

MINUTES.

Special Council Meeting

23 October 2017

Mayor and Councillors

Here within are the Minutes of the Special Council Meeting of the City of South Perth Council held Monday 23 October 2017 in the City of South Perth Council Chamber, Cnr Sandgate Street and South Terrace, South Perth.



GEOFF GLASS
CHIEF EXECUTIVE OFFICER

27 October 2017

Our Guiding Values

Trust

Honesty and integrity

Respect

Acceptance and tolerance

Understanding

Caring and empathy

Teamwork

Leadership and commitment

Disclaimer

The City of South Perth disclaims any liability for any loss arising from any person or body relying on any statement, discussion, recommendation or decision made during this meeting.

Where an application for an approval, a licence or the like is discussed or determined during this meeting, the City warns that neither the applicant, nor any other person or body, should rely upon that discussion or determination until written notice of either an approval and the conditions which relate to it, or the refusal of the application has been issued by the City.

Further Information

The following information is available on the City's website.

- **Council Meeting Schedule**

Ordinary Council Meetings are held at 7.00pm in the Council Chamber at the South Perth Civic Centre on the fourth Tuesday of every month between February and November. Members of the public are encouraged to attend open meetings.

- **Minutes and Agendas**

As part of our commitment to transparent decision making, the City makes documents relating to meetings of Council and its Committees available to the public.

- **Meet Your Council**

The City of South Perth covers an area of around 19.9km² divided into four wards. Each ward is represented by two Councillors, presided over by a popularly elected Mayor. Councillor profiles provide contact details for each Elected Member.

www.southperth.wa.gov.au/Our-Council/

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Special Council Meeting - Minutes

Minutes of the Special Council Meeting held in the City of South Perth Council Chamber, Cnr Sandgate Street and South Terrace, South Perth at 5.30pm on Monday 23 October 2017.

1. DECLARATION OF OPENING

The Presiding Member opened the meeting at 6.06pm and welcomed everyone in attendance and special guests. She then acknowledged we are meeting on the lands of the Noongar/Bibbulmun people and that we honour them as the traditional custodians of this land.

2. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

2.1 STANDING ORDERS LOCAL LAW 2007

The Presiding Member advised that this meeting is held in accordance with the City's Standing Orders Local Law which provides rules and guidelines that apply to the conduct of meetings.

2.2 AUDIO RECORDING OF THE COUNCIL MEETING

The Presiding Member reported that the meeting is being audio recorded in accordance with Council Policy P673 'Audio Recording of Council Meetings' and Clause 6.15 of the Standing Orders Local Law 'Recording of Proceedings'.

She then gave her permission for the Administration to record proceedings of the Council meeting and requested that all electronic devices be turned off or on to silent.

3. ATTENDANCE

Mayor Sue Doherty (Presiding Member)

Sitting Councillors

Cr Colin Cala	Manning Ward
Cr Travis Burrows	Moresby Ward
Cr Ken Manolas	Mill Point Ward

Officers

Mr Geoff Glass	Chief Executive Officer
Mr Colin Cameron	Director Corporate Services
Mr Mark Taylor	Director Infrastructure Services
Mr Phil McQue	Manager Governance and Marketing
Ms Sharron Kent	Governance Officer
Ms Christine Lovett	Corporate Support Officer

Councillors Elect

Mr Glenn Cridland	Como Ward
Ms Tracie McDougall	Como Ward
Mr Blake D'Souza	Manning Ward
Mr Greg Milner	Moresby Ward
Ms Cheryle Irons	Mill Point Ward

Guests

Mr and Mrs John Hardwick	Freeman of the City and former Mayor
Mr and Mrs John Collins	Former Mayor
Ms Suzanne MacMillan	Former Mayor
Mr and Mrs John McGrath MLA	Member of the Legislative Assembly

Gallery

There were approximately 24 members of the public, and family and friends of Councillors Elect in attendance. There were no members of the media present.

3.1 APOLOGIES

Mr Steve Irons MP	Member for Swan
Mr James Best	Former Mayor
Mrs Faye Collins	Partner of Mr John Collins - Former Mayor
Mr and Mrs Peter Campbell	Freeman of the City and former Mayor
Mr and Mrs Kevin Trent	Freeman of the City and former Councillor
Mr Bill Grayden	Freeman of the City and former Councillor
Mr Adrian McDonald	West Australian Electoral Commission (Returning Officer 2017 LG Elections)

3.2 APPROVED LEAVE OF ABSENCE

Nil

4. DECLARATION OF OFFICE BY NEWLY ELECTED MEMBERS

Mayor Sue Doherty conducted the Declaration of Office ceremony for the following:

Glenn Cridland	Como Ward
Tracie McDougall	Como Ward
Blake D'Souza	Manning Ward
Greg Milner	Moresby Ward
Cheryle Irons	Mill Point Ward

The newly Elected Members took their chairs.

5. PUBLIC QUESTION TIME

Public Question Time is operated in accordance with Local Government Act Regulations and the City's Standing Orders Local Law.

The Presiding Member advised the meeting that questions are to be in writing and submitted 24 hours prior to the meeting. Forms are available on the City's website and at the City's Reception. Questions can also be submitted electronically via the City's website. Questions received 24 hour prior to the meeting would be dealt with first. Questions received less than 24 hours prior to the meeting would be taken on notice and the response provided in the Agenda of the next month's Council meeting.

The Presiding Member then opened Public Question Time at 6.19pm. There being no questions the Presiding Member closed Public Question Time at 6.19pm.

6. DEPUTATIONS

Nil

7. REPORTS

7.6 STRATEGIC DIRECTION 6: LEADERSHIP

7.6.1 Election of a Deputy Mayor

Location:	City of South Perth
Ward:	All Wards
Applicant:	Council
File Ref:	D-17-86288
Meeting Date:	23 October 2017
Author(s):	Phil McQue, Manager Governance and Marketing
Reporting Officer(s):	Geoff Glass, Chief Executive Officer
Strategic Direction:	Leadership: A visionary and influential local government
Council Strategy:	4.3 Good Governance

Summary

This report outlines the statutory process for electing a Deputy Mayor.

Officer Recommendation

That the Council elects a Deputy Mayor in accordance with the *Local Government Act 1995*.

Election of a Deputy Mayor – Nominations

The Presiding Member reported that written nominations for the position of Deputy Mayor had been received from Councillor Glenn Cridland who nominated himself.

No other nominations had been received.

Declaration of Office of Deputy Mayor

The Presiding Member declared, in the absence of further nominations, Councillor Glenn Cridland as Deputy Mayor.

The Presiding Member conducted the Declaration of Office ceremony for the position of Deputy Mayor.

Background

This report outlines the process for electing the Deputy Mayor in accordance with Section 2.15 and Schedule 2.3 of the Local Government Act 1995 (the Act).

Comment

The Deputy Mayor is responsible for assuming the responsibilities of the Mayor in the Mayor's absence, including the chairing of Council meetings, and attendance of public functions.

Nominations

Nominations in writing are to be submitted to the person conducting the meeting, either before the meeting or during the meeting, before the close of nominations. Nominations close at the meeting at a time announced by the person conducting the election, which must be a time that is sufficient after the opening of

nominations to allow written nominations to be submitted. If a Councillor is nominated by another Councillor, then the Councillor nominated must consent to the nomination.

Ballot Papers

Once nominations have closed, the Chief Executive Officer (CEO) prepares ballot papers in accordance with the prescribed form. The CEO must authenticate the ballot paper by initialling the back of the ballot paper. The order of names appearing on the ballot paper will be in alphabetical order. The CEO may replace a ballot paper if the CEO is satisfied the ballot paper has been spoilt.

Voting

Councillor voting is conducted in secret and Councillors vote by placing a tick in the box opposite the name of the candidate whom the Councillor wishes to be elected. A Councillor must vote in secret and must mark the ballot paper in a manner that it cannot be seen by anyone else. The CEO may assist Councillors to mark their ballot papers if they require assistance. The completed ballot papers are returned to the CEO.

Counting of the votes

The CEO is to count the votes on the basis of 'first past the post' voting. If votes are tied then the matter is referred to a Special Council meeting to be held no more than 7 days later.

Declaration of the election

The person conducting the election is to declare the result of the election.

Record of the election

The CEO must retain a record of the election for a period of at least four years following the election.

Consultation

It is the responsibility of the Council to elect a Deputy Mayor.

Policy and Legislative Implications

This report has been prepared in accordance with the provisions of section 2.15 and schedule 2.3 of the *Local Government Act 1995*, which specifies the manner in which the Deputy Mayoral election is to be conducted.

Financial Implications

The Deputy Mayor will receive an annual allowance of \$13,500 pa (25% of the Mayoral allowance), in addition to a meeting allowance of \$22,000 pa, and a technology and communications allowance of \$3,500 pa.

Strategic Implications

This report is aligned to the City's Strategic Community Plan 2017-2027.

Attachments

Nil

7.6.2 Committees of Council

Location:	City of South Perth
Ward:	Not Applicable
Applicant:	Council
File Ref:	D-17-86300
Meeting Date:	23 October 2017
Author(s):	Phil McQue, Manager Governance and Marketing
Reporting Officer(s):	Geoff Glass, Chief Executive Officer
Strategic Direction:	Leadership: A visionary and influential local government
Council Strategy:	4.3 Good Governance

Summary

This report seeks Council's consideration of membership of each of its Committees, namely the:

- Audit, Risk and Governance Committee
- CEO Evaluation Committee
- Property Committee

Officer Recommendation

That the Council appoints members to the Audit, Risk and Governance Committee, the CEO Evaluation Committee and the Property Committee.

Nominations to the Audit, Risk and Governance Committee

The Presiding Member called for nominations from Elected Members for membership of the Audit, Risk and Governance Committee. The Elected Members indicated their preference. *Note: Councillor Blake D'Souza was nominated by Councillor Colin Cala. Councillor D'Souza accepted the nomination.*

Motion AND COUNCIL DECISION

Moved: Councillor Colin Cala

Seconded: Councillor Travis Burrows

That the Council appoints:

- Mayor Sue Doherty
- Councillor Blake D'Souza
- Councillor Ken Manolas
- Councillor Cheryle Irons (Deputy Committee Member)

as members of the Audit, Risk and Governance Committee.

CARRIED (9/0)

Note: Ms Shona Zulsdorf and Mr Steve Vanstan continue as the external community members to the Audit, Risk and Governance Committee.

Nominations to the CEO Evaluation Committee

The Presiding Member called for nominations from Elected Members for membership of the CEO Evaluation Committee. The Elected Members indicated their preference.

Motion AND COUNCIL DECISION

Moved: Councillor Ken Manolas

Seconded: Councillor Travis Burrows

That the Council appoints:

- Mayor Sue Doherty
- Councillor Travis Burrows
- Councillor Colin Cala
- Councillor Tracie McDougall

as members of the CEO Evaluation Committee.

CARRIED (9/0)

Nominations to the Property Committee

The Presiding Member called for nominations from Elected Members for membership of the Property Committee. The Elected Members indicated their preference.

Motion AND COUNCIL DECISION

Moved: Councillor Glenn Cridland

Seconded: Councillor Cheryle Irons

That the Council appoints:

- Mayor Sue Doherty
- Councillor Travis Burrows
- Councillor Greg Milner
- Councillor Ken Manolas
- Councillor Blake D'Souza
- Councillor Colin Cala

as members of the Property Committee.

CARRIED (9/0)

Note: Mr Lewis Brock continues as the external community member to the Property Committee.

Background

The City of South Perth Council currently has three committees:

- Audit, Risk and Governance Committee
- CEO Evaluation Committee
- Property Committee

Section 5.11 of the *Local Government Act 1995* (the Act) prescribes that the tenure of a committee member ends on the Ordinary Council Election day (21 October 2017) and the Council must now consider the future committee membership of these committees.

Section 5.10(4) of the Act provides that the Council must appoint the Mayor to each committee if they inform the City of their wish to be a member of a particular committee. The committee, once appointed, must select a Chair at its first meeting.

CommentAudit, Risk and Governance Committee

This Committee oversees the City's audit process and deal with a range of governance issues. The terms of reference for the Audit, Risk and Governance Committee are:

That the Committee is responsible for providing guidance, assistance and oversight to the Council of the audit and review of the City's processes and performances in relation to:

- (a) Annual Financial Audit;*
- (b) City's Risk Management Framework;*
- (c) Annual Statutory Compliance Audit;*
- (d) Code of Conduct;*
- (e) Access to Information;*
- (f) Policy and Delegation Reviews;*
- (g) Australian Business Excellence Framework; and*
- (h) City's Local Laws.*

The Committee meets on an 'as needed' basis during the year with the timing of each meeting coinciding with the conduct of a particular aspect of the City's audit and governance cycle. The CEO and relevant staff and advisors also attend the meeting to provide relevant information and advice.

Prior to the October 2017 election, the membership of the Audit, Risk and Governance Committee was as follows:

- Councillor Fiona Reid (Chair)
- Councillor Ken Manolas (Deputy Chair)
- Mayor Sue Doherty
- Councillor Sharron Hawkins-Zeeb
- Councillor Cheryle Irons
- Ms Shona Zulsdorf (external member)
- Mr Stephen Vanstan (external member)

The Audit, Risk and Governance Committee has no delegated power and all recommendations made are referred to Council for decision.

The Council needs to appoint the membership of the Audit, Risk and Governance Committee for the two year period ending October 2019.

CEO Evaluation Committee

This Committee oversees the quarterly reviews of the CEO's performance and conducts annual performance reviews for the CEO.

The terms of reference of the CEO Evaluation Committee are to:

- (i) To oversee Council's only staff function, that being the performance review and management of the Chief Executive Officer.*
- (ii) At all times to act in the best interests of the City whilst ensuring the principles of natural justice and procedural fairness are met.*
- (iii) To ensure the appropriate leadership is in place to allow the City's strategic planning processes to be realised through the setting of appropriate performance criteria.*

- (iv) *To ensure equity and transparency in all dealings with the Chief Executive Officer's performance outcomes and remuneration obligations are met.*
- (v) *To provide a safe forum for Council and the Chief Executive Officer to air any concerns or to discuss variances in any timelines that have been set as part of the performance criteria.*
- (vi) *To oversee the development of robust performance criteria that has a measurable return to the City.*
- (vii) *To set and oversee any changes in performance expectations for the review period*
- (viii) *To make recommendations to Council on all matters pertaining to the Chief Executive Officer Annual Review.*

Prior to the October 2017 election, the membership of the CEO Evaluation Committee was as follows:

- Mayor Sue Doherty (Chair)
- Councillor Travis Burrows (Deputy Chair)
- Councillor Jessica Black
- Councillor Cheryle Irons

The Committee meets on an 'as needed' basis during year. The CEO Evaluation Committee has no delegated power and all recommendations made by the Committee are referred to Council for decision.

The Council needs to appoint the membership of the CEO Evaluation Committee for the two year period ending October 2019.

Property Committee

This Committee oversees the City's audit process and deal with a range of governance issues. The terms of reference for the Audit, Risk and Governance Committee are:

1. *To establish guidelines for the conduct of a review of Property Asset Management for ratification by the Council, such guidelines to address as a minimum:*
 - *Expected levels of financial performance for the City's investment property portfolio;*
 - *The basis and extent to which the costs of operating community facilities ought properly to be recovered from revenues derived from the City's property portfolio;*
 - *The manner in which the views of Council and/or the community are to be obtained and considered in the conduct of the review;*
 - *Classes of property to which specific limitations might apply in considering future ownership or management options;*
 - *The extent to which the City might reasonably consider the acquisition of property for investment purposes.; and*
 - *The timetable for the conduct of the review and for periodic progress reports to the committee and Council.*
2. *To provide liaison with and oversight of the Property Asset Management review so as to provide input and guidance on behalf of the Council in relation to the agreed guidelines; and*

3. *Subject to the provisions of the Local Government Act 1995 and the limitations of any delegation of powers to it by Council, the functions of the Committee are:*
- (i) To finalise and communicate guidelines for the review as approved by Council*
 - (ii) To consider and respond to matters arising from the review process requiring interpretation of the approved guidelines*
 - (iii) To receive and consider periodic reports on the conduct of the review, providing comments and guidance on behalf of the Council*
 - (iv) To consider recommendations arising from the review and advise Council accordingly*
 - (v) Subject to Council so resolving, to oversee implementation of the outcomes of the review as adopted by Council*

The Committee meets on an 'as needed' basis during the year. The Committee has no delegated power and all recommendations made are referred to Council for decision.

Prior to the October 2017 election, the membership of the Property Committee was as follows:

- Councillor Travis Burrows (Chair)
- Councillor Ken Manolas (Deputy Chair)
- Mayor Sue Doherty
- Councillor Sharron Hawkins-Zeeb
- Councillor Jessica Black
- Mr Lewis Brock (external member)

The Council needs to appoint the membership of the Property Committee for the two year period ending October 2019.

Consultation

It is the responsibility of the Council to appoint members to its Committees.

Policy and Legislative Implications

Establishment of Committees is in accordance with section 5.11 of the *Local Government Act 1995* which provides that the tenure of a committee member ceases at each ordinary Election Day.

Section 7.1A of the *Local Government Act 1995* requires that each local government establish an audit committee consisting of at least three Elected Members.

Financial Implications

There are no financial implications associated with the appointment of Councillors to Council Committees. External Members are paid a nominal fee of \$750 per meeting attendance and \$300 per hour for attendance at City required training or meetings with staff.

Strategic Implications

This report is aligned to the City's Strategic Community Plan 2017-2027.

Attachments

Nil

7.6.3 Delegates from Council to External Organisations

Location:	Not Applicable
Ward:	Not Applicable
Applicant:	Council
File Ref:	D-17-88148
Meeting Date:	23 October 2017
Author(s):	Phil McQue, Manager Governance and Marketing
Reporting Officer(s):	Geoff Glass, Chief Executive Officer
Strategic Direction:	Leadership: A visionary and influential local government
Council Strategy:	4.3 Good Governance

Summary

The Council is invited to appoint Elected Members as Delegates on a number of external committees.

Officer Recommendation

That the Council provide the following organisations with the identified number of Elected Member Delegates for the 2 year period ending October 2019:

- Rivers Regional Council (2 Delegates and 2 Deputies); each Deputy must be assigned to a specific Delegate
- WALGA South-East Metropolitan Zone (2 Delegates and 1 Deputy)
- Metro Central Joint Development Assessment Panel (up to 1 Delegate and 2 alternatives, as determined by the results of Local Government election 21 October 2017))
- Perth Airport Municipalities Group (1 Delegate and 2 Deputies)
- South East Regional Centre for Urban Landcare (1 Delegate and 1 Deputy)
- Local Emergency Management Committee for Canning (1 Delegate and 1 Deputy)
- Metropolitan Regional Road Group(MRRG) (1 Delegate)

Rivers Regional Council (RRC)

Nominations – 2 Delegates

Nominations for the 2 Delegate positions were received for: Councillor Travis Burrows, Councillor Greg Milner and Councillor Cheryle Irons. All three Members nominated themselves.

Ballot Results

The Presiding Member announced that, as a result of the ballot, Councillor Travis Burrows and Councillor Cheryle Irons were elected as Delegates.

Nominations – 2 Deputy Delegates

Nominations for the 2 Deputy Delegate positions were received for: Councillor Greg Milner, Councillor Ken Manolas and Councillor Colin Cala. All three Members nominated themselves.

Ballot Results

The Presiding Member announced that, as a result of the ballot, Councillor Greg Milner and Councillor Colin Cala were elected as Delegates.

The Rivers Regional Council requires that Deputy Delegates are assigned to Delegates. The Presiding Member declared that Deputy Delegate, Councillor Colin Cala be assigned to Delegate, Councillor Travis Burrows and that Deputy Delegate, Councillor Greg Milner be assigned to Delegate, Cheryle Irons.

WALGA South-East Metropolitan Zone (SEMZ)**Nominations – 2 Delegates**

Nominations for the 2 Delegate positions were received for: Mayor Sue Doherty, Councillor Greg Milner and Councillor Blake D'Souza. All three Members nominated themselves.

Ballot Results

The Presiding Member announced that, as a result of the ballot, Mayor Sue Doherty and Councillor Greg Milner were elected as Delegates.

WALGA South-East Metropolitan Zone (SEMZ)**Nominations – 1 Deputy Delegate**

Nominations for the Deputy Delegate position were received for: Councillor Blake D'Souza who nominated himself.

As no other nominations were received, the Presiding Member announced that Councillor Blake D'Souza was elected as Deputy Delegate.

Metro Central Joint Development Assessment Panel (JDAP)**Nominations – 2 Deputy Delegates**

Nominations for the 2 Deputy Delegate positions were received for: Councillor Blake D'Souza and Councillor Tracie McDougall. Both Members nominated themselves.

As no other nominations were received, the Presiding Member announced that Councillor Blake D'Souza and Councillor Tracie McDougall were elected as Deputy Delegates.

Perth Airport Municipalities Group (PAMG)**Nominations – 1 Delegate**

Nominations for the Delegate position were received for: Councillor Ken Manolas who nominated himself.

As no other nominations were received, the Presiding Member announced that Councillor Ken Manolas was elected as Delegate.

Perth Airport Municipalities Group (PAMG)**Nominations – 2 Deputy Delegates**

No nominations for the 2 Deputy Delegate positions were received.

That being the case no Member was elected as Deputy Delegate.

South East Regional Centre for Urban Landcare (SERCUL)

The Director Infrastructure Services, Mr Mark Taylor advised the meeting that the City of South Perth is the only Council to provide SERCUL with an Elected Member Delegate and that it is no longer necessary to do so. That being the case it was agreed that no Members be delegated to SERCUL.

Local Emergency Management Committee for Canning (LEMC)Nominations – 1 Delegate

Nominations for the Delegate position were received for: Mayor Sue Doherty who nominated herself.

As no other nominations were received, the Presiding Member announced that Mayor Sue Doherty was elected as Delegate.

Local Emergency Management Committee for Canning (LEMC)Nominations – 1 Deputy Delegate

Nominations for the Deputy Delegate position were received for: Councillor Glenn Cridland who nominated himself.

As no other nominations were received, the Presiding Member announced that Councillor Glenn Cridland was elected as Delegate.

Metropolitan Regional Road Group (MRRG)Nominations – 1 Delegate

Nominations for the Delegate position were received for: Councillor Travis Burrows who nominated himself.

As no other nominations were received, the Presiding Member announced that Councillor Travis Burrows was elected as Delegate.

Motion AND COUNCIL DECISION

Moved: Councillor Travis Burrows

Seconded: Councillor Colin Cala

That Council appointments are made to external committees as follows:

Rivers Regional Council (RRC)

Delegates: Councillor Travis Burrows
Councillor Cheryle Irons

Deputy Delegates: Councillor Greg Milner (for Councillor Cheryle Irons)
Councillor Colin Cala (for Councillor Travis Burrows)

WALGA South-East Metropolitan Zone (SEMZ)

Delegates: Mayor Sue Doherty
Councillor Greg Milner

Deputy Delegate: Councillor Blake D'Souza

Metro Central Joint Development Assessment Panel (JDAP)

Deputy Delegates: Councillor Blake D'Souza
Councillor Tracie McDougall

Perth Airport Municipalities Group (PAMG)

Delegate: Councillor Ken Manolas

Deputy Delegates: -

Local Emergency Management Committee for Canning (LEMC)

Delegate: Mayor Sue Doherty

Deputy Delegate: Glenn Cridland

Metropolitan Regional Road Group (MRRG)

Delegate: Councillor Travis Burrows

CARRIED (9/0)

Background

A number of external organisations regularly request that Council provide a member to be a Delegate on a management or consultation committee of the external organisation. Where Council provides a Delegate they may wish to nominate a Deputy Delegate to act in the absence of the Delegate.

Comment***Rivers Regional Council (RRC)***

The RRC is a Regional Council formed under the *Local Government Act 1995* where membership consists of the Cities of Armadale, Gosnells, Mandurah, South Perth and the Shires of Murray, Serpentine Jarrahdale and Waroona. Each member Council elects two Delegates to the Regional Council. The main purpose of the Council is to make decisions relating to strategic waste management issues and conduct research and investigations into future waste management options available to member Councils.

The previous Council Delegates were Councillor Travis Burrows and Councillor Fiona Reid, with Councillor Ken Manolas and Councillor Coin Cala as the nominated Deputy Delegates. The Director Infrastructure Services is the supporting officer. Meetings are held every two months and the City is entitled to nominate two members.

RRC Councillors are entitled to annual fees and allowances as set out below:

Chairman fee	\$10,000
Chairman allowance	\$10,000
Deputy Chairman allowance	\$2,500
Councillor fee	\$7,500

Western Australian Local Government Association (WALGA) - South East Metropolitan Zone (SEMZ)

WALGA is the single association for Local Governments in WA, representing the political and strategic interests of Local Government at State and Federal levels. The South East Metropolitan Zone Committee provides input to the West Australian Local Government Association State Council on issues relating to Local Government affecting members of the Local Government Association.

The WALGA South East Metropolitan Zone is comprised of representatives of the following Local Governments:

- City of Armadale
- City of Canning
- City of Gosnells
- Shire of Serpentine Jarrahdale
- City of South Perth
- Town of Victoria Park

The previous Council Delegates were Councillor Fiona Reid and Councillor Sharron Hawkins-Zeeb, with Mayor Sue Doherty a Deputy. Terms of office for Delegates and Deputy Delegates will be two years.

Meetings are held every two months on a Wednesday evening and the City is entitled to nominate two Delegates and a Deputy to the Committee.

No additional fees or allowances are paid to representatives of this Committee.

At the next meeting of this Committee, the Committee will be required to nominate two members to represent the Committee on the WALGA State Council.

Metro Central Joint Development Assessment Panel (JDAP)

Joint Development Assessment Panels (JDAP) commenced operation in July 2011. Under DAP Regulation 26, each Local Government is required to nominate two JDAP members and two alternate JDAP members.

JDAPs are panels comprising a mix of technical experts and local government representatives with the power to determine applications for development approvals in place of the relevant decision-making authority.

The City of South Perth is within the Metro Central JDAP along with the local governments of Bassendean, Bayswater, Belmont, Canning, Melville and Victoria Park. Two local government representatives are required from each local government included in the JDAP.

The City's current members with terms expiring 26 April 2020 are as follows:

Councillor Colin Cala	Delegate
Councillor Glenn Cridland	Delegate
Councillor Sharron Hawkins-Zeeb	Alternate Delegate
Councillor Fiona Reid	Alternate Delegate

The Council will need to elect up to one Delegate and two Alternate Delegates as determined by the results of Local Government Election 21 October 2017.

JDAP members are entitled to fees as set out below:

Fee for presiding member per meeting to determine development applications	\$500
Fee for any other member per meeting to determine development applications	\$400
Fee per meeting for presiding member to determine applications to amend, or cancel determination	\$100

Fee per meeting for any other member to determine applications to amend, or cancel determination	\$50
Fee for presiding member attending proceeding in State Administrative Tribunal	\$500
Fee for any other member attending proceeding in State Administrative Tribunal	\$400
Fee for training	\$400

Perth Airports Municipalities Group (PAMG)

The objectives of the PAMG are as follows:

- (a) To provide a forum of meaningful discussion on issues which affect the Perth International Airport and Jandakot Airport and their environs and to investigate, report and formulate recommendations in respect of matters affecting or likely to affect the development of these airports and to monitor their use and environmental impact on neighbouring communities.*
- (b) To advise relevant State and Federal Ministers, State and Commonwealth Government departments, the Noise Management Committee, and Westralia Airports Corporation (WAC) and Jandakot Airport Holdings Pty Ltd (JAH) on issues of major concern affecting Airports and the surrounding communities.*
- (c) To provide a medium for the expression of community views and a proper exchange of information with members of the community.*
- (d) To consider all proposals affecting Airport development and operations before policy decisions are made and before changes are effected in relevant legislation and regulations.*
- (e) To liaise with the Airport Emergency Procedures Committee where necessary on matters involving emergency co-ordination and rescue response.*
- (f) To pursue active participation on the Australian Mayoral Aviation Council (AMAC) and such other bodies that may come into existence for the purpose of fostering participation in the development, use and impact of Airports.*
- (g) To promote the benefits of Airports.*

The PAMGs membership consists of 11 local government councils who are either directly or indirectly impacted by airports. The eleven local governments are the City of Armadale, Town of Bassendean, City of Bayswater, City of Belmont, City of Cockburn, City of Gosnells, City of Canning, Shire of Kalamunda, City of Melville, Shire of Mundaring, City of South Perth and City of Swan. The combined population of these 12 Councils is in excess of 800,000 residents, which is just over 50% of population of metropolitan Perth.

Meetings are held bi-monthly or as decided by the PAMG on a rotational basis at the members local government offices.

The previous Council Delegate was Councillor Travis Burrows with Councillor Cheryle Irons as Deputy Delegate.

The Council will need to elect a Delegate and two Deputy Delegates.

No additional fees or allowances are paid to representatives on this Group.

South East Regional Centre for Urban Landcare (SERCUL)

SERCUL is a sub-region of the Perth Natural Resource Management Organisation whose allocated region covers 12 local authorities. SERCUL is a 'not for profit' organisation and currently has 8 full time staff and 4 part time staff working with Commonwealth, State and Local Governments to implement a wide range of Perth Natural Resource Management (NRM) projects including community education.

As a member of the organisation Council will have the opportunities to:

- Gain firsthand knowledge of projects being offered and occurring;
- Network with NRM officers, community, local and State Government officers involved with NRM; and
- Put forward requests for information or presentations on NRM topics or issues of interest to the City of South Perth.

The SERCUL Committee meets at 9.00am to 12 noon four times a year. Meetings are held at member local government offices on a rotating basis.

The previous Council Delegate was Councillor Sharron Hawkins Zeeb with Councillor Jessica Black as the Deputy Delegate.

Council will need to elect one Delegate and one Deputy Delegate.

No additional fees or allowances are paid to representatives on this group.

Local Emergency Management Committee for Canning (LEMC)

In 2005 with the introduction of the *Emergency Management Act* provision was made to combine Local Emergency Management Committees. The Local Emergency Management Committee for Canning (LEMC) comprises the Cities of Canning and South Perth and represents the interests of both local governments.

The Emergency Management Structure in accordance with the *Emergency Management Act 2005* is as follows:

1. State Emergency Management Committee
 - Authorises regulations.
 - Appoints SEMC members.
 - May declare "State of Emergency".
 - Determines emergency management districts under the Act.
2. District Emergency Management Committee
 - Provide advice and support to the district emergency management committee for the district in the development and maintenance of emergency management arrangements for its district.
 - To carry out other emergency management functions in accordance with the directions of the State Emergency Coordinator.
3. Local Emergency Management Committee
 - Develop and implement local emergency management arrangements.
 - To manage recovery following an emergency affecting the community in its district.
 - To perform other functions given to the local government under the Act.

4. State Emergency Service

- Provides on-ground response to local emergencies.
- Provides rescue volunteer support and resources to hazard management agencies.
- Co-ordinates volunteers providing training and resources in preparedness of emergencies.
- Maintains rescue equipment in fully functional condition in preparedness of emergencies.

The committee meets quarterly and meetings are held at Canning and South Perth local government offices on a rotating basis.

The previous Council Delegate was Mayor Sue Doherty with Councillor Jessica Black as the Deputy Delegate. Council will need to appoint a Deputy Delegate.

No additional fees or allowances are paid to representatives on this Committee.

Consultation

It is the responsibility of the Council to appoint Delegates to external committees. No consultation is necessary.

Policy and Legislative Implications

This report is consistent with the City of South Perth Policy P670 'Delegates from Council'.

Financial Implications

The financial implications are outlined in the report where required.

Strategic Implications

This report is aligned to the City's Strategic Community Plan 2017-2027.

Attachments

Nil

8. APPLICATIONS FOR A LEAVE OF ABSENCE

An application for a Leave of Absence was received from Councillor Cheryle Irons for the period 26 October 2017 – 29 October 2017, inclusive.

Motion AND COUNCIL DECISION

Moved: Councillor Travis Burrows

Seconded: Councillor Glenn Cridland

That the Leave of Absence application received from Councillor Cheryle Irons for the period 26 October 2017 – 29 October 2017, inclusive be approved

CARRIED (9/0)

2. CLOSURE

The Presiding Member thanked everyone for their attendance and closed the meeting at 6.50pm.

RECORD OF VOTING

7.6.2 Committees of Council – Audit, Risk and Governance Committee

For: Mayor Sue Doherty, Councillor Ken Manolas, Councillor Cheryle Irons, Councillor Colin Cala, Councillor Blake D'Souza, Councillor Glenn Cridland, Councillor Tracie McDougall, Councillor Greg Milner, Councillor Travis Burrows

7.6.2 Committees of Council – CEO Evaluation Committee

For: Mayor Sue Doherty, Councillor Ken Manolas, Councillor Cheryle Irons, Councillor Colin Cala, Councillor Blake D'Souza, Councillor Glenn Cridland, Councillor Tracie McDougall, Councillor Greg Milner, Councillor Travis Burrows

7.6.2 Committees of Council – Property Committee

For: Mayor Sue Doherty, Councillor Ken Manolas, Councillor Cheryle Irons, Councillor Colin Cala, Councillor Blake D'Souza, Councillor Glenn Cridland, Councillor Tracie McDougall, Councillor Greg Milner, Councillor Travis Burrows

7.6.3 Delegates from Council to External Organisations

For: Mayor Sue Doherty, Councillor Ken Manolas, Councillor Cheryle Irons, Councillor Colin Cala, Councillor Blake D'Souza, Councillor Glenn Cridland, Councillor Tracie McDougall, Councillor Greg Milner, Councillor Travis Burrows

8. Applications for Leave of Absence

For: Mayor Sue Doherty, Councillor Ken Manolas, Councillor Cheryle Irons, Councillor Colin Cala, Councillor Blake D'Souza, Councillor Glenn Cridland, Councillor Tracie McDougall, Councillor Greg Milner, Councillor Travis Burrows

DISCLAIMER

The City advises that comments recorded represent the views of the person making them and should not in any way be interpreted as representing the views of Council. The minutes are a confirmation as to the nature of comments made and provide no endorsement of such comments. Most importantly, the comments included as dot points are not purported to be a complete record of all comments made during the course of debate. Persons relying on the minutes are expressly advised that the summary of comments provided in those minutes do not reflect and should not be taken to reflect the view of the Council. The City makes no warranty as to the veracity or accuracy of the individual opinions expressed and recorded therein.

These Minutes were confirmed at the Ordinary Council Meeting on Tuesday 21 November 2017.

Signed _____

Presiding Member at the meeting at which the Minutes were confirmed