

# ATTACHMENTS

## Ordinary Council Meeting

28 February 2023

**Part 2 – 10.3.2, 10.4.1, 10.4.2, 10.4.3, 10.4.4,  
10.4.6, 10.4.7 and 10.4.8**

# ATTACHMENTS TO AGENDA ITEMS

Ordinary Council Meeting - 28 February 2023

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# CHARTER OF THE RIVERS REGIONAL SUBSIDIARY

***A Regional Subsidiary***

***incorporated pursuant to section 3.69 of the Local Government Act 1995 (WA)***



Level 8, AMP Building  
140 St Georges Terrace  
Perth WA 6000

GPO Box L890  
Perth WA  
6842

T 08 9321 3755  
F 08 9321 3465  
E [info@kottgunn.com.au](mailto:info@kottgunn.com.au)

[kottgunn.com.au](http://kottgunn.com.au)  
**advoc**



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## **RIVERS REGIONAL SUBSIDIARY**

### **CHARTER**

#### ***Local Government Act 1995 (WA)***

## **1. ESTABLISHMENT & OBJECTS**

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### **1.1 Local Government Act 1995**

- (a) This Charter governs the operation of the Subsidiary and both this Charter and the Subsidiary are subject to the requirements of Part 3, Division 4 of the Act and the Regional Subsidiaries Regulations.
- (b) Pursuant to section 3.69(3) of the Act, the Subsidiary is a body corporate and has a common seal. Its Board has responsibility for the management of the business and other affairs of the Subsidiary.

### **1.2 Definitions**

In this Charter:

"Act" means the *Local Government Act 1995 (WA)*;

"Anticipated Exceptional Deficit" means the amount, if any, of a Deficit which, during a financial year the Subsidiary determines will, or is likely to, occur in that year by reason of:

- (a) an expense for which no expenditure estimate is included in the Subsidiary's annual budget for that year; or
- (b) an expense for which an expenditure estimate is included in the Subsidiary's annual budget for that year but the expense is exceptional having regard to that estimate; or
- (c) a shortfall in income for which an income estimate is included in the annual budget for that year but the shortfall is exceptional having regard to that estimate.

"Board" means the Board of Management established under Clause 8;

"Board member" means a person who has been appointed to the Board by a participant in accordance with clause 8.2(a);

"Budget Deficiency" has the same meaning as the expression is given in Part 6 of the Act;

"Business Plan" means the business plan prepared by the participants pursuant to regulation 4 of the Regional Subsidiaries Regulations;

"Chairperson" means the person elected as Chairperson of the Board pursuant to Clause 8.4(a) and includes a person authorised by this Charter to act in place of the Chairperson;

“CEO” means the chief executive officer of the Subsidiary or a participant as specified in this Charter;

“district” means district as that term is defined in the Act;

“Deficit”, for a financial year, means the amount, if any:

- (a) by which the expenses of the Subsidiary exceeds the revenues and other income of the Subsidiary; and
- (b) which is shown as such in the annual financial report, for that year, prepared by the Subsidiary in accordance with the provisions of section 5.53 of the Act as those provisions are modified by regulation 18 of the Regional Subsidiaries Regulations;

“local government” means a local government constituted under the *Local Government Act 1995 (WA)*;

“elected member” means a Mayor, President or Councillor of a Council;

“financial year” means a year beginning on 1 July in each year and ending on 30 June of the following year;

“meeting” includes both ordinary and special meetings of the Board;

“Minister” means the Minister for the time being responsible for the administration of the *Local Government Act 1995 (WA)*;

“Objects” means the objects of the Subsidiary as set out in clause 1.4;

“participant” means a local government that is a member of the Subsidiary named in clause 1.3;

“parties” as described in clause 11 means a participant or participants or the Subsidiary and party means any one or more of them according to context;

“Region” means the total area of the districts of the participants;

“Regional Subsidiaries Regulations” means the *Local Government (Regional Subsidiaries) Regulations 2017 (WA)*

“RRC” means the Rivers Regional Council;

“RRC Waste Agreements” means the agreements and documents itemised in Schedule 1;

“special resolution” means a resolution passed by a two thirds majority of all Board members present at a meeting and entitled to vote on the issue;

“Subsidiary” means the Rivers Regional Subsidiary; and

“Surplus”, for a financial year, means the amount if any:

- (a) by which the revenues and other income of the Subsidiary exceeds the expenses of the Subsidiary; and
- (b) which is shown as such in the annual financial report, for that year, prepared by the Subsidiary in accordance with the provisions of section 5.53 of the Act as those provisions are modified by regulation 18 of the Regional Subsidiaries Regulations.

### 1.3 Establishment

The Subsidiary is a regional subsidiary established pursuant to section 3.69 of the Act by the following local governments:

- (a) The City of Gosnells;
- (b) The City of Armadale;
- (c) The City of South Perth;
- (d) The City of Mandurah;
- (e) The Shire of Serpentine-Jarrahdale; and
- (f) The Shire of Murray.

### 1.4 Objects

The Subsidiary is established to:

- (a) replace the RRC and act as principal under the terms of the:
  - (i) Agreement for Receipt and Processing of Waste for Resource Recovery dated 4 November 2015 referred to in item 2 of Schedule 1; and
  - (ii) Participant's Agreement for the Receipt and Processing Waste for Resource Recovery dated 15 October 2015 referred to in item 1 of Schedule 1.
  - (iii) Financier Direct Deed dated 16 October 2018 and referred to in item 6 of Schedule 1; and
  - (iv) Supplemental Deed dated 16 July 2018 and referred to in item 4 of Schedule 1.
- (b) assist in the coordination of resource sharing between the participants, to reduce costs and increase operational efficiencies associated with waste management;
- (c) associate, collaborate and work in conjunction with other local government bodies for the advancement of matters of common interest relating to waste management;
- (d) undertake coordination, advocacy, education and representation roles for the participants at a regional level and, in particular, coordinate waste recovery, reuse and disposal education programs;
- (e) develop cooperation between the participants so as to improve waste management and recycling programs and practices within the Region;
- (f) assist participants to minimise the volume of waste collected in the districts of the participants which is required to be disposed of by landfill;
- (g) develop, encourage, promote, foster and maintain consultation and cooperation with the Western Australian Local Government Association

(WALGA), other levels of government, private enterprise and the community with regard to matters relating to waste management;

- (h) strengthen the representation and status of local government waste management matters when dealing with other levels of government, private enterprise and the community;
- (i) develop further waste management cooperation between the participants for the benefit of the communities of the Region;
- (j) develop and manage waste management policies which guide the conduct of programs and projects in the Region with the objective of securing the best outcomes for the communities of the Region; and
- (k) undertake waste management projects that benefit the Region and its communities.

## 1.5 Review of Charter

- a) This Charter will be reviewed by the participants acting in concurrence at least once in every four (4) years.
- b) Where the participants determine that the Charter ought to be amended, either at the time of review or any other time, then the participants shall thereafter comply with the provisions of regulation 6 and 7 of the Regional Subsidiaries Regulations to enable any proposed amendment to be made.

## 2. THE RIVERS REGIONAL COUNCIL

### 2.1 Establishment

The RRC is a regional local government established under section 3.61 of the Act.

### 2.2 Novation of Rights and Obligations

Upon the establishment of the Subsidiary it is the intention of both the RRC and the Subsidiary-Participants that:

- (a) the RRC shall novate all of its rights, title, interest and obligations in the RRC Waste Agreements (Novation) to the Subsidiary subject to the consents where required of the parties to the RRC Waste Agreements; and
- (b) the Subsidiary shall take the Novation.

### 2.3 Transfer of Assets as Deemed Contributions

It is also the intention of the both the RRC and the Subsidiary-Participants that:

- (a) the RRC shall transfer all of its assets to the Subsidiary (**Transfer**) and the Subsidiary shall deem these assets to be contributions from the participants.
- (b) the deemed contributions shall be apportioned by the Subsidiary to each participant by multiplying the total asset value received from the RRC



by each participant's waste volume in tonnes for the previous five (5) financial years as a percentage of the participant's total waste for the same period.

## 2.4 Order of Precedence

To the extent that any of the provisions of this Charter, as set out below, are also dealt with in any of the RRC Waste Agreements then, for the purposes only of the RRC Waste Agreements, the provisions of the RRC Waste Agreement/s shall take precedence over the provisions of this Charter to the extent of any inconsistency.

- (a) Clause 4 - Non Derogation and Direction of Participants;
- (b) Clause 5 - Funding by the Participants; and
- (c) Clause 11 – Dispute Resolution

## 2.5 Wind Up of RRC

It is the intention of the RRC to wind itself up after completion of the Novation and Transfer referred to in clauses 2.2 and 2.3.

## 3. POWERS FUNCTIONS AND DUTIES

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The powers, functions and duties of the Subsidiary are to be exercised in the performance of the Subsidiary's Objects. The Subsidiary shall have those powers and functions provided under the Act, the Regional Subsidiaries Regulations and this Charter which include:

- (a) ~~becoming a member of or~~ cooperating or contracting with any other association or organisation, whether within or outside of the area of the participants, which shares similar objects ~~and purposes~~ to those of the Subsidiary;
- (b) entering into contracts or arrangements with any Government agency or authority that are incidental or conducive to the attainment of the Objects and the exercise of the powers of the Subsidiary;
- (c) entering into contracts with any person or body including a participant for the acquisition or supply of goods and services or for any other reason that is consistent with the Subsidiary's Objects;
- (d) Subject to clause 9, appointing, employing, remunerating, removing or suspending officers, managers, employees and agents;
- (e) raising revenue by:
  - (i) charging the participants fees incurred by the Subsidiary in undertaking and carrying out its Objects;
  - (ii) arrangements with sponsor organisations;
  - (iii) making submissions for and accepting grants, subsidies and contributions to further the Subsidiary's Objects;
  - (iv) arrangements or contracts with any other person or body; and

- (v) any other means not inconsistent with the Objects of the Subsidiary.
- (f) printing and publishing any newspapers, periodicals, books, leaflets, or other like writing;
- (g) appointing such committees as it deems necessary and to define the duties of such committees provided that the acts of any such committee shall be submitted before execution or discharge for the approval of the Subsidiary, and appointing persons to committees which may consist partly of persons who are not representatives of participants;
- (h) delegating any of the Subsidiary's powers and functions to persons or committees and altering or revoking such delegations;
- (i) co-opting to any duly appointed committee, any Board member, any officer of a participant, or any other appropriate person as deemed desirable for the efficient function of that committee;
- (j) acquiring, holding, dealing with and disposing of any real or personal property of the Subsidiary;
- (k) opening and operating bank accounts;
- (l) investing monies in any manner in which trust moneys may be invested in accordance with the provisions of section 6.14 of the Act and regulation 19C of the *Local Government (Financial Management) Regulations 1996 (WA)*, as those provisions are modified by regulation 22 of the Regional Subsidiaries Regulations;
- (m) subject to regulation 11 of the Regional Subsidiaries Regulations borrowing money in accordance with an approved Business Plan;
- (n) giving security for the discharge of liabilities of the Subsidiary;
- (o) imposing fees and charges in accordance with Part 6, Division 5, Subdivision 2 of the Act as modified by regulation 23 of the Regional Subsidiaries Regulations;
- (p) the development of a code of conduct to be observed by members of the Board, employees of the Subsidiary and members of any committee appointed by the Subsidiary;
- (q) establish a reserve fund or funds clearly identified for the upkeep and / or replacement of fixed assets or for meeting any deferred liability; and
- (r) doing all other things that are necessary or convenient for or incidental or conducive to the attainment of the Objects, and the exercise, performance or discharge of the powers, functions and duties of the Subsidiary.

#### **4. DIRECTION BY PARTICIPANTS**

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##### **4.1 Participants**

All of the participants listed at Clause 1.3 are the members of the Subsidiary.



#### 4.2 Non-Derogation and Direction by Participants

- (a) The establishment of the Subsidiary does not derogate from the power of any of the participants to act independently in relation to a matter within the jurisdiction of the Subsidiary.
- (b) Provided that all of the participants unanimously agree on the action to be taken, the participants may direct and control the Subsidiary. Non Compliance maybe dealt with under clause 8.3.
- (c) Any decision of the participants under clause 4.2(b) and/or direction given or control exercised by the participants must be given in writing to the CEO of the Subsidiary.
- (d) A project that is not a requirement of the RRC Waste Agreements or subscriptions to industry bodies shall not be commenced within 12 months of establishment of the Subsidiary unless unanimously agreed by the participants.

#### 4.3 Provision of Information to Participants

- (a) The Subsidiary must, at the written request of a person authorised by the CEO of a participant, furnish to all participants at the same time the participant information or records in the possession or control of the Subsidiary as the participant may require in such manner and form as the participant may require.
- (b) If the Board of the Subsidiary considers that information or a record furnished under this clause contains matters that should be treated as confidential, the Board may advise the participants of that opinion giving the reason for the opinion and the participants must, subject to sub clause (c), act on that advice.
- (c) If the Subsidiary owes a duty of confidence in respect of a matter, the participants must ensure the observance of that duty in respect of the matter, but this sub clause does not prevent a disclosure as required in the proper performance of the functions or duties of the participants.

#### 4.4 Role of Elected Members

Elected Members via their Participating Councils

- (a) Adopt and approve amendments to this Charter
- (b) Endorse the initial Business Plan;
- (c) Approve the payment of fees and reimbursements to Board members;
- (d) Provide direction under clause 4.2; and
- (e) Nominate their Board representative.

## 5. FUNDING BY PARTICIPANTS

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### 5.1 Application of Clause

This clause applies if in any year:

- (a) A Budget Deficiency is disclosed in the annual budget of the Subsidiary;
- (b) A Deficit is disclosed in the annual financial report of the Subsidiary; ~~or~~
- (c) An Anticipated Exceptional Deficit is determined by the Subsidiary; ~~or~~
- (d) Contributions are required towards a project that is not a requirement of the RRC Waste Agreements or subscriptions to industry associations.

### 5.2 Contributions by Participants

(a) The participants must pay to the Subsidiary contributions towards a Budget Deficiency, a Deficit or an Anticipated Exceptional Deficit ~~not related to projects covered under 5.2 (b) and (c)~~ as the case may be, in accordance with the steps set out in Schedule 2.

(b) ~~Where the Subsidiary undertakes a project that A project agreement covering expectations and cost-sharing obligations shall be agreed where a project is not a requirement of the RRC Waste Agreements or subscriptions to industry associations.~~ a contribution shall be paid based on the following formula:-

Cost of the project divided by the value of the benefit received by the participant equals contribution by participant.

~~The agreement shall indemnify a participant that has chosen not to participate ensuring there is no obligation to contribute to costs, a Budget Deficiency, a Deficit or an Anticipated Exceptional Deficit caused by that project.~~

(c) In order to undertake a project where a contribution will be required by participants in accordance with 5.2 (b) the subsidiary must submit a project plan detailing the obligations of participants to each participant and each participant that is to contribute must resolve to proceed with the project and make that contribution.

### 5.3 Time for Payment of Contributions

The contributions referred to in clause 5.2 must be paid by each participant to the Subsidiary within 42 days, or any earlier time agreed by the participants, after:

- a) In the case of contributions towards a Budget Deficiency – the date on which the annual budget is prepared and adopted by the Subsidiary;
- b) In the case of contributions towards a Deficit – the date on which the annual financial report is prepared and submitted for audit;
- c) In the case of contributions towards an Anticipated Exceptional Deficit – the date on which the Anticipated Exceptional Deficit is determined by the Subsidiary.

#### **5.4 Late Payment of Contributions**

If a participant fails to pay the contribution referred to in clause 5.2 on or before the due date for payment then, in addition to the contribution, the participant must pay to the Subsidiary interest on the contribution at the overdraft rate charged by the Subsidiary's bank on amounts of the same size as the unpaid contribution calculated from and including the due date to but excluding the actual date of payment.

#### **5.5 Contributions to the Acquisition of Land**

- (a) Where the Subsidiary determines that the participants are to make contributions towards the acquisition of land then the participants must make those contributions in equal proportions.
- (b) Contributions referred to in subclause 5.5(a) are capital contributions for the purpose of clause 6.2 (f) and 7.2.

#### **5.6 Distribution of a Paid Surplus**

- (a) The participants acknowledge that it is for the Subsidiary to determine if a Surplus or portion of a Surplus is to be paid to the participants and the manner and timing of any payment, having a regard to the prudent management of its cash flow and financial requirements and other relevant matters (**Paid Surplus**).
- (b) The participants agree that any Paid Surplus is to be distributed between them in proportions calculated in accordance with Schedule 3.

### **6. NEW AND WITHDRAWAL OF PARTICIPANTS**

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#### **6.1 New Participants**

Subject to the provisions of the Act, including but not limited to Ministerial approval under regulation 7 of the Regional Subsidiaries Regulations, this Charter may be amended by a resolution of the participants to provide for the admission of a new participant or participants, with or without conditions of membership, with such conditions to be determined jointly by the Board and the member participants.

#### **6.2 Withdrawal of a Participant**

- (a) A participant may seek to withdraw from the Subsidiary but withdrawal shall be subject to and conditional upon the Subsidiary being able to successfully comply with the provisions of regulation 6 and 7 of the Regional Subsidiaries Regulations.



- (b) A participant which intends to withdraw from the Subsidiary shall give to the CEO of the Subsidiary and to the CEO's of all of the other participants written notice of such intention, specifying the date of intended withdrawal. Such notice shall be given a minimum of three months prior to the date of the intended withdrawal.
- (c) Upon receipt of a notice of intention to withdraw from the Subsidiary the remaining participants and the Subsidiary shall, subject to clause 6.2(d), use their best endeavours, acting reasonably to achieve compliance with regulations 6 and 7 of the Regional Subsidiaries Regulations to allow the withdrawal to proceed.
- (d) However, to the extent that the participants may have entered into contractual obligations and liabilities relying on the withdrawing participant's ongoing support, the participants may refuse the request of an individual participant to withdraw if, in the reasonable opinion of the remaining participants, they will incur an unreasonable financial burden by reason of the withdrawal.
- (e) The withdrawal of the participant does not extinguish the proportionate liability of that participant to make payment of its budgeted contribution for the financial year in which it gives notice and in respect of any other amounts outstanding.
- (f) The payment of any proportionate entitlement sought by the withdrawing participant shall only be made where the remaining participants and the Subsidiary agree with the withdrawing participant as to the amount and terms of payment.

## **7. WINDING UP**

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### **7.1 Form of Wind Up**

The Subsidiary may be wound up by the Minister acting upon a unanimous resolution of the participants or by the Minister in accordance with the provisions of section 8.15 (2) of the Act as those provisions are modified by regulation 24 of the Regional Subsidiary's Regulations.

### **7.2 Division of Assets**

- (a) Where the Subsidiary is to be wound up and there remains, after satisfaction of all its debts and liabilities, any property and assets of the Subsidiary, then the property and assets are to be realised and:
  - (i) firstly, to the extent that the proceeds, along with any surplus funds, are sufficient to do so, the participants are to be repaid their respective capital contributions as shown in the accounting records of the Subsidiary; and
  - (ii) secondly, the balance, if any, is to be divided among the participants in the proportions set out in Schedule 4.
- (b) For the avoidance of doubt, for the purposes of subclause (a) the capital contributions of the participants do not accrue interest.

### **7.3 Division of Liabilities**

If the subsidiary is to be wound up and there remains any liability or debt in excess of the realised property and assets of the Subsidiary then the liability or debt is to be met by each of the participants in the proportions set out in Schedule 4.

## **8. BOARD OF MANAGEMENT**

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The Board shall have the responsibility to manage the business and other affairs of the Subsidiary ensuring that the Subsidiary acts in accordance with this Charter.

### **8.1 Functions of the Board**

The functions of the Board shall be:

- (a) the formulation of strategic plans and strategies aimed at improving the activities of the Subsidiary;
- (b) to provide professional input and policy direction to the Subsidiary;
- (c) to monitor, oversee and evaluate the performance of the CEO of the Subsidiary;
- (d) ensuring that ethical behaviour and integrity is established and maintained by the Subsidiary and its Board Members in all activities undertaken by the Subsidiary;
- (e) subject to clause 8.6(j), ensuring that the activities of the Subsidiary are undertaken in an open and transparent manner;
- (f) the review and amendment of the Business Plan to be considered in consultation with the participants;
- (g) exercising the care, diligence and skill required by the Act and the Regional Subsidiaries Regulations and in any event such that a prudent person of business would exercise in managing the affairs of other persons; and
- (h) To manage the Subsidiary's responsibilities of the RRC Waste Agreements.

### **8.2 Membership of the Board**

- (a) Subject to subclause (b), the Board shall consist of one (1) natural person appointed by each participant who must be an employee of the participant.
- (b) Each participant shall appoint their Board member from time to time, as required, for a period not exceeding four (4) years, and give notice in writing to the CEO of the Subsidiary, of the person who is or will be its Board member.
- (c) Notwithstanding subclause (a), a participant may appoint its Board member for a lesser period by nominating the period in the written appointment provided to the CEO of the Subsidiary. In such circumstances, any continuation of appointment following the expiry of the initial period nominated shall be in writing addressed to the CEO of the Subsidiary.
- (d) Each Constituent Council will also appoint a natural person and employee of the participant as deputy Board Member. The deputy Board Member is entitled to act in place of a Board Member appointed by the

same Participant if the Board Member is unable for any reason to be present at a Board meeting.

- (e) In the absence of the Board Member, a deputy Board Member will be deemed to be the Board Member and can exercise all rights, privileges and obligations of the Board Member during the absence of that Board Member.
- (f) A notice signed by the Chief Executive Officer of a Participant will be sufficient evidence of the appointment of a Board Member and deputy Board Member of the Board of Management.

### **8.3 Termination of Membership of the Board**

The appointment of a Board member shall terminate upon any of the grounds set out below:

- (a) the participant which appointed him/her ceasing to be a participant;
- (b) the appointing Participant providing written notice of termination to the Board Member and the Board;
- (c) ceasing to be employed by the participant which appointed him/her;
- (d) the death of the Board member;
- (e) completion of a term of office without re appointment;
- (f) written resignation from the Board Member being served on the participant who appointed him / her;
- (g) personal bankruptcy or application for the benefit of a law for the relief of insolvent debtors;
- (h) the Board, by special resolution, resolves to terminate the appointment of that Board member for:
  - (i) any behaviour of the Board member which, in the opinion of the Board, amounts to impropriety;
  - (ii) serious neglect of duty in attending to his/her responsibilities as a Board member;
  - (iii) breach of fiduciary duties to the Subsidiary or the participant(s);
  - (iv) breach of the duty of confidentiality to the Subsidiary or the participant(s);
  - (v) any other behaviour which may discredit the Subsidiary or the participants.
- (i) Notwithstanding any other clause of this Charter, a Board member may be removed from office as a Board member by special resolution of the Board prior to the expiration of a term of appointment.
- (j) If any vacancy occurs in the membership of the Board it must be filled in the same manner as the original appointment under clause 8.2. The



person appointed to the Board to fill a vacancy will be appointed for the balance of the term of the original appointment and at the expiry of that term, subject to satisfying the requirements of this Charter, shall be eligible for re-appointment.

#### **8.4 Chairperson of the Board**

- (a) The Chairperson of the Board shall be appointed by the Board from amongst its members and shall hold office for a term agreed by the Board, unless he/she resigns or is removed from office pursuant to a resolution of the Board or until he/she is no longer eligible to act as a Board member.
- (b) There shall also be a Deputy Chairperson of the Board appointed by the Board from amongst its members who shall hold office for a term agreed by the Board unless he/she resigns or is removed from office pursuant to a resolution of the Board or until he/she is no longer eligible to act as a Board member.
- (c) The Chairperson and Deputy Chairperson shall be eligible for re-appointment upon their term of office expiring.
- (d) If the Chairperson either resigns or is no longer eligible to act as a Board member prior to the expiry of his/her term as Chairperson, the Deputy Chairperson shall act in that office. In the event of the Deputy Chairperson refusing or being unable to act, the Board shall elect from amongst their own number a new Chairperson who shall hold office until the conclusion of the original term.

#### **8.5 Powers of the Chairperson and the deputy Chairperson**

- (a) The Chairperson shall preside at all meetings of the Board.
- (b) In the event that the Chairperson is absent from a meeting, the Deputy Chairperson shall preside at that meeting, and in the event that both the Chairperson and Deputy Chairperson are absent from the meeting, the Board shall appoint a member from amongst them who shall preside at that meeting or until the Chairperson or Deputy Chairperson is present.
- (c) If any circumstance arises on which this Charter is silent, incapable of taking effect or being implemented according to its strict provisions, the Chairperson may decide the action to be taken to ensure achievement of the objects of the Subsidiary and its effective administration.
- (d) The Chairperson shall report any such decision at the next ordinary meeting

#### **8.6 Meetings of the Board**

- (a) The Board may determine procedures in addition to but not inconsistent with those specified in this Charter to apply at or in relation to its meetings.
- (b) The Board shall meet:

- (i) for ordinary meetings at such times and places as may be fixed by the Board from time to time provided that there will be not less than three ordinary meetings each financial year; and
- (ii) for special meetings if demanded in writing by the Chairperson, the CEO of the Subsidiary or by the Board members appointed by any three (3) participants.
- (c) An ordinary meeting of the Board will constitute an ordinary meeting of the Subsidiary. The Board shall administer the business of an ordinary meeting.
- (d) For the purposes of this sub-clause, the contemporary linking together by telephone, audio-visual or other instantaneous means ("telecommunications meeting") of a number of the Board members, provided that at least a quorum is present, is deemed to constitute a meeting of the Board. Each of the Board members taking part in a telecommunications meeting must at all times during the telecommunications meeting be able to hear and be heard by each of the other Board members present. At the commencement of the meeting each Board member must announce his/her presence to all other Board members taking part in the meeting. A Board member must not leave a telecommunications meeting by disconnecting his/her telephone, audio-visual or other communication equipment, unless that Board member has previously notified the Chairperson of the meeting.
- (e) A resolution may be passed without a meeting being held if all the Board Members entitled to vote on the resolution sign a document containing a statement that they are in favour of the motion/recommendation set out in the document.
- (f) Except as otherwise provided in this Charter, notice of ordinary meetings will be forwarded by the CEO of the Subsidiary to the Board members and the CEOs of the participants at least 7 days prior to the date of the meeting, either by post to the participant's address or by post to any other location, or via any other means of giving notice (eg. facsimile or email) as nominated by the Board member and the CEO of a participant in writing addressed to the CEO of the Subsidiary.
- (g) Notice of meetings will be sent by the CEO of the Subsidiary to the Board members and the CEOs of the participants at least seven (7) days prior to the date of the meeting in the manner provided for at clause 8.6(e). Notice of a meeting for the purpose of making a recommendation to wind up the Subsidiary shall be sent to the Board members and the CEOs of the participants at least eight (8) weeks before the date of the meeting in the manner provided for at clause 8.6(f).
- (h) A majority of the Board members present at a meeting of the Board may adjourn the meeting from time to time and from place to place.
- (i) Subject to clause 8.6(k), meetings of the Board will be conducted in a place open to the public where deemed appropriate by the Chairman or CEO of the Subsidiary.
- (j) All Board members must keep confidential all documents and any information provided to them on a confidential basis for their consideration prior to a meeting of the Board.



- (k) The Board may order that the public be excluded from attendance at any meeting in order to enable the Board to consider in confidence any information or matter listed in section 5.23(2) of the Act (after taking into account any relevant consideration under that subsection).

The exercise of this power does not exclude Board members and any other person permitted by the Board to remain in the room.

- (l) Where an order is made under clause 8.6(k), a note must be made in the minutes of the making of the order and of the grounds on which it was made.
- (m) Where the Board has considered any information or a matter in confidence under Clause 8.6(k) it may subsequently resolve to keep minutes and/or any other documents considered during that part of the meeting confidential.
- (n) The CEO of the Subsidiary must cause minutes to be kept of the proceedings at every meeting of the Board and ensure that the minutes are presented to the next ordinary meeting of the Board for confirmation and adoption.
- (o) Where the CEO of the Subsidiary is excluded from attendance at a meeting of the Board pursuant to clause 8.6(k), the person presiding at the meeting shall cause the minutes to be kept.
- (p) The Board may invite any person to attend at a meeting of the Board to act in an advisory capacity.
- (q) Meeting agendas and minutes shall be made available on a website accessible to the public.

#### **8.7 Quorum**

The quorum for any meeting of the Board is a majority of the number of Board members in office, being a number ascertained by dividing the total number of Board members for the time being in office by two (2), ignoring any fraction, and adding one (1). No business will be transacted at a meeting of the Board unless a quorum is present.

#### **8.8 Voting**

- (a) Unless stipulated otherwise in this Charter, questions arising for decision at meetings of the Board will be decided by a simple majority of eligible votes on the basis of one (1) vote per Board member present at the meeting. The Chairperson shall not, in the event of equality of votes, have a second or casting vote. In the event of equality of votes the matter will lapse.
- (b) Subject to a conflict of interest, each Board member validly present at a meeting must vote on a question arising for a decision at the meeting. Failure by any Board member to vote will be deemed to be a negative vote in relation to the question for decision.

## **8.9 Standing Orders or Rules**

- (a) Subject to this Charter, the Board may pass, alter or rescind standing orders, policies or rules for the due management and regulation of meetings of the Subsidiary.
- (b) Standing orders, policies or rules made pursuant to this clause 8.9 shall be entered in a record which will be kept for the information of the Board members and may be printed and/or circulated at the discretion of the Board.
- (c) The standing orders, policies and rules in existence shall remain in operation for a period of one (1) year, at which time they shall be reviewed by the Board and confirmed, varied or discontinued by resolution of the Board.

## **8.10 Common Seal**

- (a) Pursuant to section 3.69(3) of the Act the Subsidiary shall have a common seal upon which its corporate name shall appear in legible characters.
- (b) The common seal shall not be used without the express authorisation of a resolution of the Board and every use of the common seal shall be recorded in the minute book of the Subsidiary.
- (c) The affixing of the common seal shall be witnessed by the Chairperson or the Deputy Chairperson and the CEO of the Subsidiary or such other person as the Board may appoint for the purpose.
- (d) The common seal shall be kept in the custody of the CEO of the Subsidiary or such other person as the Board may from time to time decide.

## **8.11 Committees**

- (a) The Board may establish a committee of Board members for the purposes of:
  - i. enquiring into and reporting to the Board on any matter within the Subsidiary's functions and powers and as detailed in the terms of reference given by the Board to the committee;
  - ii. exercising, performing or discharging delegated powers, functions or duties.
- (b) A member of a committee established under clause 8.11(a) of this Charter holds office at the pleasure of the Board.
- (c) The Board may otherwise establish advisory committees consisting of or including persons who are not Board members for enquiring into and reporting to the Board on any matter within the Subsidiary's functions and powers and as detailed in the terms of reference.
- (d) The Chairperson of the Board is an ex-officio member of any committee or advisory committee established by the Board.

## **8.12 Fees and Allowances**

Fees, annual allowances or reimbursements, if any, for expenses payable to Board Members shall be subject the approval of the majority of Participants.

## **9. EMPLOYEES OF THE SUBSIDIARY**

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- 9.1 The Board must appoint a CEO of the Subsidiary to manage the business of the Subsidiary on terms agreed between the CEO and the Board. The CEO of the Subsidiary ~~may~~must be a natural person, ~~or a body corporate approved by the Board.~~
- 9.2 The CEO of the Subsidiary shall cause records to be kept of the business and financial affairs of the Subsidiary in accordance with this Charter, in addition to other duties provided for by this Charter and those specified in the terms and conditions of appointment.
- 9.3 In the absence of the CEO of the Subsidiary for any period exceeding six weeks a suitable person to act in the position of CEO of the Subsidiary must be appointed by the Board.
- 9.4 The Board shall delegate responsibility for the day to day management of the Subsidiary to the CEO of the Subsidiary, who will ensure that sound business and human resource management practices are applied in the efficient and effective management of the operations of the Subsidiary.
- 9.5 The functions of the CEO of the Subsidiary shall be specified in the terms and conditions of appointment and shall include but are not limited to:
- (a) appointing, managing, suspending and dismissing employees of the Subsidiary;
  - (b) determining the conditions of employment of employees of the Subsidiary within the budgetary constraints set by the Board;
  - (c) attending at all meetings of the Board unless excluded by resolution of the Board;
  - (d) ensuring that the decisions of the Board are implemented in a timely and efficient manner;
  - (e) providing information to assist the Board to assess the Subsidiary's performance against its Strategic and Business Plans;
  - (f) providing advice and reports to the Board on the exercise and performance of its powers and functions under the Act, the Regional Subsidiaries Regulations and this Charter;
  - (g) ensuring that the Subsidiary is at all times complying with the Act, the Regional Subsidiaries Regulations and this Charter;
  - (h) ensuring that the Subsidiary's annual report prepared in accordance with section 5.53 of the Act as modified by regulation 18 of the Regional Subsidiaries Regulations is distributed to the participants in time to be incorporated in their annual reports;

- (i) co-ordinating and initiating proposals for consideration of the Board including but not limited to continuing improvement of the operations of the Subsidiary;
- (j) ensuring that the assets and resources of the Subsidiary are properly managed and maintained;
- (k) exercising, performing or discharging other powers, functions or duties conferred on the CEO of the Subsidiary by or under the Act or any other legislation, and performing other functions lawfully directed by the Board; and
- (l) inviting any person to attend at a meeting to act in an advisory capacity.

9.6 The CEO of the Subsidiary shall provide a report on his/her activities to the Board at every ordinary meeting.

9.7 The Board in association with the CEO shall agree key performance indicators and undertake a review of the performance of the CEO at least once in relation to each year of the person's employment.

## **10. MANAGEMENT OF THE SUBSIDIARY**

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### **10.1 Financial Management**

- (a) The Subsidiary shall keep proper books of account, which must be available for inspection by any Board member or representative authorised by the CEO of any participant at any reasonable time on request.
- (b) The Subsidiary must establish and maintain a bank account at a bank and with such bank facilities to be determined by the Board.
- (c) The Subsidiary shall appoint, the CEO of the Subsidiary, the Chairperson and Deputy Chairperson as authorised operators of the bank accounts. A minimum of two authorised operators must be required to deal with the bank account at any one time.
- (d) All cheques must be signed by two of the persons appointed under or listed at clause 10.1(c).
- (e) Any payments made by electronic funds transfer must be made in accordance with procedures for the authorisation of, and payment of accounts which have received the prior approval of the Board.
- (f) The Board must establish and maintain a purchasing policy in relation to contracts for other persons to supply goods and services.

### **10.2 Reporting**

- a) The CEO of the Subsidiary shall ensure that the CEO and the Board member of each participant receive, within 14 days of a Board meeting,



a copy of the minutes from that Board meeting for distribution to the elected members of the participants.

- b) The CEO of the Subsidiary must act prudently in the handling of all financial transactions for the Subsidiary and must provide quarterly financial and corporate reports to the Board and, if requested, the Participants.
- c) The Board must submit their annual report, annual budget and auditor's report to the participants upon completion of those reports.

### **10.3 Business Plan**

The Board shall:

- a) compare the Business Plan against performance targets at least twice every financial year;
- b) review the contents of the Business Plan annually; and
- c) undertake reasonable consultation with the participants prior to adopting or amending the Business Plan.

### **10.4 Annual Report**

The Subsidiary shall prepare an annual report for each financial year in accordance with the provisions of section 5.53 of the Act as those provisions are modified by regulation 18 of the Regional Subsidiaries Regulations.

### **10.5 Annual Budget**

The Subsidiary shall prepare an annual budget in accordance with the provisions of section 6.2 of the Act as those provisions are modified by regulation 18 of the Regional Subsidiaries Regulations.

### **10.6 Audit**

The Board shall determine that the audit functions required under section 3.70A of the Act be undertaken by:-

- (a) a committee, which may include Finance Manager or Governance representatives from the participants or independent parties; and/or
- (b) an external audit arrangement where the size and scale of the operations warrants.

### **10.7 Code of Conduct**

In establishing a code of conduct for the subsidiary as required by clause 3(p) the Board shall take into consideration the guidelines and legislation relevant to Local Government and the participants' code of conduct policies.

General principles to guide the behaviour include that a person in his or her capacity as a Board or Committee member, or employee:-

- (a) act with reasonable care and diligence; and
- (b) act with honesty and integrity; and

- (c) act lawfully; and
- (d) avoid damage to the reputation of the subsidiary; and
- (e) be open and accountable to the public and participants; and
- (f) base decisions on relevant and factually correct information; and
- (g) treat others with respect and fairness; and
- (h) not be impaired by mind affecting substances.

## **11. DISPUTE RESOLUTION**

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### **11.1 Negotiation**

- (a) The procedure in Clause 11 must be applied to any dispute that arises between the Subsidiary and a participant or participants concerning the affairs of the Subsidiary, or between participants concerning the affairs of the Subsidiary, including a dispute as to the meaning or effect of this Charter.
- (b) In the event of a dispute between the parties (**Dispute**) one party may deliver a written notice to the other party that identifies the Dispute (**Notice of Dispute**).
- (c) The party that delivers the Notice of Dispute should also provide enough information about the Dispute for the other party or parties to reasonably understand the:
  - (i) alleged facts on which the claim is based;
  - (ii) legal basis on which the claim is made; and
  - (iii) relief that is claimed.
- (d) Within 10 Business Days of a Notice of Dispute being delivered, the receiving party or parties must deliver a written response to the other party or parties stating:
  - (i) its position in relation to the Dispute; and
  - (ii) the basis for its position.
- (e) Within ten Business Days of receipt of the response referred to in clause 11.1 (c), the parties agree to attempt in good faith to resolve through negotiation any Dispute arising under or in relation to this Charter.

### **11.2 Mediation**

- (a) If the parties fail to resolve the Dispute within the 10 Business Days under clause 11.1(d), any of the parties may refer the Dispute to mediation by notice in writing to the other party or parties.
- (b) Within 10 Business Days of a party referring the Dispute to mediation, the parties will attempt in good faith to agree the appointment of a mediator for the purposes of mediation.

- (c) In the event the parties are unable to agree the appointment of a mediator then the Chairperson of the Resolution Institute in Western Australia shall appoint a mediator for the purposes of mediation.
- (d) Once a Mediator has been appointed then the parties must within 10 Business Days of the mediator being appointed agree a mutually convenient date, time and place for the mediation to take place.

### **11.3 Terms of Mediation**

The mediation must be conducted on the following terms:

- (a) the reference to the mediator is made in accordance with, and subject to, the Resolution Institute Mediation Rules;
- (b) the mediator will assist the parties to explore the options for and, if possible, achieve expeditious resolution of the dispute by agreement;
- (c) the mediator will not make decisions for a party or impose a solution on the parties;
- (d) the mediator will not obtain from any independent person advice or an opinion as to any aspect of the Dispute unless:
  - (i) the mediator is requested in writing by all parties to do so;
  - (ii) all parties have agreed upon the identity of the independent person to give such advice or opinion; and
  - (iii) all parties have agreed on who will be responsible to pay for the costs or fees in relation to the advice provided by the independent person;
- (e) all parties will co-operate in good faith with the mediator and each other during the mediation;
- (f) each party will use its reasonable endeavours to comply with reasonable requests made by the mediator to promote the efficient and expeditious resolution of the Dispute;
- (g) the mediation, including all preliminary steps, shall be conducted in such manner as the mediator considers appropriate having regard to the nature and circumstances of the Dispute, the agreed goal of an efficient and expeditious resolution to the Dispute and, to the extent that the mediator may deem appropriate, to the view of each party as to the conduct of the mediation;
- (h) the proceedings, discussions and all documents created during the course of the mediation and all things said or disclosed during the course of the mediation shall be privileged and shall be for the purposes of any future matters or actions between the parties be without prejudice save to the extent that the parties shall reach an enforceable agreement;
- (i) if, after consultation with the parties, the mediator forms the view that the mediator will be unable to assist the parties to achieve resolution of a Dispute, the mediator may immediately terminate its engagement as mediator by giving written notice to the parties of that termination, upon which, the mediator's role shall cease;
- (j) the mediation shall be terminated immediately upon the earlier of:

- (i) execution of a settlement agreement in respect of the Dispute; and
- (ii) withdrawal of the Dispute;
- (k) the costs of the mediation shall be paid equally by each participant.

#### **11.4 Arbitration**

- (a) If the Dispute has not been resolved by mediation under clause 11.2 and 11.3, then the Dispute may be submitted by any party to the arbitration of a single arbitrator in accordance with, and subject to, Resolution Institute Arbitration Rules. Unless the parties agree on the appointment of an arbitrator, any party may request a nomination from the Chair of the time being of the Resolution Institute Western Australia Division.
- (b) The arbitrator's award shall be final and binding on the parties.
- (c) The costs of the submission, reference or award are in the discretion of the arbitrator.
- (d) Nothing in this Charter shall prevent a party from obtaining any urgent injunctive, declaratory or other interlocutory relief from a court which may be required in respect of a Dispute under clause 11 or any matter under this Charter.



**SCHEDULE 1**

**RRC WASTE AGREEMENTS**

Doc	Description	Date
1	Participant's Agreement between the RRC, City of Armadale, City of Gosnells, City of Mandurah, City of South Perth, Shire of Murray, Shire of Serpentine Jarrahdale and City of Canning	Dated 15 October 2015
2	Agreement for Processing of Waste for Resource Recovery between the RRC, City of Armadale, City of Gosnells, City of Mandurah, City of South Perth, Shire of Murray, Shire of Serpentine Jarrahdale, City of Canning and Kwinana WTE Project Co Pty Ltd	Dated 4 November 2015
3	Deed of Variation to Waste Supply Agreement between the RRC, City of Armadale, City of Gosnells, City of Mandurah, City of South Perth, Shire of Murray, Shire of Serpentine Jarrahdale, City of Canning and Kwinana WTE Project Co Pty Ltd	Dated 7 June 2017
4	Supplemental Deed between the RRC, City of Armadale, City of Gosnells, City of Mandurah, City of South Perth, Shire of Murray, City of Canning and Kwinana WTE Project Co Pty Ltd	Dated 16 July 2018
5	Exercise of Rights letter by the RRC	Dated 23 April 2018
6	Exercise of Rights Letter by the RRC	Dated 21 September 2018
7	Exercise of Rights Letter by the RRC	Dated 15 October 2018
8	Financier Direct Deed between the RRC, City of Armadale, City of Gosnells, City of Mandurah, City of South Perth, Shire of Murray, Shire of Serpentine Jarrahdale, City of Canning, Kwinana WTE Project Co Pty Ltd and BTA Institutional Services Australia Limited	Dated 16 October 2018
9	Participants Agreement Deed of Variation between the RRC, City of Armadale, City of Gosnells, City of Mandurah, City of South Perth, Shire of Murray, Shire of Serpentine Jarrahdale, City of Canning, Kwinana WTE Project Co Pty Ltd	Dated 14 September 2018

## SCHEDULE 2

### CALCULATION OF CONTRIBUTIONS

#### 2.1 Contributions towards a Budget Deficiency

Each participant must pay a contribution towards the Budget Deficiency calculated as follows:

$$\text{participant's contribution} = \text{BD} \times \frac{\text{TP}}{\text{TTP}}$$

Where:

- (a) BD is the Budget Deficiency;
- (b) TP is the number of tonnes of the participant's Waste in the previous year;
- (c) TTP is the number of tonnes of all of the participants' Waste in the previous year;
- (d) "previous year" means the financial year preceding the financial year in which the Budget Deficiency is to occur; and
- (e) "participants Waste" means the wastes to be delivered to the Resource Recovery Facility in accordance with the Agreement for Processing of Waste for Resource Recovery referred to in item 2 of Schedule 1 and the Participants Agreement referred to in item 1 of Schedule 1.

#### 2.2 Contributions towards a Deficit

Each participant must pay a contribution towards the Deficit calculated as follows:

$$\text{participant's contribution} = \text{D} \times \frac{\text{TP}}{\text{TTP}}$$

Where:

- (a) D is the Deficit;
- (b) TP is the number of tonnes of the participant's Waste in the relevant year;
- (c) TTP is the number of tonnes of all of the participants' Waste in the relevant year;
- (d) "relevant year" means the financial year in which the Deficit occurs; and
- (e) "participants Waste" means the wastes to be delivered to the Resource Recovery Facility in accordance with the Agreement for Processing of Waste for Resource Recovery referred to in item 2 of Schedule 1 and the Participants Agreement referred to in item 1 of Schedule 1.

#### 2.3 Contributions towards an Anticipated Exceptional Deficit

Each Participant must pay a contribution towards the Anticipated Exceptional Deficit as follows:

$$\text{participant's contribution} = \text{AED} \times \frac{\text{PT}}{\text{PTT}}$$

Where:

- (a) AED is the Anticipated Exceptional Deficit;
- (b) PT is the number of tonnes of the participant's Waste in the previous year;
- (c) PTT is the number of tonnes of all of the participants' Waste in the previous year;
- (d) "previous year" means the financial year preceding the financial year in which the Anticipated Exceptional Deficit is determined; and
- (e) "participants Waste" means the wastes to be delivered to the Resource Recovery Facility in accordance with the Agreement for Processing of Waste for Resource Recovery referred to in item 2 of Schedule 1 and the Participants Agreement referred to in item 1 of Schedule 1.

**SCHEDULE 3**  
**CALCULATION OF PROPORTIONS IN WHICH PARTICIPANTS ARE TO**  
**RECEIVE A PAID SURPLUS**

**3.1 Calculation of proportions**

Each participant is to receive a proportion of the Paid Surplus calculated as follows:

$$\text{participant's proportion} = \text{PS} \times \frac{\text{TP}}{\text{TTP}}$$

Where:

- (a) PS is the Paid Surplus;
- (b) TP is the number of tonnes of the participant's Waste in the relevant year;
- (c) TTP is the number of tonnes of all of the participants' Waste in the relevant year;
- (d) "relevant year" means the financial year in which the Surplus occurs; and
- (e) "participants Waste" means the wastes actually delivered to the Resource Recovery Facility in accordance with the Agreement for Processing of Waste for Resource Recovery.

#### **SCHEDULE 4**

##### **PROPORTIONS OF PARTICIPANTS FOR THE PURPOSE OF WINDING UP**

- 4.1** For the purpose of clauses 7.2(a)(ii) and 7.3, the proportion of each participant is the proportion that the number of tonnes of the participant's Waste for the previous five (5) financial years (including RRC member tonnes as defined in the Establishment agreement if required) bear to the number of tonnes of all of the participants' Waste for the same period.

"participants Waste" means the wastes actually delivered to the Resource Recovery Facility in accordance with the Agreement for Processing of Waste for Resource Recovery.

EXECUTED by the Parties

**THE COMMON SEAL** of the **CITY OF** )  
**ARMADALE** was affixed pursuant to )  
a resolution of the Council in the )  
presence of: )

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Executive Officer

**THE COMMON SEAL** of the **CITY OF** )  
**GOSNELLS** was affixed pursuant to )  
a resolution of the Council in the )  
presence of: )

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Executive Officer

**THE COMMON SEAL** of the **CITY OF** )  
**SOUTH PERTH** was affixed pursuant to )  
a resolution of the Council in the )  
presence of: )

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Executive Officer

**THE COMMON SEAL** of the **CITY OF** )  
**MANDURAH** was affixed pursuant to )  
a resolution of the Council in the )  
presence of: )

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Executive Officer

**THE COMMON SEAL** of the **SHIRE OF** )  
**MURRAY** was affixed pursuant to )  
a resolution of the Council in the )  
presence of: )

\_\_\_\_\_  
Shire President

\_\_\_\_\_  
Chief Executive Officer

**THE COMMON SEAL** of the **SHIRE OF** )  
**SERPENTINE-JARRAHDALE** was )  
affixed pursuant to a resolution of the )  
Council in the presence of: )

\_\_\_\_\_  
Shire President

\_\_\_\_\_  
Chief Executive Officer

**Approved by the Minister for Local Government**

\_\_\_\_\_  
Date

# CHARTER OF THE RIVERS REGIONAL SUBSIDIARY

***A Regional Subsidiary***

***incorporated pursuant to section 3.69 of the Local Government Act 1995 (WA)***



Level 8, AMP Building  
140 St Georges Terrace  
Perth WA 6000

GPO Box L890  
Perth WA  
6842

T 08 9321 3755  
F 08 9321 3465  
E [info@kottgunn.com.au](mailto:info@kottgunn.com.au)

[kottgunn.com.au](http://kottgunn.com.au)  
**advoc**



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## **RIVERS REGIONAL SUBSIDIARY**

### **CHARTER**

#### ***Local Government Act 1995 (WA)***

## **1. ESTABLISHMENT & OBJECTS**

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### **1.1 Local Government Act 1995**

- (a) This Charter governs the operation of the Subsidiary and both this Charter and the Subsidiary are subject to the requirements of Part 3, Division 4 of the Act and the Regional Subsidiaries Regulations.
- (b) Pursuant to section 3.69(3) of the Act, the Subsidiary is a body corporate and has a common seal. Its Board has responsibility for the management of the business and other affairs of the Subsidiary.

### **1.2 Definitions**

In this Charter:

"Act" means the *Local Government Act 1995 (WA)*;

"Anticipated Exceptional Deficit" means the amount, if any, of a Deficit which, during a financial year the Subsidiary determines will, or is likely to, occur in that year by reason of:

- (a) an expense for which no expenditure estimate is included in the Subsidiary's annual budget for that year; or
- (b) an expense for which an expenditure estimate is included in the Subsidiary's annual budget for that year but the expense is exceptional having regard to that estimate; or
- (c) a shortfall in income for which an income estimate is included in the annual budget for that year but the shortfall is exceptional having regard to that estimate.

"Board" means the Board of Management established under Clause 8;

"Board member" means a person who has been appointed to the Board by a participant in accordance with clause 8.2(a);

"Budget Deficiency" has the same meaning as the expression is given in Part 6 of the Act;

"Business Plan" means the business plan prepared by the participants pursuant to regulation 4 of the Regional Subsidiaries Regulations;

"Chairperson" means the person elected as Chairperson of the Board pursuant to Clause 8.4(a) and includes a person authorised by this Charter to act in place of the Chairperson;

“CEO” means the chief executive officer of the Subsidiary or a participant as specified in this Charter;

“district” means district as that term is defined in the Act;

“Deficit”, for a financial year, means the amount, if any:

- (a) by which the expenses of the Subsidiary exceeds the revenues and other income of the Subsidiary; and
- (b) which is shown as such in the annual financial report, for that year, prepared by the Subsidiary in accordance with the provisions of section 5.53 of the Act as those provisions are modified by regulation 18 of the Regional Subsidiaries Regulations;

“local government” means a local government constituted under the *Local Government Act 1995 (WA)*;

“elected member” means a Mayor, President or Councillor of a Council;

“financial year” means a year beginning on 1 July in each year and ending on 30 June of the following year;

“meeting” includes both ordinary and special meetings of the Board;

“Minister” means the Minister for the time being responsible for the administration of the *Local Government Act 1995 (WA)*;

“Objects” means the objects of the Subsidiary as set out in clause 1.4;

“participant” means a local government that is a member of the Subsidiary named in clause 1.3;

“parties” as described in clause 11 means a participant or participants or the Subsidiary and party means any one or more of them according to context;

“Region” means the total area of the districts of the participants;

“Regional Subsidiaries Regulations” means the *Local Government (Regional Subsidiaries) Regulations 2017 (WA)*

“RRC” means the Rivers Regional Council;

“RRC Waste Agreements” means the agreements and documents itemised in Schedule 1;

“special resolution” means a resolution passed by a two thirds majority of all Board members present at a meeting and entitled to vote on the issue;

“Subsidiary” means the Rivers Regional Subsidiary; and

“Surplus”, for a financial year, means the amount if any:

- (a) by which the revenues and other income of the Subsidiary exceeds the expenses of the Subsidiary; and
- (b) which is shown as such in the annual financial report, for that year, prepared by the Subsidiary in accordance with the provisions of section 5.53 of the Act as those provisions are modified by regulation 18 of the Regional Subsidiaries Regulations.

### **1.3 Establishment**

The Subsidiary is a regional subsidiary established pursuant to section 3.69 of the Act by the following local governments:

- (a) The City of Gosnells;
- (b) The City of Armadale;
- (c) The City of South Perth;
- (d) The City of Mandurah;
- (e) The Shire of Serpentine-Jarrahdale; and
- (f) The Shire of Murray.

### **1.4 Objects**

The Subsidiary is established to:

- (a) replace the RRC and act as principal under the terms of the:
  - (i) Agreement for Receipt and Processing of Waste for Resource Recovery dated 4 November 2015 referred to in item 2 of Schedule 1; and
  - (ii) Participant's Agreement for the Receipt and Processing Waste for Resource Recovery dated 15 October 2015 referred to in item 1 of Schedule 1.
  - (iii) Financier Direct Deed dated 16 October 2018 and referred to in item 6 of Schedule 1; and
  - (iv) Supplemental Deed dated 16 July 2018 and referred to in item 4 of Schedule 1.
- (b) assist in the coordination of resource sharing between the participants, to reduce costs and increase operational efficiencies associated with waste management;
- (c) associate, collaborate and work in conjunction with other local government bodies for the advancement of matters of common interest relating to waste management;
- (d) undertake coordination, advocacy, education and representation roles for the participants at a regional level and, in particular, coordinate waste recovery, reuse and disposal education programs;
- (e) develop cooperation between the participants so as to improve waste management and recycling programs and practices within the Region;
- (f) assist participants to minimise the volume of waste collected in the districts of the participants which is required to be disposed of by landfill;
- (g) develop, encourage, promote, foster and maintain consultation and cooperation with the Western Australian Local Government Association

(WALGA), other levels of government, private enterprise and the community with regard to matters relating to waste management;

- (h) strengthen the representation and status of local government waste management matters when dealing with other levels of government, private enterprise and the community;
- (i) develop further waste management cooperation between the participants for the benefit of the communities of the Region;
- (j) develop and manage waste management policies which guide the conduct of programs and projects in the Region with the objective of securing the best outcomes for the communities of the Region; and
- (k) undertake waste management projects that benefit the Region and its communities.

## **1.5 Review of Charter**

- a) This Charter will be reviewed by the participants acting in concurrence at least once in every four (4) years.
- b) Where the participants determine that the Charter ought to be amended, either at the time of review or any other time, then the participants shall thereafter comply with the provisions of regulation 6 and 7 of the Regional Subsidiaries Regulations to enable any proposed amendment to be made.

## **2. THE RIVERS REGIONAL COUNCIL**

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### **2.1 Establishment**

The RRC is a regional local government established under section 3.61 of the Act.

### **2.2 Novation of Rights and Obligations**

Upon the establishment of the Subsidiary it is the intention of both the RRC and the Participants that:

- (a) the RRC shall novate all of its rights, title, interest and obligations in the RRC Waste Agreements (Novation) to the Subsidiary subject to the consents where required of the parties to the RRC Waste Agreements; and
- (b) the Subsidiary shall take the Novation.

### **2.3 Transfer of Assets as Deemed Contributions**

It is also the intention of the both the RRC and the Participants that:

- (a) the RRC shall transfer all of its assets to the Subsidiary (**Transfer**) and the Subsidiary shall deem these assets to be contributions from the participants.
- (b) the deemed contributions shall be apportioned by the Subsidiary to each participant by multiplying the total asset value received from the RRC

by each participant's waste volume in tonnes for the previous five (5) financial years as a percentage of the participant's total waste for the same period.

## **2.4 Order of Precedence**

To the extent that any of the provisions of this Charter, as set out below, are also dealt with in any of the RRC Waste Agreements then, for the purposes only of the RRC Waste Agreements, the provisions of the RRC Waste Agreement/s shall take precedence over the provisions of this Charter to the extent of any inconsistency.

- (a) Clause 4 - Non Derogation and Direction of Participants;
- (b) Clause 5 - Funding by the Participants; and
- (c) Clause 11 – Dispute Resolution

## **2.5 Wind Up of RRC**

It is the intention of the RRC to wind itself up after completion of the Novation and Transfer referred to in clauses 2.2 and 2.3.

## **3. POWERS FUNCTIONS AND DUTIES**

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The powers, functions and duties of the Subsidiary are to be exercised in the performance of the Subsidiary's Objects. The Subsidiary shall have those powers and functions provided under the Act, the Regional Subsidiaries Regulations and this Charter which include:

- (a) cooperating or contracting with any other association or organisation, whether within or outside of the area of the participants, which shares similar objects to those of the Subsidiary;
- (b) entering into contracts or arrangements with any Government agency or authority that are incidental or conducive to the attainment of the Objects and the exercise of the powers of the Subsidiary;
- (c) entering into contracts with any person or body including a participant for the acquisition or supply of goods and services or for any other reason that is consistent with the Subsidiary's Objects;
- (d) Subject to clause 9, appointing, employing, remunerating, removing or suspending officers, managers, employees and agents;
- (e) raising revenue by:
  - (i) charging the participants fees incurred by the Subsidiary in undertaking and carrying out its Objects;
  - (ii) arrangements with sponsor organisations;
  - (iii) making submissions for and accepting grants, subsidies and contributions to further the Subsidiary's Objects;
  - (iv) arrangements or contracts with any other person or body; and

- (v) any other means not inconsistent with the Objects of the Subsidiary.
- (f) printing and publishing any newspapers, periodicals, books, leaflets, or other like writing;
- (g) appointing such committees as it deems necessary and to define the duties of such committees provided that the acts of any such committee shall be submitted before execution or discharge for the approval of the Subsidiary, and appointing persons to committees which may consist partly of persons who are not representatives of participants;
- (h) delegating any of the Subsidiary's powers and functions to persons or committees and altering or revoking such delegations;
- (i) co-opting to any duly appointed committee, any Board member, any officer of a participant, or any other appropriate person as deemed desirable for the efficient function of that committee;
- (j) acquiring, holding, dealing with and disposing of any real or personal property of the Subsidiary;
- (k) opening and operating bank accounts;
- (l) investing monies in any manner in which trust moneys may be invested in accordance with the provisions of section 6.14 of the Act and regulation 19C of the *Local Government (Financial Management) Regulations 1996 (WA)*, as those provisions are modified by regulation 22 of the Regional Subsidiaries Regulations;
- (m) subject to regulation 11 of the Regional Subsidiaries Regulations borrowing money in accordance with an approved Business Plan;
- (n) giving security for the discharge of liabilities of the Subsidiary;
- (o) imposing fees and charges in accordance with Part 6, Division 5, Subdivision 2 of the Act as modified by regulation 23 of the Regional Subsidiaries Regulations;
- (p) the development of a code of conduct to be observed by members of the Board, employees of the Subsidiary and members of any committee appointed by the Subsidiary;
- (q) establish a reserve fund or funds clearly identified for the upkeep and / or replacement of fixed assets or for meeting any deferred liability; and
- (r) doing all other things that are necessary or convenient for or incidental or conducive to the attainment of the Objects, and the exercise, performance or discharge of the powers, functions and duties of the Subsidiary.

#### **4. DIRECTION BY PARTICIPANTS**

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##### **4.1 Participants**

All of the participants listed at Clause 1.3 are the members of the Subsidiary.



#### **4.2 Non-Derogation and Direction by Participants**

- (a) The establishment of the Subsidiary does not derogate from the power of any of the participants to act independently in relation to a matter within the jurisdiction of the Subsidiary.
- (b) Provided that all of the participants unanimously agree on the action to be taken, the participants may direct and control the Subsidiary. Non Compliance maybe dealt with under clause 8.3.
- (c) Any decision of the participants under clause 4.2(b) and/or direction given or control exercised by the participants must be given in writing to the CEO of the Subsidiary.
- (d) A project that is not a requirement of the RRC Waste Agreements or subscriptions to industry bodies shall not be commenced within 12 months of establishment of the Subsidiary unless unanimously agreed by the participants.

#### **4.3 Provision of Information to Participants**

- (a) The Subsidiary must, at the written request of a person authorised by the CEO of a participant, furnish to all participants at the same time the participant information or records in the possession or control of the Subsidiary as the participant may require in such manner and form as the participant may require.
- (b) If the Board of the Subsidiary considers that information or a record furnished under this clause contains matters that should be treated as confidential, the Board may advise the participants of that opinion giving the reason for the opinion and the participants must, subject to sub clause (c), act on that advice.
- (c) If the Subsidiary owes a duty of confidence in respect of a matter, the participants must ensure the observance of that duty in respect of the matter, but this sub clause does not prevent a disclosure as required in the proper performance of the functions or duties of the participants.

#### **4.4 Role of Elected Members**

Elected Members via their Participating Councils

- (a) Adopt and approve amendments to this Charter
- (b) Endorse the initial Business Plan;
- (c) Approve the payment of fees and reimbursements to Board members;
- (d) Provide direction under clause 4.2; and
- (e) Nominate their Board representative.

## **5. FUNDING BY PARTICIPANTS**

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### **5.1 Application of Clause**

This clause applies if in any year:

- (a) A Budget Deficiency is disclosed in the annual budget of the Subsidiary;
- (b) A Deficit is disclosed in the annual financial report of the Subsidiary;
- (c) An Anticipated Exceptional Deficit is determined by the Subsidiary; **or**
- (d) Contributions are required towards a project that is not a requirement of the RRC Waste Agreements or subscriptions to industry associations.

### **5.2 Contributions by Participants**

- (a) The participants must pay to the Subsidiary contributions towards a Budget Deficiency, a Deficit or an Anticipated Exceptional Deficit not related to projects covered under 5.2 (b) and (c) as the case may be, in accordance with the steps set out in Schedule 2.

- (b) Where the Subsidiary undertakes a project that is not a requirement of the RRC Waste Agreements or subscriptions to industry associations a contribution shall be paid based on the following formula:-

Cost of the project divided by the value of the benefit received by the participant equals contribution by participant.

- (c) In order to undertake a project where a contribution will be required by participants in accordance with 5.2 (b) the subsidiary must submit a project plan detailing the obligations of participants to each participant and each participant that is to contribute must resolve to proceed with the project and make that contribution.

### **5.3 Time for Payment of Contributions**

The contributions referred to in clause 5.2 must be paid by each participant to the Subsidiary within 42 days, or any earlier time agreed by the participants, after:

- a) In the case of contributions towards a Budget Deficiency – the date on which the annual budget is prepared and adopted by the Subsidiary;
- b) In the case of contributions towards a Deficit – the date on which the annual financial report is prepared and submitted for audit;
- c) In the case of contributions towards an Anticipated Exceptional Deficit – the date on which the Anticipated Exceptional Deficit is determined by the Subsidiary.

### **5.4 Late Payment of Contributions**

If a participant fails to pay the contribution referred to in clause 5.2 on or before the due date for payment then, in addition to the contribution, the participant must pay to the Subsidiary interest on the contribution at the overdraft rate charged by

the Subsidiary's bank on amounts of the same size as the unpaid contribution calculated from and including the due date to but excluding the actual date of payment.

#### **5.5 Contributions to the Acquisition of Land**

- (a) Where the Subsidiary determines that the participants are to make contributions towards the acquisition of land then the participants must make those contributions in equal proportions.
- (b) Contributions referred to in subclause 5.5(a) are capital contributions for the purpose of clause 6.2 (f) and 7.2.

#### **5.6 Distribution of a Paid Surplus**

- (a) The participants acknowledge that it is for the Subsidiary to determine if a Surplus or portion of a Surplus is to be paid to the participants and the manner and timing of any payment, having a regard to the prudent management of its cash flow and financial requirements and other relevant matters (**Paid Surplus**).
- (b) The participants agree that any Paid Surplus is to be distributed between them in proportions calculated in accordance with Schedule 3.

### **6. NEW AND WITHDRAWAL OF PARTICIPANTS**

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#### **6.1 New Participants**

Subject to the provisions of the Act, including but not limited to Ministerial approval under regulation 7 of the Regional Subsidiaries Regulations, this Charter may be amended by a resolution of the participants to provide for the admission of a new participant or participants, with or without conditions of membership, with such conditions to be determined jointly by the Board and the member participants.

#### **6.2 Withdrawal of a Participant**

- (a) A participant may seek to withdraw from the Subsidiary but withdrawal shall be subject to and conditional upon the Subsidiary being able to successfully comply with the provisions of regulation 6 and 7 of the Regional Subsidiaries Regulations.
- (b) A participant which intends to withdraw from the Subsidiary shall give to the CEO of the Subsidiary and to the CEO's of all of the other participants written notice of such intention, specifying the date of intended withdrawal. Such notice shall be given a minimum of three months prior to the date of the intended withdrawal.
- (c) Upon receipt of a notice of intention to withdraw from the Subsidiary the remaining participants and the Subsidiary shall, subject to clause 6.2(d), use their best endeavours, acting reasonably to achieve compliance with regulations 6 and 7 of the Regional Subsidiaries Regulations to allow the withdrawal to proceed.
- (d) However, to the extent that the participants may have entered into contractual obligations and liabilities relying on the withdrawing participant's ongoing support, the participants may refuse the request of an individual participant to withdraw if, in the reasonable opinion of the remaining participants, they will incur an unreasonable financial burden by reason of the withdrawal.

- (e) The withdrawal of the participant does not extinguish the proportionate liability of that participant to make payment of its budgeted contribution for the financial year in which it gives notice and in respect of any other amounts outstanding.
- (f) The payment of any proportionate entitlement sought by the withdrawing participant shall only be made where the remaining participants and the Subsidiary agree with the withdrawing participant as to the amount and terms of payment.

## **7. WINDING UP**

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### **7.1 Form of Wind Up**

The Subsidiary may be wound up by the Minister acting upon a unanimous resolution of the participants or by the Minister in accordance with the provisions of section 8.15 (2) of the Act as those provisions are modified by regulation 24 of the Regional Subsidiary's Regulations.

### **7.2 Division of Assets**

- (a) Where the Subsidiary is to be wound up and there remains, after satisfaction of all its debts and liabilities, any property and assets of the Subsidiary, then the property and assets are to be realised and:
  - (i) firstly, to the extent that the proceeds, along with any surplus funds, are sufficient to do so, the participants are to be repaid their respective capital contributions as shown in the accounting records of the Subsidiary; and
  - (ii) secondly, the balance, if any, is to be divided among the participants in the proportions set out in Schedule 4.
- (b) For the avoidance of doubt, for the purposes of subclause (a) the capital contributions of the participants do not accrue interest.

### **7.3 Division of Liabilities**

If the subsidiary is to be wound up and there remains any liability or debt in excess of the realised property and assets of the Subsidiary then the liability or debt is to be met by each of the participants in the proportions set out in Schedule 4.

## **8. BOARD OF MANAGEMENT**

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The Board shall have the responsibility to manage the business and other affairs of the Subsidiary ensuring that the Subsidiary acts in accordance with this Charter.

### **8.1 Functions of the Board**

The functions of the Board shall be:

- (a) the formulation of strategic plans and strategies aimed at improving the activities of the Subsidiary;
- (b) to provide professional input and policy direction to the Subsidiary;

- (c) to monitor, oversee and evaluate the performance of the CEO of the Subsidiary;
- (d) ensuring that ethical behaviour and integrity is established and maintained by the Subsidiary and its Board Members in all activities undertaken by the Subsidiary;
- (e) subject to clause 8.6(j), ensuring that the activities of the Subsidiary are undertaken in an open and transparent manner;
- (f) the review and amendment of the Business Plan to be considered in consultation with the participants;
- (g) exercising the care, diligence and skill required by the Act and the Regional Subsidiaries Regulations and in any event such that a prudent person of business would exercise in managing the affairs of other persons; and
- (h) To manage the Subsidiary's responsibilities of the RRC Waste Agreements.

## **8.2 Membership of the Board**

- (a) Subject to subclause (b), the Board shall consist of one (1) natural person appointed by each participant who must be an employee of the participant.
- (b) Each participant shall appoint their Board member from time to time, as required, for a period not exceeding four (4) years, and give notice in writing to the CEO of the Subsidiary, of the person who is or will be its Board member.
- (c) Notwithstanding subclause (a), a participant may appoint its Board member for a lesser period by nominating the period in the written appointment provided to the CEO of the Subsidiary. In such circumstances, any continuation of appointment following the expiry of the initial period nominated shall be in writing addressed to the CEO of the Subsidiary.
- (d) Each Constituent Council will also appoint a natural person and employee of the participant as deputy Board Member. The deputy Board Member is entitled to act in place of a Board Member appointed by the same Participant if the Board Member is unable for any reason to be present at a Board meeting.
- (e) In the absence of the Board Member, a deputy Board Member will be deemed to be the Board Member and can exercise all rights, privileges and obligations of the Board Member during the absence of that Board Member.
- (f) A notice signed by the Chief Executive Officer of a Participant will be sufficient evidence of the appointment of a Board Member and deputy Board Member of the Board of Management.



### **8.3 Termination of Membership of the Board**

The appointment of a Board member shall terminate upon any of the grounds set out below:

- (a) the participant which appointed him/her ceasing to be a participant;
- (b) the appointing Participant providing written notice of termination to the Board Member and the Board;
- (c) ceasing to be employed by the participant which appointed him/her;
- (d) the death of the Board member;
- (e) completion of a term of office without re appointment;
- (f) written resignation from the Board Member being served on the participant who appointed him / her;
- (g) personal bankruptcy or application for the benefit of a law for the relief of insolvent debtors;
- (h) the Board, by special resolution, resolves to terminate the appointment of that Board member for:
  - (i) any behaviour of the Board member which, in the opinion of the Board, amounts to impropriety;
  - (ii) serious neglect of duty in attending to his/her responsibilities as a Board member;
  - (iii) breach of fiduciary duties to the Subsidiary or the participant(s);
  - (iv) breach of the duty of confidentiality to the Subsidiary or the participant(s);
  - (v) any other behaviour which may discredit the Subsidiary or the participants.
- (i) Notwithstanding any other clause of this Charter, a Board member may be removed from office as a Board member by special resolution of the Board prior to the expiration of a term of appointment.
- (j) If any vacancy occurs in the membership of the Board it must be filled in the same manner as the original appointment under clause 8.2. The person appointed to the Board to fill a vacancy will be appointed for the balance of the term of the original appointment and at the expiry of that term, subject to satisfying the requirements of this Charter, shall be eligible for re-appointment.

### **8.4 Chairperson of the Board**

- (a) The Chairperson of the Board shall be appointed by the Board from amongst its members and shall hold office for a term agreed by the Board, unless he/she resigns or is removed from office pursuant to a resolution of the Board or until he/she is no longer eligible to act as a Board member.

- (b) There shall also be a Deputy Chairperson of the Board appointed by the Board from amongst its members who shall hold office for a term agreed by the Board unless he/she resigns or is removed from office pursuant to a resolution of the Board or until he/she is no longer eligible to act as a Board member.
- (c) The Chairperson and Deputy Chairperson shall be eligible for re-appointment upon their term of office expiring.
- (d) If the Chairperson either resigns or is no longer eligible to act as a Board member prior to the expiry of his/her term as Chairperson, the Deputy Chairperson shall act in that office. In the event of the Deputy Chairperson refusing or being unable to act, the Board shall elect from amongst their own number a new Chairperson who shall hold office until the conclusion of the original term.

#### **8.5 Powers of the Chairperson and the deputy Chairperson**

- (a) The Chairperson shall preside at all meetings of the Board.
- (b) In the event that the Chairperson is absent from a meeting, the Deputy Chairperson shall preside at that meeting, and in the event that both the Chairperson and Deputy Chairperson are absent from the meeting, the Board shall appoint a member from amongst them who shall preside at that meeting or until the Chairperson or Deputy Chairperson is present.
- (c) If any circumstance arises on which this Charter is silent, incapable of taking effect or being implemented according to its strict provisions, the Chairperson may decide the action to be taken to ensure achievement of the objects of the Subsidiary and its effective administration.
- (d) The Chairperson shall report any such decision at the next ordinary meeting

#### **8.6 Meetings of the Board**

- (a) The Board may determine procedures in addition to but not inconsistent with those specified in this Charter to apply at or in relation to its meetings.
- (b) The Board shall meet:
  - (i) for ordinary meetings at such times and places as may be fixed by the Board from time to time provided that there will be not less than three ordinary meetings each financial year; and
  - (ii) for special meetings if demanded in writing by the Chairperson, the CEO of the Subsidiary or by the Board members appointed by any three (3) participants.
- (c) An ordinary meeting of the Board will constitute an ordinary meeting of the Subsidiary. The Board shall administer the business of an ordinary meeting.
- (d) For the purposes of this sub-clause, the contemporary linking together by telephone, audio-visual or other instantaneous means ("telecommunications meeting") of a number of the Board members, provided that at least a quorum is present, is deemed to constitute a

meeting of the Board. Each of the Board members taking part in a telecommunications meeting must at all times during the telecommunications meeting be able to hear and be heard by each of the other Board members present. At the commencement of the meeting each Board member must announce his/her presence to all other Board members taking part in the meeting. A Board member must not leave a telecommunications meeting by disconnecting his/her telephone, audio-visual or other communication equipment, unless that Board member has previously notified the Chairperson of the meeting.

- (e) A resolution may be passed without a meeting being held if all the Board Members entitled to vote on the resolution sign a document containing a statement that they are in favour of the motion/recommendation set out in the document.
- (f) Except as otherwise provided in this Charter, notice of ordinary meetings will be forwarded by the CEO of the Subsidiary to the Board members and the CEOs of the participants at least 7 days prior to the date of the meeting, either by post to the participant's address or by post to any other location, or via any other means of giving notice (eg. facsimile or email) as nominated by the Board member and the CEO of a participant in writing addressed to the CEO of the Subsidiary.
- (g) Notice of meetings will be sent by the CEO of the Subsidiary to the Board members and the CEOs of the participants at least seven (7) days prior to the date of the meeting in the manner provided for at clause 8.6(e). Notice of a meeting for the purpose of making a recommendation to wind up the Subsidiary shall be sent to the Board members and the CEOs of the participants at least eight (8) weeks before the date of the meeting in the manner provided for at clause 8.6(f).
- (h) A majority of the Board members present at a meeting of the Board may adjourn the meeting from time to time and from place to place.
- (i) Subject to clause 8.6(k), meetings of the Board will be conducted in a place open to the public where deemed appropriate by the Chairman or CEO of the Subsidiary.
- (j) All Board members must keep confidential all documents and any information provided to them on a confidential basis for their consideration prior to a meeting of the Board.
- (k) The Board may order that the public be excluded from attendance at any meeting in order to enable the Board to consider in confidence any information or matter listed in section 5.23(2) of the Act (after taking into account any relevant consideration under that subsection).

The exercise of this power does not exclude Board members and any other person permitted by the Board to remain in the room.

- (l) Where an order is made under clause 8.6(k), a note must be made in the minutes of the making of the order and of the grounds on which it was made.
- (m) Where the Board has considered any information or a matter in confidence under Clause 8.6(k) it may subsequently resolve to keep

minutes and/or any other documents considered during that part of the meeting confidential.

- (n) The CEO of the Subsidiary must cause minutes to be kept of the proceedings at every meeting of the Board and ensure that the minutes are presented to the next ordinary meeting of the Board for confirmation and adoption.
- (o) Where the CEO of the Subsidiary is excluded from attendance at a meeting of the Board pursuant to clause 8.6(k), the person presiding at the meeting shall cause the minutes to be kept.
- (p) The Board may invite any person to attend at a meeting of the Board to act in an advisory capacity.
- (q) Meeting agendas and minutes shall be made available on a website accessible to the public.

#### **8.7 Quorum**

The quorum for any meeting of the Board is a majority of the number of Board members in office, being a number ascertained by dividing the total number of Board members for the time being in office by two (2), ignoring any fraction, and adding one (1). No business will be transacted at a meeting of the Board unless a quorum is present.

#### **8.8 Voting**

- (a) Unless stipulated otherwise in this Charter, questions arising for decision at meetings of the Board will be decided by a simple majority of eligible votes on the basis of one (1) vote per Board member present at the meeting. The Chairperson shall not, in the event of equality of votes, have a second or casting vote. In the event of equality of votes the matter will lapse.
- (b) Subject to a conflict of interest, each Board member validly present at a meeting must vote on a question arising for a decision at the meeting. Failure by any Board member to vote will be deemed to be a negative vote in relation to the question for decision.

#### **8.9 Standing Orders or Rules**

- (a) Subject to this Charter, the Board may pass, alter or rescind standing orders, policies or rules for the due management and regulation of meetings of the Subsidiary.
- (b) Standing orders, policies or rules made pursuant to this clause 8.9 shall be entered in a record which will be kept for the information of the Board members and may be printed and/or circulated at the discretion of the Board.
- (c) The standing orders, policies and rules in existence shall remain in operation for a period of one (1) year, at which time they shall be reviewed by the Board and confirmed, varied or discontinued by resolution of the Board.

#### **8.10 Common Seal**

- (a) Pursuant to section 3.69(3) of the Act the Subsidiary shall have a common seal upon which its corporate name shall appear in legible characters.
- (b) The common seal shall not be used without the express authorisation of a resolution of the Board and every use of the common seal shall be recorded in the minute book of the Subsidiary.
- (c) The affixing of the common seal shall be witnessed by the Chairperson or the Deputy Chairperson and the CEO of the Subsidiary or such other person as the Board may appoint for the purpose.
- (d) The common seal shall be kept in the custody of the CEO of the Subsidiary or such other person as the Board may from time to time decide.

#### **8.11 Committees**

- (a) The Board may establish a committee of Board members for the purposes of:
  - i. enquiring into and reporting to the Board on any matter within the Subsidiary's functions and powers and as detailed in the terms of reference given by the Board to the committee;
  - ii. exercising, performing or discharging delegated powers, functions or duties.
- (b) A member of a committee established under clause 8.11(a) of this Charter holds office at the pleasure of the Board.
- (c) The Board may otherwise establish advisory committees consisting of or including persons who are not Board members for enquiring into and reporting to the Board on any matter within the Subsidiary's functions and powers and as detailed in the terms of reference.
- (d) The Chairperson of the Board is an ex-officio member of any committee or advisory committee established by the Board.

#### **8.12 Fees and Allowances**

Fees, annual allowances or reimbursements, if any, for expenses payable to Board Members shall be subject the approval of the majority of Participants.

### **9. EMPLOYEES OF THE SUBSIDIARY**

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- 9.1 The Board must appoint a CEO of the Subsidiary to manage the business of the Subsidiary on terms agreed between the CEO and the Board. The CEO of the Subsidiary must be a natural person.
- 9.2 The CEO of the Subsidiary shall cause records to be kept of the business and financial affairs of the Subsidiary in accordance with this Charter, in addition to other duties provided for by this Charter and those specified in the terms and conditions of appointment.



- 9.3 In the absence of the CEO of the Subsidiary for any period exceeding six weeks a suitable person to act in the position of CEO of the Subsidiary must be appointed by the Board.
- 9.4 The Board shall delegate responsibility for the day to day management of the Subsidiary to the CEO of the Subsidiary, who will ensure that sound business and human resource management practices are applied in the efficient and effective management of the operations of the Subsidiary.
- 9.5 The functions of the CEO of the Subsidiary shall be specified in the terms and conditions of appointment and shall include but are not limited to:
- (a) appointing, managing, suspending and dismissing employees of the Subsidiary;
  - (b) determining the conditions of employment of employees of the Subsidiary within the budgetary constraints set by the Board;
  - (c) attending at all meetings of the Board unless excluded by resolution of the Board;
  - (d) ensuring that the decisions of the Board are implemented in a timely and efficient manner;
  - (e) providing information to assist the Board to assess the Subsidiary's performance against its Strategic and Business Plans;
  - (f) providing advice and reports to the Board on the exercise and performance of its powers and functions under the Act, the Regional Subsidiaries Regulations and this Charter;
  - (g) ensuring that the Subsidiary is at all times complying with the Act, the Regional Subsidiaries Regulations and this Charter;
  - (h) ensuring that the Subsidiary's annual report prepared in accordance with section 5.53 of the Act as modified by regulation 18 of the Regional Subsidiaries Regulations is distributed to the participants in time to be incorporated in their annual reports;
  - (i) co-ordinating and initiating proposals for consideration of the Board including but not limited to continuing improvement of the operations of the Subsidiary;
  - (j) ensuring that the assets and resources of the Subsidiary are properly managed and maintained;
  - (k) exercising, performing or discharging other powers, functions or duties conferred on the CEO of the Subsidiary by or under the Act or any other legislation, and performing other functions lawfully directed by the Board; and
  - (l) inviting any person to attend at a meeting to act in an advisory capacity.

9.6 The CEO of the Subsidiary shall provide a report on his/her activities to the Board at every ordinary meeting.

9.7 The Board in association with the CEO shall agree key performance indicators and undertake a review of the performance of the CEO at least once in relation to each year of the person's employment.

## **10. MANAGEMENT OF THE SUBSIDIARY**

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### **10.1 Financial Management**

- (a) The Subsidiary shall keep proper books of account, which must be available for inspection by any Board member or representative authorised by the CEO of any participant at any reasonable time on request.
- (b) The Subsidiary must establish and maintain a bank account at a bank and with such bank facilities to be determined by the Board.
- (c) The Subsidiary shall appoint, the CEO of the Subsidiary, the Chairperson and Deputy Chairperson as authorised operators of the bank accounts. A minimum of two authorised operators must be required to deal with the bank account at any one time.
- (d) All cheques must be signed by two of the persons appointed under or listed at clause 10.1(c).
- (e) Any payments made by electronic funds transfer must be made in accordance with procedures for the authorisation of, and payment of accounts which have received the prior approval of the Board.
- (f) The Board must establish and maintain a purchasing policy in relation to contracts for other persons to supply goods and services.

### **10.2 Reporting**

- a) The CEO of the Subsidiary shall ensure that the CEO and the Board member of each participant receive, within 14 days of a Board meeting, a copy of the minutes from that Board meeting for distribution to the elected members of the participants.
- b) The CEO of the Subsidiary must act prudently in the handling of all financial transactions for the Subsidiary and must provide quarterly financial and corporate reports to the Board and, if requested, the Participants.
- c) The Board must submit their annual report, annual budget and auditor's report to the participants upon completion of those reports.

### **10.3 Business Plan**

The Board shall:

- a) compare the Business Plan against performance targets at least twice every financial year;
- b) review the contents of the Business Plan annually; and
- c) undertake reasonable consultation with the participants prior to adopting or amending the Business Plan.

#### **10.4 Annual Report**

The Subsidiary shall prepare an annual report for each financial year in accordance with the provisions of section 5.53 of the Act as those provisions are modified by regulation 18 of the Regional Subsidiaries Regulations.

#### **10.5 Annual Budget**

The Subsidiary shall prepare an annual budget in accordance with the provisions of section 6.2 of the Act as those provisions are modified by regulation 18 of the Regional Subsidiaries Regulations.

#### **10.6 Audit**

The Board shall determine that the audit functions required under section 3.70A of the Act be undertaken by:-

- (a) a committee, which may include Finance Manager or Governance representatives from the participants or independent parties; and/or
- (b) an external audit arrangement where the size and scale of the operations warrants.

#### **10.7 Code of Conduct**

In establishing a code of conduct for the subsidiary as required by clause 3(p) the Board shall take into consideration the guidelines and legislation relevant to Local Government and the participants' code of conduct policies.

General principles to guide the behaviour include that a person in his or her capacity as a Board or Committee member, or employee:-

- (a) act with reasonable care and diligence; and
- (b) act with honesty and integrity; and
- (c) act lawfully; and
- (d) avoid damage to the reputation of the subsidiary; and
- (e) be open and accountable to the public and participants; and
- (f) base decisions on relevant and factually correct information; and
- (g) treat others with respect and fairness; and
- (h) not be impaired by mind affecting substances.

## **11. DISPUTE RESOLUTION**

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### **11.1 Negotiation**

- (a) The procedure in Clause 11 must be applied to any dispute that arises between the Subsidiary and a participant or participants concerning the affairs of the Subsidiary, or between participants concerning the affairs of the Subsidiary, including a dispute as to the meaning or effect of this Charter.
- (b) In the event of a dispute between the parties (**Dispute**) one party may deliver a written notice to the other party that identifies the Dispute (**Notice of Dispute**).
- (c) The party that delivers the Notice of Dispute should also provide enough information about the Dispute for the other party or parties to reasonably understand the:
  - (i) alleged facts on which the claim is based;
  - (ii) legal basis on which the claim is made; and
  - (iii) relief that is claimed.
- (d) Within 10 Business Days of a Notice of Dispute being delivered, the receiving party or parties must deliver a written response to the other party or parties stating:
  - (i) its position in relation to the Dispute; and
  - (ii) the basis for its position.
- (e) Within ten Business Days of receipt of the response referred to in clause 11.1 (c), the parties agree to attempt in good faith to resolve through negotiation any Dispute arising under or in relation to this Charter.

### **11.2 Mediation**

- (a) If the parties fail to resolve the Dispute within the 10 Business Days under clause 11.1(d), any of the parties may refer the Dispute to mediation by notice in writing to the other party or parties.
- (b) Within 10 Business Days of a party referring the Dispute to mediation, the parties will attempt in good faith to agree the appointment of a mediator for the purposes of mediation.
- (c) In the event the parties are unable to agree the appointment of a mediator then the Chairperson of the Resolution Institute in Western Australia shall appoint a mediator for the purposes of mediation.
- (d) Once a Mediator has been appointed then the parties must within 10 Business Days of the mediator being appointed agree a mutually convenient date, time and place for the mediation to take place.

### **11.3 Terms of Mediation**

The mediation must be conducted on the following terms:

- (a) the reference to the mediator is made in accordance with, and subject to, the Resolution Institute Mediation Rules;

- (b) the mediator will assist the parties to explore the options for and, if possible, achieve expeditious resolution of the dispute by agreement;
- (c) the mediator will not make decisions for a party or impose a solution on the parties;
- (d) the mediator will not obtain from any independent person advice or an opinion as to any aspect of the Dispute unless:
  - (i) the mediator is requested in writing by all parties to do so;
  - (ii) all parties have agreed upon the identity of the independent person to give such advice or opinion; and
  - (iii) all parties have agreed on who will be responsible to pay for the costs or fees in relation to the advice provided by the independent person;
- (e) all parties will co-operate in good faith with the mediator and each other during the mediation;
- (f) each party will use its reasonable endeavours to comply with reasonable requests made by the mediator to promote the efficient and expeditious resolution of the Dispute;
- (g) the mediation, including all preliminary steps, shall be conducted in such manner as the mediator considers appropriate having regard to the nature and circumstances of the Dispute, the agreed goal of an efficient and expeditious resolution to the Dispute and, to the extent that the mediator may deem appropriate, to the view of each party as to the conduct of the mediation;
- (h) the proceedings, discussions and all documents created during the course of the mediation and all things said or disclosed during the course of the mediation shall be privileged and shall be for the purposes of any future matters or actions between the parties be without prejudice save to the extent that the parties shall reach an enforceable agreement;
- (i) if, after consultation with the parties, the mediator forms the view that the mediator will be unable to assist the parties to achieve resolution of a Dispute, the mediator may immediately terminate its engagement as mediator by giving written notice to the parties of that termination, upon which, the mediator's role shall cease;
- (j) the mediation shall be terminated immediately upon the earlier of:
  - (i) execution of a settlement agreement in respect of the Dispute; and
  - (ii) withdrawal of the Dispute;
- (k) the costs of the mediation shall be paid equally by each participant.

#### **11.4 Arbitration**

- (a) If the Dispute has not been resolved by mediation under clause 11.2 and 11.3, then the Dispute may be submitted by any party to the arbitration of a single arbitrator in accordance with, and subject to, Resolution Institute Arbitration Rules. Unless the parties agree on the appointment of an arbitrator, any party may request a nomination from the Chair of the time being of the Resolution Institute Western Australia Division.



- (b) The arbitrator's award shall be final and binding on the parties.
- (c) The costs of the submission, reference or award are in the discretion of the arbitrator.
- (d) Nothing in this Charter shall prevent a party from obtaining any urgent injunctive, declaratory or other interlocutory relief from a court which may be required in respect of a Dispute under clause 11 or any matter under this Charter.

# SCHEDULE 1

## RRC WASTE AGREEMENTS

Doc	Description	Date
1	Participant's Agreement between the RRC, City of Armadale, City of Gosnells, City of Mandurah, City of South Perth, Shire of Murray, Shire of Serpentine Jarrahdale and City of Canning	Dated 15 October 2015
2	Agreement for Processing of Waste for Resource Recovery between the RRC, City of Armadale, City of Gosnells, City of Mandurah, City of South Perth, Shire of Murray, Shire of Serpentine Jarrahdale, City of Canning and Kwinana WTE Project Co Pty Ltd	Dated 4 November 2015
3	Deed of Variation to Waste Supply Agreement between the RRC, City of Armadale, City of Gosnells, City of Mandurah, City of South Perth, Shire of Murray, Shire of Serpentine Jarrahdale, City of Canning and Kwinana WTE Project Co Pty Ltd	Dated 7 June 2017
4	Supplemental Deed between the RRC, City of Armadale, City of Gosnells, City of Mandurah, City of South Perth, Shire of Murray, City of Canning and Kwinana WTE Project Co Pty Ltd	Dated 16 July 2018
5	Exercise of Rights letter by the RRC	Dated 23 April 2018
6	Exercise of Rights Letter by the RRC	Dated 21 September 2018
7	Exercise of Rights Letter by the RRC	Dated 15 October 2018
8	Financier Direct Deed between the RRC, City of Armadale, City of Gosnells, City of Mandurah, City of South Perth, Shire of Murray, Shire of Serpentine Jarrahdale, City of Canning, Kwinana WTE Project Co Pty Ltd and BTA Institutional Services Australia Limited	Dated 16 October 2018
9	Participants Agreement Deed of Variation between the RRC, City of Armadale, City of Gosnells, City of Mandurah, City of South Perth, Shire of Murray, Shire of Serpentine Jarrahdale, City of Canning, Kwinana WTE Project Co Pty Ltd	Dated 14 September 2018

## SCHEDULE 2

### CALCULATION OF CONTRIBUTIONS

#### 2.1 Contributions towards a Budget Deficiency

Each participant must pay a contribution towards the Budget Deficiency calculated as follows:

$$\text{participant's contribution} = \text{BD} \times \frac{\text{TP}}{\text{TTP}}$$

Where:

- (a) BD is the Budget Deficiency;
- (b) TP is the number of tonnes of the participant's Waste in the previous year;
- (c) TTP is the number of tonnes of all of the participants' Waste in the previous year;
- (d) "previous year" means the financial year preceding the financial year in which the Budget Deficiency is to occur; and
- (e) "participants Waste" means the wastes to be delivered to the Resource Recovery Facility in accordance with the Agreement for Processing of Waste for Resource Recovery referred to in item 2 of Schedule 1 and the Participants Agreement referred to in item 1 of Schedule 1.

#### 2.2 Contributions towards a Deficit

Each participant must pay a contribution towards the Deficit calculated as follows:

$$\text{participant's contribution} = \text{D} \times \frac{\text{TP}}{\text{TTP}}$$

Where:

- (a) D is the Deficit;
- (b) TP is the number of tonnes of the participant's Waste in the relevant year;
- (c) TTP is the number of tonnes of all of the participants' Waste in the relevant year;
- (d) "relevant year" means the financial year in which the Deficit occurs; and
- (e) "participants Waste" means the wastes to be delivered to the Resource Recovery Facility in accordance with the Agreement for Processing of Waste for Resource Recovery referred to in item 2 of Schedule 1 and the Participants Agreement referred to in item 1 of Schedule 1.

#### 2.3 Contributions towards an Anticipated Exceptional Deficit

Each Participant must pay a contribution towards the Anticipated Exceptional Deficit as follows:

$$\text{participant's contribution} = \text{AED} \times \frac{\text{PT}}{\text{PTT}}$$

Where:

- (a) AED is the Anticipated Exceptional Deficit;
- (b) PT is the number of tonnes of the participant's Waste in the previous year;
- (c) PTT is the number of tonnes of all of the participants' Waste in the previous year;
- (d) "previous year" means the financial year preceding the financial year in which the Anticipated Exceptional Deficit is determined; and
- (e) "participants Waste" means the wastes to be delivered to the Resource Recovery Facility in accordance with the Agreement for Processing of Waste for Resource Recovery referred to in item 2 of Schedule 1 and the Participants Agreement referred to in item 1 of Schedule 1.

**SCHEDULE 3**  
**CALCULATION OF PROPORTIONS IN WHICH PARTICIPANTS ARE TO**  
**RECEIVE A PAID SURPLUS**

**3.1 Calculation of proportions**

Each participant is to receive a proportion of the Paid Surplus calculated as follows:

$$\text{participant's proportion} = \text{PS} \times \frac{\text{TP}}{\text{TTP}}$$

Where:

- (a) PS is the Paid Surplus;
- (b) TP is the number of tonnes of the participant's Waste in the relevant year;
- (c) TTP is the number of tonnes of all of the participants' Waste in the relevant year;
- (d) "relevant year" means the financial year in which the Surplus occurs; and
- (e) "participants Waste" means the wastes actually delivered to the Resource Recovery Facility in accordance with the Agreement for Processing of Waste for Resource Recovery.

#### **SCHEDULE 4**

##### **PROPORTIONS OF PARTICIPANTS FOR THE PURPOSE OF WINDING UP**

- 4.1** For the purpose of clauses 7.2(a)(ii) and 7.3, the proportion of each participant is the proportion that the number of tonnes of the participant's Waste for the previous five (5) financial years (including RRC member tonnes as defined in the Establishment agreement if required) bear to the number of tonnes of all of the participants' Waste for the same period.

"participants Waste" means the wastes actually delivered to the Resource Recovery Facility in accordance with the Agreement for Processing of Waste for Resource Recovery.



EXECUTED by the Parties

**THE COMMON SEAL** of the **CITY OF** )  
**ARMADALE** was affixed pursuant to )  
a resolution of the Council in the )  
presence of: )

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Executive Officer

**THE COMMON SEAL** of the **CITY OF** )  
**GOSNELLS** was affixed pursuant to )  
a resolution of the Council in the )  
presence of: )

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Executive Officer

**THE COMMON SEAL** of the **CITY OF** )  
**SOUTH PERTH** was affixed pursuant to )  
a resolution of the Council in the )  
presence of: )

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Executive Officer

**THE COMMON SEAL** of the **CITY OF** )  
**MANDURAH** was affixed pursuant to )  
a resolution of the Council in the )  
presence of: )

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Executive Officer

**THE COMMON SEAL** of the **SHIRE OF** )  
**MURRAY** was affixed pursuant to )  
a resolution of the Council in the )  
presence of: )

\_\_\_\_\_  
Shire President

\_\_\_\_\_  
Chief Executive Officer

**THE COMMON SEAL** of the **SHIRE OF** )  
**SERPENTINE-JARRAHDALE** was )  
affixed pursuant to a resolution of the )  
Council in the presence of: )

\_\_\_\_\_  
Shire President

\_\_\_\_\_  
Chief Executive Officer

**Approved by the Minister for Local Government**

\_\_\_\_\_  
Date

## Payment Listing December 2022

This schedule of accounts to be passed for payments covering the following:



	AMOUNT (\$)
<b>ELECTRONIC PAYMENTS</b>	
Electronic payments to creditors	496 7,531,604.64
Less: Cancelled EFT transactions	0.00
<b>Total Electronic Payments to Creditors</b>	<b>7,531,604.64</b>
<b>CHEQUE PAYMENTS</b>	
Cheque payments to creditors	7 3,588.56
Less: Cancelled cheque transactions	0.00
<b>Total Cheque Payments to Creditors</b>	<b>3,588.56</b>
<b>Total monthly payments to creditors</b>	<b>503 7,535,193.20</b>
EFT payments to non creditors	100 863,736.36
Cheque payments to non creditors	35 20,812.33
<b>Total payments to non creditors</b>	<b>884,548.69</b>
<b>Total EFT &amp; Cheque payments</b>	<b>638 8,419,741.89</b>
Credit Card Payments	7 25,161.02
<b>Total December Payments</b>	<b>645 8,444,902.91</b>

### Payment Listing EFT Payments

Reference	Date	Payee	Description	Amount (\$)
14435868	22/12/2022	Department Of Fire & Emergency Services	2022/23 ESL Q2	2,395,412.85
12300676	1/12/2022	Western Power - Underground Power	Hurlingham Cash Call 4	1,414,684.00
14004494	15/12/2022	Cleanaway	Waste collection services	404,364.64
15174842	1/12/2022	SuperChoice Services Pty Ltd	Employer Superannuation	296,859.81
09351307	16/12/2022	Deputy Commissioner of Taxation	PAYG	223,331.00
09192133	2/12/2022	Deputy Commissioner of Taxation	PAYG	197,594.00
14004494	15/12/2022	West Coast Profilers Pty Ltd	Works at Way Road	124,125.06
12004659	8/12/2022	West Coast Profilers Pty Ltd	Works at Albert St	111,960.54
14004494	15/12/2022	MMM WA Pty Ltd	Recycle centre barrier gates	110,880.00
12004659	8/12/2022	Classic Tree Services	Tree pruning - various	88,966.91
14004494	15/12/2022	Synergy	Electricity charges	80,989.99
14435868	22/12/2022	MMM WA Pty Ltd	Engineering works - various	75,902.65
12004659	8/12/2022	Cleanaway	Waste collection services	63,636.35
14435868	22/12/2022	Classic Tree Services	Tree pruning - various	47,243.69
12004659	8/12/2022	Telstra - 1550373400 ID 1003577	Phone/data charges	44,733.98
14435868	22/12/2022	Alinta	Electricity/gas charges	41,118.15
12004659	8/12/2022	Axiis Contracting Pty Ltd	Concreting works - various	39,549.87
14435868	22/12/2022	Western Aust Treasury Corp	WATC Loan Repayment	37,567.43
14435868	22/12/2022	Pavement Management Services Pty Ltd	Road condition survey	37,462.00
14004494	15/12/2022	Constructive Project Solutions Pty Ltd	Project Management Services - various	37,382.80
14004494	15/12/2022	Town Of Victoria Park	Road Sweeping Oct-Nov 22	34,650.00
12300676	1/12/2022	Midland Toyota	Car purchase	30,985.77
12004659	8/12/2022	Western Aust Treasury Corp	WATC Loan Repayment	29,009.20
12004659	8/12/2022	Plant & Soil Management	Turf/Reserve maintenance	28,031.67
14435868	22/12/2022	Indigo Bay Catering & Events	Catering services - various	27,707.42
14435868	22/12/2022	Perth Zoo	Parking meter takings	27,438.80
14435868	22/12/2022	OBAN Group Pty Ltd	Works at CPV	25,965.53
14004494	15/12/2022	AquamoniX	4G Comms package and decoder	25,671.80
12300676	1/12/2022	Enviro Sweep	Street sweeping-various	25,174.75
14435868	22/12/2022	Enviro Sweep	Daily Sweeping-Variou	25,174.75
14435868	22/12/2022	Mayor Greg Milner	Meeting Attendance fees	24,982.41
12004659	8/12/2022	Ecojobs	Contract Staff	24,679.40
14435868	22/12/2022	Bunyip Contracting Pty Ltd	Landscape maintenance - various	22,176.00
14435868	22/12/2022	Department Of Planning Lands and Heritage	DAP Fees	21,766.00
14435868	22/12/2022	Slater Gartrell Sports	Cricket infrastructure upgrade	21,210.20
12300676	1/12/2022	Vision Cabling Systems	Electrical works - various	19,176.73
14435868	22/12/2022	Harvey Norman Commercial Osborne Park	Air purifiers and refrigerator	18,990.00
14435868	22/12/2022	GSquare Pty Ltd	IT Consulting services	18,480.00
12300676	1/12/2022	DS Agencies	Street Furniture	18,352.73

Reference	Date	Payee	Description	Amount (\$)
14435868	22/12/2022	Ansell Strategic Property Services Pty Ltd	Evaluation Framework CPV	18,304.00
12004659	8/12/2022	AGS Metalwork	Works at Nursery	16,753.00
12300676	1/12/2022	ACE+	Plumbing services - various	16,696.68
12004659	8/12/2022	Greenlite Electrical Contractor Pty Ltd	Supply & install new irrigation controls	15,978.93
14435868	22/12/2022	Mymedia	Annual Subscription fee	14,917.10
14004494	15/12/2022	Dunbar Services (WA) Pty Ltd	Gutter cleaning-various	14,212.00
12004659	8/12/2022	Hammond Woodhouse Advisory	Workshops	13,200.00
14435868	22/12/2022	Great Southern Fuel Supplies	Fuel	13,070.93
14004494	15/12/2022	Water Corporation	Water charges	12,922.68
14435868	22/12/2022	Servicefm Pty Ltd	Electrical testing & Tagging	12,861.15
12004659	8/12/2022	Sercul South East Region Centre Urban Landcare	Water Quality program	12,536.25
12300676	1/12/2022	HydroQuip Pumps	Equipment maint. - various	11,785.40
12004659	8/12/2022	Syrinx Environmental Pty Ltd	Weed Control & Maintenance	11,754.00
14435868	22/12/2022	Phase 1 Audio	Carols at Sunset-setup	11,657.80
12004659	8/12/2022	Australian Parking & Revenue Control	Ticket machine charges	11,652.30
14435868	22/12/2022	The Brand Agency	Website Maintenance	11,634.62
14004494	15/12/2022	Pavement Management Services Pty Ltd	Road Condition survey	11,134.56
12004659	8/12/2022	Scott Printers Pty Ltd	Peninsula Newsletter	11,048.40
12300676	1/12/2022	Lo-Go Appointments	Contract staff	10,970.66
14435868	22/12/2022	Cr Blake D'Souza	Meeting Attendance fees	10,886.38
14004494	15/12/2022	Building Commission	BS Levies Nov22	10,853.33
14004494	15/12/2022	Axiis Contracting Pty Ltd	Works at Axford St	10,780.00
14435868	22/12/2022	ACE+	Plumbing services - various	10,445.44
14435868	22/12/2022	Michael Fisher	1System PM service	10,400.00
14004494	15/12/2022	Australia Post Civic Centre	Postal charges	10,275.23
12300676	1/12/2022	Axiis Contracting Pty Ltd	Concreting works - various	10,273.66
14004494	15/12/2022	Left Back Solutions Pty Ltd	P&R Data migration, IRIS consulting	9,900.00
14435868	22/12/2022	Prina Shah Consulting	Staff training	9,900.00
14435868	22/12/2022	HydroQuip Pumps	Bore & Pump Repairs CPGC	9,753.70
12300676	1/12/2022	Surun Services Pty Ltd	John McGrath pavilion - upgrade lighting system	9,668.57
12004659	8/12/2022	Definet Pty Ltd	GIS Consulting	9,487.50
14435868	22/12/2022	Estrat	Technical services	9,350.00
12004659	8/12/2022	JBA Surveys	Works at Manning Road	9,306.00
12004659	8/12/2022	Moray & Agnew Perth	Legal services	9,293.68
12004659	8/12/2022	Sifting Sands	Sand cleaning-various	9,114.36
14435868	22/12/2022	Hays Specialist Recruitment(Aust) P/L	Contract staff	8,986.25
12004659	8/12/2022	Left Back Solutions Pty Ltd	Data migration/IRIS consulting & Dev.	8,800.00
14004494	15/12/2022	Paxon Group	Audit report	8,800.00
12300676	1/12/2022	Richgro Garden Products	Nursery supplies	8,734.00
12004659	8/12/2022	Paatsch Group	Consultancy service RAF	8,591.00
12004659	8/12/2022	ABM Landscaping	Landscape works	8,228.00
12004659	8/12/2022	Great Southern Fuel Supplies	Fuel	7,949.32
14435868	22/12/2022	Marketforce Pty Ltd	Annual Report/Public notices	7,901.68
12300676	1/12/2022	Precise Air Group Pty Ltd	Reactive Maintenance	7,621.85
12300676	1/12/2022	Hays Specialist Recruitment(Aust) P/L	Contract Staff	7,447.72
14435868	22/12/2022	Diversity Focus	Employee Training	7,392.00
14435868	22/12/2022	JBA Surveys	Survey-Garvey St	7,150.00
14435868	22/12/2022	Eastern Metropolitan Regional Council	Mattress Recycling	7,130.00
14435868	22/12/2022	AquamoniX	4G Comms package	7,091.70
14004494	15/12/2022	Hays Specialist Recruitment(Aust) P/L	Contract Staff	6,912.51
14435868	22/12/2022	Cr G Cridland	Meeting Attendance fees	6,827.75
14435868	22/12/2022	Cr Ken Manolas	Meeting Attendance fees	6,827.75
14435868	22/12/2022	Cr Brender-A-Brandis	Meeting Attendance fees	6,827.75
14435868	22/12/2022	Cr Mary E Choy	Meeting Attendance fees	6,827.75
14435868	22/12/2022	Cr Stephen Russell-Superchoice	Meeting Attendance fees	6,827.75
14435868	22/12/2022	Cr Jennifer Nevard	Meeting Attendance fees	6,827.75
12004659	8/12/2022	Zircodata Pty Ltd	Digitization Large Plans	6,774.49
12004659	8/12/2022	Josh Byrne & Associates Pty Ltd	Sump Drawings	6,765.00
14435868	22/12/2022	Kennedys (Australasia) Partnership	Legal services	6,618.73
14435868	22/12/2022	South Perth Bowling Club	Parking meter takings	6,469.02
12004659	8/12/2022	Optus Billing Services Pty Ltd	Telephone/data charges	6,459.80
14435868	22/12/2022	Otium Planning Group	Assessment Cycling facilities GBLC	6,402.00
14435868	22/12/2022	Optus Billing Services Pty Ltd	Telephone/data charges	6,368.62
12004659	8/12/2022	Schindler Lifts Australia Pty Ltd	Lift Service	6,343.47
14004494	15/12/2022	BCITF	BCITF Levies Nov22	6,208.93
12004659	8/12/2022	Fleetcare	Fuel	6,192.37
12004659	8/12/2022	Nuturf Australia Pty Ltd	CPGC Turf supplies	6,160.00
12004659	8/12/2022	McLeods Barristers & Solicitors	Legal services	6,100.60
14435868	22/12/2022	Cascadia Group	Drainage products	5,971.90
12300676	1/12/2022	Dunbar Services (WA) Pty Ltd	Solar Panel cleaning	5,820.10
12004659	8/12/2022	Technology One Ltd	AMS Program 1/12-31/12/22	5,646.87
12300676	1/12/2022	Great Southern Fuel Supplies	Fuel	5,572.24
14435868	22/12/2022	WA Pump Control Systems Pty Ltd	Pump works CPGC	5,508.25
12300676	1/12/2022	Indigo Bay Catering & Events	Catering services - various	5,473.35
12004659	8/12/2022	State Wide Turf Services	Turf renovation	5,467.00



Reference	Date	Payee	Description	Amount (\$)
14435868	22/12/2022	Supa Pest & Weed Control	Pest control	5,423.00
14004494	15/12/2022	Perth Security Services	Security services - various	5,274.17
12004659	8/12/2022	Fuji Xerox	Photocopy charges	5,219.79
12004659	8/12/2022	Imagesource Digital Solutions	Printing services - various	5,216.20
12300676	1/12/2022	Adecco Australia Pty Ltd	Contract Staff	5,181.06
14004494	15/12/2022	Carringtons Traffic Services	Traffic mgmt-Kwinana Fwy	5,062.81
14004494	15/12/2022	Talis Consultants	Waste collection evaluation	5,049.00
12004659	8/12/2022	HydroQuip Pumps	Works at George Burnett Rugby	5,038.00
12004659	8/12/2022	City Of Canning	CLAG Funding-Swan/Canning	4,963.00
14435868	22/12/2022	T-Quip	Equipment	4,940.95
12004659	8/12/2022	Adecco Australia Pty Ltd	Contract Staff	4,925.85
14435868	22/12/2022	Sarah M Blake Pty Ltd	Staff training	4,867.50
14004494	15/12/2022	Eastern Metropolitan Regional Council	Mattress recycling	4,836.00
12004659	8/12/2022	Bunyip Contracting Pty Ltd	Landscape maintenance-Cygnia Cove	4,752.00
12004659	8/12/2022	Hays Specialist Recruitment(Aust) P/L	Contract Staff	4,741.44
12004659	8/12/2022	Jackson McDonald Lawyers	Legal services	4,700.48
12300676	1/12/2022	Imagesource Digital Solutions	Printing services - various	4,686.10
14004494	15/12/2022	Donald Veal Consultants	Concept design-SP Safe Active Streets	4,675.00
12004659	8/12/2022	Braven Group Services	Consulting and report	4,620.00
14004494	15/12/2022	Great Southern Fuel Supplies	Fuel	4,610.10
14004494	15/12/2022	Adecco Australia Pty Ltd	Contract Staff	4,600.67
14435868	22/12/2022	Western Educting Service	Educting	4,305.60
14435868	22/12/2022	Redhawk Investments Pty Ltd	Engineering works - various	4,189.90
12004659	8/12/2022	Ngala - Boodja Aboriginal Landcare Ltd	Weed Control & Landscape Maintenance	4,161.86
12004659	8/12/2022	Resource Recovery Group	Green Waste recycling	4,126.10
12300676	1/12/2022	AquamoniX	Works at McDougall	4,072.20
14435868	22/12/2022	Sherwood Flooring Pty Ltd	Floor work at Collins St Hall	4,070.00
14435868	22/12/2022	Moray & Agnew Perth	Legal services	3,997.84
12004659	8/12/2022	Applied Integrity Solutions	legal service	3,960.00
12300676	1/12/2022	Eastern Metropolitan Regional Council	Mattress recycling	3,844.00
12300676	1/12/2022	Freo Fire Maintenance Services Pty Ltd	Wet Fire service works	3,723.96
12004659	8/12/2022	The Pressure King	Pressure cleaning	3,723.50
14435868	22/12/2022	Ellenby Tree Farm Pty Ltd	Nursery supplies	3,674.00
14435868	22/12/2022	Imagesource Digital Solutions	Printing services - various	3,657.50
12004659	8/12/2022	Eclipse Soils Pty Ltd	Nursery supplies	3,636.60
14435868	22/12/2022	WC Convenience Management Pty Ltd	Maintenance& Clean-Exeloo	3,619.99
12300676	1/12/2022	SNAP Fitness South Perth	Wellness program	3,604.90
12300676	1/12/2022	Datacom Solutions (AU) Pty Ltd	SaaS monthly charge	3,600.09
12004659	8/12/2022	Playground Inspectors Australia Pty Ltd	Playground Maintenance service	3,542.00
12300676	1/12/2022	ALS Library Services Pty Ltd	Library supplies	3,511.17
14004494	15/12/2022	IPWEA - **WA Only**	Public works conference	3,500.00
14004494	15/12/2022	Ecojobs	Contract Staff	3,481.50
14004494	15/12/2022	Precise Air Group Pty Ltd	Fridge degassing	3,432.00
12300676	1/12/2022	Data#3 Limited	Microsoft Azure Services	3,399.75
12004659	8/12/2022	Pickstar	Values Workshop	3,300.00
14435868	22/12/2022	Feral Invasive Species Eradication Management	Animal services Cygnia cove	3,294.50
14435868	22/12/2022	Sercul South East Region Centre Urban Landcare	Water monitoring McDougall Lake	3,260.00
12004659	8/12/2022	Environmental Industries Pty Ltd	Works at Garvey St	3,215.36
14435868	22/12/2022	West-Sure Group Pty Ltd	Cash collection fee	3,210.57
12300676	1/12/2022	Carringtons Traffic Services	Traffic Mgmt Letchworth Centre	3,181.11
14435868	22/12/2022	Colleagues Nagels	Infringement rolls	3,148.80
12300676	1/12/2022	IQ-AM	CAMA Exam	3,117.00
12300676	1/12/2022	Main Roads - WA	Works at Mill Point Road	3,081.16
12004659	8/12/2022	WA Limestone Co	Brickies sand	3,060.22
14004494	15/12/2022	Alinta	Electricity/gas charges	3,049.97
14004494	15/12/2022	Redhawk Investments Pty Ltd	Engineering works - various	2,970.55
14004494	15/12/2022	Corsign WA Pty Ltd	Signage	2,799.72
12004659	8/12/2022	Australia Post Civic Centre	Postal charges	2,798.97
12004659	8/12/2022	Bunnings Building Supplies P/L	Supplies	2,751.31
14004494	15/12/2022	The Customer Connection	Service improvement studies	2,750.00
14004494	15/12/2022	Living Turf	Turf maintenance	2,722.50
14004494	15/12/2022	Zipform Pty Ltd	Dog & Cat Renewal forms	2,715.29
14004494	15/12/2022	Optus MS Teams	Telephone/data charges	2,703.62
14435868	22/12/2022	Rockwater Pty Ltd	Police station redevelopment	2,695.00
12300676	1/12/2022	Classic Tree Services	Tree pruning - various	2,684.00
14435868	22/12/2022	Department Of Transport-Vehicle Search fees	Vehicle search fees	2,591.15
14435868	22/12/2022	Blue Force Pty Ltd	Monitoring Service Nov22	2,509.06
12004659	8/12/2022	Castledine & Castledine	Sculpture Repairs	2,502.50
12004659	8/12/2022	Phase 1 Audio	Thank you Event-stage setup	2,501.40
14004494	15/12/2022	TLS Productions Pty Ltd	Sound System Support Session 2	2,386.46
14435868	22/12/2022	Synergy	Electricity charges	2,361.90
12004659	8/12/2022	Acurix Networks	Public WiFi Monthly charge	2,341.90
12004659	8/12/2022	Marketforce Pty Ltd	Public notices-Newspaper	2,272.29
14435868	22/12/2022	Major Motors Pty Ltd	Car service	2,221.63
14004494	15/12/2022	Vision Cabling Systems	Install CBUS power supplies	2,211.00

Reference	Date	Payee	Description	Amount (\$)
12004659	8/12/2022	Natsync Environmental	Natsync Environmental ATF Proc Works at Doneraile Park	2,200.00
12300676	1/12/2022	Corsign WA Pty Ltd	Signage - various	2,167.00
14004494	15/12/2022	Australian Parking & Revenue Control	Credit card transaction fee	2,113.99
14435868	22/12/2022	Realmstudios Pty Ltd	DRP meeting	2,105.40
14004494	15/12/2022	Qualcon Lab	Works at Pennington Street	2,088.90
14435868	22/12/2022	Fennell Tyres International Pty Ltd	Tyres	2,081.00
12300676	1/12/2022	Seek Limited	Recruitment adverts	2,057.00
12300676	1/12/2022	IPWEA - **WA Only**	Professional week Public works	2,050.00
14435868	22/12/2022	Adecco Australia Pty Ltd	Contract Staff	2,010.14
12004659	8/12/2022	Eighty Nine Enterprises	Works at CPV	2,007.00
12300676	1/12/2022	Hemsley Paterson	Market Rent assessment	1,980.00
14435868	22/12/2022	All Fence U Rent	Fence hire	1,969.00
12004659	8/12/2022	Parker Black & Forrest Pty Ltd	Supply & install Cylinder	1,956.90
12004659	8/12/2022	Redhawk Investments Pty Ltd	Engineering works - various	1,932.70
12300676	1/12/2022	Xylem Water Solutions Australia Ltd	Godwin Pump-inspection & Service	1,907.62
12004659	8/12/2022	GFG Temp Assist	Contract staff	1,876.88
15174842	1/12/2022	Deputy Child Support Registrar	Child Support Agency	1,867.70
12300676	1/12/2022	Go Doors	Door Maintenance - Various Locations	1,854.60
14435868	22/12/2022	Total Eden	Reticulation repairs	1,844.28
12004659	8/12/2022	Complete Office Supplies Pty Ltd	Office supplies	1,822.26
12004659	8/12/2022	Nathan Robbins	Library Event	1,800.00
12300676	1/12/2022	Rotorwest Pty Ltd T/A Heliwest	Mosquito Treatment	1,787.50
14004494	15/12/2022	Air & Power	Service on Air compressors	1,784.38
14435868	22/12/2022	Auslan (WA) Pty Ltd	Interpreter Services	1,783.83
12300676	1/12/2022	Landgate	GRV G2022/23 & 24	1,764.65
14435868	22/12/2022	City Of Gosnells	FOGO Feasibility study	1,736.62
14004494	15/12/2022	Statewide Line Marking	Line marking - various	1,731.36
14004494	15/12/2022	Flick Aticimex Pty Ltd	Sanitation Service	1,719.31
14435868	22/12/2022	A.D. Coote & Co (Sheetmetal) Pty Ltd	Nesting pole design	1,705.00
14004494	15/12/2022	All Fence U Rent	Fence hire	1,677.78
14004494	15/12/2022	Water2Water Pty Ltd	Water Filter service	1,651.80
14435868	22/12/2022	Syrinx Environmental Pty Ltd	Maintenance and Weed Control	1,650.00
12004659	8/12/2022	Carringtons Traffic Services	Traffic mgmt Applecross	1,624.62
12004659	8/12/2022	People Sense Pty Ltd	Staff counselling	1,604.68
12300676	1/12/2022	Vaucluse Newsagency	Newspaper supplies	1,589.60
14004494	15/12/2022	Capital Recycling	Recycling service	1,584.00
12004659	8/12/2022	StrataGreen	Supplies	1,581.60
14435868	22/12/2022	Bunnings Building Supplies P/L	Supplies	1,575.61
12004659	8/12/2022	Mackay Urban Design	DRP meeting	1,573.00
12004659	8/12/2022	AE Hoskins Building Services	Electrical works-CPV	1,548.57
14435868	22/12/2022	Cyclus Pty Ltd	Performance fees-Carols at Sunset	1,525.70
12300676	1/12/2022	Redhawk Investments Pty Ltd	Engineering works - various	1,507.00
14435868	22/12/2022	Wall To Wall Carpets	Works at John Mcgrath	1,500.00
12300676	1/12/2022	Parkland Mazda	Car repairs	1,487.80
12004659	8/12/2022	Redfish Technologies Pty Ltd	Chamber AV system upgrade	1,452.00
12004659	8/12/2022	Grandstand Agency	Performance fees	1,430.00
12300676	1/12/2022	Fennell Tyres International Pty Ltd	Tyres	1,408.25
14435868	22/12/2022	Engineering Technology Consultants	Bicycle Priority Crossings	1,397.00
12004659	8/12/2022	Robert Walters	Contract Staff	1,393.43
12004659	8/12/2022	SecurePay Pty Ltd	Web payment fee	1,391.78
14435868	22/12/2022	Inspirations Paint Belmont	Paint supplies	1,386.54
14435868	22/12/2022	Prestige Alarms	Supply & install alarm	1,380.50
14435868	22/12/2022	StrataGreen	Landscape maintenance supplies	1,372.07
14435868	22/12/2022	Telstra - 3614257768 ID 1003577	Phone/data charges	1,320.47
12300676	1/12/2022	Alloy & Stainless Products Pty Ltd	Blade Stock	1,318.68
14004494	15/12/2022	Boral Construction Materials Group Ltd	Asphalt	1,315.88
12300676	1/12/2022	SoCo Studios	Local Business photography	1,309.00
12004659	8/12/2022	Budget Rent A Car - LOC 20008	Car hire	1,304.33
14004494	15/12/2022	C & T Reticulation	Reticulation repairs	1,298.00
12300676	1/12/2022	The Karalee on Preston	Beverage supply-Council	1,297.59
12004659	8/12/2022	Fully Promoted Perth CBD T/A EmbroidMe Perth CBD	Workwear	1,297.56
14435868	22/12/2022	Freo Fire Maintenance Services Pty Ltd	Service of fire extinguishers	1,294.65
14435868	22/12/2022	Melville Toyota	Car service	1,280.43
12300676	1/12/2022	International Fuel Equipment & Services	Replace fuel filters	1,259.45
14435868	22/12/2022	Statewide Line Marking	Line marking - various	1,256.20
14435868	22/12/2022	Robert Walters	Contract staff	1,255.74
14004494	15/12/2022	Greenlife Industry Australia Ltd.	NIASA Certification	1,255.10
14435868	22/12/2022	Connect Call Centre Services	After hours calls	1,250.54
14004494	15/12/2022	Green Workz Pty Ltd	Supplies for CPGC	1,248.50
14435868	22/12/2022	Workplace Express	Subscription renewal	1,239.00
14435868	22/12/2022	Digipod	Update eLearning material	1,188.00
12004659	8/12/2022	Freo Fire Maintenance Services Pty Ltd	Routine maintenance-CPV	1,180.04
12004659	8/12/2022	Sheridans	Metal Madges	1,169.85
12004659	8/12/2022	Newground Water Services Pty Ltd	Wire Control & Bore	1,167.34
12004659	8/12/2022	Statewide Line Marking	Line marking - various	1,148.40



Reference	Date	Payee	Description	Amount (\$)
12004659	8/12/2022	Eastern Metropolitan Regional Council	Mattress Recycling	1,147.00
14004494	15/12/2022	MP Rogers & Associates Pty Ltd	Works at McDougall Lake	1,145.54
12300676	1/12/2022	Bolinda Publishing Pty Ltd	Library supplies	1,101.40
12004659	8/12/2022	WA Rangers Association	Workshop	1,100.00
12300676	1/12/2022	Telstra - 3614257768 ID 1003577	Phone/data charges	1,095.85
12004659	8/12/2022	Burson Automotive Pty Ltd	Fleet Supplies	1,093.21
12004659	8/12/2022	Cameron Chisholm & Nicol (WA) Pty Ltd	DRP Meeting	1,089.00
14435868	22/12/2022	Rock'N'Toddle	Carols at Sunset-event fee	1,080.00
14435868	22/12/2022	Precise Air Group Pty Ltd	Degass fridges, freezers & Aircons	1,056.00
12004659	8/12/2022	Ariel Katzir Illustrations	Box Gallery Exhibition	1,050.00
14435868	22/12/2022	Martins Trailer Parts Pty Ltd	Trailer parts	1,039.94
14435868	22/12/2022	Como Panel And Paint	Car repairs	1,032.90
12300676	1/12/2022	ATI-Mirage	Staff workshop	1,029.60
14435868	22/12/2022	Hutton Street Carpet Court	Supply & install carpet	1,022.00
12004659	8/12/2022	Tyke Electrical	Electrical works	987.80
12004659	8/12/2022	Repco Auto Parts	Auto Parts	971.72
12300676	1/12/2022	Envirocare Systems	Waterless Urinal Service plan	953.39
14435868	22/12/2022	Total Green Recycling	Recycling	948.17
12004659	8/12/2022	Playmaster Pty Ltd	Repair of playground equipment	935.00
14435868	22/12/2022	C & T Reticulation	Retic Repairs	935.00
09411307	16/12/2022	Deputy Child Support Registrar	Child Support Agency	933.85
12300676	1/12/2022	Robert Walters	Contract Staff	928.95
12004659	8/12/2022	Kulbardi	Office supplies	919.46
14004494	15/12/2022	Scott Printers Pty Ltd	Business Cards	858.00
12300676	1/12/2022	Garden City Plastics	Nursery supplies	829.30
14435868	22/12/2022	Capital Recycling	Roadbase	827.64
12300676	1/12/2022	Diverseco Pty Ltd	Hook Lift calibration	822.25
12004659	8/12/2022	ALS Library Services Pty Ltd	Library supplies	821.79
14435868	22/12/2022	Automotive Institute of Technology	Workshop for staff	816.25
14004494	15/12/2022	Jasman Enterprises Pty Ltd	Gerni Truck Booster service	807.40
12300676	1/12/2022	Alinta	Electricity/gas charges	803.90
14435868	22/12/2022	Carringtons Traffic Services	Traffic mgmt-Mill Point Road	795.38
12300676	1/12/2022	Amazing Clean Blinds	Window blind work-Civic Centre	792.00
14004494	15/12/2022	Marie Walker	Reimbursement	789.77
12300676	1/12/2022	Water2Water Pty Ltd	Hydrotap-Repair & Service	787.35
14435868	22/12/2022	Able Westchem	Cleaning Supplies	787.12
14435868	22/12/2022	ALS Library Services Pty Ltd	Library supplies	781.06
14435868	22/12/2022	Perth Security Services	Static Guard	775.34
12004659	8/12/2022	Cascada Group	Drainage products	773.30
14435868	22/12/2022	Bin Bath Australia Pty Ltd	Recycle bins	764.06
12004659	8/12/2022	Supa Pest & Weed Control	Pest Control	761.20
14435868	22/12/2022	Patrick Quigley	Reimbursement	754.10
14004494	15/12/2022	Western Aust Treasury Corp	WATC Loan Repayment	750.76
14435868	22/12/2022	Royal Life Saving Society of WA	Lifeguard service - Carols at Sunset	750.75
12004659	8/12/2022	Town of Bassendean	Animal Welfare B727D	750.00
12004659	8/12/2022	Ms S Zulsdorf	Reimbursement-ARGC meeting	750.00
12004659	8/12/2022	Aswin Kumar	Reimbursement-ARGC meeting	750.00
12300676	1/12/2022	AO Lets Go	Poster Distribution	742.50
14435868	22/12/2022	Discus Digital Print	Banners	742.50
12004659	8/12/2022	Total tools Kewdale	Tools	734.00
14435868	22/12/2022	Budget Rent A Car - LOC 20008	Car hire	727.65
14004494	15/12/2022	Tanks for Hire	Hire of Trailer	715.00
14435868	22/12/2022	Adept Photo Booths	3 hour photo booth	699.00
12300676	1/12/2022	Harrison Electrics Pty Ltd	Remove/Relocate bee colony	693.00
14435868	22/12/2022	Schindler Lifts Australia Pty Ltd	Lift service	687.50
14004494	15/12/2022	Econo Sweep	Power Sweeping	682.00
12004659	8/12/2022	Nature Calls Portable Toilets	Hire of portable toilets	677.50
12300676	1/12/2022	WA Hino Sales & Service	seat covers	675.72
12300676	1/12/2022	Sunny Industrial Brushware	Hako Brushes	671.00
12300676	1/12/2022	Swan Event Hire	Furniture hire for Remembrance day	653.00
14004494	15/12/2022	T-Quip	Filter-air outer	651.15
12004659	8/12/2022	Hospitality Worldwide	Kitchen supplies	650.46
12004659	8/12/2022	Momentum Legal Pty Ltd	Legal services	643.50
12004659	8/12/2022	Sonic HealthPlus Pty Ltd	Staff medicals	641.30
14004494	15/12/2022	Bunnings Building Supplies P/L	Supplies	631.88
12300676	1/12/2022	Rise Communications	Annual Report 2021-22	625.00
15174842	1/12/2022	Local Govt Racecourses & Cemeteries Emp Union	Union LGRCEU	616.00
14435868	22/12/2022	Noise & Vibration Measurement Systems	Battery pack	616.00
12004659	8/12/2022	Taylor Robinson Pty Ltd ATF Taylor Robinson Unit Trust	DRP meetings	605.00
14004494	15/12/2022	Grandstand Agency	Event performance fee	605.00
14435868	22/12/2022	Water2Water Pty Ltd	Service of Hydrotap	600.50
12300676	1/12/2022	Events Industry Association	Conference-Events	600.00
12004659	8/12/2022	Harrison Electrics Pty Ltd	Remove/relocate bee colony	594.00
12300676	1/12/2022	T-Quip	Fleet Supplies	581.30
12004659	8/12/2022	Mr M McGuire	Welcome to Country	575.00

Reference	Date	Payee	Description	Amount (\$)
12004659	8/12/2022	Mister Spot Window Cleaning	Window Cleaning CPV	560.01
15174842	1/12/2022	Health Insurance Fund of WA	Health Insurance Fund of WA	550.80
12300676	1/12/2022	Econo Sweep	Power Sweeping CPV	550.00
12300676	1/12/2022	Living Turf	Turf Supplies - CPGC	550.00
12004659	8/12/2022	Betta Pest Management	Pest Control CPV	550.00
14435868	22/12/2022	SAI Global 2	Annual Registration	550.00
12300676	1/12/2022	J Gourdis Landscapes	Landscape maintenance	540.00
12004659	8/12/2022	SoCo Studios	Event Photography	539.00
12004659	8/12/2022	Matt Biocich Photography	Halloween Photography	530.75
14004494	15/12/2022	ABM Landscaping	Laneway cleanup-Meadowvale	528.00
12004659	8/12/2022	Town Of Victoria Park	Animal Welfare VP434D	525.00
14435868	22/12/2022	Westrac Pty Ltd	Excavator hoses	508.71
14004494	15/12/2022	Parties Kids Remember	Event at Library	505.00
12004659	8/12/2022	Alexander Circosta	MC fee for event	500.00
12300676	1/12/2022	Boral Construction Materials Group Ltd	Asphalt	496.69
12004659	8/12/2022	CTi5 Pty Ltd	Cash collection	495.00
12004659	8/12/2022	AFGRl Equipment Australia Pty Ltd	Bolt Kit	489.72
14004494	15/12/2022	McLeods Barristers & Solicitors	Legal services	479.60
14435868	22/12/2022	McLeods Barristers & Solicitors	Legal services	470.63
14004494	15/12/2022	Free Fire Maintenance Services Pty Ltd	Service of fire extinguishers	461.89
12004659	8/12/2022	Bidfood Perth	Council Supplies	458.14
14435868	22/12/2022	Greenlite Electrical Contractor Pty Ltd	Electrical works - various	456.34
14004494	15/12/2022	Laundry Express	Laundry Service	445.92
12004659	8/12/2022	Boral Construction Materials Group Ltd	Asphalt	437.50
14435868	22/12/2022	St John Ambulance Aust (WA) Inc.	Event health services	435.60
14435868	22/12/2022	Modern Teaching Aids Pty Ltd	Library supplies	431.09
14004494	15/12/2022	Reino International	Credit card transaction fee	424.85
12300676	1/12/2022	Sonic HealthPlus Pty Ltd	Staff medicals	422.40
14004494	15/12/2022	Sonic HealthPlus Pty Ltd	Staff medicals	422.40
14435868	22/12/2022	People on Bicycles	Bicycle Parking service	420.00
12004659	8/12/2022	Prestige Alarms	Service call out	418.00
12300676	1/12/2022	Veale Auto Parts	Auto parts	415.20
14435868	22/12/2022	Kulbardi	Office supplies	409.04
12004659	8/12/2022	Total Green Recycling	Recycling service	407.19
14004494	15/12/2022	Ergolink	IT supplies	406.00
14435868	22/12/2022	Maxwell Robinson & Phelps	Pest Control	404.00
12004659	8/12/2022	Michelle Culnane	Art Classes	400.00
12004659	8/12/2022	Veale Auto Parts	Auto parts	394.90
12300676	1/12/2022	Mymedia	Media Downloads	389.40
12300676	1/12/2022	Bunnings Building Supplies P/L	Supplies	388.38
14004494	15/12/2022	St John Ambulance Aust (WA) Inc.	Event Health Services	387.20
14435868	22/12/2022	Battery World Welshpool	Batteries	386.90
12300676	1/12/2022	Grandstand Agency	Event performance fee	385.00
14004494	15/12/2022	Garmony Property Consultants	Valuation report	385.00
14004494	15/12/2022	SEM Distribution	Newspaper supply	383.20
14004494	15/12/2022	City of South Perth Historical Society	Exhibition costs	362.55
14435868	22/12/2022	Fun Faces Perth	Face Painting	360.00
12004659	8/12/2022	Seton Australia Pty Ltd	supplies CPV	359.75
12004659	8/12/2022	Waterlogic Australia Pty Ltd	Water cooler rentals	350.27
12300676	1/12/2022	Burswood Trophies	Volunteer Awards	347.85
12004659	8/12/2022	Lock Stock & Farrell Locksmith	Locksmith service	341.00
12300676	1/12/2022	Total Eden	Reticulation parts	330.00
14435868	22/12/2022	Northstar Asset Pty Ltd	Copyright for Film screening	330.00
12300676	1/12/2022	JB Hi-Fi	Wall charger	329.55
12300676	1/12/2022	Beacon Equipment - Canning Vale	Equipment	325.60
14435868	22/12/2022	Totally Workwear - Belmont	Workwear	324.55
12300676	1/12/2022	Fruit N Vegies R Us	Fruit baskets	320.00
14004494	15/12/2022	Fruit N Vegies R Us	Fruit baskets	320.00
15174842	1/12/2022	Australian Services Union	Union ASU	310.80
12300676	1/12/2022	StrataGreen	Supplies	308.88
09411307	16/12/2022	Local Govt Racecourses & Cemeteries Emp Union	Union LGRCEU	308.00
14435868	22/12/2022	Veale Auto Parts	Auto supplies	307.60
12300676	1/12/2022	Atom Supply	Supplies	302.87
14435868	22/12/2022	Brightmark Group Pty Ltd	Cleaning Service	300.00
12300676	1/12/2022	Eighty Nine Enterprises	Service callout-CPV	298.00
14435868	22/12/2022	Rent A Fence Pty Ltd	Fence hire	293.98
12004659	8/12/2022	Vetwest Animal Hospitals Pty Ltd	Animal Welfare VP439C	293.54
14004494	15/12/2022	Tyre Connect	Tyres	292.60
12300676	1/12/2022	St John Ambulance Aust (WA) Inc.	Event health services	290.40
12300676	1/12/2022	Town Of Victoria Park	Animal Welfare VP426D	290.00
12300676	1/12/2022	Kennards Hire	Equipment hire	287.40
12004659	8/12/2022	Elliotts Filtration Pty Ltd	Cygnia cove iron filter	282.70
12004659	8/12/2022	TenderLink.Com	Public tenders	281.60
12004659	8/12/2022	Corsign WA Pty Ltd	Signage	280.50
14435868	22/12/2022	Burson Automotive Pty Ltd	Auto parts	280.23



Reference	Date	Payee	Description	Amount (\$)
09411307	16/12/2022	Health Insurance Fund of WA	Health Insurance Fund of WA	275.40
14435868	22/12/2022	Two Way Hire Services Pty Ltd	ACMA Licence fee	271.70
12004659	8/12/2022	Patrick Quigley	Reimbursement	271.65
14004494	15/12/2022	WINC Australia Pty Ltd	Office supplies	265.57
14004494	15/12/2022	Veale Auto Parts	Auto parts	259.90
12004659	8/12/2022	Synergy	Electricity charges	259.60
12004659	8/12/2022	Truckline	Truck parts	252.44
14435868	22/12/2022	Parker Black & Forrest Pty Ltd	Locksmith service	250.80
14435868	22/12/2022	Go Doors	Electric gate repairs-Op Centre	248.88
14004494	15/12/2022	Atom Supply	supplies	245.84
14435868	22/12/2022	Lock Stock & Farrell Locksmith	Locksmith service	239.95
12004659	8/12/2022	Allmark & Associates Pty Ltd	Name badges	239.80
12300676	1/12/2022	Vetwest Animal Hospitals Pty Ltd	Animal Welfare G776C	233.14
14004494	15/12/2022	MDM Entertainment	Library supplies	232.98
12004659	8/12/2022	PLE Computers Pty Ltd	Wireless Router	229.00
12300676	1/12/2022	MDM Entertainment	Library Supplies	224.66
12004659	8/12/2022	Iron Mountain Aust Group Pty Ltd	Archive service	221.91
14435868	22/12/2022	Toolmart Australia Pty Ltd	Tools	221.40
14004494	15/12/2022	Gardner Autos	Auto parts	221.03
14435868	22/12/2022	WINC Australia Pty Ltd	Office supplies	212.44
14435868	22/12/2022	Sonic HealthPlus Pty Ltd	Staff medicals	211.20
12004659	8/12/2022	Maxwell Robinson & Phelps	Pest control service	202.00
14435868	22/12/2022	Michelle Culnane	Art Classes	200.00
12300676	1/12/2022	AE Hoskins Building Services	Electrical works CPV	198.00
14004494	15/12/2022	Poolegrave Signs & Engraving	Engraved Plaque	198.00
12004659	8/12/2022	Harvey Fresh	Milk Supplies	196.58
12300676	1/12/2022	City Of Canning	Animal Welfare C039C	196.25
12300676	1/12/2022	Preston Street IGA	ICAG meeting food	195.00
12300676	1/12/2022	Perth Aquatic Seed & Ecological Services Pty Ltd	Aquarium service	192.50
12300676	1/12/2022	OBAN Group Pty Ltd	Works at CPV	189.86
14004494	15/12/2022	Stihl Shop Osborne Park	CPGC-Supplies	186.00
14004494	15/12/2022	Parker Black & Forrest Pty Ltd	1 oval Cylinder-Dog Pound	185.90
14435868	22/12/2022	Officeworks	Office supplies	181.44
14004494	15/12/2022	Fun Faces Perth	Face Painting	180.00
12004659	8/12/2022	Totally Workwear - Belmont	Workwear	179.95
12004659	8/12/2022	Australia Post Library	Postal charges	171.36
14435868	22/12/2022	Beacon Equipment - Canning Vale	Equipment	168.90
14435868	22/12/2022	Poolegrave Signs & Engraving	Laminated Vinyl Prints	165.00
14435868	22/12/2022	AE Hoskins Building Services	Electrical services CPV	165.00
14435868	22/12/2022	Harvey Fresh	Milk Supplies	163.82
12004659	8/12/2022	The Poster Girls	A3 Psoters/Postcard	158.00
14004494	15/12/2022	Western Resource Recovery Pty Ltd	Clean Grease Trap waste	155.80
09411307	16/12/2022	Australian Services Union	Union ASU	155.40
12004659	8/12/2022	Mercury Messengers Pty Ltd	Courier Service	150.76
12300676	1/12/2022	Toolmart Australia Pty Ltd	Brake kit	148.00
12004659	8/12/2022	Amazing Clean Blinds	Blind Repairs	145.00
12300676	1/12/2022	Zanzara	Repairs to Mosquito Traps	137.50
12300676	1/12/2022	Searle Fasteners Pty Ltd	Workshop supplies	135.66
14435868	22/12/2022	Repco Auto Parts	Auto parts	134.97
12004659	8/12/2022	AAAC Towing Pty Ltd	Towing Services	132.00
12300676	1/12/2022	City of Perth	Animal Welfare P17D	129.00
14004494	15/12/2022	Sprayline Spraying Equipment	Hosetail	116.98
12300676	1/12/2022	Parker Black & Forrest Pty Ltd	Locksmith service	113.30
12004659	8/12/2022	City of Perth	Animal Welfare P18D	105.00
14004494	15/12/2022	Leah Gorman	Reimbursement	100.00
12004659	8/12/2022	WINC Australia Pty Ltd	Office supplies	99.76
14004494	15/12/2022	Complete Office Supplies Pty Ltd	Office supplies	99.66
14004494	15/12/2022	Totally Workwear - Belmont	Workwear	94.07
14435868	22/12/2022	City Of Armadale	Tip fees	94.00
14004494	15/12/2022	Burson Automotive Pty Ltd	Auto Parts	91.85
14004494	15/12/2022	Refresh Pure Water	Water bottle rental	90.00
14004494	15/12/2022	Sancia Sequeira	Reimbursement	88.94
14004494	15/12/2022	Garden City Plastics	Nursery supplies	88.03
14004494	15/12/2022	Kulbardi	Office supplies	86.74
14004494	15/12/2022	E & MJ Roshier Pty Ltd	Oil Filter	77.76
14004494	15/12/2022	Megan Clarke	Reimbursement	66.00
12300676	1/12/2022	Harvey Fresh	Milk Supplies	63.55
14004494	15/12/2022	Harvey Fresh	Milk Supplies	63.55
12300676	1/12/2022	Perth Security Services	Alarm Response	61.55
14435868	22/12/2022	Eurofins ARL	Solid Samples	60.50
14004494	15/12/2022	Repco Auto Parts	Auto parts	56.10
12004659	8/12/2022	WA Police Service - Revenue Section	Police check	51.00
14004494	15/12/2022	Adrian Fabiankovits	Reimbursement	43.00
14004494	15/12/2022	Telstra - 3614257784 ID 1003577	Phone/data charges	40.00
12004659	8/12/2022	Landgate	Online shop	28.20

Reference	Date	Payee	Description	Amount (\$)
14004494	15/12/2022	BOC Gases	Dry Ice	26.10
14004494	15/12/2022	Aussie Natural Spring Water	Office supplies	23.82
12300676	1/12/2022	Iron Mountain Aust Group Pty Ltd	Archive Service	21.21
12004659	8/12/2022	MDM Entertainment	Library services	16.94
14435868	22/12/2022	Wren Oil	Oil Waste disposal	16.50
12300676	1/12/2022	Aussie Natural Spring Water	Office supplies	15.88
12300676	1/12/2022	City Of Gosnells	Animal welfare C049C	10.00

Sub Total 7,531,604.64

Cheque Payments

Reference	Date	Payee	Description	Amount (\$)
09045934	14/12/2022	Water Corporation	Standard Water Service-L271 Coolidge St	2,125.10
12185858	8/12/2022	City of South Perth - CPV	Petty Cash-CPV	495.10
144542	8/12/2022	City of South Perth - Petty Cash	Petty cash reimbursement-Civic Centre	357.65
144542	8/12/2022	Water Corporation	Repair/replace meter 108 River Way	301.26
09503211	22/12/2022	City of South Perth - CPV	Petty Cash-CPV	134.65
12544636	1/12/2022	Department Of Transport - Regos	Jetty licence Elderfield #0633	87.40
14594378	15/12/2022	Department Of Transport - Regos	Jetty Licence SJMP 3900	87.40

Sub Total 3,588.56

Non Creditor EFT Payments

Reference	Date	Payee	Description	Amount (\$)
14435868	22/12/2022	Mrs Audrey le Breton	Refundable amount	294,288.63
14120682	8/12/2022	Mrs Denise Tsirindanis	Refundable amount	290,122.21
14435868	22/12/2022	Mrs P Johnston	Refundable amount	154,958.96
12004659	8/12/2022	Abmusic Aboriginal Corporation	Community Funding Grant	5,500.00
12004659	8/12/2022	Woods Investments Pty Ltd T/A Premier Ev	Refund PRB SJMP	5,000.00
14004494	15/12/2022	South Perth Primary School P&C Assoc	Community Funding Grant	5,000.00
12300676	1/12/2022	Major LB Pty Ltd	RRAB-142 Coode St	4,400.00
14435868	22/12/2022	Shape Australia	RRAB-1 Bryce Ave	4,400.00
14004494	15/12/2022	Dale Alcock Homes	RRAB-32 Hovia Tce	3,000.00
14435868	22/12/2022	Trustees of Christain Brothers WA	RRAB-52 Apus Loop	3,000.00
14435868	22/12/2022	Trustees of Christain Brothers WA	RRAB-47 Apus Loop	3,000.00
14435868	22/12/2022	Trustees of Christain Brothers WA	RRAB-41 Apus Loop	3,000.00
12004659	8/12/2022	Eduardo Jr Delima Gaborni	Refund hall/swipe card bond	2,852.00
12300676	1/12/2022	Saif A Mohammed & Kavi Mahizadeh	Refund Hall/Swipe card	2,616.00
12004659	8/12/2022	Erica & Michael Barranger	RRAB	2,200.00
14004494	15/12/2022	Mr Choon Kiat Tan	Refund Road Reserve Access Bond-2 Galway	2,200.00
14004494	15/12/2022	Dale Alcock Homes	RRAB-328 Park St	2,200.00
14004494	15/12/2022	Adam Grinsell	RRAB	2,200.00
14004494	15/12/2022	Adam Nevin	RRAB	2,200.00
14004494	15/12/2022	Kingscrest Holdings	RRAB-26 Sawyer Way	2,200.00
14004494	15/12/2022	Nexus Home Improvements	RRAB-40 Market St	2,200.00
14435868	22/12/2022	Trustees of Christain Brothers WA	RRAB-26 Tringa Circle	2,200.00
14435868	22/12/2022	Air Roofing Co Pty Ltd	RRAB-36 Todd Ave	2,200.00
14435868	22/12/2022	Barrier Reef Pools	RRAB-38 Lockhart St	2,200.00
14435868	22/12/2022	Prima Homes	RRAB-32 Garden St	2,200.00
14004494	15/12/2022	Caitlin Moule	Refund Park Restoration Bond	2,171.00
14004494	15/12/2022	Vicki Alexandra Berich	Refund Hall/key bond	2,150.00
14004494	15/12/2022	Ana Andrews	Refund hall/swipe card bond	2,150.00
12004659	8/12/2022	Darshan Kishorebhai Ghia	Refund hall/swipe card	2,050.00
12004659	8/12/2022	The WA Sri Lankan Assoc Inc	Refund hall/swipe card bond	2,050.00
14004494	15/12/2022	Rovee A Villalobos	Refund hall/swipe card bond	2,050.00
14004494	15/12/2022	Christine Hokmun Nguyen	Refund Hall/Swipe card Bond	2,050.00
14435868	22/12/2022	Diane Shirley Meakins	Refund Hall/Swipe card	2,050.00
14435868	22/12/2022	Tre Cuori Pty Ltd TA Casa Aged Care	Refund hall/Swipe card Bond	2,050.00
14435868	22/12/2022	Orange Sky Australia Ltd	Refund PRB	2,000.00
14435868	22/12/2022	Brightmark Group Pty Ltd	Refund hall/swipe card bond	1,880.00
14004494	15/12/2022	Thomas Lung & C G Bismonte	Refund hall/swipe card SPCH	1,870.45
14004494	15/12/2022	Mosaic Early Learning	Refund Park Restoration bond	1,450.00
14004494	15/12/2022	Australian Christians	Refund hall/swipe card bond	1,276.00
14004494	15/12/2022	Rise Network Inc	Refund hall/swipe card bond	1,050.00
14435868	22/12/2022	Jason Alex Kim	Refund hall/swipe card	1,050.00
12300676	1/12/2022	Robert Loss	Refund PRB	1,000.00
12004659	8/12/2022	Alison Thair	Refund PRB SJMP	1,000.00
12004659	8/12/2022	Cathay Constructions	RRAB-2 Garvey Street	1,000.00
12004659	8/12/2022	Softwoods Timberyards Pty Ltd	RRAB-2/40 Gwentyfred Rd	1,000.00
14004494	15/12/2022	Katherine & Peter Dash	RRAB	1,000.00
14004494	15/12/2022	Skin Check WA	Refund PRB SJMP	1,000.00
14435868	22/12/2022	LKD Building Supplies Pty Ltd	RRAB-25-37 Mends St	1,000.00
14435868	22/12/2022	Perth Brain Centre	Refund PRB	1,000.00
12004659	8/12/2022	Qihan Ng	Crossing Subsidy	991.22
14004494	15/12/2022	Sonam Morar	Refund hall/swipe card bond	988.45



Reference	Date	Payee	Description	Amount (\$)
12300676	1/12/2022	Choon Kiat Tan	RRAB [REDACTED]	957.35
12004659	8/12/2022	YCC(WA) Ltd ATF YCC(WA) Unit Trust	Refund hall/swipe card	910.00
14004494	15/12/2022	Jennifer Stewart	RRAB [REDACTED]	750.00
12004659	8/12/2022	Goodstart Early Learning Ltd	Refund Hall/Swipe card bond	600.00
12004659	8/12/2022	The Experience Lab Pty Ltd	Refund hall/swipe card	600.00
12004659	8/12/2022	Rekha Nanda	Refund hall/swipe card bond	600.00
14004494	15/12/2022	Maharashtra Mandal of Perth WA Inc	Refund hall/Swipe card bond	600.00
14004494	15/12/2022	Shafiul and Sajia Anam	Refund Hall/swipe card	600.00
14435868	22/12/2022	IBNS Perth Chapter	Refund hall/swipe card bond	600.00
12004659	8/12/2022	Windsor Knight Pty Ltd	RRAB-53-55 Angelo St	500.00
12004659	8/12/2022	Aussie Patio Designs	RRAB-3 Axford St	500.00
12004659	8/12/2022	Windsor Knight Ltd	RRAB-53-55 Angelo St	500.00
12004659	8/12/2022	Lionel Martin	RRAB [REDACTED]	500.00
14004494	15/12/2022	Southern Style Outdoor	RRAB-2/76 Gardner St	500.00
14004494	15/12/2022	Anastasia Isakova	RRAB [REDACTED]	500.00
14004494	15/12/2022	Giada De Bianchi	RRAB [REDACTED]	500.00
14004494	15/12/2022	Commercial & Industrial Construction	RRAB-6A Westland Place	500.00
14004494	15/12/2022	Neil Williams	RRAB [REDACTED]	500.00
14004494	15/12/2022	RJS Global WA Pty Ltd	RRAB-1/107 Melville Pde	500.00
14004494	15/12/2022	Brayden Lawler(BL Contracting)	RRAB-11 Pepler Ave	500.00
14435868	22/12/2022	Yuliya Pascoe	RRAB [REDACTED]	500.00
14435868	22/12/2022	Rebekah Wilson	Refund hire of SJMP	491.00
12300676	1/12/2022	Jennifer Dicker-Lee	Rebate Refund [REDACTED]	466.69
12300676	1/12/2022	Peter & Marea Stoyles	Rates overpayment [REDACTED]	364.91
12004659	8/12/2022	Diego Ortiz	Home Safety & Security equipment	300.00
14435868	22/12/2022	Roy Miller	Home Safety & Security equipment	300.00
12300676	1/12/2022	Robert Loss	Refund PRB	250.00
12300676	1/12/2022	Indian Youth of Australia	Refund PRB	250.00
12300676	1/12/2022	Siara Meneguz	Refund PRB	250.00
12004659	8/12/2022	XI Chen	Home Safety & Security equipment	250.00
12004659	8/12/2022	Alison Thair	Refund PRB SJMP	250.00
12004659	8/12/2022	Dreamy Dome Events	Refund PRB SJMP	250.00
12004659	8/12/2022	James McKee	Home Safety & Security equipment	250.00
14004494	15/12/2022	Jillian Dawkins	Refund Park Restoration Bond	250.00
14004494	15/12/2022	Kingston Reid	Refund Park Restoration Bond	250.00
14004494	15/12/2022	Liping Yu	Home Safety & Security equipment	250.00
14004494	15/12/2022	Skin Check WA	Refund Park Restoration Bond	250.00
14435868	22/12/2022	Dreamy Dome Events	Refund PRB	250.00
14435868	22/12/2022	Dreamy Dome Events	Refund PRB	250.00
14435868	22/12/2022	Dreamy Dome Events	Refund Park Restoration Bond	250.00
14435868	22/12/2022	Dreamy Dome Events	Refund PRB	250.00
14435868	22/12/2022	Dreamy Dome Events	Refund Park Restoration Bond	250.00
14435868	22/12/2022	Tessa van der Bijl	Home Safety & Security equipment	250.00
12004659	8/12/2022	Joshua Douglas	Individual Dev. Grant-Douglas	200.00
12004659	8/12/2022	B L Dunn & S A Fitzgerald	Refund hire fees	150.00
14435868	22/12/2022	Diane Shirley Meakins	Refund hall hire fees	130.00
12004659	8/12/2022	YCC(WA) Ltd ATF YCC(WA) Unit Trust	Refund hall hire fees	90.00
12300676	1/12/2022	Brian McCully	Reversal Processing fee	81.74
14004494	15/12/2022	Chris Lee	Refund Hire fee GBLC	29.75

Sub Total 863,736.36

Non Creditor CHQ Payments

Reference	Date	Payee	Description	Amount (\$)
12185858	8/12/2022	WA Police Legacy	Refund hall/swipe card bond	2,050.00
09503211	22/12/2022	Hai shen & Rong Cui	Rates overpayment [REDACTED]	1,667.47
12185858	8/12/2022	Patricia J Hopkins	Refund Pensioner Rebate [REDACTED]	964.99
12185858	8/12/2022	Helen Georgina Pears	Refund Pensioner Rebate [REDACTED]	935.48
12185858	8/12/2022	Philip & Helen Baillie	Refund Pensioner Rebate [REDACTED]	935.48
12185858	8/12/2022	Maureen Bellett	Refund Pensioner Rebate [REDACTED]	933.37
12185858	8/12/2022	Carlos & Margaret Della Bosca	Refund Pensioner Rebate [REDACTED]	916.51
12185858	8/12/2022	Anne C Zevis	Refund Pensioner Rebate [REDACTED]	912.29
12185858	8/12/2022	Judith & John Fetherston	Refund Pensioner Rebate [REDACTED]	908.08
12185858	8/12/2022	Brian William Meacock	Refund Pensioner Rebate [REDACTED]	903.86
12185858	8/12/2022	Tetsuko Fukada	Refund Pensioner Rebate [REDACTED]	901.76
12185858	8/12/2022	Guy Derek Loxley	Refund Pensioner Rebate [REDACTED]	887.72
12185858	8/12/2022	Gordon Thomas Berryman	Refund Pensioner Rebate [REDACTED]	875.04
12185858	8/12/2022	Margaret L Dawe	Refund Pensioner Rebate [REDACTED]	786.27
12185858	8/12/2022	Warwick Arthur Davies	Refund Pensioner Rebate [REDACTED]	750.00
12185858	8/12/2022	John B Loughan	Refund Pensioner Rebate [REDACTED]	750.00
12185858	8/12/2022	Sandra K Gallagher	Refund Pensioner Rebate [REDACTED]	722.86
09503211	22/12/2022	Helen Nanette Carnachan	Refund UGP Reversal [REDACTED]	642.86
09503211	22/12/2022	Sikh Council of Western Australia	Refund hall/swipe card bond	430.00
09503211	22/12/2022	Sikh Council of Western Australia	Refund hall/swipe card	300.00
09503211	22/12/2022	Michael Crone	Refund interim adjustment [REDACTED]	293.42

Reference	Date	Payee	Description	Amount (\$)
12185858	8/12/2022	Keir-Louise Loader	Refund Pensioner Rebate	217.00
12544636	1/12/2022	Charles & Arlene Collins	Pensioner Rebate Refund	216.26
12185858	8/12/2022	Gloria Huat Neo Lau	Refund Pensioner Rebate	213.82
12185858	8/12/2022	Bryan & Androulla Rogan	Refund Pensioner Rebate	203.28
12185858	8/12/2022	William R Chambers	Refund Pensioner Rebate	203.28
09503211	22/12/2022	Peter Douglas Anderson	Refund Pensioner Rebate	187.47
09503211	22/12/2022	Nola May Watkins	Refund Pensioner Rebate	187.47
09503211	22/12/2022	Ee Chin Teo	Refund Pensioner Rebate	184.31
09503211	22/12/2022	Susan Marie Carr	Refund Pensioner Rebate	183.26
09503211	22/12/2022	Dianne Lorraine Allen	Refund Pensioner Rebate	171.66
09503211	22/12/2022	Malcolm Stuart Ward	Refund Pensioner Rebate	169.56
09503211	22/12/2022	Maureen Teresa Hinton	Refund Pensioner Rebate	100.00
09503211	22/12/2022	Lesley Dianne Di Prinzio	Refund Pensioner Rebate	100.00
12185858	8/12/2022	Bev Jenkins	Refund parking ticket	7.50

Sub Total 20,812.33

**Excluding:** Voided Payments:

Reference	Date	Payee	Description	Amount (\$)
				0.00

Total Cancelled EFT 0.00

**Excluding:** Cancelled Cheques

Reference	Date	Payee	Description	Amount (\$)
				0.00

Total Cancelled Cheques 0.00



**City of South Perth**  
**Statement of Financial Position**  
**31 December 2022**

Details	31 December 2022 \$	31 December 2021 \$	30 June 2022 \$
<b>CURRENT ASSETS</b>			
Cash & Cash Equivalents	79,328,512	68,206,314	59,654,070
Trade & Other Receivables	13,261,542	12,252,757	6,975,708
Other Current Assets	1,708,925	352,049	1,066,370
<b>TOTAL CURRENT ASSETS</b>	<b>94,298,979</b>	<b>80,811,119</b>	<b>67,696,148</b>
<b>NON-CURRENT ASSETS</b>			
Trade & Other Receivables	14,644,959	11,557,412	8,188,700
Other Non-Current Assets	-	416,786	-
Investments (LGHT & RRC)	234,542	222,467	234,542
Property, Plant & Equipment	370,425,827	370,782,354	370,877,697
Infrastructure	351,361,256	353,481,566	353,112,227
Intangibles	206,000	337,052	235,505
<b>TOTAL NON-CURRENT ASSETS</b>	<b>736,872,583</b>	<b>736,797,636</b>	<b>732,648,670</b>
<b>TOTAL ASSETS</b>	<b>831,171,562</b>	<b>817,608,756</b>	<b>800,344,818</b>
<b>CURRENT LIABILITIES</b>			
Trade & Other Payables	8,480,289	6,817,512	6,556,700
Borrowings	3,214,240	596,950	3,162,535
Provisions	4,403,001	4,779,055	4,741,611
Leaseholder Liability	25,016,701	24,993,437	25,404,757
Grant Obligations	810,400	7,218,182	280,684
<b>TOTAL CURRENT LIABILITIES</b>	<b>41,924,631</b>	<b>44,405,135</b>	<b>40,146,288</b>
<b>NON-CURRENT LIABILITIES</b>			
Leaseholder Liability	832,411	750,378	809,939
Borrowings	11,631,004	5,582,053	13,251,730
Provisions	658,643	545,244	658,643
Grant Obligations	5,500,000	-	5,500,000
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>18,622,057</b>	<b>6,877,675</b>	<b>20,220,312</b>
<b>TOTAL LIABILITIES</b>	<b>60,546,689</b>	<b>51,282,811</b>	<b>60,366,600</b>
<b>NET ASSETS</b>	<b>770,624,874</b>	<b>766,325,945</b>	<b>739,978,218</b>
<b>EQUITY</b>			
Retained Surplus	132,695,344	134,333,930	130,033,266
Reserves - Cash Backed	43,255,882	38,857,274	43,346,307
Revaluation Surplus	564,026,992	564,215,359	564,026,992
Net Profit/Loss	30,646,656	28,919,381	2,571,654
<b>TOTAL EQUITY</b>	<b>770,624,874</b>	<b>766,325,945</b>	<b>739,978,218</b>

**City of South Perth  
Statement of Change in Equity  
31 December 2022**

	31 December 2022	31 December 2021	30 June 2022
	\$	\$	\$
<b>RESERVES</b>			
<b>Cash Backed</b>			
Balance at beginning of reporting period	43,346,307	40,298,494	40,298,494
Aggregate transfers to Retained Earnings	(7,511,661)	(2,329,072)	(3,920,692)
Aggregate transfers from Retained Earnings	7,421,237	887,853	6,968,504
Balance at end of reporting period	<u>\$ 43,255,882</u>	<u>\$ 38,857,274</u>	<u>\$ 43,346,307</u>
<b>Non - Cash Backed</b>			
Asset Revaluation Reserve	564,026,992	564,215,359	564,026,992
Balance at end of reporting period	<u>\$ 564,026,992</u>	<u>\$ 564,215,359</u>	<u>\$ 564,026,992</u>
<b>TOTAL RESERVES</b>	<u><u>\$ 607,282,874</u></u>	<u><u>\$ 603,072,634</u></u>	<u><u>\$ 607,373,298</u></u>
<b>RETAINED EARNINGS</b>			
Balance at beginning of reporting period	132,604,920	132,892,710	132,892,711
Realised Revaluation Reserve	-	-	188,368
Change in Net Assets from Operations	30,646,656	28,919,381	2,571,653
Aggregate transfers to Reserves	(7,421,237)	(887,853)	(6,968,504)
Aggregate transfers from Reserves	7,511,661	2,329,072	3,920,692
Balance at end of reporting period	<u>\$ 163,342,000</u>	<u>\$ 163,253,311</u>	<u>\$ 132,604,920</u>
<b>TOTAL EQUITY</b>	<u><u>\$ 770,624,874</u></u>	<u><u>\$ 766,325,945</u></u>	<u><u>\$ 739,978,218</u></u>

City of South Perth  
Statement of Financial Activity  
31 December 2022

Original Budget 2022/23	Revised Budget 2022/23		YTD Budget	YTD Actual	YTD Variance Budget	Note	YTD % Variance Budget
<b>OPERATING ACTIVITIES</b>							
<b>Income</b>							
40,951,045	40,951,045	Rates revenue	40,901,045	40,853,338	(47,707)	U	0%
19,081,552	19,081,552	Fees and charges	13,624,131	14,158,560	534,429	F	4%
8,150,456	8,150,456	Service charges	8,150,456	8,280,004	129,548	F	2%
1,731,928	1,731,928	Operating grants subsidies and contributions	239,964	373,869	133,905	F	56%
1,215,663	1,215,663	Interest revenue	751,335	1,468,020	716,686	F	95%
607,245	607,245	Other revenue	282,221	305,063	22,843	F	8%
<b>71,737,889</b>	<b>71,737,889</b>	<b>Subtotal Income</b>	<b>63,949,152</b>	<b>65,438,854</b>	<b>1,489,703</b>	<b>F</b>	
<b>Expenditure</b>							
26,261,912	26,261,912	Employee expenses	13,172,397	12,666,711	505,685	F	4%
32,474,269	32,659,269	Materials and contracts	15,009,655	14,873,754	135,900	F	1%
1,867,900	1,867,900	Utility charges	976,164	892,817	83,347	F	9%
653,600	653,600	Insurance expenses	653,600	687,482	(33,882)	U	-5%
11,077,927	11,077,927	Depreciation and amortisation	5,589,637	5,640,663	(51,026)	U	-1%
1,008,791	1,038,791	Other expenses	498,549	520,973	(22,423)	U	-4%
600,624	600,624	Interest expenses	316,227	316,480	(253)	U	0%
<b>73,945,022</b>	<b>74,160,022</b>	<b>Subtotal Expenditure</b>	<b>36,216,228</b>	<b>35,598,880</b>	<b>617,348</b>	<b>F</b>	
<b>(2,207,133)</b>	<b>(2,422,133)</b>	<b>Net Operating Surplus/ (Deficit)</b>	<b>27,732,923</b>	<b>29,839,974</b>	<b>2,107,051</b>	<b>F</b>	
<b>ADD NON CASH ITEMS</b>							
11,020,759	11,020,759	Depreciation	5,560,137	5,611,159	(51,021)	U	-1%
57,168	57,168	Amortisation	29,500	29,504	(4)	U	0%
<b>11,077,927</b>	<b>11,077,927</b>	<b>Subtotal Non Cash Items</b>	<b>5,589,637</b>	<b>5,640,663</b>	<b>(51,026)</b>	<b>U</b>	
<b>8,870,793</b>	<b>8,655,793</b>	<b>Net Operating Surplus/ (Deficit)</b>	<b>33,322,561</b>	<b>35,480,637</b>	<b>2,158,076</b>	<b>F</b>	
<b>LESS CAPITAL INCOME &amp; EXPENDITURE</b>							
1,905,263	1,905,263	Grants for Acquisition of Assets	686,161	716,117	29,956	F	4%
(1,918,000)	(1,918,000)	Acquisition of Buildings	(913,334)	(764,256)	149,079	F	16%
(240,000)	(240,000)	Acquisition of Computer Equipment	(161,667)	(26,054)	135,613	F	84%
(1,189,600)	(1,189,600)	Acquisition of Plant & Equipment	(6,750)	(247,155)	(240,405)	U	-3562%
(210,000)	(210,000)	Acquisition of Artworks	-	-	-		
(9,534,507)	(9,534,507)	Construction of Infrastructure Assets	(3,199,658)	(2,427,170)	772,488	F	24%
<b>(11,186,844)</b>	<b>(11,186,844)</b>	<b>Subtotal Capital Income and Expenditure</b>	<b>(3,595,248)</b>	<b>(2,748,517)</b>	<b>846,731</b>	<b>F</b>	
<b>LESS OTHER NON OPERATING ITEMS</b>							
(3,162,535)	(3,162,535)	Loan Principal Repayments	(1,568,457)	(1,569,022)	(565)	U	0%
(17,779,453)	(17,779,453)	Transfers to Reserves	(13,534,422)	(7,421,237)	6,113,185	F	45%
<b>(20,941,988)</b>	<b>(20,941,988)</b>	<b>Subtotal Other Non Operating Items</b>	<b>(15,102,879)</b>	<b>(8,990,259)</b>	<b>6,112,620</b>	<b>F</b>	
<b>OTHER FUNDING SOURCES</b>							
15,659,387	15,844,387	Transfers from Reserves	6,494,039	7,511,661	1,017,622	F	16%
7,000,000	7,000,000	Movement in Grant Obligations	7,000,000	-	(7,000,000)	U	-100%
240,000	240,000	Proceeds on Disposal of Assets	75,000	146,881	71,881	F	96%
49,006	49,006	Self Supporting Loans Recouped	24,234	24,234	-		
-	-	Movement in CPV Liabilities (Non-Current)	-	(365,584)	(365,584)	F	100%
-	-	Movement in Deferred Rates (Non-Current)	-	33,892	33,892	F	100%
(3,906,133)	(3,906,133)	Movement in UGP Debtors (Non-Current)	(3,906,133)	(3,841,153)	64,980	F	2%
4,215,779	4,215,779	Opening Net Current Assets July 1 B/Fwd	4,215,779	10,072,840	5,857,061	F	139%
<b>23,258,039</b>	<b>23,443,039</b>	<b>Subtotal Other Funding Sources</b>	<b>13,902,919</b>	<b>13,582,772</b>	<b>(320,147)</b>	<b>U</b>	
<b>0</b>	<b>(30,000)</b>	<b>CLOSING NET CURRENT ASSETS YTD</b>	<b>28,527,353</b>	<b>37,324,633</b>	<b>8,797,280</b>	<b>F</b>	

## City of South Perth

### 2022/2023 Operating Revenue and Expenditure Budget Versus Actual

December - 2022

Key Responsibility Area	YTD Revised Budget \$	YTD Actual \$	Variance \$	Var F/U	Var %	Revised Budget \$	Original Budget \$
<b>REVENUE</b>							
<b>Corporate Services</b>							
<b>Governance</b>							
200080 - Governance Admin	23,873	10,726	(13,146)	U	-55%	47,745	47,745
200090 - Animal Control	73,700	121,393	47,693	F	65%	149,000	149,000
200091 - Fire Prevention	8,750	4,863	(3,888)	U	-44%	10,000	10,000
200092 - Parking	958,900	1,213,987	255,087	F	27%	1,895,000	1,895,000
200093 - District Rangers	4,500	4,982	482	F	11%	9,000	9,000
Total Revenue - Governance	1,069,722	1,355,951	286,228	F	27%	2,110,745	2,110,745
<b>Finance</b>							
200020 - Investment Activities	409,042	1,029,114	620,072	F	152%	1,578,708	1,578,708
200021 - Financial Services	-	627	627	F	100%	52,000	52,000
200022 - Rating Services	41,388,045	41,395,557	7,512	F	0%	41,604,045	41,604,045
200030 - Property Management - Commercial	185,800	156,497	(29,303)	U	-16%	311,600	311,600
200031 - Recoverable Costs	16,200	15,724	(476)	U	-3%	36,400	36,400
Total Revenue - Finance	41,999,087	42,597,519	598,432	F	1%	43,582,753	43,582,753
<b>Corporate Services Total</b>	43,068,809	43,953,470	884,661	F	2%	45,693,498	45,693,498
<b>Development &amp; Community Services</b>							
<b>Collier Park Village</b>							
300310 - Collier Park Village	1,124,056	1,224,156	100,100	F	9%	2,256,301	2,256,301
300311 - Collier Park Community Centre	3,150	2,961	(189)	U	-6%	6,300	6,300
Total Revenue - Collier Park Village	1,127,206	1,227,117	99,911	F	9%	2,262,601	2,262,601
<b>Community Development</b>							
300202 - Community Projects	13,000	33,692	20,692	F	159%	21,000	21,000
300205 - Community Events	49,000	24,233	(24,767)	U	-51%	75,000	75,000
300220 - Facility Hire	220,000	224,083	4,083	F	2%	410,000	410,000
300221 - Recreation Admin	31,750	91,289	59,539	F	188%	133,390	133,390
300222 - George Burnett Leisure Centre Operations	104,000	130,079	26,079	F	25%	200,000	200,000
Total Revenue - Community Development	417,750	503,376	85,626	F	20%	839,390	839,390
<b>Library</b>							
300400 - Library Services	2,750	27,464	24,714	F	899%	5,500	5,500
300401 - Civic Centre Library	6,025	7,102	1,077	F	18%	12,050	12,050
300402 - Manning Library	3,275	3,682	407	F	12%	6,550	6,550
300403 - Old Mill	4,000	4,242	242	F	6%	8,000	8,000
Total Revenue - Library	16,050	42,490	26,440	F	165%	32,100	32,100
<b>Statutory Planning</b>							
300610 - Planning Services	235,900	294,911	59,012	F	25%	495,000	495,000
300630 - Building Services	197,000	145,013	(51,987)	U	-26%	450,000	450,000
300631 - Pool Services	85,000	89,844	4,844	F	6%	85,000	85,000
300640 - Health Services	5,000	-	(5,000)	U	-100%	5,000	5,000
300641 - Preventative Services	112,250	123,821	11,571	F	10%	119,500	119,500
Total Revenue - Statutory Planning	635,150	653,589	18,439	F	3%	1,154,500	1,154,500
<b>Strategic Planning</b>							
300500 - Strategic Planning	-	159	159	F	100%	-	-
Total Revenue - Strategic Planning	-	159	159	F	100%	-	-
<b>Development &amp; Community Services Total</b>	2,196,156	2,426,731	230,575	F	10%	4,288,591	4,288,591



Key Responsibility Area	YTD Revised Budget \$	YTD Actual \$	Variance \$	Var F/U	Var %	Revised Budget \$	Original Budget \$
<b>Infrastructure</b>							
Director Infrastructure Services							
Assets & Design							
400150 - Network Operations	29,806	(891)	(30,697)	U	-103%	40,000	40,000
400160 - Underground Power	8,150,456	8,333,436	182,980	F	2%	8,150,456	8,150,456
Total Revenue - Assets & Design	8,180,262	8,332,545	152,283	F	2%	8,190,456	8,190,456
Business & Construction							
400300 - CPGC	2,378,251	2,567,768	189,517	F	8%	4,612,954	4,612,954
400311 - Fleet Management	15,000	11,133	(3,867)	U	-26%	30,000	30,000
400312 - Recycling Centre	71,500	52,331	(19,169)	U	-27%	143,000	143,000
400313 - Waste Collection	44,248	12,511	(31,737)	U	-72%	88,500	88,500
400314 - Recycling & Waste	7,760,503	7,718,838	(41,666)	U	-1%	7,855,938	7,855,938
Total Revenue - Business & Construction	10,269,503	10,362,580	93,077	F	1%	12,730,392	12,730,392
Programs Delivery							
Building Maintenance	-	4,630	4,630	F	-100%	-	-
Works Maintenance	138,422	192,034	53,612	F	39%	644,952	644,952
Park Operations	96,000	166,865	70,865	F	74%	190,000	190,000
Total Revenue - Programs Delivery	234,422	363,529	129,107	F	55%	834,952	834,952
<b>Infrastructure Total</b>	18,684,187	19,058,654	374,467	F	2%	21,755,800	21,755,800
<b>Total Revenue</b>	63,949,152	65,438,854	1,489,703	F	2%	71,737,889	71,737,889
<b>EXPENDITURE</b>							
<b>Office of the CEO</b>							
Office of the CEO							
100010 - Office of the CEO	303,189	284,637	18,552	F	6%	641,179	641,179
Total Expense - Office of the CEO	303,189	284,637	18,552	F	6%	641,179	641,179
<b>Office of the CEO Total</b>	303,189	284,637	18,552	F	6%	641,179	641,179
<b>Corporate Services</b>							
Director of Corporate Services							
200010 - Corporate Services	127,716	139,975	(12,259)	U	-10%	257,262	257,262
Total Expense - Director of Corporate Services	127,716	139,975	(12,259)	U	-10%	257,262	257,262
Customer, Communications & Engagement							
200060 - Customer Services Admin	580,303	560,638	19,665	F	3%	1,159,606	1,159,606
200062 - Marketing & Communications	329,667	329,258	409	F	0%	725,734	725,734
200063 - Publications	44,000	11,314	32,686	F	74%	97,000	97,000
Total Expense - Customer, Communications & Engagement	953,970	901,211	52,759	F	6%	1,982,340	1,982,340
Finance							
200020 - Investment Activities	81,987	82,240	(253)	U	0%	161,053	161,053
200021 - Financial Services	1,478,424	1,364,372	114,051	F	8%	2,562,357	2,562,357
200022 - Rating Services	131,785	131,227	558	F	0%	536,569	536,569
200031 - Recoverable Costs	80,550	75,445	5,105	F	6%	135,700	135,700
200032 - PreSchools	16,542	16,539	3	F	0%	32,814	32,814
Total Expense - Finance	1,789,288	1,669,824	119,464	F	7%	3,428,493	3,428,493
Information Technology							
200050 - Information Services	2,371,668	2,318,705	52,963	F	2%	5,205,925	5,205,925
200051 - Records Management	102,395	100,992	1,403	F	1%	204,790	204,790
Total Expense - Information Technology	2,474,064	2,419,697	54,367	F	2%	5,410,716	5,410,716
Governance							
200080 - Governance Admin	380,306	378,971	1,335	F	0%	828,322	828,322
200081 - Council Members	394,273	381,292	12,981	F	3%	568,616	538,616
200082 - Council Functions	97,497	74,827	22,670	F	23%	198,994	198,994
200090 - Animal Control	142,408	157,866	(15,458)	U	-11%	282,251	282,251
200091 - Fire Prevention	24,605	59,881	(35,276)	U	-143%	109,209	109,209
200092 - Parking	435,313	394,816	40,497	F	9%	906,355	906,355
200093 - District Rangers	122,284	131,812	(9,528)	U	-8%	243,569	243,569
Total Expense - Governance	1,596,686	1,579,465	17,220	F	1%	3,137,315	3,107,315
People & Performance							
200040 - Organisational Performance	90,417	95,683	(5,266)	U	-6%	193,835	193,835
200070 - Human Resources	477,924	499,806	(21,882)	U	-5%	1,062,956	1,062,956
200071 - Work Health & Safety	138,033	132,863	5,170	F	4%	302,565	302,565
Total Expense - People & Performance	706,374	728,352	(21,978)	U	-3%	1,559,355	1,559,355
<b>Corporate Services Total</b>	7,648,097	7,438,524	209,574	F	3%	15,775,482	15,745,482

Key Responsibility Area	YTD Revised Budget \$	YTD Actual \$	Variance \$	Var F/U	Var %	Revised Budget \$	Original Budget \$
<b>Development &amp; Community Services</b>							
300010 - Development & Community Services	133,210	148,413	(15,203)	U	-11%	270,976	270,976
Total Expense - Director of Development & Community Services	133,210	148,413	(15,203)	U	-11%	270,976	270,976
Community Development							
300201 - CCR Admin	287,219	338,773	(51,554)	U	-18%	579,201	579,201
300202 - Community Projects	266,200	204,564	61,636	F	23%	590,000	590,000
300203 - Citizens Centre - South Perth	98,362	93,796	4,566	F	5%	194,363	194,363
300204 - Citizens Centre - Manning	75,597	73,679	1,917	F	3%	148,876	148,876
300205 - Community Events	276,586	317,220	(40,634)	U	-15%	584,372	584,372
300210 - Major Events	10,256	2,264	7,992	F	78%	68,707	68,707
300211 - Summer Events	20,000	21,883	(1,883)	U	-9%	125,000	125,000
300212 - Functions	56,500	28,456	28,044	F	50%	94,000	94,000
300213 - Public Art	32,105	32,256	(151)	U	0%	79,490	79,490
300220 - Facility Hire	305,048	273,594	31,454	F	10%	614,187	614,187
300222 - George Burnett Leisure Centre Operations	230,630	211,443	19,188	F	8%	459,339	459,339
Total Expense - Community Development	1,658,504	1,597,928	60,576	F	4%	3,537,534	3,537,534
Collier Park Village							
300310 - Collier Park Village	1,207,826	1,257,536	(49,710)	U	-4%	2,209,018	2,209,018
Total Expense - Collier Park Village	1,207,826	1,257,536	(49,710)	U	-4%	2,209,018	2,209,018
Library							
300401 - Civic Centre Library	754,211	805,413	(51,202)	U	-7%	1,466,697	1,466,697
300402 - Manning Library	447,955	420,069	27,886	F	6%	899,639	899,639
300403 - Old Mill	97,032	36,267	60,765	F	63%	199,682	199,682
300404 - Heritage House	11,251	10,741	511	F	5%	23,989	23,989
Total Expense - Library	1,310,449	1,272,489	37,960	F	3%	2,590,007	2,590,007
Statutory Planning							
300610 - Planning Services	787,071	620,784	166,287	F	21%	1,576,690	1,576,690
300620 - Compliance	79,741	67,550	12,192	F	15%	159,483	159,483
300630 - Building Services	159,743	151,526	8,217	F	5%	327,485	327,485
300640 - Health Services	239,216	207,156	32,060	F	13%	484,002	484,002
300643 - Analytical Services	10,000	11,036	(1,036)	U	-10%	10,000	10,000
300644 - Pest Control	33,000	9,924	23,076	F	70%	60,000	60,000
Total Expense - Statutory Planning	1,308,771	1,067,976	240,796	F	18%	2,617,659	2,617,659
Strategic Planning							
300500 - Strategic Planning	419,291	391,899	27,392	F	7%	866,046	866,046
Total Expense - Strategic Planning	419,291	391,899	27,392	F	7%	866,046	866,046
<b>Development &amp; Community Services Total</b>	<b>6,038,052</b>	<b>5,736,241</b>	<b>301,811</b>	<b>F</b>	<b>5%</b>	<b>12,091,239</b>	<b>12,091,239</b>
<b>Infrastructrue</b>							
Director Infrastructure Services							
400010 - Director Infrastructure Services	182,609	334,709	(152,100)	U	-83%	418,847	418,847
400011 - Infrastructure Services-Planning	187,931	195,857	(7,926)	U	-4%	375,058	375,058
400014 - Recreation Aquatic Facilities Preliminary Cost	123,000	80,651	42,349	F	34%	385,000	200,000
Total Expense - Director Infrastructure Services	493,540	611,217	(117,677)	U	-24%	1,178,905	993,905
Assets & Design							
400100 - Asset & Design Administration	173,419	159,318	14,101	F	8%	339,073	339,073
400120 - Environment (Natural & Built)	215,005	230,885	(15,879)	U	-7%	494,238	494,238
400130 - Asset Management	110,528	167,266	(56,738)	U	-51%	349,812	349,812
400140 - Civil Design	325,737	245,765	79,972	F	25%	668,826	668,826
400150 - Network Operations	127,164	77,044	50,120	F	39%	250,573	250,573
400160 - Underground Power	4,431,019	4,452,791	(21,772)	U	0%	8,537,264	8,537,264
Total Expense - Assets & Design	5,382,872	5,333,069	49,803	F	1%	10,639,787	10,639,787
Business & Construction							
400300 - CPGC	1,878,164	1,785,015	93,149	F	5%	3,752,512	3,752,512
400310 - Business & Construction - Administration	332,234	398,976	(66,742)	U	-20%	652,907	652,907
400311 - Fleet Management	703,599	749,125	(45,526)	U	-6%	1,294,114	1,294,114
400312 - Recycling Centre	211,461	202,648	8,813	F	4%	667,871	667,871
400313 - Waste Collection	2,562,995	2,430,326	132,669	F	5%	5,171,990	5,171,990
400314 - Recycling & Waste	328,099	83,211	244,888	F	75%	602,597	602,597
Total Expense - Business & Construction	6,016,552	5,649,301	367,251	F	6%	12,141,992	12,141,992



Key Responsibility Area	YTD Revised Budget \$	YTD Actual \$	Variance \$	Var F/U	Var %	Revised Budget \$	Original Budget \$
<b>Programs Delivery</b>							
Programs Delivery Administration	185,894	192,202	(6,308)	U	-3%	383,088	383,088
Building Maintenance	1,244,168	1,163,847	80,321	F	6%	2,576,053	2,576,053
Works Maintenance	4,733,556	4,461,828	271,728	F	6%	9,667,840	9,667,840
Park Operations	4,170,307	4,728,015	(557,708)	U	-13%	9,064,457	9,064,457
Total Expense - Programs Delivery	10,333,925	10,545,892	(211,967)	U	-2%	21,691,438	21,691,438
<b>Infrastructure Total</b>	22,226,889	22,139,478	87,411	F	0%	45,652,123	45,467,123
<b>Total Expenditure</b>	36,216,228	35,598,880	617,348	F	2%	74,160,022	73,945,022
<b>Net Position</b>	27,732,923	29,839,974	2,107,051	F	8%	(2,422,133)	(2,207,133)

## City of South Perth Collier Park Golf Club - Mini Golf

December 2022

### 1. Actual Revenue

	* December Actual \$	YTD Actual \$	Prior Year Actual Total \$
Revenue	40,100	151,983	259,413
Expenses	6,911	41,120	76,456
Net Revenue	33,189	110,864	182,957

\* Estimate due to 1 month delay with final actual from Golf Course Controller

### 2. Capital Expenditure

a) Initial Expenditure	\$1,983,117
b) Accumulated Depreciation	\$117,576
c) Net Carrying Value	<u>\$1,865,541</u>

### 3. Business Case Assumptions

a) Annual Revenue (page 5)	\$350,000
Payback Period (page 5)	6 years
b) Capital Cost of Facility (page 3)	\$2,000,000
c) Annual Operating Cost (page 5)	\$100,000

Note page reference is per Council adopted Business Plan

### 4. Return of Revenue to the Major Community Facilities Reserve

	* December Actual \$	YTD Actual \$	Prior Year Actual Total \$
Return to the Major Community Facilities Reserve	21,611	111,883	259,413

\* Return to reserve 1 month behind due to delay of final actual from Golf Course Controller

## City of South Perth Recreational Aquatic Facility

December - 2022

### 1. Inception to date (ITD) expenditure

\$1,555,225

**City of South Perth**  
**2022/2023 - Significant Variance Analysis**  
**31 December 2022**  
**(Budget Versus Actual)**

**1. Operating Revenue and Expenditure by Business Unit**

Key Responsibility Area	YTD Revised Budget (\$)	YTD Actual (\$)	Variance (\$)	Var F/U	Var %	Revised Budget (\$)	Original Budget (\$)	Variance Analysis & Commentary Significant Variances: \$10,000 or 10% the greater of
<b>REVENUE</b>								
<b>Directorate - Corporate Services</b>								
Finance	41,999,087	42,597,519	598,432	F	1%	43,582,753	43,582,753	Favourable due to mainly permanent variance, Interest (\$608k). Timing variance, Grants (\$49k) offset by Rental Income (\$29k) and Rates (\$29k)
Governance	1,069,722	1,355,951	286,228	U	-27%	2,110,745	2,110,745	Favourable due to parking revenues, mainly permanent.
<b>Total Revenue - Corporate Services</b>	<b>43,068,809</b>	<b>43,953,470</b>	<b>884,661</b>	<b>F</b>	<b>2%</b>	<b>45,693,498</b>	<b>45,693,498</b>	
<b>Directorate - Development &amp; Community Services</b>								
Collier Park Village	1,127,206	1,227,117	99,911	F	9%	2,262,601	2,262,601	Higher mainly in Lease premiums and Interest Revenue due to timing.
Community Development	417,750	503,376	85,626	F	20%	839,390	839,390	Timing variance, favourable mainly in Recreation Admin (\$59k) and GBLC (\$26k)
Library	16,050	42,490	26,440	F	165%	32,100	32,100	Permanent higher mainly due to Grants received
Statutory Planning	635,150	653,589	18,439	F	3%	1,154,500	1,154,500	Higher revenue mainly due to timing in Planning fee (\$59k) and Health Services (\$7k) offset by Building fees (\$47k)
Strategic Planning	-	159	159	F	100%	-	-	Permanent higher due to Miscellaneous Revenue
<b>Total Revenue - Development &amp; Community Services</b>	<b>2,196,156</b>	<b>2,426,731</b>	<b>230,575</b>	<b>F</b>	<b>10%</b>	<b>4,288,591</b>	<b>4,288,591</b>	
<b>Directorate - Infrastructure Services</b>								
Assets & Design	8,180,262	8,332,545	152,283	F	2%	8,190,456	8,190,456	Permanent higher mainly due to Underground power
Business & Construction	10,269,503	10,362,580	93,077	F	1%	12,730,392	12,730,392	Higher due to CPGC Revenue (\$189k) offset by lower Waste (\$92k) and Fleet (\$4k) timing.
Programs Delivery	234,422	363,529	129,107	F	55%	834,952	834,952	Timing variance, mainly in Road Grants (\$73k) and Park Operations (\$70k), and Maintenance Fees (\$16k) offset by lower Contributions (\$30k) and Reinstatements Revenue (\$5k). Permanent variance - Building Maintenance (\$4k)
<b>Total Revenue - Infrastructure Services</b>	<b>18,684,187</b>	<b>19,058,654</b>	<b>374,467</b>	<b>F</b>	<b>2%</b>	<b>21,755,800</b>	<b>21,755,800</b>	
<b>Total Revenue</b>	<b>63,949,152</b>	<b>65,438,854</b>	<b>1,489,703</b>	<b>F</b>	<b>2%</b>	<b>71,737,889</b>	<b>71,737,889</b>	

**EXPENDITURE**

<b>Chief Executive's Office</b>								
Office of the CEO	303,189	284,637	18,552	F	6%	641,179	641,179	Lower due to timing, Miscellaneous expense (\$4k), Events (\$3k), Conference (\$3k), Training Course (\$2k) and Consultants (\$6k)
<b>Total Expense - Chief Executive's Office</b>	<b>303,189</b>	<b>284,637</b>	<b>18,552</b>	<b>F</b>	<b>6%</b>	<b>641,179</b>	<b>641,179</b>	
<b>Directorate - Corporate Services</b>								
Director of Corporate Services	127,716	139,975	(12,259)	U	-10%	257,262	257,262	Higher due to permanent variance, Miscellaneous Expense (\$4k), Fleet Depreciation (\$4k), Conferences (\$1k) and Salaries and Wages (\$2k)
Customer, Communications & Engagement	953,970	901,211	52,759	F	6%	1,982,340	1,982,340	Favourable due to timing, mainly due to Salaries and Wages due to vacancies.
Finance	1,789,288	1,669,824	119,464	F	7%	3,428,493	3,428,493	Expenditure is lower due to timing, Salaries and Wages (\$67k), Debts Write off (\$20k), Consultants (\$10k), BAU Improvement (\$13k), Debt Recovery Charges (\$3k), Reference Material (\$1k) and Utilities (\$5k)
Information Technology	2,474,064	2,419,697	54,367	F	2%	5,410,716	5,410,716	Favourable due to timing, mainly in Assets Purchase under \$5,000
Governance	1,596,686	1,579,465	17,220	F	1%	3,137,315	3,107,315	Lower Mainly due to timing, Elected Member Development (\$14k), Consultants (\$8k) offset by Legal Services (\$3k) and Veterinary Costs (\$2k)
People & Performance	706,374	728,352	(21,978)	U	-3%	1,559,355	1,559,355	Higher expenditure due to timing, Consultants (\$19k) and WHS Health Initiatives (\$6k) offset by Legal Services (\$3k)
<b>Total Expense - Corporate Services</b>	<b>7,648,097</b>	<b>7,438,524</b>	<b>209,574</b>	<b>F</b>	<b>3%</b>	<b>15,775,482</b>	<b>15,745,482</b>	

Key Responsibility Area	YTD Revised Budget (\$)	YTD Actual (\$)	Variance (\$)	Var F/U	Var %	Revised Budget (\$)	Original Budget (\$)	<i><u>Variance Analysis &amp; Commentary</u></i> <i>Significant Variances: \$10,000 or 10% the greater of</i>
<b>Directorate - Development &amp; Community Services</b>								
Director of Development & Community Services	133,210	148,413	(15,203)	U	-11%	270,976	270,976	Unfavourable due to permanent variance in Consultants (\$16k)
Community Development	1,658,504	1,597,928	60,576	F	4%	3,537,534	3,537,534	Favourable due to timing in Community projects (\$61k)
Collier Park Village	1,207,826	1,257,536	(49,710)	U	-4%	2,209,018	2,209,018	Higher expenditure due to timing, Garden Maintenance (\$6k). Permanent variance due to ESL Levy (\$43k)
Library	1,310,449	1,272,489	37,960	F	3%	2,590,007	2,590,007	Favourable due to timing, Consulting (\$10k), Postage and Couriers (\$2k) and Education program (\$14k).
Statutory Planning	1,308,771	1,067,976	240,796	F	18%	2,617,659	2,617,659	Lower expenditure due to timing, mainly in legal services and salaries due to vacancies.
Strategic Planning	419,291	391,899	27,392	F	7%	866,046	866,046	Favourable due to timing, mainly in Precinct Studies.
<b>Total Expense - Development &amp; Community Services</b>	<b>6,038,052</b>	<b>5,736,241</b>	<b>301,811</b>	<b>F</b>	<b>5%</b>	<b>12,091,239</b>	<b>12,091,239</b>	
<b>Directorate - Infrastructure Services</b>								
Director Infrastructure Services	493,540	611,217	(117,677)	U	-24%	1,178,905	993,905	Variance mainly due to timing of Salaries and Wages.
Assets & Design	5,382,872	5,333,069	49,803	F	1%	10,639,787	10,639,787	Lower expenditure due to lower spending in Consultants (\$59k), Traffic Modelling (\$15k) and Survey & Field Work (\$17k) offset by Water Quality (\$7k)
Business & Construction	6,016,552	5,649,301	367,251	F	6%	12,141,992	12,141,992	Favourable mainly due to timing, CPGC (\$100k), Waste and Fleet (\$341k) offset by Business and Construction (\$68k)
Programs Delivery	10,333,925	10,545,892	(211,967)	U	-2%	21,691,438	21,691,438	Unfavourable due to timing, Park Operations (\$558k) and Program Delivery (\$6k) offset by Building Maintenance (\$80k) and Works Maintenance (\$272k)
<b>Total Expense - Infrastructure Services</b>	<b>22,226,889</b>	<b>22,139,478</b>	<b>87,411</b>	<b>F</b>	<b>0%</b>	<b>45,652,123</b>	<b>45,467,123</b>	
<b>Total Expenditure</b>	<b>36,216,228</b>	<b>35,598,880</b>	<b>617,348</b>	<b>F</b>	<b>2%</b>	<b>74,160,022</b>	<b>73,945,022</b>	
<b>Net Position</b>	<b>27,732,923</b>	<b>29,839,974</b>	<b>2,107,051</b>	<b>F</b>	<b>8%</b>	<b>(2,422,133)</b>	<b>(2,207,133)</b>	



Key Responsibility Area	YTD Revised Budget (\$)	YTD Actual (\$)	Variance (\$)	Var F/U	Var %	Revised Budget (\$)	Original Budget (\$)	<i>Variance Analysis &amp; Commentary</i> <i>Significant Variances: \$10,000 or 10% the greater of</i>
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## 2. Capital Revenue and Expenditure

Capital variance based on the subtotals contained in the f. Capital Revenue and Expenditure Report

CAPITAL REVENUE								
Park Operations	231,342	300,700	(69,358)	F	30%	698,772	698,772	Variance due to timing. Recognition of Grant Revenue - McDougall Park Lake WSUD and Cricket Facilities Upgrade.
Roads	436,819	262,348	174,471	U	-40%	1,009,472	1,009,472	Variance due to timing. Various road projects underspent year to date. Permanent difference (\$59k) Angelo St Labouchere Rd to Onslow St. funding not approved.
Building Maintenance	18,000	153,069	(135,069)	F	750%	47,019	47,019	Variance due to timing. Recognition of Grant Revenue - Manning and Como Bowls Club Toilet upgrade.
Artworks	-	-	-			150,000	150,000	
<b>Total Capital Revenue</b>	<b>686,161</b>	<b>716,117</b>	<b>29,956</b>	<b>F</b>	<b>4%</b>	<b>1,905,263</b>	<b>1,905,263</b>	

CAPITAL EXPENDITURE								
Drainage	47,367	66,538	(19,171)	U	-40%	678,800	678,800	Variance due to timing. Underspent to date: KFF - River Drainage Replace (\$27k) and KFF - Drainage Backflow Devices (\$10k). Overspent to date Ley-Downey (DWG-4302) (\$62k)
Pathways	182,800	7,909	174,891	F	96%	290,700	290,700	Variance due to timing: Slab Replacement Program (\$147k). Permanent variance Redmond Reserve Stairs (\$28k) project complete
Roads	1,856,199	1,295,554	560,645	F	30%	4,934,247	4,934,247	Timing variance due to various road projects net underspent YTD. Permanent variance Angelo St Labouchere Rd to Onslow St overspent (\$18k) project complete and MRRG Coode St (Hensman to Angelo) (\$83k) project complete. Permanent variance due to c/fwd for 2021-22: MRRG Mill Point Road (Coode to Douglas) (\$21k) and MRRG George Street (Douglas to Dyson) (\$3k).
Buildings	580,334	500,026	80,308	F	14%	882,500	882,500	Underspent YTD due to timing. Under expenditure on Moresby Hall - Renewal Works (\$100k), Timber Floor Resurfacing Program (\$35k), Ops Centre - Workshop Upgrade (\$25k), Manning Tennis Club – UAT door widening (\$24k) and Como Bowling Club New UAT and Toilet Renovation (\$15k), various smaller projects underspent to date (\$69k). Permanent variances due to Manning Bowling Club Toilet and Change Room Renovation (\$94k) c/fwd from last year. Plant Nursery - Production Room Upgrade (\$71k) due to additional scope. Admin Furniture Replacement (\$20k)
Lighting	38,352	22,999	15,353	F	40%	499,240	499,240	Variance due to timing: Bill Grayden Reserve - Floodlighting (\$17k). Mainly offset by overspend on Manning Bowling Club - Floodlighting Upgrade (\$12k).
Technology	161,667	26,054	135,613	F	84%	240,000	240,000	Timing variance. Underspend: Backup and DR Equipment Replacement (\$72k), Network Refresh (\$26k) and Library Management System (\$40k)
Artworks	-	-	-			210,000	210,000	
Collier Park Golf Course	45,000	39,508	5,492	F	12%	470,000	470,000	Underspent due to timing. CPGC - Leach Drain Replacement (\$5k)
Collier Park Retirement Village (CPRV)	246,000	198,039	47,961	F	19%	595,500	595,500	Favourable variance due to timing: Refurbishment (\$80k) offset by overexpenditure on Pathway Rehab (\$32k)
Plant and Fleet Management	-	234,394	(234,394)	U	-100%	694,600	694,600	Variance due to timing (\$234k)
Foreshore & Natural Areas	24,000	13,522	10,478	F	44%	75,000	75,000	Underspend due to SP - River Wall (\$24k). Mainly offset by c/fwd for 2021-22: SPF NODE 2 Coode St - Design (\$7k).
Streetscapes	43,833	3,878	39,955	F	91%	100,000	100,000	Timing variance Angelo Street landscape.

Key Responsibility Area	YTD Revised Budget (\$)	YTD Actual (\$)	Variance (\$)	Var F/U	Var %	Revised Budget (\$)	Original Budget (\$)	<i><u>Variance Analysis &amp; Commentary</u> Significant Variances: \$10,000 or 10% the greater of</i>
Park and Reserves	777,774	721,154	56,619	F	7%	1,685,087	1,685,087	Over expenditure due to timing. McDougall Park Lake WSUD (\$40k), Bore & Pump Replacement Program (\$25k), RES - Irrigation Replacement Program (\$68k), Cricket Facilities Upgrade (\$39k), Cricket Practice Nets Replacement (\$16k) and Coolidge Reserve Upgrade (\$19k) . Offset by under expenditure: SPF - Hurlingham Playground Replacement (\$166k) permanent difference, budget c/fwd from last year. Bill Grayden Reserve Playground Replacement (\$65k), Waterford Triangle - Laneway (\$11k) and Park Furniture Replacement Program (\$20k).
Waste Management	96,750	113,561	(16,811)	U	-17%	755,000	755,000	Timing variance: Overspent to date Recycling Centre - Chutes (\$41k), Receptacles Replacement Program (\$6k). Underspent to date Recycling Centre - Park Bin Enclosures (\$30k)
Local Road Traffic Management	181,333	221,498	(40,165)	U	-22%	921,433	921,433	Overspent mainly due to permanent difference Low Cost Urban Road Safety Projects (\$31k)
Parking Facilities	-	-	-			60,000	60,000	
<b>Total Capital Expenditure</b>	<b>4,281,409</b>	<b>3,464,634</b>	<b>816,775</b>	<b>F</b>	<b>19%</b>	<b>13,092,107</b>	<b>13,092,107</b>	
<b>Net Position</b>	<b>(3,595,248)</b>	<b>(2,748,517)</b>	<b>846,731</b>	<b>F</b>	<b>24%</b>	<b>(11,186,844)</b>	<b>(11,186,844)</b>	

City of South Perth

2022/2023 Capital Revenue and Expenditure Budget Versus Actual

December - 2022

Key Responsibility Area	YTD Revised Budget \$	YTD Actual \$	Variance \$	Var F/U	Var %	Revised Budget \$	Original Budget \$
<b>CAPITAL REVENUE</b>							
Park Operations	231,342	300,700	69,358	F	30%	698,772	698,772
Roads	436,819	262,348	(174,471)	U	-40%	1,009,472	1,009,472
Building Maintenance	18,000	153,069	135,069	F	750%	47,019	47,019
Artworks	-	-	-			150,000	150,000
<b>Total Revenue</b>	<b>686,161</b>	<b>716,117</b>	<b>29,956</b>	<b>F</b>	<b>4%</b>	<b>1,905,263</b>	<b>1,905,263</b>
<b>CAPITAL EXPENDITURE</b>							
<b>Drainage</b>							
KFF - Drainage Backflow Devices	10,000	-	10,000	F	100%	200,000	200,000
KFF - River Drainage Replace	27,233	-	27,233	F	100%	95,000	95,000
King Street - Sump Gates	1,083	-	1,083	F	100%	7,500	7,500
Ley-Downey (DWG-4302)	5,000	66,538	(61,538)	U	-1231%	100,000	100,000
SPF - Frasers Lane Pump Replacement	-	-	-			120,000	120,000
SPF - Queen Street Pump Replacement	-	-	-			120,000	120,000
Stormwater Pit Replacement Program	4,050	-	4,050	F	100%	36,300	36,300
<b>Drainage</b>	<b>47,367</b>	<b>66,538</b>	<b>(19,171)</b>	<b>U</b>	<b>-40%</b>	<b>678,800</b>	<b>678,800</b>
<b>Pathways</b>							
Redmond Reserve Stairs	31,000	2,617	28,383	F	92%	31,000	31,000
Slab Replacement Program	151,800	5,292	146,508	F	97%	259,700	259,700
<b>Pathways</b>	<b>182,800</b>	<b>7,909</b>	<b>174,891</b>	<b>F</b>	<b>96%</b>	<b>290,700</b>	<b>290,700</b>
<b>Roads</b>							
Albert Street (Rose to Coode)	5,000	108,147	(103,147)	U	-2063%	140,000	140,000
Angelo St Labouchere Rd to Onslow St	121,000	139,245	(18,245)	U	-15%	121,000	121,000
Blamey Place (South to Monash)	5,000	10,600	(5,600)	U	-112%	450,000	450,000
Bunderra Close (Jackson to Cul-De-Sac)	153,000	3,986	149,014	F	97%	190,000	190,000
Fairview Gardens (Roscrea to Kilkenny)	5,000	84,857	(79,857)	U	-1597%	165,000	165,000
Fourth Avenue (Banksia to Landsdowne)	216,000	148,240	67,760	F	31%	216,000	216,000
Goss Ave (Manning to Gillon)	215,000	960	214,040	F	100%	215,000	215,000
Hobbs Ave (Murray to Blamey)	5,000	7,498	(2,498)	U	-50%	300,000	300,000
Lockhart Street (Davilak to Thelma)	5,000	7,104	(2,104)	U	-42%	450,000	450,000
Lockhart Street (Manning to Paterson)	90,000	83,958	6,042	F	7%	90,000	90,000
Market Street (Collins to Dyson)	100,000	102,580	(2,580)	U	-3%	100,000	100,000
MRRG Coode St (Hensman to Angelo)	163,401	246,735	(83,334)	U	-51%	163,401	163,401
MRRG George Street (Douglas to Dyson)	-	2,915	(2,915)	U	-100%	-	-
MRRG Henley St (Ley to Canning Hwy)	191,543	1,625	189,918	F	99%	191,543	191,543
MRRG Kent St NB (Beazley to Jackson)	136,954	1,515	135,439	F	99%	136,954	136,954
MRRG Mill Point Road (Coode to Douglas)	-	21,901	(21,901)	U	-100%	-	-
MRRG Thelma St (McDonald to Coode)	63,869	63,035	834	F	1%	63,869	63,869
MRRG Way Rd (Mill Point to Canning Hwy)	5,000	117,291	(112,291)	U	-2246%	169,048	169,048
Pennington Street - Cul-de-sac	88,432	22,543	65,889	F	75%	88,432	88,432
Roseberry Ave - (Shaftesbury to Jameson)	212,000	87,452	124,548	F	59%	212,000	212,000
ROW 121 Davilak Edgecumbe Clydesdale	50,000	2,132	47,868	F	96%	50,000	50,000
Shaftesbury & Collins (Douglas to Cann)	5,000	8,927	(3,927)	U	-79%	230,000	230,000
South Perth Esplanade East	5,000	6,568	(1,568)	U	-31%	317,000	317,000
South Terrace - Paved Entry off Freeway	5,000	4,194	806	F	16%	250,000	250,000
Tate St (Angelo to Swan)	5,000	4,031	969	F	19%	225,000	225,000



Key Responsibility Area	YTD Revised Budget \$	YTD Actual \$	Variance \$	Var F/U	Var %	Revised Budget \$	Original Budget \$
Welwyn Avenue (Hope Av to Unwin)	5,000	7,514	(2,514)	U	-50%	400,000	400,000
<b>Roads</b>	<b>1,856,199</b>	<b>1,295,554</b>	<b>560,645</b>	<b>F</b>	<b>30%</b>	<b>4,934,247</b>	<b>4,934,247</b>
<b>Buildings</b>							
Administration Furniture Replacement	1,467	21,159	(19,692)	U	-1343%	10,000	10,000
Asbestos Replacement Program	19,111	-	19,111	F	100%	20,000	20,000
BLDG-Signage and Roof Anchors	12,000	-	12,000	F	100%	12,000	12,000
Civic Centre - Air Conditioning Replace	80,000	71,700	8,300	F	10%	80,000	80,000
Como Bowling Club New UAT and Toilet Renovation	200,000	184,541	15,459	F	8%	200,000	200,000
Electrical Switchboard Replace Program	16,923	-	16,923	F	100%	50,000	50,000
Heritage House - Lighting Upgrade and Minor Works Improvement	-	-	-			40,000	40,000
John McGrath Pavilion - Lighting Replacement	14,333	10,087	4,247	F	30%	20,000	20,000
Manning Bowling Club Toilet and Change Room Renovation	-	94,100	(94,100)	U	-100%	69,000	69,000
Manning Tennis Club – UAT door widening	38,000	14,402	23,598	F	62%	38,000	38,000
Moresby Hall - Renewal Works	100,000	-	100,000	F	100%	100,000	100,000
Old Mill Theatre - Emergency Lighting	8,500	-	8,500	F	100%	8,500	8,500
Ops Centre - Workshop Upgrade	25,000	-	25,000	F	100%	25,000	25,000
Plant Nursery - Production Room Upgrade	15,000	86,451	(71,451)	U	-476%	15,000	15,000
Salter Point - Public Toilet Upgrade	-	2,300	(2,300)	U	-100%	45,000	45,000
Timber Floor Resurfacing Program	50,000	15,286	34,714	F	69%	50,000	50,000
Waterford - Facilities Sewer Connection	-	-	-			100,000	100,000
<b>Buildings</b>	<b>580,334</b>	<b>500,026</b>	<b>80,308</b>	<b>F</b>	<b>14%</b>	<b>882,500</b>	<b>882,500</b>
<b>Lighting</b>							
Bill Grayden Reserve - Floodlighting	23,352	6,401	16,952	F	73%	23,352	23,352
James Miller Oval - Floodlighting	5,000	2,053	2,947	F	59%	309,000	309,000
Lighting Replacement Program (General)	5,000	980	4,020	F	80%	70,000	70,000
Manning Bowling Club - Floodlighting Upgrade	-	12,296	(12,296)	U	-100%	36,888	36,888
SPF Coode Street - Bike Crossing Lights	5,000	1,270	3,730	F	75%	60,000	60,000
<b>Lighting</b>	<b>38,352</b>	<b>22,999</b>	<b>15,353</b>	<b>F</b>	<b>40%</b>	<b>499,240</b>	<b>499,240</b>
<b>Technology</b>							
Backup and DR Equipment Replacement	71,667	-	71,667	F	100%	100,000	100,000
Network Refresh	25,667	-	25,667	F	100%	70,000	70,000
Ops Centre - Folder Inserter Machine	10,000	9,000	1,000	F	10%	10,000	10,000
South Perth Library - Digital Screen	14,333	17,054	(2,720)	U	-19%	20,000	20,000
South Perth Library Management System	40,000	-	40,000	F	100%	40,000	40,000
<b>Technology</b>	<b>161,667</b>	<b>26,054</b>	<b>135,613</b>	<b>F</b>	<b>84%</b>	<b>240,000</b>	<b>240,000</b>
<b>Artworks</b>							
Manning Hub Sculpture, Lorena Grant	-	-	-			150,000	150,000
Moresby Hall/Reserve Public Art Commission	-	-	-			60,000	60,000
<b>Artworks</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>210,000</b>	<b>210,000</b>
<b>Collier Park Golf Course</b>							
CPGC - Lake Fence Upgrade	-	-	-			70,000	70,000
CPGC - Leach Drain Replacement	45,000	39,508	5,492	F	12%	45,000	45,000
CPGC - Pines Green Replacement	-	-	-			150,000	150,000
CPGC - Plant & Fleet	-	-	-			205,000	205,000
<b>Collier Park Golf Course</b>	<b>45,000</b>	<b>39,508</b>	<b>5,492</b>	<b>F</b>	<b>12%</b>	<b>470,000</b>	<b>470,000</b>
<b>Collier Park Retirement Village (CPRV)</b>							
CPRV - Pathway Rehab	3,000	34,609	(31,609)	U	-1054%	60,000	60,000
CPV - Unit Refurbishment	243,000	163,430	79,570	F	33%	535,500	535,500
<b>Collier Park Retirement Village (CPRV)</b>	<b>246,000</b>	<b>198,039</b>	<b>47,961</b>	<b>F</b>	<b>19%</b>	<b>595,500</b>	<b>595,500</b>
<b>Plant and Fleet Management</b>							
City of South Perth Plant & Fleet	-	234,394	(234,394)	U	-100%	694,600	694,600
<b>Plant and Fleet Management</b>	<b>-</b>	<b>234,394</b>	<b>(234,394)</b>	<b>U</b>	<b>-100%</b>	<b>694,600</b>	<b>694,600</b>

Key Responsibility Area	YTD Revised Budget \$	YTD Actual \$	Variance \$	Var F/U	Var %	Revised Budget \$	Original Budget \$
<b>Foreshore &amp; Natural Areas</b>							
Osprey Nesting Pole Installation	-	4,150	(4,150)	U	-100%	15,000	15,000
SP - River Wall	24,000	-	24,000	F	100%	50,000	50,000
SPF Mindeerup Tactile Surface Indicators	-	2,442	(2,442)	U	-100%	10,000	10,000
SPF NODE 2 - Coode St - Design	-	6,930	(6,930)	U	-100%	-	-
<b>Foreshore &amp; Natural Areas</b>	<b>24,000</b>	<b>13,522</b>	<b>10,478</b>	<b>F</b>	<b>44%</b>	<b>75,000</b>	<b>75,000</b>
<b>Streetscape</b>							
Angelo Street Landscape	40,000	-	40,000	F	100%	40,000	40,000
Mends Street Harper Terrace Design	3,833	3,878	(45)	U	-1%	10,000	10,000
Pennington Lane Landscape	-	-	-			50,000	50,000
<b>Streetscape</b>	<b>43,833</b>	<b>3,878</b>	<b>39,955</b>	<b>F</b>	<b>91%</b>	<b>100,000</b>	<b>100,000</b>
<b>Parks and Reserves</b>							
Axford Barker Reserve Playground Replacement	10,000	3,100	6,900	F	69%	90,000	90,000
Bill Grayden Reserve Playground Replacement	70,000	4,586	65,414	F	93%	150,000	150,000
Coolidge Reserve Upgrade	-	19,115	(19,115)	U	-100%	85,000	85,000
CoSP Bore & Pump Replacement Program	31,500	56,043	(24,543)	U	-78%	110,000	110,000
Cricket Facilities Upgrade	-	38,564	(38,564)	U	-100%	36,884	36,884
Cricket Practice Nets Replacement	-	16,415	(16,415)	U	-100%	103,494	103,494
Godwin Avenue Sump Retrofit	-	14,185	(14,185)	U	-100%	80,000	80,000
Hensman Park Court Resurfacing	-	-	-			46,294	46,294
Isabella/Craigie Reserve Playground Replacement	10,000	1,600	8,400	F	84%	90,000	90,000
McDougall Park Lake WSUD	435,059	474,892	(39,833)	U	-9%	602,390	602,390
Park Furniture Replacement Program	22,689	2,991	19,698	F	87%	50,000	50,000
RES - Irrigation Replacement Program	7,500	75,307	(67,807)	U	-904%	50,000	50,000
SPF - Hurlingham Playground Replacement	165,692	-	165,692	F	100%	165,692	165,692
Waterford Triangle - Laneway	25,333	14,356	10,977	F	43%	25,333	25,333
<b>Parks and Reserves</b>	<b>777,774</b>	<b>721,154</b>	<b>56,619</b>	<b>F</b>	<b>7%</b>	<b>1,685,087</b>	<b>1,685,087</b>
<b>Waste Management</b>							
Recycling Centre - Chutes	60,000	100,800	(40,800)	U	-68%	300,000	300,000
Recycling Centre - Park Bin Enclosures	30,000	-	30,000	F	100%	200,000	200,000
Recycling Centre - Receptacles Replacement Program	6,750	12,761	(6,011)	U	-89%	45,000	45,000
Recycling Centre - Signage Upgrade	-	-	-			25,000	25,000
Waste - Plant & Fleet Replacement Program	-	-	-			185,000	185,000
<b>Waste Management</b>	<b>96,750</b>	<b>113,561</b>	<b>(16,811)</b>	<b>U</b>	<b>-17%</b>	<b>755,000</b>	<b>755,000</b>
<b>Local Traffic Management</b>							
Angelo/Labouchere Traffic Signal Design	-	-	-			10,000	10,000
Black Spot - Downey / Welwyn	2,750	1,111	1,639	F	60%	198,333	198,333
Black Spot - Labouchere / Alston	2,750	1,765	985	F	36%	176,000	176,000
Black Spot - Saunders / Canning Hwy	-	14,293	(14,293)	U	-100%	288,100	288,100
Bus Shelter Replacement Program	-	-	-			25,000	25,000
Low Cost Urban Road Safety Projects	-	40,821	(40,821)	U	-100%	-	-
McDonald Street (Preston to Thelma Plate	164,000	163,508	492	F	0%	164,000	164,000
Mends Street (Labouchere LILO Intersection)	5,000	-	5,000	F	100%	5,000	5,000
MPR / Labouchere Raised Platform	1,833	-	1,833	F	100%	5,000	5,000
MPR / Mends Raised Platform & Path Works	5,000	-	5,000	F	100%	40,000	40,000
Richardson/Labouchere Traffic Sig Design	-	-	-			10,000	10,000
<b>Local Traffic Management</b>	<b>181,333</b>	<b>221,498</b>	<b>(40,165)</b>	<b>U</b>	<b>-22%</b>	<b>921,433</b>	<b>921,433</b>
<b>Parking Facilities</b>							
Parking Management Devices	-	-	-			60,000	60,000
<b>Parking Facilities</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>60,000</b>	<b>60,000</b>
<b>Total Expenditure</b>	<b>4,281,409</b>	<b>3,464,634</b>	<b>816,775</b>	<b>F</b>	<b>19%</b>	<b>13,092,107</b>	<b>13,092,107</b>

**Statement of All Council Funds  
31 December 2022**

<b>Municipal Fund</b>	<b>36,490,107</b>
Investments	34,775,342
Current Account at Bank	1,710,825
Cash on Hand	3,940
	<u>36,490,107</u>
	<u><u>36,490,107</u></u>
 <b>Cash Backed Reserves</b>	 <b>43,255,882</b>
Employee Entitlement Reserve	4,563,135
Community Facilities Reserve	9,745,111
Underground Power Reserve	120,144
Parking Reserve	206,270
Riverwall Reserve	479
Public Art Reserve	359,118
Recreation Aquatic Facilities Reserve	5,626,821
Collier Park Residents Offset Reserve	19,094,440
Waste Management Reserve	3,154,726
Collier Park Village Reserve	385,638
	<u>43,255,882</u>
	<u><u>43,255,882</u></u>
 <b>Reserves represented by:</b>	
Investments	42,838,405
Accrued Interest	417,478
	<u>43,255,882</u>
	<u><u>43,255,882</u></u>
 <b>TOTAL COUNCIL FUNDS</b>	 <b>79,745,989</b>
	<u><u>79,745,989</u></u>

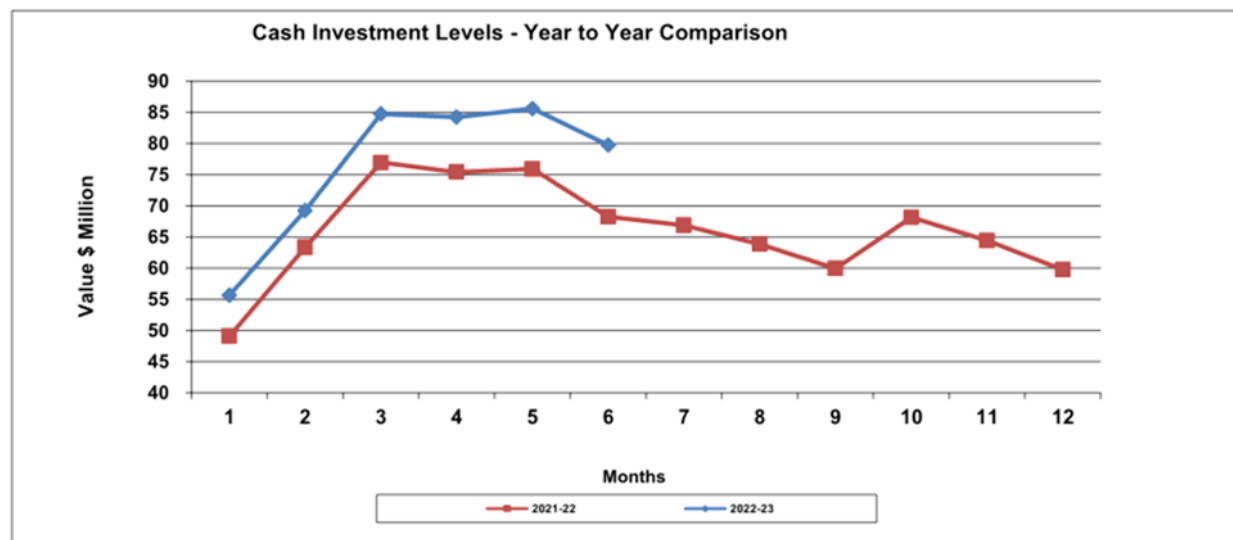
**Summary of Cash Investments**  
**31 December 2022**

<b>Investments and Cash - Disclosed by Fund</b>	<b>\$</b>	<b>%</b>
Municipal	36,490,107	45.76%
Reserves	43,255,882	54.24%
	<b>79,745,989</b>	<b>100.00%</b>

<b>Investments - Disclosed by Financial Institution</b>	<b>Non-Fossil Fuel %</b>	<b>S&amp;P Credit Ratings (Short Term)</b>	<b>\$</b>	<b>%</b>
Commonwealth Bank (Fossil Fuel)*		A-1+	17,558,477	22.62%
Westpac Banking Corporation (Fossil Fuel)		A-1+	16,500,000	21.26%
Suncorp Metway Bank (Non-Fossil Fuel)	22.44%	A-1	17,416,877	22.44%
National Australia Bank (Fossil Fuel)		A-1+	7,810,417	10.06%
Bank of Queensland (Non-Fossil Fuel)	18.38%	A-2	14,263,007	18.38%
IMB Bank (Non-Fossil Fuel)	5.24%	A-2	4,064,969	5.24%
	46.05%		<b>77,613,747</b>	<b>100.00%</b>
Current Bank Accounts and accrued interest			2,132,243	
			<b>79,745,989</b>	

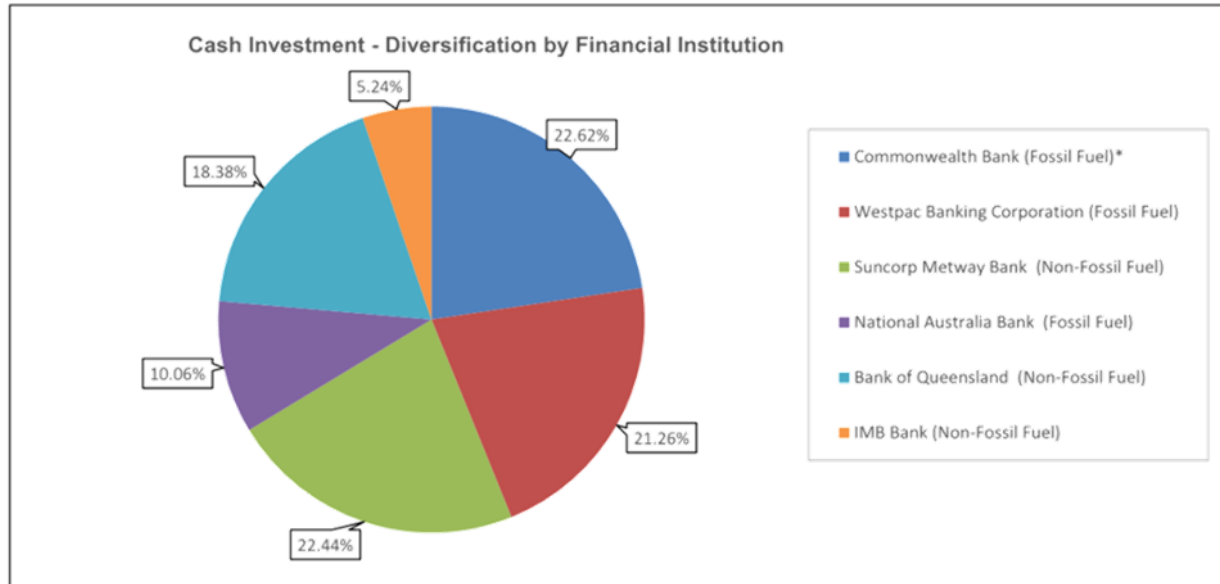
<b>Interest Earned on Investments for Year to Date</b>	<b>31 December 2022</b>	<b>31 December 2021</b>
Municipal Fund	525,448	35,847
Reserves	650,638	73,471
	<b>1,176,087</b>	<b>109,318</b>

The anticipated weighted average yield on funds currently invested is 4.07%

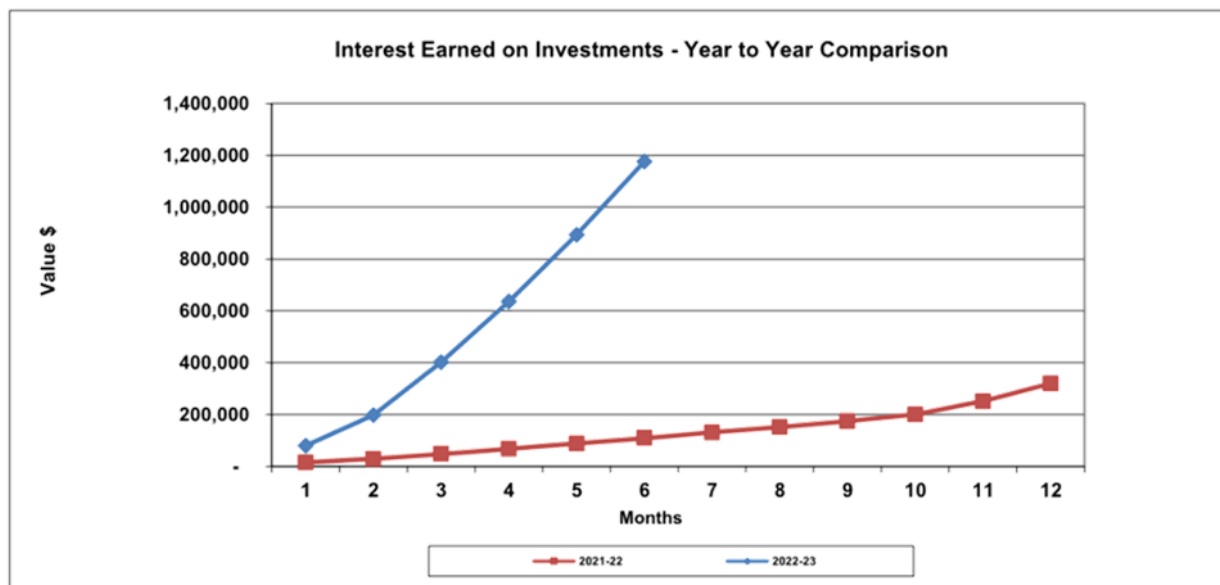


### SUMMARY OF CASH INVESTMENTS 31 December 2022

#### Investments - Disclosed by Institution



#### Interest Earned on Investments



**Statement of Major Debtor Categories**  
**31 December 2022**

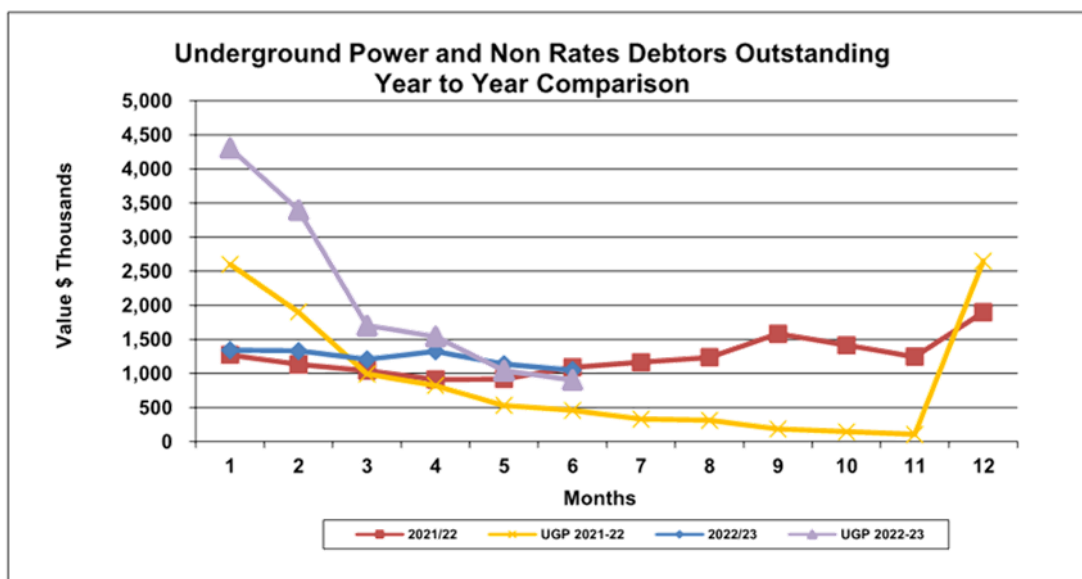
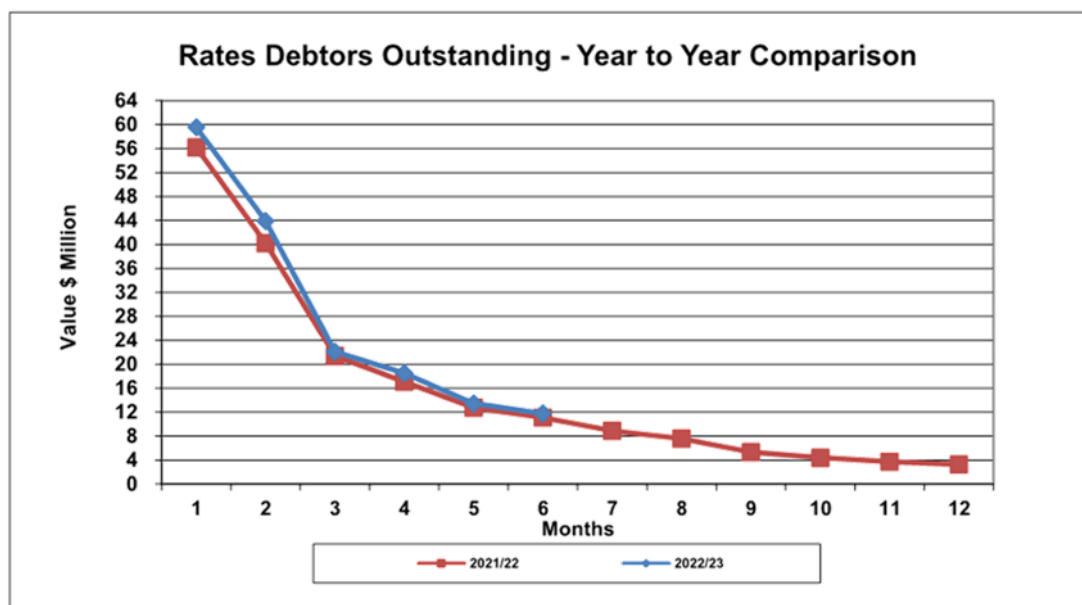
**Rates Debtors Outstanding**

**31 December 2022    31 December 2021**

Outstanding - Current Year & Arrears	10,508,082	9,880,677
Pensioner Deferrals	1,282,209	1,228,082
	<b>11,790,291</b>	<b>11,108,759</b>

**Rates Outstanding as a percentage of Rates Levied**

Percentage of Rates Uncollected at Month End	<b>24.30%</b>	<b>24.17%</b>
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## Payment Listing January 2023

This schedule of accounts to be passed for payments covering the following:



	AMOUNT (\$)
<b>ELECTRONIC PAYMENTS</b>	
Electronic payments to creditors	346 6,670,273.70
Less: Cancelled EFT transactions	0.00
<b>Total Electronic Payments to Creditors</b>	<b>6,670,273.70</b>
<b>CHEQUE PAYMENTS</b>	
Cheque payments to creditors	2 398.60
Less: Cancelled cheque transactions	0.00
<b>Total Cheque Payments to Creditors</b>	<b>398.60</b>
<b>Total monthly payments to creditors</b>	<b>348 6,670,672.30</b>
EFT payments to non creditors	88 790,773.05
Cheque payments to non creditors	26 34,577.76
<b>Total payments to non creditors</b>	<b>825,350.81</b>
<b>Total EFT &amp; Cheque payments</b>	<b>462 7,496,023.11</b>
Credit Card Payments	7 16,963.26
<b>Total January Payments</b>	<b>469 7,512,986.37</b>

### Payment Listing EFT Payments

Reference	Date	Payee	Description	Amount (\$)
10235489	30/01/2023	Western Power - Underground Power	Hurlingham Cash Call 5	1,414,684.00
10235489	30/01/2023	Western Aust Treasury Corp	Loan repayments	767,403.42
14315032	24/01/2023	SuperChoice Services Pty Ltd	Employer Superannuation	447,294.70
13013875	25/01/2023	West Tip	Verge waste collection	402,232.16
15492977	12/01/2023	Asphaltech	Road works - various	354,579.45
11224182	19/01/2023	West Coast Profilers Pty Ltd	Road works - various	271,204.66
15492977	12/01/2023	Cleanaway	Waste service	243,321.72
08593117	27/01/2023	Deputy Commissioner of Taxation	PAYG	207,998.00
10112314	12/01/2023	Deputy Commissioner of Taxation	PAYG	200,958.00
13013875	25/01/2023	Cleanaway	Waste service	199,984.40
12440718	5/01/2023	Deputy Commissioner of Taxation	PAYG	199,098.00
09263954	31/01/2023	SuperChoice Services Pty Ltd	Employer Superannuation	146,578.31
11224182	19/01/2023	Synergy	Electricity usage	99,704.83
15492977	12/01/2023	Classic Tree Services	Tree pruning - various	77,280.52
15492977	12/01/2023	West Coast Profilers Pty Ltd	Works at Labouchere Rd	74,467.64
15492977	12/01/2023	Managed System Services	Network Firewall and subscription	73,986.00
15492977	12/01/2023	Brightmark Group Pty Ltd	Cleaning services - various	71,201.56
15492977	12/01/2023	Advantearing - Civil Engineers	Lake Remediation works Neil McDougal	55,443.60
15492977	12/01/2023	Western Aust Treasury Corp	Guarantee Fee PE31/12/22	55,387.70
11224182	19/01/2023	Brightmark Group Pty Ltd	Cleaning services - various	54,015.93
11224182	19/01/2023	Asphaltech	Works at Pennington St	53,498.52
13013875	25/01/2023	Surun Services Pty Ltd	Electrical works - various	39,764.47
15492977	12/01/2023	Surun Services Pty Ltd	Electrical works - various	36,024.95
11224182	19/01/2023	Beaver Tree Services	Tree Watering-Variou	35,310.00
15492977	12/01/2023	Enviro Sweep	Street Sweeping-Variou	34,807.58
15492977	12/01/2023	ABM Landscaping	Landscape works - various	31,402.89
11224182	19/01/2023	Ecojobs	Contract Staff	28,414.65
15492977	12/01/2023	Plant & Soil Management	Landscape maintenance	28,031.67
13013875	25/01/2023	Perth Zoo	Coin machine takings Dec22	23,446.49
15492977	12/01/2023	Christou Design Group Pty Ltd	Works for RAF	22,000.00
15492977	12/01/2023	Apple Pty Ltd	IT equipment	21,811.53
15492977	12/01/2023	Greenway Turf Solutions Pty Ltd	Turf maintenance supplies	21,351.00
15492977	12/01/2023	Otium Planning Group	Works for Hensman Park Precinct	19,417.20
15492977	12/01/2023	South Perth Senior Citizens Centre	Operational Subsidy.	19,005.43
11224182	19/01/2023	Hays Specialist Recruitment(Aust) P/L	Contract Staff	18,457.55
15492977	12/01/2023	Landmark Engineering & Design	Park seats & Picnic tables	18,429.40
15492977	12/01/2023	Water Corporation	Water Charges	18,352.18
11224182	19/01/2023	JBA Surveys	Survey works - various	18,342.50
11224182	19/01/2023	Constructive Project Solutions Pty Ltd	Project services - various	18,047.14

Reference	Date	Payee	Description	Amount (\$)
15492977	12/01/2023	Great Southern Fuel Supplies	Fuel	13,929.20
11224182	19/01/2023	Surun Services Pty Ltd	Electrical works - various	13,450.39
13013875	25/01/2023	Alinta	Electricity/gas usage	13,225.16
15492977	12/01/2023	ACE+	Plumbing services -various	13,060.50
15492977	12/01/2023	Cascada Group	Drainage products	12,925.00
15492977	12/01/2023	NAJA Business Consulting Services	Portfolio Report	12,870.00
15492977	12/01/2023	Total Packaging	Doggy Poo bags	12,320.00
13013875	25/01/2023	Data#3 Limited	IT services - various	12,302.65
11224182	19/01/2023	Sifting Sands	Sand Cleaning	11,852.57
15492977	12/01/2023	Richgro Garden Products	Nursery supplies	11,848.65
15492977	12/01/2023	McLeods Barristers & Solicitors	Legal servies	11,826.01
15492977	12/01/2023	Australian Parking & Revenue Control	Ticket machine maintenance	11,652.30
15492977	12/01/2023	Precise Air Group Pty Ltd	Aircon maintenance - various	11,646.68
11224182	19/01/2023	Left Back Solutions Pty Ltd	Data Migration/IRIS consulting	11,000.00
15492977	12/01/2023	Constructive Project Solutions Pty Ltd	Project services - various	10,981.36
13013875	25/01/2023	Rotary Club of South Perth-Burswood	Annual donation Dec22	10,931.00
15492977	12/01/2023	Adecco Australia Pty Ltd	Contract staff	10,484.67
15492977	12/01/2023	Sifting Sands	Sand cleaning-various	10,449.38
15492977	12/01/2023	Befriend	Befriend Partnership-2022/23	10,316.99
15492977	12/01/2023	Ngala - Boodja Aboriginal Landcare Ltd	Landscape maintenance - various	10,178.86
13013875	25/01/2023	Great Southern Fuel Supplies	Fuel	9,934.85
15492977	12/01/2023	Building Commission	BS Levies Dec2022	9,865.42
13013875	25/01/2023	Nashtec Auto Electrics	Aircon repairs	9,709.70
15492977	12/01/2023	Bunyip Contracting Pty Ltd	Landscape maintenance	9,504.00
13013875	25/01/2023	Capital Recycling	Recycling sweepings	9,328.00
15492977	12/01/2023	Axiis Contracting Pty Ltd	Works at CPGC	9,092.97
15492977	12/01/2023	Eclipse Soils Pty Ltd	Landscape supplies	8,712.00
13013875	25/01/2023	Classic Tree Services	Tree pruning - various	8,461.20
13013875	25/01/2023	Precise Air Group Pty Ltd	Aircon Maintenance	8,360.36
13013875	25/01/2023	MMM WA Pty Ltd	Excavating works - various	8,065.91
11224182	19/01/2023	Quality Press	Waste & Recycling guide x 26000	8,019.00
15492977	12/01/2023	Western Educting Service	Educting	7,326.00
15492977	12/01/2023	The Pressure King	Pressure cleaning - various	7,318.30
15492977	12/01/2023	Perth Security Services	Security services - various	7,058.65
15492977	12/01/2023	Zipform Pty Ltd	3rd instalment 2022/23	6,953.32
11224182	19/01/2023	RAC BusinessWise	Subscription Renewal	6,736.00
15492977	12/01/2023	BCITF	BCITF Levies Dec22	6,729.28
15492977	12/01/2023	Hays Specialist Recruitment(Aust) P/L	Contract Staff	6,388.16
13013875	25/01/2023	South Perth Bowling Club	Coin machine takings Dec22	6,350.59
15492977	12/01/2023	GAF Traffic	Traffic Mgmt	6,292.00
13013875	25/01/2023	Adecco Australia Pty Ltd	Contract Staff	6,169.78
11224182	19/01/2023	LG Professionals Australia WA	Management challenge registration	5,885.00
13013875	25/01/2023	ABM Landscaping	Landscape works	5,885.00
15492977	12/01/2023	Syrinx Environmental Pty Ltd	Landscape maintenance - various	5,803.23
15492977	12/01/2023	Prestige Alarms	Alarm monitoring and service calls	5,768.50
13013875	25/01/2023	Syrinx Environmental Pty Ltd	Landscape maintenance - various	5,671.23
11224182	19/01/2023	Adecco Australia Pty Ltd	Contract Staff	5,468.78
15492977	12/01/2023	Fleetcare	Fuel	5,364.00
11224182	19/01/2023	Fuji Xerox	Photocopy charges	5,312.41
13013875	25/01/2023	Town Of Victoria Park	Bird waterer/Animal welfare services	5,131.50
11224182	19/01/2023	Cleanaway	Waste service	4,915.48
15492977	12/01/2023	AE Hoskins Building Services	Electrical works CPV	4,556.70
13013875	25/01/2023	Marsh Pty Ltd	CPV Residents Content insurance	4,489.99
15492977	12/01/2023	Rain Bird Australia Pty Ltd	GSP and Alert plan for computer	4,412.10
11224182	19/01/2023	Baileys Fertilisers	Fertiliser Supplies	4,392.22
13013875	25/01/2023	Carringtons Traffic Services	Traffic management - various	4,386.29
15492977	12/01/2023	Eastern Metropolitan Regional Council	Mattress Recycling	4,216.00
13013875	25/01/2023	OBAN Group Pty Ltd	Works at Bill Grayden	4,155.25
15492977	12/01/2023	WA Bluemetal	Aggregate supply	4,060.57
15492977	12/01/2023	Resource Recovery Group	Green Waste fees Dec22	4,041.40
11224182	19/01/2023	Australia Post Civic Centre	Postal charges	3,945.40
15492977	12/01/2023	Redhawk Investments Pty Ltd	Engineering works - various	3,933.85
15492977	12/01/2023	Telstra - 1550373400 ID 1003577	Phone/data charges	3,838.98
15492977	12/01/2023	Cameron Chisholm & Nicol (WA) Pty Ltd	DRP Meetings	3,799.40
15492977	12/01/2023	WC Convenience Management Pty Ltd	Maintenance& Clean-Exeloo	3,619.99
15492977	12/01/2023	Datacom Solutions (AU) Pty Ltd	SaaS Monthly fees	3,600.09
15492977	12/01/2023	Go Doors	Garage door repairs	3,530.49
11224182	19/01/2023	LGISWA	Flu vaccines-onsite	3,512.96
15492977	12/01/2023	WA Hino Sales & Service	Auto parts	3,482.30
15492977	12/01/2023	Paatsch Group	RAF consulting	3,436.40
15492977	12/01/2023	Robert Walters	Contract staff	3,381.94
15492977	12/01/2023	Tuckwell Fire Protection Consultancy	Audit report	3,300.00
15492977	12/01/2023	Living Turf	Turf maintenance	3,294.50
11224182	19/01/2023	Seek Limited	Recruitment adverts	3,067.90
15492977	12/01/2023	Dellas Group Pty Ltd	Printing services	2,977.70



Reference	Date	Payee	Description	Amount (\$)
11224182	19/01/2023	Canning Vale Rural & Urban Services	Firebreak clearing	2,915.00
15492977	12/01/2023	Local Geotechnics	Report for Bodkin Park	2,860.00
13013875	25/01/2023	Redhawk Investments Pty Ltd	Refurb bollards, gates & Signs	2,855.60
11224182	19/01/2023	Alinta	Electricity/gas usage	2,847.64
11224182	19/01/2023	Classic Tree Services	Tree pruning - various	2,772.01
15492977	12/01/2023	OBAN Group Pty Ltd	Works at Manning Pre School	2,731.34
11224182	19/01/2023	Australian Parking & Revenue Control	Ticket machine maintenance	2,680.89
15492977	12/01/2023	Blackwoods	Supplies for CPV	2,672.51
13013875	25/01/2023	Optus MS Teams	MS Teams charge	2,640.98
11224182	19/01/2023	Tactile Indicators Perth Pty Ltd	Stikcrete TGSi Repairs	2,586.00
15492977	12/01/2023	Environmental Industries Pty Ltd	Works-Garvey St Park & Laneway	2,572.28
11224182	19/01/2023	HI Lighting (1984) Pty Ltd	Narrow Flood lighting	2,446.40
15492977	12/01/2023	Carringtons Traffic Services	Traffic management - various	2,443.69
15492977	12/01/2023	E & MJ Roshier Pty Ltd	Wheel Bracket	2,402.48
11224182	19/01/2023	Blue Force Pty Ltd	Monitoring CPV	2,369.66
11224182	19/01/2023	Acurix Networks	Charges for Wi-Fi services	2,341.90
15492977	12/01/2023	Budget Rent A Car - LOC 20008	Car hire	2,206.62
15492977	12/01/2023	Beacon Equipment - Canning Vale	Tyre turf	2,183.65
15492977	12/01/2023	Dataline Visual Link Pty Ltd	CCTV works - various	2,179.03
11224182	19/01/2023	MMM WA Pty Ltd	Works at Thurles Court	2,148.32
15492977	12/01/2023	Bunnings Building Supplies P/L	Supplies	2,145.64
15492977	12/01/2023	Technox Australia Pty Ltd	Repairs to fan	2,117.50
11224182	19/01/2023	Syrinx Environmental Pty Ltd	Landscape maintenance - various	2,112.00
11224182	19/01/2023	ABM Landscaping	Landscape maintenance CPV	2,112.00
11224182	19/01/2023	Freo Fire Maintenance Services Pty Ltd	Works at RSL Hall	2,100.56
13013875	25/01/2023	Robert Walters	Contract Staff	2,069.11
11224182	19/01/2023	Connect Call Centre Services	After hours calls	2,017.74
11224182	19/01/2023	Department Of Transport-Vehicle Search fees	Vehicle search fees	1,986.85
13013875	25/01/2023	Bunnings Building Supplies P/L	supplies	1,973.26
15492977	12/01/2023	Rotorwest Pty Ltd T/A Heliwest	Mosquito treatment	1,966.25
15492977	12/01/2023	Discus Digital Print	Banners-Labouchere Rd	1,963.50
11224182	19/01/2023	ALS Library Services Pty Ltd	Library supplies	1,959.62
11224182	19/01/2023	Total Eden	Reticulation repairs	1,950.03
13013875	25/01/2023	Freo Fire Maintenance Services Pty Ltd	Service at MCC	1,949.49
15492977	12/01/2023	People Sense Pty Ltd	Staff Counselling	1,948.54
11224182	19/01/2023	Fully Promoted Perth CBD T/A EmbroidMe Perth CBD	Workwear	1,931.53
11224182	19/01/2023	Tyke Electrical	Bore works CPGC	1,872.75
15492977	12/01/2023	M.E Pump Wizards	Pump repairs-Scott Street	1,852.40
11224182	19/01/2023	Data#3 Limited	Azure services	1,817.16
11224182	19/01/2023	Survey Services Pty Ltd	Asbestos sampling & Analysis	1,782.00
13013875	25/01/2023	MP Rogers & Associates Pty Ltd	Works on Foreshore assets	1,768.80
15492977	12/01/2023	Flick Aticimex Pty Ltd	Sanitation service	1,719.31
11224182	19/01/2023	Robert Walters	Contract Staff	1,712.37
13013875	25/01/2023	Alloy & Stainless Products Pty Ltd	Edger blade	1,698.40
13013875	25/01/2023	Corsign WA Pty Ltd	Bollard and signs supply	1,685.75
15492977	12/01/2023	Schindler Lifts Australia Pty Ltd	Lift Service	1,683.51
15492977	12/01/2023	Concept AV	AV Service-Mindeerup Piazza	1,672.00
15492977	12/01/2023	Nature Calls Portable Toilets	Portable toilet hire	1,652.50
13013875	25/01/2023	LG Professionals Australia WA	Workshop Registration	1,600.00
11224182	19/01/2023	Aquamonix	i500 flow Transmitter	1,595.00
15492977	12/01/2023	MMM WA Pty Ltd	Works at Tree Nursery	1,581.47
11224182	19/01/2023	Redhawk Investments Pty Ltd	Restore 2 park seats&water fountains	1,458.52
15492977	12/01/2023	Totally Workwear - Belmont	Workwear	1,452.87
13013875	25/01/2023	Envirocare Systems	Waterless Urinal Service	1,450.75
15492977	12/01/2023	Imagesource Digital Solutions	Banners&Coreflute Bollards	1,397.00
15492977	12/01/2023	Vetwest Animal Hospitals Pty Ltd	Animal Welfare SP498D	1,390.98
15492977	12/01/2023	AGS Metalwork	Fabricate/install sliding door	1,375.00
13013875	25/01/2023	FE Technologies	5000 x tags	1,375.00
15492977	12/01/2023	Focus Consulting WA Pty Ltd	Design Documentation	1,320.00
15492977	12/01/2023	Fennell Tyres International Pty Ltd	Tyres	1,316.00
13013875	25/01/2023	The Hybrid Minds	Christmas message Video	1,311.20
11224182	19/01/2023	Envirocare Systems	Waterless Urinal service	1,310.91
13013875	25/01/2023	Telstra - 3614257768 ID 1003577	Phone/data charges	1,302.84
15492977	12/01/2023	Alinta	Electricity/gas usage	1,285.18
11224182	19/01/2023	The Perth Mint	Citizenship coins	1,254.00
15492977	12/01/2023	Kulbardi	Office supplies	1,236.52
11224182	19/01/2023	Drain Flow Services	Cleaning of Soakwells	1,232.00
15492977	12/01/2023	Lock Stock & Farrell Locksmith	Locksmith Service CPV	1,228.50
15492977	12/01/2023	Plant Assessor	Membership fee	1,210.00
11224182	19/01/2023	Eastern Metropolitan Regional Council	Recycling service	1,191.89
15492977	12/01/2023	Synergy	Electricity usage	1,191.60
11224182	19/01/2023	Town Of Victoria Park	Animal Welfare VP446D	1,190.00
11224182	19/01/2023	MP Rogers & Associates Pty Ltd	Works at Neil McDougall Lake	1,145.54
15492977	12/01/2023	Tyke Electrical	3 month tagging	1,125.74
13013875	25/01/2023	Taman Diamond Tools & Machinery	Vacuum for concrete grinder	1,094.50

Reference	Date	Payee	Description	Amount (\$)
13013875	25/01/2023	Safemaster Safety Products	Roof upgrades	1,094.50
15492977	12/01/2023	Complete Office Supplies Pty Ltd	Office supplies	1,085.95
11224182	19/01/2023	Tecon Australia	Renovations-Moresby Hall	1,078.00
11224182	19/01/2023	Western Resource Recovery Pty Ltd	Grease Trap Waste	1,029.60
13013875	25/01/2023	Eastern Metropolitan Regional Council	Mattress recycling	992.00
13013875	25/01/2023	Sunny Industrial Brushware	Hako Sweeper Brushes	990.00
11224182	19/01/2023	Great Southern Fuel Supplies	Fuel	971.09
12264092	5/01/2023	Deputy Child Support Registrar	Child Support Agency	933.85
09560275	12/01/2023	Deputy Child Support Registrar	Child Support Agency	933.85
09084674	27/01/2023	Deputy Child Support Registrar	Child Support Agency	933.85
11224182	19/01/2023	VCM - Vending Coffee Machines	Coffee machine repairs&maintenance	913.48
15492977	12/01/2023	IPWEA - **WA Only**	Registration fee	900.00
11224182	19/01/2023	Corsign WA Pty Ltd	Signs	883.30
13013875	25/01/2023	Bin Bath Australia Pty Ltd	Bin cleaning	871.20
15492977	12/01/2023	Sonic HealthPlus Pty Ltd	Staff medicals	852.50
11224182	19/01/2023	Sarah Kahle	Reimbursement - Fees	849.30
11224182	19/01/2023	Vaucluse Newsagency	Newspaper supply	815.44
15492977	12/01/2023	Tudor House	Australian Flag	775.00
11224182	19/01/2023	SecurePay Pty Ltd	Web payment fee	764.39
15492977	12/01/2023	Midland Brick	Landscape maintenance	748.44
15492977	12/01/2023	ALS Library Services Pty Ltd	Library supplies	745.12
11224182	19/01/2023	Allpest WA	Pest Control	742.50
15492977	12/01/2023	The Entertainment Bank	Event performance fee	726.00
15492977	12/01/2023	Momentum Legal Pty Ltd	JCDecaux Advertising Licence agreement	693.00
11224182	19/01/2023	Schindler Lifts Australia Pty Ltd	Lift service	687.50
11224182	19/01/2023	Harrison Electrics Pty Ltd	Remove/Relocate bee Colonies	676.50
11224182	19/01/2023	Veale Auto Parts	Auto parts	675.80
13013875	25/01/2023	ALS Library Services Pty Ltd	Library supplies	661.90
15492977	12/01/2023	Fusion Australia Ltd	Trailer Hub Program	660.00
15492977	12/01/2023	Perth Bouncyc Castle Hire	Local community event	605.00
15492977	12/01/2023	Martins Trailer Parts Pty Ltd	Trailer parts	598.58
15492977	12/01/2023	Hinds Sand Supplies	Turf supplies	585.07
15492977	12/01/2023	ATI-Mirage	Writing reports	569.25
15492977	12/01/2023	Hosemasters	Install hose on backhoe	557.78
15492977	12/01/2023	Betta Pest Management	Pest Control-CPV	550.00
11224182	19/01/2023	Centre for Accessibility Australia Ltd	Membership fees	550.00
15492977	12/01/2023	StrataGreen	Supplies	549.89
13013875	25/01/2023	Aussie Outdoor Cinemas	Movie theatre package	545.00
11224182	19/01/2023	Blackwoods	Workwear	537.42
15492977	12/01/2023	Di Candilo Steel City	Steel workshop	536.40
13013875	25/01/2023	Harrison Electrics Pty Ltd	Remove/Relocate bee colonies	517.00
15492977	12/01/2023	Gardner Autos	Sun Visor	510.65
15492977	12/01/2023	Perth Airports Municipalities Group	Annual membership fee	500.00
15492977	12/01/2023	West Coast Shade Pty Ltd	Sail Storage Winter 22	500.00
11224182	19/01/2023	Smedia Pty Ltd	Subscription fee	500.00
13013875	25/01/2023	Imperial Glass	Works at Bill Grayden Pavillion	489.40
15492977	12/01/2023	J Gourdis Landscapes	Landscape maintenance-McDougall Park	480.00
13013875	25/01/2023	Fruit N Vegies R Us	12 Fruit baskets	480.00
15492977	12/01/2023	Total Green Recycling	Recycling Service	451.52
13013875	25/01/2023	Total Green Recycling	Recycling electrical goods	449.02
15492977	12/01/2023	Reino International	Credit card transactions	439.01
15492977	12/01/2023	Rema Tip Top Australia Pty Ltd	Tyres	424.69
15492977	12/01/2023	TenderLink.Com	Tenders	424.60
15492977	12/01/2023	Corsign WA Pty Ltd	Signs	406.45
11224182	19/01/2023	Holcim (Australia) Pty Ltd	Concrete	402.25
11224182	19/01/2023	Poolegrave Signs & Engraving	Engraved Plaque	396.00
15492977	12/01/2023	MDM Entertainment	Library supplies	388.08
15492977	12/01/2023	Preston Street IGA	Catering supplies	372.86
15492977	12/01/2023	Repco Auto Parts	Auto Parts	363.00
15492977	12/01/2023	Battery World Welshpool	Batteries	359.45
15492977	12/01/2023	Toolmart Australia Pty Ltd	Tools	354.35
11224182	19/01/2023	Lock Stock & Farrell Locksmith	Locksmith service	351.00
13013875	25/01/2023	New Town Toyota	Car service	350.00
15492977	12/01/2023	CTi5 Pty Ltd	Cash Collection fees	346.50
11224182	19/01/2023	Town of Bassendean	Animal Welfare B729D	345.00
15492977	12/01/2023	PLE Computers Pty Ltd	IT supplies	340.00
15492977	12/01/2023	Indigo Bay Catering & Events	Catering-Coode St Foreshore	340.00
11224182	19/01/2023	Complete Office Supplies Pty Ltd	Office supplies	322.45
15492977	12/01/2023	Parker Black & Forrest Pty Ltd	BBQ locks changed	320.10
15492977	12/01/2023	Diverseco Pty Ltd	Service of Truck	316.25
11224182	19/01/2023	Water2Water Pty Ltd	Service of ZIP tap	313.75
13013875	25/01/2023	Inspirations Paint Belmont	Paint supplies	308.21
12264092	5/01/2023	Local Govt Racecourses & Cemeteries Emp Union	Union LGRCEU	308.00
15492977	12/01/2023	Scarey One Pty Ltd	Crane hire	308.00
09560275	12/01/2023	Local Govt Racecourses & Cemeteries Emp Union	Union LGRCEU	308.00



Reference	Date	Payee	Description	Amount (\$)
09084674	27/01/2023	Local Govt Racecourses & Cemeteries Emp Union	Union LGRCEU	308.00
15492977	12/01/2023	Perth Aquatic Seed & Ecological Services Pty Ltd	Aquarium service	302.50
13013875	25/01/2023	VCM - Vending Coffee Machines	Coffee machine supplies	300.00
15492977	12/01/2023	Harrison Electrics Pty Ltd	Remove/re-locate bee colony	297.00
15492977	12/01/2023	WINC Australia Pty Ltd	Supplies	295.97
09084674	27/01/2023	Health Insurance Fund of WA	Health Insurance Fund of WA	295.28
15492977	12/01/2023	Harvey Fresh	Milk Supplies	292.89
15492977	12/01/2023	Hospitality Worldwide	Kitchen supplies	291.36
13013875	25/01/2023	Fennell Tyres International Pty Ltd	Tyres	290.70
15492977	12/01/2023	Elliotts Filtration Pty Ltd	Iron Filter service	282.70
15492977	12/01/2023	Australia Post Civic Centre	Postal charges	279.79
15492977	12/01/2023	SEM Distribution	Newspaper supply	279.60
12264092	5/01/2023	Health Insurance Fund of WA	Health Insurance Fund of WA	275.40
09560275	12/01/2023	Health Insurance Fund of WA	Health Insurance Fund of WA	275.40
15492977	12/01/2023	Town Of Victoria Park	Animal Welfare VP435D	271.25
11224182	19/01/2023	Waterlogic Australia Pty Ltd	Water bottle rental	269.50
13013875	25/01/2023	Kulbardi	Office supplies	261.39
15492977	12/01/2023	T-Quip	Equipment	261.35
11224182	19/01/2023	Totally Workwear - Belmont	Workwear	260.83
11224182	19/01/2023	Parker Black & Forrest Pty Ltd	Locksmith service	258.50
15492977	12/01/2023	Bidfood Perth	Supplies-Council Chambers	239.58
11224182	19/01/2023	Bidfood Perth	Council chambers-supplies	239.15
13013875	25/01/2023	WINC Australia Pty Ltd	Office supplies	238.50
15492977	12/01/2023	Eighty Nine Enterprises	Garage door service CPV	225.00
15492977	12/01/2023	Iron Mountain Aust Group Pty Ltd	Archive services	220.57
13013875	25/01/2023	Vetwest Animal Hospitals Pty Ltd	Animal Welfare SP414D	213.33
13013875	25/01/2023	Sonic HealthPlus Pty Ltd	Staff Medicals	211.20
13013875	25/01/2023	City of Perth	Animal Welfare P20D	210.00
15492977	12/01/2023	Econo Sweep	Power Sweeping	209.00
11224182	19/01/2023	Taman Diamond Tools & Machinery	Skirting for concrete grinder	206.25
11224182	19/01/2023	Michelle Culnane	Holiday art	200.00
11224182	19/01/2023	Bunnings Building Supplies P/L	Supplies	199.67
13013875	25/01/2023	The Poster Girls	Peninsula Newsletter	198.00
11224182	19/01/2023	City of Vincent	Animal Welfare V120c	195.00
11224182	19/01/2023	Perth Aquatic Seed & Ecological Services Pty Ltd	Aquarium service	192.50
15492977	12/01/2023	Veale Auto Parts	Auto parts	185.50
15492977	12/01/2023	McInerney Ford	Auto parts	181.61
11224182	19/01/2023	Harvey Fresh	Milk Supplies	165.79
15492977	12/01/2023	Stihl Shop Osborne Park	Mowing Head	164.00
11224182	19/01/2023	Leah Gorman	Reimbursement	158.70
12264092	5/01/2023	Australian Services Union	Union ASU	155.40
09560275	12/01/2023	Australian Services Union	Union ASU	155.40
09084674	27/01/2023	Australian Services Union	Union ASU	155.40
13013875	25/01/2023	Western Resource Recovery Pty Ltd	Grease Trap waste	140.80
13013875	25/01/2023	Burswood Trophies	Citizenship medals Australia Day 23	140.00
13013875	25/01/2023	Harvey Fresh	Milk Supplies	127.10
13013875	25/01/2023	Veale Auto Parts	Auto parts	123.50
15492977	12/01/2023	Direct Office & Commercial Furniture	Office furniture	122.10
15492977	12/01/2023	Margaret Cameron	Library event	110.00
13013875	25/01/2023	Refresh Pure Water	Water cooler rentals	110.00
13013875	25/01/2023	Carrie Reedy Functional Nutrition	Workshop at library	110.00
15492977	12/01/2023	Jackson McDonald Lawyers	Legal services	101.13
11224182	19/01/2023	City Of Canning	Animal Welfare C084C	100.00
15492977	12/01/2023	John Hughes Service	Auto parts	96.29
11224182	19/01/2023	Zanzara	Repairs to motor units	95.00
13013875	25/01/2023	Lock Stock & Farrell Locksmith	Locksmith service	90.00
11224182	19/01/2023	Imagesource Digital Solutions	Decals	82.50
15492977	12/01/2023	Waterlogic Australia Pty Ltd	Water Bottle Rental	80.77
15492977	12/01/2023	AquamoniX	Call out fee	79.75
11224182	19/01/2023	Marie Walker	Reimbursement	75.72
11224182	19/01/2023	Childrens Book Council of Australia (WA Branch)	Library supplies	75.00
11224182	19/01/2023	Vetwest Animal Hospitals Pty Ltd	Animal Welfare SP414D	74.73
13013875	25/01/2023	T-Quip	Ignition switch	72.05
15492977	12/01/2023	Refresh Pure Water	Water Bottle rental	70.00
13013875	25/01/2023	Total Tools Canning Vale	Tools	70.00
11224182	19/01/2023	Perth Security Services	Alarm Response	61.55
11224182	19/01/2023	Repco Auto Parts	Auto parts	60.91
13013875	25/01/2023	Beacon Equipment - Canning Vale	Stub & Firescreen	58.80
15492977	12/01/2023	Australia Post Library	Postal charges	57.66
13013875	25/01/2023	Ulverscroft Large Print Books	Library supplies	52.69
15492977	12/01/2023	LG Professionals Australia WA	Registration fees	50.00
11224182	19/01/2023	Refresh Pure Water	Water bottle hire	50.00
11224182	19/01/2023	MDM Entertainment	Library supplies	42.24
15492977	12/01/2023	Telstra - 3614257784 ID 1003577	Phone/data charges	40.00
15492977	12/01/2023	BOC Gases	Dry Ice pellets	36.55

Reference	Date	Payee	Description	Amount (\$)
15492977	12/01/2023	Aussie Natural Spring Water	Bottled water	23.82
15492977	12/01/2023	Bill Wong	Reimbursement	20.25
13013875	25/01/2023	MDM Entertainment	Library supplies	18.48
13013875	25/01/2023	Aussie Natural Spring Water	Water bottle hire	15.88
15492977	12/01/2023	Zircodata Pty Ltd	Storage	5.42
11224182	19/01/2023	Ulvicroft Large Print Books	Library supplies	3.47
11224182	19/01/2023	E & MJ Rosher Pty Ltd	Bearing seal	2.80
Sub Total				6,670,273.70

#### Cheque Payments

Reference	Date	Payee	Description	Amount (\$)
13215522	12/01/2023	City of South Perth - Petty Cash	Petty cash reimbursement-Civic Centre	354.90
11445964	44945	Department Of Transport - Regos	Jetty licence Elderfield #3798	43.70
Sub Total				398.60

#### Non Creditor EFT Payments

Reference	Date	Payee	Description	Amount (\$)
15492977	12/01/2023	Mrs Gwenneth Timms	Refundable amount	314,006.56
15492977	12/01/2023	Ms Jeanette E McPhee	Refundable amount	286,960.97
15492977	12/01/2023	Mr Douglas J Roberts	Refundable amount	114,140.55
11224182	19/01/2023	Manning Knight Riders Inc	Community Funding Grant	5,000.00
13013875	25/01/2023	Addstyle Constructions Pty Ltd	RRAB-129 Angelo St	3,000.00
15492977	12/01/2023	Sanath Satish More	Refund Hall/Swipe card Bond	2,616.00
15492977	12/01/2023	Softwoods Timberyards Pty	RRAB-5A Garden St	2,200.00
15492977	12/01/2023	Tangent Nominees Pty Ltd	RRAB-58 Griffin Cres	2,200.00
13013875	25/01/2023	Addstyle Constructions Pty Ltd	RRAB-9 Norfolk St	2,200.00
13013875	25/01/2023	Statement Homes	RRAB-60 Banksia Tce	2,200.00
13013875	25/01/2023	Addstyle Constructions Pty Ltd	RRAB-38 Douglas Ave	2,200.00
13013875	25/01/2023	Lorna Boyes	RRAB	2,200.00
13013875	25/01/2023	Dlux Builders Pty Ltd	RRAB-1 Vista St	2,200.00
13013875	25/01/2023	James Blake	RRAB	2,200.00
15492977	12/01/2023	Endress+Hauser Australia Pty Ltd	Refund hall/Swipe card	2,050.00
15492977	12/01/2023	Kensington Primary School P&C	Refund Hall/Swipe card Bond	2,050.00
15492977	12/01/2023	Irshad Ali Payyadi M Koya	Refund hall/Swipe card Bond	2,050.00
15492977	12/01/2023	Wrapped Creations	Refund PRB	2,000.00
13013875	25/01/2023	Real Life Medicine Pty Ltd	Refund Hall/Swipe card Bond	1,920.00
10235489	30/01/2023	MS Audrey Morgan	Bond Refund	1,185.00
10235489	30/01/2023	Mrs Connie S Beresford	Bond Refund	1,104.20
15492977	12/01/2023	Meshgan Ramzi	Refund Hall/Swipe card Bond	1,050.00
15492977	12/01/2023	Belone Kamwanya Kabamba	Refund Hall/Swipe card Bond	1,050.00
15492977	12/01/2023	Westcare Inc	Refund Hall/Swipe card	1,050.00
15492977	12/01/2023	Heritage College Perth Inc	Refund hall/Swipe card	1,050.00
15492977	12/01/2023	Hope of God Perthco Mr A Han	Refund Hall/Swipe card	1,050.00
15492977	12/01/2023	T Z Alkhateebaltamimi	Refund hall/Swipe card bond	1,050.00
15492977	12/01/2023	T Z Alkhateebaltamimi	Refund Hall/Swipe card Bond	1,050.00
15492977	12/01/2023	Suthanthi Narendran	Refund hall/Swipe card bond	1,050.00
11224182	19/01/2023	Miss E C Digioseppe	Refund hall/swipe card bond	1,050.00
13013875	25/01/2023	Australian Christians	Refund hall/swipe card	1,050.00
13013875	25/01/2023	Samim Yousofi	Refund Hall/Swipe card Bond	1,050.00
15492977	12/01/2023	Blake Mathieson	Ted Maslen Uni Exhibition Award	1,000.00
11224182	19/01/2023	Kelly Snow	Ted Maslen Uni Exhibition Award	1,000.00
11224182	19/01/2023	React Building and Maintenance Pty Ltd	RRAB-53 Angelo St	1,000.00
13013875	25/01/2023	Wabtec Corporation	Refund PRB	1,000.00
13013875	25/01/2023	Samim Yousofi	Refund hall/Swipe card	988.45
13013875	25/01/2023	Sheryl & Gary Ireson	Refund Duplicate payment	960.45
15492977	12/01/2023	Ms Hoon Kiow Ting	Crossing Subsidy	821.88
13013875	25/01/2023	Gerard Grealish	RRAB	750.00
11224182	19/01/2023	Robert McDonald Gordon	Rebate Refund rates	722.86
15492977	12/01/2023	Meshgan Ramzi	Refund Hall/Swipe card Bond	614.45
15492977	12/01/2023	Belone Kamwanya Kabamba	Refund hall/swipe card	600.00
15492977	12/01/2023	Belone Kamwanya Kabamba	Refund Hall/Swipe card Bond	600.00
15492977	12/01/2023	Iranian Association Inc	Refund hall/Swipe card bond	600.00
11224182	19/01/2023	Adam Moorby	Refund hall/swipe card bond	600.00
13013875	25/01/2023	Angeline and Christopher Camaya	Refund hall/swipe card	600.00
15492977	12/01/2023	Wanneroo Patios	RRAB-50 Strickland	500.00
15492977	12/01/2023	Allcolour Holdings Pty Ltd	RRAB-56A Monash Ave	500.00
15492977	12/01/2023	Travis Mitchell Construction	RRAB-21 Isabella Cres	500.00
15492977	12/01/2023	Out Door World Wangara	RRAB-29A Goss Ave	500.00
15492977	12/01/2023	Austin Developments	RRAB-17 King St	500.00
15492977	12/01/2023	Jitian Xiao	RRAB	500.00
15492977	12/01/2023	Outdoor World Wangara	RRAB-3/39 Milson St	500.00
15492977	12/01/2023	Joshua Pine	RRAB	500.00
15492977	12/01/2023	Patrick Brockman	RRAB	500.00



Reference	Date	Payee	Description	Amount (\$)
15492977	12/01/2023	Richard Gaze	RRAB [REDACTED]	500.00
15492977	12/01/2023	Austin Developments	RRAB-39 Birdwood Ave	500.00
11224182	19/01/2023	Monica Plane	RRAB [REDACTED]	500.00
11224182	19/01/2023	David Valentine Parnis	RRAB [REDACTED]	500.00
13013875	25/01/2023	Christopher Vasile	RRAB [REDACTED]	500.00
13013875	25/01/2023	Dillan Amin & Nicole Sachse	Refund-Valuation [REDACTED]	378.54
15492977	12/01/2023	Cross Design Group	Refund DA fees	295.00
11224182	19/01/2023	T Z Alkhateebaltamimi	Refund hire fee John McGrath	261.50
11224182	19/01/2023	Phoebe Chaytor	Home Safety & Security equipment	250.00
11224182	19/01/2023	Mark Kouwenhoven	Home Safety & Security equipment	250.00
11224182	19/01/2023	Christopher Transfield	Refund PRB	250.00
11224182	19/01/2023	Dreamy Dome Events	Refund PRB	250.00
11224182	19/01/2023	Sandfire Resourses	Refund PRB	250.00
11224182	19/01/2023	Billy Sajogo	Home Safety & Security equipment	242.10
13013875	25/01/2023	Real Life Medicine Pty Ltd	Refund hall hire fees	240.00
15492977	12/01/2023	Isabella Grace Brown	Individual Dev. Grant	200.00
10235489	30/01/2023	Andantino Pty Ltd T/A Outdoor World Wang	Refund DA Fees 1/1 Pepler ave	147.00
11224182	19/01/2023	James Ellis	Refund Connection fee [REDACTED]	137.50
11224182	19/01/2023	James Ellis	Refund Connection fee [REDACTED]	137.50
11224182	19/01/2023	James Ellis	Refund Connection fee [REDACTED]	137.50
11224182	19/01/2023	James Ellis	Refund Connection fee [REDACTED]	137.50
11224182	19/01/2023	James Ellis	Refund Connection fee [REDACTED]	137.50
11224182	19/01/2023	James Ellis	Refund Connection fee [REDACTED]	137.50
11224182	19/01/2023	James Ellis	Refund Connection fee [REDACTED]	137.50
13013875	25/01/2023	Palisade Holdings Pty Ltd	Refund Connection fee 12/6 Heppingstone	137.50
13013875	25/01/2023	Leonie Cox	Refund Connection fee [REDACTED]	128.54
15492977	12/01/2023	S Bonar & GJ Horsley	Refund Hall hire fee	120.00
13013875	25/01/2023	Alex Gaspari Pires	Refund hire fee SJMP	119.00
11224182	19/01/2023	Anthony Carew-Reid	Refund Connection fee [REDACTED]	50.00
11224182	19/01/2023	Kui Lee	Refund Connection fee [REDACTED]	50.00
11224182	19/01/2023	C Tonon & M Stefan	Refund Connection fee [REDACTED]	50.00
13013875	44951	C K Raju	Refund hire fee GBLC	50.00
Sub Total				790,773.05

#### Non Creditor CHQ Payments

Reference	Date	Payee	Description	Amount (\$)
11445964	19/01/2023	Mulberry Enterprises Pty Ltd	Refund Demolition of Improvement	13,083.52
13273666	25/01/2023	Clydesdale Street Pty Ltd	Refund-Subdivision 19 Clydesdale	3,198.74
13215522	12/01/2023	Laizah Chirashi	Refund Hall/Swipe card Bond	2,050.00
13215522	12/01/2023	Chathuri de Silva	Refund hall/swipe card	2,050.00
13215522	12/01/2023	Aflame Community church	Refund Hall/Swipe card bond	1,402.50
13215522	12/01/2023	New Apostolic Church	Refund hall/Swipe card bond	1,050.00
13215522	12/01/2023	Birdlife WA	Refund hall/Swipe card bond	1,050.00
15173368	12/01/2023	Anneka Buckenara	Refund Hall/Swipe Card	1,050.00
11445964	19/01/2023	Jubin Bhatt	Refund Duplicate payment [REDACTED]	914.56
13215522	12/01/2023	Indonesian Catholic Community of Perth	Refund hall/swipe card	905.95
13215522	12/01/2023	I Sun Yee	Refund Hall/Swipe card Bond	860.00
11445964	19/01/2023	Wakelam Superannuation Fund	Refund Duplicate payment	820.49
13215522	12/01/2023	Samiya Zahra Sajjad	Refund hall/Swipe card Bond	600.00
13215522	12/01/2023	Isha Foundation Australia	Refund hall/Swipe card Bond	600.00
13215522	12/01/2023	Faraz Ahmed	Refund Hall/Swipe card bond	600.00
13215522	12/01/2023	Al-Erfan Community Inc	Refund Hall/Swipe Card	600.00
13215522	12/01/2023	Ellainne Liew	Refund hall/Swipe card	600.00
13215522	12/01/2023	Ausiken Co-operative Society	Refund Hall/Swipe card	600.00
13215522	12/01/2023	Art of Living	Refund hall/Swipe card bond	600.00
13215522	12/01/2023	Westcoast Physie	Refund hall/Swipe card	600.00
15173368	12/01/2023	Therapy Focus	Refund hall/swipe card	600.00
13215522	12/01/2023	Aflame Community church	Refund hall hire fees	292.50
11445964	19/01/2023	Club Precedence Pty Ltd	Refund UGP fee reversed	150.00
13273666	25/01/2023	Ellen Marie Miller	Refund swimming pool decommissioned	149.50
13215522	12/01/2023	Richard Stovold	Refund Hire fees	120.00
13215522	44938	Richard Stovold	Refund hire fee	30.00
Sub Total				34,577.76

#### Excluding: Voided Payments:

Reference	Date	Payee	Description	Amount (\$)
				0.00
Total Cancelled EFT				0.00

#### Excluding: Cancelled Cheques

Reference	Date	Payee	Description	Amount (\$)
				0.00
Total Cancelled Cheques				0.00

**City of South Perth**  
**Statement of Financial Position**  
**31 January 2023**

Details	31 January 2023	31 January 2022	30 June 2022
	\$	\$	\$
<b>CURRENT ASSETS</b>			
Cash & Cash Equivalents	74,711,174	66,833,311	59,654,070
Trade & Other Receivables	10,512,291	9,990,401	6,975,708
Other Current Assets	1,844,395	318,995	1,066,370
<b>TOTAL CURRENT ASSETS</b>	<b>87,067,861</b>	<b>77,142,707</b>	<b>67,696,148</b>
<b>NON-CURRENT ASSETS</b>			
Trade & Other Receivables	14,618,699	11,545,684	8,188,700
Other Non-Current Assets	-	416,786	-
Investments (LGHT & RRC)	234,542	222,467	234,542
Property, Plant & Equipment	370,229,060	370,674,779	370,877,697
Infrastructure	351,657,870	352,957,865	353,112,227
Intangibles	201,035	319,660	235,505
<b>TOTAL NON-CURRENT ASSETS</b>	<b>736,941,205</b>	<b>736,137,241</b>	<b>732,648,670</b>
<b>TOTAL ASSETS</b>	<b>824,009,066</b>	<b>813,279,949</b>	<b>800,344,818</b>
<b>CURRENT LIABILITIES</b>			
Trade & Other Payables	7,908,139	7,458,797	6,556,700
Borrowings	3,235,465	598,930	3,162,535
Provisions	4,403,001	4,779,055	4,741,611
Leaseholder Liability	24,284,100	24,697,373	25,404,757
Grant Obligations	669,420	7,531,845	280,684
<b>TOTAL CURRENT LIABILITIES</b>	<b>40,500,125</b>	<b>45,066,000</b>	<b>40,146,288</b>
<b>NON-CURRENT LIABILITIES</b>			
Leaseholder Liability	785,300	732,421	809,939
Borrowings	10,927,870	5,532,094	13,251,730
Provisions	658,643	545,244	658,643
Grant Obligations	5,500,000	-	5,500,000
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>17,871,812</b>	<b>6,809,759</b>	<b>20,220,312</b>
<b>TOTAL LIABILITIES</b>	<b>58,371,937</b>	<b>51,875,759</b>	<b>60,366,600</b>
<b>NET ASSETS</b>	<b>765,637,129</b>	<b>761,404,189</b>	<b>739,978,218</b>
<b>EQUITY</b>			
Retained Surplus	133,234,758	134,634,811	130,033,266
Reserves - Cash Backed	42,716,469	38,556,393	43,346,307
Revaluation Surplus	564,026,992	564,215,359	564,026,992
Net Profit/Loss	25,658,911	23,997,626	2,571,654
<b>TOTAL EQUITY</b>	<b>765,637,129</b>	<b>761,404,189</b>	<b>739,978,218</b>

**City of South Perth  
Statement of Change in Equity  
31 January 2023**

	31 January 2023 \$	31 January 2022 \$	30 June 2022 \$
<b>RESERVES</b>			
<b>Cash Backed</b>			
Balance at beginning of reporting period	43,346,307	40,298,494	40,298,494
Aggregate transfers to Retained Earnings	(8,265,856)	(2,672,973)	(3,920,692)
Aggregate transfers from Retained Earnings	7,636,018	930,872	6,968,504
Balance at end of reporting period	<u>\$ 42,716,469</u>	<u>\$ 38,556,393</u>	<u>\$ 43,346,307</u>
<b>Non - Cash Backed</b>			
Asset Revaluation Reserve	564,026,992	564,215,359	564,026,992
Balance at end of reporting period	<u>\$ 564,026,992</u>	<u>\$ 564,215,359</u>	<u>\$ 564,026,992</u>
<b>TOTAL RESERVES</b>	<u><u>\$ 606,743,460</u></u>	<u><u>\$ 602,771,752</u></u>	<u><u>\$ 607,373,298</u></u>
<b>RETAINED EARNINGS</b>			
Balance at beginning of reporting period	132,604,920	132,892,710	132,892,711
Realised Revaluation Reserve	-	-	188,368
Change in Net Assets from Operations	25,658,911	23,997,626	2,571,653
Aggregate transfers to Reserves	(7,636,018)	(930,872)	(6,968,504)
Aggregate transfers from Reserves	8,265,856	2,672,973	3,920,692
Balance at end of reporting period	<u>\$ 158,893,669</u>	<u>\$ 158,632,437</u>	<u>\$ 132,604,920</u>
<b>TOTAL EQUITY</b>	<u><u>\$ 765,637,129</u></u>	<u><u>\$ 761,404,189</u></u>	<u><u>\$ 739,978,218</u></u>

**City of South Perth**  
**Statement of Financial Activity**  
**31 January 2023**

Original Budget 2022/23	Revised Budget 2022/23		YTD Revised Budget	YTD Actual	YTD Variance Revised Budget	Note	YTD % Variance Revised Budget
<b>OPERATING ACTIVITIES</b>							
<b>Income</b>							
40,951,045	40,951,045	Rates revenue	40,921,045	40,945,608	24,563	F	0%
19,081,552	19,081,552	Fees and charges	14,631,962	15,207,051	575,089	F	4%
8,150,456	8,150,456	Service charges	8,150,456	8,280,004	129,548	F	2%
1,731,928	1,731,928	Operating grants subsidies and contributions	273,322	386,915	113,592	F	42%
1,215,663	1,215,663	Interest revenue	838,681	1,759,545	920,864	F	110%
607,245	607,245	Other revenue	315,149	326,516	11,367	F	4%
<b>71,737,889</b>	<b>71,737,889</b>	<b>Subtotal Income</b>	<b>65,130,615</b>	<b>66,905,640</b>	<b>1,775,024</b>	<b>F</b>	
<b>Expenditure</b>							
26,261,912	26,261,912	Employee expenses	15,183,004	14,796,918	386,086	F	3%
32,474,269	32,659,269	Materials and contracts	18,716,730	18,102,617	614,113	F	3%
1,867,900	1,867,900	Utility charges	1,124,725	1,019,819	104,906	F	9%
653,600	653,600	Insurance expenses	653,600	688,056	(34,456)	U	-5%
11,077,927	11,077,927	Depreciation and amortisation	6,530,746	6,586,782	(56,036)	U	-1%
1,008,791	1,038,791	Other expenses	627,052	557,569	69,483	F	11%
600,624	600,624	Interest expenses	401,906	401,974	(68)	U	0%
<b>73,945,022</b>	<b>74,160,022</b>	<b>Subtotal Expenditure</b>	<b>43,237,763</b>	<b>42,153,735</b>	<b>1,084,028</b>	<b>F</b>	
<b>(2,207,133)</b>	<b>(2,422,133)</b>	<b>Net Operating Surplus/ (Deficit)</b>	<b>21,892,852</b>	<b>24,751,904</b>	<b>2,859,052</b>	<b>F</b>	
<b>ADD NON CASH ITEMS</b>							
11,020,759	11,020,759	Depreciation	6,496,281	6,552,313	(56,031)	U	-1%
57,168	57,168	Amortisation	34,465	34,470	(4)	U	0%
<b>11,077,927</b>	<b>11,077,927</b>	<b>Subtotal Non Cash Items</b>	<b>6,530,746</b>	<b>6,586,782</b>	<b>(56,036)</b>	<b>U</b>	
<b>8,870,793</b>	<b>8,655,793</b>	<b>Net Operating Surplus/ (Deficit)</b>	<b>28,423,598</b>	<b>31,338,686</b>	<b>2,915,088</b>	<b>F</b>	
<b>LESS CAPITAL INCOME &amp; EXPENDITURE</b>							
1,905,263	1,905,263	Grants for Acquisition of Assets	907,303	816,442	(90,861)	U	-10%
(1,918,000)	(1,918,000)	Acquisition of Buildings	(1,097,779)	(777,972)	319,808	F	29%
(240,000)	(240,000)	Acquisition of Computer Equipment	(221,333)	(36,864)	184,470	F	83%
(1,189,600)	(1,189,600)	Acquisition of Plant & Equipment	(15,000)	(263,989)	(248,989)	U	-1660%
(210,000)	(210,000)	Acquisition of Artworks	-	-	-		
(9,534,507)	(9,534,507)	Construction of Infrastructure Assets	(4,504,499)	(3,426,811)	1,077,689	F	24%
<b>(11,186,844)</b>	<b>(11,186,844)</b>	<b>Subtotal Capital Income and Expenditure</b>	<b>(4,931,309)</b>	<b>(3,689,194)</b>	<b>1,242,116</b>	<b>F</b>	
<b>LESS OTHER NON OPERATING ITEMS</b>							
(3,162,535)	(3,162,535)	Loan Principal Repayments	(2,250,931)	(2,250,931)	-		
(17,779,453)	(17,779,453)	Transfers to Reserves	(13,629,861)	(7,636,018)	5,993,843	F	44%
<b>(20,941,988)</b>	<b>(20,941,988)</b>	<b>Subtotal Other Non Operating Items</b>	<b>(15,880,792)</b>	<b>(9,886,949)</b>	<b>5,993,843</b>	<b>F</b>	
<b>OTHER FUNDING SOURCES</b>							
15,659,387	15,844,387	Transfers from Reserves	6,663,789	8,265,856	1,602,067	F	24%
7,000,000	7,000,000	Movement in Grant Obligations	7,000,000	-	(7,000,000)	U	-100%
240,000	240,000	Proceeds on Disposal of Assets	75,000	146,881	71,881	F	96%
49,006	49,006	Self Supporting Loans Recouped	24,799	24,799	-		
-	-	Movement in CPV Liabilities (Non-Current)	-	(1,145,296)	(1,145,296)	F	100%
-	-	Movement in Deferred Rates (Non-Current)	-	33,657	33,657	F	100%
(3,906,133)	(3,906,133)	Movement in UGP Debtors (Non-Current)	(3,906,133)	(3,814,657)	91,476	F	2%
4,215,779	4,215,779	Opening Net Current Assets July 1 B/Fwd	4,215,779	10,072,840	5,857,061	F	139%
<b>23,258,039</b>	<b>23,443,039</b>	<b>Subtotal Other Funding Sources</b>	<b>14,073,234</b>	<b>13,584,079</b>	<b>(489,154)</b>	<b>U</b>	
<b>0</b>	<b>(30,000)</b>	<b>CLOSING NET CURRENT ASSETS YTD</b>	<b>21,684,731</b>	<b>31,346,623</b>	<b>9,661,892</b>	<b>F</b>	

## City of South Perth 2022/2023 Operating Revenue and Expenditure Budget Versus Actual

January - 2023

Key Responsibility Area	YTD Revised Budget \$	YTD Actual \$	Variance \$	Var F/U	Var %	Revised Budget \$	Original Budget \$
<b>REVENUE</b>							
<b>Corporate Services</b>							
<b>Governance</b>							
200080 - Governance Admin	27,851	10,726	(17,125)	U	-61%	47,745	47,745
200090 - Animal Control	85,950	144,495	58,545	F	68%	149,000	149,000
200091 - Fire Prevention	9,075	6,416	(2,659)	U	-29%	10,000	10,000
200092 - Parking	1,116,483	1,425,770	309,287	F	28%	1,895,000	1,895,000
200093 - District Rangers	5,250	6,565	1,315	F	25%	9,000	9,000
Total Revenue - Governance	1,244,609	1,593,973	349,363	F	28%	2,110,745	2,110,745
<b>Finance</b>							
200020 - Investment Activities	457,535	1,217,602	760,066	F	166%	1,578,708	1,578,708
200021 - Financial Services	-	747	747	F	100%	52,000	52,000
200022 - Rating Services	41,435,712	41,517,671	81,959	F	0%	41,604,045	41,604,045
200030 - Property Management - Commercial	198,400	180,904	(17,496)	U	-9%	311,600	311,600
200031 - Recoverable Costs	20,233	15,500	(4,734)	U	-23%	36,400	36,400
Total Revenue - Finance	42,111,880	42,932,423	820,543	F	2%	43,582,753	43,582,753
<b>Corporate Services Total</b>	43,356,490	44,526,396	1,169,906	F	3%	45,693,498	45,693,498
<b>Development &amp; Community Services</b>							
<b>Collier Park Village</b>							
300310 - Collier Park Village	1,300,676	1,483,048	182,372	F	14%	2,256,301	2,256,301
300311 - Collier Park Community Centre	3,675	3,453	(222)	U	-6%	6,300	6,300
Total Revenue - Collier Park Village	1,304,351	1,486,501	182,150	F	14%	2,262,601	2,262,601
<b>Community Development</b>							
300202 - Community Projects	13,000	17,630	4,630	F	36%	21,000	21,000
300205 - Community Events	69,000	40,296	(28,704)	U	-42%	75,000	75,000
300210 - Major Events	-	24,000	24,000	F	100%	-	-
300220 - Facility Hire	254,167	263,194	9,027	F	4%	410,000	410,000
300221 - Recreation Admin	39,875	111,425	71,550	F	179%	133,390	133,390
300222 - George Burnett Leisure Centre Operations	120,667	146,076	25,409	F	21%	200,000	200,000
Total Revenue - Community Development	496,708	602,620	105,912	F	21%	839,390	839,390
<b>Library</b>							
300400 - Library Services	3,167	16,193	13,026	F	411%	5,500	5,500
300401 - Civic Centre Library	7,029	7,901	872	F	12%	12,050	12,050
300402 - Manning Library	3,821	4,503	682	F	18%	6,550	6,550
300403 - Old Mill	4,667	4,861	194	F	4%	8,000	8,000
Total Revenue - Library	18,683	33,458	14,775	F	79%	32,100	32,100
<b>Statutory Planning</b>							
300610 - Planning Services	277,150	323,097	45,947	F	17%	495,000	495,000
300630 - Building Services	234,500	159,353	(75,147)	U	-32%	450,000	450,000
300631 - Pool Services	85,000	89,672	4,672	F	5%	85,000	85,000
300640 - Health Services	5,000	-	(5,000)	U	-100%	5,000	5,000
300641 - Preventative Services	112,250	127,137	14,887	F	13%	119,500	119,500
Total Revenue - Statutory Planning	713,900	699,259	(14,641)	U	-2%	1,154,500	1,154,500
<b>Strategic Planning</b>							
300500 - Strategic Planning	-	159	159	F	100%	-	-
Total Revenue - Strategic Planning	-	159	159	F	100%	-	-
<b>Development &amp; Community Services Total</b>	2,533,643	2,821,997	288,355	F	11%	4,288,591	4,288,591



Key Responsibility Area	YTD Revised Budget \$	YTD Actual \$	Variance \$	Var F/U	Var %	Revised Budget \$	Original Budget \$
<b>Infrastructure</b>							
Director Infrastructure Services							
Assets & Design							
400150 - Network Operations	31,539	(371)	(31,910)	U	-101%	40,000	40,000
400160 - Underground Power	8,150,456	8,333,436	182,980	F	2%	8,150,456	8,150,456
Total Revenue - Assets & Design	8,181,995	8,333,065	151,070	F	2%	8,190,456	8,190,456
Business & Construction							
400300 - CPGC	2,865,653	3,065,930	200,277	F	7%	4,612,954	4,612,954
400311 - Fleet Management	17,500	13,707	(3,793)	U	-22%	30,000	30,000
400312 - Recycling Centre	83,417	60,422	(22,995)	U	-28%	143,000	143,000
400313 - Waste Collection	51,623	13,531	(38,092)	U	-74%	88,500	88,500
400314 - Recycling & Waste	7,776,790	7,680,249	(96,541)	U	-1%	7,855,938	7,855,938
Total Revenue - Business & Construction	10,794,983	10,833,838	38,855	F	0%	12,730,392	12,730,392
Programs Delivery							
Building Maintenance	-	4,630	4,630	F	-100%	-	-
Works Maintenance	151,672	193,981	42,309	F	28%	644,952	644,952
Park Operations	111,833	191,734	79,901	F	71%	190,000	190,000
Total Revenue - Programs Delivery	263,505	390,345	126,839	F	48%	834,952	834,952
<b>Infrastructure Total</b>	19,240,483	19,557,247	316,764	F	2%	21,755,800	21,755,800
<b>Total Revenue</b>	65,130,615	66,905,640	1,775,024	F	3%	71,737,889	71,737,889
<b>EXPENDITURE</b>							
<b>Office of the CEO</b>							
Office of the CEO							
100010 - Office of the CEO	342,511	330,044	12,467	F	4%	641,179	641,179
Total Expense - Office of the CEO	342,511	330,044	12,467	F	4%	641,179	641,179
<b>Office of the CEO Total</b>	342,511	330,044	12,467	F	4%	641,179	641,179
<b>Corporate Services</b>							
Director of Corporate Services							
200010 - Corporate Services	147,062	156,499	(9,437)	U	-6%	257,262	257,262
Total Expense - Director of Corporate Services	147,062	156,499	(9,437)	U	-6%	257,262	257,262
Customer, Communications & Engagement							
200060 - Customer Services Admin	668,127	647,130	20,997	F	3%	1,159,606	1,159,606
200062 - Marketing & Communications	383,937	299,004	84,933	F	22%	725,734	725,734
200063 - Publications	51,167	49,631	1,536	F	3%	97,000	97,000
Total Expense - Customer, Communications & Engagement	1,103,231	995,765	107,465	F	10%	1,982,340	1,982,340
Finance							
200020 - Investment Activities	92,100	92,167	(67)	U	0%	161,053	161,053
200021 - Financial Services	1,663,071	1,573,271	89,800	F	5%	2,562,357	2,562,357
200022 - Rating Services	148,216	126,164	22,051	F	15%	536,569	536,569
200031 - Recoverable Costs	89,434	83,715	5,719	F	6%	135,700	135,700
200032 - PreSchools	19,329	19,325	4	F	0%	32,814	32,814
Total Expense - Finance	2,012,149	1,894,643	117,506	F	6%	3,428,493	3,428,493
Information Technology							
200050 - Information Services	2,792,514	2,628,033	164,482	F	6%	5,205,925	5,205,925
200051 - Records Management	118,153	117,504	649	F	1%	204,790	204,790
Total Expense - Information Technology	2,910,668	2,745,537	165,131	F	6%	5,410,716	5,410,716
Governance							
200080 - Governance Admin	445,668	465,464	(19,796)	U	-4%	828,322	828,322
200081 - Council Members	402,630	382,952	19,678	F	5%	568,616	538,616
200082 - Council Functions	113,609	79,685	33,924	F	30%	198,994	198,994
200090 - Animal Control	163,347	183,284	(19,936)	U	-12%	282,251	282,251
200091 - Fire Prevention	88,503	64,189	24,314	F	27%	109,209	109,209
200092 - Parking	507,014	465,058	41,957	F	8%	906,355	906,355
200093 - District Rangers	140,937	153,909	(12,972)	U	-9%	243,569	243,569
Total Expense - Governance	1,861,708	1,794,540	67,168	F	4%	3,137,315	3,107,315

Key Responsibility Area	YTD Revised Budget \$	YTD Actual \$	Variance \$	Var F/U	Var %	Revised Budget \$	Original Budget \$
<b>People &amp; Performance</b>							
200040 - Organisational Performance	105,331	104,482	849	F	1%	193,835	193,835
200070 - Human Resources	539,281	573,063	(33,782)	U	-6%	1,062,956	1,062,956
200071 - Work Health & Safety	158,936	168,366	(9,430)	U	-6%	302,565	302,565
Total Expense - People & Performance	803,548	845,912	(42,363)	U	-5%	1,559,355	1,559,355
<b>Corporate Services Total</b>	8,838,366	8,432,895	405,471	F	5%	15,775,482	15,745,482
<b>Development &amp; Community Services</b>							
300010 - Development & Community Services	153,867	160,659	(6,792)	U	-4%	270,976	270,976
Total Expense - Director of Development & Community Services	153,867	160,659	(6,792)	U	-4%	270,976	270,976
<b>Community Development</b>							
300201 - CCR Admin	334,294	352,441	(18,146)	U	-5%	579,201	579,201
300202 - Community Projects	313,450	262,186	51,264	F	16%	590,000	590,000
300203 - Citizens Centre - South Perth	125,193	118,595	6,598	F	5%	194,363	194,363
300204 - Citizens Centre - Manning	87,023	85,075	1,947	F	2%	148,876	148,876
300205 - Community Events	340,105	355,823	(15,718)	U	-5%	584,372	584,372
300210 - Major Events	41,811	9,472	32,339	F	77%	68,707	68,707
300211 - Summer Events	20,000	21,883	(1,883)	U	-9%	125,000	125,000
300212 - Functions	56,500	31,069	25,431	F	45%	94,000	94,000
300213 - Public Art	36,166	38,955	(2,789)	U	-8%	79,490	79,490
300220 - Facility Hire	365,914	314,234	51,680	F	14%	614,187	614,187
300222 - George Burnett Leisure Centre Operations	264,270	244,403	19,866	F	8%	459,339	459,339
Total Expense - Community Development	1,984,725	1,834,136	150,589	F	8%	3,537,534	3,537,534
<b>Collier Park Village</b>							
300310 - Collier Park Village	1,359,284	1,410,917	(51,633)	U	-4%	2,209,018	2,209,018
Total Expense - Collier Park Village	1,359,284	1,410,917	(51,633)	U	-4%	2,209,018	2,209,018
<b>Library</b>							
300401 - Civic Centre Library	861,329	907,176	(45,847)	U	-5%	1,466,697	1,466,697
300402 - Manning Library	518,715	477,857	40,858	F	8%	899,639	899,639
300403 - Old Mill	106,455	42,034	64,421	F	61%	199,682	199,682
300404 - Heritage House	13,273	11,888	1,385	F	10%	23,989	23,989
Total Expense - Library	1,499,771	1,438,954	60,817	F	4%	2,590,007	2,590,007
<b>Statutory Planning</b>							
300610 - Planning Services	900,368	715,532	184,835	F	21%	1,576,690	1,576,690
300620 - Compliance	92,044	79,087	12,958	F	14%	159,483	159,483
300630 - Building Services	185,230	175,935	9,295	F	5%	327,485	327,485
300640 - Health Services	276,691	238,488	38,203	F	14%	484,002	484,002
300643 - Analytical Services	10,000	11,036	(1,036)	U	-10%	10,000	10,000
300644 - Pest Control	41,000	12,669	28,331	F	69%	60,000	60,000
Total Expense - Statutory Planning	1,505,333	1,232,746	272,587	F	18%	2,617,659	2,617,659
<b>Strategic Planning</b>							
300500 - Strategic Planning	471,384	441,776	29,608	F	6%	866,046	866,046
Total Expense - Strategic Planning	471,384	441,776	29,608	F	6%	866,046	866,046
<b>Development &amp; Community Services Total</b>	6,974,364	6,519,189	455,176	F	7%	12,091,239	12,091,239
<b>Infrastructrue</b>							
<b>Director Infrastructure Services</b>							
400010 - Director Infrastructure Services	211,034	376,429	(165,395)	U	-78%	418,847	418,847
400011 - Infrastructure Services-Planning	216,752	220,374	(3,622)	U	-2%	375,058	375,058
400014 - Recreation Aquatic Facilities Preliminary Cost	160,000	107,751	52,249	F	33%	385,000	200,000
Total Expense - Director Infrastructure Services	587,786	704,555	(116,769)	U	-20%	1,178,905	993,905
<b>Assets &amp; Design</b>							
400100 - Asset & Design Administration	195,942	187,038	8,904	F	5%	339,073	339,073
400120 - Environment (Natural & Built)	238,504	248,495	(9,991)	U	-4%	494,238	494,238
400130 - Asset Management	126,581	189,893	(63,312)	U	-50%	349,812	349,812
400140 - Civil Design	369,234	296,212	73,022	F	20%	668,826	668,826
400150 - Network Operations	141,802	86,458	55,344	F	39%	250,573	250,573
400160 - Underground Power	5,914,894	5,938,704	(23,810)	U	0%	8,537,264	8,537,264
Total Expense - Assets & Design	6,986,957	6,946,800	40,157	F	1%	10,639,787	10,639,787



Key Responsibility Area	YTD Revised Budget \$	YTD Actual \$	Variance \$	Var F/U	Var %	Revised Budget \$	Original Budget \$
<b>Business &amp; Construction</b>							
400300 - CPGC	2,183,319	2,049,146	134,173	F	6%	3,752,512	3,752,512
400310 - Business & Construction - Administration	383,555	409,130	(25,575)	U	-7%	652,907	652,907
400311 - Fleet Management	846,898	849,187	(2,289)	U	0%	1,294,114	1,294,114
400312 - Recycling Centre	292,366	352,167	(59,801)	U	-20%	667,871	667,871
400313 - Waste Collection	2,950,994	3,087,733	(136,739)	U	-5%	5,171,990	5,171,990
400314 - Recycling & Waste	363,410	106,519	256,891	F	71%	602,597	602,597
Total Expense - Business & Construction	7,020,541	6,853,882	166,659	F	2%	12,141,992	12,141,992
<b>Programs Delivery</b>							
Programs Delivery Administration	214,209	217,783	(3,574)	U	-2%	383,088	383,088
Building Maintenance	1,430,292	1,445,014	(14,722)	U	-1%	2,576,053	2,576,053
Works Maintenance	5,607,449	5,207,355	400,094	F	7%	9,667,840	9,667,840
Park Operations	5,235,287	5,496,218	(260,931)	U	-5%	9,064,457	9,064,457
Total Expense - Programs Delivery	12,487,237	12,366,370	120,867	F	1%	21,691,438	21,691,438
<b>Infrastructure Total</b>	27,082,522	26,871,607	210,915	F	1%	45,652,123	45,467,123
<b>Total Expenditure</b>	43,237,763	42,153,735	1,084,028	F	3%	74,160,022	73,945,022
<b>Net Position</b>	21,892,852	24,751,904	2,859,052	F	13%	(2,422,133)	(2,207,133)

## City of South Perth Collier Park Golf Club - Mini Golf

January 2023

### 1. Actual Revenue

	*January 2023 Actual \$	YTD Actual \$	Prior Year Actual Total \$
Revenue	31,575	183,515	259,413
Expenses	6,911	48,031	76,456
Net Revenue	24,664	135,484	182,957

\* Estimate based on preliminary actuals due to 1 month delay with final actual from Golf Course Controller.

### 2. Capital Expenditure

a) Initial Expenditure	\$1,983,117
b) Accumulated Depreciation	\$124,487
c) Net Carrying Value	<u>\$1,858,630</u>

### 3. Business Case Assumptions

a) Annual Revenue (page 5)	\$350,000
Payback Period (page 5)	6 years
b) Capital Cost of Facility (page 3)	\$2,000,000
c) Annual Operating Cost (page 5)	\$100,000

Note page reference is per Council adopted Business Plan

### 4. Return of Revenue to the Major Community Facilities Reserve

	* January 2023 Actual \$	YTD Actual \$	Prior Year Actual Total \$
Return to the Major Community Facilities Reserve	40,057	151,940	259,413

\* Return to reserve 1 month behind due to delay of final actual from Golf Course Controller

## City of South Perth Recreational Aquatic Facility

January - 2023

1. Inception to date (ITD) expenditure \$1,582,325

As at 10-Feb-2023 10:10:00

**City of South Perth**  
**2022/2023 - Significant Variance Analysis**  
**31 January 2023**  
**(Budget Versus Actual)**

**1. Operating Revenue and Expenditure by Business Unit**

Key Responsibility Area	YTD Revised Budget (\$)	YTD Actual (\$)	Variance (\$)	Var F/U	Var %	Revised Budget (\$)	Original Budget (\$)	<i>Variance Analysis &amp; Commentary Significant Variances: \$10,000 or 10% the greater of</i>
<b>REVENUE</b>								
<b>Directorate - Corporate Services</b>								
Finance	42,111,880	42,932,423	820,543	F	2%	43,582,753	43,582,753	Favourable due to mainly permanent variance, Interest (\$710k). Partly Permanent and Timing variance, Rates (\$35k) and Rates Interest (\$47k). Timing variance Grants (\$49k) offset by Rental Income (\$17k) and Recoup (\$5k)
Governance	1,244,609	1,593,973	349,363	F	28%	2,110,745	2,110,745	Favourable due to parking and infringements mainly permanent.
<b>Total Revenue - Corporate Services</b>	<b>43,356,490</b>	<b>44,526,396</b>	<b>1,169,906</b>	<b>F</b>	<b>3%</b>	<b>45,693,498</b>	<b>45,693,498</b>	
<b>Directorate - Development &amp; Community Services</b>								
Collier Park Village	1,304,351	1,486,501	182,150	F	14%	2,262,601	2,262,601	Higher mainly in Lease premiums and Interest Revenue due to permanent variance.
Community Development	496,708	602,620	105,912	F	21%	839,390	839,390	Partly Permanent variance, favourable mainly in Recreation Admin (\$105k)
Library	18,683	33,458	14,775	F	79%	32,100	32,100	Permanent higher mainly due to Grants received
Statutory Planning	713,900	699,259	(14,641)	U	-2%	1,154,500	1,154,500	Lower revenue mainly due to permanent difference in Building fees (\$70k) offset by Planning fee (\$46k) and Health Services (\$10k)
Strategic Planning	-	159	159	F	100%	-	-	Permanent higher due to Miscellaneous Revenue
<b>Total Revenue - Development &amp; Community Services</b>	<b>2,533,643</b>	<b>2,821,997</b>	<b>288,355</b>	<b>F</b>	<b>11%</b>	<b>4,288,591</b>	<b>4,288,591</b>	
<b>Directorate - Infrastructure Services</b>								
Assets & Design	8,181,995	8,333,065	151,070	F	2%	8,190,456	8,190,456	Permanent higher mainly due to Underground power
Business & Construction	10,794,983	10,833,838	38,855	F	0%	12,730,392	12,730,392	Higher due to permanent variance, CPGC Revenue (\$200k) offset by lower permanent variance Waste (\$157k) and Fleet (\$4k).
Programs Delivery	263,505	390,345	126,839	F	48%	834,952	834,952	Mainly permanent variance in Road Grants (\$73k), Park Operations (\$80k) and Maintenance Fees (\$13k), offset by lower Contributions (\$38k) and Reinstatements Revenue (\$5k). Permanent variance - Building Maintenance (\$4k)
<b>Total Revenue - Infrastructure Services</b>	<b>19,240,483</b>	<b>19,557,247</b>	<b>316,764</b>	<b>F</b>	<b>2%</b>	<b>21,755,800</b>	<b>21,755,800</b>	
<b>Total Revenue</b>	<b>65,130,615</b>	<b>66,905,640</b>	<b>1,775,024</b>	<b>F</b>	<b>3%</b>	<b>71,737,889</b>	<b>71,737,889</b>	

<b>EXPENDITURE</b>								
<b>Chief Executive's Office</b>								
Office of the CEO	342,511	330,044	12,467	F	4%	641,179	641,179	Lower due to timing, Miscellaneous expense (\$8k), Conference (\$3k) and Training Course (\$2k)
<b>Total Expense - Chief Executive's Office</b>	<b>342,511</b>	<b>330,044</b>	<b>12,467</b>	<b>F</b>	<b>4%</b>	<b>641,179</b>	<b>641,179</b>	
<b>Directorate - Corporate Services</b>								
Director of Corporate Services	147,062	156,499	(9,437)	U	-6%	257,262	257,262	Insignificant Variance
Customer, Communications & Engagemen	1,103,231	995,765	107,465	F	10%	1,982,340	1,982,340	Favourable due to permanent variance, mainly Salaries and Wages vacancies.
Finance	2,012,149	1,894,643	117,506	F	6%	3,428,493	3,428,493	Expenditure is lower due to timing, Debt Write off (\$20k), Consultants (\$12k), BAU Improvement (\$15k), Bank Fees and Charges (\$10k) and Insurance (\$6k). Partly Permanent variance Salaries and Wages (\$55k).
Information Technology	2,910,668	2,745,537	165,131	F	6%	5,410,716	5,410,716	Favourable due to timing, mainly in Assets Purchase under \$5,000 (\$89k) and , Miscellaneous Expenses (\$6k) and Conferences (\$4k) offset by permanent IT Software Support (\$48k). Mainly Permanent Variance Salaries and Wages (\$113k)



Key Responsibility Area	YTD Revised Budget (\$)	YTD Actual (\$)	Variance (\$)	Var F/U	Var %	Revised Budget (\$)	Original Budget (\$)	<i><u>Variance Analysis &amp; Commentary</u></i> <i>Significant Variances: \$10,000 or 10% the greater of</i>
Governance	1,861,708	1,794,540	67,168	F	4%	3,137,315	3,107,315	Lower Mainly due to timing, Elected Member Development (\$16k), Consultants (\$5k), Catering and Hospitality (\$26k), R&M Equipment (\$17k) and Stationery and Consumables (\$4k)
People & Performance	803,548	845,912	(42,363)	U	-5%	1,559,355	1,559,355	Higher expenditure due to timing, Consultants (\$22k) and WHS Health Initiatives (\$9k), offset by Subscriptions (\$7k) and Training Course (\$6k). Permanent variance, Salaries and Wages (\$25k)
<b>Total Expense - Corporate Services</b>	<b>8,838,366</b>	<b>8,432,895</b>	<b>405,471</b>	<b>F</b>	<b>5%</b>	<b>15,775,482</b>	<b>15,745,482</b>	
<b>Directorate - Development &amp; Community Services</b>								
Director of Development & Community Services	153,867	160,659	(6,792)	U	-4%	270,976	270,976	Insignificant Variance
Community Development	1,984,725	1,834,136	150,589	F	8%	3,537,534	3,537,534	Favourable due to timing in Community projects (\$51k), Major Events (\$32k), GBLC (\$20k) and permanent difference Facility Hire (\$52k) offset by Public Art (\$3k)
Collier Park Village	1,359,284	1,410,917	(51,633)	U	-4%	2,209,018	2,209,018	Higher permanent expenditure Garden Maintenance (\$6k) and ESL Levy (\$43k)
Library	1,499,771	1,438,954	60,817	F	4%	2,590,007	2,590,007	Favourable due to timing, Consulting (\$20k), Postage and Couriers (\$4k), Utilities (\$10k) and permanent difference in Education program (\$27k)
Statutory Planning	1,505,333	1,232,746	272,587	F	18%	2,617,659	2,617,659	Lower expenditure due to timing, mainly in legal services. Permanent variance in salaries due to vacancies.
Strategic Planning	471,384	441,776	29,608	F	6%	866,046	866,046	Favourable due to timing, mainly in Consultants.
<b>Total Expense - Development &amp; Community Services</b>	<b>6,974,364</b>	<b>6,519,189</b>	<b>455,176</b>	<b>F</b>	<b>7%</b>	<b>12,091,239</b>	<b>12,091,239</b>	
<b>Directorate - Infrastructure Services</b>								
Director Infrastructure Services	587,786	704,555	(116,769)	U	-20%	1,178,905	993,905	Permanent variance mainly due to of Salaries and Wages.
Assets & Design	6,986,957	6,946,800	40,157	F	1%	10,639,787	10,639,787	Lower expenditure due to timing, lower spending in Consultants (\$58k), Traffic Modelling (\$16k) and Survey & Field Work (\$20k) offset by Water Quality (\$7k), Data Collection and Planning (\$40k) and permanent variance Drafting and Design (\$6k)
Business & Construction	7,020,541	6,853,882	166,659	F	2%	12,141,992	12,141,992	Favourable mainly due to CPGC (\$134k) offset by Business and Construction (\$26k) and timing in Waste and Fleet (\$58k).
Programs Delivery	12,487,237	12,366,370	120,867	F	1%	21,691,438	21,691,438	Favourable due to timing, Works Maintenance (\$400k) offset by Park Operations (\$261k) Program Delivery (\$3k) and Building Maintenance (\$15k)
<b>Total Expense - Infrastructure Services</b>	<b>27,082,522</b>	<b>26,871,607</b>	<b>210,915</b>	<b>F</b>	<b>1%</b>	<b>45,652,123</b>	<b>45,467,123</b>	
<b>Total Expenditure</b>	<b>43,237,763</b>	<b>42,153,735</b>	<b>1,084,028</b>	<b>F</b>	<b>3%</b>	<b>74,160,022</b>	<b>73,945,022</b>	
<b>Net Position</b>	<b>21,892,852</b>	<b>24,751,904</b>	<b>2,859,052</b>	<b>F</b>	<b>13%</b>	<b>(2,422,133)</b>	<b>(2,207,133)</b>	



Key Responsibility Area	YTD Revised Budget (\$)	YTD Actual (\$)	Variance (\$)	Var F/U	Var %	Revised Budget (\$)	Original Budget (\$)	<i><u>Variance Analysis &amp; Commentary</u></i> <i>Significant Variances: \$10,000 or 10% the greater of</i>
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## 2. Capital Revenue and Expenditure

Capital variance based on the subtotals contained in the f. Capital Revenue and Expenditure Report

CAPITAL REVENUE								
Park Operations	337,644	292,800	(44,844)	U	-13%	698,772	698,772	Variance due to timing. Recognition of Grant Revenue - McDougall Park Lake WSUD and Cricket Facilities Upgrade.
Roads	551,659	350,448	(201,211)	U	-36%	1,009,472	1,009,472	Variance due to timing. Various road projects underspent year to date. Permanent difference (\$59k) Angelo St Labouchere Rd to Onslow St. funding not approved.
Building Maintenance	18,000	161,569	143,569	F	798%	47,019	47,019	Recognition of Grant Revenue - Manning and Como Bowls Club Toilet upgrade, permanent difference.
Artworks	-	-	-			150,000	150,000	
Library	-	11,625	11,625	F	100%	-	-	State Library Grant received. To be included in Revised Budget
<b>Total Capital Revenue</b>	<b>907,303</b>	<b>816,442</b>	<b>(90,861)</b>	<b>U</b>	<b>-10%</b>	<b>1,905,263</b>	<b>1,905,263</b>	

CAPITAL EXPENDITURE								
Drainage	69,663	78,288	(8,625)	U	-12%	678,800	678,800	Variance due to timing. Underspent to date: KFF - River Drainage Replace (\$41k), Stormwater Pit Replacement Program (\$10k) and KFF - Drainage Backflow Devices (\$10k). Overspent to date Ley-Downey (DWG-4302) (\$73k)
Pathways	244,850	7,909	236,941	F	97%	290,700	290,700	Variance due to timing: Slab Replacement Program (\$209k). Redmond Reserve Stairs (\$28k) practical completion achieved.
Roads	2,797,247	2,055,210	742,037	F	27%	4,934,247	4,934,247	Timing variance due to various road projects net underspent YTD. Permanent variance Angelo St Labouchere Rd to Onslow St overspent (\$18k) project complete and MRRG Coode St (Hensman to Angelo) (\$83k) project complete. Permanent variance due to c/fwd for 2021-22: MRRG Mill Point Road (Coode to Douglas) (\$21k) and MRRG George Street (Douglas to Dyson) (\$3k).
Buildings	605,279	509,876	95,404	F	16%	882,500	882,500	Underspent YTD due to timing. Under expenditure on Moresby Hall - Renewal Works (\$97k), Timber Floor Resurfacing Program (\$35k), Ops Centre - Workshop Upgrade (\$25k), Manning Tennis Club - UAT door widening (\$24k) and Como Bowling Club New UAT and Toilet Renovation (\$15k), various smaller projects underspent to date (\$83k). Permanent variances due to Manning Bowling Club Toilet and Change Room Renovation (\$94k) c/fwd from last year. Plant Nursery - Production Room Upgrade (\$71k) due to additional scope. Admin Furniture Replacement (\$18k)
Lighting	38,352	40,283	(1,931)	U	-5%	499,240	499,240	Insignificant Variance
Technology	221,333	36,864	184,470	F	83%	240,000	240,000	Timing variance. Underspend: Backup and DR Equipment Replacement (\$100k), Network Refresh (\$51k) and Library Management System (\$40k). Offset by Manning Library Digital Screen to be added in Revised Budget (\$11k)
Artworks	-	-	-			210,000	210,000	
Collier Park Golf Course	70,385	47,775	22,610	F	32%	470,000	470,000	Underspent due to timing. CPGC - Pines Green Replacement (\$17k) and CPGC - Leach Drain Replacement (\$5k).
Collier Park Retirement Village (CPRV)	297,500	201,905	95,595	F	32%	595,500	595,500	Favourable variance due to timing: Refurbishment (\$125k) offset by overexpenditure on Pathway Rehab (\$30k)
Plant and Fleet Management	-	251,228	(251,228)	U	-100%	694,600	694,600	Variance due to timing (\$251k)
Foreshore & Natural Areas	43,889	14,139	29,750	F	68%	75,000	75,000	Underspend due to SP - River Wall (\$29k) and Osprey Nesting Pole Installation (\$10k) . Mainly offset by c/fwd for 2021-22: SPF NODE 2 - Coode St - Design (\$7k).
Streetscapes	47,500	3,878	43,622	F	92%	100,000	100,000	Timing variance Angelo Street landscape.

Key Responsibility Area	YTD Revised Budget (\$)	YTD Actual (\$)	Variance (\$)	Var F/U	Var %	Revised Budget (\$)	Original Budget (\$)	<i><u>Variance Analysis &amp; Commentary</u></i> <i>Significant Variances: \$10,000 or 10% the greater of</i>
Park and Reserves	996,697	763,359	233,338	F	23%	1,685,087	1,685,087	Under expenditure due to timing. McDougall Park Lake WSUD (\$106k), SPF - Hurlingham Playground Replacement (\$166k) permanent difference, budget c/fwd from last year and Bill Grayden Reserve Playground Replacement (\$75k). Offset by overexpenditure for RES - Irrigation Replacement Program (\$59k), Coolidge Reserve Upgrade (\$32k), Godwin Avenue Sump Retrofit (\$20k), Cricket Practice Nets Replacement (\$16k) and Bore & Pump Replacement Program (\$13k).
Waste Management	215,000	113,561	101,439	F	47%	755,000	755,000	Timing variance: Underspent to date Recycling Centre - Park Bin Enclosures (\$67k) and Recycling Centre - Chutes (\$33k).
Local Road Traffic Management	190,917	381,362	(190,445)	U	-100%	921,433	921,433	Timing, overspent mainly due to Black Spot projects (\$163k). Permanent difference Low Cost Urban Road Safety Projects (\$41k).
Parking Facilities	-	-	-			60,000	60,000	
<b>Total Capital Expenditure</b>	<b>5,838,612</b>	<b>4,505,636</b>	<b>1,332,977</b>	<b>F</b>	<b>23%</b>	<b>13,092,107</b>	<b>13,092,107</b>	
<b>Net Position</b>	<b>(4,931,309)</b>	<b>(3,689,194)</b>	<b>1,242,116</b>	<b>F</b>	<b>25%</b>	<b>(11,186,844)</b>	<b>(11,186,844)</b>	

## City of South Perth

### 2022/2023 Capital Revenue and Expenditure Budget Versus Actual

January - 2023

Key Responsibility Area	YTD Revised Budget \$	YTD Actual \$	Variance \$	Var F/U	Var %	Revised Budget \$	Original Budget \$
<b>CAPITAL REVENUE</b>							
Park Operations	337,644	292,800	(44,844)	U	-13%	698,772	698,772
Roads	551,659	350,448	(201,211)	U	-36%	1,009,472	1,009,472
Building Maintenance	18,000	161,569	143,569	F	798%	47,019	47,019
Artworks	-	-	-			150,000	150,000
Library	-	11,625	11,625	F	-100%	-	-
<b>Total Revenue</b>	<b>907,303</b>	<b>816,442</b>	<b>(90,861)</b>	<b>U</b>	<b>-10%</b>	<b>1,905,263</b>	<b>1,905,263</b>
<b>CAPITAL EXPENDITURE</b>							
<b>Drainage</b>							
KFF - Drainage Backflow Devices	10,000	-	10,000	F	100%	200,000	200,000
KFF - River Drainage Replace	41,167	-	41,167	F	100%	95,000	95,000
King Street - Sump Gates	2,917	-	2,917	F	100%	7,500	7,500
Ley-Downey (DWG-4302)	5,000	78,288	(73,288)	U	-1466%	100,000	100,000
SPF - Frasers Lane Pump Replacement	-	-	-			120,000	120,000
SPF - Queen Street Pump Replacement	-	-	-			120,000	120,000
Stormwater Pit Replacement Program	10,580	-	10,580	F	100%	36,300	36,300
<b>Drainage</b>	<b>69,663</b>	<b>78,288</b>	<b>(8,625)</b>	<b>U</b>	<b>-12%</b>	<b>678,800</b>	<b>678,800</b>
<b>Pathways</b>							
Redmond Reserve Stairs	31,000	2,617	28,383	F	92%	31,000	31,000
Slab Replacement Program	213,850	5,292	208,558	F	98%	259,700	259,700
<b>Pathways</b>	<b>244,850</b>	<b>7,909</b>	<b>236,941</b>	<b>F</b>	<b>97%</b>	<b>290,700</b>	<b>290,700</b>
<b>Roads</b>							
Albert Street (Rose to Coode)	5,000	112,382	(107,382)	U	-2148%	140,000	140,000
Angelo St Labouchere Rd to Onslow St	121,000	139,245	(18,245)	U	-15%	121,000	121,000
Blamey Place (South to Monash)	450,000	247,785	202,215	F	45%	450,000	450,000
Bunderra Close (Jackson to Cul-De-Sac)	190,000	162,324	27,676	F	15%	190,000	190,000
Fairview Gardens (Roscrea to Kilkenny)	5,000	87,426	(82,426)	U	-1649%	165,000	165,000
Fourth Avenue (Banksia to Landsdowne)	216,000	148,240	67,760	F	31%	216,000	216,000
Goss Ave (Manning to Gillon)	215,000	960	214,040	F	100%	215,000	215,000
Hobbs Ave (Murray to Blamey)	300,000	10,600	289,400	F	96%	300,000	300,000
Lockhart Street (Davilak to Thelma)	5,000	7,104	(2,104)	U	-42%	450,000	450,000
Lockhart Street (Manning to Paterson)	90,000	84,294	5,706	F	6%	90,000	90,000
Market Street (Collins to Dyson)	100,000	102,580	(2,580)	U	-3%	100,000	100,000
MRRG Coode St (Hensman to Angelo)	163,401	246,735	(83,334)	U	-51%	163,401	163,401
MRRG George Street (Douglas to Dyson)	-	2,915	(2,915)	U	-100%	-	-
MRRG Henley St (Ley to Canning Hwy)	191,543	3,836	187,707	F	98%	191,543	191,543
MRRG Kent St NB (Beazley to Jackson)	136,954	2,729	134,225	F	98%	136,954	136,954
MRRG Mill Point Road (Coode to Douglas)	-	21,901	(21,901)	U	-100%	-	-
MRRG Thelma St (McDonald to Coode)	63,869	63,358	511	F	1%	63,869	63,869
MRRG Way Rd (Mill Point to Canning Hwy)	169,048	117,291	51,757	F	31%	169,048	169,048
Pennington Street - Cul-de-sac	88,432	126,908	(38,476)	U	-44%	88,432	88,432
Roseberry Ave - (Shaftesbury to Jameson)	212,000	87,941	124,059	F	59%	212,000	212,000
ROW 121 Davilak Edgumbe Clydesdale	50,000	2,132	47,868	F	96%	50,000	50,000
Shaftesbury & Collins (Douglas to Cann)	5,000	254,139	(249,139)	U	-4983%	230,000	230,000
South Perth Esplanade East	5,000	6,568	(1,568)	U	-31%	317,000	317,000
South Terrace - Paved Entry off Freeway	5,000	4,269	731	F	15%	250,000	250,000



Key Responsibility Area	YTD Revised Budget \$	YTD Actual \$	Variance \$	Var F/U	Var %	Revised Budget \$	Original Budget \$
Tate St (Angelo to Swan)	5,000	4,031	969	F	19%	225,000	225,000
Welwyn Avenue (Hope Av to Unwin)	5,000	7,514	(2,514)	U	-50%	400,000	400,000
<b>Roads</b>	<b>2,797,247</b>	<b>2,055,210</b>	<b>742,037</b>	<b>F</b>	<b>27%</b>	<b>4,934,247</b>	<b>4,934,247</b>
<b>Buildings</b>							
Administration Furniture Replacement	2,933	21,159	(18,225)	U	-621%	10,000	10,000
Asbestos Replacement Program	20,000	3,815	16,185	F	81%	20,000	20,000
BLDG-Signage and Roof Anchors	12,000	-	12,000	F	100%	12,000	12,000
Civic Centre - Air Conditioning Replace	80,000	71,700	8,300	F	10%	80,000	80,000
Como Bowling Club New UAT and Toilet Renovation	200,000	184,541	15,459	F	8%	200,000	200,000
Electrical Switchboard Replace Program	33,846	3,555	30,291	F	89%	50,000	50,000
Heritage House - Lighting Upgrade and Minor Works Improvemen	-	-	-			40,000	40,000
John McGrath Pavilion - Lighting Replacement	20,000	10,087	9,913	F	50%	20,000	20,000
Manning Bowling Club Toilet and Change Room Renovation	-	94,100	(94,100)	U	-100%	69,000	69,000
Manning Tennis Club – UAT door widening	38,000	14,402	23,598	F	62%	38,000	38,000
Moresby Hall - Renewal Works	100,000	2,480	97,520	F	98%	100,000	100,000
Old Mill Theatre - Emergency Lighting	8,500	-	8,500	F	100%	8,500	8,500
Ops Centre - Workshop Upgrade	25,000	-	25,000	F	100%	25,000	25,000
Plant Nursery - Production Room Upgrade	15,000	86,451	(71,451)	U	-476%	15,000	15,000
Salter Point - Public Toilet Upgrade	-	2,300	(2,300)	U	-100%	45,000	45,000
Timber Floor Resurfacing Program	50,000	15,286	34,714	F	69%	50,000	50,000
Waterford - Facilities Sewer Connection	-	-	-			100,000	100,000
<b>Buildings</b>	<b>605,279</b>	<b>509,876</b>	<b>95,404</b>	<b>F</b>	<b>16%</b>	<b>882,500</b>	<b>882,500</b>
<b>Lighting</b>							
Bill Grayden Reserve - Floodlighting	23,352	6,401	16,952	F	73%	23,352	23,352
James Miller Oval - Floodlighting	5,000	2,053	2,947	F	59%	309,000	309,000
Lighting Replacement Program (General)	5,000	18,263	(13,263)	U	-265%	70,000	70,000
Manning Bowling Club - Floodlighting Upgrade	-	12,296	(12,296)	U	-100%	36,888	36,888
SPF Coode Street - Bike Crossing Lights	5,000	1,270	3,730	F	75%	60,000	60,000
<b>Lighting</b>	<b>38,352</b>	<b>40,283</b>	<b>(1,931)</b>	<b>U</b>	<b>-5%</b>	<b>499,240</b>	<b>499,240</b>
<b>Technology</b>							
Backup and DR Equipment Replacement	100,000	-	100,000	F	100%	100,000	100,000
Manning Library Digital Screen	-	10,810	(10,810)	U	-100%	-	-
Network Refresh	51,333	-	51,333	F	100%	70,000	70,000
Ops Centre - Folder Inserter Machine	10,000	9,000	1,000	F	10%	10,000	10,000
South Perth Library - Digital Screen	20,000	17,054	2,946	F	15%	20,000	20,000
South Perth Library Management System	40,000	-	40,000	F	100%	40,000	40,000
<b>Technology</b>	<b>221,333</b>	<b>36,864</b>	<b>184,470</b>	<b>F</b>	<b>83%</b>	<b>240,000</b>	<b>240,000</b>
<b>Artworks</b>							
Manning Hub Sculpture, Loreenna Grant	-	-	-			150,000	150,000
Moresby Hall/Reserve Public Art Commission	-	-	-			60,000	60,000
<b>Artworks</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>210,000</b>	<b>210,000</b>
<b>Collier Park Golf Course</b>							
CPGC - Lake Fence Upgrade	-	-	-			70,000	70,000
CPGC - Leach Drain Replacement	45,000	39,508	5,492	F	12%	45,000	45,000
CPGC - Pines Green Replacement	25,385	8,266	17,118	F	67%	150,000	150,000
CPGC - Plant & Fleet	-	-	-			205,000	205,000
<b>Collier Park Golf Course</b>	<b>70,385</b>	<b>47,775</b>	<b>22,610</b>	<b>F</b>	<b>32%</b>	<b>470,000</b>	<b>470,000</b>
<b>Collier Park Retirement Village (CPRV)</b>							
CPRV - Pathway Rehab	5,000	34,609	(29,609)	U	-592%	60,000	60,000
CPV - Unit Refurbishment	292,500	167,296	125,204	F	43%	535,500	535,500
<b>Collier Park Retirement Village (CPRV)</b>	<b>297,500</b>	<b>201,905</b>	<b>95,595</b>	<b>F</b>	<b>32%</b>	<b>595,500</b>	<b>595,500</b>
<b>Plant and Fleet Management</b>							
City of South Perth Plant & Fleet	-	251,228	(251,228)	U	-100%	694,600	694,600
<b>Plant and Fleet Management</b>	<b>-</b>	<b>251,228</b>	<b>(251,228)</b>	<b>U</b>	<b>-100%</b>	<b>694,600</b>	<b>694,600</b>

Key Responsibility Area	YTD Revised Budget \$	YTD Actual \$	Variance \$	Var F/U	Var %	Revised Budget \$	Original Budget \$
<b>Foreshore &amp; Natural Areas</b>							
Osprey Nesting Pole Installation	15,000	4,767	10,233	F	68%	15,000	15,000
SP - River Wall	28,889	-	28,889	F	100%	50,000	50,000
SPF Mindeerup Tactile Surface Indicators	-	2,442	(2,442)	U	-100%	10,000	10,000
SPF NODE 2 - Coode St - Design	-	6,930	(6,930)	U	-100%	-	-
<b>Foreshore &amp; Natural Areas</b>	<b>43,889</b>	<b>14,139</b>	<b>29,750</b>	<b>F</b>	<b>68%</b>	<b>75,000</b>	<b>75,000</b>
<b>Streetscape</b>							
Angelo Street Landscape	40,000	-	40,000	F	100%	40,000	40,000
Mends Street Harper Terrace Design	7,500	3,878	3,622	F	48%	10,000	10,000
Pennington Lane Landscape	-	-	-			50,000	50,000
<b>Streetscape</b>	<b>47,500</b>	<b>3,878</b>	<b>43,622</b>	<b>F</b>	<b>92%</b>	<b>100,000</b>	<b>100,000</b>
<b>Parks and Reserves</b>							
Axford Barker Reserve Playground Replacement	10,000	3,100	6,900	F	69%	90,000	90,000
Bill Grayden Reserve Playground Replacement	80,000	4,586	75,414	F	94%	150,000	150,000
Coolidge Reserve Upgrade	-	32,124	(32,124)	U	-100%	85,000	85,000
CoSP Bore & Pump Replacement Program	42,500	56,043	(13,543)	U	-32%	110,000	110,000
Cricket Facilities Upgrade	36,884	38,564	(1,680)	U	-5%	36,884	36,884
Cricket Practice Nets Replacement	-	16,415	(16,415)	U	-100%	103,494	103,494
Godwin Avenue Sump Retrofit	-	20,325	(20,325)	U	-100%	80,000	80,000
Hensman Park Court Resurfacing	-	-	-			46,294	46,294
Isabella/Craigie Reserve Playground Replacement	10,000	1,600	8,400	F	84%	90,000	90,000
McDougall Park Lake WSUD	582,310	475,933	106,377	F	18%	602,390	602,390
Park Furniture Replacement Program	27,311	19,745	7,566	F	28%	50,000	50,000
RES - Irrigation Replacement Program	16,667	75,307	(58,640)	U	-352%	50,000	50,000
SPF - Hurlingham Playground Replacement	165,692	-	165,692	F	100%	165,692	165,692
Waterford Triangle - Laneway	25,333	19,618	5,715	F	23%	25,333	25,333
<b>Parks and Reserves</b>	<b>996,697</b>	<b>763,359</b>	<b>233,338</b>	<b>F</b>	<b>23%</b>	<b>1,685,087</b>	<b>1,685,087</b>
<b>Waste Management</b>							
Recycling Centre - Chutes	133,333	100,800	32,533	F	24%	300,000	300,000
Recycling Centre - Park Bin Enclosures	66,667	-	66,667	F	100%	200,000	200,000
Recycling Centre - Receptacles Replacement Program	15,000	12,761	2,239	F	15%	45,000	45,000
Recycling Centre - Signage Upgrade	-	-	-			25,000	25,000
Waste - Plant & Fleet Replacement Program	-	-	-			185,000	185,000
<b>Waste Management</b>	<b>215,000</b>	<b>113,561</b>	<b>101,439</b>	<b>F</b>	<b>47%</b>	<b>755,000</b>	<b>755,000</b>
<b>Local Traffic Management</b>							
Angelo/Labouchere Traffic Signal Design	-	-	-			10,000	10,000
Black Spot - Downey / Welwyn	5,000	29,438	(24,438)	U	-489%	198,333	198,333
Black Spot - Labouchere / Alston	4,583	71,670	(67,086)	U	-1464%	176,000	176,000
Black Spot - Saunders / Canning Hwy	3,667	75,925	(72,259)	U	-1971%	288,100	288,100
Bus Shelter Replacement Program	-	-	-			25,000	25,000
Low Cost Urban Road Safety Projects	-	40,821	(40,821)	U	-100%	-	-
McDonald Street (Preston to Thelma Plate	164,000	163,508	492	F	0%	164,000	164,000
Mends Street (Labouchere LILO Intersection)	5,000	-	5,000	F	100%	5,000	5,000
MPR / Labouchere Raised Platform	3,667	-	3,667	F	100%	5,000	5,000
MPR / Mends Raised Platform & Path Works	5,000	-	5,000	F	100%	40,000	40,000
Richardson/Labouchere Traffic Sig Design	-	-	-			10,000	10,000
<b>Local Traffic Management</b>	<b>190,917</b>	<b>381,362</b>	<b>(190,445)</b>	<b>U</b>	<b>-100%</b>	<b>921,433</b>	<b>921,433</b>
<b>Parking Facilities</b>							
Parking Management Devices	-	-	-			60,000	60,000
<b>Parking Facilities</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>60,000</b>	<b>60,000</b>
<b>Total Expenditure</b>	<b>5,838,612</b>	<b>4,505,636</b>	<b>1,332,977</b>	<b>F</b>	<b>23%</b>	<b>13,092,107</b>	<b>13,092,107</b>



**Statement of All Council Funds**  
**31 January 2023**

<b>Municipal Fund</b>	<b>32,516,884</b>
Investments	32,354,488
Current Account at Bank	158,456
Cash on Hand	3,940
	<u>32,516,884</u>
<b>Cash Backed Reserves</b>	<b>42,716,469</b>
Employee Entitlement Reserve	4,580,080
Community Facilities Reserve	9,811,834
Underground Power Reserve	120,568
Parking Reserve	206,998
Riverwall Reserve	482
Public Art Reserve	355,385
Recreation Aquatic Facilities Reserve	5,646,641
Collier Park Residents Offset Reserve	18,444,348
Waste Management Reserve	3,166,254
Collier Park Village Reserve	383,878
	<u>42,716,469</u>
<b>Reserves represented by:</b>	
Investments	42,194,290
Accrued Interest	522,178
	<u>42,716,469</u>
<b>TOTAL COUNCIL FUNDS</b>	<b><u>75,233,352</u></b>

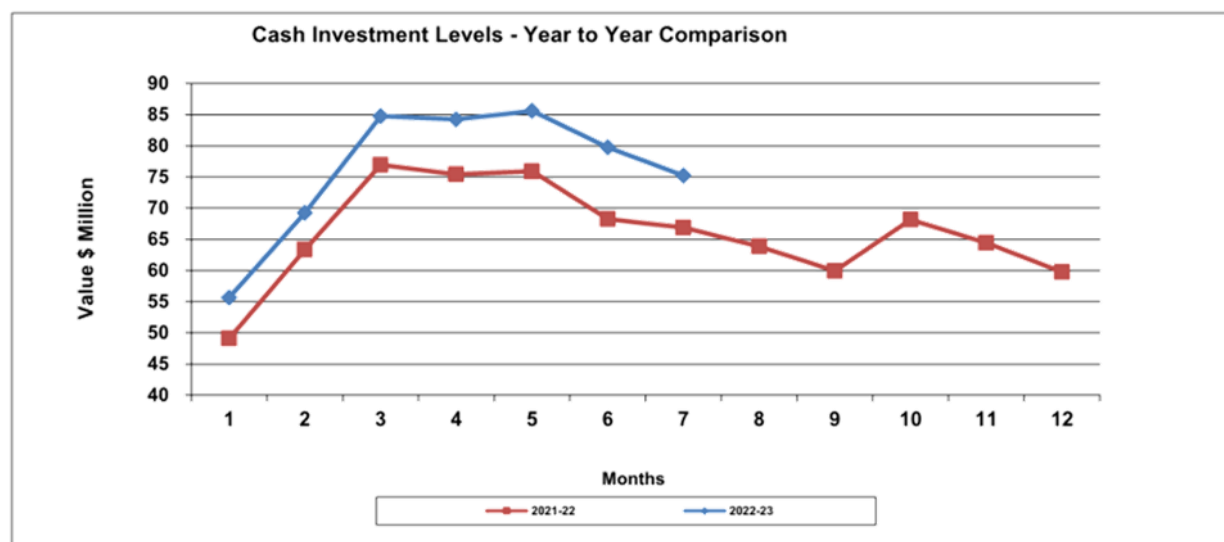
**Summary of Cash Investments**  
**31 January 2023**

<b>Investments and Cash - Disclosed by Fund</b>	<b>\$</b>	<b>%</b>
Municipal	32,516,884	43.22%
Reserves	42,716,469	56.78%
	<b>75,233,352</b>	<b>100.00%</b>

<b>Investments - Disclosed by Financial Institution</b>	<b>Non-Fossil Fuel %</b>	<b>S&amp;P Credit Ratings (Short Term)</b>	<b>\$</b>	<b>%</b>
Commonwealth Bank (Fossil Fuel)*		A-1+	16,558,477	22.21%
Westpac Banking Corporation (Fossil Fuel)		A-1+	16,500,000	22.13%
Suncorp Metway Bank (Non-Fossil Fuel)	23.36%	A-1	17,416,877	23.36%
National Australia Bank (Fossil Fuel)		A-1+	7,810,417	10.48%
Bank of Queensland (Non-Fossil Fuel)	19.13%	A-2	14,263,007	19.13%
IMB Bank (Non-Fossil Fuel)	2.68%	A-2	2,000,000	2.68%
	45.18%		<b>74,548,778</b>	<b>100.00%</b>
Current Bank Accounts and accrued interest			684,574	
			<b>75,233,352</b>	

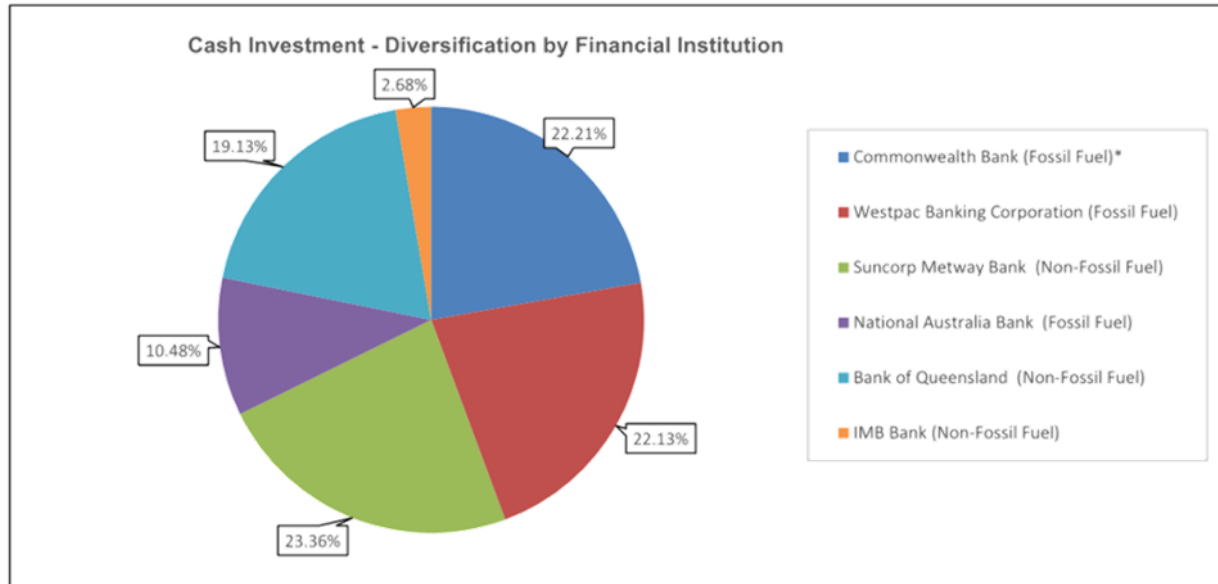
<b>Interest Earned on Investments for Year to Date</b>	<b>31 January 2023</b>	<b>31 January 2022</b>
Municipal Fund	620,797	43,835
Reserves	825,362	87,579
	<b>1,446,159</b>	<b>131,414</b>

The anticipated weighted average yield on funds currently invested is 4.08%

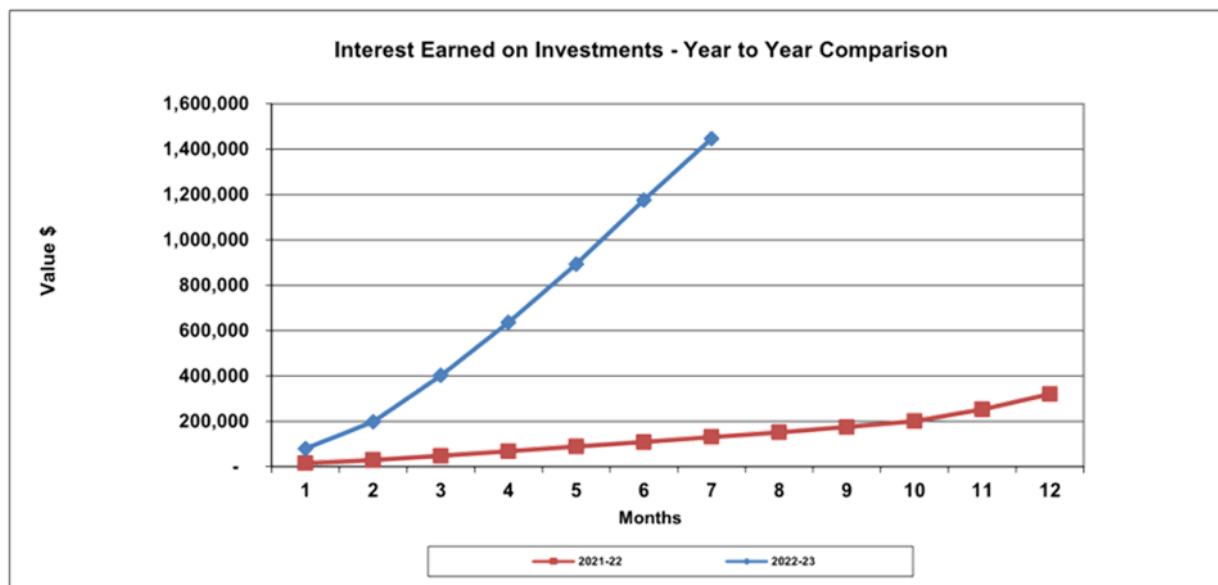


### SUMMARY OF CASH INVESTMENTS 31 January 2023

#### Investments - Disclosed by Institution



#### Interest Earned on Investments



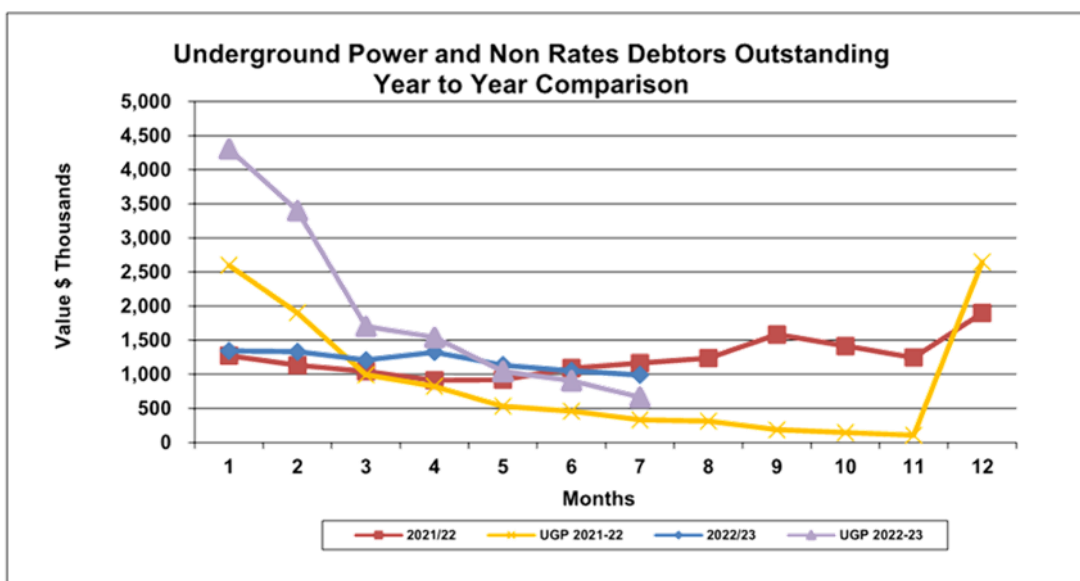
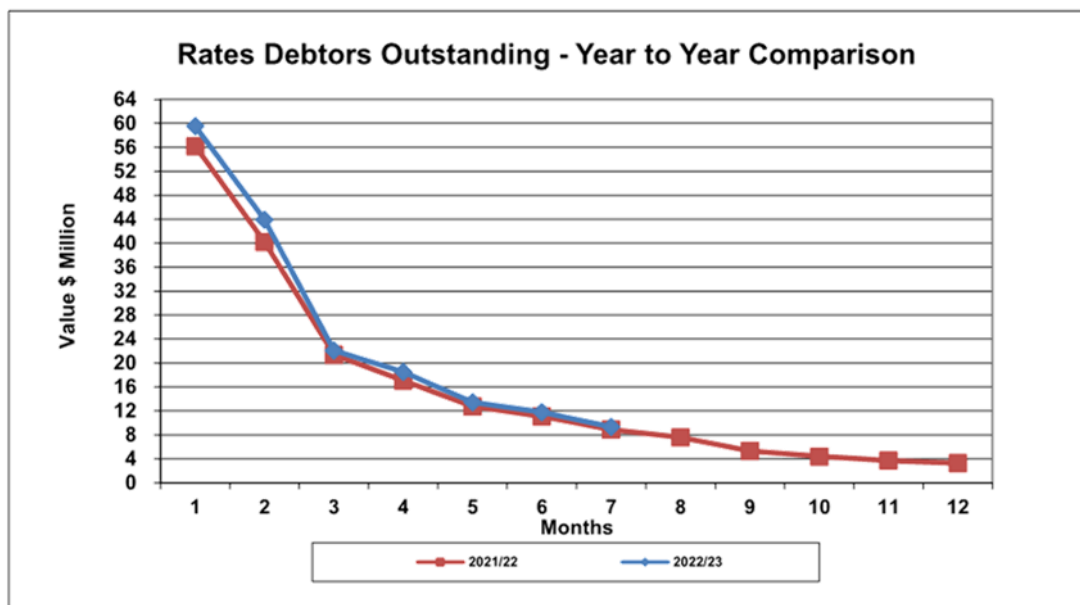
**Statement of Major Debtor Categories**  
**31 January 2023**

**Rates Debtors Outstanding**

	31 January 2023	31 January 2022
Outstanding - Current Year & Arrears	8,129,223	7,705,794
Pensioner Deferrals	1,208,415	1,171,096
	<b>9,337,639</b>	<b>8,876,890</b>

**Rates Outstanding as a percentage of Rates Levied**

Percentage of Rates Uncollected at Month End	<b>19.23%</b>	<b>19.32%</b>
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## City of South Perth Statement of Financial Activity

As at 31st January 2023  
Year to date

Original Budget \$	Actual \$	Variance \$		Original Budget \$	Revised Budget \$	Variance \$	Var Note	% Var Original Budget
<b>OPERATING ACTIVITIES</b>								
<b>Income</b>								
40,921,045	40,945,608	24,563	Rates revenue	40,951,045	40,951,045	-		0%
273,322	386,915	113,592	Operating grants subsidies and contributions	1,731,928	1,682,027	(49,901)	U	-3%
14,631,962	15,207,126	575,164	Fees and charges	19,081,552	19,683,046	601,494	F	3%
8,150,456	8,280,004	129,548	Service charges	8,150,456	8,266,891	116,435	F	1%
838,681	1,759,545	920,864	Interest revenue	1,215,663	2,996,108	1,780,445	F	146%
315,149	326,516	11,367	Other revenue	607,245	497,013	(110,232)	U	-18%
<b>65,130,615</b>	<b>66,905,715</b>	<b>1,775,099</b>	<b>Subtotal Income</b>	<b>71,737,889</b>	<b>74,076,130</b>	<b>2,338,241</b>	<b>F</b>	
<b>Expenditure</b>								
15,183,004	14,796,918	386,086	Employee expenses	26,261,912	25,985,320	276,592	F	1%
18,646,730	18,102,617	544,113	Materials and contracts	32,474,269	32,819,628	(345,359)	U	-1%
1,124,725	1,019,819	104,906	Utility charges	1,867,900	1,833,804	34,096	F	2%
653,600	688,056	(34,456)	Insurance expenses	653,600	688,332	(34,732)	U	-5%
6,530,746	6,586,782	(56,036)	Depreciation and amortisation	11,077,927	11,209,350	(131,424)	U	-1%
627,052	557,569	69,483	Other expenses	1,008,791	1,012,155	(3,364)	U	0%
401,906	401,974	(68)	Interest expenses	600,624	600,691	(67)	U	0%
<b>43,167,763</b>	<b>42,153,735</b>	<b>1,014,028</b>	<b>Subtotal Expenditure</b>	<b>73,945,022</b>	<b>74,149,280</b>	<b>(204,257)</b>	<b>U</b>	
<b>21,962,852</b>	<b>24,751,979</b>	<b>2,789,127</b>	<b>Net Operating Surplus/ (Deficit)</b>	<b>(2,207,133)</b>	<b>(73,150)</b>	<b>2,133,984</b>	<b>F</b>	
<b>ADD NON CASH ITEMS</b>								
6,496,281	6,552,313	(56,031)	Depreciation	11,020,759	11,152,212	(131,453)	U	-1%
34,465	34,470	(4)	Amortisation	57,168	57,139	29	F	0%
<b>6,530,746</b>	<b>6,586,782</b>	<b>(56,036)</b>	<b>Subtotal Non Cash Items</b>	<b>11,077,927</b>	<b>11,209,350</b>	<b>(131,424)</b>	<b>U</b>	
<b>28,493,598</b>	<b>31,338,761</b>	<b>2,845,163</b>	<b>Net Operating Surplus/ (Deficit)</b>	<b>8,870,793</b>	<b>11,136,200</b>	<b>2,265,407</b>	<b>F</b>	
<b>Less Capital Income and Expenses</b>								
907,303	816,442	(90,861)	Grants for Acquisitions of Assets	1,905,263	2,230,107	324,844	F	17%
(1,097,779)	(777,972)	319,808	Acquisition of Buildings	(1,918,000)	(1,949,971)	(31,971)	U	-2%
(221,333)	(36,864)	184,470	Acquisition of Technology	(240,000)	(278,189)	(38,189)	U	-16%
(15,000)	(263,989)	(248,989)	Acquisition of Plant and Equipment	(1,189,600)	(1,363,800)	(174,200)	U	-15%
-	-	-	Acquisition of Artworks	(210,000)	(210,000)	-		0%
(4,504,499)	(3,426,811)	1,077,689	Construction of Infrastructure Assets	(9,534,507)	(9,292,926)	241,581	F	3%
<b>(4,931,309)</b>	<b>(3,689,194)</b>	<b>1,242,116</b>	<b>Subtotal Capital Income and Expenditure</b>	<b>(11,186,844)</b>	<b>(10,864,779)</b>	<b>322,065</b>	<b>F</b>	
<b>LESS OTHER NON OPERATING ITEMS</b>								
(2,250,931)	(2,250,931)	-	Loan Principal Repayments	(3,162,535)	(3,162,535)	-		0%
(13,629,861)	(7,636,018)	5,993,843	Transfers to Reserves	(17,779,453)	(18,710,308)	(930,855)	U	-5%
<b>(15,880,792)</b>	<b>(9,886,949)</b>	<b>(5,993,843)</b>	<b>Subtotal Other Non Operating Items</b>	<b>(20,941,988)</b>	<b>(21,872,844)</b>	<b>930,855</b>	<b>U</b>	
<b>OTHER FUNDING SOURCES</b>								
6,663,788	8,265,856	1,602,068	Transfer from Reserves	15,659,387	15,875,278	215,891	F	1%
7,000,000	(7,000,000)		Movement in Grant Obligations	7,000,000	7,000,000	-		0%
75,000	146,881	71,881	Proceeds on Disposal of Assets	240,000	240,000	-		0%
24,799	24,799	-	Self Supporting Loans Recouped	49,006	49,006	-		0%
-	(1,145,296)	(1,145,296)	Movement in CPV Non Current Liabilities	-	-	-		0%
-	33,657	33,657	Movement in Deferred Rates (Non-Current)	-	-	-		0%
(3,906,133)	(3,814,657)	91,476	Underground Power	(3,906,133)	(3,906,133)	-		0%
-	-	-	Proceeds from new borrowings	-	-	-		0%
4,215,779	10,072,840	5,857,061	Opening Net Current Assets July 1 B/Fwd	4,215,779	10,072,840	5,857,061	F	139%
<b>14,073,233</b>	<b>13,584,079</b>	<b>(489,153)</b>	<b>Subtotal Other Funding Sources</b>	<b>23,258,039</b>	<b>29,330,991</b>	<b>6,072,952</b>	<b>F</b>	
<b>21,754,730</b>	<b>31,346,698</b>	<b>9,591,968</b>	<b>CLOSING NET CURRENT ASSETS YTD</b>	<b>-</b>	<b>7,729,569</b>	<b>7,729,569</b>	<b>F</b>	



**BUDGET REVIEW FOR THE PERIOD ENDED 31 JANUARY 2023****Attachment (b) amendments identified from normal operations in the 31 January 2023 Budget Review****Revenue**

Project	Movement	Current Budget	Amended Budget	Increase surplus	Decrease surplus	Justification for amendment
00020 Investment Activities	↑	1,578,708	2,679,638	1,100,930	-	Increase in Interest Revenue
00021 Financial Services	↑	52,000	55,000	3,000	-	Increase in Miscellaneous Revenue
00022 Rating Services	↑	41,604,045	41,642,826	38,781	-	Increase in Interest Revenue (\$26k), Rates Admin (\$5k), Legal Fees recoup (\$3k) and Underground Power Penalty Interest (\$5k)
00030 Property Management - Commercial	↓	311,600	275,295	-	36,305	Reduction due to Reallocation of budget
00031 Recoverable Costs	↓	36,400	35,000	-	1,400	Reduction due to Reallocation of budget
00080 Governance Admin	↓	47,745	10,728	-	37,017	Decrease in Miscellaneous Revenue, liquidated damages do not apply anymore
00090 Animal Control	↑	149,000	150,000	1,000	-	Increase in Infringements
00092 Parking	↑	1,895,000	2,042,000	147,000	-	Increase in Infringements (\$97k) and Parking Meter Revenue (\$50k)
00202 Community Projects	↑	21,000	21,130	130	-	Increase in Grants
00205 Community Events	↑	75,000	87,692	12,692	-	Increase in Grants (\$33k) offset by Miscellaneous Revenue (\$20k)
00220 Facility Hire	↑	410,000	413,000	3,000	-	Increase in Hall Hire (\$30k) offset by Miscellaneous Revenue (\$27k)
00221 Recreation Admin	↑	133,390	245,890	112,500	-	Increase in Rental Income (\$105k) and Grants (\$8k)
00222 George Burnett Leisure Centre Operations	↑	200,000	240,694	40,694	-	Increase in Hall Hire
00310 Collier Park Village	↑	2,256,301	2,673,173	416,872	-	Increase in Interest (\$366k), Lease Premiums (\$45k) and Miscellaneous Revenue (\$5k)
00400 Library Services	↑	5,500	17,750	12,250	-	Increase in Grants
00401 Civic Centre Library	↓	12,050	9,600	-	2,450	Decrease in Photocopy Revenue
00402 Manning Library	↑	6,550	7,000	450	-	Increase in Photocopy Revenue
00403 Old Mill	↓	8,000	6,600	-	1,400	Decrease in Tour Fee Payment
00500 Strategic Planning	↑	-	659	659	-	Increase in Miscellaneous Revenue
00610 Planning Services	↑	495,000	545,000	50,000	-	Increase in Planning Fees
00630 Building Services	↓	450,000	300,000	-	150,000	Decrease in Building Fees due to lower activity
00631 Pool Services	↑	85,000	100,000	15,000	-	Increase in Pool Fees
00641 Preventative Services	↑	119,500	151,800	32,300	-	Increase in Health Licenses (\$75k), Infringements (\$11k) offset by Miscellaneous Revenue (\$53k)
00150 Network Operations	↓	40,000	20,000	-	20,000	Decrease in Traffic Management Fees
00160 Underground Power	↑	8,150,456	8,331,891	181,435	-	Increase in Underground Power Charges (\$116k) and Miscellaneous Revenue (\$65k)
0200 Building Maintenance	↑	-	4,630	4,630	-	Increase in Insurance Claim Payment
0240 Works Maintenance	↓	644,952	622,211	-	22,741	Decrease in Contributions (\$50k) and Reinstatements Revenue (\$5k) offset by Increase in Grants (\$27k) and Maintenance Fee (\$5k)

**BUDGET REVIEW FOR THE PERIOD ENDED 31 JANUARY 2023****Attachment (b) amendments identified from normal operations in the 31 January 2023 Budget Review**

Project	Movement	Current Budget	Amended Budget	Increase surplus	Decrease surplus	Justification for amendment
I260 Park Operations	↑	- 190,000	- 370,470	180,470	-	Increase in Ground Hire (\$15k), Miscellaneous Revenue (\$43k), Grants (\$135k) offset by Contributions (\$13k)
I00300 CPGC	↑	- 4,612,954	- 5,094,185	481,231	-	Increase in Rental Income (\$96k), Cart Hire (\$125k), Range Balls (\$92k), Green Fees (\$285k) offset by Hospitality (\$18k), Golf (\$63k) and Mini Golf (\$36k)
I00311 Fleet Management	↓	- 30,000	- 25,223	-	4,777	Decrease in Miscellaneous Revenue
I00312 Recycling Centre	↓	- 143,000	- 110,000	-	33,000	Decrease in Transfer Station Entry (\$10k) and Sale of Recycled Materials (\$23k)
I00313 Waste Collection	↓	- 88,500	- 24,000	-	64,500	Decrease in Miscellaneous Revenue Container Deposit scheme (\$89k) offset by Sale of Recycled Materials (\$23k)
I00314 Recycling & Waste	↓	- 7,855,938	- 7,732,744	-	123,194	Decrease in Rubbish Service Charges (\$202k) offset by Miscellaneous Revenue (\$15k) and Interest Reserve (\$64k)

**2,835,025 - 496,784**

**Net Increase Operating Revenue**

**2,338,241**

**Expenditure**

Project	Movement	Current Budget	Amended Budget	Increase surplus	Decrease surplus	Justification for amendment
I00010 Office of the CEO	↑	641,179	599,879	41,300	-	Reduction in Consultants (\$50k) offset by Increase in Salaries and Wages (\$8k)
I00010 Corporate Services	↑	257,262	254,544	2,718	-	Reduction in Salaries and Wages (\$13k) offset by Increase in Depreciation Mobile Plant (\$10k)
I00020 Investment Activities	↓	161,053	161,120	-	67	Increase in Loan Interest Payments
I00021 Financial Services	↓	2,562,357	2,704,281	-	141,925	Increase in Workers Compensation Premium (\$169k) offset by Decrease in Salaries and Wages (\$27k)
I00022 Rating Services	↑	536,569	527,655	8,914	-	Reduction in Debts Write-offs (\$10k)
I00031 Recoverable Costs	↓	135,700	141,997	-	6,297	Increase in Utilities
I00040 Organisational Performance	↑	193,835	187,316	6,518	-	Reduction in Salaries and Wages
I00050 Information Services	↑	5,205,925	5,095,718	110,207	-	Reduction in Salaries and Wages (\$217k) Depreciations (\$8k) and Telephone Data Chares (\$2k) offset by Increase in IT Software Support (\$100k) and R&M Equipment (\$17k)
I00051 Records Management	↓	204,790	209,473	-	4,682	Increase in Salaries and Wages
I00060 Customer Services Admin	↑	1,159,606	1,156,903	2,703	-	Reduction overall costs

**BUDGET REVIEW FOR THE PERIOD ENDED 31 JANUARY 2023****Attachment (b) amendments identified from normal operations in the 31 January 2023 Budget Review**

Project	Movement	Current Budget	Amended Budget	Increase surplus	Decrease surplus	Justification for amendment
00062 Marketing & Communications	↑	725,734	637,812	87,922	-	Reduction in Salaries and Wages (\$84k), Sponsorship (\$25k), Advertising (\$25k), Consultants (\$12k), Signage and Banners (\$2k) offset by Increase in Marketing & Promotions (\$17k), Postage & Couriers (\$5k), Subscriptions (\$25k) and Website Maintenance (\$13k)
00063 Publications	↓	97,000	102,000	-	5,000	Increase in Community Publications (\$10k) offset by reduction in Corporate Publications (\$5k)
00070 Human Resources	↓	1,062,956	1,090,312	-	27,356	Increase in Salaries and Wages
00071 Work Health & Safety	↓	302,565	312,459	-	9,894	Increase in Salaries and Wages
00080 Governance Admin	↓	828,322	936,123	-	107,800	Increase in Salaries and Wages (\$57k) and Legal Services (\$50k)
00081 Council Members	↓	538,616	582,463	-	43,847	Increase in Election Expenses (\$30k) and Legal Services (\$25k) offset reduction in Elected Member Development (\$10k)
00082 Council Functions	↓	198,994	213,994	-	15,000	Increase in Council and Committee Meeting (\$15k)
00090 Animal Control	↓	282,251	287,761	-	5,510	Increase in Salaries and Wages
00091 Fire Prevention	↑	109,209	91,036	18,173	-	Reduction in Fire & Emergency Service Levy (DFES) (\$10k) and Salaries and Wages (\$9k)
00092 Parking	↓	906,355	940,593	-	34,238	Increase in Salaries and Wages (\$32k), Depreciation (\$6k), Debts Recovery Charges (\$51k) offset by reduction in R&M Equipment (\$5k) and Debts Write-offs (\$50k)
00093 District Rangers	↓	243,569	248,230	-	4,662	Increase in Salaries and Wages
00010 Development & Community Services	↓	270,976	341,053	-	70,077	Increase in Consultants
00201 CCR Admin	↑	579,201	494,101	85,100	-	Decrease in Salaries and Wages (\$87k) offset by Depreciation (\$2k)
00202 Community Projects	↑	590,000	576,500	13,500	-	Reductions in Events (\$25k) offset by increase in Miscellaneous Expenses (\$5k) and Donations & Subsidies (\$7k)
00203 Citizens Centre - South Perth	↓	194,363	200,856	-	6,493	Increase in Employee Entitlements (\$1k), Donations & Subsidies (\$3k) and Utilities (\$2k)
00205 Community Events	↓	584,372	676,634	-	92,261	Increase in Salaries and Wages (\$81k) and Emerging Artist Awards (\$11k)
00210 Major Events	↓	68,707	70,000	-	1,293	Increase in Australia Day Events (\$20k) offset by reduction in Salaries and Wages (\$19k)
00211 Summer Events	↓	125,000	140,000	-	15,000	Increase in Concert Series (\$20k) offset by reduction in Events - Manning Community Festival (\$5k)
00212 Functions	↓	94,000	98,000	-	4,000	Increase in Civic Functions
00213 Public Art	↑	79,490	77,406	2,083	-	Reduction in Artworks Depreciation



**BUDGET REVIEW FOR THE PERIOD ENDED 31 JANUARY 2023****Attachment (b) amendments identified from normal operations in the 31 January 2023 Budget Review**

Project	Movement	Current Budget	Amended Budget	Increase surplus	Decrease surplus	Justification for amendment
00220 Facility Hire	↑	614,187	551,791	62,396	-	Reduction in Salaries and Wages (\$45k), Consultants (\$30k), Cleaning (\$5k) offset by increase in Depreciation (\$7k) and Utilities (\$11k)
00222 George Burnett Leisure Centre Operations	↓	459,339	484,634	-	25,295	Increase in Salaries and Wages (\$13k), Miscellaneous Expenses (\$10k) and Utilities (\$3k) offset by reduction in Cleaning (\$1k)
00310 Collier Park Village	↓	2,209,018	2,262,445	-	53,428	Increase in Fire & Emergency Service Levy (\$43k) and Garden Maintenance (\$10k)
00401 Civic Centre Library	↓	1,466,697	1,557,237	-	90,540	Reallocation of budget between Libraries
00402 Manning Library	↑	899,639	811,574	88,066	-	Reallocation of budget between Libraries
00403 Old Mill	↑	199,682	181,077	18,605	-	Reduction in Education Program (\$20k) offset by increase in Depreciation (\$2k)
00404 Heritage House	↑	23,989	23,525	464	-	Reduction in Depreciation
00500 Strategic Planning	↓	866,046	888,944	-	22,898	Increase in Salaries and Wages (\$108k), Conferences (\$2k) offset by Reduction in Economic Development (\$4k), Miscellaneous Expenses (\$1k), Advertising (\$1k), Legal Services (\$3k), Postage and Couriers (\$1k), Miscellaneous Studies (\$20k) and Precinct Studies (\$57k)
00610 Planning Services	↑	1,576,690	1,377,866	198,824	-	Reduction in Salaries and Wages
00620 Compliance	↑	159,483	157,483	2,000	-	Reduction in Legal Services
00630 Building Services	↓	327,485	362,294	-	34,809	Reallocation of Salaries and Wages (\$43k) offset by reduction in Consultants (\$8k)
00640 Health Services	↑	484,002	462,653	21,349	-	Reallocation of Salaries and Wages
00643 Analytical Services	↓	10,000	11,500	-	1,500	Increase in Food Sampling
00644 Pest Control	↑	60,000	50,000	10,000	-	Reduction in Pest & Weed Control
00010 Director Infrastructure Services	↑	418,847	400,540	18,307	-	Reduction in Labour hire (\$10k), Salaries and Wages (\$13k) offset by Training Course (\$4k)
00011 Infrastructure Services-Planning	↑	375,058	370,126	4,933	-	Reduction in Salaries and Wages (\$7k), Conferences (\$1k) and Miscellaneous Expenses (\$1k) offset by Increase in Depreciation (\$4k)
00014 Recreation Aquatic Facilities Cost	↓	200,000	385,000	-	185,000	Adjustment approved by council November 2022 OCM
00100 Asset & Design Administration	↓	339,073	353,708	-	14,635	Increase in Salaries and Wages
00120 Environment (Natural & Built)	↑	494,238	489,113	5,125	-	Reduction in Consultants
00130 Asset Management	↓	349,812	384,658	-	34,846	Increase of Salaries and Wages
00140 Civil Design	↑	668,826	599,155	69,671	-	Reduction of Salaries and Wages (\$58k) and reduction in Miscellaneous Expenses (\$3k) and Consultants (\$30k) offset by increase in Subscriptions (\$12k), Electrical Services & Supplies (\$1k), Depreciation (\$3k) and Drafting and Design (\$5k)

**BUDGET REVIEW FOR THE PERIOD ENDED 31 JANUARY 2023****Attachment (b) amendments identified from normal operations in the 31 January 2023 Budget Review**

Project	Movement	Current Budget	Amended Budget	Increase surplus	Decrease surplus	Justification for amendment
I00150 Network Operations	↑	250,573	223,641	26,932	-	Reductions in Consultants (\$20k), Traffic Modelling (\$10k) offset by Salaries and Wages (\$3k)
I00160 Underground Power	↓	8,537,264	8,556,420	-	19,156	Increase in Salaries and Wages (\$17k) and Signage and Banners (\$2k)
I00190 Program Delivery Administration	↓	383,088	406,583	-	23,495	Increase in Consultants (\$20k) and Training Course (\$3k)
I200 Building Maintenance	↓	2,576,053	2,668,919	-	92,866	Increase in Compliance (\$34k), R&M Plumbing (\$73k), Cleaning (\$34k), offset by reduction in Salaries and Wages (\$15k), Utilities (\$27k), Electrical Service and Supplies (\$4k) and Assets Purchase under \$5000 (\$3k)
I240 Works Maintenance	↑	9,667,840	9,488,476	179,363	-	Reduction in Roadworks Maintenance (\$130k), Cross Over Maintenance (\$28k), Drainage Structure (\$25k) offset by Maintenance (\$4k)
I260 Park Operations	↓	9,064,457	9,235,758	-	171,301	Increase in Turf Maintenance (\$26k), Tree Maintenance (\$96k), Garden Maintenance (\$137k), Minor Equipment (\$6k) Irrigation Reticulation (\$49k), offset by TMM & Sumps Maintenance (\$139k) and Subscriptions (\$4k)
I00300 CPGC	↑	3,752,512	3,525,935	226,577	-	Reduction in Controller Fees (\$148k), Utilities (\$17k), Salaries and Wages (\$51k), Natural Areas (\$5k) and Security Patrol Services (\$5k)
I00310 Business & Construction - Administration	↓	652,907	743,022	-	90,115	Increase in Salaries and Wages (\$79k) and Depreciation (\$12k)
I00311 Fleet Management	↓	1,294,114	1,386,757	-	92,643	Increase in Assets Purchase under \$5k (\$50k), Subscriptions (\$6k) and Bulk Fuel (\$40k) offset by Licenses (\$4k)
I00312 Recycling Centre	↑	667,871	584,128	83,743	-	Reduction in Materials Treatment (\$67k) and General Costs (\$35k) offset by Subscriptions (\$7k) and Salaries and Wages (\$10k)
I00313 Waste Collection	↓	5,171,990	5,332,160	-	160,170	Increase in Kerb General Waste Collection (\$72k), Kerb Recycling Collection (\$20k) and Verge Side Program (\$68k)
I00314 Recycling & Waste	↑	602,597	494,253	108,344	-	Reduction in Salaries (\$44k), Assets Purchase \$5k (\$73k), River Regional Council (\$12k), Waste & Resource Management Program (\$26k), Miscellaneous Programs (\$10k) offset by Increase in Consultants (\$40k), Miscellaneous Expenses (\$12k), General Costs (\$2k) and Verge Side Program (\$2k)

**1,503,840 - 1,708,097**

**Net Increase Operating Expenditure**



**(204,257)**



## BUDGET REVIEW FOR THE PERIOD ENDED 31 JANUARY 2023

## Attachment (c) amendments identified from capital operations in the 31 January 2023 Budget Review

Account	Item Type	Movement	Current Budget	Amended Budget	Increase surplus	Decrease surplus	Justification for amendment
<b>Capital Grant Income</b>							
00400 - Library Services	Capital	↑	-	11,265	11,265	-	Increase due to State Government Grant
00200 - BLDG Maintenance Administration	Capital	↑	- 47,019	- 178,369	131,350	-	Carry Forward from last year
							Increase due to carry forwards from Last year Grant
00220 - Park Operations - Administration	Capital	↑	- 698,772	- 795,664	96,892	-	funding (\$4k), Increase in Funding for Lighting South Perth Lawn Tennis Club (\$62k) and Hensman Park Court Resurfacing (\$30k)
00245 - Works Maintenance - Roads	Capital	↑	- 1,009,472	- 1,094,809	85,337	-	Increase in MRRG Funding (\$83k), Grant funding Low Cost Urban Safety Project (\$220k) offset by Reduction in Black Spot Funding due to decrease in Project Costs (\$217k)
<b>Subtotal Increase Capital Revenue</b>		↑			<b>324,844</b>		
<b>Capital Expenditure</b>							
00002 - Civic Centre - Air Conditioning Replace	Capital	↑	80,000	71,700	8,300	-	Expected Savings
00015 - Manning Bowling Club Toilet and Change Room Renovation	Capital	↓	69,000	94,100	-	25,100	Carry forward costs from last year
00034 - CPGC - Plant & Fleet	Capital	↓	205,000	210,700	-	5,700	Additional costs
00063 - McDougall Park Lake WSUD	Capital	↑	602,390	526,410	75,980	-	Practical Completion reached project under budget
00165 - Pennington Street - Cul-de-sac	Capital	↓	88,432	164,755	-	76,323	Carry forward costs from last year
00186 - Civic Centre Customer Service - Security Improvement	Capital	↓	-	20,000	-	20,000	New Security improvement including CCTV
00270 - SPF NODE 2 - Coode St - Design	Capital	↓	-	6,930	-	6,930	Carry forward costs from last year
00290 - Bill Grayden Reserve Playground Replacement	Capital	↑	150,000	4,586	145,414	-	Project Delayed
00292 - SPF - Hurlingham Playground Replacement	Capital	↑	165,692	-	165,692	-	Project completed
00296 - City of South Perth Plant & Fleet	Capital	↓	694,600	733,100	-	38,500	Increase in Fleet Replacement
00306 - Fourth Avenue (Banksia to Landsdowne)	Capital	↑	216,000	157,169	58,831	-	Project completed project under budget
00308 - Lockhart Street (Manning to Paterson)	Capital	↑	90,000	86,735	3,265	-	Project completed project under budget
00317 - Waterford Triangle - Laneway	Capital	↓	25,333	27,218	-	1,885	Project completed project slightly over budget
00334 - McDonald Street (Preston to Thelma Plate)	Capital	↓	164,000	167,798	-	3,798	Project completed project slightly over budget
00374 - MRRG George Street (Douglas to Dyson)	Capital	↓	-	3,000	-	3,000	Carry forward costs from last year
00376 - MRRG Mill Point Road (Coode to Douglas)	Capital	↓	-	21,901	-	21,901	Carry forward costs from last year
00379 - Administration Furniture Replacement	Capital	↓	10,000	33,500	-	23,500	Additional costs for the project
00382 - Plant Nursery - Production Room Upgrade	Capital	↓	15,000	101,500	-	86,500	Practical Completion project over budget
00386 - Como Bowling Club New UAT and Toilet Renovation	Capital	↑	200,000	184,542	15,458	-	Practical Completion reached project under budget
00387 - CPGC - Pines Green Replacement	Capital	↑	150,000	100,000	50,000	-	Expected reduction in costs
00390 - Waste - Plant & Fleet Replacement Program	Capital	↓	185,000	215,000	-	30,000	Carry forward costs from last year
00401 - James Miller Oval - Floodlighting	Capital	↓	309,000	322,147	-	13,147	Project on track to complete in March, additional cost for the project
00414 - Salter Point - Public Toilet Upgrade	Capital	↓	45,000	145,000	-	100,000	Project Delayed
00415 - Manning Tennis Club – UAT door widening	Capital	↑	38,000	21,394	16,606	-	Practical Completion reached project under budget
00420 - Toilet Project SPF Coode Street Public Toilet	Capital	↓	-	100,000	-	100,000	Planning Stage
00427 - BLDG-Signage and Roof Anchors	Capital	↓	12,000	12,235	-	235	Additional costs for the project
00428 - Waterford - Facilities Sewer Connection	Capital	↑	100,000	-	100,000	-	Project Delayed
00430 - Ops Centre - Workshop Upgrade	Capital	↑	25,000	12,000	13,000	-	Project Delayed
00431 - Ops Centre - Folder Inserter Machine	Capital	↑	10,000	9,000	1,000	-	Project completed project under budget
00434 - CPGC - Leach Drain Replacement	Capital	↑	45,000	39,508	5,492	-	Project completed project under budget
00440 - Ley-Downey (DWG-4302)	Capital	↑	100,000	84,338	15,662	-	Project completed project under budget

## BUDGET REVIEW FOR THE PERIOD ENDED 31 JANUARY 2023

## Attachment (c) amendments identified from capital operations in the 31 January 2023 Budget Review

Account	Item Type	Movement	Current Budget	Amended Budget	Increase surplus	Decrease surplus	Justification for amendment
00441 - SPF Mindeerup Tactile Surface Indicators	Capital	↑	10,000	2,442	7,558	-	Project completed project under budget
00451 - Black Spot - Labouchere / Alston	Capital	↑	176,000	107,751	68,249	-	Practical Completion reached project under budget
00452 - Black Spot - Saunders / Canning Hwy	Capital	↑	288,100	103,139	184,961	-	Practical Completion reached project under budget
00453 - Black Spot - Downey / Welwyn	Capital	↑	198,333	38,447	159,886	-	Practical Completion reached project under budget
00454 - Axford Barker Reserve Playground Replacement	Capital	↓	90,000	100,000	-	10,000	Additional cost allowance
00458 - CoSP Bore & Pump Replacement Program	Capital	↑	110,000	56,043	53,957	-	Project completed project under budget
00460 - RES - Irrigation Replacement Program	Capital	↓	50,000	100,000	-	50,000	Additional costs required for the project
00461 - Cricket Facilities Upgrade	Capital	↓	36,884	38,564	-	1,680	Additional costs for the project
00463 - Hensman Park Court Resurfacing	Capital	↓	46,294	91,371	-	45,077	Additional costs required for the project
00465 - Community Facilities Tables	Capital	↓	-	15,000	-	15,000	Furniture Replacement
00467 - Mobile CCTV Trailer Replacement	Capital	↓	-	60,000	-	60,000	Mobile CCTV Replacement
00473 - South Perth Library - Digital Screen	Capital	↓	20,000	27,864	-	7,864	Practical Completion reached additional cost incurred
00474 - Blamey Place (South to Monash)	Capital	↑	450,000	370,697	79,303	-	Project on track to complete in March, under budget
00476 - Shaftesbury & Collins (Douglas to Cann)	Capital	↓	230,000	259,015	-	29,015	Practical Completion reached additional cost incurred
00477 - Bunderra Close (Jackson to Cul-De-Sac)	Capital	↑	190,000	172,864	17,136	-	Practical Completion reached project under budget
00478 - Albert Street (Rose to Coode)	Capital	↑	140,000	114,630	25,370	-	Practical Completion reached project under budget
00479 - Fairview Gardens (Roscrea to Kilkenny)	Capital	↑	165,000	92,872	72,128	-	Practical Completion reached project under budget
00480 - Market Street (Collins to Dyson)	Capital	↓	100,000	109,630	-	9,630	Practical Completion reached project over budget
00482 - Angelo St Labouchere Rd to Onslow St	Capital	↓	121,000	146,408	-	25,408	Practical Completion reached project over budget
00483 - MRRG Coode St (Hensman to Angelo)	Capital	↓	163,401	257,671	-	94,270	Project Completed additional costs incurred
00484 - MRRG Henley St (Ley to Canning Hwy)	Capital	↓	191,543	304,073	-	112,530	Project in progress, additional funds required for the project
00485 - MRRG Kent St NB (Beazley to Jackson)	Capital	↓	136,954	277,355	-	140,401	Project in progress, additional funds required for the project
00486 - MRRG Way Rd (Mill Point to Canning Hwy)	Capital	↑	169,048	126,930	42,118	-	Practical Completion reached project under budget
00487 - MRRG Thelma St (McDonald to Coode)	Capital	↓	63,869	66,635	-	2,766	Project Completed additional costs incurred
00488 - ROW 121 Davilak Edgecumbe Clydesdale	Capital	↑	50,000	5,000	45,000	-	Project Delayed
00489 - Roseberry Ave - (Shaftesbury to Jameson)	Capital	↑	212,000	90,006	121,994	-	Project completed project under budget
00494 - Recycling Centre - Receptacles Replacement Program	Capital	↑	45,000	35,000	10,000	-	Expected reduction in costs
00495 - Recycling Centre - Park Bin Enclosures	Capital	↑	200,000	150,000	50,000	-	Project In progress, under budget
00496 - Recycling Centre - Chutes	Capital	↑	300,000	200,000	100,000	-	Project In progress, under budget
00500 - SP - River Wall	Capital	↑	50,000	-	50,000	-	Project Delayed
00504 - Network Refresh	Capital	↓	70,000	90,060	-	20,060	Project in progress, additional costs required for the project
00505 - Low Cost Urban Road Safety 22/23	Capital	↓	-	220,000	-	220,000	New Road Safety Project
00507 - CPGC Entrance Signage	Capital	↓	-	60,000	-	60,000	CPGC Entrance Signage
00508 - Lighting South Perth Lawn Tennis Club	Capital	↓	-	93,654	-	93,654	Lighting Replacement
00509 - Manning Library Digital Screen	Capital	↓	-	11,265	-	11,265	New Digital Screen for Library
00510 - Godwin Avenue & Davilak Crescent	Capital	↓	-	120,000	-	120,000	Safe Active street
00511 - Queen Street Jetty	Capital	↓	-	50,000	-	50,000	Jetty renewal works
00512 - CCTV Animal Care Facility	Capital	↓	-	30,000	-	30,000	CCTV for Animal Care facilities
<b>Subtotals</b>					<b>1,762,360</b>	<b>- 1,765,139</b>	
<b>Net Capital Expenditure Increase</b>						<b>2,779</b>	
<b>Overall Capital Budget (increase in surplus due to grant funding)</b>		↑			<b>322,065</b>		

## BUDGET REVIEW FOR THE PERIOD ENDED 31 JANUARY 2023

## Attachment (c) amendments identified from capital operations in the 31 January 2023 Budget Review

Account	Item Type	Movement	Current Budget	Amended Budget	Increase surplus	Decrease surplus	Justification for amendment
<b>Transfer from Reserve to Municipal Surplus</b>							
Transfer from Waste Management Reserve	Reserves	↓	825,000	595,000	-	230,000	Decrease in Capital Expenditure
Transfer from Employee Entitlement Reserve	Reserves	↑	-	240,000	240,000	-	Increase due to staff terminations
Transfer from Major Communities Reserve	Reserves	↑	5,746,288	5,931,288	185,000	-	Additional Recreation Facilities Cost council approved November 2022
Transfer from Collier Park Village Reserve	Reserves	↑	767,938	788,828	20,890	-	Increase in Profit/Loss
					<b>445,890</b>	<b>- 230,000</b>	
<b>Net Increase/(Decrease) in surplus</b>					<b>215,890</b>		
<b>Transfer From Municipal Surplus to Reserve</b>							
Transfer to Collier Park Village Offset Reserve	Reserves	↓	- 2,315,634	- 2,676,876	-	361,242	Increase in Interest
Transfer to Waste Management Reserve	Reserves	↓	- 141,060	- 205,063	-	64,003	Increase in Interest
Transfer to Employee Entitlement Reserve	Reserves	↓	- 200,685	- 327,071	-	126,387	Increase in Interest
Transfer to Major Communities Reserve	Reserves	↓	- 1,680,647	- 1,926,628	-	245,981	Increase in Interest and Mini Golf Revenue Adjustment
Transfer to Underground Power Reserve	Reserves	↓	- 1,190	- 4,893	-	3,703	Increase in Interest
Transfer to Parking Facilities Reserve	Reserves	↓	- 1,774	- 7,584	-	5,810	Increase in Interest
Transfer to Collier Park Village Reserve	Reserves	↓	- 356,047	- 361,628	-	5,581	Increase in Interest
Transfer to River Wall Reserve	Reserves	↓	- 445,978	- 447,399	-	1,421	Increase in Interest
Transfer to Public Art Reserve	Reserves	↓	- 3,159	- 13,217	-	10,058	Increase in Interest
Transfer to Recreation Aquatic Facilities Reserve	Reserves	↓	- 12,633,278	-12,739,949	-	106,670	Increase in Interest
					-	<b>930,855</b>	
<b>Net Increase/(Decrease) in surplus</b>						<b>(930,855)</b>	

**CITY OF SOUTH PERTH  
ATTACHMENT (d) LOCAL GOVERNMENT FINANCIAL RATIOS - BUDGET REVIEW 31 JANUARY 2023  
YEAR ENDED 30 JUNE 2023**

**SUMMARY**

**FINANCIAL RATIOS**

	Revised Budget 2022/23	Adopted Budget 2022/23	Actual 2021/22	Audited Actual 2020/21
Current Ratio	1.53	1.49	1.57	1.49
Asset Sustainability Ratio	1.01	1.00	0.88	0.81
Operating Surplus Ratio	0.00	-0.02	-0.01	-0.05
Own Source Revenue Ratio	0.98	0.95	0.95	0.93
Debt Service Cover Ratio	3.13	2.70	11.47	6.79
Asset Consumption Ratio	0.64	0.65	0.64	0.65
Asset Renewal Funding Ratio	1.07	1.01	1.07	1.05

The above ratios are calculated as follows:

Current Ratio	$\frac{\text{current assets} - \text{restricted current assets}}{\text{current liabilities} - \text{liabilities associated with restricted assets}}$
Asset Sustainability Ratio	$\frac{\text{capital renewal and replacement expenditure}}{\text{depreciation expense}}$
Debt Service Cover Ratio	$\frac{\text{annual operating surplus before interest and depreciation}}{\text{principal and interest}}$
Operating Surplus Ratio	$\frac{\text{operating revenue} - \text{operating expense}}{\text{own source operating revenue}}$
Own Source Revenue Ratio	$\frac{\text{own source operating revenue}}{\text{operating expense}}$
Asset Consumption Ratio	$\frac{\text{depreciated replacement cost of assets}}{\text{current replacement cost of depreciated assets}}$
Asset Renewal Funding Ratio	$\frac{\text{NPV of planned capital renewals over 10 years}}{\text{NPV of required capital expenditure over 10 years}}$



## Strategic Direction Leadership

### Policy P702 Council Caretaker Policy

Responsible Business Unit/s	Governance
Responsible Officer	Manager Governance
Affected Business Unit/s	All Business Units

#### Policy Objectives

This Policy establishes protocols for the purpose of avoiding actual and perceived advantage or disadvantage to a candidate in a Local Government Election, through the use of public resources or decisions made by the Council or administration on behalf of the City of South Perth during the period immediately prior to an election.

#### Policy Scope

This policy applies to Council Members and Employees during a 'Caretaker Period' relevant to:

- (a) Decisions made by the Council;
- (b) Decisions made under delegated authority;
- (c) Decisions made administratively;
- (d) Promotional materials published by the City of South Perth;
- (e) Discretionary community consultation;
- (f) Events and functions, held by the City of South Perth or other organisations;
- (g) Use of the City of South Perth's resources; and
- (h) Access to information held by the City of South Perth.

#### Policy Statement

##### 1 Definitions

**'Caretaker Period'** means the period of time prior to an Election Day, specifically being the period from the close of nominations (37 days prior to the Election Day in accordance with s.4.49(a) of the *Local Government Act 1995*) until 6.00pm on Election Day.

**'CEO'** means the Chief Executive Officer of the City of South Perth.

**'Election Day'** means the day fixed under the *Local Government Act 1995* for the holding of any poll needed for an election, including an extraordinary election to elect a new Mayor. For the purposes of this Policy, 'Election Day' meaning generally excludes an Extraordinary Election Day unless otherwise specified in this Policy.



**‘Electoral Material’** includes any advertisement, handbill, pamphlet, notice, letter, email, social media post or article that is intended or calculated to affect an Election Day result, but does not include:

- (a) An advertisement in a newspaper announcing the holding of a meeting (s.4.87(3) of the *Local Government Act 1995*); or
- (b) Any materials exempted under Regulation 78 of the *Local Government (Elections) Regulations 1997*; or
- (c) Any materials produced by the City of South Perth relating to the election process by way of information, education or publicity, or materials produced by or on behalf of the Returning Officer for the purposes of conducting an election.

**‘Civic Events and Functions’** includes public gatherings for the purpose of discussion, review, acknowledgement, communication, consultation, celebration or promotion, of any matter relevant to the City of South Perth and / or its stakeholders and may take the form of workshops, forums, launches, promotional activities, social occasions such as dinners and receptions, including; gatherings coordinated or facilitated by the City of South Perth or an external entity. It does not include workshops, forums or briefings or post Council Meeting dinners held in the ordinary course of business and usually attended by elected members and staff.

**‘Extraordinary Circumstances’** including a circumstance that requires the Council to make or announce a Significant Local Government Decision during the Caretaker Period because, in the CEO’s opinion, delaying the decision or announcement to occur after the Caretaker Period has reasonable potential to:

- (a) incur or increase legal, financial and/or reputational risk; or
- (b) cause detriment to the strategic objectives of the City of South Perth.

**‘Extraordinary Election’** has the meaning given by section 4.8 of the *Local Government Act 1995*

**‘Public Consultation’** includes a process which involves an invitation to individuals, groups, organisations or the wider community to provide comment on a matter, proposed action or proposed policy which may be perceived as or is actually an electoral / campaign issue, but does not include statutory consultation / submission periods prescribed in a written law.

**‘Publicly Available Information’** means information which is available in the public domain.

**‘Significant Local Government Decision’** includes any decision:

- (a) Relating to the employment, remuneration or termination of the CEO or any other designated Senior Employee [s.5.37], other than a decision to appoint an Acting CEO, or suspend the current CEO (in accordance with the terms of their Contract of Employment), pending the Election Day result;
- (b) Relating to the City of South Perth entering into a sponsorship arrangement with a total City of South Perth contribution that would constitute Significant Expenditure, unless the Council resolved “in principle” support for the sponsorship prior to the Caretaker Period taking effect and sufficient funds are allocated in the Annual Budget;
- (c) Relating to the City of South Perth entering into a commercial enterprise as defined by Section 3.59 of the *Local Government Act 1995*;
- (d) That would commit the City of South Perth to Significant Expenditure or actions that, in the CEO’s opinion, are significant to the Local Government operations, strategic objectives and / or will have significant impact on the community;

- (e) To prepare a report, initiated by the Administration, a Council Member, candidate or member of the public that, in the CEO's opinion, may be perceived as or is actually an election campaign issue;
- (f) Initiated through a Notice of Motion by a Council Member, where the effect of that motion will change the status quo or, in the CEO's opinion, may be relevant to the circumstances described in sub-clauses (a) to (e) above;
- (g) That adopts a new, or significantly changes an existing, policy, service or service level that incurs Significant Expenditure, unless the decision is necessary to comply with legislation;
- (h) That initiates or adopts a new Local Planning Scheme, amendment to a Local Planning Scheme or Planning Policy;
- (i) Significant Local Government Decision does NOT include any decision necessary in response to an emergency, either declared by the State or Federal Government or by the Mayor in accordance with s.6.8(1)(c) of the *Local Government Act 1995*.

**'Significant Expenditure'** means expenditure that exceeds \$150,000.

## 2 Caretaker Period Protocols - Decision Making

The CEO will ensure that:

- (a) At least 30 days prior to a Caretaker Period, the CEO will advise Council Members and employees in writing of the dates that the Caretaker Period commences and concludes;
- (b) Candidates are provided with a copy of this Policy at the time of their nomination for election, to ensure their awareness of the protocols and equitable access requirements.

### 2.1 Scheduling Significant Local Government Decisions

- 1. During a Caretaker Period, unless Extraordinary Circumstances apply, the CEO will reasonably ensure that Council or Committee Agendas do not include reports and / or recommendations that constitute Significant Local Government Decisions.
- 2. The CEO shall reasonably ensure that, unless Extraordinary Circumstances apply, Significant Local Government Decisions are either:
  - (a) Considered by the Council prior to the Caretaker Period; or
  - (b) Scheduled for determination by the incoming Council.
- 3. The CEO shall reasonably ensure that, unless Extraordinary Circumstances apply, delegated authority from the Council to the CEO or a Committee is not exercised where the exercise of that delegated authority relates to a Significant Local Government Decision or an election campaign issue.

### 2.2 Council Reports Electoral Caretaker Period Policy Statement

#### 2.2.1 Extraordinary Circumstances

##### 1. Council Reports

Where, during a Caretaker Period, the CEO determines that Extraordinary Circumstances apply, the CEO may submit a report on a Significant Local Government Decision for Council's consideration, subject to the report including:

- (a) Details, if applicable, of options for what aspects of the decision are necessary to be made within the Caretaker Period and what aspects may be deferred until after the Caretaker Period;

- (b) An Electoral Caretaker Period Policy Statement, which details why Extraordinary Circumstances apply.

## **2. Council Forums, Workshops or Briefings**

Where, during a Caretaker Period, the CEO determines that Extraordinary Circumstances apply, the CEO may include matters relating to a Significant Local Government Decision for Council Member discussion at Council Forums, Workshops or Briefings.

The CEO is required to provide Council with advice as to why Exceptional Circumstance apply. Details of this advice is to be retained, with the Forum, Workshop or Briefing notes, as a Local Government record.

### **2.3 Managing CEO Employment**

This Policy prohibits Significant Local Government Decisions relating to the employment, remuneration or termination of the CEO during a Caretaker Period.

The Council is however required to fulfil its obligations as the CEO's employer regardless of a Caretaker Period. Therefore, during a Caretaker Period:

1. The Council may consider and determine:
  - (a) appointing an Acting CEO, where necessary;
  - (b) suspending the current CEO, where appropriate and in accordance with the terms of their contract.
2. The Council may not initiate a new CEO recruitment process or initiate or undertake a CEO performance review process, during a Caretaker Period.

### **2.4 Delegated Authority Decision Making in Extraordinary Circumstances**

During a Caretaker Period, Employees who have delegated authority are required to consider if a proposed delegated authority decision may relate, or be subsidiary, to a Significant Local Government Decision or election campaign issue and if so, refer the matter to the CEO for review and consideration in accordance with clause 2.1(3) above.

## **3 Caretaker Period Protocols - Candidates**

Candidates, including Council Members who have nominated for re-election, relevant to an Election Day or Extraordinary Election Day, shall be provided with equitable access to the City's public information in accordance with s.5.94 of the *Local Government Act 1995*.

The CEO shall ensure that assistance and advice provided to candidates as part of the conduct of the election is provided equally to all candidates.

Council Members nominating for re-election, may access information and assistance regarding the City's operations and Council matters during a Caretaker Period, but only to the extent necessary to perform their role as a Councillor and limited to matters currently relevant to the City.

All election process enquiries from candidates, including Council Members who have nominated for re-election, will be directed to the Returning Officer, or where the matter is outside the responsibility of the Returning Officer, to the CEO.



### 3.1 Candidate Requests on behalf of Electors, Residents or Ratepayers

Where a candidate, including Council Members who have nominated for re-election, requires the assistance of the Administration to respond to a request made by an Elector, Resident or Ratepayer, then the Administration will provide the response directly to the requesting Elector, Resident or Ratepayer and will also advise the candidate of the outcome.

### 3.2 Candidate Campaign Electoral Materials

Candidates, including Council Members who have nominated for re-election, should note that the City's official crest or logo may not be used in campaign Electoral Materials without the express permission of the City.

### 3.3 Candidate attendance at Meetings

To ensure equitable access to information about Council's decision making during a Caretaker Period, the CEO shall ensure that candidates, who are not sitting Council Members, are advised of Ordinary and Special Council Meetings (if open to the public) called and convened during a Caretaker Period; providing each candidate with a copy of the meeting agenda at the time it is distributed to Council Members.

For the purposes of transparency and the benefit of the public gallery, candidates are requested to identify themselves as an election candidate prior to asking a question or making a statement at a Council or Committee meeting.

## 4 Council Member Caretaker Period Protocols

### 4.1 Access to Information and Advice

During a Caretaker Period all Council Members will scrupulously avoid using or accessing City information that is not already publicly available, resources or employee resources and expertise (not readily available to the public), for the purpose of gaining electoral advantage or disadvantage relevant to their own candidacy or any other person's candidacy [*refer s.5.93 of the Local Government Act 1995*].

During a Caretaker Period, all Council Member requests for information and advice from the City will be reviewed by the CEO and where the subject of the information or advice is considered as relating to an election campaign issue, the CEO will either make a determination, or refer the request for Council's determination, as to if the information or advice is / is not to be provided, including if information is provided to one candidate, or if that information is also to be provided to all candidates (i.e. including candidates who are not current Council Members).

### 4.2 Media and Publicity

During a Caretaker Period, all Council Member requests for media advice or assistance, including Council Members who have nominated for re-election, will be referred to the CEO for review.

The CEO will only authorise Council Member access to media advice or assistance where, in the CEO's opinion, the subject matter is relevant to the City's objectives or operations and is not related to an election campaign purpose or issue or to the Council Member's candidacy or the candidacy of another person.

#### 4.3 Council Member Business Cards, City Printed Materials

Council Members must ensure that City business cards and Local Government printed materials are only used for purposes associated with their role as a Councillor, in accordance with section 2.10 of the *Local Government Act 1995*.

Council Members are prohibited from using City business cards or printed materials at any time, including times outside a Caretaker Period, for any election campaign purpose, either in support of their own candidacy or the candidacy of another person.

#### 4.4 Council Member Participation in Events and Functions

During a Caretaker Period Council Members may continue to fulfil their role through attendance at events and functions hosted by external bodies.

#### 4.5 Council Member Delegates to External Organisations

At any time, including times outside of a Caretaker Period, Council Members who are the Council's appointed delegate to an external organisation, must not use their attendance at an external organisation's meeting, event or function for any purpose associated with an election campaign purpose, including; recruiting campaign assistance or to promote their own candidacy or the candidacy of another person.

#### 4.6 Council Member Addresses / Speeches

Excluding the Mayor and Deputy Mayor, when fulfilling their functions prescribed in sections 2.8 and 2.9 of the *Local Government Act 1995*, Council Members who have nominated for re-election, shall not be permitted to make speeches or addresses during a Caretaker Period at events or functions organised or sponsored by the City, unless expressly authorised by the CEO.

In any case, the Mayor, Deputy Mayor and Council Members are prohibited from using an official speech or address during a Caretaker Period to promote an election campaign purpose.

#### 4.7 Council Member Misuse of Local Government Resources

A Council Member who uses City resources for the purpose of persuading electors to vote in a particular way is in breach of clause 17, Schedule 2 of the *Local Government (Model Code of Conduct) Regulations 2021*, adopted as the City of South Perth Code of Conduct for Council Members, Committee Members and candidates.

This prohibition on misuse of Local Government Resources for electoral purposes applies at all times and is not only applicable to a Caretaker Period.

For clarity, Local Government resources includes, but is not limited to employee time or expertise, City provided equipment, information and communication technologies (e.g. mobile phone, laptop, Bigtican HUB), stationery, hospitality, images, communications, services, reimbursements and allowances provided by the City.

### 5 City Publicity, Promotional and Civic Activities

Publicity campaigns and promotional activities during a Caretaker Period may be undertaken only for the purposes of:

- (a) Promoting City services and activities, where such promotion do not relate to an electoral campaign issue and would otherwise be undertaken as part of normal operations; and
- (b) Conducting the Election and promoting Elector participation in the Election.



All other, publicity and promotional activities of City initiatives will be, where reasonably practicable, avoided during the Caretaker Period, including the announcement of Significant Local Government Decisions, made prior to the commencement of a Caretaker Period or proposed to be made after a Caretaker Period.

The CEO may determine if Exceptional Circumstances apply and if a Significant Local Government Decision announcement is necessary during a Caretaker Period.

### 5.1 Civic Events and Functions

The City will generally avoid the scheduling of Civic Events and Functions during a Caretaker Period, which may give rise to any actual or perceived electoral advantage to Council Members who have nominated for re-election.

Where the City is required to schedule a Civic Event or Function during a Caretaker Period at which Council Members would usually be invited, then all candidates will also be invited to attend and will be acknowledged as candidates immediately following any acknowledgement provided to Council Members. For example; candidates will be introduced at the function immediately following the introduction of Council Members.

### 5.2 City Publications and Communications

All City publications and communications distributed during a Caretaker Period must not include content that:

- (a) may actually, or be perceived to, persuade voting in an election; or
- (b) is specific to a candidate or candidates, to the exclusion of other candidates; or
- (c) draws focus to or promotes a matter which is a Significant Local Government Decision or which is an electoral campaign issue.

All City publications and communications proposed to occur immediately prior to, throughout or during, a Caretaker Period must be reviewed and approved by the CEO prior to publication or distribution.

### 5.3 City Website and Social Media Content

1. During the Caretaker Period, this Policy applies to content proposed for publication on the City's website and social media channels.

Website and social media content regarding Council Members will be limited to: Council Member names, contact details, membership of committees and Council appointments as City Delegates on external committees and organisations however, all other biographical information related to a sitting Council Member who is also a candidate will be removed from public access for the duration of the Caretaker Period.

The Candidate Election Profiles prescribed in s.4.49(b) of the *Local Government Act 1995*, may also be published on the City's website and social media.

2. Website and social media content, published prior to a Caretaker Period, will not be subject to this Policy.
3. New website or social media content which relates to Significant Local Government Decisions or election campaign issues will not be published during a Caretaker Period unless Exceptional Circumstances apply.

4. Content posted by the public, candidates or Council Members on the City's social media channels, which is perceived as candidate election campaign material or promotes a candidate or candidates will be removed.

#### 5.4 Public Consultation

The City will undertake planned Public Consultation (discretionary and legislative) during a Caretaker Period unless the consultation relates to a Significant Local Government Decision or potentially contentious election campaign issue.

### Legislation / Local Law Requirements

*Local Government Act 1995*

Local Government (Elections) Regulations 1997

Local Government (Model Code of Conduct) Regulations 2021

Councillor Code of Conduct

### Other Relevant Policies / Key Documents

Not Applicable.

LGE 028

City of South Perth	
15 FEB 2023	
Folder No.	GO/406
Action to:	MLGO



Mr Mike Bradford  
Chief Executive Officer  
City of South Perth  
Cnr Sandgate Street and South Terrace  
SOUTH PERTH WA 6151

Dear Mr Bradford

### Local Government Ordinary Election: 2023

The next local government ordinary elections are being held on 21 October 2023. While this is still some distance in the future, I have enclosed an estimate for your next ordinary election to assist in your 2023/2024 budget preparations.

The estimated cost for the 2023 election if conducted as a postal ballot is \$164,000 inc GST, which has been based on the following assumptions:

- 30,400 electors
- response rate of approximately 35%
- 5 vacancies
- count to be conducted at the offices of the City of South Perth
- appointment of a local Returning Officer
- regular Australia Post delivery service to apply for the lodgement of the election packages.

An additional amount of \$6,550 will be incurred if your Council decides to opt for the Australia Post Priority Service for the lodgement of election packages.



The Commission is required by the *Local Government Act* to conduct local government elections on a full cost recovery basis and you should note that this is an estimate only and may vary depending on a range of factors.

Costs not incorporated in this estimate include:

- any legal expenses other than those that are determined to be borne by the Western Australian Electoral Commission incurred as part of an invalidity complaint lodged with the Court of Disputed Returns
- the cost of any casual staff to assist the Returning Officer on election day or night
- any unanticipated costs arising from public health requirements for the COVID-19 pandemic.

As you are aware, the Government is currently considering reforms to the *Local Government Act 1995*, which include how elections are to be conducted. In order to assist with your local government's budget planning, we have included, to the best of our knowledge, costs that will arise from the changes proposed in legislation. For example, if under the amendments your local government will be required to conduct a mayoral/presidential election this has been included.

Some local governments may also note an increase in costs from their 2021 ordinary costs. These include increases arising from inflation in recent years affecting salaries for Returning Officers and other staff, printing and packaging costs as well as the increase in postage announced by Australia Post. Additional costs from the Commission have been included arising from improved processing procedures and additional resources to supplement the Commission's education, complaints management, investigation and legal efforts.

In order for the Commission to be responsible for the conduct of your election, the first step required by the *Local Government Act 1995* is my written agreement to undertake the election.

As such, you may take this letter as my agreement to be responsible for the conduct of the ordinary elections in 2023 for the City of South Perth in accordance with section 4.20(4) of the *Local Government Act 1995*, together with any other elections or polls that may also be required. My agreement is subject to the proviso that the City of South Perth also wishes to have the election undertaken by the Western Australian Electoral Commission as a postal election.



In order to achieve this, your council would need to pass the following two motions by absolute majority:

- Declare, in accordance with section 4.20(4) of the *Local Government Act 1995*, the Electoral Commissioner to be responsible for the conduct of the 2023 ordinary elections together with any other elections or polls which may be required
- Decide, in accordance with section 4.61(2) of the *Local Government Act 1995* that the method of conducting the election will be as a postal election.

It would be greatly appreciated if this item was considered at your March council meeting, to enable the Commission to have sufficient time to work with you to effectively conduct the election.

I look forward to conducting this election for the City of South Perth in anticipation of an affirmative vote by Council. If you have any further queries please contact Shani Wood Director, Election Operations on 9214 0400.

Yours sincerely



Robert Kennedy  
**ELECTORAL COMMISSIONER**

9 February 2023