714		RTV Computers Pty Ltd	IT supplies	2,77
3153714		Richgro Garden Products	Nursery supplies	2,76
2580554		Great Southern Fuel Supplies	Fuel	2,73
2580554		HAPPINESS CO PTY LTD	Staff wellness sessions	2,70
1173908		Brightmark Group Pty Ltd	Cleaning service	2,55
2580554	1 1	West-Sure Group Pty Ltd	Cash collection fee	2,43
4075092		State Library of WA	Event at Library	2,43
2580554	12/09/2024	Syrinx Environmental Pty Ltd	Landscape maintenance	2,43
1075092	5/09/2024	Jalani Media	Event photography	2,42
173908	19/09/2024	LO-GO Appointments WA	Contract Staff	2,38
1173908	19/09/2024	Brickworks WA	Pavers	2,37
1173908	19/09/2024	Bunnings Building Supplies P/L	Supplies	2,28
1173908	19/09/2024		Pressure cleaning	2,26
1173908		Dept Biodiversity Conservation & Attractions	Contribution-Reel it in project	2,20
2580554		C & T Reticulation	Retic repairs	2,09
2580554		WA Local Government Association	LG Registration fees	2,09
1075092		Michelle Culnane	Holiday Art classes	2,08
2580554		Lightspeed Communications Aust Pty Ltd	Remove fibre cable	2,07
2580554	12/09/2024		Service & Repairs	2,05
2580554		ASN CONFERENCES PTY LTD	Conference charges	2,04
173908		Supersealing Pty Ltd	Works at Manning Bowls	2,03
1173908		Drop Media Creative	Event filming	2,00
1173908	19/09/2024	Prestige Alarms	Service charge	1,99
1173908	19/09/2024	FETCH PRINT PTY LTD	Coreflutes	1,98
4075092	5/09/2024	Galaxy 42 Pty Ltd	Business consulting	1,92
1075003	5/09/2024		Retic works	1,92
4075092				
4075092 9292475	6/09/2024	Easi Salary	Novated Lease	1,89

Reference	Date	Payee	Description	Amount (\$
14075092		Tactile Indicators Perth Pty Ltd	Stikcrete-Axford St	1,878.00
12580554		WA Rangers Association	Conference charge	1,850.00
14075092 11173908		Seek Limited Pember Wilson Eftos	Advertisement - Recruitment Property valuations	1,833.34
12580554	, ,	WA Limestone Co	Brickies sand supply	1,815.00 1,796.8
11173908		The Customer Connection	Service improvement	1,760.0
12580554	, ,	Bunnings Building Supplies P/L	Supplies	1,739.2
14075092		Eclipse Soils Pty Ltd	Landscape supplies	1,738.0
13153714		Allied Security Australia	Security services - various	1,719.5
12580554	12/09/2024	•	Equipment	1,691.4
14075092		Capital Recycling	Street sweepings	1,683.0
14075092	· . · .	Parker Black & Forrest Pty Ltd	Locksmith service	1,655.5
14075092		Porter Consulting Engineers	Rising Sewer design-Salter Point	1,650.0
11173908	19/09/2024	Culture Counts (Aust) Pty Ltd	Subscription fees	1,650.0
11173908	19/09/2024	Occuhealth Pty Ltd	Staff Training	1,650.0
12580554	12/09/2024	Flick Aticimex Pty Ltd	Sanitation services	1,648.5
11173908	19/09/2024	Wattleup Tractors	Workshop supplies	1,633.7
12580554	· · · · ·	Insight Urbanism Pty Ltd	DRP meetings	1,597.2
12580554		StrataGreen	Supplies	1,573.0
11173908	, ,	MMM WA Pty Ltd	Tipping fees	1,561.2
13153714		Greenway Turf Solutions Pty Ltd	Turf maintenance supplies	1,534.5
11173908		Totally Workwear - Belmont	Workwear	1,519.4
12580554		ALS Library Services Pty Ltd	Library supplies	1,494.2
13153714	., ,	Jason Signmakers Allied Security Australia	Signs	1,481.3
11173908 12580554		NOMA Pty Ltd	Security services - various DRP meeting	1,478.13
11173908		Connect Call Centre Services	After hours calls	1,452.0 1,437.8
14075092	: :	Tool Kit Depot	Tools	1,420.20
12580554	12/09/2024		Contract Staff	1,419.8
13153714		Think Green Landscapes	Pond service-CPGC	1,400.0
13153714		Acurix Networks	IT services	1,398.1
14075092		ROPS Engineering Australia Pty Ltd	Annual service & inspection	1,381.6
11173908		Imagesource Digital Solutions	Coreflutes & Banners	1,376.1
13153714	26/09/2024	Burson Automotive Pty Ltd	Auto parts	1,364.1
13153714	26/09/2024	Seed Shed	Nursery supplies	1,350.5
11173908	19/09/2024	Kelyn Training Services	Staff training	1,350.0
13153714	26/09/2024	Janissen Electrics	Electrical works	1,338.6
11173908	19/09/2024	Go Doors	Service & Repairs	1,337.0
12580554	12/09/2024	Tool Kit Depot	Tools	1,322.50
11173908	· · · · · ·	Fennell Tyres International Pty Ltd	Tyres	1,283.5
12580554		Forpark Australia	Replace playground parts	1,280.9
12580554	, , , ,	Totally Workwear - Belmont	Workwear	1,262.1
13153714		C & T Reticulation	Retic repairs	1,248.50
12580554		People Sense Pty Ltd	Staff counselling	1,226.4
13153714		Bunnings Building Supplies P/L	Supplies	1,226.0
12580554	,	Aussie Broadband	IT Fibre service 23/24	1,208.90
13153714 14075092		Aussie Broadband Crow Books	Fibre service 17/9/24-16/10/24	1,208.90 1,190.00
13153714		Phase 1 Audio	Library supplies Event setup charges	1,188.00
12580554		Vision Cabling Systems	Replace lamp & Projector-JM Room	1,168.9
13153714	26/09/2024		Cleaning service	1,166.0
12580554		AGS Metalwork	Retic posts	1,155.0
12580554	· · · · · ·	Eastern Metropolitan Regional Council	Mattress recycling	1,134.0
12580554		Tyre Connect	Tyres	1,126.4
12580554		Bolinda Publishing Pty Ltd	Library supplies	1,098.3
13153714		Sidwell Tools	Tools	1,085.8
12580554		Vetwest Animal Hospitals Pty Ltd	Animal welfare	1,081.5
12580554	12/09/2024	Greenway Turf Solutions Pty Ltd	Turf maintenance supplies	1,072.5
11173908	19/09/2024	Eastern Metropolitan Regional Council	Mattress recycling	1,050.0
12580554	12/09/2024	Surun Services Pty Ltd	Electrical works - various	1,035.6
14075092	5/09/2024	Norman Jorgensen Bookseller	Meet the Author-Book Week	1,031.8
13153714	26/09/2024	Telstra Ltd - 3614257768	Phone/data usage	1,020.4
13153714		Imagesource Digital Solutions	Coreflutes	1,018.6
12580554		Brickworks WA	Brick supply	1,016.5
14075092		ALS Library Services Pty Ltd	Library supplies	1,012.3
14075092		Victoria Park & South Perth Region RSL	ANZAC day & Remembrance day	1,000.0
12580554		Minter Ellison Services	Legal services	990.0
11173908	19/09/2024		Gas usage	984.1
13153714		Jasman Enterprises Pty Ltd	Supplies	979.6
14075092		Holcim (Australia) Pty Ltd	Concrete	976.2
10251654		Deputy Child Support Registrar	Child Support Agency	961.9
L4075092		Lock Stock & Farrell Locksmith	Locksmith service	928.0
11173908		Hospitality Worldwide Pty Ltd	Supplies	923.5
09292475	6/09/2024	Deputy Child Support Registrar	Child Support Agency	901.30

Reference	Date	Payee	Description	Amount (
14075092		Vetwest Animal Hospitals Pty Ltd	Animal Welfare	888.
11173908		Integrated Power	Lighting consultancy	880.
13153714		Constructive Project Solutions Pty Ltd	Review of traffic plans	871.
1173908	, ,	Chemical Essentials Pty Ltd	Cleaning products	850.
1173908		Western Resource Recovery Pty Ltd	Grease Trap waste	836.
1173908		Preston Street IGA	Catering	831.
4075092		Bunnings Building Supplies P/L	Supplies	819.
.3153714 .1173908		Tyre Connect ALS Library Services Pty Ltd	Tyres Library supplies	810.° 803.
1173908		Total Green Recycling	E-Waste Recycling	787.
3153714		MDM Entertainment	Library supplies	786.
2580554	12/09/2024		Retic supplies	782.
3153714	26/09/2024		Gas usage	779.
2580554		Bin Bath Australia Pty Ltd	Bin Cleaning	778.
1173908	19/09/2024	*	Certificate requests	758.
4075092	5/09/2024	Bolinda Publishing Pty Ltd	Library supplies	756.
14075092	5/09/2024	Western Aust Treasury Corp	Loan repayment	750.
12580554	12/09/2024	VCM - Vending Coffee Machines	Coffee machine supplies	750.
1173908	19/09/2024	C & T Reticulation	Turf maintenance-Hovia Tce	742.
.2580554		SecurePay Pty Ltd	Web payments	710.
4075092	5/09/2024	Blackwoods	Maintenance supplies	696.
2580554		JTAGZ Pty Ltd	Animal tags	691.
4075092	5/09/2024		Book Week presentations	683.
3153714	· · · · ·	Wattleup Tractors	Tractor parts	680.
1173908		Instant Windscreens	Windscreen supply for truck	680.
12580554		Vaucluse Newsagency	Library supplies	678.
12580554 11173908		Dasco Supply Group	Workshop supplies	671.
11173908		Boral Construction Materials Group Ltd StrataGreen	Cement Supplies	664. 662.
12580554		Plant Assessor	Membership fees Aug24	660.
1173908	, ,	Award Contracting	Electrical inspection	660.
3153714		Award Contracting	Track & Report-New dog park	660.
2580554	12/09/2024	-	Animal welfare	650
2580554		Town of Bassendean	Animal Welfare B858D	630
2580554		City of Stirling	LSL-Suzanna Dimmer	621.
11173908		Doors Doors	Service & Maintenance	621.
13153714	26/09/2024	Curtin University	Refund hall/swipe card bond	620.
13153714	26/09/2024	Mr M McGuire	Welcome to Country	620.
12580554	12/09/2024	Redhawk Investments Pty Ltd	Paintwork at Waterford	614.
12580554	12/09/2024	Beacon Equipment - Canning Vale	Equipment	585.
14075092		Coates Hire	Hire services	559.
11173908	7	Tyrecycle Pty Ltd	Tyres	556.
13153714		Catch Create	Event photography	550.
13153714		StrataGreen	Supplies	532.
13153714		Blackwoods	Maintenance supplies	531.
14075092		Louise Coghill	Event photography	528.
11173908	,	Sonic HealthPlus Pty Ltd	Staff medicals	523.
12580554		Complete Office Supplies Pty Ltd Holcim (Australia) Pty Ltd	Office supplies Concrete	520. 520.
l 1173908 l 4075092	1 1	Australian Sports Turf Managers Association	Membership renewal	520.
12580554		FETCH PRINT PTY LTD	Warning signs	484.
1173908		J Gourdis Landscapes	Maintenance-McDougall Park	480.
3153714		Adecco Australia Pty Ltd	Contract Staff	475.
4075092		Tamara Moss	Author presentations-Library	473.
1173908	19/09/2024		Oil waste disposal	473
4075092		CTi5 Pty Ltd	Cash collection	470.
1173908		Australia Post Library	Postal charges	445.
4075092	5/09/2024	Sprayline Spraying Equipment	Retic parts	433.
2580554	12/09/2024	Western Resource Recovery Pty Ltd	Grease pump waste	422.
2580554	12/09/2024	SEM Distribution	Library supplies	413
1173908	19/09/2024	ASB Marketing	Branded workwear	395
3153714	26/09/2024	Abco Products	Supplies	390
2580554	12/09/2024	Total Green Recycling	E-waste recycling	369
4075092	5/09/2024		Equipment	367
4075092		Corsign WA Pty Ltd	Signs	363
4075092		Technology One Ltd	SoW2-PM Support	359
1173908	19/09/2024	•	Service & Maintenance	353
4075003		Fruit N Vegies R Us	Fruit baskets	350
	19/09/2024	Fruit N Vegies R Us	Fruit baskets	350.
11173908		Imagesource Digital Solutions	SPYWA booklets	347.
11173908 12580554		_		
11173908 12580554 14075092	5/09/2024	Totally Workwear - Belmont	Workwear	341.
14075092 11173908 12580554 14075092 13153714 12580554	5/09/2024	Totally Workwear - Belmont FETCH PRINT PTY LTD		

13153714	Date	Payee	Description	Amount (\$)
		Brightmark Group Pty Ltd	Cleaning service	334.11
09292475		Local Govt Racecourses & Cemetaries Emp Union	Union LGRCEU	330.00
10251654		Local Govt Racecourses & Cemetaries Emp Union	Union LGRCEU	330.00
13153714		Battery World Welshpool	Batteries	327.20
12580554		Repco Auto Parts	Auto parts	322.96
12580554	· · · · · ·	Ms S Zulsdorf	Reimbursement-ARGC meeting	305.00 305.00
12580554 13153714		Warwick McLean Gately	Reimbursement-ARGC meeting	298.71
12580554		WINC Australia Pty Ltd Iron Mountain Aust Group Pty Ltd	Office supplies Archive service	295.44
14075092		Total Green Recycling	E-Waste Recycling	292.64
11173908		The Poster Girls	Posters/business cards	289.00
12580554		Perth Aquatic Seed & Ecological Services Pty Ltd	Aguarium service	275.00
12580554	, ,	Sports Turf Association (WA) Inc.	Corporate membership 2024	275.00
12580554		WINC Australia Pty Ltd	Office supplies	272.78
12580554		Bidfood Perth	Council chamber supplies	253.44
11173908		Harrison Electrics Pty Ltd	Remove/Relocate bee colony	253.00
14075092	5/09/2024	Harvey Fresh	Milk supplies	247.43
12580554	12/09/2024	Harvey Fresh	Milk Supplies	247.43
13153714	26/09/2024	Harvey Fresh	Milk Supply	247.43
14075092	5/09/2024	Servicefm Pty Ltd	Adhoc jobs	245.86
12580554	12/09/2024	Mow Master Turf Equipment	Lawnmower parts	243.00
14075092		FETCH PRINT PTY LTD	Cover up Stickers	242.00
13153714		Complete Office Supplies Pty Ltd	Office supplies	238.56
13153714	26/09/2024		Equipment	237.83
12580554		Reino International	Credit card transaction fees	236.46
14075092		Wall To Wall Carpets	Floor works-various	220.00
12580554		Prestige Alarms	Service charge	220.00
11173908 14075092	19/09/2024		Acrylic screen	214.50
11173908		Altronics Distributors Pty Ltd	Electronic supplies	203.10 198.00
12580554		Swan Towing Service Redimed Pty Ltd	Towing service Staff Medicals	188.00
13153714		Work Clobber	Work wear	179.10
14075092	, ,	Laundry Express	Laundry service	171.72
09292475		Health Insurance Fund of WA	Health Insurance Fund of WA	166.00
10251654		Health Insurance Fund of WA	Health Insurance Fund of WA	166.00
13153714		Allmark & Associates Pty Ltd	Name badges	164.45
14075092		Martins Trailer Parts Pty Ltd	Trailer parts	159.32
09292475	· . · .	Australian Services Union	Union ASU	159.00
10251654		Australian Services Union	Union ASU	159.00
14075092		Prestige Alarms	Service call	154.00
13153714		Eduardo Perotti	Reimbursement	139.17
13153714		Totally Workwear - Belmont	Workwear	134.96
14075092		Redhawk Investments Pty Ltd	Drainage improvements	132.00
13153714	26/09/2024		Photocopy charges	132.00
13153714		ALS Library Services Pty Ltd	Library supplies	131.80
12580554	· · · · · · · · · · · · · · · · · · ·	City of Vincent	Animal Welfare V208D	130.00
14075092	5/09/2024	Complete Office Supplies Pty Ltd	Office supplies	121.92
11173908	19/09/2024	Vetwest Animal Hospitals Pty Ltd	Animal Welfare	115.75
12580554	12/09/2024	Taman Diamond Tools & Machinery	Concrete Vacuum parts	96.25
11173908	19/09/2024	Burson Automotive Pty Ltd	Auto parts	88.00
14075092	5/09/2024	Imagesource Digital Solutions	GBLC postcards	82.50
14075092		Beacon Equipment - Canning Vale	Equipment	81.00
11173908		Tool Kit Depot	Tools	70.00
11173908		Harvey Fresh	Milk Supplies	69.49
13153714		Chadson Engineering Pty Ltd	Supplies	67.10
14075092		Fiona Mullen	Reimbursement	62.30
13153714		Nindethana Seed Service	Nursery supplies	56.65
13153714		Fiona Mullen	Reimbursement	56.48
12580554		Envirocare Systems	Maintenance service	49.17
11173908		Australian Institute of Management-Memberships	Membership fees	49.00
12580554	12/09/2024		Gas usage	40.90
11173908		WINC Australia Pty Ltd	Office supplies	37.63
	· . · .	Telstra Ltd - 0682525000 Landlines	Phone/data usage Bottled water rental	32.67
11173908	13/03/2024	Aussie Natural Spring Water		32.25
11173908	, ,	Department Of Transport-Vehicle Search foor		77 20
11173908 11173908	19/09/2024	Department Of Transport-Vehicle Search fees	Vehicle search fees	27.30
11173908	19/09/2024 26/09/2024	Department Of Transport-Vehicle Search fees Lock Stock & Farrell Locksmith Zircodata Pty Ltd	Locksmith service Storage service	27.30 24.00 11.51

Sub Total 6,393,136.28

Cheque Payments

Reference	Date	Payee	Description	Amount (\$)
13371958	18/09/2024 Water Corporation		Trade Waste Permit-180 Manning Rd	353.13

Reference	Date	Payee	Description		Amount (
12445378		City of South Perth - Petty Cash	Petty cash reimbursement-Civic Centre		70.0
14075896	26/09/2024	Water Corporation Cheque payments	Boatshed Elderfield 5/6/24-5/8/24		55.6
				Sub Total -	478.
Non Creditor I					
Reference	Date	Payee	Description		Amount (
12580554		1 Mends Street Pty Ltd	Contribution Reimbursement-Civic Heart		45,000.0
14075092 11173908		Dutch Cargo Bikes Dutch Cargo Bikes	Rangers - Electric Cargo Bike Rangers - Electric Cargo Bike		7,285.5 7,285.5
13153714		Full Circle Design Services Pty Ltd	Refund duplicate rates payment-74 River		6,520.4
11173908		South Perth Junior Football Club	Community Funding Grant		5,000.0
13153714	· · · · ·	Taiwan Hakka Assoc of WA	Community Funding Grant		5,000.0
13153714	26/09/2024	Mr L & Mrs A Grafton	Refund Duplicate payment of rates	_	3,817.
12580554	12/09/2024	Sue-Anne Naughton & Scott Ball	Refund overpayment		3,487.4
12580554		Siew Sim & Say Liang	Refund overpayment		3,393.
13153714		Ms Julie Dunkeld	Refund duplicate payment of rates		3,300.0
13153714		Mr & Mrs Landau	Refund duplicate payment		2,857.8
13153714 14075092		Wesley Tadeu De-Oliveira HAmpel Stephens Developments	Refund hall/swipe card bond RRAB-2A Klem Ave		2,452.0 2,200.0
12580554		Norman Neville Sims	RRAB		2,200.0
11173908	,,	Hampel Stephens Development	RRAB-13 Cloister Avenue		2,200.0
13153714	, ,	Webb&Brown-Neaves	RRAB-51 Cygnus Pde		2,200.0
13153714		Hampel Stephens Developments	RRAB-27 Kelsall Ave		2,200.
13153714	26/09/2024	Hampel Stephens Development	RRAB-4A Jarman Ave		2,200.
13153714	26/09/2024	Nora Morgan	Refund hall/swipe card bond		2,112.
12580554	12/09/2024	Jennifer R Bradley	Refund hall/swipe card bond		2,070.
12580554		Vindya Appuhamilage	Refund hall/swipe card bond		2,070.
14075092		Lionheart Camp for Kids Incorporated	Refund hall/swipe card bond		2,055.
12580554		Benjamin Riley Hall	Refund hall/swipe card bond		2,055.
12580554		Curtin Singers	Refund hall/swipe card bond		2,055.
13153714		Douglas A Burbidge	Refund dualisate payment		1,832.
13153714 11173908		Isabella Payn Foster Care Association of WA	Refund duplicate payment Refund hall/swipe card bond		1,816. 1,587.
12580554		Basil Babu Poul	Refund hall/swipe card bond		1,400.
12580554		Lachlan John and Taylor L Bowyer	Refund hall/swipe card bond		1,070.
12580554		Valesh Babu Bodapati	Refund hall/swipe card bond		1,070.
12580554		DPRID DDLS	Refund hall/swipe card bond		1,070.
13153714	26/09/2024	Sanskriti Seniors of WA	Refund hall/swipe card bond		1,070.
14075092	5/09/2024	Children's Book Council of Australia WA	Refund hall/swipe card bond		1,055.
11173908	19/09/2024	Foster Care Association of WA	Refund hire fees		1,000.
14075092	5/09/2024	Karla Pit	Crossing subsidy		944.
14075092		Vaisna Raveendran	Refund hall/swipe card bond		905.
13153714		Hampel Stephens Developments	RRAB-24 Parson Ave		750.
13153714		Hampel Stephens Development	RRAB-31 Crawshaw Cres		750.
14075092		William N N Forbes	Crossing subsidy		711.
12580554		Dreamy Dome Events	Refund PRB		647.
12580554 14075092		Bellcourt Property Group	Refund overpayment 31/4 Manning Tce		621.
14075092	5/09/2024	Manawa Mai Tawhiti Seniors Maua Nambike Eliamini Kassembe	Refund hall/swipe card bond Refund hall/swipe card bond		620. 620.
13153714		Jemma Anne Lawson	Refund hall/swipe card bond		620.
13153714		Gracie Laura Sarmadi	Refund hall/swipe card bond		620.
11173908		Chirayu Prabhaker & Dipti C joshi	Refund hall/swipe card bond		600.
12580554		Perth Patio Magic	RRAB-2/173 Melville Pde		500.
11173908	19/09/2024	Naomi Sutton	Refund PRB SJMP		500.
14075092	5/09/2024	Mr S Tan	Individual Dev. Grant		300.
14075092	5/09/2024	Hien Thi Le Yeak	Individual Dev. Grant		300.
14075092	5/09/2024	Jody Wellard	Home Safety & Security equipment		300.
12580554		Jessica Haan Yung Lim	Individual Dev. Grant		300
11173908		Smiljanka Ozich	Home Safety & Security equipment		300
14075092	5/09/2024	Gennaro Orlando	Home Safety & Security equipment		250
14075092	5/09/2024	Chelsea McConnell	Home Safety & Security equipment		250
14075092 14075092	5/09/2024	Leisel Pereira	Home Safety & Security equipment		250 250
14075092 14075092	5/09/2024 5/09/2024	Mark Ridgwell Lauren McCall	Home Safety & Security equipment Home Safety & Security equipment		250. 250.
14075092	5/09/2024	Sisca Octaviani	Home Safety & Security equipment Home Safety & Security equipment		250.
14075092	5/09/2024	Dominic Garczynski	Home Safety & Security equipment		250
12580554		Penelope Reeve	Home Safety & Security equipment		250.
11173908		Sam Schneider	Home Safety & Security equipment		250.
11173908		Tennille Daws	Home Safety & Security equipment Home Safety & Security equipment		250.
11173908	· · · · · ·	Christopher Haigh	Home Safety & Security equipment		250. 250.
		Aung Kyaw Thein	Home Safety & Security equipment		250.
13153714					

		_		
Reference	Date	Payee	Description	Amount (\$)
13153714	26/09/2024		Home Safety & Security equipment	250.00
13153714	26/09/2024		Home Safety & Security equipment	250.00
12580554		Louis Docherty	Home Safety & Security equipment	222.99
14075092	5/09/2024	Grayson Ahrens	Individual Dev. Grant	200.00
14075092	5/09/2024	Monty Stork	Individual Dev. Grant	200.00
14075092	5/09/2024	Joshua Serafini	Food relief Program 24/25	200.00
14075092	5/09/2024	Isabelle Chiew	Individual Dev. Grant	200.00
12580554	12/09/2024	Rebecca Goodacre	Individual Dev. Grant	200.00
12580554	12/09/2024	Joshua Serafini	Food relief Program 24/25	200.00
11173908	19/09/2024	Joshua Serafini	Food relief Program 24/25	200.00
12580554	12/09/2024	Qiyao Leong	Partial refund for life registration	150.00
12580554	12/09/2024	Alexander Smith	Refund of lifetime registration	50.00
14075092	5/09/2024	Claire Cranswick	Refund bin fee	43.00
			Sub Total	150,513.80
	CHQ Payments		5 1.0	
Reference	Date	Payee	Description	Amount (\$)
13273726		Taiwan Hakka Assoc of WA	Refund hall/swipe card bond	1,670.00
14075896	· · · · · ·	Frances Gangemi	Refund for pension	1,555.31
11482263		Peta & Rodney Brooks	Refund for pension	931.65
11482263	., ,	Sandra Perry	Refund for pension	908.94
12445378	5/09/2024	Centrecare Incorporated	Refund hall/swipe card bond	605.00
13273726	12/09/2024	Cake Decoration Assoc of WA	Refund hall/swipe card bond	605.00
13273726	12/09/2024	Cindy Wolosiuk	Refund for overpayment	355.51
11482263	19/09/2024	Elizabeth Hannah	Refund for pension	224.88
Excluding: Voi	ided Payments		Sub Total	6,856.29
Reference	Date	Payee	Description	Amount (\$)
nererence	Dute	rayee	Description	0.00
Excluding: Car Reference	ncelled Cheque Date	rs Payee	Total Cancelled EFT Description	0.00 Amount (\$)
		· ·	·	0.00
			Total Cancelled Cheques	0.00
Credit Card Tr				
	ransactions			
Reference	ransactions Date	Payee	Description	Amount (\$)
		•	Description Water Corporation water pressure testing for new hydrar	
PC00000334	Date 20/08/2024	•		Amount (\$)
PC00000334 PC00000215	Date 20/08/2024	MYO*HTAP APPLECROSS AUS	Water Corporation water pressure testing for new hydrar	Amount (\$) 3,359.65
PC00000334 PC00000215 PC00000338	Date 20/08/2024 1/08/2024 5/08/2024	MYO*HTAP APPLECROSS AUS TRAFFIC SAFETY SYSTEMS MALVERN VIC	Water Corporation water pressure testing for new hydrar Port-a-Guard Maxi 1800mm x 7.8m Expandable Barrier -A	Amount (\$) 3,359.65 2,293.50
PC00000334 PC00000215 PC00000338 PC00000345	Date 20/08/2024 1/08/2024 5/08/2024 29/08/2024	MYO*HTAP APPLECROSS AUS TRAFFIC SAFETY SYSTEMS MALVERN VIC EVENT AND CONFERENCE C WENBLEY WA	Water Corporation water pressure testing for new hydrar Port-a-Guard Maxi 1800mm x 7.8m Expandable Barrier -A Waste and Recycle Conference attendance	Amount (\$) 3,359.65 2,293.50 1,299.20
Reference PC00000334 PC00000215 PC00000338 PC00000345 PC00000354 PC00000337	Date 20/08/2024 1/08/2024 5/08/2024 29/08/2024 21/08/2024	MYO*HTAP APPLECROSS AUS TRAFFIC SAFETY SYSTEMS MALVERN VIC EVENT AND CONFERENCE C WENBLEY WA Varsity Waterford Karawara WA	Water Corporation water pressure testing for new hydrar Port-a-Guard Maxi 1800mm x 7.8m Expandable Barrier -A Waste and Recycle Conference attendance August Staff Event	Amount (\$) 3,359.65 2,293.50 1,299.20 1,283.72
PC00000334 PC00000215 PC00000338 PC00000345 PC00000354 PC00000337	Date 20/08/2024 1/08/2024 5/08/2024 29/08/2024 21/08/2024 6/08/2024	MYO*HTAP APPLECROSS AUS TRAFFIC SAFETY SYSTEMS MALVERN VIC EVENT AND CONFERENCE C WENBLEY WA Varsity Waterford Karawara WA ALTRONIC DISTRIBUTOR PERTH WA PARKS & LEISURE AUS PORT ADELAIDSA	Water Corporation water pressure testing for new hydrar Port-a-Guard Maxi 1800mm x 7.8m Expandable Barrier -A Waste and Recycle Conference attendance August Staff Event Cabling for AV equipment. Parks and Leisure - Corporate Subscription	Amount (\$) 3,359.65 2,293.50 1,299.20 1,283.72 1,142.79 825.00
PC00000334 PC00000215 PC00000338 PC00000345 PC00000354 PC00000337 PC00000323	Date 20/08/2024 1/08/2024 5/08/2024 29/08/2024 21/08/2024 6/08/2024 27/08/2024	MYO*HTAP APPLECROSS AUS TRAFFIC SAFETY SYSTEMS MALVERN VIC EVENT AND CONFERENCE C WENBLEY WA Varsity Waterford Karawara WA ALTRONIC DISTRIBUTOR PERTH WA	Water Corporation water pressure testing for new hydrar Port-a-Guard Maxi 1800mm x 7.8m Expandable Barrier -A Waste and Recycle Conference attendance August Staff Event Cabling for AV equipment. Parks and Leisure - Corporate Subscription Home Karawara groceries	Amount (\$) 3,359.65 2,293.50 1,299.20 1,283.72 1,142.79
PC00000334 PC00000215 PC00000338 PC00000345 PC00000354 PC00000337	Date 20/08/2024 1/08/2024 5/08/2024 29/08/2024 21/08/2024 6/08/2024 27/08/2024 13/08/2024	MYO*HTAP APPLECROSS AUS TRAFFIC SAFETY SYSTEMS MALVERN VIC EVENT AND CONFERENCE C WENBLEY WA Varsity Waterford Karawara WA ALTRONIC DISTRIBUTOR PERTH WA PARKS & LEISURE AUS PORT ADELAIDSA COLES 0356COLES 0356 KARAWARA AUS	Water Corporation water pressure testing for new hydrar Port-a-Guard Maxi 1800mm x 7.8m Expandable Barrier -A Waste and Recycle Conference attendance August Staff Event Cabling for AV equipment. Parks and Leisure - Corporate Subscription	Amount (\$) 3,359.65 2,293.50 1,299.20 1,283.72 1,142.79 825.00 714.59
PC00000334 PC00000215 PC00000338 PC00000345 PC00000354 PC00000337 PC00000323	Date 20/08/2024 1/08/2024 5/08/2024 29/08/2024 21/08/2024 6/08/2024 27/08/2024 13/08/2024 14/08/2024	MYO*HTAP APPLECROSS AUS TRAFFIC SAFETY SYSTEMS MALVERN VIC EVENT AND CONFERENCE C WENBLEY WA Varsity Waterford Karawara WA ALTRONIC DISTRIBUTOR PERTH WA PARKS & LEISURE AUS PORT ADELAIDSA COLES 0356COLES 0356 KARAWARA AUS COLES 0356COLES 0356 KARAWARA AUS	Water Corporation water pressure testing for new hydrar Port-a-Guard Maxi 1800mm x 7.8m Expandable Barrier -A Waste and Recycle Conference attendance August Staff Event Cabling for AV equipment. Parks and Leisure - Corporate Subscription Home Karawara groceries Home Karawara Shop	Amount (\$) 3,359.65 2,293.50 1,299.20 1,283.72 1,142.79 825.00 714.59 632.85
PC00000334 PC00000215 PC00000338 PC00000345 PC00000354 PC00000327 PC00000323 PC00000323	Date 20/08/2024 1/08/2024 5/08/2024 29/08/2024 21/08/2024 6/08/2024 27/08/2024 13/08/2024 14/08/2024 20/08/2024	MYO*HTAP APPLECROSS AUS TRAFFIC SAFETY SYSTEMS MALVERN VIC EVENT AND CONFERENCE C WENBLEY WA Varsity Waterford Karawara WA ALTRONIC DISTRIBUTOR PERTH WA PARKS & LEISURE AUS PORT ADELAIDSA COLES 0356COLES 0356 KARAWARA AUS LOCAL GOVERNEMENT MANA MT HAWTHORN COLES 0356COLES 0356 KARAWARA AUS	Water Corporation water pressure testing for new hydrar Port-a-Guard Maxi 1800mm x 7.8m Expandable Barrier -A Waste and Recycle Conference attendance August Staff Event Cabling for AV equipment. Parks and Leisure - Corporate Subscription Home Karawara groceries Home Karawara Shop LG Pro membership	Amount (\$) 3,359.65 2,293.50 1,299.20 1,283.72 1,142.79 825.00 714.59 632.85 560.00
PC00000334 PC00000215 PC00000338 PC00000345 PC00000354 PC00000323 PC00000323 PC00000323 PC00000323 PC00000323	Date 20/08/2024 1/08/2024 5/08/2024 29/08/2024 21/08/2024 6/08/2024 27/08/2024 13/08/2024 14/08/2024 20/08/2024 22/08/2024	MYO*HTAP APPLECROSS AUS TRAFFIC SAFETY SYSTEMS MALVERN VIC EVENT AND CONFERENCE C WENBLEY WA Varsity Waterford Karawara WA ALTRONIC DISTRIBUTOR PERTH WA PARKS & LEISURE AUS PORT ADELAIDSA COLES 0356COLES 0356 KARAWARA AUS LOCAL GOVERNEMENT MANA MT HAWTHORN COLES 0356COLES 0356 KARAWARA AUS Intuit Mailchimp Sydney AUS	Water Corporation water pressure testing for new hydrar Port-a-Guard Maxi 1800mm x 7.8m Expandable Barrier -A Waste and Recycle Conference attendance August Staff Event Cabling for AV equipment. Parks and Leisure - Corporate Subscription Home Karawara groceries Home Karawara Shop LG Pro membership Home Karawara Groceries Email software	Amount (\$) 3,359.65 2,293.50 1,299.20 1,283.72 1,142.79 825.00 714.59 632.85 560.00 525.67
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PC00000334 PC00000315 PC00000345 PC00000345 PC00000354 PC00000323 PC00000323 PC00000323 PC00000335 PC00000339 PC00000339 PC00000339 PC00000339 PC00000339 PC00000339	Date 20/08/2024 1/08/2024 5/08/2024 22/08/2024 21/08/2024 27/08/2024 13/08/2024 14/08/2024 14/08/2024 1/08/2024 1/08/2024 1/08/2024 19/08/2024 15/08/2024 15/08/2024 25/08/2024 25/08/2024 25/08/2024 25/08/2024 25/08/2024 25/08/2024 25/08/2024 25/08/2024 25/08/2024 25/08/2024 25/08/2024 25/08/2024 25/08/2024 25/08/2024 25/08/2024 12/08/2024 12/08/2024 12/08/2024	MYO*HTAP APPLECROSS AUS TRAFFIC SAFETY SYSTEMS MALVERN VIC EVENT AND CONFERENCE C WENBLEY WA Varsity Waterford Karawara WA ALTRONIC DISTRIBUTOR PERTH WA PARKS & LEISURE AUS PORT ADELAIDSA COLES 0356COLES 0356 KARAWARA AUS LOCAL GOVERNEMENT MANA MT HAWTHORN COLES 0356COLES 0356 KARAWARA AUS LOCAL GOVERNEMENT MANA MT HAWTHORN COLES 0356COLES 0356 KARAWARA AUS Intuit Mailchimp Sydney AUS LGPA PERTH WA FACEBK *KL28N6CZ52 fb.me/ads IRL SQ *G'BYE RUBBISH East Perth WA WALGA EVENTS WEST LEEDERVWA EMBROIDME PERTH CBD WEST PERTH LANDGATE MIDLAND NORMS DOORS MADDINGTON SLIMLINE WAREHOUSE BROADMEADOWSVIC IKEA PTY LTD TEMPE NSW COLES 0356COLES 0356 KARAWARA AUS SKED SOCIAL MELBOURNE VIC FUNLAB PTY LTD ABBOTSFORD VIC COMSUPPLY BELMONT WATERFORD IGA KARAWARA TIKTOK ADS SYDNEY AUS WWW.VARSITY.COM.AU CRAWLEY WA STRIKE AUSTRALIA PTY CANNINGTON WA STK*Shutterstock 8666633954 NY REDBOOTH AUBURN CA	Water Corporation water pressure testing for new hydrar Port-a-Guard Maxi 1800mm x 7.8m Expandable Barrier -A Waste and Recycle Conference attendance August Staff Event Cabling for AV equipment. Parks and Leisure - Corporate Subscription Home Karawara groceries Home Karawara Shop LG Pro membership Home Karawara Groceries Email software Local Government Planners Association membership rene Facebook advertising for Evolve and Paint My Village mar Rubbish removal SPSC Attendance at WALGA Planning Showcase City of South Perth Logo Shirts for new staff Draft Pedestrian and Cycle Access Plan - Karawara Septen Supply of new custom door Brochure Stand - Ops Centre Reception Operations Centre - Coat Racks Home Karawara Shop Social media scheduling software Leadership Team Activity Supply of Skirting Meat for Home Karawara Social media advertising - Emerging Artist Award August Staff Event Deposit Leadership Team Activity Stock images Project management tool	Amount (\$) 3,359.65 2,293.50 1,299.20 1,283.72 1,142.79 825.00 714.59 632.85 560.00 525.67 509.18 500.00 488.97 450.12 425.00 407.29 379.20 375.00 370.00 356.00 353.72 343.75 336.00 267.40 235.98 220.00 220.00 219.22 218.90 217.14

New eho brenton - safety boots

189.95

PC00000220 2/08/2024 TOTALLY WORKWEAR BELMONT WA

Reference	Date	Payee	Description	Amount (\$)
PC00000321		DEPT OF JUSTICE-CTG PA PERTH	Prosecution Notice Lodgement	189.00
PC00000321		DEPT OF JUSTICE-CTG PA PERTH	Prosecution Notice Lodgement	189.00
PC00000322	23/08/2024		Basketballs for GBLC equipment hire	159.96
PC00000354		MASTERSHOP P L HOPPERS CROSVIC	Ruggedised case for iPADs purchased	158.40
PC00000230	1/08/2024		Commercial Kitchen Gloves - Home Karawara	154.00
PC00000231	· · · · ·	Google ADS2983744886 Sydney AUS	Google advertising for Evolve campaign.	138.79
PC00000336	5/08/2024	GOOD GROCER LOO31 SOUTH PERTH AUS	Catering EVOLE 2024	135.00
PC00000336	5/08/2024	Brot Bakery Manning WA	Evolve catering	130.36
PC00000325	15/08/2024	INTGRTED PRINT MGT P VICTORIA PARWA	Home Karawara Business Cards	128.02
PC00000336	19/08/2024	SQ *SPLIT ON ANGELO South Perth WA	Evolve catering	115.60
PC00000321	30/08/2024	TBL* PLACEMAKING.EDUCA AMSTERDAM NH	Placemaking Training for Councillor Choy	110.00
PC00000334	15/08/2024	SLIMLINE WAREHOUSE D BROADMEADOWSVIC	Brochure Stand - Ops Centre Reception Freight	108.80
PC00000321	27/08/2024	LANDGATE MIDLAND	Requisition Notice - Manning Men's Shed	105.15
PC00000336	5/08/2024	GOOD GROCER L0031 SOUTH PERTH AUS	Catering Evolve	105.00
PC00000334		Tickets*Native Pla BELROSE AUS	Uncover Floral wonder" (Propagation workshop)	92.75
PC00000322		RIOT CREATPL CHELTENHAM VIC	Riot - 8x10 inch canvas (24)	89.75
PC00000334		WWC-COMMUNITIES EAST PERTH	Working With Children Check renewal	87.00
PC00000350		WWC-COMMUNITIES EAST PERTH	WWCC Renewal	87.00
PC00000349		GOOD GROCER L0031 SOUTH PERTH AUS	Farewell morning tea	85.56
PC00000323		OFFICEWORKS 0623OFFICE BELMONT AUS	Giant post-it-notes LEMC Meeting	79.75
PC00000344	· · · · ·	COLES 0296COLES 0296 Angelo StreeAUS	Catering for Event	78.96
PC00000333		Subway South Perth South Perth WA	Catering for City hosted local health authorities analytical	76.15
PC00000333	· . · .	DOLCE AND SALATO SOUTH PERTH WA	Catering for City hosted Local Health Authorities Analytica	74.00
PC00000224		KMART 1278KMART 1278 E VICTORIA PAUS MEGAN ADELE ALTERATION SOUTH PERTH WA	Equipment for library programs	72.00
PC00000323 PC00000339		JOTFORM PTY LTD MORTLAKE AUS	Uniform alterations Forms subscription/Website	66.00 64.08
PC00000339	,	BUNNINGS 751000 BELMONT	new Eho Brenton - gumboots for mozzie duties, batterie a	61.48
PC00000220		WILSON AU ECOM BRAESIDE VIC	George Burnett Leisure Centre Equipment for hire - 4x Vo	59.80
PC00000333		TELSTRA BILL PAYMENT MELBOURNE	Home Karawara Phone	59.20
PC00000323		LITTLE POSY FREMANTLE WA	Thank you gift for SPYWA volunteer	58.00
PC00000323		Dominos Estore Victori dominos.com.AUS	Spyn Meeting	58.00
PC00000345		Varsity Waterford Karawara WA	August Staff Event catering	56.67
PC00000324	, ,	PAPERLESS POST NEW YORK NY	South Perth Young Writers Award ceremony invites	50.00
PC00000347		COLES 0296COLES 0296 Angelo StreeAUS	Staff award	50.00
PC00000354		Telcoantennas Pty Ltd 0733939919 QLD	Subscription Renewal for remote management portal for	50.00
PC00000339	15/08/2024	Aust Institute of Mana Perth WA	Professional development	49.00
PC00000323	27/08/2024	OFFICEWORKS 0623OFFICE BELMONT AUS	Dementia Action Week Folders	46.14
PC00000339	23/08/2024	ZAPIER.COM/CHARGE SAN FRANCISCCA	Technology subscription	45.73
PC00000230	1/08/2024	Dominos Estore Karawar dominos.com.AUS	SPYN Meeting Dinner	45.00
PC00000346	26/08/2024	Krispy Kreme Myaree Myaree WA	Rangers morning tea	42.95
PC00000324	16/08/2024	OFFICEWORKS Bentleigh EaAUS	South Perth Young Writers Award - certificate frames	41.70
PC00000345	22/08/2024	WWW.WORKINGGENIUS.COM WALNUT CREEKCA	The Six Types of Working Genius Assessment	37.25
PC00000339	28/08/2024	ANGELO STREET MARKET P SOUTH PERTH AUS	Catering	35.69
PC00000220	2/08/2024	WOOLWORTHS 4348 BELMONT AUS	Catering for Env Health Inner City meeting	34.15
PC00000341	16/08/2024		Purchase strata plan for development compliance case.	31.60
PC00000354	· · · · · ·	OFFICEWORKS 06010FFICE E VICTORIA PAUS	HDMI cables for computers.	29.98
PC00000225	· · · · ·	KMART 1278KMART 1278 E VICTORIA PAUS	Book Week event prizes	29.50
PC00000222		OFFICEWORKS BENTLEIGH EA	Craft supplies for Time for Stories	28.93
PC00000343		RAINE SQUARE PERTH WA	Parking fee for parking in CBD to attend State Design Revi	28.35
PC00000325	20/08/2024	-	Dementia Action Week Puzzles	27.00
PC00000322		COLES 0356COLES 0356 KARAWARA AUS	Paper plates and cleaning supplies	26.60
PC00000323 PC00000349		Our Ruby Girl Como WA MIAMI NEWSAGENCY FALCON WA	Manning Town Team - Halloween at the Hub Farewell gift	26.24 24.00
PC00000349		MIAMI NEWSAGENCY FALCON WA BUNNINGS 350000 CANNINGTON	Wireless doorbell for customer service	19.98
PC00000344 PC00000223	, ,	SP CBCA MERCHANDISE SOUTH BRISBAQLD	Children's Book Week promotional materials	18.40
PC00000335		CPP Council House Perth WA	Parking to attend SAT	18.17
PC00000333		COLES 0296COLES 0296 Angelo StreeAUS	Farewell morning tea	13.15
PC00000333		COLES 0296COLES 0296 Angelo StreeAUS	Catering for City hosted local health authorities analytical	12.55
PC00000333		BOC GAS AND GEAR WELSHPOOL	Dry ice for mosquito trapping program	12.38
PC00000335		SP 166 Railway Parade West LeedervWA	Parking to attend WALGA meeting	12.00
PC00000336	, , ,	COLES 0296COLES 0296 Angelo StreeAUS	Evolve catering	11.83
PC00000336		COLES 0296COLES 0296 Angelo StreeAUS	Evolve catering	11.45
PC00000229		+ANNUAL FEE	Annual Fee from the Bank for the Credit Card	6.67
PC00000323		MURDOCH UNIVERSITY MURDOCH	CaLD Mapping meeting parking	6.00
PC00000339	19/08/2024	+INTNL TRANSACTION FEE	International transaction fee	5.43
PC00000352	22/08/2024	WESTFIELD CAROUSEL CANNINGTON	Parking- leadership team event	5.00

Grand Total

Management Fee

Total Fleetcare

Reference	Date	Payee	Description	Amount (\$)
PC00000321	12/08/2024	OFFICEWORKS 0601OFFICE E VICTORIA PAUS	Frame for King's Portrait in Council Chamber	4.30
PC00000339	, , ,	+INTNL TRANSACTION FEE	INTNL Transaction Fee	1.60
PC00000345	1 1	+INTNL TRANSACTION FEE	Working Genius international fee	0.93
PC00000216	2/08/2024	COUNTRYWIDE CONFERENCE BOWNA NSW	Refund part of Conference charge	-165.00
			Total Credit Card Payments	24,119.67
Fleet Card Pay	ments			
Reference	Date	Payee	Description	Amount (\$)
F244208	16/08/2024	MULLALOO (011048) Premium Diesel	1HWR221 DMax 23MY SX CREW CAB UTE HIGH RIDE	112.50
F248463	6/08/2024	AMPOL FOODARY STRATTON (014064) Premium Diesel	1HZP020 D-Max	101.36
F242186	18/08/2024	AMPOL JURIEN BAY (039340) Unleaded (91 RON - E10)	1HUA243 Subaru OUTBACK AWD TOURING	87.35
F235379	6/08/2024	AMPOL FOODARY MELVILLE (058290) Unleaded (91 RON	1HNY194 Toyota KLUGER	83.40
F223073	7/08/2024	CANNING VALE (034199) Unleaded (91 RON - E10)	1HCS580 CX5 GT	81.40
F235379	19/08/2024	AMPOL FOODARY MELVILLE (059499) Unleaded (91 RON	1HNY194 Toyota KLUGER	80.14
F247181	13/08/2024	SOUTH PERTH (572) Unleaded (91 RON - E10)	1HZB419 Mazda CX5	78.96
F247182	20/08/2024	NORTH PERTH (006295) Unleaded (91 RON - E10)	1HZB420 Mazda CX5	78.86
F233531	17/08/2024	EG AMPOL 94028 AVELEY (571497) Unleaded (91 RON - E	1HNM747 Toyota RAV4	78.46
F247181	27/08/2024	SOUTH PERTH (920) Unleaded (91 RON - E10)	1HZB419 Mazda CX5	75.93
F233532	20/08/2024	FREMANTLE (052446) Unleaded (91 RON - E10)	1HMH370 Toyota RAV4	72.89
F214781	5/08/2024	AMPOL FOODARY BENTLEY (017435) Unleaded (91 RON -	1GVX498 Mazda CX5	67.40
F223073	20/08/2024	CANNING VALE (034754) Unleaded (91 RON - E10)	1HCS580 CX5 GT	65.00
F244208	3/08/2024	MULLALOO (010804) Premium Diesel	1HWR221 DMax 23MY SX CREW CAB UTE HIGH RIDE	58.26
F225475	19/08/2024	KARAWARA (887) Unleaded (91 RON - E10)	1HEY275 Lexus UX250H	55.74
F223072	27/08/2024	DUNCRAIG (208) Unleaded (91 RON - E10)	1HCS579 CX5 GT	55.30
F223072	13/08/2024	DUNCRAIG (664) Unleaded (91 RON - E10)	1HCS579 CX5 GT	55.14
F223146	16/08/2024	PEMBERTON (029203) Unleaded (91 RON - E10)	1HBW211 Toyota RAV4	54.30
F223072	6/08/2024	DUNCRAIG (414) Unleaded (91 RON - E10)	1HCS579 CX5 GT	53.72
F223146	4/08/2024	RAVENSWOOD (874) Unleaded (91 RON - E10)	1HBW211 Toyota RAV4	52.33
F223146	24/08/2024	MANDURAH (018183) Unleaded (91 RON - E10)	1HBW211 Toyota RAV4	51.07
F219658	13/08/2024	AMPOL FOODARY MOSMAN PARK (019592) Unleaded (9:	1 1GZK670 Toyota RAV4	49.59
F219658	27/08/2024	MOSMAN PARK (399) Unleaded (91 RON - E10)	1GZK670 Toyota RAV4	48.82
F223146		SOUTH PERTH (007223) Unleaded (91 RON - E10)	1HBW211 Toyota RAV4	47.12
F223072	20/08/2024	DUNCRAIG (894) Unleaded (91 RON - E10)	1HCS579 CX5 GT	45.60
F219658	30/07/2024	MOSMAN PARK (109) Unleaded (91 RON - E10)	1GZK670 Toyota RAV4	39.38
F242186	17/08/2024	AMPOL JURIEN BAY (011548) Unleaded (91 RON - E10)	1HUA243 Subaru OUTBACK AWD TOURING	38.83
F240343	30/07/2024	HENLEY BROOK (058092) Clean and Detail	1HRX276 Yaris Cross Hybrid GXL	20.00

1,788.85

231.10

2,019.95

City of South Perth Statement of Financial Position 30th September 2024

Details	30 September 2024	30 September 2023	30 June 2024
	\$	\$	\$
CURRENT ASSETS			
Cash & Cash Equivalents	99,918,078	90,334,291	65,550,349
Trade & Other Receivables	24,679,200	22,901,186	8,918,867
Other Current Assets	1,698,206	1,119,645	2,294,548
Assets Held For Sale		23,057,508	
TOTAL CURRENT ASSETS	126,295,484	137,412,631	76,763,763
NON-CURRENT ASSETS			
Trade & Other Receivables	5,608,852	9,948,608	5,660,370
Investments (LGHT & RRC)	243,164	240,345	243,164
Property, Plant & Equipment	312,549,340	313,201,370	312,925,465
Infrastructure	480,877,515	483,165,297	482,690,597
Intangibles	111,757	163,223	125,159
TOTAL NON-CURRENT ASSETS	799,390,627	806,718,843	801,644,755
TOTAL ASSETS	925,686,111	944,131,473	878,408,518
CURRENT LIABILITIES Trade & Other Payables Borrowings Provisions Liabilities Held For Sale Grant Obligations	11,837,628 3,402,132 4,623,700 - 7,205,312	10,976,234 3,293,392 4,489,502 24,867,359 5,835,292	7,094,264 3,374,601 4,796,529 6,357,538
TOTAL CURRENT LIABILITIES	27,068,772	49,461,778	21,622,931
NON-CURRENT LIABILITIES			
Borrowings	5,749,423	9,151,555	6,610,353
Provisions	518,697	551,917	518,697
TOTAL NON-CURRENT LIABILITIES	6,268,119	9,703,472	7,129,049
TOTAL LIABILITIES	33,336,892	59,165,251	28,751,981
NET ASSETS	892,349,219	884,966,223	849,656,537
EQUITY			
Retained Surplus	149,960,456	141,652,931	145,414,003
Reserves - Cash Backed	47,752,549	39,031,132	46,653,582
Revaluation Surplus	651,943,532	663,327,054	651,943,532
Net Profit/Loss	42,692,682	40,955,106	5,645,420
TOTAL EQUITY	892,349,219	884,966,223	849,656,537

City of South Perth Statement of Change in Equity 30th September 2024

	3(0 September 2024 \$	3	O September 2023 \$	30 June 2024 \$
RESERVES					
Cash Backed					
Balance at beginning of reporting period		46,653,582		37,284,802	37,284,802
Aggregate transfers to Retained Earnings		(17,983)		(308,283)	(5,461,492)
Aggregate transfers from Retained Earnings		1,116,950		2,054,613	14,830,273
Balance at end of reporting period	\$	47,752,549	\$	39,031,132	\$ 46,653,582
Non - Cash Backed					
Asset Revaluation Reserve		651,943,532		663,327,054	651,943,532
Balance at end of reporting period	\$	651,943,532	\$	663,327,054	\$ 651,943,532
TOTAL RESERVES	\$	699,696,081	\$	702,358,186	\$ 698,597,115
RETAINED EARNINGS					
Balance at beginning of reporting period		151,059,423		143,399,261	143,399,261
Realised Revaluation Reserve		-		-	11,383,522
Change in Net Assets from Operations		42,692,682		40,955,106	5,645,420
Aggregate transfers to Reserves		(1,116,950)		(2,054,613)	(14,830,273)
Aggregate transfers from Reserves		17,983		308,283	5,461,492
Balance at end of reporting period	\$	192,653,138	\$	182,608,037	\$ 151,059,423
TOTAL EQUITY	\$	892,349,219	\$	884,966,223	\$ 849,656,537

City of South Perth Statement of Financial Activity 30 September 2024

Original Budget 2024/25	Revised Budget 2024/25		YTD Budget	YTD Actual	YTD Variance Budget	Note	YTD % Variance Budget
		OPERATING ACTIVITIES Revenue from Operating Activities					
46,065,448	46,065,448	Rates revenue	45,065,448	45,077,895	12,447	F	0%
20,339,186	20,339,186	Fees and charges	11,912,542	12,014,196	101,653		1%
1,907,400	1,907,400	Grants, subsidies and contributions	82,689	115,262	32,573		39%
4,878,124	4,878,124	Interest revenue	1,317,629	1,402,075	84,446		6%
473,429	473,429	Other revenue	118,280	130,000	11,720		10%
73,663,587	73,663,587		58,496,589	58,739,427	242,839	F	0%
		Expenditure from operating activities					
28,834,033	28,834,033	Employee expenses	6,744,606	6,284,433	460,173	F	7%
26,268,902	26,268,902	Materials and contracts	5,303,117	5,287,707	15,410		0%
1,817,700	1,817,700	Utility charges	492,069	450,598	41,471		8%
649,485	649,485	Insurance expenses	324,743	348,919	(24,177)		-7%
14,130,786	14,130,786	Depreciation and amortisation	3,572,422	3,536,560	35,861	F	1%
1,032,736	1,032,736	Other expenses	157,537	159,486	(1,949)		-1%
366,731	366,731	Interest expenses	81,283	81,283	-		0%
73,100,374	73,100,374		16,675,775	16,148,985	526,789	F	3%
563,213	563,213	Net Operating Surplus/ (Deficit)	41,820,814	42,590,442	769,628	F	2%
	303,223	net operating surplus, (serietly	42,020,024	12,550,112	705,020		
		Operating activities excluded from budgeted deficiency					
14,130,786	14,130,786	Depreciation excluded from operating activity	3,572,422	3,536,560	35,861	F	1%
14,694,000	14,694,000	Amount attributable to Operating Activities	45,393,236	46,127,002	733,767	F	2%
		INVESTING ACTIVITIES INFLOWS / (OUTFLOWS)					
7,493,633	7 605 529	INVESTING ACTIVITIES - INFLOWS / (OUTFLOWS)	226 422	102,240	(224 102)	U	-70%
274,870	7,695,528 274,870	Capital grants, subsidies and contributions Proceeds on Disposal of Assets	336,433	102,240	(234,193)	U	0%
(9,307,070)	(10,441,330)	Payments for purchase of property, plant & equipment	(354,690)	(367,854)	(13,164)	U	-4%
(17,296,780)	(17,751,801)	Payments for construction of infrastructure	(1,164,228)	(966,096)	198,131	F	17%
(18,835,347)	(20,222,733)	Amount attributable to Investing Activities	(1,182,485)	(1,231,710)	(49,225)	Ū	-4%
		FINANCING ACTIVITIES - INFLOW / (OUTFLOWS)					
8,511,691	8,511,691	Transfers from cash backed reserves (restricted assets)	20,000	17,983	(2,017)	U	-10%
53,513	53,513	Proceeds from self supporting loans	13,158	13,158	-		0%
3,871,385	3,871,385	Underground Power	2,825,000	2,698,875	(126,125)	U	-4%
(3,374,601)	(3,374,601)	Loan Principal Repayments	(833,399)	(833,399)	-		0%
(10,283,092)	(10,283,092)	Transfers to Reserves	(1,022,804)	(1,116,950)	(94,146)	U	-9%
(5,500,000)	(5,500,000)	Movement in Grant Obligations	-	12.045	42.045	-	0%
4,550,000	4,550,000	Movement in Deferred Rates (Non-Current) Proceeds from New Borrowings		12,045	12,045	F	0% 0%
(2,171,104)	(2,171,104)	Amount attributable to Financing Activities	1,001,955	791,713	(210,242)	U	- 21 %
(2,171,104)	(2,1/1,104)	Amount attributable to Financing Activities	1,001,933	731,713	(210,242)		-21/0
		MOVEMENT IN SURPLUS OR DEFICIT					
6,312,451	6,312,451	Surplus or deficit at the start of the financial year	6,312,451	14,351,395	8,038,944	F	127%
14,694,000	14,694,000	Amount attributable to operating activities	45,393,236	46,127,002	733,767	F	2%
(18,835,347)	(20,222,733)	Amount attributable to investing activities	(1,182,485)	(1,231,710)	(49,225)	U	-4%
(2,171,104)	(2,171,104)	Amount attributable to financing activities	1,001,955	791,713	(210,242)	U	-21%
-	(1,387,385)	Surplus or deficit at the end of the period	51,525,156	60,038,400	8,513,244	F	17%

City of South Perth 2024/2025 Operating Revenue and Expenditure Budget Versus Actual

30-September-2024

Key Responsibility Area		YTD Budget \$	YTD Actual \$	Variance \$	Var F/U	Var %	Revised Budget \$	Original Budget \$
		·	*	Ť			Ť	· ·
REVENUE								
Corporate Services								
Governance								
Animal Care Facility		46,148	46,628	480	F	1%	198,000	198,000
Fire Prevention		1,125	6,500	5,375	F	478%	3,000	3,000
Parking		506,073	519,006	12,933	F	3%	2,475,400	2,475,400
Rangers		10,728	13,499	2,771	F	26%	75,000	75,000
	Total Revenue - Governance	564,073	585,633	21,559	F	4%	2,751,400	2,751,400
Finance								
Investment Activities		1,042,887	1,128,352	85,464	F	8%	5,376,526	5,376,526
Financial Services		745	414	(331)	U	-44%	2,979	2,979
Rating Services		45,550,279	45,572,410	22,131	F	0%	46,944,448	46,944,448
Property Management - Com	nmercial	104,763	102,402	(2,361)	U	-2%	298,893	298,893
Recoverable Costs		32,281	35,630	3,349	F	10%	80,000	80,000
	Total Revenue - Finance	46,730,955	46,839,206	108,251	F	0%	52,702,846	52,702,846
People & Performance								
Human Resources		-	2,298	2,298	F	100%	-	-
	Total Revenue - People & Performance	-	2,298	2,298	F	100%	-	-
	Corporate Services Total	47,295,028	47,427,137	132,108	F	0%	55,454,246	55,454,246
Development & Comn	ounity Sorvices							
Development & Comm	fullity Services							
Community Projects			-	_		0%	50,000	50,000
		16,000	16,635	635	F	4%	56,000	56,000
Community Events								
Community Events Major Events		10,000	10,000	-				
Major Events				-	F	0%	15,000	15,000
Major Events Facility Hire		202,750	206,025	- 3,275	F	0% 2%	15,000 531,000	15,000 531,000
Major Events Facility Hire Recreation Admin	re Operations	202,750 77,800	206,025 75,461	3,275 (2,339)	F U F	0% 2% -3%	15,000 531,000 221,800	15,000 531,000 221,800
Major Events Facility Hire Recreation Admin George Burnett Leisure Cent	•	202,750 77,800 51,750	206,025 75,461 54,716	3,275 (2,339) 2,966	U	0% 2% -3% 6%	15,000 531,000 221,800 187,000	15,000 531,000 221,800 187,000
Major Events Facility Hire Recreation Admin George Burnett Leisure Cent	re Operations Total Revenue - Community Development	202,750 77,800	206,025 75,461	3,275 (2,339)	U F	0% 2% -3%	15,000 531,000 221,800	15,000 531,000 221,800
Major Events Facility Hire Recreation Admin George Burnett Leisure Cent Library	•	202,750 77,800 51,750 348,300	206,025 75,461 54,716 352,837	3,275 (2,339) 2,966 4,537	U F	0% 2% -3% 6% 1%	15,000 531,000 221,800 187,000	15,000 531,000 221,800 187,000 1,060,800
Major Events Facility Hire Recreation Admin George Burnett Leisure Cent Library Library Services	•	202,750 77,800 51,750 348,300	206,025 75,461 54,716 352,837	3,275 (2,339) 2,966 4,537 (1,640)	U F U	0% 2% -3% 6% 1%	15,000 531,000 221,800 187,000 1,060,800	15,000 531,000 221,800 187,000 1,060,800
Major Events Facility Hire Recreation Admin George Burnett Leisure Cent Library Library Services Civic Centre Library	•	202,750 77,800 51,750 348,300 2,312 3,700	206,025 75,461 54,716 352,837 673 4,909	3,275 (2,339) 2,966 4,537 (1,640) 1,209	U F U F	0% 2% -3% 6% 1% -71% 33%	15,000 531,000 221,800 187,000 1,060,800 4,750 11,600	15,000 531,000 221,800 187,000 1,060,800 4,750 11,600
Major Events Facility Hire Recreation Admin George Burnett Leisure Cent Library Library Services Civic Centre Library Manning Library	•	202,750 77,800 51,750 348,300 2,312 3,700 2,225	206,025 75,461 54,716 352,837 673 4,909 2,687	3,275 (2,339) 2,966 4,537 (1,640) 1,209 462	U F F	0% 2% -3% 6% 1% -71% 33% 21%	15,000 531,000 221,800 187,000 1,060,800 4,750 11,600 8,100	15,000 531,000 221,800 187,000 1,060,800 4,750 11,600 8,100
Major Events Facility Hire Recreation Admin George Burnett Leisure Cent Library Library Services Civic Centre Library	Total Revenue - Community Development	202,750 77,800 51,750 348,300 2,312 3,700 2,225 450	206,025 75,461 54,716 352,837 673 4,909 2,687 1,383	3,275 (2,339) 2,966 4,537 (1,640) 1,209 462 933	U F U F	0% 2% -3% 6% 1% -71% 33% 21% 207%	15,000 531,000 221,800 187,000 1,060,800 4,750 11,600 8,100 1,800	15,000 531,000 221,800 187,000 1,060,800 4,750 11,600 8,100 1,800
Major Events Facility Hire Recreation Admin George Burnett Leisure Cent Library Library Services Civic Centre Library Manning Library Old Mill	•	202,750 77,800 51,750 348,300 2,312 3,700 2,225	206,025 75,461 54,716 352,837 673 4,909 2,687	3,275 (2,339) 2,966 4,537 (1,640) 1,209 462	U F F F	0% 2% -3% 6% 1% -71% 33% 21%	15,000 531,000 221,800 187,000 1,060,800 4,750 11,600 8,100	15,000 531,000 221,800 187,000 1,060,800 4,750 11,600 8,100 1,800
Major Events Facility Hire Recreation Admin George Burnett Leisure Cent Library Library Services Civic Centre Library Manning Library Old Mill Statutory Planning	Total Revenue - Community Development	202,750 77,800 51,750 348,300 2,312 3,700 2,225 450 8,687	206,025 75,461 54,716 352,837 673 4,909 2,687 1,383 9,651	3,275 (2,339) 2,966 4,537 (1,640) 1,209 462 933 964	U F F F F	0% 2% -3% 6% 1% -71% 33% 21% 207%	15,000 531,000 221,800 187,000 1,060,800 4,750 11,600 8,100 1,800 26,250	15,000 531,000 221,800 187,000 1,060,800 4,750 11,600 8,100 1,800 26,250
Major Events Facility Hire Recreation Admin George Burnett Leisure Cent Library Library Services Civic Centre Library Manning Library Old Mill Statutory Planning Planning Services	Total Revenue - Community Development	202,750 77,800 51,750 348,300 2,312 3,700 2,225 450 8,687	206,025 75,461 54,716 352,837 673 4,909 2,687 1,383 9,651	3,275 (2,339) 2,966 4,537 (1,640) 1,209 462 933 964	U F F F	0% 2% -3% 6% 1% -71% 33% 21% 207% 11%	15,000 531,000 221,800 187,000 1,060,800 4,750 11,600 8,100 1,800 26,250	15,000 531,000 221,800 187,000 1,060,800 4,750 11,600 8,100 1,800 26,250
Major Events Facility Hire Recreation Admin George Burnett Leisure Cent Library Library Services Civic Centre Library Manning Library Old Mill Statutory Planning Planning Services Building Services	Total Revenue - Community Development	202,750 77,800 51,750 348,300 2,312 3,700 2,225 450 8,687	206,025 75,461 54,716 352,837 673 4,909 2,687 1,383 9,651 172,809 98,177	3,275 (2,339) 2,966 4,537 (1,640) 1,209 462 933 964 4,059 5,677	U F F F F	0% 2% -3% 6% 1% -71% 33% 21% 207% 11%	15,000 531,000 221,800 187,000 1,060,800 4,750 11,600 8,100 1,800 26,250 275,000 250,000	15,000 531,000 221,800 187,000 1,060,800 4,750 11,600 8,100 1,800 26,250 275,000 250,000
Major Events Facility Hire Recreation Admin George Burnett Leisure Cent Library Library Services Civic Centre Library Manning Library Old Mill Statutory Planning Planning Services Building Services Pool Services	Total Revenue - Community Development	202,750 77,800 51,750 348,300 2,312 3,700 2,225 450 8,687 168,750 92,500 190,000	206,025 75,461 54,716 352,837 673 4,909 2,687 1,383 9,651	3,275 (2,339) 2,966 4,537 (1,640) 1,209 462 933 964 4,059 5,677 19,973	U F F F F F F	0% 2% -3% 6% 1% -71% 33% 21% 207% 11% 6% 11%	15,000 531,000 221,800 187,000 1,060,800 4,750 11,600 8,100 1,800 26,250 275,000 250,000 190,000	15,000 531,000 221,800 1,060,800 1,060,800 4,750 11,600 8,100 1,800 26,250 275,000 250,000 190,000
Major Events Facility Hire Recreation Admin George Burnett Leisure Cent Library Library Services Civic Centre Library Manning Library Old Mill Statutory Planning Planning Services Building Services Pool Services Health Services	Total Revenue - Community Development	202,750 77,800 51,750 348,300 2,312 3,700 2,225 450 8,687 168,750 92,500 190,000 2,925	206,025 75,461 54,716 352,837 673 4,909 2,687 1,383 9,651 172,809 98,177 209,973	3,275 (2,339) 2,966 4,537 (1,640) 1,209 462 933 964 4,059 5,677 19,973 (2,925)	U F F F F F U	0% 2% -3% 6% 1% -71% 33% 21% 207% 11% -6% 11% -100%	15,000 531,000 221,800 187,000 1,060,800 4,750 11,600 8,100 1,800 26,250 275,000 250,000 190,000 11,700	15,000 531,000 221,800 1,060,800 1,060,800 4,750 11,600 8,100 26,250 275,000 250,000 190,000 11,700
Major Events Facility Hire Recreation Admin George Burnett Leisure Cent Library Library Services Civic Centre Library Manning Library Old Mill Statutory Planning Planning Services Building Services Pool Services	Total Revenue - Community Development	202,750 77,800 51,750 348,300 2,312 3,700 2,225 450 8,687 168,750 92,500 190,000	206,025 75,461 54,716 352,837 673 4,909 2,687 1,383 9,651 172,809 98,177	3,275 (2,339) 2,966 4,537 (1,640) 1,209 462 933 964 4,059 5,677 19,973	U F F F F F F	0% 2% -3% 6% 1% -71% 33% 21% 207% 11% 6% 11%	15,000 531,000 221,800 187,000 1,060,800 4,750 11,600 8,100 1,800 26,250 275,000 250,000 190,000	15,000 531,000 221,800 187,000 1,060,800 4,750 11,600 8,100 1,800 26,250 275,000 250,000
Major Events Facility Hire Recreation Admin George Burnett Leisure Cent Library Library Services Civic Centre Library Manning Library Old Mill Statutory Planning Planning Services Building Services Pool Services Health Services Preventative Services	Total Revenue - Community Development Total Revenue - Library	202,750 77,800 51,750 348,300 2,312 3,700 2,225 450 8,687 168,750 92,500 190,000 2,925 23,125	206,025 75,461 54,716 352,837 673 4,909 2,687 1,383 9,651 172,809 98,177 209,973	3,275 (2,339) 2,966 4,537 (1,640) 1,209 462 933 964 4,059 5,677 19,973 (2,925) (14,933)	U F F F F F U U	0% 2% -3% 6% 1% -71% 33% 21% 207% 11% -6% 11% -100% -65%	15,000 531,000 221,800 187,000 1,060,800 4,750 11,600 8,100 1,800 26,250 275,000 250,000 190,000 11,700 132,500	15,000 531,000 221,800 1,060,800 1,060,800 4,750 11,600 8,100 26,250 275,000 250,000 190,000 11,700 132,500
Major Events Facility Hire Recreation Admin George Burnett Leisure Cent Library Library Services Civic Centre Library Manning Library Old Mill Statutory Planning Planning Services Building Services Pool Services Health Services	Total Revenue - Community Development Total Revenue - Library	202,750 77,800 51,750 348,300 2,312 3,700 2,225 450 8,687 168,750 92,500 190,000 2,925 23,125	206,025 75,461 54,716 352,837 673 4,909 2,687 1,383 9,651 172,809 98,177 209,973	3,275 (2,339) 2,966 4,537 (1,640) 1,209 462 933 964 4,059 5,677 19,973 (2,925) (14,933)	U F F F F F U U	0% 2% -3% 6% 1% -71% 33% 21% 207% 11% -6% 11% -100% -65%	15,000 531,000 221,800 187,000 1,060,800 4,750 11,600 8,100 1,800 26,250 275,000 250,000 190,000 11,700 132,500	15,000 531,000 221,800 187,000 1,060,800 1,060,800 4,750 11,600 8,100 26,250 275,000 250,000 190,000 11,700 132,500
Major Events Facility Hire Recreation Admin George Burnett Leisure Cent Library Library Services Civic Centre Library Manning Library Old Mill Statutory Planning Planning Services Building Services Pool Services Health Services Preventative Services	Total Revenue - Community Development Total Revenue - Library	202,750 77,800 51,750 348,300 2,312 3,700 2,225 450 8,687 168,750 92,500 190,000 2,925 23,125	206,025 75,461 54,716 352,837 673 4,909 2,687 1,383 9,651 172,809 98,177 209,973	3,275 (2,339) 2,966 4,537 (1,640) 1,209 462 933 964 4,059 5,677 19,973 (2,925) (14,933)	U F F F F F U U	0% 2% -3% 6% 1% -71% 33% 21% 207% 11% -6% 11% -100% -65%	15,000 531,000 221,800 187,000 1,060,800 4,750 11,600 8,100 1,800 26,250 275,000 250,000 190,000 11,700 132,500	15,000 531,000 221,800 187,000 1,060,800 1,060,800 4,750 11,600 8,100 26,250 275,000 250,000 190,000 11,700 132,500
Major Events Facility Hire Recreation Admin George Burnett Leisure Cent Library Library Services Civic Centre Library Manning Library Old Mill Statutory Planning Planning Services Building Services Pool Services Health Services Preventative Services Infrastructure	Total Revenue - Community Development Total Revenue - Library	202,750 77,800 51,750 348,300 2,312 3,700 2,225 450 8,687 168,750 92,500 190,000 2,925 23,125	206,025 75,461 54,716 352,837 673 4,909 2,687 1,383 9,651 172,809 98,177 209,973	3,275 (2,339) 2,966 4,537 (1,640) 1,209 462 933 964 4,059 5,677 19,973 (2,925) (14,933) 11,850	U F F F F F U U	0% 2% -3% 6% 1% -71% 33% 21% 207% 11% -6% 11% -100% -65%	15,000 531,000 221,800 187,000 1,060,800 4,750 11,600 8,100 1,800 26,250 275,000 250,000 190,000 11,700 132,500	15,000 531,000 221,800 187,000 1,060,800 4,750 11,600 8,100 26,250 275,000 250,000 11,700 132,500 859,200
Major Events Facility Hire Recreation Admin George Burnett Leisure Cent Library Library Services Civic Centre Library Manning Library Old Mill Statutory Planning Planning Services Building Services Building Services Pool Services Health Services Preventative Services Infrastructure Engineering Network Operations	Total Revenue - Community Development Total Revenue - Library	202,750 77,800 51,750 348,300 2,312 3,700 2,225 450 8,687 168,750 92,500 190,000 2,925 23,125 477,300	206,025 75,461 54,716 352,837 673 4,909 2,687 1,383 9,651 172,809 98,177 209,973 8,192 489,150	3,275 (2,339) 2,966 4,537 (1,640) 1,209 462 933 964 4,059 5,677 19,973 (2,925) (14,933) 11,850	U F F F F F U U F	0% 2% -3% 6% 1% -71% 33% 21% 207% 11% -6% 6% 11% -100% -65% 2%	15,000 531,000 221,800 187,000 1,060,800 4,750 11,600 8,100 1,800 26,250 275,000 250,000 190,000 11,700 132,500 859,200	15,000 531,000 221,800 1,060,800 1,060,800 4,750 11,600 8,100 26,250 275,000 250,000 11,700 859,200
Major Events Facility Hire Recreation Admin George Burnett Leisure Cent Library Library Services Civic Centre Library Manning Library Old Mill Statutory Planning Planning Services Building Services Building Services Pool Services Preventative Services Infrastructure Engineering	Total Revenue - Community Development Total Revenue - Library Total Revenue - Statutory Planning	202,750 77,800 51,750 348,300 2,312 3,700 2,225 450 8,687 168,750 92,500 190,000 2,925 23,125 477,300	206,025 75,461 54,716 352,837 673 4,909 2,687 1,383 9,651 172,809 98,177 209,973 8,192 489,150	3,275 (2,339) 2,966 4,537 (1,640) 1,209 462 933 964 4,059 5,677 19,973 (2,925) (14,933) 11,850	U F F F F F F U U F	0% 2% -3% 6% 1% -71% 33% 21% 207% 11% -100% -65% -2% -43% 71%	15,000 531,000 221,800 187,000 1,060,800 4,750 11,600 8,100 1,800 26,250 275,000 250,000 190,000 11,700 132,500 859,200	15,000 531,000 221,800 1,060,800 1,060,800 4,750 11,600 8,100 1,800 26,250 275,000 250,000 11,700 359,200
Major Events Facility Hire Recreation Admin George Burnett Leisure Cent Library Library Services Civic Centre Library Manning Library Old Mill Statutory Planning Planning Services Building Services Building Services Pool Services Health Services Preventative Services Infrastructure Engineering Network Operations Roads and Drainage	Total Revenue - Community Development Total Revenue - Library	202,750 77,800 51,750 348,300 2,312 3,700 2,225 450 8,687 168,750 92,500 190,000 2,925 23,125 477,300	206,025 75,461 54,716 352,837 673 4,909 2,687 1,383 9,651 172,809 98,177 209,973 8,192 489,150	3,275 (2,339) 2,966 4,537 (1,640) 1,209 462 933 964 4,059 5,677 19,973 (2,925) (14,933) 11,850	U F F F F F F F F F F F F F F F F F F F	0% 2% -3% 6% 1% -71% 33% 21% 207% 11% -6% 6% 11% -65% -65% -43%	15,000 531,000 221,800 187,000 1,060,800 4,750 11,600 8,100 1,800 26,250 275,000 250,000 190,000 11,700 132,500 859,200	15,000 531,000 221,800 1,060,800 1,060,800 4,750 11,600 8,100 1,800 26,250 275,000 250,000 11,700 359,200
Major Events Facility Hire Recreation Admin George Burnett Leisure Cent Library Library Services Civic Centre Library Manning Library Old Mill Statutory Planning Planning Services Building Services Building Services Pool Services Health Services Preventative Services Infrastructure Engineering Network Operations Roads and Drainage Parks and Environment	Total Revenue - Community Development Total Revenue - Library Total Revenue - Statutory Planning	202,750 77,800 51,750 348,300 2,312 3,700 2,225 450 8,687 168,750 92,500 190,000 2,925 23,125 477,300	206,025 75,461 54,716 352,837 673 4,909 2,687 1,383 9,651 172,809 98,177 209,973 8,192 489,150	3,275 (2,339) 2,966 4,537 (1,640) 1,209 462 933 964 4,059 5,677 19,973 (2,925) (14,933) 11,850 (2,885) 34,383 31,498	U F F F F F F F F F F F F F F F F F F F	0% 2% -3% 6% 1% -71% 33% 21% 207% 11% -6% 11% -100% -65% 2% -43% 71% 57%	15,000 531,000 221,800 187,000 1,060,800 4,750 11,600 8,100 1,800 26,250 275,000 250,000 190,000 11,700 132,500 859,200 27,000 618,400 645,400	15,000 531,000 221,800 1,060,800 1,060,800 4,750 11,600 8,100 26,250 275,000 250,000 11,700 132,500 859,200 27,000 618,400 645,400
Major Events Facility Hire Recreation Admin George Burnett Leisure Cent Library Library Services Civic Centre Library Manning Library Old Mill Statutory Planning Planning Services Building Services Pool Services Health Services Preventative Services Infrastructure Engineering Network Operations Roads and Drainage	Total Revenue - Community Development Total Revenue - Library Total Revenue - Statutory Planning	202,750 77,800 51,750 348,300 2,312 3,700 2,225 450 8,687 168,750 92,500 190,000 2,925 23,125 477,300	206,025 75,461 54,716 352,837 673 4,909 2,687 1,383 9,651 172,809 98,177 209,973 8,192 489,150	3,275 (2,339) 2,966 4,537 (1,640) 1,209 462 933 964 4,059 5,677 19,973 (2,925) (14,933) 11,850	U F F F F U U F F F F F F F F F F F F F	0% 2% -3% 6% 1% -71% 33% 21% 207% 11% -100% -65% -2% -43% 71%	15,000 531,000 221,800 187,000 1,060,800 4,750 11,600 8,100 1,800 26,250 275,000 250,000 190,000 11,700 132,500 859,200	15,000 531,000 221,800 1,060,800 1,060,800 4,750 11,600 8,100 26,250 275,000 250,000 11,700 859,200

Key Responsibility Area	YTD	YTD	Variance	Var	Var	Revised	Original
,,,	Budget	Actual		F/U	%	Budget	Budget
	\$	\$	\$	ľ		\$	\$
Waste, Fleet & Facilities							
Fleet Management	7,500	7,340	(160)	U	-2%	30,000	30,000
Recycling Centre	28,000	32,306	4,306	F	15%	112,000	112,000
Waste Collection	8,771,403	8,774,746	3,343	F	0%	8,917,575	8,917,575
Total Revenue - Waste, Fleet & Facilities	8,806,903	8,814,392	7,489	F	0%	9,059,575	9,059,575
Infrastructure Total	10,367,273	10,460,652	93,379	F	1%	16,263,091	16,263,091
7.10							
Total Revenue	58,496,589	58,739,427	242,839	F	0%	73,663,587	73,663,587
EXPENDITURE							
Office of the CEO							
Office of the CEO							
Office of the CEO	208,227	211,614	(3,387)	υ	-2%	644,349	644,349
Total Expense - Office of the CEO		211,614	(3,387)	U	-2%	644,349	644,349
Office of the CEO Total	208,227	211,614	(3,387)	U	-2%	644,349	644,349
Corporate Services							
Director of Corporate Services							
Corporate Services	67,258	62,918	4,340	F	6%	287,878	287,878
Total Expense - Director of Corporate Services	67,258	62,918	4,340	F	6%	287,878	287,878
Customer, Communications & Engagement	,						
Customer Services Admin	325,783	299,562	26,221	F	8%	1,369,803	1,369,803
Marketing & Communications	182,632	155,425	27,208	F	15%	863,698	863,698
Publications	6,750	10,405	(3,655)	U	-54%	77,000	77,000
Total Expense - Customer, Communications & Engagement	515,166	465,392	49,774	F	10%	2,310,501	2,310,501
Finance							
Investment Activities	29,385	29,385		١.	0%	140,276	140,276
Financial Services	774,677	740,343	34,334	F	4%	2,773,844	2,773,844
Rating Services	89,448	83,329	6,118	F	7%	417,825	417,825
Property Management - Commercial Recoverable Costs	16,875	16,875	900	F	0% 2%	33,750	33,750
PreSchools	55,289 12,812	54,389 13,186	(374)	U	-3%	161,800 50,831	161,800 50,831
Total Expense - Finance	978,486	937,507	40,979	F	-3% 4%	3,578,326	3,578,326
Information Technology	378,480	337,307	40,575	-	470	3,378,320	3,376,320
Information Services	1,183,613	1,251,991	(68,378)	U	-6%	5,477,919	5,477,919
Records Management	51,658	50,877	781	F	2%	223,849	223,849
Total Expense - Information Technology	1,235,271	1,302,868	(67,597)	U	-5%	5,701,767	5,701,767
Governance							
Governance Admin	212,149	206,702	5,448	F	3%	1,004,875	1,004,875
Council Members	128,405	118,497	9,908	F	8%	618,091	618,091
Council Functions	46,477	50,884	(4,407)		-9%	212,648	212,648
Animal Care Facility	72,801	63,923	8,878	F	12%	288,132	288,132
Fire Prevention	5,969	3,027	2,942	F	49%	77,129	77,129
Parking	190,545	189,841	703	F	0%	1,057,237	1,057,237
Rangers	110,426	116,059	(5,633)	U	-5%	490,771	490,771
Total Expense - Governance	766,771	748,933	17,838	F	2%	3,748,883	3,748,883
People & Performance	114 240	00.540	14 701	,	130/	255 146	255 140
Organisational Performance Human Resources	114,340	99,549	14,791	F	13%	355,146	355,146
Work Health & Safety	257,894 67,935	255,558 72,277	2,336	U	1% -6%	1,101,273 335,402	1,101,273
Total Expense - People & Performance		427,384	(4,342) 12,785	F	3%	1,791,821	335,402 1,791,821
Corporate Services Total		3,945,002	58,120	F	1%	17,419,176	17,419,176
	,,	-,0,002	25,220	Ė		,	

Key Responsibility Area	YTD	YTD	Variance	Var	Var	Revised	Original	
	Budget	Actual		F/U	%	Budget	Budget	
	\$	\$	\$	_		\$	\$	
Development & Community Services								
Development & Community Services	53,108	50,784	2,324	F	4%	343,868	343,868	
Total Expense - Director of Development & Community Services	53,108	50,784	2,324	F	4%	343,868	343,868	
Community Development								
CCR Admin	143,841	146,527	(2,686)	U	-2%	650,010	650,010	
Community Projects	122,711	116,409	6,303	F	5%	712,094	712,094	
Citizens Centre - South Perth	29,815	34,095	(4,280)	U	-14%	113,173	113,173	
Citizens Centre - Manning	38,601	37,343	1,257	F	3%	155,678	155,678	
Community Events	192,291	133,015	59,276	F	31%	765,268	765,268	
Major Events	-	-	-		0%	80,000	80,000	
Summer Events	8,750	26,259	(17,509)	U	-200%	220,000	220,000	
Functions	9,000	4,349	4,651	F	52%	54,000	54,000	
Public Art	19,808	12,404	7,404	F	37%	78,904	78,904	
Facility Hire	152,478	142,413	10,065	F	7%	587,908	587,908	
George Burnett Leisure Centre Operations	138,536	123,500	15,036	F	11%	588,852	588,852	
Total Expense - Community Development	855,832	776,315	79,517	F	9%	4,005,886	4,005,886	
Collier Park Village	E0 74E	20.270	10.469	١,	220/	E0 74E	50.745	
Collier Park Village	58,745 58,745	39,278 39,278	19,468 19,468	F	33% 33%	58,745 58,745	58,745 58,745	
Total Expense - Collier Park Village Library	30,743	39,276	19,400	r	3370	30,743	30,743	
Civic Centre Library	447,337	373,810	73,527	F	16%	1,867,574	1,867,574	
Manning Library	263,662	212,032	51,631	F	20%	1,110,567	1,110,567	
Old Mill	22,974	10,319	12,655	F	55%	93,860	93,860	
Heritage House	15,716	5,717	9,999	F	64%	32,678	32,678	
Total Expense - Library	749,690	601,878	147,812	F	20%	3,104,678	3,104,678	
Statutory Planning								
Planning Services	335,335	288,780	46,555	F	14%	1,463,415	1,463,415	
Compliance	43,123	31,486	11,637	F	27%	186,740	186,740	
Building Services	115,060	78,308	36,752	F	32%	506,559	506,559	
Health Services	140,538	119,070	21,469	F	15%	605,820	605,820	
Analytical Services	3,125	177	2,948	F	94%	12,500	12,500	
Pest Control	-	639	(639)	U	-100%	50,000	50,000	
Total Expense - Statutory Planning	637,181	518,460	118,722	F	19%	2,825,033	2,825,033	
Strategic Planning				ı				
Strategic Planning	98,835	81,079	17,756	F	18%	501,772	501,772	
Total Expense - Strategic Planning	98,835	81,079	17,756	F	18%	501,772	501,772	
Development & Community Services Total	2,453,392	2,067,793	385,599	F	16%	10,839,983	10,839,983	
Infrastructure								
Director Infrastructure Services								
Director Infrastructure Services	71,814	69,945	1,869	F	3%	376,292	376,292	
Total Expense - Director Infrastructure Services	71,814	69,945	1,869	F	3%	376,292	376,292	
Assets and Infrastructre Support	71,014	03,343	2,000	<u> </u>	3/0	310,232	370,232	
Assets and Infrastructure Support	309,876	256,382	53,494	F	17%	1,509,638	1,509,638	
Total Expense - Assets and Infrastructre Support	309,876	256,382	53,494	F	17%	1,509,638	1,509,638	
Engineering								
Engineering Administration	191,723	178,677	13,046	F	7%	1,105,450	1,105,450	
Civil Design	149,504	137,398	12,106	F	8%	791,486	791,486	
Network Operations	9,500	14,755	(5,255)	U	-55%	230,000	230,000	
Underground Power	40,415	40,415	-	ı	0%	178,423	178,423	
Roads and Drainage	2,646,523	2,633,599	12,924	F	0%	11,674,820	11,674,820	
Total Expense - Engineering	3,037,665	3,004,844	32,821	F	1%	13,980,179	13,980,179	
Park and Environment								
Parks and Environment Administration	45,333	45,439	(105)	U	0%	324,778	324,778	
CPGC	939,592	984,352	(44,760)	U	-5%	4,022,165	4,022,165	
Park Operations	2,686,716	2,731,158	(44,441)	U	-2%	11,615,583	11,615,583	
Total Expense - Parks and Environment	3,671,642	3,760,949	(89,307)	U	-2%	15,962,525	15,962,525	

Key Responsibility Area	YTD Budget	YTD Actual	Variance	Var F/U	Var %	Revised Budget	Original Budget
	\$	\$	\$			\$	\$
Waste, Fleet & Facilities							
Waste, Fleet and Facilities Administration	112,330	121,406	(9,076)	U	-8%	651,036	651,036
Environment	115,068	104,219	10,849	F	9%	591,586	591,586
Fleet Management	469,027	446,676	22,351	F	5%	1,488,870	1,488,870
Recycling Centre	132,190	147,261	(15,071)	U	-11%	531,425	531,425
Waste Collection	948,679	952,185	(3,507)	U	0%	4,366,608	4,366,608
Recycling Collection	319,097	291,867	27,230	F	9%	1,308,913	1,308,913
Building & Assets	823,646	768,842	54,804	F	7%	3,429,793	3,429,793
Total Expense - Waste, Fleet & Facilities	2,920,036	2,832,456	87,580	F	3%	12,368,232	12,368,232
Infrastructure Total	10,011,034	9,924,576	86,458	F	1%	44,196,866	44,196,866
Total Expenditure	16,675,775	16,148,985	526,789	F	3%	73,100,373	73,100,373
Net Position	41,820,814	42,590,442	769,628	F	2%	563,214	563,214

City of South Perth Collier Park Golf Club - Mini Golf

30 September 2024

1. Actual Revenue

	* September 2024 Actual	YTD Actual	Prior Year Actual Total
Revenue	29,733	67,006	313,822
Expenses	6,589	20,205	81,949
Net Revenue	23.144	46,800	231.873

^{*} Estimate based on figures from the Course Controller.

2. Capital Expenditure

a) Initial Expenditure	\$1,983,117
b) Accumulated Depreciation	\$261,230
c) Net Carrying Value	\$1,721,887

3. Business Case Assumptions

a) Annual Revenue (page 5)	\$350,000
Payback Period (page 5)	6 years
b) Capital Cost of Facility (page 3)	\$2,000,000
c) Annual Operating Cost (page 5)	\$100,000
Note page reference is per Council adopted Business Plan	

4. Return of Revenue to the Major Community Facilities Reserve

	* September	YTD	Prior Year
	2024 Actual	Actual	Actual Total
	\$	\$	\$
Return to the Major Community Facilities Reserve	29,733	67,006	313,822

^{*} Estimate based on figures from the Course Controller.

As at 04-Oct-2024 14:32:09

City of South Perth 2024/2025 - Significant Variance Analysis 30-September-2024 (Budget Versus Actual)

1. Operating Revenue and Expenditure by Business Unit

Key Responsibility Area	YTD Revised Budget (\$)	YTD Actual (\$)	Variance (\$)	Var F/U	Var %	Revised Budget (\$)	Original Budget (\$)	<u>Variance Analysis & Commentary</u> Significant Variances: \$10,000 or 10% the greater of
REVENUE	(\$)	(\$)	(\$)		_	(\$)	(\$)	
Directorate - Corporate Services								
Finance	46,730,955	46,839,206	108,251	F	0%	52,702,846	52,702,846	Higher due to timing, mainly in interest revenue
Governance	564,073	585,633	21,559	F	4%	2,751,400	2,751,400	Timing variance, mainly in Parking meter revenue (\$46k)
Total Revenue - Corporate Services	47,295,028	47,427,137	132,108	F	0%	55,454,246	55,454,246	
Directorate - Development & Community S	ervices							
Community Development	348,300	352,837	4,537	F	1%	1,060,800	1,060,800	Insignificant Variance
Library	8,687	9,651	964	F	11%	26,250	26,250	Higher revenue due to timing, mainly in photocopy revenue.
Statutory Planning	477,300	489,150	11,850	F	2%	859,200	859,200	Timing variance due to Building Fees (\$6k), Miscellaneous revenue (\$6k) offset by Health License (\$12k), Planning Fees (\$4k), and Grants (\$3k). Permanent variance, Pool Fees (\$20k)
Total Revenue - Development &	834,287	851,638	17,351	F	2%	1,946,250	1,946,250	
Community Services	034,207	831,038	17,331	-	2/0	1,540,230	1,540,230	
Directorate - Infrastructure Services								
Engineering	55,100	86,598	31,498	F	57%	645,400	645,400	Favourable due to timing, mainly in Grants.
Parks and Environment	1,505,270	1,559,662	54,392	F	4%	6,558,116	6,558,116	Timing variance, higher due mainly in CPGC revenues.
Waste, Fleet & Facilities	8,806,903	8,814,392	7,489	F	0%	9,059,575	9,059,575	Insignificant Variance
Total Revenue - Infrastructure Services	10,367,273	10,460,652	93,379	F	1%	16,263,091	16,263,091	
Total Revenue	58,496,589	58,739,427	242,839	F	0%	73,663,587	73,663,587	

EXPENDITURE								
Chief Executive's Office								
Office of the CEO	208,227	211,614	(3,387)	U	-2%	644,349	644,349	Insignificant Variance
Total Expense - Chief Executive's Office	208,227	211,614	(3,387)	U	-2%	644,349	644,349	
Directorate - Corporate Services								
Director of Corporate Services	67,258	62,918	4,340	F	6%	287,878	287,878	Insignificant Variance
Customer, Communications & Engagement	515,166	465,392	49,774	F	10%	2,310,501	2,310,501	Lower expenditure due to timing, mainly in Salaries and Wages
Finance	978,486	937,507	40,979	F	4%	3,578,326	3,578,326	Favourable due to timing, mainly in Salaries and Wages
Information Technology	1,235,271	1,302,868	(67,597)	U	-5%	5,701,767	5,701,767	Higher expenditure due to timing, Software Licenses (\$46k) and Salaries and Wages (\$39k) offset by Software support (\$12k) and Equipment Hire (\$5k)
Governance	766,771	748,933	17,838	F	2%	3,748,883	3,748,883	Favourable due to timing, Legal Services (\$6k), Cash collections fees (\$5k) Stationery and Consumables (\$4k) and Consultants (\$3k)
People & Performance	440,169	427,384	12,785	F	3%	1,791,821	1,791,821	Lower expenditure due to timing, mainly in BAU Improvements
Total Expense - Corporate Services	4,003,122	3,945,002	58,120	F	1%	17,419,176	17,419,176	
Directorate - Development & Community Ser	vices							
Director of Development & Community Services	53,108	50,784	2,324	F	4%	343,868	343,868	Insignificant Variance
Community Development	855,832	776,315	79,517	F	9%	4,005,886	4,005,886	Favourable due to timing, Miscellaneous expenses (\$20k), and Emerging Artist Awards (\$49k), Consultants (\$8k) and Maintenance (\$2l
Collier Park Village	58,745	39,278	19,468	F	33%	58,745	58,745	Permanent variance, mainly due to Salaries and Wages
Library	749,690	601,878	147,812	F	20%	3,104,678	3,104,678	Partly permanent variance, mainly due to Salaries and Wages
Statutory Planning	637,181	518,460	118,722	F	19%	2,825,033	2,825,033	Partly permanent variance, mainly due to Salaries and Wages
Strategic Planning	98,835	81,079	17,756	F	18%	501,772	501,772	Favourable due to timing, mainly due to Salarie and Wages
Total Expense - Development & Community Services	2,453,392	2,067,793	385,599	F	16%	10,839,983	10,839,983	

Key Responsibility Area	YTD Revised Budget (\$)	YTD Actual (\$)	Variance (\$)	Var F/U	Var %	Revised Budget (\$)	Original Budget (\$)	<u>Variance Analysis & Commentary</u> Significant Variances: \$10,000 or 10% the greater of
Directorate - Infrastructure Services	(7)	(4)	(4)			(0)	(4)	
Director Infrastructure Services	71,814	69,945	1,869	F	3%	376,292	376,292	Insignificant Variance
Assets and Infrastructure Support	309,876	256,382	53,494	F	17%	1,509,638	1,509,638	Timing variance, mainly due to Salaries and Wages (\$43k) and Protective clothing (\$11k)
Engineering	3,037,665	3,004,844	32,821	F	1%	13,980,179	13,980,179	Favourable due to timing, mainly due to Salaries and Wages.
Parks and Environment	3,671,642	3,760,949	(89,307)	U	-2%	15,962,525		Lower due to Timing, CPGC Controller Fees (\$30k), Irrigation and Reticulation (\$20k) and Garden maintenance (\$63k) and Maintenance (\$12k) offset by Natural areas (\$34k) and Playeround maintenance (\$2k)
Waste, Fleet & Facilities	2,920,036	2,832,456	87,580	F	3%	12,368,232	12,368,232	Favourable due to timing, Building cleaning (\$8k), Maintenance (\$8k), Repairs (\$21k), Plumbing (\$15k) Bulk Fuel (\$16k) and Compliance (\$20k)
Total Expense - Infrastructure Services	10,011,034	9,924,576	86,458	F	1%	44,196,866	44,196,866	
Total Expenditure	16,675,775	16,148,985	526,789	F	3%	73,100,373	73,100,373	
Net Position	41,820,814	42,590,442	769,628	F	2%	563,214	563,214	

Key Responsibility Area	YTD Revised Budget	YTD Actual	Variance	Var F/U	Var %	Revised Budget	Original Budget	Variance Analysis & Commentary Significant Variances: \$10,000 or 10% the
	(\$)	(\$)	(\$)	1,0	70	(\$)	(\$)	greater of

2. Capital Revenue and Expenditure

Capital variance based on the subtotals contained in the f. Capital Revenue and Expenditure Report

CAPITAL REVENUE								
Park Operations		2,277	2,277	F	100%	3,037,556	3,037,556	
Roads	336,433	98,625	(237,808)	U	-71%	1,167,882	1,133,007	Variance due to recognition of Grant Revenue. Traffic/Black Spot - Mary St Ednah St raised intersection, Traffic/Black Spot - Int Axford St - Eleanor St raised platform and MRRG Henley Street - Talbot Ave to Bruce.
Building Maintenance	-	1,338	1,338	F	100%	3,490,090	3,323,070	
Total Capital Revenue	336,433	102,240	(234,193)	U	-70%	7,695,528	7,493,633	

et Position	(1,182,485)	(1,231,710)	(49,225)	U	-4%	(20,497,603)	(19,110,217)	
otal Capital Expenditure	1,518,918	1,333,950	184,968	F	12%	28,193,131	26,603,850	
Parking Facilities	8,000	13,994	(5,994)	U	-75%	60,000	60,000	Variance due to timing. Millers Pool Car Park Closure (\$6k)
Local Road Traffic Management	165,000	54,810	110,190	F	67%	660,000	660,000	Variance due to timing. Traffic/Black Spot - M St Ednah St raised intersection (S69k) and Traffic/Black Spot - Int Axford St - Eleanor St raised platform (S47k).
Waste Management	8,000	7,498	502	F	6%	1,030,000	1,030,000	Insignificant variance.
Park and Reserves	45,000	26,528	18,472	F	41%	2,389,652	2,160,000	Underspent due to timing. Bore & Pump Replacement Program (\$20k)
Streetscapes	3,103	3,103				3,103	-	Insignificant variance.
Foreshore & Natural Areas	199,897	201,093	(1,197)	U	-1%	1,622,194	1,562,850	Insignificant variance.
Plant and Fleet Management	72,000	162,328	(90,328)	U	-125%	1,188,042	1,133,000	Variance due to timing. Fleet purchases and refurb.
Collier Park Golf Course	78,000	-	78,000	F	100%	5.194,350		Timing. Fleet purchases.
Technology	39,000	46,724	(7,724)	U	-20%	332,000	,	Replacement Variance due to timing. Manning Hall AV (\$8k
Security		945	(945)	U	-100%	223.000	150,000	Timing variance. CCTV NVR hardware
Lighting	1,000	800	200	F	20%	2,991,930	2,991,930	Timing: Festive lights
Buildings	155,690	148,349	7,341	F	5%	7,353,938	6,418,070	Insignificant variance.
Roads	564,592	513,226	51,366	F	9%	3,592,922	3,430,000	Permanent variance: Duckett Drive - Conochi Cr Resurfacing (\$66k). Variance due to timing Underspent: Road Rehab - Campbell St - Sou Tce to Hensman St (\$83k) and Road Rehab - Clydesdale St - Mcdougall St to Davilak St (\$4.
Pathways	177,636	151,525	26,111	F	15%	792,000	792,000	Underspent due to timing. Pathways - Kilkenn Circ - Carrick Way to Glasnevin Ct (\$28k).
Drainage	2,000	3,027	(1,027)	U	-51%	760,000	760,000	Timing variance. Drainage - Fraser Lane Pump Replacement.

City of South Perth 2024/2025 Capital Revenue and Expenditure Budget Versus Actual

30-September-2024

Key Responsibility Area	YTD Budget \$	YTD Actual \$	Variance \$	Var F/U	Var %	Revised Budget \$	Original Budget \$
CAPITAL REVENUE							
Park Operations		2,277	2,277	F	-100%	3,037,556	3,037,556
Roads	336,433	98,625	(237,808)	Ü	-71%	1,167,882	1,133,007
Building	-	1,338	1,338	F	-100%	3,490,090	3,323,070
Total Revenue	336,433	102,240	(234,193)	U	-70%	7,695,528	7,493,633
CAPITAL EXPENDITURE							
Drainage							
Drainage - Cygna Cove - Centenary Ave (Design Only)	-	-	-			100,000	100,000
Drainage - Fraser Lane Pump Replacement	-	1,514	(1,514)	U	-100%	280,000	280,000
Drainage - Queen St Pump Replacement	2,000	1,514	486	F	24%	280,000	280,000
Drainage Replacement (Ellam St- Lamb St) (Design Only)	-	-	-			100,000	100,000
Drainage	2,000	3,027	(1,027)	U	-51%	760,000	760,000
Pathways Dathways Crannack Ava. Behart St to Makilla Dda	F 000	F 20F	(205)	U	69/	80,000	90.00
Pathways - Greenock Ave - Robert St to Melville Pde	5,000	5,305	(305)	F	-6%	80,000	80,000 46,000
Pathways - Jarman Avenue - Hennington to Downey Street	2,000	1,364	636	F	32% 43%	46,000	65,00
Pathways - Kilkenny Circ - Carrick Way to Glasnevin Ct	65,000	36,906	28,094	F		65,000	,
Pathways - Minor Improvement	2,727 1,000	1,364	2,727 (364)	U	100% -36%	30,000 50,000	30,00
Pathways - Path Link Manning Road - Elderfield Rd to BS12090 Pathways - Sulman Avenue - Footpath Link to BS	1,000	1,364	(364)	U	-36%	,	50,00 21,00
Slab Replacement Program	100,909	105,223	(4,314)	U	-36%	21,000 500,000	500,000
	,		, , ,				
Pathways	177,636	151,525	26,111	F	15%	792,000	792,000
Roads Anstey Street Pedestrian Crossing	_	_	_	\vdash		25,000	25,000
Duckett Drive - Conochie Cr Resurfacing	46,967	113,077	(66,110)	U	-141%	46,967	25,00
Godwin Avenue & Davilak Crescent	52,625	51,821	804	F	2%	62,625	
Manning Bowling Club Internal Dr	32,023	3,622	(3,622)	Ü	-100%	80,000	80,00
Monash St - Murray St to Blamey Pl		3,022	(3,022)	ľ	-100/0	10,000	30,00
MRRG Hayman Road - South Tce Douglas Ave	_	_				320,000	320,00
MRRG Henley Street - Talbot Ave to Bruce	_	_	_			265,000	265,00
MRRG Kent St - Jackson Rd to Hayman Rd	_					445,000	445,00
MRRG Talbot Ave - Barker Ave to Saunders	_	_	_			5,457	,
MRRG Talbot Street - Saunders St To Cale	190,000	191,484	(1,484)	U	-1%		210,00
Pether Road (Davilak to Goss)		-	-			37,873	
Road Rehab - Campbell Ave - Canning Hwy to Campbell St	37,500	33,782	3,718	F	10%	75,000	75,00
Road Rehab - Campbell St - South Tce to Hensman St	150,000	66,889	83,111	F	55%	300,000	300,00
Road Rehab - Cloister Ave - Marsh Ave to Challenger Ave	-	53	(53)	U	-100%	130,000	130,00
Road Rehab - Clydesdale St - Mcdougall St to Davilak St	87,500	45,718	41,782	F	48%	175,000	175,00
Road Rehab - Conlon St - with Town of Vic Park Contribution		4,705	(4,705)		-100%	255,000	255,00
Road Rehab - Greenock Ave - Park Street to Canning Hwy	-	159	(159)		-100%	130,000	130,00
Road Rehab - Henley St - Goss Ave to Abjornson St	_	1,493	(1,493)		-100%	285,000	285,00
Road Rehab - Ley St & Cloister Ave – Intersection	-	159	(159)	U	-100%	20,000	20,00
Road Rehab - Mabel St - David St to Douglas Ave	-		, , , ,			250,000	250,00
Road Rehab - Mill Point Close to Old Mill Service Rd	-	159	(159)	U	-100%	300,000	300,00
Road Rehab - Ruth St - Brittain St to Eleanor St	-	106	(106)	U	-100%	105,000	105,00
Traffic/Black Spot - Landsdown - Left in Upgrade	-	-	-			60,000	60,00
Roads	564,592	513,226	51,366	F	9%	3,592,922	3,430,00
Rodus	304,332	213,220	31,300		2/0	3,332,322	3,430,00

Key Responsibility Area	YTD Budget	YTD Actual	Variance \$	Var F/U	Var %	Revised Budget	Original Budget
	\$	\$		·		\$	\$
Buildings							
Asbestos Replacement Program	-	-	-			100,000	100,000
Bill Grayden new bin enclosure	-	8,429	(8,429)	U	-100%	20,000	20,000
Bill Grayden Reserve All Genders Changerooms Renewal	-	-	-			105,760	105,760
Building Furniture Renewal/Replacement Ad hoc	-	-	-			30,000	30,000
Building Minor Works Ad hoc Program	35,000	33,787	1,213	F	3%	75,000	75,000
Challenger Reserve All Genders Changerooms Renewal	-	-	-			105,760	105,760
Challenger Reserve All Genders Changerooms Additional	-		-			634,620	634,620
Civic and Admin IT Area Office Fit out Renewal	-		-			125,000	125,000
Civic Centre Auto Doors	2,000	1,865	136	F	7%	50,000	50,000
Civic Centre BMS	-	-	-			150,000	150,000
Civic Centre HVAC	-	-	-			350,000	350,000
Civic Centre meeting room upgrade	-	-	-			30,000	30,000
Collier Reserve All Genders Changerooms Additional	-	-	-			634,620	634,620
Collier Reserve All Genders Changerooms Renewal						105,760	105,760
Comer - Public Toilets Upgrade Works	5,000	4,950	50	F	1%	419,030	
Comer Public Toilet - Roof Tiles Replacement	-			۔ ا		50,000	50,000
Coode Street Public Toilet New	9,000	8,475	525	F	6%	950,000	950,000
EJ Oval - John McGrath Hall 10001426 or Pavilion 10001436	-			_	4=0.	25,000	25,000
Electrical Various/Ad hoc	6,000	4,966	1,034	F	17%	80,000	80,000
Floor Covering Renewal Program	-	200	(200)	U	-100%	50,000	50,000
George Burnett Leisure Centre HVAC	-		-			100,000	100,000
George Burnett Park All Genders Changerooms Renewal	-					105,790	105,790
Hazel McDougall House Wiring Upgrades & replacement	5,000	4,963	37	F	1%	30,000	30,000
Heritage House External Painting & Refurbishments	1,000	1,165	(165)	U	-17%	120,000	120,000
HVAC Services Minor Works	18,000	17,881	119	F	1%	50,000	50,000
Hydraulic Services Ad hoc	35,000	34,769	231	F	1%	50,000	50,000
LED Light Replacement Program	2,000	1,551	449	F	22%	50,000	50,000
Manning Hub BMS	-		-			75,000	75,000
Manning Lifts Minor Works	-					25,000	25,000
Morris Mundy Reserve All Genders Changerooms Additional	-	-	-			634,620	634,620
Morris Mundy Reserve All Genders Changerooms Renewal	-		-			105,760	105,760
Neil McDougall Public Toilet	-		-			75,000	75,000
Ops Centre Security operational area gates/auto entry	-		-			200,000	200,000
Richardson Park All Genders Changerooms Renewal	-	· ·	-			105,760	105,760
Richardson Park All Genders Changerooms Additional	-		-			634,620	634,620
Roof Access Audit/Design	1.500	1.500	-			75,000	75,000
Salter Point - Public Toilet Upgrade	1,500	1,500	-			431,596	400.000
Server Room Air conditioners (Manning and Admin) Renewal	21 100	31.640	(450)		20/	100,000	100,000
South Perth Library Internal Fitout	21,190	21,649	(459)	U	-2%	70,242	
South Perth Tennis Club - Design Retrofit UAT	15,000	2,200	12,800	F	85%	15,000	75 000
Termite barrier protection various facilities	-		-			75,000	75,000
Waterwise Initiatives	-					60,000	60,000
Workshop Roller Doors replacement x 3	-		-			75,000	75,000
Buildings	155,690	148,349	7,341	F	5%	7,353,938	6,418,070
Lighting	155,050	140,545	7,541	'	370	7,555,550	0,410,070
Challenger Reserve and Sports lighting	-		-			105,760	105,760
Festive Lights	1,000	800	200	F	20%	300,000	300,000
George Burnett Park Sports lighting	1,000		200		20/0	634,620	634,620
Lighting - BLCK Intersection of Manning Road / Kent Street	_		_			25,000	25,000
Lighting - Murray St to Henley St Shared Path Lighting	_		_			40,000	40,000
Richardson Park Sports lighting	_					1,586,550	1,586,550
Sir James Mitchell Park Lighting Upgrade	_					300,000	300,000
on survey mitters and algorithms opposite						000,000	300,000
Lighting	1,000	800	200	F	20%	2,991,930	2,991,930
Security							
CCTV NVR hardware Replacement	-	945	(945)	U	-100%	150,000	150,000
GBLC CCTV Replacement & other areas	-	-	-			43,000	
South Perth Library CCTV	-	-	-			30,000	
			10.1-1		4000	222.22	,===
Security	-	945	(945)	U	-100%	223,000	150,000

Key Responsibility Area	YTD Budget \$	YTD Actual \$	Variance \$	Var F/U	Var %	Revised Budget \$	Original Budget \$
echnology	·	·					·
IT - Civic Centre Servers and Storage	-	-	-			110,000	110,000
IT - Fibre connection	-	-	-	l		150,000	150,000
IT - UPS for Server and Comms Rooms	-	-	-	l		33,000	33,000
Manning Hall AV	39,000	46,724	(7,724)	U	-20%	39,000	
Technology	30,000	46,724	(7.724)	U	-20%	222,000	293,000
Collier Park Golf Course	39,000	46,724	(7,724)	۰	-20%	332,000	293,000
CPGC - Concrete pathways	-	-	-			50,000	50,000
CPGC - Plant & Fleet	78,000	-	78,000	F	100%	294,350	263,000
CPGC - Wash down Bay	-	-	-			50,000	50,000
CPGC Pro-shop, Clubhouse and Driving Range	-	-	-			4,550,000	4,550,000
CPGC Stormwater Drainage, Sewer Pump Station and Main	-	-	-			250,000	250,000
Collier Park Golf Course	78,000		78,000	F	100%	5,194,350	5,163,000
Plant and Fleet Management							
City of South Perth Plant & Fleet	57,000	137,522	(80,522)	U	-141%	973,000	973,000
Fleet Refurbishment - Heavy Plant	-	11,559	(11,559)	U	-100%	55,042	
Fleet/Plant Transition to EV	-	-	-	l		50,000	50,000
Forklift New	-	-	-	l		70,000	70,000
Rangers - Electric Cargo Bike (foreshore patrol)	15,000	13,246	1,754	F	12%	15,000	15,000
Wheel Balancer - Fleet			-			25,000	25,000
Plant and Fleet Management	72,000	162,328	(90,328)	U	-125%	1,188,042	1,133,000
oreshore & Natural Areas	542	700	(2.67)		520/	462.050	462.056
Hurlingham - Living Stream	513	780	(267)	U	-52%	462,850	462,850
Lake Gillon Replacement of raised wooden boardwalk	194 275	105 305	(020)	U	10/	25,000	25,000
SJMP Irrigation replacement	184,375	185,305	(930)	F	-1% 0%	1,075,000 47,535	1,075,000
SPF NODE 2 - Coode St - Design	3,200	3,200	1	٦,	0%	· ·	
SPF Scented Gardens Arbor Replacement	11,809	11,809	_			11,809	
Foreshore & Natural Areas	199,897	201,093	(1,197)	U	-1%	1,622,194	1,562,850
treetscape	2.122	2.122		_		2.122	
Civic Heart Streetscape Enhancement	3,103	3,103				3,103	
Streetscape	3,103	3,103	-			3,103	-
Parks and Reserves	20.000		20.000	_	4000/	100.000	100.000
Bore & Pump Replacement Program Como Bowling Club Synthetic Green Conversion Project	20,000		20,000	F	100%	100,000	100,000
, ,	-	1 222	(1 222)	U	-100%	229,652	350.000
Electrical Asset Renewal Program	-	1,332 600	(1,332) (600)	U	-100%	250,000	250,000 210,000
Enclosed dog parks 1x big 1x small dogs Furniture - Park Replacement	20,000	18,840	1,160	F	6%	210,000 100,000	100,000
Irrigation Asset Replacement Program	20,000	10,040	1,160	l '	070	150,000	150,000
Kilkenny Playground				l		120,000	120,000
Lake Douglas Bridges Replacement	-		[]			350,000	350,000
Manning Bike Track - Masterplan Implementation	3,000	2,627	373	F	12%	600,000	600,000
Old Manning Library Landscape and Lighting	5,000	949	(949)	Ú	-100%	150,000	150,000
Playground & Play Equipment Replacements - JanDoo Park	2,000	2,180	(180)	Ü	-9%	130,000	130,000
Dada and D	4E 000	20 520	10 472	F	4404	2 200 552	3 460 000
Parks and Reserves Vaste Management	45,000	26,528	18,472	_	41%	2,389,652	2,160,000
Recycling Centre 30m3 sq bulk bin Program	-	-	-			25,000	25,000
Recycling Centre Improvements	3,000	2,724	276	F	9%	825,000	825,000
Recycling Centre new fire hydrant	5,000	4,774	226	F	5%	125,000	125,000
Waste - Plant & Fleet Replacement Program	-	-	-			55,000	55,000
Waste Management	8,000	7,498	502	F	6%	1,030,000	1,030,000
ocal Traffic Management	3,000	.,150	302	Ė	0,0	_,,,,	2,000,000
LATM - Improvements	-	2,341	(2,341)	U	-100%	-	
Traffic/Black Spot - Int Axford St - Eleanor St raised platf	90,000	45,205	44,795	F	50%	90,000	90,000
Traffic/Black Spot - Intersect Labouchere Rd Richardson St	-	-	-	l		25,000	25,000
	75,000	6,205	68,795	F	92%	150,000	150,00
Traffic/Black Spot - Mary St Ednah St raised intersection		1,060	(1,060)	U	-100%	150,000	150,00
Traffic/Black Spot - Mary St Ednah St raised intersection Traffic/Black Spot - Mill Point Rd and Esplanade Ramp	-						
				l		145,000	145,00
Traffic/Black Spot - Mill Point Rd and Esplanade Ramp						145,000 100,000	145,000 100,000
Traffic/Black Spot - Mill Point Rd and Esplanade Ramp Traffic/Black Spot - Tate St / Angelo St LCUS	165,000	54,810	110,190	F	67%		

Key Responsibility Area	YTD Budget \$	YTD Actual \$	Variance \$	Var F/U	Var %	Revised Budget \$	Original Budget \$
Millers Pool Car Park Closure	6,000	11,984	(5,984)	U	-100%	40,000	40,000
Parking Management Devices	2,000	2,010	(10)	U	-1%	20,000	20,000
Parking Facilities	8,000	13,994	(5,994)	U	-75%	60,000	60,000
Total Expenditure	1,518,918	1,333,950	184,968	F	12%	28,193,131	26,603,850

Statement of All Council Funds 30th September 2024

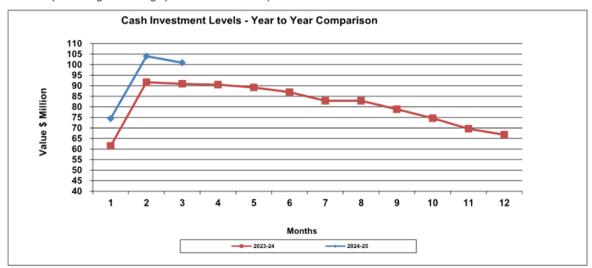
Municipal Fund		53,204,133
	Investments	50,792,102
	Current Account at Bank	2,408,642
	Cash on Hand	3,389
		53,204,133
Cash Backed Reserves		47,752,549
	Employee Entitlement Reserve	4,862,088
	Community Facilities Reserve	17,086,544
	Underground Power Reserve	131,329
	Parking Reserve	189,909
	Riverwall Reserve	1,011,070
	Public Art Reserve	398,470
	Changeroom and Sport Lighting Facilities Reserve	6,131,698
	Financial Sustainability Investment Reserve Fund	12,849,447
	Waste Management Reserve	4,665,177
	Collier Park Golf Course Reserve	426,816
		47,752,549
Reserves represented b	by:	
	Investments	46,713,945
	Accrued Interest	1,038,604
		47,752,549
TOTAL COUNCIL FUNDS	s	100,956,682

Summary of Cash Investments 30th September 2024

Investments and Cash - Disclosed by Fund			\$	%
Municipal			53,204,133	52.70%
Reserves			47,752,549	47.30%
			100,956,682	100.00%
Investments - Disclosed by Financial Institution	Non-Fossil Fuel %	S&P Credit Ratings (Short Term)	\$	%
Commonwealth Bank (Fossil Fuel)*		A-1+	1,579,844	1.62%
ANZ Bank (Fossil Fuel)		A-1+	9,000,000	9.23%
Westpac Banking Corporation (Fossil Fuel)		A-1+	25,182,049	25.83%
Suncorp Metway Bank (Non-Fossil Fuel)	17.86%	A-1	17,416,012	17.86%
National Australia Bank (Fossil Fuel)		A-1+	25,008,892	25.65%
Bank of Queensland (Non-Fossil Fuel)	11.61%	A-2	11,319,251	11.61%
IMB Bank (Non-Fossil Fuel)	8.20%	A-2	8,000,000	8.20%
	37.67%		97,506,047	100.00%
Current Bank Accounts and accrued interest			3,450,635	
			100,956,682	

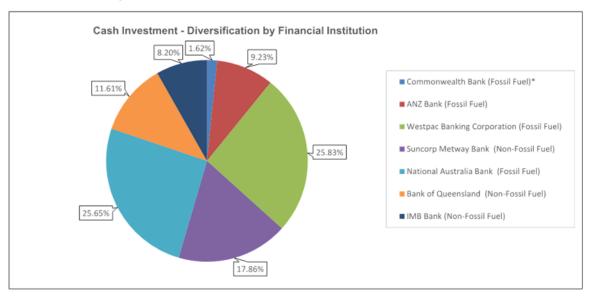
	30th	30th
Interest Earned on Investments for Year to Date	September	September
	2024	2023
Municipal Fund	495,116	395,239
Reserves	586,034	343,475
	1,081,150	738,713

The anticipated weighted average yield on funds currently invested is 5.18%

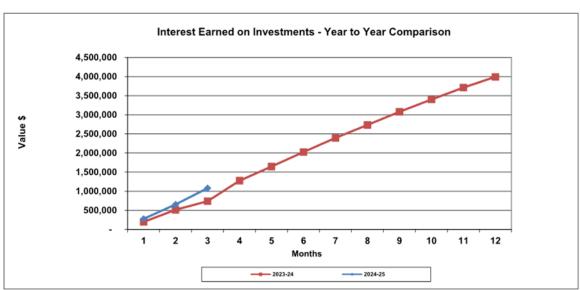


SUMMARY OF CASH INVESTMENTS 30th September 2024

Investments - Disclosed by Institution

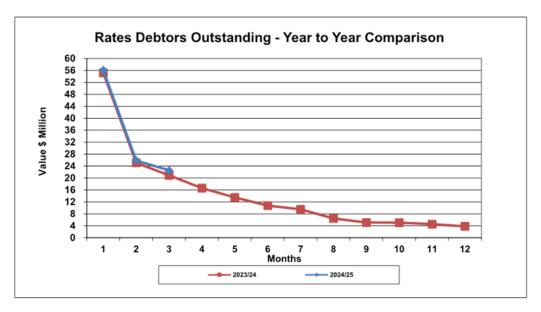


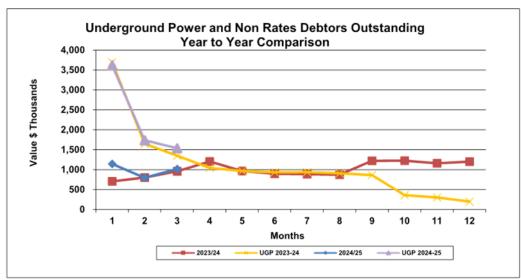
Interest Earned on Investments



Statement of Major Debtor Categories 30th September 2024

Rates Debtors Outstanding	30th September 2024	30th September 2023
Outstanding - Current Year & Arrears	21,074,395	19,383,772
Pensioner Deferrals	1,485,639	1,499,468
	22,560,034	20,883,239
Rates Outstanding as a percentage of Rates Levied		
Percentage of Rates Uncollected at Month End	41.93%	40.53%





	Submissions received in relation to the Proposed Cats Local Law 2024						
No.	Submission	Suburb	City Comment				
1.	Strongly approve of the proposed law. The more controls the better. I see far too many cats roaming free outside, including at night. I would like to see laws which go even further than the proposal, to ensure protection of local wildlife and birds.	Como	Your comments have been noted. The City encourages responsible pet ownership, including keeping a cat confined to your property, especially at night, we are however unable to totally restrict the movement of cats to prevent them from leaving the boundaries of a property. To do so would exceed the power we have available to us under the <i>Cat Act 2011</i> .				
			We are aware that other councils have attempted to broaden their Cat Local Laws to include the provision to ban cats from being outside of private property. While it has been proposed by the local governments, these provisions have been disallowed by the Joint Standing Committee on Delegated Legislation (JSCDL). The JSCDL annual report 2022 specifically addresses this matter. It was considered that the clauses were inconsistent with or exceeded the powers of the Cat Act . JSCDL also considered that it was impractical to obtain the consent of every private property owner in the district, or even in close vicinity to the cat owner, making consent illusory. We understand that the Cat Local Law 2024 will not resolve all issues in relation to the behaviours of cats within our district, it has however been developed to use the maximum powers available to us.				
2.	Generally support the review and especially with regard to Cat prohibited areas and owners keeping Cats in at night when they do most of their hunting.	Salter Point	Your comments have been noted The City has introduced some cat prohibited areas which relate to sensitive areas for wildlife and encourage responsible pet ownership, including keeping a cat confined to your property, especially at night. We are however unable to totally restrict the movement of cats to prevent them from leaving the boundaries of a property or require them to be kept indoors at night time. To do so would exceed the power we have available to us under the Cat Act 2011. We understand that the Cat Local Law 2024 will not resolve all issues in relation to the behaviours of cats within our district, it has however been developed to use the maximum powers available to us in the control of cats.				

3. Nuisance cat laws are not strong enough. A nuisance cat should include any cat found outside its home property boundaries without a suitable restraint (eg leash or harness) at any time. Nuisance cats found off property should be at risk of surrender from a first offence, and able to be trapped and handed over to council by a concerned resident (provided humane trap and transport conditions are observed).

Como

Your comments have been noted.

The City is unable to restrict the movement of cats as suggested, as it exceeds the power, we have available to us under the *Cat Act 2011*.

We are aware that other councils have attempted to broaden their Cat Local Laws to include the provision to ban cats from being outside of private property. While it has been proposed by the local governments, these provisions have been disallowed by the Joint Standing Committee on Delegated Legislation (JSCDL). The JSCDL annual report 2022 specifically addresses this matter. It was considered that the clauses were inconsistent with or exceeded the powers of the Cat Act . JSCDL also considered that it was impractical to obtain the consent of every private property owner in the district, or even in close vicinity to the cat owner, making consent illusory.

- We have a significant problem with domestic cats coming into our yard and killing native birdlife. In addition, we have had cats urinating/defecating within our yard. It is virtually impossible to determine who the owner(s) of these cats are as cats are not required by law to have collars/tags. Capturing the cats for identification is extremely difficult as these cats are well fed and hence not interested in traps (hired from City of South Perth council at \$25.00 per week. Cats are a significant environmental threat not only because they kill huge numbers of native birds and animal but also due to their ability to spread fatal diseases to humans. Cats need to be managed. The existing cat laws are a token effort. Please introduce the following into the City of South Perth cat management processes.
 - Introduce significant fines for owners of cats found outside of their place of residence.
 - 2. Mandatory identification tags, microchips, collars and bells for all cats (not just those older than six (6) months
 - 3. Implement a Council program to educate cat owners
 - 4. Provide assistance to householders with cat problems to manage cats roaming into their properties by reducing the hire cost/replacing the weekly hire cost with a returnable bond and providing practical assistance in setting and managing cat traps.

Please introduce mandatory desexing of ALL cats registered within the confines of City of South Perth and actively encourage neighbouring councils to do the same. Also please use Australian spelling and not US spelling in your feedback forms. Thankyou

Kensington

Your comments have been noted.

The City is unable to restrict the movement of cats nor introduce mandatory desexing of all cats as you have suggested as it exceeds the power, we have available to us under the *Cat Act 2011*. The fee for trap hiring will be considered in the 2025/26 budget process. The City promotes responsible pet ownership, encouraging cat owners to ensure that all cats are registered, microchipped and sterilised, in line with the *Cat Act 2011*. Where possible the City carries out targeted messaging and/or programs in order to assist in the management of cats.

One recent program run by the City was a Cat Trapping Program which was carried out in the natural areas along the South Perth Foreshore and Salter Point. The program aimed to protect native wildlife from roaming feral and domestic cats and improve biodiversity outcomes across the City. In addition the introduction of cat prohibited areas which have been identified as being sensitive areas for local wildlife will assist in the protection of native birdlife within the district.

We are aware that other councils have attempted to broaden their Cat Local Laws to include the provision to ban cats from being outside of private property. While it has been proposed by the local governments, these provisions have been disallowed by the Joint Standing Committee on Delegated Legislation (JSCDL). The JSCDL annual report 2022 specifically addresses this matter. It was considered that the clauses were inconsistent with or exceeded the powers of the Cat Act . JSCDL also considered that it was impractical to obtain the consent of every private property owner in the district, or even in close vicinity to the cat owner, making consent illusory.

5.

I support the introduction of cat control by local government through law enforcement across Australia, and welcome the proposed act under consideration. The inclusion of enhanced controls within the Act would be welcome, to allow the requirement of keeping cats from roaming freely, at any time of the day. Cat runs can accommodate the need for exercise and if taken on street walks, a cat leash would be required. As with dogs, responsible owners would be expected to provide for their animals' safe care and prevent neighbours from their cat(s) intrusion on to their properties. I love all animals but the number of wildlife killed by cats that roam is significant https://invasives.org.au/wpcontent/uploads/2023/06/Pet-catimpacts-June-2023.pdf and a major environmental concern. As a bird lover, with trees to attract native birds such as black cockatoos and smaller bushes for birds such as honey eaters, willy wagtails and wattle birds, I have counted at least 5 cats in my street, which freely roam. These cats regularly climb onto my roof (breaking tiles), fighting at night, and sleeping in the roof space. These cats kill my regular birdlife visitors, with several magpies, doves and baby birds having been left dead in my garden, as well as lizards. Any umbrage from residents who dislike being told restricting their cat(s) movements as it is against nature, cannot expect this logic to prevail, in the face of existing dog laws requiring responsible ownership and the prevention of wildlife destruction, nuisance behaviour and the infliction of property damage.

Kensington

Your comments have been noted.

The City has introduced some cat prohibited areas which relate to sensitive areas for wildlife and encourage responsible pet ownership, including keeping a cat confined to your property, especially at night.

We are however unable to totally restrict the movement of cats to prevent them from leaving the boundaries of a property or require them to be kept indoors at night time. To do so would exceed the power we have available to us under the *Cat Act 2011*.

We are aware that other councils have attempted to broaden their Cat Local Laws to include the provision to ban cats from being outside of private property. While it has been proposed by the local governments, these provisions have been disallowed by the Joint Standing Committee on Delegated Legislation (JSCDL). The JSCDL annual report 2022 specifically addresses this matter. It was considered that the clauses were inconsistent with or exceeded the powers of the Cat Act. JSCDL also considered that it was impractical to obtain the consent of every private property owner in the district, or even in close vicinity to the cat owner, making consent illusory.

I feel the proposed cat laws do not go far enough in controlling cats and protecting wildlife, cats should always be contained on their property (inside or in enclosures) and under the control of the owner if off the property (ie on a lead). Other domestic animals are not allowed to wander the streets unrestrained; cats should be treated no differently. I live in a unit complex with a large garden. I often find feathers and most recently part of a bird carcass in the garden. I think everyone should be able to enjoy the native animals (birds, lizards etc) close to their home and not just in reserves (ie the proposed prohibited areas, although this is a good start). Cats and cat owners are being prioritised over our native species, and some owners seem oblivious or don't care about the impact their cats are having, otherwise they would not let them roam. The data is clear about the impact domestic and feral cats have on biodiversity and this is something that is in our control (unlike other invasive species such as cane toads, shot-hole borers etc that we cannot simply control with local laws). This review is an opportunity for the City of South Perth to set an example, put native species ahead of domestic cats and show some leadership in this matter.

South Perth

Your comments have been noted.

The City is unable to restrict the movement of cats as suggested, as it exceeds the power, we have available to us under the *Cat Act 2011*.

We are aware that other councils have attempted to broaden their Cat Local Laws to include the provision to ban cats from being outside of private property. While it has been proposed by the local governments, these provisions have been disallowed by the Joint Standing Committee on Delegated Legislation (JSCDL). The JSCDL annual report 2022 specifically addresses this matter. It was considered that the clauses were inconsistent with or exceeded the powers of the Cat Act . JSCDL also considered that it was impractical to obtain the consent of every private property owner in the district, or even in close vicinity to the cat owner, making consent illusory.

 I strongly urge council to introduce strict cats local law. We can not wait any longer till some of our native birds and animals get extinct. All cats need to be sterilised and owners must only keep indoors cats. Like dogs they are NOT allow to roam the suburb freely days and nights.

South Perth

Your comments have been noted.

The City is unable to restrict the movement of cats nor introduce mandatory sterilising of all cats as you have suggested as it exceeds the power, we have available to us under the *Cat Act 2011*.

We are aware that other councils have attempted to broaden their Cat Local Laws to include the provision to ban cats from being outside of private property. While it has been proposed by the local governments, these provisions have been disallowed by the Joint Standing Committee on Delegated Legislation (JSCDL). The JSCDL annual report 2022 specifically addresses this matter. It was considered that the clauses were inconsistent with or exceeded the powers of the Cat Act . JSCDL also considered that it was impractical to obtain the consent of every private property owner in the district, or even in close vicinity to the cat owner, making consent illusory.

8.	Prohibited areas. Can I have my property included? Probably not. But I would like to see the rules extended. I'm sick of the neighbourhood cats digging in my garden and making themselves at home in the carport. I would support rules that require people to keep their cats on their own property.	Kensington	Your comments have been noted. The City is unable to restrict the movement of cats as suggested, as it exceeds the power, we have available to us under the Cat Act 2011. We are aware that other councils have attempted to broaden their Cat Local Laws to include the provision to ban cats from being outside of private property. While it has been proposed by the local governments, these provisions have been disallowed by the Joint Standing Committee on Delegated Legislation (JSCDL). The JSCDL annual report 2022 specifically addresses this matter. It was considered that the clauses were inconsistent with or exceeded the powers of the Cat Act. JSCDL also considered that it was impractical to obtain the consent of every private property owner in the district, or even in close vicinity to the cat owner, making consent illusory. We understand that the Cat Local Law 2024 will not resolve all issues in relation to the behaviours of cats within our district, it has however been developed to use the maximum powers available to us in the control of cats.
9.	ALL cats should be restricted to their owner's property. They should be desexed. They should not be allowed to go outdoors due to their instinctive nature to stalk and kill our birdlife. For me, all cats would make good cray-bait!! However, I do sympathise with single, senior residents, who have a cat as companionship.	Como	Your comments have been noted. The City is unable to restrict the movement of cats nor introduce mandatory desexing of all cats as you have suggested as it exceeds the power, we have available to us under the Cat Act 2011. We are aware that other councils have attempted to broaden their Cat Local Laws to include the provision to ban cats from being outside of private property. While it has been proposed by the local governments, these provisions have been disallowed by the Joint Standing Committee on Delegated Legislation (JSCDL). The JSCDL annual report 2022 specifically addresses this matter. It was considered that the clauses were inconsistent with or exceeded the powers of the Cat Act. JSCDL also considered that it was impractical to obtain the consent of every private property owner in the district, or even in close vicinity to the cat owner, making consent illusory. We understand that the Cat Local Law 2024 will not resolve all issues in relation to the behaviours of cats within our district, it has

		however been developed to use the maximum powers available to us in the control of cats.
In general I support the proposed cats local law.		Your comments have been noted.
I propose that each adult in a residence be allowed 2 cats each, rather than the maximum amount of cats be 3 cats per residence.	South Perth	Your comments have been noted.
Hello, I agree number of Cats should be limited per household & they should not be allowed to roam.	South Perth	Your comments have been noted.
		The City is unable to restrict the movement of cats as suggested, as it exceeds the power, we have available to us under the <i>Cat Act 2011</i> .
		We are aware that other councils have attempted to broaden their Cat Local Laws to include the provision to ban cats from being outside of private property. While it has been proposed by the local governments, these provisions have been disallowed by the Joint Standing Committee on Delegated Legislation (JSCDL). The JSCDL annual report 2022 specifically addresses this matter. It was considered that the clauses were inconsistent with or exceeded the powers of the Cat Act. JSCDL also considered that it was impractical to obtain the consent of every private property owner in the district, or even in close vicinity to the cat owner, making consent illusory.
		We understand that the Cat Local Law 2024 will not resolve all issues in relation to the behaviours of cats within our district, it has however been developed to use the maximum powers available to us in the control of cats.
	I propose that each adult in a residence be allowed 2 cats each, rather than the maximum amount of cats be 3 cats per residence. Hello, I agree number of Cats should be limited per household & they	I propose that each adult in a residence be allowed 2 cats each, rather than the maximum amount of cats be 3 cats per residence. Hello, I agree number of Cats should be limited per household & they

13.	Penalty units are too low and ineffectual - do not represent a significant deterrent, especially when considering the devastation that cats can cause to the environment. The maximum number of cats to be kept on a property should be lowered to 2 cats without approval. Cats should not be allowed to roam without their owner, any cat outside of a property and without a responsible minder should be destroyed. There should be a punishment for cats who are caught destroying native wildlife.	Salter Point	Your comments have been noted. The City has introduced some cat prohibited areas which relate to sensitive areas for wildlife and encourage responsible pet ownership, including keeping a cat confined to your property, especially at night. We are however unable to totally restrict the movement of cats to prevent them from leaving the boundaries of a property or require them to be kept indoors at night time. To do so would exceed the power we have available to us under the Cat Act 2011. We are aware that other councils have attempted to broaden their Cat Local Laws to include the provision to ban cats from being outside of private property. While it has been proposed by the local governments, these provisions have been disallowed by the Joint Standing Committee on Delegated Legislation (JSCDL). The JSCDL annual report 2022 specifically addresses this matter. It was considered that the clauses were inconsistent with or exceeded the powers of the Cat Act. JSCDL also considered that it was impractical to obtain the consent of every private property owner in the district, or even in close vicinity to the cat owner, making consent illusory. We understand that the Cat Local Law 2024 will not resolve all issues in relation to the behaviours of cats within our district, it has however been developed to use the maximum powers available to us in the control of cats.
14.	My cat wanders between my home and my exhusbands home 2 doors away during the day. At night she stays at my home. No one has complained about her to me. I would like to continue to allow her to do this. She is microchipped desexed and friendly. Thankyou	Kensington	Your comments have been noted.
15.	I believe cats are destroying our birdlife. All cats should be banned.	Como	Your comments have been noted. The City is unable to ban cats from the district as it exceeds the power we have available to us under the <i>Cat Act 2011</i> .
16.	I support this Law. Our flora and fauna have to be protected against cats that are not looked after properly by owners. I have seen cats prowling in my garden and attacking and	South Perth	Your comments have been noted. The City is unable to restrict the movement of cats as suggested, as it exceeds the power, we have available to us under the <i>Cat Act 2011</i> .

	killing the birds that are in my garden. These cats do not have a bell on their collars. Owners who want to keep cats should attach a bell to the cats' collar and should keep them in their own cat runs.		
17.	I agree with the new proposed laws but would ask that no unregistered cats are euthanised. South Perth Animal Facility should have a no kill policy. There are enough charitable organisations who are willing to foster and care for animals who are not collected. Please work with local charities to ensure no cats are euthanised after 4 days.	Kensington	Your comments have been noted. The City works closely with Cat Haven, Saving Animals Matters and Perth Animal Rescue in our attempts to rehome any cats which come into our care and are not collected. As part of this process a full assessment is carried out for the duration of their stay, and where possible cats are rehomed. At times euthanasia may be required where they display an absolute aversion to humans or are carrying a highly contagious disease such as the Calici Virus. These decisions are not made lightly and at all times made in the best interest in the welfare of the cat and to keep the general public including rescue staff safe.
18.	Thank you for providing the opportunity to provide feedback. My suggestion is why bother as this proposed law will do nothing to curb the damage cats do to our fauna. Cats roam and to my knowledge cannot read so will not know about the proposed prohibited areas! Unless cats are enclosed in homes or outdoor cat runs, they will continue to destroy our precious fauna because that is what they do. I can't believe that Council is seriously considering this change.	Como	Your comments have been noted. The management of cats in Western Australia is governed by the Cat Act 2011. It is the powers in this Act that enables local governments to make a local law on matters that will assist in the management of cats. The Cat Local Law 2024 provides the City with powers in relation to the numbers of cats which can be kept without approval, cat management facilities, cat control and enforcement. The City is unable to restrict the movement of cats to the indoor areas of a property or cat run, as it exceeds the power, we have available to us under the Cat Act 2011. The owner of a cat will be held responsible for any breach of the local law. We are aware that other councils have attempted to broaden their Cat Local Laws to include the provision to ban cats from being outside of private property. While it has been proposed by the local governments, these provisions have been disallowed by the Joint Standing Committee on Delegated Legislation (JSCDL). The JSCDL annual report 2022 specifically addresses this matter. It was considered that the clauses were inconsistent with or exceeded the powers of the Cat Act. JSCDL also considered that it was impractical to obtain the consent of every private property

19.	I'm pleased this review is happening	Como	owner in the district, or even in close vicinity to the cat owner, making consent illusory. We understand that the Cat Local Law 2024 will not resolve all issues in relation to the behaviours of cats within our district, it has however been developed to use the maximum powers available to us in the control of cats. Your comments have been noted.
	and very much hope it goes ahead. Cats roaming are a threat to far too many species and need to be controlled.		
20.	All owners to be licensed, and have an approved outdoor enclosed cat run, that provides light and shade. Cats roaming the street to be destroyed even if the cat is microchipped. There are 3 cats' free range in my street. Small birds are not seen as often now days.	Kensington	Your comments have been noted. The City has introduced some cat prohibited areas which relate to sensitive areas for wildlife and encourage responsible pet ownership, including keeping a cat confined to your property, especially at night. We are however unable to totally restrict the movement of cats to prevent them from leaving the boundaries of a property or require them to be kept indoors at night time. To do so would exceed the power we have available to us under the Cat Act 2011. We are aware that other councils have attempted to broaden their Cat Local Laws to include the provision to ban cats from being outside of private property. While it has been proposed by the local governments, these provisions have been disallowed by the Joint Standing Committee on Delegated Legislation (JSCDL). The JSCDL annual report 2022 specifically addresses this matter. It was considered that the clauses were inconsistent with or exceeded the powers of the Cat Act. JSCDL also considered that it was impractical to obtain the consent of every private property owner in the district, or even in close vicinity to the cat owner, making consent illusory. We understand that the Cat Local Law 2024 will not resolve all issues in relation to the behaviours of cats within our district, it has however been developed to use the maximum powers available to us in the control of cats.

21. I agree with the proposed law as I strongly agree with keeping cats indoors, limiting the number of cats people are allowed to keep on their premises, and ensuring cats do not enter areas of bushland which are home to native species. I strongly believe the city should consider implementing grants or funding to allow people to build a "catio" / cat run, in a similar fashion to other councils around Perth (see examples below from Claremont, Bayswater and Geographe Bay). https://www.claremont.wa.gov.au/m edia/xhbd1itk/toc_catio_grant_applic ation.pdf https://www.geocatch.asn.au/catiorebate-launched/ https://www.bayswater.wa.gov.au/cit y-and-council/news/2024/july/cityhelps-residents-keep-cats-andwildlife-safe-w Ensuring that residents have the tools needed to keep their cats safe will encourage responsible pet ownership and decrease levels of nuisance caused by cats as well as damage to wildlife and nature. A catio is an enclosure which enables people to let their cats be outside, in a safe and escape-proof manner. By allowing residents to access a grant / funding or rebate for building a small, unobtrusive structure such as a catio, the city will encourage responsible pet ownership amongst residents.

South Perth

Your comments have been noted.

The City is unable to restrict the movement of cats to the indoor areas of a property or cat run, as it exceeds the power, we have available to us under the *Cat Act 2011*. The introduction of cat prohibited areas which have been identified as being sensitive areas for local wildlife will assist in the protection of native birdlife within the district.

At this stage, the City does not propose to introduce any funding/grants/rebate or financial support to cat enclosures. While the idea of subsidies for cat enclosures can be seen as a positive initiative, it would come at a financial cost to all rate payers of the City. Cat enclosures are encouraged in the containment of cats to protect local wildlife; however the responsibility of any enclosure sits with the animal owner as it does for the containment of all pets within the City.

We understand that the Cat Local Law 2024 will not resolve all issues in relation to the behaviours of cats within our district, it has however been developed to use the maximum powers available to us in the control of cats.

22. Roaming cats owners should be fined and the fine should scaled up for repeat offenders. I have this cat peering in my garden all the time at night. I am sick of it. My garden smells of cat urine and cat poop. I want compensation from the cat owner for every fine the council receives. Otherwise the cat should be culled and put down. If the owner doesn't care why should I.

South Perth

Your comments have been noted.

The City is unable to restrict the movement of cats as suggested, as it exceeds the power, we have available to us under the *Cat Act 2011*.

We are aware that other councils have attempted to broaden their Cat Local Laws to include the provision to ban cats from being outside of private property. While it has been proposed by the local governments, these provisions have been disallowed by the Joint Standing Committee on Delegated Legislation (JSCDL). The JSCDL annual report 2022 specifically addresses this matter. It was considered that the clauses were inconsistent with or exceeded the powers of the Cat Act .

			JSCDL also considered that it was impractical to obtain the consent of every private property owner in the district, or even in close vicinity to the cat owner, making consent illusory. We understand that the Cat Local Law 2024 will not resolve all issues in relation to the behaviours of cats within our district, it has however been developed to use the maximum powers available to us in the control of cats.
23.	Strongly support the introduction of proposed Cat Local Law. Would encourage strengthening the Law to further restrict night-time roaming, with the goal of keeping cats inside at night.	Como	Your comments have been noted. The City has introduced some cat prohibited areas which relate to sensitive areas for wildlife and encourage responsible pet ownership, including keeping a cat confined to your property, especially at night. We are however unable to totally restrict the movement of cats to prevent them from leaving the boundaries of a property or require them to be kept indoors at night time. To do so would exceed the power we have available to us under the Cat Act 2011.
			We are aware that other councils have attempted to broaden their Cat Local Laws to include the provision to ban cats from being outside of private property. While it has been proposed by the local governments, these provisions have been disallowed by the Joint Standing Committee on Delegated Legislation (JSCDL). The JSCDL annual report 2022 specifically addresses this matter. It was considered that the clauses were inconsistent with or exceeded the powers of the Cat Act . JSCDL also considered that it was impractical to obtain the consent of every private property owner in the district, or even in close vicinity to the cat owner, making consent illusory. We understand that the Cat Local Law 2024 will not resolve all issues in relation to the behaviours of cats within our district, it has however been developed to use the maximum powers available to us in the control of cats.

24.	I support the proposed changes. The City should consider coordination with the Town of Victoria Park to ensure the protection of the Kensington bushland area as well.	Kensington	Your comments have been noted. A local law made under the <i>Local Government Act 1995</i> does not apply outside the district of the local government, and the City cannot make the law apply to land which is located within another local government. Kensington Bushland (Jirdarup Bushland Precinct) sits wholly within the boundary of Town of Victoria Park, is outside of our district and has not been included in our identified prohibited areas.
25.	I fully support the introduction of the Cats Local Law. The local wildlife needs to be protected. There are roaming cats in my street and I support responsible cat ownership with cats being confined to the property of the owner.	South Perth	Your comments have been noted. The City has introduced some cat prohibited areas which relate to sensitive areas for wildlife and encourage responsible pet ownership, including keeping a cat confined to your property, especially at night. We are however unable to totally restrict the movement of cats to prevent them from leaving the boundaries of a property or require them to be kept indoors at night time. To do so would exceed the power we have available to us under the Cat Act 2011. We are aware that other councils have attempted to broaden their Cat Local Laws to include the provision to ban cats from being outside of private property. While it has been proposed by the local governments, these provisions have been disallowed by the Joint Standing Committee on Delegated Legislation (JSCDL). The JSCDL annual report 2022 specifically addresses this matter. It was considered that the clauses were inconsistent with or exceeded the powers of the Cat Act . JSCDL also considered that it was impractical to obtain the consent of every private property owner in the district, or even in close vicinity to the cat owner, making consent illusory. We understand that the Cat Local Law 2024 will not resolve all issues in relation to the behaviours of cats within our district, it has however been developed to use the maximum powers available to us in the control of cats.

26. We would like the City to be more firm on making owners of cats keep their cats on their own property at all times. We have cats causing great nuisance on our property stalking and killing wildlife. They frighten the small birds away from our birdbaths and therefore reduce our enjoyment of local wildlife. Studies have shown that cats travel long distances at night and these local cats are most likely hunting along the foreshore killing wildlife. We believe that if we have to resort to hiring a cat trap from the City to protect our property then the owners of the cat, on getting the cat released, should reimburse the trap hiring fee.

Salter Point

Your comments have been noted.

The City has introduced some cat prohibited areas which relate to sensitive areas for wildlife and encourage responsible pet ownership, including keeping a cat confined to your property, especially at night.

We are however unable to totally restrict the movement of cats to prevent them from leaving the boundaries of a property or require them to be kept indoors at night time. To do so would exceed the power we have available to us under the *Cat Act 2011*.

We are aware that other councils have attempted to broaden their Cat Local Laws to include the provision to ban cats from being outside of private property. While it has been proposed by the local governments, these provisions have been disallowed by the Joint Standing Committee on Delegated Legislation (JSCDL). The JSCDL annual report 2022 specifically addresses this matter. It was considered that the clauses were inconsistent with or exceeded the powers of the Cat Act . JSCDL also considered that it was impractical to obtain the consent of every private property owner in the district, or even in close vicinity to the cat owner, making consent illusory.

We understand that the Cat Local Law 2024 will not resolve all issues in relation to the behaviours of cats within our district, it has however been developed to use the maximum powers available to us in the control of cats.

27.	Hi All at CoSP, please enforce laws that require all cats to be neutered and they MUST be kept indoors and not allowed to roam. If the cat is allowed outside, it can only go into a cat run or "catio". Bayswater Council has introduced a rebate for cat owners to build these. City helps residents keep cats and wildlife safe with Catio Rebate Program - City of Bayswater (https://www.bayswater.wa.gov.au/cit y-and-council/news/2024/july/city-helps-residents-keep-cats-and-wildlife-safe-w). We have a number of nuisance cats that enter our property, kill the wildlife and defecate all over our garden. They have even sprayed on our front door. None of these cats have collars and their owners are happy to let them roam all day and night. Cats numbers need to be reduced everywhere and not just on the South Perth foreshore. It is impossible to trap them using the council traps - they are too well fed and want to hunt and kill. Please enforce strong regulations to keep cats inside at all times and / or in a contained secure run and not roaming the suburb. Thank you.	Kensington	Your comments have been noted. The City is unable to restrict the movement of cats to the indoor area of a property or a cat run, nor introduce mandatory desexing of all cats as it exceeds the power, we have available to us under the Cat Act 2011. We are aware that other councils have attempted to broaden their Cat Local Laws to include the provision to ban cats from being outside of private property. While it has been proposed by the local governments, these provisions have been disallowed by the Joint Standing Committee on Delegated Legislation (JSCDL). The JSCDL annual report 2022 specifically addresses this matter. It was considered that the clauses were inconsistent with or exceeded the powers of the Cat Act . JSCDL also considered that it was impractical to obtain the consent of every private property owner in the district, or even in close vicinity to the cat owner, making consent illusory. We understand that the Cat Local Law 2024 will not resolve all issues in relation to the behaviours of cats within our district, it has however been developed to use the maximum powers available to us in the control of cats. At this stage, the City does not propose to introduce any funding/grants/rebate or financial support to cat enclosures. While the idea of subsidies for cat enclosures can be seen as a positive initiative, it would come at a financial cost to all rate payers of the City. Cat enclosures are encouraged in the containment of cats to protect local wildlife; however the responsibility of any enclosure sits with the animal owner as it does for the containment of all pets within the City.
28.	I believe cats should be kept on the person's property at all times and inside at night. I constantly have cats coming onto my property at night into early hours, triggering my security lights, urinating etc. I especially believe they should be captured (owners fined) when they are in sensitive areas including wetlands. I mainly support these conditions because of the huge loss of native animals, but also the spread of disease and injury to the cats. People walk dogs on leads, there is no reason	Como	Your comments have been noted. The City has introduced some cat prohibited areas which relate to sensitive areas for wildlife and encourage responsible pet ownership, including keeping a cat confined to your property, especially at night. We are however unable to totally restrict the movement of cats to prevent them from leaving the boundaries of a property or require them to be kept indoors at night time. To do so would exceed the power we have available to us under the Cat Act 2011.

	why owners of cats can't be responsible and walk a cat on a lead.	We are aware that other councils have attempted to broaden their Cat Local Laws to include the provision to ban cats from being outside of private property. While it has been proposed by the local governments, these provisions have been disallowed by the Joint Standing Committee on Delegated Legislation (JSCDL). The JSCDL annual report 2022 specifically addresses this matter. It was considered that the clauses were inconsistent with or exceeded the powers of the Cat Act . JSCDL also considered that it was impractical to obtain the consent of every private property owner in the district, or even in close vicinity to the cat owner, making consent illusory. We understand that the Cat Local Law 2024 will not resolve all issues in relation to the behaviours of cats within our district, it has however been developed to use the maximum powers available to us in the control of cats.
29.	The proposed cats local law 2024 does not go far enough.Cats shouldn't be allowed to roam around outdoors outside of an owner's private property.Multiple cats roam freely in my neighbourhood, including at night.They have caused a nuisance by upsetting my dog who is rightly unhappy when they trespass onto my property.By their nature, cats are predators and there have been feathers from a dead bird next to my drive way, surely killed by a roaming	Your comments have been noted. The management of cats in Western Australia is governed by the <i>Cat Act 2011</i> . It is the powers in this Act that enables local governments to make a local law on matters that will assist in the management of cats. The Cat Local Law 2024 provides the City with powers in relation to the numbers of cats which can be kept without approval, cat management facilities, cat control and enforcement. The City has introduced some cat prohibited areas which relate to sensitive areas for wildlife
	cat. All cats who freely roam are likely to cause a nuisance to wildlife. 4.1 (2) of proposed cat law act is reactive and puts the onus on the community to point the finger at a neighbour	and encourage responsible pet ownership, including keeping a cat confined to your property, especially at night. We are however unable to totally restrict the
	when their predatory pet is doing an inherently nuisance causing activity by freely roaming outside their private property. When people feel their beloved pet has the right to	movement of cats to prevent them from leaving the boundaries of a property or require them to be kept indoors at night time. To do so would exceed the power we have available to us under the <i>Cat Act 2011</i> .
	roam around the neighbourhood at will, there is a risk to upsetting neighbour relations by having to assert that the roaming animal has now crossed an arbitrary boundary of nuisance level.Instead, City of South Perth's local cat law should follow other council's lead and ban all cats from being outside private property,	We are aware that other councils have attempted to broaden their Cat Local Laws to include the provision to ban cats from being outside of private property. While it has been proposed by the local governments, these provisions have been disallowed by the Joint Standing Committee on Delegated Legislation (JSCDL). The JSCDL annual report 2022 specifically addresses this matter. It was
	unless they are under direct control of	considered that the clauses were inconsistent with or exceeded the powers of the Cat Act .

their owners, for example on a leash.If a cat escapes, it should be a fine.That way, the responsibility of pet ownership is not on neighbours to police.The current proposal doesn't even restrict cats from roaming the neighbourhood at night. It should go further.	JSCDL also considered that it was impractical to obtain the consent of every private property owner in the district, or even in close vicinity to the cat owner, making consent illusory. We understand that the Cat Local Law 2024 will not resolve all issues in relation to the behaviours of cats within our district, it has however been developed to use the maximum powers available to us in the control of cats.
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CAT ACT 2011 LOCAL GOVERNMENT ACT 1995

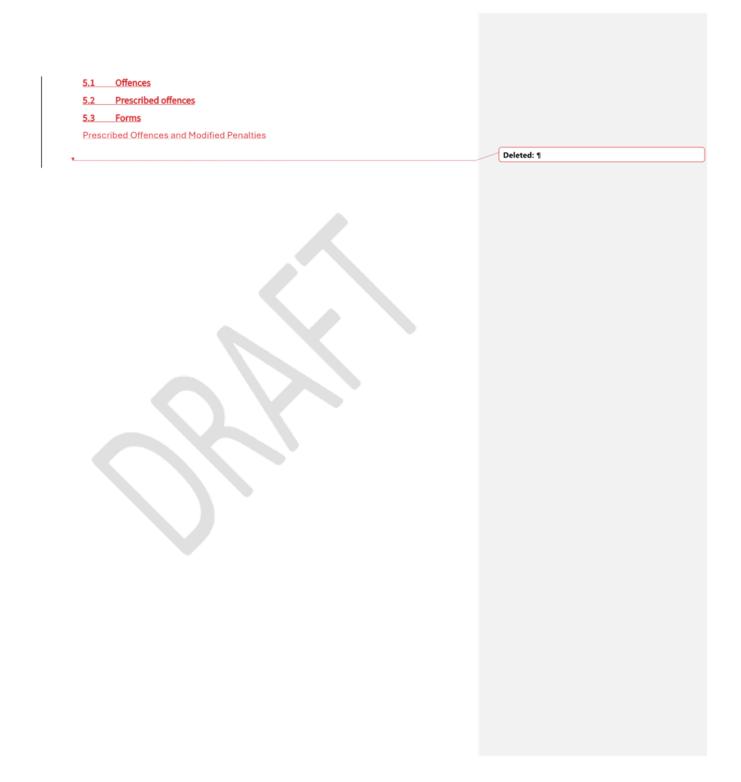
CITY OF SOUTH PERTH CATS LOCAL LAW 2024

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CAT ACT 211 LOCAL GOVERNMENT ACT 1995

CITY OF SOUTH PERTH

CATS LOCAL LAW 2024

Under the powers conferred by the *Cat Act 2011*, the *Local Government Act 1995* and all other powers enabling it, the Council of the City of South Perth resolved on [insert date] to make the following local law.

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PART 1 - PRELIMINARY

1.1 Citation

This local law may be cited as the City of South Perth Cats Local Law 2024.

1.2 Commencement

This local law comes into operation 14 days after the date of its publication in the *Government Gazette*.

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1.3 Application

This local law applies throughout the district.

1.4 Repeal

- (1) The following local laws are repealed -
 - (a) The City of South Perth Cats Local Law 2016, published in the Government Gazette on 4 November 2016; and
 - (b) The City of South Perth Cats Amendment Local Law 2017 published in the Government Gazette on 8 December 2017.

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1.5 Terms Used

(1) In this local law, unless the context otherwise required -

Act means the Cat Act 2011;

applicant means a person who applies for an approval;

application means an application for an approval;

approval means approval under regulation 9 of the <u>Cat (Uniform Local Provisions)</u> Regulations 2013 and Part 2 of this local law; Formatted: Font: Italic

approved person means the person to whom an approval is granted;

authorised person means a person appointed under section 9.10 of the Local Government Act 1995 to perform any of the functions conferred on an authorised person under this local law;

cat has the meaning in the Act;

cat prohibited area means an area described in Schedule 1;

cat management facility has the meaning in the Act;

CEO means the Chief Executive Officer of the local government;

district means the district of the local government;

local government means the City of South Perth;

local planning scheme means a local planning scheme made by the local government under the *Planning and Development Act 2005*;

multiple dwelling has the meaning in the local planning scheme;

nuisance means-

- (a) an activity or condition which is harmful or annoying and which gives rise to legal liability in the tort of public or private nuisance at law;
- (b) an unreasonable interference with the use and enjoyment of a person of his or her ownership or occupation of land;
- interference which causes material damage to land or other property on the land affected by the interference;

owner in relation to a cat, has the meaning in the Act;

penalty unit has the meaning given to it in clauses 4 and 5 of the City of South Perth Local Law Relating to Penalty Units;

premises has the meaning in the Act;

prescribed premises has the meaning in the Cat Regulations 2012,

Schedule means a schedule to this local law; and

veterinarian has the meaning in the Act

(2) A term that is used in this local law and is not defined in subclause (1) has the meaning in the Act or if not defined in the Act, the meaning in the <u>Cat Regulations 2012</u>, the <u>Cat</u> (Uniform Local Provisions) Regulations 2013 or the <u>Local Government Act 1995</u>. Formatted: Font: Italic

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PART 2 - NUMBER OF CATS THAT MAY BE KEPT

2.1 Interpretation

For the purposes of this Part, a cat does not include a cat less than 6 months old.

2.2 Prescribed premises

- For the purposes of the definition of prescribed premises in regulation 4(1) of the <u>Cat</u> (Uniform Local Provisions) Regulations 2013, this local law limits the number of cats that may be kept at any premises except—
 - (a) a cat management facility operated by a body prescribed as a cat management facility operator under the Cat Regulations 2012;
 - (b) a cat management facility operated by the local government; or
 - (c) a veterinary practice business or veterinary premises as defined under section 3 of the Veterinary Practice Act 2021 but only in relation to cats kept on those premises for treatment.
- (2) To avoid doubt, subclause (1) applies in respect of cats that are kept at premises under a boarding service operated by a veterinarian.

2.3 Standard number of cats

For the purposes of the definition of standard number of cats in regulation 4(1) of the *Cat (Uniform Local Provisions) Regulations 2013*, unless a member of a cat organisation is ordinarily resident on the premises, no more than 3 cats may be kept on premises within the residential zone of a local planning scheme or on premises used for residential purposes.

2.4 Application for approval

- (1) An application for approval to keep an additional number of cats at prescribed premises is dealt with in regulation 8 of the Cat (Uniform Local Provisions) Regulations 2013.
- (2) Application for approval must be accompanied by the application fee determined by the local government in accordance with section 6.16 to 6.19 of the *Local Government* Act 1995.

2.5 Determining an application

(1) For the purpose of determining whether to grant approval for an application to keep an additional number of cats at prescribed premises, the local government must have regard to—

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- (a) the zoning of the land under a local planning scheme;
- (b) the physical suitability of the premises for the proposed use;
- (c) the environmental sensitivity and general nature of the location surrounding the premises for the proposed use;
- (d) the structural suitability of any enclosure in which any cat is to be kept;
- (e) the likelihood of a cat causing a nuisance, inconvenience or annoyance to an occupier of adjoining land;
- (f) the likely effect on the amenity of the surrounding area of the proposed use;
- (g) the likely effect on the local environment, including any pollution or other environmental damage, which may be caused by the proposed use; and
- (h) any other factors which the local government considers to be relevant in the circumstances of the application.
- (2) The local government may, in respect of an application for approval—
 - grant the application, unconditionally or subject to any conditions it considers appropriate; or
 - (b) refuse to grant the application.
- (3) If the local government grants the application, it is to issue to the approved person an approval in the form determined by the CEO.
- (4) If the local government refuses to grant the application, it must advise the applicant in writing of its decision.

2.6 Conditions

- (1) For the purpose of ensuring that the premises to which an application relates are suitable for the additional number of cats, the local government may impose any condition that it considers appropriate for that purpose, including—
 - (a) that the premises must be adequately fenced (and premises will be taken not to be adequately fenced if there is more than one escape of a cat from the premises); that there must be adequate space for the exercise of the cats;
 - (b) that, in the case of multiple dwellings where there is no suitable dividing fence, each current occupier of the adjoining multiple dwellings must give their written

consent to the approval; and

- (c) that, without the consent of the local government, the approved person must not substitute or replace any cat that dies or is permanently removed from the premises.
- (2) An approved person who does not comply with a condition of the approval commits an offence.

2.7 Renewal of an approval

- (1) The local government is to renew an approval if—
 - (a) the approved person has not breached the conditions of the approval;
 - (b) the approval would have been granted if a fresh application for approval had been made; and
 - (c) the renewal fee, imposed and determined by the local government under sections 6.16 to 6.19 of the *Local Government Act 1995*, is paid to the local government before the expiry of the approval.
- (2) On the renewal of an approval, the conditions of the approval that applied immediately before the renewal continue to have effect.

2.8 Transfer of an approval

- An approval relates only to the premises specified in the approval, and only to the approved person specified in the approval and is transferrable only in accordance with this clause.
- (2) An application for the transfer of an approval from the approved person to another person (transferee) must be—
 - (a) made in the form determined by the CEO;
 - (b) made by the proposed transferee;
 - (c) made with the consent of the approved person; and
 - (d) lodged with the local government together with—
 - any document or information that the local government requires to determine the application, including any requirement for the applicant to verify the information by a statutory declaration; and

- the fee for the application for the transfer of an approval that is imposed and determined by the local government under sections 6.16 to 6.19 of the *Local Government Act 1995*.
- (3) The local government is not to determine an application for the transfer of an approval until the proposed transferee has complied with subclause (2).
- (4) The local government may, in respect of an application for the transfer of an approval—
 - (a) grant the application, subject to any conditions that the local government may impose under clause 2.6; or
 - (b) refuse to grant the application.
- (5) If the local government grants an application for the transfer of an approval—
 - (a) it is to issue to the transferee an approval in the form determined by the CEO; and
 - (b) on the date of the grant, unless otherwise specified in the approval, the transferee becomes the approved person for the purposes of this local law.
- (6) If the local government refuses to grant an application for the transfer of an approval, it must advise the applicant in writing of its decision.

2.9 Variation or cancellation of an approval

- (1) The local government may, at any time, vary the conditions of an approval by giving written notice to the approved person and specifying the date on which the varied conditions are to become effective.
- (2) The local government may cancel an approval—
 - (a) on the request of the approved person;
 - (b) if the approved person breaches the Act, the *Cat Regulations 2012*, the *Cat (Uniform Local Provisions) Regulations 2013* or this local law; or
 - (c) if, in the opinion of the local government, the approved person is not a fit and proper person to provide for the health and welfare of the cats.
- (3) If the local government cancels an approval—
 - (a) it must give written notice to the approved person of its decision and the date of effect of the cancellation; and

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(b) the fee paid for the approval is not refundable for the term of the approval that has not yet expired.

2.10 Objection and review rights

A decision of the local government made under Part 2 is a decision to which Division 1, Part 9 of the *Local Government Act 1995* applies.

PART 3 - APPROVED CATTERY ESTABLISHMENT

3.1 Interpretation

In this Part, unless the context requires otherwise-

cattery means any premises where more than 3 cats are boarded, housed or trained temporarily, whether for profit or otherwise, and where the occupier of the premises is not the ordinary keeper of the cats;

licence means a cattery licence issued under this local law;

licensee means the holder of a licence;

premises, in addition to the meaning given to it in section 3 of the Act, means the premises described in the application to be licensed as a cattery; and

transferee means a person who applies for the transfer of a licence to him or her under clause 3.14.

3.2 Operating a cattery without a licence

A person who, without a licence, operates a cattery commits an offence.

3.3 Application for a licence to be a cattery.

An application for a licence must be in a form approved by the CEO and must be lodged with the local government together with—

- details of the number of cats and a description of the cats proposed to be kept on the premises;
- (2) plans and specifications of the premises, including a site plan;
- (3) copies of the notices to be given under clause 3.4;
- (4) written evidence that either the applicant or another person who will have the charge of the cats will reside on the premises or, in the opinion of the local government, sufficiently close to the premises so as to control the cats and ensure their health and welfare;
- (5) a written acknowledgement that the applicant has read and agrees to comply with any code of practice relating to the keeping of cats which may be nominated from time to

time by the local government; and

(6) the fee for the application for a licence referred to in clause 3.11(1).

3.4 Notice of proposed use

- (1) An applicant for a licence must give notice of the proposed use of the premises as an approved cattery after the application for a licence has been lodged—
 - (a) once in a newspaper circulating in the district; and
 - (b) to the owners and occupiers of any premises adjoining the premises.
- (2) The notices in subclause (1) must specify that—
 - (a) any written submissions as to the proposed use are to be lodged with the CEO within 14 days of the date the notice is given; and
 - (b) the application and plans and specifications may be inspected at the offices of the local government.
- (3) Where-
 - (a) each notice given under subclause (1) does not clearly identify the premises; or
 - (b) a notice given under subclause (1)(a) is of a size or in a location in the newspaper which, in the opinion of the local government, would fail to serve the purpose of notifying persons of the proposed use of the premises,

the local government may refuse to determine the application for a licence until each notice is given in accordance with its directions.

3.5 Exemption from notice requirements

The requirements of clauses 3.3(c) and 3.4 do not apply in respect of an application for a licence if the application is made in respect of premises on which an approved cattery is either—

- (1) a permitted use under a planning scheme; or
- (2) a use which, under a planning scheme, the local government may approve subject to compliance with specified notice requirements.

3.6 When application can be determined

An application for a licence is not to be determined by the local government until— $\,$

(1) development approval (if required) has been given by the local government;

- (2) the applicant has complied with clause 3.3; and
- (3) unless clause 3.5 applies—
 - (a) the applicant has submitted proof that the notices referred to in clause 3.4(1) have been given in accordance with that clause; and
 - (b) the local government has considered any written submissions received within the time specified in clause 3.4(2)(a) on the proposed use of the premises.

3.7 Determining an application

In determining an application for a licence, the local government is to have regard to—

- (1) the matters referred to in clause 3.8;
- (2) any written submissions received within the time specified in clause 3.4(2)(a) on the proposed use of the premises;
- the effect which the cattery may have on the environment or amenity of the neighbourhood;
- (4) the physical suitability of the premises for the proposed use;
- (5) the structural suitability of any enclosure in which any cat is to be kept;
- (6) whether or not the imposition of and compliance with appropriate conditions of a licence will mitigate any adverse effects of the cattery identified in the preceding paragraphs; and
- (7) any other factors which the local government considers to be relevant in the circumstances of the application.

3.8 Where an application cannot be granted

The local government cannot grant an application for a licence where—

- an approved cattery cannot be permitted by the local government on the premises under a local planning scheme unless prior valid development approval has been issued by the local government and the application for a licence is consistent with that approval; or
- (2) an applicant for a licence or another person who will have the charge of the cats will not reside on the premises, or, in the opinion of the local government, sufficiently close to the premises so as to control the cats and so as to ensure their health and welfare.

3.9 Decision on an application

- (1) The local government may, in respect of an application for a licence—
 - (a) grant the application as it was submitted, unconditionally or subject to any conditions that it considers appropriate; or
 - (b) grant the application but specify an alternative number of cats permitted to be kept on the premises; or
 - (c) refuse to grant the application.
- (2) If the local government grants the application subject to conditions, those conditions may relate to matters such as—
 - (a) the location, number, type, form or construction, of any enclosure in which a cat is to be kept;
 - (b) the maintenance, in good order and in a clean and sanitary condition, of each enclosure;
 - (c) the type and construction of any fencing used to confine cats;
 - (d) the maintenance, cleaning and sanitising of drinking and eating vessels;
 - (e) the method of disposal of all refuse, faeces and food waste;
 - (f) the effective control of odours, fleas and flies; and
 - (g) the provision of suitable water available at the premises.
- (3) If the local government grants the application, it is to issue a licence to the applicant in the form determined by the CEO.
- (4) If the local government refuses to grant the application, it must advise the applicant in writing of its decision.

3.10 Compliance with conditions of licence

A licensee must comply with each condition of a licence.

3.11 Fees

 On lodging an application for a licence, the applicant must pay a fee to the local government.

- (2) On renewal of a licence, the licensee must pay a fee to the local government.
- (3) On lodging an application for the transfer of a valid licence, the transferee must pay a fee to the local government.
- (4) The fees referred to in subclauses (1) to (3) are to be determined by the local government under sections 6.16 to 6.19 of the Local Government Act 1995.

3.12 Period of a licence

Unless otherwise specified in a condition on a licence, the licence commences on the date of issue and expires—

- (1) if it is cancelled—on the date that written notice of the cancellation is given to the licensee, or on the date specified on that notice—whichever is the later; or
- (2) if the licensee ceases to reside at the premises to which the licence relates—on the date that written notice of the expiry is given to the licensee, or on the date specified on that notice—whichever is the later.

3.13 Variation or cancellation of a licence

- The local government may, at any time, vary the conditions of a licence by giving written notice to the licensee and specifying the date on which the varied conditions are to become effective.
- (2) The local government may cancel a licence—
 - (a) on the request of the licensee; or
 - (b) if the licensee breaches the Act, the Cat Regulations 2012, the Cat (Uniform Local Provisions) Regulations 2013 or this local law.
- (3) If a licence is cancelled the fee paid for that licence is not refundable for the term of the licence that has not yet expired.

3.14 Transfer of a licence

- (1) An application for the transfer of a valid licence from the licensee to another person (transferee) must be—
 - (a) made in the form determined by the local government;
 - (b) made by the transferee;
 - (c) made with the written consent of the licensee; and
 - (d) lodged with the local government together with—

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- i) written evidence that another person who will have the charge of the cats will
 reside on the premises or, in the opinion of the local government, sufficiently
 close to the premises so as to control the cats and ensure their health and
 welfare; and
- ii) the fee for the application for the transfer of a licence referred to in clause 3.11(3).
- (2) The local government is not to determine an application for the transfer of a valid licence until the transferee has complied with subclause (1).
- (3) The local government may, in respect of an application for the transfer of a valid licence—
 - (a) approve the application, unconditionally or subject to any conditions that it considers appropriate; or
 - (b) refuse to grant the application.
- (4) If the local government approves the application—
 - (a) it is to give written notice of its decision to the transferee; and
 - (b) unless otherwise specified in the notice, the transferee becomes, on the date that the notice is given to the transferee, the licensee of the licence for the purposes of this local law.

3.15 Notification

The local government is to give written notice to—

- (1) an applicant for a licence of the local government's decision on her or his application;
- (2) a transferee of the local government's decision on her or his application for the transfer of a valid licence;
- (3) a licensee of any variation made under clause 3.13(1); and
- (4) a licensee of the cancellation of a licence under clause 3.13(2).

3.16 Objection and review rights

A decision of the local government made under Part 3 is a decision to which Division 1, Part 9 of the *Local Government Act 1995* applies.

PART 4 - CAT CONTROL

4.1 Cat not to be a nuisance

(1) An owner <u>must</u> not allow a cat to be or create a nuisance.

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- (2) Where a cat is creating a nuisance, the local government may give written notice to the owner of the cat requiring that person to abate the nuisance.
- (3) When a nuisance has occurred and a notice to abate the nuisance is given, the notice remains in force for the period specified by the local government in the notice which must not exceed 28 days.
- (4) A person given a notice to abate the nuisance <u>must</u> comply with the notice within the period specified in the notice.

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4.2 Cat prohibited areas

- (1) Unless in accordance with written authorisation from the local government a cat must not be in a cat prohibited area at any time.
- (2) If a cat is in a cat prohibited area contrary to subclause (1), the owner of the cat commits an offence.
- (3) An authorised person may seize and remove or direct the seizure and removal of a cat from a cat prohibited area, pursuant to the Act.

PART 5 - ENFORCEMENT

5.1 Offences

- A person who fails to do anything required or directed to be done under this local law, or who does anything which under this local law that person is prohibited from doing, commits an offence.
- (2) Unless otherwise specified, a person who commits an offence under this local law is liable on conviction to a penalty not exceeding \$5,000 and, if the offence is of a continuing nature, to a further penalty not exceeding a fine of \$500 in respect of each day or part of a day during which the offence has continued.

5.2 Prescribed offences

 An offence against a clause specified in Schedule 2 is a prescribed offence for the purposes of section 62(2) of the Act.

(2) The amount appearing in the final column of Schedule 2 directly opposite a clause specified in that Schedule is the modified penalty for an offence against that clause.

5.3 Forms

22 October 2024 - Ordinary Council Meeting - Attachments

- (1) The issue of infringement notices, their withdrawal and the payment of modified penalties are dealt with in Division 4 of Part 4 of the Act.
- (2) An infringement notice in respect of an offence against this local law may be given under section 62 of the Act and is to be in the form of Form 6 in Schedule 1 to the <u>Cat</u> <u>Regulations 2012</u>.

(3) A notice sent under section 65 of the Act withdrawing an infringement notice is to be in the form of Form 7 in Schedule 1 to the *Cat Regulations 2012*.

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Clause 4.2

SCHEDULE 1 - CAT PROHIBITED AREAS

Areas where cats are prohibited –

Common Name	Physical Lot Boundaries	Description	As identified on Map number
Andrew Thomson Conservation Reserve	Whole of Lot 4000 on Deposited Plan 44883 Part of Lot 5000 on Deposited Plan 70746 – Manning Road Whole of Lot 389 on Plan 15472-Waterford Avenue Part of Lot 3318 on Plan 13650 – Elderfield Road	All bushland, foreshore and parkland within the boundaries of the listed lots	1
Bodkin Park	Whole of Lot 3305 on Plan 13650 – Kilkenny Circle Whole of Lot 3306 on Plan 13650 – Galway Grove Whole of Lot 3977 on Plan 14787 – Artane Court Whole of Lot 3675 on Plan 14285 – Thurles Court	All bushland, wetlands and parkland within the boundaries of the listed lots	1
Challenger Reserve	Part of Lot 300 on Deposited Plan 45674 – Challenger Avenue	All bushland within the boundaries of the lot	2
Collier Park Golf Course	Whole of Lot 3858 on Deposited Plan 218457 – Hayman Road Part of Lot 500 On Deposited Plan 416118 – Thelma Street	All parkland within the boundaries of the listed lots which are within the boundary of Collier Park Golf Course	3
Como Beach Foreshore	Part of Lot 12510 on Deposited Plan 243198	All foreshore within the boundaries of the lot	4
Curtin Primary School Bushland	Part of Lot 2006 on Diagram 24985 - Goss Avenue	All bushland within the boundaries of the lot	5

Cygnia Cove Wetlands	Part of Lot 4001 on Deposited Plan 70746 - Cygnus Parade	All bushland, embankment and wetlands within the listed lot	1
Davilak Bushland, 1301 Davilak Crescent	Whole of Lot 1301 on Plan 6385 – Davilak Crescent	All bushland within the boundaries of the lot	6
Gentilli Boat Foreshore to Mt Henry Foreshore	 Whole of Lots 3942 & 3946 on Deposited Plan 219097 Whole of Lot 4130 of Plan 12385 Whole of Lot 3941 on Deposited Plan 219097 Whole of Lot 3940 on Deposited Plan 219096 	All bushland and foreshore within the boundaries of the listed lots associated with Gentilli Boat Ramp to Mt Henry Foreshore	7
Goss Avenue Reserve	Part of Lot 4690 on Deposited Plan 27529 – Manning Road	All bushland within the boundaries of the listed lots which are within the boundary of Goss Avenue Reserve	8
Hogg Avenue Reserve	Whole of Lot 4550 on Plan 23956 - Hogg Avenue	All bushland with the boundaries of the listed lot	9
Jet Ski carpark north	Whole of Lot 500 on Deposited Plan 424378 - Mill Point Road	All foreshore and parkland within the listed lot	10
Lake Doneraile	Whole Lot 3834 on Plan 18896 – Doneraile Court	All parkland, embankment and wetlands associated with Lake Doneraile	11
Lake Douglas, Sir James Mitchell Park	Part of Lots 198 & 199 on Plan 1620 – Douglas Avenue Part of Lots 101, 102, 103 &104 on Plan 5947 – Ranelagh Crescent Part of Lot 11835 on Plan 240379 – Coode Street	Lake Douglas, Sir James Mitchell Park	12
Lake Gillon	Part of Lot 4690 on Deposited Plan	All parkland,	8

	27529 – Manning Road	embankment and wetlands associated with Lake Gillon	
Lake Hurlingham, Sir James Mitchell Park	Part of Lot 100 on Plan 5947 – Hurlingham Road Part of Lot 11835 on Plan 240379 – Coode Street Part of Lot 101 on Plan 5947 – Ranelagh Crescent	Lake Hurlingham, Sir James Mitchell Park	12
Lake Tondut, Clydesdale Reserve	Part of Lot 16 on Plan 3285 - Douglas Avenue	All parkland, embankment and wetlands associated with Lake Tondut	12
Manning Bushland	Part of Lot 1769 on Plan 214206 - Ley Street	All bushland within the boundaries of the lot	13
Melaleuca Grove (next to scented gardens), Sir James Mitchell Park	 Part of Lots 207, 208, 209 on Plan 5950 – Coode Street Part of Lot 210 on Plan 5950 – Coode Street 	All bushland, parkland and wetlands associated with Melaleuca located within Sir James Mitchell Park.	12
Millers Pool	Part of Lot 501 on Deposited Plan 424378 – Mill Point Road	All foreshore, parkland, embankment and wetlands associated with Millers Pool	10
Mt Henry Road Reserve	Whole of Lot 3651 on Deposited Plan 189047 - Mount Henry Road	All bushland with the boundaries of the listed lot	9
Neil McDougall Park	Part of Lot 100 on Diagram 71837 – Clydesdale Street	All parkland, embankment and wetlands within the boundary of the lot	14
Redmond Foreshore	 Part of Lot 300 on Deposited Plan 44440 – Salter Point Parade Part of Lot 2080 on Plan 8515 – River Way 	All foreshore and bushland within the boundaries of the lot	2

Salter Point Lagoon	 Part of Lot 300 on Deposited Plan 44440 – Salter Point Parade Part of lot 310 on Deposited Plan 47439 	All embankment and wetlands associated with Salter Point Lagoon	2
Sandon Park and Foreshore	Whole of Lot 3976 on Plan 16038 – Elderfield Road Part of Lot 300 on Deposited Plan 44440 – Salter Point Parade	All foreshore, bushland, embankment and wetlands associated with Sandon Park	2
	Whole of lot 1943 on Deposited Plan 170093 - – Salter Point Parade		
	Part of lot 310 on Deposited Plan 47439		
	 Part of lot 301 on Deposited Plan 44440 – Salter Point Parade 		

The below maps are provided for visual guidance only:

MAP 1: Waterford Foreshore



Key: 1 – Andrew Thompson Reserve 3 – Cygr

MAP 2: Salterpoint Foreshore



 Key:
 1 - Challenger Reserve
 3 - Salter Point Lagoon

 2 - Sandon Park
 4 - Redmond Foreshor

MAP 3: Collier Park Golf Course



MAP 4: Como Beach Foreshore



MAP 5: Curtin Primary School



MAD C: Davilate Danson



MAP 7: Gentilli Boat Ramp to Mt Henry Foreshore



MAP 8: George Burnet



Key: 1 - Goss Avenue Reserve

MAP 9: Hogg Avenue Reserve and Mt Henry Road Reserve



(ey: . – Hogg Avenue Reserve ! – Mt Henry Road Reserve

MAP 10: Mill Point Peninsula



Key: 1 – Jet Ski Carpark North 2 – Millers Pool

MAP 11: Lake Doneralle





MAP 13: Manning Primary School



MAP 14: Neil McDoueall Par



Clause 5.2

SCHEDULE 2 Prescribed Offences and Modified Penalties

Item no.	Clause	Nature of Offence	Modified Penalty Units
1	2.3	Keeping more than the standard number of cats without an approval	15
2	2.6	Failure to comply with the conditions of an approval	15
3	3.1	Cat causing nuisance	15
4	3.1(4)	Failure to comply with a cat control notice	15
5	3.2(2)	Cat in prohibited area	15

Note: Penalty Units are prescribed in the City of South Perth Local Law relating to Penalty Units. On 1 June 2024 one penalty unit is \$13.00.

Dated this [xx of xx 2024]

The Common Seal of the City of South Perth was affixed by authority of a resolution of the Council in the presence of – $\,$

Gregory Shane Milner, Mayor

Michael Wayne Bradford, Chief Executive Officer

	Submissions received in relation to the Proposed Fencing Local Law 2024			
No.	Submission	Suburb	City Response	
1.	Regarding: 2.5 Alteration of ground levels (1) A fence constructed of corrugated fibre reinforced pressed cement shall not have more than 150 millimetres difference in the ground levels on each side of the fence. 7 (2) Where land has been filled or retained to a height of more than 500 millimetres above natural ground level at or within 1000 millimetres of a boundary of a lot, a person shall only erect a dividing fence that is a sufficient fence on the said fill or retaining wall if the person produces to the local government the written agreement of the owners of the adjoining lot. (3) A person shall not alter (whether by removing soil or bringing in fill of any kind) the natural ground level of land on or within 1000 millimetres of the boundary of a lot, by more than 500 millimetres without the approval of the local government, 500MM IS A BIG CHANGE IN GOUND LEVEL. 200MM MORE APPROPRIATE.	South Perth	Noted. This figure is to ensure consistency with the Residential Design Codes, which provides for retaining walls, fill and extraction forward of the street setback line, not more than 0.5m above or below the natural ground level.	
2.	The proposed Local Law seems sensible. It would have been helpful to provide an overview of any substantive changes from the provisions for the regulation of fences within the district that were included in the City's previous Town Planning Scheme 6 (TPS 6).	South Perth	Noted. Former Town Planning Scheme No.6 required development approval for fences exceeding 1.8m in height, and that the fence sha be measured from the level of ground immediately adjacent the fence. Where the level of the ground at any point along the length of the fence is higher on one side of the fence than the level on the other side, the fence height was to b measured at that point shall be measured from the higher side.	
3.	Living expenses are already high. I can't afford to pay application fees to put up a fence etc. Seeking approval to erect a boundary fence should be between neighbours; council involvement to be limited to mediation if and when there are issues. Council should not exercise control over fencing decisions. This will create unnecessary delays in the erection of fences, add additional costs for application and increase red tape. Please allow neighbours to communicate and attend to these sorts of issues in a neighbourly and supportive way. Thank you.	South Perth	Noted. Approval of the local government is only required where a variation to the requirements of the local law is sought.	

4.	How about existing fences that may not meet new Fencing Law 2024 e.g., gate that swing outwards rather than inwards? Would the City pay the owners to rectify them OR would they be exempted from the Law?	Como	Noted. The fencing local law is not proposed to apply retrospectively (i.e. the City will not actively seek approval for existing fences that do not comply with the requirements).
5.	Between houses: Asbestos fence is deemed broken. Mixed colour fence is deemed broken. That means if either party wants a replacement the other party must share the cost. Standards should be put in place for fences facing the road and maintained.	South Perth	Noted. Fencing adjacent the street setback are addressed through the fencing provisions of the Residential Design Codes.
6.	If possible, I would request that the Local Law prohibits continuous footing front fences/ specifies the requirement for a suspended footing fence design, for boundary fences (between the private lot and rights-of-way, public accessways and thoroughfares) located in close proximity to existing City-managed trees. Fences with a continuous footing are susceptible to damage from tree roots. If damage occurs and root pruning/ installation of root barrier is not possible, removal of City-managed trees may be required to avoid future liability exposure. For further details please refer to the City of Belmont fact sheet available: https://www.belmont.wa.gov.au/docs/ecm/building-surveying-fact-sheet-front-fences	Como	It is acknowledged that suspended footing design (particularly for masonry fencing) can be used to avoid structural damage to the fence. The City can consider the proximity to existing trees as part of the Building Permit application, which is typically required for solid masonry fencing.
7.	I have read the Draft Fencing Local Law 2024 and do not have any objections or comments to offer.	Como	Noted.
8.	The proposed Fencing Local Law states "Division 1 – Sufficient Fences 2.1 Sufficient fence (i) All the owners of land that the dividing fence separates agree in writing to the type of dividing fence that is to be erected and that fence does not exceed 2400 millimetres in height and is designed by a suitably qualified structural engineer and constructed in accordance with that design". "(2) Pursuant to section 24 of the Dividing Fences Act 1961 and subject to sub-clauses (3) and (4), a sufficient fence – (a) on a Residential lot is a dividing fence or a boundary fence constructed and maintained in accordance with the specifications and requirements of Schedule 2" (b) on a Commercial lot is a dividing fence or a boundary fence constructed and maintained in accordance with the specifications and requirements of Schedule 3". Schedule 2 and	South Perth	Noted. Whilst the local law prescribes a maximum fence height, the intent of prescribing a sufficient fence and associated in the Schedule is to prescribe a sufficient fence for the purposes of the <i>Dividing Fences Act 1961</i> . No changes to the local law are therefore recommended in response to this submission.

	Schedule 3 both state that a sufficient fence is 1800 millimetres. For clarity can clause 2.1 (i) be amended to read 1800 millimetres and for a dividing fence greater than 1800 millimetres to a maximum of 2400 millimetres to be designed by a suitably qualified structural engineer.		
9.	The City should consider inclusion that fences that adjoin the Karawara Greenways to meet the intent of the Radburn design by being made of visually permeable materials and to allow gate entry / exit. The allowable max height and % allowable nonpermeable / permeable of fencing to be detailed within the local law.	Como	Whilst the intent of the Radburn design was to provide visually permeable fencing to areas of public open space and pedestrian accessways, no statutory mechanisms or covenants were established that would otherwise uphold this design requirement in perpetuity. Given the extent of solid fencing established throughout Karawara, it is not considered appropriate to retrospectively require fencing to be amended for this purpose. Separately, the City has prepared a Pedestrian Access Way strategy to outline accessways that may be suitable for closure in future, which would otherwise impact the location and type of fencing to lot boundaries.
10.	For years the City has ignored the lack of a retaining wall between 26 and 28 Manning Road and 170A Lockhart Street. The fence between 170 Lockhart and 26 Manning Road fell over years ago. The owner of 70B Lockhart erected a limestone retaining wall. The fibro fence at the rear of 28B Manning Road is splitting. Please advise. City allowed 170 Lockhart to be developed without retaining wall.	Como	Noted. The provision of a sufficient fence between the properties is a civil matter between the parties and not a matter for the local law.

11. Please define what a "breach" is.

My adjoining fence with my neighbour numerous panels blew down in a storm two years ago. He won't give permission for the contractor to come on his land to replace the adjoining fence. I have insurance, my insurance company assessed the state of the fence and declared the whole fence to be replaced. My insurance called for quotes, two were submitted, the insurance company accepted the lowest quote and paid me my half share which was \$790.00.

All correspondence which was conducted through my insurance company to me was given to my neighbour. Correspondence has been posted to his home address in Beechboro. We have discussed the repairs over the fence in the past 2 weeks, I have asked him again to contact the fencing contractor as a new quote will have to be undertaken - still nothing.

This is a rental home. My neighbour conducts his own rental business. The home has been empty for two years. I don't believe he has insurance. You can't see the damaged fence from the road. The City of South Perth Compliance Officer has visited the site and taken photos.

I believe the building of a raised garden bed against an adjoining fence irrespective of the height of the garden should have a retaining wall built against an aluminum fence to protect the fence from rusting. When I came here 12 years ago my neighbour had planted 6 Yucca bushes which over the years suckered, grew bigger, and undermined the structure of the fence. These bushes were eventually removed but too late to repair the structural damage they had caused. They were planted in a raised brick bed against the adjoining fence to a height of 300mm.

If and when this fence ever gets repaired, I believe a small retaining wall along the back of this garden should be built when the new fence is replaced. The fence will be aluminum.

Karawara

A breach is if they break or failure to observe a requirement of the local law (once gazetted).

The provision of a sufficient fence between the properties is a civil matter between the parties and not a matter for the local law.

LOCAL GOVERNMENT ACT 1995 DIVIDING FENCES ACT 1961

CITY OF SOUTH PERTH FENCING LOCAL LAW 2024

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SPECIFICATIONS FOR A SUFFICIENT FENCE ON A COMMERCIAL LOT

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LOCAL GOVERNMENT ACT 1995 CITY OF SOUTH PERTH

FENCING LOCAL LAW 2024

Under the powers conferred by the *Local Government Act 1995* and under all other powers enabling it, the Council of the City of South Perth resolved on [insert date] to make the following local law

PART 1 - PRELIMINARY

1.1 Citation

This local law may be cited as the City of South Perth Fencing Local Law 2024.

1.2 Commencement

This local law comes into operation 14 days after the date of its publication in the Government Gazette.

1.3 Application

This local law applies throughout the district.

1.4 Repeal

No local laws are repealed.

1.5 Terms Used

In this local law, unless the context otherwise required -

Act means the Local Government Act 1995;

applicant means a person who makes an application for approval under this local law;

AS means an Australian Standard published by the Standards Association of Australia;

authorised person means a person authorised by the local government under section 9.10 of the Act to perform any of the functions of an authorised person under this local law;

barbed wire fence means a wire or strand of wires having small pieces of sharply pointed wire twisted around it at short intervals;

boundary fence means a fence constructed on the boundary of a lot which abuts a thoroughfare;

Building Surveyor means a Building Surveyor of the local government;

CEO means the Chief Executive Officer of the local government;

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Commercial lot means a lot where a commercial use is or may be permitted under the local planning scheme, and is or will be the predominant use of the lot, and no residential use is a use of the lot;

dangerous in relation to any fence means:

- an electrified fence other than a fence approved by the local government under this local law:
- a fence containing barbed wire other than a fence erected and maintained in accordance with this local law;
- a fence containing exposed broken glass, asbestos fibre, razor wire or any other potentially harmful projection or material; or
- a fence which is likely to collapse or fall, or part of which is likely to collapse or fall, from any cause;

district means the district of the local government;

dividing fence has the meaning given to it in and for the purposes of the *Dividing Fences* Act 1961;

electrified fence means a fence carrying or designed to carry an electric charge;

fence means any structure used or functioning as a barrier, irrespective of where it is located and includes any gate;

front boundary means the boundary line between a lot and the thoroughfare upon which that lot abuts, or in the case of a lot abutting on more than one thoroughfare the boundary line between the lot and the primary thoroughfare;

front fence means a fence erected on the front boundary of a lot or on a line adjacent to the front boundary;

front setback area means the area between the building line of a lot and the front boundary of that lot;

height in relation to a fence means the vertical distance between:

- (a) the top of the fence at any point; and
- (b) the ground level or, where the ground levels on each side of the fence are not the same, the higher ground level, immediately below that point;

local government means the City of South Perth;

local government property means anything except a thoroughfare -

- (a) which belongs to the local government;
- of which the local government is the management body under the Land Administration Act 1997; or
- (c) which is an "otherwise unvested facility" under section 3.53 of the Act;

local planning scheme means a local planning scheme of the local government made under the *Planning and Development Act 2005*;

lot has the meaning given to it in and for the purposes of the *Planning and Development*Act 2005:

notice of breach is defined in clause 5.1;

non-sacrificial graffiti protection means a coating applied to a fence which is not removed in the process of removing graffiti;

occupier has the meaning given to it in the Act;

owner has the meaning given to it in the Act;

penalty unit has the meaning given to it in clauses 4 and 5 of the City of South Perth Local Law Relating to Penalty Units;

Residential lot means a lot where a residential use is or may be permitted under the Local Government planning scheme, and is or will be a use of the lot;

retaining wall means any structure which prevents the movement of soil or retains soil or structures in order to allow ground levels of different elevations to exist adjacent to one another;

Schedule means a Schedule to this local law;

sufficient fence means a fence that satisfies clause 2.1 and includes a fence of the description and quality agreed upon by the owners of adjoining lots which does not fail to satisfy clause 2.1;

 $\emph{thoroughfare}\ \mathsf{has}\ \mathsf{the}\ \mathsf{meaning}\ \mathsf{given}\ \mathsf{to}\ \mathsf{it}\ \mathsf{in}\ \mathsf{the}\ \mathsf{Act}.$

1.6 Fees and charges

All fees and charges applicable under this local law <u>must</u> be determined by the local government from time to time under and in accordance with sections 6.16 to 6.19 of the Act.

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PART 2 - FENCES

Division 1 - Sufficient Fences

2.1 Sufficient fence

- A person must not erect a dividing fence or a boundary fence that is not a sufficient fence unless –
 - (a) in respect of a dividing fence -
 - (i) All the owners of land that the dividing fence separates agree in writing to the type of dividing fence that is to be erected and that fence does not exceed 2400 millimetres in height and is designed by a suitably qualified structural engineer and constructed in accordance with that design; or

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- (ii) The dividing fence is determined to be a sufficient fence, for the purposes of the *Dividing Fences Act 1961*, by a magistrates court, under the *Dividing Fences Act 1961*; or
- (iii) The approval of the local government has been obtained for such a fence.
- (2) Pursuant to section 24 of the *Dividing Fences Act 1961* and subject to sub-clauses (3) and (4), a sufficient fence
 - (a) on a Residential lot is a dividing fence or a boundary fence constructed and maintained in accordance with the specifications and requirements of Schedule 2; and
 - (b) on a Commercial lot is a dividing fence or a boundary fence constructed and maintained in accordance with the specifications and requirements of Schedule 3.
 - (c) On adjoining Residential and Commercial lots is a dividing fence or a boundary fence constructed and maintained in accordance with the specifications and requirements of Schedule 2.
- (3) Where a fence is erected on or near the boundary between a Residential lot and a Commercial lot, a sufficient fence is a dividing fence constructed and maintained in accordance with the specifications and requirements of Schedule 2.
- (4) Unless an authorised person determines otherwise, a sufficient fence on a boundary between lots other than those specified in sub-clauses (2) and (3) is a dividing fence constructed in accordance with the specifications and requirements of Schedule 2.

Division 2 - General

2.2 Relationship with other laws

- $(1) \ \ Nothing\ in\ this\ local\ law\ affects\ the\ need\ for\ compliance,\ in\ respect\ of\ a\ fence,\ with\ -$
 - (a) any relevant provisions of a local planning scheme; and
 - (b) any relevant provisions that apply if a building permit is required for that fence under the Building Act 2011 or Building Regulations 2012.
- (2) Where there is inconsistency between the standards and requirements of this local law and those specified in a local planning scheme, the standards and requirements of a local planning scheme <u>must</u> prevail.

2.3 Gates in fences

A person, must not erect or maintain a gate in a boundary fence which does not -

(a) open into the lot; or

(b) open by sliding parallel and on the inside of the fence, of which it forms part, when closed.

2.4 Depositing fencing material on public place

A person must not deposit or permit the deposit of any materials whatsoever used in the construction or maintenance of any fence, on any thoroughfare, public place or local government property unless the approval of the local government has been obtained.

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2.5 Alteration of ground levels

- A fence constructed of corrugated fibre reinforced pressed cement <u>must</u> not have more than 150 millimetres difference in the ground levels on each side of the fence.
- (2) Where land has been filled or retained to a height of more than 500 millimetres above natural ground level at or within 1000 millimetres of a boundary of a lot, a person must only erect a dividing fence that is a sufficient fence on the said fill or retaining wall if the person produces to the local government the written agreement of the owners of the adjoining lot.
- (3) A person must not alter (whether by removing soil or bringing in fill of any kind) the natural ground level of land on or within 1000 millimetres of the boundary of a lot, by more than 500 millimetres without the approval of the local government.

2.6 Maintenance of fences

- An owner of a lot on which a fence is erected <u>must</u> maintain the fence in good condition so as to prevent it from becoming dangerous, dilapidated, unsightly or prejudicial to the amenity of the locality.
- (2) Where in the opinion of the local government or an authorised person, a fence is in a state of disrepair or is dangerous or is otherwise in breach of a provision of this local law, the local government or an authorised person may give a notice of breach under clause 5.1 to the owner of the lot on which the fence is erected.

2.7 Fences across rights of way, public access ways or thoroughfares

A person must not, without the approval of the local government, erect or maintain a fence or obstruction of a temporary or permanent nature across any right-of-way, public access way or thoroughfare so as to impede or prevent use of those facilities in the manner for which they are intended and constructed.

2.8 General discretion of the local government

- (1) Notwithstanding the provisions of clause 2.1, the local government may approve the erection or repair of a dividing fence which is not a sufficient fence where all of the owners of the lots to be separated by the dividing fence make an application for approval for that purpose.
- (2) In determining whether to grant its approval under sub-clause (1), the local government may consider whether the erection or retention of the fence would have an adverse effect on –
 - (a) the safe or convenient use of any land;
 - (b) the safety or convenience of any person; or
 - (c) the visual amenity of the locality.

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Division 3 - Fencing Materials 2.9 Pre-used fencing materials (1) Notwithstanding clause 2.1, a person must not construct a boundary fence on a Deleted: shall Residential lot from pre-used materials without the approval of the local government. (2) Where the local government approves the use of pre-used materials in the construction of a boundary fence under sub-clause (1), that approval must be Deleted: shall conditional on the applicant painting or treating the pre-used material as stated in or attached to the form of approval issued by the local government under clause 3.2. Barbed wire fences and spiked or jagged materials 2.10 (1) An owner or occupier of a Residential lot must not erect, affix to or allow to remain on Deleted: shall any fence on such a lot any barbed wire or other material with spiked or jagged projections, unless the approval of the local government has been obtained. (2) Where an approval has been obtained in accordance with sub-clause (1), that approval must be taken to have been issued subject to a condition that the owner or occupier Deleted: shall must not erect, affix or allow to remain on any fence bounding that lot any barbed wire Deleted: shall or other materials with spiked or jagged projections unless such wire or materials are carried on posts set at an angle of 45 degrees into the lot, and unless the bottom row of wire or other materials is set back 150 millimetres from the face of the fence, is at least 2000 millimetres above ground level and the total height must not exceed 2400 Deleted: shall 2.11 Electrified and razor wire fences (1) An owner or occupier of a Residential lot must not -Deleted: shall (a) construct or use an electrified fence on that lot; or (b) construct a fence wholly or partly of razor wire on that lot. (2) On a Commercial lot, an electrified fence must -Deleted: shall (a) comply with AS/NZS3016:1994; and (b) be rendered inoperable during the hours of business operations, if any, on the lot where it is erected. (3) The local government must not approve an application for a razor wire fence on a Deleted: shall Commercial lot -(a) if the fence is within 3000 millimetres of the boundary of the lot; or (b) where any razor wire used in the construction of the fence is less than 2000 millimetres or more than 2400 millimetres above the ground level. (4) Notwithstanding the provisions of clause 2.11, the local government may approve the erection or repair of a dividing fence which includes an electrified or razor wire fence where all of the owners of the lots to be separated by the dividing fence make an application for approval for that purpose. (5) In determining whether to grant its approval under sub-clause (4), the local government may consider whether the erection or retention of the fence would have an adverse effect on -(a) the safe or convenient use of any land; 8

	(b) the safety or convenience of any person; or	
	(c) The visual amenity of the locality.	
2.12	Prohibited fencing materials	
	A person <u>, must</u> not affix or use broken glass in the construction of any fence.	Deleted: shall
Divisio	on 4 – Home recreational sports fencing	
2.13	Home recreational sports fencing	
	(1) A person <u>must</u> not erect a fence higher than 1800 millimetres in height around or partially around a home tennis court, basketball court, netball court, cricket practice	Deleted: shall
	area or similar home sporting area on a lot within 900 millimetres of a lot boundary	
	with a residential use lot unless –	
	(a) The person has given at least 60 days prior notice to the owner of any residential use lot immediately adjoining that part of the fence that is higher than 1800	
	millimetres of the person's intention to erect such fence and the design thereof	
	and proposed fencing materials to be used; and	Deleted: ,
	(b) Fence is not more than 3000 millimetres in height; and;	Deleted: ,
	(c) The fence above 1800 millimetres in height is either constructed of	
	 (i) chain link mesh and is poly vinyl coated or galvanised and installed in accordance with manufacturer's specifications; or 	Deleted: .
	(ii) flexible retractable nylon or similar mesh:	Deleted: ,
	or	
	(d) The fence is otherwise approved by the local government.	
	(2) In determining any application for approval under (1)(d), the local government must	Deleted: shall
	invite submissions on the proposal from the owner of any residential use lot	
	immediately adjoining that part of the fence that is proposed to be higher than 1800	
	millimetres and <u>must</u> consider any such submission in making its decision under	Deleted: shall
	clause 3.2.	
	PART 3 – APPROVALS	
3.1	Application for approval	
	(1) Where a person is required to obtain the approval of the local government under this	
	local law, that person <u>must</u> apply for approval in accordance with sub-clause (2).	Deleted: shall
	(2) An application for approval under this local law <u>must</u> -	Deleted: shall
	(a) be in the form determined by the local government;	
	(b) be signed by the applicant and the owner of the lot;(c) provide the information required by the form; and	
	(d) be forwarded to the CEO together with any fee imposed and determined by the local	
	government under and in accordance with sections 6.16 to 6.19 of the Act.	
	9	

- (3) The local government may require an applicant to provide additional information reasonably related to an application before determining an application for approval.
- (4) The local government may refuse to consider an application for approval which is not in accordance with sub-clauses (2) and (3).

3.2 Decision on application for approval

- (1) The local government may -
 - (a) approve an application for approval unconditionally or subject to any conditions;
 or
 - (b) refuse to approve an application for approval.
- (2) If the local government approves an application for approval, it is to issue to the applicant an approval in the form determined by the local government.
- (3) If the local government refuses to approve an application for approval, it is to give written notice of that refusal to the applicant.
- (4) Where a clause of this local law refers to conditions which may be imposed on an approval or which are to be taken to be imposed on an approval, the clause does not limit the power of the local government to impose other conditions on the approval under sub-clause (1)(a).

3.3 Compliance with approval

Where an application for approval has been approved, the applicant and the owner and occupier of the lot to which the approval relates, <u>must</u> comply with the terms and any conditions of that approval.

3.4 Duration of approval

Unless otherwise stated in the form of approval, an approval granted under this local law runs with the lot to which it relates and for the avoidance of doubt, it may be relied upon by any subsequent occupier or owner of the lot and may be enforced against them by the local government.

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PART 4 - MISCELLANEOUS

4.1 False or misleading statement

A person <u>must</u> not make a false or misleading statement in connection with any application, requirement or request under this local law.

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PART 5 - NOTICES OF BREACH

5.1 Notices of breach

- (1) Where a breach of any provision of this local law has occurred in relation to a fence on a lot, the local government may give a notice in writing to that owner of that lot ('notice of breach').
- (2) The notice of breach must -
 - (a) specify the provision of this local law which has been breached;
 - (b) specify the particulars of the breach; and
 - (c) state that the owner is required to remedy the breach within the time specified in the notice.
- (3) An owner given a notice of breach <u>must</u> comply with the terms of the notice and remedy the breach within the time specified in the notice.

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5.2 Limit on liability

An owner to whom a notice of breach has been given is not entitled to make any claim by way of damages or otherwise, against an authorised person, local government employee, local government appointed sub-contractor or other person authorised by the local government arising from anything done while they are acting under clause 5.1(3).

PART 6 - OFFENCES

6.1 Offences and penalties

- (1) A person who fails to comply with a notice of breach commits an offence and is liable upon conviction to a penalty of not less than \$500 and not exceeding \$5000 and, if the offence is a continuing offence, to a maximum daily penalty of \$500.
- (2) A person who fails to comply with or who contravenes any provision of this local law commits an offence and is liable on conviction to a penalty of not less than \$500 and not exceeding \$5000 and, if the offence is a continuing offence, to a maximum daily penalty of \$500.

6.2 Modified penalties

- An offence against any provision of this local law is a prescribed offence described for the purposes of section 9.16 (1) of the Act.
- (2) The amount appearing in the final column of Schedule 1 directly opposite a prescribed offence in that Schedule is the modified penalty for that prescribed offence.
- (3) For the purpose of guidance only, before giving an infringement notice to a person in respect of the commission of a prescribed offence, an authorised person should be satisfied that –
 - (a) commission of the prescribed offence is a relatively minor matter; and
 - (b) only straightforward issues of law and fact are involved in determining whether the prescribed offence was committed, and the facts in issue are readily ascertainable.

6.3 Form of notices

For the purposes of this local law -

- (1) the form of the infringement notice referred to in sections 9.16 and 9.17 of the Act is to be in or substantially in the form of Form 2 in Schedule 1 of the Local Government (Functions and General) Regulations 1996; and
- (2) the form of the notice referred to in section 9.20 of the Act is to be in or substantially in the form of Form 3 in Schedule 1 of the Local Government (Functions and General) Regulations 1996.

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PART 7 - OBJECTIONS AND REVIEW

7.1 Objections and review

When the local government makes a decision under clause 3.2, the provisions of Division 1 of Part 9 of the Act and regulation 33 of the *Local Government (Functions and General)*Regulations 1996 apply to that decision.

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Clause 6.2

SCHEDULE 1 PRESCRIBED OFFENCES AND MODIFIED PENALTIES

Item	Clause No.	Nature Of Offence	Modified Penalty Units
1	2.1 (1)	Erect a fence which is not a sufficient fence	38
2	2.3(a)	Erect or maintain a gate in a boundary fence not opening into the lot	38
3	2.3(b)	Erect or maintain a gate in a boundary fence not sliding parallel and inside of fence	38
4	2.6 (1)	Failure to maintain a fence in good condition/prevent fence becoming dangerous, dilapidated, unsightly	38
5	2.7	Erect or maintain a fence/obstruction temporary or Permanent across a right-of-way, public access way or thoroughfare without approval	38
6	2.9 (1)	Construct a boundary fence on a Residential lot from pre- used materials without written approval	38
7	2.10 (1)	Using barbed or razor wire, spiked or jagged projections in a fence on a Residential lot	38
8	2.11 (1)(a)	Having and using an electrified fence on a residential lot	38
9	2.11 (2)(a)	Having and using an electric fence on a Commercial lot that is noncompliant with AS/NZS3016:1994	38
10	2.11 (2)(b)	Operating an electric fence on a Commercial lot during business hours	38
11	2.11 (4)	Construct, erect or use razor wire in a fence or electrify a fence without approval	38
12	2.12	Affix, or use, any broken glass in a fence	38
13	2.13 (1)	Erect a home recreational sports fence higher than 1800 millimetres or less than 900 millimetres from the boundary of	38

		adjoining residential lot without meeting the requirements of $2.13(1)$	
14	2.13(1)(a)(c) (i)(ii)	Erect a home recreational sports fence not made of polyvinyl coated or galvanized chain link mesh in accordance with the manufacturer's specifications or flexible retractable nylon or similar mesh without approval	38
15	3.3	Failure to comply with terms or conditions of approval	38
16	5.1 (3)	Failure to comply with notice of breach	38

Note: Penalty Units are prescribed in the City of South Perth Local Law relating to Penalty Units. On 1 June 2024 one penalty unit is \$13.00.

Clause 2.1 (2)(a)

SCHEDULE 2

SPECIFICATIONS FOR A SUFFICIENT FENCE ON A RESIDENTIAL LOT

Each of the following is a "sufficient fence" on a Residential lot:

- A. A fully enclosed timber boundary fence or dividing fence built in accordance with established construction techniques, and
 - (i) the height of the dividing fence to be 1800 millimetres except with respect to the front setback area;
 - (ii) the height of the boundary fence to not exceed 1800 millimetres.
- B. Where a difference in levels exists on opposite sides of the common boundary at any point the height of the fence will be measured from the higher ground.
- C. A dividing fence constructed of corrugated fibre reinforced pressed cement or metal sheeting erected in accordance with the manufacturer's specifications and which satisfies the following specifications:
 - (a) a minimum in-ground length of 25 per cent of the total length of the sheet, but in any case, must have a minimum in-ground depth of 600 millimetres;
 - (b) the total height and depth of the fence to consist of a single continuous fibre reinforced cement or steel sheet;
 - (c) the sheets to be lapped and capped with extruded "snap-fit" type capping in accordance with the manufacturer's instructions or established construction techniques; and
 - (d) the height of the dividing fence to be 1800 millimetres, except with respect to the front setback
- D. A boundary fence or dividing fence constructed of brick, masonry, stone or concrete, which satisfies the following specifications:
 - (a) concrete footings with minimum dimensions of 225 millimetres x 150 millimetres for single leaf walls or 300mm x 300mm for double leaf walls;
 - (b) fences to be offset a minimum of 200 millimetres at maximum 3000 millimetres centres or 225 millimetres x 100 millimetres engaged piers to be provided at maximum 3,000 millimetres centres;
 - (c) expansion joints in accordance with the manufacturer's written instructions; and
 - (d) the height of the dividing fence to be 1800 millimetres except with respect to the front setback area.
 - (e) The height of the boundary fence to not exceed 1800 millimetres.
- E. A composite dividing fence having an overall height of 1800 millimetres, except with respect to the front setback area, which satisfies the following specifications for the brick component of the construction:
 - (1) (a) brick piers of minimum 345 millimetres x 345 millimetres at 1800 millimetres centres bonded to a minimum height base wall of 516 millimetres (6 courses);
 - (b) each pier <u>must</u> be reinforced with one 10 millimetre diameter galvanised reinforced starting rod 1,500 millimetres high with a 250 millimetres horizontal leg bedded into a 500 millimetres x 200 millimetres concrete footing and set 65 millimetres above the

Deleted: shall

Deleted: shall

		base of the footing. The top of the footing must be 1 course (85 millimetres) below	Deleted:	shall	
		ground level;			
	(c)	the minimum ultimate strength of brickwork <u>must</u> be 20 Megapascals. Mortar <u>must</u> be	Deleted:	: shall	
		a mix of 1 part cement, 1 part lime and 6 parts sand;	Deleted:	: shall	
	(d)	the ground under the footings is to be compacted to 6 blows per 300 millimetres and			
		checked with a standard falling weight penetrometer; and			
	(e)	control joints in brickwork, must be provided with double piers at a maximum of 6000	Deleted:	shall	
		millimetre centres; or			
(2)	(a)	brick piers of a minimum 345 millimetres x 345 millimetres x 2,700 millimetres centres			
		bonded to the base; and;			
	(b)	each pier <u>must</u> be reinforced with two 10 millimetre diameter galvanised reinforced	Deleted:	shall	
		starting rods 1500 millimetres high with a 250 millimetres horizontal leg bedded into a			
		500 millimetres x 200 millimetres concrete footing and set 65 millimetres above the			
		base of the footing. The top of the footing must be 1 course (85 millimetres) below	Deleted:	shall	
		ground level.			

Clause 2.1 (2) (b)

SCHEDULE 3

SPECIFICATIONS FOR A SUFFICIENT FENCE ON A COMMERCIAL LOT

Each of the following is a "sufficient fence" on a Commercial lot:

- A. A dividing fence constructed of galvanised or PVC coated rail-less link mesh, chain mesh or steel mesh to a height of 1800 millimetres all supported by galvanised iron posts of a minimum diameter of 30 millimetres spaced at no more than 3000 millimetres centres and sunk in the ground a minimum of 600 millimetres encased in concrete with a minimum diameter of 150 millimetres, except with respect to the front setback area.
- B. A dividing fence of fibre reinforced cement sheet constructed to the specifications referred to in Schedule 2, except with respect to the front setback area.
- C. A dividing fence constructed of metal sheeting when supported on posts and rails provided that it is used behind a building line and is of a minimum height of 1800 millimetres.
- Fences of timber, brick, stone or concrete constructed to the specifications referred to in Schedule 2, except with respect to the front setback area.
- E. Where a difference in levels exists on opposite sides of the common boundary at any point the height of the fence will be measured from the higher ground.
- F. A sufficient fence on a commercial lot can include barbed wire.

Dated this [insert date]

The Common Seal of the City of South Perth was affixed by authority of a resolution of the Cou in the presence of –		
Gregory Shane Milner, Mayor		
Michael Wayne Bradford, Chief Executive Officer		

Strategic Direction

Community

Policy P102 Community Funding Program

Responsible Business Unit/s		Community, Culture and Recreation
	Responsible Officer	Manager Community Culture and Recreation
	Affected Business Unit/s	Community, Culture and Recreation

Policy Objectives

This policy provides a framework for the City to equitably distribute funding to community groups, organisations involved in community partnership projects and individuals to encourage community and personal development, and foster community services and projects.

Policy Scope

This Policy applies to all officers working in the Directorate of Development and Community Services, external organisations working in the City of South Perth community and individuals living in the City of South Perth community.

Policy Statement

The City of South Perth supports community development by providing a range of funding opportunities to community groups, organisations involved in community partnership projects and individuals through the Community Funding Program. Each year during the annual budget process, consideration is given to setting aside funds to distribute to community groups, organisations and individuals in the coming year.

The goals of the funding assistance policy are to:

- Support and partner with community organisations and groups toward achieving the objectives of the City's Strategic Community Plan 2021-2031;
- Enable community groups, partnering organisations and individuals to maximise their development opportunities;
- Provide an equitable and accessible means by which community groups, partnering organisations and individuals can access funding;
- 4. Provide a process for distributing funds to meet defined outcomes; and
- Involve stakeholders in a shared approach to the development of projects and services in the City.

The City will manage the Community Funding Program through M102: Community Funding Program Management Practice.



Types of funding available are as follows:

Level 1: Community partnerships – The City may enter into partnerships with organisations that intend to deliver programs and services that will contribute and assist in meeting the objectives of the City's Strategic Plan and associated plans.

Level 2: Community grants – These grants provide assistance for minor community projects that provide benefits for people in the local community, such as enhanced community wellbeing, social connectedness, physcial activity, economic development and community development. The City will assess these opportunities as they arise.

Level 3: Individual Development Grants – These grants are open to residents of the City of South Perth who have been selected to represent the state or nation in interstate or international championships, competitions or significant cultural, academic or community service programs. The grant is for travel and/or accommodation costs only, and is set at a maximum of \$200 for interstate travel and \$300 for international travel.

Legislation/Local Law Requirements

Not Applicable

Other Relevant Policies/ Key Documents

Policy P110 Support of Community and Sporting Groups City of South Perth Strategic Community Plan 2021-2031 Management Practice M102 Community Funding Program

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 Policy Number:
 P102
 Relevant Council Delegation:

 Council Adoption:
 28/05/13
 Relevant Delegation:

Reviewed/Modified: 03/05, 02/11, 03/12, 03/13, 03/14, 01/15, Relevant I 06/16, 08/16, 08/17, 03/20, 02/21, 09/22,

04/24

Relevant Management Practice:

M102 Community Funding Program

N/A

N/A

Strategic Direction Community

Policy P104 Community Awards

Responsible Business Unit/s	Community, Culture and Recreation	
Responsible Officer	Manager Community, Culture and Recreation	
	Manager Community Learning and Libraries Manager Library Services	
Affected Business Unit/s	Unit/s Community, Culture and Recreation	
	Community Learning and Libraries Library Services	

Policy Objectives

This policy provides for relevant community awards which recognise the outstanding achievements of members of the local community and contribute towards fostering a strong sense of community.

Policy Scope

This Policy applies to the wider community to recognise individuals and community groups who make contributions to the community.

Policy Statement

The City recognises the important contributions <u>made</u> by individuals and community groups towards local community development, that an individual's achievements can make towards community development. The City has a number of annual community awards that acknowledge such achievements. They are the: During the development of the City's annual budget, consideration will be given to the facilitation of community awards for the following year. These may include (but are not limited to):

- Community Citizen of the Year Awards (including volunteer recognition)
- Volunteer of the Year Awards
- Dr Ted Maslen Memorial University Exhibition Award
- · Primary School Book Awards
- High School Scholarship Awards
- · Speak with Confidence Awards
- South Perth Young Writer Awards

The City may decide that any of these awards will not be presented in a year. Conditions for all the Awards are stated in the Management Practice.

COMMUNITY CITIZEN OF THE YEAR AWARDS

Award Focus



The City partners with Auspire (Australia Day Council of Western Australia) to present the Community Citizen of the Year Awards across four categories. These awards aim to recognise, reward and celebrate the achievements of residents.

Selection

A panel of officers from the City will choose the recommended award recipients from nominations received from the community. A report will be submitted to Council recommending that these people receive the awards.

Prize

Award recipients will receive a certificate and plaque.

CATEGORIES

Citizen of the Year

This award is open to individuals (residents and/or ratepayers) of the City of South Perth who are aged 25 years or older (on 26 January on the year the event is being held), to recognise their notable contribution to the local community in the year immediately prior to receiving the award, as well as their past achievements and ongoing contribution to the local community.

Citizen of the Year - Youth (under 25 years)

This award is open to individuals (residents and/or ratepayers) of the City of South Perth who are aged under 25 years (on 26 January on the year the event is being held), to recognise their notable contribution to the local community in the year immediately prior to receiving the award, as well as their past achievements and ongoing contribution to the local community.

Citizen of the Year - Senior (65 years or over)

This award is open to individuals (residents and/or ratepayers) of the City of South Perth who are aged 65 years or older (on 26 January on the year the event is being held), to recognise their notable contribution to the local community in the year immediately prior to receiving the award, as well as their past achievements and ongoing contribution to the local community.

Active Citizenship Award (for a community group or event)

This award is open to community groups/clubs based in the City of South Perth or events held in the City of South Perth to recognise active citizenship in the year immediately prior to receiving the award, as well as their past achievements and ongoing contribution to the local community.

VOLUNTEER OF THE YEAR AWARDS

Award Focus

The Volunteer of the Year Awards aim to recognise, reward and celebrate the achievements of residents and others making a contribution to the local community.

Selection

A panel of officers from the City will choose the recommended award recipients from nominations received from the community. A report will be submitted to Council recommending that these people receive the awards.

Prize

Award recipients will receive a certificate and/or trophy.

CATEGORIES

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Policy Number: P104 Relevant Council Delegation: N/A Council Adoption: N/A Relevant Delegation: N/A Reviewed/Modified: 03/05, 02/11, 03/12, 03/13, 03/14, 01/15, Relevant Management Practice: M104 06/16, 08/16, 08/17, 10/18, 03/20, 03/21,

09/22.07/23, 12/23

Adult Volunteer of the Year Award

This award is open to individuals who reside or volunteer within the City of South Perth and are aged 25 years and over.

Young Volunteer of the Year Award

This award is open to individuals who reside or volunteer within the City of South Perth and are aged between 18 and 25 years.

Junior Volunteer of the Year Award

This award is open to individuals who reside or volunteer within the City of South Perth and are aged less than 18 years.

DR TED MASLEN MEMORIAL UNIVERSITY EXHIBITION AWARD

Award Focus

The Dr Ted Maslen University Exhibition Award aims to recognise outstanding achievement in secondary study.

Eligibility

This award is open to all residents of the City of South Perth who have completed secondary studies in that year.

Selection

The award is presented to the student gaining the highest overall score assessed by the School Curriculum and Standards Authority in that year.

Prizes

The award recipient will receive a cash contribution for the first three years of their tertiary studies.

PRIMARY SCHOOL BOOK AWARDS

Award Focus

The City sponsors two book awards for local primary schools' graduation and awards ceremonies.

The primary school must be located within the City's boundaries.

Selection

The award recipients will be chosen by the school.

Prizes

The City provides a cash amount for the purchase of up to two books per primary school. The school is invited to purchase books considered the most appropriate for the award and for the students.

HIGH SCHOOL SCHOLARSHIP AWARDS

Award Focus

A scholarship is offered to each High-School in the City of South Perth to provide to a nominated worthy Year 10 student who is progressing onto Year 11 the following year at the respective school.

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Policy Number: P104 Relevant Council Delegation: N/A Council Adoption: Relevant Delegation: N/A N/A Reviewed/Modified: 03/05, 02/11, 03/12, 03/13, 03/14, 01/15, Relevant Management Practice: M104 06/16, 08/16, 08/17, 10/18, 03/20, 03/21,

09/22.07/23, 12/23

Eligibility

The nominated student must be a resident in the City of South Perth.

Selection

The student will be nominated by the School Principal for demonstrating sound personal character; and consistent achievement (such as academic, sporting, cultural achievement, etc).

Prizes

A cash contribution will be paid to the School to keep in trust for the nominated student to purchase school books, pay school fees; or associated student costs.

SPEAK WITH CONFIDENCE AWARDS

Award Focus

The annual Speak with Confidence Awards are aimed at building the confidence, clarity of thought and expression of young people within the City of South Perth

The primary school must be within the City's boundaries.

Selection

Each school within the City may nominate two students from either year 5 or 6 to participate in the competition.

Prizes

Award recipients will receive a certificate and/or trophy.

SOUTH PERTH YOUNG WRITER AWARDS

Award Focus

The South Perth Young Writers Award encourages excellence in creative writing.

Eligibility

This award is open to all students from Year one through to Year 12 who live in or attend school within the City of South Perth.

Selection

The entries are judged by a panel of librarians, writers and children's literature enthusiasts.

Entries will be judged in the following categories:

- Lower Primary Years 1-2
- Middle Primary Years 3-4
- Upper Primary Years 5-6
- Lower Secondary Years 7-9
- Upper Secondary Years 10-12

Prizes

The Christobel Mattingley Bronze Medallion is awarded to the entry judged to be the most outstanding.

Legislation / Local Law Requirements

Not Applicable

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Policy Number: P104 Relevant Council Delegation: N/A Council Adoption: Relevant Delegation: N/A N/A Reviewed/Modified: 03/05, 02/11, 03/12, 03/13, 03/14, 01/15, Relevant Management Practice: M104

06/16, 08/16, 08/17, 10/18, 03/20, 03/21, 09/22.07/23, 12/23

Other Relevant Policies / Key Documents

Not Applicable

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 Policy Number:
 P104

 Council Adoption:
 N/A

 Reviewed/Modified:
 03/05, 02/11, 03/12, 03/13

03/05, 02/11, 03/12, 03/13, 03/14, 01/15, 06/16, 08/16, 08/17, 10/18, 03/20, 03/21, 09/22. 07/23, 12/23

Relevant Council Delegation: N/A
Relevant Delegation: N/A
Relevant Management Practice: M104

Strategic Direction Community

Policy P106 Use of City Reserves and Facilities

Responsible Business Unit/s	Community, Culture and Recreation
Responsible Officer	Manager Community, Culture and Recreation
Affected Business Unit/s	Community, Culture and Recreation

Policy Objectives

The City owns and/or maintains a number of ovals, parks, reserves and facilities which are available for use and this policy provides guidance on the use and/or hire of these reserves/and facilities.

This Policy aims to balance appropriate management and responsible use of the City's reserves and facilities for the benefit of the community.

Policy Scope

This Policy applies to those that wish to make organised use of reserves and facilities under City ownership or management for sporting and/or recreation purposes and events, such as individuals, personal trainers, sporting groups, social groups, informal and formal not-for-profit community groups and commercial organisations.

Policy Statement

Approval is required for the use of City of South Perth managed reserves and facilities. The City may hire, license or lease owned and managed reserves and facilities whereby:

- The City is satisfied that the use is consistent with the nature of the reserve or facility and the surrounding area;
- The City is satisfied that the applicant is capable of ensuring the safe and appropriate use of the reserve or facility.

The applicant may be required to undertake one or more of the following:

- Pay a use hire or lease or license fee;
- Lodge a bond;
- Apply for a liquor licence;
- Show proof of qualifications;
- Show proof of relevant current insurance;
- Apply for a permits and/or trading licences; and
- Show proof of event and risk management practices, such as risk management plan, noise management, traffic management and compliance to environmental health requirements.



Long term users of reserves and built facilities may enter into a lease or license agreement with the City; however the City determines whether a lease or license is appropriate. The cost of the hire is determined in accordance with the City's Schedule of Fees and Charges. The Schedule is reviewed annually.

Waterways and Crown Land

The use and hire of waterways; and reserves or facilities on crown land is subject to two separate approvals. The first approval required is from the State Government (Minister for Lands) as the land owner. The second approval required is from the City of South Perth as manager of the land. Each application is to be made separately to the relevant authority. Additionally other government departments may have authority and require applications such as the Department of Biodiversity, Conservations and Attractions for land adjacent to the Swan River.

Events on Reserves and in Facilities

Approval is required for the use of City of South Perth managed reserves and facilities for events. The event will be assessed in relation to the impact it may have on the venue and surrounding area. Considerations may include the number of people attending the event, other activities taking place in the area, the availability of parking facilities and the possible impact of the event on the facility itself, facility users and local residents.

The overall intent is to maximise the positive impact to the community resulting from use of the City's reserves and facilities (i.e. activation of public spaces; improve social connectedness; and promote participation in physical activity and events); and minimise negative impacts (i.e. damage to reserves or facilities; anti-social behaviour; and conflicts between reserve/facility users and the surrounding community through excessive noise, parking issues etc.).

Large Scale Events on South Perth Foreshore

A 'Large Scale Event' means any event/activity that has the capacity to accommodate more than 2,000500 people at any given time. As large scale events have greater potential impacts on the community, the following information shall be used to guide the approval process about large scale events planned to be held on the South Perth Foreshore.

Evaluation Criteria for Assessing the Suitability of Large Scale Events Requests on the South Perth Foreshore

The table below outlined the evaluation criteria that shall be used by the City to determine the type and number of large scale events suitable for the South Perth Foreshore.

Type of Large Scale Event/Activity		Large Scale Event Approval Process
1.	Community Facilitated Large Scale Event/Activity	Event shall be determined by the City under its delegated authority.
2.	City of South Perth Facilitated Large Scale Event/Activity	Event shall be determined by the City under its delegated authority.
		Note: Council will also be involved in the approval process for the City's events as part of the annual budget submission process.

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Policy Number: P106 Relevant Council Delegation: N/A
Council Adoption: 03/05 Relevant Delegation: N/A

Reviewed/Modified: 03/08, 02/11, 03/12, 03/13, 03/14, 01/15, Relevant Management Practice: M106 Use of City Reserves and Facilities

06/16, 08/16, 08/17, 03/18, 10/18, 06/19,

03/21,09/22

Commercial Organisation Facilitated Large Scale Event/Activity	Event shall be referred to Council for its determination.
--	---

Regular Use of Reserves by Sporting Groups

The City maintains a number of ovals that are designed to accommodate particular sports. The City may enter into agreements with sporting groups for the regular use of these ovals during the appropriate season for each sport. The City will determine the cost of the hire from the fees set out in the City's Schedule of Fees and Charges.

Sports Oval Floodlights

The City maintains a number of ovals, parks, reserves and facilities which are made available to be used or hired by personal trainers, sporting clubs, social groups, informal groups or individuals. The provision and management of sports lighting shall be determined by Management Practice M106 'Use of City Reserves and Facilities'.

Unless otherwise approved by the City:

- Sports oval floodlighting will only be considered at designated sports ovals within the City.
- The Australian Standard recommendations for sports lighting will provide the standard requirements for sports lighting in the City.
- Floodlighting will provide for either training purposes or competition match play; or a combination of both, as determined by the level of play required at each sporting oval.
- The need and priority of sports floodlighting installation, provision, upgrade and replacement will be determined by the City.
- Priority of lighting will be higher for activities that are shared by multiple user groups.
- Consultation with local residents will be determined by the proposed level of change to the
 current floodlighting provision or where new provision is proposed and there is a potential
 impact to nearby residential amenity. If a need for community consultation is required and
 where not addressed through a Development Application process then a consultation
 process will be undertaken.
- Costs and usage of City managed floodlights will be in accordance with the City's Annual Fees and Charges Schedule based on 100% cost recovery.

Fireworks

A fireworks event is an event or show that involves the use of firework outdoors to entertain one or more people, whether at a public or private event/show. The City's function in assessing a Fireworks Event Notice is limited to community impacts associated with noise from fireworks display, proximity to residences and environmental impacts. The City's assessment of fireworks applications shall be determined by the criteria prescribed in Management Practice M106 'Use of City Reserves and Facilities'. The Department of Mines, Industry Regulation and Safety (DMIRS) is responsible for the final approval of fireworks displays.

Busking

Busking is the act of performing/entertaining in a public place usually associated with collecting voluntary donations from members of the public. Busking can assist in creating a sense of vibrancy in public places through activation and attracting people to those spaces. The City's assessment of busking applications shall be determined by the criteria prescribed in Management Practice M106 'Use of City Reserves and Facilities'.

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 Policy Number:
 P106
 Relevant Council Delegation:
 N/A

 Council Adoption:
 03/05
 Relevant Delegation:
 N/A

Reviewed/Modified: 03/08, 02/11, 03/12, 03/13, 03/14, 01/15, Relevant Management Practice: M106 Use of City Reserves and Facilities

06/16, 08/16, 08/17, 03/18, 10/18, 06/19,

03/21,09/22

Legislation/Local Law Requirements

- City of South Perth Public Places and Local Government Property Local Law 2011
- Environmental Protection (Noise) Regulations 1997
- Swan and Canning Rivers Management Regulations 2007
- Liquor Control Act 1988

Other Relevant Policies/ Key Documents

- P609: Management of City Property
- Management Practice M106 Use of City Reserves and Facilities
- City of South Perth Schedule of Fees and Charges
- City of South Perth Permit Conditions
- City of South Perth Community Strategic Plan 2021-2031
- Personal Trainer Application Guidelines 2018
- Special Event Application Guidelines 2018
- City of South Perth Conditions of hire
- Department of Health Guidelines for Concerts, Events and Organised Gatherings

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 Policy Number:
 P106
 Relevant Council Delegation:
 N/A

 Council Adoption:
 03/05
 Relevant Delegation:
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Reviewed/Modified: 03/08, 02/11, 03/12, 03/13, 03/14, 01/15,

06/16, 08/16, 08/17, 03/18, 10/18, 06/19,

03/21,09/22

Relevant Management Practice: M106 Use of City Reserves and Facilities

Strategic Direction

Community

Policy P110 Financial Support of Community Organisations and Sporting Clubs

Responsible Business Unit/s	Community, Culture and Recreation
Responsible Officer	Manager Community, Culture and Recreation
Affected Business Unit/s	Community, Culture and Recreation

Policy Objectives

The City acknowledges the valuable role that local community organisations and sporting clubs play in ensuring that the local community has access to a wide range of leisure opportunities. This policy establishes the principles for the allocation of Council borrowings to support community organisations and sporting clubs for the purposes of capital improvements.

Policy Scope

This policy applies to all <u>not-for-profit</u> community organisations and sporting clubs occupying City owned or vested property that request financial support from the City for community recreation facility upgrades. —Capital improvements to City owned or vested properties which are initiated by the City are excluded from this policy.

Policy Statement

The City will consider requests for capital funding for facility development from local community organisations and sporting clubs.

The City will prioritise requests for capital funding through its annual budget setting process. The City may consider capital funding requests for eligible groups outside of this process subject to exceptional circumstances (e.g. to take advantage of an external funding opportunity; or respond to an emergency situation etc).

Community Sport and Recreation Facilities Fund (CSRFF) and Club Night Lights Funding Programs

Groups may apply to the City with requests for capital funding through the Community Sport and Recreation Facilities Fund and Club Night Lights funding programs administered by the State Government. The City's preferred stance is that it will contribute a maximum of one third of the project cost. However, in exceptional circumstances, where the club / community organisation can clearly demonstrate additional benefit (above and beyond the normal expectation) to the broader community, Council may be prepared to consider and formally resolve a greater contribution.

City of South Perth Community Funding Program

Groups may apply to the City's Community Funding Program for minor capital upgrades. Applications will be considered in accordance with the eligibility and assessment criteria of the Community Funding Program as amended.



Self-Supporting Loan

Non-profit Not-for-profit community organisations and sporting clubs may apply to the City with requests to support capital funding of City owned or vested properties, through a self supporting loan. The City will consider providing self supporting loans to to eligible applicants as follows if the following criteria are met:

- To mitigate serious risk and/or meet urgent capital requirements that will deliver demonstrated substantial benefits to the community in_alignment with with the City's Strategic Plan and priorities identified in the Corporate Business Plan
- The City's Long term Financial Plan is not compriomised compromised
- Regulated borrowing limits as determined by WA Treasury Corporation
- Where all other funding alternatives have been sourced and/or exhausted; or is part of agrant program (e.g CSRFF)
- All costs incurred by the City will be recouped from the community organisation/sporting club
 applying for the self supporting loan, including (but not limited to): advertising costs; loan
 application fee; preparation costs; stamp duties, taxes and/or other duties; Western Australian
 Treasury Corporation Corporation (WARTC) fees etc
- An eligible community organisation/sporting club is only permitted to receive one active loan at any one time

Assessment

The City may consider Self Supporting Loan requests only in circumstances where the group provides financial plans to the satisfaction of the City which demonstrate the ability of the group to repay the loan; without impost on ratepayers and where the borrowing does not have an adverse impact on the City's statutory Debt Service Ratios. To assess this requirement, the following criteria must be met:

- The applicant community organisation/sporting club must provide evidence of incorporation
- The applicant community organisation/sporting club must demonstrate to the City's satisfaction the
 capacity to meet the loan repayments by the provision of forward financial plans covering the life of
 the loan.
 The financial plans are to be certified by an independent Certified Practising, Chartered
 Chartered or similarly qualified and experienced Accountant.
- The applicant community organisation/sporting club provides a business plan in support of the
 acquisition or development proposal that demonstrates the project is a priority priority for the club
- The applicant community organisation/sporting club can demonstrate a satisifactory satisfactory payment history over a period of three consecutive financial years with at least three principal contractors/suppliers/entities (including the City of South Perth)
- The applicant community organisation/sporting club has no outstanding debt or default with the City of South Perth

The City may consider these requests only in circumstances where the group provides financial plans to the satisfaction of the City which demonstrate the ability of the group to repay the loan; without impost on ratepayers and where the borrowing does not have an adverse impact on the City's statutory Debt Service Ratios.

Other Requests for Capital funding

Groups may apply to the City with requests for capital funding that are not to be funded through a self-supporting loan or the Community Sport and Recreation Facilities Fund. In general, the maximum contribution that the City will

Page 2 of 3

Policy Number: P110 Relevant Council Delegation: N/A
Council Adoption: 28/05/13 Relevant Delegation: N/A

Reviewed/Modified: 03/05, 02/11, 03/12, 03/13, 03/14, 01/15, Relevant Management Practice: M110 Community Sport and Recreation Facilities Fund

03/05, 02/11, 03/12, 03/13, 03/14, 01/15, 03/16, 08/16, 08/17, 03/21, 09/22, 12/23

make to these projects is one third of the final project cost or the approved maximum project cost. There may be occasions whereby the City will consider a higher project contribution subject to sufficient funds being allocated in the annual budget.

Legislation/Local Law Requirements

Not Applicable

Other Relevant Policies/ Key Documents

City of South Perth Strategic Community Plan 2021-2031

Management Practice M102 'Community Funding Program'

Policy P102 'Community Funding Program'

Management Practice M102A 'Community Sport and Recreation Facilities Fund and Club Night Lights'

Policy P102A 'Community Sport and Recreation Facilities Fund and Club Night Lights'

Management Practice M609 'Leases and Licences'

Policy P609 'Management and Sale of City Property'

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 Policy Number:
 P110
 Relevant Council Delegation:
 N/A

 Council Adoption:
 28/05/13
 Relevant Delegation:
 N/A

03/16, 08/16, 08/17, 03/21, 09/22, 12/23

Reviewed/Modified: 03/05, 02/11, 03/12, 03/13, 03/14, 01/15, Relevant Management Practice: M110 Community Sport and Recreation Facilities Fund

Strategic Direction Community

Policy P118 Library Collection Development

Responsible Business Unit/s	Community Learning and LibrariesLibrary Services
Responsible Officer	Collection Development Librarian; and Coordinator Library Resources and HeritageManager Library Services
Affected Business Unit/s	Community Learning and Libraries Library Services

Policy Objectives

To provide the City of South Perth (City) and the community with a framework for the selection, acquisition, evaluation and de-accession of materials for the library collection.

Definitions

Deaccessioned	The process upon which a library item or resource is removed from the collection, catalogue or database.
Digital Resources	Resources provided and stored in an electronic format including the internet, electronic databases, digital audio, images and film, eBooks, eAudio, eNewspapers and eMagazines.
Library Materials	Any item held in the library collection that includes but is not limited to books, CD's, DVD's, audio books, magazines, maps, plans, photographs and electronic resources.

Policy Scope

This policy extends to all library materials held within the City's libraries, and the digital resources that are available via the City's website.

Policy Statement

The City's library service aims to provide free access to a comprehensive and dynamic collection of print, non-print and digital resources which meets the current and future informational, recreational, educational and cultural needs of the community.

Purchase of library materials will maintain the collection at very a high standard and will supplement resources supplied by the State Library of Western Australia.

The City's Collection Development Librarian will oversee the selection of resources and materials within the libraries with guidance from Coordinator Library Resources and Heritage.



The City's Manager Library Services is responsible for the management and procurement of library collection materials. Selection of materials will be based on the following criteria:

- Literary merit
- Relevance and community demand
- Potential level of use
- Authority of source
- Currency and accuracy of content
- Authority and reputation of author, publisher, producer or illustrator
- · Suitability of subject and style
- Quality of presentation
- Suitability and durability of format for loan and storage
- Cost
- · Language (materials in languages other than English may be acquired to meet community needs)

Additional selection criteria may be considered when selecting digital resources:

- Vendor support
- Technical considerations (in particular, authentication)
- Speed of downloading
- Ease of use and availability of usage statistics
- Content availability and coverage (Australian sources)
- Platform
- Contract provisions (limitations of subscriptions).

Items may be excluded for the following reasons:

- Subject matter provided in alternate resources
- Material is out of print and not readily available
- Content out of date
- Out-dated or unsuitable format
- Textbooks for formal course of study that are not of general interest or value to local community

The library collection and content shall be reviewed and updated with surplus stock deaccessioned based on the following criteria:

- Out of date or inaccurate content
- · Low community relevance and interest in content
- New edition available
- Digital availability
- Poor physical condition

Surplus material may be sold at library book sales at a cost prescribed in the City's Fees and Charges Schedule or by other methods deemed effective and appropriate, including (but not limited to) donations to community or commercial agencies or sustainable paper recycling.

Donations will be accepted on the understanding that the material donated becomes the property of the City. The City of South Perth Libraries Library Services reserve the right to include or not to include donated materials in its collections or to dispose of such materials and will not be bound in any way whatsoever to account to donors for the manner of the disposal of donated materials.

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 Policy Number:
 P118
 Relevant Council Delegation:
 N/A

 Council Adoption:
 25 May 2021
 Relevant Delegation:
 N/A

 Reviewed/Modified:
 09/22, 04/24
 Relevant Management Practice:
 M118, M119

City of South Perth Libraries endorse the Statement on Free Access to Information (2007), the Statement on Libraries and Literacies (2006) and the Statement on Public library Services (2018) issued by the Australian Library and Information Association.

City of South Perth Libraries will not exercise censorship in the selection of materials by rejecting on moral, gender, individual lifestyle, political, racial or religious grounds alone. Material will not be rejected on the grounds that its content is controversial or likely to offend some section of the community. Such material may otherwise be relevant to the purpose of the Library and meet the standards, such as historical importance, intellectual integrity, effectiveness of expression or accuracy of information, which are required by the Library Service City of South Perth Libraries. Library resources are available to all library users without restriction, except where legally required, or as set out in the Library's loan conditions. The library encourages parents/caregivers to set their own family rules in consultation with their child. It is the responsibility of parents/caregivers to monitor young people's selection and use of library resources.

Legislation/Local Law Requirements

Library Board (Registered Public Libraries) Regulations 1985.

State and Local Government Agreement for the Provision of Public Library Services in Western Australia, 2020.

Local level agreement for the delivery of public library services, 2011

Funding Arrangement for the delivery of public library services, 2011

Western Australian Classification Publications, Film and Computer Games Enforcement Act 1996.

Censorship Act 1996.

Other Relevant Policies/ Key Documents

Management Practice M118 Library Collection Development

Policy P119 City of SouthPerth Local History Collection

Management Practice M119 South Perth Local History Collection

Statement on Free Access to Information (Australian Library and Information Association 2015)

Statement on Libraries and Literacies (Australian Library and Information Association, 2006).

Statement on Public Library Services (Australian Library and Information Association, 2018).

City of South Perth Libraries Collection Development Guidelines

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 Policy Number:
 P118
 Relevant Council Delegation:
 N/A

 Council Adoption:
 25 May 2021
 Relevant Delegation:
 N/A

 Reviewed/Modified:
 09/22, 04/24
 Relevant Management Practice:
 M118, M119

Strategic Direction Leadership

Policy P603 Investment of Surplus Funds

Responsible Business Unit/s	Financial Services
Responsible Officer	Director Corporate Services and Manager Finance
Affected Business Unit/s	Financial Services

Policy Objectives

Local governments are required to ensure that they have effective and accountable systems in place to safeguard the City's financial resources. This includes the development of proper systems to authorise, verify and record the investment of monies in appropriate financial instruments.

Policy Scope

This Policy applies to the Financial Services Business Unit.

Policy Statement

Municipal, Trust and Reserve funds considered surplus to the immediate needs of the City (as determined by the Director Corporate Services and Manager Finance) may be invested with approved financial institutions in line with the following principles:

Primary Considerations

- Preservation of Capital
- Meeting Liquidity Requirements
- Meeting the 'Prudent Person' Standard
- Preventing Conflicts of Interest
- Transacting only in 'Approved' Financial Instruments
- Meeting the City's Risk Management Criteria relating to Credit Risk & Counterparty Diversity

Capital Preservation

- Preservation of capital is the principal objective of the investment portfolio.
- All investments are to be made in a manner that seeks to ensure security and safeguard the
 portfolio by effectively managing credit risk and interest rate risk within identified
 parameters.
- Investment for speculative purposes is not permitted under this policy.



Liquidity

- Proper consideration is to be given to the present and likely future daily operational cash requirements of the City when selecting investments.
- The liquidity and marketability of the proposed investment during, and on determination, of the proposed financial instrument is to be taken into consideration.
- The term to maturity of an investment shall be in accordance with that specified in the Risk Maturity Framework but should allow maximum seven (7) day access to Council funds.

Prudent Person Standard

- Investments are to be managed with the care, diligence and skill that a prudent person would exercise.
- Officers are to manage the investment portfolio to safeguard it in accordance with spirit of this policy.

Delegated Authority

In accordance with Delegation DC603 & DM603 - Investment of Surplus Funds.

Ethics & Conflict of Interest

- Officers authorised under the relevant delegations shall refrain from personal activities that
 may conflict with the proper execution of transactions and management of Council's
 investment portfolio.
- Authorised officers should advise the CEO of any conflict of interest.

Approved Instruments

- Interest Bearing term deposits with Authorised Deposit Taking Institutions (ADIs, Australian banks, building societies and credit unions) for a maximum term of three years.
 - o Authorised institution means
 - An authorised deposit-taking institution as defined in the Banking Act 1959 (Commonwealth) section 5; or
 - The Western Australian Treasury Corporation established by the Western Australian Treasury Corporation Act 1986.
- Bonds guaranteed by the Commonwealth and State or Territory Government with a maturity of less than three years.

Prohibited Investments

This policy prohibits any investment not specified as an Approved Instrument in this Policy:

The use of leveraging (borrowing for investment purposes) is prohibited.

Risk Management

Credit Quality

- Credit quality on 70% of the portfolio is to be a minimum of Standard & Poor rating A-1 short term or A+ long term or better.
- Credit quality on a maximum of 30% of the portfolio may be a Standard & Poor rating A-2 short term or BBB+ long term or better.

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Policy Number: P603 Relevant Council Delegation: D603 Investment of Surplus Funds

Council Adoption: 22/10/02 Relevant Delegation: N/

Reviewed/Modified: 10/05, 03/07, 09/08, 03/10, 02/11, 03/12, Relevant Management Practice: M603 Investment Procedures

03/13, 03/14, 02/15, 03/16, 03/17, 06/18,

03/21, 09/22

Counterparty Risk

- Counterparty credit risk is to be managed through adequate level of diversification to spread risk.
- Not more than 25% of the total funds invested at any given time are to be placed with any one institution with a Standard & Poor rating A-2 short term or BBB+ long term.
- For institutions with a minimum Standard & Poor rating A-1 short term or A+ long term or better a maximum of 30% of the total funds invested placed with any one institution will apply.-

Maturity Term

- Investment terms to maturity may range from 'at call' to a maximum of one (1) year for Municipal or Trust Fund Investments.
- At least 60% of Reserve Fund investments shall have terms to maturity of less than one (1)
 year.
- Investments which are downgraded below the ratings approved in this policy are to be liquidated within 7 days of notification of the rating downgrade.

Supplementary Considerations

- Corporate Social Responsibility
- Transaction Costs

Corporate Social Responsibility

- In making investment decisions, consideration may be given to the corporate social responsibility profile of the financial institutions with whom the City invests.
- It is emphasised that this is a subjective criteria and may only be taken into account when
 making investment decisions <u>after</u> all of the Primary Considerations listed in this policy
 have been met.
- Where this criteria is exercised, the justification for applying it should be recorded for future audit purposes.

Transaction Costs & Administrative Matters

- The administrative, banking and reporting costs that may be associated with the particular financial instrument are to be considered in selecting an appropriate financial instrument.
- Competitive quotations are to be obtained prior to investing Council funds with any institution.

Reporting

- A fully reconciled Investment Register is to be maintained by the City at all times.
- The Investment Register is to record all investments held and those that have matured during that year - including details of financial institution, investment type, interest rate applicable, term to maturity and interest revenues earned and accrued.
- A report summarising the composition of the investment portfolio including investment classes, amounts invested with each financial institution and details of the investment performance shall be provided to Council monthly.

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Policy Number: P603 Relevant Council Delegation: D603 Investment of Surplus Funds

Council Adoption: 22/10/02 Relevant Delegation: N/A

Reviewed/Modified: 10/05, 03/07, 09/08, 03/10, 02/11, 03/12, Relevant Management Practice: M603 Investment Procedures

03/13, 03/14, 02/15, 03/16, 03/17, 06/18,

03/21, 09/22

Legislation / Local Law Requirements

Local Government Act 1995 - Section 6.14 and Section 5.41
The Trustees Act 1962 - Part III
Local Government (Financial Management) Regulations 1996 - Regulation 19, 19C, 28 and 49
Australian Accounting Standards

Other Relevant Policies / Key Documents

City of South Perth Strategic Community Plan 2021 - 2031

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Policy Number: P603 Council Adoption: 22/10/02

Reviewed/Modified: 10/05, 03/07, 09/08, 03/10, 02/11, 03/12,

03/13, 03/14, 02/15, 03/16, 03/17, 06/18,

03/21, 09/22

Relevant Council Delegation: D603 Investment of Surplus Funds

Relevant Delegation: N/A

Relevant Management Practice: M603 Investment Procedures

Strategic Direction Leadership

Policy P605 Purchasing

Responsible Business Unit/s	Financial Services
Responsible Officer	Director Corporate Services
Affected Business Unit/s	All business units

Policy Objectives

Local government buyers operate in an increasingly dynamic commercial environment. It is essential to have a structured and consistently applied approach to the purchase of goods and services that are both transparent and accountable. The process should deliver both legislative compliance and value for money outcomes by applying a best practice approach.

Policy Scope

This Policy affects all the business units within the City of South Perth.

Policy Statement

Statement of Purpose

The City is committed to creating and deploying efficient, effective, economic and sustainable procedures for all purchasing activities. The City's purchasing policies are designed to deliver:

- Compliance with the Local Government Act 1995, Local Government (Functions and General) Regulations 1996, as well as any relevant legislation, Codes of Practice, Standards and the City's Policies and procedures;
- Consistent, efficient and accountable processes and decision-making;
- Fair and equitable competitive processes that engage potential suppliers impartially, honestly and consistently;
- Probity and integrity, including the avoidance of bias and of perceived and actual conflicts of interest;
- Sustainable benefits, such as environmental, social and local economic factors, are considered in the overall value for money assessment;
- Risks identified are managed within the City's Risk Management Strategy; and
- Records created and maintained to evidence purchasing activities in accordance with the State Records Act and the City's Record Keeping Plan.



Ethics and Integrity

All officers and employees of the City shall observe the highest standards of ethics and integrity in undertaking purchasing activity and act with honesty and professionalism supporting the standing of the City.

The following principles, standards and behaviours must be observed and enforced through all stages of the purchasing process to ensure the fair and equitable treatment of all parties:

- Full accountability shall be taken for all purchasing decisions and the efficient, effective and proper expenditure of public monies based on achieving value for money;
- All purchasing practices shall comply with relevant legislation, regulations, and requirements consistent with the City's policies and Code of Conduct;
- Purchasing is to be undertaken on a competitive basis in which all potential suppliers are treated impartially, honestly and consistently;
- All processes, evaluations and decisions shall be transparent, free from bias and fully documented in accordance with applicable policies and audit requirements;
- Any actual or perceived conflicts of interest are to be identified, disclosed and appropriately managed; and
- Any information provided to the City by a supplier shall be treated as commercial-inconfidence and should not be released unless authorised by the supplier or relevant legislation.

Purchasing Assessment Criteria

It is important that the purchase of goods or services deliver the best possible outcome for the City. In assessing the procurement of products and services, Officers should responsibly balance Value for Money, Environmental Sustainability & Social Responsibility considerations. A higher-priced conforming offer may be recommended should there be clear and demonstrable benefits over and above the lowest-priced conforming offer. The establishment of appropriately weighted selection criteria will assist in this regard.

Compliance with a comprehensive and thoughtfully prepared specification is considered more important than obtaining the lowest price, particularly considering user requirements, quality standards, service benchmarks, social impact, sustainability, and life cycle costs.

Value for Money Assessment

Value for money is an over-arching principle governing the City's purchasing. When officers are undertaking a purchasing action, they should consider goods services and processes that maximise value for money.

Considerations that may be taken into account include:

 All relevant whole-of-life costs and benefits (for goods) and whole-of-contract life costs (for services), including transaction costs associated with acquisition, delivery, distribution, as well as other costs such as but not limited to holding costs, consumables, deployment, maintenance and disposal;

Policy Number: P605 Relevant Council Delegation: N/

Council Adoption: 22/10/2002 Relevant Delegation: DM605 Purchasing & Invoice Approval Reviewed/Modified: 03/12, 03/13, 03/14, 02/15, 03/16, 03/17, Relevant Management Practice: M605 Purchasing & Invoice Approval

03/12, 03/13, 03/14, 02/15, 03/16, 03/17, Relevant Management Practice: 11/18, 04/20, 03/21, 09/22, 06/23

- The technical merits of the goods or services being offered in terms of compliance with specifications, contractual terms and conditions and any relevant methods of assuring quality;
- Financial viability and capacity to supply without risk of default including the competency
 of the prospective suppliers in terms of managerial and technical capabilities and
 compliance history; and
- A strong element of competition in the allocation of orders or the awarding of contracts.
 This is achieved by obtaining a sufficient number of competitive quotations wherever practicable.

Environmental Sustainability Assessment

Where appropriate, in developing specifications, City officers should consider goods, services and processes that minimise negative environmental impacts or provide positive environmental impacts. Sustainability considerations that may be taken into account include consideration of:

- Products or services that demonstrate energy efficiency as demonstrated through suitable rating systems and eco-labelling;
- Products that demonstrate water efficiency;
- Products that are environmentally sound in their manufacture, use and disposal with a
 preference for products that use a minimal amount of raw materials from a non-sustainable
 resource and for those that are free of toxic or polluting materials;
- Products that may be re-used, recycled or reclaimed to minimise waste; and
- Fuel/energy efficiency.

Corporate Social Responsibility Assessment

Where appropriate, in developing specifications, City officers should consider goods, services and processes that minimise negative social impacts or provide positive social impacts. This responsibility may be reflected in the supplier's demonstrated respect for people, communities and the environment around the world.

Considerations that may be taken into account include:

- The social impact of the good or service before, during or after its deployment;
- Whether the supplier follows international conventions and labour laws; and
- The suppliers demonstrated commitment to healthy and safe work practices

Legislative Requirements

All purchases must be made in accordance with Section 6.8(1) of the *Local Government Act 1995* and Local Government (Functions & General) Regulations 1996.

Obtaining Quotations for Purchases

The general principles for obtaining quotations from suppliers are:

- Ensure that the requirement /specification is clearly understood by the City employee seeking the quotations; and
- Ensure that the requirement is clearly, accurately and consistently communicated to each supplier being invited to quote.

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Council Adoption: 22/10/2002 Relevant Delegation: DM605 Purchasing & Invoice Approval Reviewed/Modified: 03/12, 03/13, 03/14, 02/15, 03/16, 03/17, Relevant Management Practice: M605 Purchasing & Invoice Approval

As the purchasing becomes more complex and/or the purchasing thresholds increase, a more sophisticated written specification is required for the quotation to be sought.

Purchasing Thresholds

Category A – Up to \$4,0003,500 (GST exclusive)

One Written Quotation Required

The value of goods or services is of a minimal amount, less than \$43,5000 it is permissible to direct purchase based on a single written quote where the market is known, and the purchase is very low risk. This instance should only apply for a single, simple purchase where the cost of seeking competitive quotes would be unreasonable on a cost to benefit analysis basis (e.g., purchasing library books or minor catering supplies).

The rationale for the procurement decision should be documented and recorded within a 1System Purchase Requestion to comply with the City Records Management Policy.

Category B - \$43,5001 up to \$10,000 (GST exclusive)

Two Written Quotations Required

Where the value of goods or services is of a minimal amount, between \$43,5001 and \$10,000, it is permissible to direct purchase based on two written quotes where the market is known, and the purchase is very low risk. This instance should only apply for a single, simple purchase where the cost of seeking competitive quotes would be unreasonable on a cost to benefit analysis basis.

The rationale for the procurement decision should be documented and recorded within a 1System Purchase Requestion to comply with the City Records Management Policy.

Category C - \$10,001 up to \$50,000 (GST exclusive)

Three Written Quotations Required

Where the value of procurement of goods or services is between \$10,001 and \$50,000, it is permitted to purchase based on at least three written quotations. However, it is recommended to use professional discretion and occasionally test the market with a greater number or more formal forms of quotation to ensure the best value is maintained.

This purchasing method is suitable where the purchase is in a known market or is relatively small and low risk.

The rationale for the procurement decision should be documented and recorded within a 1System Purchase Requestion to comply with the City Records Management Policy.

Category D - \$50,001 up to \$250,000 (GST exclusive)

11/18, 04/20, 03/21, 09/22, 06/23

Formal Request for Quote with a Written Specification & Predetermined Evaluation Criteria

For the procurement of goods or services where the value exceeds \$50,001 but is not more than \$250,000, it is necessary to seek at least three written quotations containing price and sufficient information relating to the specification of goods and services being acquired.

Policy Number: P605 Relevant Council Delegation: N/

Council Adoption: 22/10/2002 Relevant Delegation: DM605 Purchasing & Invoice Approval

Reviewed/Modified: 03/12, 03/13, 03/14, 02/15, 03/16, 03/17, Relevant Management Practice: M605 Purchasing & Invoice Approval

For procurement of goods and services in this range, the selection should not be based on price alone. It is required to consider some of the qualitative factors such as quality, stock availability, accreditation, time for completion or delivery, warranty conditions, technology, maintenance requirements, the organisation's capability, previous relevant experience and any other relevant factors as part of the assessment of the quotes.

Formal Requests for Quote are to be undertaken in conjunction with Finance/Procurement.

The rationale for the procurement decision should be documented and recorded in accordance with the City Records Management Policy.

Category E – Purchases in Excess of \$250,000 (GST exclusive)
Tender Process Required

This Policy does not apply to the purchase of goods or services where the expected consideration is more than \$250,000 (excluding GST). Such transactions are the subject of the Tender Regulations and are to be progressed in accordance with Policy P607 - Tenders & Expressions of Interest.

Sole Source of Supply

A sole source of supply arrangement may only be approved where the:

- Purchasing value is estimated to be over \$5,000; and
- The purchasing requirement has been documented in a detailed specification; and
- The specification has been extensively market tested, and only one potential supplier has been identified as being capable of meeting the specified purchase requirement; and
- The market testing process and outcomes of supplier assessments have been documented, including a rationale for why the supply is unique and cannot be sourced through more than one supplier.

Finance will only approve a sole source of supply arrangement for a period not exceeding one (1) year. The approval must be re-assessed before expiry to evidence that a Sole Source of Supply still genuinely exists for any continuing purchasing requirement. Sole Source of Supply is to be made in accordance with Local Government (Functions & General) Regulations 1996 11 (2)f.

Purchasing from Disability Enterprises

An Australian Disability Enterprise may be contracted directly without the need to comply with the Threshold and Purchasing Practices requirements of this Policy, only where:

- the contract value is or is worth \$250,000 or less, and
- a value for money assessment demonstrates benefits for the City's achievement of its strategic and operational objectives.

A qualitative weighting may be used in the evaluation of quotes and Tenders to provide advantages to Australian Disability Enterprises in instances where not directly contracted.

Policy Number: P605 Relevant Council Delegation: N

Council Adoption: 22/10/2002 Relevant Delegation: DM605 Purchasing & Invoice Approval Reviewed/Modified: 03/12, 03/13, 03/14, 02/15, 03/16, 03/17, Relevant Management Practice: M605 Purchasing & Invoice Approval

Purchasing from Aboriginal Businesses

A business registered in the current Aboriginal Business Directory WA (produced by the Small Business Development Corporation) may be contracted directly without the need to comply with the Threshold and Purchasing Practices requirements of this Policy, only where:

- the contract value is or is worth \$250,000 or less, and
- a best and sustainable value assessment demonstrates benefits for the City's achievement of its strategic and operational objectives.

A qualitative weighting will be used in the evaluation of quotes and tenders to provide advantages to businesses registered in the current Aboriginal Business Directory WA, in instances where not directly contracted.

State Government (Department of Treasury & Finance) Common Use Agreements (CUA)

Officers are encouraged to make use of government supply contracts for goods and services where possible - as these items have been the subject of a competitive tendering process to prequalify them prior to their inclusion on the relevant government supply contract. They are likely to offer the City reliable quality, value for money outcomes and administrative cost savings.

Where a purchase is made from a listed CUA the purchasing instructions of the CUA agreement are to be followed in full. The relevant CUA Reference number should be recorded within a 1System Purchase Requestion to comply with the City Records Management Policy.

WALGA Preferred Supplier Panels

A collective bargaining initiative has been established on behalf of local governments by WALGA through the WALGA Preferred Supplier Panels. The City may elect to use these panels for services including, but not limited to, insurance services, telephone and data services and software licencing.

Officers may utilise the WALGA E-Quotes process to obtain competitive quotations from a series of pre-qualified suppliers. The E-Quotes service is a secure web-based tool that covers a broad range of goods and services, it streamlines the quotation process, and meets all statutory reporting requirements in a transparent manner.

Written Quotations

Should officers be seeking written quotations, the general principles relating to written quotations are:

- An appropriately detailed specification should communicate requirement(s) in a clear, concise and logical fashion.
- The request for written quotation should include as a minimum:
 - Written specification
 - Selection criteria to be applied
 - Price schedule
 - Conditions of responding
 - Terms and conditions of contract
 - How long the offer is valid for
- Invitations to quote should be issued simultaneously to ensure that all parties receive an
 equal opportunity to respond.

Policy Number: P605 Relevant Council Delegation: N/A

Council Adoption: 22/10/2002 Relevant Delegation: DM605 Purchasing & Invoice Approval Reviewed/Modified: 03/12, 03/13, 03/14, 02/15, 03/16, 03/17, Relevant Management Practice: M605 Purchasing & Invoice Approval

- Offer to all prospective suppliers at the same time any new information that is likely to change the requirements.
- Responses should be assessed for compliance, then against the selection criteria, and then value for money and all evaluations documented.
- Respondents should be advised in writing as soon as possible after the final determination is made.

Local Economic Benefit

The City encourages the development of competitive local businesses within its boundary first and second within its broader region. As much as practicable, the City will:

- where appropriate, consider the capability of local businesses, buying practices, procedures and specifications that do not unfairly disadvantage local businesses; and
- consider indirect benefits that have flow-on benefits for local suppliers (i.e. servicing and support).

To this extent, a qualitative weighting is encouraged for inclusion in the evaluation criteria for quotes and Tenders where suppliers may be located within the boundaries of the City or substantially demonstrate a benefit or contribution to the local economy. This criterion will relate to local economic benefits that result from quote or Tender processes.

The City will also consider adopting KPIs for successful suppliers that encourage the placement of the local workforce.

Exemptions

In the following instances, public tenders or quotation procedures are not required (regardless of the value of expenditure):

- An emergency situation as provided by the Local Government Act 1995;
- The purchase is acquired from an Australian Disability Enterprise, a person/organisation registered on the WA Aboriginal Business Directory, WALGA (Preferred Supplier Arrangements), Department of Treasury and Finance (Common Use Arrangements), or from a Regional Council, or another Local Government, or a State Government, or the Federal Government;
- The purchase contract is for petrol, oil, or other liquid or gas used for internal combustion engines;
- Any of the other exclusions under Regulation 11 of the Functions and General Regulations that apply.

Emergency Purchases

Emergency purchases are defined as the supply of goods or services associated with:

- A local emergency and the expenditure is required to respond to an imminent risk to public safety, or to protect or make safe property or infrastructure assets in accordance with s.6.8 and F&G Reg. 11(2)(a); or
- A State of Emergency declared under the Emergency Management Act 2005 and therefore, Functions and General Regulations 11(2)(aa), (ja) and (3) apply to vary the application of this Policy.

Policy Number: P605 Relevant Council Delegation: N

Council Adoption: 22/10/2002 Relevant Delegation: DM605 Purchasing & Invoice Approval Reviewed/Modified: 03/12, 03/13, 03/14, 02/15, 03/16, 03/17, Relevant Management Practice: M605 Purchasing & Invoice Approval

Time constraints, administrative omissions and errors do not qualify for definition as an emergency purchase. Every effort must be made to research and anticipate purchasing requirements in advance and to allow sufficient time for planning and scoping proposed purchases and to then obtain quotes or tenders, as applicable.

Statutory Authorities & Uncontested Markets

Where the City needs to acquire services from an uncontested market where there is only a single provider for a service such as Landgate Valuation Services, WA Electoral Commission, Fines Enforcement Registry or Water Authority; there is no requirement to seek quotations.

Pre-Qualified Supplier Panels

The City may wish to establish its own panel of pre-qualified suppliers (for purchases such as legal services, catering or project management). In these cases, the City must be satisfied that there is a continuing and ongoing requirement for the goods and services, and the purchasing must be low to medium risk.

The establishment of the panel, distribution of work and purchasing from the panel are in accordance with Policy P611 Pre-Qualified Supplier Panels.

Repetitive Purchases

In making regular or repetitive purchases for the same goods or services, officers should be conscious of the potential for the triannual (across a rolling three (3) year period) purchases to accumulate to an amount in excess of the tender threshold (currently more than \$250,000).

Where this repetitive purchasing issue is relevant and such occurrence is subsequently identified, officers should take appropriate actions to ensure that future purchases for these items are progressed according to Policy P607 - Tenders & Expressions of Interest requirements.

Purchasing Policy Non-Compliance

Purchasing Activities are subject to financial and performance audits, which review compliance with legislative requirements and also compliance with the City's policies and procedures.

Failure to comply with the requirements of this Policy will be subject to investigation, with findings to be considered in the context of the responsible person's training, experience, seniority and reasonable expectations for the performance of their role.

Where a breach is identified, it may be treated as:

- an opportunity for additional training to be provided;
- a disciplinary matter, which may or may not be subject to reporting requirements under the Public Sector Management Act 1994;
- misconduct in accordance with the Corruption, Crime and Misconduct Act 2003.

Anti Avoidance

When making purchases City officers are to ensure that actions taken are in accordance with the Anti Avoidance provisions of the Local Government (Functions & General) Regulations 1996 (Part 4) and Section 3.57 of the *Local Government Act 1995*.

Policy Number: P605 Relevant Council Delegation: N/

Council Adoption: 22/10/2002 Relevant Delegation: DM605 Purchasing & Invoice Approval Reviewed/Modified: 03/12, 03/13, 03/14, 02/15, 03/16, 03/17, Relevant Management Practice: M605 Purchasing & Invoice Approval

03/12, 03/13, 03/14, 02/15, 03/16, 03/17, Relevant Management Practice: 11/18, 04/20, 03/21, 09/22, 06/23

Record Keeping

All purchasing activity, communications and transactions must be evidenced and retained as local government records in accordance with the *State Records Act 2000* and the City's Record Keeping Plan.

Legislation / Local Law Requirements

Local Government Act 1995 Local Government (Functions & General) Regulations 1996 State Records Act 2000

Other Relevant Policies / Key Documents

P607: Tendering & Expressions of Interest P611: Pre-Qualified Supplier Panels P674: Management of Corporate Records

P695: Risk Management Policy City of South Perth Strategic Community Plan 2021-2031

Policy Number: P605

Council Adoption: 22/10/2002

Reviewed/Modified: 03/12, 03/13, 03/14, 02/15, 03/16, 03/17,

11/18, 04/20, 03/21, 09/22, 06/23

Relevant Council Delegation: N/A

Relevant Delegation: DM605 Purchasing & Invoice Approval
Relevant Management Practice: M605 Purchasing & Invoice Approval

Strategic Direction Leadership

Policy P677 State Administrative Tribunal

Responsible Business Unit/s	Governance Development Services
Responsible Officer	Manager - Governance Development Services, Chief Executive Officer
Affected Business Unit/s	GovernanceDevelopment Services

Policy Objectives

On occasions, there will be instances where the Council makes a decision that is inconsistent or contrary to an Officer recommendation. This policy provides guidance for ensuring that such Council decisions are appropriately defended in the event of an application for review being lodged with the State Administrative Tribunal.

Policy Scope

This Policy is relevant to the officers responsible for appointments of external consultants and lawyers to represent the City at the State Administrative Tribunal. The policy is also relevant to those officers and Elected Members attending matters.

The appointment of legal representation in accordance with this Policy does not apply to Class 1 appeals (development with a value less than \$250,000) where the applicant has elected that neither party be legally represented in accordance with s.239 of the *Planning and Development Act 2005*.

Policy Statement

This policy provides guidance in responding to applications for the review of a decision made by the Council that are lodged with the State Administrative Tribunal.

Appointment of Consultant / Lawyer

Where an application is made for the review of a decision that is inconsistent or contrary to a recommendation made by an Officer, an independent consultant / lawyer will be engaged to represent the Council's best interests. The consultant / lawyer shall be selected and engaged by the City administration to represent the resolution of Council and its best interests. Council will be advised on a monthly basis of all associated consultant / legal expenses in the Councillor Bulletin publication.

Elected Member Attendance

The Elected Members that moved and seconded the Council decision may be requested to attend meetings with the engaged consultant / lawyer as well as attend mediation sessions and hearings as far as practicable, to defend the Council's decision. Elected Members are not able to lawfully give instructions to the engaged consultant / lawyer on behalf of the City.



Officer Attendance

The City will ensure an Officer is present at any meeting, mediation or hearing involving Elected Members, the engaged consultant / lawyer and the State Administration Tribunal. Officers may also wish to voluntarily attend to represent the City, as far as practicable. Officers are able to issue instructions on behalf of the City to the engaged consultant / lawyer at any meeting, mediation or hearing, which may take into consideration Councillors input.

Officer Subpoena

There may be instances where an Officer receives a subpoena requiring them to appear as a witness at the State Administrative Tribunal. The Council acknowledges that in these circumstances, an Officer's evidence to the State Administrative Tribunal may be contrary to Council's decision with respect to the decision that is the subject of review.

Mediation

Where a matter is referred to mediation, the Elected Member, Officer and engaged consultant / lawyer shall participate constructively in the mediation to attempt to reach a compromise solution. Any compromise solution at the mediation shall not be agreed to beyond the scope of the Officer's delegated power. Any compromise solution arising out of mediation shall be referred back to the Council for decision.

State Administrative Tribunal

The State Administrative Tribunal may refer a matter to the Council inviting the Council to reconsider a decision. In this instance, the Officer shall assess the proposal and refer it to Council to affirm the decision, vary the decision or set aside the decision and substitute a new decision.

Appeals

The City will not generally appeal a State Administrative Tribunal decision unless, the Council following legal advice, considers that the Tribunal has made an error of law and / or the issue has significant implications for the City and / or local government.

Costs

The City will generally not seek an order relating to costs against an applicant, unless they have behaved in a dishonest, frivolous or vexation manner in conducing the proceeding. The City may seek legal advice as to the reasonable chance of success prior to making a decision to seek an order relating to costs.

Legislation / Local Law Requirements

Not Applicable

Other Relevant Policies / Key Documents

City of South Perth Strategic Community Plan 2021-2031

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 Policy Number:
 P677
 Relevant Council Delegation:
 N/A

 Council Adoption:
 27/07/10
 Relevant Delegation:
 N/A

 Reviewed/Modified:
 02/11, 03/12, 03/13, 03/14, 01/15, 03/16,
 Relevant Management Practice:
 N/A

03/17, 03/18, 09/22

Strategic Direction

Community

Policy P105 Cultural Services and Activities

Responsible Business Unit/s	Community, Culture and Recreation
Responsible Officer	Manager Community, Culture and Recreation
Affected Business Unit/s	Community, Culture and Recreation

Policy Objectives

To provide a policy framework that enables the City to develop and implement relevant cultural services and activities for its community members that contribute towards fostering a strong sense of community.

Policy Scope

This Policy applies to the Community, Culture and Recreation department to provide events and activities for the local community.

Policy Statement

The City recognises the importance of cultural services and activities and the contribution such programs and services make towards developing a sense of community. As such, the City will develop and implement a range of annual events, projects and services which aim to enrich lives and connect people through shared experiences that celebrate place, strengthen community identity and help build trust between people.

Community Events

The City will implement a range of community events including but not limited to; a summer program, small scale concerts/live entertainment and/or ticketed activities, Pioneers and Elders Luncheon, annual Art Award and associated workshop programme, exhibitions and other selected initiatives. Major events include the Australia Day Celebration Zone, South Perth Sounds Concert and Hello Manning Festival. The aims of these major events are to celebrate the community and the unique identity and features of the City of South Perth. This will be achieved by:

- Providing accessible and equitable entertainment for local residents and visitors of a standard comparable with other metropolitan major events and festivals;
- Increasing the profile and maintaining a positive image of the City of South Perth in line with the City's Vision;
- Assisting in the community and economic development of the City of South Perth;
- Building partnerships between external organisations and the City; and
- Maintaining the longevity and sustainability of the events through constant review, evaluation and development of event structure and entertainment.



Civic Events

The City will deliver a range of high quality civic events, functions and ceremonies. These events will include but are not limited to; the Australia Day Citizenship and Flag Raising Ceremony, ANZAC Day Memorial Service, Remembrance Day Memorial Service, Citizenship ceremonies, Thank a Volunteer and Stakeholder Function, and NAIDOC Week Flag Raising Ceremony. The aims of these events are to celebrate these nationally commemorated occasions and/or to honour our contributing citizens.

Other Cultural Activities & Services

The City may develop and implement other cultural activities and services in response to community needs.

Legislation/Local Law Requirements

Not Applicable

Other Relevant Policies/ Key Documents

City of South Perth Strategic Community Plan 2021-2031

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cy Number: P105 Relevant Council Delegation: N/A
ncil Adoption: N/A Relevant Delegation: N/A
lewed/Modified: 03/05, 02/11, 03/12, 03/13, 03/14, 01/15, Relevant Management Practice: N/A

Strategic Direction Community

Policy P117 Library Services and Programs

Responsible Business Unit/s	Library Services
Responsible Officer	Manager Library Services
Affected Business Unit/s	Library Services

Policy Objectives

To provide the City of South Perth (City) and the community with a framework for access to the City's libraries, collections, digital resources, online services and programs.

Definitions

Child	Any individual under the age of twelve years.
Digital Resources	Resources provided and stored in an electronic format including but not limited to electronic databases, digital audio, images and film, eBooks, eAudio, eNewspapers and eMagazines.
Terms and Conditions of Use	The Terms and Conditions of Use that apply to the City's Libraries as determined and amended periodically by the City as required.
Membership Terms and Conditions	The Terms and Conditions that will apply upon acceptance of a library card by an individual as determined and amended periodically by the City as required.
Online Services	Any information that is accessed via the internet including but not limited to content on the World Wide Web, social media, email, downloadable files, messaging and chat services and streamed audio/video content.
Program or Service	A planned service, activity or event.
Public Computer, Internet and Online Services Conditions of Use	The terms and conditions that apply to the access and use of the public computer, online and internet facilities as outlined and amended periodically by the City as required.
Public Computers	Any fixed or mobile computing device made available for use by library members and fee paying non-members.



Temporary Resident Any person who is unable to provide satisfactory proof of permanent

residence in Western Australia (eg. hotel, motel, caravan park, visitor

to Western Australia).

Unattended child A child not supervised or looked after or who has been left

unattended by a parent, guardian or caregiver.

Wi-Fi Terms and Conditions The Terms and Conditions outlined and amended periodically by the

City's approved Wi-Fi service provider.

Policy Scope

This policy applies to all users of the City of South Perth Libraries and City employees who work within libraries.

Policy Statement

The City recognises the importance of cultural and social services and activities and the contribution library programs and services make towards community literacy and lifelong learning.

City of South Perth Libraries will provide opportunities for our diverse communities to read, learn, recreate and connect, supported by equitable access to collections, technology, programs, services and welcoming and safe spaces.

Terms and Conditions of use

Terms and Conditions of Use will apply to all library members and users of library facilities.

Membership

Community members may apply for library membership by providing proof of identity and current residential address in accordance and agreement with Library Membership Terms and Conditions.

Persons under the age of 18 years of age must have their membership application authorised by their parent or legal guardian.

Persons who are Temporary Residents are permitted to apply for membership upon payment of a refundable fee determined by Council. Deposit refunds will be applicable upon return of all library items, payment of outstanding monies and closure of membership or if proof of permanent residency is provided.

Fees for overdue library items and debt collection will be applied in accordance with Regulation 14(1) of the *Library Board Act of WA 1951-1983*. Library fees and charges will be set as determined by Council's adopted Fees and Charges in the Annual Budget and are non-refundable. Application for cancellation of fees and charges must be made in writing and will be referred to Manager Library Services for approval.

Temporary suspension of library membership may be applied to any library member who retains library items, has an outstanding debt or who does not comply with Library Terms and Conditions. Terms of suspension will be authorised by Manager Library Services.

Public Computer, Internet, Online Services and Wi-Fi Access

City of South Perth Libraries provide access to computer and Internet facilities and Wi Fi in accordance and agreement with the Public Computer, Internet and Online Services Conditions of Use.

To facilitate equitable access to computers, a member is required to use the booking system and will be limited to a specified amount of computer access per day as determined by Manager Library Services.

Free access to Wi-Fi will be provided subject to the user agreeing to the Wi-Fi Terms and Conditions of Use as determined by the City's Wi-Fi service provider.

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icy Number: P117 Relevant Council Delegation: N/A
uncil Adoption: 25 May 2021 Relevant Delegation: N/A

Public computers, internet and online services will be available free of charge to library members. Some services and programs may attract nominal fees, which are prescribed in the City's Fees and Charges Schedule e.g. printing. Access may also be provided to persons who do not fulfil membership requirements for a fee that is prescribed in the Schedule and may be subject to restrictions e.g. a time limit will be applied for non-member access.

The City cannot guarantee continuous Internet access during the time booked.

All user's of the Internet must abide by the Western Australian Classification Publications, Film and Computer Games Enforcement Act 1996.

Public Welfare

Children must be supervised by a responsible parent, legal guardian or caregiver while in the library. The following standards will be applied:

- 1. Children are not to be left unattended at any time.
- 2. The City takes no responsibility for the welfare of unattended children.
- 3. A child left unattended in the library may be classed as a child at risk of harm under section 28 (2) of the *Children and Community Services Act 2004* and may be reported to the police or Department of Child Protection. A parent who leaves an unattended child in a City of South Perth Library may be in breach of the *Community and Community Services Act 2004* (failing to protect a child from harm s.101).
- 4. Parents, legal guardians or caregivers are required to follow the Supervision of Children (0-12 years) Guidelines. A copy of these is available on request and via the City's website.
- 5. A Duty of Care Statement will be displayed in the City's libraries

Copyright

City of South Perth Libraries support and uphold the rights of copyright owners as documented in the *Commonwealth Copyright Act 1968* and the *Commonwealth Copyright Act Legislation Amendment Act 2004.* The Act allows for certain library materials to be photographed, where exclusion applies to some library materials because of age, condition or copyright restrictions.

Legislation/Local Law Requirements

Library Board Act of WA 1951-1983

Library Board (Registered Public Libraries) Regulations 1985

State and Local Government Agreement for the Provision of Public Library Services in Western Australia, 2020

Local level Agreement for the delivery of public library services, 2011

Western Australian Classification Publications, Film and Computer Games Enforcement Act 1996

Children and Community Services Act 2004

Censorship Act 1996

Commonwealth Copyright Act 1968

Commonwealth Copyright Act Legislation Amendment Act 2004

Other Relevant Policies/ Key Documents

P118 Library Collection Development Policy

M117 Library Membership Management Practice

M118 Library Collection Development

M120 Public Computers, Internet and Online Services Management Practice

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icy Number: P117 Relevant Council Delegation: N/A uncil Adoption: 25 May 2021 Relevant Delegation: N/A

Duty of Care Statement and Supervision of Children (0-12 years) in the Library Guidelines

Library Terms and Conditions

Library Membership Terms and Conditions

Public Computer, Internet and Online Services Terms and Conditions of Use

eSafety Behaviour Charter

Wireless Internet Service Terms and Conditions of Use

Statement on Free Access to Information, Australian Library and Information Association, 2015

Statement on Libraries and Literacies, Australian Library and Information Association, 2006

Statement on Public Library Services. Australian Library and Information Association, 2018

WA Public Libraries Strategy 2022-2026

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icy Number: P117 Relevant Council Delegation: N/A uncil Adoption: 25 May 2021 Relevant Delegation: N/A

Strategic Direction Community

P119 City of South Perth Local History Collection

Responsible Business Unit/s	Library Services
Responsible Officer	Manager Library Services
Affected Business Unit/s	Library Services

Policy Objective

This policy provides the City of South Perth (City) and the community with a framework for the acquisition, preservation and organisation of historical materials that represent the cultural heritage, past and present, of the South Perth community.

Definitions

Archives	A collection of documents and records that contain historical information, including the papers of individuals and organisations, letters and diaries.
Collections	Refers to the objects that represent the history and people of the City of South Perth.
Deaccession	The process of removing materials from the collection, catalogue or database including but not limited to sale, donation, disposal or destruction.
Disposal	The physical removal of an object from the Collection once deaccession has occured.
Preservation	The processes of looking after materials in order to retain cutltural significance or value.
Ephemera	Any printed material that was intended for short term use. Items that may have been printed for a day, event or promotional activity such as tickets, invitations, programs, posters and other various items.
Materials	Refers to any item held in the history collection, including (but not limited) to artefacts, books, images, ephemera, documents, audio and other similar items.
Oral History	Recorded historical information that is obtained by interview and concerns personal experiences and recolletions.
Provenance	The full history and ownership of an item from the time of creation or discovery to the current day to determine authenticity and ownership.



Policy Scope

This policy applies to all users, volunteers and City employees who work with, have access to, or involvement with the City of South Perth Local History Collection.

Policy Statement

General Principles

The City recognises the importance of celebrating and supporting heritage for present and future generations. As such, the City will develop and maintain its Local History Collection in order to preserve and promote local community identity.

The primary aim of the City's Local History Collection will be to collect and preserve historical material that relates to all suburbs within the City's designated local government area.

The City's Local History Collection will include retrospective and current materials in a range of formats.

The City will work cooperatively with groups, organisations and other complementary associations and agencies to ensure collection content is representative of community diversity and character.

Inclusions

The collection will include:

- Memorabilia
- Newspapers
- Photographs
- Community History
- Oral History
- Artefacts, objects and records related to the Old Mill, Cottage and Surrounds

Memorabilia includes objects, trophies, plaques, awards, medals and badges, coins and certificates accepted by a City employee or Council representative in the course of conducting Council business. Memorabilia may also include such objects used by City staff or Councillors during the course of Council business that are deemed significant to retain for posterity including framed photographs of Councillors, past and present, promotional material and equipment.

Newspapers will comprise newspapers and articles relevant to the history of the City and the local South Perth community.

Photographs will include donations from private collections, in-house photography, copies made from originals in various formats including studio photographs, camera prints, CDs, negatives and slides. Photographs will be scanned and made available to the community via the City of South Perth Library catalogue in a digital format. Copies of photographs will be made available for a fee as determined by the City's adopted Fees and Charges Schedule.

Community History includes donated and purchased books, reports, CD's, video's, DVD's, biographies, oral histories and digital records. These items will include archives from businesses, schools, churches, community and sporting groups, events, places, buildings and people as appropriate to the City's local community.

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icy Number:P119Relevant Council Delegation:N/Auncil Adoption:25 May 2021Relevant Delegation:N/A

The City will create materials in a variety of ways including photography of materials, oral history recordings and publications.

Acquisition

Acquisition methods will include (but is not limited to) purchase, copying, donations, exchanges, gifting and deposit.

Donations are an important source of acquisition. Donated materials must be consistent with the principles of the City's Local History Collection. Donors must complete a donation form for legal purposes, and to ensure that information relevant to significance and provenance is provided. Donations that are lacking in physical integrity, cannot be preserved or are deemed inauthentic or are duplicate material may not be accepted. The City reserves the right, under special circumstances, to deaccession materials at a later date following approved criteria.

Acceptance of materials into the collection related to the Old Mill, Cottage and their surrounds is dependent on availability of storage capacity, resources, conservation and maintenance requirements and is considerate of acquisition priorities of other associated cultural historical institutions.

Archival Storage

In consideration of the value and unique nature of collection materials, various items of historical significance will be housed in a manner conducive to long-term preservation. Stored materials may be made accessible upon request providing access does not compromise the condition or preservation of the item.

Deaccession

Periodically, the City may be required to deaccession materials from the collection. Careful consideration of material deaccession will be undertaken before the process is commenced.

Deaccession criteria includes but is not limited to:

- damage beyond repair or preservation or requiring preservation disproportionate to its significance;
- repatriation of cultural material to another cultural institution, organisation or group if deemed appropriate
- no longer relating to the acquisition criteria;
- insufficient information to establish cultural significance;
- · appropriate storage space no longer being available; and
- theft or loss.

Documentation of the history of deaccessioned materials in the Collection shall be retained.

Copyright

City of South Perth Libraries support and uphold the rights of copyright owners as documented in the *Commonwealth Copyright Act 1968* and the *Commonwealth Copyright Act Legislation Amendment Act 2004.* The Act allows for certain library materials to be photographed, where exclusion applies to some library materials because of age, condition or copyright restrictions.

Legislation/Local Law Requirements

Heritage Act 2018 Heritage Regulations 2019

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icy Number:P119Relevant Council Delegation:N/Auncil Adoption:25 May 2021Relevant Delegation:N/A

State Records Act 2000 Aboriginal Heritage Bill 2020 Australian Historic Themes Framework 2001 Censorship Act 1996 Commonwealth Copyright Act 1968

Other Relevant Policies/ Key Documents

Museum Australia Inc. Code of Ethics 1999

National Standards for Australian Museums and Galleries
Significance 2.0: a guide to assessing the significance of collections
The Burra Charter 1999
P118 Library Collection Development Policy
Management Practice M118 Library Collection Development
Management Practice M119 City of South Perth Local History Collection

ze 4 of 4

icy Number:P119Relevant Council Delegation:N/Auncil Adoption:25 May 2021Relevant Delegation:N/A

Strategic Direction Environment (Built and Natural)

Policy P205 Tree Preservation

Responsible Business Unit/s	Parks and Environment
Responsible Officer	Manager Parks and Environment
Affected Business Unit/s	Engineering Services, Waste, Fleet & Facilities, Development Services

Policy Objectives

As a result of concern about the loss of tree cover due to infill development throughout the City, the council has adopted provisions in the Town Planning Scheme which offers protection to trees considered to be of City-wide significance on public and private land.

Policy Scope

This Policy affects Engineering Services, Waste, Fleet & Facilities and Development Services Business Units who deal with the trees within the City and the impact of new development on trees.

Policy Statement

The City of South Perth values the environmental values; shade, habitat and amenity provided by trees on public and private land and commend practices which seek to preserve mature trees where possible.

Officers and residents of the City of South Perth are encouraged to recommend trees, considered to be of City-wide significance, for inclusion in the Register of Significant Trees. Officers will undertake an assessment of recommended trees utilising the criteria set in the associated management practice.

Groupings of trees and other vegetation will be considered, but Tree Preservation Orders will only be applied to the best quality trees rather than to every tree of a certain description.

Legislation / Local Law Requirements

City of South Perth Town Planning Scheme No.6



Other Relevant Policies / Key Documents

City of South Perth Strategic Community Plan 2021-2031

P209: Shade Structures P210: Street Verges

P692: Sustainability Policy Street Tree Management Plan

City of South Perth Sustainability Strategy 2012-2015 City of South Perth Urban Forest Strategy 2018-2023 City of South Perth Climate Change Strategy 2011-2015

Street Verge Landscape Guidelines

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Policy Number: P205 Relevant Council Delegation: N/A

Council Adoption: 26/11/02 Relevant Delegation: DC690 Town Planning Scheme 6

Reviewed/Modified: 10/05, 02/11, 03/12, 03/13, 03/14, 01/15, Relevant Management Practice: N/A

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Strategic Direction

Environment (Built and Natural)

Policy P208 Ecologically Sustainable Building Design

Responsible Business Unit/s	City Environment
Responsible Officer	Buildings Coordinator
Affected Business Unit/s	City Environment, Development Services

Policy Objectives

To provide a policy framework that enables the City to endorse and embrace the principles of Ecologically Sustainable Development (ESD) through building design guidelines for City buildings and related projects including greenfield and brownfield developments.

Buildings contribute significantly to the negative impact on our environment consuming 32% of the world's resources, including 12% of the world's fresh water and up to 40% of the world's energy. Buildings also produce 40% of waste going to landfill and 40% of air emissions¹.

In Australia, commercial buildings produce 8.8% of the national greenhouse emissions and have a major part to play in meeting Australia's international greenhouse targets².

This Policy is in keeping with the City's Sustainability Strategy 2012-2015 which defines sustainability as - "Enhancing the quality of life and prosperity of the community and preventing the harmful local and global effects of its action through careful planning and decision-making".

The City has developed a Climate Change Strategy 2010-2015 which supports this Policy, and in addition the City is committed to the voluntary campaign of the International Council for Local Environmental Initiatives (ICLEI) Water Campaign. These programs are a commitment to reduce greenhouse gas emissions and conserve energy and water use resulting from organisational (corporate) activities and the community.

The *Local Government Act 1995* was amended in 2004 to insert an additional directive in section 1.3 to local government to the effect that:

In carrying out its functions a local government is to use its best endeavours to meet the needs of current and future generations through an integration of environmental protection, social advancement and economic prosperity.

Policy Scope

This policy affects all employees, contractors and the wider community to embrace and encourage ecological sustainable development throughout the City.

 $^{^2}$ DEH (2001) Australia State of the Environment report. The Department of the Environment and Heritage: Canberra.



¹ OECD (2003) Environmentally Sustainable Buildings: Challenges and Policies. A report by the OECD

Policy Statement

The City recognises the significance of ESD building design in contributing to community enrichment and sustainable development. As such, the City agrees to support sustainable development in its building design by:

- Utilising the ESD building design principles of the State and Federal governments;
- Contributing a percentage of the total infrastructure costs on ESD initiatives for non-base build in major building projects and refurbishments (For example, regional and district pavilions, libraries and public facilities such as leisure centres and community halls);
- Ensuring that an ESD checklist (based on available agency publications) is applied to minor building projects (eg. local sporting pavilions) on City owned facilities;
- Ensuring that savings of project costs due to ESD initiatives are reinvested into the project to facilitate further ESD initiatives; and
- Maximising the opportunities for external funding to contribute to identified ESD initiatives.

Legislation / Local Law Requirements

Building Codes of Australia requirements State Government building regulations

Other Relevant Policies/ Key Documents

P103: Communication and Consultation

P201: Sustainable Procurement

P202: Energy Conservation

P692: Sustainability

City of South Perth Sustainability Strategy 2012-2015

City of South Perth Climate Change Strategy 2010-2015

City of South Perth Strategic Community Plan 2021-2031

City of South Perth State of Sustainability Report 2012 (in development)

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Policy Number:P208Relevant Council Delegation:N/ACouncil Adoption:26/03/08Relevant Delegation:N/A

Strategic Direction Leadership

Policy P687 Development of Council Owned Land

Responsible Business Unit/s	Governance
Responsible Officer	Manager Governance, Chief Executive Officer
Affected Business Unit/s	Governance

Policy Objectives

An application involving the rezoning or development of land owned or under the control of the City of South Perth, for commercial purposes, is to be assessed independently and in a manner that removes the potential for a perceived or real conflict of interest or bias.

This policy is intended to cover applications involving significant developments on Council owned or controlled land for commercial purposes. This policy is not intended to apply to applications involving non-profit services, community based services, education services or recreational pursuits or where the project is the subject of an existing lease, which has previously been publicly advertised and approved by Council. The policy also does not apply where the commercial use is ancillary to the predominant use or where State Government bodies are the final approving authority.

Policy Scope

This Policy is relevant to all properties under the control of the City.

Policy Statement

When dealing with a proposal relating to land under this policy, the City, through the Chief Executive Officer, will engage an independent, appropriately qualified professional to assess:

- The risks associated with the proposal;
- The proposal in relation to the City's Town Planning Scheme requirements;
- Implications of the proposal in relation to the Local Government Act 1995;
- 4. Any submissions received from the community and interested parties;
- 5. Any other matter that may be relevant to a particular development.

As part of a rezoning, development assessment, major land transaction or trading undertaking, the independent consultant will provide a written report to the City, for consideration by the Council, detailing the assessment of the proposal in respect to the five items nominated above.

Where the Council holds a briefing or Workshop in relation to a project covered by this Policy, the City will maintain notes of these meetings on file and make these notes available to the consultant for consideration when preparing their reports.



Legislation / Local Law Requirements

Not Applicable

Other Relevant Policies / Key Documents

City of South Perth Strategic Community Plan 2021-2031

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Policy Number:P687Relevant Council Delegation:N/ACouncil Adoption:N/ARelevant Delegation:N/A

ANNEXURE A -NODE 2 COODE STREET





ANNEXURE B -ELEVATED CASUAL DINING RESTAURANTS BY THE WATER

Shorehouse in Swanbourne



Oddysea in City Beach



Bathers Beach House in Fremantle



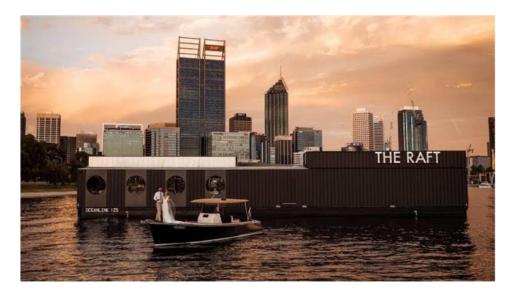
Samphire in Rottnest



Rowing Pavilion in Mt Pleasant



The Raft in the Swan River



Yacht Club Restaurant on Hamilton Island

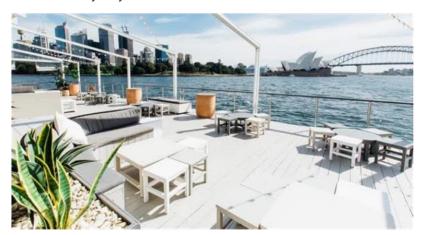


ANNEXURE C - FLOATING VENUES

The Raft in Perth



The Island in Sydney



Arbory Afloat in Melbourne

