

MINUTES

Ordinary Council Meeting

28 April 2020

Mayor and Councillors

Here within are the Minutes of the Ordinary Council Meeting of the City of South Perth Council held Tuesday 28 April 2020 as an eMeeting.



GEOFF GLASS
CHIEF EXECUTIVE OFFICER

1 May 2020

Acknowledgement of Country

Kaartdjinin Nidja Nyungar Whadjuk Boodjar Koora Nidja Djining Noonakoort kaartdijin wangkiny, maam, gnarnk and boordier Nidja Whadjul kura kura.

We acknowledge and pay our respects to the traditional custodians of this land, the Whadjuk people of the Noongar nation and their Elders past and present.

Our Guiding Values



Disclaimer

The City of South Perth disclaims any liability for any loss arising from any person or body relying on any statement, discussion, recommendation or decision made during this meeting.

Where an application for an approval, a licence or the like is discussed or determined during this meeting, the City warns that neither the applicant, nor any other person or body, should rely upon that discussion or determination until written notice of either an approval and the conditions which relate to it, or the refusal of the application has been issued by the City.

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Ordinary Council Meeting - Minutes

Minutes of the Ordinary Council Meeting held as an eMeeting at 6.00pm on Tuesday 28 April 2020.

1. DECLARATION OF OPENING

Prior to the commencement of the eMeeting, the Elected Members' and Officers' connections by electronic means were tested and confirmed. The Presiding Member declared the eMeeting open at 6.01pm.

2. DISCLAIMER

The Presiding Member read aloud the City's Disclaimer.

3. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

The Presiding Member advised that this Ordinary Council Meeting was being held electronically and attended remotely by Elected Members and Officers in accordance with Regulation 14E of the Local Government (Administration) Regulations 1996.

4. ATTENDANCE

Mayor Greg Milner (Presiding Member)

Councillors

Como Ward	Councillor Carl Celedin
Como Ward	Councillor Glenn Cridland
Manning Ward	Councillor Blake D'Souza (retired 6.57pm)
Manning Ward	Councillor André Brender-A-Brandis (from 6.11pm)
Moresby Ward	Councillor Samantha Bradder
Moresby Ward	Councillor Stephen Russell
Mill Point Ward	Councillor Mary Choy
Mill Point Ward	Councillor Ken Manolas

Officers

Chief Executive Officer	Mr Geoff Glass
Director Corporate Services	Mr Colin Cameron
Director Development and Community Services	Ms Vicki Lummer
Director Infrastructure Services	Mr Mark Taylor
Manager Governance	Ms Bernadine Tucker
Governance Coordinator	Ms Toni Fry
Governance Officer	Ms Mieke Wevers

Gallery

One member of the public was connected to the eMeeting until the close of Public Question Time and was disconnected from the eMeeting at 6.15pm.

4.1 APOLOGIES

Nil.

4.2 APPROVED LEAVE OF ABSENCE

Nil.

5. DECLARATIONS OF INTEREST

- Mayor Greg Milner disclosed a Financial Interest in relation Item 14.1 as he is aware of at least one person who is closely associated to him who might benefit or suffer a detriment depending on what Council decides.
- Cr Mary Choy disclosed an Impartiality Interest in relation to Item 14.1 as a business she has patronized as a local paying customer in the past and probably will again in the future as a local resident.
- Mayor Greg Milner disclosed a Financial Interest in relation to Item 14.2 as at least one of the people who might be affected by the outcome of this decision might stand to gain financially or will suffer a detriment financially.
- Cr Mary Choy disclosed an Impartiality Interest in relation to Item 14.2 as someone who might benefit if this motion is passed tonight is known to her. She has patronized some of these local businesses who might benefit from it.

Councillor André Brender-A-Brandis connected to the eMeeting at 6.11pm during Public Question Time.

6. PUBLIC QUESTION TIME

6.1 RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

6.2 PUBLIC QUESTION TIME: 28 APRIL 2020

The Presiding Member opened Public Question Time at 6.04pm.

Written questions were received prior to the meeting from:

- Jonathan Shack of Coode Street, Como
- Sam Parr of Hobbs Avenue, Como
- Douglas Syme of Labouchere Road, Como
- Lysbeth Warren of Ednah Street, Como

The questions and responses can be found in the **Appendix** of these Minutes.

There being no further questions, the Presiding Member closed Public Question Time at 6.15pm.

7. CONFIRMATION OF MINUTES

7.1 MINUTES

7.1.1 Ordinary Council Meeting Held: 24 March 2020

0420/055

Officer Recommendation AND COUNCIL DECISION

Moved: Councillor Blake D'Souza

Seconded: Councillor Ken Manolas

That the Minutes of the Ordinary Council Meeting held 24 March 2020 be taken as read and confirmed as a true and correct record.

CARRIED (9/0)

For: Mayor Greg Milner and Councillors Samantha Bradder, André Brender-A-Brandis, Carl Celedin, Mary Choy, Glenn Cridland, Blake D'Souza, Ken Manolas, Stephen Russell.

Against: Nil.

7.1.2 Special Council Meeting Held: 21 April 2020

0420/056

Officer Recommendation AND COUNCIL DECISION

Moved: Councillor Ken Manolas

Seconded: Councillor Mary Choy

That the Minutes of the Special Council Meeting held 21 April 2020 be taken as read and confirmed as a true and correct record.

CARRIED (9/0)

For: Mayor Greg Milner and Councillors Samantha Bradder, André Brender-A-Brandis, Carl Celedin, Mary Choy, Glenn Cridland, Blake D'Souza, Ken Manolas, Stephen Russell.

Against: Nil.

7.2 CONCEPT BRIEFINGS

7.2.1 Council Agenda Briefing - 21 April 2020

Officers of the City presented background information and answered questions on Items to be considered at the 28 April 2020 Ordinary Council Meeting at the Council Agenda Briefing held 21 April 2020.

Attachments

7.2.1 (a): Council Agenda Briefing 21 April 2020 - Notes

7.2.2 CONCEPT BRIEFINGS AND WORKSHOPS

Officers of the City and/or Consultants provided Councillors with an overview of the following matters at Concept Briefings and Workshops:

Date	Subject
7 April 2020	Solar Power Modelling Briefing
	Swan Habitat Briefing
	Plan drives Budget – Workshop 2
20 April 2020	Zoom Practice Session for eMeetings

0420/057

Officer Recommendation AND COUNCIL DECISION

Moved: Councillor Carl Celedin

Seconded: Councillor André Brender-A-Brandis

That Council notes the following Council Briefings/Workshops were held:

- 7.2.1 Council Agenda Briefing - 21 April 2020
- 7.2.2 Concept Briefings and Workshops

CARRIED (9/0)

For: Mayor Greg Milner and Councillors Samantha Bradder, André Brender-A-Brandis, Carl Celedin, Mary Choy, Glenn Cridland, Blake D'Souza, Ken Manolas, Stephen Russell.

Against: Nil.

8. PRESENTATIONS

8.1 PETITIONS

Nil.

8.2 PRESENTATIONS

Nil.

8.3 DEPUTATIONS

Deputations are heard at Council Agenda Briefings. At the 21 April 2020 Briefing there were no 'Requests for a Deputation to Address Council' received.

8.4 COUNCIL DELEGATES REPORTS

Nil.

8.5 CONFERENCE DELEGATES REPORTS

Nil.

9. METHOD OF DEALING WITH AGENDA BUSINESS

The Chief Executive Officer confirmed all the report items were discussed at the Council Agenda Briefing held 21 April 2020.

There were no items identified to be withdrawn for discussion, therefore the Presiding Member advised that the reports including the Officer Recommendations, will be adopted by exception resolution (i.e. all together) as per Clause 5.5 Exception Resolution of the Standing Orders Local Law 2007.

The Presiding Member called for a motion to move the reports by Exception Resolution.

0420/058

COUNCIL DECISION

Moved: Councillor Carl Celedin

Seconded: Councillor Stephen Russell

That the Officer Recommendations in relation to the following Agenda Items be carried by exception resolution:

- Item 10.1.1 Tender 1/2020 Supply, Installation and Repairs to Window and Floor Coverings
- Item 10.1.2 Tender 2/2020 Provision of Cleaning Services
- Item 10.4.1 Listing of Payments - March 2020
- Item 10.4.2 Monthly Financial Statements - March 2020

CARRIED (9/0)

For: Mayor Greg Milner and Councillors Samantha Bradder, André Brender-A-Brandis, Carl Celedin, Mary Choy, Glenn Cridland, Blake D'Souza, Ken Manolas, Stephen Russell.

Against: Nil.

10. REPORTS

10.1 STRATEGIC DIRECTION 1: COMMUNITY

10.1.1 Tender 1/2020 Supply, Installation and Repairs to Window and Floor Coverings

Location:	Collier Park Village Retirement Complex
Ward:	Not Applicable
Applicant:	Not Applicable
File Reference:	D-20-30173
Meeting Date:	28 April 2020
Author(s):	Genevieve Mack, Collier Park Village Coordinator
Reporting Officer(s):	Vicki Lummer, Director Development and Community Services
Strategic Direction:	Community: A diverse, connected, safe and engaged community
Council Strategy:	1.2 Community Infrastructure

Summary

This report considers submissions received from the advertising of Tender 1/2020 for the Supply, Installation and Repair to Floor and Window Coverings.

This report will outline the assessment process used during evaluation of the tenders received and recommend approval of the tender that provides the best value for money and level of service to the City.

0420/059

Officer Recommendation AND COUNCIL DECISION

Moved: Councillor Carl Celedin
Seconded: Councillor Stephen Russell

That Council:

1. Accepts the tender submitted by Goldace Holdings trading as Hutton Street Carpet Court for the Supply, Installation and Repair to Floor and Window Coverings in accordance with Tender Number 1/2020 for the period of supply up to three years the option to extend for an additional two years at the City's discretion; and
2. Accepts the estimated tender price of \$296,770 (excluding GST) as included in **Confidential Attachment (a)**.

CARRIED BY EXCEPTION RESOLUTION (9/0)

For: Mayor Greg Milner and Councillors Samantha Bradder, André Brender-A-Brandis, Carl Celedin, Mary Choy, Glenn Cridland, Blake D'Souza, Ken Manolas, Stephen Russell.

Against: Nil.

Background

A Request for Tender (RFT) 1/2020 for the Supply, Installation and Repair to Floor and Window Coverings was advertised in The West Australian on Saturday 11 January 2020 and closed at 2.00pm on Tuesday 4 February 2020.

Tenders were invited as a Schedule of Rates.

The contract is for a period up to three years with the option of two years at the City's complete discretion.

Comment

At the close of the advertising period one submission had been received and is tabled below:

TABLE A – Tender Submissions

Tender Submissions
Goldace Holdings trading as Hutton Street Carpet Court

The Tender was reviewed by an Evaluation Panel and assessed according to the qualitative criteria detailed in the RFT, as per Table B below.

TABLE B - Qualitative Criteria

Qualitative Criteria	Weighting %
1. Relevant Experience	30%
2. Key Personnel, Skills and Resources	40%
3. Demonstrated Understanding	20%
4. Price	10%
Total	100%

Based on the assessment of the submission received for Tender 1/2020 Supply, Installation and Repair to Floor and Window Coverings, it is recommended that the tender submission from Goldace Holdings trading as Hutton Street Carpet Court be accepted by Council.

More detailed information about the assessment process can be found in the Recommendation Report – **Confidential Attachment (a)**.

Consultation

Public tenders were invited in accordance with the *Local Government Act 1995* (the Act).

Policy and Legislative Implications

Section 3.57 of the Act requires a local government to call tenders when the expected value is likely to exceed \$150,000. Part 4 of the Local Government (Functions and General) Regulations 1996 sets regulations on how tenders must be called and accepted.

The following Council Policies also apply:

- Policy P605 - Purchasing and Invoice Approval
- Policy P607 -Tenders and Expressions of Interest

Financial Implications

Funding to facilitate the delivery of the works provided via this service contract are included in the Collier Park Village 2019/2020 operating budget. Similar funding is anticipated for the period of the contract.

Strategic Implications

This matter relates to the following Strategic Direction identified within Council's [Strategic Community Plan 2017-2027](#):

Strategic Direction: Community
Aspiration: A diverse, connected, safe and engaged community.
Outcome: Community infrastructure
Strategy: Manage the use and development of the City's properties, assets and facilities

Attachments

10.1.1 (a): Recommendation Report (*Confidential*)

10.1.2 Tender 2/2020 Provision of Cleaning Services

Location:	Not Applicable
Ward:	Not Applicable
Applicant:	Not Applicable
File Reference:	D-20-30174
Meeting Date:	28 April 2020
Author(s):	Shirley King Ching, Building and Assets Coordinator
Reporting Officer(s):	Mark Taylor, Director Infrastructure Services
Strategic Direction:	Community: A diverse, connected, safe and engaged community
Council Strategy:	1.2 Community Infrastructure

Summary

This report considers submissions received from the advertising of Tender 2/2020 for the Provision for Cleaning Services.

This report will outline the assessment process used during evaluation of the tenders received and recommend approval of the tender that provides the best value for money and level of service to the City.

0420/060

Officer Recommendation AND COUNCIL DECISION

Moved: Councillor Carl Celedin
Seconded: Councillor Stephen Russell

That Council:

1. Accepts the tender submitted by The Trustee of Bellrock Cleaning Services Trust trading as Bellrock Cleaning Services Pty Ltd for the Provision of Cleaning Services in accordance with Tender 2/2020 for the period of three years with the option to extend for an additional two year period at the City's discretion;
2. Accepts the estimated tender price of \$2,840,000 (excluding GST) as calculated using the schedule of rates included in **Confidential Attachment (a)**.

CARRIED BY EXCEPTION RESOLUTION (9/0)

For: Mayor Greg Milner and Councillors Samantha Bradder, André Brender-A-Brandis, Carl Celedin, Mary Choy, Glenn Cridland, Blake D'Souza, Ken Manolas, Stephen Russell.

Against: Nil.

Background

Request for Tender (RFT) 2/2020 for the Provision for Cleaning Services was advertised in The West Australian newspaper on Saturday 18 January 2020 and closed at 2.00pm on Tuesday 18 February 2020.

The City of South Perth provides cleaning services to various community facilities including public toilets and parkland barbeques, administration buildings, libraries, a recreation centre, public halls and sports pavilions.

The service level for cleaning is determined to reflect levels of use and to meet the expectations of the users of the different services. Public toilet facilities for example are generally cleaned either once or twice per day depending on utilisation. In some locations frequency has been increased to three times each day during the current health pandemic. Libraries, the Recreation Centre and office spaces are cleaned daily and other public buildings (Halls & Sports Pavilions) are cleaned after each use.

Projected expenditure for the next five years of operational cleaning is approximately \$3.17 million or \$635,000 per annum.

Comment

Tender 2/2020 required the submission of a schedule of rates for the provision of specified cleaning services for an initial contract period of three years with a further option for extension of two years at the City's discretion.

At the close of the tender advertising period, 11 submissions had been received, refer Table A below:

TABLE A – Tender Submissions

Tender Submissions	
1.	Advanced National Services P/L
2.	Bellrock Cleaning Services P/L
3.	Brigade Facilities Management P/L
4.	Brightmark Group P/L
5.	Charles Service Company
6.	Cleandustrial Services P/L
7.	DMC Cleaning Corporation P/L
8.	Iconic Property Services
9.	Intelife Group Limited
10.	Smart Cleaning Solutions (Vic) P/L
11.	Storm International P/L

The Tenders were initially assessed for minimum compliance and then independently reviewed by an Evaluation Panel which considered and scored submissions according to the qualitative criteria detailed in the RFT, criteria were weighted as per Table B below.

TABLE B - Qualitative Criteria

Qualitative Criteria	Weighting %
1. Relevant Experience	30%
2. Key Personnel Skills and Resources	30%
3. Demonstrated Understanding	30%
4. Sustainability and Occupational Safety & Health System	10%
Total	100%

The qualitative criteria is not price weighted, forecast contract costs determined using tendered rate schedules are calculated and assessed separately.

Following assessment of all submissions received for Tender 2/2020 Provision for Cleaning Services, it is recommended that the tender submission from The Trustee of Bellrock Cleaning Services Trust trading as Bellrock Cleaning Services Pty Ltd be accepted by Council as the most advantageous offer.

Detailed information considered in the assessment process can be found in the Recommendation Report – **Confidential Attachment (a)**.

Consultation

Public tenders were invited in accordance with the *Local Government Act 1995* (the Act).

Policy and Legislative Implications

Section 3.57 of the Act requires a local government to call tenders when the expected value is likely to exceed \$150,000. Part 4 of the Local Government (Functions and General) Regulations 1996 sets regulations on how tenders must be called and accepted.

The following Council Policies also apply:

- Policy P605 - Purchasing and Invoice Approval
- Policy P607 - Tenders and Expressions of Interest

Financial Implications

The forecast cost of the services described in Tender 2/2020 is funded within the 2019/2020 operating budget and will be incorporated into future budget programs.

Strategic Implications

This matter relates to the following Strategic Direction identified within Council's [Strategic Community Plan 2017-2027](#):

Strategic Direction: Community
Aspiration: A diverse, connected, safe and engaged community
Outcome: Community infrastructure
Strategy: Manage the use and development of the City's properties, assets and facilities

Attachments

10.1.2 (a): Recommendation Report (*Confidential*)

10.4 STRATEGIC DIRECTION 4: LEADERSHIP

10.4.1 Listing of Payments - March 2020

Location:	Not Applicable
Ward:	Not Applicable
Applicant:	Not Applicable
File Ref:	D-20-30175
Meeting Date:	28 April 2020
Author(s):	Abrie Lacock, Manager Finance
Reporting Officer(s):	Colin Cameron, Director Corporate Services
Strategic Direction:	Leadership: A visionary and influential local government
Council Strategy:	4.3 Good Governance

Summary

This report presents to Council a list of accounts paid under delegated authority between 1 March 2020 and 31 March 2020 for information. During the reporting period, the City made the following payments:

EFT Payments to Creditors	(524)	\$6,674,875.17
Cheque Payment to Creditors	(7)	\$22,966.47
Total Monthly Payments to Creditors	(531)	\$6,697,841.64
EFT Payments to Non-Creditors	(76)	\$284,431.81
Cheque Payments to Non-Creditors	(37)	\$21,255.32
Total EFT & Cheque Payments	(644)	\$7,003,528.77
Credit Card Payments	(8)	\$16,570.80
Total Payments	(652)	\$7,020,099.57

0420/061

Officer Recommendation AND COUNCIL DECISION

Moved: Councillor Carl Celedin
Seconded: Councillor Stephen Russell

That the Council receives the Listing of Payments for the month of March 2020 as detailed in **Attachment (a)**.

CARRIED BY EXCEPTION RESOLUTION (9/0)

For: Mayor Greg Milner and Councillors Samantha Bradder, André Brender-A-Brandis, Carl Celedin, Mary Choy, Glenn Cridland, Blake D'Souza, Ken Manolas, Stephen Russell.

Against: Nil.

Background

Regulation 11 of the Local Government (Financial Management) Regulations 1996 requires the development of procedures to ensure the approval and authorisation of accounts for payment. These controls are documented in Policy P605 - Purchasing and Invoice Approval and Delegation DM605 sets the authorised purchasing approval limits.

After an invoice has been matched to a correct Goods Receipt Note in the financial system, payment to the relevant party must be made and the transaction recorded in the City's financial records. Payments in the attached listing are supported by vouchers and invoices.

Comment

A list of payments made during the reporting period is prepared and presented to the next ordinary meeting of Council and recorded in the minutes of that meeting. The payment listing for March 2020 is included at **Attachment (a)**.

It is important to acknowledge that the presentation of this list of payments is for information purposes only as part of the responsible discharge of accountability.

In accordance with the Council resolution on 26 March 2019, the attached report includes a "Description" for each payment. Officers provide a public disclaimer in that the information contained within the "Description" is unlikely to accurately describe the full nature of each payment. In addition, officers have used best endeavours to redact (in black) information of a private or confidential nature.

The report records payments classified as:

- **Creditor Payments**

These include payments by both cheque and EFT to regular suppliers with whom the City transacts business. The reference number represent a batch number of each payment.

- **Non Creditor Payments**

These one-off payments that include both cheque and EFT are made to individuals / suppliers who are not listed as regular suppliers. The reference number represent a batch number of each payment.

- **Credit Card Payments**

Credit card payments are now processed in the Technology One Finance System as a creditor payment and treated as an EFT payment when the bank account is direct debited at the beginning of the following month.

Details of payments made by direct credit to employee bank accounts in accordance with contracts of employment are not provided in this report for privacy reasons nor are payments of bank fees such as merchant service fees which are directly debited from the City's bank account in accordance with the agreed fee schedules under the contract for provision of banking services.

Consultation

Nil.

10.4.1 Listing of Payments - March 2020

Policy and Legislative Implications

Regulation 11 of the Local Government (Financial Management) Regulations 1996.
Policy P605 - Purchasing and Invoice Approval and Delegation DM605.

Financial Implications

The payment of authorised amounts is within existing budget provisions.

Strategic Implications

This matter relates to the following Strategic Direction identified within Council's [Strategic Community Plan 2017-2027](#):

Strategic Direction:	Leadership
Aspiration:	A visionary and influential local government
Outcome:	Good governance
Strategy:	Empower effective and quality decision-making and governance

Attachments

10.4.1 (a): Payment Listing March 2020

10.4.2 Monthly Financial Statements - March 2020

Location:	Not Applicable
Ward:	Not Applicable
Applicant:	Not Applicable
File Ref:	D-20-30176
Meeting Date:	28 April 2020
Author(s):	Abrie Lacock, Manager Finance
Reporting Officer(s):	Colin Cameron, Director Corporate Services
Strategic Direction:	Leadership: A visionary and influential local government
Council Strategy:	4.3 Good Governance

Summary

The monthly Financial Statements are provided within the **Attachments (a)–(i)**, with high level analysis contained in the comments of this report. The commencement of new accounting software (1System Project) on 1 July 2019, required all reports to be recreated. Report refinement is an ongoing task.

0420/062

Officer Recommendation AND COUNCIL DECISION

Moved: Councillor Carl Celedin
Seconded: Councillor Stephen Russell

That Council notes the Financial Statements and report for the month ended 31 March 2020.

CARRIED BY EXCEPTION RESOLUTION (9/0)

For: Mayor Greg Milner and Councillors Samantha Bradder, André Brender-A-Brandis, Carl Celedin, Mary Choy, Glenn Cridland, Blake D'Souza, Ken Manolas, Stephen Russell.

Against: Nil.

Background

Regulation 34(1) of the Local Government (Financial Management) Regulations 1996, requires each local government to present a Statement of Financial Activity reporting on income and expenditure as set out in the annual budget. In addition, regulation 34(5) requires a local government to adopt a percentage or value to report on material variances between budgeted and actual results. The 2019/20 budget adopted by Council on 25 June 2019, determined the variance analysis for significant amounts of \$10,000 or 10% for the financial year. Each Financial Management Report contains the Original Budget and Revised (Adjusted) Budget, allowing comparison between the adopted budget and any budget adjustments approved by Council.

Comment

The Statement of Financial Activity, a similar report to the Rate Setting Statement, is required to be produced monthly in accordance the Local Government (Financial Management) Regulations 1996.

This financial report is unique to local government drawing information from other reports to include Operating Revenue and Expenditure, Capital Income and Expenditure as well as transfers to reserves and loan funding.

Commencement with the new accounting software (1System Project) on 1 July 2019 has created some challenges as the budget was based on the Chart of Accounts within Authority, the old financial system. These budgets were loaded and reported within the Chart of Accounts in the Technology One CiAnywhere Finance System (1System Project). This results in some of the Budgets vs Actuals appearing in the reports slightly differently, report refinement is an ongoing task. This does not affect the overall budget for each business unit, rather the detailed lines within. These budget adjustments (with nil effect) along with other budget review adjustments, was approved by Council at the Ordinary Council Meeting held 25 February 2020. The Budget Review entries have been processed, phasing was also revised during this process. In certain instances the reallocation of actual expenditure was also required, review and reallocation where appropriate is an ongoing task.

Actual income from operating activities for March year-to-date (YTD) is \$54.89m in comparison to budget of \$54.83m. Actual expenditure from operating activities for March is \$44.42m in comparison to budget of \$45.32m. The March Net Operating Position of \$10.47m was \$0.96m favourable in comparison to budget. At this stage the impact of COVID-19 is deferred to the Statement of Financial Position with delays in debtor payments. The financial repercussions of COVID-19 will become more evident over the next few months.

Actual Capital Revenue YTD is \$1.08m in comparison to the budget of \$2.11m. Actual Capital Expenditure YTD is \$8.46m in comparison to the budget of \$9.15m.

Cash and Investments balance is \$57.47m. This balance is reducing more noticeably as we are moving closer to the end of the financial year because the greater part of cash collection of rates revenue occurs at the beginning of the financial year and project spending peak toward the end of the financial year. COVID-19 is anticipated to impact the Cash and Investments balance in the coming months as debtors delay payments to the City and City spending continues. Consistent with previous monthly reports, Cash and Investment balance is contained within the Statement of Financial Position. In addition, further detail is included in a non-statutory report (All Council Funds).

The City holds a portion of its funds in financial institutions that do not invest in fossil fuels. Investment in this market segment is contingent upon all of the other investment criteria of Policy P603 Investment of Surplus Funds being met. Currently the City holds 37.74% of its investments in institutions that do not provide fossil fuel lending. The Summary of Cash Investments illustrates the percentage invested in each of the non-fossil fuel institutions and the short term credit rating provided by Standard & Poors for each of the institutions.

Consultation

Nil.

Policy and Legislative Implications

This report is in accordance with the requirements of the Section 6.4 of the *Local Government Act 1995* and regulations 34 and 35 of the Local Government (Financial Management) Regulations 1996.

Financial Implications

The preparation of the monthly financial reports occurs from the resources provided in the annual budget.

Strategic Implications

This matter relates to the following Strategic Direction identified within Council's [Strategic Community Plan 2017-2027](#):

Strategic Direction:	Leadership
Aspiration:	A visionary and influential local government
Outcome:	Good governance
Strategy:	Empower effective and quality decision-making and governance

Attachments

10.4.2 (a):	Statement of Financial Position
10.4.2 (b):	Statement of Change in Equity
10.4.2 (c):	Statement of Financial Activity
10.4.2 (d):	Operating Revenue & Expenditure
10.4.2 (e):	Significant Variance Analysis
10.4.2 (f):	Capital Revenue & Expenditure
10.4.2 (g):	Statement of Council Funds
10.4.2 (h):	Summary of Cash Investments
10.4.2 (i):	Statement of Major Debtor Categories

11. APPLICATIONS FOR LEAVE OF ABSENCE

Nil.

12. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

13. QUESTIONS FROM MEMBERS

13.1 RESPONSE TO PREVIOUS QUESTIONS FROM MEMBERS TAKEN ON NOTICE

Nil.

13.2 QUESTIONS FROM MEMBERS

- Councillor Mary Choy

The question and response can be found in the **Appendix** of these Minutes.

14. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

In accordance with Clause 5.4 of the City of South Perth Standing Orders Local Law 2007:

- (1) In cases of extreme urgency or other special circumstances, matters may, on a motion by the Presiding Member that is carried by the meeting, be raised without notice and decided by the meeting.
- (2) In subclause (1), 'cases of extreme urgency or other special circumstances' means matters that have arisen after the preparation of the agenda that are considered by the Presiding Member to be of such importance and urgency that they are unable to be dealt with administratively by the City and must be considered and dealt with by the Council before the next meeting .

0420/063

COUNCIL DECISION

Moved: Mayor Greg Milner

Seconded: Councillor Carl Celedin

That Council, in accordance with Clause 5.4 of the City of South Perth Standing Orders Local Law 2007, allow Councillor Mary Choy to raise new business of an urgent nature.

CARRIED (6/3)

For: Mayor Greg Milner and Councillors André Brender-A-Brandis, Carl Celedin, Mary Choy, Ken Manolas, Stephen Russell.

Against: Councillors Samantha Bradder, Glenn Cridland and Blake D'Souza.

Mayor Greg Milner disclosed a Financial Interest in relation to Item 14.1 and left the eMeeting at 6.34pm. Councillor Blake D'Souza assumed the Chair.

Councillor Mary Choy disclosed an Impartiality Interest in relation to Item 14.1.

14.1 NEW BUSINESS OF AN URGENT NATURE – COUNCILLOR MARY CHOY

Motion

Moved: Councillor Mary Choy

Seconded: Councillor Carl Celedin

That an amendment be made to the recent City of South Perth's Local Community Response and Relief Package, with the aim of further assisting the community to respond to the adverse impacts of the current COVID-19 pandemic, to expressly include the following extra measure:

Free extensions for planning and development approvals plus fast-tracking of planning and development approval applications.

LOST (3/5)

For: Councillors Carl Celedin, Mary Choy and Ken Manolas.

Against: Councillors André Brender-A-Brandis, Samantha Bradder, Glenn Cridland, Blake D'Souza and Stephen Russell.

Reasons

In order for businesses to remain viable and quickly adapt to change, certain local planning and development applications and approvals may need be eased, removed or fast-tracked.

I've had a local business owner contact me regarding some planning approval issues, which I do not believe is expressly covered in the current COVID-19 relief package. This individual was not aware they could contact the City for planning approval relief during this time.

I do not believe the extra measure proposed should be delayed for inclusion in the COVID-19 Relief Package, as it could seriously impact the viability of many local businesses especially if they do not know that they can seek assistance in regards to certain applications and approvals.

Business owners and the broader community need local businesses to remain viable and continue to succeed both during and after this unique and difficult time in our history.

The extra proposed measure may not be covered in the upcoming budget workshops and even if it is, the turnaround time to be able to raise this motion again for discussion may be too long for many businesses to sustain at this time.

Mayor Greg Milner returned to the eMeeting at 6.56pm and reassumed the Chair.
Councillor Blake D'Souza retired and disconnected from the eMeeting at 6.57pm.

0420/064

COUNCIL DECISION

Moved: Mayor Greg Milner
Seconded: Councillor Mary Choy

That Council, in accordance with Clause 5.4 of the City of South Perth Standing Orders Local Law 2007, allow Councillor Ken Manolas to raise new business of an urgent nature.

CARRIED (7/1)

For: Mayor Greg Milner and Councillors Samantha Bradder, André Brender-A-Brandis, Carl Celedin, Mary Choy, Ken Manolas, Stephen Russell.

Against: Councillor Glenn Cridland.

Mayor Greg Milner disclosed a Financial Interest in relation to Item 14.2 and left the eMeeting at 6.59pm. In the absence of the Presiding Member and the Deputy Presiding Member, Councillor Glenn Cridland agreed to preside over the eMeeting and assumed the Chair.

Councillor Mary Choy disclosed an Impartiality Interest in relation to Item 14.2.

14.2 NEW BUSINESS OF AN URGENT NATURE – COUNCILLOR KEN MANOLAS

Motion

Moved: Councillor Ken Manolas

Seconded: Councillor André Brender-A-Brandis

This motion relates only to temporary signs due to the COVID-19 Pandemic.

This motion covers temporary signs and normal approvals will need to take place once the pandemic is over.

Signs or illuminated signs shown below do not need approval.

Signs stating

- a. We are Open
- b. We are open for takeaways
- c. We are open for takeaway coffees
- d. Any other variants of these signs

on the conditions

1. That the sign is in the land occupied by the commercial business
2. That a sign or A Frame sign on the footpath complies with City's Policies with regard to not blocking a footpath and preventing pedestrians from traversing the footpath.

There may need to be a change to the City's policies to accommodate these changes.

3. That the sign does not cause a danger
4. All signs must comply with Main Road Regulations.

The sign complies with State and Federal government restrictions.

If there is a complaint with regard to one of the signs above during the COVID-19 Pandemic it should not be acted upon.

During debate it was suggested that the words 'a' be replaced with 'an' and remove the words 'sign or' in point 2. of the recommendation. With the agreement of the mover and seconder the motion was reworded as follows:

Motion

Moved: Councillor Ken Manolas

Seconded: Councillor André Brender-A-Brandis

This motion relates only to temporary signs due to the COVID-19 Pandemic.

This motion covers temporary signs and normal approvals will need to take place once the pandemic is over.

Signs or illuminated signs shown below do not need approval.

Signs stating

- a. We are Open
- b. We are open for takeaways
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- d. Any other variants of these signs

on the conditions

1. That the sign is in the land occupied by the commercial business
2. That an A Frame sign on the footpath complies with City's Policies with regard to not blocking a footpath and preventing pedestrians from traversing the footpath.

There may need to be a change to the City's policies to accommodate these changes.

3. That the sign does not cause a danger
4. All signs must comply with Main Road Regulations.

The sign complies with State and Federal government restrictions.

If there is a complaint with regard to one of the signs above during the COVID-19 Pandemic it should not be acted upon.

LOST (2/5)

For: Councillors Mary Choy and Ken Manolas.

Against: Councillors Samantha Bradder, André Brender-A-Brandis, Carl Celedin, Glenn Cridland and Stephen Russell.

Reasons

We should be supporting every small business in the area to keep them open particularly in the Covid-19 pandemic.

There should be a common sense approach to signs in the City and even if there is a complaint about a sign.

This motion is of an urgent nature as a business has been asked to remove its signs.

Mayor Greg Milner returned to the eMeeting at 7.43pm and reassumed the Chair.

15. MEETING CLOSED TO THE PUBLIC

Nil.

16. CLOSURE

The Presiding Member thanked everyone for their attendance and closed the eMeeting at 7.44pm.

APPENDIX

6.2 PUBLIC QUESTION TIME

<p>1. Mr Jonathan Shack, Coode Street Como Received: 27 April 2020</p>	<p>Responses provided by: Vicki Lummer, Director Development and Community Services</p>
<p><i>[Preamble]</i> <i>The supposed “revitalisation” of Preston Street, Como and community concern.</i></p>	
<p>1. Would not Council be obliged to support a development application if it meets all the standards established through the scheme amendment, the R codes and other planning policies?</p>	<p>The assessment of any future development application would not be confined to the contents of the draft amendment. A future development application would be subject to assessment under the whole of the City’s Town Planning Scheme No. 6, any other adopted local planning policies, the Residential Design Codes and any other State Planning policies. If the proposal satisfied these criteria, then the application would be supported.</p>
<p>2. Should the proposed scheme amendment be adopted, what would be the maximum permissible height of a building within the scheme area?</p>	<p>As it has been advertised, the Scheme Amendment allows a building of 47.0 metres or 13 storeys, measured in accordance with Town Planning Scheme No.6. However the process that this amendment must still follow includes a report to Council with an officer recommendation, following which the amendment will be considered by the Minister for Planning and so any number of changes could still occur.</p>
<p>3. Though the City spokesperson City, e.g. Southern Gazette, the Mayor has identified that he has a financial interest in this amendment by virtue of campaign contributions. Should he not exclude himself completely from the process, including public speaking?</p>	<p>The Mayor has declared a Financial Interest in this item and will not participate in any Council deliberations or voting on the matter. However, under the <i>Local Government Act 1995</i>, the Mayor is the official spokesperson for the City and is permitted to speak publicly on what the Council ultimately decides.</p>

<p>2. Mr Sam Parr, Hobbs Avenue Como. Received: 24 April 2020</p>	<p>Responses provided by: Vicki Lummer, Director Development and Community Services</p>
<p><i>[Preamble]</i> <i>Re height of Acoustic wall to stop the noise and Fumes entering our house from the large refrigeration truck on the top of the ramp.</i></p>	
<p>1. When are we going to receive a copy of the comprehensive Acoustic Report making assessment of worse case scenarios modelling based on actual mechanical plant?</p>	<p>Refer to the response to question 2 from Mr Parr at the 25 February 2020 Ordinary Council Meeting.</p>
<p>2. AC and cool room refrigeration that is being provided and its actual location?</p>	<p>Refer to the response to question 2 from Mr Parr at the 25 February 2020 Ordinary Council Meeting.</p>
<p>3. The worst case scenario model of the large refrigeration truck to be stopped at the top of the ramp adjacent to our property?</p>	<p>Refer to the response to question 2 from Mr Parr at the 25 February 2020 Ordinary Council Meeting.</p>

3. Mr Douglas Syme, Labouchere Road Como.

Received: 27 April 2020

Responses provided by: Geoff Glass, Chief Executive Officer

[Preamble]

The Amendment 63 rezoning proposal comes with a 2018 traffic analysis report indicating that the road system in Como could just about cope. This is not surprising; the report was commissioned by Australian Property Collective, one of the developers involved. However, the report cannot portray the real situation, as it predates numerous recent approvals for large scale apartment blocks in the South Perth area (most notably but not exclusively in the Mends Street area) which will by themselves add significantly to traffic load.

1. Do councillors agree that the analysis is out of date, and that a new one should be commissioned?

The report relating to Amendment 63 rezoning proposal has not been written or presented to Council as yet. When the report is presented to a future Council meeting, it will consist of all the relevant information needed for Council to make a decision. Therefore, it is premature to ask Councillors to discuss the Traffic Analysis Report at this time.

2. Do the councillors agree that a traffic analysis report commissioned by the council itself would yield a traffic analysis in which councillors could have more confidence, as it wouldn't be paid for by vested interests?

The City's role is to provide an assessment of the information that is submitted with applications. Therefore, the onus is on the proponent to present all the relevant information in support of their application. When making an assessment, the City takes into consideration a number of factors including assessments undertaken by other government agencies. It is not the City's position to commission a traffic analysis for each relevant development application.

4. Ms Lysbeth Mary Warren, Ednah Street Como. Received: 27 April 2020	Responses provided by: Vicki Lummer, Director Development and Community Services
1. Does Council believe that a planning scheme should provide certainty about acceptable development outcomes?	Whilst a planning scheme controls and guides land use and development within the City and provides a level of certainty, it is read in conjunction with State and local planning policies which are also considerations when determining support for local development proposals. In regard to the R-codes, volumes 1 and 2, assessment of proposals is based on “design principles” and “acceptable outcomes” type basis and so final approvals are subject to some uncertainty.
2. Please indicate how many recommendations from the City's planning officers have not been fully supported by Council (either through amendment or rejection) over the past three years?	All recommendations to Council on planning matters, including amendments and decisions, are public documents and available on the City's website at www.southperth.wa.gov.au

13.2 QUESTIONS FROM MEMBERS

Councillor Mary Choy	Response provided by: Geoff Glass, Chief Executive Officer
<p>1. In relation to the COVID-19 relief package that was approved by Council last week, is there any notification going out to local businesses in the community other than what is on the website and maybe going in Peninsular, to make people aware of what the relief package entails and where they can get assistance if they need to?</p>	<p>A document has been produced to outline the details of the Local Community Response and Relief Package which will be uploaded to the City's website by the end of the week, along with an application form.</p> <p>The details and location of the document will be communicated via the City's usual communication channels including next week's enewsletter.</p> <p>The City will also make direct contact with the City property lease and licence holders.</p>

DISCLAIMER

The City advises that comments recorded represent the views of the person making them and should not in any way be interpreted as representing the views of Council. The minutes are a confirmation as to the nature of comments made and provide no endorsement of such comments. Most importantly, the comments included as dot points are not purported to be a complete record of all comments made during the course of debate. Persons relying on the minutes are expressly advised that the summary of comments provided in those minutes do not reflect and should not be taken to reflect the view of the Council. The City makes no warranty as to the veracity or accuracy of the individual opinions expressed and recorded therein.

These Minutes were confirmed at the Ordinary Council Meeting held: Tuesday 26 May 2020

Signed _____ / /2020
Presiding Member at the meeting at which the Minutes were confirmed