

MINUTES

Special Council Meeting

21 July 2015

To: The Mayor and Councillors

Here within are the Minutes of the Special Council Meeting of the City of South Perth Council held Tuesday 21 July 2015 in City of South Perth Council Chamber, Cnr Sandgate Street and South Terrace, South Perth.



CLIFF FREWING
CHIEF EXECUTIVE OFFICER

24 July 2015



Our Guiding Values

Trust

Honesty and integrity

Respect

Acceptance and tolerance

Understanding

Caring and empathy

Teamwork

Leadership and commitment

Disclaimer

The City of South Perth disclaims any liability for any loss arising from any person or body relying on any statement, discussion, recommendation or decision made during this meeting.

Where an application for an approval, a licence or the like is discussed or determined during this meeting, the City warns that neither the applicant, nor any other person or body, should rely upon that discussion or determination until written notice of either an approval and the conditions which relate to it, or the refusal of the application has been issued by the City.

Further Information

The following information is available on the City's website.

- **Council Meeting Schedule**

Ordinary Council Meetings are held at 7.00pm in the Council Chamber at the South Perth Civic Centre on the fourth Tuesday of every month between February and November. Members of the public are encouraged to attend open meetings.

- **Minutes and Agendas**

As part of our commitment to transparent decision making, the City makes documents relating to meetings of Council and its Committees available to the public.

- **Meet Your Council**

The City of South Perth covers an area of around 19.9km² divided into four wards. Each ward is represented by two Councillors, presided over by a popularly elected Mayor. Councillor profiles provide contact details for each Elected Member.

www.southperth.wa.gov.au/Our-Council/

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Minutes

Minutes of the Special Council Meeting held in City of South Perth Council Chamber, Cnr Sandgate Street and South Terrace, South Perth at 5.00pm on Tuesday 21 July 2015.

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Presiding Member opened the meeting at 5.05pm and welcomed everyone in attendance. She then acknowledged we are meeting on the lands of the Noongar/Bibbulmun people and that we honour them as the traditional custodians of this land.

2. AUDIO RECORDING OF THE COUNCIL MEETING

The Presiding Member reported that all electronic devices be turned off or on to silent. She then requested that the meeting is being audio recorded in accordance with Council Policy P673 'Audio Recording of Council Meetings' and Clause 6.15 of the Standing Orders Local Law 2007.

3. ATTENDANCE

Mayor S Doherty (Presiding Member)

Councillors

C Cala	Manning Ward
S Hawkins-Zeeb	Manning Ward
V Lawrance, JP	Como Ward
M Huston	Mill Point Ward (arrived at 5.07pm)
C Irons	Mill Point Ward
K Trent, OAM, RFD, JP	Moresby Ward
F Reid	Moresby Ward

Officers

P McQue	Manager Governance and Administration
S Kent	Governance Officer

Gallery

There were no members of the public and no members of the press present.

3.1 APOLOGIES

G Cridland	Como Ward
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3.2 APPROVED LEAVE OF ABSENCE

Nil

4. DECLARATIONS OF INTEREST

Conflicts of Interest are dealt with in the *Local Government Act, Rules of Conduct Regulations* and the *Administration Regulations* as well as the *City's Code of Conduct 2008*. Members must declare to the Presiding Member any potential conflict of interest they have in a matter on the Council Agenda.

Cr V Lawrance declared an Interest in Item 9.2.1. Cr Lawrance declared she works closely with one of the candidates on the short-list.

Cr F Reid declared an Interest in Item 9.2.1. Cr Reid declared that she knew one of the candidates on the short-list but had no close relationship with them.

Both Councillors declared that they would consider the applicant on merit and remain impartial during the interview, selection and recruitment process.

5. CONFIRMATION OF MINUTES – 13 JULY 2015

MOTION TO CONFIRM THE MINUTES OF THE CEO RECRUITMENT COMMITTEE MEETING – 13 JULY 2015

COUNCIL DECISION

Moved: Councillor C Cala
Seconded: Councillor M Huston

That the Minutes of the CEO Recruitment Committee Meeting held 13 July 2015 be confirmed as a true and accurate record.

CARRIED (7/0)

6. DEPUTATIONS

A formal process where members of the community may, with prior permission, address Council on Agenda items where they have a direct interest

No Deputations were received.

7. PUBLIC QUESTION TIME

No questions were received prior to or at the meeting.

8. MEETING CLOSED TO PUBLIC

The Chief Executive Officer advises that there are matters for discussion on the agenda for which the meeting may be closed to the public, in accordance with section 5.23(2) of the Local Government Act 1995.

Reports regarding these matters have been circulated separately to Councillors.

8.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

8.1.1 Chief Executive Officer Recruitment - Shortlisting of Candidates

*This item is considered **confidential** in accordance with the Local Government Act 1995 section 5.23(2) (a) as it contains information relating to "a matter affecting an employee or employees"*

Location:	City of South Perth
Ward:	Not Applicable
Applicant:	Council
File Ref:	D-15-47032
Date:	21 July 2015
Author / Reporting Officer:	Phil McQue, Manager Governance and Administration
Strategic Direction:	Governance, Advocacy and Corporate Management - - Ensure that the City has the organisational capacity, advocacy and governance framework and systems to deliver the priorities identified in the Strategic Community Plan
Council Strategy:	6.1 Develop and implement innovative management and governance systems to improve culture, capability, capacity and performance.

Officer Recommendation AND COUNCIL DECISION

Moved: Councillor K Trent

Seconded: Councillor F Reid

That the following agenda item be considered in closed session, in accordance with section 5.23(2) of the Local Government Act 1995, as specified:

8.1.1 Chief Executive Officer Recruitment - Shortlisting of Candidates

Item 7.6.1 confidential in accordance with the Local Government Act 1995 section 5.23(2) (a) and (a) as it contains information relating to "a matter affecting an employee or employees and a decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting"

CARRIED (8/0)

Motion to Allow Officers to Remain in the Chamber AND COUNCIL DECISION

Moved: Councillor K Trent
Seconded: Councillor M Huston

That the Officers present - Phil McQue, Governance Manager and Sharron Kent, Governance Officer (Minute Secretary) be allowed to remain in the Chamber.

CARRIED (8/0)

At 5.11pm the Presiding Member requested that the Chamber doors be closed.

8.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC

8.2.1 Chief Executive Officer Recruitment - Shortlisting of Candidates

Officer Recommendation AND COUNCIL DECISION

Moved: Councillor C Cala
Seconded: Councillor F Reid

That the CEO Recruitment Committee recommend to Council the five identified candidates as outlined in this *confidential* report, for interview by the CEO Recruitment Committee on Saturday 25 July 2015.

CARRIED 8/0)

MOTION TO RE-OPEN THE MEETING TO THE PUBLIC AND COUNCIL DECISION

Moved: Councillor M Huston
Seconded: Councillor C Cala

That the meeting be re-opened to members of the public.

CARRIED (8/0)

At 5.31pm the Presiding Member requested that the Chamber doors be opened. The Governance Officer read aloud the Resolution at Item 8.2.1.

9. CLOSURE

The Presiding Member thanked everyone for their attendance and closed the meeting at 5.32pm.

10. RECORD OF VOTING

21/07/2015 5:07:22 PM

Motion to Confirm the Minutes of the CEO Recruitment Committee Meeting – 13 July 2015

Motion Passed 7/0

Yes: Mayor Sue Doherty, Cr Colin Cala, Cr Veronica Lawrance, Cr Michael Huston, Cr Cheryle Irons, Cr Kevin Trent, Cr Fiona Reid, Cr Sharron Hawkins Zeeb

Absent: Cr Glenn Cridland

21/07/2015 5:10:15 PM

Motion to Close Meeting to the Public

Motion Passed 8/0

Yes: Mayor Sue Doherty, Cr Colin Cala, Cr Michael Huston, Cr Cheryle Irons, Cr Kevin Trent, Cr Fiona Reid, Cr Sharron Hawkins Zeeb, Cr Veronica Lawrance

Absent: Cr Glenn Cridland

21/07/2015 5:11:55 PM

Motion to Allow Officers to Remain in the Chamber

Motion Passed 8/0

Yes: Mayor Sue Doherty, Cr Colin Cala, Cr Michael Huston, Cr Cheryle Irons, Cr Kevin Trent, Cr Fiona Reid, Cr Sharron Hawkins Zeeb, Cr Veronica Lawrance

Absent: Cr Glenn Cridland

21/07/2015 5:13:13 PM

Item 9.2.1 Chief Executive Officer Recruitment – Shortlisting of Candidates

Motion Passed 8/0

Yes: Mayor Sue Doherty, Cr Colin Cala, Cr Michael Huston, Cr Cheryle Irons, Cr Kevin Trent, Cr Fiona Reid, Cr Sharron Hawkins Zeeb, Cr Veronica Lawrance

Absent: Cr Glenn Cridland

21/07/2015 5:30:59 PM

Motion to Re-Open the Meeting to Members of the Public

Motion Passed 8/0

Yes: Mayor Sue Doherty, Cr Colin Cala, Cr Michael Huston, Cr Cheryle Irons, Cr Kevin Trent, Cr Fiona Reid, Cr Sharron Hawkins Zeeb, Cr Veronica Lawrance

Absent: Cr Glenn Cridland

DISCLAIMER

The City advises that comments recorded represent the views of the person making them and should not in any way be interpreted as representing the views of Council. The minutes are a confirmation as to the nature of comments made and provide no endorsement of such comments. Most importantly, the comments included as dot points are not purported to be a complete record of all comments made during the course of debate. Persons relying on the minutes are expressly advised that the summary of comments provided in those minutes do not reflect and should not be taken to reflect the view of the Council. The City makes no warranty as to the veracity or accuracy of the individual opinions expressed and recorded therein.

These Minutes were confirmed at a meeting on Tuesday 28 July 2015.

Signed _____
Presiding Member at the meeting at which the Minutes were confirmed