

ATTACHMENTS

Ordinary Council Meeting

28 May 2019

Part 3 of 3

Items 10.4.1 - 10.4.5

ATTACHMENTS TO AGENDA ITEMS

Ordinary Council - 28 May 2019

Contents

10.4.1	LISTING OF PAYMENTS - APRIL 2019	
Attachment (a):	Listing of Payments - April 2019	189
10.4.2	MONTHLY FINANCIAL STATEMENTS - APRIL 2019	
Attachment (a):	Statement of Financial Position	199
Attachment (b):	Statement of Change in Equity	200
Attachment (c):	Statement of Financial Activity	201
Attachment (d):	Statement of Operating Revenue & Expenditure	202
Attachment (e):	Capital Summary	206
Attachment (f):	Significant Variance Analysis by Business Operating	207
Attachment (g):	Statement of All Council Funds	209
Attachment (h):	Statement of Cash Investments	210
Attachment (i):	Statement of Major Debtor Categories	212
10.4.3	WALGA NATIONAL REDRESS AND LOCAL GOVERNMENT DIRECTIONS PAPER	
Attachment (a):	National Redress and Local Government Directions Paper	213
10.4.4	UPDATE OF POLICY: P613 CAPITALISATION & VALUATION OF FIXED ASSETS	
Attachment (a):	P613 Capitalisation & Valuation of Fixed Assets	226
10.4.5	RIVERS REGIONAL COUNCIL FUTURE STRUCTURE AND OPERATIONS	
Attachment (a):	RRC Discussion Paper	231

Payment Listing
 Payments between
 1/04/2019 to 30/04/2019



Cancelled Print Date and time: 2/05/2019 11:38:07AM

Reference No.	Date	Creditor	Payee	Description	Amount
J0107628	18/04/2019	208745Mr N M Edmonds		***** CANCELLED *****	\$2,652.00
J0020010	24/04/2019	Bengali Association of WA		***** CANCELLED *****	\$1,050.00
J0107623	11/04/2019	Harrison Edmonds		***** CANCELLED *****	\$75.00
Total: Cheque					3 \$3,777.00
Total: Cancelled					3 \$3,777.00
Grand Total:					3 \$3,777.00

Payment Listing
Payments between
1/04/2019 to 30/04/2019



Print Date and time: 2/05/2019 11:38:07AM

Creditors

Reference No.	Date	Creditor Payee	Description	Amount
2167.201278-01	11/04/2019	201278Asphaltech	Kent St, Manning Rd to ch +170N (5668) -	\$382,234.89
2171.201278-01	26/04/2019	201278Asphaltech	Mill Point Road, Swanview Tce to Way Rd	\$339,789.85
2170.208760-01	18/04/2019	***Refund Only**	Refundable amount 122/43 McNabb Loop CPV	\$295,706.23
2170.208755-01	18/04/2019	***Refund Only**	Refundable amount 69/31 McNabb Loop	\$271,198.39
2173.208437-01	29/04/2019	208437SuperChoice Services Pty Ltd	Superannuation-220419-AF	\$243,947.25
2166.201278-01	04/04/2019	201278Asphaltech	Schedule of Rates Variation	\$209,898.05
2170.73148-01	18/04/2019	73148Cleanaway	Recycling cost March 19	\$200,681.55
2166.205260-01	04/04/2019	205260West Coast Profilers Pty Ltd	Road engineering works	\$188,763.69
2170.208678-01	18/04/2019	208678Geared Construction Pty Ltd	Variations PO#126226	\$185,141.37
2169.76357-01	15/04/2019	76357Deputy Commissioner Of Taxation	Payroll Deduction	\$180,923.00
2171.207996-01	26/04/2019	207996Suez Recycling & Recovery	Waste disposal cost March 19	\$179,343.88
2165.76357-01	02/04/2019	76357Deputy Commissioner Of Taxation	Payroll Deduction	\$176,466.00
2166.208737-01	04/04/2019	***Refund Only**	Refundable amount-83/39 McNabb Loop CPV	\$96,746.97
2167.83969-01	11/04/2019	83969Town Of Victoria Park	50/50 Share For Boundary Road Works - Ra	\$96,002.24
2171.204064-01	26/04/2019	204064MMM WA Pty Ltd	Reticulation Maintenance	\$83,188.84
2171.84059-01	26/04/2019	84059Synergy	Monthly USAGE; 101 Hensman St 21/3/19-17	\$76,223.06
2167.205247-01	11/04/2019	205247State Wide Turf Services	SJMP Turf Renovations	\$59,991.80
2167.84059-01	11/04/2019	84059Synergy	Usage;105/39 Mcnabb Loop 30/1/19-29/3/19	\$58,048.75
2167.205473-01	11/04/2019	205473JB Hi-Fi	Huawei P20 Pro mobile Phones	\$53,080.50
2167.208366-01	11/04/2019	208366Bellrock Cleaning	After Function Clean - John McGrath	\$52,204.54
2167.203591-01	11/04/2019	203591Parkland Mazda	Purchase Madza CX5 Diesel	\$43,240.18
2167.207601-01	11/04/2019	207601Technology One Ltd	T1 1System Consultancyd-18-077111	\$37,840.00
2166.203975-01	04/04/2019	203975Syrinx Environmental Pty Ltd	WSUD preliminary design-McDougall Lake	\$37,268.33
2170.206996-01	18/04/2019	206996Enviro Sweep	sweeping of roads	\$36,959.63
2167.72842-01	11/04/2019	72842Australia Post	Monthly Payment services PE 31/3/19	\$36,653.04
2170.202359-01	18/04/2019	202359Plant & Soil Management	Specialised Turf Management	\$24,633.89
2166.207407-01	04/04/2019	207407Axis Contracting Pty Ltd	path work	\$24,479.68
2167.207407-01	11/04/2019	207407Axis Contracting Pty Ltd	path work Canning Hwy	\$23,989.96
2167.202490-01	11/04/2019	202490McLeods Barristers & Solicitors		\$20,559.33
2166.200974-01	04/04/2019	200974Hays Specialist Recruitment(Aust) P	Contract Personnel	\$20,524.02
2166.208633-01	04/04/2019	208633DHW Consuting	RAF Peer Review	\$19,940.80
2170.207678-01	18/04/2019	207678Classic Tree Services	prune february march ad-hock pruning lis	\$19,789.00
2167.205798-01	11/04/2019	205798LGI Risk Management	Employee Training	\$19,486.50
2170.203020-01	18/04/2019	203020Southern Coast Transit	Shuttle Buss Australian Day Celebrations	\$19,366.88
2167.200298-01	11/04/2019	200298Civica Pty Limited	Authority MPS for 18/19	\$18,105.56
2168.200406-01	12/04/2019	200406Perth Zoo	Coin Machine Takings Mar2019	\$17,895.58
2166.207678-01	04/04/2019	207678Classic Tree Services	pruning trees for oversize load in Manni	\$17,616.50
2170.205064-01	18/04/2019	205064Data#3 Limited	Dell PowerEdge R640 Server	\$17,466.78
2170.206688-01	18/04/2019	206688Glen Flood Group Pty Ltd	MEI Support Role	\$17,393.75
2167.206775-01	11/04/2019	206775NS Projects	CSMS: Project Management - WALGA	\$17,110.50
2167.202681-01	11/04/2019	202681Ecojobs	NRM Officer CO38_12	\$16,923.97
2171.208585-01	26/04/2019	208585Lobel Group Pty Ltd	Electrical Equipment and Onsite Electric	\$15,796.88
2167.208125-01	11/04/2019	208125Infinity Training Australia	Employee Training 2 of 4 payments	\$15,427.50
2167.206688-01	11/04/2019	206688Glen Flood Group Pty Ltd	MEI Support Role	\$15,400.00
2171.207462-01	26/04/2019	207462Swan Event Hire	Event Hire Equipment Hello Manning 2019	\$14,990.44
2170.200974-01	18/04/2019	200974Hays Specialist Recruitment(Aust) P	Contract Personnel	\$14,778.28
2167.200974-01	11/04/2019	200974Hays Specialist Recruitment(Aust) P	Contract Personnel	\$14,735.36
2170.207718-01	18/04/2019	207718Phase 1 Audio	AV and Staging Hello Manning 2019	\$14,526.82
2167.206450-01	11/04/2019	206450Building Commission	BS Levies March 19	\$13,688.54
2170.76773-01	18/04/2019	76773Total Eden	Reticulation Supplies	\$13,673.10
2170.208160-01	18/04/2019	208160Place Laboratory	CSMS: Landscape Architecture Services 4	\$13,646.88
2170.203752-01	18/04/2019	203752Hillarys Plumbing & Gas	Plumbing Services	\$12,833.39
2167.74187-01	11/04/2019	74187Fuji Xerox	PhotoCopier Copy chatrges Jul 18- Jum 19	\$11,907.91
2170.205192-01	18/04/2019	205192Caltex Energy WA	Bulk diesel Op Jan18- July18	\$11,507.52
2171.203839-01	26/04/2019	203839Carringtons Traffic Services	Traffic Control - Mt Henry Spit Path Rep	\$11,400.50
2166.84059-01	04/04/2019	84059Synergy	Usage; 18/2 Bruce St 30/1/19-8/3/19	\$11,385.50
2167.204604-01	11/04/2019	204604Schindler Lifts Australia Pty Ltd	Lifts phone migration to NBN	\$11,055.00
2171.203917-01	26/04/2019	203917JBA Surveys	Feature Survey Mill Point Rd Labouchere	\$10,361.34
2167.206550-01	11/04/2019	206550Capital Recycling	Removal of Inert waste from Depot 199 Th	\$10,188.20
2171.208684-01	26/04/2019	208684Skrolys Sheridan	CSMS: Art -animal Sculptures EMUS PO#125	\$10,000.00
2167.208330-01	11/04/2019	208330Air Torque Pty Ltd	Electrical Maint Com Centre	\$9,894.50
2170.206836-01	18/04/2019	206836Avantgarde Technologies	50 Hour Block Time Agreement	\$9,350.00
2170.202459-01	18/04/2019	202459Traffic Management Plan Services	Delivery of Traffic Management Auditing	\$9,189.95
2170.207169-01	18/04/2019	207169West-Sure Group Pty Ltd	Cash Collection - Feb 2019	\$9,184.79
2167.22507-01	11/04/2019	22507BCITF	BCITF Levies - Mar19	\$9,158.02
2170.204989-01	18/04/2019	204989Telstra - ID 1003577	Usage; CPV 7/3/19-6/4/19	\$9,122.40
2170.201278-01	18/04/2019	201278Asphaltech	Road Rehab Works - variations	\$9,106.08
2167.203839-01	11/04/2019	203839Carringtons Traffic Services	Traffic management for night works 18 t	\$8,782.25
2170.202404-01	18/04/2019	202404Nuturf Australia Pty Ltd	5KG Tupperman	\$8,679.00
2167.207373-01	11/04/2019	207373Constructive Project Solutions Pty	Project Management Services	\$8,461.75
2170.202679-01	18/04/2019	202679MP Rogers & Associates Pty Ltd	Redmond Boardwalk - Superintendent Servi	\$8,457.99

Payment Listing
Payments between
1/04/2019 to 30/04/2019



Print Date and time: 2/05/2019 11:38:07AM

Creditors					
Reference No.	Date	Creditor	Payee	Description	Amount
2171.200974-01	26/04/2019	200974Hays Specialist Recruitment(Aust) P		Contract Personnel	\$8,318.84
2167.202612-01	11/04/2019	202612Fleetcare		Fleetcare cards March 2019	\$8,287.19
2167.204293-01	11/04/2019	204293Sifting Sands		Playground sand cleans.	\$8,283.38
2170.207728-01	18/04/2019	207728Burson Automotive Pty Ltd		workshop tooling	\$7,888.11
2171.205985-01	26/04/2019	205985C & T Reticulation		Reticulation Services - RFQ20/2017	\$7,887.00
2171.208682-01	26/04/2019	208682Bellrock Protective Services Pty Lt		Security South Perth Sounds 2019	\$7,885.40
2171.208321-01	26/04/2019	208321Rider Levett Bucknall WA Pty Ltd		CSMS: Quantity Surveyor	\$7,782.50
2170.204260-01	18/04/2019	204260Beaver Tree Services		park and street tree watering	\$7,672.50
2171.204260-01	26/04/2019	204260Beaver Tree Services		street and park tree watering	\$7,672.50
2171.200901-01	26/04/2019	200901Better Class Lawns & Gardens		Park and Street Watering	\$7,672.50
2171.207678-01	26/04/2019	207678Classic Tree Services		prune missed trees on manning road	\$7,628.50
2166.208610-01	04/04/2019	208610Perth Market Research		Market Research	\$7,590.00
2167.204260-01	11/04/2019	204260Beaver Tree Services		Park and street tree watering	\$7,513.00
2166.205192-01	04/04/2019	205192Caltex Energy WA		Bulk diesel Op Jan18- July18	\$7,474.80
2167.204888-01	11/04/2019	204888Bellridge Pty Limited		HelpDesk Software License to 28 Mar2020	\$7,318.06
2170.201463-01	18/04/2019	201463Bollig Design Group Pty Ltd		Defects sign off & hand over	\$7,150.00
2171.208700-01	26/04/2019	208700Shape Urban Pty Ltd		Canning Bridge Activity Centre Plan Revi	\$7,150.00
2171.208299-01	26/04/2019	208299Cyclus Pty Ltd		Site Manager and Site Crew Hello Manning	\$7,121.16
2167.206835-01	11/04/2019	206835Roads 2000		Retention Cassey St J/N #17277	\$6,934.88
2168.83856-01	12/04/2019	83856South Perth Bowling Club		Coin Machine Takings Mar2019	\$6,918.43
2171.74357-01	26/04/2019	74357RA Shopland		Unit 83 Refurbishment - RA Shopland	\$6,831.00
2167.208523-01	11/04/2019	208523Integranet Technology Group Pty Ltd		CUAICT2015 Training Specialist - 1System	\$6,791.13
2167.204586-01	11/04/2019	204586Integrity Industrial		Contract Personnel	\$6,781.54
2166.204260-01	04/04/2019	204260Beaver Tree Services		street and park tree watering	\$6,683.60
2170.205707-01	18/04/2019	205707Committee For Perth		Annual Bronze Membership	\$6,600.00
2167.200357-01	11/04/2019	200357Mustard Catering		OSH Conference	\$6,475.09
2166.204653-01	04/04/2019	204653Ultimo Catering And Events		Certificate 4 Leadership 26/03/19	\$6,407.50
2166.204609-01	04/04/2019	204609West Coast Shade Pty Ltd		Shade repairs Morris Mundy	\$6,380.00
2167.207737-01	11/04/2019	207737Eclipse Soils Pty Ltd		Mulch for Salndon and Waterford	\$6,289.80
2166.203917-01	04/04/2019	203917JBA Surveys		Bessell Avenue Drainage Survey Calculati	\$6,248.00
2171.207030-01	26/04/2019	207030GAF Traffic		Delivery of Traffic Management Approval	\$6,215.00
2171.203103-01	26/04/2019	203103Jackson McDonald Lawyers			\$6,186.55
2166.201814-01	04/04/2019	201814Total Packaging		80 Boxes Dog Poo bags	\$6,160.00
2167.202231-01	11/04/2019	202231Marketforce Pty Ltd		Advertising	\$6,077.21
2167.201651-01	11/04/2019	201651Tree Surgeons of WA		Tree removal and trimming - Tree Surgeon	\$5,940.00
2167.208188-01	11/04/2019	208188Randstad Pty Limited		- 18 Jan til 30 Jun WE 24/3/19	\$5,927.67
2170.203103-01	18/04/2019	203103Jackson McDonald Lawyers			\$5,628.83
2170.204875-01	18/04/2019	204875Oxfords Carpentry & Renovations Pty		McDougall Shed 1 (damaged timber replace	\$5,596.65
2166.207995-01	04/04/2019	207995StrataGreen		Tools for parks operations	\$5,596.49
2170.204653-01	18/04/2019	204653Ultimo Catering And Events		Catering Council dinner 2/4/19	\$5,584.90
2167.207678-01	11/04/2019	207678Classic Tree Services		clear trees off boat ramp SJMP	\$5,546.75
2171.208490-01	26/04/2019	208490Mills Corporation Pty Ltd		Contract Personnel, WE 29/3/19	\$5,525.48
2167.201523-01	11/04/2019	201523Lo-Go Appointments		Contract Personnel	\$5,513.75
2167.207988-01	11/04/2019	207988GRA Partners		Consulting Fees - March 2019	\$5,500.00
2170.208630-01	18/04/2019	208630HabitSafe		OSH Conference	\$5,500.00
2171.201100-01	26/04/2019	201100HydroQuip Pumps		Bores 5 and 8 Report and Developing	\$5,479.10
2170.204938-01	18/04/2019			RFQ 9/2019 Development of a RAP	\$5,438.40
2170.207822-01	18/04/2019	207822Australian Parking & Revenue Contro		Parking Sensor - License Fee March 2019	\$5,420.80
2167.208744-01	11/04/2019	208744Queensland University of Technology		Graduate Certificate in Business	\$5,400.00
2170.201100-01	18/04/2019	201100HydroQuip Pumps		Bore and Pump Maintenance	\$5,214.00
2167.206607-01	11/04/2019	206607The Brand Agency		Website SLA 2018-19	\$5,176.71
2167.208540-01	11/04/2019	208540Sense-IT Recruitment Solutions Pty		Help Desk Services 17 weeks 4 Mar - 28-J	\$5,066.52
2166.204586-01	04/04/2019	204586Integrity Industrial		Contract Personnel	\$4,917.18
2170.84133-01	18/04/2019	84133Alinta		Usage; 9 Bradshaw Cr 8/3/19-4/4/19	\$4,826.00
2170.207407-01	18/04/2019	207407Axis Contracting Pty Ltd		Crossing construction Douglas Ave/Plitt	\$4,695.57
2171.203975-01	26/04/2019	203975Syrinx Environmental Pty Ltd		General Maintenance at Sulman Stairs Jan	\$4,454.23
2171.21043-01	26/04/2019	21043Westcare Industries		As Per Attached Quote	\$4,447.30
2167.203260-01	11/04/2019	203260Imagesource Digital Solutions		Printing	\$4,390.10
2167.205180-01	11/04/2019	205180Perth Security Services		Alarm call out- March 2019	\$4,353.48
2167.201463-01	11/04/2019	201463Bollig Design Group Pty Ltd		Architectural Services	\$4,304.63
2170.76423-01	18/04/2019	76423Baileys Fertilisers		Supply @ Apply Sulphate of Ammonia @ 150	\$4,215.18
2167.203103-01	11/04/2019	203103Jackson McDonald Lawyers		Easements - Lots 801 & 802 Manning Hub	\$4,206.51
2167.205192-01	11/04/2019	205192Caltex Energy WA		CPGC Fuel	\$4,182.83
2171.201523-01	26/04/2019	201523Lo-Go Appointments		Contract Personnel	\$4,177.57
2166.201523-01	04/04/2019	201523Lo-Go Appointments		Contract Personnel	\$4,043.01
2170.207892-01	18/04/2019	207892Shelford Construction Pty Ltd		Retention Downey Drive Manning Seniors	\$4,039.47
2170.201523-01	18/04/2019	201523Lo-Go Appointments		Contract Personnel	\$4,036.21
2167.201086-01	11/04/2019	201086Woodlands Distributors Agencies		2 CMI Boyd seats w/armrests colour Signa	\$3,899.50
2171.203752-01	26/04/2019	203752Hillarys Plumbing & Gas		Plumbing Services	\$3,867.17
2170.208090-01	18/04/2019	208090People Sense Pty Ltd		Employee Confidential Matter	\$3,755.34
2167.200730-01	11/04/2019	200730Century Air Conditioning		Air Conditioner U123	\$3,710.00

Payment Listing
Payments between
1/04/2019 to 30/04/2019



Print Date and time: 2/05/2019 11:38:07AM

Creditors

Reference No.	Date	Creditor Payee	Description	Amount
2166.202644-01	04/04/2019	202644Harrison Electrics Pty Ltd	Electrical Services	\$3,647.86
2167.203461-01	11/04/2019	203461WC Convenience Management Pty Ltd	Exeloo FY 2018-19	\$3,620.05
2167.206619-01	11/04/2019	206619Engage Fire Service	To complete the annual service & inspect	\$3,590.40
2167.208002-01	11/04/2019	208002Burdens Australia Pty Ltd	MMC SM100 MIELON BOLLARD - 105cm high ca	\$3,561.95
2167.202964-01	11/04/2019	202964Uniqco (WA) Pty Ltd	April Fleet Ass Service fee	\$3,545.52
2170.204988-01	18/04/2019	204988Telstra - ID 1003577	Usage; Landlines 1/3/19-31/3/19	\$3,497.03
2170.208348-01	18/04/2019	208348The Gelo Company	Famous Sharron	\$3,465.00
2167.203178-01	11/04/2019	203178Retravisision - Cannington	Ovens - Retravisision	\$3,450.00
2167.208189-01	11/04/2019	208189Turfcare Australia	ICL All season Fertiliser	\$3,323.10
2167.207526-01	11/04/2019	207526Datacom Solutions (AU) Pty Ltd	Sphere SaaS Fees 2018/19	\$3,300.00
2170.203260-01	18/04/2019	203260Imagesource Digital Solutions	LOCAL PLANNING POSTERS POSTCARDS	\$3,288.22
2167.202859-01	11/04/2019	202859WA Hino Sales & Service	Filters for hino fleet	\$3,234.53
2167.204064-01	11/04/2019	204064MMM WA Pty Ltd	spread mulch waterford ave and manning r	\$3,229.16
2166.208038-01	04/04/2019	208038John L Silbert & Associates Pty Ltd	Architectural services- McDougall Kindy	\$3,190.00
2167.208327-01	11/04/2019	208327Ms M McVee	Milestones 2 & 3, The Rose Coloured Hous	\$3,190.00
2171.205247-01	26/04/2019	205247State Wide Turf Services	Install turf covers to cricket pitch for	\$3,190.00
2167.205648-01	18/04/2019	205648Integral Development Pty Ltd	Employee Training	\$3,173.50
2171.207153-01	26/04/2019	207153Urbis Pty Ltd	ADDITIONAL WORKS TO FINALISE CWSPFMP-RFT	\$3,124.00
2171.208330-01	26/04/2019	208330Air Torque Pty Ltd	Electrical Maint - U95,U100,U159,U33 & U	\$3,099.25
2170.208188-01	18/04/2019	208188Randstad Pty Limited	18 Jan til 30 Jun WE 7/4/19	\$2,963.84
2167.204379-01	11/04/2019	204379Rubicon Gov Pty Ltd	Contract Personnel	\$2,931.41
2171.206619-01	26/04/2019	206619Engage Fire Service	To complete repairs & recharges to fire	\$2,885.49
2166.203260-01	04/04/2019	203260Imagesource Digital Solutions	HELLO MANNING STAGE WRAPS x4	\$2,850.10
2166.208485-01	04/04/2019	208485Momentum Legal Pty Ltd		\$2,799.50
2170.208695-01	18/04/2019	208695Artmaker Trust (Rick Vermey as Trus	Payment 1 - Signing of Contract, CSMS Su	\$2,750.00
2171.24780-01	26/04/2019	24780Burgtec Australasia Pty Ltd	#ref 111218KD2 Hilo electric adjustable	\$2,692.80
2166.72990-01	04/04/2019	72990Bunnings Building Supplies P/L	Event Equipment Hello Manning 2019	\$2,654.35
2167.21416-01	11/04/2019	21416Parker Black & Forrest Pty Ltd	12 x 5.1.1 padlocks and keys	\$2,609.20
2166.76431-01	04/04/2019	76431Statewide Line Marking	line marking	\$2,529.89
2171.203632-01	26/04/2019	203632Reino International	Credit Card Trans March 2019 - INV14685	\$2,512.65
2170.205508-01	18/04/2019	205508Pope Packaging	1000 x WPP Printed Recycling Bags share	\$2,486.00
2166.204337-01	04/04/2019	204337Kerb Doctor	kerb repairs	\$2,475.00
2167.201343-01	11/04/2019	201343Sledgehammer Concrete Cutting	grinding of paths	\$2,455.56
2171.208165-01	26/04/2019	208165Greenlite Electrical Contractor Pty	Reticulation Electrical	\$2,415.25
2170.208037-01	18/04/2019	208037All Fence U Rent	Fencing Hello Manning 2019	\$2,365.00
2170.208466-01	18/04/2019	208466Industrial Recruitment Partners	Pay period ending 5/4/2019	\$2,360.77
2167.201414-01	11/04/2019	201414Globe Australia Pty Ltd	200L Retain Wetting Agent	\$2,348.50
2170.202918-01	18/04/2019	202918Environmental Industries Pty Ltd	Maintenance Freeway Entry Statement CO38	\$2,339.92
2171.207759-01	26/04/2019	207759Elizabeth Sheldon	Performers Hello Manning 2019	\$2,310.00
2167.20391-01	11/04/2019	20391Total Turf	Various Line Marking Paint	\$2,307.85
2167.206620-01	11/04/2019	206620Dunbar Services (WA) Pty Ltd	Chamber, Flue & Fan Cleaning of the Kitc	\$2,304.50
2170.207780-01	18/04/2019	207780Freedom Fairies	Freedom Fairies Stage Show Hello Manning	\$2,271.50
2171.207407-01	26/04/2019	207407Axiiis Contracting Pty Ltd	Repairs to concrete footpath and c/overs	\$2,268.48
2166.208461-01	04/04/2019	208461No Probs Plumbing and Gas	Plumbing Maint U1/57, U51 & U111	\$2,247.00
2167.208425-01	11/04/2019	208425Tyres 4 U Pty Ltd	tyres and fitting	\$2,238.90
2171.202644-01	26/04/2019	202644Harrison Electrics Pty Ltd	Electrical Services	\$2,234.33
2167.207843-01	11/04/2019	207843Tritech Nominees Pty Ltd	OSH Conference	\$2,200.00
2171.208146-01	26/04/2019	208146RJC Cabinets	Unit 83 Refurbishment - RJC Cabinets	\$2,200.00
2170.207680-01	18/04/2019	207680Aquamonix	Reticulation Electrical	\$2,183.80
2167.208556-01	11/04/2019	208556Outsource Business Support Solution		\$2,145.00
2167.203306-01	11/04/2019	203306AGS Metalwork	repair grates	\$2,079.00
2167.205438-01	11/04/2019	205438Animal Pest Management Services	Animal Pest Control - Rabbit Control	\$2,035.00
2171.202490-01	26/04/2019	202490McLeods Barristers & Solicitors		\$2,024.77
2170.204586-01	18/04/2019	204586Integrity Industrial	Contract Personnel	\$2,024.75
2166.208466-01	04/04/2019	208466Industrial Recruitment Partners	mowing temp WE 24/3/19	\$2,019.60
2167.208607-01	11/04/2019	208607Heymish Creative Imaging	Payment 2 - Dark Truck at Hello Manning	\$2,008.00
2167.206849-01	11/04/2019	206849Air & Power	supply air compressor and worksafe regis	\$1,996.50
2170.76431-01	18/04/2019	76431Statewide Line Marking	line marking	\$1,990.56
2167.74446-01	11/04/2019	74446Richgro Garden Products	10m3 soil Nursery	\$1,985.50
2167.208467-01	11/04/2019	208467Living Turf	10L Barricade get 5L Free	\$1,951.40
2166.207846-01	04/04/2019	207846Corsign WA Pty Ltd	Imnstall two information signs at 199 th	\$1,949.20
2171.201590-01	26/04/2019	201590The Pressure King	Pressure Clean Civic Centre access ramp	\$1,928.30
2170.206719-01	18/04/2019	206719Atom Supply	PPE and safety signs	\$1,920.22
2167.206776-01	11/04/2019	206776Rotorwest Pty Ltd T/A Heliwest	Aerial Mosquito Treatment 31 March 19	\$1,914.00
2167.208490-01	11/04/2019	208490Mills Corporation Pty Ltd	C_15 Walga S Reed WE 22/3/19	\$1,862.52
2171.76423-01	26/04/2019	76423Baileys Fertilisers	Soil Wetter	\$1,848.00
2170.202490-01	18/04/2019	202490McLeods Barristers & Solicitors		\$1,835.90
2171.208665-01	26/04/2019	208665South Beach Eco Trust	Sand Sculpture and workshops Hello Manni	\$1,800.00
2170.205986-01	18/04/2019	205986Department Of Transport	Vehicle Search Fees	\$1,768.00
2171.207215-01	26/04/2019	207215Blue Force Pty Ltd	Alarm Monitoring Monthly - Blue Force	\$1,763.66
2167.200924-01	11/04/2019	200924Kott Gunning Lawyers		\$1,742.18

Payment Listing
Payments between
1/04/2019 to 30/04/2019



Print Date and time: 2/05/2019 11:38:07AM

Creditors

Reference No.	Date	Creditor	Payee	Description	Amount
2170.200880-01	18/04/2019	200880Sports Turf Technology		Water quality sampling	\$1,714.02
2170.204953-01	18/04/2019	204953A Paolino - AP Contructions		Reset footings for Goal posts at Sandgat	\$1,705.00
2167.207718-01	11/04/2019	207718Phase 1 Audio		OSH Conference	\$1,681.90
2167.207797-01	11/04/2019	207797Culture Counts (Aust) Pty Ltd		CCR Yearly Subscription	\$1,650.00
2171.204586-01	26/04/2019	204586Integrity Industrial		Contract Personnel	\$1,619.79
2166.208031-01	04/04/2019	208031Construction Hydraulic Design Pty L		John McGrath End of Defects liability	\$1,617.00
2167.208466-01	11/04/2019	208466Industrial Recruitment Partners		██████████ mowing temp WE 31/3/19	\$1,615.68
2166.202328-01	04/04/2019	202328SecurePay Pty Ltd		Web Payments for Rates - Mar19	\$1,614.09
2171.208467-01	26/04/2019	208467Living Turf		Chipco Gt Fungicide	\$1,606.00
2167.208378-01	11/04/2019	208378Nintex Pty Ltd		Promapp subscription Jan 2019 - Jun 2019	\$1,595.00
2167.206937-01	11/04/2019	206937ISentia Pty Ltd		Media Monitoring Mar19	\$1,568.60
2166.206782-01	04/04/2019	206782WINC Australia Pty Ltd		Stationery	\$1,547.77
2171.76492-01	26/04/2019	76492Budget Rent A Car - LOC 20008		Ute Hire Hello Manning 2019	\$1,547.19
2170.202644-01	18/04/2019	202644Harrison Electrics Pty Ltd		Electrical Services	\$1,535.86
2170.84059-01	18/04/2019	84059Synergy		Usage; L2893 Abjomson St 6/2/19-5/4/19	\$1,534.45
2167.85222-01	11/04/2019	85222Westbooks		Adult Books - South Perth Library	\$1,526.65
2167.205531-01	11/04/2019	205531Hutton Street Carpet Court		Carpet Replacement U 138 PO#126165	\$1,495.00
2171.207558-01	26/04/2019	207558Perth Garage Door Company		Unit 83 Refurbishment - Perth Garage Doo	\$1,490.00
2167.207840-01	11/04/2019	207840Shower Regrouting		Tile Regrouting Unit 83	\$1,452.00
2167.205054-01	11/04/2019	205054J Gourdis Landscapes		Maintenance for 3 Kindergartens March '1	\$1,440.00
2167.207333-01	11/04/2019	207333MG Building Maintenance		Waterford boardwalk- Remove refix rotten	\$1,430.00
2171.208272-01	26/04/2019	208272Green Workz Pty Ltd		7mm Tines	\$1,375.00
2167.202644-01	11/04/2019	202644Harrison Electrics Pty Ltd		Electrical Services	\$1,369.17
2171.207718-01	26/04/2019	207718Phase 1 Audio		Lazy Sunday Hire Equip - Youth Week	\$1,329.90
2171.72966-01	26/04/2019	72966Benara Nurseries		Garden Supplies	\$1,325.73
2171.204653-01	26/04/2019	204653Ultimo Catering And Events		Lazy Sunday Youth Day 14/04/19	\$1,284.67
2170.200901-01	18/04/2019	200901Better Class Lawns & Gardens		March works kent st and cygnia cove	\$1,260.00
2171.204563-01	26/04/2019	204563WJE Bannister		Oral History Interviews	\$1,250.00
2166.201073-01	04/04/2019	201073Slater Gartrell Sports		Replace basketball backboard, ring and n	\$1,199.00
2167.72990-01	11/04/2019	72990Bunnings Building Supplies P/L		To supply ██████████ with hardware	\$1,196.78
2166.207419-01	04/04/2019	207419Instant Products Hire		Toilet hire - Australia Day 2019	\$1,183.60
2170.208556-01	18/04/2019	208556Outsource Business Support Solution		██████████	\$1,155.00
2166.207287-01	04/04/2019	207287Garden City Plastics		Nursery pots&racks for Salterpoint commu	\$1,130.04
2171.72990-01	26/04/2019	72990Bunnings Building Supplies P/L		To supply timber and signs to ██████████	\$1,127.93
2167.203439-01	11/04/2019	203439Prestige Alarms		Access Control Maintenance- Civic Centre	\$1,111.00
2167.205637-01	11/04/2019	205637Archival Survival Pty Ltd		Archival Supplies	\$1,107.59
2171.204167-01	26/04/2019	204167Como Bowling & Recreational Club		Reimburse - Cool room regassing 16-4-19	\$1,106.60
2167.208405-01	11/04/2019	208405C Campbell		Photography	\$1,100.00
2170.208740-01	18/04/2019	208740JGC Group Pty Ltd		Club Development Workshop	\$1,090.00
2171.207639-01	26/04/2019	207639Barrett Exhibition Group Pty Ltd		Signage for village	\$1,088.75
2171.85222-01	26/04/2019	85222Westbooks		Provision of Books	\$1,036.68
2171.207337-01	26/04/2019	207337Melville Mazda		50000 service 43424 Mazda BT50.1EYO191	\$1,032.50
2167.76431-01	11/04/2019	76431Statewide Line Marking		line marking	\$1,029.16
2166.208738-01	04/04/2019	██████████ **Refund Only**		Refund overpayment of rates-10/9 Bowman	\$1,028.06
2170.85086-01	18/04/2019	85086St John Ambulance Aust (WA) Inc.		St John Hello Manning 2019	\$1,023.00
2167.208281-01	11/04/2019	208281Aboriginal Land Care (Ngala Boodja)		Aboriginal Landcare -Millers Pool PO#125	\$1,017.50
2167.73806-01	11/04/2019	73806WA Local Government Association		Employee Training ██████████	\$1,012.00
2171.201815-01	26/04/2019	201815Quick Corporate Aust Pty Ltd		General Stationery	\$1,006.12
2167.20379-01	11/04/2019	20379Major Motors Pty Ltd		Seat covers 53061	\$1,005.36
2172.201999-01	29/04/2019	201999Health Insurance Fund of WA		Payroll Deduction	\$993.10
2167.207128-01	11/04/2019	207128Blake Shopland Carpentry		Maintenance Work PO#126160	\$990.00
2166.203839-01	04/04/2019	203839Carringtons Traffic Services		traffic management canning entry statem	\$985.60
2171.81916-01	26/04/2019	81916Westral		Security Screens Unit 83 - Westral	\$946.00
2167.206278-01	11/04/2019	206278Battery World Welshpool		Supply of 9 Volt Batteries	\$932.40
2166.204458-01	04/04/2019	204458Central Fire Services Pty Ltd		Call-out on 22/03/19 to attend fault on	\$901.45
2170.208732-01	18/04/2019	208732Arthur D Riley & Co Ltd		Australia Day - Handheld Ticketor Set up	\$900.00
2167.208364-01	11/04/2019	208364Landmark Trust T/A EmbroidMe Perth		HR SHIRTS	\$895.44
2167.207465-01	11/04/2019	207465The Fruit Box		Staff Weekly Fruit 25/2/19-25/3/19	\$892.80
2166.208425-01	04/04/2019	208425Tyres 4 U Pty Ltd		tyres	\$886.02
2171.83241-01	26/04/2019	83241Hobart Food Equipment Pty Ltd		Dishwasher Repairs Com Centre	\$883.50
2167.207535-01	11/04/2019	207535Balls N All		Hello Manning - Youth Zone Games Hire	\$880.00
2166.206939-01	04/04/2019	206939Natural Area Consulting		Collier Park Golf Course Late Plant Orde	\$875.60
2167.201815-01	11/04/2019	201815Quick Corporate Aust Pty Ltd		General Stationery	\$874.26
2170.20379-01	18/04/2019	20379Major Motors Pty Ltd		filters isuzu fleet - PO126198	\$867.39
2171.207846-01	26/04/2019	207846Corsign WA Pty Ltd		SJMP Mowing	\$858.00
2171.203889-01	26/04/2019	203889Perlex Holdings Pty Ltd		Lazy Sunday Hire Equip - Youth Week	\$850.00
2167.73148-01	11/04/2019	73148Cleanaway		Weekend Parks Disposal	\$841.74
2170.201712-01	18/04/2019	201712Qualcon Lab		Harper Terrace Core Samples	\$825.00
2166.204064-01	04/04/2019	204064MMMM WA Pty Ltd		Reticulation Maintenance	\$810.48
2166.208739-01	04/04/2019	██████████ **Refund Only**		Refund overpayment of rates-90-90A Gardn	\$799.31
2167.207995-01	11/04/2019	207995StrataGreen		CPV - Shade cloth privacy screen top wal	\$782.72

Payment Listing
Payments between
1/04/2019 to 30/04/2019



Print Date and time: 2/05/2019 11:38:07AM

Creditors

Reference No.	Date	Creditor	Payee	Description	Amount
2170.206023-01	18/04/2019	206023	Headset Era Pty Ltd	Plantronics Spare Neckbands & Ear Cushio	\$759.00
2171.208461-01	26/04/2019	208461	No Probs Plumbing and Gas	Plumbing Maintenance U2/57 & U29	\$754.50
2167.208724-01	11/04/2019	208724	Australians for Native Title and	Payment 2 - Hello Project, Hello Manning	\$750.00
2171.208763-01	26/04/2019	208763	Peters Security Screens Pty Ltd	Unit 21 Security Door	\$750.00
2167.207024-01	11/04/2019	207024	SEM Distribution	West Australian - Period 4/3/19 - 31/3/1	\$730.92
2167.204152-01	11/04/2019	204152	Enware Australia Pty Ltd	Microbes for washdown bay	\$726.00
2167.207525-01	11/04/2019	207525	WA Pump Control Systems Pty Ltd	12 month Data Plan	\$726.00
2167.204595-01	11/04/2019	204595	Affordable Pest Control	treat white ant nests	\$715.00
2167.208749-01	11/04/2019		**Refund Only**	Refund Overpayment of rates-53A Anstey S	\$712.07
2171.206734-01	26/04/2019	206734	WA Mechanical Services	To supply and charge Civic Centre AC2 vi	\$704.00
2172.202999-01	29/04/2019	202999	Local Govt Racecourses & Cemeteries	Payroll Deduction	\$697.00
2167.203975-01	11/04/2019	203975	Syrinx Environmental Pty Ltd	General Maintenance for Redmond Reserve	\$693.00
2170.208033-01	18/04/2019	208033	Two Way Hire Services Pty Ltd	Radio Hire Hello Manning 2019	\$685.85
2170.202231-01	18/04/2019	202231	Marketforce Pty Ltd	Advertising	\$685.21
2170.208444-01	18/04/2019	208444	Telstra - ID 1003577	Usage; Mobile WAP/Internet Session 7/4/1	\$670.00
2167.208511-01	11/04/2019	208511	Hydraulink Australia Pty Ltd	Hydraulic hose repairs 75045	\$668.64
2167.207685-01	11/04/2019	207685	KL Media Pty Ltd T/as All Access	DVDs	\$667.13
2170.205985-01	18/04/2019	205985	C & T Reticulation	Reticulation Maint	\$660.00
2171.207535-01	26/04/2019	207535	Balls N All	Hire Equip for Lazy Sunday - Youth Week	\$660.00
2171.208756-01	26/04/2019	208756	WA Temporary Fencing Supplies	17 High Street- Temporary Fencing	\$660.00
2166.206775-01	04/04/2019	206775	NS Projects	PM Services EJ Stage 2 PO#125840	\$654.50
2170.207574-01	18/04/2019	207574	Vetwest Animal Hospitals Pty Ltd	Veterinary Costs B362/G363	\$652.98
2170.208243-01	18/04/2019	208243	Kompan Playscape P/L	Replace broken spring on rocker at Dougl	\$649.00
2170.207287-01	18/04/2019	207287	Garden City Plastics	Nursery Pots and Vermiculita	\$645.73
2167.208299-01	11/04/2019	208299	Cyclus Pty Ltd	Assistance with moving the Rose Coloured	\$638.00
2171.204610-01	26/04/2019	204610	Fixit Maintenance and Roofing	To effect repairs to Manning Bolwing Clu	\$605.00
2171.208735-01	26/04/2019	208735	Intelife Group Ltd	Inserting docs into envelopes	\$594.00
2171.208511-01	26/04/2019	208511	Hydraulink Australia Pty Ltd	Call out blown hose 53050 75046 Jcb 3cx:	\$593.98
2171.204510-01	26/04/2019	204510	Karalee Tavern	Staff sundowner Mar19 PO#126435	\$586.81
2170.206782-01	18/04/2019	206782	WINC Australia Pty Ltd	Catering Supplies	\$586.66
2170.72990-01	18/04/2019	72990	Bunnings Building Supplies P/L	Park maintenance	\$584.99
2170.206619-01	18/04/2019	206619	Engage Fire Service	To supply 2-off mobile fire extinguisher	\$580.80
2170.207846-01	18/04/2019	207846	Corsign WA Pty Ltd	no standing signs	\$561.00
2170.207911-01	18/04/2019			Welcome to Country Hello Manning 2019	\$550.00
2171.208696-01	26/04/2019	208696	Andrew Frazer Designs	Preliminary Concept Fee - Mends Street M	\$550.00
2171.208601-01	26/04/2019	208601	Paintwise Pty Ltd	46070 Audi A5:1GEV397 lh front bumper re	\$550.00
2167.207327-01	11/04/2019	207327	Sunshade System	Cleaning of blinds - U83	\$544.00
2170.203504-01	18/04/2019	203504	Imperial Glass	Flashings for Civic Centre- HR & Govern	\$533.50
2167.208256-01	11/04/2019	208256	Allied Air Services Pty Ltd T/A All	Annual AC Routine inspection & Mainten	\$528.00
2170.207573-01	18/04/2019	207573	Tecon Australia	Surveyor- McDougall Kindy works	\$528.00
2166.206178-01	04/04/2019	206178	Plantrite	Collier Park Golf Course Late Order 2 of	\$523.60
2171.201823-01	26/04/2019	201823	Boral Construction Materials Group	ASPHALT	\$497.32
2170.206706-01	18/04/2019	206706	Holcim (Australia) Pty Ltd	concrete	\$496.32
2171.206706-01	26/04/2019	206706	Holcim (Australia) Pty Ltd	concrete	\$496.32
2171.208183-01	26/04/2019			Unit 138 Cleaning	\$495.00
2170.205134-01	18/04/2019	205134	Vaucluse Newsagency	Magazines South Perth and Manning Librar	\$491.82
2167.204219-01	11/04/2019	204219	Royal Wolf Trading Australia Pty Lt	Container and Key - April	\$469.49
2167.206079-01	11/04/2019	206079	Sonic HealthPlus Pty Ltd	Pre-Employment Medicals	\$462.00
2170.208706-01	18/04/2019	208706	Sad Jane	Stage Manager Hello Manning 2019	\$450.00
2167.208342-01	11/04/2019			DRP Chair Attendance at Council Meeting	\$440.00
2170.208635-01	18/04/2019	208635	Group Power Services Pty Ltd	To attend, ascertain fault and present o	\$440.00
2171.205849-01	26/04/2019	205849	JCB Construction Equipment Australi	filters jcb Fleet 75037/75046	\$436.00
2166.201823-01	04/04/2019	201823	Boral Construction Materials Group	ASPHALT	\$435.66
2166.21689-01	04/04/2019	21689	Charter Plumbing & Gas	Plumbing Callout U61 - Charter Plumbing	\$431.20
2170.203306-01	18/04/2019	203306	AGS Metalwork	Remediate rusted post x 1 at Hensman Ten	\$423.50
2171.208694-01	26/04/2019	208694	Stihl Shop Osborne Park	shapening and repairs	\$422.00
2170.206734-01	18/04/2019	206734	WA Mechanical Services	Call-out to attend South Perth Library a	\$418.00
2167.208730-01	11/04/2019	208730	Edge People Management	Employee Confidential Matter	\$409.20
2171.204655-01	26/04/2019	204655	Dellas Group Pty Ltd	Easter Signage for recycling centre	\$407.00
2171.204588-01	26/04/2019	204588	Western Resource Recovery Pty Ltd	Annual Servicing of Grease Traps as per	\$404.80
2167.208261-01	11/04/2019	208261	Westside Fire Services	MCC Annual Testing & inspection Fire Pro	\$402.04
2172.73636-01	29/04/2019	73636	Hospital Benefit Fund	Payroll Deduction	\$401.90
2166.76373-01	04/04/2019	76373	Domus Nursery	Streetscape Westringia plant order	\$400.40
2170.208487-01	18/04/2019	208487	On Topic Media T/A Photoh	Evolve photography workshop	\$400.00
2170.200519-01	18/04/2019	200519	Dorma Australia Pty Ltd	Dorma boom gates and sliding gates at De	\$396.00
2171.203260-01	26/04/2019	203260	Imagesource Digital Solutions	Removal Event Season Pavement Stickers 2	\$396.00
2167.206719-01	11/04/2019	206719	Atom Supply	glow safe paint	\$387.48
2171.204374-01	26/04/2019	204374	Garmony Property Consultants	Unit 138 - Valuation - Garmony Valuation	\$385.00
2170.207685-01	18/04/2019	207685	KL Media Pty Ltd T/as All Access	Diminishing order for DVDs at Manning	\$384.95
2171.206782-01	26/04/2019	206782	WINC Australia Pty Ltd	Stationery	\$370.59
2171.76679-01	26/04/2019	76679	City Of Canning	Impound/Sustenance Fee	\$370.00

Payment Listing
Payments between
1/04/2019 to 30/04/2019



Print Date and time: 2/05/2019 11:38:07AM

Creditors				
Reference No.	Date	Creditor Payee	Description	Amount
2167.208623-01	11/04/2019	2086231905 Catering and Blue Bean Cafe	Morning Tea for South East Metro Local G	\$366.00
2172.76670-01	29/04/2019	76670Deputy Child Support Registrar	Payroll Deduction	\$359.08
2171.204470-01	26/04/2019	204470Automotive Electrical & 4WD Accesso	Beacon 83107	\$358.30
2167.206782-01	11/04/2019	206782WINC Australia Pty Ltd	Stationery	\$353.43
2170.208733-01	18/04/2019	208733PILA Group Pty Ltd	Supply AFL goal sleeves for Sandgate	\$352.00
2170.208742-01	18/04/2019	208742Responsive Towing and Recovery	Aust Day - Towing Fee	\$350.00
2167.25522-01	11/04/2019	25522Mercury Messengers Pty Ltd	Courier Services	\$348.51
2171.205762-01	26/04/2019	205762Action Glass Pty Ltd	Unit 61 window replacement - PO126430	\$344.96
2170.203439-01	18/04/2019	203439Prestige Alarms	To attend Civic Centre Community Hall an	\$334.40
2171.208725-01	26/04/2019	208725Brendan Pang Nominees Pty Ltd	Dumping Workshop Facilitation - Youth W	\$330.00
2166.208741-01	04/04/2019	208741Insight Counselling Services**Refun	Refund hall hire fees 23/3/19 Library	\$325.00
2167.207834-01	11/04/2019	207834Australia Post	Library Postage Services 18-19 PE31/3/19	\$324.97
2170.206849-01	18/04/2019	206849Air & Power	repairs to compressor 72141 Westair YL90	\$324.50
2166.208424-01	04/04/2019	208424Goodchild Enterprises	batteries	\$323.40
2166.206688-01	04/04/2019	206688Glen Flood Group Pty Ltd	Contract [REDACTED] WE 28/2/19	\$321.29
2171.207994-01	26/04/2019	207994Tyke Electrical	Disconnect/reconnect bores 5 and 8	\$313.50
2170.202681-01	18/04/2019	202681Ecojobs	[REDACTED] - Mt Henry Veg Clearing	\$313.09
2167.201823-01	11/04/2019	201823Boral Construction Materials Group	asphalt	\$311.33
2166.200510-01	04/04/2019	200510Totally Workwear - Victoria Park	protective clothing	\$307.86
2167.208591-01	11/04/2019	208591Renrui Ventures Pty Ltd	Robotics After School Incursions Mar19	\$300.00
2170.205352-01	18/04/2019	205352Telstra (Video Conf) - 1524336800	Elected Members - Phones/Pagers Ac 15243	\$291.50
2170.76492-01	18/04/2019	76492Budget Rent A Car - LOC 20008	Hire van for Functions	\$290.02
2171.208572-01	26/04/2019	208572Happy Feet Fitness Australia Pty Lt	Childrens Performance Hello Manning 2019	\$290.00
2166.201216-01	04/04/2019	201216Chemform	Dishwasher Liquid	\$287.21
2167.203922-01	11/04/2019	203922Local Refrigeration & Air Condition	To attend ice making machine located in	\$286.00
2171.206875-01	26/04/2019	206875Allsite Equipment Solutions	Scissor lift annual inspection 83093 Gen	\$280.50
2167.208702-01	11/04/2019	208702Kat Scarff Art Therapist	Presenter- Mind Lounge: Found Object Ar	\$280.00
2170.207908-01	18/04/2019	207908AFGRI Equipment Australia Pty Ltd	park brake cable 83106 mow 1	\$276.78
2166.203622-01	04/04/2019	203622Harvey Fresh	Civic Centre Staff Milk	\$275.22
2167.201608-01	11/04/2019	201608Econo Sweep	Carpark Cleaning	\$275.00
2167.81253-01	11/04/2019	81253Activ Foundation Inc	OSH Conference	\$268.40
2166.76492-01	04/04/2019	76492Budget Rent A Car - LOC 20008	Hire car to replace Corolla:1GBZ028 (PN	\$266.20
2171.203366-01	26/04/2019	203366T-Quip	Agrifarm shaft covers 73890 Agrifarm AFM	\$265.45
2172.73970-01	29/04/2019	73970Australian Services Union	Payroll Deduction	\$259.00
2167.208729-01	11/04/2019	208729P&M Automotive Equipment	Annual hoist inspections	\$256.30
2171.205104-01	26/04/2019	205104The Poster Girls	Postergirls Posters Hello Manning	\$250.25
2166.76679-01	04/04/2019	76679City Of Canning	Impound/sustenance Fee	\$250.00
2170.203155-01	18/04/2019	203155Bolinda Publishing Pty Ltd	Large print books	\$247.23
2170.201814-01	18/04/2019	201814Total Packaging	Body Bags - ACF	\$243.65
2167.207870-01	11/04/2019	207870Mackay Urban Design	Design Review Panel (CoSP)	\$242.00
2167.206646-01	11/04/2019	206646Department Of Planning, Lands and	DAP Application Fee 4 Paterson	\$241.00
2170.206646-01	18/04/2019	206646Department Of Planning, Lands and	19 Pether Road - 1103451	\$241.00
2170.208366-01	18/04/2019	208366Bellrock Cleaning	Regular clean FY 2018/19	\$231.00
2171.205180-01	26/04/2019	205180Perth Security Services	Alarm response John McGrath 10/4/19 DN61	\$230.80
2170.204355-01	18/04/2019	204355CSIRO Publishing	Cygnia Cove retention basin sediment tes	\$220.00
2170.207652-01	18/04/2019	207652Moore Stephens WA Pty Ltd	Employee Training	\$220.00
2171.208750-01	26/04/2019	208750Grandstand Agency	Performances at Hello Manning 2019	\$220.00
2170.208471-01	18/04/2019	208471Shiblon Pty Ltd	Service Tokens for Hectronic Ticket Mach	\$215.99
2167.72834-01	11/04/2019	72834Blackwoods	As Per Attached Quote	\$214.53
2171.206719-01	26/04/2019	206719Atom Supply	Two boxes of safety glasses	\$213.44
2171.206420-01	26/04/2019	206420Workwear Group	Branded staff library shirts - \$140.80	\$211.20
2171.202452-01	26/04/2019	202452Lock Stock & Farrell Locksmith	Keys Unit 20	\$195.50
2170.202172-01	18/04/2019	202172Bin Bath Australia Pty Ltd	Rubbish Bins Cleaned SPCH 27 March 19	\$188.32
2166.200780-01	04/04/2019	200780Nashtec Auto Electrics	Abs Fault 43415 Subaru Forester:1EVB832	\$184.00
2171.203591-01	26/04/2019	203591Parkland Mazda	Variation Madza CX5 PN 43440	\$183.80
2167.208163-01	11/04/2019	[REDACTED]	Reimbursement Phone Expense Mar/Apr 2019	\$172.00
2167.203752-01	11/04/2019	203752Hillarys Plumbing & Gas	Plumbing Services	\$170.50
2171.208424-01	26/04/2019	208424Goodchild Enterprises	Battery 43426 Mazda Clasic 1EXN453	\$169.40
2170.208294-01	18/04/2019	208294Perth Aquatic, Seed & Ecological	Aquarium Service 2018/19	\$165.00
2167.202249-01	11/04/2019	202249Local Government Professionals Aust	Employee Training [REDACTED]	\$160.00
2167.76267-01	11/04/2019	76267Daytone Printing	Business Card Printing [REDACTED]	\$156.20
2170.203622-01	18/04/2019	203622Harvey Fresh	Standing Order - Milk for Infrastructure	\$149.76
2166.207994-01	04/04/2019	207994Tyke Electrical	Reticulation Electrical	\$149.60
2167.205534-01	11/04/2019	205534Superclean Laundry and Linen Servic	Linen	\$143.30
2167.204588-01	11/04/2019	204588Western Resource Recovery Pty Ltd	Annual Servicing of Grease Traps as per	\$140.86
2170.208643-01	18/04/2019	208643AAAC Towing Pty Ltd	Towing Fee SP073	\$132.00
2166.201391-01	04/04/2019	201391Refresh Pure Water **USE 201391**	Staff Water	\$120.00
2170.208451-01	18/04/2019	208451Telstra - ID 1003577	Usage; Mobile WAP/INT 7/4/19-6/5/19	\$119.98
2167.201648-01	11/04/2019	201648Aus Record	Files And Labels	\$118.80
2170.206963-01	18/04/2019	206963Pets Meat Suppliers	ACF Food	\$114.90
2167.207557-01	11/04/2019	207557TenderLink.Com	Advertising	\$114.40

Payment Listing
Payments between
1/04/2019 to 30/04/2019



Print Date and time: 2/05/2019 11:38:07AM

Creditors				
Reference No.	Date	Creditor Payee	Description	Amount
2171.73806-01	26/04/2019	73806WA Local Government Association	Employee Training	\$110.00
2171.205916-01	26/04/2019	205916Inspirations Paint Belmont	To supply paint as required to [REDACTED]	\$100.89
2166.205916-01	04/04/2019	205916Inspirations Paint Belmont	Supply Paint as required by [REDACTED]	\$100.76
2171.208766-01	26/04/2019	[REDACTED]	Refund of reticulation parts	\$98.12
2167.83878-01	11/04/2019	83878BOC Gases	gas hire	\$90.14
2171.208764-01	26/04/2019	[REDACTED]	Reimbursement Morning Tea Connect South	\$89.00
2166.204293-01	04/04/2019	204293Sifting Sands	Emergency clean at Morris Mundy (asbesto	\$88.00
2171.207822-01	26/04/2019	207822Australian Parking & Revenue Contro	Ticket Machine - Lic Fees - Melv Pde - M	\$82.50
2167.204470-01	11/04/2019	204470Automotive Electrical & 4WD Accesso	Emergency stop 53038	\$80.11
2170.200718-01	18/04/2019	200718WA Police Service - Revenue Section	Libraries Volunteer Police Checks	\$79.50
2167.73342-01	11/04/2019	73342Landgate	Transaction Summary Mar19	\$77.10
2166.205534-01	04/04/2019	205534Superclean Laundry and Linen Servic	Hello Manning Linen	\$75.62
2166.203155-01	04/04/2019	203155Bolinda Publishing Pty Ltd	MP3 Standing Order South Perth Library 2	\$74.76
2167.203155-01	11/04/2019	203155Bolinda Publishing Pty Ltd	MP3 Standing Order South Perth Library 2	\$74.76
2170.21799-01	18/04/2019	21799Australian Institute of Management	Business Book Club [REDACTED]	\$72.01
2171.207574-01	26/04/2019	207574Vetwest Animal Hospitals Pty Ltd	Veterinary Costs C178/G387	\$70.36
2171.201391-01	26/04/2019	201391Refresh Pure Water **USE 201391**	Water Replenishment	\$70.00
2170.205534-01	18/04/2019	205534Superclean Laundry and Linen Servic	Linen	\$67.54
2167.208424-01	11/04/2019	208424Goodchild Enterprises	battery 87013 Mower Slasher Reel Ride On	\$64.35
2166.207885-01	04/04/2019	207885Bloomin Box Co	Flowers OSH Conference Perth Zoo 29/03/1	\$60.00
2167.207704-01	11/04/2019	207704Zanzara	Repair of Mosquito Management Equipment.	\$59.60
2166.205180-01	04/04/2019	205180Perth Security Services	Docket DN61108- John McGrath Call out	\$57.70
2166.202249-01	04/04/2019	202249Local Government Professionals Aust	Communications workshop	\$50.00
2167.203622-01	11/04/2019	203622Harvey Fresh	Standing Order - Milk for Infrastructure	\$48.60
2171.203155-01	26/04/2019	203155Bolinda Publishing Pty Ltd	Large print books	\$47.03
2166.208445-01	04/04/2019	208445Telstra - ID 1003577	Usage mobile 0437 695230 25/3-24/4/19	\$40.00
2171.207026-01	26/04/2019	207026Peninsular Como Newsround	Newspaper Delivery	\$35.60
2170.208704-01	18/04/2019	208704Perth Region NRM	[REDACTED] Perth NRM Conference	\$30.00
2171.208323-01	26/04/2019	[REDACTED]	Entertainment	\$24.04
2171.203622-01	26/04/2019	203622Harvey Fresh	Standing Order - Milk for Infrastructure	\$23.40
2167.204291-01	11/04/2019	204291Iron Mountain Aust Group Pty Ltd	Records Offsite Archival, Retrieval & De	\$20.42
2167.208694-01	11/04/2019	208694Stihl Shop Osborne Park	support 74108 Stihl FS260	\$17.90
2170.203366-01	18/04/2019	203366T-Quip	parts for vertimower	\$17.00
2170.202511-01	18/04/2019	202511Pirtek Welshpool	hose fitting 53045	\$12.98
2167.205884-01	11/04/2019	205884Ampac Debt Recovery WA Pty Ltd	Debt Recovery PE 31/3/19	\$7.70
2167.202872-01	11/04/2019	202872Cabcharge Australia Limited	Cabcharge Admin Fee	\$6.00
Total:	EFT			462 \$5,029,116.25
10107604	11/04/2019	200691Water Corporation	Usage RR Garvey St 4/2/19-2/4/19	\$13,541.83
10107599	04/04/2019	202309McDougall Park Community Kindergart	Community Funding Grant-Replace mud kitc	\$5,000.00
10107596	04/04/2019	200691Water Corporation	Usage; Jarman Ave 25/1/19-26/3/19	\$2,512.00
10107605	11/04/2019	205028Water Corporation	repair water pipe 29 Crawshaw Cr	\$1,411.07
10107598	04/04/2019	201849Town of Bassendean	Impound/sustenance fee	\$1,100.80
10107595	04/04/2019	73091Administration Petty Cash	Petty Cash Reimbursement 13/3/19-27/3/19	\$521.50
10107627	18/04/2019	73091Administration Petty Cash	Petty cash Reimbursement GBLC 14/3-10/4/	\$191.65
10107631	26/04/2019	201849Town of Bassendean	Impound/sustenance fee	\$187.30
10107597	04/04/2019	200949Collier Park Village Petty Cash	Petty cash Re-imburement 08/3/19-28/3/1	\$182.75
10107630	26/04/2019	76324City Of Gosnells	Impound Fee	\$165.00
10107632	29/04/2019	202589WA Local Govt Superannuation Plan	Payroll Deduction	\$80.00
Total:	Cheque			11 \$24,893.90
Total:	Creditors			473 \$5,054,010.15

Payment Listing
Payments between
1/04/2019 to 30/04/2019



Print Date and time: 2/05/2019 11:38:07AM

Non-Creditors				
Reference No.	Date	Payee	Description	Amount
J0020000	17/04/2019	Silverleaf Investments Pty Ltd	Refund Tree Bond - 21-23 Mends St	\$41,965.00
J0019964	10/04/2019	Mellen Events	RefundBal.Reserve Bond - SJMP	\$41,511.85
J0020007	24/04/2019	ESM Exclusive Strata Management	Refund Access onto SJMP-158 Mill Pt	\$10,100.00
J0019963	10/04/2019	The Big Wedgie	RefundBal.Reserve Bond - SJMP	\$6,511.85
J0019989	17/04/2019	Chris Wallbank	Refund RdReserveAccessBd - [REDACTED]	\$3,000.00
J0019990	17/04/2019	Webb & Brown-Neaves	Refund RdReserveAccessBd - 48 Redmond St	\$3,000.00
J0020008	24/04/2019	Austin Healey Club of WA	Refund Reserve Bond Deposit - SJMP	\$2,500.00
J0019965	10/04/2019	Giovani Iozzi	Refund RdReserveAccessBd - 7 Arundel St	\$2,200.00
J0019966	10/04/2019	Mr D Ballast	Refund RdReserveAccessBd - 4 Newry Close	\$2,200.00
J0019967	10/04/2019	My Homes WA Pty Ltd	Refund RdReserveAccessBd 5A Isabella Crs	\$2,200.00
J0019968	10/04/2019	Jarluka Developments Pty Ltd	Refund RdReserveAccessBd 1/13 Lockhart	\$2,200.00
J0019969	10/04/2019	Dale Alcock Home Improvement	Refund RdReserveAccessBd 63 Todd Ave	\$2,200.00
J0019970	10/04/2019	Dale Alcock Home Improvements	Refund RdReserveAccessBd 13 Sandgate St	\$2,200.00
J0019971	10/04/2019	Mr Jeffrey Blenkins	Refund RdReserveAccessBd 36 Lawler St	\$2,200.00
J0019972	10/04/2019	Mr Stephen Simpson	Refund RdReserveAccessBd 26A River View	\$2,200.00
J0019991	17/04/2019	Darren Jessup	Refund RdReserveAccessBd - 88 Brandon St	\$2,200.00
J0019992	17/04/2019	Residential Building WA Pty Ltd	Refund RdReserveAccessBd - 1/24 Victoria	\$2,200.00
J0019995	17/04/2019	Davley Building Pty Ltd	Refund RdReserveAccessBd - 25 Sixth	\$2,200.00
J0019996	17/04/2019	Classic Home & Garage Innovations P	Refund RdReserveAccessBd - 63 Comer St	\$2,200.00
J0019997	17/04/2019	Addstyle Constructions Pty Ltd	Refund RdReserveAccessBd - 110 Angelo	\$2,200.00
J0019974	10/04/2019	Stride With Confidence	Refund Hall/Swipe Card Bond - Manning	\$2,050.00
J0019979	10/04/2019	Sumeet Bagga	Refund Hall/Swipe Card Bond JMcGrath	\$2,050.00
J0019980	10/04/2019	Rachael Bryant	Refund Hall/Swipe Card Bond - JMcGrath	\$2,050.00
J0019988	10/04/2019	Iranian Community of WA	Refund Reserve Bond Deposit - SJMP	\$2,000.00
J0107626	11/04/2019	Margaret Badkin	Refund payment to BPAY for UGP in error	\$1,494.10
J0019982	10/04/2019	Ash Gabrielson	Refund Reserve Deposit - Neil McDougall	\$1,350.00
J0019999	17/04/2019	Yung Tzen Leong	Refund Reserve Bond Deposit - SJMP	\$1,100.00
J0019975	10/04/2019	Willy Go	Refund Hall/Swipe Card Bond JMcGrath	\$1,050.00
J0019981	10/04/2019	Iranian Community of Western Austra	Refund Hall/Swipe Card Bond - SPCC	\$1,050.00
J0020001	24/04/2019	Living Alternatives Ltd	Refund Hall/Swipe Card Bond - SPCC	\$1,050.00
J0020005	24/04/2019	J Mudhar	Refund Hall/Swipe Card Bond - SPCC	\$1,050.00
J0020011	24/04/2019	Bengali Association of WA	Refund Hall Bond Deposit - Manning Hall	\$1,050.00
J0107634	29/04/2019	Jaspreet Mudhar	REfund Hall Hire Fees-SPCC 29/6/19	\$1,030.00
J0107614	11/04/2019	Lindsay Brown & Cheryl Brown	Refund Pensioner Rebate-41 Griffin Crescent	\$960.92
J0107613	11/04/2019	Eric Brooke C/- Settle Wise Conveya	Refund Pensioner Rebate - 17/1 Preston St	\$938.32
J0019986	10/04/2019	WSP Australia Pty Ltd	Refund Reserve Bond Deposit - SJMP	\$800.00
J0107615	11/04/2019	Jennifer Rafferty	Refund Pensioner Rebate -96 Dyson St	\$780.17
J0107610	11/04/2019	Mrs Alexandra Galbraith	Crossing Subsidy - 47 Campbell St	\$778.09
J0107618	11/04/2019	Ratko Banjac & Ljiljana Banjac	Refund Pensioner Rebate - 11 Tralee Way	\$750.00
J0019962	10/04/2019	Salsaal Inetgration Association	RefundBal Hall Bond - SPCC	\$740.00
J0019976	10/04/2019	Peter Samson	Refund Hall/Swipe Card Bond SPCC	\$550.00
J0019977	10/04/2019	Duro Bozic	Refund Hall/Swipe Card Bond JMcGrath	\$550.00
J0019978	10/04/2019	Western Australian Quilters Associa	Refund Hall/Swipe Card Bond	\$550.00
J0019998	17/04/2019	Ian Boulton Stamp Dealer	Refund Hall/Swipe Card Bond - SPCC	\$550.00
J0020002	24/04/2019	RCCG (Abundant Life Centre) Inc	Refund Hall/Swipe Card Bond - JMcGrath	\$550.00
J0020003	24/04/2019	Lucille Fanio	Refund Hall/Swipe Card Bond - JMcGrath	\$550.00
J0020004	24/04/2019	Dr Y Furlong	Refund Hall/Swipe Card Bond - JMcGrath	\$550.00
J0020009	24/04/2019	Avner Pancreatic Cancer Foundation	Refund Reserve Bond Deposit - SJMP	\$540.00
J0019973	10/04/2019	Mr Michael Capelli	Refund RdReserveAccessBd 25 Pether Rd	\$500.00
J0019983	10/04/2019	St George's Anglican Grammar School	Refund Reserve Bond Deposit - SJMP	\$500.00
J0019993	17/04/2019	Jeffrey Gunawan	Refund RdReserveAccessBd - 16 Tringa Cir	\$500.00
J0019994	17/04/2019	Chin Mei Wong	Refund RdReserveAccessBd - 11 Gladstone	\$500.00
J0107616	11/04/2019	Minter Ellison Services Pty Ltd	Landgate Refund Overpmnt-72A Mill Point Rd	\$452.00
J0107609	11/04/2019	Par-Johan Goody-Rohdin	Refund Hall hire fees Manning MR	\$312.50
J0019984	10/04/2019	Mr David Nguyen	Refund Reserve Bond Deposit - SJMP	\$250.00
J0019985	10/04/2019	Karen Vargas	Refund Reserve Bond Deposit - SJMP	\$250.00
J0019987	10/04/2019	Julianne Barrett	Refund Reserve Bond - George Burnett	\$250.00
J0107619	11/04/2019	Veronica Lawrence	Refund Pensioner Rebate - 16 Glyde St	\$207.50
J0107611	11/04/2019	Mr A Healy	Individual Development Grant-Junior Cricket Champ	\$200.00
J0107612	11/04/2019	Ms E Rosich	Individual Dev. Grant-Junior Cricket Championship	\$200.00
J0107633	29/04/2019	India Bradshaw	Musical Performance at Hello Manning	\$200.00
J0107629	18/04/2019	Sumeet Bagga	Refund Hall Hire 30th March 2019 John McGrath Hall	\$195.00
J0107620	11/04/2019	Fu Wing Wong	Refund Planning Fee - 5 Kwel Court	\$147.00
J0107636	29/04/2019	Josephine Moo Khian Cullen	Refund hire of SR1	\$140.00
J0107624	11/04/2019	Caleb Rocca	Lazy Sunday Performance-Youth Week	\$125.00
J0107608	11/04/2019	CMASA - Liya Yi	Refund hire for Sem room 1	\$90.00
J0107622	11/04/2019	Sejota Heske	Lazy Sunday Performance-Youth Week	\$75.00
J0107625	11/04/2019	Xanthe Coen	Lazy Sunday Performance-Youth Week	\$75.00
J0107617	11/04/2019	McWilliams LAYers Property & Comme	Landgate Refund Overpmnt 270 Canning Hwy	\$51.00
J0020006	24/04/2019	Glenn M Cridland	Refund Swipe Card Bond -Morris Mundy	\$50.00
J0107635	29/04/2019	Xanthe Coen	Youth Week Lazy Sunday -Second Performance	\$50.00

Payment Listing
 Payments between
 1/04/2019 to 30/04/2019



Non-Creditors Print Date and time: 2/05/2019 11:38:07AM

Reference No.	Date	Payee	Description	Amount
00107621	11/04/2019	Jing Jiang	Refund Junior Program-Basketball Term 1	\$40.00
00107607	11/04/2019	Neve D'Cruze	Refund for found lost item	\$23.55
00107606	11/04/2019	Antony Bright	Refund for found lost item	\$9.15
Total:	Cheque			74 \$171,093.00

Total: Non-Creditors **74 \$171,093.00**

Grand Total: **547 \$5,225,103.15**



City of South Perth
Statement of Financial Position
As at 30 April 2019

Details	2019 YTD	2018 YTD	30 June 2018
	\$	\$	\$
CURRENT ASSETS			
Cash & Cash Equivalents	54,335,469	60,326,863	52,080,034
Trade & Other Receivables	3,494,853	2,693,202	3,625,150
Inventories – Materials	21,014	234,731	6,793
Other Current Assets	631,738	357,693	334,529
TOTAL CURRENT ASSETS	58,483,074	63,612,489	56,046,506
NON-CURRENT ASSETS			
Other Receivables	1,225,651	1,489,006	1,265,134
Investments	209,771	180,347	209,771
Property, Plant & Equipment	380,164,955	378,141,910	379,515,095
Infrastructure	338,148,696	330,929,363	340,882,836
Intangibles	877,180	1,031,880	1,573,143
TOTAL NON-CURRENT ASSETS	720,626,253	711,772,506	723,445,979
	719,190,831	2,780,243	721,971,074
TOTAL ASSETS	779,109,327	775,384,995	779,492,485
CURRENT LIABILITIES			
Trade & Other Payables	1,839,170	1,812,202	4,535,502
Borrowings	131,301	198,493	1,504,508
Provisions	4,386,949	4,310,330	4,386,991
Leaseholder Liability	27,108,310	29,435,324	29,026,970
TOTAL CURRENT LIABILITIES	33,465,730	35,756,349	39,453,971
NON-CURRENT LIABILITIES			
Borrowings	8,752,693	10,206,248	8,752,693
Provisions	394,063	343,060	394,063
TOTAL NON-CURRENT LIABILITIES	9,146,756	10,549,308	9,146,756
TOTAL LIABILITIES	42,612,486	46,305,657	48,600,727
NET ASSETS	736,496,841	729,079,338	730,891,758
EQUITY			
Retained Surplus	142,669,378	139,797,344	132,292,050
Reserves - Cash Backed	37,416,659	43,269,141	42,188,903
Revaluation Surplus	556,410,804	546,012,853	556,410,805
TOTAL EQUITY	736,496,841	729,079,338	730,891,758

**CITY OF SOUTH PERTH
STATEMENT OF CHANGE IN EQUITY
As at 30 April 2019**

	2019 YTD \$	2018 YTD \$	30 June 2018 \$
RESERVES			
Cash Backed			
Balance at beginning of reporting period	42,188,903	49,400,375	49,400,375
Aggregate transfers to Retained Earnings	(7,398,357)	(9,134,346)	(10,498,412)
Aggregate transfers from Retained Earnings	2,626,113	3,003,112	3,286,940
Balance at end of reporting period	<u>\$ 37,416,659</u>	<u>\$ 43,269,141</u>	<u>\$ 42,188,903</u>
Non - Cash Backed			
Asset Revaluation Reserve	556,410,804	546,012,853	556,410,805
Balance at end of reporting period	<u>\$ 556,410,804</u>	<u>\$ 546,012,853</u>	<u>\$ 556,410,805</u>
TOTAL RESERVES	<u>\$ 593,827,463</u>	<u>\$ 589,281,994</u>	<u>\$ 598,599,708</u>
RETAINED EARNINGS			
Balance at beginning of reporting period	132,292,050	127,370,321	127,370,321
Change in Net Assets from Operations	5,605,084	6,295,789	(2,289,743)
Aggregate transfers to Reserves	(2,626,113)	(3,003,112)	(3,286,940)
Aggregate transfers from Reserves	7,398,357	9,134,346	10,498,412
Balance at end of reporting period	<u>\$ 142,669,378</u>	<u>\$ 139,797,344</u>	<u>\$ 132,292,050</u>
TOTAL EQUITY	<u>\$ 736,496,841</u>	<u>\$ 729,079,338</u>	<u>\$ 730,891,758</u>

CITY OF SOUTH PERTH
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2018 TO 30 APRIL 2019

Original Budget 2018/19	MYR Revised Budget 2018/19	OPERATING ACTIVITIES	YTD ORIGINAL BUDGET @ 30 April 2019	YTD ACTUAL @ 30 April 2019	\$ VARIANCE	VAR NOTE	% VAR / MYR YTD BUDGET YTD
		Income					
36,813,296	36,813,296	Rates	36,980,296	37,042,647	62,351	F	0%
2,585,813	2,585,813	General Purpose Funding	2,429,534	2,124,886	(304,648)	U	-13%
70,000	70,000	Governance	58,330	154,812	96,482	F	165%
200,250	200,250	Law, Order, Public Safety	161,244	152,828	(8,416)	U	-5%
144,500	144,500	Health	133,250	139,565	6,315	F	5%
1,948,108	1,948,108	Housing	1,824,844	1,819,664	(5,180)	U	0%
7,623,053	7,623,053	Community Amenities	7,571,199	7,535,941	(35,258)	U	0%
4,381,626	4,381,626	Recreation and Culture	4,094,162	3,819,390	(274,772)	U	-7%
3,189,612	3,189,612	Transport	3,122,072	2,833,102	(488,970)	U	-16%
474,500	474,500	Economic Services	366,512	316,151	(50,361)	U	-14%
72,000	72,000	Other Property and Services	59,996	30,246	(29,750)	U	-50%
		Increase in Revenue - MYR	1,401,731				
		(734,043) Decrease in Revenue - MYR					
57,502,758	58,170,446	Subtotal Income	56,801,439	55,769,231	(1,032,208)	U	
		Expenditure					
311,164	311,164	General Purpose Funding	162,435	71,251	(91,184)	F	56%
4,282,632	4,282,632	Governance	3,803,261	5,246,963	(1,443,702)	U	-38%
1,142,759	1,142,759	Law, Order, Public Safety	902,494	845,609	(56,885)	F	6%
52,250	52,250	Education	43,536	49,096	(5,560)	U	-13%
731,508	731,508	Health	577,778	589,902	(12,124)	U	-2%
621,599	621,599	Welfare Services	521,027	510,998	10,029	F	2%
2,286,935	2,286,935	Housing	1,972,500	2,018,188	(45,688)	U	-2%
11,673,397	11,673,397	Community Amenities	10,450,030	9,614,070	(835,960)	F	8%
21,291,273	21,291,273	Recreation and Culture	18,002,238	17,463,861	(538,377)	F	3%
15,815,329	15,815,329	Transport	13,459,521	13,599,027	(139,506)	U	-1%
737,029	737,029	Economic Services	661,360	621,280	40,080	F	6%
81,687	81,687	Other Property and Services	94,998	579,950	(484,952)	U	-510%
		(3,406,249) Increase in Expenditure - MYR					
		2,105,744 Decrease in Expenditure - MYR					
59,027,562	57,727,057	Subtotal Expenditure	50,651,178	51,210,193	(559,015)	U	
(1,524,804)	443,389	Net Operating Surplus/ (Deficit)	6,150,261	4,559,039	1,591,222	F	
		ADD NON CASH ITEMS					
11,224,400	11,224,400	Depreciation of Assets	10,219,806	10,285,388	(65,582)	U	
127,500	127,500	Ammortisation Expense	130,970	140,533	(9,563)	U	
		Transfer from WIP to Expense	-	555,429	(555,429)	U	
		1,534,700 Increase in Expenditure - MYR					
		(420,120) Decrease in Expenditure - MYR					
11,351,900	12,466,480	Subtotal Non Cash Items	10,350,776	10,981,350	(630,574)	U	
9,827,096	12,909,869	Net Operating Surplus/ (Deficit)	16,501,037	15,540,389	(960,648)	F	
		LESS CAPITAL INCOME & EXPENDITURE					
725,680	725,680	Grants for Acquisition of Assets	712,807	1,046,046	333,239	F	
262,294	262,294	Realised (Gain) / Loss on Sale of Assets	(218,596)	(225,932)	(7,336)	U	
(4,263,200)	(4,263,200)	Acquisition of Buildings	(4,055,822)	(2,740,723)	1,315,099	F	
(16,000)	(16,000)	Acquisition of Furniture	(38,330)	(13,265)	25,065	F	
(2,436,700)	(2,436,700)	Acquisition of Technology	(2,041,074)	(162,679)	1,878,395	F	
(499,652)	(499,652)	Acquisition of Plant & Equipment	(385,341)	(85,648)	299,693	F	
(774,150)	(774,150)	Acquisition of Mobile Plant	(774,150)	(720,951)	53,199	F	
(11,963,588)	(11,963,588)	Construction of Infrastructure Assets	(9,283,116)	(4,520,375)	4,762,741	F	
(5,000)	(5,000)	Work in Progress	-	(7,627)	(7,627)	U	
		(1,088,499) Increase in Capital Expenditure - MYR					
		2,841,669 Decrease in Capital Expenditure - MYR					
(18,970,316)	(17,217,146)	Subtotal Capital Income and Expenditure	(16,083,622)	(7,431,155)	8,652,467	F	
		LESS OTHER NON OPERATING ITEMS					
(1,524,798)	(1,524,798)	Loan Principal Repayments	(1,373,207)	(1,373,207)	-	-	
(4,079,391)	(4,079,391)	Transfers to Reserves	(2,626,113)	(2,626,113)	-	-	
(5,604,189)	(5,604,189)	Subtotal Other Non Operating Items	(3,999,320)	(3,999,320)	-	-	
		OTHER FUNDING SOURCES					
13,263,079	13,263,079	Transfers from Reserves	7,398,357	7,398,357	-	-	
316,635	316,635	Proceeds on Disposal of Assets	263,897	276,092	12,195	F	
610,716	610,716	Self Supporting Loans Recouped	294,412	294,412	-	-	
750,000	750,000	Movement in Non Current CPV Liability	62,500	(1,918,660)	(1,981,160)	U	
-	-	Movement in Deferred Rates (Non-Current)	-	39,482	39,482	F	
550,112	550,112	Opening Net Current Assets July 1 B/Fwd	550,112	4,630,735	4,080,623	F	
		MYR Transfers from Reserves	24,308				
15,490,542	15,514,850	Subtotal Other Funding Sources	8,569,278	10,720,419	2,151,141	U	
743,133	5,603,384	CLOSING NET CURRENT ASSETS YTD	4,987,373	14,830,333	9,842,959	F	

CITY OF SOUTH PERTH
2018/2019 - OPERATING REVENUE & EXPENDITURE - BUDGET VERSUS ACTUAL
April-2019

Key Responsibility Areas	Month Budget	Month Actual	YTD Budget	YTD Actual	Variance \$	Var F/U	MYR Revised Budget	Original Budget
REVENUE								
Chief Executive's Office								
Ranger Services								
Animal Control	9,835	14,186	149,580	127,972	(21,608)	U	186,250	186,250
Fire Prevention	125	-	1,250	6,068	4,818	F	1,500	1,500
Parking Management	166,585	216,055	2,393,830	2,048,909	(344,921)	U	2,727,000	3,247,000
District Rangers	1,043	741	10,414	18,787	8,373	F	12,500	12,500
Sub Total Revenue - Ranger Services	177,588	230,982	2,555,074	2,201,736	(353,338)	U	2,927,250	3,447,250
Total Revenue - Governance & Administration	177,588	230,982	2,555,074	2,201,736	(353,338)	U	2,927,250	3,447,250
Total Revenue - Chief Executive's Office	177,588	230,982	2,555,074	2,201,736	(353,338)	U	2,927,250	3,447,250
Directorate - Corporate Services								
Financial Services								
Treasury Management	5,833	218	752,081	483,034	(269,047)	U	995,000	995,000
Investment Activities	113,247	91,297	976,848	1,087,011	110,163	F	1,207,198	929,813
Rating Activities	126,417	40,911	37,739,235	37,752,300	13,065	F	38,006,067	37,559,296
Property Management	69,501	11,168	334,998	292,897	(42,101)	U	394,000	394,000
Total Revenue - Financial Services	314,998	143,594	39,803,162	39,615,242	(187,920)	U	40,602,265	39,878,109
Total Revenue - Corporate Services	314,998	143,594	39,803,162	39,615,242	(187,920)	U	40,602,265	39,878,109
Directorate - Development & Community Services								
Community, Culture & Recreation								
Administration	6,179	173	61,792	12,329	(49,463)	U	74,150	1,500
Cultural Development								
Major Events	23,267	-	232,667	4,136	(228,530)	U	279,200	253,300
Community Events	5,581	803	38,323	29,698	(8,625)	U	49,487	42,000
Facility Bookings & Recreation Revenue								
George Burnett Leisure Centre Revenue	19,189	18,442	197,886	181,227	(16,660)	U	236,265	319,550
Halls & Public Buildings	27,551	18,437	271,482	278,168	6,686	F	324,000	300,400
Total Revenue - Community, Culture & Recreation	81,767	37,855	802,150	505,558	(296,591)	U	963,102	916,750
Collier Park Retirement Complex								
Collier Park Village	169,594	150,747	1,649,014	1,569,709	(79,305)	U	1,979,619	1,942,323
Collier Park Community Centre	500	495	5,000	4,955	45	U	6,000	6,000
Total Revenue - Collier Park Village	170,094	151,242	1,654,014	1,574,664	(79,350)	U	1,985,619	1,948,323
Library Services								
Administration	1,080	872	10,888	16,370	5,482	F	13,050	13,050
Civic Centre Library	834	1,011	8,332	11,830	3,498	F	10,000	10,000
Manning Library	167	386	1,766	5,378	3,612	F	2,100	2,100
Old Mill	209	219	2,082	5,047	2,965	F	2,500	2,500
Total Revenue - Library Services	2,290	2,487	23,068	38,625	15,557	F	27,650	27,650
Development Services								
Strategic Planning	1,167	-	11,666	9,595	2,071	U	14,000	14,000
Statutory Planning	39,584	44,164	525,833	532,648	6,815	F	605,000	535,000
Building Services	26,393	16,876	347,714	312,986	(34,728)	U	400,500	457,500
Environmental Health Services	5,834	7,424	135,332	139,784	4,452	F	147,000	147,000
Total Revenue - Development Services	72,978	68,463	1,020,545	995,013	25,532	U	1,166,500	1,153,500
Total Revenue - Development & Community Services	327,128	260,048	3,499,776	3,113,860	(385,916)	U	4,142,871	4,046,223

CITY OF SOUTH PERTH
2018/2019 - OPERATING REVENUE & EXPENDITURE - BUDGET VERSUS ACTUAL
April-2019

Key Responsibility Areas	Month Budget	Month Actual	YTD Budget	YTD Actual	Variance \$	Var F/U	MYR Revised Budget	Original Budget
Directorate - Infrastructure Services								
City Environment								
Contributions	36,834	76,743	315,165	320,169	5,004	F	348,500	333,500
Nursery Revenue	1,297	-	12,965	3,165	(9,800)	U	15,560	22,560
Asset Control Revenue	-	-	-	27,500	27,500	F	-	-
Environmental Services Revenue	417	300	4,166	3,180	(986)	U	5,000	5,000
Total Revenue - City Environment	38,548	77,043	332,297	354,014	21,718	F	369,060	361,060
Engineering Infrastructure								
Traffic Management Revenue	(2,499)	3,355	58,998	60,212	1,214	F	54,000	114,000
Road Grants	-	-	307,500	143,041	(164,459)	U	410,000	410,000
Contributions to Works	5,418	(3,257)	54,164	30,246	(23,918)	U	65,000	65,000
Reinstatement Revenue	3,334	3,028	33,332	21,668	(11,664)	U	40,000	14,000
Crossover Revenue	8,334	12,852	83,332	73,869	(9,463)	U	100,000	100,000
Asset Control Revenue	30,876	11,789	266,748	243,648	(23,100)	U	328,500	298,500
Other Revenue	584	-	5,832	-	(5,832)	U	7,000	7,000
Sub Total - Construction & Maint	48,546	24,412	750,908	512,472	238,436	U	950,500	894,500
Total Revenue - Engineering Infrastructure	46,047	27,767	809,906	572,683	(237,223)	U	1,004,500	1,008,500
Waste Management								
Refuse Collection	27,935	24,277	5,250,874	5,244,898	(5,976)	U	5,306,748	5,297,743
Recycling	500	3,301	1,772,413	1,745,400	(27,013)	U	1,773,413	1,768,810
Total Revenue - Waste Management	28,435	27,578	7,023,287	6,990,299	(32,988)	U	7,080,161	7,066,553
Collier Park Golf Course								
Collier Park Golf Course - Revenue	278,269	291,872	2,594,078	2,634,640	40,562	F	3,150,613	2,804,138
Total Revenue - Collier Park Golf Course	278,269	291,872	2,594,078	2,634,640	40,562	F	3,150,613	2,804,138
Total Revenue - Infrastructure Services	391,299	424,260	10,759,568	10,551,636	(207,931)	U	11,604,334	11,240,251
TOTAL REVENUE	1,211,013	1,058,884	56,617,580	55,482,474	(1,135,105)	U	59,276,720	58,611,833
EXPENDITURE								
Chief Executive's Office								
City Administration								
Corporate Support	79,207	84,342	730,779	772,750	(41,971)	U	884,238	844,923
Building Operating Costs	11,667	11,963	230,466	222,830	7,636	F	253,800	258,300
Human Resources Administration	94,082	134,219	989,918	815,995	173,923	F	1,178,738	1,190,988
Total Expense - City Administration	184,956	230,524	1,951,163	1,811,575	139,588	F	2,316,776	2,294,211
Governance Admin	79,433	95,002	795,658	796,465	(807)	U	956,030	936,630
Governance - Elected Members	127,375	59,796	952,840	945,384	7,456	F	1,057,603	1,058,903
Marketing & Communications								
Community Promotions	54,834	49,820	579,260	526,756	52,504	F	688,933	695,033
Publications	11,652	3,297	116,496	74,136	42,360	F	139,800	139,800
Ranger Services								
Animal Control	26,198	32,514	282,622	320,720	(38,098)	U	335,020	340,020
Fire Prevention	1,623	1,547	122,812	67,232	55,580	F	126,064	126,064
Parking Management	76,333	78,967	777,441	805,116	(27,675)	U	930,115	927,615
District Rangers	20,012	18,569	219,176	193,906	25,270	F	259,207	263,807
Other Law & Order	417	-	4,166	4,309	143	U	5,000	5,000
Total Expense - Ranger Services	124,583	131,597	1,406,217	1,391,284	14,933	F	1,655,406	1,662,506
Total Expense - Governance	397,877	339,512	3,850,471	3,734,026	116,445	F	4,497,772	4,492,872
Total Expense - Chief Executive's Office	582,833	570,036	5,801,634	5,545,601	256,033	F	6,814,548	6,787,083

CITY OF SOUTH PERTH
2018/2019 - OPERATING REVENUE & EXPENDITURE - BUDGET VERSUS ACTUAL
April-2019

Key Responsibility Areas	Month Budget	Month Actual	YTD Budget	YTD Actual	Variance \$	Var F/U	MYR Revised Budget	Original Budget
Directorate - Corporate Services								
Administration	19,397	(41,685)	210,583	198,210	12,373	F	250,248	261,308
Organisational Performance	24,036	20,389	260,080	174,349	85,731	F	309,825	338,425
Financial Services								
Treasury Management	144,173	101,510	1,812,789	1,903,004	(90,215)	U	2,346,149	2,081,750
Rating Activities	14,998	14,749	266,805	218,650	48,155	F	296,804	450,804
Investment Activities	29,930	-	271,299	228,271	43,028	F	331,164	311,164
Property Management	12,476	14,382	122,542	143,364	(20,823)	U	149,700	149,250
Total Expense - Financial Services	201,577	130,641	2,473,435	2,493,289	(19,854)	U	3,123,817	2,992,968
Information Technology	279,868	89,273	2,636,735	2,357,210	279,525	F	3,230,243	3,101,069
OneSystem Implementation	-	2,218,544	-	2,218,544	(2,218,544)	U	-	-
Records Management	22,681	21,500	248,214	222,896	25,318	F	293,581	429,081
Customer Services Team	98,771	89,126	1,008,550	887,813	120,737	F	1,206,100	1,182,200
Cost Allocation Outwards	(79,192)	(79,190)	(791,898)	(791,902)	4	F	(950,282)	(950,282)
Total Expense - Corporate Services	567,138	2,448,598	6,045,699	7,760,408	(1,714,709)	U	7,463,532	7,354,769
Directorate - Development & Community Development								
Community, Culture & Recreation								
Community Development								
Administration	52,125	57,227	521,242	490,902	30,340	F	625,500	629,124
Donations	12,000	5,400	168,000	152,688	15,312	F	180,000	180,000
Safer City Program	4,168	3,480	41,248	44,622	(3,374)	U	50,000	59,000
Senior Citizens	33,528	26,525	335,243	336,374	(1,132)	U	402,300	416,137
Total Expense - Community Development	101,820	92,631	1,065,733	1,024,587	41,146	F	1,257,800	1,284,261
Cultural Development								
Major Events Expense	10,000	26,505	875,000	826,162	48,838	F	895,000	845,000
Summer Events Program	19,167	110,179	191,665	305,198	(113,533)	U	230,000	200,000
Community Events	42,692	40,159	481,223	463,944	17,278	F	596,609	617,139
Civic Functions	2,667	13,223	65,666	52,772	12,895	F	71,000	92,000
Total Expense - Cultural Development	74,526	190,066	1,613,554	1,648,076	(34,522)	U	1,792,609	1,754,139
Recreation								
George Burnett Leisure Centre	26,859	36,403	351,827	330,531	21,296	F	405,550	465,561
Total Expense - Recreation & Leisure	26,859	36,403	351,827	330,531	21,296	F	405,550	465,561
Facility Hire								
Bookings Office	20,002	21,842	219,880	240,677	(20,797)	U	259,888	264,688
Halls & Public Buildings	40,416	35,043	414,235	340,571	73,664	F	495,075	904,150
Total Expense - Facility Hire	60,418	56,885	634,115	581,247	52,868	F	754,963	1,168,838
Total Expense - Community, Culture & Recreation	263,623	375,985	3,665,229	3,584,442	80,786	F	4,210,922	4,672,799
Collier Park Retirement Complex								
Collier Park Village	181,319	163,936	1,977,244	2,005,240	(27,996)	U	2,332,625	2,287,050
Collier Park Community Centre	-	1,481	-	12,948	(12,948)	U	-	-
Total Expense - Collier Park Complex	181,319	165,417	1,977,244	2,018,188	(40,944)	U	2,332,625	2,287,050
Library Services								
Library Administration	558	30	5,025	984	4,041	F	6,700	-
Civic Centre Library	102,706	115,706	1,085,618	1,136,224	(50,606)	U	1,289,743	1,267,958
Manning Library	83,604	73,222	900,178	730,142	170,037	F	1,067,388	866,788
Local Studies Collection	2,230	1,349	20,940	13,492	7,448	F	26,750	21,550
Old Mill	17,503	3,034	177,892	34,095	143,797	F	212,906	212,906
Total Expense - Library Services	206,602	193,340	2,189,654	1,914,937	274,717	F	2,603,487	2,369,202
Development Services								
Directorate Administration	19,546	66,966	212,640	264,606	(51,966)	U	251,741	255,741
Strategic Planning	100,407	47,252	735,459	703,215	32,244	F	934,943	720,931
Statutory Planning	89,007	95,183	1,152,957	992,011	160,945	F	1,324,310	1,482,010
Compliance Unit	12,025	10,688	131,526	130,956	570	F	155,587	158,387
Building Services	27,064	23,647	326,679	263,525	63,153	F	380,807	407,907
Health & Regulatory Services								
Administration	31,695	31,704	348,142	363,109	(14,967)	U	411,540	421,940
Infant Health Services	-	155	-	688	(688)	U	-	8,000
Preventative Services	1,126	1,909	31,248	33,866	(2,618)	U	33,500	63,500
Total Expense - Health Services	32,821	33,768	379,390	397,662	(18,272)	U	445,040	493,440
Total Expense - Development Services	280,869	277,503	2,938,650	2,751,975	186,675	F	3,492,428	3,518,416
Total Expense - Development & Community Services	932,413	1,012,246	10,770,776	10,269,541	501,235	F	12,639,462	12,847,467

CITY OF SOUTH PERTH
2018/2019 - OPERATING REVENUE & EXPENDITURE - BUDGET VERSUS ACTUAL
April-2019

Key Responsibility Areas	Month Budget	Month Actual	YTD Budget	YTD Actual	Variance \$	Var F/U	MYR Revised Budget	Original Budget
Directorate - Infrastructure Services								
Infrastructure Support & Administration								
Governance Cost	85,224	142,632	720,890	1,125,184	(404,294)	U	891,350	773,926
Asset Management	24,348	35,221	305,009	249,054	55,955	F	353,713	386,579
Total Expense - Infrastructure Support	109,572	177,853	1,025,899	1,374,238	(348,340)	U	1,245,063	1,160,505
City Environment								
Reserves & Parks Maintenance	246,584	271,817	2,654,282	2,408,690	245,592	F	3,147,450	3,277,450
Miscellaneous Parks Programmes	-	435	10,000	13,144	(3,144)	U	10,000	20,000
Grounds Maintenance	14,786	11,887	147,829	129,168	18,661	F	177,400	179,400
Streetscape Maintenance	191,919	107,160	1,972,828	1,906,992	65,836	F	2,345,000	2,365,000
Environmental Services	137,710	135,794	1,395,321	1,355,956	39,365	F	1,670,749	862,250
Plant Nursery	31,317	12,412	173,165	203,320	(30,155)	U	235,800	143,800
Overheads	95,288	99,240	816,091	1,057,282	(241,191)	U	1,006,678	946,992
Asset Holding Costs	102,709	102,696	1,027,082	1,026,957	126	F	1,232,500	1,276,600
Building Maintenance	56,170	62,446	561,677	509,728	51,949	F	674,189	800,387
Reserve Building Maintenance & Operations	8,627	11,394	86,746	77,925	8,821	F	103,500	85,400
Public Convenience Maintenance & Operations	25,095	19,242	256,704	176,792	79,912	F	301,036	261,989
Operations Centre Maintenance	10,875	9,485	108,728	114,036	(5,308)	U	125,478	129,478
Jetty Maintenance	708	1,491	7,083	8,140	(1,057)	U	8,500	6,000
Total Expense - City Environment	921,788	845,499	9,217,536	8,988,129	229,407	F	11,038,280	10,354,746
Directorate - Infrastructure Services (Continued)								
Collier Park Golf Course								
Collier Park Golf Course - Expense	291,508	226,325	2,528,088	2,382,945	145,143	F	3,111,133	2,748,592
Total Expense - Collier Park Golf Course	291,508	226,325	2,528,088	2,382,945	145,143	F	3,111,133	2,748,592
Waste Management								
Refuse Collection	405,190	294,108	4,077,146	3,620,531	456,615	F	4,887,529	4,892,229
Recycling	73,283	66,804	732,833	656,569	76,264	F	879,400	902,300
Transfer Station	57,574	45,819	601,614	525,124	76,490	F	716,771	699,871
Total Expense - Waste Management	536,047	406,731	5,411,593	4,802,225	609,369	F	6,483,700	6,494,400
Engineering Infrastructure								
Design Office Overheads	71,753	90,498	433,993	685,876	(251,883)	U	575,998	344,248
Sub Total - Design Office	71,753	90,498	433,993	685,876	(251,883)	U	575,998	344,248
Traffic Management	20,267	23,385	341,911	192,539	149,372	F	382,446	485,446
Sub Total - Traffic Management	20,267	23,385	341,911	192,539	149,372	F	382,446	485,446
Construction & Maintenance								
Reinstatements	3,000	2,563	30,000	12,622	17,378	F	36,000	10,000
Crossovers	7,084	3,501	70,832	89,622	(18,790)	U	85,000	85,000
Asset Holding Costs	556,226	556,227	5,562,298	5,562,265	33	F	6,674,750	6,381,300
Roads, Paths & Drains	224,962	160,940	2,420,235	2,152,205	268,030	F	2,867,500	3,091,500
Fleet Operations	58,888	108,075	690,188	1,163,236	(473,048)	U	777,720	769,320
Overheads	14,379	8,013	192,908	214,609	(21,701)	U	218,087	234,287
Sub Total - Construction & Maintenance	864,539	839,318	8,966,461	9,194,559	(228,098)	U	10,659,057	10,571,407
Total Expense - Engineering Infrastructure	956,558	953,200	9,742,364	10,072,974	(330,609)	U	11,617,501	11,401,101
Total Expense - Infrastructure Services	2,815,474	2,609,609	27,925,480	27,620,511	304,970	F	33,495,677	32,159,344
TOTAL EXPENDITURE	4,897,856	6,640,489	50,543,589	51,196,060	(652,472)	U	60,413,219	59,148,663
NET POSITION	(3,686,843)	(5,581,606)	6,073,991	4,286,414	(1,787,577)	U	(1,136,499)	(536,830)

CITY OF SOUTH PERTH
2018/2019 CAPITAL SUMMARY
April-2019

Key Responsibility Areas	MONTH		YEAR TO DATE			MYR Revised Budget	Original Budget
	Month Budget	Month Actual	YTD Budget	YTD Actual	Variance \$		
CAPITAL REVENUE							
Development & Community Services							
Collier Park Village	16,833	-	151,497	245,000	93,503	202,000	202,000
Total Revenue - Collier Park Village	16,833	-	151,497	245,000	93,503	202,000	202,000
Total Revenue - Community Services	16,833	-	151,497	245,000	93,503	202,000	202,000
Infrastructure Services							
Roads, Paths & Drains	4,824	408,495	615,246	973,062	357,816	711,388	706,388
City Environment	1,607	-	14,463	114,741	100,278	19,292	19,292
Total Revenue - Infrastructure Services	6,431	408,495	629,709	1,087,803	458,094	730,680	725,680
TOTAL CAPITAL REVENUE	23,264	408,495	781,206	1,332,803	551,597	932,680	927,680
CAPITAL EXPENDITURE							
Non Infrastructure Projects							
Chief Executive's Office							
Administration	44,583	-	395,417	50,266	345,151	535,000	515,000
Ranger Services	1,250	-	176,591	9,203	167,388	289,652	289,652
Major Land & Building Initiatives	513,916	67,949	4,684,046	2,544,696	2,139,350	6,107,993	6,545,000
Total Expense - Chief Executive's Office	559,749	67,949	5,256,053	2,604,164	2,651,889	6,932,645	7,349,652
Corporate Services							
Information Technology							
Information Technology	195,628	(1,317,269)	1,760,616	162,679	1,597,937	2,347,500	2,347,500
Total Expense - Corporate Services	195,628	(1,317,269)	1,760,616	162,679	1,597,937	2,347,500	2,347,500
Development & Community Services							
Library							
Library Capital Expense	50,082	-	250,408	16,955	233,453	295,000	345,000
Total Expense - Library Services	50,082	-	250,408	16,955	233,453	295,000	345,000
Community Culture & Recreation							
Community, Culture & Recreation	1,333	-	11,997	13,265	1,268	16,000	16,000
Total Expense - Community, Culture & Recreation	1,333	-	11,997	13,265	1,268	16,000	16,000
Collier Park Retirement Complex							
Collier Park Village	32,809	28,654	295,273	301,404	6,131	393,700	393,700
Development Services							
Strategic Land Use Planning	-	-	-	-	-	-	-
Total Expense - Development & Community Services	84,224	28,654	557,678	331,625	226,053	704,700	754,700
Infrastructure Services							
Collier Park Golf Course							
Collier Park Golf Course	8,717	7,081	359,607	220,481	139,126	359,607	387,940
Total Expense - Golf Course	8,717	7,081	359,607	220,481	139,126	359,607	387,940
Roads, Paths & Drain Infrastructure							
Roadworks	246,232	767,302	1,829,505	2,029,677	200,173	2,477,400	2,742,388
Traffic Management	7,842	963	179,317	54,327	124,990	390,100	598,100
Drainage	6,500	13,908	265,000	96,283	168,717	265,000	265,000
Paths	38,333	142,684	427,433	549,198	121,765	509,100	524,100
Total - Roads, Paths & Drains Infrastructure	298,907	924,856	2,701,255	2,729,486	28,231	3,641,600	4,129,588
Fleet Management							
Fleet Management	49,268	39,122	394,140	40,184	353,956	591,210	641,210
Waste Management							
Waste Management	6,775	9,670	66,305	69,434	3,129	76,305	255,000
City Environment							
Park Development	349,939	33,964	1,218,833	530,304	688,529	1,768,269	1,904,000
Building Management	246,625	184,707	752,539	452,256	300,283	999,500	1,179,500
Total - City Environment	596,564	218,671	1,971,372	982,567	988,805	2,767,769	3,083,500
Other Infrastructure							
Other Projects	5,899	-	209,540	461,790	252,250	792,290	1,009,200
Total Expense - Infrastructure Services	957,413	1,192,319	5,342,612	4,283,461	1,059,151	7,869,174	9,118,498
TOTAL CAPITAL EXPENDITURE	1,805,732	(21,266)	13,276,566	7,602,410	5,674,156	18,213,626	19,958,290

2018/2019 - SIGNIFICANT VARIANCE ANALYSIS BY BUSINESS UNIT
OPERATING REVENUE EXPENDITURE - APRIL 2019
(BUDGET VERSUS ACTUAL)

Key Responsibility Areas	Month Budget (\$)	Month Actual (\$)	YTD Budget (\$)	YTD Actual (\$)	Variance (\$)	Var F/U	Var %	MYR Adjusted Budget (\$)	Original Budget (\$)	Variance Analysis & Commentary
REVENUE										
Significant Variances; \$10,000 or 10% (the greater of)										
Chief Executive's Office										
Ranger Services	177,588	230,982	2,555,074	2,201,736	(353,338)	U	14	2,927,250	3,447,250	Lower Ranger Service Revenue is lower, (\$353k) primarily due to Parking (\$344k) and Animal Control Revenue (\$22k) offset by higher Fire Prevention (\$5k) & District Rangers Recoveries (\$8k).
Total Revenue - Chief Executive's Office	177,588	230,982	2,555,074	2,201,736	(353,338)	U	14	2,927,250	3,447,250	
Directorate - Corporate Services										
Financial Services	314,998	143,594	39,803,162	39,615,242	(187,920)	U	0	40,602,265	39,878,109	Immaterial unfavourable variance (\$188k) primarily due to the timing of Grant Receipts partially offset against higher investment earnings.
Total Revenue - Corporate Services	314,998	143,594	39,803,162	39,615,242	(187,920)	U	0	40,602,265	39,878,109	
Directorate - Development & Community Services										
Community, Culture & Recreation	81,767	37,855	802,150	505,558	(296,592)	U	37	963,102	916,750	YTD lower Revenue (\$297k) primarily due to the timing of receipts from Major Event Grants.
Collier Park Village	170,094	151,242	1,654,014	1,574,664	(79,350)	U	5	1,985,619	1,948,323	Marginal lower YTD Collier Park Village revenue (\$79k) primarily due to lower maintenance fees and other recoveries.
Library Services	2,290	2,487	23,068	38,625	15,557	F	67	27,650	27,650	Higher YTD revenue (\$16k) primarily due to higher book sales and photocopier revenue.
Development Services	72,978	68,463	1,020,545	995,013	(25,532)	U	3	1,166,500	1,153,500	YTD marginally lower Revenue (\$26k) primarily due to lower building services revenue (\$35k) offset by marginally increased Statutory Planning and Environmental Health Services Revenue.
Total Revenue - Development & Community Services	327,128	260,047	3,499,776	3,113,860	(385,916)	U	11	4,142,871	4,046,223	
Directorate - Infrastructure Services										
City Environment	38,548	77,043	332,297	354,014	21,717	F	7	369,060	361,060	YTD Revenue is higher (\$22k) than planned primarily due to higher Asset Control Revenue (\$28k) and Contributions (\$5k) partially offsets by Nursery Revenue (\$10k).
Engineering Infrastructure	46,047	27,767	809,906	572,683	(237,223)	U	29	1,004,500	1,008,500	YTD lower Revenue (\$237k) due to timing of Road Grants Income (\$164k), lower Asset Control (\$23k), lower Works Contributions (\$24k) and lower reinstatement, crossover revenue & other revenue of (\$27k).
Waste Management	28,435	27,578	7,023,287	6,990,299	(32,988)	U	0	7,080,161	7,066,553	YTD lower Revenue (\$33k) primarily due to lower recycling & refuse collection revenue. Immaterial YTD variance.
Collier Park Golf Course	278,269	291,872	2,594,078	2,634,640	40,562	F	2	3,150,613	2,804,138	CPGC Revenue YTD higher than plan (\$41k) due to; higher green fees (\$158k) partially offset by lower hospitality & other revenue (\$118k).
Total Revenue - Infrastructure Services	391,299	424,260	10,759,568	10,551,636	(207,932)	U	2	11,604,334	11,240,251	
TOTAL REVENUE	1,211,013	1,058,884	56,617,580	55,482,474	(1,135,105)	U	2	59,276,720	58,611,833	
EXPENDITURE										
Chief Executive's Office										
City Administration	184,956	230,524	1,951,163	1,811,575	(139,588)	F	7	2,316,776	2,294,211	Favourable YTD Expenditure of \$140k is primarily due to lower Human Resource Administration costs (\$174k) partially offsets by higher Corporate Support costs (\$42k).
Governance	206,808	154,798	1,748,498	1,741,850	(6,648)	F	0	2,013,633	1,995,533	YTD Expenditure is marginally favourable due to lower Council Functions costs.
Marketing & Communications	66,486	53,117	695,756	600,893	(94,863)	F	14	828,733	834,833	Lower YTD Marketing & Communication expenditure (\$95k) primarily due to: lower Advertising (\$91k) and Publications(\$42k) offset by higher salaries (\$42k).
Ranger Services	124,583	131,597	1,406,217	1,391,284	(14,933)	F	1	1,655,406	1,662,506	YTD Expenditure is lower (\$15k) primarily due to lower Fire Prevention Cost (\$56k), lower District Rangers (\$25k), offset by higher Animal Control (\$38k) and Parking Management (\$28k) Costs.
Total Expense - Chief Executive's Office	582,833	570,036	5,801,634	5,545,602	(256,033)	F	4	6,814,548	6,787,083	
Directorate - Corporate Services										
Administration	19,397	(41,685)	210,583	198,210	(12,373)	F	6	250,248	261,308	Favourable YTD (\$12k) as result of lower Salary costs (\$14k) and Training & Conference costs (\$5k) offset by higher Consultants costs (\$7k).
Organisational Performance	24,036	20,389	260,080	174,349	(85,731)	F	33	309,825	338,425	YTD lower expenditure (\$86k) primarily due to lower salaries (\$68k) and lower consultants' costs (\$15k).
Financial Services	201,577	130,641	2,473,435	2,493,289	(19,854)	U	1	3,123,817	2,992,968	Expenditure is broadly in line with budget, variance is immaterial and is primarily due to higher Merchant fees.
Information Technology	279,868	89,148	2,636,735	2,357,210	(279,525)	F	11	3,230,243	3,101,069	YTD lower expenditure (\$280k) primarily due to lower Managed Services - Software costs (\$115k), lower Salaries & Associated costs (\$80k), lower Software Purchases (\$56k) and Software Licensing Costs (\$23k).
OneSystem Implementation	0	2,218,544	0	2,218,544	(2,218,544)	U		0	0	Revised Accounting Treatment; Capitalised Expenditure for the System Design is expensed as incurred.
Records Management	22,681	21,500	248,214	222,896	(25,318)	F	10	293,581	429,081	Lower YTD Expenditure (\$25k) is due to lower Salary costs (\$16k) and Consultants costs (\$8k).
Customer Services Team	98,771	89,251	1,008,550	887,813	(120,737)	F	12	1,206,100	1,182,200	YTD lower expenditure (\$121k) is primarily due to lower Staff and Administration costs.
Cost Allocation Outwards	(79,192)	(79,190)	(791,898)	(791,902)	(4)	F		(950,282)	(950,282)	N/A
Total Expense - Corporate Services	567,138	2,448,598	6,045,699	7,760,408	(1,714,709)	U	28	7,463,532	7,354,769	

2018/2019 - SIGNIFICANT VARIANCE ANALYSIS BY BUSINESS UNIT
OPERATING REVENUE EXPENDITURE - APRIL 2019
(BUDGET VERSUS ACTUAL)

Key Responsibility Areas	Month Budget (\$)	Month Actual (\$)	YTD Budget (\$)	YTD Actual (\$)	Variance (\$)	Var F/U	Var %	MYR Adjusted Budget (\$)	Original Budget (\$)	Variance Analysis & Commentary
										Significant Variances; \$10,000 or 10% (the greater of)
Directorate - Development & Community Services										
Community Development	101,820	92,631	1,065,733	1,024,587	41,146	F	4	1,257,800	1,284,261	YTD favourable variance of \$41k is primarily due to lower Salary and Administration costs.
Cultural Development	74,526	190,066	1,613,554	1,648,076	(34,522)	U	2	1,792,609	1,754,139	Higher YTD expenditure (\$35k) due to higher Summer Events Program costs (\$114k) offset by lower Major Events expenditure (\$49k) and lower Community Events & Civic Functions costs (\$30k).
Recreation	26,859	36,403	351,827	330,531	21,296	F	6	405,550	465,561	Favourable YTD variance (\$21k) due to lower expenditure on the George Burnett Leisure Centre.
Facility Hire	60,418	56,885	634,115	581,247	52,868	F	8	754,963	1,168,838	Lower YTD Expenditure (\$52k) due to timing of Utility, Maintenance and Administration costs (\$74k) partially offset by higher Facility Bookings costs (\$21k).
Collier Park Village	181,319	165,417	1,977,244	2,018,188	(40,944)	U	2	2,332,625	2,287,050	Higher YTD Expenditure (\$41k) primarily from higher insurances (\$109k) offset by timing of utility and maintenance costs (\$69k).
Library Services	206,602	193,340	2,189,654	1,914,937	274,717	F	13	2,603,487	2,369,202	Lower YTD expenditure (\$275k) primarily due to the timing of Old Mill and Heritage House Expansion (\$144k), lower Operating Manning Library Costs (\$170k) offset by higher Civic Library Operating Costs (\$51k).
Development Services	280,869	277,503	2,938,650	2,751,975	186,675	F	6	3,492,428	3,518,416	Favourable variance of \$187k is primarily due to lower Statutory Planning (\$161k), lower Building Services Costs (\$63k) and lower Strategic Planning (\$32k) offsets by higher Directorate Administration (\$52k) and Health Services (\$18k) Costs.
Total Expense - Development & Community Services	932,413	1,012,246	10,770,776	10,269,541	501,235	F	5	12,639,462	12,847,467	
Directorate - Infrastructure Services										
Infrastructure Support & Administration	109,572	177,853	1,025,899	1,374,238	(348,339)	U	34	1,245,063	1,160,505	Unfavourable Variance (\$348k) due to higher Unallocated Accrued Expenditure & Saff Costs (\$404k) offset by lower Asset Management costs (\$56k).
City Environment	921,788	845,499	9,217,536	8,988,129	229,407	F	2	11,038,280	10,354,746	Lower YTD Expenditure (\$229k) due to lower Maintenance Costs for; Reserves & Parks (\$246k), Public Convenience (\$80k), Streetscape (\$66k) and Buildings (\$52k) offsets by higher Administration (\$241k).
Collier Park Golf Course	291,508	226,325	2,528,088	2,382,945	145,143	F	6	3,111,133	2,748,592	Lower YTD Expenditure (\$145k) due to the timing of Utilities and Maintenance costs (\$71k), lower Plant Use (\$50k) and lower General Insurance (\$22k).
Waste Management	536,047	406,731	5,411,593	4,802,225	609,368	F	11	6,483,700	6,494,400	Favourable YTD variance (\$609k) is due to lower costs for Refuse collection (\$457k), Recycling expenses (\$76k) and Transfer Station operations (76k).
Engineering Infrastructure	956,558	953,200	9,742,364	10,072,974	(330,610)	U	3	11,617,501	11,401,101	Unfavourable variance (\$331k) due to; Design Office Cost Allocations (\$252k), Construction and Maintenance Costs (\$228k) offset by timing of lower Traffic Management Costs (\$149k).
Total Expense - Infrastructure Services	2,815,474	2,609,609	27,925,480	27,620,511	304,970	F	1	33,495,677	32,159,344	
TOTAL EXPENDITURE	4,897,856	6,640,489	50,543,589	51,196,060	(652,472)	U	1	60,413,219	59,148,663	
NET POSITION	(3,686,843)	(5,581,606)	6,073,991	4,286,414	(1,787,577)	U	29	(1,136,499)	(536,830)	

**STATEMENT of ALL COUNCIL FUNDS
AS AT 30 APRIL 2019**

Municipal Fund		\$ 17,419,222
	Investments	15,370,594
	Current Account at Bank	1,459,952
	Cash on Hand	4,500
	Transfers (to)/from Reserves	584,176
		<u>17,419,222</u>
Trust Fund	Non Controlled Funds	\$ 1,345,555
	Investments	1,075,000
	Current Account at Bank	270,555
		<u>1,345,555</u>
Cash Backed Reserves		\$ 37,416,659
	Discretionary Reserves	
	Plant Replacement Reserve	314,665
	Reticulation and Pump Reserve	240,968
	Information Technology Reserve	80,849
	Employee Entitlements Reserve	396,455
	Major Community Facilities Reserve	6,413,202
	Underground Power Reserve	114,573
	Parking Facilities Reserve	424,442
	River Wall Reserve	176,462
	Railway Station Precincts Reserve	811,971
	Sustainable Infrastructure Reserve	2,271,332
	Public Art Reserve	214,452
	Quarantined Reserves	
	CPV Residents Loan Offset Reserve	20,274,031
	Waste Management Reserve	4,088,629
	Collier Park Village Reserve	1,594,630
		<u>37,416,659</u>
Reserves represented by:		
	Investments	37,716,381
	Accrued Interest	284,455
	Transfers from/(to) Muni	(584,176)
		<u>37,416,659</u>
TOTAL COUNCIL FUNDS		\$ 56,181,436

**SUMMARY OF CASH INVESTMENTS
AS AT 30 APRIL 2019**

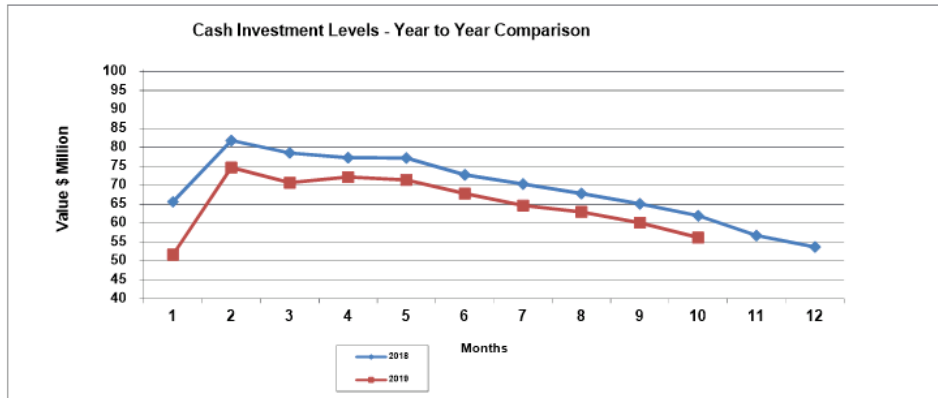
Investments - Disclosed by Fund	\$	%
Municipal	17,419,222	31.01%
Restricted - Trust	1,345,555	2.40%
Reserves	37,416,659	66.60%
	56,181,436	100.00%

Investments - Disclosed by Financial Institution	Non-Fossil Fuel %	S&P Credit Ratings (Short Term)	\$	%
Bankwest (Non-Fossil Fuel)	2.77%	A-1+	1,500,000	2.77%
Commonwealth Bank (Fossil Fuel)		A-1+	4,685,126	8.65%
ANZ Bank (Fossil Fuel)		A-1+	4,800,000	8.86%
IMB Bank (Non-Fossil Fuel)	0.00%	A-2	-	0.00%
Westpac Banking Corporation (Fossil Fuel)		A-1+	6,500,000	12.00%
Suncorp Metway Bank (Non-Fossil Fuel)	22.77%	A-1	12,334,574	22.77%
National Australia Bank (Fossil Fuel)		A-1+	5,181,568	9.57%
Bank of Queensland (Non-Fossil Fuel)	17.27%	A-2	9,353,094	17.27%
Bendigo (Non-Fossil Fuel)	8.81%	A-2	4,769,355	8.81%
AMP (Fossil Fuel)		A	5,038,257	9.30%
	51.62%		54,161,975	100.00%

Interest Earned on Investments for Year to Date	2019	2018
Municipal Fund	495,291	399,458
Reserves	876,113	980,964
	1,371,404	1,380,422

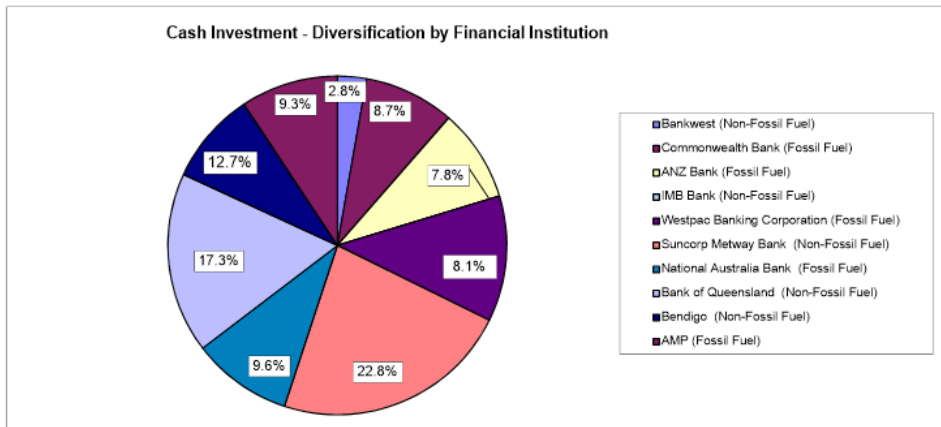
The anticipated weighted average yield on funds currently invested is 2.70%

Cash Investment Levels

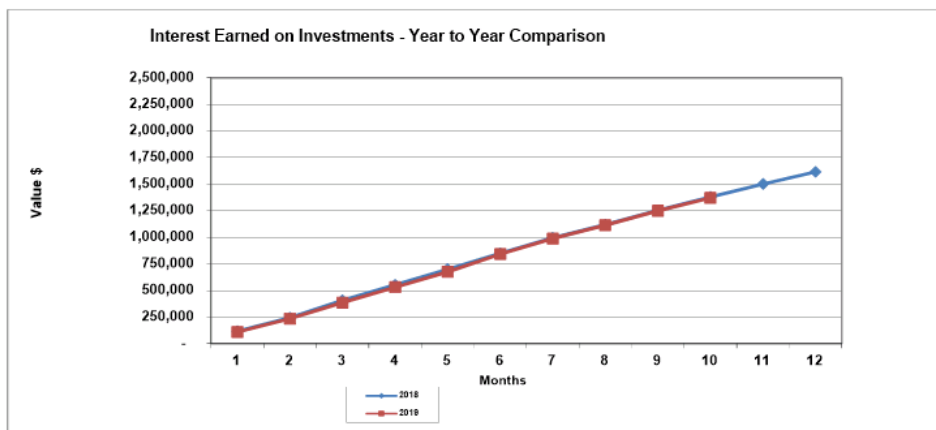


**SUMMARY OF CASH INVESTMENTS
AS AT 30 APRIL 2019**

Investments - Disclosed by Institution



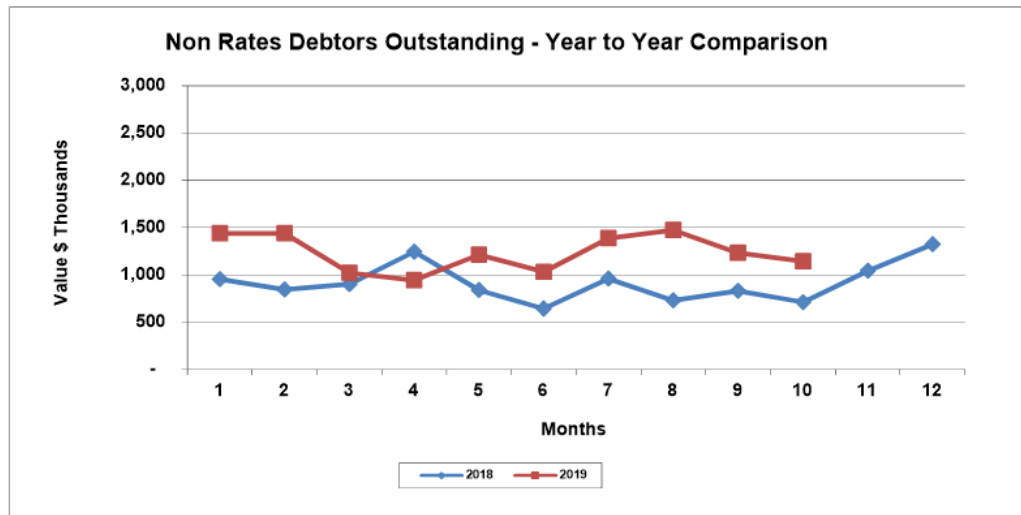
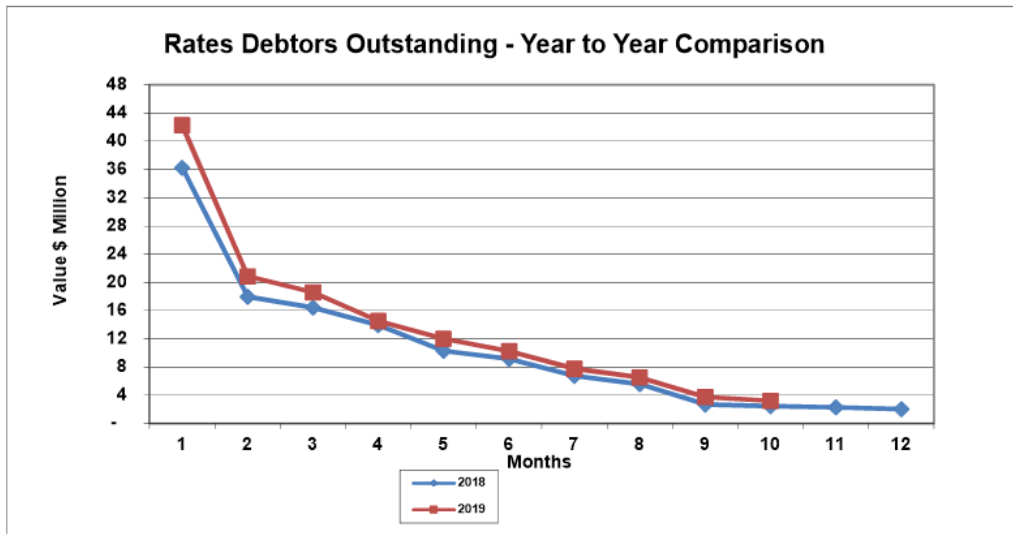
Interest Earned on Investments



**STATEMENT OF MAJOR DEBTOR CATEGORIES
AS AT 30 APRIL 2019**

Rates Debtors Outstanding	YTD 2019	2018 YR END
Outstanding - Current Year & Arrears	2,581,928	1,419,191
Pensioner Deferrals	425,923	459,295
	3,007,851	1,878,486

Rates Outstanding as a percentage of Rates Levied	YTD 2019	2018 YR END
Percentage of Rates Uncollected at Month End (One Instalment remaining)	6.94%	4.46%





National Redress and Local Government Directions Paper

April 2019



Contact:

Kirstie Davis

Policy Manager Community

WALGA

ONE70, LV 1, 170 Railway Parade West Leederville

Phone: (08) 9213 2044

Fax: (08) 9213 2077

Mobile: 0438 231 710

Email: kdavis@walga.asn.au

Website: www.walga.asn.au



Contents

1.1	National Redress and Local Government	4
1.2	Background.....	4
2.1	Key considerations for Local Government.....	7
2.2	To join or not to join.....	7
2.3	Records Management.....	8
2.4	Direct Personal Response.....	9
2.5	Financial Compensation.....	10
3.0	FAQs for Executives and Elected Members.....	11
4.0	Conclusion.....	13



1.1 National Redress and Local Government

Local Governments are being consulted on their preference and capacity to join the National Redress Scheme, with one option being to join as a State Government agency under the definitions contained within the *National Redress Scheme for Institutional Child Sexual Abuse Act 2018* (Cth). In considering preferred options there are three critical considerations that need to be discussed regarding a Local Governments capacity as a participating organisation:

1. Sourcing and providing records within prescribed timeframes
2. Delivering a Direct Personal Response in the requested manner
3. Financially compensating the claim.

This Directions Paper outlines the consultation outcomes to date, key considerations for Local Government Administration and provides direction on possible recommendations.

1.2 Background

The Royal Commission into Institutional Responses to Child Sexual Abuse (the Royal Commission) was established in January 2013, to investigate systemic failures of public and private institutions, and to protect, report and respond to child sexual abuse.

The Royal Commission released three reports throughout the inquiry: *Working with Children Checks* (August 2015), *Redress and Civil Litigation* (September 2015) and *Criminal Justice* (August 2017). The Final Report (Final Report) incorporated findings and recommendations of the previously released reports and was handed down on 15 December 2017¹.

Local Government was engaged in two stages of consultations as outlined below.

Stage 1: Child Safety Officers

The Royal Commission made 409 recommendations of which 310 were applicable to the Western Australian State Government and one specific recommendation was directed at Local Government. Many recommendations will directly or indirectly impact on the organisations that Local Government works with and supports within the community².

Stage one consultations related directly to the recommendation which read as follows:

Recommendation 6.12

With support from governments at the national, state and territory levels, Local Governments should designate child safety officer positions from existing staff profiles to carry out the following functions:

¹ To access a full version of the Royal Commission's Findings and the Final Report, follow the link at <https://www.childabuseroyalcommission.gov.au/>.

² The State Government's response was released on 27 June 2018. The WA Government's response to the Royal Commission recommendations can be accessed at: <http://www.dpc.wa.gov.au/childabuseroyalcommission>



- a. *developing child safe messages in Local Government venues, grounds and facilities*
- b. *assisting local institutions to access online child safe resources*
- c. *providing child safety information and support to local institutions on a needs basis*
- d. *supporting local institutions to work collaboratively with key services to ensure child safe approaches are culturally safe, disability aware and appropriate for children from diverse backgrounds.*

DLGSC consulted with Local Governments, through WALGA, between July and September 2018 on this recommendation and other related recommendations through the distribution of an Information and Discussion Paper (31 July 2018), webinars (August 2018) and an invitation for submissions that concluded in September 2018. Key feedback from Local Governments included:

- The principles of the recommendation are fundamentally sound in that it determines the role of Local Government as a capacity building function with resources, training and associated materials to be the responsibility of State Government, led by the Department of Communities in partnership with DLGSC.
- Local Governments expressed generalised support, with concerns regarding the implementation of reforms in relation to:
 - impact on the Local Government workforce
 - increasing levels of service expectation
 - strategic alignment and a whole of government approach
 - deliberative consultation and good governance moving forward
 - data collection
 - financial management policy and process
 - volunteer and community groups, and
 - rural and remote communities.

The findings have been finalised and will inform the State Government's development of key policies, reforms and program initiatives throughout 2019. Clarity will be provided around Local Governments role in responding to the Royal Commission recommendation to implement Child Safety Officers from existing workforce profiles and contributed to reforms in other areas (child safeguarding) once development is completed.

In the meantime, Local Governments are encouraged to continue due diligence on Working with Children checks and working to promote child safeguarding within the broader community.

Stage 2: National Redress Scheme

The Royal Commission's *Redress and Civil Litigation (September 2015)* Report recommended the establishment of a single national redress scheme.



The National Redress Scheme involves:

- People who have experienced institutional child sexual abuse who can apply for redress
- The National Redress Scheme team — Commonwealth Government staff who help promote the Scheme and process applications
- Redress Support Services — free, confidential emotional support and legal and financial counselling for people thinking about or applying to the Scheme
- Participating Institutions that have agreed to provide redress to people who experienced institutional child sexual abuse, and
- Independent Decision Makers who will consider applications and make recommendations and conduct reviews.

The National Redress Scheme formally commenced operation on 1 July 2018 and offers eligible applicants three elements of redress:

- A direct personal response from the responsible institution, if requested
- Funds to access counselling and psychological care, and
- A monetary payment of up to \$150,000 (average payment expected to be approximately \$76,000).

The Scheme is being administered by the Commonwealth Government and all State and Territory Governments have formally joined the Scheme. Institutions that agree to join the Scheme are required to adhere to the legislative requirements set out in the *National Redress Scheme for Institutional Child Sexual Abuse Act 2018* (Cth).

The WA Parliament passed the legislation required to allow the Government and WA based non-government institutions to participate in the Scheme. The *National Redress Scheme for Institutional Child Sexual Abuse (Commonwealth Powers) Act 2018* (WA) took effect on 21 November 2018.

The WA Government commenced participation in the Scheme from 1 January 2019.

The State Government's Redress Coordination Unit has been established within the Office of the Commissioner for Victims of Crime, Department of Justice and will:

- Act as the State Government's single point of contact with the Scheme
- Coordinate information from State Government agencies to the Scheme, and
- Coordinate the delivery of Direct Personal Responses (DPR) to redress recipients (at their request) by responsible State Government agencies to redress recipients.

DLGSC is currently in the process of consulting with the Local Government sector through the Zone meeting schedule together with attendance and presentations at key network meetings.



DLGSC provided Local Governments with a second Information and Discussion Paper (December 2018) focused on Redress that confirmed the current consultation phase and intent.

This consultation provides an opportunity for discussion and agreement to be reached on whether Local Governments will participate in the Scheme and, if so, whether participation will be with the State Government. Outcomes will then be subject to State Government approval.

The following section is a discussion around the current consultation phase that requests a response from Local Governments on capacity to join the Scheme.

2.1 Key considerations for Local Government

To effectively respond to the current open consultation Local Governments should consider their capacity as a participating organisation to:

1. Source and provide records within prescribed timeframes
2. Deliver a Direct Personal Response in the requested manner
3. Financially compensate the claim.

2.2 To join or not to join

Local Governments have the opportunity to either join the National Redress Scheme and limit their liability exposure to the elements defined in the Redress Scheme, or to opt out and risk the full extent of a civil litigation process in the event an application is made against them. Whilst there is no obligation to join, the following table outlines some key considerations in making this initial decision.

Join Scheme (National Redress Scheme)

Opportunities

- Clearly defined eligibility criteria
- Consistency and capping of compensation payments
- Releases institution from civil liability
- Minimising likelihood of re-traumatisation for victim/survivor
- Increased perception of justice and procedural fairness
- Display of accountability and transparency of Local Government
- National consistency and legislative safeguarding

Challenges

- Ratepayers don't get a say
- WA Criminal Code may produce conflicting complexity.



<ul style="list-style-type: none"> Supports the principle of accountability promoted by the Royal Commission 	
Do Not Join Scheme (Civil Litigation Process)	
Opportunities	Challenges
<ul style="list-style-type: none"> Potential for negotiated settlement Independence in achieving resolutions Unlimited timeframes for action WA Redress Scheme may have addressed some claims. 	<ul style="list-style-type: none"> A potentially more difficult process for survivors/victims Additional legal and other expenses No capped financial claim amount (could exceed \$150k) Eligibility criteria and standard of proof unrestricted Unlimited timeframes for action therefore may incur higher legal fees Potential for socio-political consequences.

Recommendation 1: That Local Governments join the National Redress Scheme.

2.3 Records Management

Local Governments are guided by the *Local Government Act 1995*, previously the *Local Government Act 1960*, and further by the *State Records Act 2000*, as to what information to collect and report. In the immediate environment, if an application is made for a service provided by a Local Government the following may help guide Local Governments on the nature, type and level of detail that could be incorporated into the application review process.

It is expected that Local Government will be able to provide information from the following sources:

- Ordinary Council Meeting minutes and agendas
- Financial Reports
- Annual Report
- Rate records
- Documents of ownership and/or occupancy
- Certificates and licences for authorisation or approval for example planning/building
- Audit reports of systems, policies, practices and procedures.

Other possible sources for information:

- Library archives and membership records from other services (i.e. Recreation Centre)
- Ranger services fees and charges
- Vehicle log books



- Submissions, community consultation reports
- Local newspaper records, clippings or newsletters
- Attendance records at swimming, childcare, youth camp, other child services
- Photographs
- Historical Societies and other groups may be of assistance.

Certain information about a person or an institution is protected information and can only be obtained, recorded, disclosed or used if this Act authorises that to happen. The *National Redress Scheme for Intentional Child Sexual Abuse Act 2018* [S91-101] guides compliance in this area.

Recommendation 2: Local Government is responsible for sourcing and providing records within prescribed timeframes.

2.4 Direct Personal Response

The *National Redress Scheme for Intentional Child Sexual Abuse Act 2018* [S5691-7]) provides a set of general principles required for the delivery of a direct personal response which include engagement with the survivor and specifically the delivery should be:

(6) by people who have received training about the nature and impact of child sexual abuse and the needs of survivors, including cultural awareness and sensitivity training where relevant.

As outlined on page six above, the State Government's Redress Coordination Unit is responsible for coordinating the delivery of direct personal responses which should include training, mentoring and support from suitable qualified professionals and development of specific protocols and approached to assist in achieving the most successful outcomes for each individual case. This paper considers it appropriate for the locally identified individual to utilise these services to deliver the apology. This is proposed for the primarily reasons of:

- Existing relationships with individuals and communities that is built on dignity and respect
- Developing and further supporting the wider community a Local Government serves
- Capacity building and professional development of Local Government to access State Government providing training and support that builds the social capital of a Local Government to respond.

In a world where social complexities are becoming extremely diverse, the opportunity to broaden, improve and maintain skills, knowledge and expertise and to develop the qualities required in unique settings is an opportunity now available to Local Government.



Recommendation 3: Local Government is responsible to deliver a Direct Personal Response in the requested manner, supported by the State Governments Redress Coordination Unit.

2.5 Financial Compensation

The *National Redress Scheme for Intentional Child Sexual Abuse Act 2018* [S48-50] provides guidance around a redress payment.

It has been suggested that the State Government could cover the costs of payment through the *Criminal Property Confiscation Act 2000*, or specifically allocated State Government budget to respond to National Redress. In the event neither of these options is a successful source of payment, other State Government funded sources will be discussed and considered.³

These suggestions are based on the following considerations:

- Under the *Local Government Act 1995*, no Local Government can be deemed bankrupt, however the shifting burden of cost is passed through to the ratepayers of the day
- Based on the anticipation that public liability and insurance costs for Local Government from their primary provider will inevitably rise, regardless of whether an application is made against a Local Government or not
- 80% of Local Governments are in regional areas and some in very remote locations, which directly correlates to a declining capacity to finance a claim should it arise
- To assist with the tightening fiscal environment, and with consideration to the likelihood of applications against a Local Government to be relatively low and minimal.

It is reasonable to acknowledge that the WA Redress Scheme established from 2008 to 31 December 2011 processed a total of 5,212 payments totaling \$117,740,167. This significant redress reform has impacted on the current status quo in Western Australia.

State Government fiscal responsibility is the preferred and only recommendation of this Directions Paper.

Recommendation 4: State Government is responsible for financial compensation of claims.

³ Note the *National Redress Scheme for Intentional Child Sexual Abuse Act 2018* [S6.8(9)] provides guidance to Local Government to raise an expense outside of the municipal budget process in the incident of a Redress payment.



3.1 FAQs for Executives and Elected Members

1. Direct Personal Response specific protocols / approaches

Direct Personal Responses is outlined in section 2.3 above and guided through the *National Redress Scheme for Intentional Child Sexual Abuse Act 2018* [S5691-7)].

The State Government's Redress Coordination Unit is responsible for coordinating the delivery of direct personal responses which should include training, mentoring and support from suitable qualified professionals and development of specific protocols and approached to assist in achieving the most successful outcomes for each individual case.

2. Protocols for complying with information requirements

Records management is outlined in section 2.2 above with compliance provisions outlined in the *National Redress Scheme for Intentional Child Sexual Abuse Act 2018* [S91-101]. Consultation with DLGSC has consistently stated that all applications made by Commonwealth will be made on the information provided at that point in time. Refer to [S96(6-7)] for specific guidance on what is deemed to be an offense.

3. Personal support for staff dealing with Redress matters

The State Government's Redress Coordination Unit is responsible for coordinating the delivery of direct personal responses which should include training, mentoring and support from suitable qualified professionals and development of specific protocols and approached to assist in achieving the most successful outcomes for each individual case.

4. Case examples / findings of where Redress has been supported by the Scheme Operator related to a Local Government (to further assess process / outcomes and impacts, including level of information provided as part of claims leading to redress).

Local Government specific case studies are not yet available. At the time of this publication a total of 189 applications have been made to the State Government, with no cases made against a Local Government. WALGA will continue to liaise with other State Associations to ensure the most up to date information, best practice and other knowledge is distributed to members when it becomes available.

The National Redress website lists a vast range of resources including Case Studies⁴ that may provide insight into redress from a variety of perspectives for example YMCA, Salvation Army and Aboriginal Children's Services to name a few.

⁴ <https://www.childabuseroyalcommission.gov.au/case-studies>



5. Better understanding of the Burden of Proof determination. What are the parameters for this?

Burden of proof in redress is relatively low in comparison to a civil litigation process.

Records management is outlined in section 2.2 above with compliance provisions outlined in the *National Redress Scheme for Intentional Child Sexual Abuse Act 2018* [S91-101]. Consultation with DLGSC has consistently stated that all applications made by Commonwealth will be made on the information provided at that point in time. Refer to [S96(6-7)] for specific guidance on what is deemed to be an offence.

6. Can decisions made by the Scheme Operator be appealed / reviewed within the Scheme?

There is no appeal process available through National Redress, the confirmed process is outlined in the Act.

7. Through the Scheme, will any legal advice be provided to Local Governments?

WALGA has been working closely with DLGSC and Department of Premier and Cabinet who have engaged legal services to help guide and develop the process to address legislative queries around National Redress and Local Government.

Once an application has been made, all legal advice through National Redress is offered to the applicant. It is up to each Local Government to determine if they would like to seek their own legal advice.

8. Clarification about limitation periods associated with claims?

The National Redress Scheme has been defined to run for a period of two years from starting date of 1 July 2018, and is subject to review. Applications can be lodged from as far back as is necessary, noting that for more historical applications, information provision will be harder to provide, making the likelihood of an application a lot harder.

9. Can a Local Government opt out of the Scheme at any stage? [S116(1-2)]

An institution ceases to be a participating institution once the declaration made under subsection 115(2) in relation to the institution is revoked under subsection (2), (3), (4) or (5) of this section.

The Minister may, by notifiable instrument, revoke a declaration made under subsection 115(2) in relation to an institution.



10. Is Local Government still liable for redress application to an institution that no longer exists?

A defunct institution may be a government or non-government institution and under the clause of provider of last resort you may be considered in the application of redress under these circumstances.

11. What does funder of last resort mean to Local Government?

There will be cases in which abuse occurred in institutions that no longer exist. There will also be cases where institutions that still exist have no assets from which to fund redress.

Funding for redress for survivors of abuse in these institutions will need to come from elsewhere.

The community is entitled to look to governments to meet an identified community need from their revenue sources rather than impose the obligations of one institution either on another institution or on individual survivors.

Local Government are satisfied with the response that State Governments should act as funders of last resort on the basis of their social, regulatory and guardianship responsibilities as discussed above.

4.0 Conclusion

The Association recommends that Local Government act decisively with regard to acts of sexual abuse toward children and that joining the National Redress Scheme is a good organisational approach to risk management of child abuse both historically and for the future protection of communities.

Policy P613 Capitalisation & Valuation of Fixed Assets

Responsible Business Unit/s	Financial Services, Asset Management
Responsible Officer	Director Corporate Services, Manager Finance
Affected Business Unit/s	All Business Units

Policy Objectives

Local governments are required to ensure that they have effective and accountable systems in place to safeguard the City's resources. This includes the development of proper systems to record the location and valuation of fixed assets acquired or constructed by the City. Fundamental matters to be considered in the effective management of fixed assets (Property, Plant & Equipment or Infrastructure) are the determination of what constitutes a fixed asset, how they are recorded and how they are valued according to fair value principles as well as at what threshold value they should be capitalised.

Policy Scope

This Policy directly affects the Financial Services Team and Asset Management Team - and informs the preparation of the Annual Financial Statements to ensure the recording of accurate data on fixed assets in accordance with relevant accounting standards and professional announcements. It also directly impacts the way in which assets are maintained and managed by informing maintenance cycles and initiating renewals expenditure. In this way, the policy indirectly impacts the activities of all service departments.

Policy Statement

To permit the preparation of statutory financial statements and to inform the effective planning for, management of and enhancement of fixed assets, expenditures incurred by the City must be classified as either being 'operational in nature' or being such that they result in the creation of a 'fixed asset'. The manner in which expenditure is classified has a major impact on results disclosed in the Income Statement and on the financial position disclosed in the City's Statement of Financial Position.

Those items that are 'capitalised' as assets must be depreciated over their useful life which is determined according to the particular asset class (and component within that class to which that item belongs). Costs that are simply 'expensed' rather than capitalised are to be included as operating expenditure at the time of incurring the cost.

The nature of the expenditure must be carefully considered in both the budget and financial reporting stages to determine whether it is likely to create a new fixed asset or whether it constitutes a repair or maintenance expenditure. Reference to relevant professional accounting standards and practice statements should provide persuasive guidance in this regard. Not only does this determination impact financial results and financial position, but it also critically impacts the financial ratios by which the City's financial sustainability is assessed.

In determining whether or not an expenditure by the City results in the creation of an 'asset', the City applies the principles contained within Statement of Accounting Concepts No 4 and the associated professional accounting guidance statements. It also reflects contemporary best practice principles in asset management. This determination requires the exercise of appropriate professional accounting judgement - and therefore the determination is made only by the City's qualified professional accounting staff in consultation with the City's Asset Management Team.

It is important to effectively balance the administrative workload of recording and maintaining a reliable Asset Register that meets all auditing requirements and asset management responsibilities - including the risk and compliance issues attaching to the proper classification of capital expenditures.

To effectively deliver these outcomes, fixed assets will be classified and recorded in the following asset categories:

Property Plant & Equipment:

- Artworks
- Buildings
- Land
- Technology Equipment (Computers, peripherals and communications equipment)
- Furniture & Fittings
- Plant & Equipment
- Mobile Plant

Infrastructure:

- Road Network
- Path Network
- Drainage Network
- Parks Assets
- Street Furniture & Other Infrastructure
- Foreshore Assets

Capitalisation Thresholds

In accordance with the amendment to the *Local Government (Financial Management) Regulations 1996 (Regulation 17A (4) and (5))* the capitalisation threshold of assets has been amended to \$5,000.

Assets with a fair value less than \$5,000 as at the date of acquisition that are susceptible to theft or loss due to their portable nature and attractiveness for personal use or resale are included under the Portable and Attractive category of the Asset Register.

To permit efficient, accurate and complete recording of fixed assets, expenditure incurred to acquire or enhance an asset should be capitalised if the expenditure is above the following thresholds:

Property, Plant & Equipment:

Artworks	\$ 5,000
Buildings	\$ 5,000 per component *
Land	\$ 5,000
Technology Equipment	\$ 5,000
Furniture & Fittings	\$ 5,000
Plant & Equipment	\$ 5,000
Mobile Plant - Minor Plant	\$ 5,000
Mobile Plant - Passenger	\$ 5,000
Mobile Plant - Heavy	\$ 5,000

Infrastructure:

Road Network	\$ 5,000
Path Network	\$ 5,000
Drainage Network	\$ 5,000
Parks Assets	\$ 5,000
Street Furniture & Other Infrastructure	\$ 5,000
Foreshore Assets	\$ 5,000
Car Parking	\$ 5,000

Page 2 of 4

Policy Number:	P613	Relevant Council Delegation:	N/A
Council Adoption:	25/10/05	Relevant Delegation:	N/A
Reviewed/Modified:	03/07, 09/08, 03/10, 02/11, 03/12, 03/13, 03/14, 03/15, 03/16, 03/17, 06/18	Relevant Management Practice:	N/A

Non-infrastructure assets are capitalised progressively throughout the year - at the time of acquisition or commissioning ready for use. **The asset capitalisation threshold is applied to these assets individually.**

Infrastructure assets are capitalised only at the conclusion of the financial year after the close off of the City's management accounts.

* The City does not capitalise separate component parts within a larger asset of Property Plant & Equipment assets - with the specific exception of Buildings which are required to be recorded and valued at the component level (as detailed elsewhere in the policy).

Infrastructure assets are specifically required to be recorded and valued at fair value (reflected as the current written down replacement cost) compiled at the 'component' level - as this methodology recognises the differing useful lives of the various components of the infrastructure assets.

Building assets are firstly classified as 'Specialised' or 'Non Specialised' which determines the level of valuation inputs required. Buildings are then recorded and valued at fair value at the 'component' level to recognise the differing useful lives of the various components of the particular building asset.

Asset Components:

Building assets are segregated into the following (minimum) component classification for the purposes of recording, valuation and maintenance / replacement:

- Building structural shell
- Roof
- Transportation systems (lifts / elevators)
- Fire protection systems
- Mechanical plant (air conditioning plant etc)
- Internal fit-out
- Floor coverings

Note that AV equipment, furniture and fittings are not considered to be part of the building and are separately addressed.

Infrastructure assets are segregated into the components that are considered specific to (and relevant for) that particular asset class as determined by the Asset Management Team - guided by contemporary asset management principles.

Valuation

The following classes of Property Plant & Equipment are valued at 'fair value' as at 30 June 2016 and will be revalued on a regular 3 yearly cycle moving forward - but individual assets may be subject to an impairment test (and possible downwards revaluation) at any time should the City's professional staff deem that the asset has been 'impaired'.

- Artworks
- Land
- Technology Equipment (Computers, peripherals and communications equipment)
- Furniture & Fittings
- Plant & Equipment
- Mobile Plant

Building assets are to be carried at 'fair value' with effect from 30 June 2014 and then will be revalued on a regular 3 yearly cycle moving forward.

The following Infrastructure asset classes are valued at 'fair value' determined by management valuation representing the written down replacement cost determined using contemporary valuation techniques as at 30 June 2014 and will be revalued by management, using appropriate revaluation techniques, on an annual basis moving forward.

Page 3 of 4

Policy Number:	P613	Relevant Council Delegation:	N/A
Council Adoption:	25/10/05	Relevant Delegation:	N/A
Reviewed/Modified:	03/07, 09/08, 03/10, 02/11, 03/12, 03/13, 03/14, 03/15, 03/16, 03/17, 06/18	Relevant Management Practice:	N/A

- Road Network
- Path Network
- Drainage Network
- Parks Assets
- Street Furniture & Other Assets
- Foreshore Assets
- Car Parking

For certain readily transferable items of lesser value than the \$5,000 capitalisation thresholds above, such as mobile telephones or minor mobile plant such as chainsaws or brush-cutters, etc, they are recorded under the Portable and Attractive (P&A) category of the Asset Register with their details, serial numbers and location. P&A assets are fully expensed at the date of acquisition and recorded with a nil value on the Asset Register.

In accordance with guidance from the Department of Local Government (applicable to all WA local governments), the City does not record Land under Roads as an asset- nor is any value recognised against it in the asset register.

Easements over land are required to be recorded as assets in an Asset Register but are effectively carried at a nil value because of the inherent difficulty in reliably quantifying a value for each easement.

Useful Lives & Depreciation Rates

For the purposes of preparing the Annual Financial Statements, the City's policy in relation to the useful lives of fixed assets (and therefore the applicable depreciation rates to be applied) for each class of asset are governed by the principles contained in the International Asset Management Manual and relevant accounting pronouncements and guidelines. These are re-assessed annually by City officers to ensure that they reflect contemporary practice and the City's actual experience. They are also subject to annual review by the City's auditors for 'reasonableness'.

The policy in relation to the estimated useful lives which are to be applied to the City's fixed assets for the purposes of preparing statutory financial statements is:

Property, Plant & Equipment:

Artworks	50 years
Buildings	15-200 years depending on the building component
Land	Not applicable
Technology Equipment	3-10 years
Furniture & Fittings	10 years
Plant & Equipment	10 years
Mobile Plant - Minor Plant	3-10 years
Mobile Plant - Passenger	3-10 years
Mobile Plant - Heavy	3-10 years

Infrastructure:

Road Network	20-60 years dependent on the component
Path Network	Up to 60 years dependent on the component
Drainage Network	Up to 100 years dependent on the component
Parks Assets	10-20 years dependent on the component
Street Furniture & Other Infrastructure	20 years
Foreshore Assets	100 years
Car Parking	25-75 years

Legislation/ Local Law Requirements

Relevant accounting standards and guidance including, but not limited to the following:

Page 4 of 4

Policy Number:	P613	Relevant Council Delegation:	N/A
Council Adoption:	25/10/05	Relevant Delegation:	N/A
Reviewed/Modified:	03/07, 09/08, 03/10, 02/11, 03/12, 03/13, 03/14, 03/15, 03/16, 03/17, 06/18	Relevant Management Practice:	N/A

AASB 13 Fair Value Measurement
AASB 116 Property, Plant and Equipment
AASB 136 Impairment
AASB 5 Assets Held for Sale
AASB 40 Investment Properties
Local Government (Financial Management) Regulations 1996

Other Relevant Policies/Key Documents

Statements of Accounting Concepts
City of South Perth Strategic Plan
City of South Perth Long Term Financial Plan
City of South Perth Asset Management Plans
International Asset Management Manual

Page 5 of 4

Policy Number:	P613	Relevant Council Delegation:	N/A
Council Adoption:	25/10/05	Relevant Delegation:	N/A
Reviewed/Modified:	03/07, 09/08, 03/10, 02/11, 03/12, 03/13, 03/14, 03/15, 03/16, 03/17, 06/18	Relevant Management Practice:	N/A



Discussion Paper
Future Structure Responsibilities and Operations
Transition to Rivers Regional Subsidiary

A handwritten signature in blue ink, appearing to read "John McNally".

John McNally
Chief Executive Officer
May 2019 V4

Contents

RRC Future Structure and Operations	4
1. PURPOSE	4
2. BACKGROUND	4
3. CURRENT CONSIDERATIONS	6
4. LEGAL IMPLICATIONS	7
5. FINANCIAL IMPLICATIONS	8
6. REGIONAL SUBSIDIARY - SUMMARY	8
What is a Regional Subsidiary?	8
How is it established?	8
How does it operate?	8
Who has oversight over the Regional Subsidiary?	8
What can it do?	9
What can't it do?	9
How is it different to a Regional Council?	9
How is it different to a Voluntary Group of Councils?	9
How is it different to an incorporated body?	9
How can it benefit a local government?	9
7. Regional Model comparisons	10
Legislative Context for Shared Services	10
Regional Local Governments	10
Incorporated Associations	11
Appendix 1 – Draft Outline of Rivers Regional Subsidiary Charter	14
Purpose of Charter	14
Content of Charter	14
Powers and duties	14
Management Board	16
Planning and Reporting	18
Amendment of Charter	18
Issuing Directions	19
Dispute Resolution	19
Financial Contributions	19
Use of Revenue	20
Prevention of Insolvency	21
Winding Up	21
Membership of the Subsidiary	21

Use of Subsidiary Funds	22
Disposal of Subsidiary Assets.....	22
Code of Conduct	22
Fees and Charges.....	23
Review of Charter.....	23
Public advertising of charter	24
Independent advice	24
Application to the Minister	24
Preliminary assessment	24
Appendix 2 – Roles Responsibility and Delegated Authority – Rivers Regional Subsidiary .	26

RRC Future Structure and Operations

1. PURPOSE

To provide the RRC and Member Councils with an opportunity to consider what functions the RRC may undertake in the future and the applicable corporate structure. This report is intended to facilitate discussion and prompt ideas. Following consideration by the RRC each Council should then consider options so that future meetings of the RRC can consider that feedback.

2. BACKGROUND

The RRC Council has previously resolved to review whether two representatives are required when the WTE project financial close was achieved. This review also considers whether the RRC as currently structured is required for the delivery of future activities.

The original purpose of RRC, as per the Establishment Agreement is:

1. To undertake the processing, recycling, treatment, sale and disposal of Household Waste delivered by the Member Councils;
2. To investigate and assess the possibilities and methodologies of carrying out and to identify funding opportunities for any service or facility on a regional basis;
3. To investigate and assess the possibilities and methodologies of undertaking the processing, recycling, treatment, sale and disposal of waste, other than Household Waste, which is delivered by the Member Councils;
4. To acquire any interest in land considered by the RRC to be necessary or desirable to accommodate facilities for the processing, recycling, treatment, sale and disposal of waste other than Household Waste;
5. To influence and liaise with local, State and Federal Governments in the development of policies and legislation for the benefit of the region;
6. To provide advice, information and education to all Member Councils and their communities.

The Vision for Waste Management in this Region (from Strategic Plan)

The vision of RRC is to provide sustainable waste minimisation, recycling and Alternative Waste Treatment (AWT) services for Member Councils; to provide these services in a way which will move Member Councils and their communities substantially towards a zero-waste environment; and to undertake this role sustainably.

Previous corporate planning documents have identified the following considerations:-

In summary, these are the four priorities adopted for RRC over the period 2013-2017:

1. Introduction of new waste infrastructure: AWT (short-term); MRF, green waste and bulk waste facilities (Medium to long-term)
2. Expansion of waste education programs
3. Increased advocacy: to achieve better planning and resourcing of waste industry infrastructure, and training of workers for this growth field

4. Development of an expanded services delivery model (potentially comprising Regional Development, Environmental Services, Sustainability and Climate Change)

Once the AWT contract has been awarded, the next priority is to commence feasibility studies into possibly three new facilities for the region: an MRF, regional transfer station and green waste facility.

Feasibility studies could progress these projects concurrently. The feasibility studies can commence in the second half of 2013, or during the first half of 2014. By early 2016 RRC will have answers on both facilities and will be in a position to make decisions on cost and current contractual commitments. If the decision is to proceed to tender, the tender process is likely to be undertaken during the 2016/17 FY. In the interim, individual Councils will make their decisions about whether to enter new contracts for recycling and bulk/green waste removal with these timelines in mind, and in support of the intention to channel this waste to the new regional infrastructure, should it proceed.

These projects were deferred pending the achievement of financial close for the WtE facility.

At the DECEMBER 2018 RRC meeting there was general agreement that the RRC should be retained for up to 12 months to assist in the advocacy resulting from the conflict with the State Waste Strategy.

At the February meeting the RRC resolved as follows:-

That:

1. **The Establishment Agreement be AMENDED to reduce the number of representatives to one or up to two (if that is possible) and the structure of the RRC be REVIEWED again by June 2020.**
2. **The Strategic Community Plan and Corporate Plan be AMENDED to contain the operations of the RRC to:**
 - **Provision of research and contract management services on matters associated with Waste Management and;**
 - **To influence and liaise with Local, State and Federal Governments in the development of Policies and Legislation for the benefit of the Region.**
3. **Noting that the preferred option is to transition the RRC to a Regional Subsidiary, the CEO prepare a discussion paper outlining the details, timing and control mechanisms.**

3. CURRENT CONSIDERATIONS

Regional Materials Recovery Facility - Marginal

The current competitive environment including the opening of the new Cleanaway facility in 2017 and the state of the recycling products market does not appear to support the RRC getting involved in the provision of a Materials Recovery Facility (MRF). The SMRC has also recently tested the market to take over their current MRF operations. The regional cost per property does however vary substantially with an average of \$33.14, minimum of \$26.78 and maximum of \$75.61. There maybe scope to aggregate the regional recycling materials requirements – but this is marginal given the state of the market. The introduction of the Container Deposit Scheme may also lead to the splitting of the collection from the recovery facility for those Councils not already operating that way. A full feasibility would be required if there is support for this being pursued.

Regional Transfer Station – Not Viable

The WtE facility is located 25 to 41 minutes away from participating Councils. South Perth and Gosnells could use the Canning transfer facility and Murray could use the Mandurah transfer station if those arrangements prove economically viable. Transfer stations are currently operated by South Perth, Murray and Mandurah and could all be used to attract additional waste streams. When the market is tested for delivery of waste to the new WtE facility it may prove more economic to accumulate waste at more local positions. It is unlikely that a RRC run facility would be viable.

Green Waste Facility – Not Viable

The total green waste collected within the region (without introducing the 3 Bin system) is 11,875 tonnes. It is unlikely that this quantity would warrant intervention and operation by the RRC. The market will need to adjust to the new State Waste Strategy requiring organic separation before the picture is clear.

Waste Education Programs – Continue via co-operation

The creation of a new education program aligned with the WtE facility would suit regional co-operation but could be accomplished by officer co-ordination without the overheads attached to the RRC.

Advocacy – Viable and continue via co-operation

With the current State Waste Strategy targeting the introduction of the 3 Bin organic separation system by 2025, advocacy will become an important response, however this is likely to be just as effective via individual Councils. It would also be appropriate to review the effectiveness of representation on the Municipal Waste Advisory Council.

Development of an Expanded Services Delivery Model – Marginal.

Potentially comprising Regional Development, Environmental Services, Sustainability and Climate Change.

RRC has previously acted as banker for Switch your Thinking programs. During 2017 this function was discontinued and the programs were then managed by the City of Armadale on behalf of a number of other participating Councils. This approach would continue.

Regional/Economic Development programs would be difficult bearing in mind the separation of South Perth to Mandurah and the role undertaken by the Peel Development Commission. The Southern Southeast Corridor (SSE) Councils also have a program promoting regional development opportunities. The SSE Corridor of metropolitan Perth has an area of 1577 square kilometres comprising of three local governments – the Cities of Armadale and Gosnells and the Shire of Serpentine Jarrahdale.

Projects with a Regional benefit could fit the Co-ordination role of the RRC but again this could be implemented via officer co-ordination.

Regional Climate Change and Carbon Reduction Program could be possible and would require further research on potential effectiveness.

WtE Facility - Waste Services Agreement (WSA) - Required

The WSA includes a substantial role for the RRC as Principal of the agreement and would need to be replaced. The retention of a Regional Council Structure could be considered desirable until the WtE project has reached the stage where practical completion is likely. However, the creation of a Regional Subsidiary or Council Controlled Organisation under new legislation with officer representation could be an economically viable replacement.

The City of Canning which is a participant in the WSA but not a member of the RRC could also be invited as a member of the Regional Subsidiary.

The Local Government Act provisions relevant to Regional Local Governments are also being reviewed as part of the current Local Government Act review. Another option is the Council Controlled Organisation which is more corporate orientated than a Regional Subsidiary. As the Council Controlled legislation and LG Act review is not due to be adopted until later this year, the retention of the current structure for up to 12 months could be beneficial.

Community Education Programs – Council Level

The RRC has previously resolved that these services not be provided by RRC and be performed by Member Councils where required or related to their activities or needs using coordination and shared resources where effective. It had been established that education programs are best targeted to the local community with officers coordinating these activities where it is economically viable to do so. The additional overheads created by using a RRC type structure does not add value to this activity. Each Council should have their own community education program fully documented.

The WtE facility will also prepare in consultation with participants a macro level education program aligned with the operations of the plant.

4. LEGAL IMPLICATIONS

Ministerial approval would be required for a winding up or change to the Establishment Agreement or a change to a Regional Subsidiary. Separate legal advice and formal drafting of the constitution would also be required.

A change to the Establishment Agreement reducing the number of Elected Members would also require individual Council approval.

5. FINANCIAL IMPLICATIONS

Depending on the final structure savings of up to \$200,000 (based on the 2018/19 Budget) could be possible if a Regional Subsidiary is considered appropriate.

These savings include subscriptions to the Municipal Waste Advisory Council of \$39,000 per annum could continue in some other form direct from member Councils or membership cease.

In light of the reduced role for the RRC, Council could consider a review of the sitting fees with the annual minimum fee permitted of \$1177 (currently \$7725) per member and \$2354 for Chairman (currently \$20600). Alternatively a move to a per meeting fee structure of \$90-\$236 could be considered. Some direction on this aspect of the governance structure would be appropriate.

6. REGIONAL SUBSIDIARY - SUMMARY

What is a Regional Subsidiary?

It is a semi-independent collaborative organisation established by two or more local governments to provide new or existing services that can be more effectively delivered together than by one local government alone.

How is it established?

It is established under the Local Government Act 1995 with the agreement of two or more local governments. Local Governments wishing to establish a Regional Subsidiary must develop a Charter and Business Plan and seek feedback from their respective communities. Each Local Government must approve the Charter and Business Plan before seeking the approval of the Minister for Local Government, Sport and Cultural Industries.

How does it operate?

A Regional Subsidiary is a corporate body managed by a Board comprising representatives from each member local government and may have two optional 'expert' members. It operates in accordance with its Charter, which is similar to a Constitution, and may employ staff and have its own premises. While regulations detail some requirements of the Charter, each Regional Subsidiary can determine its own 'rules'. Each local government contributes funds for the operation of the Regional Subsidiary in accordance with its Charter and Business Plan.

A Regional Subsidiary is afforded the same protections under the Act as if it were a local government.

Who has oversight over the Regional Subsidiary?

While the Regional Subsidiary is managed by a Board under specific provisions of the Act, it is required to report to each member local government. Member local governments have the ability to withdraw from a Regional Subsidiary and collectively can wind up a Regional Subsidiary.

A Regional Subsidiary can be subject to a Ministerial Inquiry in the case of serious misconduct.

What can it do?

It can deliver one or more services currently delivered or functions performed by a local government. These could include rating services, records management, environmental health services, finance functions, procurement to name a few. It can also initiate new opportunities such as tourism, aged care, procurement, etc.

The purposes of a Regional Subsidiary are captured in its Charter and Business Plan.

What can't it do?

At this stage a Regional Subsidiary cannot borrow money, apart from through a member local government, however the sector is working to have this changed as part of the review of the regulations.

How is it different to a Regional Council?

A Regional Council is in effect an independent local government established under the Act with full compliance and reporting responsibilities of a local government. By comparison, a Regional Subsidiary is established under a section of the Act and is a semi-independent organisation governed by its Charter and without the full suite of statutory reporting and compliance requirements of a local government.

How is it different to a Voluntary Group of Councils?

A Regional Subsidiary is a legal entity and has the ability to manage its own funds and deliver its own services and has more formality to its governance via its Charter and the requirements of the Act.

By contrast, a VROC's governance structure is usually governed by a non-binding MOU and must use the resources of individual member local governments to manage funds and deliver services on behalf of the VROC. A Regional Subsidiary may replace a VROC as a more effective model for cooperation.

How is it different to an incorporated body?

While apparently similar to the structure and function of an incorporated body, a Regional Subsidiary is able to deliver statutory services that an incorporated body is not legally able to deliver. These include services delivered by local government under both the Local Government Act and other relevant legislation such as public library services, finance services, environmental health services, planning services, regional waste management, etc.

How can it benefit a local government?

A Regional Subsidiary may provide a way for local governments to provide services for their community that alone they would be unable to deliver due to cost or lack of expertise. A Regional Subsidiary may also provide services or undertake local government functions in a more efficient and effective way than can be achieved by a single local government.

Local governments may also use a Regional Subsidiary to focus on projects that will benefit the region and have important flow on effects for its local community. These could include tourism projects, aged care facilities, economic development initiatives, etc.

7. Regional Model comparisons

Legislative Context for Shared Services

Local Governments in Western Australia are limited in their ability to enter into shared service arrangements by the Local Government Act 1995, although there are two key regional collaboration vehicles available. Firstly, Local Governments are able, with the Minister's approval, to establish a Regional Local Government to undertake Local Government functions on behalf of participating Local Governments. Secondly, Local Governments are able to establish an association incorporated under the Associations Incorporation Act 1987.

Regional Local Governments

Regional Local Governments are formed under the Local Government Act 1995 and operate under an 'establishment agreement'. The establishment agreement must be agreed to by the Regional Local Government participants as well as the Minister for Local Government. The establishment agreement must include the purpose, membership and representation, means of determining financial contributions and procedures for winding up the Regional Local Government.

Regional Local Governments are body corporates, can open and operate bank accounts, can invest and borrow money and have the ability to make local laws.

The governing body of a Regional Local Government consists of Elected Members from the member Local Governments only. There is no scope to appoint external expertise or independent directors to the governing body.

Regional Local Governments operate in a similar legislative and compliance environment to Local Governments. Section 3.66(1) of the Local Government Act 1995 states:

- (1) Except as otherwise stated in this section, this Act and any other Act under which anything can be done for the regional purpose apply in relation to a regional local government as if:
 - (a) the participants' districts together made up a single district; and
 - (b) the regional local government were the local government established for that district.

The rest of Section 3.66 of the Act then excludes particular parts of the Local Government Act 1995 that do not apply to Regional Local Governments. Provisions that do not apply relate to districts and wards, elections, electors' meetings, rates and service charges and some other minor matters.

Consequently, most of the compliance and accountability requirements that apply to Local Governments also apply to Regional Local Governments. This can become a significant disincentive for Local Governments to establish Regional Local

Governments because any potential benefits from efficiency gains must significantly outweigh the costs associated with the Regional Local Government's compliance obligations.

Incorporated Associations

Local Governments have the ability, under the *Associations Incorporation Act 1987*, to form or take part in forming an incorporated association.

An incorporated association, formed under legislation, is a legal entity which can open bank accounts, hold and dispose of property, invest money and give securities. The governance structure of the incorporated association is defined by its constitution and its board of management may include external members.

An incorporated association must have more than five members and the *Associations Incorporation Act 1987* limits the purposes for which incorporated associations can be established. Activities of a commercial nature such as regional road construction or waste management may not be acceptable purposes.

Any profits raised by the association cannot be distributed back to members and must be utilised by the association to progress its constitutional objectives.

Further, neither an incorporated association nor its employees would be able to exercise statutory functions which are currently given to Local Government employees by the *Local Government Act 1995* and other legislation. This means that Local Government functions such as town planning, building and environmental health could not be undertaken by an incorporated association.

For these reasons the incorporated association model is not widely used by Western Australian Local Governments. Typically, where this model is used, it is for a narrow purpose such as economic development and promotion in a broad sense.

Regional Subsidiary and Regional Local Government - Comparison of Collaborative Models

Comparison	Regional Subsidiary	Regional Local Government (Regional Council)
Activities	Delivery of services and back office functions	Any activity that an individual local government may perform
Public consultation required to establish	Yes	Yes – if major land transaction or trading activity is involved
Ministerial approval required to establish	Yes	Yes
Disclosure of interest	Internal enforcement	Ministerial enforcement
Compulsory financial reporting	Annual budget and annual financial statement required	Full reporting obligations apply
Land transactions and trading undertakings	No	Yes
Restriction on investment	Yes	Yes
Financial loans	From member councils only	Yes
Tender requirements	Yes	Yes
Board restricted to council members/ local government employees	No	Yes
Legal protection for actions taken in good faith	Yes	Yes
Board meetings	As prescribed in charter	<i>Local Government Act 1995 – Part 5 Division 2</i>
Committee meetings	Prescribed in charter	<i>Local Government Act 1995 – Part 5 Division 2</i>

Comparison	Regional Subsidiary	Regional Local Government (Regional Council)
Employment of staff	As provided in charter	<i>Local Government Act 1995 – Part 5 Division 4</i>
Minimum benefits for long service leave and superannuation	As provided in charter	Long Service Leave and Superannuation Regulations apply to all staff
Member councils may request information	Statutory right	As provided in Establishment Agreement
General public access to information	Prescribed in charter	<i>Local Government Act 1995 – Part 5 Division 7</i>
Freedom of Information legislation applies	Yes	Yes
Payments and gifts	Prescribed in charter	<i>Local Government Act 1995 - Part 5 Division 8</i>
Conduct of officials	Prescribed in charter	<i>Local Government Act 1995 – Part 5 Division 9</i>
Fees for goods/services	Yes	Yes
May be subject to Ministerial inquiry	Yes	Yes
Decisions subject to administrative review	No	<i>Local Government Act 1995 – Part 9</i>

Appendix 1 – Draft Outline of Rivers Regional Subsidiary Charter

Purpose of Charter

The charter of a regional subsidiary serves the following purposes:

- (a) It sets out the agreement between the local governments forming the subsidiary
- (b) It is the primary governance document for the subsidiary, and
- (c) It is part of the mechanism by which the subsidiary is created as a legal entity.

Content of Charter

The content of a regional subsidiary's charter should be determined in the way that best fits the subsidiary's circumstances.

This means the charter will need to take into account –

- The goals of the subsidiary
- The level of financial activity the subsidiary will conduct
- The complexity of the subsidiary's business structure, and
- The unexpected circumstances with which a subsidiary may need to deal.

A charter does not need to anticipate every possible contingency, but it should provide the subsidiary with sufficient powers and mechanisms to deal with any situation.

Since the form of a charter depends on a subsidiary's unique circumstances, there is no universal "model" for developing a charter.

Instead, the member local governments should consider particular issues and how they wish the subsidiary to address these issues. The following potential issues and questions can be used to guide the process.

Powers and duties

- What are the subsidiary's goals?
 - To replace the Rivers Regional Council and act as principal under the terms of the 2015 Receipt and Processing of Waste for Resource Recovery Agreement and Participants Agreement for the Receipt and Processing of Waste for Resource Recovery (Waste Supply Agreements);
 - Co-ordinate Waste Recovery, Reuse and Disposal Education programs;
 - Develop co-operation between the Constituent Councils so as to improve waste management and recycling programmes and practices within the Region;

- Assist Councils to minimise the volume of waste collected in the areas of the Constituent Councils which is required to be disposed of by landfill;
- On behalf of the Constituent Councils or on its own behalf, to liaise with the WA Local Government Association, other Councils, the State of Western Australia, the Commonwealth of Australia and their respective instrumentalities for matters relating to Waste Management in the common interest of the Constituent Councils
- What powers does it need to achieve them?
 - Do anything necessary, expedient or incidental to performing or discharging its functions including, without limitation to:
 - Delegate the exercise of any of its functions or other powers (including the receipt and payment of money) to any person;
 - acquire, deal with and dispose of real and personal property;
 - sue and be sued in its corporate name;
 - enter into any kind of contract or arrangement;
 - establish a reserve fund or funds clearly identified for the upkeep and/or replacement of fixed assets or for meeting any deferred liability;
 - invest any surplus funds;
 - distribute surplus to the Constituent Councils;
 - enter into agreements with the Constituent Councils;
 - employ, engage, remunerate, remove, suspend or dismiss the Executive Officer;
 - open and operate bank accounts;
 - make submissions for and accept grants, subsidies and contributions to further its objects and purposes;
 - charge appropriate fees for services rendered;
 - do anything else necessary or convenient for, or incidental to, the exercise, performance or discharge of its powers, functions or duties.
 - If powers are needed, do they need to be limited in any way?
 - not delegate the following powers or functions:
 - to impose charges;
 - to approve expenditure of money on the works, services or operations not set out in an approved Budget;

- to adopt a Budget;
 - to adopt an Annual Plan or Business Plan;
 - to adopt or revise financial estimates and reports; and
 - to make any application or recommendation to the Minister.
- Does the subsidiary need the ability to:
 - Employ staff? – Yes Financial Management maybe outsourced to a Member Council, but an Executive Officer independent of the Member Councils must be employed unless the Board has unanimously agreed.
 - Enter into contracts for goods and services? - Yes
 - Advertise or distribute information? – Yes
 - Operate a bank account? - Yes
 - Acquire, own and dispose of real or personal property? - Yes
 - Give security over a liability owed by the subsidiary or another entity? – No Except in accordance with the Waste Agreements
 - Delegate matters to the CEO? - Yes
 - Compete against local business? - No

Management Board

- How many seats are on the board?
 - Seven - One representative for each participant. A natural person nominated by the CEO of the participating and intended to be the person responsible for the management of the WSA for the participating Council. Eight if Kwinana elect to join.
 - The RRS is a body corporate and is governed by its Board, which has the responsibility to manage the business and other affairs in accordance with this Charter.
- How are the members of the board appointed?
 - Nominated by the CEO of the participating Council.
- Are any qualifications required to be eligible for a position on the board?
 - Natural Person
- What outside experience is required to sit on the board?
 - Assesses as appropriate by the CEO of the participating Council

- Will the local governments have a majority of board seats under their control?
 - Yes
- Is the board limited to councillors and local government employees?
 - Yes - Local Government Employees
- Will there be deputy members?
 - Yes one Deputy
- When does a board member's term of office begin?
 - Upon receipt of written consent to act as a Director, signed by him/herself, and
 - When the nomination is accepted by the RRS CEO
- How can a term of office end?
 - Four Year Term Expires and is not reappointed.
 - Nomination withdrawn by the CEO of the participating Council.
 - The office of a Director becomes vacant if the Director:
 - dies;
 - resigns by written notice addressed to the Constituent Councils and served on any of them;
 - becomes bankrupt or applies for the benefit of a law for the relief of insolvent debtors;
 - ceases to be an employee of that Constituent Council; or
 - was appointed by a Constituent Council, which ceases to be a Constituent Council.
- Can a board member or Deputy member be removed from their position and if so, how and when should this occur?
 - The Board may recommend to Constituent Councils CEO, that the appointment of a Director be terminated in the event of:
 - behaviour of the Director which in the opinion of the Board amounts to impropriety;
 - serious neglect of duty in attending to the responsibilities of Director;
 - breach of fiduciary duty to the Board;
 - breach of the duty of confidentiality to the Board;

- breach of the conflict of interest rules of the Board; or
 - any other behaviour which may discredit the Board.
- If certain qualifications or training are required to sit on the board, does this apply to all members equally?
 - Yes
- Will board members be paid fees, allowances or expenses?
 - No
- How will meeting procedures be determined?
 - Standing orders similar to Local Governments;
 - Quorum required;
 - Minutes kept;
 - Telephone, audio-visual or other instantaneous means ('telecommunications meeting') of a number of the Board Members is permitted;
 - Simple majority deliberative vote only.

Planning and Reporting

- What level of record keeping is needed, given the financial activities of the subsidiary?
 - Full financial records, correspondence and electronic records to be kept
- Is any additional level of financial reporting necessary beyond the minimum required by legislation?
 - No
- How will this information be provided to the board and the member councils?
 - Reporting to Councils via the Board member.
 - Business Plans, Annual Budgets and Annual Reports
- What auditing is required?
 - Yes but taking into account the size and scale of the organisation this is to at the discretion of the Board.

Amendment of Charter

- In what circumstances can an amendment to the charter be proposed to the Minister?

- With agreement of the Board and Constituent Councils
- If the members can propose an amendment, does it require a unanimous endorsement?
 - Yes

Issuing Directions

- How can the member councils issue directions to the regional subsidiary?
 - In accordance with the provisions of the WSA Agreements Consultation is required but direction is not permitted where the Principal has to exercise a discretion.
- What happens if a direction is not complied with?
 - No Directions are allowed
- Under what circumstances should a direction be issued?
 - Never
- Are there any situations where a board must request a direction from the member councils rather than taking action itself?
 - No

Dispute Resolution

- How are disputes to be solved between:
 - Member councils?
 - If the dispute involves the WSA agreement then the provisions under the Agreements will apply.
 - Otherwise the provisions of the current establishment agreement.
 - A member council and the subsidiary?
 - If the dispute involves the WSA agreement then the provisions under the Agreements will apply.
 - Otherwise the provisions of the current establishment agreement.

Financial Contributions

- What contributions are required?
 - Fixed amount?
 - The remaining funds held by the RRC will be allocated to participants in accordance with the windup provisions of the Establishment

agreement (average of the last 5 years tonnes) and transferred to the RRS to act as Equity/Working Capital allocations as required under the current agreements.

- To be determined periodically?
 - An amount per tonne of waste based on the adopted Budget as describing in the Agreements will apply. Based on a Budget of \$250,000 and 200,000 tonnes a charge of \$1.25 per tonne would added to the WtE Fee.
- Can obligations be changed and if so, how?
 - Only by amendment to the Agreements
- Do contributions differ between members?
 - Yes by tonnes as describing in the Agreements
- Can members make voluntary contributions and if so, does this increase their personal equity in the subsidiary?
 - Only in accordance with the Agreements
- Can emergency contributions be imposed and if so, in what circumstances?
 - Yes in accordance with the provisions of the agreements; and
 - The Board may during any year for purposes of genuine emergency or hardship determine that additional operating costs contributions are required for the continuing function of the Authority. Each Constituent Council shall contribute contributions to the amount required in proportion to that Council's waste percentage used for the last Budget
- What happens if contributions are required but not made?
 - Default provisions apply in the agreements; and
 - Any emergency contribution to operating costs shall be made by each Constituent Council within 60 days of notice in writing being given by the Board to the Chief Executive Officer of the Constituent Council, provided that if the Board so decides such payments may be made in advance by monthly instalments.

Use of Revenue

- If the subsidiary obtains revenue, how should this revenue be used?
 - To offset the net operating expenditure
- Can revenue be distributed back to member councils and if so, how should this distribution occur?

- Only as a carry forward to the following years budget and then on termination in accordance with the provisions of the Agreements
- Can revenue be used to further the subsidiary's purpose and if so, what uses may be permitted?
 - As per the Budget approved by the Board
- Who will decide how the revenue is used?
 - Board when considering the Budget

Prevention of Insolvency

- Are there sufficient financial records and reporting to ensure that potential insolvency can be detected in advance?
 - Yes as per the Agreements – operating costs are added to tonnes charged to participating Councils.
- Can the subsidiary operate at a loss?
 - No
- What happens when potential or actual insolvency is detected?
 - Calls on participating Councils as per the Agreements

Winding Up

- When does winding up have to occur?
 - May be considered upon conclusion of responsibilities under the Agreements.
- Does the subsidiary have a fixed lifespan?
 - No sunset clause BUT future should be considered upon conclusion of responsibilities under the Agreements. Current term is 20-30 years
- Does it have a fixed objective?
 - Yes
- How are assets liquidated and distributed?
 - In accordance with termination provisions of the Agreements
- How are outstanding liabilities dealt with?
 - Settled prior to any distributions

Membership of the Subsidiary

- How can members join?

- With agreement of the Board AND member constituents.
- How can members leave?
 - In accordance with the provisions of the agreements by agreement of ALL parties.
- Can members be expelled and if so, in what circumstances should this occur?
 - No
- If a member leaves the subsidiary, how is that member “paid out” for their equity in the subsidiary’s assets?
 - Negotiation as per the provisions of the Agreements
- Whose permission is required?
 - As per the Agreements – All participants

Use of Subsidiary Funds

- Who makes the decision?
 - Board
- Are there any limitations on how subsidiary funds can be used?
 - As approved by Budget
- Can subsidiaries use funds to purchase capital assets?
 - Yes

Disposal of Subsidiary Assets

- Who makes the decision?
 - Board
- Are there any limitations on when and how assets may be disposed of?
 - As per Budget
- What happens to the proceeds of sale?
 - Board determines as per Budget

Code of Conduct

- Is there a code of conduct?
 - Yes

- Who creates this code of conduct?
 - Board
- Is the code set in separate documents or policies?
 - Yes
- Can the code be amended and if so, how?
 - By the Board
- Does the code only apply to board members or does it apply to the subsidiary's employees as well?
 - Board and Employees

Fees and Charges

- What kind of fees and charges can the subsidiary impose, if any?
 - As per the Agreements – administration costs of operations, Shortfall Fees, Liquidated Damages.
- Who is responsible for the decision to impose fees and charges?
 - Board
- Are there any limits on how high fees and charges may be?
 - No - As per the Budget and Agreements
- Are fees and charges to be determined on a cost recovery basis?
 - Yes
- How can established fees and charges be amended?
 - Board – amended Budget or by amending Agreements

Review of Charter

- How does this occur?
 - Board discussion and constituent consultation.
- How often does it occur?
 - At least once every four years
- How is the review conducted and concluded?
 - Conducted by the Board in Consultation with Members
 - Amendments approved by Constituents and Minister

Public advertising of charter

A draft charter can be advertised to the public for comment, but there is no direct requirement for this to occur.

Local governments should be mindful any obligations imposed by the charter will need to be reflected in the business plan which is put out for consultation.

Independent advice

While the Minister may intervene to investigate or wind up a subsidiary in extreme situations, the Minister will not be responsible for enforcing the charter or mediating disputes between member councils.

For this reason, it is highly recommended that:

- (a) The charter is prepared by a legal practitioner, and
- (b) Each local government should only endorse the charter after obtaining independent legal and financial advice.

This will ensure that the charter is viable, enforceable and does not compromise the interests of a member council.

Application to the Minister

The charter will need to be submitted to the Minister as part of the application to establish the regional subsidiary.

The charter should be:

- (a) Endorsed by an absolute majority of each member council
- (b) Duly executed by each member council, and
- (c) Accompanied by all necessary supporting material.

Preliminary assessment

While the charter does not need to be submitted until the point an application is made, there are benefits to providing the charter at an earlier stage.

This will allow the department an opportunity to carry out a preliminary check of the charter to determine:

- (a) Whether it appears to comply with legislation, and

(b) Whether there are any obvious issues in the business plan which the Minister is likely to view with concern.

If any issues are identified, the department will advise the member councils so that steps can be taken to rectify or mitigate these issues. This increases the possibility that the final application will be approved.

Any preliminary check conducted by the department will be in addition to any formal assessment conducted on the final application to the Minister.

Appendix 2 – Roles Responsibility and Delegated Authority – Rivers Regional Subsidiary

Waste Services Agreement

			Authority
1	<i>Definitions and Terms</i>		
1.1	Notifications		CEO
	Principals Cost		CEO
	Principals Party		CEO
	Approval of Rectification Plan		Board
	Representatives of the Principal		Board
	Services to Principal Defined		CEO
	Receive Insurance Certificates		CEO
	Approve Waste Delivery Plan		CEO
	Dispute Relating to Rectification Plan		CEO
	Approve Waste Acceptance Protocol		CEO
2	<i>Financial Close and Term</i>		
2.2	Receive Key Contract Document		CEO
	Receive Regular progress Reports on Financial Close		CEO
	Grant Extensions to Financial Close		CEO
	Terminate Agreement If FC not achieved		Board
2.3	Recourse to Bank Guarantees		Board
2.4	Extend Term for up to 2 periods of five years		Board
4	<i>Overview of Services</i>		
	Review Products and Residue Management Plan	May	CEO
	Approve Facility Performance Reporting Plan	May	CEO
	Approve Community Waste Education Plan	May	CEO
	Determine reasonable requirements for 3 plans	May	CEO
5	<i>Representatives and Key Personnel</i>		
	Approval of Contractor Key Role Personnel		CEO
	Power to act for the Principal		Board
6	<i>Development of RRF</i>		
	Keep Principal informed		CEO
	Receive Copy of Commissioning Plan	5 B Days after approval	CEO
	Receive notice of commissioning tests	20 B days	CEO
	Receive notice of independent certifier	40 B Days	CEO
	Receive Notice of waste required for commissioning	60 B Days	CEO
	Ensure type & qty of waste supplied for commissioning		CEO
	Pay commissioning shortfall fee		CEO
	Receive results of commissioning		CEO
	Receive Independent certifier certificate		CEO
7	<i>Extension of Time</i>		

	Extend Practical Completion date		Board
8	<i>Conditions Precedent to Services</i>		
	Obligation to deliver waste		CEO
	Receive notice of satisfaction CP's		CEO
	Determine if services CP's satisfied	5 B Days	CEO
	Issue notice of satisfaction		CEO
9	<i>Resource Recover Services</i>		
	Procure the delivery of waste - incl Principal Party		CEO
		1 Mth prior to	
	Approve Waste Delivery Plan (WDP)	Comm	CEO
	Approve WDP	May each Yr.	CEO
	Approve Inter Year changes to the WDP	as required	CEO
	Agree waste tonnes at RRF		CEO
	Check weighbridge calibration and license	regular intervals	CEO
	Approve arrangements if RRF unavailable		CEO
	Review Rectification Plan	10 B Days	CEO
	Notice not to deliver if RRF unavailable		CEO
11	<i>Service of Notices</i>		
	Receive notices under the agreement		CEO
12	<i>Variations to Agreement</i>		
	Approve Variations to Agreement		Board
13	<i>Invoicing and Payment</i>		
	Agree Fee to Contractor	Monthly	CEO
	Pay Fee to Contractor	30 Days	CEO
	Access shortfall fee	Quarterly	CEO
	Issue invoices to Participants	Monthly	CEO
	Dispute Contractor Invoices		CEO
	Nomination of Contractor Account Payments		CEO
14	<i>Compliance</i>		
	Direct inconsistency		Board
15	<i>Indemnity and Liability</i>		
	Hold indemnity on Trust for indemnified parties		Board
		before PC and	
	Receive Contractor Insurance Certificates	annually	CEO
18	<i>Force majeure Event and Change of Law</i>		
	Determine Force Majeure Event		Board
	Determine Change of Law event (CoL)		Board
	Arrange financial compensation for CoL event		CEO
19	<i>Default</i>		
	Determine Contractor default		Board
	Determine Principal/Participant default		Board
	Rectify default		CEO
	Determine Cure plan		Board
20	<i>Termination of Agreement</i>		
	Terminate Agreement for default		Board
	Terminate Agreement for Force Majeure event		Board

	Terminate Agreement expiration of term	Board
21	<i>Settlement of Disputes</i>	
	Dispute Resolution - Minor	CEO
	Dispute Resolution - Major	Board
22	<i>Replacement of Principal</i>	
	Principal and Participant obligations	CEO
23	<i>Direct Deed</i>	
	Direct Deed obligations	CEO
24	<i>Miscellaneous Matters</i>	
	Approve publicity	CEO
	Approve legal costs	CEO

Annexure

8	Waste Acceptance Protocol & Waste Delivery Plan	
	Waste Acceptance Protocol contamination disputes	CEO
	Unacceptable waste requests	CEO

Participants Agreement

1	<i>Definitions</i>	
	Determine Default (BBSY) Rate	CEO
	Approve Budget of Expenses	Board
	Approve Waste Delivery (WDP)	CEO
3	<i>Delivery and Receipt of Waste</i>	
	Notify Participants - commissioning wastes	CEO
	Pay and Recover commissioning shortfall fee	CEO
	Pay and Recover commissioning liquidated damages	CEO
	Receive notification of optional waste	1 Mth prior to Comm CEO
	Receive notification of optional waste	May CEO
	Approve WDP	CEO
	Receive written confirmation of WDP	CEO
	Notify Participants - Unavailability or Force Majeure events	CEO
	Notify changes to district	CEO
	Consult with participants re Waste Acceptance Protocol	CEO
	Calculate Invoice Recover Shortfall Fee	Quarterly CEO
	Calculate Invoice Recover Liquidated Damages	Quarterly CEO
4	<i>Payments</i>	
	Invoice Recover Participants Fee	CEO
	Invoice Recover Administration Fee	CEO
	Invoice Recover Working Capital Fee	CEO
	Invoice Recover Setup Fee	CEO
5	<i>Unavailability of RRF</i>	
	Notification	CEO
	Elec not to deliver waste	CEO

6	<i>Force Majeure</i>		
	Notification and extension of term		CEO
	Election re Lump Sum Contribution		Board
7	<i>Liability of Participants</i>		
	Indemnification held by Principal on Trust		Board
8	<i>Replacement of the Parties and Role of Principal</i>		
	Deeds of Succession		Board
	Notice to Contractor		CEO
	Transfer working capital account		CEO
	Negotiation re Participant withdrawal		CEO
	Agreement to Participant withdrawal		Board
9	<i>Settlement of Disputes</i>		
	Receive/Deliver Notice of Disputes		CEO
	Written Response	10 days	CEO
	Meeting of parties	10 Days	CEO
	Resolve dispute	10 Days	CEO
	Notification of Loss		CEO
	Recovery of Compensation		CEO
	Enforce rights under WSA		CEO
10	<i>Insurances</i>		
	Obtain Insurance Certificates from participants	Before PC	CEO
	Obtain Insurance Certificates from participants	Annually	CEO
11	<i>Representatives</i>		
	Power to act for Principal		Board
	Record power to act for Participants		CEO
12	<i>Compliance and Decision Making</i>		
	Obtain and Maintain Approvals and Licenses		CEO
	Notification of variance		CEO
	Compliance with Safety Obligations		CEO
	Consulting Participants when exercising discretion		CEO
13	<i>Waste Service Agreement and Direct Deed</i>		
	Compliance and Notices		CEO
14	<i>Variations of Agreement Terms</i>		
	Notices and Agreement		CEO
15	<i>Service of Notices</i>		
	Receive and Serve Notices		CEO
16	<i>Entire Agreement</i>		
17	<i>Confidentiality</i>		
	Maintain confidentiality		CEO
18	<i>Set Off</i>		
	Set off amounts owed by Participants		CEO
19	<i>Publicity</i>		
	Approve publicity by all Parties		CEO
20	<i>Enforceability</i>		
	Warranties and reasonable adjustments		CEO
21	<i>Legal Costs</i>		

	Approve legal expenses	CEO
22	<i>Cumulative Rights</i>	
23	<i>Waiver Rights</i>	
24	<i>Relationship of Parties</i>	
25	<i>Shire of Murray</i>	
	Amend Committed Waste Schedule - early inclusion	CEO
26	<i>Survival</i>	

Direct Deed

1	<i>Definitions and Terms</i>	
	Principals Obligations	Board
2	<i>Consents and Acknowledgements</i>	
	Principal consents to security encumbrance	Board
	No default if security exercised	Board
3	<i>Undertakings</i>	
	Approval from Trustee to amend documents	CEO
4	<i>Remedy for Contractor Defaults</i>	
	Principal remedy constrained	Board
	Issue breach notice	CEO
	Issue termination notice	CEO
	Notify Trustee	3 B days CEO
	Agreement of remedy	Board
	Assessing requirements re misrepresentation default	Board
5	<i>Debt Financier Cure Plan</i>	
	Receive notice and access cure plan	CEO
	Accept cure plan	10 B days Board
6	<i>Termination of WSA</i>	
	Notification to Trustee	CEO
	Notification by Trustee	CEO
7	<i>Payments Costs and Expenses</i>	
	Notification of payment direction from Trustee	CEO
	Payment of costs by contractor	CEO
8	<i>Waste Volumes and Waste Delivery Plan</i>	
	Agreement to new tonnages - sch 4	CEO
9	<i>Assignment</i>	
	Trustee approval for amendments to WSA & PA	CEO
	Principal consent for Trustee assignment	CEO
10	<i>General</i>	
	Receive and Deliver Notices	CEO

Supplemental Deed (Energy & Delay Costs)

5	<i>Power Purchase Agreements</i>	
	Negotiations re Energy Supply	CEO
	Invoice and recover delay costs	CEO
	Receive election notice from contractor	25/5/2019 CEO

6	Notice to Contractor re delay Costs	Monthly	CEO
7	Invoice and recover costs		CEO