MINUTES

Property Committee Meeting

9 February 2021

Committee Members

Here within are the Minutes of the Property Committee Meeting held Tuesday 9 February 2021 as an eMeeting.

As this Committee does not hold Delegated Powers or Duties in accordance with Section 5.23 of the Local Government Act 1995 the meeting was not open to the public.

MIKE BRADFORD

CHIEF EXECUTIVE OFFICER

MWALL.

12 February 2021



Contents

1.	DEC	LARATION OF OPENING / ANNOUNCEMENT OF VISITORS	3
2.	ATT	ENDANCE	3
	2.1	APOLOGIES	3
	2.2	APPROVED LEAVE OF ABSENCE	3
3.	DEC	LARATIONS OF INTEREST	4
4.	CON	IFIRMATION OF MINUTES	4
	4.1	PROPERTY COMMITTEE MEETING HELD: 10 NOVEMBER 2020	4
5.	PRE	SENTATIONS	4
6.	BUS	INESS ARISING FROM PREVIOUS MEETING	4
7.	REP	ORTS	5
	7.1	RECREATION AND AQUATIC FACILITY BUSINESS PLAN AND PROGRESS UPDATE	5
	7.2	BURCH STREET CARPARK	13
	7.3	FREEHOLD LAND REGISTER REVIEW	14
	7.4	OPTIMISING COMMUNITY USAGE OF THE CITY'S PROPERTY ASSETS	15
8.	ОТН	ER RELATED BUSINESS	19
9.	CLO	SURE	19



Property Committee Meeting - Minutes

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Chair declared the meeting open at 6.03pm and welcomed everyone in attendance.

2. ATTENDANCE

Elected Members

Mayor Greg Milner

Como Ward Councillor Carl Celedin (Presiding Member)

Como Ward Councillor Glenn Cridland

Manning Ward Councillor Andrè Brender-A-Brandis

Mill Point Ward Councillor Ken Manolas

External Members

Mr Lewis Brock Mr Nigel McCombe

Guests

Tanya Brown – Entertainment Enterprises Brad Paatsch - Paatsch Group Anthony Lawrence - Clublinks Matt Day - Clublinks

Observers

Manning Ward Councillor Blake D'Souza Mill Point Ward Councillor Mary Choy

Officers

Chief Executive Officer Mr Mike Bradford
Director Corporate Services Mr Colin Cameron
Director Development and Community Services Ms Vicki Lummer
Director Infrastructure Services Mr Mark Taylor
Manager Community Culture and Recreation Mr Patrick Quigley

Manager Community, Culture and Recreation Mr Patrick Quigley
Manager Governance Ms Bernadine Tucker

Governance Coordinator Ms Toni Fry

RAF Project Officer Ms Rebecca de Boer

2.1 APOLOGIES

Nil

2.2 APPROVED LEAVE OF ABSENCE

Nil



7.1

3. DECLARATIONS OF INTEREST

- Mayor Greg Milner Impartiality Interest in Item 7.2 as 'My wife and I have attended the annual South Perth Hospital Christmas Dinner in previous years'.
- Councillor Ken Manolas Impartiality Interest in Item 7.2 as 'I attended a Christmas dinner from South Perth Community Hospital'.
- Councillor Mary Choy Impartiality Interest in Item 7.2 as 'A medical practitioner who consults at/around the nearby South Perth hospital is known to me'.
- Councillor Glenn Cridland Impartiality Interest in Item 7.2 as 'Myself and my partner have attended the annual South Perth Hospital Christmas Dinner in previous years'.
- Councillor Glenn Cridland Impartiality Interest in Item 7.3 as 'I am a member of the RSL and am the son in law of a bridge club member'.

4. CONFIRMATION OF MINUTES

4.1 PROPERTY COMMITTEE MEETING HELD: 10 November 2020

Officer Recommendation AND COMMITTEE RECOMMENDATION

Moved: Mayor Greg Milner

Seconded: Councillor Andre Brender-A-Brandis

That the Minutes of the Property Committee Meeting held 10 November 2020 be taken as read and confirmed as a true and correct record.

CARRIED (7/0)

For: Mayor Greg Milner; Councillors André Brender-A-Brandis, Carl

Celedin, Glenn Cridland, Ken Manolas; and External Members Lewis

Brock and Nigel McCombe.

Against: Nil.

5. PRESENTATIONS

There were three presentations held in relation to Item 7.1 Recreation and Aquatic Facility Business Plan and Progress Update:

- Tanya Brown
- Brad Paatsch
- Anthony Lewis and Matt Day

6. BUSINESS ARISING FROM PREVIOUS MEETING

Nil.



7. REPORTS

7.1

7.1 RECREATION AND AQUATIC FACILITY BUSINESS PLAN AND PROGRESS UPDATE

Location: Collier Park Golf Course

Ward: Moresby Ward
Applicant: Not Applicable
File Ref: D-21-4231

Meeting Date: 09 February 2021

Author(s): Jac Scott, Manager Business & Construction Reporting Officer(s): Mark Taylor, Director Infrastructure Services

Strategic Direction: Community: A diverse, connected, safe and engaged

community

Council Strategy: 1.2 Community Infrastructure

Summary

This report provides a summary of submissions received in response to the Recreation and Aquatic Facility (RAF) Business Plan, which was advertised in accordance with Section 3.59 of the *Local Government Act 1995*.

The report recommends that Council approve the Business Plan. Approval enables the City to sign the \$20 million funding agreement with the Federal Government and progress discussions with the State Government regarding their potential investment in the project.

In addition, the report provides an update on discussions regarding additional funding sources for the project and a progress report on the industry and financial review of the RAF Operational Feasibility Report and Project Definition Plan (Business Case).

Officer Recommendation AND COMMITTEE RECOMMENDATION

Moved: Mayor Greg Milner
Seconded: Councillor Lewis Brock

The Property Committee recommends that Council:

- 1. Considers the 47 submissions **Attachment (a)** received in response to the advertised Recreation and Aquatic Facility Business Plan;
- 2. Approves the Recreation and Aquatic Facility Business Plan in **Attachment** (b);
- 3. Authorises the Chief Executive Officer to sign the \$20 million project funding agreement with the Federal Government, in accordance with the requirements of that contract;
- 4. Notes that the Federal Government grant funds will be placed in the Major Community Facilities Reserve, with approval to use the funds to be considered at a budget adjustment or annual budget adoption; and



5. Notes the progress made to seek additional funding for the project and the financial and industry review of the Operational Feasibility Report and Project Definition Plan (Business Case).

CARRIED (6/1)

For: Mayor Greg Milner; Councillor Carl Celedin, Glenn Cridland, Ken

Manolas; and External Members Lewis Brock and Nigel McCombe.

Against: Councillor André Brender-A-Brandis

Background

At its meeting held 24 November 2020, Council considered a report documenting progress made in developing the Recreation and Aquatic Facility (RAF) project since its previous (September 2019) resolution. This included the Project Definition Plan and Operational Feasibility Report as well as the outcomes from community and stakeholder consultation.

In response to the report, Council resolved as follows:

That Council:

- 1. Notes the "Stakeholder and Community Engagement for the Proposed Recreation and Aquatic Facility (RAF) Report" in **Attachment (a)** that informs the Business Case;
- 2. Endorses the Business Case for the Recreation and Aquatic Facility (RAF) consisting of:
 - the Project Definition Plan in Confidential Attachment (b) and
 - the Operational Feasibility Report in Confidential Attachment (c),

while noting that the Business Case relies on assumptions, including:

- 1) a total funding package of \$80 million;
- 2) the projected financial self-sustainability of the RAF,
- and recognising that the Business Case would need to be amended for Council consideration, should either of these assumptions change;
- 3. Agrees to match the Federal Funding commitment with a \$20million capital expenditure commitment towards the development of the RAF, noting the required additional funding is being sought from various agencies, including the State Government;
- 4. Requests the Chief Executive Officer to pursue additional funding from the State Government and other project partners in order to deliver the RAF.
- 5. In accordance with section 3.59 of the Local Government Act 1995:
 - gives state-wide public notice of the RAF Section 3.59 Business Plan in Attachment (d); and
 - notes that following the state-wide public notice period, a report considering submissions (and including an update on the progress of securing additional funding commitments from the State Government and other project partners) will be presented to the February 2021 meeting of Council, where it may be determined to proceed with implementing the Business Plan.



6. Requests the Chief Executive Officer to engage further suitable independent and relevant industry and financial experts to review the Business Case with respect to financial modelling, key operating assumptions, operating cashflows and usage projections as further due diligence and these be reported to Council.

Comment

In response to Points 5 and 6 of the November 2020 Council resolution, the following work has been undertaken:

1. Section 3.59 Business Plan

The RAF 'Business Plan' is a State Government requirement under the *Local Government Act 1995* (Act). Section 3.59 of the Act and Regulations 8 and 8A of the Local Government (Functions and General) Regulations 1996 (Regulations); require the City to prepare a Business Plan before it considers entering into a major land transaction and/or major trading undertaking.

The process associated with the 'Business Plan' is separate from the 'Business Case' approved by Council in November 2020. For example, the Operational Feasibility Report and Project Definition Plan <u>are not required</u> for the Business Plan.

The RAF Business Plan **Attachment (b)** was formally advertised in accordance with Section 3.59 of the Act. The Business Plan was advertised in the West Australian on 27 November 2020 and in the Community News Southern Gazette on 3 December 2020. It was also available on the City's website and hard copies were available from the Civic Centre and Libraries during business hours. Submissions opened on 27 November 2020 and closed on 22 January 2021.

Forty-seven submissions were received by the due date. Of these, 29 were in favour, 14 were not in favour and four did not clearly state a preference. The number of submissions indicates the level of community interest in the project.

Around 62% of the submissions were supportive of the RAF, consistent with the results from the stakeholder engagement process held in 2020. The common refrain was that the RAF would be an 'asset to South Perth' and is 'long overdue'. Submitters also noted the community benefits associated with RAF including bringing the community together, encouraging social interaction and increased physical activity as well as the importance of having a 'meeting place' for the community built around physical activity.

Around 30% of the submissions received did not support the RAF, citing concerns about potential rate increases, the location and loss of amenity and/or access to the golf course.

The complete list of submissions and officer comments is attached to this report **Attachment (a)**. A table has been provided below, which summarises the key themes, comments and concerns raised by the submissions and officer responses.



Officer Response		
Noted		
Noted.		
The Operational Feasibility Report demonstrates the facility will be financially self-sustaining. This includes covering operations, maintenance and replacement costs. The facility is expected to provide a contribution to the municipal fund over and above the ongoing maintenance. The proposal provides a net saving over the current financial demands for		
the overdue renewal of the existing facilities.		
The Operational Feasibility Report demonstrates the facility will be financially self-sustaining. Discussions with Curtin University, as a project partner, indicate that		
additional gym capacity is required. There are no Joint Venture partners for this project.		



Golf				
Reduction in number of holes.	The facility will retain 27 holes at Collier Park Golf Course albeit with one nine having a reduced length (par 31).			
	The remodelled Lake Nine is expected to appeal to developing, younger and older golfers, as it will prioritise skill over power. It will also provide an alternative for golfers with time constraints, or during extreme weather when a less strenuous option may be preferable.			
Reduced access to Collier Park Golf Course (already considered to be limited).	The 27-hole golf course is maintained, but with a remodelled Lake Nine, proposed as a par 31 course.			
	The high usage currently experienced is primarily related to COVID-19 and is expected to decline as competing activities re-emerge.			
Environmental and Design				
Destruction of pine trees.	The project does not affect the area of heritage pine trees that are almost entirely located on the Pines and Island Nine courses.			
Inclusive design principles, including access for people with a disability and beyond, which is stated in the relevant codes and innovative solutions for those with sensory, needs.	This will be addressed in the detailed design of the facility - the current phase is operational feasibility			
Input from local Indigenous groups on design.	There has been early consultation with local Indigenous groups and this will continue as design continues.			
Width of swimming lanes – international standard.	The swimming pool design will reflect international standards.			
Inclusions in the RAF				
Hydrotherapy pool for specific use (rehabilitation only).	The current project definition plan includes for warm water hydrotherapy. Access and hygiene requirements will be considered in future definition and operational planning stages.			



Steam room and spa.	Noted.		
Reduced pricing for seniors, students and other groups to facilitate access.	Pricing has not yet been determined; however, concession pricing is common practice in City facilities.		
Strength for Life Program – a strength-training program for seniors.	Noted.		
Location			
Other sites such as George Burnett Leisure Centre or the old library on Manning Road were proposed.	The site was selected as the preferred location after an in depth study identified it as the most appropriate and financially viable location. Full details are available in the September 2019 Council report.		

During the advertising period, a small error was identified in the Business Plan where Collier Park Golf Course was referred to as Collier Park Golf Club. This did not affect the consultation process and has been corrected in the amended version presented to Council.

2. Project Funding Update

Federal Government

The Federal Government has committed \$20m to the RAF project, however the grant funding agreement has not been signed by the City. This action requires the approval of Council and is a recommendation of this report. The Federal Government has stipulated that successful execution of the funding agreement is conditional on the City approving the RAF Business Plan.

• State Government

The City, together with its project partners, has been actively lobbying the State Government, the State Opposition and other potential funding partners since April 2020.

Recently, the City has held meetings with representatives from the offices of the Premier, the Minister for Transport; Planning, the Minister for Health, the Minister for Sport and Recreation and the Department of Local Government, Sport and Communities.

The RAF has been well received and the response has been positive. The Premier's office has sought additional information regarding the Community House and community sporting facilities aspects of the RAF. A response has been provided to the Premier's office.

In addition, the Premier's office has clearly advised that the State Government expects the Council to approve the Business Plan before it gives further consideration to the project.



The Premier's office has recommended the City organise a follow up meeting in February as soon as the Business Plan is approved.

• State Opposition

Given the electoral context, the City has briefed the State Opposition on the RAF. The briefing was well received and the Opposition will give consideration to the project as part of their election commitments.

• Curtin University

The City has requested a letter from Curtin University detailing their capital contribution to the project. It is expected that an official response will be received once the Curtin University Finance Committee has met on 4 February 2021.

Naming and Access Rights

The City is also developing a proposal for consideration by potential commercial partners regarding naming rights opportunities and other potential commercial sector capital and operational funding contributions.

3. Financial and Industry Review of the Business Case

The City has engaged financial consultants Deloitte, in conjunction with industry expert Warren Green Consulting (WGC) to undertake a further independent financial and industry review of the RAF Operational Feasibility Report and Project Definition Plan (Business Case), as resolved by Council at the November 2020 meeting. Deloitte and WGC are widely regarded for their expertise and independence and were selected, as they are both considered industry leaders.

Work on the review commenced on 18 January 2021 and the report is scheduled to be completed in late February. A Councillor Concept Briefing has been scheduled to be held Monday 22 February 2021 to provide an overview of the findings of the report prior to the 23 February 2021 Ordinary Council Meeting. Councillors will have the opportunity to ask questions of the review team.

Conclusion

The City has undertaken considerable work on the RAF and the project is well advanced. Community support for the RAF remains strong.

Approval of the Business Plan will allow the City to formally accept the \$20m grant from the Federal Government and progress discussions with the State Government and other potential commercial partners regarding additional investment for the project.

Formal acceptance of the Federal Government grant and more active discussions with the State Government is integral to the project proceeding in a timely manner. However, approval of the Business Plan does not bind the Council to any future action. The RAF will only proceed when Council resolves to approve the final RAF project budget and scope.

If Council resolves not to approve the Business Plan, the City will be unable to progress the project, thus relinquishing the \$20m Federal Government grant and incurring the significant reputational damage this would bring.



The City remains confident of the financial viability of the RAF and the additional detailed analysis undertaken by officers and independent industry experts further confirms this. Feedback on the Business Plan once again demonstrates the strong community support for the project.

It is recommended that Council approve the RAF Business Plan, as amended **Attachment (b)**.

Consultation

State wide public consultation was undertaken in accordance with Section 3.59 of the Act, commencing on 27 November 2020 and closing on 22 January 2021.

The RAF Business Plan was advertised in the West Australian on 27 November and in the Community Southern Gazette on 3 December 2020. The Business Plan was also available on the City's website. The opportunity to provide feedback was provided through either Your Say South Perth or via email to enquiries@southperth.wa.gov.au. In addition, hard copies of the Business Plan were available to view during business hours at the Civic Centre and City libraries.

Policy and Legislative Implications

Section 3.59 of the Act and Regulations 8 and 8A of the Regulations, require the City to prepare a Business Plan before it considers entering into a major land transaction and/or major trading undertaking.

The City has received legal advice that signing of the Federal Grant Agreement and acceptance of payments would constitute "entering in a major land transaction".

Financial Implications

Council approval of the Business Plan enables the City to make further formal approaches to the State Government and other potential funding partners regarding investment in the project. In addition, the City will be able to sign the \$20m funding agreement with Federal Government and draw down on the first payment instalment of \$5.5m. The Federal Government is expecting confirmation of the Business Plan to allow grant signing by 1 March 2021.

Strategic Implications

This matter relates to the following Strategic Direction identified within Council's Strategic Community Plan 2020-2030:

Strategic Direction: Community

Aspiration: A diverse, connected, safe and engaged community

Outcome: Community Infrastructure

Strategy: Plan for and promote the development of recreation and

aquatic facilities to service City of South Perth needs

Attachments

7.1 (a): Business Plan Comments

7.1 (b): Recreation and Aquatic Facility Business Plan



7.2 BURCH STREET CARPARK

This item is considered confidential in accordance with the Local Government Act 1995 section 5.23(2) (c) as it contains information relating to "a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting"

Location: South Perth
Ward: Como Ward
Applicant: Not Applicable
File Ref: D-21-2239

Meeting Date: 09 February 2021

Author(s): Bernadine Tucker, Manager Governance Reporting Officer(s): Mike Bradford, Chief Executive Officer

Strategic Direction: Economy: A thriving City activated by innovation,

attractions and opportunities

Council Strategy: 2.2 Activated Places

Summary

This report presents a range of development options for the carpark at Burch Street South Perth while giving appropriate consideration to the parking needs of the South Perth Hospital.

Officer Recommendation AND COMMITTEE RECOMMENDATION

Moved: Mayor Greg Milner

Seconded: Councillor Nigel McCombe

That the Property Committee recommends to Council that Option 5 be progressed and a further report be presented to a future Property Committee.

CARRIED (5/2)

For: Mayor Greg Milner; Councillors Carl Celedin, Glenn Cridland and

External Members Lewis Brock and Nigel McCombe.

Against: Councillors André Brender-A-Brandis and Ken Manolas.



7.3 FREEHOLD LAND REGISTER REVIEW

This item is considered confidential in accordance with section 5.23(2)(e)(ii) of the Local Government Act 1995 as it contains information relating to "a matter that if disclosed, would reveal information that has a commercial value to a person, where the information is held by, or is about, a person other than the local government"

Location: Not Applicable Ward: Not Applicable Applicant: Not Applicable File Ref: D-21-2340

Meeting Date: 09 February 2021

Author(s): Bernadine Tucker, Manager Governance Reporting Officer(s): Mike Bradford, Chief Executive Officer

Strategic Direction: Economy: A thriving City activated by innovation,

attractions and opportunities

Council Strategy: 2.2 Activated Places

Summary

This report provides an update on the City's property assets and seeks the Committee's endorsement to amend the property asset classification for four freehold parcels of land in the City.

Officer Recommendation AND COMMITTEE RECOMMENDATION

Moved: Mayor Greg Milner
Seconded: Councillor Carl Celedin

That the Property Committee recommends to Council that the amendments to the Freehold Property Register in the Property Manual 2020 as contained in **Confidential Attachment (a)** be endorsed.

CARRIED (4/3)

For: Mayor Greg Milner; Councillor Carl Celedin and External Members

Lewis Brock and Nigel McCombe.

Against: Councillors André Brender-A-Brandis, Glenn Cridland, Ken Manolas.



7.4 OPTIMISING COMMUNITY USAGE OF THE CITY'S PROPERTY ASSETS

Location: City of South Perth

Ward: All

Applicant: Not Applicable
File Ref: D-20-93671
Meeting Date: 09 February 2021

Author(s): Patrick Quigley, Manager Community, Culture and

Recreation

Reporting Officer(s): Vicki Lummer, Director Development and Community

Services

Strategic Direction: Community: A diverse, connected, safe and engaged

community

Council Strategy: 1.2 Community Infrastructure

Summary

At the Ordinary Council Meeting held 15 December 2020, Council resolved for the City to undertake an investigation of its property portfolio to identify potential opportunities to optimise community usage and financial sustainability of its property assets and that a future report be presented to Council through the Property Committee.

During January 2021, the City undertook the investigation of its property portfolio that has identified some property assets that are obsolete, oversupplied or have created duplicated facility provision. It also highlighted potential partnering opportunities amongst property users.

A separate confidential report is included in the Property Committee Agenda for February 2021 that outlines these property assets in greater detail and includes recommendations that would assist to optimise community usage and financial sustainability of the City's property assets.

Officer Recommendation AND COMMITTEE RECOMMENDATION

Moved: Mayor Greg Milner
Seconded: Councillor Carl Celedin

That the Property Committee notes that a review of the City's property portfolio has been undertaken.

CARRIED (7/0)

For: Mayor Greg Milner; Councillors André Brender-A-Brandis, Carl

Celedin, Glenn Cridland, Ken Manolas; and External Members Lewis

Brock and Nigel McCombe.

Against: Nil.



7.4 Optimising Community Usage of the City's Property Assets

Background

In December 2020, the following Notice of Motion was submitted by Councillor Ken Manolas:

'The City to undertake an investigation of its property portfolio to identify potential opportunities to optimise community usage and financial sustainability of its property assets and that a future report be presented to Council through the Property Committee.'

The reason given for the Notice of Motion was:

'The investigation may identify additional potential partnering opportunities to be considered within the proposed Recreation and Aquatic Facility (RAF) prior to the project transitioning from the concept design phase to detailed design.'

At its meeting held 15 December 2020, Council subsequently resolved to endorse this Notice of Motion.

Comment

Managing property is an integral part of the functions of a local government.

Council's resolution is compatible with relevant strategies and principles listed within the City's Strategic Community Plan 2020-30, Community Recreation Facilities Plan 2019-33 and Property Manual 2020, which are detailed in this report below.

Strategic Community Plan 2020-30

The City's Strategic Community Plan was endorsed in May 2020 and includes a number of strategies relating to the City's property portfolio including:

- 1.2.1 Plan, develop and facilitate community infrastructure to respond to changing community needs and priorities.
- 1.2.2 Manage the provision, use and development of the City's properties, assets and facilities.
- 1.2.3 Plan for and promote the development of recreation and aquatic.

Community Recreation Facilities Plan 2019-33

The City's Community Recreation Facilities Plan was endorsed in July 2019. The objectives of the Community Recreation Facilities Plan were to undertake a review of community recreation facilities to assess facility provision/identify gaps; develop a prioritised hierarchy for the facilities; provide recommendations regarding the current and future usage of the facilities; and produce an implementation plan that prioritises maintenance and capital investment in the facilities. The Community Recreation Facilities Plan includes the following principles relating to the City's property portfolio:

- Community Wellbeing That Council endorses and supports the community's participation within its community recreation facilities to increase quality of life, encourage community cohesiveness and promote community wellbeing.
- Facility Mix That Council supports the provision and development of a range
 of community facilities at the local, neighbourhood, district and regional
 levels, with shared use/co-location and multifaceted design elements
 considered a high priority.



7.4 Optimising Community Usage of the City's Property Assets

- Access for All That Council encourages access for all within its community recreation facilities, including specific population groups, such as: people with disabilities, the elderly and juniors.
- Partnerships That Council encourages the establishment of partnerships between the City and government, businesses, community groups and other stakeholders to support the provision of community recreation opportunities for the community.

Property Manual 2020

The City's Property Manual was endorsed in February 2020 and incorporates key information to optimise the management of the City's property portfolio, including consideration of the following elements: buying property; owning property; management of Crown reserves; investing in property; releasing property; good stewardship; and achieving the City's vision.

Property Portfolio Investigation

In response to the Notice of Motion submitted by Councillor Manolas and subsequent Council resolution, the City has completed a recent investigation of its property portfolio.

The City's investigation identified four property assets that are obsolete, oversupplied or have created duplicated facility provision. If it is decided to change the asset classifications for any of these properties to 'surplus', it could be addressed through an appropriate manner e.g. through down-sizing or rationalisation/disposal.

One of the property's existing tenants could benefit from partnering with a comparable local organisation who delivers similar programs and services to the community. If this is achieved, the amalgamated operation could be considered within the proposed Recreation and Aquatic Facility.

Additionally, a second property's existing tenant could benefit from partnering with two adjacent sporting clubs and be considered as part of the Challenger Reserve community facility master planning project.

Consultation

Nil.

Policy and Legislative Implications

The following policies and legislation are related to this report:

- Policy P106 Use of City Reserves and Facilities
- Policy P110 Support of Community and Sporting Groups
- Policy P609 Management of City Property
- Public Places and Local Government Property Local Law 2011

Financial Implications

Nil.



7.4 Optimising Community Usage of the City's Property Assets

Strategic Implications

This matter relates to the following Strategic Direction identified within Council's <u>Strategic Community Plan 2020-2030</u>:

Strategic Direction: Community

Aspiration: A diverse, connected, safe and engaged community

Outcome: Community infrastructure

Strategy: Plan for and promote the development of recreation and

aquatic facilities to service City of South Perth needs

Attachments

Nil



	8.	OTHER RELATED BUSINESS
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Nil.

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The Presiding Member closed the meeting at 9.09pm.

These Minutes were co	nfirmed at the next Property Committee Meeting yet to be determined.
Signed:	
Presiding Member	at the meeting at which the Minutes were confirmed.