

# MINUTES

## Ordinary Council Meeting

23 May 2023

Mayor and Councillors

Here within are the Minutes of the Ordinary Council Meeting of the City of South Perth Council held Tuesday 23 May 2023 in the City of South Perth Council Chamber, corner Sandgate Street and South Terrace, South Perth.



MIKE BRADFORD  
CHIEF EXECUTIVE OFFICER

26 May 2023



# Contents

<b>1.</b>	<b>DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS</b>	<b>5</b>
<b>2.</b>	<b>DISCLAIMER</b>	<b>5</b>
<b>3.</b>	<b>ANNOUNCEMENTS FROM THE PRESIDING MEMBER</b>	<b>5</b>
<b>4.</b>	<b>ATTENDANCE</b>	<b>5</b>
	4.1 APOLOGIES	6
	4.2 APPROVED LEAVE OF ABSENCE	6
<b>5.</b>	<b>DECLARATIONS OF INTEREST</b>	<b>6</b>
<b>6.</b>	<b>PUBLIC QUESTION TIME</b>	<b>7</b>
	6.1 RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	7
	6.2 PUBLIC QUESTION TIME: 23 MAY 2023	7
<b>7.</b>	<b>CONFIRMATION OF MINUTES AND TABLING OF NOTES OF BRIEFINGS</b>	<b>7</b>
	7.1 MINUTES	7
	7.1.1 Ordinary Council Meeting Held: 18 April 2023	7
	7.2 CONCEPT BRIEFINGS	8
	7.2.1 Concept Briefings and Workshops	8
	7.2.2 Council Agenda Briefing - 16 May 2023	8
<b>8.</b>	<b>PRESENTATIONS</b>	<b>9</b>
	8.1 PETITIONS	9
	8.2 PRESENTATIONS	9
	8.3 DEPUTATIONS	9
<b>9.</b>	<b>METHOD OF DEALING WITH AGENDA BUSINESS</b>	<b>9</b>
<b>10.</b>	<b>REPORTS</b>	<b>11</b>
	10.1 STRATEGIC DIRECTION 1: COMMUNITY	11
	10.1.1 Recreation and Aquatic Facility	11
	10.1.2 City of South Perth Community Safety and Crime Prevention Plan 2022-2027	17
	10.3 STRATEGIC DIRECTION 3: ENVIRONMENT (BUILT AND NATURAL)	23
	10.3.1 Tender 2/2023 Provision of Pump and Bore Maintenance Services	23
	10.3.2 Tender 03/2023 Supply, Installation, and Maintenance of Bus Shelters with Advertising Space	26
	10.3.3 Proposed Cafe/Restaurant Addition to Multiple Dwellings - Lot 174, No. 60 Elizabeth Street, South Perth	35

<b>10.4 STRATEGIC DIRECTION 4: LEADERSHIP</b>	<b>47</b>
10.4.1 Listing of Payments April 2023	47
10.4.2 Monthly Financial Statements April 2023	50
10.4.3 Correspondence between the Department of Local Government, Sport and Cultural Industries and City of South Perth	53
<b>10.5 MATTERS REFERRED FROM COMMITTEE MEETINGS</b>	<b>56</b>
10.5.1 Chief Executive Officer Key Performance Indicator Report	56
<b>11. APPLICATIONS FOR LEAVE OF ABSENCE</b>	<b>58</b>
<b>12. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN</b>	<b>58</b>
<b>13. QUESTIONS FROM MEMBERS</b>	<b>58</b>
13.1 RESPONSE TO PREVIOUS QUESTIONS FROM MEMBERS TAKEN ON NOTICE	58
13.2 QUESTIONS FROM MEMBERS	58
<b>14. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING</b>	<b>59</b>
<b>15. MEETING CLOSED TO THE PUBLIC</b>	<b>59</b>
15.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED	59
15.1.1 Councillor Code of Conduct - Matter 1	60
15.1.2 Councillor Code of Conduct - Matter 2	62
15.1.3 Councillor Code of Conduct - Matter 3	63
<b>16. CLOSURE</b>	<b>64</b>
<b>APPENDIX</b>	<b>65</b>
<b>DISCLAIMER</b>	<b>71</b>

# Ordinary Council Meeting - Minutes

Minutes of the Ordinary Council Meeting held in the City of South Perth Council Chamber, corner Sandgate Street and South Terrace, South Perth at 6.00pm on Tuesday 23 May 2023.

## 1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open at 6.01pm.

Councillor Glenn Cridland was authorised to attend the meeting via telephone in accordance with regulation 14C and 14CA of the Local Government (Administration) Regulations 1996.

Councillor Glenn Cridland declared that he was unable to maintain confidentiality when going behind closed doors and would retire accordingly.

## 2. DISCLAIMER

The Presiding Member read aloud the City's Disclaimer.

## 3. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

Nil.

## 4. ATTENDANCE

Mayor Greg Milner (Presiding Member)

### Councillors

Como Ward

Como Ward

Manning Ward

Manning Ward

Moresby Ward

Moresby Ward

Mill Point Ward

Mill Point Ward

Councillor Glenn Cridland (via audio link, retired at 8.25pm)

Councillor Nick Warland

Councillor Blake D'Souza

Councillor André Brender-A-Brandis

Councillor Jennifer Nevard

Councillor Stephen Russell

Councillor Mary Choy

Councillor Ken Manolas

### Officers

Chief Executive Officer

Director Corporate Services

Director Development and Community Services

Director Infrastructure Services

Manager Finance

Manager Governance

Communications and Marketing Coordinator

Governance Coordinator

Senior Governance Officer

Project Lead

Mr Mike Bradford

Mr Garry Adams

Ms Donna Shaw

Ms Anita Amprimo

Mr Abrie Lacock (retired at 8.51pm)

Ms Toni Fry

Ms Karys Nella (retired at 8.25pm)

Mr Morgan Hindle

Ms Christine Lovett

Ms Rebecca de Boer (retired at 8.51pm)

### Guests

Mr Geoff Baker MLA

### Gallery

There were approximately 15 members of the public present.

#### **4.1 APOLOGIES**

Nil.

#### **4.2 APPROVED LEAVE OF ABSENCE**

- Councillor Glenn Cridland for the period 20 May 2023 to 31 May 2023 inclusive.

### **5. DECLARATIONS OF INTEREST**

- CEO Mike Bradford – Impartiality Interest in Item 10.5.1 as ‘this Item relates to my contract of employment’.
- Councillor Mary Choy – Impartiality Interest in Item 15.1.1 as ‘all parties are known to me.’
- Councillor Ken Manolas – Impartiality Interest in Item 15.1.1 as ‘the complaint is against myself.’
- Councillor Jennifer Nevard – Impartiality Interest in Item 15.1.1 as ‘both parties to this matter are known to me.’
- Councillor Mary Choy – Impartiality Interest in Item 15.1.2 as ‘all parties are known to me.’
- Councillor Ken Manolas – Impartiality Interest in Item 15.1.2 as ‘includes persons known to me.’
- Councillor Jennifer Nevard – Impartiality Interest in Item 15.1.2 as ‘both parties to this matter are known to me.’
- Mayor Greg Milner – Impartiality Interest in Item 15.1.3 as ‘I participated in discussions regarding this matter.’
- Councillor Nick Warland – Impartiality Interest in Item 15.1.3 as ‘it very indirectly relates to some of the things I have been involved in over the past few months.’
- Councillor Mary Choy – Impartiality Interest in Item 15.1.3 as ‘all parties are known to me.’
- Councillor Ken Manolas – Impartiality Interest in Item 15.1.3 as ‘includes persons known to me.’
- Councillor Jennifer Nevard – Impartiality Interest in Item 15.1.3 as ‘both parties to this matter are known to me.’

## 6. PUBLIC QUESTION TIME

### 6.1 RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

### 6.2 PUBLIC QUESTION TIME: 23 MAY 2023

The Presiding Member opened Public Question Time at 6.06pm.

Written questions were received prior to the meeting from:

- Mr Barrie Drake of South Perth.

At 6.09pm the meeting was adjourned and reconvened at 6.19pm.

- Mr Trevor Hill of South Perth.
- Ms Joanne Ord of Como.

The questions and responses can be found in the **Appendix** of these Minutes.

There being no further questions, the Presiding Member closed Public Question Time at 6.25pm.

## 7. CONFIRMATION OF MINUTES AND TABLING OF NOTES OF BRIEFINGS

### 7.1 MINUTES

#### 7.1.1 Ordinary Council Meeting Held: 18 April 2023

##### Officer Recommendation AND COUNCIL DECISION

0523/076

**Moved:** Councillor André Brender-A-Brandis

**Seconded:** Councillor Ken Manolas

That the Minutes of the Ordinary Council Meeting held 18 April 2023 be taken as read and confirmed as a true and correct record.

**CARRIED (9/0)**

**For:** Mayor Greg Milner, Councillors André Brender-A-Brandis, Mary Choy, Glenn Cridland, Blake D'Souza, Ken Manolas, Jennifer Nevard, Stephen Russell and Nick Warland.

**Against:** Nil.

## 7.2 CONCEPT BRIEFINGS

### 7.2.1 Concept Briefings and Workshops

Officers of the City/Consultants and invited third party guests provided Council with an overview of the following matters at Concept Briefings and Workshops:

Date	Subject	Attendees
17 April 2023	DLGSC Councillor Workshop	Mayor Greg Milner and Councillors Nick Warland, André Brender-A-Brandis, Jennifer Nevard, Stephen Russell, Mary Choy.
2 May 2023	Policy Workshop	Mayor Greg Milner and Councillors Nick Warland, André Brender-A-Brandis, Blake D'Souza, Jennifer Nevard, Stephen Russell, Mary Choy, Ken Manolas.
3 May 2023	Budget Workshop 3	Mayor Greg Milner and Councillors Nick Warland, André Brender-A-Brandis, Blake D'Souza, Jennifer Nevard, Stephen Russell, Mary Choy, Ken Manolas.

#### Attachments

Nil.

### 7.2.2 Council Agenda Briefing - 16 May 2023

Officers of the City presented background information and answered questions on Items to be considered at the May Ordinary Council Meeting at the Council Agenda Briefing held 16 May 2023

#### Attachments

7.2.2 (a): Briefing Notes

## Officer Recommendation AND COUNCIL DECISION

0523/077

**Moved:** Councillor André Brender-A-Brandis

**Seconded:** Councillor Ken Manolas

That Council notes the following Council Briefings/Workshops were held:

- 7.2.1 Concept Briefings and Workshops
- 7.2.2 Council Agenda Briefing - 16 May 2023

**CARRIED (9/0)**

**For:** Mayor Greg Milner, Councillors André Brender-A-Brandis, Mary Choy, Glenn Cridland, Blake D'Souza, Ken Manolas, Jennifer Nevard, Stephen Russell and Nick Warland.

**Against:** Nil.

## 8. PRESENTATIONS

### 8.1 PETITIONS

Nil.

### 8.2 PRESENTATIONS

Nil.

### 8.3 DEPUTATIONS

Deputations were heard at the Agenda Briefing held 16 May 2023.

## 9. METHOD OF DEALING WITH AGENDA BUSINESS

The Presiding Member advised that with the exception of the items identified to be withdrawn for discussion that the remaining reports, including the Officer Recommendations, will be adopted by exception resolution (i.e. all together) as per Clause 5.5 Exception Resolution of the Standing Orders Local Law 2007.

The Presiding Member advised that Item 10.5.1 Chief Executive Officer Key Performance Indicator Report, Item 15.1.1 – Councillor Code of Conduct – Matter 1, Item 15.1.2 – Councillor Code of Conduct – Matter 2 and Item 15.1.3 – Councillor Code of Conduct – Matter 3 were new reports.

The Chief Executive Officer confirmed all the report items were discussed at the Council Agenda Briefing held 16 May 2023 with the exception of those listed by the Presiding Member.

## ITEMS WITHDRAWN FOR DISCUSSION

- 10.1.1 Recreation and Aquatic Facility
- 10.3.2 Tender 03/2023 Supply, Installation, and Maintenance of Bus Shelters with Advertising Space
- 10.3.3 Proposed Cafe/Restaurant Addition to Multiple Dwellings - Lot 174, No. 60 Elizabeth Street, South Perth
- 10.5.1 Chief Executive Officer Key Performance Indicator Report

The Presiding Member called for a motion to move the balance of reports by Exception Resolution.

### **COUNCIL DECISION**

**0523/078**

**Moved:** Councillor Nick Warland

**Seconded:** Councillor André Brender-A-Brandis

That the Officer Recommendations in relation to the following Agenda Items be carried by exception resolution:

- 10.1.2 City of South Perth Community Safety and Crime Prevention Plan 2022-2027
- 10.3.1 Tender 2/2023 Provision of Pump and Bore Maintenance Services
- 10.4.1 Listing of Payments April 2023
- 10.4.2 Monthly Financial Statements April 2023
- 10.4.3 Correspondence between the Department of Local Government, Sport and Cultural Industries and City of South Perth

**CARRIED (9/0)**

**For:** Mayor Greg Milner, Councillors André Brender-A-Brandis, Mary Choy, Glenn Cridland, Blake D'Souza, Ken Manolas, Jennifer Nevard, Stephen Russell and Nick Warland.

**Against:** Nil.

## 10. REPORTS

*Councillor Glenn Cridland disconnected from the meeting at 6.50pm and reconnected at 6.55pm during consideration of Item 10.1.1.*

### 10.1 STRATEGIC DIRECTION 1: COMMUNITY

#### 10.1.1 Recreation and Aquatic Facility

File Ref: D-23-21255  
Author(s): Rebecca de Boer, Project Lead  
Reporting Officer(s): Anita Amprimo, Director Infrastructure Services

#### Summary

This report provides an update on the actions arising from the Special Council Meeting held 30 March 2023 regarding the proposed Recreation and Aquatic Facility (RAF).

#### Officer Recommendation

**Moved:** Councillor Mary Choy  
**Seconded:** Councillor Jennifer Nevard

That Council:

1. Notes the letter received by the Hon David Templeman MLA.
2. Notes the significant capital funding shortfall for the RAF project and the projected ongoing operational subsidy that would be required to sustain the RAF.
3. Requests the Chief Executive Officer not to progress delivery of the RAF project.
4. Notes that the Chief Executive Officer will continue to engage with the Federal Government with a view to retaining the \$20 million Federal grant to be directed towards projects that will benefit the community of the City of South Perth.

#### COUNCIL DECISION

0523/079

**Moved:** Mayor Greg Milner  
**Seconded:** Councillor Nick Warland

In accordance with Clause 8.10 of the City of South Perth Standing Orders Local Law 2007 Councillor Stephen Russell be granted an additional five minutes to speak.

**CARRIED (9/0)**

**For:** Mayor Greg Milner, Councillors André Brender-A-Brandis, Mary Choy, Glenn Cridland, Blake D'Souza, Ken Manolas, Jennifer Nevard, Stephen Russell and Nick Warland.

**Against:** Nil.

**COUNCIL DECISION**

0523/080

**Moved:** Mayor Greg Milner  
**Seconded:** Councillor Nick Warland

In accordance with Clause 8.10 of the City of South Perth Standing Orders Local Law 2007 Councillor André Brender-A-Brandis be granted an additional five minutes to speak.

**CARRIED (9/0)**

**For:** Mayor Greg Milner, Councillors André Brender-A-Brandis, Mary Choy, Glenn Cridland, Blake D'Souza, Ken Manolas, Jennifer Nevard, Stephen Russell and Nick Warland.

**Against:** Nil.

**COUNCIL DECISION**

0523/081

**Moved:** Councillor Nick Warland  
**Seconded:** Councillor Blake D'Souza

In accordance with Clause 8.10 of the City of South Perth Standing Orders Local Law 2007 Mayor Greg Milner be granted an additional five minutes to speak.

**CARRIED (9/0)**

**For:** Mayor Greg Milner, Councillors André Brender-A-Brandis, Mary Choy, Glenn Cridland, Blake D'Souza, Ken Manolas, Jennifer Nevard, Stephen Russell and Nick Warland.

**Against:** Nil.

**Officer Recommendation AND COUNCIL DECISION**

0523/082

**Moved:** Councillor Mary Choy  
**Seconded:** Councillor Jennifer Nevard

That Council:

1. Notes the letter received by the Hon David Templeman MLA.
2. Notes the significant capital funding shortfall for the RAF project and the projected ongoing operational subsidy that would be required to sustain the RAF.
3. Requests the Chief Executive Officer not to progress delivery of the RAF project.
4. Notes that the Chief Executive Officer will continue to engage with the Federal Government with a view to retaining the \$20 million Federal grant to be directed towards projects that will benefit the community of the City of South Perth.

**CARRIED (7/2).**

**For:** Mayor Greg Milner, Councillors André Brender-A-Brandis, Mary Choy, Blake D'Souza, Ken Manolas, Jennifer Nevard and Stephen Russell.

**Against:** Councillors Glenn Cridland and Nick Warland.

### Background

At the Special Council Meeting held 30 March 2023, Council resolved (0323/058) as follows:

*That Council:*

1. *Notes the Officer Report, and in particular, highlights that:*
  - (a) *“the advice and information used to prepare the 2020 RAF Business Case documents were reflective of the circumstances at that time”; and*
  - (b) *“the combined impact of a rapid increase in interest rates, capital funding shortfall and delays to the RAF Project since 2020 have contributed to the City’s assessment that RAF Stage 1 is no longer viable”.*
2. *Notes:*
  - (a) *that the original funding proposal from the City to the State Government of \$20 million (2021 State Government Funding Proposal) was submitted in October 2021;*
  - (b) *Councillor Resolution Number 0922/154, Item 12.1 Notice of Motion - Councillor Mary Choy – RAF (Cr Choy Motion), appearing at Item 12.1 of the Minutes of the Ordinary Council Meeting dated 27 September 2022; and*
  - (c) *that the letter received from the Hon David Templeman MLA dated 23 January 2023 in response to the Cr Choy Motion, states “the State Government has not yet made any final decision on your funding request”.*
3. *Requests the Chief Executive Officer write to the Hon David Templeman MLA and to Mr Geoff Baker MLA:*
  - (a) *to update the State Government on the current status of the RAF Project;*
  - (b) *to advise that the RAF Project is considered unviable and will not proceed unless the current capital shortfall is addressed; and*
  - (c) *to call upon the State Government to commit to providing the final \$20 million in capital funding necessary to deliver Stage 1 of the RAF Project, and advise the City of South Perth of the State Government’s decision either prior to (or at the same time that) the 2023/24 State Budget is delivered.*
4. *Requests the Chief Executive Officer to investigate methods of financing the estimated annual operating deficit of the RAF, to be presented to Council at a workshop to be held not later than 31 May 2023.*

### Comment

The Chief Executive Officer wrote to the Hon David Templeman MLA and Mr Geoff Baker MLA on 4 April 2023 as contained in **Attachment (a)** and **Attachment (b)**. A response was received from the Hon David Templeman MLA on 19 April 2023 as contained in **Attachment (c)**.

### 10.1.1 Recreation and Aquatic Facility

In his response, Minister Templeman noted that the State Government is still considering the City's funding request for \$20 million towards the proposed Recreation and Aquatic Facility (RAF). The letter also noted that funding would not be provided in the context of the 2023/24 State Budget.

The City provided an overview of the options to finance the estimated annual operating deficit of the RAF at a workshop to Councillors on 3 May 2023. Four options were presented:

- Increase rates
- Increase fees and charges across City services
- Reprioritise service provision across the City
- Imposition of a levy

It was noted that any solution to address the estimated operating deficit as outlined in the business case would not in itself address the overriding problem of the significant shortfall in capital funding. Therefore, none of these options have been explored in any further detail.

#### Federal Funding Agreement

On 23 March 2023, the City received preliminary advice that the Federal Government agreed to amend the scope and extend the due dates for the Agreement. The formal 'Deed of Variation' to vary the scope and the milestones for the Federal Funding Agreement (FFA) was received by the City on 6 April 2023.

The proposed 50m outdoor pool was removed from Activity Description at Item B6 and practical completion was extended from 1 October 2024 to 1 November 2025. Other milestones were also amended to reflect this change. Appointment of the independent Project Manager (and associated payment of \$7 million) was scheduled for 1 June 2023.

As part of the 'Deed of Variation' process, the City is required to provide a response to the Federal Government within ten business days. The City sought an extension to this timeframe to allow for actions arising from the motion passed at the Special Council Meeting on 30 March 2023. An extension was granted until 31 May 2023.

The Federal Government also advised that if the City wished to further vary the scope of the Agreement, a request must be submitted no later than 31 May 2023.

#### Capital funding

The City has been unable to address the significant capital funding shortfall for the RAF Stage 1 and there are no viable alternative financing options available. As noted in the Minutes of the Special Council Meeting of 30 March 2023, significantly increasing the City's contribution to address this shortfall is a risky strategy. Should the City borrow the full amount required to address the capital funding shortfall (\$30 million), a rate increase in excess of 7 per cent would be required. This would be in addition to any increase required to maintain the City's current services and existing assets.

It should also be noted that borrowing \$30 million would not be considered a financially prudent decision, given that it would likely exhaust the City's entire borrowing capacity (for one project) and given current interest rates, would result in the City repaying approximately \$50 million over 20 years.

**Consultation**

Presentation of the options to finance the estimated annual operating deficit of the RAF were included as part of the workshop held in preparation for the City’s 2023/24 Budget on 3 May 2023.

**Policy and Legislative Implications**

Nil.

**Financial Implications**

The financial implications of not proceeding with the RAF project are positive as explained above.

**Key Risks and Considerations**

<b>Risk Event Outcome</b>	<p><b>Reputational Damage</b></p> <p>Deals with adverse impact upon the professional reputation and integrity of the City and its representatives whether those persons be appointed or elected to represent the City. The outcome can range from a letter of complaint through to a sustained and co-ordinated representation against the City and or sustained adverse comment in the media.</p> <p><b>Financial Loss</b></p> <p>An adverse monetary impact on the City as a consequence of a risk event occurring. A grading is assigned to different levels of potential loss relative to the significance of the impact on the City's ongoing operations and its ability to deliver expected services</p>
<b>Risk rating</b>	Medium
<b>Mitigation and actions</b>	<p>Previous Council reports have detailed the risks associated with the RAF project. These risks have not been addressed and the City is unable to recommend to Council that the RAF Project proceed.</p> <p>Negotiations with the Federal Government to retain the grant money for projects that would benefit the community of the City of South Perth may potentially assist with repair of the City’s reputation to facilitate capital infrastructure for the benefit of the community.</p>

### Strategic Implications

This matter relates to the following Strategic Direction identified within Council's [Strategic Community Plan 2021-2031](#):

Strategic Direction:	Community
Aspiration:	Our diverse community is inclusive, safe, connected and engaged
Outcome:	1.2 Community infrastructure
Strategy:	1.2.3 Plan for and promote the development of recreation and aquatic facilities to service City of South Perth needs

### Attachments

10.1.1 (a):	Letter from CEO to Minister Templeman
10.1.1 (b):	Letter from CEO to Mr Geoff Baker MLA
10.1.1 (c):	Letter from Minister Templeman to CEO

## 10.1.2 City of South Perth Community Safety and Crime Prevention Plan 2022-2027

File Ref: D-23-21248  
Author(s): Patrick Quigley, Manager Community, Culture and Recreation  
Reporting Officer(s): Donna Shaw, Director Development and Community Services

### Summary

The City's Strategic Community Plan 2021-2031 includes a range of strategies related to creating a safe community.

The City had a former Community Safety and Crime Prevention Plan 2017-2021 that expired on 30 June 2022.

A new draft Community Safety and Crime Prevention Plan 2022-2027 has been developed by the City to outline how community safety outcomes will be incorporated within the City's community programs, services, projects, events and facilities into the future.

The draft Community Safety and Crime Prevention Plan was advertised for community and stakeholder comment during March 2023.

The final Community Safety and Crime Prevention Plan 2022-2027 is now presented to Council for final endorsement.

### Officer Recommendation AND COUNCIL DECISION

0523/083

**Moved:** Councillor Nick Warland

**Seconded:** Councillor André Brender-A-Brandis

That Council adopt the City of South Perth Community Safety and Crime Prevention Plan 2022-2027, as shown in **Attachment (a)**.

**CARRIED BY EXCEPTION RESOLUTION (9/0)**

**For:** Mayor Greg Milner, Councillors André Brender-A-Brandis, Mary Choy, Glenn Cridland, Blake D'Souza, Ken Manolas, Jennifer Nevard, Stephen Russell and Nick Warland.

**Against:** Nil.

### Background

The City had a former Community Safety and Crime Prevention Plan 2017-2021 that recently expired. A new Community Safety and Crime Prevention Plan 2022-2027 was presented to Council on 28 February 2023, with Council subsequently resolving for the City to advertise the draft Plan for community and stakeholder comment. The City undertook engagement for the draft Plan during March 2023 and the revised Plan is now presented to Council for final endorsement.

### Comment

Community safety and crime prevention is a shared responsibility amongst various stakeholders, including Federal Government (particularly Australian Federal Police and Department of Home Affairs), State Government (particularly WA Police and Department of Communities), local government (City of South Perth), community organisations, businesses and local residents.

The Community Safety and Crime Prevention Plan is shown as **Attachment (a)**. This Plan details how the City intends to enhance community safety and perceptions of safety; to assist in the prevention of crime; to coordinate actions to increase actual and perceived safety; and outline how community safety outcomes will be incorporated within the City's community programs, services, projects, events and facilities into the future.

The Plan outlines the proposed actions; the City's level of involvement (Planner, Supporter, Partner, Coordinator and/or Provider); and the recommended timeframe over a five-year period. Measuring the success of the actions will vary according to the project, program or service development identified. All actions will be measured using a range of tools and methods (i.e. both qualitative and quantitative data). Should the Plan be endorsed by Council, the final Plan will be graphically designed and communicated to the community and associated stakeholders through the City's communication channels (website, social media, Peninsula Magazine etc.).

### Consultation

The Community Safety and Crime Prevention Plan has been developed following comprehensive engagement by the City that included internal engagement with relevant City officers; Councillor briefing; and external engagement with stakeholders and the community, including the WA Police (Officers from the Kensington Police Station and the Western Australian Police Community Engagement Team); Department of Communities (Housing); Office of Geoff Baker MLA for South Perth; Manning Community Association; and local residents.

The engagement methods used for the Plan included Peninsula Magazine, the City's website ('Your Say South Perth' online portal), the City's social media, Peninsula Magazine, Snapshot e-Newsletter, posters, postcards and direct mail.

The City undertook community and stakeholder engagement in two main stages, as follows:

1. Stage 1 – Engagement carried out in July and August 2022 to inform the development of the draft Community Safety and Crime Prevention Plan; and
2. Stage 2 – Engagement carried out in March 2023 to inform the development of the final Community Safety and Crime Prevention Plan.

#### Stage 1 Engagement

409 survey responses were submitted during this stage, of which 33% of respondents resided in Como, 23% resided in South Perth, 15% resided in Manning, 11% resided in Kensington, 7% resided in Waterford, 6% resided in Karawara, 4% resided in Salter Point and 1% resided outside of the City.

72% of respondents felt 'safe', 'somewhat safe' or 'neutral'; whereas 28% of respondents felt 'somewhat unsafe' or 'unsafe'.

The influences reported by the respondents for how safe or unsafe they felt depended on a range of factors such as: age of the respondent (older people generally felt less safe); gender and diversity of the respondent (females generally felt less safe); effectiveness of street lighting and other lighting in public places; and whether or not they were previously affected by a crime/anti-social behaviour.

23% of respondents felt that the level of crime in the City of South Perth was either 'very low', or 'low'; 41% felt crime was at a 'medium' level; and 36% felt crime was at a 'high' or 'very high' level. The reasons people felt this way were due to a range of factors, namely:

- Personally affected by local crime - 61% of respondents were previously a victim of crime or knew someone who has been a victim of crime.
- Degree of awareness of local crime - 44% attributed their feedback on word-of-mouth information received about local crime. 41% attributed their feedback on the level of local crime reported in social media. 27% attributed their feedback on media coverage about local crime.
- Knowledge of Crime statistics - 17% attributed their feedback on reading WA Police crime statistics about local crime.

The top five actions undertaken by respondents to improve safety and security of their home/neighbourhood were:

1. Get to know their neighbours (71% of respondents)
2. Install home security (68%)
3. Report crime to the local Police (57%)
4. Join a community safety Facebook or WhatsApp group in the neighbourhood (54%)
5. Report crime and suspicious activity to Crime Stoppers (37%).

#### Stage 2 Engagement

46 survey responses were submitted during this stage.

- 34% of respondents requested more police presence to improve assistance with local community safety and crime prevention issues.
- 20% of respondents recommended additional CCTV around the community.
- 17% of respondents reported that they were unsure how the actions would be measured.
- 15% of respondents recommended a greater focus on reducing speeding.
- 11% of respondents recommended additional and/or improved lighting in public spaces.

The key themes reported during this phase are outlined in the table below, alongside the City's responses.

Key Themes	City's Responses
1. Greater Police Presence ( <i>34% of survey respondents</i> )	The allocation of police staffing resourcing is a State Government responsibility. In October 2020 the State Government announced a \$314 million budget allocation to recruit 800 extra police officers to meet the forecasted demand over a four-year period to 2024. In addition to extra officers, the funding included a roll out of major technological improvements including body worn cameras,

	personal issue mobile devices, Automatic Number Plate Recognition Technology, and protective vests to every frontline Officer.
2. Additional CCTV around the community (20%)	The Community Safety and Crime Prevention Plan 2022-2027 includes two actions relating to CCTV, namely the purchase of a new mobile CCTV trailer; and the planned installation of CCTV cameras in anti-social hotspots around the community. Additionally, the Plan will make provision for enhancing community awareness of the 'Cam-Map WA' program to increase registration of CCTV systems owned by local residents and businesses onto a centralised database operated by the Western Australia Police. By having this information, the Police are able to respond more effectively to investigate incidences of crime and anti-social behaviour.
3. Measurement processes for the actions were uncertain (17%)	This community feedback is noted by the City. Community awareness of the evaluation methods will be addressed during the implementation of the Plan. In particular, the actions within the Plan will be measured and reviewed quarterly; and reported as part of the City's quarterly reporting processes that will be included in future Ordinary Council Meeting agendas and minutes. Measuring the success of the actions relating to the delivery of the Plan will vary according to the project, program or service development identified. All actions will be measured using a range of tools and methods (i.e., both qualitative and quantitative data). The effectiveness of the actions will also be discussed at the quarterly meetings held by the City's Community Safety Group that is comprised of representatives from the WA Police, City of South Perth, Department of Communities, Western Australian Local Government Association's Roadwise Program, Curtin University, local businesses and local residents. Additionally, the City plans to undertake ongoing community safety communication campaigns to keep the community informed about implementation of the actions.
4. Focus on reducing speeding (15%)	The Community Safety and Crime Prevention Plan 2022-2027 includes six actions targeted at increasing road safety.  Additionally, the City is a local government member of the Australian Road Safety Foundation. One of the benefits of this partnership is the City is provided with ongoing road safety information to use for the facilitation of road safety community awareness campaigns.
5. Additional and/or improved lighting in public spaces (11%)	The Community Safety and Crime Prevention Plan 2022-2027 includes three actions to improve lighting in public spaces. Firstly, the City will continue to implement Crime Prevention Through Environmental Design (CPTED) principles when designing projects in public spaces, whereby effective lighting is a key consideration.

	<p>Secondly, the City has a LED light replacement program that makes provision for the replacement/upgrading of lighting in public spaces.</p> <p>Thirdly, routine tree trimming will continue to be scheduled annually to enhance the effectiveness of street lighting and lighting in public spaces.</p> <p>In the last four years, the City has improved the sports lighting on its active parks and reserves to comply with the Australia Standard, including the lighting at Ernest Johnson Reserve, Challenger Reserve, and Bill Grayden Reserve. Another lighting upgrade project is currently being undertaken at James Miller Oval. The provision of improved lighting at the above reserves will enhance overall community safety at these public spaces.</p> <p>Additionally, the City is planning lighting upgrades at Sir James Mitchell Park, Karawara Greenways and McDougall Park in the future, subject to Council approval of the required project funds in subsequent budget processes.</p> <p>In terms of streetlighting, Western Power is responsible for the lighting installation and maintenance of most streetlights within the City. Residents can report a faulty streetlight directly to Western Power via its website; and information is also included on the City's website to inform local residents about how to report faulty streetlights. If a streetlight needs replacing, it is now installed with a LED globe that is more effective and energy efficient than a standard globe. Effective streetlighting also enhances community safety for people using the adjacent footpath network.</p>
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More comprehensive feedback provided during the stage 1 and stage 2 engagement stages are outlined in the Engagement Overview Report shown as **Attachment (b)**.

All relevant feedback gathered during each stage has been incorporated into the final Plan.

### Policy and Legislative Implications

The following City policies and legislation are relevant to this report:

- Policy P103 Stakeholder Engagement
- Policy P116 - Installation, Use and Management of Closed-Circuit Television (CCTV) and other Monitoring Technology
- Policy P401 – Graffiti Management
- Policy P695 – Risk Management
- *Local Government Act 1995*

### Financial Implications

The Plan is intended to be delivered over a period of five financial years from 2022/23 to 2026/27 inclusive. No additional City staff resources are being sought to implement the Plan. The City's 2022/23 Budget includes an allocation of \$70,000 to implement year one actions in the Plan, which is sufficient to implement the initial scheduled actions.

Funds required for year two to year five actions will be sought using a combination of City funds, external funding and/or contributions from external stakeholders, and will be requested as part of subsequent budget processes.

**Key Risks and Considerations**

<b>Risk Event Outcome</b>	<p><b>Reputational Damage</b></p> <p>Deals with adverse impact upon the professional reputation and integrity of the City and its representatives whether those persons be appointed or elected to represent the City. The outcome can range from a letter of complaint through to a sustained and co-ordinated representation against the City and or sustained adverse comment in the media.</p>
<b>Risk rating</b>	Low
<b>Mitigation and actions</b>	The proposed Community Safety and Crime Prevention Plan will mitigate potential reputational damage against the City by having a detailed operational plan in place to enhance community safety and perceptions of safety. Without a Community Safety and Crime Prevention Plan, the City’s risk rating for reputational damage would be significantly higher.

**Strategic Implications**

This matter relates to the following Strategic Direction identified within Council’s [Strategic Community Plan 2021-2031](#):

- Strategic Direction: Community
- Aspiration: Our diverse community is inclusive, safe, connected and engaged
- Outcome: 1.3 Community safety and health
- Strategy: 1.3.1 Enhance community safety in conjunction with other agencies

**Attachments**

- 10.1.2 (a): City of South Perth - Community Safety and Crime Prevention Plan 2022-2027
- 10.1.2 (b): Community Safety and Crime Prevention Plan 2022-2027 Engagement Overview Report

## 10.3 STRATEGIC DIRECTION 3: ENVIRONMENT (BUILT AND NATURAL)

### 10.3.1 Tender 2/2023 Provision of Pump and Bore Maintenance Services

File Reference: D-23-21258  
Author(s): Joanne Smith, Infrastructure Planning Officer  
Reporting Officer(s): Anita Amprimo, Director Infrastructure Services

#### Summary

This report considers submissions received from the advertising of Tender 2/2023 for the Provision of Bore and Pump Maintenance Services.

This report will outline the assessment process used during evaluation of the tenders received and recommend approval of the tender that provides the best value for money and level of service to the City.

#### Officer Recommendation AND COUNCIL DECISION

0523/084

**Moved:** Councillor Nick Warland  
**Seconded:** Councillor André Brender-A-Brandis

That Council:

1. Accepts the tender submission by Hydroquip Pumps and Irrigation for the Provision of Bore and Pump Maintenance Services in accordance with Tender Number 02/2023 for the period of supply of three years with the option to extend for two additional one year periods.
2. Authorises the Chief Executive Officer to execute the contract with Hydroquip Pumps and Irrigation.
3. Notes that the contract expenditure for the provision of bore and pump maintenance services based on the tendered schedule of rates is estimated at \$160,000 per annum plus CPI, or approximately \$800,000 for the maximum five-year term of the contract included in **Confidential Attachment (a)**.
4. Notes that the cost of the contract for the first year is included in the draft 2023/24 budget and the costs for subsequent years will be sought in future City operational and capital budgets for the life of the contract.

**CARRIED BY EXCEPTION RESOLUTION (9/0)**

**For:** Mayor Greg Milner, Councillors André Brender-A-Brandis, Mary Choy, Glenn Cridland, Blake D'Souza, Ken Manolas, Jennifer Nevard, Stephen Russell and Nick Warland.

**Against:** Nil.

#### Background

A Request for Tender (RFT) 2/2023 for the Provision of Bore and Pump Maintenance Services was advertised in The West Australian on Saturday 28 January 2023 and closed at 2:00pm on Tuesday 14 March 2023.

Tenders were invited as a Schedule of Rates.

The proposed contract is for the period of three years, with options to extend the contract for two additional one year periods. Any extensions of the contract will be subject to satisfactory performance of the Contractor and subject to budget.

**Comment**

At the close of the tender advertising period one submission had been received as tabled below:

TABLE A – Tender Submissions

Tender Submission
Hydroquip Pumps and Irrigation

The Tender was reviewed by an Evaluation Panel and assessed according to the qualitative criteria detailed in the RFT, as per Table B below.

TABLE B - Qualitative Criteria

Qualitative Criteria	Weighting %
1. Relevant experience	25%
2. Skills and experience of key personnel	20%
3. Demonstrated understanding of the required tasks	25%
4. Plant and equipment	30%
<b>Total</b>	<b>100%</b>

Based on the assessment of all submissions received for Tender 2/2023 Provision of Bore and Pump Maintenance Services, it is recommended that the tender submission from Hydroquip Pumps and Irrigation be accepted by Council.

More detailed information about the assessment process can be found in the Recommendation Report – **Confidential Attachment (a)**.

**Consultation**

Public tenders were invited in accordance with the *Local Government Act 1995* (the Act).

**Policy and Legislative Implications**

Section 3.57 of the *Local Government Act 1995* - tenders for providing goods or services:

- (1) *A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.*
- (2) *Regulations may make provision about tenders.*

### 10.3.1 Tender 2/2023 Provision of Pump and Bore Maintenance Services

Regulation 11 of the Local Government (Functions and General) Regulations 1996 - when tenders have to be publicly invited:

(1) *Tenders are to be publicly invited according to the requirements of this Division before a local government enters into a contract for another person to supply goods or services if the consideration under the contract is, or is expected to be, more, or worth more, than \$250 000 unless subregulation (2) states otherwise.*

The following Council Policies also apply:

- Policy P605 - Purchasing and Invoice Approval
- Policy P607 -Tenders and Expressions of Interest

#### Financial Implications

The full cost of the annual works is included in the 2023/24 budget. The supply costs for subsequent years will be sought in future City capital and operational budgets for the life of the contract.

#### Key Risks and Considerations

<b>Risk Event Outcome</b>	<b>Property Damage</b> Relates to damage or destruction of City assets. Causes include but are not limited to theft, vandalism, fire or water damage and failure to adequately insure buildings, property and assets.
<b>Risk rating</b>	Medium
<b>Mitigation and actions</b>	Undertake a program of regular inspections and maintenance to the City's pumps and bores to ensure optimum park reticulation and flood mitigation.

#### Strategic Implications

This matter relates to the following Strategic Direction identified within Council's [Strategic Community Plan 2021-2031](#):

Strategic Direction:	Environment (Built and Natural)
Aspiration:	Sustainable, liveable, diverse and welcoming neighbourhoods that respect and value the natural and built environment
Outcome:	3.3 Enhanced environment and open spaces
Strategy:	3.3.3 Improve the amenity value and sustainable uses of our streetscapes, public open spaces and foreshores

#### Attachments

- 10.3.1 (a):** Provision of Bore and Pump Maintenance Services - Recommendation Report (*Confidential*)

*Councillor Blake D'Souza left the meeting at 7.35pm and returned at 7.37pm during consideration of Item 10.3.2.*

*Councillor Ken Manolas left the meeting at 7.40pm and returned at 7.42pm during consideration of Item 10.3.2.*

*Councillor Glenn Cridland disconnected from the meeting at 7.53pm and reconnected at 7.58pm during consideration of Item 10.3.2.*

### **10.3.2 Tender 03/2023 Supply, Installation, and Maintenance of Bus Shelters with Advertising Space**

File Reference: D-23-21257  
Author(s): Rodney Markotis, Engineering Technical Officer  
Abrie Lacock, Manager Finance  
Reporting Officer(s): Anita Amprimo, Director Infrastructure Services  
Garry Adams, Director Corporate Services

#### **Summary**

This report considers submissions received from the advertising of Tender 03/2023 Supply, Installation, and Maintenance of Bus Shelters with Advertising Space.

This report will outline the assessment process used during evaluation of the tenders received and recommend approval of the tender that provides the most advantageous outcome to the City.

#### **Motion**

**Moved:** Mayor Greg Milner  
**Seconded:** Councillor Blake D'Souza

That Council defer Item 10.3.2 Tender 03/2023 Supply, Installation, and Maintenance of Bus Shelters with Advertising Space to the next Council meeting or by no later than the 27 June 2023 Ordinary Council Meeting.

At 7.20pm the meeting was adjourned and reconvened at 7.22pm.

#### **COUNCIL DECISION**

**Moved:** Mayor Greg Milner  
**Seconded:** Councillor Blake D'Souza

That Council defer Item 10.3.2 Tender 03/2023 Supply, Installation, and Maintenance of Bus Shelters with Advertising Space to the next Council meeting or by no later than the 27 June 2023 Ordinary Council Meeting.

#### **Reasons**

Councillors, there is an alternative motion that I understand will be moved tonight if this deferral is not carried. We receive the original version of the alternative motion on Sunday night, so I read through that alternative motion on Monday morning and I prepared my speaking notes for tonight. At 11:29 PM last night we received a second version of the alternative motion. So I imagine like some of you, I read through the second version of the alternative motion this

morning and revised my speaking notes for tonight. At 12:15 PM this afternoon we received the third version of the alternative motion and at 1:18 pm this afternoon we received the fourth version of the alternative motion.

Councillors this is a very significant matter, it has a value to the City of \$750,000 plus the costs of maintaining and replacing the relevant bus shelters over a period of 10 years. The alternative motion proposes terminating the current tender process and starting again from scratch with a new tender framework as outlined in the alternative motion.

Councillors I have got to say I'm deeply uncomfortable with trying to set tender conditions on the fly. I do think that's dangerous and I do think that risks jeopardising the \$750,000 license fee that's presently on the table.

More than that, with the best will in the world I haven't had an opportunity to properly consider the latest version of the alternative motion, I haven't had an opportunity to properly think it through. The first and second versions of the alternative motion had at least in my opinion some pretty serious problems but I don't know what to make of this latest version because I simply haven't had enough time to properly consider it and I suspect I'm probably not the only Elected Member in this position.

We have just heard from Ms Amprimo that a deferral until next month may result in the current tenders expiring but the City Administration seems confident that the tenderers would be willing to extend their deadlines . If not perhaps the City can convene a Special Council Meeting to consider this item before those tenders do expire.

The only other option as far as I can see is voting on an alternative motion that I am and I suspect others might be simply not across the detail of.

Given the stakes involved I hope you will agree to a deferral of this item.

**LOST (4/5).**

**For:** Mayor Greg Milner, Councillors Glenn Cridland, Blake D'Souza and Nick Warland.

**Against:** Councillors André Brender-A-Brandis, Mary Choy, Ken Manolas, Jennifer Nevard and Stephen Russell.

#### **Alternative Motion**

**Moved:** Councillor Stephen Russell

**Seconded:** Councillor André Brender-A-Brandis

That Council:

1. Declines all Tenders submitted in response to Tender Number 03/2023 "Supply, Installation, and Maintenance of Bus Shelters with Advertising Space".
2. Advise all tenderers to Tender Number 03/2023 of its cancellation, thank all tenderers for their participation and advise all tenderers of a forthcoming new tender based upon an amended scope.

3. Commence a new procurement process for the Supply, Installation, and Maintenance of Bus Shelters with Advertising Space based upon Tender Number 03/2023 scope with the following amendments:
  - a. Remove the bus shelter at bus stop no. 11911, being the bus stop shelter on Thelma St before Coode St opposite Como Primary School, from the scope.
  - b. With respect to 'Restrictions on Advertisement and Signs':
    - i) (b) shall be amended to "not display or promote the smoking, vaping, tobacco products or vaping products.",
    - ii) (e) shall be amended to "not display or promote alcoholic products or the consumption of alcohol.",
    - iii) Add an additional restriction "not display or promote energy drinks, fermented drinks, sugar sweetened and intensely sweetened drinks or the consumption of such. Definitions are per State Government Health Dept. 'The Healthy Options WA How to Classify Food and Drinks Guide' latest revision",
    - iv) Add an additional restriction "not display or promote discretionary or fast foods, and where an entity retailing such provides a public drive through in person order & collect service at any of their food outlets, within the State boundary. The term 'discretionary food' is per the Australian Dietary Guidelines latest revision",
    - v) Add an additional restriction "not display or promote gambling in any form or any entity associated with such. The State Government Lottery West is excluded from this restriction.",
    - vi) Add an additional restriction "not to include audio content",
    - vii) Add a note stating "The Local Government shall be the final arbiter with respect to the suitability of an advertisement in all respects, and if it considers an advertisement unsuitable, then the Contractor shall remove or make good the advertisement within 48 hours."
4. Bring to Council for determination, any additional bus shelters that the successful tenderer proposes as a variation to contract.

#### COUNCIL DECISION

0523/085

**Moved:** Councillor Blake D'Souza

**Seconded:** Councillor Nick Warland

In accordance with Clause 8.10 of the City of South Perth Standing Orders Local Law 2007 Mayor Greg Milner be granted an additional five minutes to speak.

**CARRIED (9/0)**

**For:** Mayor Greg Milner, Councillors André Brender-A-Brandis, Mary Choy, Glenn Cridland, Blake D'Souza, Ken Manolas, Jennifer Nevard, Stephen Russell and Nick Warland.

**Against:** Nil.

### Alternative Motion and COUNCIL DECISION

0523/086

**Moved:** Councillor Stephen Russell

**Seconded:** Councillor André Brender-A-Brandis

That Council:

1. Declines all Tenders submitted in response to Tender Number 03/2023 "Supply, Installation, and Maintenance of Bus Shelters with Advertising Space".
2. Advise all tenderers to Tender Number 03/2023 of its cancellation, thank all tenderers for their participation and advise all tenderers of a forthcoming new tender based upon an amended scope.
3. Commence a new procurement process for the Supply, Installation, and Maintenance of Bus Shelters with Advertising Space based upon Tender Number 03/2023 scope with the following amendments:
  - a. Remove the bus shelter at bus stop no. 11911, being the bus stop shelter on Thelma St before Coode St opposite Como Primary School, from the scope.
  - b. With respect to 'Restrictions on Advertisement and Signs':
    - i) (b) shall be amended to "not display or promote the smoking, vaping, tobacco products or vaping products.",
    - ii) (e) shall be amended to "not display or promote alcoholic products or the consumption of alcohol.",
    - iii) Add an additional restriction "not display or promote energy drinks, fermented drinks, sugar sweetened and intensely sweetened drinks or the consumption of such. Definitions are per State Government Health Dept. 'The Healthy Options WA How to Classify Food and Drinks Guide' latest revision",
    - iv) Add an additional restriction "not display or promote discretionary or fast foods, and where an entity retailing such provides a public drive through in person order & collect service at any of their food outlets, within the State boundary.

The term ‘discretionary food’ is per the Australian Dietary Guidelines latest revision”,

- v) Add an additional restriction “not display or promote gambling in any form or any entity associated with such. The State Government Lottery West is excluded from this restriction.”,
  - vi) Add an additional restriction “not to include audio content”,
  - vii) Add a note stating “The Local Government shall be the final arbiter with respect to the suitability of an advertisement in all respects, and if it considers an advertisement unsuitable, then the Contractor shall remove or make good the advertisement within 48 hours.”
4. Bring to Council for determination, any additional bus shelters that the successful tenderer proposes as a variation to contract.

### Reasons for Change

The reasons are as follows:

1. With respect to 3(a) as the bus shelter within the current tender is opposite the Como Primary School then notwithstanding the proposed additional restrictions, it is deemed appropriate to not allow advertising of any form within the locality of schools. If the successful Tenderer wishes to make-up for the loss of this advertising bus shelter as a revenue stream, then the Tenderer can do so as a post contract variation.
2. With respect to 3(b)(i), to remove any doubt the condition includes vaping and vaping products. The NSW Government Health Dept. <https://www.health.nsw.gov.au/vaping>, states ‘Many vapes also contain nicotine, the same highly addictive substance found in tobacco cigarettes’. As the statement notes ‘Many’ and not ‘All’ then there is a possibility that some vape products do not contain nicotine. Nevertheless, as NSW Government Health states ‘Vapes can contain the same harmful chemicals found in cleaning products, nail polish remover, weed killer and bug spray. They just don't put it on the pack.’, then it is considered prudent to remove any ambiguity by including vaping onto the condition. The City’s condition currently carries this ambiguity.
3. With respect to 3(b)(ii)(iii)(iv) the inclusion of these conditions is to align any advertisement with the intent of the City’s 2020 – 2025 Public Health Plan which has the purpose of providing a 5year framework of the City’s commitment to improve the health and wellbeing of its community. This plan like our strategies and policies are in effect this Council’s social contracts or agreements with the community and therefore must be given due regard.
4. With respect to 3(b)(v), although there may be State and Federal level legislation in place to prevent the advertisement of gambling, noting the

decade plus term of the tender it is deemed prudent to include this restriction to assure confidence that gambling advertisement other than the State sponsored community LotteryWest is prohibited.

5. With respect to 4, the siting of advertisement within the community, particularly within residential areas, has the propensity to be contentious. To this effect Council representing the community and in the absence of any policy then Council should be the final decision makers to where any additional bus-shelters are to be located.

**CARRIED (5/4).**

**For:** Councillors André Brender-A-Brandis, Mary Choy, Ken Manolas, Jennifer Nevard and Stephen Russell.

**Against:** Mayor Greg Milner, Councillors Glenn Cridland, Blake D'Souza and Nick Warland.

#### **Officer Recommendation**

That Council:

1. Accepts the tender submitted by Claude Outdoor Pty Ltd for the Supply, Installation, and Maintenance of Bus Shelters with Advertising Space in accordance with Tender Number 03/2023 for the initial period of 10 years inclusive, with two options to extend the contract for an additional five years;
2. Accepts the proposed licence fee offer of \$750,000 excluding GST for the initial period of 10 years inclusive, included in **Confidential Attachment (a)**.
3. Authorises the Chief Executive Officer to execute the contract with Claude Outdoor Pty Ltd.

#### **Background**

A Request for Tender (RFT) 03/2023 for the Supply, Installation, and Maintenance of Bus Shelters with Advertising Space was advertised in The West Australian on Saturday, 28 January 2023 and closed at 2:00 pm (AWST) on 14 March 2023.

Tenders were invited as a Schedule of Rates, which has been used to determine annual revenue generation over the contract period.

The contract is for a period of ten years with two options to extend the contract for an additional five years.

### Comment

At the close of the tender advertising period, three submissions had been received, and these are tabled below:

TABLE A – Tender Submissions

Tender Submission
Claude Outdoor Pty Ltd
IE Innovative Environments
oOh!media Street Furniture Pty Ltd

The Tenders were reviewed by an Evaluation Panel and assessed according to the weighted qualitative criteria detailed in the RFT, as per Table B below.

TABLE B – Fee Weighted Qualitative Criteria

Criteria	Weighting %
1. Demonstrated Experience	25%
2. Organisational Capacity	15%
3. Design/Appearance	20%
4. Licence Fee Officer (Price)	40%
<b>Total</b>	<b>100%</b>

Based on the assessment of all submissions received for Tender 03/2023 Supply, Installation, and Maintenance of Bus Shelters with Advertising Space, it is recommended that the tender submission from Claude Outdoor Pty Ltd be accepted by Council.

More detailed information about the assessment process can be found in the Recommendation Report – **Confidential Attachment (a)**. It should be noted that advertising restrictions influenced the licence fee offer presented to the City. Those restrictions which were a part of the tender are replicated below.

### Restrictions on Advertisements and Signs

The Contractor shall only provide advertisements and signs which comply with State and Federal legislation, local laws, the City's Signs Policy (P308) and any codes of conduct established by the advertising industry, and which exhibit high quality graphic design and finish.

Without limiting the generality of the foregoing, the Contractor must:

- a) not display any advertisement which in the opinion of the City is political, religious or pornographic in nature or likely to be considered offensive;
- b) not display any advertisement depicting smoking or a tobacco product;
- c) not display any advertisement which resembles any traffic sign or has the appearance of giving any instruction or other direction to traffic or which constitutes a traffic hazard;

10.3.2 Tender 03/2023 Supply, Installation, and Maintenance of Bus Shelters with Advertising Space

- d) not display any signs or advertisement which the City considers, in its reasonable opinion, to be immoral or offensive; and
- e) comply with the Alcohol Advertising Pre-vetting System (AAPS) developed by the Outdoor Advertising Association of Australia, or any other similar document or regime, and will display the relevant AAPS approval on all advertisement for alcohol

**Consultation**

Public tenders were invited in accordance with the *Local Government Act 1995* (the Act).

**Policy and Legislative Implications**

Section 3.57 of the *Local Government Act 1995* - tenders for providing goods or services:

- (1) *A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.*
- (2) *Regulations may make provision about tenders.*

Regulation 11 of the Local Government (Functions and General) Regulations 1996 - when tenders have to be publicly invited:

- (1) *Tenders are to be publicly invited according to the requirements of this Division before a local government enters into a contract for another person to supply goods or services if the consideration under the contract is, or is expected to be, more, or worth more, than \$250 000 unless subregulation (2) states otherwise.*

The following Council Policies also apply:

- Policy P605 - Purchasing and Invoice Approval
- Policy P607 -Tenders and Expressions of Interest

**Financial Implications**

This contractual agreement is related to the generation of revenue as a licence fee for advertising space in addition to the supply, installation, and maintenance of bus shelters. It does not have cost implications for the City.

**Key Risks and Considerations**

<b>Risk Event Outcome</b>	<b>Business Interruption</b> Failure to establish a contract for the Supply, Installation, and Maintenance of Bus Shelters with Advertising Space will impact the timing of revenue for the City.
<b>Risk rating</b>	Medium
<b>Mitigation and actions</b>	Approval of the report in a timely manner

### Strategic Implications

This matter relates to the following Strategic Direction identified within Council's [Strategic Community Plan 2021-2031](#):

Strategic Direction:	Environment (Built and Natural)
Aspiration:	Sustainable, liveable, diverse and welcoming neighbourhoods that respect and value the natural and built environment
Outcome:	3.1 Connected and accessible City
Strategy:	3.1.1 Facilitate a safe, efficient, accessible and reliable transport network that is pedestrian and cycle friendly

### Attachments

10.3.2 (a):	Tender 03/2023 Supply, Installation, and Maintenance of Bus Shelters with Advertising Space - Recommendation Report <i>(Confidential)</i>
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*Councillor Glenn Cridland retired from the meeting at 8.25pm prior to consideration of Item 10.3.3.*

### **10.3.3 Proposed Cafe/Restaurant Addition to Multiple Dwellings - Lot 174, No. 60 Elizabeth Street, South Perth**

Location: 60 Elizabeth Street, South Perth  
Ward: Mill Point Ward  
Applicant: Anthony Rechichi Architect  
File Reference: D-23-21254  
DA Lodgement Date: 10 October 2022  
Author(s): Heidi Miragliotta, Urban Planner  
Reporting Officer(s): Donna Shaw, Director Development and Community Services

#### **Summary**

To consider an application for development approval for a Café/Restaurant addition to Multiple Dwellings on Lot 174, No. 60 Elizabeth Street, South Perth.

This item is referred to Council as the proposed use is a 'DC' (Discretionary with Consultation) land use within the Residential zone and therefore falls outside of the delegation of officers.

For the reasons outlined in the report, it is recommended that the application be approved subject to conditions.

#### **COUNCIL DECISION**

**0523/087**

**Moved:** Councillor Mary Choy  
**Seconded:** Councillor Jennifer Nevard

That Council defer Item 10.3.3 Proposed Cafe/Restaurant Addition to Multiple Dwellings - Lot 174, No. 60 Elizabeth Street, South Perth to the Ordinary Council Meeting to be held 27 June 2023.

#### **Reasons**

Council was made aware of some apparent reporting anomalies on this Item overnight. The public would not have been aware of those anomalies until this evening, affording no opportunity for deputations or questions on those details since remedied. Also Council requiring the time to review the amended report alongside the application and relevant policies

**CARRIED (6/2).**

**For:** Mayor Greg Milner, Councillors André Brender-A-Brandis, Mary Choy, Ken Manolas, Jennifer Nevard and Stephen Russell.

**Against:** Councillors Blake D'Souza and Nick Warland.

### Officer Recommendation

That pursuant to the provisions of the City of South Perth Town Planning Scheme No. 6 and the Metropolitan Region Scheme, the application for development approval for a Café/Restaurant addition to Multiple Dwellings on Lot 174, No. 60 Elizabeth Street, South Perth **be approved** subject to the following conditions:

1. The development shall be in accordance with the approved plans unless otherwise authorised by the City of South Perth.
2. The opening hours of the Café/Restaurant is limited to Monday to Sunday – 7:00am to 11:00pm.
3. Prior to the submission of a building permit application, the applicant must be in receipt of an approved “Crossings Application” that confirms the design is to the satisfaction of the City of South Perth.
4. Prior to the submission of a building permit application, the applicant must be in receipt of an approved “Stormwater Drainage Application” that confirms the design is to the satisfaction of the City of South Perth.
5. Prior to the submission of a building permit application, details of the proposed lighting to pathways, communal areas and carparking areas shall be provided, to the satisfaction of the City of South Perth.
6. Prior to the submission of a building permit application, (relevant to the construction of the affected components of the building), an Acoustic Report, completed by a suitably qualified acoustic engineer, and demonstrating that potential noise from the proposed development will comply with the Environmental Protection (Noise) Regulations 1997, must be submitted to, and approved in writing by, the City of South Perth.  

The approved Acoustic Report, including any specifications, requirements and recommendations cited in the report plus any additional requirements by the City of South Perth, shall be implemented and adhered to all times, including being incorporated into the building permit application documentation, to the satisfaction of the City of South Perth.
7. Prior to the submission of an occupancy permit application, all noise attenuation measures, identified in the Acoustic Report shall be implemented or installed and remain in place permanently, to the satisfaction of the City of South Perth.
8. Prior to the submission of a building permit application, a Waste Management Plan must be submitted to the satisfaction of the City of South Perth. The approved Plan shall be implemented and adhered to all times, to the satisfaction of the City of South Perth.
9. Prior to the submission of an occupancy permit application, the car parking bays shall be marked on site as indicated on the approved plans, in order to comply with the requirements of clause 6.3 (10) (c) of Town Planning Scheme No. 6 and such marking shall be subsequently maintained so that the delineation of parking bays remains clearly visible at all times.
10. Prior to the submission of an occupancy permit application, the car parking bays for patrons to the Café/Restaurant shall be permanently marked, maintained and accessible at all times for use exclusively by Café/Restaurant patrons, be clearly visible or suitably sign posted from the street or internal driveway, to the satisfaction of the City of South Perth.

11. Prior to or in conjunction with the submission of a building permit application, three bicycle parking spaces must be designed and located to the satisfaction of the City of South Perth. The bicycle parking spaces must be constructed prior to occupancy of the development and thereafter retained and maintained in good and safe condition for the duration of the development.
12. Prior to the submission of an occupancy permit application, landscaping areas shall be installed in accordance with the approved landscaping plan. All landscaping areas shall be maintained thereafter to the satisfaction of the City of South Perth.
13. Prior to the submission of an occupancy permit, external fixtures, such as air-conditioning infrastructure, shall be integrated into the design of the building so as to not be visually obtrusive when viewed from the street and to protect the visual amenity of residents in neighbouring properties, to the satisfaction of the City of South Perth.
14. The tree identified for retention on the site plan shall be protected prior to and during construction and shall not be removed without the prior approval of the City of South Perth.
15. The height of any wall, fence or other structure, shall be no higher than 0.75m within 1.5m of where any driveway meets any public street or right of way, to the satisfaction of the City of South Perth.
16. Any proposed illumination of the signs must not exceed 300cd.m<sup>2</sup> (candela per square metre) between sunset and sunrise.
17. The signs shall not flash, pulsate or chase.
18. The signs shall not contain fluorescent, reflective or retro reflective colours or materials.
19. The signs shall not be electronic or digital format.
20. Hard standing areas approved for the purpose of car parking or vehicle access shall be accessible at all times, maintained in good condition, free of potholes and dust and shall be adequately drained, to the satisfaction of the City of South Perth.

**Note:** City officers will include relevant advice notes in the determination notice.

### Development Site Details

The development site details are as follows:

<b>Zoning</b>	Residential
<b>Density coding</b>	R80
<b>Lot area</b>	1,095m <sup>2</sup>
<b>Building height limit</b>	14m

This item is being referred to Council as it is a Non - Residential "DC" use within the Residential Zone.

## Comment

### (a) Background

In October 2022, the City received an application for a Café/Restaurant on Lot 174, No. 60 Elizabeth Street, South Perth (the site).

The proposal was considered by the City's Design Review Panel (DRP) on 6 December 2022.

### (b) Description of the Surrounding Locality

The site fronts Elizabeth Street, South Perth with a secondary frontage onto Lawler Street, South Perth. The site is surrounded by Highway Commercial zoned properties to the north east and south, single houses to the north west and west and multiple and grouped dwellings to the south west as seen in **Figure 1** below.

The existing development on the site is a two storey multiple dwelling development in two separate buildings comprising five units as depicted in the site photographs at **Attachment (a)**.



**Figure 1:** Aerial image of the subject site.

### (c) Description of the Proposal

The proposal involves the placement and use of two sea containers as a two storey Café/Restaurant with additional fixtures and landscaping to the site as depicted in the submitted plans at **Attachment (b)**. The proposal does not involve any alterations or additions to the existing multiple dwellings. The proposed use and development are further described by the applicant's letter provided at **Attachment (c)**.

The proposed Café/Restaurant is to be constructed of materials that are recycled and/or repurposed to enable dismantling, reassembly and reuse should redevelopment of the site occur in future. 11 car bays are indicated on the development plans. Five car bays will be for the use of the residents of the existing multiple dwellings and six car bays will be for staff and patrons of the proposed Café/Restaurant. Three bicycle bays are also provided.

The proposed business will operate from 7am and to 11pm seven days per week with three full time staff. There may be additional casual staff employed for a few hours during busier periods.

10.3.3 Proposed Cafe/Restaurant Addition to Multiple Dwellings - Lot 174, No. 60 Elizabeth Street, South Perth

The applicant has proposed relocation of a Frangipani tree to accommodate widening of the existing crossover to the site. The tree will be relocated to the eastern corner of the site.

The following components of the proposed development requires a discretionary assessment against the City of South Perth Town Planning Scheme No. 6 (Scheme; TPS6) and Council Policy requirements:

Town Planning Scheme No. 6

- Discretionary Land Use with Consultation (clause 3.3 (5) of TPS6)

Local Planning Policy

- Signage (P308)

The proposal meets the requirements of TPS6, the R-Codes and relevant Council policies, except for the discretionary aspects identified above, which are discussed below.

**(d) Local Planning Policy P308 – Signs & TPS6 Clause 6.12 Advertisements**

Local Planning Policy P308 provides guidance for the installation of signs on premises and is designed to reduce the adverse visual amenity of signs, especially in residential areas.

The policy provides requirements for signs for non-residential uses in the residential zone as follows:

Element	Requirement	Proposed
<i>Number of signs</i>	<i>1</i>	<i>3</i>
<i>Total area of sign</i>	<i>0.6m<sup>2</sup> maximum</i>	<i>8.25m<sup>2</sup> per sign</i>
<i>Letter or figure height and width</i>	<i>0.075m maximum height 0.075m maximum width</i>	<i>0.8m high 0.6m wide</i>
<i>Sign details</i>	<i>Display the name of the business or facility on the site only.</i>	<i>The proposed signs state 'Coffee' only, as the name of the business is yet to be determined.</i>

The development proposes three signs each with an area of 8.25m<sup>2</sup>. The individual letters are 0.075m in height and width. Two of the proposed signs are located on the south eastern side of the building and one sign is located on the south western side of the building as shown in **figures 2 and 3** below.

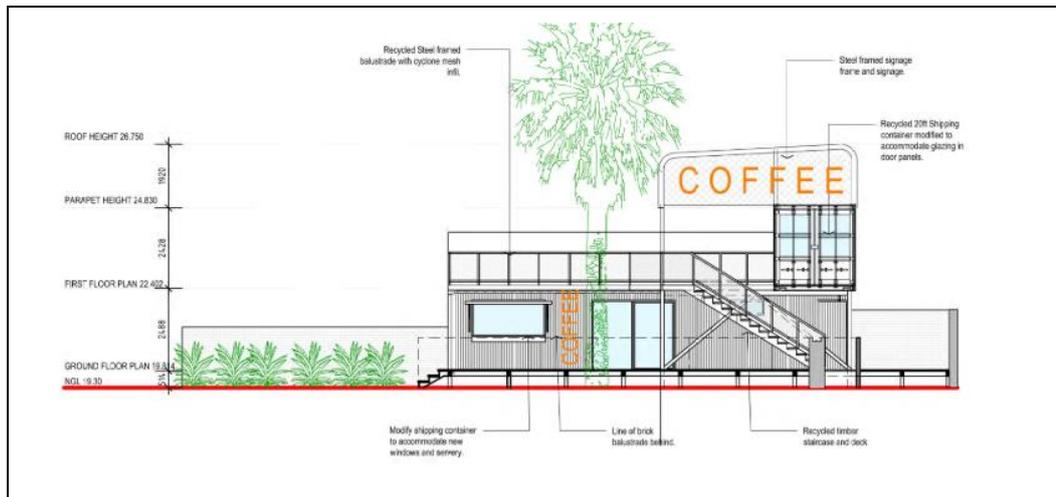


Figure 2: Signs on south eastern side of proposed building



Figure 3: Sign on south western side of proposed building

For illuminated signs near traffic light controlled intersections, P308 requires the following:

Element	Requirement	Proposed
<i>Illuminated signs near traffic lights.</i>	<i>Illuminated signs shall not be within 150m of a street intersection with traffic lights.</i>	<i>Proposed signs are within 26m of the traffic light controlled intersection of Canning Highway and Douglas Avenue.</i>

In considering the above variation, the proposal was assessed against the requirements of clause 6.12(6) of TPS6 with regards to the character, amenity, historic or landscape significance and traffic safety within the locality, and is supported for the following reasons:

- The character and amenity of the area comprises a mix of residential and commercial land uses, including shops, office and consulting rooms to the north east and south (along Canning Highway) and single houses and multiple dwellings on the north western portion of the site and to the north west, west and south west of the site. Given the mix of existing land uses on surrounding

properties and the scale of the proposal, the proposed Café/Restaurant is considered compatible within its setting.

- The site is not included on the Heritage List.
- Proposed landscaping has been incorporated into the development as detailed on the plans, which can be supported by a condition should the application be approved.
- In respect to traffic safety, the proximity of the proposed signs to the traffic light controlled intersection at the corner of Canning Highway and Douglas Avenue will be negligible given the angle of the site and its setback from Canning Highway, with only the eastern most point of the site being in close proximity to the intersection. The applicant has proposed white illumination of the signs, which would be unlikely to cause confusion with the coloured traffic signals.
  1. Further, Main Roads Western Australia has recommended conditions restricting flashing, pulsating and chasing signs that may otherwise distract drivers, which has been included in the recommendation.

**(e) Land Use**

The proposed Use of 'Café/Restaurant' is classified as a 'DC' (Discretionary with Consultation) land use within the Residential Zone, as prescribed in Table 1 (Zoning - Land Use) of TPS6.

**(f) Scheme Objectives: Clause 1.6 of Town Planning Scheme No. 6**

In considering an application for development approval, Council is required to have due regard to, and may impose conditions with respect to, matters listed in clause 1.6 of TPS6, which are, in the opinion of the Council, relevant to the proposed development. The proposed development is considered satisfactory in relation to all of these matters, subject to the recommended conditions.

**(g) Matters to be considered by Local Government: Clause 67 of the Deemed Provisions for Local Planning Schemes**

In considering an application for development approval, the local government is to have due regard to the matters listed in clause 67 of the Deemed Provisions to the extent that, in the opinion of the local government, those matters are relevant to the development the subject of the application.

The matters relevant to the proposal are:

- (a) the aims and provisions of this Scheme and any other local planning scheme operating within the Scheme area;*
- (m) the compatibility of the development with its setting including –*
  - (i) the compatibility of the development with the desired future character of its setting; and*
  - (ii) the relationship of the development to development on adjoining land or on other land in the locality including, but not limited to, the likely effect of the height, bulk, scale, orientation and appearance of the development;*
- (n) the amenity of the locality including the following –*
  - (ii) the character of the locality;*

- (p) *whether adequate provision has been made for the landscaping of the land to which the application relates and whether any trees or other vegetation on the land should be preserved.*
- (s) *the adequacy of –*
- (i) *the proposed means of access to and egress from the site; and*
- (ii) *arrangements for the loading, unloading, manoeuvring and parking of vehicles;*
- (t) *the amount of traffic likely to be generated by the development, particularly in relation to the capacity of the road system in the locality and the probable effect on traffic flow and safety;*
- (u) *the availability and adequacy for the development of the following –*
- (iii) *storage, management and collection of waste*

An assessment of the proposal against these matters is considered throughout this report.

#### (h) Design Review Panel Comments

Following lodgement of the development application, the proposal was presented to the City's DRP in December 2022. Following this review, the proponent implemented some modifications to address the comments of the DRP.

A copy of the DRP minutes and the applicant's response to the comments raised is included as **Attachment (d)**.

The proposal is considered to satisfactorily address the ten principles of design in State Planning Policy 7.0 Design of the Built Environment.

#### (i) Consultation

Consultation has been undertaken for this proposal to the extent and in the manner required by Local Planning Policy P301 'Advertising of Planning Proposals'.

Advertising was undertaken for a period of 17 days between 1 November 2022 and 17 November 2022. Advertising was undertaken to all properties identified by the City that may be affected by the proposal. A total of 208 advertising notices were sent and 13 submissions were received, all objecting to the proposed development.

A summary of the submitters' comments and the officer's response to these comments are included in the table below.

Submitters Comments (Issue Raised)	Officer's Responses
<p><b>Nature of Proposed Use</b></p> <p>The proposed development and use are not appropriate for a residential area.</p>	<p>The proposed use is a 'discretionary with consultation use' in a residential area, and is considered compatible for the reasons outlined in this report.</p>
<p><b>Amenity</b></p> <p>The proposed use will result in disruptions to residential amenity of the area.</p>	<p>The proposed development is considered compatible with the existing mix of commercial and residential developments within the locality.</p>

<p><b>Hours of Operation</b></p> <p>The prolonged and late hours of operation proposed for the use are not compatible with the surrounding residential area.</p>	<p>Whilst it is acknowledged that the proposed hours of operation until 11pm 7 days per week has the potential to impact surrounding residential development, the location of the proposal on the eastern portion of the site abutting existing commercial developments/ Canning Highway will limit potential impacts to nearby residential properties. Matters related to extended operating hours such as traffic and noise are further discussed below.</p>
<p><b>Street Addressing</b></p> <p>The property by having an Elizabeth Street address rather than a Canning Highway address, will lead to an increase of vehicles on the surrounding residential streets.</p>	<p>There is no scope to change the address as the site does not directly abut Canning Highway.</p>
<p><b>Traffic</b></p> <p>The proposed use will result in an increase in traffic on the surrounding residential streets. The increase in vehicle traffic in the area will result in the streets being unsafe for pedestrians.</p>	<p>The applicant has provided a Transport Impact Statement (TIS) which demonstrates that the proposed use will result in very low traffic generation. Traffic associated with the proposed development is within the capacity of the existing road network to accommodate. A copy of the TIS is attached at <b>Attachment (e)</b>.</p>
<p><b>Parking</b></p> <p>There is a lack of on site parking and that vehicles will then be parked on the streets and verges adjacent to the residential dwellings nearby.</p>	<p>Following consultation, amended plans were provided which decrease the dining area of the proposed development, reducing the required number of bays and resulting in a surplus of available car bays on site.</p> <p>It is also noted that designated on-street parking is available abutting the site within the Elizabeth Street road reserve (reducing the likelihood of ad-hoc parking on the thoroughfare). Whilst the City's <i>Parking Local Law 2017</i> provides for on-street parking, a review of parking restrictions in this area can be considered in future if required. Given the nature of the use, it is not expected that on-street parking will occur for long periods of time.</p>

<p><b>Anti-Social Behaviour</b></p> <p>The late hours of operation of the proposed use will lead to increased numbers of people and vehicles moving through the area late at night. There could be an increase in crime and property violations.</p>	<p>There has been no evidence to suggest that there will be an increase in anti-social behaviour and crime as a result of the proposed use.</p>
<p><b>Noise</b></p> <p>The prolonged hours of the use will not be conducive to the quiet enjoyment of adjoining properties.</p> <p>Noise will also travel across the neighbourhood due to lack of noise attenuation.</p>	<p>Should the proposal be approved, an acoustic report demonstrating that all mechanical services associated with the proposed development and any other noise source, including patron and staff operation noise, will comply with the Environmental Protection (Noise) Regulations 1997, will be required to be submitted to and approved by the City, and measures thereafter implemented</p>
<p><b>Appearance of Proposed Development</b></p> <p>The recycled containers are not in keeping with the architecture of South Perth.</p>	<p>The application was referred to the City's Design Review Panel who were supportive of the proposed development.</p>

**(j) Environmental Health**

Comments were invited from the City's Environmental Health Services who provided advice with respect to the requirement for an acoustic report and the *Food Act 2008*.

Accordingly, conditions and advice notes are recommended to address issues raised by Environmental Health Services.

**(k) Infrastructure Services**

Comments were invited from the City's Infrastructure Services who provided advice in regard to on-street car parking and bicycle parking. Accordingly, the plans were amended to make provision for bicycle parking.

**(l) Main Roads Western Australia**

Comments were also invited from Main Roads Western Australia who had no objections to the proposal subject to standard conditions relating to illuminated/digital signage, which have been included in the recommendation.

**Policy and Legislative Implications**

Comments have been provided elsewhere in this report, in relation to the various provisions of the Scheme, the R-Codes and Council policies, where relevant.

**Financial Implications**

This determination has some financial implications, to the extent if the applicant were to seek to have the application reviewed by the State Administrative Tribunal, the City may need to seek representation (either internal or external).

### Key Risks and Considerations

<b>Risk Event Outcome</b>	<b>Reputational Damage</b> Deals with adverse impact upon the professional reputation and integrity of the City and its representatives whether those persons be appointed or elected to represent the City. The outcome can range from a letter of complaint through to a sustained and co-ordinated representation against the City and or sustained adverse comment in the media.
<b>Risk rating</b>	Low
<b>Mitigation and actions</b>	Risk acceptable with adequate controls, managed by routine procedures and subject to annual monitoring.

### Strategic Implications

This matter relates to the following Strategic Direction identified within Council's [Strategic Community Plan 2021-2031](#):

Strategic Direction:	Environment (Built and Natural)
Aspiration:	Sustainable, liveable, diverse and welcoming neighbourhoods that respect and value the natural and built environment
Outcome:	3.2 Sustainable built form
Strategy:	3.2.1 Develop and implement a sustainable local planning framework to meet current and future community needs

### Sustainability Implications

Being a non-residential land use, it is considered that the development enhances sustainability by providing local businesses and employment opportunities.

### Conclusion

Whilst it is acknowledged that the proposal does not comply with some requirements of Local Planning Policy P308, the scale of the proposed development and the nature of the use is consistent with existing development within the locality. Matters that have the potential to impact the amenity of adjoining residential properties can be appropriately addressed via conditions of development approval. The design of the development is supported by the City's DRP in particular to the proposals context and character, and built form and design. The anticipated impact on the surrounding road network is considered to be negligible on the basis of the applicant's traffic impact statement, and the proposed buildings will act as an intermediary between the residential and the commercial zones.

Accordingly, it is recommended that the application be approved subject to conditions.

### Attachments

<b>10.3.3 (a):</b>	Attachment (a) - Site Photographs - Cafe/Restaurant - Lot 174, No. 60 Elizabeth Street, South Perth
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**10.3.3 Proposed Cafe/Restaurant Addition to Multiple Dwellings - Lot 174, No. 60 Elizabeth Street, South Perth**

- 10.3.3 (b):** Attachment (b) - Development Plans - Cafe/Restaurant - Lot 174, No.60 Elizabeth Street, South Perth
- 10.3.3 (c):** Attachment (c) - Applicant Cover Letter - Cafe/Restaurant - Lot 174, No. 60 Elizabeth Street, South Perth
- 10.3.3 (d):** Attachment (d) - Design Review Panel Comments - Cafe/Restaurant - Lot 174, No. 60 Elizabeth Street, South Perth
- 10.3.3 (e):** Attachment (e) - Traffic Impact Statement - Cafe/Restaurant - Lot 174, No. 60 Elizabeth Street, South Perth

## 10.4 STRATEGIC DIRECTION 4: LEADERSHIP

### 10.4.1 Listing of Payments April 2023

File Ref: D-23-21251  
Author(s): Abrie Lacock, Manager Finance  
Reporting Officer(s): Garry Adams, Director Corporate Services

#### Summary

This report presents to Council a list of accounts paid under delegated authority between 1 April 2023 to 30 April 2023 for information. During the reporting period, the City made the following payments:

EFT Payments to Creditors	(418)	\$4,345,172.35
Cheque Payment to Creditors	(3)	\$10,742.51
<b>Total Monthly Payments to Creditors</b>	<b>(421)</b>	<b>\$4,355,914.86</b>
EFT Payments to Non-Creditors	(67)	\$339,512.16
Cheque Payments to Non-Creditors	(8)	\$17,859.00
<b>Total EFT &amp; Cheque Payments</b>	<b>(496)</b>	<b>\$4,713,286.02</b>
Credit Card Payments	(7)	\$15,433.65
<b>Total Payments</b>	<b>(503)</b>	<b>\$4,728,719.67</b>

#### Officer Recommendation AND COUNCIL DECISION

0523/088

**Moved:** Councillor Nick Warland  
**Seconded:** Councillor André Brender-A-Brandis

That Council receives the Listing of Payments for the month of April 2023 as detailed in **Attachment (a)**.

**CARRIED BY EXCEPTION RESOLUTION (9/0)**

**For:** Mayor Greg Milner, Councillors André Brender-A-Brandis, Mary Choy, Glenn Cridland, Blake D'Souza, Ken Manolas, Jennifer Nevard, Stephen Russell and Nick Warland.

**Against:** Nil.

#### Background

Council has delegated to the Chief Executive Officer (CEO) the exercise of its power to make payments from its Municipal and Trust Funds. In accordance with regulation 13(1) of the Local Government (Financial Management) Regulations 1996 a list of accounts paid by the CEO is to be prepared each month and presented to the Council at the next Ordinary Meeting of the Council after the list is prepared.

#### Comment

The payment listing for April 2023 is included at **Attachment (a)**.

#### 10.4.1 Listing of Payments April 2023

The attached report includes a “Description” for each payment. City officers have used best endeavours to redact (in black) information of a private or confidential nature.

The report records payments classified as:

- **Creditor Payments**

These include payments by both cheque and EFT to regular suppliers with whom the City transacts business. The reference number represent a batch number of each payment.

- **Non-Creditor Payments**

These one-off payments that include both cheque and EFT are made to individuals / suppliers who are not listed as regular suppliers. The reference number represent a batch number of each payment.

- **Credit Card Payments**

Credit card payments are now processed in the Technology One Finance System as a creditor payment and treated as an EFT payment when the bank account is direct debited at the beginning of the following month.

Details of payments made by direct credit to employee bank accounts in accordance with contracts of employment are not provided in this report for privacy reasons nor are payments of bank fees such as merchant service fees which are directly debited from the City’s bank account in accordance with the agreed fee schedules under the contract for provision of banking services.

#### Consultation

Nil.

#### Policy and Legislative Implications

Regulations 12 and 13(1) of the Local Government (Financial Management) Regulations 1996. Policy P602 Authority to Make Payments from the Municipal and Trust Funds.

#### Financial Implications

The payment of authorised amounts is within existing budget provisions.

#### Key Risks and Considerations

<b>Risk Event Outcome</b>	<b>Legislative Breach</b> Refers to failure to comply with statutory obligations in the manner in which the City, its officers and Elected Members conduct its business and make its decisions and determinations. This embraces the full gamut of legal, ethical and social obligations and responsibilities across all service areas and decision making bodies within the collective organisation
<b>Risk rating</b>	Low
<b>Mitigation and actions</b>	Monthly Financial reporting timelines exceeding statutory requirements

### Strategic Implications

This matter relates to the following Strategic Direction identified within Council's [Strategic Community Plan 2021-2031](#):

Strategic Direction:	Leadership
Aspiration:	A visionary and influential local government that is receptive and proactive in meeting the needs of our community
Outcome:	4.3 Good governance
Strategy:	4.3.1 Foster effective governance with honesty and integrity and quality decision making to deliver community priorities

### Attachments

10.4.1 (a): Listing of Payments April 2023

## 10.4.2 Monthly Financial Statements April 2023

File Ref: D-23-21252  
Author(s): Abrie Lacock, Manager Finance  
Reporting Officer(s): Garry Adams, Director Corporate Services

### Summary

The monthly Financial Statements are provided within **Attachments (a)–(i)**, with high level analysis contained in the comments of this report.

### Officer Recommendation AND COUNCIL DECISION

0523/089

**Moved:** Councillor Nick Warland  
**Seconded:** Councillor André Brender-A-Brandis

That Council notes the Financial Statements and report for the month ended 30 April 2023.

#### CARRIED BY EXCEPTION RESOLUTION (9/0)

**For:** Mayor Greg Milner, Councillors André Brender-A-Brandis, Mary Choy, Glenn Cridland, Blake D'Souza, Ken Manolas, Jennifer Nevard, Stephen Russell and Nick Warland.

**Against:** Nil.

### Background

Regulation 34(1) of the Local Government (Financial Management) Regulations 1996, requires each local government to present a Statement of Financial Activity reporting on income and expenditure as set out in the annual budget. Regulation 34(3) specifies that the nature or type classification must be used. In addition, regulation 34(5) requires a local government to adopt a percentage or value to report on material variances between budgeted and actual results. The 2022/23 budget adopted by Council on 28 June 2022, determined the material variance amounts of \$10,000 or 10% for the financial year. Each Financial Management Report contains an Original and Revised Budget column for comparative purposes.

### Comment

The Statement of Financial Activity, a similar report to the Rate Setting Statement, is required to be produced monthly in accordance the Local Government (Financial Management) Regulations 1996. This financial report is unique to local government drawing information from other reports to include Operating Revenue and Expenditure, Capital Income and Expenditure as well as transfers to reserves and loan funding.

The ongoing impact of COVID-19 in conjunction with the war in Ukraine continues to cause uncertainty and supply shortages around the world, with a significant impact on world economic activities. It has resulted in steep rises in inflation worldwide including Australia. The June 2022 Perth CPI rose 7.4% from the corresponding quarter of the previous year.

The September, December 2022 and March 2023 Perth CPI of 6%, 8.3% and 5.8% (corresponding quarter of the previous year) respectively confirmed the stubborn continued inflationary pressure. Considerably more than the Reserve Bank of Australia (RBA) target rates of between 2% and 3%.

To curb the high inflation the RBA have been raising interest rates. The March 2023 increase was the 10<sup>th</sup> consecutive increase in the cash rate, a further .25% taking the cash rate target to 3.6%. However at its board meeting on 4 April 2023 the RBA decided to leave the cash rate target unchanged at 3.6%, citing a range of information indicating that inflation has peaked in Australia, only to increase the cash rate with .25% to a target rate of 3.85%, surprising most market commentators.

In framing the Annual Budget 2022/23, the City considered the economic environment and the impact of COVID-19. The above factors impacted the legislated budget review. The review was completed and Council approved the budget review adjustments at the Ordinary Council Meeting held 28 February 2023. Budget review entries have been processed, budget phasing was also revised as part of the review evidenced by the lower year-to-date (YTD) variances between revised budget and actual results.

Actual income from operating activities for April year-to-date (YTD) is \$71.18m in comparison to budget of \$70.92m, favourable to budget by \$0.26m or 0.38%. Actual expenditure from operating activities for April is \$57.52m in comparison to the budget of \$57.75m, favourable to budget by \$0.23m or 0.40%. The April Net Operating Position of \$13.67m was \$0.49m favourable in comparison to budget.

Actual Capital Revenue YTD is \$1.19m, 1.21% more than the budget of \$1.18m. Actual Capital Expenditure YTD is \$6.56m in comparison to the budget of \$7.46m, a favourable variance of \$0.90m or 12.11%. A variance analysis is provided within **Attachment (e)** titled Significant Variance Analysis. As described during the Budget deliberations, the estimation of Capital projects that may carry-forward from one year to the next is challenging as it is dependent on estimating the completion of work by 30 June by a contractor. As in previous years, there have been a number of Capital projects that required Budget adjustments during the midyear review process.

Cash and Cash Equivalents amounted \$65.59m, less than the prior year comparative period, due to the underground power loan proceeds included in the comparative. Consistent with previous monthly reports, the Cash and Cash Equivalents balance is contained within the Statement of Financial Position. In addition, further detail is included in a non-statutory report (All Council Funds).

Interest rates are improving, with banks offering average interest rates of 4.21% for investments under 12 months. The City holds a portion of its funds in financial institutions that do not invest in fossil fuels. Investment in this market segment is contingent upon all of the other investment criteria of Policy P603 Investment of Surplus Funds being met. At the end of April 2023 the City held 39.12% of its investments in institutions that do not provide fossil fuel lending. The Summary of Cash Investments illustrates the percentage invested in each of the non-fossil fuel institutions and the short term credit rating provided by Standard & Poors for each of the institutions.

### Consultation

Nil.

### Policy and Legislative Implications

This report is in accordance with the requirements of the Section 6.4 of the *Local Government Act 1995* and regulation 34 of the Local Government (Financial Management) Regulations 1996.

### Financial Implications

The preparation of the monthly financial reports occurs from the resources provided in the annual budget.

### Key Risks and Considerations

<b>Risk Event Outcome</b>	<b>Legislative Breach</b> Refers to failure to comply with statutory obligations in the manner in which the City, its officers and Elected Members conduct its business and make its decisions and determinations. This embraces the full gamut of legal, ethical and social obligations and responsibilities across all service areas and decision making bodies within the collective organisation
<b>Risk rating</b>	Low
<b>Mitigation and actions</b>	Monthly Financial reporting timelines exceeding statutory requirements

### Strategic Implications

This matter relates to the following Strategic Direction identified within Council’s [Strategic Community Plan 2021-2031](#):

Strategic Direction:	Leadership
Aspiration:	A local government that is receptive and proactive in meeting the needs of our community
Outcome:	4.3 Good governance
Strategy:	4.3.1 Foster effective governance with honesty and integrity and quality decision making to deliver community priorities

### Attachments

- 10.4.2 (a): Statement of Financial Position
- 10.4.2 (b): Statement of Change in Equity
- 10.4.2 (c): Statement of Financial Activity
- 10.4.2 (d): Operating Revenue and Expenditure
- 10.4.2 (e): Significant Variance Analysis
- 10.4.2 (f): Capital Revenue and Expenditure
- 10.4.2 (g): Statement of Council Funds
- 10.4.2 (h): Summary of Cash Investments
- 10.4.2 (i): Statement of Major Debtor Categories

### 10.4.3 Correspondence between the Department of Local Government, Sport and Cultural Industries and City of South Perth

File Ref: D-23-21249  
Author(s): Mike Bradford, Chief Executive Officer  
Reporting Officer(s): Mike Bradford, Chief Executive Officer

#### Summary

This report is to seek Council's endorsement to release the City's response to the Department of Local Government, Sport and Cultural Industries letter dated 21 December 2022 in relation to governance concerns.

#### Officer Recommendation AND COUNCIL DECISION

0523/090

**Moved:** Councillor Nick Warland  
**Seconded:** Councillor André Brender-A-Brandis

That Council authorise the Chief Executive Officer to release the City's response to the Department of Local Government, Sport and Cultural Industries letter dated 21 December 2022 in relation to governance concerns as part of the minutes.

#### CARRIED BY EXCEPTION RESOLUTION (9/0)

**For:** Mayor Greg Milner, Councillors André Brender-A-Brandis, Mary Choy, Glenn Cridland, Blake D'Souza, Ken Manolas, Jennifer Nevard, Stephen Russell and Nick Warland.

**Against:** Nil.

#### Background

On 28 October 2022 the City of South Perth (the City) received a letter from the Department of Local Government, Sport and Cultural Industries (DLGSC) raising some governance irregularities at the City. The concerns had been raised from correspondence to the Minister for Local Government and DLGSC, complaints to the DLGSC and monitoring of the minutes of the City's Council meetings.

On 17 November 2022 the Chief Executive Officer responded to the letter dated 28 October 2022 from the DLGSC addressing each point.

On 5 December 2022 representatives from the DLGSC met with the Chief Executive Officer and Council members.

On 21 December 2022 the City received a follow up letter from the DLGSC requesting a response to the issues raised at the meeting with the DLGSC.

A workshop was held on 17 April 2023 with Council members to consider the key elements of the response.

10.4.3 Correspondence between the Department of Local Government, Sport and Cultural Industries and City of South Perth

At its meeting held 18 April 2023, Council resolved (0423/075) as follows:

1. That Council authorise the Chief Executive Officer to release all correspondence between the Department of Local Government, Sport and Cultural Industries and the City of South Perth in relation to governance concerns as part of the minutes.
2. That Council note a further report will be submitted to the Ordinary Council Meeting in May requesting authorisation to release the letter submitted to the Department of Local Government, Sport and Cultural Industries by 30 April 2023.

**Comment**

All correspondence between the DLGSC and the City was published in the attachments as part of the minutes to the Ordinary Council Meeting held 18 April 2023.

The City’s response was submitted to the DLGSC on 28 April 2023.

The City’s response is available to Council members via the HUB.

If Council authorises the release of the City’s response, it will be included in the attachments as part of the minutes to this meeting.

**Consultation**

Council members have been consulted and attended meetings in regard to the matters raised by the DLGSC.

**Policy and Legislative Implications**

Nil.

**Financial Implications**

Nil.

**Key Risks and Considerations**

<b>Risk Event Outcome</b>	<b>Reputational Damage</b> Deals with adverse impact upon the professional reputation and integrity of the City and its representatives whether those persons be appointed or elected to represent the City. The outcome can range from a letter of complaint through to a sustained and co-ordinated representation against the City and or sustained adverse comment in the media.
<b>Risk rating</b>	Medium
<b>Mitigation and actions</b>	Workshop and briefings with Council.

### Strategic Implications

This matter relates to the following Strategic Direction identified within Council's [Strategic Community Plan 2021-2031](#):

Strategic Direction:	Leadership
Aspiration:	A local government that is receptive and proactive in meeting the needs of our community
Outcome:	4.3 Good governance
Strategy:	4.3.1 Foster effective governance with honesty and integrity and quality decision making to deliver community priorities

### Attachments

10.4.3 (a)	28/04/2023 - COSP to DLGSC - Letter Response
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## 10.5 MATTERS REFERRED FROM COMMITTEE MEETINGS

*CEO Mike Bradford disclosed an impartiality interest in Item 10.5.1 and left the meeting at 8.41pm.*

### 10.5.1 Chief Executive Officer Key Performance Indicator Report

File Ref: D-23-21299  
Author(s): Pele McDonald, Manager People and Performance  
Reporting Officer(s): Pele McDonald, Manager People and Performance

#### Summary

This report seeks the CEO Evaluation Committee's consideration of the Chief Executive Officer's Key Performance Indicator Report, 1 July 2022 to 30 June 2023.

#### Officer, Committee Recommendation and COUNCIL DECISION

0523/091

**Moved:** Councillor Blake D'Souza  
**Seconded:** Councillor Stephen Russell

That the CEO Evaluation Committee recommends to Council that it receives the Chief Executive Officer's Key Performance Indicator Report, 1 July 2022 to 30 June 2023 as contained in **Confidential Attachment (a)**.

**CARRIED (8/0)**

**For:** Mayor Greg Milner, Councillors André Brender-A-Brandis, Mary Choy, Blake D'Souza, Ken Manolas, Jennifer Nevard, Stephen Russell and Nick Warland.

**Against:** Nil.

#### Background

On 22 June 2022, Council endorsed the Chief Executive Officer's performance review evaluation process, evaluation instrument and KPI's for the review period.

#### Comment

The Chief Executive Officer has prepared a Key Performance Indicator Report, for the period 1 July 2022 to 30 June 2023 as shown at **Confidential Attachment (a)**.

The Chief Executive Officer will speak to the report and present observations that draw from the 1 July 2022 to 30 June 2023 period.

#### Consultation

This report has been prepared in consultation with the City's Leadership Team.

#### Policy and Legislative Implications

Nil.

**Financial Implications**

Nil.

**Key Risks and Considerations**

<b>Risk Event Outcome</b>	<p><b>Legislative Breach</b></p> <p>Refers to failure to comply with statutory obligations in the manner in which the City, its officers and Elected Members conduct its business and make its decisions and determinations. This embraces the full gamut of legal, ethical and social obligations and responsibilities across all service areas and decision making bodies within the collective organisation</p>
<b>Risk rating</b>	Low
<b>Mitigation and actions</b>	The CEO Recruitment, Performance and Termination Policy is adhered to and reviewed in accordance with legislation.

**Strategic Implications**

This matter relates to the following Strategic Direction identified within Council’s [Strategic Community Plan 2021-2031](#):

- Strategic Direction: Leadership
- Aspiration: A local government that is receptive and proactive in meeting the needs of our community
- Outcome: 4.3 Good governance
- Strategy: 4.3.1 Foster effective governance with honesty and integrity and quality decision making to deliver community priorities

**Attachments**

- 10.5.1 (a): Chief Executive Officer's Key Performance Indicator Report *(Confidential)*

*CEO Mike Bradford returned to the meeting at 8.42pm prior to consideration of Item 11.  
Councillor André Brender-A-Brandis left the meeting at 8.43pm during consideration of Item 11.*

## 11. APPLICATIONS FOR LEAVE OF ABSENCE

- Councillor Nick Warland for the period 8 June 2023 to 13 June 2023, inclusive.
- Councillor Mary Choy for the period 17 June 2023 to 15 July 2023 inclusive.

The Presiding Member called for a Motion to approve the Leave of Absence application.

### COUNCIL DECISION

0523/092

**Moved:** Councillor Blake D'Souza

**Seconded:** Councillor Ken Manolas

That Council approve the Leave of Absence applications received from:

- Councillor Nick Warland for the period 8 June 2023 to 13 June 2023, inclusive.
- Councillor Mary Choy for the period 17 June 2023 to 15 July 2023 inclusive.

**CARRIED (7/0)**

**For:** Mayor Greg Milner, Councillors Mary Choy, Blake D'Souza, Ken Manolas, Jennifer Nevard, Stephen Russell and Nick Warland.

**Against:** Nil.

## 12. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

*Councillor André Brender-A-Brandis returned to the meeting at 8.45pm prior to consideration of Item 13.*

## 13. QUESTIONS FROM MEMBERS

### 13.1 RESPONSE TO PREVIOUS QUESTIONS FROM MEMBERS TAKEN ON NOTICE

Nil.

### 13.2 QUESTIONS FROM MEMBERS

- Councillor Mary Choy
- Councillor Stephen Russell
- Councillor Ken Manolas
- Councillor Jennifer Nevard

The questions and responses can be found in the **Appendix** of these Minutes.

## 14. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

Nil.

## 15. MEETING CLOSED TO THE PUBLIC

The Chief Executive Officer advises that there are matters for discussion on the Agenda for which the meeting may be closed to the public, in accordance with section 5.23(2) of the *Local Government Act 1995*.

### 15.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

#### Officer Recommendation AND COUNCIL DECISION

0523/093

**Moved:** Councillor Mary Choy

**Seconded:** Councillor André Brender-A-Brandis

That the following Agenda Items be considered in closed session, in accordance with s5.23(2) of the *Local Government Act 1995*:

15.1.1 Councillor Code of Conduct - Matter 1

15.1.2 Councillor Code of Conduct - Matter 2

15.1.3 Councillor Code of Conduct - Matter 3

**CARRIED (8/0)**

**For:** Mayor Greg Milner, Councillors André Brender-A-Brandis, Mary Choy, Blake D'Souza, Ken Manolas, Jennifer Nevard, Stephen Russell and Nick Warland.

**Against:** Nil.

The meeting was closed to members of the public at 8.51pm.

*Councillors Mary Choy, Ken Manolas and Jennifer Nevard disclosed Impartiality interests in Item 15.1.1.*

*Councillor Blake D'Souza left the Chamber at 8.58pm and returned at 9.00pm during consideration of Item 15.1.1.*

*Councillor Nick Warland left the Chamber at 9.01pm and returned at 9.04pm during consideration of Item 15.1.1.*

#### 15.1.1 Councillor Code of Conduct - Matter 1

*This item is considered **confidential** in accordance with section 5.23(2)(b) of the Local Government Act 1995 as it contains information relating to "the personal affairs of any person"*

File Ref: D-23-17384  
Author(s): Mike Bradford, Chief Executive Officer  
Reporting Officer(s): Mike Bradford, Chief Executive Officer

#### COUNCIL DECISION

0523/094

**Moved:** Mayor Greg Milner  
**Seconded:** Councillor André Brender-A-Brandis

In accordance with Clause 8.10 of the City of South Perth Standing Orders Local Law 2007 Councillor Stephen Russell be granted an additional five minutes to speak.

**CARRIED (7/0)**

**For:** Mayor Greg Milner, Councillors André Brender-A-Brandis, Mary Choy, Ken Manolas, Jennifer Nevard, Stephen Russell and Nick Warland.

**Against:** Nil.

#### COUNCIL DECISION

0523/095

**Moved:** Mayor Greg Milner  
**Seconded:** Councillor André Brender-A-Brandis

In accordance with Clause 8.10 of the City of South Perth Standing Orders Local Law 2007 Councillor Ken Manolas be granted an additional five minutes to speak.

**CARRIED (8/0)**

**For:** Mayor Greg Milner, Councillors André Brender-A-Brandis, Mary Choy, Blake D'Souza, Ken Manolas, Jennifer Nevard, Stephen Russell and Nick Warland.

**Against:** Nil.

### Alternative Motion and COUNCIL DECISION

**Moved:** Councillor Stephen Russell  
**Seconded:** Councillor André Brender-A-Brandis

That Council endorse the recommendation as contained within the Confidential Minutes.

**CARRIED (6/2).**

**For:** Councillors André Brender-A-Brandis, Mary Choy, Blake D'Souza, Ken Manolas, Jennifer Nevard and Stephen Russell.

**Against:** Mayor Greg Milner, Councillor Nick Warland.

### Note:

Council Resolution 0523/096 has been amended by Council Resolution 1023/167 at the Ordinary Council Meeting held 31 October 2023.

### Alternative Motion and COUNCIL DECISION

**0523/096**

**Moved:** Councillor Stephen Russell  
**Seconded:** Councillor André Brender-A-Brandis

That Council:

1. Not endorse the findings noted within the investigator's report of a breach of 9(d) and 10(b) of the Councillor Code of Conduct.
2. Takes no further action with regard to this complaint other than 3 below.
3. Noting the complainant is no longer an employee of the City, then if possible, request the CEO to provide a copy of this resolution to the complainant.

### Reason for decision different to officer recommendation:

It is Council's belief that there were errors in the advice given to the Mayor at the meeting.

**CARRIED (6/2).**

**For:** Councillors André Brender-A-Brandis, Mary Choy, Blake D'Souza, Ken Manolas, Jennifer Nevard and Stephen Russell.

**Against:** Mayor Greg Milner, Councillor Nick Warland.

*Councillors Mary Choy, Ken Manolas and Jennifer Nevard disclosed Impartiality interests in Item 15.1.2.*

#### 15.1.2 Councillor Code of Conduct - Matter 2

*This item is considered **confidential** in accordance with section 5.23(2)(b) of the Local Government Act 1995 as it contains information relating to "the personal affairs of any person"*

File Ref: D-23-19180  
Author(s): Mike Bradford, Chief Executive Officer  
Reporting Officer(s): Mike Bradford, Chief Executive Officer

#### Officer Recommendation AND COUNCIL DECISION

0523/097

**Moved:** Mayor Greg Milner  
**Seconded:** Councillor Blake D'Souza

That Council endorse the findings contained within **Confidential Attachment (a)**.

**CARRIED (6/2).**

**For:** Mayor Greg Milner, Councillors Blake D'Souza, Ken Manolas, Jennifer Nevard, Stephen Russell and Nick Warland.

**Against:** Councillors André Brender-A-Brandis and Mary Choy.

*Mayor Greg Milner and Councillors Nick Warland, Mary Choy, Ken Manolas and Jennifer Nevard disclosed Impartiality Interests in Item 15.1.3.*

### 15.1.3 Councillor Code of Conduct - Matter 3

*This item is considered **confidential** in accordance with section 5.23(2)(b) of the Local Government Act 1995 as it contains information relating to "the personal affairs of any person"*

File Ref: D-23-19188  
Author(s): Mike Bradford, Chief Executive Officer  
Reporting Officer(s): Mike Bradford, Chief Executive Officer

#### Officer Recommendation AND COUNCIL DECISION

0523/098

**Moved:** Councillor Nick Warland  
**Seconded:** Councillor Blake D'Souza

That Council endorse the findings contained within **Confidential Attachment (a)**.

**CARRIED (6/2).**

**For:** Mayor Greg Milner, Councillors Blake D'Souza, Ken Manolas, Jennifer Nevard, Stephen Russell and Nick Warland.

**Against:** Councillors André Brender-A-Brandis and Mary Choy.

#### COUNCIL DECISION

0523/099

**Moved:** Mayor Greg Milner  
**Seconded:** Councillor Mary Choy

That the meeting be reopened to the Public.

**CARRIED (8/0)**

**For:** Mayor Greg Milner, Councillors André Brender-A-Brandis, Mary Choy, Blake D'Souza, Ken Manolas, Jennifer Nevard, Stephen Russell and Nick Warland.

**Against:** Nil.

The meeting was reopened to the public at 9.26pm and the motions passed behind closed doors were read out by the Presiding Member.

## 16. CLOSURE

The Presiding Member thanked everyone for their attendance and closed the meeting at 9:30pm

## APPENDIX

### 6.2 PUBLIC QUESTION TIME: 23 May 2023

1. Mr Barrie Drake, South Perth Received: 16 May 2023	Responses provided by: Garry Adams – Director Corporate Services
1. The Department of Local Government, Sport and Cultural Industries (DLGSC) has reviewed the City’s budget resolutions for 2022-2023 and advised me that it could not identify where the City had resolved to use an averaging methodology to determine which Network Charge category a dwelling falls within. Please explain?	The City has responded to you on multiple occasions, most recently when you asked this question during public question time at the Ordinary Council Meeting on the 18 April 2023. The City also answered the same question as part of the mediation undertaken after you lodged this matter with the State Administrative Tribunal. I cannot comment on what the DLGSC have or have not said in relation to any questions you may or may not have asked them.
2. Will the Council please show me where my calculation to determine the Network component of the undergrounding of the power lines i.e. the power service charges are not correct.  I refer to the Rate Notice for the property at 12 Heppingstone Street, South Perth and the Underground Power information for Property Owners (Flyer) which was in the same envelope. On that flyer it states “The GRV for your Property is indicated on your Rate Notice.” Property – 12 Heppingstone Street, South Perth: GRV \$53,872. South Perth and Hurlingham Network charge table :  > \$50,000 = \$6,100 + 20cents in the Dollar over \$50,000 so \$3,872 x .2 = \$774.40  Therefore for 12 Heppingstone Street South Perth the Network Charge is \$6,100 + \$774.40 = \$6,874.40  The City has charged me \$18,000. Why?	To be clear, the City has responded to you on multiple occasions with regard to how your underground power charges were calculated. They are in accordance with the wording and intent of the Council resolution and consistent with those applied to other properties within the scheme. Therefore the City will not respond to this question again.

<p><b>2. Mr Trevor Hill, South Perth</b> <b>Received: 22 May 2023</b></p>	<p><b>Responses provided by: Anita Amprimo – Director Infrastructure Services</b></p>
<p><i>[Preamble]</i></p> <p><i>Given that at Number 3 of the Officer's Recommendation at Item 10.1.1 in tonight's agenda, Requests the Chief Executive Officer not to progress delivery of the RAF project, and that Number 4. of that recommendation, Notes that the Chief Executive Officer will continue to engage with the Federal Government with a view to retaining the \$20 million Federal grant to be directed towards projects that will benefit the community of the City of South Perth.. I have the following questions:</i></p>	
<p>1. If council vote accept the officer's recommendation at Item 10.1.1 on tonight's Agenda, what is the estimated timeframe for the finalisation of the RAF project?</p>	<p>To close out the RAF Project, there are several minor administrative tasks to be completed plus the formal resolution of the funding Agreement with the Federal Government. The City is unable to provide an exact timeframe, however the resources used will be internal officer time</p>
<p>2. If council vote to accept the officer's recommendation at Item 10.1.1 on tonight's Agenda, and given that I note that in April 2023, Paatch Group have invoiced the City for a further \$7,185.20, bringing the total payments to the Paatch Group for "services for RAF works", since December 2020 to \$181,922.20. Is there an estimation of what further costs will be incurred to finalise the RAF project?</p>	<p>Any costs incurred to finalise the RAF Project relate to internal staffing.</p>
<p>3. Given that the officers are also recommending that the CEO request the retention of the Federal Grant of \$20m for other projects, and that the request is successful, will the upgrade of the GBLC be considered as part of that business plan?</p>	<p>The City has not yet commenced discussions with the Commonwealth. At this stage of the discussion, it is not possible to say what projects, if any, the Federal Government will support.</p>

<p><b>3. Ms Joanne Ord, Como</b> <b>Received: 22 May 2023</b></p>	<p><b>Responses provided by: Anita Amprimo – Director Infrastructure Services</b></p>
<p><i>[Preamble]</i> <i>At the 30 March Special Council meeting, the City recommended the CEO approach the Federal Govt with the aim of retaining the \$5.5m already received and held in reserve. At the 16 May Agenda Meeting, the City has now requested the CEO to continue to engage with the Federal Govt with a view to retaining the entire \$20m Federal Grant, noting further correspondence to the Federal Govt is required by 31 May if the City wishes to vary the current Agreement.</i></p>	
<p>1. On what basis has the City arrived at the conclusion that retention of the full Federal Grant is possible?</p>	<p>The City has not concluded that retention of the Federal Grant is possible. However, given the large amount of money involved, the City is keen to retain the money for projects that would benefit that the community of South Perth and thus is notifying Council (and the community) that it intends to do this.</p>
<p>2. Has the City established a schedule or realistic timeframe within which it would be reasonable to ascertain whether retention of the full grant is likely or whether the City's focus should return to trying to retain the \$5.5m already in reserve?</p>	<p>As part of the City's ongoing discussions with the Federal Government, the City has been requested to notify the Federal Government of its intentions regarding the revised Federal Funding Agreement no later than 31 May 2023. The City is unable to predict how long it will take the Federal Government to respond.</p>
<p>3. Will the City be tracking its costs incurred and making public those costs whilst attempts to retain any or all of the Federal Funding are made, so that residents are informed of progress vs costs?</p>	<p>The costs anticipated with discussions between the Federal Government and the City are expected to be minimal, as they relate to the time of members of the Senior Executive. As such, these costs are not identified separately.</p>

### 13.2 QUESTIONS FROM MEMBERS OCM 23 May 2023

<b>Councillor Mary Choy</b>	<b>Response provided by: Anita Amprimo – Director Infrastructure Services</b>
1. I'm just wondering whether the underground power webpage on the city's website was updated?	I will need to check the website and see what it currently has on it.

<b>Councillor Stephen Russell</b>	<b>Response to question 1 provided by: Donna Shaw – Director Development and Community Services</b> <b>Response to question 2 and 3 provided by: Mike Bradford – CEO</b>
<p><i>[Preamble]</i></p> <p>A condition of DAP/17/01314 (Farmer Jacks development on Canning Hwy) No 13 was a parking cash-in-lieu which read as follows:</p> <p><i>“Prior to the submission of an occupancy permit, the applicant is to make a cash payment to the local government for the commercial value of any public car parking bays lost in Hobbs Avenue to accommodate service or delivery vehicle movements into the development site, to the satisfaction of the City of South Perth.”</i></p> <p>As the development has been in operation since I believe mid-2022 then I would have expected this cash to be now registered on the City’s Parking Cash-in-lieu register.</p>	
1. Hence could the City please advise the status of this payment in terms of the City being in receipt, if received how the City intends to spend the funding and if not in receipt then why not?	The money was collected to offset the loss of two on-street car parking bays on Hobbs Avenue that were required to be removed to accommodate the swept path of delivery vehicles to the rear of the shopping centre. This differs to payment in lieu of parking that is otherwise required to offset a shortfall in bays to be provided in support of the development, which would likely explain why the Public Register of Parking Cash in Lieu Payments Register was not updated. Notwithstanding, the City’s Public Register of Parking Cash in Lieu Payments Register will shortly be updated to include the payment of \$17,100 for the loss of the two on-street car parking bays received in November 2022. The monies have not yet been expended by the City and have been deposited in the Parking in Lieu Reserve, and there are no current plans for the use of these funds.

*[Preamble]*

It has actually be in the media. So two queries on shopping trolleys and I'm sorry this hasn't been on notice.

2. Could the City advise how it manages rogue shopping trolleys abandoned on its property and the cost to the city to re-home them?

Taken on notice.

3. So if a shopping trolley which is obviously a property of a shop and that trolley was in effect abandoned on the City property, would the shop be in breach of any littering laws, the littering act and therefore subject to litter infringements?

Taken on notice.

**Councillor Ken Manolas**

**Response provided by: Anita Amprimo – Director Infrastructure Services**

1. I have had complaints from residents and business owners of Mends Street regarding the plane tree leaves on the footpath. Is there an increased road sweeping program when the leaves start to drop in Mends Street in particular?

Taken on notice.

Councillor Jennifer Nevard	Response provided by: Garry Adams – Director Corporate Services
<p>1. This question I thought might be of interest to the community so that is why I am asking it. In this month's reporting period, contract staff costs have totalled \$96,235.44. Is the City able to provide an explanation of this unusually high expenditure on this item?</p>	<p>Usually the city averages around \$60,000 a month in agency staffing costs. The City's currently incurring more contract staff costs as a result of an unusually high number of vacancies in the City and that's because of the very tight labour market in WA which has meant that there's been a lot more movement in staff. It is a little bit more than what we would normally expect in a month. As we start to fill positions we expect that to drop back to a more normal level but obviously we need to continue to deliver services, so if we have vacancies then we need to employ contract staff to fill those vacancies.</p>

## DISCLAIMER

The City advises that comments recorded represent the views of the person making them and should not in any way be interpreted as representing the views of Council. The minutes are a confirmation as to the nature of comments made and provide no endorsement of such comments. Most importantly, the comments included as dot points are not purported to be a complete record of all comments made during the course of debate. Persons relying on the minutes are expressly advised that the summary of comments provided in those minutes do not reflect and should not be taken to reflect the view of the Council. The City makes no warranty as to the veracity or accuracy of the individual opinions expressed and recorded therein.

These Minutes were confirmed at the Ordinary Council Meeting held: Tuesday 27 June 2023

Signed \_\_\_\_\_

Presiding Member at the meeting at which the Minutes were confirmed