

ATTACHMENTS

Attachments for the Ordinary Council Meeting

25 November 2014

MINUTES

Ordinary Council Meeting

28 October 2014

Notice of Meeting

To: The Mayor and Councillors

Here within are the Minutes of the Ordinary Council Meeting of the City of South Perth Council held Tuesday 28 October 2014 in the Council Chamber, Sandgate Street, South Perth at 7.00 pm.



CLIFF FREWING
CHIEF EXECUTIVE OFFICER

31 October 2014



Our Guiding Values

Trust

Honesty and integrity

Respect

Acceptance and tolerance

Understanding

Caring and empathy

Teamwork

Leadership and commitment

Disclaimer

The City of South Perth disclaims any liability for any loss arising from any person or body relying on any statement, discussion, recommendation or decision made during this meeting.

Where an application for an approval, a licence or the like is discussed or determined during this meeting, the City warns that neither the applicant, nor any other person or body, should rely upon that discussion or determination until written notice of either an approval and the conditions which relate to it, or the refusal of the application has been issued by the City.

Further Information

The following information is available on the City's website.

- **Council Meeting Schedule**

Ordinary Council Meetings are held at 7.00 pm in the Council Chamber at the South Perth Civic Centre on the fourth Tuesday of every month between February and November. Members of the public are encouraged to attend open meetings.

- **Minutes and Agendas**

As part of our commitment to transparent decision making, the City makes documents relating to council and its committees' meetings available to the public.

- **Meet Your Council**

The City of South Perth covers an area of around 19.9km² divided into four wards. Each ward is represented by two councillors, presided over by a popularly elected mayor. Councillor profiles provide contact details for each elected member.

www.southperth.wa.gov.au/Our-Council/

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Ordinary Council Meeting Minutes

Minutes of the Ordinary Council Meeting of the City of South Perth Council held in the Council Chamber, Sandgate Street, South Perth Tuesday 28 October 2014.

1. DECLARATION OF OPENING

The Presiding Member opened the meeting at 7.00 pm and welcomed everyone in attendance. She then acknowledged we are meeting on the lands of the Noongar/Bibbulmun people and that we honour them as the traditional custodians of this land.

2. DISCLAIMER

The Presiding Member read aloud the City's Disclaimer.

3. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

3.1 SPECIAL COUNCIL MEETING - 4 NOVEMBER 2014 LOCAL GOVERNMENT REFORM

The Presiding Member announced that a Special Council meeting has been scheduled for Tuesday 4 November 2014 commencing at 5.30 pm in the Council Chambers in relation to the recent announcement by the Minister about the Local Government Advisory Board's recommendations on local government reform. The Agenda and Attachments will be available on the City's website.

3.2 WELCOME STUDENTS FROM CURTIN UNIVERSITY

The Presiding Member welcomed Curtin University Planning students, who were observers to the meeting.

3.3 ACTIVITIES REPORT MAYOR / COUNCIL REPRESENTATIVES

The Presiding Member advised that the Mayor's Activities Report for September 2014 was inadvertently omitted from the Agenda, however a copy would be made available in the Minutes. The Activities Report can be found at **Appendix One**.

3.4 PUBLIC QUESTION TIME FORMS

The Presiding Member advised that Public Question Time forms are available in the Civic Centre foyer and on Council's website for members of the public wanting to submit a written question. In accordance with Clause 6.7 of the Standing Orders Local Law, 'Procedures for Question Time', the Presiding Member requested that questions be received in advance of the Council Meetings in order for the Administration to have the opportunity to prepare responses.

3.5 AUDIO RECORDING OF COUNCIL MEETING

The Presiding Member advised that the meeting is audio recorded in accordance with Council Policy P673 "Audio Recording of Council Meetings" and Clause 6.16 of the Standing Orders Local Law 2007 which states: "A person is not to use any electronic, visual or vocal recording device or instrument to record the proceedings of the Council without the permission of the Presiding Member".

4. ATTENDANCE

Mayor Doherty (Presiding Member)

Councillors

C Cala	Manning Ward
G Cridland	Como Ward
V Lawrance	Como Ward
M Huston	Mill Point Ward
C Irons	Mill Point Ward
K Trent, OAM, RFD	Moresby Ward

Officers

C Frewing	Chief Executive Officer
M Taylor	Acting Director Infrastructure Services
M Kent	Director Financial and Information Services
D Gray	Manager Financial Services
R Bercov	Strategic Urban Planning Adviser
S Kent	Governance Officer / Minute Secretary

Gallery

There were 26 members of the public and 1 member of the press present.

4.1 APOLOGIES

S Hawkins-Zeeb	Manning Ward
P McQue	Manager Governance and Administration

4.2 APPROVED LEAVE OF ABSENCE

F Reid	Moresby Ward
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5. DECLARATIONS OF INTEREST

Conflicts of Interest are dealt with in the *Local Government Act, Rules of Conduct Regulations* and the *Administration Regulations* as well as the City's Code of Conduct 2008. Members must declare to the Presiding Member any potential conflict of interest they have in a matter on the Council Agenda.

5.1 ITEM 10.1.3 ERNEST JOHNSON MASTER PLAN

A Declaration of Interest was received from:

- Cr K Trent – Impartiality Interest.

5.2 ITEMS 7.1.2 AND 15.1.2 CEO EVALUATION COMMITTEE (CONFIDENTIAL) MEETING HELD 14 OCTOBER 2014

A Declaration of Interest was received from:

- Cliff Frewing, Chief Executive Officer – Financial Interest

6. PUBLIC QUESTION TIME

6.1 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

6.1.1 Responses to Questions Taken on Notice - 23 September 2014 Ordinary Council Meeting

At the Ordinary Council Meeting of 23 September 2014 there were no questions taken on notice.

6.2 PUBLIC QUESTION TIME: 28 OCTOBER 2014

The Presiding Member stated that public question time is operated in accordance with *Local Government Act* regulations. Questions are to be in writing and questions received prior to this meeting would be answered tonight, if possible, or alternatively may be taken on notice. Questions received in advance of the meeting would be dealt with first.

The Presiding Member then opened Public Question Time at 7.06 pm.

Note: *Written Questions submitted prior to the meeting were provided in a PowerPoint presentation for the benefit of the public Gallery. Questions were answered on a rotational basis, limited to three per person.*

Questions were heard from:

- **Jackie Hair** of 28 Waverley Street, South Perth
- **Marcia Manolas** of 192 Mill Point Road, South Perth
- **Sarah Schladow** of 3/20 Garden Street, South Perth
- **Geoff Defrenne** of 26 Kennard Street, Kensington

Questions raised and the answers provided can be seen at **Appendix Two**. No questions were taken on notice.

The Presiding Member closed Public Question Time at 7.29 pm.

7. CONFIRMATION OF MINUTES AND TABLING OF NOTES OF BRIFFINGS AND OTHER MEETINGS UNDER CLAUSE 19.1

7.1 MINUTES

7.1.1 Ordinary Council Meeting – held 23 September 2014

The September 2014 Ordinary Council Meeting was held on 23 September 2014 in the City of South Perth Council Chamber.

Attachments

7.1.1 (a): Final Minutes - Ordinary Council Meeting - 23 September 2014

Officer Recommendation AND COUNCIL DECISION

Moved: Councillor Trent

Seconded: Councillor Lawrance

That the Minutes of the Ordinary Council Meeting held on 23 September 2014 be confirmed as a true and accurate record.

CARRIED (7/0)

Note: Item 7.1.2 was brought forward as it was inadvertently placed in Item 7.2 on the Agenda

The Presiding Member advised that the CEO submitted a Declaration of Financial Interest, however as there was no discussion on this Item, the CEO remained in the Chamber.

7.1.2 CEO Evaluation Committee Meeting (Confidential) – held 14 October 2014

The CEO Evaluation Committee meeting was held on 14 October 2014 in the City of South Perth Council Chamber.

Attachments

7.1.2 (a): Confidential CEO Evaluation Committee - 14 October 2014 - Minutes (*Confidential*)

Officer Recommendation AND COUNCIL DECISION

Moved: Councillor Trent

Seconded: Councillor Cala

That the Minutes of the CEO Evaluation Committee meeting held on 14 October 2014 be confirmed as a true and accurate record.

CARRIED (7/0)

7.2 BRIEFINGS

The following Briefings which have taken place since the last Ordinary Council meeting, are in line with the 'Best Practice' approach to Council Policy P672 "Agenda Briefings, Concept Forums and Workshops", and document to the public the subject of each Briefing. The practice of listing and commenting on Briefing sessions, is recommended by the Department of Local Government and Regional Development's "Council Forums Paper" as a way of advising the public and being on public record.

7.2.1 Agenda Briefing – held 16 September 2014

Officers of the City presented background information and answered questions on draft reports identified from the 16 September 2014 Council Agenda.

Attachments

7.2.1 (a): Final Agenda Briefing Notes - 16 September 2014

Officer Recommendation AND COUNCIL DECISION

Moved: Councillor Trent

Seconded: Councillor Irons

That the Notes of the Agenda Briefing meeting held on 16 September 2014 be noted.

CARRIED (7/0)

8. PRESENTATIONS

8.1 PETITIONS

Nil.

8.2 PRESENTATIONS

Nil.

8.3 DEPUTATIONS

Deputations were heard at the Agenda Briefing of 21 October 2014. Details of the Deputations can be found in the October 2014 Agenda Briefing Notes within the November 2014 Agenda.

8.4 COUNCIL DELEGATES REPORTS

Nil.

8.5 CONFERENCE DELEGATES REPORTS

Nil.

9. METHOD OF DEALING WITH AGENDA BUSINESS

The Presiding Member advised that with the exception of the items identified to be withdrawn for discussion that the remaining reports, including the officer recommendations, will be adopted en bloc, i.e. all together. She then sought confirmation from the Chief Executive Officer that all the report items were discussed at the Agenda Briefing held on 21 October 2014.

The Chief Executive Officer confirmed that this was correct.

ITEMS WITHDRAWN FOR DISCUSSION

- Item 10.1.2 Arts Advisory Group
- Item 10.1.3 Ernest Johnson Master Plan
- Item 10.3.1 Proposed Amendment No. 46 to Town Planning Scheme No. 6: South Perth Station Precinct to rectify anomalies and ambiguities
- Item 10.4.1 Tender 13/2014 "Provision of Project Management Services for the Ernest Johnson Oval Master Plan"
- Item 10.6.5 WALGA Poll Provisions Advocacy Position

9.1 EN BLOC MOTION

COUNCIL DECISION

Moved: Councillor Cala

Seconded: Councillor Lawrance

That the Officer Recommendations in relation to the following Agenda Items be carried en bloc:

- Item 10.1.1 Australia Day 2015
- Item 10.3.2 Proposed Eight (8) Multiple Dwellings Within a Two-Storey Building - Lot 3 No. 22 Paterson Street, Como
- Item 10.3.3 Proposed Additions to Existing Two-Storey Single House - Lot 11 (No. 79) River Way, Salter Point.
- Item 10.3.4 Proposed Additions and Alterations to Single House. Lot 519 (No. 8) River Way, Salter Point
- Item 10.6.1 Monthly Financial Management Accounts - September 2014
- Item 10.6.2 Monthly Statement of Funds, Investments and Debtors at 30 September 2014
- Item 10.6.3 Listings of Payment
- Item 10.6.4 Carrying Forward Projects as at 30 June 2014
- Item 10.6.6 Council Meeting Schedule - 2015
- Item 10.6.7 Review of Policy P669 Training and Development

CARRIED (7/0)

10. REPORTS

10.0 MATTERS REFERRED FROM PREVIOUS COUNCIL MEETINGS

Nil

10.1 STRATEGIC DIRECTION 1: COMMUNITY

10.1.1 Australia Day 2015

Location:	City of South Perth
Ward:	All
Applicant:	N/A
File Ref:	D-14-61955
Date:	28 October 2014
Author / Reporting Officer:	Sandra Watson, Acting Director Development & Community Services
Strategic Direction:	Community -- Create opportunities for an inclusive, connected, active and safe community
Council Strategy:	1.1 Develop and facilitate services and programs in order to meet changing community needs and priorities.

Summary

To outline the plans and strategies to manage the Australia Day celebrations on the South Perth foreshore in 2015 and to approve the parking restrictions and road closures applicable for the event.

Officer Recommendation AND COUNCIL DECISION

Moved: Councillor Cala

Seconded: Councillor Lawrance

That...

- (a) Council adopts the Safer Australia Day Strategy 2015 as detailed in this report;
- (b) The General 'No Parking' clause in section 7.4, schedule 4 of the City's Parking Local Law 2003 (as amended) be approved for:
 - (i) The temporary road closures, bounded by Labouchere Road to Angelo Street to Douglas Avenue to Canning Highway to Ellam Street, from 8.00am to 9.00pm on 26 January 2015; and
 - (ii) The parking restrictions, bounded from Labouchere Road, corner of Angelo Street to Hensman Street to Canning Highway to Ellam Street as outlined.

CARRIED EN BLOC (7/0)

Background

In July 2004, Council adopted Skyworks Strategy 2005 (the Strategy) to address crowd control, traffic management, litter, anti-social behaviour and excessive alcohol consumption on the South Perth foreshore for future Australia Day events. These issues were identified in a post-2004 event review after significant anti-social problems were experienced at the 2004 event. In addition, the City decided to introduce a range of new initiatives at the Australia Day celebrations including entertainment options and activities related to risk management in an effort to provide a range of opportunities for the community to participate in for the entire day and not just attend the event for the fireworks.

The Strategy focused on the following areas:

- The introduction of new Local Laws;
- Increased crowd control measures;
- Revised Traffic Management and Road Closure Plans;
- Initiatives to improve public transport and waste management; and
- A significant media and communications campaign.

The Strategy aimed to improve the experience of the event for the wider community by controlling liquor consumption, traffic and parking management, improving policing and reducing the amount of anti-social behaviour on the South Perth foreshore. Following the Australia Day celebrations in January 2005, the City conducted a community survey to determine what effect the Strategy had had in terms of addressing the concerns of the previous year. The results showed that the Strategy had worked well and this was further built upon in 2006 through to 2008 with successful events conducted.

Following on from this, the 2009 Australia Day event saw the City of South Perth introduce a 'Family Zone' and a 'Youth Zone' as part of the celebrations. Both areas were extremely well received and they provided a range of creative and physical activities for families, young people and the community in general to enjoy throughout the day leading up to the fireworks. These initiatives were generously funded in part by Lotterywest. In 2010, the City built upon the popularity of the two 'zones' in the previous year to host a hugely successful event on the South Perth Foreshore. This event once again received substantial financial support from Lotterywest and Healthway, with 30,000 visitors enjoying the Family Zone and 10,000 visitors experiencing the Youth Zone.

In 2011 the decision was made to combine the Family and Youth Zones into one 'Celebration Zone' located on Sir James Mitchell Park directly behind the flagpole area. This decision was taken to enable families and groups to come together in one area, rather than being separated across two 'zones'. The 'Celebration Zone' was expanded to 100,000m², which was more than double the size of the two previous zones combined. This initiative was so successful that in 2012 it was continued, with the 'Celebration Zone' containing seventy (70) free activities for all ages, a central 'Big Top' with on stage entertainment including a screening of an Australian film and a performance from the renowned 'Pigram Brothers', ample shaded areas, free drinking water stations, food stalls and was smoke and alcohol free. In 2013 and 2014 the City continued the same formula with the key elements of the 2011 and 2012 events being retained such as the 'Big Top' tent, the screening of an Australian film, the multi-cultural stage performances and the art competition tent. In 2014 the City introduced several new features designed to accommodate people with disability, including a 1km accessible 'grass track' inside the Celebration Zone, a free shuttle service for wheelchair users and extra ACROD parking areas along the foreshore.

Comment

The 2015 celebrations will see an increase from 70 to 90 free activities for all ages and will build on the 2014 experience with an improved access strategy for people with disability.

The event layout will consist of six activity areas including a 'Toddler & Kids Zone', the 'Challenge Area', the 'Sports Zone', the 'Art Section', the 'Adrenalin Corner' and the 'Rides Park'. The City has been advised by officers from Lotterywest that the recommended grant amount for the event has been reduced by \$50,000 due to increased pressure on this funding pool. As a result of this, the decision has been taken to not have the 'Big Top' tent at the 2015 event, along with the film screening. While this is unfortunate, it is not anticipated that these changes will have a huge impact on the event as there will still be ample shaded areas for visitors to utilise and plenty of activities for everyone to enjoy. The reason that these two elements have been excluded is because they cost around \$50,000, which equals the amount the grant funding will be reduced and hence this was the logical decision to make, rather than reducing actual activities for visitors to enjoy. The 'Big Top' tent has only been utilised in the Celebration Zone for the past two years and prior to that, a large shade structure was used. In terms of the Citizenship Ceremony that takes place on the morning of Australia Day, in years prior to the 'Big Top' being erected the ceremony was conducted under a large shade structure located next to the flag pole. In that regard, this is what will occur in 2015 and this does work well.

For 2015 the Safer Australia Day Strategy will be conducted along the same format and operations as previous years and the 'Celebration Zone' will again be an integral part of the Strategy. Strategies for Australia Day 2015 will consist of the following:

1. Public Transport

In 2015, the City will further expand on its free bus shuttle service from the George Burnett Leisure Centre (GBLC) and the Civic Centre to the 'Celebration Zone'. The number of buses used will double from seven (7) in 2014 up to fourteen (14) double buses in 2015. The buses will run every fifteen minutes between the hours of 10.00am and 9.30pm following the fireworks. This service is targeted towards City of South Perth residents in Manning, Karawara and Salter Point in particular, however anyone including non-residents is able to utilise this service as long as they have parked in the designated 'pick up' and 'drop off' zones – eg. the Civic Centre and GBLC.

2. Local Laws

The Special Events Local Law provides City officers and other enforcement agencies with a range of offences that are backed up by additional powers under the Local Government Act (WA) 1995. The additional offences include the possession of liquor (whether or not the liquor is in a sealed container), possession or use of a large object ("large object" includes lounge chair, bed, refrigerator, spa/wading pool etc., and excludes shade shelters/umbrella's) and possession or use of loud stereos (as determined by amplification outputs). Since the introduction of these local laws, there has been a dramatic reduction in the number of large items being brought to the foreshore. In previous years large items such as lounges and inflatable swimming pools would be brought down to the foreshore resulting in the creation of nuisance obstructions or litter after the event had concluded.

3. Crowd Control

The Western Australian Police Service (WAPS) and City of South Perth Rangers will commence patrolling the restricted areas and Sir James Mitchell Park (SJMP) from approximately 6.00am on the morning of 26 January 2015. Initially Rangers will focus on illegal parking and large objects being taken to the foreshore and as introduced in 2014, will also help controlling sensitive access points into the Celebration Zone. Management of the crowd will also be assisted by exclusion zones on Sir James Mitchell Park, Coode Street car park and Queen Street Jetty area. This will provide access for the various emergency services and hazard management agencies (HMA's) including the Police Command Posts. These restriction zones will assist with patrolling and rapid responses from the various HMA's. In addition, St Johns Ambulance will be providing a primary treatment facility on the South Perth foreshore to administer first aid assistance and to reduce the need for patient transfer to hospital and the Department of Child Protection will have a lost children's facility inside the Celebration Zone.

4. Celebration Zone

As in previous years the 'Celebration Zone' will cover 100,000 m² immediately behind the flagpole area on Sir James Mitchell Park.

5. Road Closures (Access Restricted Area)

The roads bounded by Labouchere Road, Angelo Street, Douglas Avenue, Canning Highway and Ellam Street will be closed from 8.00am to 9.00pm on Australia Day allowing adequate time for people to attend the City's Australia Day Citizenship ceremony on the South Perth foreshore. This early closure is required to prevent people parking their vehicles in the access restricted areas and/or in car parks on the foreshore, congesting traffic and conflicting with pedestrian movement at the closure of the event. The road closures will be advertised in accordance with the requirements of the Local Government Act 1995 and in a number of different mediums including City publications, the community newspaper and on the City's website.

The City may declare general no parking zones, in accordance with the City's Parking Local law, section 7.4 which states as follows:

General No Parking Zones

- (a) General no parking zones are established as prescribed in Schedule 4;
- (b) Where the City establishes a general no parking zone, the City must erect a sign at entry points to the general no parking zone indicating:
 - (i) The area that is a general no parking zone, and
 - (ii) The dates and times during which the area is a general no parking zone.
- (c) Where the City establishes a general no parking zone and erects signs at each entry point to the general no parking zone then it is an offence to park on any road or nature strip within the general no parking zone.
- (d) A driver must not park a vehicle on the road or a nature strip in a general no parking zone.
- (e) A driver commits an offence under this clause notwithstanding the fact that there are no signs in the immediate vicinity of the area in which the driver parked the vehicle indicating that the area in which the driver parked the vehicle is a general no parking zone.

Schedule 4 of the Parking Local Laws states that the general no parking locations and effective times for Australia Day are as follows:

“From 6:00 a.m. on 26 January to 6:00 p.m. on 27 January each year, the area contained within the Wards of Civic and Mill Point in the City of South Perth which area is bounded by and includes Hensman Street to the south, Canning Highway to the east and the Swan River foreshore to the west and north is declared to be a General No Parking Zone for the purposes of this local law”.*

**NB. The ward names will be amended at a later date.*

On Australia Day 2015 this area will be restricted with no parking on the road or verge and have staffed road closures at each intersection. Several intersections will still be accessible into the access restricted area for use by residents, visitors and businesses. Permits to access the restricted area will once again be issued to residents, their visitors (those who can be parked on site only) and businesses. Verge parking permits will also be provided to residents within the access restricted area who do not have any physical onsite parking and as a result, are required to park their vehicles on the verge normally. To ensure vehicle and pedestrian safety, Police Traffic Branch and emergency services support the exclusion of vehicles parking on the road verge within the access restricted area. The exclusion of parked cars enables clear vision for pedestrians and access throughout the restricted area by authorised emergency vehicles.

The Coode Street boat ramp will be closed during the event to support the closure of Perth Waters to boats because of the fireworks. During the Australia Day event the Coode Street boat ramp parking area is used for the WA Police compound and by State Emergency Services and St John Ambulance. There will be three ‘ACROD’ parking areas along the foreshore: at the end of Hurlingham Street, in the ‘Boat Shed Restaurant’ car park and inside the Celebration Zone (entry off Millpoint Road opposite Forrest St). The City will employ the services of traffic management officers to secure the road closures as previously outlined in this report.

6. Traffic Management (Parking Restricted Area)

The proposed parking restricted area during Australia Day 2015 will extend from the access restricted area (as per item 5 of this report) to Hensman Street, to Canning Highway and to Ellam Street and be effective from 8.00 am to 9.00 pm.

Street signage, advertising in the community newspaper and a pamphlet drop will publicise all restrictions to local residents.

7. Waste Management

Event organisers (City of Perth and City of South Perth) will provide sufficient mini-skips for rubbish and recycling, which will be located at regular intervals along the foreshore. Biodegradable rubbish/recycling collection bags will also be distributed amongst the crowd for their use and to facilitate the post event clean-up.

8. Media and Communications

The Safer Australia Day Strategy 2015 provides for a number of initiatives and strategies which when combined are designed to more effectively manage the event. In that regard, the City will undertake some of this campaign directly and work closely with the event organisers and their radio and TV media partners to ensure the various elements of the City's Strategy are effectively communicated. In addition, the City will liaise with the Community Newspaper Group in terms of media releases and editorial leading up to Australia Day, as well as post event coverage.

Consultation

In reviewing and developing the Safer Australia Day Strategy 2015, consultation has occurred with officers of the following external organisations:

- City of Perth
- Town of Victoria Park
- Main Roads
- WA Police
- Department of Health
- DPI Marine Safety
- Keep Australia Beautiful
- Swan River Trust
- Department of Child Protection
- Public Transport Authority
- Lotterywest
- Healthway
- State Emergency Service
- St John Ambulance
- Department of Mines and Petroleum
- FESA SES
- FESA Fire
- AEP Australian Event Protection
- Department of Environment and Conservation

Policy and Legislative Implications

Nil.

Financial Implications

Funding has been allocated in the 2014/2015 operating budget for the implementation of this strategy and event logistics in general, plus a grant funding application has been submitted as follows:

- Lotterywest \$300,000 (awaiting notification – for the Celebration Zone)

Strategic Implications

This report is supported by the following corporate strategic documents.

Strategic Plan 2010-2015:

Community - Create opportunities for a safe, active and connected community

- *Encourage the community to increase their social and economic activity in the local community.*

The Safer Australia Day Strategy 2015 is complimentary to Strategic Directions - Community. Create opportunities for a safe, active and connected community.

10.1.1 Australia Day 2015

Sustainability Implications

The Safer Australia Day Strategy 2015 will embrace and implement the City's Sustainability Strategy in the areas of waste management in particular.

Attachments

Nil

10.1.2 Arts Advisory Group

Location:	City of South Perth
Ward:	Not Applicable
Applicant:	Council
File Ref:	D-14-61961
Date:	28 October 2014
Author / Reporting Officer:	Sabrina Bruni, Arts and Events Coordinator
Strategic Direction:	Community -- Create opportunities for an inclusive, connected, active and safe community
Council Strategy:	1.5 Develop effective processes to listen, engage and communicate with the community.

Summary

In November 2013, the City adopted a Public Art Strategy that identified a resourceful approach to the management and administration of the City's public art assets. One of the action items identified within this strategy was the adoption of an arts advisory group that is to include representatives from Council.

The purpose of this report is to seek two elected member nominees who would like to represent the City and the community as members of this advisory group.

Officer Recommendation

Moved: Councillor Lawrance

Seconded: Councillor Irons

- (a) Council nominates two elected member representatives to sit on the Arts Advisory Group; and
- (b) Council acknowledges the attached Public Art Strategy Status Report that provides updates to all actionable items as identified within the Public Art Strategy 2013-2015.

The Presiding Member advised that written nominations were received from two Members, being Mayor Doherty and Cr Reid and one verbal expression of interest was received from Cr Cala.

Amendment to Officer Recommendation and COUNCIL DECISION

Moved: Cr Lawrance

Seconded: Cr Irons

That all three nominees be elected to the Arts Advisory Group and that the recommendation be amended to increase the number of representatives to sit on the Arts Advisory Group from two to three. The resolution thus reads as follows:

- (a) Council nominates three elected member representatives to sit on the Arts Advisory Group, being Mayor Doherty, Cr Cala and Cr Reid; and
- (b) Council acknowledges the attached Public Art Strategy Status Report that provides updates to all actionable items as identified within the Public Art Strategy 2013-2015.

CARRIED (7/0)

Reason for the change

The Members felt that the inclusion of an additional member to the Group, in order that all three nominations could be accepted, had little bearing on the running of the Group.

Background

The development of a Public Art Strategy (PAS) 2013 – 2015 was to establish the strategic and administrative structure to managing and developing the City's current public art assets and future projects. Since the adoption of this strategy in 2013, the City has progressed with many action items within this PAS that have resulted in an increase in public art projects.

As tabled in recommendation item 6.1 of the PAS, the implementation of an Art Advisory Group made up of elected members will assist the City in making educated and considered decisions within the field of public art.

Comment

As an interim initiative, officers are seeking two elected members to sit on the interim Art Advisory Group to progress the PAS. At **Attachment 10.1.2 (a)**. Please find the Public Art Strategy Status Report as current from 6 October 2014.

The Art Advisory Group's (AAG) primary involvement will be to offer;

- Comment, input and guidance with regard to any decisions resulting in City funded new and existing public artworks,
- Comment, input and guidance on any new strategies, policies and management practises regarding public art
- In some instances, the AAG may be asked to provide comment on developer contributions to public art, however given the timely requirement of these applications, this may be restricted to only the large scale developments, or those that have significant City Impact.
- In some instances the AAG may be asked to provide comment in relation to the City's art collection and any policies or procedures that relate to this area

All decisions will be considered in conjunction with officer recommendations and a fully developed 'Terms of Reference' which will be further developed once members are determined.

At this stage the AAG's expectation will be to meet four times a year, however this may be re-negotiated at the initial scheduled meeting.

Some current and upcoming items that may be put to the Committee may include;

- The activation of the current seed funding for public art.
- Current City projects resulting from percent-for-art contributions.

Given the pending local government amalgamations, it has been suggested to consult with the Town of Victoria Park to understand the processes involved with their advisory board. The City will also determine if there is an opportunity to streamline or amalgamate some of the management processes involved with the selection and management of their advisory board members, recommendation processes and other.

Consultation

N/A

Policy and Legislative Implications

Policy PI01 Public Art.

Financial Implications

Budget provisions exist for Public Art.

10.1.2 Arts Advisory Group**Strategic Implications**

This report is consistent with the [Strategic Community Plan 2013–2023](#), Direction 1 – Community “*Create opportunities for a safe, active and connected community*”

The PAS aligns with the following goals in the *City of South Perth Strategic Plan 2010-2015*:

1. Community – Create opportunities for a safe, active and connected community.
2. Environment – Nurture and develop natural spaces and reduce impacts on the environment.
4. Places – Plan and develop safe, vibrant and amenable places.

Sustainability Implications

This report is aligned to the City’s [Sustainability Strategy 2012–2015](#).

Attachments

10.1.2 (a): PA Strategy - Status Report - Oct 2014

As advised at Item 5.1 a Declaration of Impartiality Interest was received from Cr Trent in relation to the following Item. The Presiding Member read aloud the declaration as follows:

"I wish to declare an impartiality interest in Agenda Item 10.1.3 (Ernest Johnson Master Plan) on the Council Agenda for the meeting to be held 28 October 2014.

I disclose that I am the chair of the South Perth Sub-Branch of the Returned Services League (RSL). The report at Item 10.1.3 proposes the relocation of the RSL building.

I also disclose that I am also a member of the Rotary Club of South Perth-Burswood. The report at Item 10.1.3 proposes the relocation of the Rotary Community Hall.

I declare that I will consider this matter on its merits and vote accordingly."

Note: the Amendment to the Officer Recommendation as shown below at Item 10.1.3 was circulated to Members prior to and at the meeting.

10.1.3 Ernest Johnson Master Plan

Location:	City of South Perth
Ward:	Como Ward
Applicant:	Council
File Ref:	D-14-61963
Date:	28 October 2014
Author / Reporting Officer:	Jennifer Hess, Recreation Development Coordinator
Strategic Direction:	Community -- Create opportunities for an inclusive, connected, active and safe community
Council Strategy:	1.1 Develop and facilitate services and programs in order to meet changing community needs and priorities.

Summary

To consider the summary of comments received during the consultation period for the Master Plan at Ernest Johnson Reserve.

Officer Recommendation

Moved: Councillor Cala

Seconded: Councillor Lawrance

That the Ernest Johnson Master Plan concept plan be endorsed by Council for implementation.

Amendment to Officer Recommendation AND COUNCIL DECISION

Moved: Councillor Cala

Seconded: Councillor Lawrance

That points one and two below replace the Officer Recommendation stated in the Agenda. The Officer Recommendation would thus read as follows:

1. That the amended Ernest Johnson Master Plan concept plan be endorsed by Council to enable detailed design and further consultation with existing user groups to occur.
2. Following detailed design of the pavilion being completed, the Administration be authorised to proceed to tender on the basis that the Rotary Club and other user groups to be based in this facility are satisfied with the design.

CARRIED (5/2)

Reasons for Change

Agenda Item 12.1 sought to defer adopting the officer recommendation to allow further discussions to occur with the Rotary Club and existing user groups. We feel that deferring adopting the alternative motion is not necessary at this stage and may prevent a contract being entered into by June 30 next year. Item 12.1 on the Agenda therefore is to be withdrawn.

Adoption of a concept plan is part of a long process –

1. Adopt concept plan
2. Appoint Architect
3. Appoint Project Manager
4. Consult with user groups
5. Agree on detailed design
6. Call for building tenders

We feel there is more than adequate opportunity to accommodate the requirements of the Rotary Club and other existing user groups during the next phases of the process.

Issues raised at the Council Agenda Briefing included reference to the exclusive use of part of the new facility by the Rotary Club and access to a lease with the power to sub lease which we believed have been addressed in past discussions but will be revisited during the next phases of the project.

This alternative approach is therefore thought more desirable.

Background

In November 2011, the City engaged Jill Powell & Associates to develop the Ernest Johnson Master Plan. The project was staged in two parts: Stage one consisted of research and data collection; stakeholder consultation; and the development of a basic concept plan with recommendations for the future of the reserve and its facilities.

Stage two consisted of the development of a concept plan, architectural drawings, staging and estimated costs.

The concept master plan proposes the following four stages, over two years:

Stage 1

- Detailed design and documentation of the building
- Clearance of the new carpark site
- Commencement of construction of the new building, including public toilets
- Commencement of design and documentation of civil works

Stage 2

- Car park and road works construction
- Demolition of existing buildings

Stage 3

- Reserve irrigation
- Relocation of cricket practice wickets
- Little athletics throwing circles and long jump pit
- Synthetic cricket pitches
- Relocation of existing senior turf cricket wicket
- Large playground and social area

Stage 4

- Construction of croquet fields (no longer recommended to occur)
- Refurbishment of bowling club (no longer recommend to occur)
- Multi use path and fitness equipment

The total cost of the project is estimated at \$9,900,000, incorporating contingencies, consulting fees and escalation costs.

The master plan will be subject to review upon each stage of implementation. Therefore minor adjustments are likely to occur throughout the process to satisfy certain requirements or constraints.

In May 2014 Council considered the concept plan, implementation stages and costings for the EJ Master Plan and resolved:

That....

- (a) the Ernest Johnson Master Plan concept plan is endorsed by Council for community comment;
- (b) the Ernest Johnson Master Plan is made available for community comment for a period of 60 days;
- (c) the results of the community comment are presented to Council at the end of the advertised period;
- (d) include an extensive advertising campaign to expose the master plan as widely as possible.

The City has sought tenders for a Project Manager to professionally manage the process and implementation of the master plan and the recommendation from the panel is the subject of another report to Council for consideration in October.

Comment

The Ernest Johnson Master Plan was advertised for comment for a 60 day period between 2 June– 7 August 2014.

In total 45 submissions were received by the City comprising:

- 15 submissions specifically related to the relocation of the Como Croquet Club (8 non-residents).
- 21 by the general community.
- 9 submissions by user groups including South Perth Junior Cricket Club, South Perth Junior Cricket Club, Como Bowling and Recreation Club, Girl Guides South Perth, South Perth Playgroup, Rotary Club of South Perth-Burswood, Returned Services League (RSL), Collectibles Society, Western Australian Football League Umpires Association.

Overall, the majority of submissions supported the implementation of the master plan, each having specific comments about elements of the concept as summarised in the table below:

Summarised Comments	Officer Response
<p>Como Croquet Club</p> <p>Fifteen (15) submissions were received specifically related to the relocation of the Como Croquet Club (all opposed to the relocation of the club) based largely on the following:</p> <ul style="list-style-type: none"> - Inadequate provision of croquet lawns - Inadequate provision of floodlighting - Inadequate provision of clubroom facilities - Overall inadequate provision of “like for like” facilities 	<p>The original scope for the master plan was to incorporate the relocation of the Croquet Club, if possible.</p> <p>The City acknowledges that “like for like” facilities are not catered for sufficiently to relocate the club at this stage. The club’s membership is 81 (plus 14 associate members). Contact with the club and its state sporting association, Croquet West indicate that the Como club has the second highest membership number in WA and that it provides for international, national and state competitions. Although it is acknowledged that the club provides significant benefit to those members and the general community, the membership is relatively low and it is likely some relocation will be considered in the future. The space currently occupied by the club is large relative to its membership. Future discussions will continue with the club about possible alternatives.</p>
<p>Como Bowling and Recreation Club</p> <p>The club stated that relocating the Croquet Club to the site was complementary to their activities. The club stated that the proposed works to their clubrooms as part of the master plan included some of the upgrades required and as a result proposed an entirely new building, more centrally located on the greens that could cater for the bowling club and the croquet club concurrently.</p>	<p>In light of preliminary discussions with both the Como Bowling and Recreation Club, and Como Croquet Club, it is recommended further discussions occur to investigate this proposal. It is therefore recommended to omit any proposed work/activity from the EJ Master Plan that relates to either club at this stage.</p>
<p>Practice Cricket Nets</p> <p>The proposed location of the relocated practice nets was identified as problematic by most user groups, as well as residents. Specific issues identified included:</p> <ul style="list-style-type: none"> - Too close to residents - Interference with Auskick fields - Disconnect from the main oval where training occurs - Lack of passive surveillance as not centrally located 	<p>The City acknowledges the issues identified and has discussed options with the users. The preferred alternative site for the relocated practice nets is now centrally located in place of the existing public toilets, oriented north-south. This location is more centralised, is away from residents, improves the natural surveillance, allows for the nets to be accessible from the main oval, and still has the nets far enough from the main oval to avoid conflicts in use in terms of balls being hit on the oval.</p>

<p>South Perth Junior Football Club</p> <p>Two (2) submissions were received specifically related to the club and its uses of the reserve. The following were issues identified by the club:</p> <ul style="list-style-type: none"> - Location of practice cricket nets - Location of new building - Oval sizes - Location of new synthetic cricket pitches - Inadequate parking - Management and access issues of the new building 	<p>Discussions with the club have resolved the issues to the satisfaction of the club. The main issues compromised the number and size of playable spaces for Auskick and other modified age groups. The alternative location for the practice nets, relocation of a synthetic cricket pitch to Hensman Oval (from Sandgate) and inclusion of extra Auskick fields at the South Tce end of the main oval now allow for sufficient provision of all football playing spaces. It is also noted that the existing car park next to the hospital is retained for parking by users of the reserve.</p>
<p>Synthetic Cricket Pitches</p> <p>Two (2) new synthetic cricket pitches are proposed as part of the master plan. The South Perth Junior Cricket Club requested the City consider relocating the synthetic cricket wicket from Sandgate Reserve to Hensman Oval.</p> <p>The South Perth Junior Cricket Club (currently based in Victoria Park) has expressed its intention to remain at their clubrooms in the Town of Victoria Park but request as a minimum the inclusion of 2 new synthetic cricket pitches to cater for increasing demands in junior cricket.</p>	<p>Discussion with both the junior cricket club and junior football club agree that Sandgate Reserve is not a preferred location for the pitch. Hensman Oval will be the next preferred site. Although there is some interference with Auskick ovals, the interference is minimal and no greater than other ovals across WA.</p> <p>If a second synthetic cricket pitch cannot be accommodated on this oval, only one new synthetic pitch will be included at the South Tce end of the main oval, as indicated on the concept plan.</p>
<p>General Community Comments</p> <p>Twenty one (21) comments were received from the general community and these were generally supportive of the master plan, the following issues were raised:</p> <ul style="list-style-type: none"> - Perceived reduction in green space - Perceived reduction of oval corridors by relocating the clubroom building - Inadequate provision for dogs - Excessive car parking - Loss of existing car park to the hospital - Provision of a 'high fence' on the reserve boundary on South Terrace blocking views from adjacent residents. 	<p>The City acknowledges that EJ Reserve is used for a variety of uses and the master plan has captured this. However, primarily the reserve is designated for active sport use and this is the priority use. The City may consider the installation of water fountains that are universally accessible (including dogs). There will be no significant changes to the amount of use of the spaces and so general access to the reserve will remain unchanged. An additional 75 car bays have been catered for in the design and are essential to enable accessibility and serviceability to the building.</p> <p>The relocation of the new building to a central area of the reserve is specifically addressing: resident requests for that location to reduce impact and noise on surrounding residents; increase passive surveillance for safety; providing a central accessible hub for all areas of the</p>

	<p>reserve. There is no reduction in green space or accessibility to the reserve. Any loss of space with the new building footprint is comparable to the green space gained from the existing building footprint once it is demolished.</p> <p>As part of the master plan it is recommended that the existing car park located near the hospital is retained for use by the general public and park users.</p> <p>With the addition of Auskick fields to the main oval, located near South Terrace a fence/barrier is required to prevent balls going on to South Terrace. The City is investigating options for portable or retractable structures. The end product, even if it is a fixed structure will not be intrusive or remove any views across the park. It will be a permeable fence.</p>
<p>Rotary Club of South Perth - Burswood</p> <p>The club's comments raise concern with:</p> <ul style="list-style-type: none"> - accommodating its 23 user groups and their needs - hire fee increases for existing users - management and access issues of the building 	<p>The new facility, which incorporates space specific to the sports club users, as well as additional hall and meeting space for general use; in addition to the City's existing South Perth Community Hall will sufficiently cater for the 23 user groups currently located in the Rotary Hall building. Each facility has sufficient meeting space, kitchen facilities, plus both buildings meet current standards including those of access by people with disability. The existing Rotary Hall does not meet current standards and it would be cost prohibitive to renovate the building to meet the standards.</p> <p>The City will address the issues regarding hire fees with each group and will ensure an equitable outcome.</p> <p>Specific storage and meeting space requirements will be largely resolved as part of the detailed design phase. The new facility has a designated exclusive storage and meeting space allocated for the Rotary Club, which could be used by other groups or any purpose of their choice.</p>

<p>General User Comments</p> <p>Each formal user of the reserve has provided comments regarding the master plan including the Girl Guides South Perth and South Perth Playgroup. Comments are very specific to micro details of the building or oval, such as:</p> <ul style="list-style-type: none"> - hall, change room and storage sizes, - provision of adequate showers and toilets incorporating certain facilities such as baby change facilities - management and access of the buildings 	<p>These issues are being discussed and resolved with individual groups and will be largely resolved during the detailed design phase of the project implementation.</p>
<p>Returned Services League (RSL)</p> <p>The RSL comments raise concern with:</p> <ul style="list-style-type: none"> - access to an exclusive storage area - ability to hang memorabilia - management and access of the building 	<p>Further consultation will continue with the RSL to specifically address these issues however they should largely be resolved during the detailed design phase of the project implementation.</p>

Consultation

As part of stage one, a survey was sent to all relevant clubs and user groups who currently use the facilities at Ernest Johnson Reserve. In total 20 surveys were sent, with 13 replies. The following groups were surveyed: South Perth Little Athletics; South Perth Junior Football Club; South Perth Junior Cricket Club; Como Bowling & Recreation Club; WAFC Umpires Association; RSPCA WA; Step Into Life (Personal Trainers); South Perth Playgroup; Girl Guides WA; Rotary Club of South Perth-Burswood, South Perth Hospital and various hall users.

Also as part of stage one of the project the following tasks occurred:

- The Peninsula Newsletter (Winter 2012) featured an article about the project to advise the wider community.
- An article featured in the Southern Gazette Community newspaper 'Snapshot' page.
- A series of individual meetings were conducted with the South Perth Hospital, WAFC Umpires Association, Como Bowling & Recreation Club, Rotary Club of South Perth-Burswood, South Perth Junior Cricket Club, Girl Guides South Perth, South Perth Playgroup, South Perth Little Athletics, South Perth Junior Football Club, and Como Croquet Club.
- A public meeting was conducted on 8 March 2012 at the Ernest Johnson Hall. A total of 35 community members attended. Names and contact details were recorded of only those who wished to be kept informed.
- A briefing on the initial findings and key concepts was presented to Council on 10 April 2013.

Stage two of the project did not require a lot of external consultation as it was focussed on the actual delivery of the design based on findings as a result of consultation in stage one. Email updates have been sent to user groups and other stakeholders to provide updates on how the project was progressing.

A second briefing was presented to Council in April 2014.

10.1.3 Ernest Johnson Master Plan

In May 2014, meetings were held with the Como Croquet Club, South Perth Junior Football Club, WAFL Umpires Association, South Perth Cricket Club, Step Into Life Personal Trainers, Como Bowling and Recreation Club to discuss the findings and the concept master plan. Comments have also been received from the RSL, Rotary Club of South Perth- Burswood, Girl Guides WA, South Perth Playgroup, South Perth Junior Cricket Club and South Perth Little Athletics.

Feedback has been received from most groups, who are in the majority in favour of the master plan. Some groups have specific issues that are being resolved through ongoing discussion, with the majority of issues likely to be resolved during the detailed design phase of the project.

As resolved by Council on 27 May 2014, the City advertised the master plan for a period of 60 days between 2 June– 7 August 2014. The following activities were conducted:

- The City's website provided detailed information about the project including access to designs, plans and reports relating to the project.
- Copies of the report completed by Jill Powell & Associates, the Master Plan Concept, building concept design, elevations, stages and costs of the project were made available online, at Manning and South Perth Libraries and George Burnett Leisure Centre (GBLC).
- Advertising occurred in the City's 'In Focus' online newsletter, Southern Gazette, Facebook pages (City, GBLC, and SPYN).
- Emails and letters were sent to all tenants and user groups of the facility and a database of residents and stakeholders who have shown interest in the project.

Ongoing discussion with clubs and user groups will continue to occur, throughout the detailed design stages of the project.

Further reports to Council will be presented in the near future related to approval of the Development Application (DA) and approval of relevant tenders (Project Manager and construction).

Policy and Legislative Implications

This report relates to Policy P110 - Support of Community & Sporting Groups.

Financial Implications

The total project cost is estimated at \$9,900,000 incorporating contingencies, consulting fees and escalation costs.

The City's Strategic Financial Plan 2013-2023 has allocated \$8 million to this project. Based on the consultation and priorities for this project, it is recommended that the following is removed from the master plan:

- Stage Four – bowling club alterations and croquet club relocation (approximately \$800,000)

The Strategic Financial Plan proposes staging the project as follows:

2014/2015 - \$3 million

2015/2016 - \$5 million

A CSRFF application was submitted to the Department of Sport and Recreation on 30 September 2014 and in addition, proceeds from the sale of the Civic Triangle site will be available for this project.

10.1.3 Ernest Johnson Master Plan**Sustainability Implications**

This report is aligned to the City's [Sustainability Strategy 2012-2015](#). The City encourages shared use of its facilities to maximise rational use for minimal cost. This project proposed demonstrates this principle. The project also aims to enhance the quality of life and provide opportunities for capacity building through appropriate provision of community facilities.

Please note the Concept Plan which was to be Attachment 10.1.3(a) could not be included in the Agenda due to visual quality concerns. The Plan will be distributed separately to Councillors, made available in the Councillors' Lounge and included in the Minutes.

Attachments

Nil

10.2 STRATEGIC DIRECTION 2: ENVIRONMENT

Nil

10.3 STRATEGIC DIRECTION 3: HOUSING AND LAND USES

10.3.1 Proposed Amendment No. 46 to Town Planning Scheme No. 6: South Perth Station Precinct to rectify anomalies and ambiguities

Location:	All land bounded by Scott Street and Frasers Lane to the north and Richardson and Darley Streets to the south and east
Ward:	Mill Point Ward
Applicant:	Council
File Ref:	D-14-61964
Date:	28 October 2014
Author / Reporting Officer:	Rod Bercov, Strategic Urban Planning Adviser
Strategic Direction:	Housing and Land Uses -- Accommodate the needs of a diverse and growing population
Council Strategy:	3.3 Develop and promote contemporary sustainable buildings, land use and best practice environmental design standards.

Summary

By way of Amendment No. 25 to Town Planning Scheme No. 6 (TPS6), special provisions for the South Perth Station Precinct were introduced 21 months ago – on 18 January 2013. The special provisions are primarily contained in Schedule 9. Since Amendment No. 25 became operative, through assessment of development applications in this precinct, it has been found that the new provisions contain certain anomalies and ambiguities. In order to rectify these, draft Scheme Amendment No. 46 has been prepared and is attached hereto.

It is recommended that the Scheme Amendment process be initiated and the draft Amendment No. 46 proposals be endorsed to enable them to be advertised for community comment.

Officer Recommendation AND COUNCIL DECISION

Moved: Councillor Cala

Seconded: Councillor Cridland

That

- (a) the Council of the City of South Perth, in pursuance of Section 75 of the *Planning and Development Act 2005*, amend the City of South Perth Town Planning Scheme No. 6 by deleting Schedule 9 and inserting a new Schedule 9A in its place in order to rectify anomalies and ambiguities.
- (b) the Report on Amendment No. 46 to the City of South Perth Town Planning Scheme No. 6, containing the draft amending clauses, comprising **Attachment 10.3.1(a)**, be adopted;
- (c) in accordance with section 81 of the *Planning and Development Act 2005*, Amendment No. 46 be forwarded to the Environmental Protection Authority for assessment under the Environmental Protection Act 1986;
- (d) Amendment No. 46 be forwarded to the Western Australian Planning Commission for information;
- (e) upon receiving clearance from the Environmental Protection Authority, advertising of Amendment No. 46 be implemented in accordance with the *Town Planning Regulations 1967* and Council Policy P301 'Consultation for Planning Proposals'; and

- (f) the following footnote shall be included by way of explanation on any notice circulated concerning this Amendment No. 46:

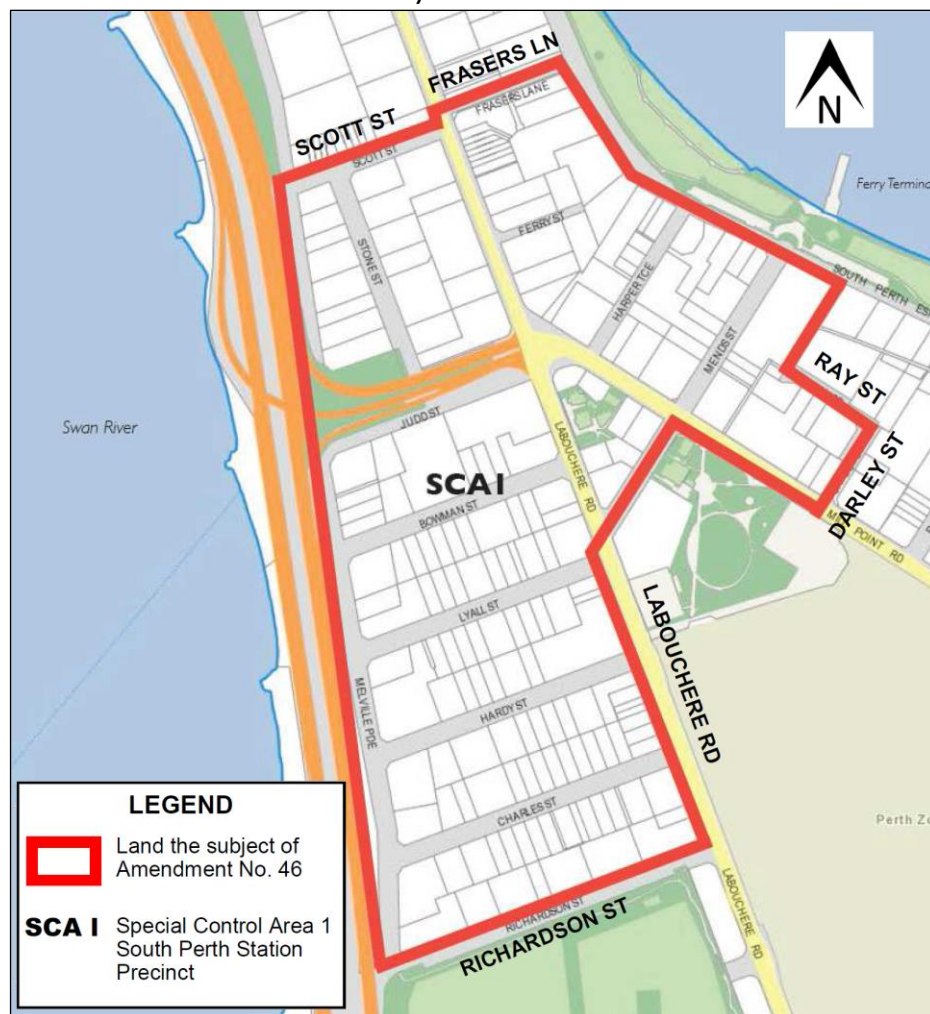
“FOOTNOTE: This draft Scheme Amendment is currently only a proposal. The Council welcomes your written comments and will consider these before recommending to the Minister for Planning whether to proceed with, modify or abandon the proposal. The Minister will also consider your views before making a final decision. It should not be construed that final approval will be granted.”

CARRIED (7/0)

Background

This report includes **Attachment 10.3.1(a)**, being Draft Amendment No. 46 Report and amending text.

The location of the land affected by Amendment No. 46 is shown below:



In relation to the special provisions for the South Perth Station Precinct, introduced by way of Amendment No. 25, Amendment No. 46 will rectify anomalies and ambiguities.

Proposed Amendment No. 46 to Town Planning Scheme No. 6: South Perth Station Precinct to rectify anomalies and ambiguities

The following general objectives of TPS6 listed in clause 1.6 (2) are considered relevant to this proposal:

- (b) *Introduce performance-based controls supported by planning policies and Precinct Plans;*
- (d) *Establish a community identity and 'sense of community' both at a City and precinct level and to encourage more community consultation in the decision-making process;*
- (e) *Ensure community aspirations and concerns are addressed through Scheme controls;*
- (h) *Utilise and build on existing community facilities and services and make more efficient and effective use of new services and facilities;*
- (i) *Create a hierarchy of commercial centres according to their respective designated functions, so as to meet the various shopping and other commercial needs of the community;*
- (k) *Recognise and preserve areas, buildings and sites of heritage value; and*
- (l) *Recognise and facilitate the continued presence of significant regional land uses within the City and minimise the conflict between such land use and local precinct planning.*

Amendment No. 46 also fulfils the requirement of clause 9.8 'Amendments to the Scheme', which includes the following:

- “(1) *The Council shall keep the Scheme under constant review and where appropriate carry out investigations and study with a view to maintaining the Scheme as an up-to-date and efficient means for pursuing community objectives regarding development and land use.*
- (2) *The Council may, from time to time, initiate an amendment to the Scheme in accordance with the Act and the Town Planning Regulations, 1967, made pursuant to the Act and shall give consideration to any application to have the Scheme amended.”*

Comment

The subject land comprises Special Control Area I – South Perth Station Precinct. Within this precinct, special provisions apply to all 'comprehensive new development'. These provisions are designed to allow more intensive commercial and multiple residential development and promote a significant increase in employment opportunities adjacent to major public transport routes, particularly in anticipation of the future construction of the South Perth Station.

In order to rectify identified anomalies and ambiguities in the current provisions applying to this precinct, Amendment No. 46 will insert a new Schedule 9A in place of the existing Schedule 9. The Scheme Amendment will implement the following changes:

1. New Provision 1: Objectives

Expansion and clarification of the existing 'Purpose of SCAI' at the commencement of Schedule 9, now presented as a new set of 'Objectives'.

2. New Provision 2: Description of affected land

Reformatting of an untitled table in Schedule 9 as a new provision containing a description of the land comprising Special Control Area I.

3. **New Provisions 3(1), 3(2), 3(3) and 3(4): Operation of Table A**
Clarification of the respective functions of 'Development Requirements' and 'Guidance Statements' in Table A.
4. **New Provision 3(5): 'Minor Additions and Alterations'**
Clarification as to what constitutes 'minor additions and alteration' to which the special provisions in Schedule 9A do not apply.
5. **Provision 4: Schedule 9A Definitions**
 - (a) Reformatting of 'Definitions' in Schedule 9 as a new provision in Schedule 9A.
 - (b) Deletion of definition of "comprehensive new development". Schedule 9A only applies to the South Perth Station Precinct whereas the term "comprehensive new development" is now used in other parts of the district as well. The definitions in Schedule 1 of the Scheme Text have City-wide application and therefore, by way of Scheme Amendment No. 30, the definition of "comprehensive new development" has been inserted in Schedule 1. Consequently, in the new Schedule 9A this term has been deleted.
 - (c) Minor changes to the definitions of "discretionary land use" and "preferred land use" to further clarify the meaning and operative effect of each.
 - (d) Insertion of a new definition of "heritage place" in Schedule 9A.
 - (e) In place of the definition of "Specialty Retail", insertion of a definition "Small Shop", being a shop with a 250 sq. metre limit on gross floor area and excluding a supermarket or department store.
6. **Table A, Element 1: Land Use – Preferred and Discretionary**
 - (a) In Mends Sub-Precinct 'Preferred land uses', deletion of "Local Shop" and "Specialty Retail" and insertion of "Service Industry", "Shop" and "Small Shop".
 - (b) In Scott-Richardson Sub-Precinct 'Preferred land uses', insertion of "Service Industry".
 - (c) In Scott-Richardson Sub-Precinct 'Discretionary land uses', deletion of "Specialty Retail" and insertion of "Small Shop".
7. **Table A, Element 2: Ground Floor Land Uses – Preferred and Discretionary**
 - (a) In Mends Sub-Precinct 'Preferred ground floor land uses', deletion of "Local Shop" and "Specialty Retail" and insertion of "Service Industry", "Shop" and "Small Shop".
 - (b) In Scott-Richardson Sub-Precinct 'Preferred ground floor land uses', deletion of "Specialty Retail" and insertion of "Service Industry" and "Small Shop".
 - (c) Insertion of new Guidance Statement (b) to clarify that, within Element 2, the sole purpose of designating uses as either 'preferred' or 'discretionary' is to indicate their appropriateness for location on the ground floor of a building, not to indicate the appropriateness of the identified land uses within a particular Sub-Precinct, the latter being the function of Element 1.

8. Table A, Element 3: Plot Ratio and Land Use Proportions

Modification of the development requirements and guidance statements to clarify that a Mixed Development may contain predominantly residential development provided that, in the Mends and Scott-Richardson Sub-Precincts, the non-residential component has a minimum plot ratio of 1.0, as currently required.

In the Special Design Area, where the plot ratio of a development is more than 3.0, the non-residential component must have a plot ratio of at least 1.5 unless the Council is satisfied that, with a lower non-residential plot ratio (but not less than 1.0), the proposed development will still make a significant contribution towards consolidating the precinct as an employment destination.

9. Table A, Element 6: Special Design Area

- (a) For more convenient reference, the current Element 13: Special Design Area has been brought forward to immediately follow Element 5: Building Height.
- (b) The existing Element 13 states that both 'Plot Ratio and Land Use Proportions' and 'Building Height' may be varied where the Table B performance criteria are satisfied. However for land use mix i.e. residential vs non-residential, the discretion for Council to allow variations is now accommodated within Element 3. Therefore the new Element 6 (currently Element 13) only relates to 'building height' variations.

10. Table A, Element 7: Relationship to the Street

Street setback for portions of a building above the podium: The new Development Requirements 6.5.2 and 6.5.3 and Guidance Statement (f) clarify that there is discretionary power to permit reductions below the prescribed 4 metre street setback, to a minimum of 3 metres, but only to accommodate cantilevered balconies or decorative elements on the street elevation.

11. Table A, Element 8: Side and Rear Setbacks

Setback of portions of a building above the podium: Modification to Development Requirement 8.2 and related Guidance Statement (b) to clarify that no discretionary power is available to approve any lesser setbacks than those prescribed.

12. Table A, Element 9: Parking

- (a) Modification to clarify that visitor parking bays are not additional to the prescribed minimum number of occupiers' bays.
- (b) Modifications in relation to discretionary power to allow a lesser number of parking bays than normally required. The current provisions allow for variations where neighbouring buildings have under-utilised parking bays. This would be an extremely rare occurrence and in any event is not an appropriate circumstance for granting parking concessions for new development. However, as is currently the case, the Council may grant a parking concession where a proposed development includes non-residential uses that have different periods of peak parking demand; and the Council is satisfied that the proposed number of bays is sufficient.
- (c) Addition of Development Requirements 9.3, 9.4 and 9.5 to regulate where visitor parking bays are to be placed on a development site.

13. Other Elements in Table A

To achieve greater clarity, Amendment No. 46 will also improve the wording of development requirements and guidance statements in Elements 4, 5, 11, 12 and 13 of Table A without changing the operative effect of those provisions.

14. Table B 'Performance Criteria'

Table B has been restructured to create a three-tiered scale of increasingly demanding performance criteria, coupled with progressively more generous building height concessions.

15. Table B, Design Consideration 1: Minimum Lot Area and Frontage

To guide discretionary Council decisions regarding approval of variations from the prescribed minimum lot area and frontage, introduction of a qualification relating to the inability to amalgamate with an adjoining lot.

16. Table B, Design Consideration 6: Car Parking

In relation to car parking, a new performance criterion has been added which imposes a maximum limit on the provision of parking bays for residential dwellings.

17. Table B, Design Consideration 7: Additional Community Benefits

- (a) Deletion of reference to 'street art' and 'public art' from Performance Criteria (a) and (b) because the Council has adopted a new Policy P316 with wider application, dealing with applicants' obligations concerning public art.
- (b) Re-naming this design consideration as "Additional Community Benefits and Sustainable Design Elements". Design Consideration 7 now includes the performance criterion relating to sustainable design, relocated from the existing Design Consideration 8 "Resource Efficiency".
- (c) Table B has been restructured as referred to in Item 14 above. The restructuring affects only Design Consideration 7.

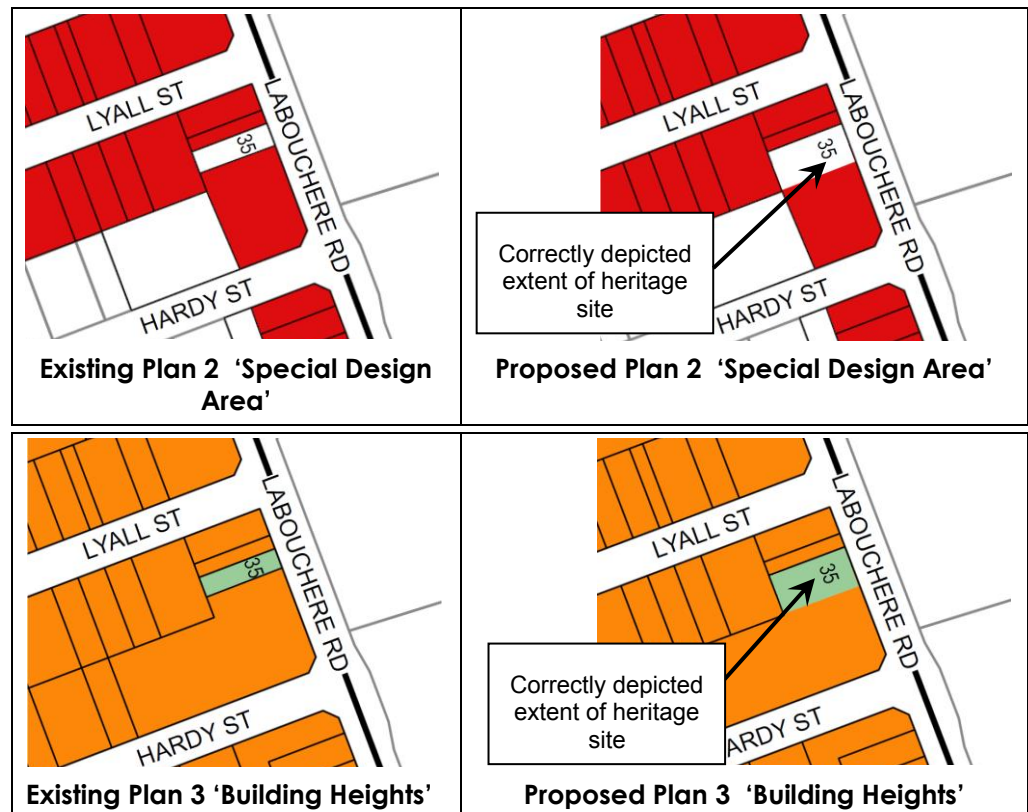
18. Table B, Design Consideration 8: Resource Efficiency

- (a) The Council has recently adopted a revised version of its Policy P350.1: 'Environmentally Sustainable Building Design'. Policy P350.1 imposes demanding 'sustainability' requirements on all development elsewhere throughout the City. Therefore, for Design Consideration 8, the wording of the performance criterion has been strengthened in order to exceed the requirements in Policy P350.1. The revised performance criterion is linked to the requirements of the 'Green Star' rating system. 'Five-star' compliance is required for buildings up to 60 metres above the height limit shown on Plan 3 'Building Heights'. Above that height, '6-star' compliance is required.
- (b) As referred to in Item 16(b) above, Design Consideration 8 has now been consolidated with Design Consideration 7 and re-named accordingly.

19. Plan 2 'Special Design Area' and Plan 3 'Building Heights'

Correction relating to the heritage-listed property at No. 35 Labouchere Road. The extent of the required correction is shown in **Figure I** below.

Figure 1 Correction of extent of heritage site at 35 Labouchere Road – Plan 2



The land use controls for the South Perth Station Precinct are designed to ensure that a substantial portion of any new development will be non-residential, so as to provide patronage for the future train station - intended to function as a 'destination' station. The objective is for large numbers of train commuters to disembark at the South Perth Station in the morning to go to work, and return in the evening.

The lots fronting onto major and 'high visibility' streets within the precinct comprise the 'Special Design Area' (refer to Plan 2 in Schedule 9A within Attachment 10.3.1(a)). For development on these lots, the requirements relating to land use proportions i.e. 'residential' vs 'non-residential' and building height limits may be varied subject to the proposed development meeting the intent of the related Guidance Statements and specifically meeting all of the relevant Performance Criteria in Table B of Schedule 9A.

Consultation

(a) Design Advisory Consultants

On 1 July 2014, the City's Design Advisory Consultants' (DAC) were invited to express opinions about the operation of the special provisions for the South Perth Station Precinct. The DAC members were generally satisfied with these provisions and considered that it is too soon to make radical changes because the new provisions have not been sufficiently tested yet. In relation to the issue of land use proportions i.e. 'residential' vs 'non-residential', they considered that it is not practical or sufficiently beneficial to require the floor area of a building to be predominantly non-residential, although they support the required minimum non-residential plot ratio of 1.0. The DAC members considered that this is a sufficient contribution to 'non-residential' floor area; and that 'residential' floor area should then be allowed to predominate.

10.3.1 Proposed Amendment No. 46 to Town Planning Scheme No. 6: South Perth Station Precinct to rectify anomalies and ambiguities

While being mindful of the DAC members' opinion outlined above, City officers consider that, for development in the Special Design Area where applicants are seeking concessions regarding the land use mix or building height, it is appropriate to set the minimum non-residential plot ratio at 1.5 (subject to discretionary power to relax, where the proposed development still makes a significant contribution towards consolidating the precinct as an employment destination), having regard to the intended functioning of the future train station as a 'destination' station.

(b) Environmental Protection Authority

The Amendment No. 46 proposals will be forwarded to the Environmental Protection Authority (EPA) for assessment following endorsement by the Council for community advertising.

(c) Consultation under Town Planning Regulations

The statutory community consultation will be initiated when the EPA has provided environmental clearance. The requirements for the community consultation process are contained in the *Town Planning Regulations* and in the City's Planning Policy P301 'Consultation for Planning Proposals'. The community consultation will involve a minimum 42-day advertising period, during which notices will be displayed on the City's web site, in the *Southern Gazette* newspaper and in the City's Libraries and Civic Centre. Letters will also be mailed to all landowners in the precinct and those on the perimeter, outside the precinct, being 'Area 2' as described in Policy P301.

Any submissions received during the statutory community consultation period will be referred to a later Council meeting for consideration before the Council decides whether or not to recommend to the Minister that the requested Amendment be finally approved.

Policy and Legislative Implications

Amendment No. 46 will enable the special provisions in the South Perth Station Precinct to operate more effectively through the implementation of the proposed changes.

When finally approved by the Minister for Planning, these changes will be incorporated into Schedule 9A of the Scheme Text.

The statutory Scheme Amendment process as it relates to the proposed Amendment No. 46 is set out below, together with an estimate of the likely time frame associated with each stage of the process:

Stage of Amendment Process	Estimated Time
Council resolution to initiate Amendment	28 October 2014
Council adoption of draft Amendment proposals for advertising purposes	28 October 2014
Referral of draft Amendment proposals to EPA for environmental assessment during a 28 day period, and copy to WAPC for information	Early November 2014
Public advertising period of not less than 42 days	Mid-January to end February 2015
Council consideration of Report on Submissions	March 2015
Referral to WAPC and Planning Minister for consideration, including: <ul style="list-style-type: none"> • Report on Submissions; • Schedule of Submissions • Council's recommendations on the proposed Amendment • Three signed and sealed copies of Amendment documents for final approval 	One week after the relevant Council meeting
Minister's final determination of Amendment and publication in Government Gazette	Not yet known

In terms of the Scheme Amendment process, the *Planning and Development Act* was amended in 2010 to enable the Minister to order a local government to amend its Town Planning Scheme, in justified cases. Section 76 states that where the Minister is satisfied on any representation that the local government has failed to adopt (initiate) a proposal which "ought to be adopted", the Minister may order the local government to do so, or may approve the Amendment subject to any modifications and conditions as he thinks fit.

Financial Implications

As the proposed Amendment No. 46 is a Council initiative rather than having been initiated at the request of a landowner, all costs associated with this Scheme Amendment will be met by the City.

Sustainability Implications

This report is aligned to the City's [Sustainability Strategy 2012-2015](#)

The proposed Amendment No. 46 will enable the special provisions applicable to the South Perth Station Precinct to operate more effectively.

The strengthened requirement in Table B: Performance Criteria relating to Resource Efficiency will result in a higher standard of Environmentally Sustainable Building Design in cases where applicants are seeking variations from the prescribed height limits or land use mix.

Conclusion

The Amendment No. 46 Report, comprising **Attachment 10.3.1(a)**, contains a full description and justification of the Amendment proposals. The Council should now initiate the statutory process to enable the proposed Scheme Amendment No. 46 to be advertised for public inspection and comment.

Attachments

10.3.1 (a): Amendment No. 46 to TPS6 - South Perth Station Precinct

10.3.2 Proposed Eight (8) Multiple Dwellings Within a Two-Storey Building - Lot 3 No. 22 Paterson Street, Como

Location: Como
 Ward: Como Ward
 Applicant: Richard Simpson
 File Ref: D-14-61965
 Lodgement Date: 21 October 2014
 Date: 28 October 2014
 Author: Erik Dybdahl, Statutory Planning Officer
 Strategic Direction: Housing and Land Uses - Accommodate the needs of a diverse and growing population
 Council Strategy: 3.3 Develop and promote contemporary sustainable buildings, land use and best practice environmental design standards.

Summary

To consider an application for planning approval for eight (8) multiple dwellings within a two-storey building on Lot 3 (No. 22) Paterson Street, Como. Council is being asked to exercise discretion in relation to the following:

Element on which discretion is sought	Source of discretionary power
Plot ratio	R-Codes 2013 Table 4 and Clause 6.1.1
Site cover	R-Codes 2013 Table 4 and Clause 6.1.5
Visual Privacy	R-Codes Design Principles, Clause 6.4.1
Streetscape Compatibility	TPS Clause 7.5(n)
Side Setbacks (west)	R-Codes 2013 Tables 2A & 2B

It is recommended that the proposal be approved, subject to conditions.

Officer Recommendation and COUNCIL DECISION

Moved: Councillor Cala

Seconded: Councillor Lawrance

That pursuant to the provisions of the *City of South Perth Town Planning Scheme No. 6* and the *Metropolitan Region Scheme*, this application for planning approval for eight (8) multiple dwellings within a two-storey building on Lot 3 (No. 22) Paterson Street, Como **be approved** subject to:

(a) Standard Conditions

340B	Parapet walls - Finish from neighbour	456	Dividing fences - Timing
427	Colours and materials - Details	416	Street tree - Not to be removed
210	Screening - Permanent	470	Retaining walls - If required
390	Crossover - Standards	471	Retaining walls - Timing
393	Verge and kerbing works	625	Sightlines for drivers
445	Stormwater infrastructure	377	Screening - Clothes drying
352	Car bays - Marked and visible	550	Plumbing hidden
353	Visitor bays - Marked and visible	560	Rubbish storage screened
354	Car bays - Maintained	650	Inspection (final) required
455	Dividing fences - Standards	660	Expiry of approval

(b) Specific Conditions

- (i) **Revised drawings** shall be submitted to the satisfaction of the City *as part of a Building Permit application*, and such drawings shall incorporate the following:
 - The deletion of the proposed *Car Stackers* and reinstatement of the previously proposed standard eight (8) occupier car parking bays and carport cover.
- (ii) The approved drawings show that the proposed crossover will interfere with

existing City property; street trees situated within the road reserve. The applicant is required to pay a sum of \$473.00 for the cost of pruning the street trees for crossover clearance as detailed in a tax invoice that will be issued by the City, prior to the collection of a building permit.

- (iii) In accordance with Clause 6.4.6 of the R-Codes, external fixtures such as air-conditioning infrastructure, shall be integrated into the design of the building to not be visually obtrusive when viewed from the street and to protect the visual amenity of residents in neighbouring properties.
- (iv) In accordance with Council Policy 350.5 "Trees on Development Sites and Street Verges", one (1) tree not less than 3.0 metres in height of a species approved by the City shall be planted onsite. This tree shall be planted within the street setback area or elsewhere on the site, prior to occupation of the dwelling, and shall be maintained in good condition thereafter.

(c) Standard Advice Notes

700A	Building permit required	766	Landscaping - General standards
720	Strata note - Comply with that Act	790	Minor variations - Seek approval
725	Fences note - Comply with that Act	795B	Appeal rights - Council decision

(d) Specific Advice Notes

The applicant is advised as follows:

- (i) The applicant / owner are advised of the need to comply with the City's Engineering Infrastructure department requirements. Please find enclosed the memorandum dated 15 September 2014 to this effect.
- (ii) To liaise with the City's Environmental Health Services to ensure satisfaction of all of the relevant requirements, specifically:
Noise Generally – All mechanical ventilation services, motors, pumps e.g. air conditioners, to be located in a position to not create a noise nuisance as determined by the *Environmental Protection Act 1986* and *Environmental Protection (Noise) Regulations 1997*.
- (ii) To liaise with the City's Parks and Environment Services with regard to the proposed landscaping plan and an appropriate tree species.
- (v) That planning approval, or the subsequent issuing of a building permit by the City, is not consent for the construction of a crossing. As described in Management Practice M353, a "Crossing Application" form must be formally submitted to Infrastructure Services for approval prior to any works being undertaken within the road reserve.

FOOTNOTE

A full list of Standard Conditions and Advice Notes is available for inspection at the Council Offices during normal business hours.

CARRIED EN BLOC (7/0)

Background

The development site details are as follows:

Zoning	Residential
Density coding	R50
Lot area	1012 sq. metres
Building height limit	7.0 metres
Development potential	5 single houses or grouped dwellings
Plot ratio limit	0.6 (607.2 sq. metres plot ratio area)

Proposed Eight (8) Multiple Dwellings Within a Two-Storey Building - Lot 3 No. 22 Paterson Street, Como

This report includes the following attachments:

Attachment 10.3.2(a)

Plans of the proposal.

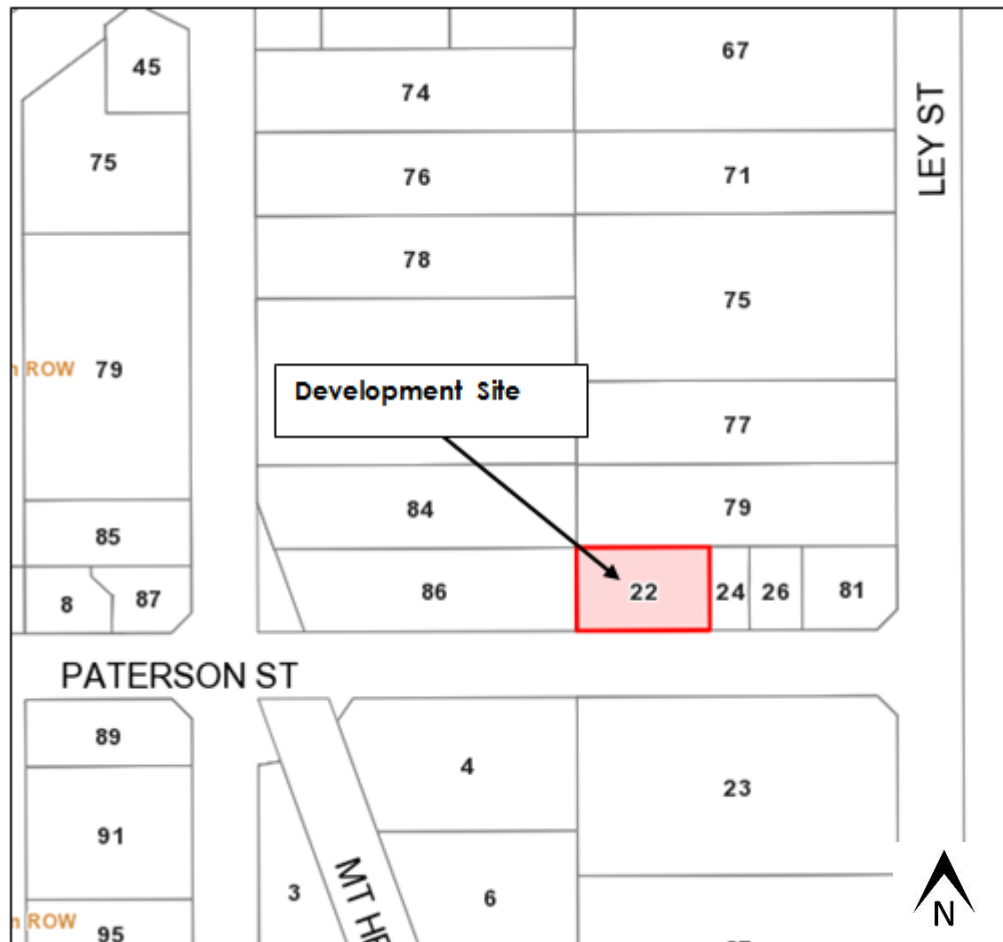
Attachment 10.3.2(b)

Engineering Memorandum

Attachment 10.3.2(c)

Draft Canning Bridge Precinct Land Use, Built Form and Zones Plan.

The location of the development site is shown below:



In accordance with Council Delegation DC690, the proposal is referred to a Council meeting because it falls within the following categories described in the delegation:

I. The exercise of a discretionary power

- (b) Applications which in the opinion of the delegated officer, represents a significant departure from the Scheme, the Residential Design Codes or relevant planning policies.

Comment

(a) Background

In August 2014, the City received an application for eight (8) multiple dwellings within a two-storey building on Lot 3 (No. 22) Paterson Street, Como.

Following the officer's assessment of the proposal, non-compliant design elements were identified and comments from the City's Design Advisory Consultants (DAC) were issued to the applicant to address via amended plans and / or appropriate justification. The minor variations and comments from the DAC were addressed via amended plans, referred to as **Attachment 10.3.2**, yet proposed variations to the plot ratio and open space provisions of the proposed development had been previously identified and acknowledged by the applicant. Approval of these variations is sought via design principles and relevant justification.

The acceptability of these variations to plot ratio and open space required further investigation by the officer; the analysis and resolutions, including that of other relevant design elements worth mentioning are discussed in greater detail in the following report.

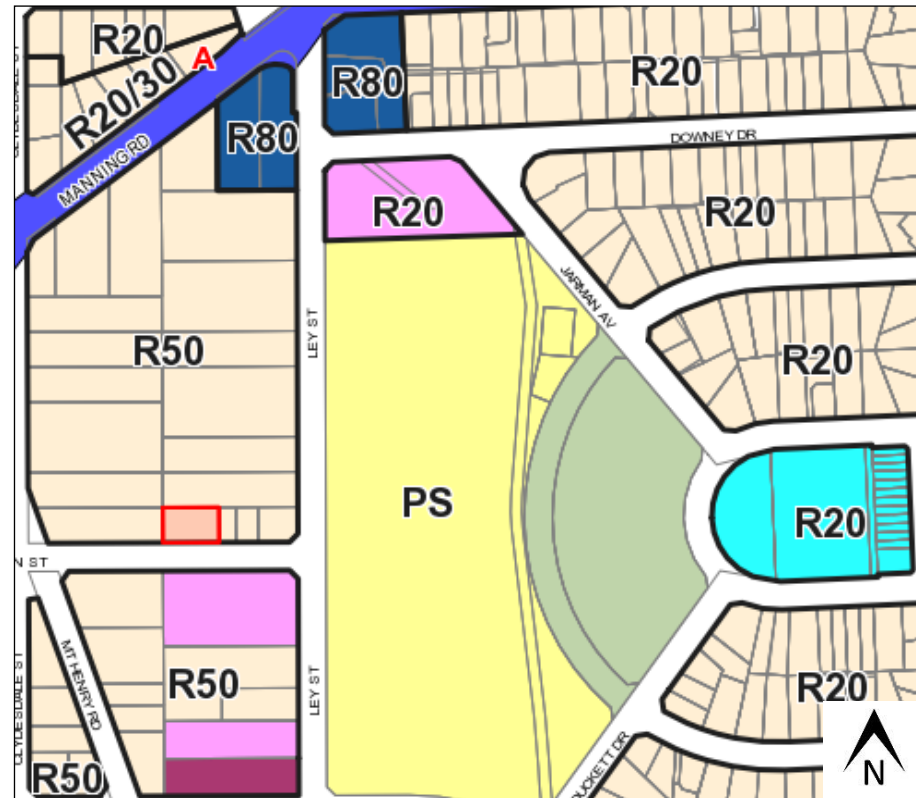
(b) Description of the surrounding locality

The site has frontage to Paterson Street, approximately 215 metres south-east of Manning Road. Despite several single houses immediately east of the development site, the area is predominantly characterised by grouped dwelling development on larger lots (>2000m²) at a density respondent to the primary residential density coding of the surrounding area, R50. The subject site is also located opposite St. Pius X Parish (Public Assembly), and within a 500 metre walkable catchment of Manning Primary School, James Miller Oval (public open space), and the Welwyn Avenue Neighbourhood Commercial Centre east of the subject site.

Figure 1 depicts the subject site and surrounding area:



Figure 2 depicts the zoning of the subject site and surrounds:



It is also worth noting the development site and surrounds are contained within the proposed Canning Bridge Precinct (bound by Ley Street to the east) of which the Draft Structure Plan has been prepared and is currently undergoing the process of community consultation. The proposed built form and zoning structure plan indicates the subject site is flagged for 'Residential Development up to 4 Storeys'. While the formal development controls have not yet been devised for the precinct, it can be assumed from the proposed draft that density and building height limits are to increase for the subject site and surrounding area (Refer to **Attachment 10.3.2(c)** for the 'Draft Canning Bridge Precinct Land Use, Built Form and Zones Plan').

(c) Description of the proposal

The proposal involves the demolition of the existing single house and other structures on the 1012m² development site, and the subsequent construction of eight (8) multiple dwellings in a two-storey building, as depicted in the submitted plans referred to as **Attachment 10.3.2(a)**.

The following planning aspects have been assessed and found to be **compliant** with the provisions of TPS6, the deemed-to-comply requirements of the R-Codes and relevant Council policies, and therefore have not been discussed further in the body of this report:

- Land use – "Multiple Dwelling" is a "P" (Permitted) land use on the subject site zoned "Residential" with a density coding of R50 (Table 1 of TPS6);
- Parking provision (number) and vehicle access (R-Codes Clause 6.3.3, 6.3.4 and 6.3.5, TPS6 Clause 6.3(8) and Schedule 5, and Council Policy P350.3 "Car Parking Access, Siting and Design");
- Building height limit (TPS6 Clause 6.1A);
- Street setback (R-Codes Clause 6.1.3);
- Boundary Walls (Council Policy P350.2 "Residential Boundary Walls");

- Boundary walls (R-Codes Clause 6.1.4, Council Policy P350.2 “Residential Boundary Walls”);
- Solar access for adjoining sites (R-Codes Clause 6.4.2).
- Surveillance of street (R-Codes Clause 6.2.1);
- Street surveillance and fences (TPS6 Clause 6.7, Council Policy P350.7 “Fencing and Retaining Walls”);
- Outdoor living area (R-Codes Clause 6.3.1);
- Landscaping (R-Codes Clause 6.3.2);
- Minimum and maximum floor levels, site works and retaining walls (TPS6 Clause 6.9 and 6.10, R-Code Clause 6.3.6 and 6.3.7, Council Policy P350.7 “Fencing and Retaining Walls”);
- Stormwater management (R-Code Clause 6.3.8);
- Dwelling size (R-Codes Clause 6.4.3); and
- External fixtures (R-Code Clause 6.3.6) – Specific Condition B (ii) has been included to ensure compliance with this element.

The following components of the proposed development **do not satisfy** the deemed-to-comply requirements of the *Residential Design Codes of WA 2013*, the applicant is seeking approval under the design principles of the R-Codes or planning objectives, requiring further discussion:

- Building size / Plot ratio (R-Codes Table 4 and Clause 6.1.1);
- Open space (R-Codes Table 4 and Clause 6.1.5);
- Streetscape compatibility;
- Visual privacy (R-Codes Clause 6.4.1);
- Side and rear boundary setbacks (R-Codes Clause 6.1.4); and
- Car parking form and design (car stackers).

(d) Plot ratio

In accordance with Table 4 of the *2013 Residential Design Codes*, the permissible plot ratio for multiple dwelling development under the subject site zoning of R50 is 0.6 (607.2m²); the proposed plot ratio is 0.685 (693.2m²) representing an 8.5% (86m² excess) variation from the deemed-to-comply provisions of the R-Codes.

In documentation submitted with the application for planning approval, the applicant presented written justification for the proposed *plot ratio* and *open space* variations; justification for the *plot ratio* read as follows:

“Allowing the 8.5% variance means that each living unit can be at least 80.0m². This additional space is aimed at attracting a different type of tenant to the area and providing a more generous living area for residents. At present, the houses surrounding this development are rather poorly presented; this development will be able to create a higher standard. In addition to note, all balconies exceed the minimum requirements and the large open plan units create an even better impression of space due to designed out corridors.”

“Our rationale for the 8.5% increase is that we are creating 8 quality residences rather than trying to cram in as many as we can. We wish to create a higher quality outcome and believe that works best for the community generally.”

Council has discretionary power under Clause 7.8.1 of TPS6 to approve the proposed plot ratio if Council is satisfied that all requirements of that clause have been met. In this instance, it is recommended the proposed plot ratio be approved as the applicant has satisfied the City in relation to the following three requirements of that clause (in bold):

- (i) **Approval of the proposed development would be consistent with the orderly and proper planning of the precinct and the preservation of the amenity of the locality.**

Clause 6.1.1 P1 of the R-Codes provides the design principles for plot ratio: “Development of the building is at a bulk and scale indicated in the local planning framework and is consistent with the existing or future desired built form of the locality.” There is unfortunately no specific precinct plan or local planning framework for the subject site; however, the subject site is contained within the Canning Bridge Precinct Draft Structure Plan which is currently being publicly advertised for community consultation.

In the Canning Bridge Precinct Draft Structure Plan, the subject site is indicated as one that will be zoned for ‘Residential Development up to 4 Storeys’. Given this, it can be expected that the *future desired built form* of the subject site and surrounding locality is to be of a much greater bulk and scale than currently exists or is being proposed by this development. Accordingly, the proposed variations can be seen as acceptable as the *future desired built form* of the precinct is to provide for increases in building heights and living density, which will inherently allow for plot ratio/building size bonuses throughout the precinct.

Considering the built form (bulk and scale) of the proposed development type is also very important in assessing the acceptability of the proposal. The subject site, if it was to be developed with grouped dwellings which are typical of the area, could cater for 5.6 (rounded to 5) two-storey grouped dwellings. Grouped dwellings are not limited by plot ratio, but rather site cover and building height limits in terms of their bulk and scale. As such, two-storey single house(s) or grouped dwelling(s) could reasonably be developed with a plot ratio of up to 1.0 and need only provide 40% open space under Table 1 of the R-Codes. When considering this, it is reasonable to expect that the construction of 5 two-storey grouped or single dwellings (if subdivided) on the same site would be of a much greater bulk and scale than the proposed 8 multiple dwellings which are contained within 2, two-storey buildings that have greater than 40% open space provision.

- (ii) **Non-compliance will not have any adverse effect upon the occupiers or users of the development, or the inhabitants of the precinct, or upon the likely future development of the precinct.**

The additional plot ratio is not expected to produce any adverse impacts for future occupiers of the site, and if anything, will provide greater benefit and amenity to residents via more generous living spaces and overall dwelling size.

Other than the proposed plot ratio and open space variations, a majority of other design elements of the proposed multiple dwellings satisfy the deemed-to-comply provisions of the R-Codes and easily demonstrate satisfaction of design principles. The plot ratio variation is not seen to contribute negatively to any of the considered amenity impacts particularly in terms of overshadowing and building bulk (reduced wall setbacks). A direct outcome of building bulk is overshadowing of surrounding properties but due to the orientation of the lot and Paterson Street towards its south, any shadow is likely to fall within the front setback area and road reserve therefore having no adverse impact upon adjoining properties.

The proposed layout is designed to minimise adverse impacts upon adjoining residents. The *Visual Impact Assessment Plan* of **Attachment 10.3.2(a)** shows the positioning of buildings in relation to adjoining residences. The plan shows the majority of buildings have been sited toward the south-western corner of the site which abuts the road reserve and adjoining vacant site (which is to be developed conscious of any development on the subject site). The two-storey buildings are set well clear (>10.0 metres) from the only adjoining single house to the east of the site (24 Patterson Street). Additionally, the rear building is setback in accordance with the deemed-to-comply provisions of the R-Codes from the grouped dwellings to the north of the site which are themselves set well clear from lot boundaries (>2.5 metres).

In conclusion, the additional plot ratio or extra development is not seen to produce any further adverse impacts than a development with a compliant plot ratio area on the same site. Further, the additional plot ratio or extra development is not intended to create more dwellings which could have impacts on traffic and parking, but merely provide residences with more generous living spaces (i.e. the same number of dwellings, simply of smaller sizes could have been proposed within a compliant plot ratio).

(iii) *The proposed development meets the objectives for the City and for the precinct in which the land is situated as specified in the Plan for that precinct.*

The City considers that the objectives of the Scheme have been satisfactorily met - refer to the section "Scheme Objectives" below. As noted above, there are no specified objectives for the precinct, yet the proposal is more in line with the future desired built form sought in the Canning Bridge Precinct of which the subject site is to become a part, once the precinct structure plan and development controls have been formalised.

In this instance, it is considered that the proposal complies with discretionary Clause 7.8.1 of the TPS6 and can therefore be supported by the City.

(e) Open space

As per Table 4 of the R-Codes, the required minimum open space provision for multiple dwelling developments is 45% (455.4m²) of the development site. The proposed open space provision is 40.8% (412.9m²), representing a 41.66m² (4.2%) shortfall from the deemed-to-comply provisions of the R-Codes.

The R-Code Design Principles Clause 6.1.5 P5 provides that “*open space respects the existing or preferred neighbourhood character and responds to features of the site*”.

The *existing neighbourhood character* of the area consists predominantly of large lots (>2000m²) occupied by grouped dwelling developments (a mix of 1 and 2 storey). As was discussed above, grouped dwellings only require a 40% open space provision under the deemed-to-comply requirements of the R-Codes, Table 1. Therefore, the proposed open space of 40.8% would be considered compliant if a grouped dwelling development was being proposed on the same development site. Additionally, such development could potentially be of a greater bulk and scale than proposed as grouped dwellings are not limited by plot ratio. Given the surrounding area is characterised by grouped dwelling developments, it is reasonable to assume that the minor (<5%) site cover variation for the proposed multiple dwelling development is suitable to the *existing neighbourhood character* because such site cover would be typical of the dominant development type and compliant with the deemed-to-comply provisions of the R-Codes.

As with plot ratio above, the minor site cover excess has not produced any variations to other considered design elements of the R-Codes or City policy, nor is it expected to create any adverse amenity impacts on surrounding properties. A majority of the additional site cover has come in the form of the covered car parking bays (8), the bin area and storerooms which are necessary features of the development and provide amenity for residents.

The development site is also within a 250 metre walkable catchment of public open space (James Miller Oval) which is to provide convenient parkland amenity for residents, immediately east of the development site.

Finally, the proposed Canning Bridge Precinct Draft Structure Plan indicates that the development site and surrounding areas to the north and west are flagged for ‘*Residential Development up to 4 Storeys*’. This indicates that the future or *preferred neighbourhood character* is to be of greater bulk, scale and density than is currently present within proximity of the proposed development.

In light of the above, the minor site cover variation for the proposed multiple dwelling development is considered acceptable and can therefore be supported by the City.

(f) Streetscape Compatibility

In accordance with Table 4 of the R-Codes the minimum primary street boundary setback for multiple dwellings (Coded R60) is 2.0 metres. The proposed minimum primary street setback is 2.1 metres, satisfying the minimum prescribed provisions of the R-Codes; however, it is also important to consider the extent to which a proposed building is visually in harmony with neighbouring existing buildings within the focus area. The proposed setback, scale and form of the development are considered appropriate in this circumstance given the following:

- The adjoining site west of the development site is currently vacant and is expected to be developed similarly in the future with a setback corresponding to that of the proposed;

- The main proposed buildings are setback >10.0 metres from the eastern lot boundary. Development on the eastern side of the lot includes the parking areas, bin store and screen which are setback 7.3 metres from the primary street lot boundary. This concentration of the primary buildings on the western side of the lot and the increased setback of the bin store creates a visual buffer between the contrasting setback of the adjoining single house which is 5.0 metres;
- The development site has four large street trees spread out across the verge, which will provide natural screening of the development from the public street, reducing the imposition on the streetscape the development may have;
- The grouped dwellings directly opposite the development site, at 4 Mt Henry Road, have setbacks similar to the proposed with Units 1 & 2 only setback 2.5 metres, within 400mm of the proposed; and
- Finally, the Design Advisory Consultants observed the building bulk and scale of the proposed development were in keeping with the existing streetscape character (see comments below).

(g) Visual Privacy

Under the standard cone-of-vision assessment method of the R-Codes (Clause 6.4.1), no visual privacy encroachments are proposed to occur over lot boundaries of previously developed, adjoining sites. However, the applicant is seeking approval, via the design principles of the R-Codes, for several western facing openings in which the cone-of-vision encroaches over the vacant lot, west of the subject site which is yet to be developed. The design principles provide for '*minimal direct overlooking of habitable spaces and outdoor living areas of adjacent dwellings*'.

Given the adjoining site is vacant, there is currently no overlooking of habitable spaces and outdoor living areas from the western facing openings of the proposed. Additionally, the applicant has proposed a row of trees for natural screening of any future development on the adjoining site. Furthermore, any future development of the adjoining site will take into consideration the development on the subject site and be designed so as to avoid potential visual privacy conflicts. In this circumstance it is considered that the proposed justifications satisfy the design principles of the R-Codes and can therefore be accepted.

It should also be noted the landowner of the adjoining site was included in the consultation process for this development application but lodged no formal submission with regard to the proposed development.

(h) Side Setbacks

Further to the section above, the upper floor setback of Unit 5 from the western lot boundary represents a variation from the deemed-to-comply provisions of Table 2b of the R-Codes. The proposed wall is setback 1.89 metres in lieu of the required 3.4 metres for walls with major openings. If the wall had no major openings, the required setback would only be 1.5 metres and the proposed setback would satisfy the required setback provided in Table 2a for a wall of the same height and extent.

Given the visual privacy encroachments over this western boundary have been justified and supported, the setback variation, due to the proposed major openings, should also be supported as the bulk impact of the proposed wall is to be the same regardless of the wall openings. Furthermore, no adverse overshadowing is to occur as a result of the setback and thus, the setback can be supported.

It should again be noted the landowner of the adjoining site was included in the consultation process but lodged no formal submission with regard to the proposed development.

(f) Car Parking Siting and Design

The initial proposal for the development demonstrated the provision of eight car parking bays for occupiers covered by carports with an additional two bays at the front of the development for visitors. This car parking provision satisfies the deemed-to-comply requirements of Clause 6.3.3 of the R-Codes based on the number of dwellings, dwelling size and development site location. The applicant also amended plans to provide the required bicycle bays (4) in accordance with the requirements of this same clause.

However, the applicant only recently provided further amended plans which now provide each occupier car bay with a “car stacker” (see Carport study as part of **Attachment 10.3.2(a)**) which essentially allows an additional vehicle to be parked in the same bay by ‘stacking’ one on top of another with a hydraulic lifting machine provided for each occupier bay.

While officers acknowledge the amenity benefit of providing each occupier with two car parking spaces and potentially reducing street parking, there are concerns about the visual impact (cars above the fence line) on the outlook from habitable rooms and the outdoor living areas of the two adjoining properties which abut the north-east corner of the site; 24 Paterson Street and 79 Ley Street. Secondly, as the modifications were a late change to the proposed plans, the City has had insufficient time to consult with the affected adjoining neighbours regarding the proposed “car stackers” nor attain comment from the City’s Environmental Health or Infrastructure Engineering departments with regard to any potential noise impacts from the hydraulic machines.

Given this, officers are recommending the proposed car stackers are deleted from the approved plans and the applicant reverts back to the initial proposal of eight standard occupier bays with carport cover which still achieves compliance with the deemed-to-comply parking provisions of the R-Codes. A specific condition has been prepared above in line with this recommendation, however officers have advised the applicant that the car stackers may be appropriate if adequate consultation with adjoining neighbours and the relevant City departments reveals no concerns, however this would have to be part of a separate application given the limited time frame.

(f) Scheme Objectives: Clause 1.6 of Town Planning Scheme No. 6

In considering the application, Council is required to have due regard to, and may impose conditions with respect to, matters listed in clause 1.6 of TPS6, which are, in the opinion of Council, relevant to the proposed development. Of the twelve listed matters, the following are particularly relevant to the current application and require careful consideration (considered not to comply in bold):

- (a) *Maintain the City's predominantly residential character and amenity;*
- (c) *Facilitate a diversity of dwelling styles and densities in appropriate locations on the basis of achieving performance-based objectives which retain the desired streetscape character and, in the older areas of the district, the existing built form character;*
- (f) *Safeguard and enhance the amenity of residential areas and ensure that new development is in harmony with the character and scale of existing residential development;*
- (g) *Protect residential areas from the encroachment of inappropriate uses;*

The proposed development is considered satisfactory in relation to all of these matters, subject to the recommended conditions.

(g) Other Matters to be Considered by Council: Clause 7.5 of Town Planning Scheme No. 6

In considering the application, Council is required to have due regard to, and may impose conditions with respect to, matters listed in clause 7.5 of TPS6 which are, in the opinion of Council, relevant to the proposed development. Of the twenty four listed matters, the following are particularly relevant to the current application and require careful consideration (considered not to comply in bold):

- (a) *The objectives and provisions of this Scheme, including the objectives and provisions of a precinct plan and the Metropolitan Region Scheme.*
- (b) *The requirements of orderly and proper planning, including any relevant proposed new town planning scheme or amendment which has been granted consent for public submissions to be sought.*
- (c) *The provisions of the Residential Design Codes and any other approved Statement of Planning Council Policy of the Commission prepared under Section 5AA of the Act.*
- (d) *Any other Council policy of the Commission or any planning Council policy adopted by the Government of the State of Western Australia.*
- (f) *Any planning Council policy, strategy or plan adopted by Council under the provisions of Clause 9.6 of this Scheme.*
- (i) *The preservation of the amenity of the locality.*
- (j) *All aspects of design of any proposed development, including but not limited to, height, bulk, orientation, construction materials and general appearance.*
- (n) *The extent to which a proposed building is visually in harmony with neighbouring existing buildings within the focus area, in terms of its scale, form or shape, rhythm, colour, construction materials, orientation, setbacks from the street and side boundaries, landscaping visible from the street, and architectural details.*
- (w) *Any relevant submissions received on the application, including those received from any authority or committee consulted under Clause 7.4.*

The proposed development is considered satisfactory in relation to all of these matters, subject to the recommended conditions.

Consultation

(a) Design Advisory Consultants' Comments

The design of the proposal was considered by the City's Design Advisory Consultants (DAC) at their meeting held in September 2014. The proposal was favourably received by the Consultants provided some additional elements were addressed. Their comments and responses from the Applicant and the City are summarised below.

DAC Comments	Applicant's Response	Officer Comment
The Design Advisory Consultants observed that while the building bulk and scale of the proposed development were in keeping with the existing streetscape character, the built form was not exceptional.	Amendments to plans as per the final drawings of Attachment 10.3.2(a) demonstrate improvements to the built form and resident amenity	Officer acknowledges acceptability of building bulk and scale and has seen improvements to the built form of the proposed development through revised plans.
For a clearer understanding of the built outcome in terms of the external finishes, the Advisory Consultants advised that the images of the indicative finishes should be incorporated into the proposed elevations and perspective view.	Has provided <i>Material Selection</i> plan as part of the Attachment 10.3.2(a) which indicates material finishes correspondent to elevations	<i>Material Selection Plan</i> considered satisfactory in providing clear examples of the indicative finishes with reference to elevations
Noting the prefabricated type construction (Master Wall), the Advisory Consultants advised that initial comments should be sought from Building Services as to whether it will conform to BCA requirements.		The City's Senior Building Surveyor has advised that all materials will be certified under the Building Code of Australia when further details are provided as per a Building Permit Application.
The pitch roof, as visible in the perspective view, seemed ideal and complements the proposed development. The Advisory Consultants asked the assessing officer to confirm with the applicant that the roof pitch shown on the elevation drawing is consistent.	Applicant has confirmed the perspective pitch is consistent with the proposed roof pitch on elevations	Accepted by officer.
The height of the louvres should be adjusted to ensure that window air conditioners are concealed from view from the street and adjoining properties.	Applicant has acknowledged and provided amended plans as per Attachment 10.3.2(a)	Acknowledged by officer. Additionally, specific condition no. 2 requires all external fixtures to be sufficiently screened from view of the public street or adjoining properties.

Accordingly, the applicant has addressed the concerns and items identified by the DAC and has provided the additional information or revised plans where necessary.

(b) Neighbour Consultation

Consultation with neighbours has been undertaken for this proposal to the extent and in the manner required by Council Policy P301 "Consultation for Planning Proposals". Under the standard consultation method, individual property owners, occupiers and/or strata bodies of adjoining and nearby properties were invited to inspect the plans and to submit comments during a minimum 14-day period (however the consultation continued until this report was finalised).

During the advertising period, a total of 12 consultation notices were sent and 2 submission(s) were received, 1 with opposition to the proposal and 1 with a request for the developer. The comments of the submitter(s), together with officer response(s) are summarised below.

Submitters' Comments	Officer's Responses
Any setback which seeks to vary and impinge on the proximity to the border of my property (north) is likely to accentuate this feeling of limited space and there is likely to be a loss of privacy and amenity as a result; I do not agree to any variation from the R code requirements	The comment is not upheld as no setback variations (to the north) are proposed; all buildings are setback from the rear lot boundary in accordance with the deemed-to-comply provisions of Tables 1 and 2 of the R-Codes.
Request that adequate retaining be in place along the rear lot boundary so as to avoid any damage to the adjoining properties. Fencing to be replaced.	Any difference in levels greater than 150mm is required to be sufficiently retained via TPS6. Any required retaining is required to be assessed and approved by a certified structural engineer to ensure it is adequate. Additionally, the applicant has indicated on the plans (see ground floor plan) that the intent is to provide "new solid fences 1800 high to all boundaries to replace existing".

(c) Internal Administration

Comments were invited from Engineering Infrastructure, Environmental Health, and City Environment.

The Manager, Engineering Infrastructure section was invited to comment on a range of issues relating to car parking, stormwater and general comments on the proposal. Full details of the Engineering response can be found in the Engineering memorandum dated 15 September 2014, referred to as **Attachment 10.3.1(b)**. Compliance with any requirements of Infrastructure Engineering is required via Specific Advice Note 1.

10.3.2 Proposed Eight (8) Multiple Dwellings Within a Two-Storey Building - Lot 3 No. 22 Paterson Street, Como

The Environmental Health department provided comments with respect to bins and noise generally advising that the bin enclosure is acceptable as per the plans and that all mechanical ventilation services, motors, pumps e.g. air conditioners, to be located in a position to not create a noise nuisance as determined by the *Environmental Protection Act 1986* and *Environmental Protection (Noise) Regulations 1997* (Specific Advice Note 2).

The City Environment department provided comments and invoice for required works as detailed in Specific Condition 1 and the subsequent tax invoice that will be required to be paid prior to the issue of a building permit.

Accordingly, planning conditions and/or important notes have been formulated to ensure compliance with comments from the above officer(s).

Policy and Legislative Implications

Comments have been provided elsewhere in this report, in relation to the various provisions of the Scheme, the R-Codes and Council policies, where relevant.

Financial Implications

This determination has no financial implications

Strategic Implications

This matter relates to Strategic Direction 3 “Housing and Land Uses” identified within Council’s Strategic Plan 2013-2023 which is expressed in the following terms:

Accommodate the needs of a diverse and growing population.

Conclusion

It is considered that the proposal meets all of the relevant Scheme, R-Codes and/or Council Policy objectives and provisions, as the proposed plot ratio and site cover variations are not to have a detrimental impact on adjoining residential neighbours or the streetscape. Accordingly, it is considered that the application should be conditionally approved.

Attachments

- 10.3.2 (a):** Attachment 10.3.2(a) - Plans of the proposal
- 10.3.2 (b):** Attachment 10.3.2(b) Engineering Memorandum
- 10.3.2 (c):** Attachment 10.3.2(c) - Draft Canning Bridge Precinct - Land Use, Built Form and Zoning Plan

10.3.3 Proposed Additions to Existing Two-Storey Single House - Lot 11 (No. 79) River Way, Salter Point.

Location:	Salter Point
Ward:	Manning Ward,
Applicant:	3D Edge Designers & Planners
File Ref:	D-14-61966
Lodgement Date:	21 October 2014
Date:	28 October 2014
Author:	Peter Ng, Planning Officer
Strategic Direction:	Housing and Land Uses -- Accommodate the needs of a diverse and growing population
Council Strategy:	3.3 Develop and promote contemporary sustainable buildings, land use and best practice environmental design standards.

Summary

To consider an application for planning approval for additions to an existing two-storey single house on Lot 11 (No. 79) River Way, Salter Point.

Council is being asked to consider and determine the application as delegation does not extend to approving applications on lots with a building height limit of 7.0 metres, having a boundary to River Way, and where the proposed building height exceeds 3.0 metres. Council is being asked to exercise its discretion with regard to the following matters:

- Boundary walls;
- Overheight fence;
- Significant views; and
- Upper floor street setback.

The application is recommended for approval, subject to conditions.

Officer Recommendation AND COUNCIL DECISION

Moved: Councillor Cala

Seconded: Councillor Lawrance

That pursuant to the provisions of the City of South Perth Town Planning Scheme No. 6 and Metropolitan Region Scheme, this application for planning approval for additions to an existing two-storey single house on Lot 11 (No. 79) River Way, Salter Point **be approved** subject to:

(a) Standard Conditions

425	Colours and materials - Matching	470	Retaining walls - If required
340B	Parapet walls – Finish of surface not visible from street	471	Retaining walls - Timing
550	Plumbing hidden	455	Dividing fences - Standards
445	Stormwater infrastructure	456	Dividing fences - Timing
210	Screening - Permanent	660	Expiry of approval

(b) Specific Conditions

- The external materials and colour finish of the proposed brick fence addition at the southern boundary shall match with those of the existing fence.

(c) Standard Advice Notes

700A	Building permit required	790	Minor variations - Seek approval
795B	Appeal rights - Council decision	708	Boundary walls – Neighbour's preference

FOOTNOTE A full list of Standard Conditions and Advice Notes is available for inspection at the Council Offices during normal business hours.

CARRIED EN BLOC (7/0)

Background

The development site details are as follows:

Zoning	Residential
Density coding	R20
Lot area	450 sq. metres
Building height limit	7.0 metres
Plot ratio limit	Not applicable

This report includes the following attachments:

- Confidential Attachment 10.3.3(a)** Plans of the proposal.
Attachment 10.3.3(b) Applicant's letter dated 14 September 2014.
Attachment 10.3.3(c) Applicant's letter dated 5 September 2014.

The location of the development site is shown below:



In accordance with Council Delegation DC690, the proposal is referred to a Council meeting because it falls within the following categories described in the delegation:

3. The exercise of a discretionary power

- (b) Applications on lots with a building height limit of 7.0 metres, having a boundary to River Way, and where the proposed building height exceeds 3.0 metres.

Comment**(a) Background**

In June 2014, the City received an application for planning approval for additions to an existing two-storey single house on Lot 11 (No. 79) River Way, Salter Point (the subject site). Following the officer's assessment and neighbour consultation period, the applicant was sent a letter requesting further information on 5 August. Several discussions between the applicant and assessing officer have occurred since this initial letter, resulting in the drawings being modified a number of times. The current set of drawings, referred to as **Confidential Attachment 10.3.3(a)**, was received on 15 September 2014.



Site Photo 1 – Existing River Way elevation.

(a) Description of the proposal

The proposed additions can be summarised in two parts:

- (i)** Extending roof cover over upper level alfresco area; and
- (ii)** Rear extension comprising a new laundry and lift at ground level and master suite extension at the upper level.

The above additions are depicted in the submitted plans referred to as **Confidential Attachment 10.3.3(a)**. In their supporting letters, referred to as **Attachment 10.3.3(b and c)**, the applicant has provided two reasons for the proposed addition; these being to improve their overall privacy, especially to the upper level outdoor living spaces / alfresco and lift addition, to ensure the owners can continue to live at the property into their later years of life.

The following planning aspects have been assessed and found to be compliant with the provisions of TPS6, the R-Codes and relevant Council policies, and therefore have not been discussed further in the body of this report:

- Building height limit (TPS6 Clause 6.1A);
- Open space (R-Codes Clause 5.1.4);
- Garage width (R-Codes Clause 5.2.2);
- Street surveillance (R-Codes Clauses 5.2.3 and Council Policy P350.7 “Fencing and Retaining Walls”);
- Parking and vehicle access (R-Codes Clause 5.3.3, 5.3.4 and 5.3.4, TPS6 Clause 6.3(8) and Schedule 5, and Council Policy P350.3 “Car Parking Access, Siting and Design”);
- Visual privacy (R-Codes Clause 5.4.1 and Council Policy P350.8 “Visual Privacy”); and
- Solar access for adjoining sites (R-Codes Clause 5.4.2).

The following planning matter is considered acceptable but requires further discussion:

- Boundary walls;
- Over height fence;
- Lot boundary setback;
- Significant views; and
- Upper floor street setback.

(c) Boundary walls

One boundary wall is proposed as part of the development depicted in the plans of the proposal, referred to as **Confidential Attachment 10.3.3(a)**. The western boundary wall for the upper floor walk-in robe addition is located at the rear of the subject site. The proposed boundary wall is 6.15 metres long and is situated at the rear eastern corner of adjoining houses Nos. 29 Howard Parade and 30 Sulman Avenue. The impact of this wall on each adjoining property is discussed below.

Western boundary wall (adjoining 29 Howard Parade)

The overall boundary wall height measured from the pavement level of the adjoining outdoor living area is 3.8 metres. The 2.7 metre high boundary wall is proposed above the existing 1.1 metre high planter box, as illustrated in Photo 2 below:



Site Photo 2 – View from the first floor at 29 Howard Parade (dining).

Given half of the proposed boundary wall is located at the corner of the adjoining outdoor living area behind the planter box, City officers observed that the proposed boundary wall will have minimal visual bulk impact, and eventually will be obscured by the newly planted shrubbery and plants.

The proposed boundary wall, which is located on the eastern side of the adjoining property, will not restrict sun access to the adjoining property's outdoor living area or habitable room major openings.

Based on the approved drawings and site visit, the existing ground level outdoor living area is observed to be a secondary entertaining area with direct access from the games room. The major entertainment area of the existing dwelling is observed to be located on the second floor patio / balcony. The existing upper floor balcony has direct access from the dining and family rooms with views towards Canning River.

Western boundary wall (adjoining 30 Sulman Parade)

City officers observed that the proposed boundary wall is adjacent to the existing carport structure of the dwelling at No. 30 Sulman Avenue. Accordingly, the proposed boundary wall will be fully obscured behind the carport structure, and will have no impact on the existing streetscape or outlook from the habitable room windows of the adjoining dwelling at No. 30 Sulman Avenue.



Site Photo 3 – View from 30 Sulman Avenue (carport).

Accordingly, officers consider both the proposed western boundary walls meet with City of South Perth Policy P350.02, and therefore are supported.

(d) Over height fence

Clause 6.7 indicates that a fence should not exceed 1.8 metres in height without the written approval of Council. There is an existing significant over height fence along the southern boundary, between the subject site and the adjoining dwelling at No. 78 River Way. As depicted in the drawings contained in **Confidential Attachment 10.3.3(a)**, the site slopes from the west boundary (rear) down to the east boundary (River Way). There is a difference of 1.0 metre from the highest to the lowest point measure along the existing boundary wall. Due to the natural topography of the site, the existing fence visible from the adjoining dwelling varies from 1.8 metres high to 2.8 metres in height.

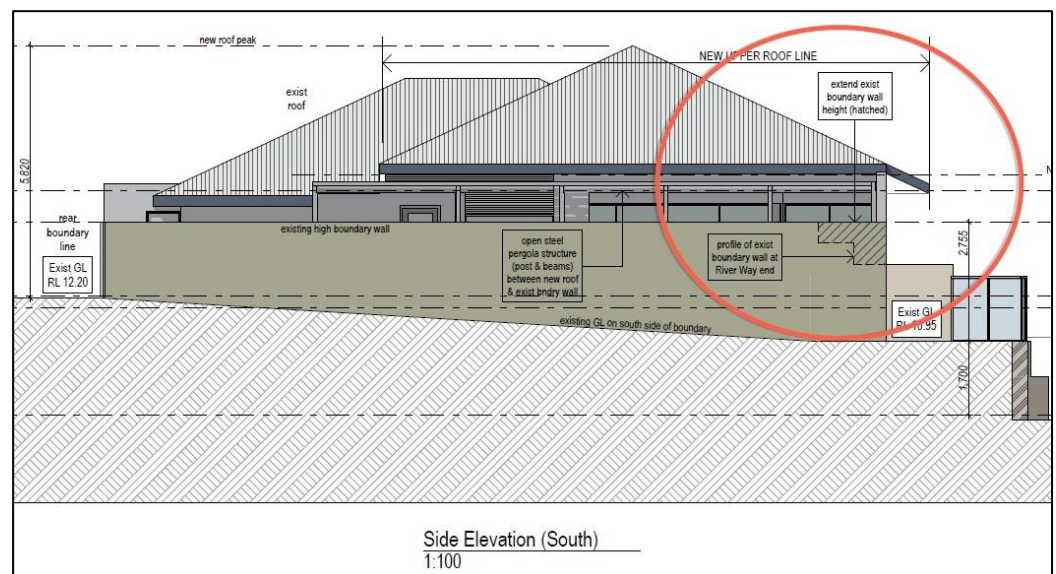
The proposal entails extending a small portion of the “stepped down” boundary fence to the same height as the remaining boundary fence, as shown in **Side elevation (south)** below.

In accordance to Clause 6.7(2) of TPS6, “any proposed fence which does not require planning approval under Clause 6.7(1), but exceeds 1.8 metres in height requires the prior written consent of Council. Council shall not give its consent unless it is satisfied that the fence will not adversely affect the amenity of any property in the locality, and will not clash with the exterior design of buildings in the locality.

The fence height at any point shall be measured from the level of the ground immediately adjacent to the fence. Where the level of the ground at any point along the length of the fence is higher on one side of the fence than the level on the other side, the fence height at that point shall be measured from the higher side.”

The extended boundary fence is at least 1.6 metres in height, measured from the existing upper level alfresco finished floor level to restrict overlooking into the adjoining property's outdoor living area. City officers observed that the minor extension of the existing boundary fence, as hatched in the figure below, will enhance the privacy between the properties and will not significantly impact on the amenity of the adjoining property. The additional overshadowing cast by the extended boundary fence will be insignificant. The combined overshadowing attributed by the existing fence and proposed roof addition are approximately 73.0 sq. metres or 16% of No. 78 River Way, which is within the permitted 25% of overshadowing.

The extended over height fence, which is 3.7 metres setback from the street boundary (River Way) will be aligned with the extended balcony / building setback line.



Side elevation (south) showing the extended boundary wall.

It is therefore recommended that Council exercise discretion and approve the proposed over height fence minor additions.

(e) Pergola

The proposed steel post and beam structures, which abut the existing boundary wall, are setback 0.2 metres from the southern boundary. The structures, with an open pergola using steel joists which span 12.5 metres in length, will support the extended roof structure over the existing upper level alfresco. The extended roof over the alfresco is setback 1.1 metres further from the southern boundary to reduce the overall visual bulk and overshadowing impacts on the adjoining outdoor living area of the dwelling at No. 78 River Way.

The proposed pergola structure between the roof structure and southern boundary, has an area of 15.0 square metres. In accordance to Clause 7.1(2)(f) of TPS 6; *“the construction of a pergola less than 3.5 metres in height, and having an area of less than 30.0 sq. metres, do not require planning approval from Council.”*

However, as the structure is located on the upper level alfresco, which is more than 3.5 metres in height measure from natural ground level, it is necessary for Council to consider the amenity impact of the proposed pergola structure to the adjoining property at No. 78 River Way.

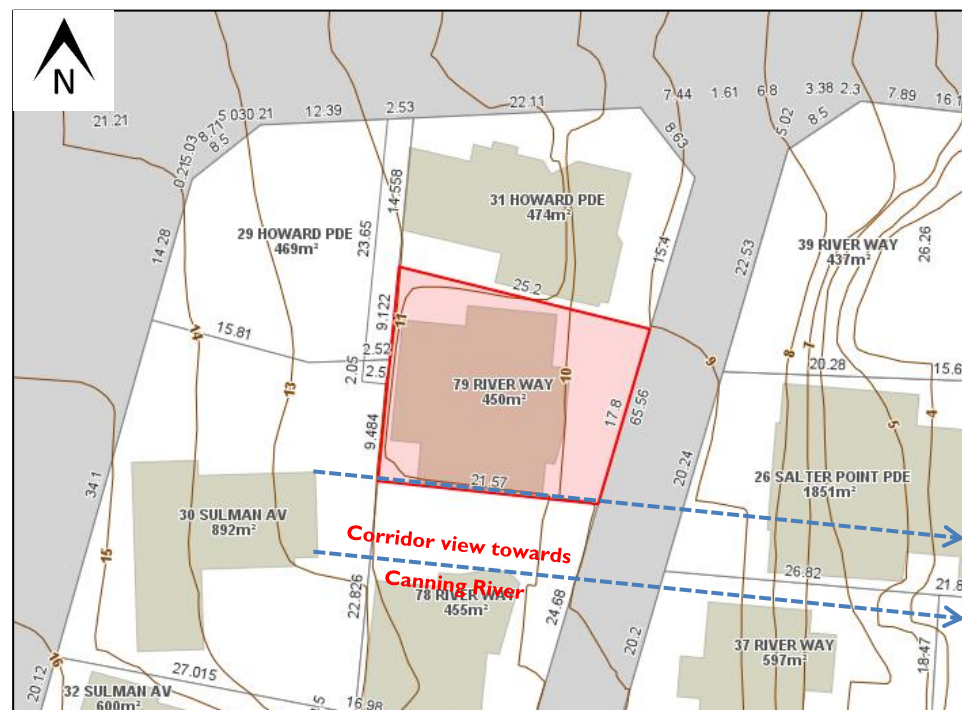
The pergola structure is considered acceptable given:

- (i) The structure, comprised of steel posts and beam structure with an open pergola, uses steel joists to reduce the building bulk impact viewed from the adjoining property's outdoor living area.
- (ii) The 17.0% overshadowing cast by the proposed addition onto the adjoining southern property meets with the R-Codes provisions for solar access, which permits up to 25% overshadowing of an adjoining southern property. The overshadowing added by the new roof form is 12.0 sq. metres or some 2.3% of the lot area for No. 78 River Way.
- (iii) The setback variation allows for ventilation of the rooms of the adjoining dwelling, which has at least a 10.0 metre building separation.
- (iv) Visual privacy of adjoining properties is maintained with the existing and extended solid boundary wall, which is at least 1.6 metres in height to restrict overlooking from the upper floor alfresco.

The proposed roof and pergola structures along a portion of the southern boundary will allow effective use of the upper level alfresco area, and most importantly, provide added privacy for the occupants without greatly impacting on the amenity of the adjoining property. Based on the above, the proposed pergola structure can be supported by City officers.

(f) Significant views

Council Planning Policy P350.9 "Significant Views" at times requires the consideration of the loss of significant views from neighbouring properties. The neighbouring properties to the rear of the subject site currently enjoy views of the Canning River (significant views).



Intramap extract – Adjoining property locations and ground level contours.

The Intramap extract also shows the location of such rear properties and corresponding ground levels. A very steep incline is noted towards the rear of the subject site, giving much higher ground levels for those properties to the west of the subject site.

The City's approach is to give balanced consideration to the reasonable expectations of both existing residents and applicants proposing new development.

As demonstrated in **Site Photo 2** above, a glimpse of Canning River (significant views) from No. 29 Howard Parade's first floor dining over a small corridor view between dwelling Nos. 31 Howard Parade and 79 River Way will not be significantly impacted by the proposed development.

The dwelling at No. 30 Sulman Avenue currently enjoys view of the Canning River (significant views) over the corridor view between dwelling Nos. 78 and 79 River Way, as shown in **Site Photo 4** below taken during a site visit from the first floor balcony. Based on the amended drawings submitted, the corridor view between dwelling Nos. 78 and 79 River Way will be maintained.

The applicant also provided further justification informing that:

"The first thing to know about 30 Sulman Avenue, or so we understand, is that they already have a restrictive covenant over the undeveloped part of 78 River Way – which is all of the open space between the common boundary of 78 and 79 River Way and the existing two storey dwelling on 78 River Way.

In any event, our amended DA drawings do now contain a considerably changed roof shape over our proposed covered alfresco area, which probably does diminish any impact on the "peripheral views" from 30 Sulman Avenue. I say peripheral views because surely their significant views are over the area of 78 River Way we can only assume is protected by a restrictive covenant."



Site Photo 4 – Existing corridor view from the balcony of 30 Sulman Avenue.

This is further illustrated in the "photomontage" provided by the applicant, superimposing the proposed addition on the subject site to demonstrate that the significant view from the rear property will not be greatly impacted.

The property will still be able to enjoy uninterrupted views of the river, as demonstrated in the photo below (**Site Photo 5**):



Site Photo 5 – Photomontage of the proposed addition maintaining its corridor view.

Hence it can be considered that following the officer's assessment, the provision of supportive drawings and imposition of the recommended condition of approval, the proposed development complies with Council policy and Scheme provisions.

Given this, it can be concluded that significant views of the Canning River from both neighbouring properties will not be significantly obstructed, and is supported by City officers.

(g) Upper floor street setback

Clause 1(a) of City Policy P306 requires buildings other than carports and garages to setback a minimum 6.0 metres from the river boundary to reduce the bulk and scale of buildings abutting River Way.

The proposal involves enclosing and converting the existing front balcony into a dining area, and straightening the upper floor alfresco to the same alignment as the existing front balcony. The proposed front dining and upper floor alfresco have a varying street setback of 3.7 metres to 6.0 metres due to the irregular shaped front lot boundary. In this instance, a certain portion of the proposed upper floor building setback is less than 6.0 metres from the River Way street boundary. As demonstrated in **Confidential Attachment 10.3.3(a)**, a certain portion of the upper level alfresco balustrade and roof covering protrudes into the 6.0 metre setback area.

In accordance with Clause 1(b) of City Policy P306; "Where a development site is adjoined on both sides by lots containing dwellings setback less than 6.0 metres from the River Way boundary, the minimum setback of each storey of a dwelling on the development site shall be not less than the average of the setbacks of the corresponding storeys of the dwellings on the adjoining lots."

Based on City records, the adjoining dwellings on both sides of the subject site have 6.0 metre setbacks (Nos. 31 Howard Parade and 78 River Way). Notwithstanding that, as shown in **Photo 6** below, there are substantial retaining wall and fencing within the 6.0m street setback area. Therefore, the minor intrusion which has a minimum 3.7 metre street setback is abutting to an existing 2.7 metre high boundary wall and retaining of the adjoining dwelling at No. 78 River Way.



Site Photo 6 – Existing limestone wall and fencing structure adjacent to the subject site.

In this instance, the roof structure addition over the upper floor alfresco does not greatly impact on the bulk and scale of buildings viewed from River Way, and therefore is supported by City officers.



Perspective view – Proposed addition viewed from River Way.

(h) Scheme Objectives - Clause 1.6 of Town Planning Scheme No. 6

In considering the application, Council is required to have due regard to and may impose conditions with respect to matters listed in Clause 1.6 of TPS6 which are, in the opinion of Council, relevant to the proposed development. Of the 12 listed matters, the following are particularly relevant to the current application and require careful consideration:

- (e) *Ensure community aspirations and concerns are addressed through Scheme controls.*
- (f) *Safeguard and enhance the amenity of residential areas, and ensure that new development is in harmony with the character and scale of existing residential development.*

The proposed development is considered satisfactory in relation to all of these matters, subject to the recommended conditions.

(i) Other Matters to be Considered by Council - Clause 7.5 of Town Planning Scheme No. 6

In considering the application, Council is required to have due regard to and may impose conditions with respect to matters listed in Clause 7.5 of TPS6 which are, in the opinion of Council, relevant to the proposed development. Of the 24 listed matters, the following are particularly relevant to the current application and require careful consideration:

- (a) *The objectives and provisions of this Scheme, including the objectives and provisions of a precinct plan and the Metropolitan Region Scheme.*
- (f) *Any planning Council policy, strategy or plan adopted by Council under the provisions of Clause 9.6 of this Scheme.*
- (i) *The preservation of the amenity of the locality.*
- (j) *All aspects of design of any proposed development, including but not limited to, height, bulk, orientation, construction materials and general appearance.*
- n) *The extent to which a proposed building is visually in harmony with neighbouring existing buildings within the focus area, in terms of its scale, form or shape, rhythm, colour, construction materials, orientation, setbacks from the street and side boundaries, landscaping visible from the street, and architectural details.*

The proposed development is considered satisfactory in relation to all of these matters, subject to the recommended conditions.

Neighbour Consultation

(a) Design Advisory Consultants' comments

The design of the proposal was considered by the City's Design Advisory Consultants (DAC) at their meeting held in July 2014. The proposal was favourably received by the Consultants. Their comments and responses from the applicant and the City are summarised below:

DAC Comments	Applicant's Response	Officer Comment
The Design Advisory Consultants generally observed that the proposed built form and design will enhance the existing streetscape character.	We appreciate the positive nature of the Design Advisory Consultants' comments regarding the built form and design proposed in our original DA submission.	The DAC comments are NOTED.
Design modifications to include a parapet along the perimeter of the roof will resolve the rain water disposal issue.	Notwithstanding those positive comments, it has been necessary to re-think our proposed built form in order to address the technicalities of overshadowing / building bulk and boundary walls.	The DAC comments are NOTED.

(b) Neighbour consultation

Neighbour consultation has been undertaken for this proposal to the extent and in the manner required by Council Policy P301 "Consultation for Planning Proposals". Under the standard consultation method, individual property owners and occupiers at Nos. 78 River Way, 29 and 31 Howard Parade, and 30 Sulman Avenue were invited to inspect the plans and to submit comments during a minimum 14-day period.

During the advertising period, a total of 4 consultation notices were sent. Three individual submissions were received during this time, each objecting to the proposal. The comments of the submitters, together with officer response are summarised below:

Submitters' Comments	Applicant's Response	Officer Response
<p>The proposed "parapet" wall is shown with a height of 2.7m and being built above the second storey level stated at RL12.1m giving a wall top level of RL14.8m. Compared with our outside courtyard area with a ground level of around RL11.2m, this proposed boundary wall is around 3.6m high.</p> <p>Such a wall reduces the amenity of our outside courtyard. With the roof modifications described, we believe that our "significant views" from the living area will also be impacted.</p>	<p>With regard to the proposed boundary wall along our western boundary against 29 Howard Parade, this has now been modified by stepping back from the boundary so as not to overlap the potentially affected habitable windows at their ground floor level, which we understand to be bedroom windows.</p>	<p>The applicant has amended the boundary wall length based on the comments received. City officers have observed that the proposed western boundary wall adjoining No. 29 Howard Parade can be supported; the subject of discussion in the body of the report.</p> <p>The comment is NOT UPHELD.</p>
<p>My main concern is the increased shadowing of our outdoor play / lawn area for our 2 year old and new born! We have recently just planted new lawn (in April) as you can see from the attached photo from yesterday, the shadowing has already started to kill our lawn with the existing wall height.</p>	<p>In order to reduce the amount of overshadowing onto the adjoining open space of 78 River Way, together with associated building bulk, the previously proposed new parapet boundary wall has been removed and the original roof shape over our proposed covered alfresco has been reconfigured as a hip roof solution in our amended DA drawings.</p> <p>On June 21, the combined overshadowing attributable to the existing boundary wall and our proposed new built form is approximately 73sqm, or 16% of 78 River Way. The overshadowing added by our new roof form is only 12sqm, or some 2.3% of lot area for 78 River Way.</p>	<p>The proposed overshadowing and lot boundary setback have been assessed by City officers and complies with the deemed-to-comply standards contained in the R-Codes; the subject of discussion in the body of the report.</p> <p>The comment is NOTED.</p>
<p>I am opposed to the skillion roof design of the balcony which would be the main reason for the loss of significant views from the balcony, living room, dining room and front entrance of my house. My concerns are with the height, pitch and location of the roof.</p>	<p>Our amended DA drawings do now contain a considerably changed roof shape over our proposed covered alfresco area, which probably does diminish any impact on the "peripheral views" from 30 Sulman Avenue. I say peripheral views because surely their significant views are over the area of 78 River Way we can only assume is protected by a restrictive covenant.</p>	<p>The photomontage, provided by the applicant superimposed with the proposed additions, demonstrates minimal view impacts to rear properties.</p> <p>The comment is NOT UPHELD.</p>

Policy and Legislative Implications

Comments have been provided elsewhere in this report in relation to the various provisions of the Scheme, R-Codes and Council policies, where relevant.

Financial Implications

This determination has no financial implications.

Strategic Implications

This matter relates to Strategic Direction 3 “Housing and Land Uses” identified within Council’s Strategic Plan 2013-2023 which is expressed in the following terms:

Accommodate the needs of a diverse and growing population.

Sustainability Implications

This determination has negligible sustainability implications.

Conclusion

It is considered that the proposal meets all of the relevant Scheme, R-Codes and / or Council policy objectives and provisions as it will not have a detrimental impact on adjoining residential neighbours and streetscape, provided the proposed conditions of approval are applied as recommended. Accordingly, it is considered that the application should be conditionally approved.

Attachments

- 10.3.3 (a):** Plans of the Proposal (*Confidential*)
- 10.3.3 (b):** Applicant's letter dated 5 September 2014
- 10.3.3 (c):** Applicant's letter dated 14 September 2014

10.3.4 Proposed Additions and Alterations to Single House. Lot 519 (No. 8) River Way, Salter Point

Location: Salter Point
 Ward: Manning Ward
 Applicant: Urbane Projects Pty Ltd
 File Ref: D-14-61967
 Lodgement Date: 21 October 2014
 Date: 28 October 2014
 Author: Mina Thomas, Planning Officer
 Strategic Direction: Housing and Land Uses -- Accommodate the needs of a diverse and growing population
 Council Strategy: 3.1 Develop a Local Planning Strategy to meet current and future community needs, cognisant of the local amenity.

Summary

To consider an application for planning approval for additions and alterations to a two-storey single house on Lot 519 (No. 8) River Way, Salter Point. Council is being asked to exercise discretion in relation to the store-room setback.

Element on which discretion is sought	Source of discretionary power
Building setbacks (RES)	R-Codes Design Principles 5.1.3 P3.1

In August 2013 "Delegation from Council DC690 Town Planning Scheme 6" was amended to include Clause 3(b), which relates to applications for planning approval on lots abutting River Way. The relevant text is inserted below for convenience:

"3. Developments involving the exercise of a discretionary power

This power of delegation does not extend to approving applications for planning approval involving the exercise of a discretionary power in the following categories:

- (b) *Applications on lots with a building height limit of 7.0 metres, having a boundary to River Way, and where the proposed building height exceeds 3.0 metres."*

As the proposed additions exceed 3.0 metres in height, Council is required to determine this application. The proposed addition and alteration is minor in nature, and will not have a negative impact on the amenity of the street or the views of adjoining neighbours.

It is recommended that the proposal be approved subject to conditions.

Officer Recommendation AND COUNCIL DECISION**Moved:** Councillor Cala**Seconded:** Councillor Lawrance

That pursuant to the provisions of the *City of South Perth Town Planning Scheme No. 6* and the *Metropolitan Region Scheme*, this application for planning approval for additions and alterations to a two-storey single house on Lot 519 (No. 8) River Way, Salter Point **be approved** subject to:

(a) Standard Conditions / Reasons

390	Crossover- Standards	470	retaining walls- if required
425	Colours and materials to match	471	retaining walls- timing
660	Expiry of Approval	455	dividing fences- standards
445	Stormwater infrastructure	456	dividing fences- timing

(b) Specific Conditions / Reasons

None.

(c) Standard Advice Notes

700A	building permit required	790	minor variations- seek approval
705	Revised drawings required	795B	appeal rights- council decision

FOOTNOTE: A full list of Standard Conditions and Advice Notes is available for inspection at the Council Offices during normal business hours.

CARRIED EN BLOC (7/0)**Background**

The development site details are as follows:

Zoning	Residential
Density coding	R20
Lot area	497 sq. metres
Building height limit	7.0 metres
Development potential	Permissible land uses as listed in Table I of TPS6
Plot ratio limit	Not applicable

The location of the development site is shown below:



In accordance with Council Delegation DC342, the proposal is referred to a Council meeting because it falls within the following categories described in the Delegation:

3. The exercise of a discretionary power

- (b) Applications on lots with a building height limit of 7.0 metres, having a boundary to River Way, and where the proposed building height exceeds 3.0 metres.

7. Neighbour comments

In considering any application, the assigned delegate shall fully consider any comments made by any affected landowner or occupier before determining the application.

Comment

(a) Background

In June 2014, the City received an application for planning approval for additions to an existing two-storey single house on Lot 519 (No. 8) River Way, Salter Point (the site).

Following completion of the neighbour consultation and officer assessment of the proposal, a compilation of non-compliant design elements was issued to the applicant to address via amended plans or appropriate justification. The drawings referred to in **Confidential Attachment 10.3.4(a)** were received on 2nd of October 2014 and forms the basis of this recommendation.

(b) Description of the Surrounding Locality

The site has a frontage to River Way to the north, and overlooks the river at the rear of the lot. The lot was previously subdivided into two lots; the other adjoining lot is located to the east. The focus area is characterised by large single residential houses on relatively large lots.

Figure 1 below illustrates the subject site in the context of its immediate surroundings:

**(c) Description of the Proposal**

The proposal additions can be summarised in three parts:

- (i) The extension of the existing gable-pitched roof form to create a living area & balcony;
- (ii) Minor internal alterations and modifications; and
- (iii) The addition of a storeroom.

The proposal complies with the relevant elements of the Scheme, R-Codes and relevant Council policy; however some site specific considerations and potential contentious elements require further discussion below, which includes the reduced setback of the proposed store room.

(d) Side setback of the proposed store room

Clause 5.1.3 of the R-Codes prescribes setback distances for walls to side lot boundaries. Under this clause, table 2a and 2b come into effect and provide the site requirements for boundary setbacks of walls with and without major openings.

The proposed store room does not have a major opening, is 3.07m in length and has a height of 2.67m. In accordance with table 2a, the store room should be setback a distance of 1.0m from the lot boundary in lieu of the proposed 0.5m. The photograph below shows the outline store-room (in red) on the subject site.



The proposed store-room is considered to have minimal impact on the adjoining property. The area that the store-room is abutting is a front entrance area which is utilised on a minimal occasion and furthermore has shade clothes and lattice screening which further minimises building bulk impact. This is illustrated in the photograph below.



Accordingly, City officers consider the proposed side setback to be appropriate having regard to the relevant Design Principles of the R-Codes.

(e) Scheme Objectives: Clause 1.6 of Town Planning Scheme No. 6

In considering the application, Council is required to have due regard to and may impose conditions with respect to matters listed in Clause 1.6 of TPS6 which are, in the opinion of Council, relevant to the proposed development. Of the 12 listed matters, the following are particularly relevant to the current application and require careful consideration:

- (e) *Ensure community aspirations and concerns are addressed through Scheme controls.*
- (f) *Safeguard and enhance the amenity of residential areas, and ensure that new development is in harmony with the character and scale of existing residential development.*

The proposed development is considered satisfactory in relation to all of these matters, subject to the recommended conditions.

(f) Other Matters to be Considered by Council: Clause 7.5 of Town Planning Scheme No. 6

In considering the application, Council is required to have due regard to and may impose conditions with respect to matters listed in Clause 7.5 of TPS6 which are, in the opinion of Council, relevant to the proposed development. Of the 24 listed matters, the following are particularly relevant to the current application and require careful consideration:

- (a) *The objectives and provisions of this Scheme, including the objectives and provisions of a precinct plan and the Metropolitan Region Scheme.*
- (f) *Any planning Council policy, strategy or plan adopted by Council under the provisions of Clause 9.6 of this Scheme.*
- (i) *The preservation of the amenity of the locality.*
- (j) *All aspects of design of any proposed development, including but not limited to height, bulk, orientation, construction materials and general appearance.*
- (n) *The extent to which a proposed building is visually in harmony with neighbouring existing buildings within the focus area, in terms of its scale, form or shape, rhythm, colour, construction materials, orientation, setbacks from the street and side boundaries, landscaping visible from the street, and architectural details.*

The proposed development is considered satisfactory in relation to all of these matters, subject to the recommended conditions.

Neighbour Consultation

Consultation was completed in accordance with the provisions of Sub-clause 6.1A(9)(c) of the Town Planning Scheme, and notice was served upon the owners and occupiers of lots potentially affected in relation to views of the Canning River for comment and an opportunity to view the proposed plans. The properties involved in the consultation process included Nos. 7 and 8a River Way. No comments were received from the abovementioned properties.

Furthermore, as there was a setback variation for the store room on the western side of the lot, neighbour consultation was sent to 8a River Way advising of the setback variation. Subsequently, no comments were received from this neighbour.

Policy and Legislative Implications

Comments have been provided elsewhere in this report in relation to the various provisions of the Scheme, R-Codes and Council policies, where relevant.

10.3.4 Proposed Additions and Alterations to Single House. Lot 519 (No. 8) River Way, Salter Point**Financial Implications**

This determination has no financial implications.

Strategic Implications

This matter relates to Strategic Direction 3 “Housing and Land Uses” identified within Council’s Strategic Plan 2013-2023 which is expressed in the following terms:

Accommodate the needs of a diverse and growing population.

Sustainability Implications

This determination has negligible sustainability implications.

Conclusion

It is considered that the proposal meets all of the relevant Scheme, R-Codes and / or Council policy objectives and provisions as it will not have a detrimental impact on adjoining residential neighbours and streetscape, provided the proposed conditions of approval are applied as recommended. Accordingly, it is considered that the application should be conditionally approved.

Attachments

10.3.4 (a): 8 River Way- Plans of the Proposal

10.4 STRATEGIC DIRECTION 4: PLACES

10.4.1 Tender 13/2014 “Provision of Project Management Services for the Ernest Johnson Oval Master Plan”

Location:	City of South Perth
Ward:	Como Ward
Applicant:	Council
File Ref:	D-14-61956
Date:	28 October 2014
Author / Reporting Officer:	Mark Taylor, Acting Director Infrastructure Services
Strategic Direction:	Places -- Develop, plan and facilitate vibrant and sustainable community and commercial places
Council Strategy:	4.1 Develop and facilitate activity centres and community hubs that offer a safe, diverse and vibrant mix of uses.

Summary

This report considers submissions received from the advertising of Tender 13/2014 for the “Provision of Project Management Services for the Ernest Johnson Master-plan”.

This report will outline the assessment process used during evaluation of the tenders received and recommend approval of the tender that provides the best value for money and level of service to the City.

Officer Recommendation AND COUNCIL DECISION

Moved: Councillor Cala

Seconded: Councillor Lawrance

That Council approves the Schedule of Rates tender submitted by NS Projects P/L for the “Provision of Project Management Services for Ernest Johnson Oval” in accordance with Tender Number 13/2013 at an estimated value of \$188,730 excluding GST for the period of supply of approximately four years.

CARRIED (5/2)

Background

Engagement of Project Management Services for the Ernest Johnson Master-plan project is considered by the City to be vital to ensure the project’s success.

The size and complexity of the project plus impending local government reform requires specialist knowledge, experience, continuity and certainty to ensure this project is completed on time and to budget.

In view of this, the City sought to engage a Consultant for the provision of Project Management Services for the delivery of the Ernest Johnson Oval project. The Consultant will be responsible for the organisation and the day to day running of the project. This will include interaction with, directing and coordinating the activities of the project team, including allocated City staff, external consultants and the engaged works contractor(s).

Tender 13/2014 "Provision of Project Management Services for the Ernest Johnson Oval Masterplan"

It is envisaged that the project will be designed and procured in its entirety and constructed in four stages:

1. New Pavilion
2. Car parks and Demolition
3. Social area and Sports Facilities
4. Croquet, Bowling Club, Toilets and Multi-use exercise path

The scope of services to be delivered has been established in the following phases:

- Consultant procurement
- Funding approval
- Design development and development application
- Detailed design and contract administration
- Procurement
- Construction
- Handover

Throughout each phase of the project the Consultant is to provide the following project management services:

- Prepare and maintain a project program
- Adjustments to the project program
- Reports and meetings
- Checking, signing and certifications
- Corrections
- Cost control
- Review of work by others

Comment

A Request for Tender (RFT) 13/2014 for the Provision of Project Management Services for the Ernest Johnson Master-plan was advertised in the West Australian on Wednesday 10 September 2014 and closed at 2:00pm on Friday 26 September.

Tenders were invited as a *Schedule of Rates*. Please note the tender is not for a fixed sum because the phases and services required may change depending on requirements of the client (the City).

The contract is for the period of approximately four years, depending on completion of the project.

At the close of the Tender advertising period eight submissions were received and these are tabled below along with the estimated prices. Each prospective tenderer was requested to submit the number of hours and prices they considered to be required to complete the services identified for each phase. :

TABLE A - Tender Submissions and Prices

Tender Submission	Est. Price (Ex GST)
1. Aurecon	\$343,278
2. GHD P/L	\$177,498
3. Rowe Group	\$118,450
4. Donald Cant Watts Corke	\$189,520
5. NS Projects P/L	\$188,730
6. Coffey International P/L	\$293,008
7. PDA	\$149,420
8. Davis Langdon Australia	\$249,030

The Tenders were reviewed by an evaluation panel (Panel) and assessed according to the qualitative criteria detailed in the RFT.

TABLE B - Qualitative Criteria

Qualitative Criteria	Weighting %
Personnel and Availability	30%
Previous Performance	30%
Demonstrated Understanding of the City of South Perth and the local government environment	40%
Total	100%

The weighted score of each tender submission received is noted in Table B below.

TABLE C - Weighted Score

Tender Submission	Weighted Score
NS Projects	8.0
GHD	7.7
Davis Langdon Australia	7.6
Aurecon	6.6
Coffey International P/L	6.5
Rowe Group	6.2
Donald Cant Watts Corke	6.2
PDA	6.0

Submissions provided varying levels of detail in their methodologies, however in the opinion of the Panel none of the submissions provided the level of understanding of the requirements of the project (specification) as did NS Projects and to a slightly lesser degree by GHD.

The Panel then made an assessment against the prices submitted by each company. Total prices were calculated by multiplying the hourly rates of the assigned consultants against the total hours proposed by each company for the project.

Tender 13/2014 “Provision of Project Management Services for the Ernest Johnson Oval Masterplan”

This resulted in a range of price submissions from \$343,278 (Aurecon) to \$118,450 (Rowe Group). The prices submitted by NS Projects (\$188,730) and GHD (\$177,498) were close to the median price submitted.

When assessing prices, the Panel considered it very important to not only review the charge out rates for consultants, but also the number of hours they were committing to the project.

Rowe Group submitted the lowest price by some margin, however they also planned to commit by far the lowest number of hours to the project (617) compared to GHD (1401) and NS Projects (1254).

The Panel considered the number of hours proposed by Rowe Group to be insufficient to meet the specification, which was a contributing factor to the Panel's decision not to progress their submission.

Conversely, PDA submitted by far the highest number of hours (2226), yet their estimated price was the second lowest (\$149,420). The Panel however was concerned about other factors in their submission, therefore deciding to not progress it further.

The tender submitted by NS Projects recorded the highest score (8.0) in the evaluation matrix. GHD scored the next highest score (7.7). In order to ensure the scoring assessment was correct, the Panel elected to shortlist the submissions to NS Projects and GHD for further evaluation.

The short-list evaluation took place on Wednesday 8 October 2014 at 2:00pm in the George Burnett Leisure Centre. The evaluation comprised of questions from the Panel. This was an opportunity to further compare the two proposals and seek clarification about issues.

NS Projects and GHD were invited to elaborate on their proposals on the specific areas outlined below:

- Outline similar projects they have completed which had a Public Open Space component
- How they managed the different stakeholders while construction/building was in progress
- How they would manage the safety of residents/users of the parks areas while construction was in progress
- Who would be managing the project and what experience do they have, define the roles of all members of the project management group
- Explain the price rates and how the amount of hours had been delivered
- Explain further the breakdown of methodology on how the project will be run

Both companies were deemed capable of performing the tasks required however NS Projects demonstrated to the Panel they had more skill, knowledge and experience in delivering projects of a similar nature and scale.

Based on the assessment of all submissions received for Tender 13/2014 “Provision of Project Management Services for Ernest Johnson Master-plan”, it is recommended that the tender submission from NS Projects be approved by Council.

Consultation

Public tenders were invited in accordance with the *Local Government Act 1995*.

Policy and Legislative Implications

Section 3.57 of the *Local Government Act* (as amended) requires a local government to call tenders when the expected value is likely to exceed \$100,000. Part 4 of the *Local Government (Functions and General) Regulations 1996* sets regulations on how tenders must be called and accepted.

The following Council Policies also apply:

- Policy P605 - *Purchasing and Invoice Approval*
- Policy P607 - *Tenders and Expressions of Interest*

Delegation DM607 *Acceptance of Tenders* provides the Chief Executive Officer with delegated authority to accept:

1. annual tenders to a maximum value of \$200,000.00 (exclusive of GST); and
2. all other tenders to a maximum value of \$150,000.00 (exclusive of GST).

The general Conditions of Contract forming part of the Tender Documents states among other things that:

- *The City is not bound to accept the lowest or any tender and may reject any or all Tenders submitted;*
- *Tenders may be accepted, for all or part of the Requirements and may be accepted by the City either wholly or in part. The requirements stated in this document are not guaranteed; and*
- *The Tender will be accepted to a sole or panel of Tenderer(s) who best demonstrates the ability to provide quality services at a competitive price which will be deemed to be most advantageous to the City.*

Financial Implications

The full cost of the works is reflected in the 2014/2015 and future Capital Works budgets as identified in the City's Long Term Financial Plan.

Sustainability Implications

This report is aligned to the City's [Sustainability Strategy 2012–2015](#).

Attachments

- 10.4.1 (a):** Confidential Attachment to Item 10.4.1 - Provision of Project Management Services for EJ Oval - Panel Members Recommendation Report - 28 October 2014 Ordinary Council Meeting (*Confidential*)

10.5 STRATEGIC DIRECTION 5: INFRASTRUCTURE AND TRANSPORT

Nil

10.6 STRATEGIC DIRECTION 6: GOVERNANCE, ADVOCACY AND CORPORATE MANAGEMENT

10.6.1 Monthly Financial Management Accounts - September 2014

Location:	City of South Perth
Ward:	Not Applicable
Applicant:	Council
File Ref:	D-14-61968
Date:	28 October 2014
Author / Reporting Officer:	Michael Kent, Director Financial and Information Services
Strategic Direction:	Governance, Advocacy and Corporate Management - - Ensure that the City has the organisational capacity, advocacy and governance framework and systems to deliver the priorities identified in the Strategic Community Plan
Council Strategy:	6.1 Develop and implement innovative management and governance systems to improve culture, capability, capacity and performance.

Summary

Monthly management account summaries comparing the City's actual performance against budget expectations are compiled according to the major functional classifications. These summaries are then presented to Council with comment provided on the significant financial variances disclosed in those reports.

Officer Recommendation AND COUNCIL DECISION

Moved: Councillor Cala

Seconded: Councillor Lawrance

That

- (a) Council adopts a definition of 'significant variances' as being \$5,000 or 5% of the project or line item value (whichever is the greater);
- (b) the monthly Statement of Financial Position and Financial Summaries provided as **Attachment 10.6.1(a-e)** be received;
- (c) the Schedule of Significant Variances provided as **Attachment 10.6.1(f)** be accepted as having discharged Council's statutory obligations under Local Government (Financial Management) Regulation 34.
- (d) the Schedule of Movements between the Adopted & Amended Budget **Attachment 10.6.1(g)** not be presented for September as there have been no amendments to the adopted 2014/2015 Budget;
- (e) the Rate Setting Statement **Attachment 10.6.1(h)** not be presented for September.

CARRIED EN BLOC (7/0)

Background

Local Government (Financial Management) Regulation 34 requires the City to present monthly financial reports to Council in a format reflecting relevant accounting principles. A management account format, reflecting the organisational structure, reporting lines and accountability mechanisms inherent within that structure is considered the most suitable format to monitor progress against the budget. The information provided to Council is a summary of the more than 100 pages of detailed line-by-line information supplied to the City's departmental managers to enable them to monitor the financial performance of the areas of the City's operations under their control. This report reflects the structure of the budget information provided to Council and published in the Annual Management Budget.

Combining the Summary of Operating Revenues and Expenditures with the Summary of Capital Items gives a consolidated view of all operations under Council's control - reflecting the City's actual financial performance against budget targets.

Local Government (Financial Management) Regulation 35 requires significant variances between budgeted and actual results to be identified and comment provided on those variances. The City adopts a definition of 'significant variances' as being \$5,000 or 5% of the project or line item value (whichever is the greater). Notwithstanding the statutory requirement, the City may elect to provide comment on other lesser variances where it believes this assists in discharging accountability.

To be an effective management tool, the 'budget' against which actual performance is compared is phased throughout the year to reflect the cyclical pattern of cash collections and expenditures during the year rather than simply being a proportional (number of expired months) share of the annual budget. The annual budget has been phased throughout the year based on anticipated project commencement dates and expected cash usage patterns.

This provides more meaningful comparison between actual and budgeted figures at various stages of the year. It also permits more effective management and control over the resources that Council has at its disposal.

The local government budget is a dynamic document and will necessarily be progressively amended throughout the year to take advantage of changed circumstances and new opportunities. This is consistent with principles of responsible financial cash management. Whilst the original adopted budget is relevant at July when rates are struck, it should, and indeed is required to, be regularly monitored and reviewed throughout the year. Thus the Adopted Budget evolves into the Amended Budget via the regular (quarterly) Budget Reviews.

A summary of budgeted capital revenues and expenditures (grouped by department and directorate) is also provided each month from September onwards. From that date on, this schedule reflects a reconciliation of movements between the 2014/2015 Adopted Budget and the 2014/2015 Amended Budget including the introduction of the unexpended capital items carried forward from 2013/2014.

A monthly Statement of Financial Position detailing the City's assets and liabilities and giving a comparison of the value of those assets and liabilities with the relevant values for the equivalent time in the previous year is also provided. Presenting this statement on a monthly, rather than annual, basis provides greater financial accountability to the community and provides the opportunity for more timely intervention and corrective action by management where required.

Comment

The components of the monthly management account summaries presented are:

- Statement of Financial Position - **Attachments 10.6.1(a) & 10.6.1(b)**
- Summary of Non Infrastructure Operating Revenue and Expenditure
Attachment 10.6.1(c)
- Summary of Operating Revenue & Expenditure - Infrastructure Service
Attachment 10.6.1(d)
- Summary of Capital Items - **Attachment 10.6.1(e)**
- Schedule of Significant Variances - **Attachment 10.6.1(f)**
- Reconciliation of Budget Movements - **Attachment 10.6.1(g)**
(not presented for September)
- Rate Setting Statement - **Attachment 10.6.1(h)**

Operating Revenue to 30 September 2014 is \$40.60M which represents some 101% of the \$40.33M year to date budget. Revenue performance is close to budget in most areas other than those items identified below. Parking infringement and meter parking revenues are 3% under budget but court costs recovered are slightly over budget. Interest revenues are 14% below budget expectations although this will largely be rectified in October now that the proceeds from the sale of the Civic Triangle land have been received and invested.

Rate revenue from the initial rates strike is some \$65,000 higher than was modelled for budget purposes after revised GRVs for some larger properties were received in the period between adoption of the budget and the issue of rates notices. This variance will be addressed in the Q1 Budget Review.

Planning revenues are 41% ahead of budget due to receipt of planning fees for large developments at Hardy St and Mill Pt Road. Collier Park Village revenues are 1% under budget due to slightly less than budgeted maintenance fees.

City Environment contributions revenue reflects a year to date variance that will be addressed in the Q1 Budget Review. Unbudgeted sales of nursery stock have resulted in a favourable variance in that area. There are also unbudgeted favourable variances for insurance recoveries and Trust fund retentions in the Infrastructure area. Other than the 1% favourable difference on rubbish service charges and strong performance on CPGC green fees, Infrastructure Services revenue overall is close to budget for the year to date.

Comment on the specific items contributing to the variances may be found in the Schedule of Significant Variances **Attachment 10.6.1(f)**.

Operating Expenditure to 30 September 2014 is \$13.61M which represents 104% of the year to date budget of \$13.05M. Operating Expenditure shows as 17% over budget in the Administration area - but it should be acknowledged that cash costs are comfortably under budget. The variance relates to a non-cash accounting entry that was made to recognise the \$1.06M book loss' on disposal of buildings on the Civic Triangle site. Operating costs are 4% under budget for the golf course and 4% under in the Infrastructure Services area.

Other than the variance noted above, variances in operating expenditures in the administration area largely relate to timing differences on billing by suppliers and timing differences. There are some savings on recruiting costs and a timing difference on costs associated with the production of the annual report. Finance reflects a timing difference on the recovery of allocations outwards of corporate costs. These are not considered significant after only three months of the year. Details of the various variances are contained in the Schedule of Significant Variances.

In the Infrastructure Services operations area, parks maintenance is some 9% below budget although this largely relates to a timing difference as maintenance programs for the year are developed and implemented. There is also a favourable timing variance in plant nursery operations and overheads - both of which are expected to reverse out in future months, whilst there is an unfavourable variance in relation to grounds maintenance – although this is related to timing issues associated with works for which the City has received a contribution from the Hensman Tennis Club.

Streetscape maintenance previously reflected a favourable variance but this has now largely reversed whilst environmental management shows a favourable timing difference at this time. Maintenance activities for roads, paths and drains now reflect a 12% favourable variance at month end but this is also considered to be a timing difference as maintenance programs are finalised and implemented.

Plant charge recovery is also impacted by the process of having to develop and finalise the maintenance programs after budget adoption but will be monitored regularly as the maintenance works occur in earnest in future months.

As would be expected in any entity operating in today's economic climate, there are some budgeted (but vacant) staff positions across the organisation. Overall, the salaries budget (*including temporary staff where they are being used to cover vacancies*) is currently around 0.64% over the budget allocation for the 214.8 FTE positions approved by Council in the budget process.

Comment on the specific items contributing to the operating expenditure variances may be found in the Schedule of Significant Variances - **Attachment 10.6.1(f)**.

Capital Revenue is disclosed as \$24.56M at 30 September - 6% over the year to date budget of \$23.14M. This value consists largely of land sales proceeds.

Capital Expenditure at 30 September is \$2.10M representing 107% of the year to date budget but this is not significant as almost all capital projects in the program were scheduled to commence from August onwards. The table reflecting capital expenditure progress versus the year to date budget by directorate is presented from October onwards once the final Carry Forward Works are confirmed (after completion of the annual financial statements).

TABLE 1 - CAPITAL EXPENDITURE BY DIRECTORATE

Directorate	YTD Budget	YTD Actual	% YTD Budget	Total Budget
CEO Office *	90,000	285,122	317%	190,000
Major Community Projects *	250,000	503,048	201%	15,567,300
Financial & Information	145,000	162,031	88%	800,000
Develop & Community	85,500	67,609	79%	595,000
Infrastructure Services	1,305,000	984,363	76%	10,429,900
Waste Management	145,450	29,076	20%	350,450
Golf Course	231,540	67,945	71%	421,115
UGP	0	0	-%	0
Total	2,252,490	2,099,194	93%	28,353,765

* Awaiting carry forward budgets

Local Government Reform Costs

In accordance with the resolution to the special budget adoption meeting of 14 July 2014, the following costs have been recorded against local government reform. Consistent with the resolution, no new costs have been incurred this financial year, as these costs represent continuing costs only. Similarly, any new expenditure proposals with relation to local government reform will be the subject of specific Council approval.

Costs Incurred (Budget \$750,000)

	Reform Office Staff	Consultancy Services	Total
<i>As at 31 August 2014</i>	\$20,050.00	\$7,695.00	\$27,745.00
<i>For the month of September 2014</i>	\$21,923.00	\$17,363.00	\$39,286.00
<i>Total as at 30 September 2014</i>	\$41,973.00	\$25,058.00	\$67,031.00

In addition to the above, the following represents the estimated hours and costs of staff involved in the Local Government Reform Project which have not resulted in direct costs being incurred.

Staff Time

	May 2014	June 2014	July 2014	August 2014	September 2014	Total
Hours¹	995	1,311	925	1,162	859	5,252
Cost²	\$71,087	\$80,889	\$55,785	\$68,320	\$51,178	\$327,259

Consultation

This financial report is prepared to provide financial information to Council and to evidence the soundness of the administration's financial management. It also provides information about corrective strategies being employed to address any significant variances and it discharges accountability to the City's ratepayers.

Policy and Legislative Implications

This report is in accordance with the requirements of the Section 6.4 of the *Local Government Act* and Local Government Financial Management Regulation 34.

Financial Implications

The attachments to the financial reports compare actual financial performance to budgeted financial performance for the period. This provides for timely identification of variances which in turn promotes dynamic and prudent financial management.

Strategic Implications

This matter relates to Strategic Direction 6 "Governance, Advocacy and Corporate Management" identified within Council's Strategic Plan 2013-2023, which is expressed in the following terms:

Ensure that the City has the organisational capacity, advocacy and governance framework and systems to deliver the priorities identified in the Strategic Plan.

¹ These are the hours currently recorded by staff, and may be subject to change.

² These costs exclude Reform Office Staff costs, accounted for in the preceding table.

Sustainability Implications

This report is aligned to the City's [Sustainability Strategy 2012-2015](#). Financial reports address the 'financial' dimension of sustainability by promoting accountability for resource use through a historical reporting of performance - emphasising proactive identification and response to apparent financial variances. Furthermore, through the City exercising disciplined financial management practices and responsible forward financial planning, we can ensure that the consequences of our financial decisions are sustainable into the future.

Attachments

- 10.6.1 (a):** Statement of Financial Position
- 10.6.1 (b):** Statement of Financial Position
- 10.6.1 (c):** Summary of non Infrastructure Operating Revenue and Expenditure
- 10.6.1 (d):** Summary of Operating Revenue & Expenditure - Infrastructure Services
- 10.6.1 (e):** Summary of Capital Items
- 10.6.1 (f):** Schedule of Significant Variances

10.6.2 Monthly Statement of Funds, Investments and Debtors at 30 September 2014

Location:	City of South Perth
Ward:	Not Applicable
Applicant:	N/A
File Ref:	D-14-61970
Date:	28 October 2014
Author / Reporting Officer:	Michael Kent, Director Financial and Information Services
Strategic Direction:	Governance, Advocacy and Corporate Management - - Ensure that the City has the organisational capacity, advocacy and governance framework and systems to deliver the priorities identified in the Strategic Community Plan
Council Strategy:	6.1 Develop and implement innovative management and governance systems to improve culture, capability, capacity and performance.

Summary

This report presents to Council a statement summarising the effectiveness of treasury management for the month including:

- The level of controlled Municipal, Trust and Reserve funds at month end.
- An analysis of the City's investments in suitable money market instruments to demonstrate the diversification strategy across financial institutions.
- Statistical information regarding the level of outstanding Rates and General Debtors.

Officer Recommendation AND COUNCIL DECISION

Moved: Councillor Cala

Seconded: Councillor Lawrance

That Council receives the 30 September 2014 Statement of Funds, Investment & Debtors comprising:

- | | |
|---|-----------------------------|
| • Summary of All Council Funds as per | Attachment 10.6.2(1) |
| • Summary of Cash Investments as per | Attachment 10.6.2(2) |
| • Statement of Major Debtor Categories as per | Attachment 10.6.2(3) |

CARRIED EN BLOC (7/0)

Background

Effective cash management is an integral part of proper business management. Current money market and economic volatility make this an even more significant management responsibility. The responsibility for management and investment of the City's cash resources has been delegated to the City's Director Financial & Information Services and Manager Financial Services - who also have responsibility for the management of the City's Debtor function and oversight of collection of outstanding debts.

In order to discharge accountability for the exercise of these delegations, a monthly report is presented detailing the levels of cash holdings on behalf of the Municipal and Trust Funds as well as funds held in 'cash backed' Reserves.

As significant holdings of money market instruments are involved, an analysis of cash holdings showing the relative levels of investment with each financial institution is also provided.

Statistics on the spread of investments to diversify risk provide an effective tool by which Council can monitor the prudence and effectiveness with which these delegations are being exercised.

Data comparing actual investment performance with benchmarks in Council's approved investment policy (which reflects best practice principles for managing public monies) provides evidence of compliance with approved investment principles.

Finally, a comparative analysis of the levels of outstanding rates and general debtors relative to the same stage of the previous year is provided to monitor the effectiveness of cash collections and to highlight any emerging trends that may impact on future cash flows.

Comment

(a) Cash Holdings

Total funds at month end of \$92.2M (\$64.3M last month) compare favourably to \$58.8M at the equivalent stage of last year. Reserve funds are \$29.7M higher overall than the level they were at the same time last year - largely as a result of receiving the sale proceeds from the Civic Triangle site when settlement was effected in September. Reserve balances show that the Asset Enhancement Reserve is \$29.8M higher mainly through the receipt of the Civic Triangle sale proceeds and part of the Ray St land disposal proceeds.

It is important to recognise that the land sale proceeds currently quarantined in the Asset Enhancement Reserve do not represent 'surplus cash' but rather they are part of carefully constructed funding models for a number of major discretionary capital projects. These funding models are detailed in the City's Long Term Financial Plan.

There are also \$1.5M higher holdings of cash backed reserves to support refundable monies at the CPV but \$1.9M less for the CPH as the reserve is now extinguished. The Sustainable Infrastructure Reserve is \$0.2M higher and the River Wall Reserve is also \$0.2M higher. The Waste Management Reserve is \$0.3M higher. The Future Building Reserve is \$0.1M higher and the Future Municipal Works Reserve is \$0.4M lower. Various other reserves are modestly changed. The CPH Hostel Capital Reserve is \$0.4M lower (fully depleted) after funding the 2014 operating deficit.

Municipal funds are some \$3.7M higher due to excellent rates collections, a strong opening position and cash of close to \$2.0M relating to carry forward works.

Excluding the 'restricted cash' relating to cash-backed Reserves and monies held in Trust on behalf of third parties; the cash available for Municipal use currently sits at \$26.6M (compared to \$26.7M last month). It was \$22.9M at the equivalent time in the 2013/2014 year. Details are presented as **Attachment 10.6.2(1)**.

(b) Investments

Total investment in money market instruments at month end was \$89.0M compared to \$56.1M at the same time last year. There is a higher level of cash in the Municipal bank account and also in municipal investments. Cash backed reserves are \$29.7M higher as discussed above.

Funds brought into the year (and subsequent cash collections) are invested in secure financial instruments to generate interest until those monies are required to fund operations and projects during the year. Astute selection of appropriate investments means that the City does not have any exposure to known high risk investment instruments. Nonetheless, the investment portfolio is dynamically monitored and re-balanced as trends emerge.

The portfolio currently comprises at-call cash and term deposits only. Although bank accepted bills are permitted, they are not currently used given the volatility of the corporate environment. Analysis of the composition of the investment portfolio shows that all of the funds are invested in securities having a S&P rating of A1 (short term) or better. There are currently no investments in BBB+ rated securities.

The City's investment policy requires that at least 80% of investments are held in securities having an S&P rating of A1. This ensures that credit quality is maintained. Investments are made in accordance with Policy P603 and the Department of Local Government Operational Guidelines for investments.

All investments currently have a term to maturity of less than one year - which is considered prudent both to facilitate effective cash management and to respond in the event of future positive changes in rates.

Invested funds are responsibly spread across various approved financial institutions to diversify counterparty risk. Holdings with each financial institution are required to be within the 25% maximum limit prescribed in Policy P603. At 30 September, the portfolio was within the prescribed limits. Counterparty mix is regularly monitored and the portfolio re-balanced as required depending on market conditions. The counter-party mix across the portfolio is shown in **Attachment 10.6.2(2)**.

Total interest revenues (received and accrued) for the year to date total \$0.43M. This compares to \$0.42M at the same time last year. The land sale proceeds were only received in the later part of September and prevailing interest rates are significantly lower. They appear likely to continue at current low levels in the short to medium term.

Investment performance will be closely monitored given recent interest rate cuts to ensure that we pro-actively identify secure, but higher yielding investment opportunities, as well as recognising any potential adverse impact on the budget closing position. Throughout the year, we will re-balance the portfolio between short and longer term investments to ensure that the City can responsibly meet its operational cash flow needs.

Treasury funds are actively managed to pursue responsible, low risk investment opportunities that generate additional interest revenue to supplement our rates income whilst ensuring that capital is preserved.

The weighted average rate of return on financial instruments for the year to date is 3.45% with the anticipated weighted average yield on investments yet to mature now sitting at 3.45%. At call cash deposits used to balance daily operational cash needs have been providing a very modest return of only 2.25% since the August 2013 Reserve Bank decision on interest rates.

(c) Major Debtor Classifications

Effective debtor management to convert debts to cash is an important aspect of good cash-flow management. Details are provided below of each major debtor category classification (rates, general debtors & underground power).

(i) Rates

The level of outstanding local government rates relative to the same time last year is shown in **Attachment 10.6.2(3)**. Rates collections to the end of September 2014 (after the due date for the first instalment) represent 64.4% of rates levied compared to 64.3% at the same time last year.

The City has again further improved its rates collection profile following the issue of the 2014/2015 rates notices.

There has again been a good acceptance of our rating strategy, our communications strategy and our convenient, user friendly payment methods. Combined with the Rates Early Payment Incentive Scheme (generously sponsored by local businesses), these strategies continue to provide strong encouragement for ratepayers to meet their rates obligations in a timely manner.

Claims for reimbursement of pension rebates are some \$0.5M ahead of last year due to a concerted staff effort to have them processed and reimbursed early this year.

(ii) General Debtors

General debtors (excluding UGP debtors) stand at \$0.9M at month end (\$1.2M last year). GST Receivable is lower than the balance at the same time last year whilst Sundry Debtors is also slightly lower. Most other Debtor categories are at similar levels to the previous year.

Continuing positive collection results are important to effectively maintaining our cash liquidity and these efforts will be closely monitored during the year. Currently, the majority of the outstanding amounts are government & semi government grants or rebates (other than infringements) - and as such, they are considered collectible and represent a timing issue rather than any risk of default.

(iii) Underground Power

Of the \$7.40M billed for UGP Stage 3 project, (allowing for interest revenue and adjustments), \$7.38M was collected by 30 September with approximately 99.7% of those in the affected area having now paid in full. The remaining property owners have made satisfactory payment arrangements to progressively clear the debt after being pursued by our external debt collection agency.

Residents opting to pay the UGP Service Charge by instalments continue to be subject to interest charges which accrue on the outstanding balances (as advised on the initial UGP notice). It is important to recognise that this is not an interest charge on the UGP service charge - but rather is an interest charge on the funding accommodation provided by the City's instalment payment plan (like what would occur on a bank loan). The City encourages ratepayers in the affected area to make other arrangements to pay the UGP charges - but it is, if required, providing an instalment payment arrangement to assist the ratepayer (including the specified interest component on the outstanding balance).

Since the initial \$4.59M billing for the Stage 5 UGP Project, some \$4.44M (or 96.7% of the amount levied) has already been collected with 85.2% of property owners opting to settle in full and a further 14.4% paying by instalments so far. The remainder (0.4%) have yet to make satisfactory payment arrangements or have defaulted on the arrangements and collection actions are continuing.

Consultation

This financial report is prepared to provide evidence of the soundness of the financial management being employed by the City whilst discharging our accountability to our ratepayers.

Policy and Legislative Implications

The cash management initiatives which are the subject of this report are consistent with the requirements of Policy P603 - Investment of Surplus Funds and Delegation DC603. Local Government (Financial Management) Regulation 19, 28 & 49 are also relevant to this report - as is the DOLG Operational Guideline 19.

Financial Implications

The financial implications of this report are as noted in part (a) to (c) of the Comment section of the report. Overall, the conclusion can be drawn that appropriate and responsible measures are in place to protect the City's financial assets and to ensure the collectability of debts.

Strategic Implications

This matter relates to Strategic Direction 6 "Governance, Advocacy and Corporate Management" identified within Council's Strategic Plan 2013-2023, which is expressed in the following terms:

Ensure that the City has the organisational capacity, advocacy and governance framework and systems to deliver the priorities identified in the Strategic Plan.

Sustainability Implications

This report addresses the 'financial' dimension of sustainability by ensuring that the City exercises prudent but dynamic treasury management to effectively manage and grow our cash resources and convert debt into cash in a timely manner.

Attachments

- 10.6.2 (a):** Summary of All Council Funds
- 10.6.2 (b):** Summary of Cash Investments
- 10.6.2 (c):** Statement of Major Debtor Categories

10.6.3 Listings of Payment

Location:	City of South Perth
Ward:	Not Applicable
Applicant:	Council
File Ref:	D-14-61971
Date:	28 October 2014
Author / Reporting Officer:	Michael Kent, Director Financial and Information Services Deborah Gray, Manager Financial Services
Strategic Direction:	Governance, Advocacy and Corporate Management - - Ensure that the City has the organisational capacity, advocacy and governance framework and systems to deliver the priorities identified in the Strategic Community Plan
Council Strategy:	6.2 Develop and maintain a robust Integrated Planning and Reporting Framework comprising a 10-year financial plan, four-year corporate plan, workforce plan and asset management plan.

Summary

A list of accounts paid under delegated authority (Delegation DC602) between 1 September 2014 and 30 September 2014 is presented to Council for information.

Officer Recommendation AND COUNCIL DECISION

Moved: Councillor Cala

Seconded: Councillor Lawrance

That the Listing of Payments for the month of September 2014 as detailed in Attachment 10.6.3, be received.

CARRIED EN BLOC (7/0)

Background

Local Government Financial Management Regulation 11 requires a local government to develop procedures to ensure the proper approval and authorisation of accounts for payment. These controls relate to the organisational purchasing and invoice approval procedures documented in the City's Policy P605 - Purchasing and Invoice Approval. They are supported by Delegation DM605 which sets the authorised purchasing approval limits for individual officers. These processes and their application are subjected to detailed scrutiny by the City's auditors each year during the conduct of the annual audit.

After an invoice is approved for payment by an authorised officer, payment to the relevant party must be made and the transaction recorded in the City's financial records. All payments, however made (EFT or Cheque) are recorded in the City's financial system irrespective of whether the transaction is a Creditor (regular supplier) or Non Creditor (once only supply) payment.

Payments in the attached listing are supported by vouchers and invoices. All invoices have been duly certified by the authorised officers as to the receipt of goods or provision of services. Prices, computations, GST treatments and costing have been checked and validated. Council Members have access to the Listing and are given opportunity to ask questions in relation to payments prior to the Council meeting.

Comment

A list of payments made during the reporting period is prepared and presented to the next ordinary meeting of Council and recorded in the minutes of that meeting. It is important to acknowledge that the presentation of this list of payments is for information purposes only as part of the responsible discharge of accountability. Payments made under this delegation cannot be individually debated or withdrawn.

Reflecting contemporary practice, the report records payments classified as:

- **Creditor Payments**

(regular suppliers with whom the City transacts business)

These include payments by both Cheque and EFT. Cheque payments show both the unique Cheque Number assigned to each one and the assigned Creditor Number that applies to all payments made to that party throughout the duration of our trading relationship with them. EFT payments show both the EFT Batch Number in which the payment was made and also the assigned Creditor Number that applies to all payments made to that party.

For instance, an EFT payment reference of 738.76357 reflects that EFT Batch 738 included a payment to Creditor number 76357 (Australian Taxation Office).

- **Non Creditor Payments**

(one-off payments to individuals / suppliers who are not listed as regular suppliers in the City's Creditor Masterfile in the database).

Because of the one-off nature of these payments, the listing reflects only the unique Cheque Number and the Payee Name - as there is no permanent creditor address / business details held in the creditor's masterfile. A permanent record does, of course, exist in the City's financial records of both the payment and the payee - even if the recipient of the payment is a non-creditor.

Details of payments made by direct credit to employee bank accounts in accordance with contracts of employment are not provided in this report for privacy reasons nor are payments of bank fees such as merchant service fees which are direct debited from the City's bank account in accordance with the agreed fee schedules under the contract for provision of banking services. These transactions are of course subject to proper scrutiny by the City's auditors during the conduct of the annual audit.

Consultation

This financial report is prepared to provide financial information to Council and the administration and to provide evidence of the soundness of financial management being employed. It also provides information and discharges financial accountability to the City's ratepayers.

Policy and Legislative Implications

Consistent with Policy P605 - Purchasing and Invoice Approval and Delegation DM605.

Financial Implications

This report presents details of payment of authorised amounts within existing budget provisions.

Sustainability Implications

This report is aligned to the City's [Sustainability Strategy 2012-2015](#)

Attachments

10.6.3 (a): Listing of Payments

10.6.4 Carrying Forward Projects as at 30 June 2014

Location:	City of South Perth
Ward:	Not Applicable
Applicant:	Council
File Ref:	D-14-61972
Date:	28 October 2014
Author / Reporting Officer:	Michael Kent, Director Financial and Information Services Deborah Gray, Manager Financial Services
Strategic Direction:	Governance, Advocacy and Corporate Management - - Ensure that the City has the organisational capacity, advocacy and governance framework and systems to deliver the priorities identified in the Strategic Community Plan
Council Strategy:	6.2 Develop and maintain a robust Integrated Planning and Reporting Framework comprising a 10-year financial plan, four-year corporate plan, workforce plan and asset management plan.

Summary

Projects for which unexpended funds are recommended for carrying forward into the 2013/2014 year are identified and listed on the attached schedule. Similarly, incomplete capital revenue transactions are included in the schedule of carry forward items.

Officer Recommendation AND COUNCIL DECISION

Moved: Councillor Cala

Seconded: Councillor Lawrance

That the Schedule of (final) Carry Forward Capital items from 2013/2014 into the 2014/2015 Budget as disclosed on Attachment 10.6.4 is adopted.

CARRIED EN BLOC (7/0)

Background

For a variety of reasons including contractors or materials not being available when required, inclement weather, protracted negotiations, extended public consultation, delays in getting approvals or sign off for designs etc; capital projects are not always able to be completed within the same financial year as they are initially listed in the budget. A process of identifying and validating the projects to be carried forward into the subsequent financial year is required.

Where a project requires only minimal 'residual' expenditure to finalise it - and the invoice is likely to be received early in the new financial year, the additional project expenditure will simply be treated (and disclosed) as a 'Prior Year Residual Cost'. Where a significant portion of the initial project cost is to be carried into the new year and those funds expended after June 30, the project may be individually identified as a Carry Forward item.

During the budget process, a set of indicative Carry Forward Works are identified by City officers and included in the Annual Budget adopted by Council.

10.6.4 Carrying Forward Projects as at 30 June 2014

Following the close off of the year end accounts, these indicative Carry Forward projects are validated to ensure that the funds proposed for carry forward are legitimately unspent at year end.

The underlying principle is that the final carry forward amount for individual projects should not be greater than the difference between the original budget and the actual amount spent (as recorded in the year end accounts).

Because the Carry Forward figures included in the Annual Budget are based only on projected figures and therefore are indicative in nature, the final validated amount of individual Carry Forwards for those previously identified projects can differ slightly from the amounts published in the adopted budget. In cases where the works are fully completed when the year-end accounts are finalised, a previously indicated carry forward amount may not be realised. This process affects only the timing of payment for materials and services and does not present a cash-flow implication.

Comment

The 2013/2014 Budget included \$3.47M in Capital Revenue - comprising \$2.71M for infrastructure asset grants and contributions, \$0.26M from UGP Reimbursements and \$0.50M for lease premiums and refurbishment levies at the Collier Park Village. A further amount of \$0.20M revenue relating to the Town of Vic Park's previously promised contribution to the Animal Care Facility and \$0.13M for a grant relating to the Manning Men's Shed will be carried forward to 2013/2014 to be claimed when the projects are fully completed and acquittal processes concluded.

The 2013/2014 Budget also included Capital Expenditure projects totalling \$13.21M of which \$11.26M (85%) was expended by 30 June 2014. Of this expenditure, some \$9.22M was expended on upgrading infrastructure assets. The remainder was applied to renewal expenditures including CPV refurbishments, land sale costs and expenditure on other sundry capital projects.

When Council adopted the 2014/2015 Annual Budget, potential carried forward expenditure of \$1.99M was flagged. Following adjustment to reflect actual (rather than projected) expenditure after the year end close-off of accounts, a net amount of \$1.95M is now identified for carry forward into the 2014/2015 budget.

Combined with the completed works, the capital expenditure represents 100% of the full year budget of \$13.21M. As a general principal, the combined total of completed works and carry forward works should not exceed the total budget as anything additional to this amount would not have been fully funded.

As noted above, for the completed 2013/2014 year, the final identified net Carry Forward items (as detailed on the attached schedule) total \$1,948,700.

Consultation

For identified significant variances, comment was sought from the responsible managers prior to the item being included in the Carry Forward Capital Projects.

Policy and Legislative Implications

This practice is consistent with relevant professional pronouncements and good business practice but is not directly impacted by any in-force policy of the City.

10.6.4 Carrying Forward Projects as at 30 June 2014**Financial Implications**

The tabling of this report involves the reporting of historical financial events only. Preparation of the report and schedule require the involvement of managerial staff across the organisation, hence there is necessarily some commitment of resources towards the investigation of identified variances and preparation of the Schedule of Carry Forward Works. This is consistent with responsible financial management practice.

Sustainability Implications

This report is aligned to the City's [Sustainability Strategy 2012-2015](#)

Attachments

10.6.4 (a): SCHEDULE OF INCOMPLETE Capital Works Carried Forward
from 2013/2014

Note: the Amendment to the Officer Recommendation as shown below at Item 10.6.5 was circulated to Members prior to and at the meeting.

10.6.5 WALGA Poll Provisions Advocacy Position

Location:	City of South Perth
Ward:	Not Applicable
Applicant:	Council
File Ref:	D-14-61974
Date:	28 October 2014
Author / Reporting Officer:	Amanda Albrecht, Executive Officer
Strategic Direction:	Governance, Advocacy and Corporate Management - - Ensure that the City has the organisational capacity, advocacy and governance framework and systems to deliver the priorities identified in the Strategic Community Plan
Council Strategy:	6.5 Advocate and represent effectively on behalf of the South Perth community.

Summary

This report seeks feedback from Council relating to WALGA's poll provision advocacy position. WALGA is seeking feedback from local governments in order to define its position regarding possible amendments to the poll provisions contained in Schedule 2.1 of the Local Government Act 1995. The key purpose of any such amendments is to ensure that electors are able to demand a poll where a local government is to be significantly affected by a boundary change proposal.

Officer Recommendation

Moved: Councillor Cridland

Seconded: Councillor Cala

That Council

1. Notes the request from WALGA relating to its poll provision advocacy position; and
2. Authorises the Chief Executive Officer to write to WALGA:
 - a) Opposing the options presented by WALGA; and
 - b) Supporting an alternative option whereby the Local Government Act 1995, Schedule 2.1 is amended so that the community of a local government affected by a proposal can have access to the poll provisions, if that local government requests in its submission to the Local Government Advisory Board, that the poll provisions be available.
 - c) Requesting that WALGA commence work with local governments in order to develop an advocacy position on the proposed 'City of Perth Act', that is representative of all members, so as to influence the policy development supporting any subsequent legislation.

Amendment to Officer Recommendation and COUNCIL DECISION

Moved: Councillor Cridland

Seconded: Councillor Cala

That the Officer's Recommendation be amended by deleting the text in paragraph b) and replacing it with the following:

- b) *Supporting an alternative option whereby the **Local Government Act 1995** is amended so that the community of a local government affected by a proposal can have access to the poll provisions if:*
- (i) The proposal would result in a 10% or greater variation in any of the local government's population, electors, rateable properties, rate revenue or area, or*
 - (ii) that local government requests in its submissions to the Local Government Advisory Board that the poll provisions be available.*

So that the Recommendation now reads as follows:

That Council:

1. Notes the request from WALGA relating to its poll provision advocacy position; and
2. Authorises the Chief Executive Officer to write to WALGA:
 - a) Opposing the options presented by WALGA; and
 - b) Supporting an alternative option whereby the Local Government Act 1995 is amended so that the community of a local government affected by a proposal can have access to the poll provisions if:
 - (i) the proposal would result in a 10% or greater variation in any of the local government's population, electors, rateable properties, rate revenue or area; or
 - (ii) that local government requests in its submissions to the Local Government Advisory Board that the poll provisions be available.
 - c) Requesting that WALGA commence work with local governments in order to develop an advocacy position on the proposed 'City of Perth Act', that is representative of all members, so as to influence the policy development supporting any subsequent legislation.

CARRIED (7/0)

Background

Feedback is being sought by WALGA from local governments to define its position regarding advocacy for possible amendments to the poll provisions contained in Schedule 2.1 of the Local Government Act 1995 to enable electors of a Local Government that will be abolished or significantly affected by a boundary change proposal to demand a poll.

At its State Council meeting on 2 July 2014, State Council resolved to adopt, and advocate for, a policy position that the poll provision should be amended so that electors of a Local Government where one or more Local government will be abolished or significantly affected by a boundary change proposal are able to demand a poll on the proposal, with 'significantly affected' being specifically defined as causing a 50 percent variation in population, or rateable properties, or revenue.

At WALGA's Annual General Meeting, held on 6 August, the meeting resolved:

"That this Annual General Meeting, recognising the current approach by the State Government to the manipulation of the principles of the 'Dadour' poll provisions;

- a) Endorse WALGA's position of providing community access to the poll provisions where 1 or more districts are to be abolished rather than the 2 or more districts as currently provided for in the Local Government Act 1995;

- b) Endorse WALGA's proposed extension of the poll provisions to significant boundary adjustments subject to any associated criteria and any percentages being agreed to by a majority of all local governments in Western Australia, and
- c) Reaffirm as policy, that WALGA is opposed to the removal or dilution of the 'Dadour' poll provisions including the temporary dilution or removal of those provisions.

At its State Council meeting on 3 September 2014, State Council endorsed parts (a) and (c) of the AGM resolution above. However, in response to concerns raised by representatives from the City of South Perth at the South Eastern Metropolitan Zone meeting, part (b) was revised as follows:

"Endorse WALGA's proposed extension of the poll provisions to include significant boundary adjustments subject to further research and sector consultation being carried out on any associated criteria and for a report to be presented through the next Zone/State Council Meeting."

Comment

WALGA has presented two main options for consideration by local governments.

Option 1: All boundary change proposals could be the subject of a poll.

Option 2: Criteria defining whether a local government would be 'significantly affected' could be defined in the Local Government Act 1995.

WALGA has acknowledged that defining the criteria for whether a boundary change significantly affects a local government is difficult and there are divergent views in the Local Government sector. WALGA has therefore welcomed general feedback, including alternative criteria to define when a local government would be 'significantly affected' by a poll.

Option 1 (Boundary Change)

WALGA has provided the following commentary:

"While there is a general view that minor boundary changes should not be subject to a poll of the community, it could be argued that a minor boundary change that only affects a small number of properties would be unlikely to attract enough interest from the community for a poll to be called or to ultimately be successful in overturning the proposal. This would remove the need for criteria to be established to define 'significantly affected'."

Officer comment

Providing access to the poll provisions, for minor boundary adjustments, could potentially result in expensive polls being triggered on matters that have of minimal impact on the overall community. Officers consider that provision for minor boundary adjustments, without triggering the poll provisions, should be preserved in legislation. This option is therefore not recommended.

Option 2 (Significantly affected)

WALGA has provided the following commentary:

"It is suggested that a percentage variation in population, or rateable properties, or revenue could be defined as the appropriate criteria to trigger the community's right to call a poll. Three percentages are presented as options to define these criteria in the Local Government Act: 10 percent, 25 percent, and 50 percent."

The State Council's original approach was that a 50 percent variation in population, or rateable properties or revenue would be the trigger for the community to have the option to call a poll.

WALGA requests that local governments give the three sub-options (10, 25 or 50 percent) a preferential rating.

Officer comment

Officers consider this option to be too prescriptive, and too limited in its considerations of only population, rateable properties and revenue. There are many other considerations to take into account when considering the impact of a change on a community. This is demonstrated by the criteria that the LGAB are required to consider when assessing a proposal (which include, in addition to financial viability: community of interest, physical and topographical features, demographic trends, economic factors, history of an area, transport and communications and the delivery of services).

If consideration is given to the State Government's most recent proposal, that the Burswood Peninsula be carved up, with the Casino and proposed Stadium (two rateable properties) being transferred to the City of Perth, this proposal would have resulted in the loss of \$2.75 million per annum in revenue to the Town of Victoria Park (the Town) from the Casino alone.

If analysed against the criteria above, this proposal would have resulted in a less than 10% percent change to population and a less than 10 percent change to rateable properties. In terms of change to revenue, this is dependent on how 'revenue' is defined. An example is provided below.

Town of Victoria Park	\$(m)	Revenue from Casino \$(m)	Change in revenue %
Revenue for 2013	40.209	2.75	6.8%
Capital expenditure - 10 year period	145.200	27.50	18.9%
Net Capital Expenditure – 10 year period (excludes revenue from land sales)	77.930	27.50	35.3%

Calculating the loss of rates revenue from the Casino as a percentage of the Town's total revenue yields a figure below 10 percent. However, if rather than using revenue, the income from the Casino over a ten year period is considered a compared against the Town's capital expenditure planned for this period the percentage increases significantly (18.9 percent). If the proportion of this capital expenditure being funded by land sales is removed, the percentage increases substantially (35.3 percent). This shows the significant impact that the loss of one property can have on a local government's capital expenditure program (over a period of ten years).

Regardless of how this figure is calculated, under the WALGA recommended option of a 50 percent change, the residents of the Town would not be able to go to poll over the removal of the Casino from their community.

The Town would argue that the removal of the management of the Casino from the Town would have many negative consequences for the community including:

- Dividing contiguous communities
- Establishing illogical boundaries
- Removing infrastructure that is vital to economic development in the greater area
- Creating development, transport and infrastructure management issues that are unnecessarily complicated
- Creating a negative impact on the financial viability of the Town resulting in increased costs to rate payers
- Creating less efficient and less effective service delivery

Officers, therefore do not recommend this option.

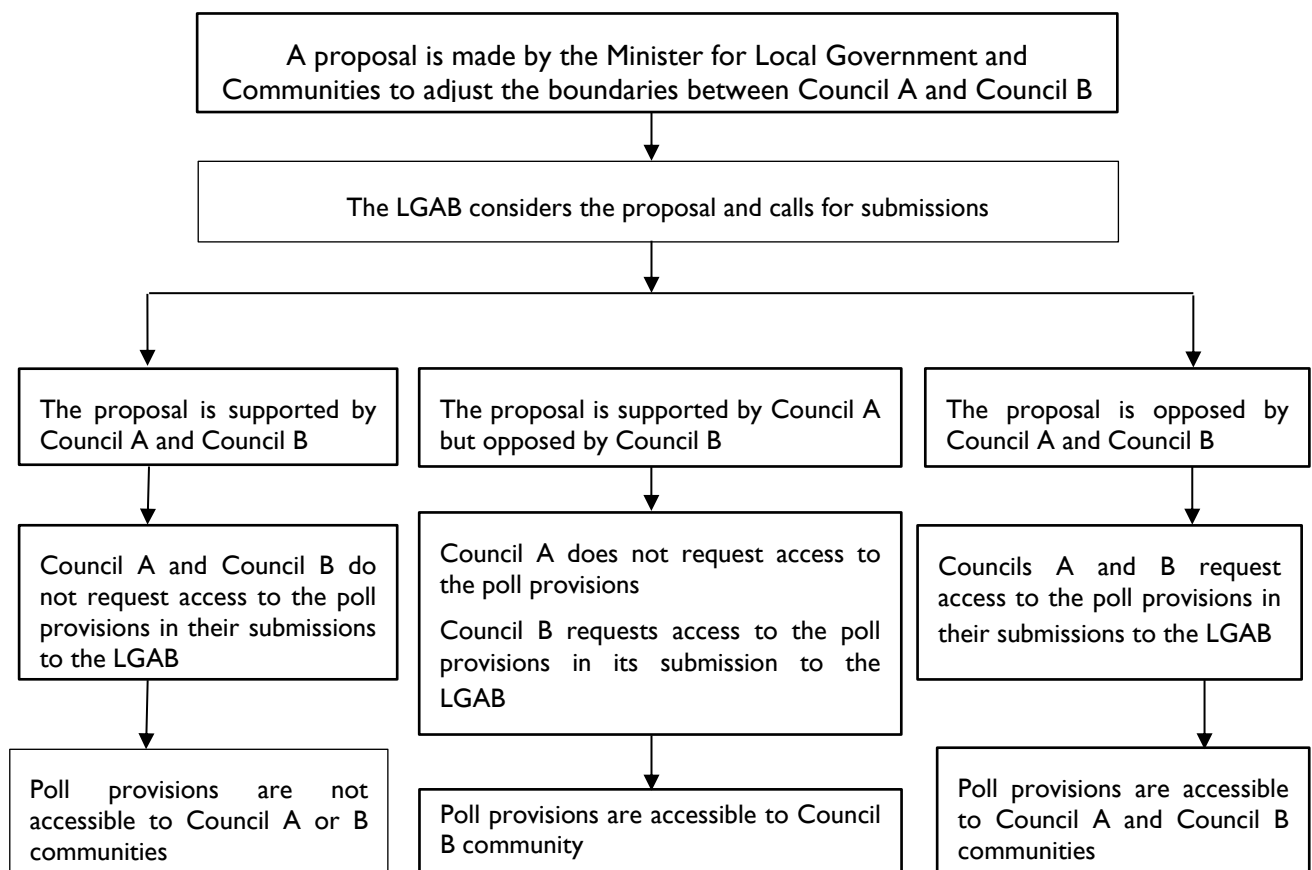
Alternative option (Local Government determination)

Officers consider that an alternative to the above two options, would be preferable, and recommend to Council that it considers putting forward the following alternative to WALGA:

That the City of South Perth Council supports the Local Government Act 1995, Schedule 2.1 being amended so that the community of a local government affected by a proposal can have access to the poll provisions, if that local government requests in its submission to the Local Government Advisory Board, that the poll provisions be available.

The criteria for invoking the poll provisions (requested by 250 electors or 10% of electors) and the definition of an 'affected local government' would remain the same.

Proposed process



Officer comment

Officers consider using local governments as the gate-keepers to the poll provisions to be the most appropriate solution. Local governments are best placed to understand the impact that any proposal will have on its business and on the community. Local governments are unlikely to request the availability of the poll provisions without good reason, given the expense of any such poll would fall to the local government. In addition, the fairly stringent circumstances under which poll results would be binding on the State Government will still be in place. This approach is less prescriptive and allows for minor boundary adjustments to be put forward without having to go to the expense of a poll (which can be requested by a very small number of electors).

If this option is tested against recent events, the Town of Victoria Park would most certainly have requested that the poll provisions be available to its community if it was proposed that the Burswood Casino be annexed from the Town. On the other hand, a proposal to adjust an illogical boundary (such as the one between the Town of Victoria Park and the City of Canning) may not result in either local government requesting the poll provisions be available.

City of Perth Act

The Premier Colin Barnett has indicated in recent public forums and through statements in the media, that he is considering special legislation be introduced to create an enlarged City of Perth. It is understood that the City of Perth is lobbying for the State Government to introduce a 'City of Perth Act' to enable its expansion. The Act would see Perth recognised as a Capital City to enhance its powers. Mr Barnett has openly stated his wish for major institutions, assets and icons of WA to be within the Capital City boundary – such as Kings Park, the University and parts of the Burswood Peninsula – namely, the Crown Casino and the new Perth Stadium.

At a briefing held for CEOs and Mayors by the Premier and Minister for Local Government on Wednesday 22 October 2014, the Premier stated his commitment to not use this 'proposed' legislation to remove the Casino from the new local government entity 'City of South Park' for a period of 5 years.

Regardless of this commitment, a 'City of Perth Act' will potentially have a number of implications for Metropolitan Local Governments. In particular, for the City of Vincent and the Western Suburb local governments, but also possibly for other local governments as well.

Officers recommend that the Council authorises the CEO, in the response to WALGA on its poll provision advocacy position, to also request that WALGA commence canvassing local governments in order to develop an advocacy position on a 'City of Perth Act'. It is important for WALGA to be in a position to advocate for all members, if this legislation progresses, and to have influence in shaping the policy development supporting it.

10.6.5 WALGA Poll Provisions Advocacy Position**Consultation**

Extensive lobbying occurred to convince the South Eastern Metropolitan Zone of WALGA to adopt a motion that required WALGA to conduct further research and consultation into this proposal. This has resulted in the proposal which is the subject of this report.

WALGA is seeking feedback from local governments by **31 October 2014**. This feedback will guide a State Council agenda item to be considered by Zones in late November and then State Council at its 3 December 2014 meeting.

Policy and Legislative Implications

An amendment to the Local Government Act 1995 will be required in order to give effect to any of the above proposals.

Financial Implications

There are no financial implications resulting from the recommendations in this report.

Sustainability Implications

This report is aligned to the City's [Sustainability Strategy 2012-2015](#)

Attachments

Nil

10.6.6 Council Meeting Schedule - 2015

Location:	City of South Perth
Ward:	Not Applicable
Applicant:	N/A
File Ref:	D-14-61975
Date:	28 October 2014
Author / Reporting Officer:	Cliff Frewing, Chief Executive Officer
Strategic Direction:	Governance, Advocacy and Corporate Management - - Ensure that the City has the organisational capacity, advocacy and governance framework and systems to deliver the priorities identified in the Strategic Community Plan
Council Strategy:	6.1 Develop and implement innovative management and governance systems to improve culture, capability, capacity and performance.

Summary

The purpose of this report is to adopt the City of South Perth Council Meeting Schedule for January to June 2015.

Officer Recommendation AND COUNCIL DECISION

Moved: Councillor Cala

Seconded: Councillor Lawrance

That the City of South Perth Council Meeting Schedule for January to June 2015, as detailed within this report and in Attachment 10.6.5, be adopted and advertised.

CARRIED EN BLOC (7/0)

A resolution is required to adopt the City of South Perth Council Meeting Schedule for 2015. It is customary to set the Council meeting calendar as early as possible so that meeting dates are known and dates can be advertised to the public early in the New Year.

Comment

With the pending announcement of metropolitan local government reform, a schedule has been produced for January to June 2015 until further information is known.

Typically, the City of South Perth Council meets on the fourth Tuesday of each month, with the Agenda Briefing on the preceding Tuesday.

Exceptions to the above for 2015 are:

- in January, when the Council is in recess, any urgent matters that may arise that the Chief Executive Officer does not have authority to deal with will be the subject of a Special Meeting of Council. Part 3 of the Standing Orders Local Law 2007 'Calling and Convening Meetings' refers. During this period, the Chief Executive Officer will continue to manage the day-to-day operations of the local government, as he is empowered to do, in accordance with the *Local Government Act*; and
- Beyond 1 July 2015, when the proposed local government amalgamations will require the new entity adopt a meeting schedule for the period July 2015 – December 2015.

If the Council agrees with the above proposed 'exceptions', the City of South Perth Meeting Schedule for 2015 would be as follows:

Report Deadline	EMT Meeting (Agenda settlement)	Agenda Briefing Meeting	Ordinary Council Meeting
January Recess	January Recess	January Recess	January Recess
6 February	10 February	17 February	24 February
6 March	10 March	17 March	24 March
10 April	14 April	21 April	28 April
8 May	12 May	19 May	26 May
5 June	9 June	16 June	23 June

The changes proposed for January have been customary practice at the City of South Perth for many years. There is minimal public impact expected by the proposed changes. State and national public holidays do not interfere with the proposed meeting schedule for 2015.

Special Council Meetings

Special Council meetings are generally called on an as needed basis and as a result, it is not possible to predict in advance when such meetings will be held.

Consultation

It is proposed to advertise the City of South Perth Council Meeting Schedule for 2015 in the Southern Gazette newspaper and to update the internet 'Schedule of Meetings' accordingly. In accordance with normal practice the contents of Agendas for all meetings are included on the Internet under 'Minutes / Agendas' and displayed on the Noticeboards in the Libraries and outside the Civic Centre Administration Offices.

Policy and Legislative Implications

Adopting the Council Meeting schedule for the forthcoming year is in common with past practice and in line with the *Local Government Act Regulations* which state that: "*at least once each year a local government is to give local public notice of the dates, time and place at which Ordinary Council Meetings/Briefings open to the public are to be held*".

Financial Implications

There are no financial implications associated with the setting of meeting times, over and above the normal costs associated with the advertising and holding of Council meetings.

Sustainability Implications

This report is aligned to the City's [Sustainability Strategy 2012-2015](#). Reporting on the Council Meeting Schedule for 2015 contributes to the City's sustainability by promoting effective communication.

Attachments

10.6.6 (a): Council Meeting Schedule - January to June 2015 only

10.6.7 Review of Policy P669 Training and Development

Location:	City of South Perth
Ward:	Not Applicable
Applicant:	N/A
File Ref:	D-14-61976
Date:	28 October 2014
Author / Reporting Officer:	Cliff Frewing, Chief Executive Officer
Strategic Direction:	Governance, Advocacy and Corporate Management - - Ensure that the City has the organisational capacity, advocacy and governance framework and systems to deliver the priorities identified in the Strategic Community Plan
Council Strategy:	6.3 Continue to develop best practice policy and procedure frameworks that effectively guide decision-making in an accountable and transparent manner.

Summary

The purpose of this Report is to review Policy P669 relating to Training and Development to make the application of the Policy more flexible having regard for the potential impact of Local Government Reform and the term of all Councillors in the current Council terminating on 30 June 2015.

Officer Recommendation AND COUNCIL DECISION

Moved: Councillor Cala

Seconded: Councillor Lawrance

That

- (a) Revised Policy P669 relating to Training and Development as per **Attachment 10.6.6(a)** be adopted.
- (b) The full amount of the allowance in relation to training and development contained in Policy P669 be allocated to Elected Members for the period ending 30 June 2015.

CARRIED EN BLOC (7/0)

Background

Council resolved in December 2013 at Item 10.6.2 to adopt Policy P669 relating to Training and Development to provide greater scope and flexibility to Elected Members to nominate and participate in relevant conferences, seminars, training development programs and courses etc. that match their needs, subject to attendance being related to their duties.

A copy of the adopted Policy is attached at **Attachment 10.6.6(a)**.

Comment

It is felt that because of the impact of Local Government Reform whereby the term of all Members will prematurely end on 30 June 2015 the policy should be made more flexible to match the circumstances of this event.

10.6.7 Review of Policy P669 Training and Development

In the adopted policy there are two clauses that are felt should be reviewed:

- a) There was a restriction on unspent funds being carried forward from one calendar year to the next. It is felt that this clause should be modified to allow unspent funds from one calendar year be carried forward to the next;
- b) There is a clause that prevents Elected Members from travelling interstate within three (3) months of expiry of office. If this clause was to remain it would prevent attendance at major national conferences such as the WALGA Congress and the LGMA National Conference. Whilst in the normal circumstance it is felt that this clause in this policy is reasonable on this occasion it would prevent Elected Members from travelling to these conferences should there be an interest in doing so. It is therefore suggested that this restriction be deleted.

In addition, whilst the policy provides that the amount allocated to Elected Members be increased by consumer price index each year to take into account increased cost it is suggested that this not apply on this occasion. Rather, it is proposed that the full amount for the 2015 year be allocated to each Elected Member even though it applies for the period 1 January – 30 June 2015. This would then enable Elected Members who have used their 2014 allowance to attend an interstate conference, etc. for example during this six month period.

Consultation

Nil – review of policy considered necessary because of extenuating circumstances.

Policy and Legislative Implications

Policy P669 Training and Development.

Financial Implications

Funds are provided in the 2014/2015 budget for this purpose.

Sustainability Implications

This report is aligned to the City's [Sustainability Strategy 2012-2015](#)

Attachments

10.6.7 (a): Reviewed Policy P669 Training and Development

10.7 MATTERS REFERRED FROM THE AUDIT AND GOVERNANCE COMMITTEE

Nil

11. APPLICATIONS FOR LEAVE OF ABSENCE

11.1 REQUEST FOR LEAVE OF ABSENCE – COUNCILLOR TRENT

I hereby apply for Leave of Absence from all Council Meetings for the period 30 October 2014 to 4 November 2014, inclusive.

11.2 REQUEST FOR LEAVE OF ABSENCE – COUNCILLOR REID

I hereby apply for Leave of Absence from all Council Meetings for the period 13 November 2014 to 5 December 2014, inclusive.

COUNCIL DECISION

Moved: Councillor Huston

Seconded: Councillor Cala

That the Leave of Absence applications received at Items 11.1 and 11.2 be granted.

CARRIED (7/0)

12. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

12.1 COUNCILLOR TRENT – ALTERNATIVE MOTION – ITEM 10.1.3 ERNEST JOHNSON MASTER PLAN

Nil. The Notice of Motion shown in the Agenda was withdrawn as referred to in Item 10.1.3.

13. QUESTIONS FROM MEMBERS

13.1 RESPONSE TO PREVIOUS QUESTIONS FROM MEMBERS TAKEN ON NOTICE

13.1.1 The Old Mill - Drink Dispenser

At the September 2014 Ordinary Council meeting a question was raised as to whether there will be a drink dispenser located at the Old Mill Site, as previously requested.

Response

The Old Mill currently has a 15 litre water dispenser located in the Education Centre. Paper cups are provided for public use.

13.2 QUESTIONS FROM MEMBERS

13.2.1 Questions from Councillor Trent

Question 1

Is the City of South Perth now obliged to refer to itself as the City of South Park or the City of South Perth until 30 June 2015?

Response

The City shall continue to refer to itself as the City of South Perth.

13.2.2 Questions from Councillor Irons

Question 1

Can the City provide a machine offering soft drinks and mineral water, for example, (in addition to the water dispenser) at the Old Mill site?

Response

The City has not provided a machine, such as a coin operated vending machine, at this location as theft and vandalism is a major concern. This was the rationale in the past.

Question 1

How can the City provide a vending machine offering soft drinks and mineral water, for example, (in addition to the water dispenser) at the Old Mill site?

Response

This question was taken on notice in order that the request could be looked into and an answer provided. The answer will be made available in the November 2014 Agenda.

14. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

Nil

15. MEETING CLOSED TO PUBLIC

The Chief Executive Officer advises that there are matters for discussion on the agenda for which the meeting may be closed to the public, in accordance with section 5.23(2) of the Local Government Act 1995.

Reports regarding these matters have been circulated separately to Councillors.

The Presiding Member declared that, as Councillors did not wish to discuss Item 15.1.1 or 15.1.2 the meeting could remain open to the public.

The Presiding Member also declared that, as Councillors did not wish to discuss Item 15.1.2, the Chief Executive Officer could remain in the Chamber.

As advised at Item 5.2 a Declaration of Financial Interest was received from the Chief Executive Officer, Cliff Frewing for *Items 7.1.2 (Minutes of the CEO Evaluation Committee Meeting(Confidential) – 14 October 2014 and 15.1.2 (Recommendations from the CEO Evaluation Committee Meeting held on 14 October 2014)*. The Presiding Member read aloud the declaration as follows:

“I wish to declare a financial interest in Agenda Items 7.1.2 (Minutes of the CEO Evaluation Committee Meeting (Confidential) – 14 October 2014 and 15.1.2 (Recommendations from the

CEO Evaluation Committee Meeting held on 14 October 2014) on the Council Agenda for the meeting to be held 28 October 2014.

As I am the subject of these items I will leave the Council Chamber when these Items are discussed and voted on by the Council”.

15.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

15.1.1 2014 Volunteer of the Year Awards

*This item is considered **confidential** in accordance with the Local Government Act 1995 section 5.23(2) (h) as it contains information relating to "such other matters as may be prescribed"*

Location:	Community, Culture & Recreation
Ward:	Como Ward, Manning Ward, Mill Point Ward and Moresby Ward, All, Not Applicable
Applicant:	Rene Polletta
File Ref:	D-14-61977
Date:	28 October 2014
Author / Reporting Officer:	Rene Polletta, Youth & Children's Officer, George Burnett Leisure Centre
Strategic Direction:	Community -- Create opportunities for an inclusive, connected, active and safe community
Council Strategy:	1.2 Facilitate and foster a safe environment for our community.

15.1.2 Recommendations from the CEO Evaluation Committee Meeting held on 14 October 2014

*This item is considered **confidential** in accordance with the Local Government Act 1995 section 5.23(2) (a) as it contains information relating to "a matter affecting an employee or employees"*

Location:	City of South Perth
Ward:	Not Applicable
Applicant:	Council
File Ref:	D-14-61978
Date:	28 October 2014
Author / Reporting Officer:	Helen Cardinal, Manager Human Resources
Strategic Direction:	Governance, Advocacy and Corporate Management - - Ensure that the City has the organisational capacity, advocacy and governance framework and systems to deliver the priorities identified in the Strategic Community Plan
Council Strategy:	6.1 Develop and implement innovative management and governance systems to improve culture, capability, capacity and performance.

15.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC

15.1.1 2014 Volunteer of the Year Awards

Officer Recommendation AND COUNCIL DECISION

Moved: Councillor Cala

Seconded: Councillor Lawrance

That Council adopts the Officer Recommendation as contained in the Confidential Report Item 15.1.1 of the October 2014 Ordinary Council Meeting.

CARRIED (7/0)

15.1.2 Recommendations from the CEO Evaluation Committee Meeting held on 14 October 2014

Officer Recommendation AND COUNCIL DECISION

Moved: Councillor Cala

Seconded: Councillor Lawrance

That Council adopts the CEO Evaluation Committee Recommendations as contained in the Confidential Report Item 15.1.2 of the October 2014 Ordinary Council Meeting.

CARRIED (7/0)

16. CLOSURE

The Presiding Member thanked everyone for their attendance and closed the meeting at 8.22 pm.

17. RECORD OF VOTING

28/10/2014 7:30:10 PM

Item 7.1.1 Minutes of the Ordinary Council Meeting – held 23 September 2014

Motion Passed 7/0

Yes: Mayor Sue Doherty, Cr Colin Cala, Cr Glenn Cridland, Cr Veronica Lawrance, Cr Michael Huston, Cr Cheryle Irons, Cr Kevin Trent

Absent: Cr Sharron Hawkins Zeeb, Cr Fiona Reid

28/10/2014 7:31:30 PM

Item 7.1.2 Minutes of the CEO Evaluation Committee – held 14 October 2014

Motion Passed 7/0

Yes: Mayor Sue Doherty, Cr Colin Cala, Cr Glenn Cridland, Cr Veronica Lawrance, Cr Michael Huston, Cr Cheryle Irons, Cr Kevin Trent

Absent: Cr Sharron Hawkins Zeeb, Cr Fiona Reid

28/10/2014 7:32:06 PM

Item 7.2.1 Notes of the Agenda Briefing Meeting – held 16 September 2014

Motion Passed 7/0

Yes: Mayor Sue Doherty, Cr Colin Cala, Cr Glenn Cridland, Cr Veronica Lawrance, Cr Michael Huston, Cr Cheryle Irons, Cr Kevin Trent

Absent: Cr Sharron Hawkins Zeeb, Cr Fiona Reid

28/10/2014 7:37:06 PM

Item 9.1 En Bloc Motion

Motion Passed 7/0

Yes: Mayor Sue Doherty, Cr Colin Cala, Cr Glenn Cridland, Cr Veronica Lawrance, Cr Michael Huston, Cr Cheryle Irons, Cr Kevin Trent

Absent: Cr Sharron Hawkins Zeeb, Cr Fiona Reid

28/10/2014 7:40:55 PM

Item 10.1.2 Arts Advisory Group

Motion Passed 7/0

Yes: Mayor Sue Doherty, Cr Colin Cala, Cr Glenn Cridland, Cr Veronica Lawrance, Cr Michael Huston, Cr Cheryle Irons, Cr Kevin Trent

Absent: Cr Sharron Hawkins Zeeb, Cr Fiona Reid

28/10/2014 7:50:48 PM

Item 10.1.3 Ernest Johnson Master Plan

Motion Passed 5/2

Yes: Mayor Sue Doherty, Cr Colin Cala, Cr Glenn Cridland, Cr Veronica Lawrance, Cr Kevin Trent

No: Cr Michael Huston, Cr Cheryle Irons

Absent: Cr Sharron Hawkins Zeeb, Cr Fiona Reid

28/10/2014 7:55:07 PM

Item 10.3.1 Proposed Amendment No. 46 to Town Planning Scheme No. 6: South Perth Station Precinct to rectify anomalies and ambiguities

Motion Passed 7/0

Yes: Mayor Sue Doherty, Cr Colin Cala, Cr Glenn Cridland, Cr Veronica Lawrance, Cr Michael Huston, Cr Cheryle Irons, Cr Kevin Trent

Absent: Cr Sharron Hawkins Zeeb, Cr Fiona Reid

28/10/2014 8:03:52 PM

Item 10.4.1 Tender 13/2014 "Provision of Project Management Services for the Ernest Johnson Oval Master Plan"

Motion Passed 5/2

Yes: Mayor Sue Doherty, Cr Colin Cala, Cr Glenn Cridland, Cr Veronica Lawrance, Cr Kevin Trent

No: Cr Michael Huston, Cr Cheryle Irons

Absent: Cr Sharron Hawkins Zeeb, Cr Fiona Reid

28/10/2014 8:09:55 PM

Item 10.6.5 WALGA Poll Provisions Advocacy Position

Motion Passed 7/0

Yes: Mayor Sue Doherty, Cr Colin Cala, Cr Veronica Lawrance, Cr Michael Huston, Cr Cheryle Irons, Cr Kevin Trent, Cr Glenn Cridland

Absent: Cr Sharron Hawkins Zeeb, Cr Fiona Reid

28/10/2014 8:11:27 PM

Items 11.1 and 11.2 Applications for Leave of Absence (Cr Reid and Cr Trent)

Motion Passed 7/0

Yes: Mayor Sue Doherty, Cr Colin Cala, Cr Glenn Cridland, Cr Veronica Lawrance, Cr Michael Huston, Cr Cheryle Irons, Cr Kevin Trent

Absent: Cr Sharron Hawkins Zeeb, Cr Fiona Reid

28/10/2014 8:17:50 PM

Item 15.1.1 2014 Volunteer of the Year Awards (confidential)

Motion Passed 6/0

Yes: Mayor Sue Doherty, Cr Colin Cala, Cr Veronica Lawrance, Cr Michael Huston, Cr Cheryle Irons, Cr Kevin Trent

Absent: Cr Sharron Hawkins Zeeb, Cr Glenn Cridland, Cr Fiona Reid

28/10/2014 8:18:19 PM

Item 15.1.2 Recommendations from the CEO Evaluation Committee Meeting held 14 October 2014 (confidential)

Motion Passed 7/0

Yes: Mayor Sue Doherty, Cr Colin Cala, Cr Glenn Cridland, Cr Veronica Lawrance, Cr Michael Huston, Cr Cheryle Irons, Cr Kevin Trent

Absent: Cr Sharron Hawkins Zeeb, Cr Fiona Reid

APPENDICES

APPENDIX ONE: MAYOR'S ACTIVITY REPORT – SEPTEMBER 2014



Date	Activity	Attendee(s)
Saturday 20 September	Opening Ceremony – 2014 Victoria Park Art Awards	Mayor Sue Doherty; CEO Cliff Frewing
Friday 19 September	Councils for Democracy meeting – City of Subiaco	Mayor Sue Doherty;
Thursday 18 September	Rates Prize Draw Function	Mayor Sue Doherty; Crs Reid & Trent
Wednesday 17 September	Kott Gunning Annual Business Breakfast	Mayor Sue Doherty
	Manning Senior Citizens 31st Anniversary Celebration	Mayor Sue Doherty, CEO Cliff Frewing, Crs Trent and Hawkins-Zeeb
Tuesday 16 September	Catch up – Mayor, CEO and Mark Taylor	Mayor Sue Doherty; CEO Cliff Frewing; and Mark Taylor, A/Director Infrastructure Services
	September Council briefing	
Friday 12 September	Clontarf: Gerard Neesham Cup	Mayor Sue Doherty
	CEDA Lunch	Mayor Sue Doherty, CEO Cliff Frewing, Crs Reid & Hawkins-Zeeb
	Return Country Art Exhibition opening - Tessa McOnie	Mayor Sue Doherty
Thursday 11 September	Meeting with John Phillips – CEO Evaluation	Mayor Sue Doherty and Cr Fiona Reid
Wednesday 10 September	Meeting with Senior Counsel - City of Subiaco & Ors v Minister for Local Government & Anor	Mayor Sue Doherty; CEO and A/Manager Governance
	Civic Triangle signing – transfer of land	Mayor Sue Doherty; CEO Cliff Frewing; and lawyers
	Interview with Southern Gazette on South Perth Foreshore	Mayor Sue Doherty; CEO Cliff Frewing
	CoSP Safety and Crime Prevention Meeting	Mayor Sue Doherty

Tuesday 9 September	Meeting with CEO of Perth Zoo	Mayor Sue Doherty; CEO Cliff Frewing
	Meeting with CEO, Ngala	Mayor Sue Doherty
	Photoshoot for Southern Gazette at Foreshore	Mayor Sue Doherty
	Briefing: Local Government Reform	Mayor Sue Doherty; Crs Irons, Reid, Cala, Trent, Huston, Lawrence
	Audit and Governance Committee	Mayor Sue Doherty
Monday 8 September	VIP Cocktail Party – Pinnacle South Perth residential/office development (Zone Q)	Mayor Sue Doherty; Crs Irons, Huston & Reid.
Saturday 6 September	Rivers Regional Council Annual function	Mayor Sue Doherty, Crs Trent, Reid, Hawkins-Zeeb
	Manning Tennis Club Annual Open Day	Mayor Sue Doherty, Crs Cala & Hawkins-Zeeb
Friday 5 September	Meet the Mayor	Mayor Sue Doherty
Thursday 4 September	CEDA Trustee luncheon	Mayor Sue Doherty
	September Morning Melodies – Cygnet Cinema	Mayor Sue Doherty & Cr Trent
	RAC - Communicating the Science of Road Safety	Mayor Sue Doherty
Tuesday 2 September	69th Anniversary of the National Day of the Socialist Republic of Viet Nam	Mayor Sue Doherty
	Meeting with Mayor Town of Victoria Park	Mayor Sue Doherty
	Mayors' and Presidents' lunch with Minister the Hon Tony Simpson MLA	Mayor Sue Doherty
	Mayor/CEO weekly meeting	Mayor Sue Doherty
Monday 1 September	Aboriginal Engagement Meeting	Mayor Sue Doherty
	Citizenship ceremony	Mayor Sue Doherty

Councillors Representatives' Activity Report – September 2014

Date	Activity	Attendee(s)
Tuesday 30 September	Mayor/CEO catch up	Cr Glenn Cridland; CEO Cliff Frewing
Wednesday 24 September	2014 Mercycare Oration - Jung Chang 'Wild Swans'	Cr Fiona Reid
Wednesday 24 September	Manning Senior Citizens' Centre 31st AGM	Cr Sharron Hawkins-Zeeb
	WAYO - America - Saturday 20 September	Cr Michael Huston, Cr Glenn Cridland
Friday 12 September	CEDA: State of the State - Premier Colin Barnett MLA	Crs Fiona Reid and Sharron Hawkins-Zeeb
	PAMG meeting	Cr Cheryle Irons
Thursday 4 September	CEDA Trustee luncheon	

APPENDIX TWO: PUBLIC QUESTION TIME – 28 OCTOBER 2014**6.2 PUBLIC QUESTION TIME: 28 October 2014**

1. Jackie Hair, 28 Waverley Street, South Perth Received 22 October 2014	Response provided by: Ms Vicki Lummer, Director Development and Community Services
<p>[Preamble]</p> <p>On 25 February 2014, the Council approved a planning application for a change of use to a 'small bar' at 79-79A Angelo Street following a series of written and verbal submissions from a number of parties (the "Application").</p> <p>On 13 October 2013, the Liquor Commission determined that one of the individuals involved with the Application was not a fit and proper person to hold a license under the Liquor Control Act on the grounds of past criminal convictions relating to ten separate counts involving the possession, supply and selling of ecstasy including outside licensed premises.</p>	
1. Bearing in mind that the bar will be directly opposite a school, and within walking distance of two other primary schools, at the time of the decision on 25 February 2014, who on the Council was aware that one of the parties involved with the Application had previous convictions for dealing drugs?	<p>It is noted that the consideration of the liquor license is now out of the control of the City of South Perth and is now with the relevant liquor licensing authority.</p> <p>The personal circumstances of the applicant or owners are not a relevant planning consideration in making the decision.</p>
2. If any Council member was aware of the above, were relevant stakeholders, including the Principals of the three schools in the immediate vicinity of the bar, properly informed and consulted?	Wesley College was included in the community consultation in regard to this application.
3. Please explain why planning approval was given to Stiely Design but the Section 40 Certificate under the Liquor Control Act was issued to Wolfberry Holdings Pty Ltd – an entity registered just one day prior to that Council Meeting for whom Ms Trisha Paul is listed as sole director and sole shareholder and whose name does not appear on any documents concerned with the Application.	The development application is issued to the applicant – who could be a designer, architect, planning consultant or the like. This "applicant" will not be the same entity that applies for a Section 40 Certificate.

2. Marcia Manolas, 192 Mill Point Road, South Perth Received 27 October 2014	Response provided by: Mark Taylor, Acting Director Infrastructure Services
[Preamble] N/A	
1. When will the final document of the South Perth Foreshore Strategy and Management Plan passed and amended at the 23rd September 2014 Council Meeting, Item 10.2.1 be available to the public?	The final version of the document will be that which is endorsed by the Swan River Trust as per the process outlined in the document adopted at the September Council meeting. The version adopted by Council is now available on the website.
2. Will the South Perth Foreshore Strategy and Management Plan as amended be available to the public prior to it being forwarded to the Swan River Trust for formal consideration??	The document has already been forwarded to the Swan River Trust as per Council's resolution at the September meeting.
3. When will Council undertake (timeframe) to alter all existing Council Policy documentation to reflect November 2013 Resolution 10.2.1 and the South Perth Foreshore Strategy and Management Plan passed on the 23 rd September 2014 Council Meeting?	Now that the South Perth Foreshore Management Plan has been adopted by Council any adopted Policies of Council will be reviewed as soon as practicable.

3. Sarah Schladow, 3/20 Garden Street, South Perth Received 27 October 2014	Response provided by: Mark Taylor, Acting Director Infrastructure Services and Cliff Frewing, Chief Executive Officer
<p>[Preamble]</p> <p>Given the potential amalgamation to form 'South Park,' it would seem both responsible and logical for South Perth council to ensure that Administration policy and planning documents <i>accurately depict and actively protect the resumed lands along the South Perth Foreshore for future generations.</i></p> <p>Council and Administration have now recognised the current status of the 1940 resumption of Sir James Mitchell Park in its Strategy and Management Plan, and have agreed (Nov 2013 Resolution 2013) that this area is to be clearly designated in policy documents. This would suggest that Council and Administration are aware of the important distinction between the zoning of land as simply 'Parks & Recreation' – as opposed to the designation of land resumed specifically for 'Swan River Improvements' and for 'Foreshore Recreation'.</p>	
<p>I. Why, then, does the map/tables section:</p> <ul style="list-style-type: none"> a. not clearly and correctly designate in Table I (Appendix 08, p 92) the specific purpose/use of areas comprising Sir James Mitchell Park: ie, as 'Swan River Improvements and Foreshore Recreation'? b. not similarly designate in Table 2 (Appendix 08, p 93) the specific and still current purpose of the various lots comprising the Park? c) If this is simply an oversight, please can this be amended now? 	<p>This matter was discussed and resolved by Council at the September meeting.</p>

<p>[Preamble]</p> <p>The 1934 resumption of land from Coode St to Ellam St (resumed 29 June 1934 under the designation 'South Perth Road Board - Recreation grounds, Swan River Foreshore at South Perth') is conspicuously absent from the Strategy and Management Plan: it is missing from the history section (Appendix 03, p71); & its resumption and designated purpose is also missing from map and tables (Appendix 08, pp91-93)</p>	
<p>2. Why is this resumption not mentioned in the history section?</p> <p>a. If this is simply an oversight, please can this be amended now?</p> <p>3. As its designation also remains current (like the 1940 resumption), why is its purpose omitted from maps and tables in the important Strategy and Planning document?</p> <p>a. If this is simply an oversight, please can this be amended now?</p> <p>4. Has Administration asked Landgate to register the still-current use/purpose on digital titles for the Lots in this area? If not, why not?</p>	<p>This matter was discussed and resolved by Council at the September meeting.</p>
<p>[Preamble]</p> <p>Nil</p>	
<p>5. When will the Strategy and Management Plan be finalised?</p>	<p>When the Swan River Trust has endorsed it.</p>
<p>6. When will it come before Council in its final version?</p>	<p>It has already been considered and adopted by Council at the September meeting.</p>
<p>7. Will final document be available for public perusal?</p>	<p>The final document will be made available when it is adopted. The version adopted by Council at the September meeting is now available on the City's website.</p>
<p>8. Have actual Policy documents been amended to incorporate Council's decisions on this Plan?</p> <p>a. If not, when will this be done?</p>	<p>See response at question 3.</p>
<p>9. When will these Policy documents be available for Council and public perusal?</p>	<p>All Policies reviewed by Council are available on Council Agendas.</p>

4. Geoff Defrenne, 24 Kennard Street, Kensington Received 28 October 2014	Response provided by: Cliff Frewing, Chief Executive Officer
<p>[Preamble]</p> <p>Last week I made a deputation on last month's minutes. It has been confirmed by the CEO that no vote was taken to choose a presiding member as the Mayor and Deputy Mayor were absent, which is what I stated. The CEO in response to my deputation stated in his response to my deputation that as no councillor disagreed with the proposal to choose Cr Reid as the presiding member, there was no need for a vote.</p>	
<p>1. Will the CEO confirm his acceptance of this notion by stating that as no councillor objects to the motions moved on block, there is no need to vote and no vote will be taken?</p>	<p>No. Officer recommendations need to be voted on and with en bloc motions are voted on.</p>
<p>[Preamble]</p> <p>SOUTH PARK</p> <p>The city faced some ridicule last week after the announcement of the proposed amalgamated city.</p>	
<p>2. Will the council make a complete break from past and start afresh with a new name?</p>	<p>Until a new LG is formed there is no capacity to review the decision made by Council, the recommendation of the LGAB or the decision of the Minister.</p>
<p>3. Will the council support the new name as the City of Kensington, for the following reasons?:</p> <ul style="list-style-type: none"> a. The name is a break from the past. b. The name Kensington is a respected name. c. The suburb of Kensington has been shared between Victoria Park and South Perth councils. d. The suburb of Kensington has been shared between the electorates of Victoria Park and South Perth councils. e. The suburb of Kensington can be a symbol of the unity between the two councils. 	<p>Not at this time – see above (Question 2)</p>

<p>[Preamble]</p> <p>HEIGHT VARIATIONS</p> <p>I note with interest the proposed discretion in height variation based on “good design” and other conditions.</p>	
4. Given that where greater discretion is allowed, is there a greater chance of the allegation corruption?	The City’s planners make recommendations based on their professional judgement. Applications are usually determined either by the Development Assessment Panel or the Council. There is no increased risk of the allegation of corruption resulting from this amendment.
5. What measures will the council put in place to ensure there is no corruption in the planning approval process?	As above (Question 11)
<p>[Preamble]</p> <p>SHORT CHANGED</p> <p>I note with interest that the civic triangle has been sold for \$27m and the height limits ranging from 10.5 metres to 41 metres. Within days of advised settlement of this site, the city is now proposing to permit an additional 60 metres on certain conditions.</p>	
6. Will an extra 60 metre height limit increase the value of the property?	There is no “extra” height limit. The Civic Triangle land includes a portion of land upon which the applicant can apply for unlimited height, subject to meeting the criteria of Schedule 9, Table B of the Town Planning Scheme
7. If there is an expected increase in value due to the proposed TPS amendment, what is an estimate of that additional value?	Not applicable
8. Have the rate payers been short changed on the sale of these properties by changing the rules to the developer’s advantage after the sale rather than making changes before the properties were put on the market?	Not applicable

DISCLAIMER

The City advises that comments recorded represent the views of the person making them and should not in any way be interpreted as representing the views of Council. The minutes are a confirmation as to the nature of comments made and provide no endorsement of such comments. Most importantly, the comments included as dot points are not purported to be a complete record of all comments made during the course of debate. Persons relying on the minutes are expressly advised that the summary of comments provided in those minutes do not reflect and should not be taken to reflect the view of the Council. The City makes no warranty as to the veracity or accuracy of the individual opinions expressed and recorded therein.

These Minutes were confirmed at a meeting on Tuesday 25 November 2014.

Signed _____

Presiding Member at the meeting at which the Minutes were confirmed

MINUTES

Special Council Meeting

4 November 2014

Notice of Meeting

To: The Mayor and Councillors

Here within are the Minutes of the Special Council Meeting of the City of South Perth Council held Tuesday 4 November 2014 in Council Chamber, Sandgate Street, South Perth at 5.30 pm.



CLIFF FREWING
CHIEF EXECUTIVE OFFICER



Our Guiding Values

Trust

Honesty and integrity

Respect

Acceptance and tolerance

Understanding

Caring and empathy

Teamwork

Leadership and commitment

Disclaimer

The City of South Perth disclaims any liability for any loss arising from any person or body relying on any statement, discussion, recommendation or decision made during this meeting.

Where an application for an approval, a licence or the like is discussed or determined during this meeting, the City warns that neither the applicant, nor any other person or body, should rely upon that discussion or determination until written notice of either an approval and the conditions which relate to it, or the refusal of the application has been issued by the City.

Further Information

The following information is available on the City's website.

- **Council Meeting Schedule**

Ordinary Council Meetings are held at 7.00 pm in the Council Chamber at the South Perth Civic Centre on the fourth Tuesday of every month between February and November. Members of the public are encouraged to attend open meetings.

- **Minutes and Agendas**

As part of our commitment to transparent decision making, the City makes documents relating to council and its committees' meetings available to the public.

- **Meet Your Council**

The City of South Perth covers an area of around 19.9km² divided into four wards. Each ward is represented by two councillors, presided over by a popularly elected mayor. Councillor profiles provide contact details for each elected member.

www.southperth.wa.gov.au/Our-Council/

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Special Council Meeting Minutes

Minutes of the Special Council Meeting of the City of South Perth Council held in Council Chamber, Sandgate Street, South Perth Tuesday 4 November 2014.

I. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Presiding Member opened the meeting at 5.35 pm and welcomed everyone in attendance. She then acknowledged we are meeting on the lands of the Noongar/Bibbulmun people and that we honour them as the traditional custodians of this land.

I.1 DISCLAIMER

The Mayor read aloud the City's Disclaimer.

2. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

2.1 PUBLIC QUESTION TIME FORMS

The Presiding Member advised that Public Question Time forms are available in the Civic Centre foyer and on Council's website for members of the public wanting to submit a written question. In accordance with Clause 6.7 of the Standing Orders Local Law, 'Procedures for Question Time', it is requested that questions be received in advance of the Council Meetings in order for the Administration to have the opportunity to prepare responses.

2.2 AUDIO RECORDING OF COUNCIL MEETING

The meeting may be audio recorded in accordance with Council Policy P673 "Audio Recording of Council Meetings" and Clause 6.16 of the Standing Orders Local Law 2007 which states: "A person is not to use any electronic, visual or vocal recording device or instrument to record the proceedings of the Council without the permission of the Presiding Member".

3. ATTENDANCE

Mayor Doherty (Presiding Member)

Councillors

C Cala	Manning Ward
S Hawkins-Zeeb	Manning Ward
G Cridland	Como Ward
V Lawrance	Como Ward
M Huston	Mill Point Ward (arrived at 5.44 pm)
K Trent, OAM, RFD	Moresby Ward
F Reid	Moresby Ward

Officers

C Frewing	Chief Executive Officer
V Lummer	Director Development and Community Services
M Kent	Director Financial and Information Services
M Taylor	Acting Director Infrastructure Services
P McQue	Manager Governance and Administration
D Gray	Manager Financial Services
R Bercov	Strategic Urban Planning Adviser
A Albrecht	Executive Officer

Z Cornish	Marketing Officer
C Jones	Graphic Design Officer
S Kent	Governance Officer

Gallery

There were 33 members of the public and 1 member of the press present.

1.1 APOLOGIES

C Irons Mill Point Ward

1.2 APPROVED LEAVE OF ABSENCE

Nil

4. DECLARATIONS OF INTEREST

Conflicts of Interest are dealt with in the *Local Government Act, Rules of Conduct Regulations* and the *Administration Regulations* as well as the City's Code of Conduct 2008. Members must declare to the Chairperson any potential conflict of interest they have in a matter on the Council Agenda. The Presiding Member noted that no Declarations of Interest had been received.

5. PUBLIC QUESTION TIME**5.1 PUBLIC QUESTION TIME: 4 NOVEMBER 2014**

The Presiding Member stated that public question time is operated in accordance with *Government Act* regulations. She said that questions are to be in writing and questions received prior to this meeting would be answered tonight, if possible, or alternatively may be taken on notice. Questions received in advance of the meeting would be dealt with first, on a rotational basis. Long questions will be paraphrased and the same or similar questions asked at previous meetings will not be responded to.

Note: Written Questions submitted prior to the meeting were provided in a PowerPoint presentation for the benefit of the public gallery. Questions were answered on a rotational basis, limited to three per person, until the minimum time allowance for public questions (15 minutes) had passed. Questions and responses provided can be seen in **Appendix One**.

The Presiding Member then opened Public Question Time at 5.37 pm.

At 5.54 pm the Presiding Member called for Public Question Time to be extended to accommodate those questions yet to be heard.

EXTENSION OF TIME**Recommendation AND COUNCIL DECISION**

Moved: Councillor Cala

Seconded: Councillor Reid

That Public Question Time be extended by 15 minutes to accommodate those questions yet to be heard.

CARRIED (8/0)

6. DEPUTATIONS

Nil received.

7. REPORTS

7.6 STRATEGIC DIRECTION 6: GOVERNANCE, ADVOCACY AND CORPORATE MANAGEMENT

7.6.1 Local Government Reform: Strategic Oversight

Location:	City of South Perth
Ward:	Not Applicable
Applicant:	Council
File Ref:	D-14-61562
Date:	4 November 2014
Author / Reporting Officer:	Amanda Albrecht, Executive Officer Cliff Frewing, Chief Executive Officer
Strategic Direction:	Governance, Advocacy and Corporate Management - - Ensure that the City has the organisational capacity, advocacy and governance framework and systems to deliver the priorities identified in the Strategic Community Plan
Council Strategy:	6.3 Continue to develop best practice policy and procedure frameworks that effectively guide decision-making in an accountable and transparent manner.

Summary

This report follows the guidelines of the Local Government Reform Toolkit which identifies the role of Elected Members in implementing the State Government's Local Government Reform Program. It seeks Council endorsement of a Change Management Plan that sets out how the City of South Perth and the Town of Victoria Park intend to manage the amalgamation process in order to maximise positive outcomes for the new local government entity and its stakeholders.

Officer Recommendation

Moved: Councillor Reid

Seconded: Councillor Huston

That Council:

- notes the recommendations provided in the 'Local Government Reform Toolkit Elected Member Guide' to assist in its strategic oversight role; and
- endorses the Change Management Plan as a guide to transition to the new local government entity (**Attachment 7.6.1(a)**).

Amended Motion

Moved: Councillor Cala

Seconded: Councillor Hawkins-Zeeb

That the Officer Recommendation be amended with part (b) being replaced with the following:

"That Council defers any Change Management Plan for the transition to a new local government entity until such time as there is an outcome from the Supreme Court Action against the Minister with respect to the Reform Process or the issuing of Governor's Orders."

To read as follows:

That Council:

- a) notes the recommendations provided in the 'Local Government Reform Toolkit Elected Member Guide' to assist in its strategic oversight role; and
- b) That Council defers any Change Management Plan for the transition to a new local government entity until such time as there is an outcome from the Supreme Court Action against the Minister with respect to the Reform Process or the issuing of Governor's Orders.

LOST (3/5)

Note: Cr Cridland left the meeting at 6.19 pm and returned at 6.20 pm during discussion but before voting on the above amended motion.

Officer Recommendation AND COUNCIL DECISION

Moved: Councillor Reid

Seconded: Councillor Huston

That Council:

- a) notes the recommendations provided in the 'Local Government Reform Toolkit Elected Member Guide' to assist in its strategic oversight role; and
- b) endorses the Change Management Plan as a guide to transition to the new local government entity (**Attachment 7.6.1(a)**).

CARRIED (5/3)

Background

As part of the State Government's Local Government Reform Program it is proposed that the Town of Victoria Park and the City of South Perth, along with the area north-west of Leach Highway in Canning form a new Local Government entity by 1 July 2015.

The Council and Elected Members have a significant role in the Local Government Reform process. This includes community leadership and direction, critical oversight, monitoring and the progress of the transition and implementation process.

The Department of Local Government and Communities (DLGC), the Western Australian Local Government Association (WALGA) and Local Government Managers Australia (LGMA) have developed an 'Elected Members Guide' to Local Government Reform. This guide provides tools and information, including a Strategic Deliverables Checklist, to assist Elected Members in their strategic oversight role.

To ensure the reform process is implemented successfully, the Elected Members Guide suggests that the Council will need to:

1. Endorse a comprehensive Change Management Plan
2. Establish accountability
3. Allocate resources
4. Define and monitor strategic deliverables

Comment***Change Management Plan***

A Change Management Plan has been prepared by the City and Town. This Plan maps out how the City and Town intend to manage the amalgamation process in order to maximise positive outcomes for the new local government entity and its stakeholders. A copy of the Change Management Plan is provided at **Attachment 7.6.1(a)** for consideration and endorsement by Council.

A summary of the Change Management Plan has also been prepared for circulation to staff and is an easy 'one page' guide for Elected Members. This can be found at **Attachment 7.6.1(b)**.

The Change Management Plan is an all-encompassing document that sets out how the Town and City plans to manage transition to a new local government entity.

The *Change Management Institute* provides guidance on the following 'knowledge areas' when managing change.

- A Change Management Perspective
- Defining Change
- Managing Benefits
- Stakeholder Strategy
- Communication and Engagement
- Change impact
- Change readiness
- Project Management
- Education and Learning Skills
- Facilitation
- Sustaining Systems
- Personal and Professional Management
- Organisational Considerations

The Change Management Plan brings these elements together.

The Plan also ensures that appropriate checks and balances are in place to ensure that the elements of the plan are being implemented and monitored to ensure that they are bringing about the desired change.

The Change Management Plan is a dynamic document that will be reviewed and updated as circumstances change during the implementation process. As the Reform Program progresses, and more information is known, there will be a need to modify the Plan accordingly.

The Change Management Plan will need to be in place past the 1 July 2015 amalgamation deadline, as it will take some years to embed the change cross the new organisation.

Accountability

The Council has a role in ensuring that the Chief Executive Officer is given the authority to undertake the actions required to implement the Reform Program and is then held accountable for delivering the outcomes and strategic objectives. The Council set the following Key Performance Indicator for the Chief Executive Officer for the 2013/2014 review period in relation to Local Government Reform:

7.6.1 Local Government Reform: Strategic Oversight

“Respond to direction provided by Council to the State’s ‘Local Government Reform Agenda’ and contribute to the joint task force (or its successor) in a timely manner to facilitate implementation of the transition strategy.”

The Chief Executive Officer has provided quarterly reports to the Council in relation to this KPI, in addition to comprehensive updates that have been provided through the Councillor Bulletin and the quarterly Corporate Plan progress report.

In summary, in order to prepare for the State Government’s Reform Program, the following steps have already been taken:

1. Development of a governance structure for the Reform Program, including:
 - the establishment of a Local Implementation Committee (suspended by the City of South Perth Council May 2014);
 - the establishment of a Joint Executive Leadership Team with the Town;
 - the establishment of a Joint Reform Program Office with the Town;
 - the establishment of Joint Project Teams with the Town; and
 - the establishment of a Terms of Reference for each group and forum.
2. Development of a Memorandum of Understanding with the Town;
3. Development of a Change Management Plan;
4. Development of a Vision for the transition process;
5. Development of a Reform Program Management Plan and Project Implementation Plans;
6. Documentation of the Current State (Due Diligence) including process maps for all business areas; and
7. Preparation of a number of reports that require Council consideration following the announcement by the Minister.

A summary of the work undertaken to date is the subject of a separate report (Item 7.6.2 refers).

A series of new KPIs (regarding the Local Government Reform Program) have been set for the CEO for the 2014/2015 review period.

Resources

The City of South Perth Council has made provision for the significant volume of work required to undertake the Reform Program in the 2014/2015 Budget with \$750,000 set aside. This is an addition to an earlier \$250,000 which has been carried forward into the 2014/2015 year, bringing the total current budget to \$1,000,000. Costs for the reform work are to be monitored, recorded and reported on to Council on a monthly basis.

The City of South Perth Council will need to consider further allocations of funding when and where necessary as the Reform Program progresses. It is recognised that given the announcements by the State on the provision of funding to date, the amount available is likely to be grossly insufficient.

A \$50,000 contribution was received from the State Government in June 2014. This money has been used to fund the development of the Reform Program Management Plan.

The City will make further applications to the State Government for funding assistance in recognition of the significant costs associated with the Reform Program and the wider benefits to taxpayers.

7.6.1 Local Government Reform: Strategic Oversight

The City is committed to keeping reform costs to a minimum, and finding efficiencies for ratepayers and service provision improvements where possible.

Strategic Deliverables

The Elected Members Guide sets out the following Strategic Deliverables to assist Elected Members in their critical oversight and monitoring roles.

Deliverable	Date of completion¹	Action required by Council
Memorandum of Understanding with the Town of Victoria Park and the City of Canning	Completed 15 April 2014	Consider an agreement with partnering local governments, setting out the principles of the Reform Program and the way in which entities commit to working together.
Information for Governor's Orders prepared	Completed 24 June 2014	Consider recommendations to the Local Government Advisory Board regarding the new name for the new local government entity; ward boundaries, the number of elected members and the method of election of the Mayor.
Due Diligence report prepared	Completed 31 August 2014	Consider a report on the current state of the Local Government in preparation for the Governor's Orders being produced. (Item 7.6.2 refers)
Change Management Plan	October 2014	Endorse overall change management plan that outlines the key actions in terms of the reform stages. (The subject of this report).
Risk Management Plan	October 2014	Endorse an overarching risk management plan that outlines key strategic, operational and project risks and mitigation measures for the transition period. (Included in the Change Management Plan).
Interim Organisational Structure	February 2015	Endorse an Interim Organisational Structure, including staffing arrangements.
Interim Corporate Business Plan	March 2015	Consider a consolidated Interim Corporate Business Plan, setting out priorities, existing services, projects and other activities.
Service Delivery Model	March 2015	Review an interim service delivery model to support the service delivery plan including variations to delivery models and revised systems and processes.
Inventory of Community Events	March 2015	Review community events for the new entity.

¹ These dates were identified in the preparation of the Change Management Plan. These dates may need to be reviewed due to the delay in the Minister's announcement and the subsequent Governor's Orders.

Asset Management Plan	April 2015	Consider interim consolidated asset management plan and endorse process for asset management planning for the new entity.
Assets and Liability	April 2015	Review a summary of the distribution of assets and liabilities from the previous local governments.
Strategic Community Plan	April 2015	Consider a consolidated summary plan that outlines strategic direction and endorse an Integrate Planning and Reporting process for the new entity.
Population and Demographic Summary	April 2015	Review population and demographic summary.
Workforce Plan	April 2015	Consider and support a Workforce Plan for the new entity.
Interim CEO	April 2015	Review options available for the appointment of an Interim CEO and CEO. (Guidelines currently being prepared by the DLGC).
Financial Position Summary	April 2015	Consideration of consolidated annual budget and revenue statement of the future entity.
Annual Budget 2015-16	April 2015	Consider a consolidated annual budget for the new entity including revised forward capital works schedule and Long Term Financial Plan.
Long Term Financial Plan	April 2015	Consider a Long Term Financial Plan as a basis for development of the Strategic Community Plan, Corporate Business Plan and future Long Term Financial Plan.
Inventory of Historical Artefacts	April 2015	Review inventory of historical artefacts for the new entity.
Policy and Delegation Register	May 2015	Endorse the interim policy and delegations manuals and authorisations.

Asset Management Policy	May 2015	Endorse a consolidated asset management policy for the new entity.
Community Stakeholder Engagement Strategy	June 2015	Endorse Community and Stakeholder Engagement strategy
Inventory of Current Complaints	June 2015	Review inventory of current and outstanding community complaints for the new entity.

Monitoring

A quarterly report will be prepared for Council. The next report will be provided for the period ending 31 December 2014. This report will provide:

- an update on progress of the Strategic Deliverables set out above
- an assessment of key risks and mitigation measures
- a summary of reform costs to date

Consultation

The Change Management Plan has been prepared jointly by Officers from the City and Town.

7.6.1 Local Government Reform: Strategic Oversight**Policy and Legislative Implications**

The Reform Process represents significant policy implications for the City and Town. These will need to be worked through as part of the program of work.

Until such time as the Governor's Orders are made, the Council is not legally required to implement the State Government's Reform Program. However, as outlined in further reports (Items 7.6.2 and 7.6.5 refer), it has been necessary for the administration to proceed with Stage 1 of the Local Government Reform Program, given the deadline established by the State Government of 1 July 2015.

Financial Implications

In order to deliver the State Government's Reform Program, officers have estimated the reform related costs for the 2014/2015 year at \$3.5 million (to be shared across the City and the Town). These costs are the subject of a related report (Item 7.6.5 refers). These costs are extracted from a comprehensive costing model that has been developed by Senior Officers at the City and Town who are responsible for the reform costs. This detailed model considers incremental costs, potential offsets/cost reductions and potential new revenue streams over the next four years. This model is the subject of a separate report (Item 7.6.5 refers).

Sustainability Implications

This report is aligned to the City's [Sustainability Strategy 2012–2015](#).

Attachments

7.6.1 (a): Change Management Plan

7.6.1 (b): Change Management Plan A3

7.6.2 Local Government Reform: Stage One Update

Location:	City of South Perth
Ward:	Not Applicable
Applicant:	Council
File Ref:	D-14-61603
Date:	4 November 2014
Author / Reporting Officer:	Amanda Albrecht, Executive Officer Cliff Frewing, Chief Executive Officer
Strategic Direction:	Governance, Advocacy and Corporate Management - - Ensure that the City has the organisational capacity, advocacy and governance framework and systems to deliver the priorities identified in the Strategic Community Plan
Council Strategy:	6.3 Continue to develop best practice policy and procedure frameworks that effectively guide decision-making in an accountable and transparent manner.

Summary

The purpose of this report is to provide an update to Council on the work completed to date on the implementation of the Local Government Reform Program.

This has included the:

- Development of a Governance Framework and Terms of Reference;
- Establishment of a Reform Program Office;
- Development of a Change Management Plan;
- Development of a Program Management Plan;
- Establishment of Joint Project Teams;
- Development of Project Implementation Plans; and
- Documentation of our current state and processes (Due Diligence).

Officer Recommendation

Moved: Councillor Reid

Seconded: Councillor Trent

That Council:

- (a) notes that Stage One of the Local Government Reform Toolkit has now substantially been completed and that work on Stage Two has now commenced.

Amended Motion

Moved: Mayor Doherty

Seconded: Councillor Cridland

That the Officer Recommendation be amended as follows:

That Council:

- (a) endorses the completion of ~~notes that Stage One of the Local Government Reform Toolkit. has now been substantially been completed and that work on Stage Two has now commenced.~~

CARRIED (8/0)

The amended motion became the substantive motion.

COUNCIL DECISION

Moved: Mayor Doherty

Seconded: Councillor Cridland

That Council:

- (a) endorses the completion of Stage One of the Local Government Reform Toolkit.

CARRIED (8/0)

Background

In July 2013, the State Government announced its policy for Metropolitan Local Government Reform. This policy outlined the State's intention to reduce the number of local governments in the metropolitan area from 30 to 15 by 1 July 2015.

In November 2013 the Minister for Local Government and Communities (the Minister) submitted 12 proposals to the Local Government Advisory Board (LGAB) for consideration. Since then the LGAB has been progressing its consultation, review and assessment of these proposals. This process has included seeking additional proposals and submissions from affected local governments and electors. In all, the LGAB received 38 proposals. The City of South Perth submitted a joint proposal with the Town of Victoria Park to the LGAB in March 2014.

While the above process has been occurring, the Minister and the Department of Local Government and Communities (the Department) have been clear that the State's Reform Program will happen, and that local governments should prepare for this to occur by 1 July 2015.

In February 2014, the Department in conjunction with WALGA and the LGMA prepared a step-by-step practical guide called the Local Government Reform Toolkit. This toolkit identifies core activities grouped by function to be addressed over four stages:

Stage 1: Review (until August 2014)

Stage 2: Plan (August 2014 to March 2015)

Stage 3: Mobilise (April 2015 to June 2015)

Stage 4: Implement (July 2015 onwards)

Please note: The Stage 2 commencement date is now three months behind schedule.

The City of South Perth has completed the vast majority of Stage One and, although the final decision from the Minister has only recently been made, has been progressing with Stage Two of the Toolkit on initiatives where no external funding is required. Officers consider this to be a prudent course of action, given the volume of work necessary for completion prior to the 1 July 2015 deadline, which remains in place, despite repeated delays in process from the State Government.

Comment - Stage One: Review

Stage One of the Reform Toolkit has involved the review of the City's current state and documentation of its processes. The City has also used this time to prepare for the next stages in the Reform process. The City has worked in conjunction with the Town of Victoria Park in the completion of this work, a summary of which is provided below. This work has not been completed in conjunction with the City of Canning as it has not yet committed to the Reform Program and has chosen not to be involved at this stage.

Change Management Plan

A Change Management Plan has also been developed to map out how the City of South Perth and the Town of Victoria Park intend to manage the amalgamation process, in particular the impact on the organisations involved, and on staff as individuals, to maximise positive outcomes for the new local government entity and its stakeholders. This plan has been prepared for Council endorsement, and is the subject of a separate report (Item 7.6.1 refers).

Governance Framework and Terms of Reference

The City and Town have taken a project management approach to the delivery of the Reform Program. Using the Reform Toolkit for guidance, the City and Town have organised the key reform functions into five Program Management Streams. These Program Management Streams have then been broken-down into 30 individual projects, with over 2,300 tasks. The governance structure established for the Reform Program is provided in **Attachment 7.6.2(a)**.

Terms of Reference have been prepared setting out the key role and function of each of the groups and forums established to oversee and implement the Reform Program.

Reform Program Office

The City and Town have established a Reform Program Office to drive the reform process. A Reform Program Director has been appointed internally at both the City and Town, to lead the Reform Program Office.

The Reform Program Office is responsible for:

- Facilitating the project management processes, procedures and outcomes throughout the Reform Program (i.e. implementation of the Reform Program Management Plan)
- Supporting the governance and administration of the Local Implementation Committee, the Joint Leadership Team (Reform Steering Group) and the Reform Implementation Group.
- Standardising project management across the Reform Program
- Establishing and driving performance monitoring and reporting across the Reform Program.

Reform Program Management Plan

With the assistance of NS Projects Ltd, the City and Town have also developed a Reform Program Management Plan for the structured delivery of initiatives required to deliver the necessary business changes. This Plan sets out:

- a timeline with the key milestones and tasks for each stage of the Reform process;
- a reporting framework;
- an assessment of risks and opportunities; and
- project costs and resources required

Components of the Program Management Plan have been entered into a software package called 'Cascade' where progress against individual projects will be monitored and reported on. The plan is a 'live' document that will be reviewed and updated as the reform process progresses.

Joint Project Teams

For each of the 30 individual projects necessary to deliver the Reform Program, joint project teams with members from both South Perth and Victoria Park have been established. These teams are responsible for the co-ordination and delivery of individual project tasks as per the Reform Toolkit. The different project teams are listed in the governance structure established provided in **Attachment 7.6.2 (a)**.

Project Implementation Plans

Each project team has prepared a project implementation plan, to help guide the project through stages one to four of the reform toolkit. These plans set out what needs to be done, by when, and by who. Progress reports against the tasks in these plans will be provided to Program Managers on a weekly basis. Monthly reports will be provided by Program Managers to the Reform Program Office, and periodically to the Joint Leadership Team. A sample project implementation plan is shown in **Attachment 7.6.2(b)**.

Internal and External Communications Plan

A joint internal and external communications plan has been developed with the Town. The purpose of this plan is to:

- ensure that both internal and external communications and messages are consistent and targeted to reflect the different stages of the transition; and
- ensure media and social media channels are managed proactively.

Due Diligence

Due Diligence is a process involving the critical analysis of the operations of the amalgamating local governments. The purpose of this analysis is to ensure minimum exposure to risk and interruption to service delivery.

For the City and the Town, this analysis has involved three key elements:

1. A review of 'current state';
2. Process mapping of core functions and operations; and
3. An 'audit' of Stage One activities, as recommended in the Reform Toolkit.

When the City and Town formally move into Stage Two, this documentation and process mapping will allow both parties to compare core functions and operations, as a starting point in determining what processes and policies the new local government entity will implement.

Due Diligence Document Register

Key documents from across both organisations have been reviewed, updated and collated including over-arching strategies, and management policies and practices. Over 250 documents reflecting the City's current state have been collected and identified on a document register. A copy of this register can be found at **Attachment 7.6.2 (c)**. Some documents, which cannot be provided until the finalisation of the City's 2014/2015 financials, are to follow.

7.6.2 Local Government Reform: Stage One Update*Process Mapping*

Process mapping was also undertaken as part of the information gathering process for Stage One. Business units across the City were asked to process map key services and functions. To date over 300 process maps have been completed. These maps will make the comparison of operations between the City and Town much easier in Stage Two of the Reform Program. A register of all process maps has been created, and can be found at **Attachment 7.6.2(d)**.

Stage One Activities

As outlined in the Reform Toolkit, the overall aim of the activities and tasks for Stage One are to identify, review, audit and document current processes and policies and to plan for Stages two, three and four. As discussed above, the activities and tasks identified in the Reform Toolkit have been captured in 30 individual Reform Projects, which have progressed through to the end of Stage One. Each project team has prepared a 'Stage One Closure Report', assessing progress against all Stage One tasks. This information has been collated and a Stage One audit report has been prepared. This report provides the status of all Stage One tasks and provides links to documentation that show that the work has been completed. Stage One tasks not yet completed will be carried forward into Stage Two.

Consultation

The Town and City have been working closely together to complete the work required during Stage One of the reform process. While it was in operation, the City and Town have consulted on the development of Stage One with the Local Implementation Committee.

In addition, updates on the reform process have also been provided to Council through:

- Reports to elected members by the CEO through the CEO's KPI report
- Updates in the Council Bulletin
- Corporate Plan Quarterly Updates

Policy and Legislative Implications

There are no policy or legislative implications as a result of the Stage One of the Reform Program. Stage One has involved the review and collation of current state material, and planning for future stages of the Reform Program.

Financial Implications

At the February 2014 Ordinary Council Meeting, the Council allocated an initial \$250,000 in the budget for Local Government Reform. An amount of \$250,000 was carried forward into the 2014/15 year.

A \$50,000 contribution was received from the State Government in June 2014. This money was used to fund the development of the Reform Program Management Plan.

At the July 2014 Special Council Meeting to adopt the budget, the Council allocated a further \$750,000 in the budget for Local Government Reform, bringing the total current budget to \$1,000,000. The Council also resolved that monthly reports be provided to Council outlining expenditure relating to existing Local Government Reform cost.

7.6.2 Local Government Reform: Stage One Update

The following financial information, in relation to the Reform Program, was provided to Council at the October 2014 Ordinary Council Meeting:

Costs Incurred (Budget \$750,000)

	Reform Office Staff	Consultancy Services	Total
<i>As a 31 August 2014</i>	\$20,050.00	\$7,695.00	\$27,745.00
<i>For the month of September 2014</i>	\$21,923.00	\$17,363.00	\$39,286.00
<i>Total as at 30 September 2014</i>	\$41,973.00	\$25,058.00	\$67,031.00

In addition to the above, the following represents the estimated hours and costs of staff involved in the Local Government Reform Project which have not resulted in direct costs being incurred.

Staff time:

	May 2014	June 2014	July 2014	August 2014	September 2014	Total
Hours²	995	1,311	925	1,162	859	5,252
Cost³	\$72,455	\$89,717	\$64,738	\$77,459	\$60,441	\$364,810

Officers note that the 5,252 hours represents approximately four percent of total available staff time for the May to September period. These costs are notional and have only been recorded for this exercise.

Sustainability Implications

This report is aligned to the City's [Sustainability Strategy 2012–2015](#).

Attachments

- 7.6.2 (a):** Governance Framework
- 7.6.2 (b):** Project Implementation Plan (Example)
- 7.6.2 (c):** Due Diligence Document Register
- 7.6.2 (d):** Process Map Register

² These are the hours currently recorded by staff, and may be subject to change.

³ These costs exclude Reform Office Staff costs, accounted for in the preceding table.

7.6.3 Local Government Reform: Minister's Announcement

Location:	City of South Perth
Ward:	Not Applicable
Applicant:	Council
File Ref:	D-14-61710
Date:	4 November 2014
Author / Reporting Officer:	Amanda Albrecht, Executive Officer Cliff Frewing, Chief Executive Officer
Strategic Direction:	Governance, Advocacy and Corporate Management - - Ensure that the City has the organisational capacity, advocacy and governance framework and systems to deliver the priorities identified in the Strategic Community Plan
Council Strategy:	6.3 Continue to develop best practice policy and procedure frameworks that effectively guide decision-making in an accountable and transparent manner.

Summary

This report seeks Council agreement to a proposed course of action following the Minister's announcement on Local Government Reform. Officers seek guidance regarding the Council's position in relation to the poll provisions (available in the Local Government Act 1995), given that the Minister has now announced an amalgamation between the City of South Perth, and the Town of Victoria Park.

Officer Recommendation

Moved: Councillor Reid
Seconded: Councillor Huston

That Council:

- (a) notes the Minister's announcement on Local Government Reform;
- (b) determines that in the event that a poll is called in accordance with the provisions of the Local Government Act, the City's position will be one of informing residents and ratepayers via existing communication channels but not supporting or opposing the Minister's decision; and
- (c) notes that costs will be incurred in implementing (b) above which may require a budget adjustment at a later stage.

Amended Motion

Moved: Councillor Cala
Seconded: Councillor Cridland

That the Officer Recommendation be amended with a revised part (b) and the inclusion of a new part (c), (d) and (e) with the present (c) being renumbered (f) as follows:

- (a) that Council notes the Minister's announcement on Local Government Reform;
- (b) that Council determines that in the event that a poll is called in accordance with the provisions of the Local Government Act, that the City will provide residents and ratepayers via existing communication channels of the advantages and disadvantages of the Minister's proposals;
- (c) that the submission by the City to the Local Government Advisory Board at the direction of the Minister, should not be seen as approval by the Council to an Amalgamation with the Town of Victoria Park and a portion of the City of Canning;

- (d) that the City shall inform residents that while it has not been presented with any compelling financial case by the government to support an Amalgamation with the Town of Victoria Park, it believes that this should be a decision for residents;
- (e) that Council notes that residents of the City of Canning involved in this merger might not be provided with the opportunity of a Poll and that this a question that the legal action has to resolve;
- (f) that Council notes that costs will be incurred in implementing (b) above which may require a budget adjustment at a later stage.

Motion to Consider Amendments in Sequence

Moved: Councillor Huston

Seconded: Councillor Trent

That Council consider the Amended Motions (a)-(f) submitted by Cr Cala individually in sequence.

CARRIED WITH CASTING VOTE (5/4)

Amended Motion (a)

Moved: Councillor Reid

Seconded: Councillor Trent

- (a) that Council notes the Minister's announcement on Local Government Reform;

CARRIED (8/0)

Note: (a) was a part of the Officer's Recommendation and not a part of Cr Cala's amendment

Amended Motion (b)

Moved: Councillor Cala

Seconded: Councillor Cridland

That part (b) is amended as follows:

- (b) that Council determines that in the event that a poll is called in accordance with the provisions of the Local Government Act, the City's will provide residents and ratepayers via existing communication channels of the advantages and disadvantages of the Minister's proposals;

CARRIED (6/2)

Amended Motion (c)

Moved: Councillor Cala

Seconded: Councillor Cridland

That a part (c) is added as follows:

- (c) that the submission by the City to the Local Government Advisory Board at the direction of the Minister, should not be seen as approval by the Council to an Amalgamation with the Town of Victoria Park and a portion of the City of Canning;

LOST WITH THE CASTING VOTE (4/5)

Amended Motion (d)**Moved:** Councillor Cala**Seconded:** Councillor Huston

That part (d) is added as follows:

- (d) that the City shall inform residents that while it has not been presented with any compelling financial case by the government to support an Amalgamation with the Town of Victoria Park, it believes that this should be a decision for residents;

CARRIED (5/3)**Amended Motion (e)****Moved:** Councillor Cala**Seconded:** Councillor Hawkins-Zeeb

That part (e) is added as follows:

- (e) that Council notes that residents of the City of Canning involved in this merger might not be provided with the opportunity of a Poll and that this a question that the legal action has to resolve;

CARRIED (8/0)**Amended Motion (f)****Moved:** Councillor Cala**Seconded:** Councillor Hawkins-Zeeb

That part (c) of the Officer's Recommendation becomes part (f) and unaltered, as follows:

- (f) that Council notes that costs will be incurred in implementing (b) above which may require a budget adjustment at a later stage.

CARRIED (8/0)

Note: as the amendment (c) was lost the remaining amendments were renumbered as shown in the Council Decision below.

The amended motion became the substantive.

COUNCIL DECISION**Moved:** Councillor Reid**Seconded:** Councillor Huston

- (a) that Council notes the Minister's announcement on Local Government Reform;
- (b) that Council determines that in the event that a poll is called in accordance with the provisions of the Local Government Act, the City's will provide residents and ratepayers via existing communication channels of the advantages and disadvantages of the Minister's proposals;
- (c) that the City shall inform residents that while it has not been presented with any compelling financial case by the government to support an Amalgamation with the Town of Victoria Park, it believes that this should be a decision for residents;
- (d) that Council notes that residents of the City of Canning involved in this merger might not be provided with the opportunity of a Poll and that this a question that the legal action has to resolve;
- (e) that Council notes that costs will be incurred in implementing (b) above which may require a budget adjustment at a later stage.

CARRIED (8/0)

Background

When Council approved the joint submission to the Local Government Advisory Board (LGAB) in March 2014, the following resolution was adopted:

“That Council

- 1. receives the notes of the Town Hall meeting and the motion passed at the Town Hall meeting be noted;*
- 2. notes the actions arising from the Town Hall meeting that have been put in place;*
- 3. endorses the Joint Submission by the City of South Perth and Town of Victoria Park to the Local Government Advisory Board, dated 13 March 2014;*
- 4. confirms and emphasises that the City of South Perth proposal to the Local Government Advisory Board (of a voluntary amalgamation with the town of Victoria Park) is strictly conditional upon the entirety of the Burswood Peninsula remaining within the Town of Victoria Park (or the boundaries of the combined Town and City).”*

CARRIED (9/0)

The LGAB delivered its report and recommendations, with regards to the proposals for local government reform, to the Minister for Local Government and Communities (the Minister) on 19 September 2014. The Minister has now made an announcement that he accepts all of the LGAB's recommendations with the exceptions of:

- an amalgamation of the City of Perth with the City of Vincent
- an amalgamation of the five western suburbs Councils

The Minister has indicated the State Government's intention to introduce a City of Perth Act, which has implications for the adjoining western suburbs.

For the City of South Perth and the Town of Victoria Park (the City and Town), this means:

- an amalgamation of the whole of the district of the City and the whole of the district of the Town;
- retention of the Burswood Peninsula and GO Edwards Park Reserve
- inclusion of the area north-west of Leach Highway from the City of Canning
- inclusion of the area of the City of Belmont known as Balbuk Reserve
- a new name 'City of South Park'
- 12 Elected Members
- A district ward structure

A media plan, prepared in advance of the Minister's announcement (and circulated to Councillors on 5 September 2014), was deployed following the Minister's announcement made 22 October 2014.

Comment

In terms of the conditions for amalgamation adopted by Council in support of the amalgamation process all have been achieved with the exception of adequate funding.

Amalgamation

As at 1 July 2015, both the City and Town Councils will be replaced by a Commissioner(s) through until a new Council is elected in October 2015. The Commissioner(s) will be responsible for the appointment of an interim CEO for the new organisation. A permanent CEO will need to be appointed by the new Council post the election in October. A range of other matters will need to be determined by the Commissioner(s) as well as conducting all of the normal functions of a Council. An inaugural Council meeting will need to be held by the Commissioner(s)

7.6.3 Local Government Reform: Minister's Announcement

for the new local government entity (presumably on 1 July) when essential items will need to be adopted.

Burswood Peninsula

The retention of the Burswood Peninsula is a fantastic result for the City and Town. The loss of the Peninsula would have had a significant financial impact on the new local government entity. Officers are pleased that the contents of the City and Town's submission and the two presentations made to the LGAB were taken on board, and favoured over the Minister's and the City of Perth's proposals.

The City of Canning

The area north-west of Leach Highway from the City of Canning is to be incorporated into the new local government entity. This boundary adjustment will tidy up the existing boundary with the Town of Victoria Park. The new boundary is consistent with the LGAB's guiding principles as Leach Highway provides a major physical barrier, and therefore makes an ideal local government boundary. It is understood that this area comprises a population of approximately 15,000 which will result in the new local government entity having a commencing population of approximately 95,000.

To date the City of Canning has been reluctant to work with the City and Town given the uncertainty surrounding its boundaries. Now that the Minister's announcement has been made, the City and Town will commence discussions with the City of Canning regarding the transfer of this area, and other considerations (such as staffing).

Officers understand that the City of Canning has been working independently to complete Stage 1 of the Reform Toolkit (i.e. collation of current state material and process mapping).

City of South Perth Supreme Court Action

As a result of the inadequate funding being offered by the State Government, the City has joined with other local governments, and Vincent resident Ian Ker, in a Supreme Court action to have the State Government's local government reform process declared unlawful and invalid. The City's Supreme Court Action against Local Government Reform is the subject of a further report (Item 10.5 refers).

The legal action complicates the decisions that Council needs to make in relation to progressing the reform program. The continuing action in the Supreme Court will occur at the same time that Stage 2 of the Local Government Reform Toolkit is required to be undertaken, in order to deliver a new, well-functioning, local government by 1 July 2015. This is the subject of a further report to Council (Item 7.6.5 refers).

The latest estimate of the time that the legal action may take is as follows:

- any further directions hearings are likely to heard in October;
- the hearing is scheduled for 25 November 2014; and
- the Supreme Court decision will likely not be known until early 2015.

New name, wards, elected members

In June 2014, the City of South Perth Council put forward a recommendation to the LGAB for consideration for inclusion in the Governor's Orders. The Council recommended that the new local government:

- be called the City of South Park;
- have six wards;
- have two elected members per ward; and
- a Mayor elected by popular vote.

A ward boundary map, with ward boundary names (Edwards, Collier, Mill Point, Como Beach, Canning River and Wyong) was also submitted.

The Town of Victoria Park Council put forward alternate recommendations for consideration by the LGAB, the Town recommended that the new local government:

- be called the City of South Bank;
- have five wards;
- have two elected members per ward; and
- a Mayor elected by popular vote.

The Town also submitted a ward boundary map, with ward boundary names (Edwards, Mitchell, Raphael, McDougall, and Collier).

The LGAB has recommended to the Minister that the new local government:

- be called the City of South Park;
- have 12 Elected Member; and
- have a district ward structure.

The Minister has accepted the LGAB's recommendation.

It has been suggested that a small window of opportunity may exist for new wards to be revisited and an agreed position be put to the Commissioner(s) for consideration in July 2015. The Commissioner(s) would then refer the matter to the LGAB for a decision. This suggestion will be investigated and a further report will be provided to Council if this proves to be a possible outcome.

Poll provisions

Following the Minister's announcement, where the LGAB has recommended to the Minister the making of an order to abolish 2 or more districts and amalgamate them into one (as with the City and Town), the LGAB is required (under Schedule 2.1 of the Local Government Act 1995) to give notice to affected local governments, affected electors and other electors of districts directly affected by the recommendation.

Electors and/or the Minister may then request a poll on a recommended amalgamation. In the case of electors, a request must be made to the Minister within one month of notice being given, and must be signed by at least 250 people. The process for requesting a poll is outlined in **Attachment 7.6.3(a)**.

Officers anticipate that it is likely that such a request (with the required 250 signatures) will be submitted to the Minister by electors from the City of South Perth. Should this occur the LGAB will provide the community with information on the advantages and disadvantages of the proposal at the time voting papers are circulated to residents. Any other information will be regarded in the same way as 'election material' and will need to be quite separate from election material provided

by the WA Electoral Commission. (Further details relating the poll provisions are the subject of an additional report to Council (Item 7.6.7 refers)).

A likely timeframe is as follows:

Minister's announcement	22 October 2014
Notice from the LGAB to Local Governments and affected electors	5 November 2014
Date by which a poll must be requested	5 December 2014
Poll held	31 January 2014
Governor's Orders issued	February 2015

The role of the Council

The Council will need to decide what role it would like to play, should such a poll be triggered. The Council could:

- inform the community of the poll in a passive way, through its existing communications channels (website, newsletter, advertisements, notices etc.) without taking a particular stance;
- take an active, but neutral, role encouraging the community to vote in the poll;
- take an active role, encouraging the community to vote for or against amalgamation in the poll; or
- do nothing.

For the results of the poll to put a stop to the amalgamation plans, at least 50 percent of electors would need to vote in the poll, and the majority would need to vote against the proposal. Given that generally only 27.5 percent of electors (on average) vote in Council Elections (even with active campaigning by candidates), and only 53 percent of households in South Perth are occupied by their owner, Officers consider it to be unlikely that any poll would be successful without the backing of the Council. Given that the Council has been successful in achieving all of its conditions for an amalgamation (with the exception of reasonable funding), officers do not recommend this course of action.

In relation to the above options the following information is provided for guidance:

➤ *Inform the community of the poll*

Apart from doing nothing, this is the least cost option. In the City's publications, reference would be made to the poll but no comment would be made for or against the proposal. Limited advertising or promotion of the Poll would occur.

This option is recommended by Officers.

➤ *Take an active but neutral role*

In addition to the previous option the Council could more actively encourage the community to vote in the poll without expressing a particular view one way or the other. As it is often noted, not all people read the local community newspaper, are on-line, access the City's webpage, or read the public notice board. A 'letter drop' is an example of a further action that could be taken. However, any additional requirements will have resource and cost implications. Material addressed to each elector will cost approximately \$25,000 in delivery costs alone.

➤ **Encourage the community to vote for or against amalgamation**

If the Council determines that it is strong for or against amalgamation with the Town, it could actively rally the community to vote for or against the proposal in a poll. This could include similar actions that have occurred previously such as Town Hall meetings, and other group assemblies, “Battle for Burswood” type activities, posters and banners displayed, a much greater level of advertising, being active at community group meetings and a much higher level media campaign.

This option would be designed to encourage at least 50 percent of the electors to vote and if this occurred the result of the poll would be binding. There would be significant resource and funding implications should this option would be chosen. Even though there would be limited time available to conduct a campaign of this nature, it is estimated that costs of at least \$30,000 including additional contract staff would be required.

➤ **Do nothing**

If the Council determines that an amalgamation is the best (or most likely) outcome, the most suitable course of action is to take no part in the process apart from complying with any statutory processes that might be necessary. This will essentially ensure that a 50 percent turnout will not be achieved and the poll will fail resulting in an amalgamation.

Officers note that as with the Supreme Court Legal Action, the Poll provisions also complicate the decisions that Council needs to make in relation to progressing the reform program. The poll, if requested, will occur at the same time that Stage 2 of the Local government Reform Toolkit is required to be undertaken, in order to deliver a new, well-functioning, local government by 1 July 2015. This is the subject of a further report to Council (Item 7.6.5 refers).

Consultation

The Town of Victoria Park worked with the City on the preparation of the media plan. Where possible, the Town and City have been consistent with our messaging. However, where there has been a divergence of views, we have kept each other informed.

Policy and Legislative Implications

There are no direct policy or legislative implications as a result of the recommendations in this report. The City has contacted the WA Electoral Commission to seek advice regarding the poll provisions in the Local Government Act 1995. This is the subject of a separate report (Item 7.6.7 refers).

If the Council determines that it would like to take an active role in encouraging the community to vote in a poll, the City will need to ensure that any material circulated meets the legislative requirements for election material.

Financial Implications

If the poll provisions are triggered, there will be a cost of approximately \$56,000 to engage the WA Electoral Commission to conduct the poll for the City of South Perth.

In addition, if the Council determines it would like to take an active role in encouraging the community to vote in a poll, there will be a cost associated the preparation of communications material (staff time, printing, mailing etc.). Costs involved will vary depending on the option chosen and the level of activity required to be undertaken. Additional resources may be required to be engaged.

Sustainability Implications

This report is aligned to the City's [Sustainability Strategy 2012–2015](#).

Attachments

7.6.3 (a): Process for requesting a poll (Form 2 - Local Government (Constitution) Regulations)

7.6.4 Local Government Reform: Progressing Stages 2-4 of the Reform Program

Location:	City of South Perth
Ward:	Not Applicable
Applicant:	Council
File Ref:	D-14-61711
Date:	4 November 2014
Author / Reporting Officer:	Michael Kent, Director Financial and Information Services Cliff Frewing, Chief Executive Officer
Strategic Direction:	Governance, Advocacy and Corporate Management - - Ensure that the City has the organisational capacity, advocacy and governance framework and systems to deliver the priorities identified in the Strategic Community Plan
Council Strategy:	6.3 Continue to develop best practice policy and procedure frameworks that effectively guide decision-making in an accountable and transparent manner.

Summary

This report sets out the key deliverables for stages 2 to 4 of the Reform Program and the likely expenditure required to complete this work.

Officers seek guidance from the Council regarding progression of the reform program, having regard for:

- the Supreme Court Action currently being taken against the Minister for Local Government and Communities (the Minister) and the Local Government Advisory Board (LGAB); and
- the unknown outcome of any future poll following the Minister's announcement that the City will participate in an amalgamation.

Officer Recommendation

Moved: Councillor Reid

Seconded: Councillor Huston

That the Council:

- notes the key deliverables required in stages 2 to 4 of the Reform Program;
- notes the estimated expenditure required to progress this work;
- notes the funding gap (and time) to achieve a satisfactory and desirable transition to a single new entity;
- agree to expenditure of up to \$685,000 from the existing allocated Reform budget to be spent on non-discretionary technology related reform works – with \$350,000 of that to be recouped from the existing Information Technology Reserve and reimbursed to the reform budget in the Q1 Budget Review;
- authorises the CEO to commit expenditure for other purposes associated with the Reform Program provided that the expenditure is consistent with the summary of anticipated amalgamation costs (contained within this report) and is within budget;

- (f) notes that a further \$1.75 million may be required (between the Town of Victoria Park, and the City of South Perth) for the 2014/15 financial year to progress the Reform Program in preparation for changeover day; and
- (g) agrees that officers should continue to progress stage 2 of the Reform Toolkit, as far as possible, given the above budgetary constraints.

Amended Motion

Moved: Mayor Doherty

Seconded: Councillor Trent

That part (g) is amended to read as follows:

- (g) *authorise ~~agrees that~~ officers ~~should~~ to continue to progress stage 2 of the Reform Toolkit, as far as possible, given the above budgetary constraints, and request that a report be provided to Council following the completion of Stage Two for endorsement prior to moving into Stage 3 of the Reform Program.*

and with agreement of Cr Reid and Cr Huston parts (a)-(g) as amended become the substantive motion as follows:

COUNCIL DECISION

That the Council:

- (a) notes the key deliverables required in stages 2 to 4 of the Reform Program;
- (b) notes the estimated expenditure required to progress this work;
- (c) notes the funding gap (and time) to achieve a satisfactory and desirable transition to a single new entity;
- (d) agree to expenditure of up to \$685,000 from the existing allocated Reform budget to be spent on non-discretionary technology related reform works – with \$350,000 of that to be recouped from the existing Information Technology Reserve and reimbursed to the reform budget in the Q1 Budget Review;
- (e) authorises the CEO to commit expenditure for other purposes associated with the Reform Program provided that the expenditure is consistent with the summary of anticipated amalgamation costs (contained within this report) and is within budget;
- (f) notes that a further \$1.75 million may be required (between the Town of Victoria Park, and the City of South Perth) for the 2014/15 financial year to progress the Reform Program in preparation for changeover day; and
- (g) authorise officers to continue to progress stage 2 of the Reform Toolkit, as far as possible, given the above budgetary constraints, and request that a report be provided to Council following the completion of Stage Two for endorsement prior to moving into Stage 3 of the Reform Program.

CARRIED WITH THE CASTING VOTE (5/4)

Background

The City of South Perth (the City) and the Town of Victoria Park (the Town) have been using the Local Government Reform Toolkit to guide and plan for the work required to amalgamate the two local governments (Item 7.6.2 refers). This toolkit identifies core activities grouped by function to be addressed over four stages:

- Stage 1:** Review (until August 2014)
Stage 2: Plan (August 2014 to March 2015)
Stage 3: Mobilise (April 2015 to June 2015)
Stage 4: Implement (July 2015 onwards)

In the absence of a final decision from the Minister, the City of South Perth has completed the vast majority of Stage One and has been progressing with Stage Two of the toolkit on initiatives where no external funding is required. Officers consider this to be a prudent course of action, given the volume of work necessary for completion prior to the 1 July 2015 deadline, which remains in place, despite repeated delays in process from the State Government.

The City and Town have now reached a point where many of the key deliverables, required for delivery by 1 July 2015, cannot be advanced without significant commitments of time and monetary resource. At the same time, any further delays to commencing the work required to deliver these outputs will inhibit the City's ability to meet this deadline, and may result in a negative impact on services to the community and a less than satisfactory transition to amalgamation.

2014/15 Budget

At the July 2014 Special Council Meeting to adopt the 2014/15 Budget, the Council agreed to allocate \$750,000 on Local Government Reform. Previously approved unspent funds of \$250,000 have also been carried forward into the 2014/15 year following completion of the year end accounts. This gives a total budget of \$1,000,000 for the Local Government Reform Program.

The Town of Victoria Park Council has also allocated \$750,000 in its 2014/15 Budget, giving a combined budget (between the Town and City) of \$1.75 million – although the Town has already expended some of these funds in the current year.

At the July 2014 Special Council Meeting to adopt the 2014/2015 Budget, the Council also resolved as follows:

COUNCIL DECISION

That...

(a) – (t)

- (u) *Because of the uncertainties surrounding the outcome of the Supreme Court action; and the actual costs associated with the Reform Process, a contingent figure has been nominated in the Budget.*
 - (i) *A monthly report be provided to Council outlining expenditure, relating to existing Local Government Reform costs and any additional funds received by the State Government. Any new activities/projects related to Local Government reform be approved by Council.*
 - (ii) *At the six month budget review process, reconsideration be given to the amount nominated and consideration be given to prioritizing other Budget items.*
 - (iii) *Should Amalgamation not occur, and City of South Perth remains as it is, or not occur within the State Governments Metropolitan Local Government Reform timeline, a report is to be presented to Council for approval, to appropriately reallocate and/or carry over any unused allocation for redistribution in the following year's budget.*

CARRIED (7/1)

Monthly reports to Council have provided details of costs incurred in relation to existing arrangements consistent with resolution (u)(i) above. In addition, no new

arrangements have been entered into. This report recommends new expenditure be incurred to progress Stage Two of the Reform Program.

Comment

Key Deliverables – Stages 2 to 4

The following is a schedule that identifies, in an ideal state, what key deliverables should occur prior to 1 July 2015. Work has commenced on many of these tasks but some work will not be able to be completed to the standard desired to achieve the stated reform objectives (including enhanced service delivery and streamlining bureaucracy) within the time frame available.

The tasks include:

Key Deliverables
HR and staffing matters including; <ul style="list-style-type: none"> - appointing an Interim CEO - developing and implementing an Interim Organisational Structure - delivering a new combined EBA (unlikely to occur)
Developing and implementing a new service delivery model
Revised Policies and Delegations
Strategic Community Plan
Interim Corporate Business Plan
Asset Management Plan
Annual Budget 2015-16
Long Term Financial Plan
Workforce Plan
Community Stakeholder Engagement Strategy
Financial systems alignment
Business systems alignment

Detailed planning and scheduling work for many of these outputs has highlighted the extremely tight timelines and need for timely decision making and access to funding in the very near future if the City hopes to deliver these outputs by 1 July 2015. To maximise the benefits to our community, including improved services, financial sustainability and a better customer experience for our community, work needs to commence in many cases, almost immediately.

Estimate costs for 2014/2015

In order to deliver the above, and to physically combine the two local governments (three including part of the City of Canning), officers have estimated the reform related costs for the 2014/2015 year.

These costs are extracted from a comprehensive costing model that has been developed by the senior officers at the City and Town who are responsible for the reform costs as part of the Reform Toolkit. This detailed model considers incremental costs, potential offsets/cost reductions and potential new revenue streams over the next four years. A copy of this model can be found at **Attachment 7.6.5(a)**.

The table below summarises the estimated combined costs to be shared by the local governments but primarily by the City and Town. This amount will be offset by contributions from the State by way of grants – but the amount that could be allocated to the City and Town has not yet been determined.

Summary of estimated merger costs 2014/2015	(\$)
Project Management and Resourcing including 'back-filling' for staff	\$600,000
Governance (develop policies, delegations & standing orders)	\$45,000
Legal Matters (supplier contracts)	\$120,000
Staffing Matters (HR and IR advice and support for transition issues)	\$100,000
Change Management (organisational culture development)	\$150,000
Service Delivery (Contact centre / call management software upgrade ⁴ and expansion of the Customer relationship Management System to include all three local government areas and service delivery models)	\$430,000
Data & Knowledge Management (Data migration & archiving – particularly from the City of Canning)	\$115,000
Information Technology & Data Communications (see below) ⁵	\$1,210,000
Asset Management (transition all Town & Canning data into single database)	\$100,000
Marketing, Branding & Communications (Communication with stakeholders / community, new consolidated webpage with single data access point & payment gateway)	\$375,000
Accommodation (minor building fit out / cabling)	\$150,000
Other Costs - including Contingency & Financing Costs	\$ 204,000
Total	\$3,500,000

As noted earlier, the City and Town currently have a combined budget of \$1.75 million.

Issues to be considered and addressed

Given the above, there are two key issues that need to be addressed:

- The first is the funding deficit of approximately \$1.75million, to be shared across the City and Town.
- The second is how much resource and expenditure is the Council willing to commit, given that we are currently a party to a Supreme Court Action (Item 7.6.4 refers) aiming to stop the local government reform program, and may also (depending on the Minister's announcement) be seeking to stop the program through a poll (Item 7.6.3 refers).

Officers seek Council guidance on this matter.

Whilst planning, scoping, documenting and scheduling many of the tasks identified above can be performed by the Administration with minimal additional consultancy costs, the vast majority of costs are associated with upgrading and alignment of IT systems necessary for a smooth transition from the perspective of both customer experience and statutory compliance. Unfortunately, this is where the majority of the costs will be incurred and include new equipment, specialist advice and additional

⁴ An upgrade to the City's Customer Contact Centre / Call Management software would in the normal course of events, have been required in the 2015/2016 budget. An indicative funding allocation for this was already included in the Long Term Financial Plan (LTFP).

⁵ This includes expansion of existing CPU capacity and data storage space, creation of a new core corporate system including the financial systems, planning & building systems, and harmonisation of (identified priority) disparate document management systems, geographic information systems, facility booking systems, library systems etc., across the three local governments.

resources to achieve a satisfactory merger of technology systems prior to 1 July 2015.

This is necessary to avoid the two organisations operating as if they were not merged and the manual and high-risk task of combining information for reporting and other management and statutory compliance requirements. This is further complicated by the portion of the City of Canning which is also to be included as part of the new local government, as the City and Town will need to absorb the records, transaction and reporting requirements etc., of the properties and land taken over.

The key issue is, given that there is an uncertain outcome in terms of the legal action and poll, what level of expenditure can Council responsibly commit to in order to achieve a satisfactory transition.

Given the relatively long time frame necessary to scope and specify the technology projects, compare old with new, acquire new hardware and software, align systems, migrate data, and complete testing, there is a need to progress with the merger of IT systems as quickly as possible. Officers are aware of the risks that either the legal action or the poll provisions may cause the amalgamation process to stop but consider, having regard for the circumstances that the City should commence work on at least part of the priority elements of the IT merger project considering the lead times for implementation. Other aspects of the reform budgets identified in the first year of merger costs above will still be required but do not have the same immediate and urgent need to be accessed now.

The priority technology expenditures can be justified on the basis that much of the necessary expenditure has been budgeted to occur the following financial year in any event, so that in reality, the expenditure is simply being brought forward – potentially by a few months. The details of what is proposed follows.

Regardless of the reform imperative, the City would have necessarily incurred expenditure of \$180,000 on the Contact Centre call management system as it is at replacement point now. Furthermore, since the City implemented its Authority core (financial) system in 1998, it has had regular software version upgrades and new modules added (on an ad hoc basis). Whilst the system still works very effectively, the software suite itself has now greatly matured and this increased sophistication requires a somewhat different configuration to effectively leverage the enhanced system functionality and streamline processes.

In addition, recent changes to asset management valuation, reporting requirements and accounting standards could be much more efficiently and effectively facilitated by re-establishing and re-configuring the Authority environment. Accordingly, it would be recommended that the City would need to undertake such a system re-implementation in either 2014/2015 or 2015/2016 at the latest (depending on budget and resource availability).

As a single entity, the cost of the new environment implementation and data migration would be in the range of \$600,000 – in comparison, a collaborative effort between the City and the Town (utilising skilled resources available in the Town to do a portion of the work) could deliver the same result for around \$430,000.

Furthermore, following the IT Risk Audit undertaken in the last year (although the City performed well), it was identified that, irrespective of reform, there was an ideal opportunity for the City and Town to have the two administration sites serve as the IT Disaster Recovery site for each other to ensure service continuity in the event of disruption / technology failure. This would simply require the two sites to be

connected by wireless link and or fibre and to increase available disk space (approximate cost \$150,000 in total – to be shared by both sites) or \$75,000 each.

It is argued that the expenditures of \$180,000 and \$430,000 are (from the City's perspective) non-discretionary and would be required in any event, reform or not (and were only excluded from the current year budget because of impending local government reform). It should be noted that these items are treated as though they would need to occur from the City's perspective whether reform occurs or not. In the event that reform did not occur, the City would simply assume these systems as their own.

It is recommended that this funding for non-discretionary works (City of South Perth share) of \$685,000 be made available at this time to facilitate these works (this could be sourced 50 percent from the existing IT Reserve, and 50 percent from the budgeted 2014/2015 surplus).

Consultation

No consultation was necessary for the preparation of this report other than with experienced technology project costing and scheduling consultants.

Policy and Legislative Implications

There are no policy or legislative provisions directly associated with this report although any further budget re-allocations will need the approval of an absolute majority of Council.

Financial Implications

The financial implications are discussed in some detail in the body of the report – including potential funding sources. The State Government has previously advised of the availability of a limited pool (\$45 million) of low interest loans to support reform costs, although it is understood that they are only short term (to be paid back over 5 years) and are for relatively small amounts. The State Government will determine how much the City and Town will be entitled to from this pool of funds. At this stage, the administration is investigating the use of loan funds for this purpose. The State Government has advised that loan funds will not be available until after the Governor's Orders are published – expected to be in February 2015.

Sustainability Implications

This report is aligned to the City's [Sustainability Strategy 2012–2015](#).

Attachments

7.6.4 (a): Reform Program Cost Estimates - September 2014

7.6.5 Local Government Reform: Local Implementation Committee

Location:	City of South Perth
Ward:	Not Applicable
Applicant:	Council
File Ref:	D-14-61713
Date:	4 November 2014
Author / Reporting Officer:	Amanda Albrecht, Executive Officer Cliff Frewing, Chief Executive Officer
Strategic Direction:	Governance, Advocacy and Corporate Management - - Ensure that the City has the organisational capacity, advocacy and governance framework and systems to deliver the priorities identified in the Strategic Community Plan
Council Strategy:	6.1 Develop and implement innovative management and governance systems to improve culture, capability, capacity and performance.

Summary

The purpose of this report is to seek Council agreement to the re-establishment of the Local Implementation Committee following the announcement from the Minister in relation to the State's Local Government Reform Program.

Officers seek confirmation that the previously elected representatives to the Local Implementation Committee, Mayor Doherty, Councillor Trent, Councillor Hawkins-Zeeb and Councillor Reid (as a Deputy) should continue in these roles.

Officer Recommendation

Moved: Councillor Reid

Seconded: Councillor Trent

That Council agrees that

- (a) the Local Implementation Committee be re-established, despite inadequate funding being provided by the State Government; and
- (b) the City of South Perth representatives on the LIC remain as Mayor Doherty, Councillor Trent, Councillor Hawkins-Zeeb and Councillor Reid (as a Deputy).

LOST (3/5)

Alternative Motion AND COUNCIL DECISION

Moved: Councillor Cala

Seconded: Councillor Lawrance

That:

- (a) the Officer Recommendation not be adopted; and
- (b) Council defers any change to its position with respect to its previous involvement with the Local Implementation Committee set up for the transition to a new local government entity, until such time as there is an outcome from the Supreme Court Action against the Minister with respect to the Reform Process or the issuing of Governor's Orders.

CARRIED (5/3)

Reasons:

1. Until such time as the Governor's Orders are made, the Council is not legally required to implement the State Government's Reform Program. Regardless of what the Minister or his Department have made clear as to what they wish to happen by July 2015, the residents of the City and Victoria Park have yet to have a say. Until such time as we have this mandate, this Council would be acting improperly by pre-empting an outcome.
2. While considering its position on the Supreme Court Action against the Minister in a later item to this Agenda, it would be inappropriate to consider this Item in isolation. Also the possible outcome of the action regardless of whether the City remains a party may mean the whole process will unravel and any arrangements made or discussed are no longer relevant.

Background

In November 2013 the Department of Local Government released details of a recommended governance framework for adoption during the reform process. This involved the creation of a 'Local Implementation Committee' (LIC) for each group of local governments that were subject to a reform proposal, and the establishment of a 'Metropolitan Reform Implementation Committee' (MetRIC).

The purpose of the MetRIC was to oversee the co-ordination of the Local Implementation Committees, facilitate the collaboration and sharing of information between local governments on reform, and resolve technical issues associated with reform. The MetRIC was to be attended by representatives from WALGA, LGMA, and a LIC member for each local government.

The purpose of the LIC was to oversee and drive planning and implementation of the reform program (at an Elected Member level), act as a conduit to Council, and to facilitate decision-making. The LIC was to be attended by Elected Member representatives from both the City of South Perth and Town of Victoria Park, CEOs and Reform Program Office staff.

At the 10 December 2014 Ordinary Council Meeting the Council resolved as follows (Item 10.6.1 refers):

"That

- (a) the Joint Task Force formed in May 2013 be formally wound up;*
- (b) Council agree to form a Local Implementation Committee (LIC) with equal representation with the Town of Victoria Park and with representation nominated by the City of Canning;*
- (c) Council agree that the City of South Perth representatives on the LIC consist of three (3) elected members and the CEO; and*
- (d) Council nominate the three (3) members of the LIC as the Mayor Sue Doherty, and two Councillors."*

CARRIED (6/2)

In addition to the Mayor, Sue Doherty, Councillors Kevin Trent and Sharron Hawkins-Zeeb were duly elected as the Council representatives on the LIC.

At the 15 April 2014 Ordinary Council Meeting the Council resolved to appoint Councillor Fiona Reid as the deputy Council representative on the LIC (Item 10.6.1 refers).

The City of South Perth Council had been supportive of the Government's Reform Program, subject to conditions and as long as it was reasonably funded.

At the 2 October 2013 Special Council Meeting, the Council resolved to:

"That Council

recommends to the Local Government Advisory Board, as part of its proposal, that:

- (a) Retention of the whole of the Burswood Peninsula and GO Edwards Park Reserve is critical to the sustainability of both the present Town of Victoria Park and the proposed new City of South Perth and Town of Victoria Park local government entity;*
- (b) The State Government should fund all reasonable amalgamation transition costs; and*
- (c) Transfer of portion of the City of Canning to the new City of South Perth and Town of Victoria Park local government entity must be contingent on the transfer of an equivalent proportion of resources, assets and funds."*

CARRIED (7/4)

At the 25 March 2014 Ordinary Council Meeting the Council reconfirmed this position.

"That Council.....

confirms and emphasises that the City of South Perth proposal to the Local Government Advisory Board (of a voluntary amalgamation with the town of Victoria Park) is strictly conditional upon the entirety of the Burswood Peninsula remaining within the Town of Victoria Park (or the boundaries of the combined Town and City)."

CARRIED (9/0)

In May 2014 it became clear that the State Government was not going to fully or even reasonably fund the Local Government Reform process, when the Minister released his 'Funding Package'. This package consisted of:

- \$15 million in grants over three years from 2014-15 onwards; and
- \$45 million in low-interest loans to local government sin 2015-16, to be paid back over five years.

As a consequence of this, and because of other broken promises by the State, at the 27 May 2014 Ordinary Council Meeting the Council resolved as follows (Item 12.1 refers):

"That the City of South Perth suspend all participation with the State Government with respect to the "Local Government Reform Process", until such time as it receives an undertaking from the government that the previous funding commitments are honoured. The City of South Perth will no longer remain part of the METRIC or participate in Local Implementation Committee in their current form."

CARRIED (8/1)

The last formal meeting of the Local Implementation Committee was held 26 May 2014. Since that time, one additional, informal meeting has been held between former LIC representatives from the City and Town of Victoria Park Elected Members (23 June 2014). No decisions were made at this meeting, and no recommendations were made to Council following this meeting.

Therefore, it follows that there has been no formal high level elected member contact with the Town of Victoria Park for a period of approximately four months. Nor has there been a representative from the City or Town at MetRIC meetings.

Comment

The Minister has now made his announcement regarding the future state of Metropolitan Local Governments, and for the City of South Perth this is as follows:

- That the current districts of the City of South Perth and the Town of Victoria Park be abolished;
- That a new district be declared comprising the former district of the City of South Perth and the Town of Victoria Park;
- That the boundaries of the new district include that part of the City of Canning north-west of Leach Highway, and that part of the City of Belmont known as Balbuk Reserve located on the eastern part of the Burswood Peninsula;
- That the new district be named 'City of South Park' and designated as a City; and
- That the number of Councillors on the Council for the new local government of City of South Park be 12.

Regardless of the outcome of the legal action being taken by a number of Local Governments, including the City of South Perth, it is considered opportune to review the Council's decision to suspend participation with the State Government.

One issue is that, given the lateness of the State's decision, and notwithstanding the time that has been spent on the reform programme to date, there is very limited time available to plan for the transition to one local government.

The timeline for an amalgamation (with a poll) is as follows:

Milestone	Date
Minister's Announcement made	22 October 2014
Notice from the LGAB to local governments and affected electors	5 November 2014
Date by which a poll must be requested	5 December 2014
Poll held	31 January 2014
Governor's Orders issued (assuming poll unsuccessful)	February 2015
Amalgamation deadline	1 July 2015

Having regard for the above, and following this announcement, officers consider it would be prudent to re-establish the Local Implementation Committee for the following reasons:

- **Collegiality** - To continue to build relationships with the Town of Victoria Park Councillors, so that South Perth residents needs are well understood;
- **Community representation** – To ensure that the City of South Perth community is represented on this Committee;
- **Council representation** - To act as a conduit between the City of South Perth Council and the Town of Victoria Park Council as important decisions will be necessary during the period leading up to 30 June 2015;
- **Amalgamation** – To monitor and guide the progress of the Reform Program between the two Councils, and keep other Council members up to date with the work that is being carried out and upcoming decisions for Council; and
- **Co-ordination** – To ensure that there is more involvement and a greater understanding of the Reform Program.

7.6.5 Local Government Reform: Local Implementation Committee

Unless the Council resolves differently, officers recommend that the existing delegations stand in terms of representation at the Local Implementation Committee. i.e. Mayor Doherty, Councillor Trent, Councillor Hawkins-Zeeb and Councillor Reid (as a Deputy).

Consultation

No additional consultation was necessary in the preparation of this report.

Extensive community consultation has been undertaken by the City regarding Local Government Reform. The Government's Reform Program has also been widely advertised, and the public have had opportunities to make submissions directly to the Minister of Local Government and Communities, and to the Local Government Advisory Board.

Residents will have a further opportunity to contribute to this issue through participation in a poll (should it be requested). The implications of this are contained in a separate report on this agenda (Items 7.6.3 and 7.6.7 refer).

As far as is known, the Town's position regarding membership of LIC has not changed and the Town of Victoria Park Council would be willing to again participate.

Policy and Legislative Implications

No legislative support was provided by the Department of Local Government and Communities in relation to the formation of the LIC and its powers are therefore limited to overseeing the implementation of the Reform Program. The LIC has no decision-making power.

Financial Implications

The costs associated with the re-establishment of the LIC are mostly limited to staff costs for administrative support, attendance at the meeting, etc. No additional allowance is provided to Elected Members for representation on the LIC.

In the 2014/2015 Annual Budget, the Council has set aside \$750,000 for the initial implementation of the Reform Program.

Sustainability Implications

This report is aligned to the City's [Sustainability Strategy 2012–2015](#).

Attachments

Nil

7.6.6 Local Government Reform: WA Electoral Commission

Location:	City of South Perth
Ward:	Not Applicable
Applicant:	Council
File Ref:	D-14-61987
Date:	4 November 2014
Author / Reporting Officer:	Amanda Albrecht, Executive Officer Cliff Frewing, Chief Executive Officer
Strategic Direction:	Governance, Advocacy and Corporate Management - - Ensure that the City has the organisational capacity, advocacy and governance framework and systems to deliver the priorities identified in the Strategic Community Plan
Council Strategy:	6.5 Advocate and represent effectively on behalf of the South Perth community.

Summary

This report seeks Councils agreement to authorise the CEO to write to the WA Electoral Commission seeking written agreement to run a postal vote on behalf of the City of South Perth should the poll provisions in the Local Government Act 1995 be triggered.

Additional information from the WA Electoral Commission in relation to the 2015 Local Government Elections is also provided.

Officer Recommendation AND COUNCIL DECISION

Moved: Councillor Huston

Seconded: Councillor Reid

That Council

- (a) agrees, in principle, that if a poll on the recommended amalgamation is triggered for the City of South Perth under Clause 8, Schedule 2.1 of the Local Government Act 1995, it should be conducted as a postal vote; and
- (b) authorises the Chief Executive Officer to write to the Electoral Commissioner (post 5 December 2014) seeking written agreement that the Electoral Commissioner (or person approved by the Electoral Commissioner) be responsible for the conduct of the poll, and return of the results to the Minister; and
- (c) notes that the Council will be required to formally declare the Electoral Commissioner as responsible for the conduct of the poll once it has obtained written agreement from the Electoral Commissioner; and
- (d) notes that the Council will also need to formally decide on the method of conducting the poll once it has obtained written agreement from the Electoral Commissioner.

CARRIED (8/0)

Background

The Minister for Local Government and Communities announced on 22 October 2014 that he has accepted the recommendation from the Local Government Advisory Board (LGAB) that the City of South Perth and the Town of Victoria Park be amalgamated by 1 July 2015.

Under schedule 2.1, of the Local Government Act 1995, electors may demand a poll on a recommended amalgamation by the LGAB.

Where the LGAB makes a recommendation to the Minister to abolish two or more districts, and amalgamate them into one or more districts, the Board must give notice to affected local governments, affected electors and other electors of districts directly affected by the recommendation about the recommendation. (schedule 2.1, clause 8(1) refers).

This notice must advise electors of their right to request a poll. If within one month after the notice is given, the Minister receives a request signed by at least 250 people asking for the recommendation to be put to a poll of electors, the Minister must do so (schedule 2.1, clause 8(3) refers). The Minister must reject the recommendation put forward by the LGAB if, as a result of the poll, 50 percent of electors vote, and if the majority of those electors that vote, vote against the recommendation.

The Minister may also require a poll of electors, to assist in deciding whether or not to accept a recommendation from the LGAB (schedule 2.1, clause 7 refers). The result of a poll called by the Minister is not binding on the Minister.

At this stage it is unknown whether or not a poll will be requested, but Officers consider it to be likely. The poll may be conducted as either a postal vote, or by voting in person.

Comment

Poll provisions

Where a poll is required (under schedule 2.1, clauses 7 or 8) the LGAB is responsible for determining the question or questions to be answered by electors; and for preparing a summary of the case for each way of answer the question or questions.

If directed by the Minister, the City of South Perth may be responsible for making this material available to electors before the poll is conducted (schedule 2.1, clause 9(1) refers). Officers consider that this is likely.

The City can ask the Electoral Commissioner, or a person approved by the Electoral Commissioner, to be responsible for the conduct of the poll and return the results to the Minister. The City must obtain written agreement from the Electoral Commissioner (schedule 2.1, clause 9(2) refers).

The City has contacted the WA Electoral Commission regarding the poll provisions, and has been advised of the following key dates:

Milestone	Date
Minister's announcement	22 October 2014
Notice from the LGAB to Local Governments and affected electors regarding amalgamations	5 November 2014
Period during which a poll can be called (One month from notice date)	5 December 2014
Last day for Council to agree that the Electoral Commissioner conduct the poll	19 December 2014
Poll held (postal vote)	31 January 2014
Governor's Orders	February 2015

A more detailed timetable from the WA Electoral Commission can be found at **Attachment 7.6.7(a)**.

The WA Electoral Commission has advised that if there is a valid request for a poll from the City of South Perth community by 5 December 2014, the City of South Perth will need to write to the WA Electoral Commission requesting that the Electoral Commissioner conducts the poll on behalf of the City. The WA Electoral Commission will then need to provide written agreement to the Council before the Council is able to formally declare the Electoral Commissioner as responsible for the conduct of the poll (schedule 2.1, clause 9(2) refers – absolute majority required). This declaration must be made by 19 December 2014.

The WA Electoral Commission has indicated that it would be willing to conduct a postal vote on behalf of the City of South Perth.

The WA Electoral Commission has further advised that any material the City may wish to circulate to electors (in addition to that prepared by the LGAB) will be considered election material, and will have to follow the normal rules (i.e. the name and address of the person who authorises the material, and the name and address of the printer).

Choice of methods of conducting the poll

As with any election conducted under Part 4 of the Local Government Act 1995, the poll may be conducted either by postal vote or by voting in person (section 4.61(1) refers). Officers recommend a postal vote, as this is likely to result in a greater response rate from the community.

The Council must resolve by absolute majority if it wishes for a postal vote to be conducted (section 4.61(2) refers). However, this decision has no effect unless it is made after a declaration is made that the Electoral Commissioner is to be responsible for the conduct of the poll. Hence, this decision will need to be made following receipt of written agreement from the Electoral Commissioner to conduct the poll.

2015 Local Government Elections

The City has also received correspondence for the WAEC regarding the 2015 Local Government Elections. The WAEC has noted that there will be a significant body of work for the Commission in updating elector details with new district and ward codes in advance of the preparation of the local government residents rolls. While Governor's Orders are not due to take effect until 1 July 2015, roll related works will need to be completed well in advance of the 28 August 2015 roll close. This work will require close liaison with Landgate and individual local governments, particularly with respect to verifying and auditing the changes.

Individual local governments will also need to ensure that their owner and occupiers register is maintained and audited in the lead up to the August 2015 roll close.

The WA Electoral Commission advises that for all local governments likely to use the Commission to conduct their election using the postal election method, providing a cost estimate for the 2015 elections will not be possible until after the Governor's Orders have been released and more definitive cost calculations can be determined. At this stage it is proposed to provide cost estimates to those local governments that will still exist on 1 July 2015, by February 2015.

7.6.6 Local Government Reform: WA Electoral Commission

Following the release of the Governor's Orders and the resultant work to determine elector numbers per district, the Commission's local government team will be contacting all local governments to arrange a time to discuss election requirements.

Consultation

City Officers have sought advice from the WA Electoral Commission in the preparation of this report.

Policy and Legislative Implications

Part 4 and Schedule 2.1 of the Local Government Act 1995 are relevant to the contents of this report.

The Council must resolve by absolutely majority to appoint the WA Electoral Commissioner to conduct the poll; and for the poll to be conducted by postal vote. This cannot be done until after written agreement is received from the WA Electoral Commission to conduct the poll.

Financial Implications

The WA Electoral Commission has advised that it will provide an estimate of costs in its letter to the City of South Perth, to be sent following receipt of a letter from the City of South Perth requesting that the WA Electoral Commission conduct the poll. At the time of writing this report, the estimate provided to the City was \$58,000.

Sustainability Implications

This report is aligned to the City's [Sustainability Strategy 2012–2015](#).

Attachments

7.6.6 (a): WA Electoral Commission Poll Timeline

8. MEETING CLOSED TO PUBLIC

The Chief Executive Officer advises that there are matters for discussion on the agenda for which the meeting may be closed to the public, in accordance with section 5.23(2) of the Local Government Act 1995.

Reports regarding these matters were circulated separately to Councillors.

At 7.56 pm the Presiding Member called for the meeting to be closed to the public.

MOTION TO CLOSE THE MEETING TO THE PUBLIC AND COUNCIL DECISION

Moved: Councillor Trent

Seconded: Councillor Huston

That the following agenda items be considered in closed session, in accordance with section 5.23(2) of the Local Government Act 1995, as specified:

8.1.1 Local Government Reform: Supreme Court Action

Confidential in accordance with the Local Government Act 1995 section 5.23(2) (d) as it contains information relating to "legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting"

CARRIED (8/0)

The Presiding Member asked the members of the public to leave the Chamber and advised that they would be welcomed back at Item 8.2 to hear the public reading of the resolution of confidential item 8.1.1.

8.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

8.1.1 Local Government Reform: Supreme Court Action

*This item is considered **confidential** in accordance with the Local Government Act 1995 section 5.23(2) (d) as it contains information relating to "legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting"*

Location:	City of South Perth
Ward:	Not Applicable
Applicant:	Council
File Ref:	D-14-61982
Date:	4 November 2014
Author / Reporting Officer:	Amanda Albrecht, Executive Officer Cliff Frewing, Chief Executive Officer
Strategic Direction:	Governance, Advocacy and Corporate Management - - Ensure that the City has the organisational capacity, advocacy and governance framework and systems to deliver the priorities identified in the Strategic Community Plan
Council Strategy:	6.5 Advocate and represent effectively on behalf of the South Perth community.

Officer Recommendation AND COUNCIL DECISION

Moved: Councillor Cala

Seconded: Councillor Lawrance

That Council:

1. notes that a hearing is scheduled for 25 November 2014, but that a decision is not likely until early 2015;
2. notes that a new argument was submitted Tuesday 4 November 2014 regarding the Minister's decision to accept or reject recommendations made by the Local Government Advisory Board; and
3. confirms that the City of South Perth will continue to be party to the Supreme Court Legal Action on Local Government Reform.

CARRIED (6/2)

At 8.19 pm the Presiding Member called for the meeting to be re-opened to the public.

MOTION TO RE-OPEN THE MEETING TO THE PUBLIC AND COUNCIL DECISION

Moved: Councillor Huston

Seconded: Councillor Trent

That the meeting be re-opened to the public.

CARRIED (8/0)

The Presiding Member invited the members of the public back to the Chamber.

8.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC

8.2.1 Local Government Reform: Supreme Court Action

The Governance Officer read aloud the Council Decision relating to Item 8.1.1.

9. CLOSURE

The Presiding Member thanked everyone for their attendance and closed the meeting at 8.21 pm.

10. RECORD OF VOTING

4/11/2014 5:54:49 PM

Item 5.1 Extension of Public Question Time

Motion Passed 8/0

Yes: Mayor Sue Doherty, Cr Colin Cala, Cr Sharron Hawkins Zeeb, Cr Glenn Cridland, Cr Veronica Lawrance, Cr Michael Huston, Cr Kevin Trent, Cr Fiona Reid

No: -

Absent: Cr Cheryle Irons

4/11/2014 6:27:59 PM

Item 7.6.1 Strategic Oversight (Amended Motion)

Motion Lost 3/5

Yes: Cr Colin Cala, Cr Sharron Hawkins Zeeb, Cr Veronica Lawrance

No: Mayor Sue Doherty, Cr Glenn Cridland, Cr Michael Huston, Cr Kevin Trent, Cr Fiona Reid

Absent: Cr Cheryle Irons

4/11/2014 6:29:00 PM

Item 7.6.1 Strategic Oversight (Council Decision)

Motion Passed 5/3

Yes: Mayor Sue Doherty, Cr Glenn Cridland, Cr Michael Huston, Cr Kevin Trent, Cr Fiona Reid

No: Cr Colin Cala, Cr Sharron Hawkins Zeeb, Cr Veronica Lawrance

Absent: Cr Cheryle Irons

4/11/2014 6:38:09 PM

Item 7.6.2 Stage One Update (Amended Motion)

Motion Passed 8/0

Yes: Mayor Sue Doherty, Cr Colin Cala, Cr Sharron Hawkins Zeeb, Cr Glenn Cridland, Cr Veronica Lawrance, Cr Michael Huston, Cr Kevin Trent, Cr Fiona Reid

No: -

Absent: Cr Cheryle Irons

4/11/2014 6:38:43 PM

Item 7.6.2 Stage One Update (Council Decision)

Motion Passed 8/0

Yes: Mayor Sue Doherty, Cr Colin Cala, Cr Sharron Hawkins Zeeb, Cr Glenn Cridland, Cr Veronica Lawrance, Cr Michael Huston, Cr Kevin Trent, Cr Fiona Reid

No: -

Absent: Cr Cheryle Irons

4/11/2014 6:50:54 PM

Item 7.6.3 Minister's Announcement (Motion to consider each part individually)

Motion Passed 5/4 (with casting vote)

Yes: Mayor Sue Doherty, Cr Michael Huston, Cr Kevin Trent, Cr Fiona Reid,
Casting Vote

No: Cr Colin Cala, Cr Sharron Hawkins Zeeb, Cr Glenn Cridland, Cr
Veronica Lawrance

Absent: Cr Cheryle Irons

4/11/2014 6:52:11 PM

Item 7.6.3 Minister's Announcement (Amendment to (a) Council Decision)

Motion Passed 8/0

Yes: Mayor Sue Doherty, Cr Colin Cala, Cr Sharron Hawkins Zeeb, Cr Glenn
Cridland, Cr Veronica Lawrance, Cr Michael Huston, Cr Kevin Trent, Cr
Fiona Reid

No: -

Absent: Cr Cheryle Irons

4/11/2014 6:59:09 PM

Item 7.6.3 Minister's Announcement (Amendment to (b) Council Decision)

Motion Passed 6/2

Yes: Mayor Sue Doherty, Cr Colin Cala, Cr Sharron Hawkins Zeeb, Cr Glenn
Cridland, Cr Veronica Lawrance, Cr Michael Huston

No: Cr Kevin Trent, Cr Fiona Reid

Absent: Cr Cheryle Irons

4/11/2014 7:10:43 PM

Item 7.6.3 Minister's Announcement (Amendment to (c) Council Decision)

Motion Not Passed 4/5 (with casting vote)

Yes: Cr Colin Cala, Cr Sharron Hawkins Zeeb, Cr Glenn Cridland, Cr
Veronica Lawrance

No: Mayor Sue Doherty, Cr Michael Huston, Cr Kevin Trent, Cr Fiona Reid,
Casting Vote

Absent: Cr Cheryle Irons

4/11/2014 7:20:41 PM

Item 7.6.3 Minister's Announcement (Amendment to (d) Council Decision)

Motion Passed 5/3

Yes: Cr Colin Cala, Cr Sharron Hawkins Zeeb, Cr Glenn Cridland, Cr
Veronica Lawrance, Cr Michael Huston

No: Mayor Sue Doherty, Cr Kevin Trent, Cr Fiona Reid

Absent: Cr Cheryle Irons

4/11/2014 7:23:31 PM

Item 7.6.3 Minister's Announcement (Amendment to (e) Council Decision)

Motion Passed 8/0

Yes: Mayor Sue Doherty, Cr Colin Cala, Cr Sharron Hawkins Zeeb, Cr Glenn Cridland, Cr Veronica Lawrance, Cr Michael Huston, Cr Kevin Trent, Cr Fiona Reid

No: -

Absent: Cr Cheryle Irons

4/11/2014 7:24:08 PM

Item 7.6.3 Minister's Announcement (Amendment to (f) Council Decision)

Motion Passed 8/0

Yes: Mayor Sue Doherty, Cr Colin Cala, Cr Sharron Hawkins Zeeb, Cr Glenn Cridland, Cr Veronica Lawrance, Cr Michael Huston, Cr Kevin Trent, Cr Fiona Reid

No: -

Absent: Cr Cheryle Irons

4/11/2014 7:25:48 PM

Item 7.6.3 Minister's Announcement (Council Decision)

Motion Passed 8/0

Yes: Mayor Sue Doherty, Cr Colin Cala, Cr Sharron Hawkins Zeeb, Cr Veronica Lawrance, Cr Michael Huston, Cr Kevin Trent, Cr Fiona Reid, Cr Glenn Cridland

No: -

Absent: Cr Cheryle Irons

4/11/2014 7:43:10 PM

Item 7.6.4 Progressing Stages 2-4 (Council Decision)

Motion Passed 5/4 (with casting vote)

Yes: Mayor Sue Doherty, Cr Michael Huston, Cr Kevin Trent, Cr Fiona Reid, Casting Vote

No: Cr Colin Cala, Cr Sharron Hawkins Zeeb, Cr Veronica Lawrance, Cr Glenn Cridland

Absent: Cr Cheryle Irons

4/11/2014 7:49:59 PM

Item 7.6.5 Local Implementation Committee (Officer Recommendation)

Motion Not Passed 3/5

Yes: Mayor Sue Doherty, Cr Kevin Trent, Cr Fiona Reid

No: Cr Colin Cala, Cr Sharron Hawkins Zeeb, Cr Glenn Cridland, Cr Veronica Lawrance, Cr Michael Huston

Absent: Cr Cheryle Irons

4/11/2014 7:53:03 PM

Item 7.6.5 Local Implementation Committee (Alternative Motion and Council Decision)

Motion Passed 5/3

Yes: Cr Colin Cala, Cr Sharron Hawkins Zeeb, Cr Glenn Cridland, Cr Veronica Lawrance, Cr Michael Huston

No: Mayor Sue Doherty, Cr Kevin Trent, Cr Fiona Reid

Absent: Cr Cheryle Irons

4/11/2014 7:54:49 PM

Item 7.6.6 WA Electoral Commission (Council Decision)

Motion Passed 8/0

Yes: Mayor Sue Doherty, Cr Colin Cala, Cr Sharron Hawkins Zeeb, Cr Glenn Cridland, Cr Veronica Lawrance, Cr Michael Huston, Cr Kevin Trent, Cr Fiona Reid

No: -

Absent: Cr Cheryle Irons

4/11/2014 7:56:37 PM

Item 8.1 Supreme Court Action (Motion to close the meeting to the public)

Motion Passed 8/0

Yes: Mayor Sue Doherty, Cr Colin Cala, Cr Sharron Hawkins Zeeb, Cr Glenn Cridland, Cr Veronica Lawrance, Cr Michael Huston, Cr Kevin Trent, Cr Fiona Reid

No: -

Absent: Cr Cheryle Irons

4/11/2014 8:19:54 PM

Item 8.1 Supreme Court Action (Council Decision)

Motion Passed 6/2

Yes: Mayor Sue Doherty, Cr Colin Cala, Cr Sharron Hawkins Zeeb, Cr Glenn Cridland, Cr Veronica Lawrance, Cr Kevin Trent

No: Cr Michael Huston, Cr Fiona Reid

Absent: Cr Cheryle Irons

4/11/2014 8:20:36 PM

Item 8.2 Public Reading of Resolutions that May be Made Public (Motion to re-open the meeting to the public)

Motion Passed 8/0

Yes: Mayor Sue Doherty, Cr Colin Cala, Cr Sharron Hawkins Zeeb, Cr Glenn Cridland, Cr Veronica Lawrance, Cr Michael Huston, Cr Kevin Trent, Cr Fiona Reid

No: -

Absent: Cr Cheryle Irons

APPENDIX ONE

6.2 PUBLIC QUESTION TIME – Special Council Meeting (Local Government Reform) - 4 November 2014

I. Greg Benjamin of 42 Norfolk Street, South Perth Received 30 October 2014	Response provided by: Cliff Frewing, Chief Executive Officer																			
[Preamble] -																				
1. What is the extra cost to the City of South Perth on the proposed council amalgamations? a. Costs to date? b. Expected costs to be incurred (including the expected cost of any new council buildings)?	(a) Costs Incurred (Budget \$750,000). <table><tr><td></td><td>Reform Office Staff</td><td>Consultancy Services</td><td>Total</td></tr><tr><td>As a 31 August 2014</td><td>\$20,050.00</td><td>\$7,695.00</td><td>\$27,745.00</td></tr><tr><td>For the month of September 2014</td><td>\$21,923.00</td><td>\$17,363.00</td><td>\$39,286.00</td></tr><tr><td>Total as at 30 September 2014</td><td>\$41,973.00</td><td>\$25,058.00</td><td>\$67,031.00</td></tr></table> <p>There have also been indirect costs associated with staff time spent on the Reform Program.</p>					Reform Office Staff	Consultancy Services	Total	As a 31 August 2014	\$20,050.00	\$7,695.00	\$27,745.00	For the month of September 2014	\$21,923.00	\$17,363.00	\$39,286.00	Total as at 30 September 2014	\$41,973.00	\$25,058.00	\$67,031.00
	Reform Office Staff	Consultancy Services	Total																	
As a 31 August 2014	\$20,050.00	\$7,695.00	\$27,745.00																	
For the month of September 2014	\$21,923.00	\$17,363.00	\$39,286.00																	
Total as at 30 September 2014	\$41,973.00	\$25,058.00	\$67,031.00																	
2. What is the expected impact of council amalgamations on the rates in say the next 5 years? a. Will rates go down as a result of “economies of scale”?	(b) Future costs have yet to be determined. <p>At this stage, no forecasts have been made as to the future impact of LG reform on possible rates increases. This will be determined when more information is available to the City including the amount of grants that the State will make available. The City will do its very best to minimise these costs as much as possible.</p>																			
a. Compared to expected current rate increases, without amalgamation, what are the expected rate increases with amalgamations?	The answer to this question is the same as that provided for question 2(a).																			

2. Cecilia Brooke of 8/20 Garden Street, South Perth Chairperson of the City of South Perth Residents' Association Received 3 November 2014	Response provided by: Cliff Frewing, Chief Executive Officer
[Preamble] -	
1. As there has been nothing provided by the government to support its claims that our City will be better off financially or in its service delivery will the Council support a “no vote”?	This is the subject of Report item 7.6.3 on tonight's Agenda.
2. The Premier has indicated that should the City amalgamate with the Town of Victoria Park, he will consider reviewing in five years the decision of the LGAB to include the Burswood Peninsular. Should Burswood be lost to the so called “Greater City of Perth” this loss of revenue will be enormous as in five years the stadium will probably be completed and more high rise residential apartments will be built. Will this not put excess pressure on the rate payers of the now City of South Perth and possibly trigger a de-amalgamation putting more pressure on the ratepayers? I implore the City of South Perth to continue pursuing the Supreme Court Action along with the City of Subiaco and Council of Serpentine/Jarrahdale and Mr Ian Ker.	It is agreed that the loss of rates revenue from the Burswood Peninsular would be significant if it was lost to the ‘Greater City of Perth’. The loss will certainly put unnecessary financial pressure on the City of South Park unless adequate compensation is received.
3. Will the current and proposed projects proceed without revenue being diverted to new infrastructure and costs associated with any possible amalgamation?	All major projects highlighted by the Council contained in its current budget and any future financial plan will commence.

3. Merri Harris of 24 Maxwell Street, Serpentine and Margaret Cala of 49 Phillips Road, Karrakup Received 3 November 2014	Response provided by: Cliff Frewing, Chief Executive Officer
[Preamble]	
1. In the light of the Premier's recent statements regarding the more than likely review of the status of the Burswood Peninsula precinct remaining within the proposed new South Park, how does council evaluate its longer term financial capacity/sustainability if the Premier should have his way and 'redirect' the peninsula to the grander City of Perth?	See above.
2. As it is now evident that the Premier intends to run for re-election and that his legacy of regulatory and non-regulatory sleight of hand is likely to continue does the City of South Perth have contingency plans in place should you lose the rate income from the Burswood complex?	Not at this stage. The City will consider the draft legislation and then determine any appropriate action.
3. As a resident of Serpentine Jarrahdale Shire, which is one of the parties to the Supreme Court challenge, it worries me that any change in the status of that group will severely comprise the strength and resolve of the entire sector of affected councils. Does South Perth have a plan as to how to justify a withdrawal from the process such that the integrity of the challenge will remain intact and powerful? If not, why not? What will be the moral justification for an apparently pecuniary judgment similar to that of the State Government?	This matter is the subject of a confidential report on the agenda at item 8.1.1.
4. Does the City of South Perth not see that if they remain a party to the supreme court challenge that they will be seen forever as an important contributor to the effort to "get the message" across to the state government that they cannot persist in riding roughshod over its own constituents and our states laws? What will be the perceived view of South Perth should they withdraw at this crucial stage and how will that decision affect ongoing relationships with other councils in the future?	This matter is the subject of a confidential report on the agenda at item 8.1.1.

4. Jackie Dines of 34 Jarrahglen Rise, Jarrahdale Received 4 November 2014	Response provided by: Cliff Frewing, Chief Executive Officer
<p>[Preamble] There are 18,000 Canning electors who are being forced to join the new South Park council and it appears that they will not be given a vote, unlike the existing residents, unless the outcome of the Supreme court legal challenge establishes the right of all electors to have a vote.</p>	
<p>1. My question therefore is "If the South Perth Council decides to pull out of the Supreme Court action, how will it justify this to these new residents?"</p>	<p>This matter is the subject of a confidential report on the agenda at item 8.1.1.</p>
5. Ali Sivandi of 35 Angelo Street, South Perth Received 4 November 2014	Response provided by: Cliff Frewing, Chief Executive Officer
<p>[Preamble] Thank you so much for your great effort in regard to amalgamation issues and preserving City of South Perth. I have only two questions and I hope to be answered through your meeting tomorrow.</p>	
<p>1. Has the City done an estimate of what an amalgamation with the Town of Victoria Park and the City of Canning will cost or a cost benefit analysis?</p>	<p>The City and the Town of Victoria Park has estimated the net costs to be \$9.62M over the next 4 years excluding grants received and lease / sale proceeds from property.</p>
<p>2. Now that the community will be able to have their say through poll provisions, how the city wants to persuade at least 50 per cent of the electors to vote in the poll? How will the City communicate all financial consequences to the residents for making a decision?</p>	<p>The City has been open about the costs of amalgamation and has been critical of the State as it has not provided adequate funds to implement its policy decisions. Information is contained in tonight's public agenda as to the costs of reform.</p>
6. Robin Mulder of 162 Lansdowne Road, Kensington Received 4 November 2014	Response provided by: Cliff Frewing, Chief Executive Officer
<p>[Preamble] The LGAB has recommended proposal 13 that was submitted by the City of South Perth and the Town of Victoria Park which the Minister is now wishing to implement. Given the Mayor's latest comment on the City South Perth web site "<i>The City has been let down yet again by the Minister announcing there would be no increase in the total funding allocated for Local Government Reform (LGR). Our community will now pay the price for the implementation of State Government policy through an increase in their rates and reduction in service delivery.</i>"</p>	
<p>1. With the benefit of hindsight is the Mayor willing to now concede that the original submission to amalgamate City of South Perth with Town of Victoria Park was a mistake and will support a campaign opposing the amalgamation.</p>	<p>No. The City sees advantages in the longer term of LG Reform.</p>

7. Joseph Poprzeczny of 2/32 Strickland Street, South Perth Received 4 November 2014	Response provided by: Cliff Frewing, Chief Executive Officer
[Preamble] Has the City of South Perth's Merger Preparation Team begun searching for a site to locate the new combined South Perth/Victoria Park Council Offices?	
1. Where is the site or which site(s) are being considered for purchase?	No work has been performed on this task.
2. What is the anticipated total cost of construction and fitting-out of the proposed premises? i. Below \$10 million ii. Between \$10 and 20 million. iii. Between \$20 and 30 million. iv. More than \$30 million.	No work has been performed on this task.
8. Ian Ker of 92 Vincent Street, Mt Lawley Received 4 November 2014	Response provided by: Cliff Frewing, Chief Executive Officer
[Preamble] -	
1. What has the cost of the amalgamation exercise been to date for the City of South Perth?	Direct costs incurred to date amount to \$67,031 (as at 30 Sept). Indirect cost incurred amount to \$364,810 (as at 30 Sept).
2. What are the likely final costs to the city, and what estimated rate increases?	Yet to be determined.
3. What is the cost of a new administration building for the amalgamated councils?	Yet to be determined.
4. What guarantee is there that the millions of dollars of reserve funds ear-marked for the Manning Hub and the Ernest Johnson Reserve developments won't be used to fund the forced amalgamation?	Reserve Funds are held and budget provisions held for these projects.

9. Peter Howat of 2 Boongala Close, Karawara Received 4 November 2014	Response provided by: Cliff Frewing, Chief Executive Officer
[Preamble] Note: Peter Howat was absent from the meeting so the Presiding Member read aloud the questions and responses.	
1. What is the extra cost to the City of South Perth on the proposed council amalgamations? a. Costs to date? b. Expected costs to be incurred (including the expected cost of any new council buildings)?	See answer to 8.1 above. See answer to 8.2 and 8.3 above.
2. What is the expected impact of council amalgamations on the rates in say the next 5 years? a. Will rates go down as a result of “economies of scale”? b. Compared to expected current rate increases, without amalgamation, what are the expected rate increases with amalgamations?	Yet to be determined. Yet to be determined.
10. Julie Matheson of 139 Coghlan Road, Subiaco Received 4 November 2014	Response provided by: Cliff Frewing, Chief Executive Officer
[Preamble] These questions are relevant to all items on the agenda, but particularly Item 8.1.1, Local Government Reform: Supreme Court Action	
1. Having come so far and expending tens of thousands of dollars, why might the Council give up on challenging the shamolic, government-led process that has affected not just South Perth, but all metropolitan local governments, and which can be put to rest with the certainty of the Supreme Court hearing on 25 November 2014?	This matter is the subject of a confidential report on the agenda at item 8.1.1.
2. Has the Council received any written assurance from the Premier or the Minister via a “City of South Park” <u>Act of Parliament</u> that the Burswood Peninsula will not be simply carved off from the City of South Park either sometime next year or into the future under the proposed Capital City Act?	No.
3. Does the Council think that it's appropriate for the communities of the City of South and Town of Victoria Park to have a vote about their future through the Dadour poll provisions while the 18,500 residents coming from the City of Canning cannot? Is that fair?	This subject has not been considered by the Council but is a matter that may be considered by the Supreme Court in due course.

11. Sarah Schladow of 3/20 Garden Street, South Perth Received at the meeting	Response provided by: Cliff Frewing, Chief Executive Officer
[Preamble]	
1. What happens when the Capital Cities Act gives Burswood to the City of Perth?	It is too early to speculate on the content of the proposed legislation but the City will monitor progress and take appropriate action at the relevant time.
2. What is the status and costs of legal action to date?	\$43,000 to date.

DISCLAIMER

The City advises that comments recorded represent the views of the person making them and should not in any way be interpreted as representing the views of Council. The minutes are a confirmation as to the nature of comments made and provide no endorsement of such comments. Most importantly, the comments included as dot points are not purported to be a complete record of all comments made during the course of debate. Persons relying on the minutes are expressly advised that the summary of comments provided in those minutes do not reflect and should not be taken to reflect the view of the Council. The City makes no warranty as to the veracity or accuracy of the individual opinions expressed and recorded therein.

These Minutes were confirmed at a meeting on Tuesday 25 November 2014.

Signed

Chairperson at the meeting at which the Minutes were confirmed

MINUTES

Special Council Meeting

11 November 2014

**For the purpose of adopting the 2013/2014 Annual
Report and Financial Statements**

Notice of Meeting

To: The Mayor and Councillors

Here within are the Minutes of the Special Council Meeting of the City of South Perth Council held Tuesday 11 November 2014 in the Council Chamber, Sandgate Street, South Perth at 5.30 pm.



CLIFF FREWING
CHIEF EXECUTIVE OFFICER

13 November 2014



Our Guiding Values

Trust

Honesty and integrity

Respect

Acceptance and tolerance

Understanding

Caring and empathy

Teamwork

Leadership and commitment

Disclaimer

The City of South Perth disclaims any liability for any loss arising from any person or body relying on any statement, discussion, recommendation or decision made during this meeting.

Where an application for an approval, a licence or the like is discussed or determined during this meeting, the City warns that neither the applicant, nor any other person or body, should rely upon that discussion or determination until written notice of either an approval and the conditions which relate to it, or the refusal of the application has been issued by the City.

Further Information

The following information is available on the City's website.

- **Council Meeting Schedule**

Ordinary Council Meetings are held at 7.00 pm in the Council Chamber at the South Perth Civic Centre on the fourth Tuesday of every month between February and November. Members of the public are encouraged to attend open meetings.

- **Minutes and Agendas**

As part of our commitment to transparent decision making, the City makes documents relating to council and its committees' meetings available to the public.

- **Meet Your Council**

The City of South Perth covers an area of around 19.9km² divided into four wards. Each ward is represented by two councillors, presided over by a popularly elected mayor. Councillor profiles provide contact details for each elected member.

www.southperth.wa.gov.au/Our-Council/

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Special Council Meeting Minutes

Minutes of the Special Council Meeting of the City of South Perth Council held in Council Chamber, Sandgate Street, South Perth Tuesday 11 November 2014.

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Presiding member opened the meeting at 5.32 pm and welcomed everyone in attendance. She then acknowledged we are meeting on the lands of the Noongar/Bibbulmun people and that we honour them as the traditional custodians of this land.

1.1 DISCLAIMER

The Presiding Member read aloud the City's Disclaimer.

2. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

2.1 PUBLIC QUESTION TIME FORMS

Public Question Time forms are available in the Civic Centre foyer and on Council's website for members of the public wanting to submit a written question. In accordance with Clause 6.7 of the Standing Orders Local Law, 'Procedures for Question Time', it is requested that questions be received in advance of the Council Meetings in order for the Administration to have the opportunity to prepare responses.

2.2 AUDIO RECORDING OF COUNCIL MEETING

The meeting may be audio recorded in accordance with Council Policy P673 "Audio Recording of Council Meetings" and Clause 6.16 of the Standing Orders Local Law 2007 which states: *"A person is not to use any electronic, visual or vocal recording device or instrument to record the proceedings of the Council without the permission of the Presiding Member"*.

3. ATTENDANCE

Mayor Doherty (Presiding Member)

Councillors

Cr C Cala	Manning Ward
Cr S Hawkins-Zeeb	Manning Ward (arrived at 5.37 pm)
Cr G Cridland	Como Ward
Cr V Lawrance	Como Ward
Cr M Huston	Mill Point Ward
Cr C Irons	Mill Point Ward
Cr K Trent, OAM, RFD	Moresby Ward (arrived at 5.33 pm)
Cr F Reid	Moresby Ward (arrived at 5.44 pm)

Officers

C Frewing	Chief Executive Officer
V Lummer	Director Development and Community Services
M Kent	Director Financial and Information Services
M Taylor	Acting Director Infrastructure Services
P McQue	Manager Governance and Administration

Annual Report and Financial Statements 2013/2014

D Gray	Manager Financial Services
C Jones	Graphic Design Officer
S Kent	Governance Officer

Presenters for Confidential Item 8.1.1

Tony Macri	Audit Partner, Macri Partners
Mit Gudka	Audit Manager, Macri Partners

Gallery

There was 1 member of the public and 0 members of the press present.

3.1 APOLOGIES

Nil.

3.2 APPROVED LEAVE OF ABSENCE

Nil.

4. DECLARATIONS OF INTEREST

Conflicts of Interest are dealt with in the *Local Government Act, Rules of Conduct Regulations* and the *Administration Regulations* as well as the City's Code of Conduct 2008. Members must declare to the Presiding Member any potential conflict of interest they have in a matter on the Council Agenda.

The Mayor noted that a declaration of impartiality interest had been received from:

- Cliff Frewing, Chief Executive Officer in relation to *Confidential Agenda Item 8.1.1 Auditors Completion Report for the Year ended 30 June 2014*.

The Presiding Member advised that in accordance with the Local Government (Rules of Conduct) Regulations 2007 this Declaration would be read out immediately before *Confidential Agenda Item 8.1.1 Auditors Completion Report for the Year ended 30 June 2014*. was discussed.

5. PUBLIC QUESTION TIME – 11 NOVEMBER 2014

The Presiding Member stated that public question time is operated in accordance with *Government Act* regulations. She said that questions are to be in writing and questions received prior to this meeting would be answered tonight, if possible, or alternatively may be taken on notice.

The Presiding Member opened Public Question Time at 5.35 pm.

There being no questions submitted the Presiding Member closed Public Question Time at 5.35 pm.

6 DEPUTATIONS – 11 NOVEMBER 2014

A formal process where members of the community may, with prior permission, address Council on Agenda items where they have a direct interest.

Nil received.

7. REPORTS

7.1 METHOD OF DEALING WITH AGENDA BUSINESS - EN BLOC MOTION

The Presiding Member advised the meeting that with the exception of the items identified to be withdrawn for discussion that the remaining reports, including the officer recommendations, will be adopted en bloc, i.e. all together.

As there were no items withdrawn the Presiding Member put the motion.

COUNCIL DECISION

Moved: Councillor Lawrance

Seconded: Councillor Hawkins-Zeeb

That the officer recommendations in relation to the following agenda items be carried en bloc:

- Item 7.6.1 Annual Report and Financial Statements 2013/2014
- Item 7.6.2 Year End Financial Statements 2014

CARRIED (8/0)

7.6 STRATEGIC DIRECTION 6: GOVERNANCE, ADVOCACY AND CORPORATE MANAGEMENT

7.6.1 Annual Report and Financial Statements 2013/2014

Location:	City of South Perth
Ward:	Not Applicable
Applicant:	Council
File Ref:	D-14-66586
Date:	11 November 2014
Author / Reporting Officer:	Michael Kent, Director Financial and Information Services
Strategic Direction:	Governance, Advocacy and Corporate Management - - Ensure that the City has the organisational capacity, advocacy and governance framework and systems to deliver the priorities identified in the Strategic Community Plan
Council Strategy:	6.1 Develop and implement innovative management and governance systems to improve culture, capability, capacity and performance.

Summary

This report presents for Council's consideration the Annual Report and Financial Statements 2013/2014 and notes the date for the Electors' General Meeting, Monday 15 December 2014.

Officer Recommendation AND COUNCIL DECISION

Moved: Councillor Lawrance

Seconded: Councillor Hawkins-Zeeb

That the Council

- (a) adopt the City of South Perth Annual Report at **Attachment 7.6.1(a)** and Financial Statements 2013/2014 at **Attachment 7.6.1(b)**; and
- (b) notes the date for the Electors' General Meeting for 7.00pm Monday 15 December 2014 in the Council Chamber, City of South Perth, corner Sandgate Street and South Terrace South Perth.

**Absolute Majority Required
CARRIED EN BLOC (8/0)**

Background

The City is required to prepare an annual report each financial year containing a report on the City's activity and performance. This annual report is required to be accepted by the local government no later than 31 December of that financial year.

Comment

A draft of the City's 2013/2014 Annual Report is at **Attachment 7.6.1(a)** and the Financial Statements 2013/2014 are at **Attachment 7.6.1(b)**. The Annual Report provides the community with a comprehensive overview and assessment of the City's activities throughout the 2013/2014 financial year.

The framework of the Annual Report is aligned with the City's Strategic Plan 2013/2023 and reviews the progress of the City's actions against the key directions and priorities outlined in the Strategic Plan.

The City has been the recipient of a Bronze Award in the prestigious Australasian Reporting Awards for the previous three annual reports and will be submitting this Annual Report for the 2013/2014 Awards.

The City is required to hold an Electors' General Meeting not more than 56 days after the local government accepts the annual report for the previous financial year, and it is proposed to hold this meeting, 7.00pm Monday 15 December 2014.

Consultation

The *Local Government Act 1995* provides that the Chief Executive Officer is to give local public notice of the availability of the annual report as soon as practicable after the report has been accepted by the local government. Public notices will be placed in the *Southern Gazette* advising of the availability of the Annual Report together with details of the proposed Electors' General Meeting, with notices to be displayed on the City's website and City libraries.

This Annual Report will be made available to the public on the City's website with hard copies also available to collect at City Centres and copies also to be made available at the 8 December 2014 Electors' General Meeting.

Policy and Legislative Implications

Section 5.53(1) of the *Local Government Act 1995* requires a local government to prepare an annual report for each financial year. Sections 5.53(2) of the *Local Government Act 1995* specifies that the annual report is to contain the financial report and auditor's statement for that financial year.

Section 5.54 of the *Local Government Act 1995* prescribes that an annual report for the financial year is to be accepted by the local government no later than 31 December after that financial year.

Section 5.27 of the *Local Government Act 1995* requires a local government to hold an Electors' General Meeting no later than 56 days after the adoption of the Annual Report for that financial year.

Financial Implications

There will be publication expenses in the production of the 2013/2014 Annual Report and 2013/2014 Annual Financial Statements.

Strategic Implications

This report is consistent with the [Strategic Community Plan 2013–2023](#), Direction 6 – Governance, Advocacy and Corporate Management "Ensure that the City has the organisational capacity, advocacy and governance framework and systems to deliver the priorities identified in the Strategic Community Plan".

Sustainability Implications

The 2013/2014 Annual Report is aligned to the City's Sustainability Strategy 2012/2015.

Attachments

7.6.1 (a): DRAFT City of South Perth Annual Report 2013/2014

7.6.1 (b): Financial Statements 2013/2014

7.6.2 Year End Financial Statements 2014

Location:	City of South Perth
Ward:	Not Applicable
Applicant:	Council
File Ref:	D-14-66601
Date:	11 November 2014
Author / Reporting Officer:	Michael Kent, Director Financial and Information Services
Strategic Direction:	Governance, Advocacy and Corporate Management - - Ensure that the City has the organisational capacity, advocacy and governance framework and systems to deliver the priorities identified in the Strategic Community Plan
Council Strategy:	6.1 Develop and implement innovative management and governance systems to improve culture, capability, capacity and performance.

Summary

Management account summaries comparing actual performance against budget expectations for the 2013/2014 year are presented for Council information. Comments are provided on the significant financial variances disclosed therein.

Officer Recommendation AND COUNCIL DECISION

Moved: Councillor Lawrance

Seconded: Councillor Hawkins-Zeeb

That...

- (a) the year-end Statement of Financial Position (**Attachment 7.6.2(a-c)**) and Financial Summaries provided as **Attachment 7.6.2(d and e)** be received;
- (b) the Schedule of Significant Variances not be presented for June 2014 as required by Local Government (Financial Management) Regulation 34 - as the detailed information is included in the report narrative;
- (c) the Schedule of Movements between the Adopted & Amended Budget **Attachment 7.6.2(f and g)** be received;
- (d) the Rate Setting Statement **Attachment 7.6.2(h)** be received.

CARRIED EN BLOC (8/0)

Background

Local Government (Financial Management) Regulation 34 requires the City to present monthly financial reports to Council in a format reflecting relevant accounting principles. A management account format, reflecting the organisational structure, reporting lines and accountability mechanisms inherent within that structure is considered the most suitable format to monitor progress against the budget. The information provided to Council is a summary of the detailed line-by-line information supplied to the City's departmental managers to enable them to monitor the financial performance of the areas of the City's operations under their control. This also reflects the structure of the budget information provided to Council and published in the Annual Budget.

Combining the Summary of Operating Revenues and Expenditures with the Summary of Capital Items gives a consolidated view of all operations under Council's control. It also measures actual financial performance against budget expectations.

Year End Financial Statements 2014

Regulation 35 of the Local Government (Financial Management) Regulations requires significant variances between budgeted and actual results to be identified and comment provided on those identified variances. The City has adopted a definition of 'significant variances' of \$5,000 or 5% of the project or line item value - whichever is the greater.

The local government budget is a dynamic document and is necessarily progressively amended throughout the year to take advantage of changed circumstances and new opportunities. Whilst the original adopted budget is relevant at July when rates are struck, it should, and indeed is required to, be regularly monitored and reviewed throughout the year. Thus the Adopted Budget evolves into the Amended Budget via the regular (quarterly) Budget Reviews.

For comparative purposes, a summary of budgeted revenues and expenditures (grouped by department and directorate) is provided to reflect a reconciliation of movements between the 2013/2014 Adopted Budget and the 2013/2014 Amended Budget including the introduction of the capital expenditure items carried forward from the previous year.

A Statement of Financial Position detailing the City's assets and liabilities and giving comparative values for those assets and liabilities at the equivalent time in the previous year provides financial accountability to the community for resource use.

Comment

The components of the monthly management account summaries presented are:

- Balance Sheet - **Attachments 7.6.2(a and b)**
- Summary of Non Infrastructure Operating Revenue and Expenditure **Attachment 7.6.2(c)**
- Summary of Operating Revenue & Expenditure - Infrastructure Service **Attachment 7.6.3(d)**
- Summary of Capital Items - **Attachment 7.6.3(e)**
- Schedule of Significant Variances - Not presented
- Reconciliation of Budget Movements - **Attachment 7.6.2(f and g)**
- Rate Setting Statement - **Attachment 7.6.2(h)**

The City's audited statutory financial statements and all accompanying notes and schedules (presented in Agenda Attachment 7.6.2(2)) are simply another view of the management accounts as at 30 June 2014 presented in a particular statutory format - as is demonstrated by the table below.

<u>Management Accounts</u>	<u>Budget</u>	<u>Actual</u>
Revenue - Operating	47,950,245	47,866,647
Revenue - Capital	3,475,689	3,168,215
	\$51,425,934	\$51,034,862
Expenditure - Operating	50,154,413	47,242,106
Expenditure - Capital	13,206,592	11,256,394
	\$63,361,005	\$58,498,500
Statutory Program Based Accounts	<u>Budget</u>	<u>Actual</u>
Revenue - Operating	48,915,515	48,722,593
Revenue - Asset Disposals	316,230	271,097
Revenue - Capital Grants	2,194,189	1,875,969
Movement in Joint Venture Equity	0	165,203
	\$51,425,934	\$51,034,862

Year End Financial Statements 2014

Expenditure - Operating	52,660,890	49,584,071
Expenditure - Carrying Amount	656,757	150,170
Expenditure - Interest	641,726	635,733
Expenditure - Capitalised Assets	2,388,446	2,449,359
Expenditure - Capitalised Infrastructure	7,013,186	5,555,957
Expenditure - WIP (Buildings)	0	31,384
Expenditure - Software Capitalised	0	91,826
	\$63,361,005	\$58,498,500

The detailed management accounts referred to above represent more than 110 pages of detailed operational financial information that is then aggregated into a series of summarised schedules to enable Council Members to take an oversight view of the City's finances.

Operating Items

Organisational Operating Revenue to 30 June 2014 is \$47.87M which represents 100% of the total revenue budget. The CEO Office exceeded their revenue budget for the year by \$66,389. Revenue in this area relates to income generated by the Ranger Services team and a further (unbudgeted) \$50,000 grant towards the due diligence activities of Stage 1 of local government reform.

Financial & Information Services met their revenue budget for 2013/2014. Whilst investment revenues were 3% (\$73,822) under budget expectations at year end, revenue from rates was \$61,695 ahead of budget.

The Planning & Community Services Directorate finished the year 1% (\$29,323) over budget largely due to a \$93,948 favourable variance on planning revenue which helped to offset a \$106,555 shortfall in the Community Development area with event revenue \$42,773 under budget, recreation revenue under budget due to a lesser state government contribution for the Club Development Officer position and a weaker than expected performance on facility hire. Building Services revenue was almost on budget at year end. Revenue performance at the Collier Park Village was just 1% (\$14,978) under budget.

Infrastructure Services concluded the year 1% (\$87,889) under revenue budget expectations. This was largely attributable to a 17% shortfall (\$72,508) in the Nursery revenue budget and the deferral of a vehicle trade in in the Infrastructure Administration area. Contributions for third party park-related works were very close to budget in net terms whilst waste management revenues were 1% (19,416) under budget.

Golf course revenue finished the year some 1% (\$31,631) under its significantly increased 2013/2014 revenue budget. Green fees were 1% ahead of budget but lease revenue was less than had been budgeted for due to the new lease not having been successfully introduced in line with the original timeline.

Operating Expenditure to 30 June 2014 is \$47.24M which represents 94% of the total budget. Costs within the Chief Executive's Office were 5% (\$282,265) under budget at year end. This was primarily due to the unspent portion of the local government reform allocation which has been carried forward to 2014/2015. Savings against budget for official council functions was also a major contributor to the favourable variance.

Operating Expenditure for the Financial and Information Services area (after allocations outwards) is reported as being 2% (\$140,494) under budget. There are a number of small favourable variances contributing to this result including a less than budgeted requirement to provide for doubtful debts, savings on professional services, bank fees and stationary. The Information Technology and Customer Focus areas were 6% (\$79,000) under budget expectations due to savings on consultancy and software licensing.

Library Services delivered a 1% (\$29,342) unfavourable result with the variance representing a number of very small operational over-spends.

Operating Expenses in the Planning & Community Services Directorate were 2% (\$227,754) under budget overall at year end. The Planning area contributed \$86,461 of this variance through salary savings due to a vacant position and deferral of heritage consultancy costs into 201/2015. Extended vacancies in the Building Services area earlier in the year resulted in that area delivering a \$92,981 saving.

In the Community, Culture and Recreation area expenditure was 1% (\$58,351) over budget largely in relation to non-controllable cost at senior citizens centres.

The Collier Park Village was 2% (\$24,397) over budget at year end - with the major contributing factors being garden and minor maintenance costs.

Infrastructure Services Directorate was reported as being 8% (\$2,244,333) under budget but it is important to recognise that this is almost entirely attributable to a revision to the (non-cash) depreciation expense attributed to roads, paths and drains infrastructure. This reflected a change to the depreciation 'useful lives' and depreciation rates for such infrastructure in line with contemporary asset management practice and city experience.

The largest single part of the cash expenditure in City Environment is park and grounds maintenance which was within 1% of budget expectations for the year. The City Environment area finished the year 1% (\$65,784) unfavourable. Streetscape maintenance was 2% over budget because of the service level necessarily provided to manage risk and maintain the desired standard of streetscapes. Building maintenance was under budget whilst Environmental Management on budget. Overheads were under-recovered in the City Environment area to the tune of \$209,049 - unfortunately offsetting a portion of the savings in other areas within this department for the year.

The Engineering Infrastructure arm of the Infrastructure Services Directorate is disclosed as 20% under budget but this is largely attributable to lower depreciation expense noted above. Road, path and drain maintenance was slightly over budget whilst overheads were favourable to budget.

Waste management costs were 4% (\$212,098) under budget at year end with the major factor responsible for this result being savings on the kerbside rubbish collection pickup. The waste transfer station was 2% over budget. Golf course expenditure was 1% (\$17,461) favourable against budget at year end - mainly attributable to a number of small favourable variances on course maintenance costs offsetting higher staff costs.

Employee Costs

Salary and associated costs for the year include superannuation and amounts transferred to provisions for statutory employee entitlements such as annual and long service leave. These costs totalled \$18.10M against a budget of \$18.002M - resulting in an unfavourable variance of 0.5%. Employee entitlements mentioned above (annual & long service leave) are partly cash-backed as part of our responsible financial management practice.

Staff costs within the Chief Executive's Office which includes Human Resources, Communications, Governance and Rangers areas were 0.5% under budget overall at year end. The Financial & Information Services area was under budget for staff costs within Finance, Information Services and the Customer Focus Team whilst Libraries contributed to a 2% over budget result at year end.

Staff costs in the Planning & Community Services Directorate were 1.9% under budget at year end. Planning Services ended the year 4.6% under budget whilst Building Services was 27.2% under and Health Services was 3.9% over budget. Community Culture & Recreation was 3.3% over budget at year end. Total staff costs at the Collier Park Retirement Complex were 1.9% over budget at year end.

Infrastructure Services staff costs were within 1.7% of budget overall. Directorate Support was 0.8% under budget. City Environment salaries finished 0.2% over budget at year end whilst Engineering Infrastructure finished with its salaries expenditure 1.0% over budget. Collier Park Golf Course finished the year with a 13.6% unfavourable variance on staff costs which was partly offset by less use of outsourced services.

Staff costs recorded in the accounts include all temporary staff costs for the year as well as costs relating to permanent staff.

Capital Items

Capital Revenue of \$3.17M represents 91% of the total budget of \$3.47M. There are a number of offsetting variances and timing differences within the capital revenue area. Lease premium revenue generated on sale of CPV independent living units generated a \$179,560 favourable variance as a higher than anticipated number of units was turned over. Contributions towards building works was some \$352,478 under budget for the year - but there are two items representing revenues associated with the Animal Care Facility and the Manning Men's Shed that cover this value that are timing differences only and will be received in 2014/2015.

Capital road grant revenue was less (\$156,538) than budget expectations due to some projects showing a timing difference with the funds only able to be claimed when the work is concluded. The City also received an unbudgeted reimbursement of \$268,055 for previously incurred costs relating to underground power works.

Capital Expenditure of \$11.26M represents 85% of the Total Budget of \$13.21M. When Council adopted the 2013/2014 Annual Budget, potential carried forward expenditure of \$1.99M was flagged. Following adjustment to reflect actual (rather than projected) expenditure after the year end close-off of accounts, an amount of \$1.95M has now been identified and approved for carry forward into the 2014/2015 budget. Combined with the completed works, this represents 100% of the full year budget.

Borrowings

There were no City borrowings planned or undertaken during 2013/2014 but the City did act as a guarantor for a self-supporting loan for \$0.80M for the South Perth Bowling Club during the reporting period. Repayments of principal and interest associated with the South Perth Bowling Club loan are expected to be fully serviced from the club's own funds without impost on City ratepayers.

Statement of Financial Position

Current Assets at year end are \$51.67M compared to \$49.80M in 2012/2013. Cash holdings are some \$3.19M higher - representing in part funds held for carried forward works but also reflecting very good cash collections throughout the year. Receivables are recorded as \$1.8M lower reflecting a \$1.1M lower GST receivable amount as well as reductions in UGP receivable. Inventories are slightly higher than last year's levels.

Assets Held for Sale (buildings on the Civic Triangle site) has added some \$0.3M (at cost) to Current Assets this year. Prepaid expenses are significantly higher than the previous year level whilst accrued interest revenue on invested funds is also slightly higher than at 30 June 2013.

Current Liabilities are disclosed as being significantly higher than their position at the end of last year being \$11.42M against \$8.69M. However, this is largely due to the recognition of a \$2.36M deposit on the deferred settlement Ray St land disposal as Income in Advance.

Excluding the impact of that accounting treatment, the change in current liabilities is only \$0.4M which relates to timing differences on accounts payable. Employee Entitlements (under legislation) for annual leave & long service leave have necessarily increased by \$0.4M. Current Loan Liabilities are \$0.4 lower than at the same time last year due to the new self- supporting borrowings.

Non-Current Assets as at 30 June 2014 are \$567.97M after capitalising infrastructure assets created during the year - and revaluing buildings, roads, paths and drains to (fair value) current replacement value at 30 June 2014. This compares to \$516.11M at this time last year.

The difference attributable to the revaluation impact of buildings and infrastructure assets is shown below:

- | | |
|--------------------|----------------------------|
| • Building Assets | value increase by \$ 17.3M |
| • Roads Network | value increase by \$ 11.5M |
| • Paths Network | value increase by \$ 1.8M |
| • Drainage Network | value increase by \$ 15.1M |
| • Parks Assets | value increase by \$ 7.8M |

These valuation adjustments reflect recognition of Buildings and the nominated Infrastructure Asset classes at fair value (current replacement cost). The remainder of the change in non-current asset reflects the capitalisation of new plant and equipment, technology and fixtures and fittings and the related depreciation expense on all fixed assets. Non-current receivables have decreased by \$0.40M due to accelerated collections from the UGP Stage 5 Project whilst Equity in Non-Current Investments has increased by \$0.16M.

Non-Current Liabilities finished the year at \$438.77M - a decrease of \$2.85M on the 30 June 2013 balance. The CPV Leaseholder Liability increased by increased slightly from \$28.6M to \$29.3M this year. The increase was a consequence of higher market values being paid for the residential units - with the attendant obligation to refund the larger values to departing residents. The resulting increase in leaseholder liability is

Year End Financial Statements 2014

offset by an increase in Investments associated with the Reserve Fund in which the refundable amounts are quarantined. The \$2.06M liability associated with Accommodation Bonds at the Collier Park Hostel was fully extinguished upon the closure of the hostel in April 2014.

The balance of Non-Current Borrowings decreased in net terms by \$1.6M after including the new self-supporting borrowings, reclassifying the current / non-current balance split and removing the loan capital payments made during the year. There was also a \$0.02M increase in Non-Current Provisions for Employee Entitlements.

Financial Ratios

The City's solid financial position and longer term financial sustainability are reflected in the key financial ratios associated with the Integrated Planning & Reporting Framework with the City meeting or being close to the preferred industry benchmark in all but one financial ratio as is shown in the table below:

Commentary on the financial statements last year highlighted the importance of effectively managing cash liquidity in the upcoming year with conversion of debtors to cash in a timely manner and operating within the approved expenditure budgets needing to be high priorities in the 2013/2014 year. The improvement in all financial ratios disclosed for 2013/2014 compared to the previous two years demonstrates how effectively the challenge has been met throughout the last year - and it demonstrates that the City does have an appropriate longer term financial strategy in place to steadily build and enhance its financial sustainability.

Financial Ratio	2013/2014	2012/2013	2011/2012
Current Ratio (Preferred ratio is greater than 1.1)	1.70:1	1.61:1	1.15:1
Operating Surplus Ratio (Preferred ratio is positive-up to 5%)	(2.6%)	(2.5%)	(9.1%)
Own Source Revenue Ratio (Preferred ratio is greater than 40%)	93.8%	92.4%	86.4%
Debt Service Ratio (Preferred ratio is between 2:1 & 5:1)	2.95:1	4.49:1	4.51:1
Outstanding Rates Ratio (Preferred ratio is less than 5%)	0.5%	1.0%	1.2%
Asset Sustainability Ratio (Preferred ratio is greater than 90%)	94.0%	85.1%	84.2%
Asset Consumption Ratio (Preferred ratio is between 50% & 70%)	61.3%	55.9%	54.1%
Asset Renewal Funding Ratio (Preferred ratio is between 95% & 100%)	94.4%	98.9%	N/A
* New Ratio for 2012/2013 year			

During the year the City put in place some important structural initiatives which will see a steady improvement in the Operating Surplus Ratio in future years.

Consultation

This is a financial report prepared to provide financial information to Council and the City's administration to provide evidence of the soundness of financial management being employed by the administration. It also provides information and discharges financial accountability to the City's ratepayers.

Policy and Legislative Implications

This report is in accordance with the requirements of the Section 6.4 of the *Local Government Act* and Local Government Financial Management Regulation 34.

Financial Implications

The attachments to this report compare actual financial performance to budgeted financial performance for the period. This provides for timely identification of variances which in turn promotes dynamic and prudent financial management.

Strategic Implications

This matter relates to Strategic Direction 6 "Governance, Advocacy and Corporate Management" identified within Council's Strategic Plan 2013-2023, which is expressed in the following terms:

Ensure that the City has the organisational capacity, advocacy and governance framework and systems to deliver the priorities identified in the Strategic Plan.

Sustainability Implications

This report is aligned to the City's [Sustainability Strategy 2012-2015](#) and addresses the 'financial' dimension of sustainability by promoting accountability for resource use through a historical reporting of performance - encouraging dynamic financial management through pro-active identification and response to apparent financial variances. Furthermore, through the City exercising disciplined financial management practices and responsible forward financial planning, we can ensure that the consequences of our financial decisions are sustainable into the future.

Attachments

- 7.6.2 (a):** Balance Sheet A
- 7.6.2 (b):** Balance Sheet B
- 7.6.2 (c):** Summary of non Infrastructure Operating Revenue and Expenditure
- 7.6.2 (d):** Summary of Operating Revenue & Expenditure - Infrastructure Service
- 7.6.2 (e):** Summary of Capital Items
- 7.6.2 (f):** Reconciliation of Budget Movements A
- 7.6.2 (g):** Reconciliation of Budget Movements B
- 7.6.2 (h):** Rate Setting Statement

8. MEETING CLOSED TO PUBLIC

Chief Executive Officer advises that there are matters for discussion on the agenda for which the meeting may be closed to the public, in accordance with section 5.23(2) of the Local Government Act 1995.

Reports regarding these matters have been circulated separately to Councillors.

As this Item involved a deputation from the City's Auditors, it was automatically withdrawn for discussion.

Cliff Frewing, Chief Executive Officer, declared an interest in confidential Item 8.1.1 and the Presiding Member read aloud the declaration as follows:

"I wish to declare an Impartiality Interest in Confidential Item 8.1.1 (Auditors Completion Report for the Year ended 30 June 2014) on the Special Council Meeting Agenda of 11 November 2014.

I declare that the City's Auditors – Macri Partners are also my personal accounts. I was not involved either in the appointment of the City's auditors or any discussion with them regarding their report."

The Presiding Member then put that the meeting be closed to the public.

MOTION TO CLOSE THE MEETING TO THE PUBLIC AND COUNCIL DECISION

Moved: Councillor Trent

Seconded: Councillor Hawkins-Zeeb

That the following agenda item be considered in closed session, in accordance with section 5.23(2) of the Local Government Act 1995, as specified:

8.1.1 Auditors Completion Report for the Year ended 30 June 2014

Item 8.1.1 is confidential in accordance with the Local Government Act 1995 section 5.23(2) (h) as it contains information relating to "such other matters as may be prescribed".

CARRIED (8/0)

At 5.40 pm the Presiding Member asked the Gallery to vacate the Chamber.

It was put that Officers be permitted to remain in the Chamber for discussion on *confidential Item 8.1.1 Auditors Completion Report for the Year ended 30 June 2014*.

MOTION TO PERMIT COUNCIL OFFICERS TO REMAIN IN THE CHAMBER AND COUNCIL DECISION

Moved: Councillor Lawrance

Seconded: Councillor Irons

That Council Officers be permitted to remain in the Chamber for discussion on *confidential Item 8.1.1 Auditors Completion Report for the Year ended 30 June 2014*.

CARRIED (9/0)

The City's Auditor's, Macri Partners, then presented on the methodology employed during the audit and the outcome of the audit. Questions from Members were responded to.

8.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

8.1.1 Auditors Completion Report for the Year ended 30 June 2014

*This item is considered **confidential** in accordance with the Local Government Act 1995 section 5.23(2) (h) as it contains information relating to "such other matters as may be prescribed"*

Location:	City of South Perth
Ward:	Not Applicable
Applicant:	Council
File Ref:	D-14-66608
Date:	11 November 2014
Author / Reporting Officer:	Michael Kent, Director Financial and Information Services
Strategic Direction:	Governance, Advocacy and Corporate Management - - Ensure that the City has the organisational capacity, advocacy and governance framework and systems to deliver the priorities identified in the Strategic Community Plan
Council Strategy:	6.1 Develop and implement innovative management and governance systems to improve culture, capability, capacity and performance.

Officer Recommendation AND COUNCIL DECISION

Moved: Councillor Huston

Seconded: Councillor Lawrance

That Council....

- (a) endorses the Audit Completion Report to Council for the Year Ended 30 June 2014 (**Confidential Attachment 8.1.1(a)**);
- (b) endorses the Annual Financial Report for 2013/2014 (**Attachment 7.6.1(b)**);
- (c) notes the City's responses to the matter raised in the Proposed Audit Opinion (**Appendix I to the Audit Completion Report for the Year Ended 30 June 2014**).

CARRIED (9/0)

The Presiding Member put that the meeting be re-opened to the public.

MOTION AND COUNCIL DECISION

Moved: Councillor Trent

Seconded: Councillor Reid

That the meeting be re-opened to the public.

CARRIED (9/0)

At 6.11 pm the Presiding Member re-opened the meeting and welcomed members of the public back to the Chamber.

It was put that Council congratulate the Administration for the completion of the 2013/2014 financial report.

MOTION AND COUNCIL DECISION

Moved: Councillor Trent

Seconded: Councillor Huston

That Council congratulate the Administration for the completion of the 2013/2014 financial report.

CARRIED (9/0)

8.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC

8.2.1 Auditors Completion Report for the Year ended 30 June 2014

The Governance Officer read aloud the Resolution at Item 8.1.1.

9. CLOSURE

The Mayor thanked everyone for their attendance and closed the meeting at 6.14 pm.

10. RECORD OF VOTING

11/11/2014 5:38:37 PM

Item 7.1 En Bloc Motion

Motion Passed 8/0

Yes: Mayor Sue Doherty, Cr Colin Cala, Cr Sharron Hawkins Zeeb, Cr Glenn Cridland, Cr Veronica Lawrance, Cr Michael Huston, Cr Cheryle Irons, Cr Kevin Trent

Absent: Cr Fiona Reid

11/11/2014 5:39:47 PM

Motion to Close Meeting to the Public

Motion Passed 8/0

Yes: Mayor Sue Doherty, Cr Colin Cala, Cr Sharron Hawkins Zeeb, Cr Glenn Cridland, Cr Veronica Lawrance, Cr Michael Huston, Cr Cheryle Irons, Cr Kevin Trent

Absent: Cr Fiona Reid

11/11/2014 5:44:22 PM

Motion to Allow Officers to Remain in Chamber

Motion Passed 9/0

Yes: Mayor Sue Doherty, Cr Colin Cala, Cr Sharron Hawkins Zeeb, Cr Glenn Cridland, Cr Veronica Lawrance, Cr Michael Huston, Cr Cheryle Irons, Cr Kevin Trent, Cr Fiona Reid

11/11/2014 6:10:40 PM

Item 15.1 Matters For Which The Meeting May Be Closed: Auditors Completion Report for the Year ended 30 June 2014

Motion Passed 9/0

Yes: Mayor Sue Doherty, Cr Colin Cala, Cr Sharron Hawkins Zeeb, Cr Glenn Cridland, Cr Veronica Lawrance, Cr Michael Huston, Cr Cheryle Irons, Cr Kevin Trent, Cr Fiona Reid

11/11/2014 6:11:37 PM

Motion to Open Meeting to the Public

Motion Passed 9/0

Yes: Mayor Sue Doherty, Cr Colin Cala, Cr Sharron Hawkins Zeeb, Cr Glenn Cridland, Cr Veronica Lawrance, Cr Michael Huston, Cr Cheryle Irons, Cr Kevin Trent, Cr Fiona Reid

11/11/2014 6:13:41 PM

Motion to Recognise efforts of Administration in the Audit Report

Motion Passed 9/0

Yes: Mayor Sue Doherty, Cr Colin Cala, Cr Sharron Hawkins Zeeb, Cr Glenn Cridland, Cr Veronica Lawrance, Cr Michael Huston, Cr Cheryle Irons, Cr Kevin Trent, Cr Fiona Reid

DISCLAIMER

The City advises that comments recorded represent the views of the person making them and should not in any way be interpreted as representing the views of Council. The minutes are a confirmation as to the nature of comments made and provide no endorsement of such comments. Most importantly, the comments included as dot points are not purported to be a complete record of all comments made during the course of debate. Persons relying on the minutes are expressly advised that the summary of comments provided in those minutes do not reflect and should not be taken to reflect the view of the Council. The City makes no warranty as to the veracity or accuracy of the individual opinions expressed and recorded therein.

These Minutes were confirmed at a meeting on Tuesday 25 November 2014.

Signed _____
Presiding Member at the meeting at which the Minutes were confirmed



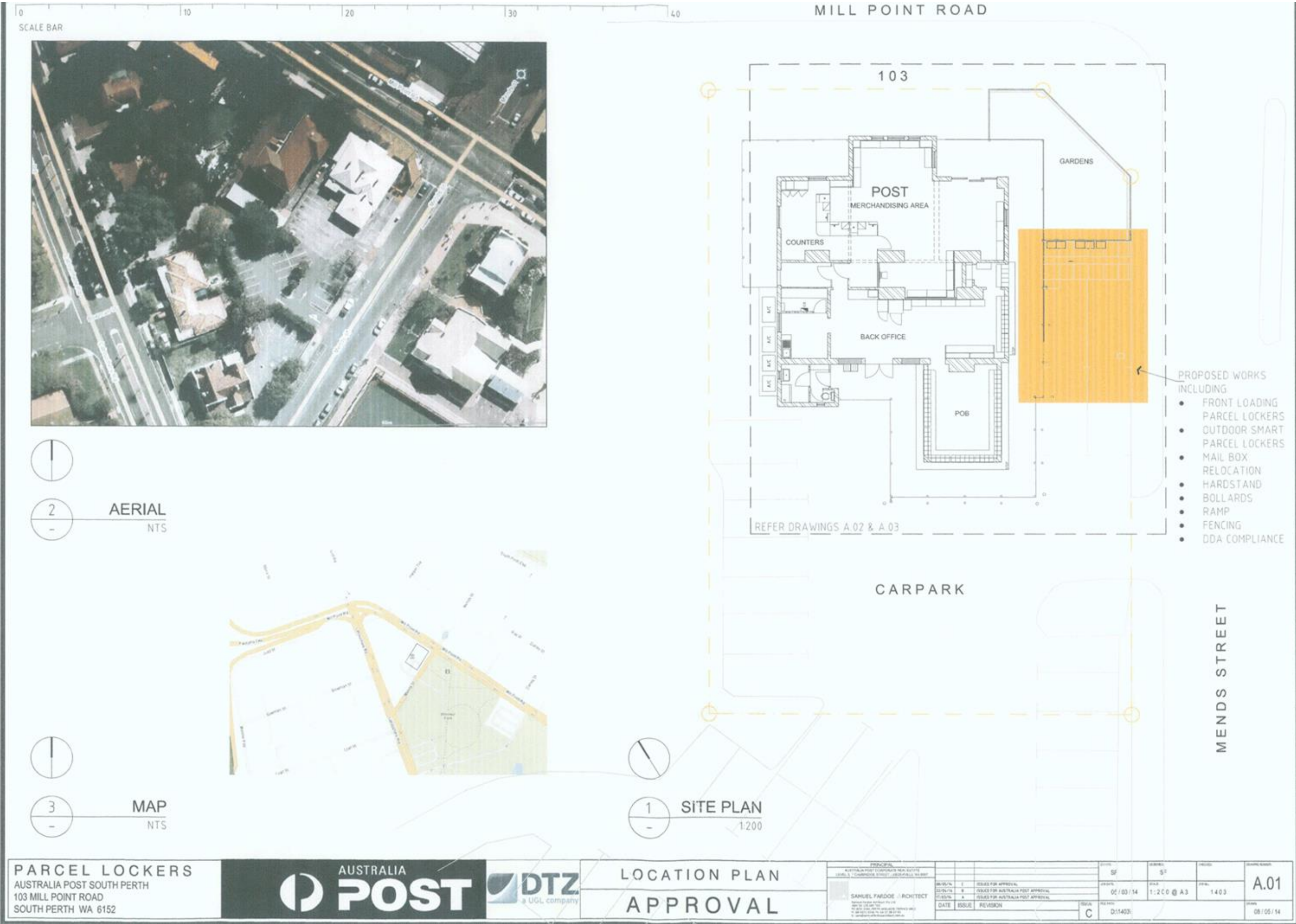
PROPOSED PARCEL LOCKERS

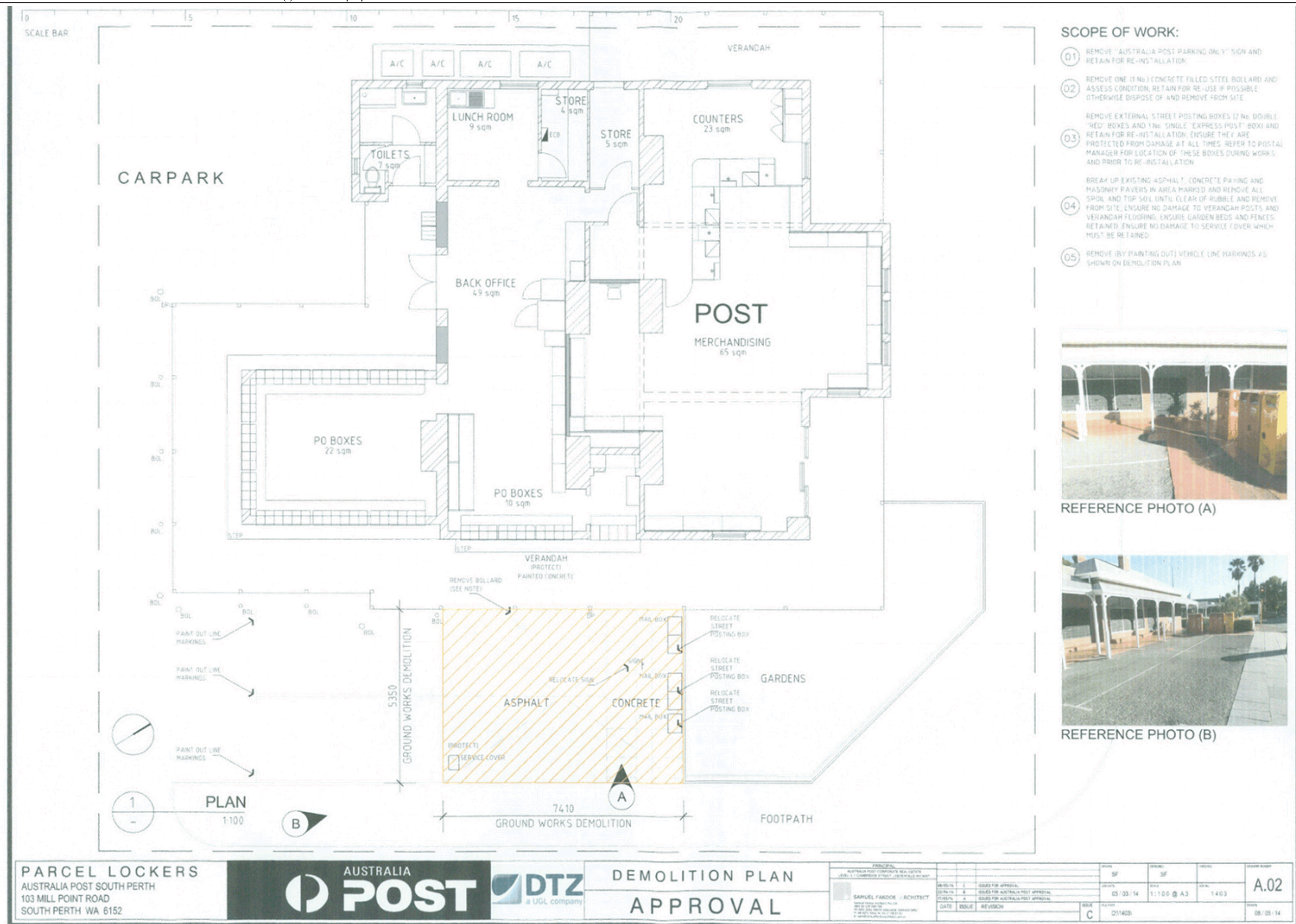
SOUTH PERTH POST OFFICE

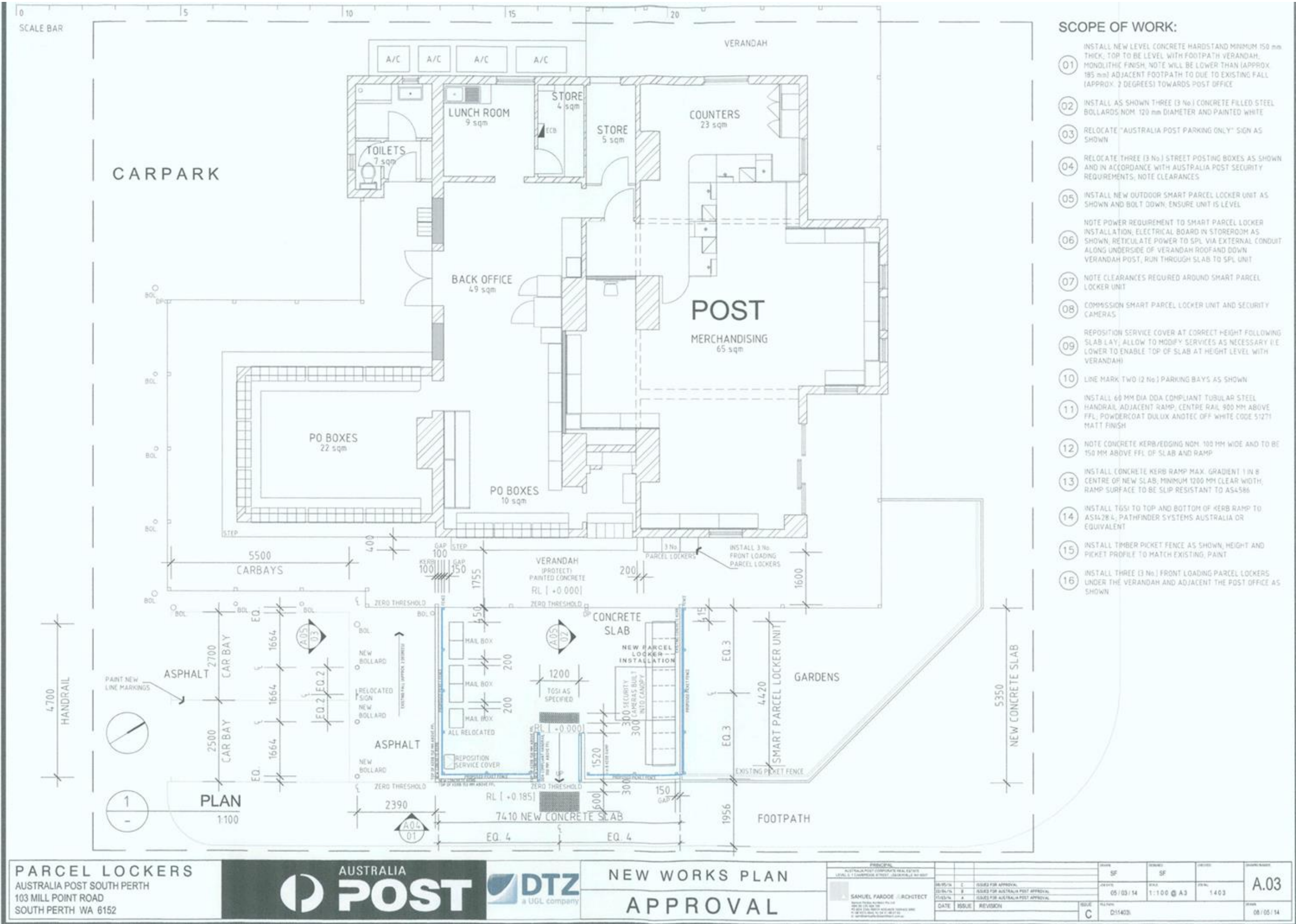
PARCEL LOCKERS
AUSTRALIA POST SOUTH PERTH
103 MILL POINT ROAD
SOUTH PERTH WA 6152

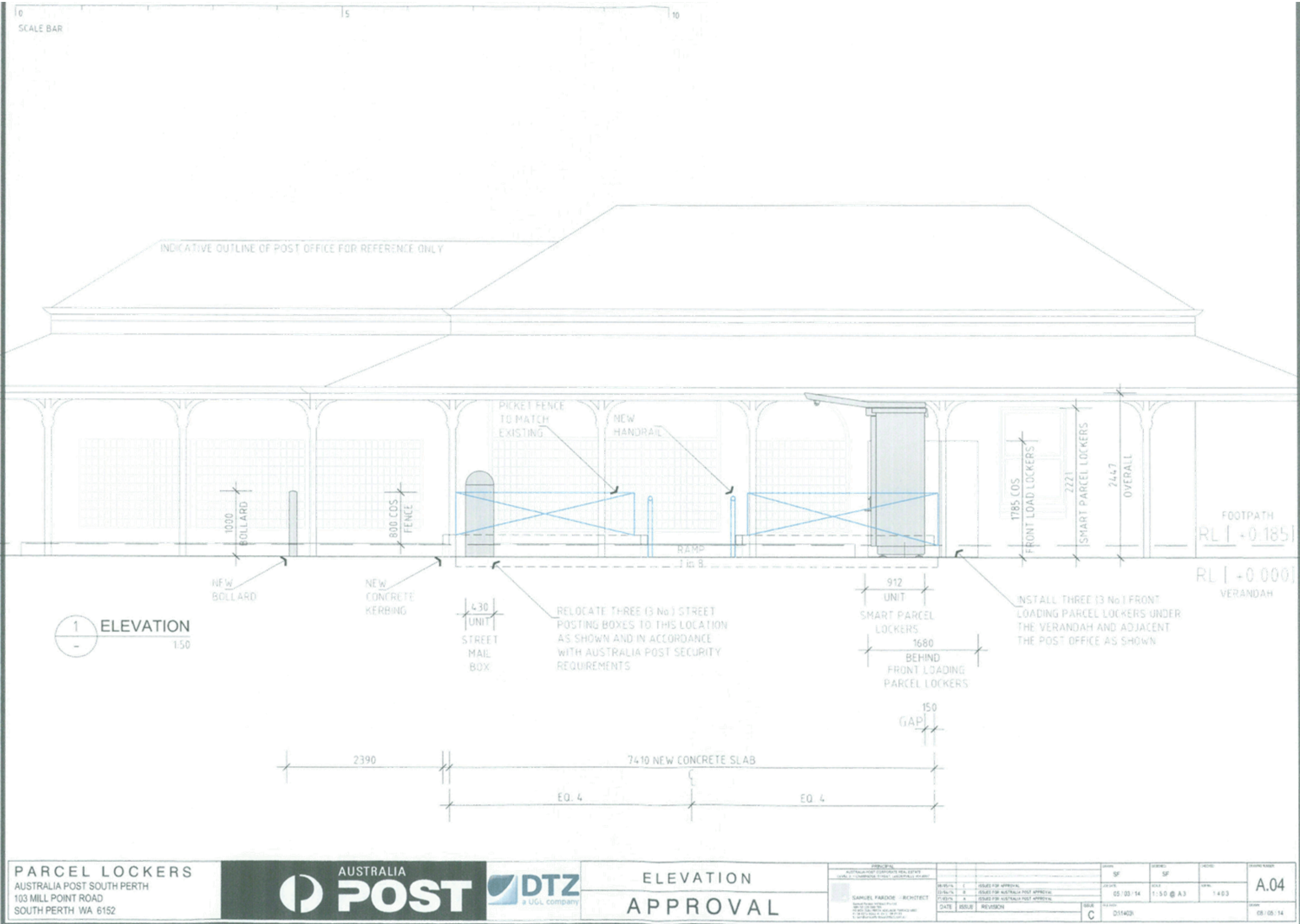
ARTIST'S IMPRESSION
APPROVAL

PROCESSED AUSTRALIA POST - CONFIRMED MAIL SENT LEVEL 1 & 2 COMPOSITE 5/1/2017 - UNDELIVERABLE NO REPLY		SF 05/03/14		SF NTS		1403		A.00 08/05/14
05/01/14 1 05/01/14 8 05/01/14 9		ISSUED FOR APPROVAL ISSUED FOR AUSTRALIA POST APPROVAL ISSUED FOR AUSTRALIA POST APPROVAL		05/03/14 NTS		1403		
DATE 05/01/14		ISSUE C		REVISION D11420		08/05/14		
SAMUEL FARDOE - RHCEFFECT 05/01/14 1 05/01/14 8 05/01/14 9		05/01/14 1 05/01/14 8 05/01/14 9		05/01/14 1 05/01/14 8 05/01/14 9		05/01/14 1 05/01/14 8 05/01/14 9		











REFERENCE PHOTOS

PARCEL LOCKERS AUSTRALIA POST SOUTH PERTH 103 MILL POINT ROAD SOUTH PERTH WA 6152	 AUSTRALIA POST	 DTZ a UGL company	ELEVATION APPROVAL	PROPOSAL AUSTRALIA POST COMMERCIAL REAL ESTATE (LOCAL) 2 x COMMERCIAL ELEVATION - AUSTRALIA POST SOUTH PERTH		SHEET SF	LEAD TIME SF	JOURNAL SF	DRAWING NUMBER A.05
				PREPARED BY SAMUEL FARDOE - ARCHITECT 103 MILL POINT ROAD SOUTH PERTH WA 6152 P: 08 9447 1000 F: 08 9447 1001 E: samuel.fardoe@australiapost.com.au	REVIEWED DATE ISSUE REVISION	CHECKED 05/03/14	SCALE 1:50 @ A3	DATE 14/03	



MEMORANDUM

To:	Trinh Nguyen, Planning Officer
From:	Rod Bercov, Strategic Urban Planning Adviser
Date:	18 June 2014
File ref:	M13/103; 11.2014.286.1
Subject:	Proposed addition of parcel lockers and related works to South Perth Post Office. Lot 432(No. 103) Mill Point Road, South Perth

I refer to your 9 June 2014 memo addressed to Senior Strategic Planning Officer, Gina Fraser, seeking heritage-related comments on the proposal referred to above. Gina is currently heavily committed to another project, so I'm responding instead.

Thank you for the opportunity to comment on the heritage implications of the proposed parcel lockers and associated development works on the South Perth Post Office site. Having examined the plans attached to your memo, prepared by Samuel Fardoe Architect Pty Ltd for Australia Post, I advise as follows:

Heritage Council of Western Australia

The place is not registered by the Heritage Council of Western Australia.

Municipal Heritage Inventory

The *South Perth Post Office* is listed in the City's Municipal Heritage Inventory (MHI) under Management Category B. This indicates a high level of local cultural heritage significance. Any additions or alterations which detract from the heritage significance of the place will not be supported. The *South Perth Post Office* was built 114 years ago - in 1900 - and this place has been listed by the City as a culturally historic site since 1994 when the City's first MHI was adopted. The MHI Place Record Form for the *South Perth Post Office* is attached for your records.

The City's MHI describes 'Category B' as follows:

"Management Category : B

Requires a high level of protection: provide maximum encouragement to the owner under the City of South Perth Town Planning Scheme to conserve the significance of the place. A more detailed Heritage Assessment/Impact Statement to be undertaken before approval given for any development. Incentives to promote conservation should be considered."

In reference to the *South Perth Post Office*, the MHI contains the following 'Statement of Significance':

"The South Perth Post Office has aesthetic, historic, social and representative cultural heritage significance. The prominent corner location and the close proximity of the building to a group of other significant heritage buildings, including the Old Mill Theatre (c1890), the Windsor Hotel (1898), the South Perth Road Board Office (Former) (1904) and the Police Station and Quarters (Former) (1908), add to the aesthetic

Page 2**Parcel Lockers for South Perth Post Office – heritage comments**

significance. The building has historic significance, relating as it does to the development of South Perth at the turn of the century in the post gold boom era. The South Perth Post Office was an important meeting place for the community, and so has social significance. The building is representative of an architectural style and period characterised by the work of Hillson Beasley, who went on to design a number of other public buildings in Perth (eg the Victoria Park Post Office)."

It is considered that the proposed parcel lockers should not be approved as they detract from the architectural character of the post office building and its heritage values. Further comments in this respect are provided below, under 'Comments on the proposal'.

Council Policy P313 'Local Heritage Listing

Policy P313 'Local Heritage Listing' was adopted by the Council in April 2013 to provide guidance and certainty to owners, Council Members and officers when dealing with heritage-listed places. The Policy redefines Management Categories in preparation for adoption of a final Heritage List. In Policy P313, 'Category B' is defined as follows:

"Management Category B : Considerable significance

Conservation essential. Reflects the highest level of local cultural heritage significance. Very important to the heritage of the locality. High degree of integrity and authenticity. Demolition or significant alteration to a place in Management Category B of the Heritage List is not permitted. Any alterations or additions are to be guided by a Conservation Plan, if any, and reinforce the heritage values of the place."

Clause 8 of Policy P313 relates to heritage protection and development applications on heritage-listed sites. Paragraph (a) set out below is relevant in the case of the subject 'Category B' site:

"(a) In the case of a place on the Heritage List, where the owner proposes development other than minor additions or alterations, in support of the development application, the Council may require the owner or applicant to provide a heritage assessment report describing the effect that the proposed work will have on the heritage significance of the place. This document is required to be submitted in support of applications for planning approval for the erection, construction or alteration of, or addition to, any building or structure, which is likely to significantly alter the character, external appearance, or the fabric of the place.

As a minimum, a heritage assessment report for this purpose is to include: a statement of significance of the place, a statement of the effect the proposed work will have on the heritage significance of the place and its site, and a list of restoration works (if any) required to be undertaken. The heritage assessment report may include scaled drawings, plans, elevations, photographs of all aspects of the place, and other illustrative material as requested by the City. Further supporting documentation such as specific consultant reports may also be request by the City to accompany the document."

The proposed parcel lockers are not "minor additions or alterations" based on the Policy P313 definition of that term, because they are in prominent view from the street. However in this instance, the applicant is not required to submit a heritage assessment report. As mentioned previously, it is considered that the proposed parcel lockers should not be approved.

Comments on the proposal

In conjunction with the installation of the outdoor parcel lockers in the Mends Street setback area, the three existing mail boxes will be relocated approximately 7 metres further from Mill Point Road, but will remain in the Mends Street setback area. Relocation of the mail boxes will cause the displacement of two public parking bays.

The parcel lockers are 2.221 metres high, and the central cantilevered canopy extends to a height of 2.447 metres, close to the height of the gutters on the verandah of the Post Office building. The locker unit, oriented at 90 degrees to the Post Office building, is 4.42 metres long, and is set back only 0.5 metres from the Mends Street boundary, therefore

Page 3**Parcel Lockers for South Perth Post Office – heritage comments**

conflicting with the 1.5 metre minimum setback prescribed in Table 3 of TPS6 for the 'Mends Street Centre Commercial' zone.

Due to the size, location and colour of the parcel lockers, they will be visually prominent from Mends Street - the most visually dominant structure on the site. While being partially screened from view from Mill Point Road by existing vegetation, if the vegetation were removed at any time, the parcel lockers would then be extremely prominent in the view from Mill Point Road as well, and not aesthetically pleasing.

The form of the parcel locker structure is in stark contrast to the form of the Post Office building. This structure will detract from the architectural character of the Post Office building and its heritage values. It is not possible overcome the discord between the appearance of the main building and the proposed structure. Therefore the lockers should not be approved in the proposed location.

The applicant should be invited to submit new drawings showing parcel lockers placed under the verandahs, abutting the external walls of the Post Office building. In that location they would not be excessively visually dominant. This will also avoid the need to undertake the other associated works shown on the drawings. The mail boxes can then remain in their present location; the existing parking area will not be disturbed; and the proposed bollards and low picket fencing will not be needed.

Recommendation:

Having regard to the preceding comments, it is recommended that:

- (a) the application be **refused** for the following reasons:
 - 1. The South Perth Post Office is listed in the City of South Perth Municipal Heritage Inventory under "*Management Category B : Considerable significance*". Due to the incompatible form, colour and prominent location of the proposed parcel lockers, this structure will detract from the architectural character of the Post Office building and its heritage values.
 - 2. The setback of the parcel locker structure is in conflict with the 1.5 metre minimum prescribed in Table 3 of the No. 6 Scheme Text.
- (b) the applicant be invited to submit new drawings showing parcel lockers placed under the verandahs, abutting the external walls of the Post Office building, where they will not be excessively visually dominant.

ROD BERCOV
STRATEGIC URBAN PLANNING ADVISER

Encl. MHI Place Record Form for the South Perth Post Office

CITY OF SOUTH PERTHManagement
Category**B****MUNICIPAL HERITAGE INVENTORY
PLACE RECORD FORM****LGA Place No: MPt 15****South Perth Post Office****Photograph of the place****LOCATION**

HCWA Reference Number	2391
Other Reference Number	Entered on Commonwealth Heritage List (GG 8.11.2011)
Name of Place	<i>South Perth Post Office</i>
Other names	Mends Street Post Office
Address	103 Mends Street, cnr Mill Point Road
Suburb/Town	South Perth
Local Government Authority	City of South Perth

LAND DESCRIPTION

Reserve No.	Lot	Location No.	Plan/Diagram	Vol/Folio
		P432, p464		

PERIOD

	Federation (c1890-c1915)
Design Style	Simple Federation Bungalow
Construction Date	1900
Source/Details	Extract from Assessment of Post Offices in WA - David Kelsall

Page 2**Parcel Lockers for South Perth Post Office – heritage comments****USE(S) OF PLACE**

Original	Post Office
Present	Post Office
Other	

HISTORICAL NOTES

Much of this information is extracted from an assessment prepared by David Kelsall, Heritage Consultant 1999.

By the late 1890s, settlement in South Perth was largely recreationally based around the Zoo and Turkish baths, tram and ferry routes, Windsor Hotel and affluence created by the gold boom. The establishment of the Zoological Gardens and the Mineral Baths in South Perth in 1898 led to the development of Mends Street as an important business centre. The Zoological Gardens proved extremely popular, and it is recorded that 176, 800 people had visited the zoo within three years of its opening. At that time, South Perth was relatively inaccessible by horse and cart and part of the attraction of a trip to the zoo was the ferry ride from Perth to the Mends Street Jetty. From the jetty many people then chose to walk the short distance along Mends Street. Businesses grew up, among them the *South Perth Post Office*.

The first Post and Telegraph Office in South Perth started in 1898 from a room located at the foot of the stairs in the Windsor Hotel, which was then operated by the Strickland family. The first postmistress was Theresa O'Dea. At that time about fifty letters a day were delivered and three letter boxes had to be cleared. By 1898 the status of Post and Telegraph Office was conferred on the district, and in 1900 a site for a Post Office was set aside on the western corner of Mill Point Road, then known as Suburban Road. Funding was allocated for a Post Office and Quarters for the post mistress, by then Miss J Benson. The contract was awarded to FS Warner for £939, and the brick and iron building was constructed in 1900.

The *South Perth Post Office* was important not only as a Post Office, but as a meeting place, a place for dissemination of news and gossip, and for the disbursement of social assistance, collection of war bonds etc. However, as its role changed, its social significance diminished. Over the years the name and status of the Post Office have changed, and in 1982 the name was changed from 'Mends Street Post Office' to the 'South Perth Post Office'.

The building is still strategically placed to serve the needs of a thriving and growing commercial centre. The *South Perth Post Office* building was restored in 1995-96 to its original design.

DESCRIPTION

The *South Perth Post Office* is located on what is now a major intersection, the corner of Mill Point Road and Mends Street. The *South Perth Post Office* is one of a group of heritage buildings in the vicinity, including the Old Mill Theatre (c1890), the Windsor Hotel (1898), the South Perth Road Board Office (Former) (1904) and the South Perth Police Station and Quarters (Former) (1908).

The building is an unremarkable, simple building executed in domestic scale, with quarters originally attached. It is red brick and had a galvanised corrugated iron roof and timber joinery. A number of fireplaces internally were served by brick chimneys with sand finish rendered detail. The masonry generally is face brick with render extending several courses down as a frieze. The head of the former opening on the south east elevation is a round arch formed with red brick voussiors.

Comparison of the original Site Plan with the fabric extant in 1993 indicates the loss of outbuildings and street fence, the enclosure of the north west verandah, brick additions on the south west corner and the loss of the telephone cabinet under the verandah. New cabins, to some extent, conceal the original verandah with its bracketed posts at its most important visual point, the street corner.

A number of alterations have been made to the *South Perth Post Office* building up until 1981, generally reflecting the changes in the post and telegraph service. The demise of the Telegram service meant there was no need for quarters, and the resulting space was taken up by other services. 1995 alterations have resulted in the chimneys and the verandah timbers (with bracketed posts) being virtually the only remnant original features of the place. A number of internal changes have resulted in the loss of fabric and architectural details, such as cornices and joinery.

Page 3**Parcel Lockers for South Perth Post Office – heritage comments****ASSOCIATIONS**

ASSOCIATIONS	ASSOCIATION TYPE
JH Grainger	Principal Architect
Hillson Beasley	Chief Draughtsman

HISTORIC THEME/Subtheme**CATEGORIES OF SIGNIFICANCE**

Transport and Communication/Mail Services	Aesthetic
	Historic
	Social
	Representative

RATING AND ASSESSMENT**High****Low**

Aesthetic value (streetscape, setting)	1	2 ✓	3	4	5
Architectural merit (design features)	1	2	3 ✓	4	5
Rarity value	1	2	3	4 ✓	5
Value as part of a group/precinct	1 ✓	2	3	4	5
Condition	1	2 ✓	3	4	5
Integrity	1	2	3	4 ✓	5

STATEMENT OF SIGNIFICANCE

The *South Perth Post Office* has aesthetic, historic, social and representative cultural heritage significance. The prominent corner location and the close proximity of the building to a group of other significant heritage buildings, including the Old Mill Theatre (c1890), the Windsor Hotel (1898), the South Perth Road Board Office (Former) (1904) and the Police Station and Quarters (Former) (1908), add to the aesthetic significance. The building has historic significance, relating as it does to the development of South Perth at the turn of the century in the post gold boom era. The *South Perth Post Office* was an important meeting place for the community, and so has social significance. The building is representative of an architectural style and period characterised by the work of Hillson Beasley, who went on to design a number of other public buildings in Perth (eg the Victoria Park Post Office).

MANAGEMENT RECOMMENDATIONS**Management Category : B**

Requires a high level of protection: provide maximum encouragement to the owner under the City of South Perth Town Planning Scheme to conserve the significance of the place. A more detailed Heritage Assessment/Impact Statement to be undertaken before approval given for any development. Incentives to promote conservation should be considered.

HERITAGE LISTINGS

For current information it will be important to check the various listings for the places with the Heritage Council of Western Australia, National Trust and Australian Heritage Commission, as they are continually expanding their databases.

SUPPORTING INFORMATION/BIBLIOGRAPHY

- Assessment by David Kelsall, Heritage Architect, 1999.
- City of South Perth Municipal Heritage Inventory (No. 1) 1994.
- National Trust Assessment July 1994.

HISTORY OF LISTING IN MUNICIPAL HERITAGE INVENTORY

	Date Adopted by Council
Initial listing in MHI	December 1994
Updated	February 1996
Updated	December 1996
Review of MHI	June 2000
Review of MHI	February 2006

Parcel Lockers for South Perth Post Office – heritage comments

[illegible]



MEMORANDUM

To:	Trinh Nguyen , Planning Officer – Development Services
From:	Les Croxford, Manager Engineering Infrastructure
Date:	30 September 2014
File ref:	11.2014.286.1
Subject:	Application for Planning Approval - Proposed Additions of Parcel Lockers - Lot 432 #103 Mill Point Road, South Perth

General Comment

The proposal is for the placement of a concrete slab to the Mends Street frontage of this property and the standing of parcel lockers onto the slab. The concrete slab is proposed to be poured on two of the four "nose to tail" parking bays on the Mends Street boundary. The parcel lockers are approximately 50% taller than the existing letter receivers that will be relocated onto the concrete slab that will become the parcel locker area. The lockers are probably about 1800mm high. The compound area will be fenced with a white picket fence possibly 750mm in height.

I would have thought the appearance of this proposal would be more of a concern than the loss of a couple of bays. If this development was being considered as short term only (1 to 3 years maximum) then the appearance is of less importance to the issues of how to service the compound area.

A corner set back has been taken up on the site but has not been formalised as road reserve. The intersection layout, associated infrastructure and other below ground services have most likely used part of the corner set back area for the installation of services. The corner set back area should as soon as is practicable be given over and formally incorporated into the road reserve.

Parking Arrangement

Thirteen formal bays have been provided on the Australia Post site that abuts the former Mends Street car park. The City Parking Station has recently been sold. Access to the Australia Post site is not dependent on access across the City car park although to maximise on the number of bays overall on the combined lots access to the former "city owned car park" was entry only with egress across the Australia Post site.

The thirteen bays available on Lot 432 are all intended for Australia Post use only although the two bays fronting Mends Street have no such marking. An additional two short term bays have been installed adjacent to the rear of the Post Office building. These bays have been in place since 2004. The "nose to tail" parking arrangement has been in place since at least 2000.

Any proposal where there is a shortfall in parking should attract the Payment in Lieu of Parking provision of the Scheme. The shortfall for two bays based on the "sliding scale" previously provided to the Senior Statutory Planner would be applicable. For two bays it is suggested the payment would be \$17,100.

L H CROXFORD
MANAGER ENGINEERING INFRASTRUCTURE

City of South Perth
Town Planning Scheme No. 6

Amendment No. 47

Introduction of a 'development' zone, creating a 'Development Area' for the area within the Canning Bridge Structure Plan; and introduce 'structure plan' provisions



Civic Centre

Cnr Sandgate Street and South Terrace
SOUTH PERTH WA 6151

Monday to Friday: 8.30am to 5.00pm

Enquiries:

Telephone: 9474 0777

Facsimile: 9474 2425

MINISTER FOR PLANNING

FILE:
PART OF AGENDA:

Proposal to Amend a Town Planning Scheme

- | | |
|--|---|
| 1. Local Authority: | City of South Perth |
| 2. Description of Town Planning Scheme: | Town Planning Scheme No. 6 |
| 3. Type of Scheme: | District Zoning Scheme |
| 4. Serial No. of Amendment: | Amendment No. 47 |
| 5. Proposal: | To amend the Scheme for the purpose of introduction of a 'development' zone, creating a 'Development Area' for the area within the Canning Bridge Structure Plan; and introduce 'structure plan' provisions |



RESOLUTION DECIDING TO AMEND CITY OF SOUTH PERTH TOWN PLANNING SCHEME NO. 6

PLANNING AND DEVELOPMENT ACT 2005



**Resolution Deciding to Amend
City of South Perth
Town Planning Scheme No. 6

Amendment No. 47**

RESOLVED ...

That the Council of the City of South Perth, in pursuance of Section 75 of the *Planning and Development Act 2005*, amend the City of South Perth Town Planning Scheme No. 6 for the purpose of introduction of a 'development' zone, creating a 'Development Area' for the area within the Canning Bridge Structure Plan; and introduce 'structure plan' provisions

A C FREWING
CHIEF EXECUTIVE OFFICER

Minutes of Council Meeting dated: 25 November 2014



AMENDMENT REPORT



Report on Amendment No. 47 to Town Planning Scheme No. 6

INTRODUCTION

The City of South Perth Town Planning Scheme No. 6 (TPS6) became operative on 29 April 2003. At a meeting held on 25 November 2014, the Council resolved to amend the Scheme in the manner described in this Report, and at the same meeting, the Council endorsed the draft Amendment for advertising purposes. A copy of the Council resolution to amend the Scheme and the text of the draft Amendment are included as part of these Amendment documents. The proposal is to amend the Scheme for the purpose of introduction of a 'development' zone, creating a 'Development Area' for the area within the Canning Bridge Structure Plan; and introduce 'structure plan' provisions.

BACKGROUND TO AMENDMENT NO. 47

At the September Ordinary Council meeting, it was resolved to begin the formal advertising for the Canning Bridge District Structure Plan (CBSP). This advertising process began in late October and is expected to run until mid December. In the documentation which supports the CBSP the consultants noted that amendments to the City of South Perth and City of Melville Town Planning Schemes will be required prior to this document being operative.

The purpose of Amendment No. 47 is to introduce into Town Planning Scheme No. 6, a 'Development' zone and provisions that will facilitate the creation and operation of 'Structure Plans' for use throughout the district. This is essential to give the CBSP statutory weight and to allow the City to progress with the assessment and determination of development applications in the precinct.

The City is currently advertising one structure plan, and has one future structure plan to prepare as summarised below:

No.	Activity Centre	Current Status
1	Canning Bridge District Centre	Structure plan currently being advertised
2	Bentley Curtin Specialised	Structure plan currently being

	Activity Centre (BSAC)	prepared
--	------------------------	----------

Administrative provisions for different types of structure plans are required in the scheme. The proposed text will provide the appropriate statutory provisions to facilitate a range of different structure plans across the City.

Comment

As noted in the supporting text for the CBSP, Canning Bridge is identified as a District Activity Centre in State Planning Policy 4.2 - Activity Centre for Perth and Peel. Objectives for the CBSP include:

1. Support a wide range of retail and commercial landuses;
2. Increased local employment opportunities;
3. Increased density and diversity of housing, to support high frequency public transport, to maximise movement by pedestrians and cyclists;
4. Create a legible street network and quality public spaces.

The preparation, adoption and implementation of a structure plan for the precinct is seen as being the most appropriate method to ensure future development occurs in a coordinated manner, consistent with the objectives for the area. Without the proposed Scheme Amendment, the proposed CBSP will not be able to be formally adopted by the WAPC and as such will not have any statutory weight. In addition, the City will not be able to approve applications which otherwise comply with the CBSP. As a scheme amendment can take up to two years to be finalised it is considered appropriate to undertake formal advertising of the proposal at the earliest opportunity.

The Scheme Amendment text is consistent with the Model Scheme Text for structure plans used by the Department of Planning. City officers have consulted with staff from the DoP in the preparation of the amendment documents. This text outlines the situations when a structure plan is required, how this should be prepared, the need for advertising, its adoption, approval by the WAPC and future operations of the document. It also provides clauses to guide the modification of endorsed structure plans and an owners appeal rights. While the

AMENDMENT NO. 47 PROPOSALS

The full amendment text is contained in the amending text at the end of this report however it is summarised as follows:

- (1) Insert a 'development' zone to the list of zones contained in Clause 3.1.
- (2) Insert a clause relating to the measurement of Building Height in the CBSP area;
- (3) Insert a new Clause 10.3 'Development Areas' which contains the model scheme text relating to the adoption and operation of structure plans;
- (4) New Schedule 11 to identify development areas and any applicable provisions;
- (5) Changes to Table 1 to provide land use requirements for the Development zone; and
- (6) Minor wording changes necessary to facilitate this amendment.

CONCLUSION

Having regard to all of the matters discussed above, the proposed Amendment No. 47 is consistent with the orderly and proper planning of the City. It retains the original intent of the Scheme, while presenting the text in a manner which is more acceptable and user-friendly.

Amendment No. 47 will ensure that

The Council now requests that the Western Australian Planning Commission and the Minister for Planning favourably consider the proposals contained in Amendment No. 47.

Report prepared by:



AMENDING DOCUMENTS

Endorsed by Council for community advertising

Council Meeting :

PLANNING AND DEVELOPMENT ACT 2005



Town Planning Scheme No. 6 Amendment No. 47 –

Introduction of a 'development' zone, creating a 'Development Area' for the area within the Canning Bridge Structure Plan; and introduce 'structure plan' provisions.

The Council of the City of South Perth under the powers conferred upon it by the *Planning and Development Act 2005*, hereby amends the above local planning scheme as follows:

1. Clause 3.1 is amended by inserting the following sub-clause:

'(k) Development'

2. Clause 6.1A (2) is amended by inserting a new sub-clause (2) and renumbering the remaining clauses accordingly.
 - "(2) (a) Building height in Development Area 1 (DA1) – Canning Bridge District Activity Centre shall be measured in accordance with the relevant provisions contained in the approved structure plan.
 - (b) For development in Development Area 1 (DA1) – Canning Bridge District Activity Centre, Building Height Limits shall be as shown on the relevant Figure contained within the approved structure plan."
3. Clause 10.1 is amended by inserting the following sub-clause:
 - (1) (c) Development Areas shown on the Scheme Map as DA with a number and included in Schedule 10.
4. Clause 10.1 is amended by modifying the following sub-clause to make it compliant with the Model Scheme Text:
 - (2) In respect of a special control area shown on a Scheme Map, the provisions applying to these areas apply in addition to the provisions applying to any underlying zone or reserve and any general provisions of the Scheme.
5. Insert new Clause 10.3 Development Areas

10.3.1 Interpretation

In clause 6.2, unless the context otherwise requires:

'owner' means an owner or owners of land in the Development Area; and

'structure plan' means a structure plan that has come into effect in accordance with clause 10.3.12.1.

10.3.2 Purpose of Development Areas

10.3.2.1 The purposes of Development Areas are to:

- (a) identify areas requiring comprehensive planning; and
- (b) coordinate subdivision and development in areas requiring comprehensive planning.

10.3.2.2 Schedule 10 describes the Development Areas in detail and sets out the specific purposes and requirements that apply to the Development Areas.

10.3.3 Subdivision and Development in Development Areas

10.3.3.1 The development of land within a Development Area is to comply with Schedule 10.

10.3.3.2 The subdivision and development of land within a Development Area is to generally be in accordance with any structure plan that applies to that land.

10.3.4 Structure Plan required

10.3.4.1 The local government is not to:

- (a) consider recommending subdivision; or
- (b) approve development of land within a Development Area unless there is a structure plan for the Development Area or for the relevant part of the Development Area.

10.3.4.2 Notwithstanding clause 10.3.4.1, a local government may recommend subdivision or approve the development of land within a Development Area prior to a structure plan coming into effect in relation to that land, if the local government is satisfied that this will not prejudice the specific purposes and requirements of the Development Area.

10.3.5 Preparation of proposed structure plans

10.3.5.1 A proposed structure plan may be prepared by:

- (a) the local government; or
- (b) an owner.

10.3.5.2 A proposed structure plan may be prepared for all, or part of, a Development Area.

10.3.6 Details of proposed structure plan

10.3.6.1 A proposed structure plan is to contain the following details:

- (a) a map showing the area to which the proposed structure plan is to apply;
- (b) a site analysis map showing the characteristics of the site including:
 - (i) landform, topography and land capability;
 - (ii) conservation and environmental values including bushland, wetlands, damp lands, streams and water courses, foreshore reserves and any environmental policy areas;
 - (iii) hydrogeological conditions, including approximate depth to water table;
 - (iv) sites and features of Aboriginal and European heritage value;
- (c) a context analysis map of the immediate surrounds to the site including:
 - (i) the pattern of neighbourhoods, and existing and planned neighbourhood, town and regional centres;
 - (ii) transport routes, including freeways, arterial routes and neighbourhood connector alignments, public transport routes, strategic cycle routes, bus stops and rail stations;
 - (iii) existing and future land use;
- (d) for district structure plans a map showing proposals for:

- (i) the pattern of neighbourhoods around town and neighbourhood centres;
- (ii) arterial routes and neighbourhood connector streets;
- (iii) the protection of natural features such as water courses and vegetation;
- (iv) major open spaces and parklands;
- (v) major public transport routes and facilities;
- (vi) the pattern and disposition of land uses; and
- (vii) schools and community facilities;
- (e) for local structure plans a map showing proposals for:
 - (i) neighbourhoods around proposed neighbourhoods and town centres;
 - (ii) existing and proposed commercial centres;
 - (iii) natural features to be retained;
 - (iv) street block layouts;
 - (v) the street network including street types;
 - (vi) transportation corridors, public transport network, and cycle and pedestrian networks;
 - (vii) land uses including residential densities and estimates of population;
 - (viii) schools and community facilities;
 - (ix) public parklands; and
 - (x) urban water management areas;
- (f) a written report to explain the mapping and to address the following:
 - (i) the planning framework for the structure plan including any applicable regional or district structure plans, and any policies, strategies and scheme provisions which apply to the land, and any environmental conditions which apply under the Scheme;
 - (ii) the site analysis including reference to the matters listed in clause 6.2.6.1 (b) above, and, in particular, the significance of the conservation, environmental and heritage values of the site;
 - (iii) the context analysis including reference to the matters listed in clause 6.2.6.1 (c) above;
 - (iv) how planning for the structure plan area is to be integrated with the surrounding land;
 - (v) the design rationale for the proposed pattern of subdivision, land use and development;
 - (vi) traffic management and safety;
 - (vii) parkland provision and management;
 - (viii) urban water management;
 - (ix) proposals for public utilities including sewerage, water supply, drainage, gas, electricity and communication services;
 - (x) the proposed method of implementation including any cost sharing arrangements and details of any staging of subdivision and development.

10.3.6.2 The maps referred to in clause 10.3.6.1 are to:

- (a) be drawn to a scale that clearly illustrates the details referred to in clause 6.2.6.1; and
- (b) include a north point, visual bar scale, key street names and a drawing title and number.

10.3.6.3 A proposed structure plan may, to the extent that it does not conflict with the Scheme, impose a classification on the land included in it by reference to reserves, zones or the *Residential Planning Codes*, and where the proposed structure plan becomes a structure plan, the local government is to have due regard to such reserves, zones or *Residential Planning Codes* when recommending subdivision or approving development of land within a Development Area.

10.3.6.4 A proposed structure plan must, in the opinion of the local government, be consistent with orderly and proper planning.

10.3.7 Submission to local government and Commission

10.3.7.1 A proposed structure plan prepared by an owner is to be submitted to the local government.

10.3.7.2 Within 7 days of preparing or receiving a proposed structure plan which proposes the subdivision of land, the local government is to forward a copy of the proposed structure plan to the Commission.

10.3.7.3 The Commission is to provide comments to the local government as to whether it is prepared to endorse the proposed structure plan with or without modifications.

10.3.7.4 The Commission must provide its comments to the local government within 30 days of receiving the proposed structure plan.

10.3.8 Advertising of structure plan

10.3.8.1 Within 60 days of preparing or receiving a proposed structure plan that conforms with clause 6.2.6 and complies with the Scheme (or such longer time as may be agreed in writing between the owner who submitted the proposed structure plan and the local government), the local government is to:

- (a) advertise, or require the owner who submitted the proposed structure plan to advertise, the proposed structure plan for public inspection by one or more of the following ways:
 - (i) notice of the proposed structure plan published in a newspaper circulating in the Scheme area;
 - (ii) a sign or signs displaying notice of the proposed structure plan to be erected in a conspicuous place or places in the Development Area, or part of the Development Area, to which the proposed structure plan applies; and
- (b) give notice or require the owner who submitted the proposed structure plan to give notice, in writing to:
 - (i) all owners whose land is included in the proposed structure plan;

- (ii) all owners and occupiers who, in the opinion of the local government, are likely to be affected by the adoption of the proposed structure plan;
- (iii) such public authorities and other persons as the local government nominates.

10.3.8.2 The advertisement and notice are to:

- (a) explain the scope and purpose of the proposed structure plan;
- (b) specify when and where the proposed structure plan may be inspected; and
- (c) invite submissions to the local government by a specified date being not less than 21 days after the giving or erection of the notice or publication of the advertisement, as the case requires.

10.3.9 Adoption of proposed structure plan

10.3.9.1 The local government is to consider all submissions received and within 60 days of the latest date specified in the notice or advertisement for the making of submissions is to:

- (a) adopt the proposed structure plan, with or without modifications; or
- (b) refuse to adopt the proposed structure plan and, where the proposed structure plan was submitted by an owner, give reasons for this to the owner.

10.3.9.2 (a) In making a determination under clause 6.2.9.1, the local government is to have due regard to the comments and advice received from the Commission in relation to the proposed structure plan.

- (b) If the Commission requires modifications to the proposed structure plan, the local government is to consult with the Commission prior to making a determination under clause 10.3.9.1.

10.3.9.3 If the local government, after consultation with the Commission, is of the opinion that a modification to the proposed structure plan is substantial, the local government may:

- (a) readvertise the proposed structure plan; or
- (b) require the owner who submitted the proposed structure plan to readvertise the proposed structure plan;

and thereafter, the procedures set out in clause 10.3.8.1 onwards are to apply.

10.3.9.4 If within the period referred to in clause 10.3.9.1, or such further time as may be agreed in writing between the owner who submitted the proposed structure plan and the local government, the local government has not made a determination under clause 10.3.9.1, the local government is deemed to have refused to adopt the proposed structure plan.

10.3.10 Endorsement by Commission

10.3.10.1 If the proposed structure plan proposes the subdivision of land, then within 7 days of making its determination under clause

10.3.9.1, the local government is to forward the proposed structure plan to the Commission for its endorsement.

10.3.10.2 As soon as practicable after receiving the proposed structure plan, the Commission is to determine whether to endorse the proposed structure plan.

10.3.10.3 The Commission is to notify the local government of its determination under clause 6.2.10.2.

10.3.11 Notification of structure plan

10.3.11.1 As soon as practicable after adopting a proposed structure plan under clause 6.2.9.1 and if clause 6.2.10 applies, as soon as practicable after being notified of the Commission's decision under clause 6.2.10.3, the local government is to forward a copy of the structure plan to:

- (a) any public authority or person that the local government thinks fit; and
- (b) where the structure plan was submitted by an owner, to the owner.

10.3.12 Operation of structure plan

10.3.12.1 A structure plan comes into effect:

- (a) where the structure plan proposes the subdivision of land, on the day on which it is endorsed by the Commission pursuant to clause 6.2.10.2; or
- (b) on the day on which it is adopted by the local government under clause 6.2.9.1 in all other cases.

10.3.12.2 If a provision of a structure plan is inconsistent with a provision of the Scheme, then the provision of the Scheme prevails to the extent of the inconsistency.

10.3.13 Inspection of structure plan

10.3.13.1 The structure plan and the Commission's notification under clause 6.2.10.3 is to be kept at the local government's administrative offices, and is to be made available for inspection by any member of the public during office hours.

10.3.14 Variation to structure plan

10.3.14.1 The local government may vary a structure plan:

- (a) by resolution if, in the opinion of the local government, the variation does not materially alter the intent of the structure plan;
- (b) otherwise, in accordance with the procedures set out in clause 10.3.6 onwards.

10.3.14.2 If the local government varies a structure plan by resolution, and the variation does not propose the subdivision of land, the local government is to forward a copy of the variation to the Commission within 10 days of making the resolution.

10.3.14.3 If the local government varies a structure plan by resolution, and the variation proposes the subdivision of land, the local government is to forward a copy of the variation to the Commission within 10 days of making the resolution for its endorsement.

10.3.14.4 As soon as practicable after receiving the copy of the variation referred to in clause 6.2.14.3, the Commission is to determine whether to endorse the proposed variation.

10.3.14.5 The Commission is to notify the local government of its determination under clause 6.2.14.4.

10.3.14.6 A variation to a structure plan by resolution comes into effect:

- (a) where the variation proposes the subdivision of land, on the day on which it is endorsed by the Commission pursuant to clause 6.2.14.4; or
- (b) on the day on which the local government resolves to make the variation under clause 6.2.14.1 (a).

10.3.15 Detailed area plan

10.3.15.1 Where it is considered desirable to enhance, elaborate or expand the details or provisions contained in a structure plan for a particular lot or lots, a detailed area plan may be prepared by:

- (a) the local government; or
- (b) an owner.

10.3.15.2 A detailed area plan may include details as to:

- (a) building envelopes;
- (b) distribution of land uses within a lot;
- (c) private open space;
- (d) services;
- (e) vehicular access, parking, loading and unloading areas, storage yards and rubbish collection closures;
- (f) the location, orientation and design of buildings and the space between buildings;
- (g) advertising signs, lighting and fencing;
- (h) landscaping, finished site levels and drainage;
- (i) protection of sites of heritage, conservation or environmental significance;
- (j) special development controls and guidelines; and
- (k) such other information considered relevant by the local government.

10.3.15.3 When a proposed detailed area plan is prepared under clause 10.3.15.1, the local government is to:

- (a) advertise, or require the owner who submitted the proposed detailed area plan to advertise, the proposed detailed area plan for public inspection by one or more of the following ways:
 - (i) notice of the proposed detailed area plan published in a newspaper circulating in the Scheme area;

- (ii) a sign or signs displaying notice of the proposed detailed area plan to be erected in a conspicuous place or places in the Development Area, or part of the Development Area, to which the proposed detailed area plan applies; and
- (b) give notice or require the owner who submitted the proposed detailed area plan to give notice, in writing to:
 - (i) all owners whose land is included in the proposed detailed area plan;
 - (ii) all owners and occupiers who, in the opinion of the local government, are likely to be affected by the adoption of the proposed detailed area plan;
 - (iii) such public authorities and other persons as the local government nominates.

10.3.15.4 The advertisement and notice are to:

- (a) explain the scope and purpose of the proposed detailed area plan;
- (b) specify when and where the proposed detailed plan may be inspected; and
- (c) invite submissions to the local government by a specified date being not less than 21 days after the giving or erection of the notice or publication of the advertisement, as the case requires.

10.3.15.5 The local government is to consider all submissions received and:

- (a) approve the detailed area plan with or without conditions; or
- (b) refuse to approve the detailed area plan and, where the proposed detailed area plan was submitted by an owner, give reasons for this to the owner.

10.3.15.6 If within 60 days of receiving a detailed area plan prepared under clause 6.2.15.1(b), or such longer period as may be agreed in writing between the owner and the local government, the local government has not made one of the determinations referred to in clause 6.2.15.5, the local government is deemed to have refused to approve the detailed area plan.

10.3.15.7 Once approved by the local government, the detailed area plan constitutes a variation of the structure plan.

10.3.15.8 The local government may vary a detailed area plan in accordance with the procedures set out in clause 10.3.15 onwards provided such variations do not prejudice the intention of any related structure plan.

10.3.16 Appeal

10.3.16.1 An owner who has submitted a proposed structure plan under clause 10.3.7.1 may appeal, under Part V of the Town Planning Act:

- (a) any failure of the local government to advertise, or require the owner to advertise, a proposed structure plan within the required time period under clause 10.3.8.1;
- (b) any determination of the local government:

- (i) to refuse to adopt a proposed structure plan (including a deemed refusal); or
- (ii) to require modifications to a proposed structure plan that are unacceptable to that owner.

10.3.16.2 An owner who has submitted a detailed area plan in accordance with clause 10.3.15 may appeal, in accordance with Part V of the Town Planning Act, any discretionary decision made by the local government under clause 10.3.15.

6. Insert new Schedule 11 – Development Areas and re-number Schedules accordingly. The following table to be included below the Schedule 11 header.

Development Area	Area	Provisions
DA1	Canning Bridge District Activity Centre	<p>A Structure Plan shall be prepared in accordance with Clause 10.3 to guide subdivision and development.</p> <p>For development in Development Area 1 (DA1) – Canning Bridge District Activity Centre, the provisions of Clause 6.3, sub-clause (1) and (2) do not apply. Car parking ratio for this development shall be as per the relevant provisions of the approved structure plan.</p> <p>For development in Development Area 1 (DA1) – Canning Bridge District Activity Centre, requirements relating to bicycle parking and end of trip facilities are contained within the relevant provisions of the approved structure plan.</p>

7. Insert new row in Schedule 10 – Development Contribution Plans as follows.

DCA2	Canning Bridge District Activity Centre	A development contribution plan for this area is to be prepared in accordance with Clause
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		10.2.
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2. Amending the TPS No. 6 Scheme Map **by including reference to a “Development Area” in the Scheme Map Legend and zoning of the** Canning Bridge District Activity Centre, as **“Development Area” as outlined in Attachment 1.**
3. Amending the TPS No. 6 Scheme map to indicate the border of the Development Contribution Area **as outlined in Attachment 2** and as described in Schedule 10.
4. Amending the Zoning – Land Use Table (Table 1) of Town Planning Scheme No.6 to incorporate a new column to the right of the column labelled Technology Park as follows:

Development
Land use permissibility subject to an adopted and endorsed Structure Plan, unless otherwise agreed by Council.

City of South Perth - Town Planning Scheme No. 6 - Amendment 47

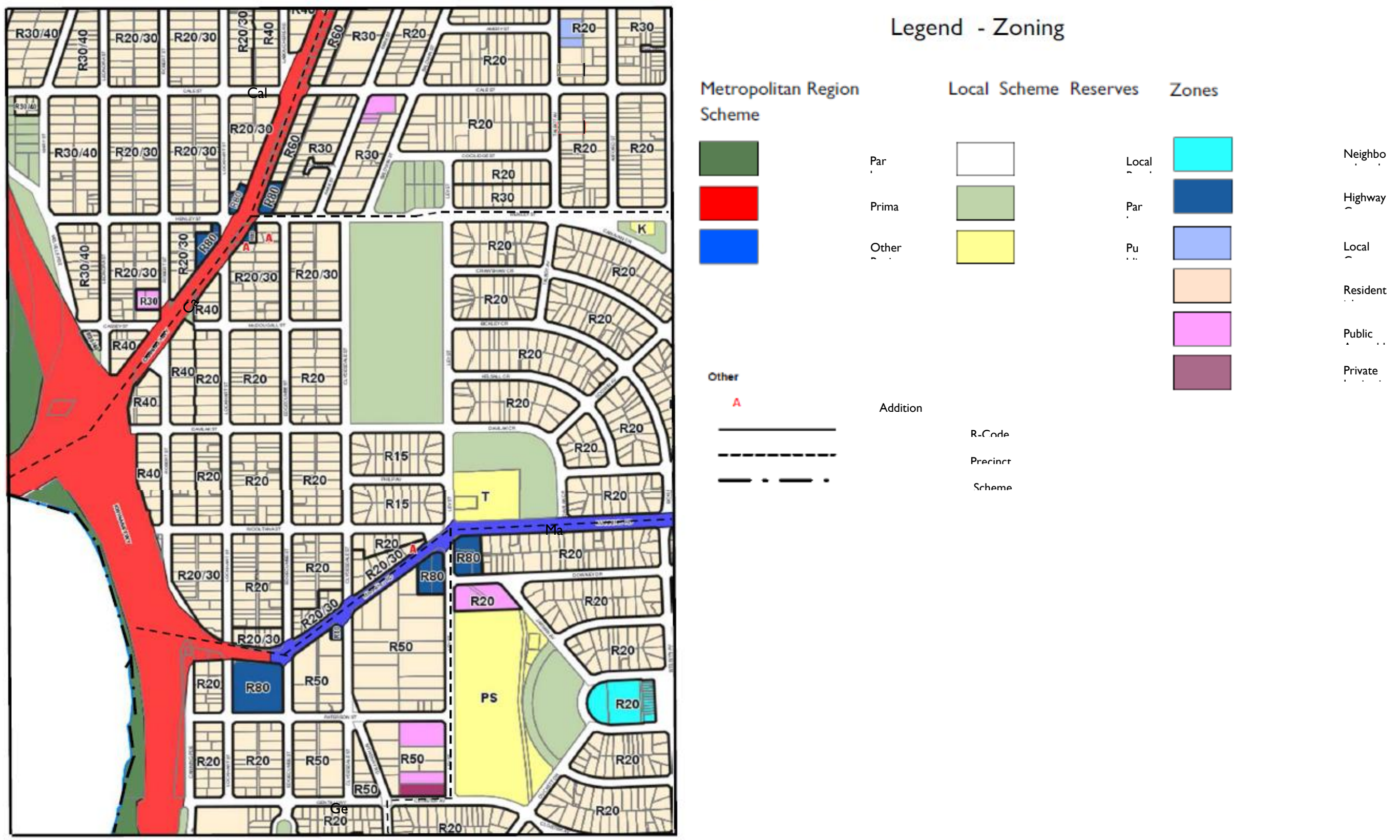


Figure I - Existing Zoning

City of South Perth - Town Planning Scheme No. 6 - Amendment 47

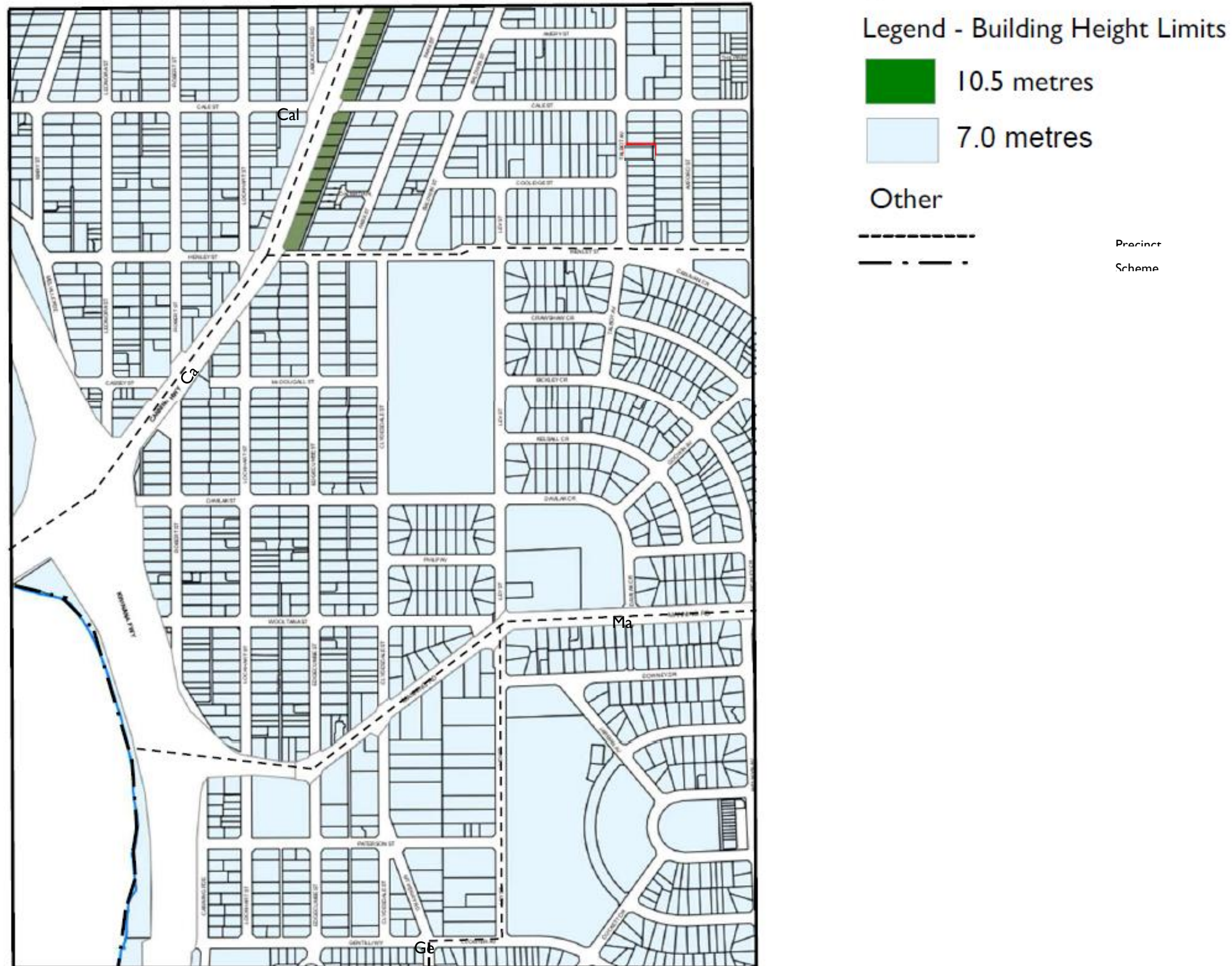


Figure 2 - Existing Height Map

City of South Perth - Town Planning Scheme No. 6 -

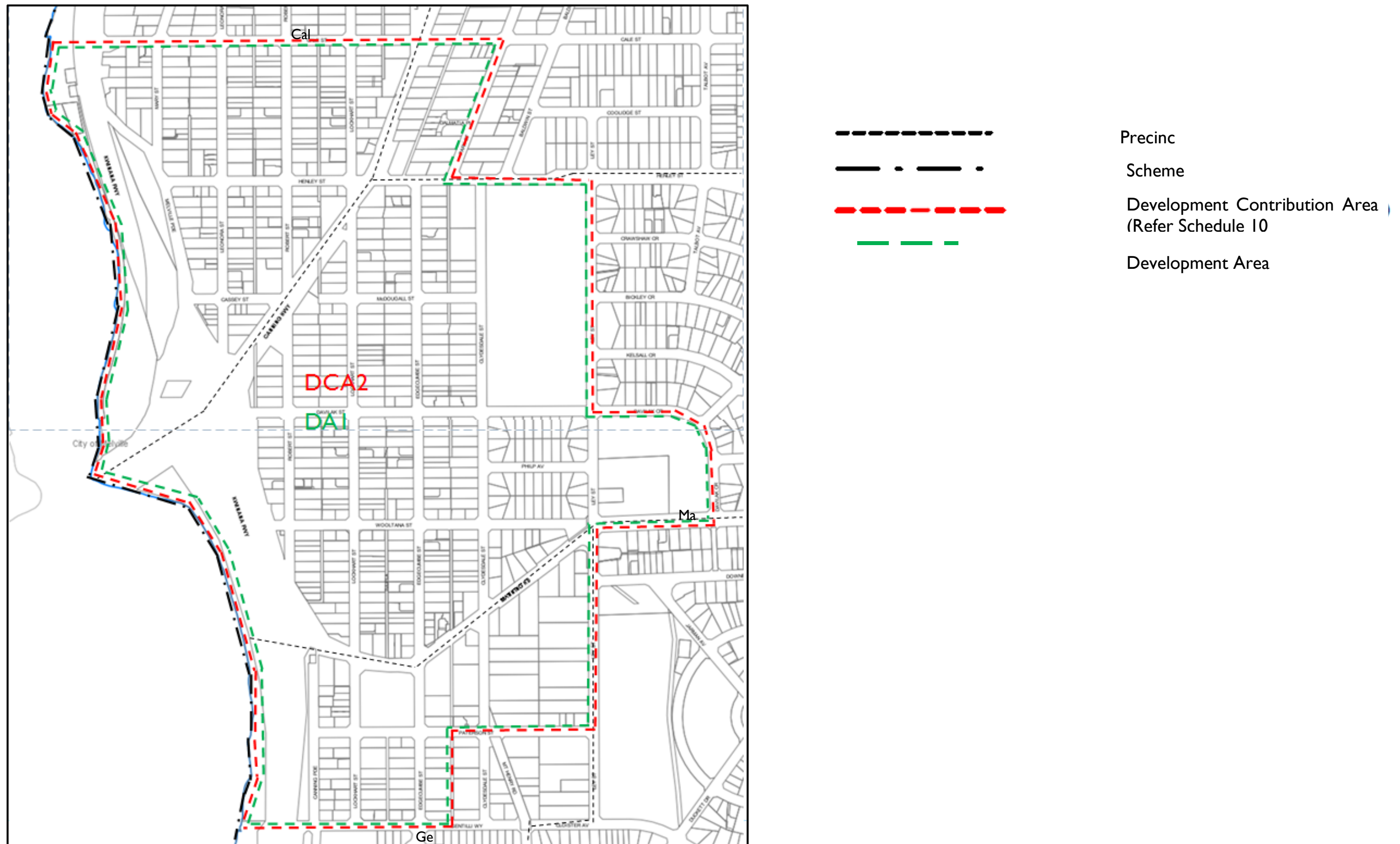
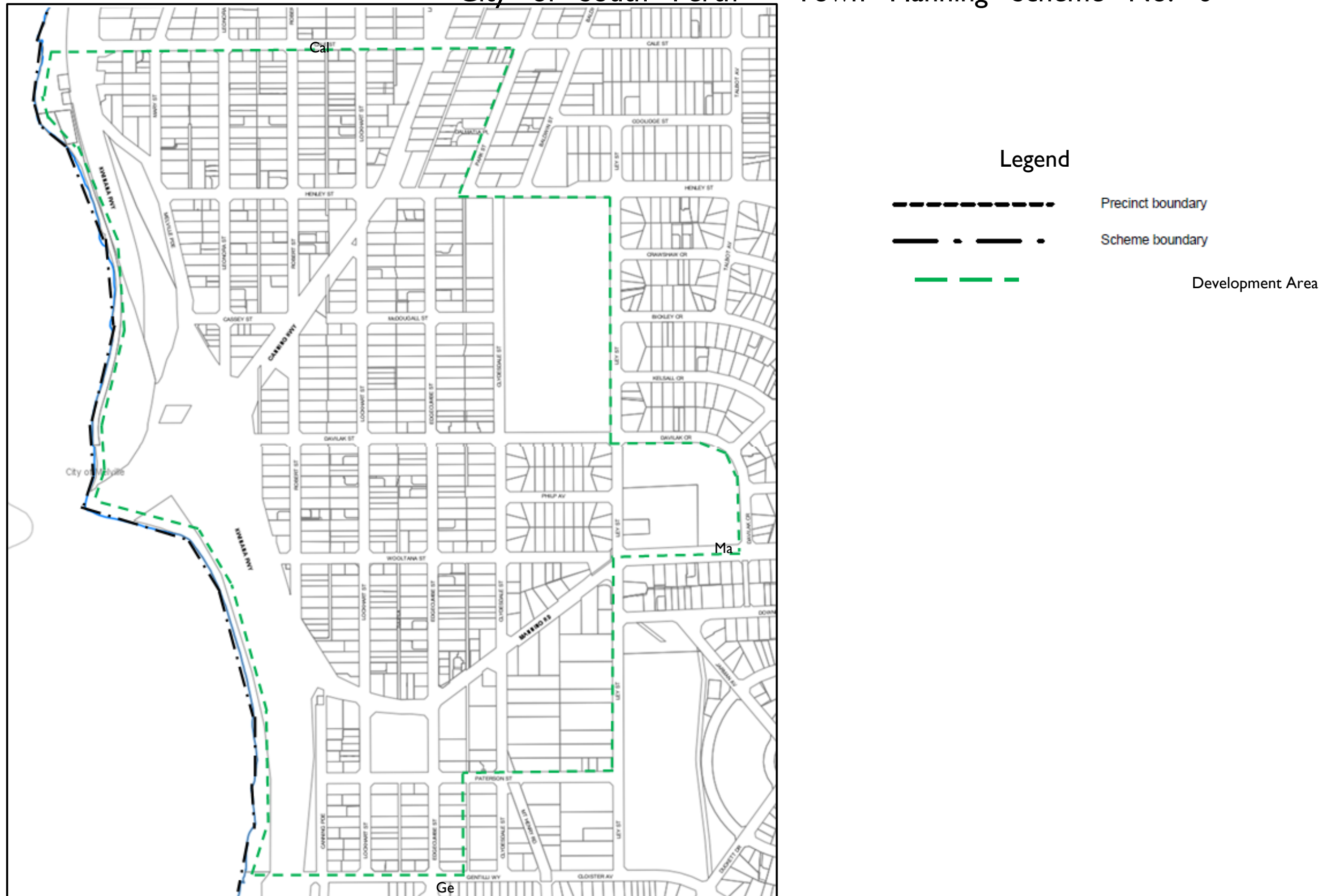


Figure 3 - Proposed Zoning and Development Control Area

City of South Perth - Town Planning Scheme No. 6 -



Adoption

ADOPTED by resolution of the Council of the City of South Perth at the Ordinary Council Meeting held on 9 December 2014.

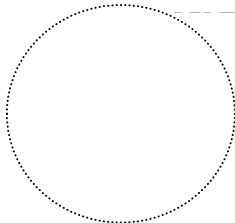
SUE DOHERTY
MAYOR

A C FREWING
CHIEF EXECUTIVE OFFICER

Final Approval

ADOPTED by resolution of the Council of the City of South Perth at the Ordinary Meeting of the Council held on 2013 and the Seal of the City was hereunto affixed by the authority of a resolution of the Council in the presence of:

CITY OF
SOUTH



SUE DOHERTY
MAYOR

A C FREWING
CHIEF EXECUTIVE OFFICER

RECOMMENDED / SUBMITTED FOR FINAL APPROVAL:

Delegated under S.16 of the PD Act 2005

Dated _____

FINAL APPROVAL GRANTED

JOHN DAY
MINISTER FOR PLANNING

Item 10.3.2	AMENDMENT 47 - INTRODUCTION OF A 'DEVELOPMENT' ZONE AND 'STRUCTURE PLAN' PROVISIONS AND THE CREATION OF A 'DEVELOPMENT AREA' FOR THE CANNING BRIDGE STRUCTURE PLAN' AREA
Attachment 1	Amendment 47 - (Second draft) Introduction of a 'development' zone and 'structure plan' provisions.

Dated _____

CITY OF SOUTH PERTH
STATEMENT OF FINANCIAL POSITION AS AT 31 OCT 2014

	2015 YTD \$	2014 YTD \$	2014 \$
CURRENT ASSETS			
Cash	1,437,792	1,652,946	1,365,303
Investments	87,901,220	55,352,150	43,186,223
Receivables	12,531,434	12,608,021	1,903,900
Inventories	133,883	129,594	150,168
Inventories - Assets Held for Sale	2,180,348	5,025,711	5,243,725
Other Current Assets	1,233,072	1,027,696	662,478
TOTAL CURRENT ASSETS	<u>\$ 105,417,750</u>	<u>\$ 75,796,118</u>	<u>\$ 52,511,797</u>
NON-CURRENT ASSETS			
Receivables	2,293,498	2,541,135	2,260,807
Inventories - Assets Held for Sale	946,464	850,000	946,464
Investments	321,541	156,338	321,541
Property, Plant and Equipment	361,176,040	344,707,592	361,346,140
Infrastructure	198,845,499	162,541,224	202,609,299
Intangibles	467,955	420,083	481,403
TOTAL NON-CURRENT ASSETS	<u>\$ 564,050,998</u>	<u>\$ 511,216,372</u>	<u>\$ 567,965,655</u>
TOTAL ASSETS	<u>\$ 669,468,747</u>	<u>\$ 587,012,490</u>	<u>\$ 620,477,452</u>
CURRENT LIABILITIES			
Payables	8,322,224	5,011,948	6,138,988
Interest Bearing Loans and Borrowings	949,025	1,386,817	1,629,046
Provisions	3,768,933	3,304,742	3,656,985
TOTAL CURRENT LIABILITIES	<u>\$ 13,040,182</u>	<u>\$ 9,703,507</u>	<u>\$ 11,425,019</u>
NON-CURRENT LIABILITIES			
Payables	762,687	775,911	834,069
Interest Bearing Loans and Borrowings	9,231,255	10,763,944	9,134,898
CPV Leaseholder Liability	30,093,331	30,681,284	29,322,346
Provisions	310,011	292,097	310,011
TOTAL NON-CURRENT LIABILITIES	<u>\$ 40,397,284</u>	<u>\$ 42,513,235</u>	<u>\$ 39,601,323</u>
TOTAL LIABILITIES	<u>\$ 53,437,466</u>	<u>\$ 52,216,742</u>	<u>\$ 51,026,342</u>
NET ASSETS	<u>\$ 616,031,281</u>	<u>\$ 534,795,749</u>	<u>\$ 569,451,110</u>
EQUITY			
Retained Surplus	124,274,281	127,907,108	107,564,021
Reserves	491,757,001	406,888,642	461,887,089
TOTAL EQUITY	<u>\$ 616,031,281</u>	<u>\$ 534,795,749</u>	<u>\$ 569,451,110</u>

**CITY OF SOUTH PERTH
STATEMENT OF CHANGE IN EQUITY
AS AT 31 OCT 2014**

	2015 YTD \$	2014 YTD \$	2014 \$
RESERVES			
Cash Backed			
Balance at beginning of reporting period	36,227,586	35,842,020	35,842,020
Aggregate transfers to Retained Earnings	(457,515)	(3,072,398)	10,984,800
Aggregate transfers from Retained Earnings	29,261,599	2,069,258	(10,599,234)
Balance at end of reporting period	<u>\$ 65,031,670</u>	<u>\$ 34,838,880</u>	<u>\$ 36,227,586</u>
Non - Cash Backed			
Asset Revaluation Reserve	426,725,331	372,049,761	425,659,503
Balance at end of reporting period	<u>\$ 426,725,331</u>	<u>\$ 372,049,761</u>	<u>\$ 425,659,503</u>
TOTAL RESERVES	<u>\$ 491,757,001</u>	<u>\$ 406,888,641</u>	<u>\$ 461,887,089</u>
RETAINED EARNINGS			
Balance at beginning of reporting period	107,564,021	107,706,217	107,706,217
Initial adjustments to comply with accounting standards	-	-	(421,519)
Change in Net Assets from Operations	45,514,343	19,197,752	664,889
Aggregate transfers to Reserves	(29,261,599)	(2,069,258)	10,599,234
Aggregate transfers from Reserves	457,515	3,072,398	(10,984,800)
Balance at end of reporting period	<u>\$ 124,274,280</u>	<u>\$ 127,907,108</u>	<u>\$ 107,564,021</u>
TOTAL EQUITY	<u>\$ 616,031,281</u>	<u>\$ 534,795,749</u>	<u>\$ 569,451,110</u>

CITY OF SOUTH PERTH
2014/2015 - OPERATING REVENUE & EXPENDITURE
October-2014

Attachment 10.6.1(c)

Key Responsibility Areas	Month Budget	Month Actual	Variance \$	Var F/U	Var %	YTD Budget	YTD Actual	Variance \$	Var F/U	Var %	Total Budget
REVENUE											
Chief Executive's Office											
City Administration	0	0	0	U		0	0	0	U		26,000
Human Resources Admin Revenue	0	0	0	U		0	0	0	U		0
Governance Admin	0	0	0	U		0	0	0	U		26,000
Ranger Services											
Animal Control	28,975	28,025	950	U	3	48,950	45,063	3,887	U	8	102,000
Fire Prevention	0	0	0	U		0	0	0	U		2,000
Parking Management	132,580	110,144	22,436	U	17	482,820	449,377	33,443	U	7	1,553,500
District Rangers	200	2,881	2,681	F	1,340	800	7,217	6,417	F	802	2,500
Sub Total Revenue - Ranger Services	161,755	141,050	20,705	U	13	532,570	501,657	30,913	U	6	1,660,000
Total Revenue - Governance & Legal	161,755	141,050	20,705	U	13	532,570	501,657	30,913	U	6	1,686,000
Total Revenue - Chief Executive's Office	161,755	141,050	20,705	U	13	532,570	501,657	30,913	U	6	1,712,000
Directorate - Financial & Information Services											
Administration	0	0	0	U		0	0	0	U		26,000
Financial Services											
Administration	1,500	2,450	950	F	63	258,135	262,063	3,928	F	2	1,077,533
Investment Activities	262,939	283,488	20,549	F	8	791,386	826,461	35,075	F	4	2,561,111
Rating Activities	83,200	77,622	5,578	U	7	31,554,602	31,641,830	87,228	F	0	31,720,702
Property Management	20,875	31,993	11,118	F	53	165,055	200,728	35,673	F	22	463,146
Total Revenue - Financial Services	368,514	395,552	27,038	F	7	32,769,178	32,931,082	161,904	F	0	35,848,492
Information Services											
Information Technology	0	0	0	U		0	0	0	U		0
Total Revenue - Information Services	0	0	0	U		0	0	0	U		0
Library Services											
Administration	1,040	1,068	28	F	3	4,160	4,739	579	F	14	14,120
Civic Centre Library	1,145	1,258	113	F	10	4,590	4,424	166	U	4	13,750
Manning Library	225	315	90	F	40	910	1,177	267	F	29	2,750
Old Mill	200	362	162	F	81	800	1,039	239	F	30	2,500
Total Revenue - Library Services	2,610	3,004	394	F	15	10,460	11,379	919	F	9	33,120
Total Revenue - Dir Financial & Info Services	371,124	398,556	27,432	F	7	32,779,638	32,942,461	162,823	F	0	35,881,612

CITY OF SOUTH PERTH
2014/2015 - OPERATING REVENUE & EXPENDITURE
October-2014

Attachment 10.6.1(c)

Key Responsibility Areas	Month Budget	Month Actual	Variance \$	Var F/U	Var %	YTD Budget	YTD Actual	Variance \$	Var F/U	Var %	Total Budget
Directorate - Development & Community Services											
Administration	0	0	0	U		0	0	0	U		0
Planning	56,250	74,780	18,530	F	33	210,050	291,471	81,421	F	39	643,250
Building Services	30,535	22,952	7,583	U	25	175,140	178,011	2,871	F	2	418,250
Community, Culture & Recreation											
Administration	415	1,000	585	F	141	1,660	5,518	3,858	F	232	5,000
Major Events	0	0	0	U		0	0	0	U		405,000
Community Events	0	(186)	186	U		9,500	9,185	315	U	3	17,500
Fiesta	0	134	134	F		0	134	134	F		70,000
Recreation & Facility Bookings	22,500	26,234	3,734	F	17	84,500	93,719	9,219	F	11	237,000
Senior Citizens	0	0	0	U		0	0	0	U		0
Safer City Program	0	0	0	U		0	0	0	U		0
Halls & Public Buildings	15,365	21,164	5,799	F	38	82,960	83,107	147	F	0	214,500
Total Revenue - Community, Culture & Recreation	38,280	48,345	10,065	F	26	178,620	191,663	13,043	F	7	949,000
Collier Park Retirement Complex											
Collier Park Village	72,550	72,741	191	F	0	345,850	341,956	3,894	U	1	1,000,250
Collier Park Hostel	0	0	0	U		0	71	71	F		0
Collier Park Community Centre	415	455	40	F	10	1,660	1,818	158	F	10	5,000
Total Revenue - Collier Park Complex	72,965	73,196	231	F	0	347,510	343,845	3,665	U	1	1,005,250
Health & Regulatory Services											
Administration	0	55	55	F		0	12,237	12,237	F		1,500
Preventative Services	0	1,320	1,320	F		70,000	74,425	4,425	F	6	70,000
Other Sanitation	150	15	135	U	90	600	215	385	U	64	1,500
Total Revenue - Health Services	150	1,390	1,240	F	826	70,600	86,877	16,277	F	23	73,000
Total Revenue - Dir Development & Community	198,180	220,663	22,483	F	11	981,920	1,091,866	109,946	F	11	3,088,750
TOTAL REVENUE - ADMIN BUSINESS UNITS	731,059	760,269	29,210	F	4	34,294,128	34,535,984	241,856	F	1	40,682,362

CITY OF SOUTH PERTH
2014/2015 - OPERATING REVENUE & EXPENDITURE
October-2014

Attachment 10.6.1(c)

Key Responsibility Areas	Month Budget	Month Actual	Variance \$	Var F/U	Var %	YTD Budget	YTD Actual	Variance \$	Var F/U	Var %	Total Budget
EXPENDITURE											
Chief Executive's Office											
City Administration											
Corporate Support	73,000	69,125	3,875	F	5	315,965	296,890	19,075	F	6	1,842,525
Building Operating Costs	7,255	7,233	22	F	0	40,120	34,720	5,400	F	13	107,250
Human Resources Administration	10,450	15,716	5,266	U	50	74,355	67,920	6,435	F	9	202,851
Total Expense - City Administration	90,705	92,075	1,370	U	2	430,440	399,530	30,910	F	7	2,152,626
Governance Admin	52,225	37,923	14,302	F	27	220,605	197,962	22,643	F	10	666,290
Governance - Elected Members	120,605	108,257	12,348	F	10	534,790	506,560	28,230	F	5	1,534,085
City Communications											
Community Promotions	47,235	33,718	13,517	F	29	168,220	151,357	16,863	F	10	505,778
Publications	10,250	23,810	13,560	U	132	32,000	26,438	5,562	F	17	146,000
Ranger Services											
Animal Control	26,290	26,060	230	F	1	90,145	84,942	5,203	F	6	252,594
Fire Prevention	38,655	38,787	132	U	0	79,470	80,412	942	U	1	89,385
Parking Management	54,580	55,896	1,316	U	2	216,385	229,162	12,777	U	6	691,691
District Rangers	27,330	29,937	2,607	U	10	110,000	115,937	5,937	U	5	324,708
Other Law & Order	0	0	0	F		0	0	0	F		3,000
Total Expense - Ranger Services	146,855	150,681	3,826	U	3	496,000	510,454	14,454	U	3	1,361,378
Total Expense - Governance	377,170	354,389	22,781	F	6	1,451,615	1,392,770	58,845	F	4	4,213,531
Total Expense - Chief Executive's Office	467,875	446,464	21,411	F	5	1,882,055	1,792,300	89,755	F	5	6,366,157
Director Financial & Info Services											
Administration	18,270	18,572	302	U	2	74,465	65,968	8,497	F	11	240,018
Financial Services	0	0	0	F		0	0	0	F		0
Administration	28,560	50,380	21,820	U	76	158,535	131,946	26,589	F	17	366,059
Rating Activities	23,020	20,811	2,209	F	10	137,445	136,384	1,061	F	1	281,533
Investment Activities	20,500	20,201	299	F	1	97,500	96,771	729	F	1	379,987
Property Management	11,625	4,551	7,074	F	61	77,245	1,139,236	1,061,991	U	1,375	3,533,811
Total Expense - Financial Services	101,975	114,515	12,540	U	12	545,190	1,570,305	1,025,115	U	188	4,801,408
Information Technology	127,045	99,396	27,649	F	22	419,520	366,054	53,466	F	13	838,509
Customer Services Team	21,005	23,296	2,291	U	11	85,260	87,626	2,366	U	3	245,328

CITY OF SOUTH PERTH
2014/2015 - OPERATING REVENUE & EXPENDITURE
October-2014

Attachment 10.6.1(c)

Key Responsibility Areas	Month Budget	Month Actual	Variance \$	Var F/U	Var %	YTD Budget	YTD Actual	Variance \$	Var F/U	Var %	Total Budget
Library Services											
Library Administration	19,730	11,291	8,439	F	43	68,650	33,231	35,419	F	52	241,750
Civic Centre Library	132,685	129,849	2,836	F	2	528,290	541,813	13,523	U	3	1,566,977
Manning Library	54,550	48,122	6,428	F	12	214,065	208,906	5,159	F	2	633,817
Local Studies Collection	0	729	729	U		0	1,084	1,084	U		5,000
Old Mill	4,635	7,219	2,584	U	56	18,715	18,484	231	F	1	55,186
Total Expense - Library Services	211,600	197,211	14,389	F	7	829,720	803,519	26,201	F	3	2,502,730
Total Expense - Dir Finance & Info Services	461,625	434,418	27,207	F	6	1,879,690	2,827,505	947,815	U	50	8,387,975
Directorate - Development & Community Services											
Administration	19,915	14,060	5,855	F	29	79,035	70,158	8,877	F	11	231,508
Planning	139,950	127,388	12,562	F	9	555,495	537,637	17,858	F	3	1,741,289
Building Services	48,315	37,162	11,153	F	23	184,110	136,765	47,345	F	26	511,564
Community, Culture & Recreation											
Administration	79,075	81,579	2,504	U	3	311,455	340,176	28,721	U	9	929,802
Major Events Expense	60,000	61,160	1,160	U	2	325,000	324,336	664	F	0	925,000
Community Events	27,500	16,984	10,516	F	38	57,000	38,734	18,266	F	32	206,000
Civic Functions	16,020	19,376	3,356	U	21	40,080	42,815	2,735	U	7	119,270
Donations	5,000	1,269	3,731	F	75	105,000	100,745	4,255	F	4	210,000
Fiesta	16,670	16,106	564	F	3	21,680	22,160	480	U	2	300,048
Safer City Program	2,555	2,349	206	F	8	13,215	9,689	3,526	F	27	43,134
Senior Citizens	34,720	34,086	634	F	2	149,730	150,082	352	U	0	421,525
Recreation & Facility Bookings	61,180	62,694	1,514	U	2	248,890	254,928	6,038	U	2	728,610
Halls & Public Buildings	157,230	40,904	116,326	F	74	300,275	169,810	130,465	F	43	602,818
Total Expense - Community, Culture & Recreation	459,950	336,506	123,444	F	27	1,572,325	1,453,476	118,849	F	8	4,486,207
Collier Park Retirement Complex											
Collier Park Village	141,100	142,873	1,773	U	1	627,720	631,248	3,528	U	1	1,765,918
Collier Park Hostel	0	0	0	F		0	0	0	F		0
Collier Park Community Centre	80	0	80	F		320	88	232	F	73	1,000
Total Expense - Collier Park Complex	141,180	142,873	1,693	U	1	628,040	631,336	3,296	U	1	1,766,918

CITY OF SOUTH PERTH
2014/2015 - OPERATING REVENUE & EXPENDITURE
October-2014

Attachment 10.6.1(c)

Key Responsibility Areas	Month Budget	Month Actual	Variance \$	Var F/U	Var %	YTD Budget	YTD Actual	Variance \$	Var F/U	Var %	Total Budget
Health Services											
Administration	31,730	34,755	3,025	U	10	125,975	138,331	12,356	U	10	373,683
Infant Health Services	2,005	516	1,489	F	74	6,440	4,222	2,218	F	34	14,500
Preventative Services	5,200	3,099	2,101	F	40	22,625	22,460	165	F	1	150,690
Other Sanitation	500	505	5	U	1	9,935	9,743	192	F	2	25,172
Total Expense - Health Services	39,435	38,876	559	F	1	164,975	174,756	9,781	U	6	564,045
Total Expense - Health & Regulatory Services	39,435	38,876	559	F	1	164,975	174,756	9,781	U	6	564,045
Total Expense - Dir Develop & Community Service	848,745	696,866	151,879	F	18	3,183,980	3,004,127	179,853	F	6	9,301,531
TOTAL EXPENDITURE - ADMIN BUSINESS UNITS	1,778,245	1,577,748	200,497	F	11	6,945,725	7,623,931	678,206	U	10	24,055,663

DIRECTORATE - INFRASTRUCTURE SERVICES
2014/2015 - OPERATING REVENUE & EXPENDITURE
October-2014

Attachment 10.6.1 (d)

Key Responsibility Areas	MONTH					YEAR TO DATE					Total Budget
	Month Budget	Month Actual	Variance \$	Var F/U	Var %	YTD Budget	YTD Actual	Variance \$	Var F/U	Var %	
REVENUE											
Infrastructure Support											
Administration Revenue	0	0	0	U		0	0	0	U		18,000
Total Revenue - Infrastructure Support	0	0	0	U		0	0	0	U		18,000
City Environment											
Contributions	36,750	32,674	4,076	U	11	80,000	112,548	32,548	F	41	180,000
Nursery Revenue	20,000	18,368	1,632	U	8	25,000	36,124	11,124	F	44	155,000
Asset Control Revenue	0	0	0	U		0	0	0	U		110,040
Environmental Services Revenue	0	818	818	F		0	1,880	1,880	F		0
Total Revenue - City Environment	56,750	51,860	4,890	U	9	105,000	150,552	45,552	F	43	445,040
Engineering Infrastructure											
Design Office Revenue	0	0	0	U		0	0	0	U		16,000
Construction & Maintenance											
Road Grants	0	0	0	U		99,475	100,169	694	F	1	417,900
Contributions to Works	0	41,864	41,864	F		5,000	85,137	80,137	F	1,603	80,000
Reinstatement Revenue	3,000	0	3,000	U		3,000	7,325	4,325	F	144	15,000
Crossover Revenue	2,500	15,367	12,867	F	515	10,000	24,803	14,803	F	148	30,000
Asset Control Revenue	0	0	0	U		0	0	0	U		29,110
Other Revenue	0	0	0	U		0	7,370	7,370	F		0
Sub Total - Construction & Maint	5,500	57,231	51,731	F	941	117,475	224,804	107,329	F	91	572,010
Total Revenue - Engineering Infrastructure	5,500	57,231	51,731	F	941	117,475	224,804	107,329	F	91	588,010
Waste Management											
Refuse Collection	19,560	18,569	991	U	5	4,708,110	4,744,014	35,904	F	1	4,896,360
Recycling	1,250	2,726	1,476	F	118	1,210,200	1,198,124	12,076	U	1	1,220,200
Total Revenue - Waste Management	20,810	21,295	485	F	2	5,918,310	5,942,138	23,828	F	0	6,116,560
Collier Park Golf Course											
Collier Park Golf Course - Revenue	213,165	204,290	8,875	U	4	822,660	845,694	23,034	F	3	2,657,920
Total Revenue - Collier Park Golf Course	213,165	204,290	8,875	U	4	822,660	845,694	23,034	F	3	2,657,920
TOTAL REV - INFRASTRUCTURE SERVICES	296,225	334,677	38,452	F	13	6,963,445	7,163,187	199,742	F	3	9,825,530

DIRECTORATE - INFRASTRUCTURE SERVICES
2014/2015 - OPERATING REVENUE & EXPENDITURE
October-2014

Attachment 10.6.1 (d)

Key Responsibility Areas	MONTH					YEAR TO DATE					Total Budget
	Month Budget	Month Actual	Variance \$	Var F/U	Var %	YTD Budget	YTD Actual	Variance \$	Var F/U	Var %	
EXPENDITURE											
Infrastructure Support & Administration											
Governance Cost	28,440	14,208	14,232	F	50	107,895	81,197	26,698	F	25	312,505
Total Expense - Infrastructure Support	28,440	14,208	14,232	F	50	107,895	81,197	26,698	F	25	312,505
City Environment											
Reserves & Parks Maintenance	341,585	285,704	55,881	F	16	1,300,340	1,158,402	141,938	F	11	3,926,638
Miscellaneous Parks Programmes	2,500	2,225	275	F	11	10,000	3,492	6,508	F	65	30,000
Grounds Maintenance	20,835	13,889	6,946	F	33	81,340	90,036	8,696	U	11	247,000
Streetscape Maintenance	220,000	231,431	11,431	U	5	730,000	745,453	15,453	U	2	1,870,000
Environmental Services	61,410	62,758	1,348	U	2	224,585	202,458	22,127	F	10	610,006
Plant Nursery	20,905	37,414	16,509	U	79	82,355	88,840	6,485	U	8	234,575
Overheads	94,420	30,942	63,478	F	67	374,085	241,639	132,446	F	35	1,087,858
Asset Holding Costs	110,415	110,000	415	F	0	441,660	440,000	1,660	F	0	1,325,000
Building Maintenance	63,115	42,539	20,576	F	33	220,960	187,038	33,922	F	15	540,406
Reserve Building Maintenance & Operations	10,875	9,005	1,870	F	17	47,640	34,901	12,739	F	27	134,750
Public Convenience Maintenance & Operations	15,555	24,866	9,311	U	60	66,910	62,596	4,314	F	6	192,000
Operations Centre Maintenance	11,075	12,460	1,385	U	13	45,260	56,892	11,632	U	26	134,000
Jetty Maintenance	0	1,860	1,860	U		5,000	2,403	2,597	F	52	20,000
Total Expense - City Environment	972,690	865,094	107,596	F	11	3,630,135	3,314,151	315,984	F	9	10,352,233
Engineering Infrastructure											
Design Office Overheads	32,775	22,743	10,032	F	31	120,455	113,931	6,524	F	5	357,798
Sub Total - Design Office	32,775	22,743	10,032	F	31	120,455	113,931	6,524	F	5	357,798
Construction & Maintenance											
Reinstatements	3,750	7,183	3,433	U	92	15,000	11,914	3,086	F	21	45,000
Crossovers	5,830	4,002	1,828	F	31	23,320	31,388	8,068	U	35	70,000
Asset Holding Costs	637,080	634,375	2,705	F	0	2,548,320	2,537,500	10,820	F	0	7,645,000
Roads, Paths & Drains	243,830	156,412	87,418	F	36	920,320	755,019	165,301	F	18	2,835,500
Fleet Operations	42,040	83,896	41,856	U	100	228,345	346,581	118,236	U	52	681,570
Overheads	83,430	79,024	4,406	F	5	334,025	325,383	8,642	F	3	972,473
Sub Total - Construction & Maintenance	1,015,960	964,893	51,067	F	5	4,069,330	4,007,784	61,546	F	2	12,249,543
Total Expense - Engineering Infrastructure	1,048,735	987,636	61,099	F	6	4,189,785	4,121,715	68,070	F	2	12,607,341

DIRECTORATE - INFRASTRUCTURE SERVICES
2014/2015 - OPERATING REVENUE & EXPENDITURE
October-2014

Attachment 10.6.1 (d)

Key Responsibility Areas	MONTH					YEAR TO DATE					Total Budget
	Month Budget	Month Actual	Variance \$	Var F/U	Var %	YTD Budget	YTD Actual	Variance \$	Var F/U	Var %	
Waste Management											
Refuse Collection	499,140	506,811	7,671	U	2	1,670,585	1,598,188	72,397	F	4	4,846,542
Recycling	50,480	49,406	1,074	F	2	181,730	178,655	3,075	F	2	525,000
Transfer Station	58,895	55,419	3,476	F	6	229,500	233,708	4,208	U	2	679,975
Total Expense - Waste Management	608,515	611,637	3,122	U	1	2,081,815	2,010,551	71,264	F	3	6,051,517
Collier Park Golf Course											
Collier Park Golf Course - Expense	220,530	233,464	12,934	U	6	757,485	746,979	10,506	F	1	2,324,808
Total Expense - Collier Park Golf Course	220,530	233,464	12,934	U	6	757,485	746,979	10,506	F	1	2,324,808
TOTAL EXP - INFRASTRUCTURE SERVICES	2,878,910	2,712,039	166,871	F	6	10,767,115	10,274,594	492,521	F	5	31,648,404

CITY OF SOUTH PERTH
2014/2015 - CAPITAL SUMMARY
October-2014

Attachment 10.6.1 (e)

Key Responsibility Areas	MONTH					YEAR TO DATE					Total Budget
	Month Budget	Month Actual	Variance \$	Var F/U	Var %	YTD Budget	YTD Actual	Variance \$	Var F/U	Var %	
CAPITAL REVENUE											
Chief Executive's Office											
Land Sales	0	0	0	U		22,850,000	24,246,623	1,396,623	F		23,050,000
Major Community Building Grants	0	0	0	U		0	0	0	U		0
Total Revenue - Chief Executive's Office	0	0	0	U		22,850,000	24,246,623	1,396,623	F	6	23,050,000
Directorate - Financial & Info Services											
Building Grants	0	0	0	U		0	0	0	U		0
Total Revenue - Financial & Info Services	0	0	0	U		0	0	0	U		0
Directorate - Development & Community Services											
Collier Park Retirement Complex											
Collier Park Village	50,000	46,250	3,750	U	8	200,000	196,500	3,500	U	2	500,000
Collier Park Hostel	0	0	0	U		0	0	0	U		0
Total Revenue - Collier Park Retirement Complex	50,000	46,250	3,750	U	8	200,000	196,500	3,500	U	2	500,000
Total Revenue - Dir Development & Community	50,000	46,250	3,750	U	8	200,000	196,500	3,500	U	2	500,000
Collier Park Golf Course											
Collier Park Golf Course	0	0	0	U		0	0	0	U		0
Total Revenue - Collier Park Golf Course	0	0	0	U		0	0	0	U		0
Directorate - Infrastructure Services											
Roads, Paths & Drains	3,000	5,109	2,109	F	70	147,000	159,411	12,411	F	8	332,500
Traffic Management	0	0	0	U		0	0	0	U		0
City Environment	530,000	531,481	1,481	F	0	530,000	536,614	6,614	F	1	530,000
Building Management	0	0	0	U		0	0	0	U		330,000
Total Revenue - Dir Infrastructure Services	533,000	536,590	3,590	F	1	677,000	696,025	19,025	F	3	1,192,500
Underground Power											
Underground Power	0	(275)	275	U		0	0	0	U		0
Total Revenue - Underground Power	0	(275)	275	U		0	0	0	U		0
TOTAL CAPITAL REVENUE	583,000	582,565	435	U	0	23,727,000	25,139,148	1,412,148	F	6	24,742,500

CITY OF SOUTH PERTH
2014/2015 - CAPITAL SUMMARY
October-2014

Attachment 10.6.1 (e)

Key Responsibility Areas	MONTH					YEAR TO DATE					Total Budget
	Month Budget	Month Actual	Variance \$	Var F/U	Var %	YTD Budget	YTD Actual	Variance \$	Var F/U	Var %	
CAPITAL EXPENDITURE											
Administration Projects											
Chief Executive's Office											
Administration	0	(478)	478	F		0	1,211	1,211	U		15,000
Ranger Services	300,000	63,964	236,036	F		390,000	347,397	42,604	F		602,500
Major Land & Building Initiatives	430,000	132,592	297,408	F		680,000	635,639	44,361	F		15,797,300
Total Expense - Chief Executive's Office	730,000	196,077	533,923	F	73	1,070,000	984,247	85,753	F	8	16,414,800
Directorate - Financial & Info Services											
Information Technology	0	0	0	F		145,000	162,031	17,031	U	12	876,500
Finance Capital Expense	0	0	0	F		0	0	0	F		0
Library Services											
General Capital Expense	0	0	0	F		0	0	0	F		0
Heritage Capital Expense	0	0	0	F		0	0	0	F		0
Total Expense - Library Services	0	0	0	F		0	0	0	F		0
Total Expense - Dir Financial Services	0	0	0	F		145,000	162,031	17,031	U	12	876,500
Unclassified Capital											
General Capital Expense	0	0	0	F		0	0	0	F		0
Total Expense - Unclassified Capital	0	0	0	F		0	0	0	F		0
Directorate - Development & Community Services											
Strategic Urban Planning	0	0	0	F		20,500	18,980	1,520	F	7	125,000
Community Culture & Recreation											
Community, Culture & Recreation	0	0	0	F		0	1,552	1,552	U		195,000
Total Expense - Community, Culture & Recreation	0	0	0	F		0	1,552	1,552	U		195,000
Collier Park Retirement Complex	10,000	26,287	16,287	U	163	75,000	73,363	1,637	F	2	325,000
Health & Regulatory Services											
Preventative Services	0	0	0	F		0	0	0	F		0
Total Expense - Health & Regulatory Services	0	0	0	F		0	0	0	F		0
Total Expense - Development & Community Services	10,000	26,287	16,287	U	163	95,500	93,896	1,604	F	2	645,000

CITY OF SOUTH PERTH
2014/2015 - CAPITAL SUMMARY
October-2014

Attachment 10.6.1 (e)

Key Responsibility Areas	MONTH					YEAR TO DATE					Total Budget
	Month Budget	Month Actual	Variance \$	Var F/U	Var %	YTD Budget	YTD Actual	Variance \$	Var F/U	Var %	
Collier Park Golf Course											
Collier Park Golf Course	20,720	20,717	3	F	0	252,260	88,662	163,598	F	65	421,115
Total Expense - Golf Course	20,720	20,717	3	F	0	252,260	88,662	163,598	F	65	421,115
Directorate - Infrastructure Services											
Roads, Paths & Drains											
Roadworks	342,000	75,709	266,291	F	78	537,000	169,779	367,221	F	68	2,002,000
Drainage	57,700	19,172	38,528	F	67	92,700	110,363	17,663	U	19	697,700
Water Management Initiatives	10,000	742	9,258	F	93	10,000	8,747	1,253	F	13	250,000
Paths	155,000	57,671	97,329	F	63	370,000	136,471	233,529	F	63	450,000
Other	0	2,179	2,179	U		0	3,025	3,025	U		95,000
Total - Roads, Paths & Drains	564,700	155,473	409,227	F	72	1,009,700	428,385	581,315	F	58	3,494,700
Traffic Management	86,500	54,253	32,247	F	37	156,500	137,606	18,894	F	12	724,000
Waste Management	5,000	9,968	4,968	U	99	150,450	39,045	111,405	F	74	520,450
City Environment											
Streetscape Projects	20,000	36,783	16,783	U	84	250,000	183,779	66,221	F	26	325,000
Park Development	78,000	32,710	45,290	F	58	98,000	66,207	31,793	F	32	665,500
Street & Reserve Lighting	0	0	0	F		0	0	0	F		0
Environmental Projects	40,000	792	39,208	F	98	210,000	9,231	200,769	F	96	319,500
Foreshore Asset Management	555,000	543,533	11,467	F	2	595,000	603,077	8,077	U	1	3,465,000
Total - City Environment	693,000	613,819	79,181	F	11	1,153,000	862,294	290,706	F	25	4,775,000
Recoverable Works	0	8,144	8,144	U		0	11,615	11,615	U		0
Building Management	133,000	90,668	42,332	F	32	133,000	139,934	6,934	U	5	908,000
Other Projects - Asset Management	20,000	16,893	3,107	F	16	35,000	31,927	3,073	F	9	205,000
Fleet Management	132,500	132,791	291	U	0	407,500	405,474	2,026	F	0	1,267,900
Sustainability	30,000	2,326	27,674	F	92	70,000	41,496	28,504	F	41	130,000
Total Expense - Dir Infrastructure Services	1,664,700	1,084,336	580,364	F	35	3,115,150	2,097,776	1,017,374	F	33	12,025,050
Underground Power											
Underground Power Project	0	0	0	F		0	0	0	F		0
Total - Underground Power	0	0	0	F		0	0	0	F		0
TOTAL CAPITAL EXPENDITURE	2,425,420	1,327,418	1,098,002	F	45	4,677,910	3,426,611	1,251,299	F	27	30,382,465

SCHEDULE OF SIGNIFICANT VARIANCES

Attachment 10.6.1 (f)

	Month Budget	Month Actual	Month Var %	F U	YTD Budget	YTD Actual	YTD Var %	F U	Comment on Variances disclosed
Revenue									
Parking Management	132,580	110,144	17%	U	482,820	449,377	7%	U	Meter parking is 4% under budget for the YTD and revenue from infringements is 13% under after a very quiet 2 month period.
Investment Revenue	262,939	283,488	8%	F	791,386	826,461	4%	F	Municipal fund investment revenue is 18% ahead of budget whilst Reserve Fund revenue is now on budget following the receipt of the major cash inflow relating to land sale proceeds late in September. Refer to Agenda Item 10.6.2 for more detailed comment.
Kating Activities	83,200	77,622	7%	U	31,554,602	31,641,830	0%	F	Higher rates revenue generated at rates strike due to late advice of additional GRVs from VGO. To be adjusted in Q1 Budget Review. Refer to Agenda Item 10.6.2 for more detailed comment.
Property Management	20,875	31,993	53%	F	165,055	200,728	22%	F	Reimbursement of previously paid utilities / charges for Civic Triangle site upon settlement.
Planning	56,250	74,780	33%	F	210,050	291,471	39%	F	Planning application fees for major developments at Mill Pt Rd and Hardy St. DAP fee for 7 Mary St. Adjusted in Q1 Budget Review.
Health Admin Revenue	0	55	-	F	0	12,237	-	F	Unbudgeted contribution towards mosquito control.
Recreation & Facility Booking	22,500	26,234	17%	F	84,500	93,719	11%	F	Timing difference on facility hire.
City Env. Contributions	36,750	32,674	11%	U	80,000	112,548	41%	F	YTD reflects an unbudgeted contribution towards court resurfacing at Hensman Tennis Club. Will be addressed in the Q1 Budget Review.
Nursery Revenue	20,000	18,368	-	F	25,000	36,124	44%	F	Unbudgeted sale of nursery greenstock.
Eng. Infra Contributions	0	41,864	-	F	5,000	85,137	-	F	Parking in lieu funds and Trust (bond) money retentions. This is to be addressed in the Q1 Budget Review.
Crossover Revenue	2,500	15,367	-	F	10,000	24,803	148%	F	Additional revenue received - offset by additional construction costs.
Reinstatement Revenue	3,000	0	-	U	3,000	7,325	-	F	Partial reversal of earlier timing difference.
Eng. Infra Other Revenue	0	0	-	F	0	7,370	-	F	Insurance recovery - SJMP bollards & EJ Pavilion. Address in Q1 Budget Review.

SCHEDULE OF SIGNIFICANT VARIANCES

Attachment 10.6.1 (f)

	Month Budget	Month Actual	Month Var %	F U	YTD Budget	YTD Actual	YTD Var %	F U	Comment on Variances disclosed
Waste Management Rev	19,560	18,569	5%	U	4,708,110	4,744,014	1%	F	Slightly higher than expected number of rubbish services billed at rates strike date. Slightly less than expected Transfer Station entry fees.
Collier Park Golf Course	213,165	204,290	4%	U	822,660	845,694	3%	F	Revenue from green fees was very strong again in October.
Expenditure									
CEO Office -Corp Support	73,000	69,125	5%	F	315,965	296,890	6%	F	Timing difference on legal costs, training and organisational development.
Human Resources Admin (after allocations outwards)	10,450	15,716	50%	U	74,355	67,920	9%	F	Favourable variance on recruitment costs - advertising & medicals. Reversal of timing difference for training costs.
Governance Admin	52,225	37,923	27%	F	220,605	197,962	10%	F	Salary vacancy for Corporate Projects Officer and different cost centre used for LG Reform Officer.
Elected Members	120,605	108,257	10%	F	534,790	506,560	5%	F	Several minor variances but not considered individually significant.
City Communications	47,235	33,718	29%	F	168,220	151,357	10%	F	Favourable timing differences - expected to reverse out later in the year.
City Publications	10,250	23,810	132%	U	32,000	26,438	17%	F	Timing difference on Annual Report printing / preparation.
Rangers	146,855	150,681	3%	U	496,000	510,454	3%	U	Unbudgeted vehicle repair costs and higher than expected parking meter maintenance costs.
Financial Services - Admin (after allocations outwards)	101,975	109,964	8%	U	467,945	431,069	8%	F	Favourable timing differences in relation to phasing of allocations outward budget. Will continue to reverse in future months.
Property Management	11,625	4,551	61%	F	77,245	1,139,236	-	U	This largely relates to a \$1.065M book entry that had to be recognised for the realised loss on disposal of the Civic Triangle buildings as they had previously been revalued upwards. This is the required accounting treatment - but it is a non -cash entry so there is no impost on the City or its ratepayers for this.
Information Services (after allocations outwards)	127,045	99,396	22%	F	419,520	366,054	13%	F	Favourable timing difference on consultancy costs.
Customer Focus Team (after allocations outwards)	21,005	23,296	11%	U	85,260	87,626	3%	U	Reversal of earlier timing difference relating to staff costs.

SCHEDULE OF SIGNIFICANT VARIANCES

Attachment 10.6.1 (f)

	Month Budget	Month Actual	Month Var %	F U	YTD Budget	YTD Actual	YTD Var %	F U	Comment on Variances disclosed
Library Services	211,600	197,211	7%	F	829,720	803,519	3%	F	Minor timing differences on purchase of book stock, stationary online subscriptions and journals. Salary costs are slightly over budget.
Planning Services	139,950	127,388	9%	F	555,495	537,637	3%	F	Several small favourable variances on salaries and consultants.
Building Services	48,315	37,162	23%	F	184,110	136,765	26%	F	Savings on consultants and salaries due to vacant staff position.
CCR Administration	79,075	81,579	3%	U	311,455	340,176	9%	U	An apparent issue with salary budget is currently being investigated. Allocations inwards also are slightly higher than expected.
Community Events	27,500	16,984	38%	F	57,000	38,734	32%	F	Several timing differences that will reverse out.
Halls & Public Buildings	157,230	40,904	74%	F	300,275	168,810	43%	F	Non-cash difference relating to scrapping of Manning Hall. To be adjusted for different accounting treatment in Q2 Budget Review.
Infrastructure Governance	28,440	14,208	50%	F	107,895	81,197	25%	F	Favourable variance on staffing costs.
Reserve & Park Maint.	341,585	285,704	16%	F	1,300,340	1,158,402	11%	F	Favourable timing difference whilst maintenance programs are rolled out. Plant charge under-recoveries will be adjusted in December.
Grounds Maintenance	20,835	13,899	33%	F	81,340	90,036	11%	U	Reflects costs associated with Hensman Park Tennis Club contribution noted above.
Streetscape Maintenance	220,000	231,431	5%	U	730,000	745,453	2%	U	Reversal of earlier timing difference on street tree pruning and replacement program.
Environmental Management	61,410	62,758	2%	U	224,585	202,458	10%	F	Timing difference on Perth Water Vision project.
Plant Nursery	20,905	37,414	79%	U	82,355	88,840	8%	U	Reversal of earlier timing difference.
Overheads - City Env.	94,420	30,942	67%	F	374,085	241,639	35%	F	Variance reflects greater attribution of overheads to jobs. This is to be reviewed and adjusted as necessary.
Building Maintenance Costs	100,620	90,730	10%	F	385,770	343,831	11%	F	Timing variance on maintenance works.
Design Office Overheads	32,775	22,743	31%	F	120,455	113,931	5%	F	Minor timing issues - not individually significant at this time.

SCHEDULE OF SIGNIFICANT VARIANCES

Attachment 10.6.1 (f)

	Month Budget	Month Actual	Month Var %	F U	YTD Budget	YTD Actual	YTD Var %	F U	Comment on Variances disclosed
Crossovers	5,830	4,002	31%	F	23,320	31,888	35%	U	Costs associated with the additional crossover revenue noted above.
Roads, Paths & Drains	243,830	156,412	36%	F	920,320	755,019	18%	F	Favourable timing difference on path, drain maintenance, street sweeping and bus shelter maintenance.
Fleet Operations	42,040	83,896	100%	U	228,345	346,581	52%	U	Cash expenses are 1% under budget but recoveries against jobs lag expectations significantly in the parks area. This may be attributed to the timing difference in rolling out the maintenance plans but will need to be adjusted in December.
Waste Management	608,515	611,637	1%	U	2,081,815	2,010,551	3%	F	Minor favourable variances on rubbish site charges and collection costs.
Collier Park Golf Course	220,530	233,464	6%	U	757,485	746,979	1%	F	Reversal of earlier favourable timing difference on weed and pest control and works on sanctuary project..
<u>Capital Revenue</u>									
Land Sales	0	0	-	F	22,850,000	24,246,623	6%	F	Reflects the receipt of the sale of the Civic Triangle proceeds.
<u>Capital Expenditure</u>									
Ranger Services	300,000	63,964	-	F	390,000	347,397	11%	F	Monthly variance reflects the 2013/2014 funds carried forward.
Major Land / Building Projects	430,000	132,592	-	F	680,000	635,639	7%	F	Monthly variance reflects the 2013/2014 funds carried forward.
Information Technology	0	0	-	F	145,000	162,031	12%	U	Accelerated start to capital program for the year.
Collier Park Village	10,000	26,287	-	U	75,000	73,363	2%	F	Reversal of earlier timing difference on refurbishment costs.
Collier Park Golf Course	20,720	20,717	3%	F	252,260	88,662	65%	F	Timing difference on plant replacement that will be corrected in Q2.
Roads, Paths & Drains	564,700	155,473	72%	F	1,009,700	428,385	58%	F	Monthly variance reflects the 2013/2014 funds carried forward.
Traffic Management	86,500	54,253	37%	F	156,500	137,606	12%	F	Monthly variance reflects the 2013/2014 funds carried forward.
Waste Management	5,000	9,968	99%	U	150,450	39,045	74%	F	Favourable timing difference on transfer station upgrade.
City Environment	693,000	613,819	11%	F	1,153,000	862,294	25%	F	Timing differences and recognition of carry forward projects.

**CITY OF SOUTH PERTH
SUMMARY OF BUDGET MOVEMENTS 2014/2015**

Attachment 10.6.1 (g)

Key Responsibility Areas	2013/2014 Amended	2014/2015		Variance		Budget Adjustment Details
		Adopted	Amended	F/U	%	
REVENUE						
Chief Executive's Office						
City Administration	0	26,000	26,000		0%	Reconciliation Schedule Items marked R1
Human Resources Admin Revenue	0	0	0			Reconciliation Schedule Items marked R2
Communication	0	0	0			Reconciliation Schedule Items marked R3
Governance	41,000	26,000	26,000		0%	Reconciliation Schedule Items marked R4
Ranger Services	1,582,600	1,660,000	1,660,000		0%	Reconciliation Schedule Items marked R18
Total Operating Revenue - Chief Executive's Office	1,623,600	1,712,000	1,712,000		0%	
Directorate - Financial & Information Services						
Administration	0	26,000	26,000		0%	Reconciliation Schedule Items marked R10
Financial Services	3,030,564	3,638,644	3,638,644		0%	Reconciliation Schedule Items marked R11
Rating Activities	29,239,254	31,720,702	31,720,702		0%	Reconciliation Schedule Items marked R33
Property Management	495,327	463,146	463,146		0%	Reconciliation Schedule Items marked R12
Information Technology	13,000	0	0			Reconciliation Schedule Items marked R13
Customer Services Admin Revenue	0	0	0			Reconciliation Schedule Items marked R14
Library Services	49,000	33,120	33,120		0%	Reconciliation Schedule Items marked R6
Total Operating Revenue - Dir Financial Services	32,827,145	35,881,612	35,881,612		0%	
Directorate - Development & Community Services						
Administration	22,500	0	0			Reconciliation Schedule Items marked R15
Health	74,250	73,000	73,000		0%	Reconciliation Schedule Items marked R16
Planning	745,000	643,250	643,250		0%	Reconciliation Schedule Items marked R19
Building Services	396,000	418,250	418,250		0%	Reconciliation Schedule Items marked R20
Community Culture & Recreation	1,037,150	949,000	949,000		0%	Reconciliation Schedule Items marked R5
Collier Park Village	928,610	1,005,250	1,005,250		0%	Reconciliation Schedule Items marked R7
Collier Park Hostel	980,000	0	0			Reconciliation Schedule Items marked R8
Total Operating Revenue - Dir Develop & Comm	4,183,510	3,088,750	3,088,750		0%	
TOTAL ADMINISTRATION OPERATING REVENUE	38,634,255	40,682,362	40,682,362		0%	

**CITY OF SOUTH PERTH
SUMMARY OF BUDGET MOVEMENTS 2014/2015**

Attachment 10.6.1 (g)

Key Responsibility Areas	2013/2014 Amended	2014/2015		Variance		Budget Adjustment Details
		Adopted	Amended	F/U	%	
REVENUE						
Infrastructure Support						
Administration Revenue	22,000	18,000	18,000		0%	Reconciliation Schedule Items marked R21
Total Operating Revenue - Infrastructure Support	22,000	18,000	18,000		0%	
City Environment						
Contributions	285,100	180,000	180,000		0%	Reconciliation Schedule Items marked R22
Nursery Revenue	160,000	155,000	155,000		0%	Reconciliation Schedule Items marked R23
Asset Control Revenue	52,030	110,040	110,040		0%	Reconciliation Schedule Items marked R24
Environmental Services Revenue	5,000	0	0			Reconciliation Schedule Items marked R25
Total Operating Revenue - City Environment	502,130	445,040	445,040		0%	
Golf Course						
Collier Park Golf Course	2,506,540	2,657,920	2,657,920		0%	Reconciliation Schedule Items marked R9
Total Operating Revenue - Golf Course	2,506,540	2,657,920	2,657,920		0%	
Engineering Infrastructure						
Design Office Revenue	0	16,000	16,000		0%	Reconciliation Schedule Items marked R26
Construction & Maintenance						
Road Grants	203,000	417,900	417,900		0%	Reconciliation Schedule Items marked R27
Contributions to Works	105,000	80,000	80,000		0%	Reconciliation Schedule Items marked R28
Reinstatement Revenue	4,500	15,000	15,000		0%	Reconciliation Schedule Items marked R29
Crossover Revenue	50,000	30,000	30,000		0%	Reconciliation Schedule Items marked R30
Asset Control Revenue	73,620	29,110	29,110		0%	Reconciliation Schedule Items marked R31
Other Revenue	21,000	0	0			Reconciliation Schedule Items marked R32
Waste Management	5,828,200	6,116,560	6,116,560		0%	Reconciliation Schedule Items marked R17
Total Operating Revenue - Engineer Infrastructure	6,285,320	6,704,570	6,704,570		0%	
TOTAL INFRASTRUCTURE SERVICES OP REVENUE	9,315,990	9,825,530	9,825,530		0%	
TOTAL OPERATING REVENUE	47,950,245	50,507,892	50,507,892		0%	

**CITY OF SOUTH PERTH
SUMMARY OF BUDGET MOVEMENTS 2014/2015**

Attachment 10.6.1 (g)

Key Responsibility Areas	2013/2014 Amended	2014/2015		Variance		Budget Adjustment Details
		Adopted	Amended	F/U	%	
EXPENDITURE						
Chief Executive's Office						
City Administration	1,233,233	1,699,775	1,949,775	x	15%	Reconciliation Schedule Items marked E1
Human Resources Administration (after allocation)	176,837	202,851	202,851		0%	Reconciliation Schedule Items marked E2
Governance Admin	561,659	666,290	666,290		0%	Reconciliation Schedule Items marked E3
Elected Members	1,383,164	1,534,085	1,534,085		0%	Reconciliation Schedule Items marked E4
City Communications	475,364	505,778	505,778		0%	Reconciliation Schedule Items marked E5
Publications	123,000	146,000	146,000		0%	Reconciliation Schedule Items marked E6
Ranger Services	1,270,236	1,361,378	1,361,378		0%	Reconciliation Schedule Items marked E28
Total Operating Expense - Chief Executive's Office	5,223,493	6,116,157	6,366,157	x	4%	
Director Financial & Information Services						
Administration (after allocations out))	218,577	240,018	240,018		0%	Reconciliation Schedule Items marked E18
Financial Services (after allocations outwards)	1,086,929	1,027,579	1,027,579		0%	Reconciliation Schedule Items marked E19
Property Management	512,765	3,533,811	3,533,811		0%	Reconciliation Schedule Items marked E20
Information Technology (after allocations out)	980,322	838,509	838,509		0%	Reconciliation Schedule Items marked E21
Customer Services Team	279,769	245,328	245,328		0%	Reconciliation Schedule Items marked E22
Library Services	2,442,375	2,502,730	2,502,730		0%	Reconciliation Schedule Items marked E13
Total Operating Expense - Dir Financial Services	5,520,737	8,387,975	8,387,975		0%	
Directorate - Development & Community Services						
Administration	223,085	231,508	231,508		0%	Reconciliation Schedule Items marked E23
Planning	1,556,744	1,741,289	1,741,289		0%	Reconciliation Schedule Items marked E24
Building Services	484,807	511,564	511,564		0%	Reconciliation Schedule Items marked E25
Health	572,633	564,045	564,045		0%	Reconciliation Schedule Items marked E26
Community Culture & Recreation Admin	909,318	929,802	929,802		0%	Reconciliation Schedule Items marked E7
Cultural Activities	1,753,704	1,760,318	1,760,318		0%	Reconciliation Schedule Items marked E8
Safer City Program	43,219	43,134	43,134		0%	Reconciliation Schedule Items marked E9
Senior Citizens	466,153	421,525	421,525		0%	Reconciliation Schedule Items marked E10
Recreation	718,385	728,610	728,610		0%	Reconciliation Schedule Items marked E11
Halls & Public Buildings	489,257	602,818	602,818		0%	Reconciliation Schedule Items marked E12
Collier Park Village	1,577,823	1,765,918	1,765,918		0%	Reconciliation Schedule Items marked E14
Collier Park Hostel	1,970,681	0	0			Reconciliation Schedule Items marked E15

**CITY OF SOUTH PERTH
SUMMARY OF BUDGET MOVEMENTS 2014/2015**

Attachment 10.6.1 (g)

Key Responsibility Areas	2013/2014 Amended	2014/2015		Variance		Budget Adjustment Details
		Adopted	Amended	F/U	%	
Collier Park Community Centre	2,000	1,000	1,000		0%	Reconciliation Schedule Items marked E16
Total Operating Expense - Dir Develop & Comm	10,767,809	9,301,531	9,301,531		0%	
TOTAL ADMINISTRATION OPERATING EXPENDITURE	21,512,039	23,805,663	24,055,663	x	1%	
Infrastructure Support & Administration						
Governance Cost (after allocations outwards)	325,287	312,506	312,506		0%	Reconciliation Schedule Items marked E29
Total Operating Expense - Infrastructure Support	325,287	312,506	312,506		0%	
City Environment						
Reserves & Parks Maintenance	3,619,900	3,926,638	3,926,638		0%	Reconciliation Schedule Items marked E30
Miscellaneous Parks Programmes	30,000	30,000	30,000		0%	Reconciliation Schedule Items marked E31
Grounds Maintenance	223,000	247,000	247,000		0%	Reconciliation Schedule Items marked E32
Streetscape Maintenance	1,780,000	1,870,000	1,870,000		0%	Reconciliation Schedule Items marked E33
Environmental Services	506,326	610,006	610,006		0%	Reconciliation Schedule Items marked E34
Plant Nursery	202,591	234,575	234,575		0%	Reconciliation Schedule Items marked E35
Overheads	716,872	1,087,857	1,087,857		0%	Reconciliation Schedule Items marked E36
Asset Holding Costs	1,230,000	1,325,000	1,325,000		0%	Reconciliation Schedule Items marked E37
Building Maintenance	539,049	540,406	540,406		0%	Reconciliation Schedule Items marked E38
Reserve Building Maintenance & Operations	126,500	134,750	134,750		0%	Reconciliation Schedule Items marked E39
Public Convenience Maintenance & Operations	182,000	192,000	192,000		0%	Reconciliation Schedule Items marked E40
Depot Maintenance	125,000	134,000	134,000		0%	Reconciliation Schedule Items marked E41
Jetty Maintenance	20,000	20,000	20,000		0%	Reconciliation Schedule Items marked E42
Total Operating Expense - City Environment	9,301,238	10,352,232	10,352,232		0%	
Golf Course						
Collier Park Golf Course	2,233,374	2,324,808	2,324,808		0%	Reconciliation Schedule Items marked E17
Total Operating Expense - CPGC	2,233,374	2,324,808	2,324,808			

**CITY OF SOUTH PERTH
SUMMARY OF BUDGET MOVEMENTS 2014/2015**

Attachment 10.6.1 (g)

Key Responsibility Areas	2013/2014 Amended	2014/2015		Variance		Budget Adjustment Details
		Adopted	Amended	F/U	%	
Engineering Infrastructure						
Design Office Overheads (after allocations outwards)	309,861	357,797	357,797		0%	Reconciliation Schedule Items marked E43
Sub Total - Design Office	309,861	357,797	357,797		0%	
Construction & Maintenance						
Reinstatements	66,500	45,000	45,000		0%	Reconciliation Schedule Items marked E44
Crossovers	80,000	70,000	70,000		0%	Reconciliation Schedule Items marked E45
Asset Control	6,680,000	7,645,000	7,645,000		0%	Reconciliation Schedule Items marked E46
Roads Footpaths & Drains	2,560,000	2,835,500	2,835,500		0%	Reconciliation Schedule Items marked E47
Fleet Operations	569,665	681,570	681,570		0%	Reconciliation Schedule Items marked E48
Overheads	908,234	972,473	972,473		0%	Reconciliation Schedule Items marked E49
Waste Management	5,608,218	6,051,517	6,051,517		0%	Reconciliation Schedule Items marked E27
Total Operating Expense - Engineer Infrastructure	16,782,478	18,658,857	18,658,857		0%	
TOTAL OPERATING EXPENSE - INFRASTRUCTURE	28,642,377	31,648,403	31,648,403		0%	
TOTAL OPERATING EXPENDITURE	50,154,416	55,454,066	55,704,066	x	0%	
CAPITAL REVENUE						
Directorate - CEO Office						
Capital Revenue	0	23,050,000	23,050,000		0%	Reconciliation Schedule Items marked CR1
Total Revenue - CEO Office	0	23,050,000	23,050,000			
Directorate - Development & Community Services						
Capital Revenue	0	0	0			Reconciliation Schedule Items marked CR5
Collier Park Village	500,000	500,000	500,000		0%	Reconciliation Schedule Items marked CR3
Total Revenue - Dir Develop & Community Services	500,000	500,000	500,000			
Directorate - Infrastructure Services						
Roads, Drains & Streets	1,412,099	332,500	332,500		0%	Reconciliation Schedule Items marked CR6
Traffic Management	0	0	0			Reconciliation Schedule Items marked CR7
City Environment	712,000	530,000	530,000		0%	Reconciliation Schedule Items marked CR8
Building Management	584,090	0	330,000	✓		Reconciliation Schedule Items marked CR9
Underground Power	267,500	0	0			Reconciliation Schedule Items marked CR10
Total Revenue - Dir Infrastructure Services	2,975,689	862,500	1,192,500	✓	38%	
TOTAL CAPITAL REVENUE	3,475,689	24,412,500	24,742,500	✓	1%	

**CITY OF SOUTH PERTH
SUMMARY OF BUDGET MOVEMENTS 2014/2015**

Attachment 10.6.1 (g)

Key Responsibility Areas	2013/2014 Amended	2014/2015		Variance		Budget Adjustment Details
		Adopted	Amended	F/U	%	
CAPITAL EXPENDITURE						
Chief Executive's Office						
Administration	55,000	15,000	15,000		0%	Reconciliation Schedule Items marked CX1
Rangers Services	760,000	175,000	602,500	x	244%	Reconciliation Schedule Items marked CX2
Major Land & Community Building Transactions	572,000	15,567,300	15,797,300	x	1%	Reconciliation Schedule Items marked CX30
Total Expense - Chief Executive's Office	1,387,000	15,757,300	16,414,800	x	4%	
Directorate - Financial & Information Services						
Information Technology	700,000	800,000	876,500		10%	Reconciliation Schedule Items marked CX3
Financial Services	0	0	0			Reconciliation Schedule Items marked CX4
Library Services	15,000	0	0			Reconciliation Schedule Items marked CX6
Total Expense - Dir Financial & Info Services	715,000	800,000	876,500	x	10%	
Directorate - Development & Community Services						
Strategic Urban Planning	50,000	125,000	125,000		0%	Reconciliation Schedule Items marked CX27
Health & Building Regulatory	0	0	0			Reconciliation Schedule Items marked CX28
Community, Culture & Recreation	100,000	145,000	195,000	x	34%	Reconciliation Schedule Items marked CX5
Collier Park Retirement Complex	323,400	325,000	325,000		0%	Reconciliation Schedule Items marked CX8
Total Expense - Dir Develop & Comm Services	473,400	595,000	645,000	x	8%	
Unclassified Capital						
General Capital Expense	0	0	0			Reconciliation Schedule Items marked CX11
Total Expense - Unclassified Capital	0	0	0			
Directorate - Infrastructure Services						
Roads, Drains & Streets						
Roadworks	3,320,791	1,950,000	2,002,000	x	3%	Reconciliation Schedule Items marked CX12
Drainage	730,000	665,000	697,700	x	5%	Reconciliation Schedule Items marked CX13
Water Management Initiatives	100,000	250,000	250,000			Reconciliation Schedule Items marked CX29
Paths	410,000	450,000	450,000		0%	Reconciliation Schedule Items marked CX14
Other	108,800	95,000	95,000		0%	Reconciliation Schedule Items marked CX15
Total Exp - Roads, Drains & Streets	4,669,591	3,410,000	3,494,700	x		
Traffic Management	578,400	360,000	724,000	x	101%	Reconciliation Schedule Items marked CX16
Waste Management	415,000	350,450	520,450	x	49%	Reconciliation Schedule Items marked CX9

**CITY OF SOUTH PERTH
SUMMARY OF BUDGET MOVEMENTS 2014/2015**

Attachment 10.6.1 (g)

Key Responsibility Areas	2013/2014 Amended	2014/2015		Variance		Budget Adjustment Details
		Adopted	Amended	F/U	%	
City Environment						
Streetscape Projects	330,000	325,000	325,000		0%	Reconciliation Schedule Items marked CX17
Park Development	665,000	550,000	665,500		21%	Reconciliation Schedule Items marked CX18
Street & Reserve Lighting	0	0	0			Reconciliation Schedule Items marked CX19
Environmental Projects	371,000	267,000	319,500		20%	Reconciliation Schedule Items marked CX20
Foreshore Asset Management	539,500	3,400,000	3,465,000		2%	Reconciliation Schedule Items marked CX26
Other Projects	0	0	0			Reconciliation Schedule Items marked CX21
Total Capital Expense - City Environment	1,905,500	4,542,000	4,775,000			
Collier Park Golf Course	389,060	421,115	421,115		0%	Reconciliation Schedule Items marked CX7
Recoverable Works	60,000	0	0			Reconciliation Schedule Items marked CX22
Building Management	1,257,195	535,000	908,000		70%	Reconciliation Schedule Items marked CX23
Fleet & Plant Management	1,006,446	1,267,900	1,267,900		0%	Reconciliation Schedule Items marked CX24
Asset Management	220,000	205,000	205,000			Reconciliation Schedule Items marked CX31
Sustainability	130,000	110,000	130,000			Reconciliation Schedule Items marked CX32
Underground Power Project	0	0	0			Reconciliation Schedule Items marked CX25
Total Expense - Dir Infrastructure Services	10,631,192	11,201,465	12,446,165	x	11%	
TOTAL CAPITAL EXPENDITURE	13,206,592	28,353,765	30,382,465	x	7%	

2014/2015 BUDGET RECONCILIATION SCHEDULE - SHOWING MOVEMENTS BETWEEN ADOPTED AND AMENDED BUDGET

Attachment 10.6.1 (h)

Account No	Account Details	Fund	Month Approved	Agenda Item No	Adjustment Amount	Line Total Affected	Budget Impact
	Budget Closing Position - Est at Adoption						
	(Including Carry Forward Funds)						6,330,550
8508.5831	Land Transaction Costs (Civic Triangle)	Muni	Oct-14	10.6.4	180,000	CX30	(180,000)
8852.5831	Animal Care Facility	Muni	Oct-14	10.6.4	427,500	CX2	(427,500)
5994.0108	ToVP Contribution to Animal Care Facility	Muni	Oct-14	10.6.4	(200,000)	CR9	200,000
8704.5831	Computer Network Enhancements	Muni	Oct-14	10.6.4	32,000	CX3	(32,000)
8726.5831	Technology - Meeting Rooms	Muni	Oct-14	10.6.4	30,000	CX3	(30,000)
5558.1500.30	Melville Pde Parking	Muni	Oct-14	10.6.4	45,000	CX12	(45,000)
5503.1500.30	Unwin Crescent Drainage	Muni	Oct-14	10.6.4	2,700	CX13	(2,700)
7144.1500.30	Roberts St Kiss & Ride Facility	Muni	Oct-14	10.6.4	49,500	CX16	(49,500)
7146.1500.30	Henley / Edgecumbe St Intersection	Muni	Oct-14	10.6.4	25,500	CX16	(25,500)
7148.4719	Mends St Upgrade Planning	Muni	Oct-14	10.6.4	36,500	CX16	(36,500)
7149.1500.30	Manning Rd / Ley St Intersection	Muni	Oct-14	10.6.4	252,500	CX16	(252,500)
6262.4719	Park Master Planning	Muni	Oct-14	10.6.4	50,000	CX18	(50,000)
6273.2500.30	Park Furniture	Muni	Oct-14	10.6.4	15,000	CX18	(15,000)
6274.2500.30	Landscaping in Hydrozoned Parks	Muni	Oct-14	10.6.4	20,000	CX18	(20,000)
6284.2500.30	Irrigation Upgrades	Muni	Oct-14	10.6.4	24,500	CX18	(24,500)
6257.2500.30	Erosion Control - Western Foreshore	Muni	Oct-14	10.6.4	52,500	CX20	(52,500)
6288.1500.30	Coode St Boat Ramp Refurbishment	Muni	Oct-14	10.6.4	65,000	CX26	(65,000)
8142.4500.30	Manning Mens Shed	Muni	Oct-14	10.6.4	373,000	CX23	(373,000)
5994.0108	Grant - Manning Mens Shed	Muni	Oct-14	10.6.4	(130,000)	CR9	130,000
6190.5831	State of the Environment Website	Muni	Oct-14	10.6.4	20,000	CX32	(20,000)
8954.5831	Waste Transfer Station Upgrade	Muni	Oct-14	10.6.4	170,000	CX9	(170,000)
0207.2822	Local Govt Reform	Muni	Oct-14	10.6.4	250,000	E1	(250,000)
8831.5831	Public Art Contribution	Muni	Oct-14	10.6.4	50,000	CX5	(50,000)
8914.5831	Old Mill Precinct	Muni	Oct-14	10.6.4	50,000	CX30	(50,000)
5543.1500.30	Prior Year Residuals - Road Works	Muni	Oct-14	10.6.4	7,000	CX12	(7,000)
5503.1500.30	Prior Year Residuals - Drainage Works	Muni	Oct-14	10.6.4	30,000	CX13	(30,000)
6271.4719	Prior Year Residuals - Park Works	Muni	Oct-14	10.6.4	6,000	CX18	(6,000)
8758.5831	Prior Year Residuals - Technology	Muni	Oct-14	10.6.4	14,500	CX3	(14,500)
Bal Sheet	Correction to Open Bal for Carry Fwd Works	Muni	Oct-14	10.6.4	348,145	-	(348,145)
	Balance at End of Month						4,033,705

**CITY OF SOUTH PERTH
RATE SETTING STATEMENT
FOR THE PERIOD ENDED 31 OCT 2014**

Attachment 10.6.1(i)

	ORIGINAL BUDGET \$	2015 ACTUAL YTD \$	2015 REVISED BUDGET \$
REVENUE (Excluding Rates)			
General Purpose Funding	4,126,144	1,521,626	4,126,144
Governance	125,000	22,396	125,000
Law, Order & Public Safety	106,500	52,280	106,500
Education	0	0	0
Health	71,500	86,662	71,500
Welfare	0	0	0
Housing	1,490,805	552,321	1,490,805
Community Amenities	6,213,250	5,699,090	6,213,250
Recreation & Culture	4,680,220	1,886,649	5,010,220
Transport	2,069,400	678,375	2,069,400
Economic Services	573,250	214,135	573,250
Other Property & Services	169,741	92,506	169,741
Net Operating Revenue Excluding Rates	19,625,810	10,806,040	19,955,810
OPERATING EXPENDITURE			
General Purpose Funding	(661,520)	(233,155)	(661,520)
Governance	(6,832,471)	(2,082,657)	(7,448,971)
Law, Order & Public Safety	(771,821)	(320,446)	(771,821)
Education	(65,000)	(53,676)	(65,000)
Health	(478,864)	(173,326)	(478,864)
Welfare	(488,525)	(169,342)	(488,525)
Housing	(2,100,723)	(726,021)	(2,100,723)
Community Amenities	(8,798,078)	(2,909,889)	(9,258,578)
Recreation & Culture	(16,448,402)	(6,304,719)	(17,329,402)
Transport	(15,178,737)	(5,064,718)	(15,360,237)
Economic Services	(746,139)	(225,604)	(746,139)
Other Property & Services	(1,027,706)	(458,767)	(502,706)
Net Operating Expense	(53,597,986)	(18,722,321)	(55,212,486)
Net Operating Result - Excluding Rates	(33,972,176)	(7,916,282)	(35,256,676)
Adjust for Cash Budget Requirements (Non Cash Items)			
Depreciation of Assets	11,888,500	3,933,900	11,888,500
Amortisation Expense	45,000	13,448	45,000
Gain / Loss Realised on Disposal of Revalued Asset	(89,741)	1,065,446	(89,741)
Movement in Employee Benefit Provisions (N/C)	0	0	0
Movement in CPV Liability	750,000	770,985	750,000
Movement in Deferred Pensioner Rates Debtors	25,000	10,508	25,000
Movement in UGP Debtors - Non Current	0	0	0
Movement in Non Current Investments	0	0	0
Movement in Other Non Current Accruals	0	(114,010)	0
Difference - Estimated v Actual Opening Position	0	348,144	0
Net Non Cash Items	12,618,759	6,028,421	12,618,759

Figures contained on this statement necessarily include accounting estimates and accruals

**CITY OF SOUTH PERTH
RATE SETTING STATEMENT
FOR THE PERIOD ENDED 31 OCT 2014**

Attachment 10.6.1(i)

	ORIGINAL BUDGET \$	2015 ACTUAL YTD \$	2015 REVISED BUDGET \$
CAPITAL EXPENDITURE			
Acquisition of Fixed Assets			
Purchase of Buildings & Land * ¹	(15,825,000)	(723,415)	(15,737,500)
Purchase of Furniture & Fittings	(15,000)	(1,552)	(15,000)
Purchase of Technology	(475,000)	(104,419)	(430,000)
Purchase of Plant & Equipment	(320,000)	(12,485)	(145,000)
Purchase of Mobile Plant	(1,513,250)	(405,849)	(1,513,250)
Construction of Infrastructure Assets	(7,920,000)	(1,348,792)	(9,086,700)
Purchase of Artworks	(50,000)	(6,304)	(100,000)
Acquisition of Software	(245,000)	0	0
Work in Progress / Carry Forwards	0	0	1,948,700
(In Opening Position)	0	0	
	(26,363,250)	(2,602,815)	(25,078,750)
Repayment of Loans			
Loan Principal Repayments	(1,632,642)	(683,663)	(1,632,642)
Self Supporting Loan Advanced	(100,000)	(100,000)	(100,000)
Total Capital Expenditure	(28,095,892)	(3,386,478)	(26,811,392)
Capital Revenues			
Proceeds from Disposal of Land	22,850,000	24,246,623	22,850,000
Proceeds from Asset Disposals	373,880	0	373,880
Cash Deposit Received - Deferred Land Sale	600,000	0	600,000
Grants for the Acquisition of Assets	962,500	599,325	962,500
Proceeds of New Loans	100,000	100,000	100,000
Self Supporting Loan Principal Recouped	252,116	120,800	252,116
Net Capital Revenues	25,138,496	25,066,748	25,138,496
Reserve Transfers			
Transfers to Reserves	(29,661,758)	(29,261,599)	(29,661,758)
Transfers from Reserves	26,329,200	457,515	26,329,200
Net Reserve Transfers	(3,332,558)	(28,804,084)	(3,332,558)
Add			
Opening Position Surplus (Deficit)	2,865,719	2,865,719	2,865,719
Less			
Closing Position (Surplus) Deficit	(6,330,550)	(25,040,376)	(6,330,550)
AMOUNT TO BE MADE UP FROM RATES	(31,108,202)	(31,186,332)	(31,108,202)

Figures contained on this statement necessarily include accounting estimates and accruals

**CITY OF SOUTH PERTH
RATE SETTING STATEMENT
FOR THE PERIOD ENDED 31 OCT 2014**

Attachment 10.6.1(i)

	ORIGINAL BUDGET \$	2015 ACTUAL YTD \$	2015 REVISED BUDGET \$
COMPOSITION OF CLOSING POSITION			
Current Assets			
Cash & Cash Equivalents	49,517,984	89,339,012	49,517,984
Trade & Other Receivables			
Rates	161,227	10,221,959	161,227
Sundry Debtors	980,535	997,051	980,535
Provision for Doubtful Debts	(181,781)	(181,781)	(181,781)
Infringement Debtors	402,299	321,930	402,299
GST Debtors	622,650	169,357	622,650
Pension Rebate Receivable	22,224	705,839	22,224
UGP Debtors	4,039	165,717	4,039
ESL Debtors	93,821	(3,308,488)	93,821
Self Supporting Loan Debtors	258,286	131,363	258,286
Inventories	140,168	133,883	140,168
Inventories - Assets Held for Sale	2,000,000	2,180,348	2,000,000
Accrued Interest	186,326	443,278	186,326
Prepayments	321,507	789,795	321,507
Sub Total	54,529,285	102,109,263	54,529,285
Exclude:			
Inventories - Land Held for Resale	(2,000,000)	(2,180,348)	(2,000,000)
Self Supporting Loan Debtors	(258,286)	(131,363)	(258,286)
	52,270,999	99,797,552	52,270,999
Current Liabilities			
Trade & Other Payables			
Accounts Payable	(2,536,130)	(5,768,116)	(2,536,130)
Income in Advance	(3,068,220)	(2,357,308)	(3,068,220)
Accrued Wages	(221,886)	(196,800)	(221,886)
Accrued Interest Expense	(34,379)	0	(34,379)
Interest Bearing Liabilities	(1,144,820)	(949,025)	(1,144,820)
Employee Provisions - Annual Leave	(2,099,264)	(2,087,216)	(2,099,264)
Employee Provisions - Long Service Leave	(1,559,846)	(1,681,717)	(1,559,846)
Sub Total	(10,664,545)	(13,040,182)	(10,664,545)
Exclude			
Borrowings	1,144,820	949,025	1,144,820
Liabilities Associated with Restricted Assets	2,955,651	2,365,651	2,955,651
	(6,564,074)	(9,725,506)	(6,564,074)
(Adjusted) Net Current Assets	45,706,925	90,072,046	45,706,925
Calculation of Net Current Assets			
(Adjusted) Net Current Assets	45,706,925	90,072,046	45,706,925
Less			
Restricted Cash - Reserves	(39,376,376)	(65,031,670)	(39,376,376)
SURPLUS (DEFICIT)	6,330,549	25,040,376	6,330,549

Figures contained on this statement necessarily include accounting estimates and accruals

**STATEMENT of ALL COUNCIL FUNDS
AS AT 31 OCT 2014**

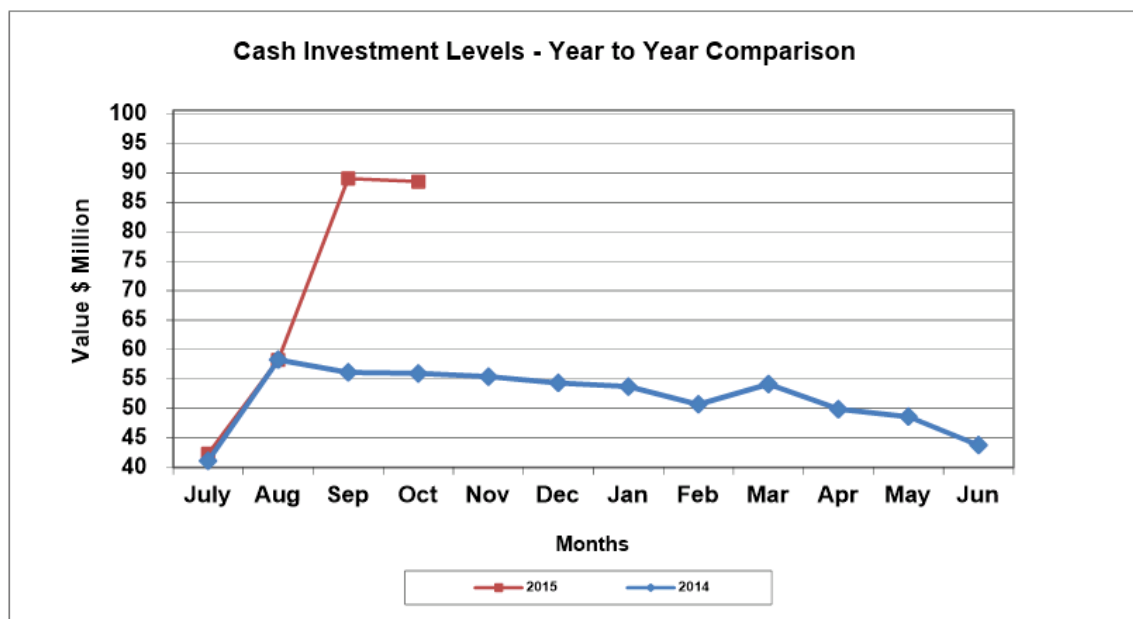
Municipal Fund	\$ 23,886,200
Investments	23,211,094
Current Account at Bank	671,591
Cash on Hand	3,515
Transfers from Reserves	0
	<u>23,886,200</u>
Trust Fund (Non Controlled Funds)	\$ 762,687
Investments	600,000
Current Account at Bank	162,687
	<u>762,687</u>
Cash Backed Reserves	\$ 65,031,671
Plant Replacement Reserve	820,574
Future Municipal Works Reserve	351,741
CPV Residents Loan Offset Reserve	20,537,815
Collier Park Golf Course Reserve	148,843
Waste Management Reserve	2,958,714
Reticulation and Pump Reserve	225,252
Information Technology Reserve	490,929
Insurance Risk Reserve	173,773
Asset Enhancement Reserve	30,767,754
Footpath Reserve	154,468
Underground Power Reserve	100,936
Parking Facilities Reserve	139,132
Collier Park Village Reserve	1,875,144
River Wall Reserve	1,463,813
Railway Station Precincts Reserve	716,779
Future Building Projects Reserve	2,134,369
Future Transport Projects Reserve	499,981
Future Streetscapes Reserve	97,440
Future Parks Works Reserve	5,022
Sustainable Infrastructure Reserve	1,369,192
Represented by:	
Investments	64,690,125
Accrued Interest	341,546
Transfers from Muni to be funded	0
	<u>65,031,671</u>
TOTAL COUNCIL FUNDS	\$ 89,680,558

SUMMARY OF CASH INVESTMENTS AS AT 31 OCT 2014

Investments - Disclosed by Fund	2015	%
Municipal	23,211,094	26.23%
Restricted - Trust	600,000	0.68%
Reserves	64,690,125	73.10%
	88,501,219	100.00%
Investments - Disclosed by Financial Institution		
	\$	%
Bankwest	9,513,425	10.75%
Commonwealth Bank	19,320,197	21.83%
ANZ Bank	6,800,000	7.68%
Westpac	4,630,888	5.23%
St George Bank	10,043,267	11.35%
Suncorp Metway Bank	19,598,111	22.14%
National Australia Bank	18,595,331	21.01%
	88,501,219	100.00%
Interest Earned on Investments for Year to Date		
	2015	2014
Municipal Fund	182,148	156,062
Reserves	493,867	431,313
	676,015	587,375

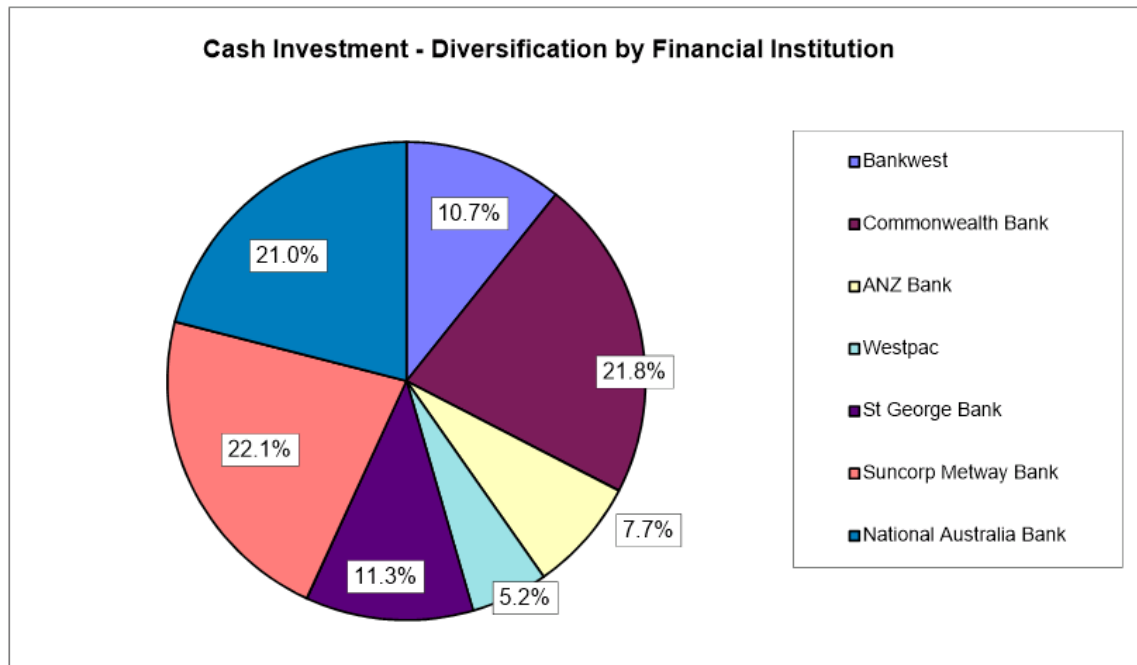
The anticipated weighted average yield on funds currently invested is 3.45%

Cash Investment Levels

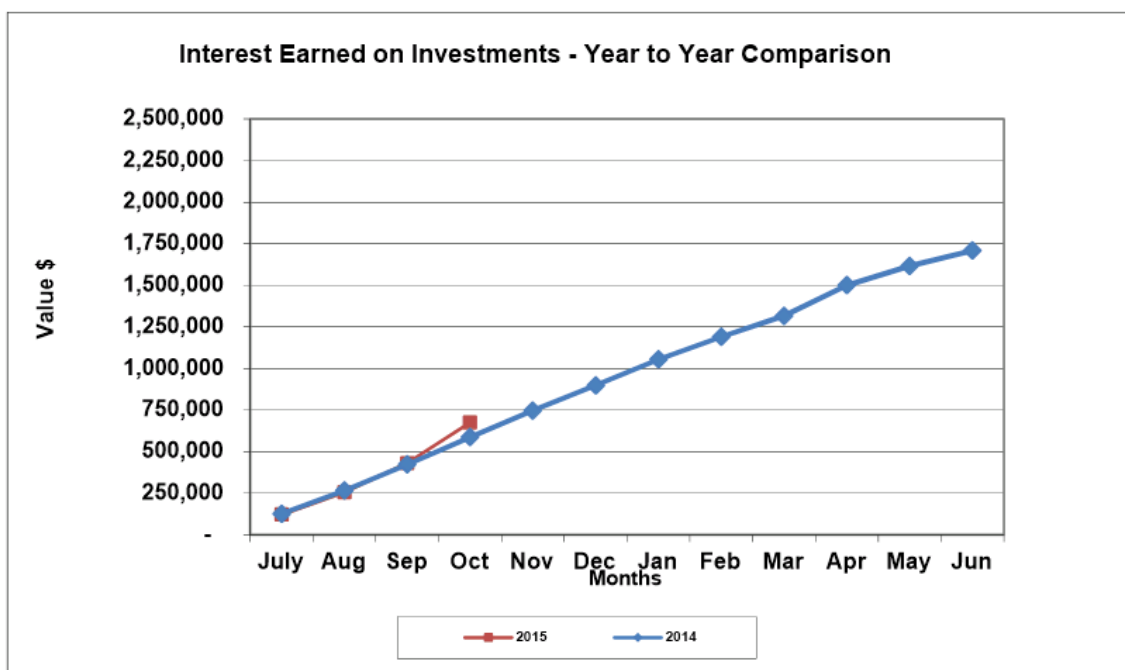


SUMMARY OF CASH INVESTMENTS AS AT 31 OCT 2014

Investments - Disclosed by Institution



Interest Earned on Investments



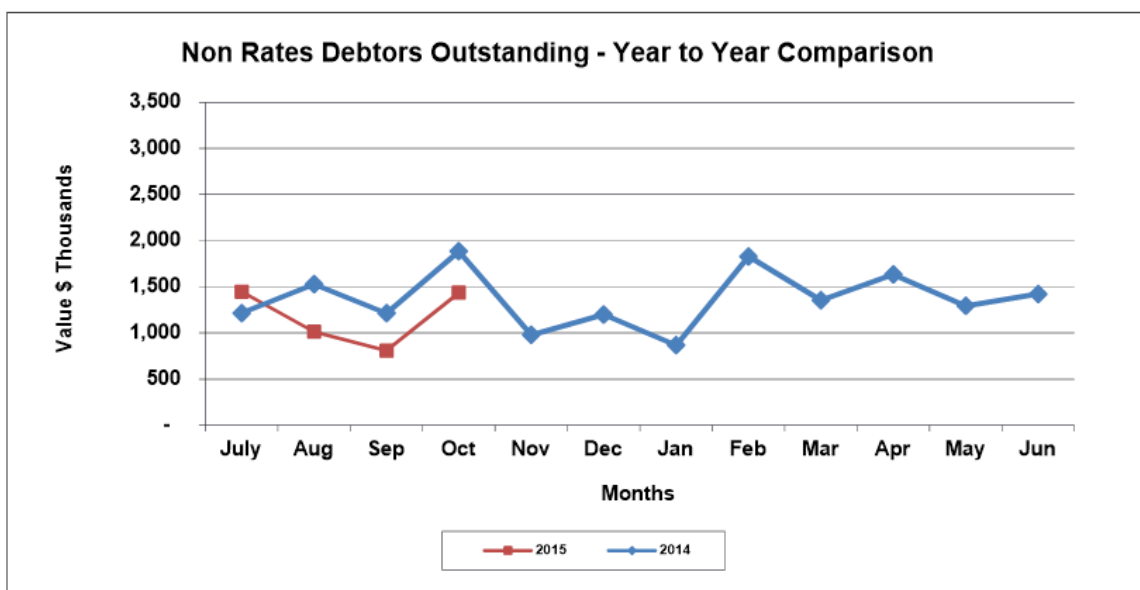
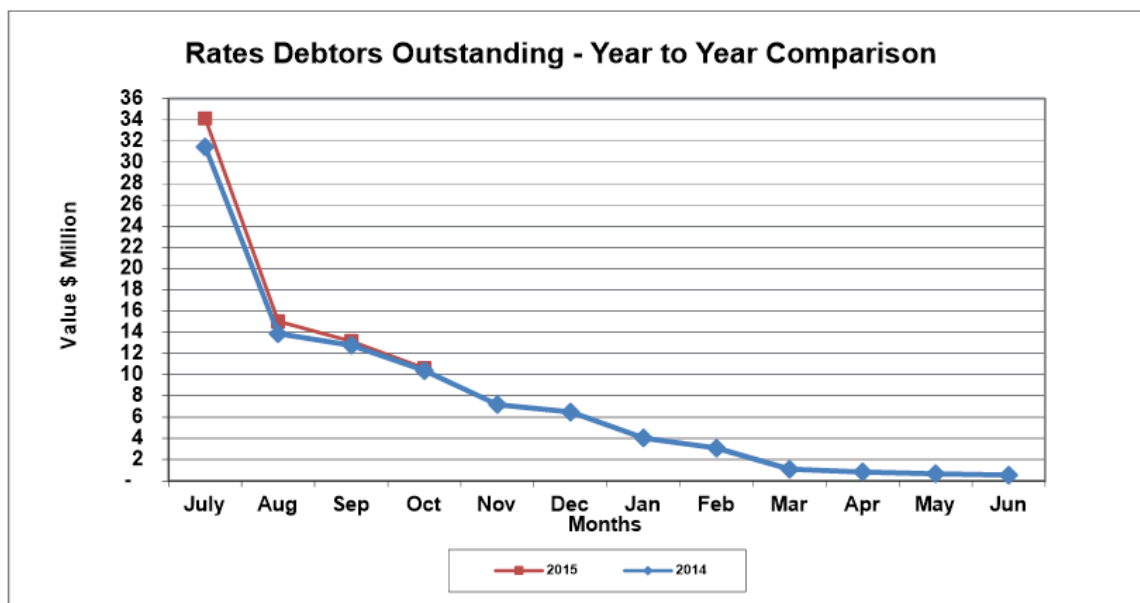
**STATEMENT OF MAJOR DEBTOR CATEGORIES
AS AT 31 OCT 2014**

Rates Debtors Outstanding

	2015	2014
Outstanding - Current Year & Arrears	10,221,959	10,000,025
Pensioner Deferrals	385,237	372,289
	10,607,196	10,372,314

Rates Outstanding as a percentage of Rates Levied

	2015	2014
Percentage of Rates Uncollected at Month End (3 Instalments remaining)	28.71%	30.50%



Warrant Listing

Warrants between

1/10/2014 to 31/10/2014



Authority LIVE

Program - ci_ap001 14/11/2014 3:08:55PM
Minimum Amount: **\$0.00**

Cancelled

<i>Cheque No.</i>	<i>Chq Date</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
00101745	15/10/2014	Ms T L Bartley	***** CANCELLED *****	\$57.67
Total: Cancelled				1 \$57.67

Warrant Listing



Warrants between
1/10/2014 to 31/10/2014

Authority LIVE

Program - ci_ap001 14/11/2014 3:09:23PM
Minimum Amount: \$0.00

Creditors

Cheque No.	Chq Date	Creditor Payee	Description	Amount
00101676	08/10/2014	84133Alinta	Sth Pth Civic Hall - Gas Supply	\$39.95
00101677	08/10/2014	200901Better Class Lawns & Gardens	Klem St Sump: Install New Garden & Retic	\$8,120.00
00101678	08/10/2014	205515Department Of Transport	Backhoe Licence Transfer	\$16.40
00101679	08/10/2014	205986Department Of Transport	Vehicle Search Fees - August	\$1,553.50
00101680	08/10/2014	203622Harvey Fresh	Milk Supplies	\$29.79
00101681	08/10/2014	201840Key 2 Creative	Municipal Cheques	\$1,595.00
00101682	08/10/2014	205535Mr P McQue	Expense Reimbursement	\$181.00
00101683	08/10/2014	206376Megan Sullivan	Expense Reimbursement	\$12.18
00101684	08/10/2014	204837Mrs F C Nababan	Expense Reimbursement	\$56.68
00101685	08/10/2014	206999Vin Rouge Nominees Pty Ltd	Words With Wine - Library Event	\$120.00
00101686	08/10/2014	21476Western Aust Treasury Corp	P & I - 227,225,222,223,220,218,226	\$181,363.06
00101687	08/10/2014	21476Western Aust Treasury Corp	Loan Principal & Interest - 230	\$755.39
00101729	08/10/2014	205535Mr P McQue	Expense Reimbursement	\$480.00
00101730	08/10/2014	85089SAI Global Limited	NCC & Standards Subs: 16/9/14-15/9/15	\$2,290.41
00101733	10/10/2014	200691Water Corporation	Water Usage Accounts	\$3,499.35
00101760	24/10/2014	207350AAMI	Third Party Vehicle Repairs	\$1,021.99
00101761	24/10/2014	207123Mr R Anson	Design Advisory Consults Mtng - 2/9/14	\$220.00
00101762	24/10/2014	200901Better Class Lawns & Gardens	Mowing of Unkept Verges; CoSP Main Roads	\$6,319.30
00101763	24/10/2014	76642Child Education Services	Books, CD's & Games	\$2,644.49
00101764	24/10/2014	201907Chris Rowett	Photo's - Annual Rprt Session 1	\$4,830.00
00101765	24/10/2014	21545City of South Perth	Rfnd Credit following Interim Adjustment	\$2,411.33
00101766	24/10/2014	206716Collector Of Public Monies	Water Quality Project 2014: Water Sample	\$5,319.92
00101767	24/10/2014	200949Collier Park Village Petty Cash	Petty Cash Reimbursement	\$137.15
00101768	24/10/2014	85451Commissioner of State Revenue	Rebate paid in error	\$678.63
00101769	24/10/2014	201859Como IGA	CPGC Team Meeting	\$85.30
00101770	24/10/2014	206690Geoff Hand & Associates Pty Ltd	Exec Monitoring Prog - Mayor	\$700.00
00101771	24/10/2014	204493Gosnells Hardware	Fencing Supplies	\$312.00
00101772	24/10/2014	76259Mr W Hames	Design Advisory Consults Mtng - 2/9/14	\$220.00
00101773	24/10/2014	203622Harvey Fresh	Milk & OJ Supplies	\$388.59
00101774	24/10/2014	203847Insight Communication & Design	Old Mill Display Panels	\$3,445.20
00101775	24/10/2014	203184Kennards Hire	Roller Hire	\$40.00
00101776	24/10/2014	200735Lawrence And Hanson	50 Fluro Tubes for Civic Centre	\$199.10
00101777	24/10/2014	207330Melville Mitsubishi	Mitsubishi Outlander, Traffic & Design Coord	\$36,809.25
00101778	24/10/2014	200473Millpoint Caffe Bookshop	Books as Selected	\$465.94
00101779	24/10/2014	204255Neverfail Springwater Ltd	Annual Cooler Rental	\$198.00
00101780	24/10/2014	76261Peter Jodrell Architect	Design Advisory Consults Mtng's - 2/9 &	\$440.00
00101781	24/10/2014	204988Telstra	Usage,Svce & Equip Chgs to 30/9/14	\$3,975.96
00101782	24/10/2014	204990Telstra	Phone Use & Rent CPV/CPH - 1/8 to 30/9/1	\$10,872.24
00101783	24/10/2014	74608Mr K R Trent	RRAB Refund - 3 Broad St Kensington	\$500.00
00101784	24/10/2014	207153Urbis Pty Ltd	Design Advisory Consults Mtng - 16/10/14	\$220.00
00101785	24/10/2014	207355UWA Paediatric Exercise Program	KidSport Grant: Sport 4 All	\$112.50
00101786	24/10/2014	205028Water Corporation	Reinstatement Costs - Hydrant Works	\$1,250.12
00101787	24/10/2014	203328Greenway Enterprises	Rfnd Hall/Key Bnd - Hire Collins St Cent	\$458.00
00101788	24/10/2014	201696Lifestreams Christian Church	Community Partnership Funding 2014	\$20,680.00
00101789	24/10/2014	207124Mr Todd Paterson	Design Advisory Consults Mtng - 16/10/14	\$220.00
00101790	24/10/2014	23352St Pius X Catholic Primary School	School Book Awards	\$80.00
00101791	28/10/2014	84133Alinta	CPV: Gas Supply 3/9/14-6/10/14	\$6,422.15
00101792	28/10/2014	206716Collector Of Public Monies	Water Sampling Fee: Water Quality Projec	\$2,215.15
00101793	28/10/2014	205515Department Of Transport	Licence Registration Fee	\$43.00
00101794	28/10/2014	201562Local Government Planners Associati	The Changing Environment for Multiple Dw	\$210.00
00101795	28/10/2014	204755Master Builders Association of WA	Building the West Conference	\$400.00
00101796	28/10/2014	202947Sensis Pty Ltd	CPGC: Yellow Pages - Instal 1 of 12	\$375.32
00101803	29/10/2014	204977AMP Life Limited - CustomSuper	Payroll Deduction PPE 13 & 27/10/2014	\$1,296.26
00101804	29/10/2014	205174AMP Life Limited - Flexible Super	Payroll Deduction PPE 13 & 27/10/2014	\$1,303.43
00101805	29/10/2014	205846AMP Life Ltd-Flexible Lifetime Supe	Payroll Deduction PPE 13 & 27/10/2014	\$1,569.14
00101806	29/10/2014	206723Asgard Capital Management Limited	Payroll Deduction PPE 13 & 27/10/2014	\$151.39
00101807	29/10/2014	73970Australian Services Union	Payroll Deduction PPE 13 & 27/10/2014	\$301.20
00101808	29/10/2014	206141Australian Super	Payroll Deduction PPE 13 & 27/10/2014	\$1,918.53
00101809	29/10/2014	204906AustralianSuper	Payroll Deduction PPE 13 & 27/10/2014	\$5,450.78
00101810	29/10/2014	205379BT Super For Life	Payroll Deduction PPE 13 & 27/10/2014	\$1,411.56
00101811	29/10/2014	207078BT Superannuation Investment Fund	Payroll Deduction PPE 13 & 27/10/2014	\$603.24
00101812	29/10/2014	205018Catholic Super	Payroll Deduction PPE 13 & 27/10/2014	\$3,822.23
00101813	29/10/2014	205969Cbus	Payroll Deduction PPE 13 & 27/10/2014	\$366.75
00101814	29/10/2014	204805Colonial First State FirstChoice	Payroll Deduction PPE 13 & 27/10/2014	\$1,366.33
00101815	29/10/2014	206824DA & MA Skinner Supperannuation Fun	Payroll Deduction PPE 13 & 27/10/2014	\$567.58
00101816	29/10/2014	76670Deputy Child Support Registrar	Payroll Deduction PPE 13 & 27/10/2014	\$564.36
00101817	29/10/2014	204798HESTA Super Fund	Payroll Deduction PPE 13 & 27/10/2014	\$1,587.30
00101818	29/10/2014	73636Hospital Benefit Fund	Payroll Deduction PPE 13 & 27/10/2014	\$1,333.40
00101819	29/10/2014	205065Host Plus	Payroll Deduction PPE 13 & 27/10/2014	\$1,394.66

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Creditors

Cheque No.	Chq Date	Creditor Payee	Description	Amount
00101820	29/10/2014	205198ING Direct Living Super	Payroll Deduction PPE 13 & 27/10/2014	\$103.71
00101821	29/10/2014	206338Larsen Superannuation Fund	Payroll Deduction PPE 13 & 27/10/2014	\$1,112.90
00101822	29/10/2014	202999Local Gov't Racecourses & Cemetary	Payroll Deduction PPE 13 & 27/10/2014	\$1,047.60
00101823	29/10/2014	204890MIML Super Manager	Payroll Deduction PPE 13 & 27/10/2014	\$1,557.59
00101824	29/10/2014	205845MLC Nominees Pty Ltd	Payroll Deduction PPE 13 & 27/10/2014	\$727.36
00101825	29/10/2014	205977Recruitment Super	Payroll Deduction PPE 13 & 27/10/2014	\$470.03
00101826	29/10/2014	204984REST Superannuation	Payroll Deduction PPE 13 & 27/10/2014	\$589.71
00101827	29/10/2014	205662Sunsuper Superannuation Fund	Payroll Deduction PPE 13 & 27/10/2014	\$892.77
00101828	29/10/2014	206831SUPERWRAP - PERSONAL SUPER PLAN	Payroll Deduction PPE 13 & 27/10/2014	\$3,442.76
00101829	29/10/2014	204873UniSuper Limited	Payroll Deduction PPE 13 & 27/10/2014	\$170.59
00101830	29/10/2014	202589WA Local Govt Superannuation Plan	Payroll Deduction PPE 13 & 27/10/2014	\$80.00
00101836	31/10/2014	22507BCITF	BCITF Levies October 2014	\$15,804.35
00101837	31/10/2014	206450Building Commission	BS Levies - October 2014	\$9,166.21
00101838	31/10/2014	21545City of South Perth	BS & BCITF Levy Retained - Oct	\$739.75
1465.200155-01	08/10/2014	200155CDM Australia Pty Ltd	75 HP Elitedesk 800 USDT & Monitors	\$90,420.00
1465.200274-01	08/10/2014	200274AJ Baker & Son	Ice Machine Repairs	\$583.98
1465.200298-01	08/10/2014	200298Civica Pty Limited	Managed Servives - November 2014	\$15,900.50
1465.200446-01	08/10/2014	200446Rynat Industries Pty Ltd	Toilet Roll Holders for Civic Centre	\$330.00
1465.200510-01	08/10/2014	200510Totally Workwear - Victoria Park	Blue Steel Boots	\$170.95
1465.200544-01	08/10/2014	200544TJ & J Sheppard	Old Police Station: Building Repairs	\$1,573.00
1465.200866-01	08/10/2014	200866Besam Australia	Manning Bowling Club: Auto Door Inspecti	\$631.95
1465.200880-01	08/10/2014	200880Sports Turf Technology	Soil & Leaf Analysis	\$3,085.50
1465.201068-01	08/10/2014	201068Progressive Brick Paving	Supply & Lay Brickpaving & Remove Rubber	\$11,960.00
1465.201391-01	08/10/2014	201391Refresh Pure Water	Water Bottle Refills	\$200.50
1465.201463-01	08/10/2014	201463Bollig Design Group Pty Ltd	Manning Community Facility: Architectura	\$104,069.90
1465.201523-01	08/10/2014	201523Lo-Go Appointments	Temps - Governance, Planning	\$7,915.55
1465.201590-01	08/10/2014	201590The Pressure King	Pressure Clean Civic Centre Entrance: Se	\$1,606.00
1465.201815-01	08/10/2014	201815Quick Corporate Aust Pty Ltd	Brochure Holders	\$515.65
1465.202304-01	08/10/2014	202304Landmark Engineering & Design	David Vincent: Parkway Bench Seat	\$1,417.90
1465.202359-01	08/10/2014	202359Plant & Soil Management	Turf Maintenance - September 2014	\$21,842.02
1465.202410-01	08/10/2014	202410Specialised Security Shredding	Casual Bin Delivery & Collection	\$21.67
1465.202490-01	08/10/2014	202490McLeods Barristers & Solicitors	Cat Boarding Facility - Legal Advice	\$805.13
1465.202501-01	08/10/2014	202501Steann Pty Ltd	Bulk Greenwaste Collection - Area 5	\$24,200.00
1465.202603-01	08/10/2014	202603Pro Plane	Labouchere Rd (Ops Zoo) 6 Hrs Profiling	\$1,617.00
1465.202612-01	08/10/2014	202612Fleetcare	Fuel - September 2014	\$10,396.91
1465.202674-01	08/10/2014	202674Ecoscape Australia Pty Ltd	Millers Pool Concept Design Work	\$9,378.40
1465.202679-01	08/10/2014	202679MP Rogers & Associates Pty Ltd	Kwinana Freeway Foreshore Group Meetings	\$15,401.87
1465.202681-01	08/10/2014	202681Ecojobs	Redmond Foreshore: Planting Sedges - 2 D	\$4,042.50
1465.202792-01	08/10/2014	202792Award Contracting	EJ Reserve: Service Locating & Surveying	\$1,754.50
1465.202872-01	08/10/2014	202872Cabcharge Australia Limited	Cabcharges - Aug/Sept 2014	\$161.59
1465.203190-01	08/10/2014	203190Artists Chronicle	Advertising in Artists Chronicle: Emergi	\$590.00
1465.203366-01	08/10/2014	203366T-Quip	Toro Groundmaster 4700D Mower	\$95,689.00
1465.203439-01	08/10/2014	203439Prestige Alarms	Ops Centre - Callout	\$577.50
1465.203461-01	08/10/2014	203461WC Convenience Management Pty Ltd	Supply & Install Door to Waterford Excelo	\$1,500.40
1465.203752-01	08/10/2014	203752Hillarys Plumbing & Gas	Plumbing Works	\$1,316.50
1465.203868-01	08/10/2014	203868Mills Sign & Painting	Painting of Transfer Station Gates & Rai	\$4,158.00
1465.203975-01	08/10/2014	203975Syrinx Environmental Pty Ltd	Cloisters Stage 1: Maintenance for May 2	\$1,452.00
1465.203982-01	08/10/2014	203982Water Dynamics Australia Pty Ltd	Reticulation Parts as Requested	\$164.87
1465.204260-01	08/10/2014	204260Beaver Tree Services	SJMP: Remove Storm Damaged Trees	\$23,710.26
1465.204354-01	08/10/2014	204354Vizcom Technologies Pty Ltd	Chambers Voting Systems Program Change	\$501.88
1465.204379-01	08/10/2014	204379Gel Group	Temp - IT	\$4,817.88
1465.204458-01	08/10/2014	204458Central Fire Services Pty Ltd	Civic Centre: Montly Inspection of Alarm	\$932.25
1465.204486-01	08/10/2014	204486Allerding & Associates	36 Banksia Terrace: Finalised Council Re	\$2,599.21
1465.204550-01	08/10/2014	204550Western Power	George Burnett: Disconnect & Reconnect P	\$500.00
1465.204586-01	08/10/2014	204586Integrity Industrial	Contract Personnel: S Waddington W/E 14/	\$6,497.97
1465.204610-01	08/10/2014	204610Fixit Maintenance and Roofing	Civic Centre: New Box Guttering & Flashi	\$6,958.00
1465.204675-01	08/10/2014	204675Insight Call Centre Services	Overcall Fees & Callout Chgs: Aug 2014	\$1,058.82
1465.204713-01	08/10/2014	204713Manning / Salter Point Delivery Rou	Newspaper Delivery 11/8/14-7/9/14 Mannin	\$202.55
1465.204745-01	08/10/2014	204745Rainscape Waterwise Solutions	Garden Maintenance	\$162.70
1465.204831-01	08/10/2014	204831ABC Blinds & Awnings	GBLC: Replace Blinds in Room 1	\$865.00
1465.204853-01	08/10/2014	204853Carbon Neutral Fund	2013/2014 Donation-Carbon Offset Fleet V	\$12,122.00
1465.204875-01	08/10/2014	204875Oxfords Carpentry & Renovations Pty	Design & Construct New Step for Chemical	\$1,345.30
1465.204987-01	08/10/2014	204987Neat Sweep	After Storm Sweeping as Directed	\$1,254.00
1465.205053-01	08/10/2014	205053Comm-Link Enterprises	Service Call to Back Automatic Gate	\$168.00
1465.205180-01	08/10/2014	205180Perth Security Services	Lock Up Services, Mobile Patrols, Call Outs	\$4,021.90
1465.205246-01	08/10/2014	205246Rytech Australia Pty Ltd	Sustainability Consultancy: 18/8/14-28/9	\$2,887.50
1465.205423-01	08/10/2014	205423Michael Page International Pty Ltd	Temp - Financial Services	\$2,985.26
1465.205534-01	08/10/2014	205534Superclean	Laundry Services - Sept 2014	\$148.95
1465.205572-01	08/10/2014	205572EC Print	Event Banners: Design & Production	\$5,200.00

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Creditors

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1465.205590-01	08/10/2014	205590Northstar Asset Pty Ltd & Jaffa Ro	Copyright for Movie Screenings	\$165.00
1465.205745-01	08/10/2014	205745Keos Events Pty Ltd	Deposit: Bump In/Out Coordination & Mark	\$3,005.00
1465.205754-01	08/10/2014	205754AV Custom Engineering	Civic Centre Reception Room VGA Repairs	\$165.00
1465.205773-01	08/10/2014	205773Robert Half Australia Pty Ltd	Temp - Financial Services Payroll Officer	\$3,166.63
1465.205777-01	08/10/2014	205777Soco Realty	18A Labouchere Rd: Refund of Overpaid Re	\$313.96
1465.205840-01	08/10/2014	205840ADH Golf & Utility Vehicles	Front Bumper for Plant	\$59.72
1465.205870-01	08/10/2014	205870Rent A Fence Pty Ltd	Hensman St Kindy & Sump: Temp Fence Hire	\$440.00
1465.205985-01	08/10/2014	205985C & T Reticulation	Moresby St Park Reticulation	\$850.00
1465.206174-01	08/10/2014	206174Survey Tech	Blackspot Submission: Haymen/Thelma/Sth	\$484.00
1465.206178-01	08/10/2014	206178Plantrite	Supply Plants as Selected	\$2,680.56
1465.206620-01	08/10/2014	206620Dunbar Services (WA) Pty Ltd	Civic Centre: Canopy, Oven Clean & Filte	\$643.50
1465.206658-01	08/10/2014	206658Fish Doctor	Aquarium Service - Library	\$225.50
1465.206688-01	08/10/2014	206688Glen Flood Group Pty Ltd	Verge & Building Compliance Review	\$6,226.00
1465.206775-01	08/10/2014	206775NS Projects	Project Management Template Development	\$25,243.63
1465.206782-01	08/10/2014	206782Staples Australia Pty Ltd	Battery Re-chargers, Batteries	\$414.79
1465.206823-01	08/10/2014	206823Chandler MacLeod	Temp - Building Services Admin	\$2,000.30
1465.206833-01	08/10/2014	206833MULTICLEAN WA PTY LTD	Cleaning Services - Sept 2014	\$47,655.29
1465.206859-01	08/10/2014	206859Batesys Air Con & Electrical Soluti	Degassing of Fridges, Freezers, Aircons	\$918.50
1465.206930-01	08/10/2014	206930Perth Asbestos Removal Co Pty Ltd	Asbestos Removal: 46A Sulman Ave	\$220.00
1465.207024-01	08/10/2014	207024SEM Distribution	Newspaper Deliveries: 25/8/14-21/9/14 Ci	\$512.60
1465.207048-01	08/10/2014	207048Swiss Rose Garden Nursery	CPV: Supply Roses	\$654.00
1465.207118-01	08/10/2014	207118Securitech Consultancy Solutions Pt	Temp - IT	\$4,585.24
1465.207128-01	08/10/2014	207128Blake Shopland Carpentry	Units 1-10: Exterior Repairs	\$1,265.00
1465.207188-01	08/10/2014	207188Wild Honey - Carlos Maxwell	Remove 3 Bee Hives as Directed	\$1,560.00
1465.207190-01	08/10/2014	207190Lightspeed Communications Aust Pty	Investigate Data Connectivity to Car Par	\$462.00
1465.207223-01	08/10/2014	207223Zenith Management Services Group Pt	LOTE Cataloguing	\$408.06
1465.207288-01	08/10/2014	207288Tyrecycle Pty Ltd	Recycling of Tyres	\$159.64
1465.207297-01	08/10/2014	207297Hammond Legal Prattice Trust	Legal Services for Supreme Court Action	\$12,133.52
1465.207342-01	08/10/2014	207342Golder Associates Pty Ltd	Geotechnical Investigation: Manning Comm	\$5,390.00
1465.207344-01	08/10/2014	207344Storybox Consulting Pty Ltd	Manning Hub Community Info Sessions x 2	\$1,100.00
1465.207346-01	08/10/2014	207346Kate Wilson	Secret Club Events x 2	\$700.00
1465.21521-01	08/10/2014	21521Williams Electrical Service Pty Ltd	CPV Admin: Investigate Tripped Switch	\$139.43
1465.24182-01	08/10/2014	24182Trees Need Tree Surgeons	Hopetoun St: Reduce Crown Weight by Prun	\$6,930.00
1465.25544-01	08/10/2014	25544Vertel Telecoms Pty Ltd	Network Fees for Two Way Radios: 1/10/14	\$4,138.20
1465.72966-01	08/10/2014	72966Benara Nurseries	Plants as Selected	\$555.39
1465.73342-01	08/10/2014	73342Landgate	Interim Valuation Schedule	\$380.28
1465.73563-01	08/10/2014	73563Harris Hire Shops	Moresby St - Roller Hire	\$767.25
1465.73768-01	08/10/2014	73768Swan Towing Service	Towing of Sweeper	\$321.75
1465.73806-01	08/10/2014	73806WA Local Government Association	Advertising: Book Week	\$19,751.10
1465.74535-01	08/10/2014	74535Titan Ford	Ford PX Ranger 4x2 Crew Cab	\$34,931.25
1465.76267-01	08/10/2014	76267Daytone Printing	200 Yellow Building Envelopes	\$808.07
1465.76423-01	08/10/2014	76423Baileys Fertilisers	CPV: Granulated Fertiliser	\$1,430.00
1465.76431-01	08/10/2014	76431Statewide Line Marking	Albert St - No Standing Line & Symbols	\$275.00
1465.76492-01	08/10/2014	76492Budget Rent A Car - LOC 20008	Hire Car for Verge Collection: 11/8/14-7	\$1,790.80
1465.76599-01	08/10/2014	76599New Town Toyota	Toyota HiAce 3L Turbo Diesel	\$40,668.71
1465.83878-01	08/10/2014	83878BOC Gases	Dry Ice Pallets	\$5.38
1465.83929-01	08/10/2014	83929Dowsing Concrete	Downey & Ley Sts: Repairs to Footpath	\$56,207.98
1465.84059-01	08/10/2014	84059Synergy	Usage Charges	\$70,116.20
1465.84432-01	08/10/2014	84432Cat Haven	Impound Fee	\$25.00
1465.84747-01	08/10/2014	84747State Law Publisher	Govt Gazette Advertising: TPS6 Amend 30	\$597.04
1465.84791-01	08/10/2014	84791Lamp Replacements Pty Ltd	CPV: Replacement Light Tubes	\$47.30
1465.84833-01	08/10/2014	84833Eastern Metropolitan Regional Counc	ESO Consultancy: 15/9/14 Climate Change	\$880.00
1465.85049-01	08/10/2014	85049E & MJ Roshier Pty Ltd	New Kupota ZD331LP-72 Mower	\$25,917.05
1466.204064-01	23/10/2014	204064MMM WA Pty Ltd	Mends St River Wall Replace - Tnd 9/2014	\$100,770.92
1466.205192-01	23/10/2014	205192Caltex Energy WA	Diesel, Unleaded	\$17,159.79
1466.205745-01	23/10/2014	205745Keos Events Pty Ltd	Aust Day 2015 - Events & Management	\$37,676.81
1466.207349-01	23/10/2014	207349Samantha Wilshaw	Annual Report Writing 2014	\$8,800.00
1467.76357-01	23/10/2014	76357Deputy Commissioner Of Taxation	PAYG PPE 13/10/2014	\$138,130.00
1468.74608-01	24/10/2014	74608Mr K R Trent	Expense Reimbursement	\$21.20
1469.200269-01	24/10/2014	200269Martins Trailer Parts Pty Ltd	Master Cylinders,Dust Caps,Coupling	\$171.32
1469.200298-01	24/10/2014	200298Civica Pty Limited	InfoCouncil Plus Initial Help Desk	\$20,427.00
1469.200510-01	24/10/2014	200510Totally Workwear - Victoria Park	Ear Plugs	\$1,467.65
1469.200544-01	24/10/2014	200544TJ & J Sheppard	Jetty Repairs	\$8,668.00
1469.200816-01	24/10/2014	200816Park Motor Body Builders (WA) Pty L	Slide Doors & Pop Locks	\$41.80
1469.200866-01	24/10/2014	200866Besam Australia	Manning Bowling: Upgrade Sniblock to Fro	\$311.30
1469.201044-01	24/10/2014	201044Forestvale Trees Pty Ltd	Plant Purchases as Selected	\$671.00
1469.201068-01	24/10/2014	201068Progressive Brick Paving	Brickpaving Maint - 8 Elizabeth St	\$4,154.00
1469.201216-01	24/10/2014	201216Chemform	Chemical Cleaner - Dishwasher	\$181.28
1469.201391-01	24/10/2014	201391Refresh Pure Water	Cooler Hire	\$295.00

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1469.201393-01	24/10/2014	201393Ambit Industries	Chainwire Fence Repairs	\$467.50
1469.201413-01	24/10/2014	201413Local Chambers of Commerce & Indust	Annual Corp Membership Subscription 2014	\$1,438.00
1469.201414-01	24/10/2014	201414Globe Australia Pty Ltd	Wetting Agent & Herbicide	\$24,499.20
1469.201523-01	24/10/2014	201523Lo-Go Appointments	Temp - Planning, LG Reform	\$6,458.12
1469.201590-01	24/10/2014	201590The Pressure King	Bin Cleaning within the City	\$3,954.50
1469.201608-01	24/10/2014	201608Econo Sweep	Power Sweeping CPV Car Park Sept 14	\$363.00
1469.201651-01	24/10/2014	201651Tree Surgeons of WA	Removal of Deadwood, Tree Removal, Prunir	\$16,494.50
1469.201771-01	24/10/2014	201771Wood & Grieve Engineers	Consult - Animal Care Facility	\$462.00
1469.201815-01	24/10/2014	201815Quick Corporate Aust Pty Ltd	Blue & Red Pens	\$1,401.02
1469.201823-01	24/10/2014	201823Boral Construction Materials Group	1.5 Tonne 7mm Dense Grade Asphalt	\$2,688.14
1469.201876-01	24/10/2014	201876David Gray & Co Pty Ltd	Replacement Orange Bins, Lids & Hinges	\$1,081.43
1469.201959-01	24/10/2014	201959WA Rangers Association	WA Rangers Assoc Membership 2014/2015	\$350.00
1469.201983-01	24/10/2014	201983Muchea Tree Farm	Plants as Selected	\$485.00
1469.202154-01	24/10/2014	202154Harvey Norman - City West	Audio Visual Items & Ergo Rapido for Lib	\$506.94
1469.202328-01	24/10/2014	202328SecurePay Pty Ltd	City Website Payments - Sept 2014	\$486.70
1469.202340-01	24/10/2014	202340Digrite	Pins, Lock Rubbers	\$165.60
1469.202372-01	24/10/2014	202372Heatley Sales Pty Ltd	Supply PPS	\$3,436.30
1469.202410-01	24/10/2014	202410Specialised Security Shredding	Casual Bin Delivery & Collection	\$21.67
1469.202452-01	24/10/2014	202452Lock Stock & Farrell Locksmith	Door Lock Equipment	\$214.50
1469.202490-01	24/10/2014	202490McLeods Barristers & Solicitors	Signs, Boundary Fence, Wes College Lease	\$13,981.15
1469.202501-01	24/10/2014	202501Steann Pty Ltd	Bulk Hardwaste - Areas 2A,1,5,6	\$77,618.76
1469.202511-01	24/10/2014	202511Pirtek Welshpool	Hydraulic Leak Repairs	\$441.21
1469.202588-01	24/10/2014	202588Electrolux Home Products Pty Ltd	Oven Maintenance - Unit 37	\$473.50
1469.202644-01	24/10/2014	202644Harrison Electrics Pty Ltd	Electrical Works x 18	\$5,681.91
1469.202679-01	24/10/2014	202679MP Rogers & Associates Pty Ltd	Prof Svcs - Riverwall Replacement Tnd 9/	\$27,410.53
1469.202792-01	24/10/2014	202792Award Contracting	Trenching for Electrical Work	\$687.50
1469.202956-01	24/10/2014	202956The Plant Supply Co	Tree Purchases	\$343.75
1469.203103-01	24/10/2014	203103Jackson McDonald Lawyers	Civic Triangle Project - Legal Services	\$16,139.34
1469.203106-01	24/10/2014	203106State Library of WA	Better Beginning Books	\$2,684.00
1469.203306-01	24/10/2014	203306AGS Metalwork	Fabricate Base Plates & Weld to Posts	\$176.00
1469.203328-01	24/10/2014	203328Greenway Enterprises	648 x Tree Stakes & 24 Rolls HD Tape Tie	\$9,804.13
1469.203366-01	24/10/2014	203366T-Quip	Spacers & Boot Covers	\$2,208.05
1469.203439-01	24/10/2014	203439Prestige Alarms	Recommission Mends St Sec System	\$858.00
1469.203445-01	24/10/2014	203445Arbor Logic	Condition Assessment Gum adj 21 River Vi	\$506.00
1469.203504-01	24/10/2014	203504Imperial Glass	Glass Repairs - Bill Grayden Pavillion	\$280.89
1469.203561-01	24/10/2014	203561Nindethana Seed Service	Plants as Selected	\$809.05
1469.203632-01	24/10/2014	203632Reino International	AutoTrax: Annual Licence Fee: 1/9/14-31/	\$12,439.69
1469.203692-01	24/10/2014	203692ZD Constructions Pty Ltd	Progress Claim #4: Animal Care Facility	\$130,260.37
1469.203710-01	24/10/2014	203710Sunny Sign Company Pty Ltd	Bill McGrath Works Signs	\$776.01
1469.203752-01	24/10/2014	203752Hillarys Plumbing & Gas	Plumbing Works x12	\$6,772.85
1469.203830-01	24/10/2014	203830Hart Sport	Aust Day 2015 - Sport Equipment	\$823.30
1469.203839-01	24/10/2014	203839Carringtons Traffic Services	Douglas Ave/32 Sth Tce: Traffic Manageme	\$5,887.52
1469.203868-01	24/10/2014	203868Mills Sign & Painting	Repair & Paint Glass House Roof at Nurse	\$1,925.00
1469.203877-01	24/10/2014	203877Global CCTV Pty Ltd	CCTV Servicing for Manning Library - Oct	\$814.00
1469.203910-01	24/10/2014	203910Total Turf	Fertilisers & Rake Handles	\$2,743.61
1469.203929-01	24/10/2014	203929Sercul	Bodkin Park Hydrocotyle Survey & Control	\$309.38
1469.203953-01	24/10/2014	203953Reface Industries Pty Ltd	CD & DVD Surfer	\$282.98
1469.203975-01	24/10/2014	203975Syrinx Environmental Pty Ltd	Nth Comer Restoration Project: Maintenanc	\$9,392.53
1469.204061-01	24/10/2014	204061Discus Digital Print	Manning Hub Signs	\$288.20
1469.204109-01	24/10/2014	204109Vision Cabling Services	Adult Learning Centre: Replace Broken To	\$3,047.00
1469.204260-01	24/10/2014	204260Beaver Tree Services	CPGC: Stump Grinding as Directed	\$7,397.81
1469.204279-01	24/10/2014	204279Funky Bunches	Floral Arrangement - K Prka	\$103.95
1469.204291-01	24/10/2014	204291Recall Information Management Pty L	Archive Storage - 23/8 to 19/9/14	\$270.50
1469.204337-01	24/10/2014	204337Kerb Doctor	Kerbing in Various Locations	\$1,520.64
1469.204344-01	24/10/2014	204344Envirocare Systems	CPGC: Quarterly Urinal Maint	\$1,536.48
1469.204374-01	24/10/2014	204374Garmony Property Consultants	Consult -Lot 801 & Lot 802 Bradshaw & Co	\$7,700.00
1469.204379-01	24/10/2014	204379Gel Group	IT Contract Pers - R Crowston: W/E 11/9/	\$12,447.97
1469.204415-01	24/10/2014	204415Mechanical Project Services Pty Ltd	Replace Fan Motor in Civic Centre Air Co	\$5,744.86
1469.204468-01	24/10/2014	204468John Hughes Service	1EBH098 - 30k Service	\$6,135.11
1469.204556-01	24/10/2014	204556City Subaru	1ELW430: 12.5k Service of #47101	\$1,867.40
1469.204586-01	24/10/2014	204586Integrity Industrial	Contract Personnel: E Kivuyo W/E 29/9/14	\$11,781.87
1469.204653-01	24/10/2014	204653Ultimo Catering And Events	Interim Structure Workshop	\$3,676.85
1469.204655-01	24/10/2014	204655Della's Group Pty Ltd	Manning Hub Posters & Flyers	\$12,514.70
1469.204675-01	24/10/2014	204675Insight Call Centre Services	Mnthly Svce Fees - Sept 2014	\$1,329.05
1469.204678-01	24/10/2014	204678Downer EDI Works Pty Ltd	Barrier Kerbing: 44 Mill Point Rd	\$3,210.36
1469.204681-01	24/10/2014	204681Urbis	Graphic Design Work: Sth Pth Mgmt Plan	\$43,096.41
1469.204685-01	24/10/2014	204685Lina Mustapah	GIS - Street Tree Mngmt Data Base	\$1,470.00
1469.204708-01	24/10/2014	204708Cash & Carry	Celebration Zone: Catering Disposables	\$458.78
1469.204711-01	24/10/2014	204711Dint Australia Pty Ltd	Rope Spikes & Checked Flags	\$900.12

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Creditors

Cheque No.	Chq Date	Creditor Payee	Description	Amount
1469.204745-01	24/10/2014	204745Rainscape Waterwise Solutions	Reticulation Maintenance	\$354.13
1469.204927-01	24/10/2014	204927Fluid Electrical Pty Ltd	CPGC: Repairs to Jockey Pump	\$22,632.90
1469.205054-01	24/10/2014	205054J Gourdis Landscapes	Garden Maint - Kindergarten Locs	\$1,276.00
1469.205180-01	24/10/2014	205180Perth Security Services	Mobile Patrol Services	\$1,838.98
1469.205257-01	24/10/2014	205257Austral Mercantile Collections Pty	Rates Collection Costs - Sept 2014	\$1,657.54
1469.205272-01	24/10/2014	205272Tyre Hero	2 x Tyres for Tractor	\$1,309.00
1469.205423-01	24/10/2014	205423Michael Page International Pty Ltd	Temp - Financial Services	\$3,052.81
1469.205437-01	24/10/2014	205437Greenline Ag	Oil & Air Filters	\$172.10
1469.205542-01	24/10/2014	205542Advam Pty Ltd	Support Fees & Transactions - Oct 2014	\$1,188.50
1469.205591-01	24/10/2014	205591Chivers Asphalt Pty Ltd	Supply/Instal Red Asphalt - South Tce	\$990.00
1469.205696-01	24/10/2014	205696Greenspan Technology P/L (MCE)	Electrical Maintenance	\$2,513.50
1469.205729-01	24/10/2014	205729Fulton Hogan Industries Pty Ltd	1.5 Tonne 7mm Dense Grade Asphalt	\$308.68
1469.205741-01	24/10/2014	205741FE Technologies	ISO 28560 Compliance Testing	\$495.00
1469.205744-01	24/10/2014	205744Road Signs Australia	40 x Yellow Cat Eyes: 2 Way & Pads to Ma	\$145.20
1469.205773-01	24/10/2014	205773Robert Half Australia Pty Ltd	Temp - Financial Services Payroll Officer	\$2,778.88
1469.205798-01	24/10/2014	205798LGIS Risk Management	Workplace Conflict Training Session	\$1,584.00
1469.205884-01	24/10/2014	205884Ampac Debt Recovery WA Pty Ltd	Rates Recovery Fees - Sept 2014	\$121.55
1469.205955-01	24/10/2014	205955Beacon Equipment - Canning Vale	Small Plant Replacements: CPV, Parks & E	\$40,178.60
1469.205985-01	24/10/2014	205985C & T Reticulation	Retic Repair - Isabella Cres	\$315.00
1469.205992-01	24/10/2014	205992Brian Wright Architect Pty Ltd	Ramp Design - George Burnett Centre	\$3,058.00
1469.206079-01	24/10/2014	206079Sonic HealthPlus Pty Ltd	Pre-Employment Medical x 1	\$148.50
1469.206104-01	24/10/2014	206104Coolmate Pty Ltd	Air-con Repairs - Ops Centre	\$68.75
1469.206123-01	24/10/2014	206123COVS Parts Pty Ltd	Fuel Hose	\$261.16
1469.206166-01	24/10/2014	206166Manheim Pty Ltd	Vehicle Redemption Fee	\$525.50
1469.206186-01	24/10/2014	206186Supafit Seat Covers	Seat Covers for New Ford Ranger	\$388.74
1469.206278-01	24/10/2014	206278Battery World Welshpool	High Performance Battery	\$517.00
1469.206436-01	24/10/2014	206436Xylem Water Solutions Australia Ltd	8 Anodes - GPT Baskets	\$492.80
1469.206504-01	24/10/2014	206504Billi Pty Ltd	Filter Change & Service	\$804.10
1469.206607-01	24/10/2014	206607The Brand Agency	Google Mini Hosting - Sept 2014	\$4,107.88
1469.206609-01	24/10/2014	206609Datacom Systems WA Pty Ltd	Development Review: Planning & Building	\$313.50
1469.206619-01	24/10/2014	206619Engage Fire Service	Fire Extinguisher Maintenance	\$5,728.03
1469.206646-01	24/10/2014	206646Department Of Planning	DAP Application Fee - 7 Mary St	\$5,409.00
1469.206655-01	24/10/2014	206655Abdex Industries Ltd	Sockets, Plugs, Hosetails	\$425.37
1469.206656-01	24/10/2014	206656Pivotal Technologies	Portal Chgs-1/10 to 31/12/14; SMS Chgs-1	\$109.84
1469.206658-01	24/10/2014	206658Fish Doctor	Aquarium Service	\$324.50
1469.206714-01	24/10/2014	206714Troy Nababan	SPYWA Presentation	\$400.00
1469.206734-01	24/10/2014	206734WA Mechanical Services	Airconditioning Maintenance	\$417.45
1469.206782-01	24/10/2014	206782Staples Australia Pty Ltd	Stationary Supplies - Library	\$994.72
1469.206823-01	24/10/2014	206823Chandler MacLeod	Temp - Building Services	\$3,133.81
1469.206835-01	24/10/2014	206835Roads 2000	Robert St: Asphalt Overlay (Temp Works)	\$47,024.09
1469.206929-01	24/10/2014	206929Scatena Clocherty Architects	Consult - Animal Care Facility	\$3,646.50
1469.206937-01	24/10/2014	206937iSentia Pty Ltd	Media Monitoring - Oct 2014	\$1,142.33
1469.206939-01	24/10/2014	206939Natural Area Consulting	Progress Claim 2: Perennial & Annual Gra	\$4,418.70
1469.206963-01	24/10/2014	206963Pets Meat Suppliers	Impounded Animals Food & Supplies	\$43.75
1469.207030-01	24/10/2014	207030GAF Traffic	Design & Review of Traffic/Parking Data	\$4,214.38
1469.207037-01	24/10/2014	207037Carlisle Supermarket	Oven Replacement - CPV U93	\$1,749.00
1469.207092-01	24/10/2014	207092Rosmech Environmental Cleansing	6 Small Sweeper Brushes for Small Sweep	\$594.00
1469.207093-01	24/10/2014	207093Borrello Legal Pty Ltd	Ray St: Sale of Land Legal Advice	\$99.00
1469.207118-01	24/10/2014	207118Securitech Consultancy Solutions Pt	Temp - IT	\$3,066.80
1469.207121-01	24/10/2014	207121Accidental First Aid Supplies	Apply First Aid Training: 15 Staff	\$1,750.00
1469.207177-01	24/10/2014	207177Initial Hygiene	Sanitary Hygeine Svcs - Various Locs	\$2,876.32
1469.207180-01	24/10/2014	207180Wicked Willow Florist	Flower Arrangement	\$100.00
1469.207190-01	24/10/2014	207190Lightspeed Communications Aust Pty	Data Cabling Within Dog Pound	\$21,091.46
1469.207215-01	24/10/2014	207215Blue Force Pty Ltd	Monitoring Unit Alarms - CPV	\$1,882.25
1469.207265-01	24/10/2014	207265Get Fenced	38 Axford St: Supply & Install Hardifenc	\$3,025.00
1469.207266-01	24/10/2014	207266Beacon Equipment - Bentley	3 x 5L Two Stroke Oil	\$210.00
1469.207273-01	24/10/2014	207273Garbologie Pty Ltd	Mattress Delivery	\$4,776.20
1469.207290-01	24/10/2014	207290Alchemy Corporate Consulting Servic	LG Reform Consulting	\$26,466.00
1469.207297-01	24/10/2014	207297Hammond Legal Practice Trust	Legal Services - LG Reform	\$557.15
1469.207310-01	24/10/2014	207310Perthwaste Green Recycling	Waste Disposal - Green Waste	\$190,000.25
1469.207352-01	24/10/2014	207352Zodiacs Netball Club	KidSport Grant	\$110.00
1469.207354-01	24/10/2014	207354Artist Voice Pty Ltd	Fiesta 2015: Headline Act Deposit	\$16,500.00
1469.21416-01	24/10/2014	21416Parker Black & Forrest Pty Ltd	New Hinge for Door	\$226.09
1469.21521-01	24/10/2014	21521Williams Electrical Service Pty Ltd	CPV: Bollard Repairs	\$1,947.84
1469.21655-01	24/10/2014	21655Digital Telecommunication System	Battery Replacement - CPV U81	\$484.00
1469.24182-01	24/10/2014	24182Trees Need Tree Surgeons	Tree Removal, Pruning	\$83,973.80
1469.25522-01	24/10/2014	25522Mercury Messengers Pty Ltd	Courier Service - September 2014	\$35.08
1469.72818-01	24/10/2014	72818Rocla Quarry Products	100 Tonne Sand for Tree Stump Backfill	\$3,094.10
1469.72834-01	24/10/2014	72834Blackwoods	Box Truck Aluminium	\$658.63

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Creditors

Cheque No.	Chq Date	Creditor Payee	Description	Amount
1469.72842-01	24/10/2014	72842Australia Post	Postage - September 2014	\$31,934.13
1469.72966-01	24/10/2014	72966Benara Nurseries	Plant Purchases	\$868.28
1469.72990-01	24/10/2014	72990Bunnings Building Supplies P/L	Misc Maintenance Items	\$2,565.76
1469.73148-01	24/10/2014	73148Cleanaway	Rubbish Bin Collections, Replacements	\$164,134.78
1469.73229-01	24/10/2014	73229Como Plumbing Services	CPV U143, 21 & 76 - Plumbing Maintenance	\$1,891.34
1469.73342-01	24/10/2014	73342Landgate	Interim Valuation Schedule	\$670.86
1469.74187-01	24/10/2014	74187Fuji Xerox	Lease & Copy Charges	\$13,643.25
1469.74233-01	24/10/2014	74233Rosetta Holdings Pty Ltd	Commission Statement - Sept 2014	\$19,745.32
1469.74357-01	24/10/2014	74357RA Shopland	Refurbishment - CPV Unit 93, 7, 57	\$7,216.00
1469.74446-01	24/10/2014	74446Richgro Garden Products	Landscape Mix	\$955.70
1469.74667-01	24/10/2014	74667Department Of Fire & Emergency Serv	2014/2015: LG Owned Properties ESL Charg	\$37,534.88
1469.74748-01	24/10/2014	74748Wembley Cement Industry	Universal Side Entry Frames, Lids & D/SI	\$10,992.39
1469.76267-01	24/10/2014	76267Daytone Printing	C5 Envelopes - 2000	\$3,920.40
1469.76373-01	24/10/2014	76373Domus Nursery	Stock of Street Trees 2015	\$459.25
1469.76492-01	24/10/2014	76492Budget Rent A Car - LOC 20008	Vehicle Hire	\$1,113.00
1469.76586-01	24/10/2014	76586CJD Equipment Pty Ltd	Check Airline Pressure	\$154.69
1469.76599-01	24/10/2014	76599New Town Toyota	Fleet Vehicle Services	\$1,370.70
1469.76626-01	24/10/2014	76626Bunzl Ltd	Air Fresheners & Spray Bottles	\$132.07
1469.76773-01	24/10/2014	76773Total Eden	12 Jumbo Rainbird Valve Boxes	\$19,724.50
1469.76787-01	24/10/2014	76787Zipform Pty Ltd	Printing/Issue Rates 2nd Instal Notices	\$10,064.10
1469.76963-01	24/10/2014	76963Wormald	GBLC: Repair Fault on Fire Alarm System	\$330.00
1469.81916-01	24/10/2014	81916Westral	Vertical Blinds	\$934.00
1469.83878-01	24/10/2014	83878BOC Gases	Indust Oxygen, Acetylene,Argoshield,CO2	\$207.17
1469.83929-01	24/10/2014	83929Dowsing Concrete	Davilak & Roberts St: 11M Faux Brick Fin	\$67,269.56
1469.84059-01	24/10/2014	84059Synergy	Lot 191 Kenneally-Supply Prd 5/8 to 1/10	\$43,490.86
1469.84216-01	24/10/2014	84216Como Panel And Paint	Panel Repairs	\$3,682.83
1469.84314-01	24/10/2014	84314Work Clobber	1 Pair Steel Cap Boots	\$333.00
1469.84405-01	24/10/2014	84405Garrards Pty Ltd	Items for Mosquito Treatment	\$145.86
1469.84680-01	24/10/2014	84680Officeworks	Presenter & USB Drives for IT	\$329.74
1469.84791-01	24/10/2014	84791Lamp Replacements Pty Ltd	Lamps	\$115.50
1469.85049-01	24/10/2014	85049E & MJ Roshier Pty Ltd	Mulching Kits & Blades	\$1,600.00
1469.85282-01	24/10/2014	85282Allwest Windscreens & Tinting	Supply Windscreen to Fleet Vehicle	\$602.00
1469.85429-01	24/10/2014	85429Workpower T/A EMS Plant Production	Plant Purchases	\$1,530.38
1470.204589-01	29/10/2014	204589Dept of Environment Regulation	Transfer Station Licence Fee Penalty 201	\$316.00
1470.204603-01	29/10/2014	204603NEC Australia Pty Ltd	Investigate Fault in Rear Gate Intercom	\$391.60
1470.205572-01	29/10/2014	205572EC Print	Aust Day 2015: Logistic Signage Design &	\$2,490.00
1470.205582-01	29/10/2014	205582ALS Library Services Pty Ltd	Books as Selected	\$558.11
1470.205745-01	29/10/2014	205745Keos Events Pty Ltd	Aust Day 2015: Protection Bags & Rain Co	\$21,850.09
1470.205801-01	29/10/2014	205801Ergolink	Chair Repairs	\$174.80
1470.205855-01	29/10/2014	205855Integrated Open Space Services-IOSS	1 Year Subscription: Parks Base Comparis	\$1,980.00
1470.206282-01	29/10/2014	206282Wadumbah Aboriginal Dance Group	NAIDOC Fun Day: Workshop & Performance	\$275.00
1470.206480-01	29/10/2014	206480PCP Sensemaking Pty Ltd	Build Customer Focus Portal, Search Conf	\$10,560.00
1470.206718-01	29/10/2014	206718Australian College Of Training	High Risk Food Safety: C Foster	\$760.00
1470.206814-01	29/10/2014	206814Assured Certification Services T/A	Certification of Building Applications	\$1,426.70
1470.206982-01	29/10/2014	206982Flick Anticimex Pty Ltd	Sanitary Hygiene Services: Oct - Dec 2014	\$634.15
1470.207121-01	29/10/2014	207121Accidental First Aid Supplies	Blanket, Sheet & Pillow: 1st Aid Room	\$143.18
1470.207169-01	29/10/2014	207169West-Sure Group Pty Ltd	Parking Machines Coin Collection - Sept	\$2,202.45
1470.207345-01	29/10/2014	207345Granolithic Coating Systems	Colouring of Concrete Paths: David Vince	\$2,816.00
1470.21655-01	29/10/2014	21655Digital Telecommunication System	CPV U145: Alarm Maintenance	\$137.50
1470.72990-01	29/10/2014	72990Bunnings Building Supplies P/L	1 Pallet of Grey Cement & Rapid Set Conc	\$881.60
1470.74683-01	29/10/2014	74683WA Limestone Co	25 Tonne Crushed Limestone	\$527.76
1470.76470-01	29/10/2014	76470Comestibles	Rates Prize Draw Function - Catering	\$2,319.55
1470.76787-01	29/10/2014	76787Zipform Pty Ltd	Printing/Issue '14/'15 Final Notices-In	\$2,450.95
1470.83422-01	29/10/2014	83422MacDonald Johnston Pty Ltd	Repairs to Sweeper	\$6,091.03
1470.84059-01	29/10/2014	84059Synergy	Usage & Supply Charges	\$12,450.30
1471.201999-01	29/10/2014	201999Health Insurance Fund of WA	Payroll Deduction PPE 13 & 27/10/2014	\$746.70
1471.76765-01	29/10/2014	76765WA Local Govt Superannuation Plan	Payroll Deduction PPE 13 & 27/10/2014	\$170,332.78
1472.76357-01	30/10/2014	76357Deputy Commissioner Of Taxation	PAYG PPE 27/10/2014	\$127,257.00
1473.207347-01	31/10/2014	207347Australian Taxation Office	GST Payable - Sep	\$2,513,445.52
Total: Creditors				404 \$6,012,963.17

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Non Creditors

Cheque No.	Chq Date	Payee	Description	Amount
00016917	10/10/2014	Jag Demolition	duplication - fee already paid	\$1,536.50
00016918	10/10/2014	Mr A C James	RefundRdReserveAccessBd 27 York Street	\$500.00
00016919	10/10/2014	Allareas Earthmoving	RefundRdReserveAccessBd 14 Davilak Cres	\$500.00
00016920	10/10/2014	Mr A James	RefundRdReserveAccessBd 50 Lockhart	\$500.00
00016921	10/10/2014	Mr P Craddock	RefundRdReserveAccessBd 262 Canning	\$1,100.00
00016922	10/10/2014	Mr G J Hyland	RefundRdReserveAccessBd 40 Dyson St	\$500.00
00016923	10/10/2014	Mr R P Kerrigan	RefundRdReserveAccessBd 18 Seventh Ave	\$500.00
00016924	10/10/2014	Prestige Homes WA Pty Ltd	RefundRdReserveAccessBd 27 York	\$500.00
00016925	10/10/2014	Prestige Homes WA Pty Ltd	RefundRdReserveAccessBd 27 York	\$500.00
00016926	10/10/2014	Teepee Constructions	RefundRdReserveAccessBd 97 Monash	\$500.00
00016927	10/10/2014	Prestige Homes WA Pty Ltd	RefundRdReserveAccessBd 80 Thelma	\$500.00
00016928	10/10/2014	Biorach Pty Ltd	RefundRdReserveAccessBd 94 Labouchere	\$500.00
00016929	10/10/2014	Infratec Pty Ltd	RefundRdReserveAccessBd 20 Success Cre:	\$500.00
00016930	10/10/2014	Gemmill Homes Pty Ltd	RefundRdReserveAccessBd 141 Gwentyfred	\$500.00
00016931	10/10/2014	Ms J S Vance	RefundRdReserveAccessBd 36 Sandgate	\$500.00
00016932	10/10/2014	WA BAPTIST HOSPITAL AND HOMES TRUS	RefundRdReserveAccessBd 10 Roebuck Driv	\$1,100.00
00016933	10/10/2014	Ross Griffin Homes	RefundRdReserveAccessBd 43 Goss Ave	\$500.00
00016934	15/10/2014	Mr L L Law	RefundParkRestBond-8/11/14	\$540.00
00016935	15/10/2014	APG Homes Pty Ltd	RefundRdResAccBond-32 Vista	\$500.00
00016936	15/10/2014	AAA Demolition & Tree Services	RefundRdResAccBond-316 Mill Point Rd	\$500.00
00016937	21/10/2014	Spadaccini Homes P/L	RefundRdResAccBond-173 Coode St	\$700.00
00016938	21/10/2014	Mr R F Lim	RefundRdResAccBond-139 Gwentyfred Rd	\$500.00
00016939	21/10/2014	Highbury Homes	RefundRdResAccBond-83A Thelma St	\$500.00
00016940	21/10/2014	Mr P Watson	RefundRdResAccBond-44C Lawler	\$500.00
00016941	21/10/2014	Ms S Rose	RefundRdResAccBond-11 Kennard	\$500.00
00016942	21/10/2014	Prestige Homes WA Pty Ltd	RefundRdResAccBond-17 Barker Ave	\$500.00
00016943	21/10/2014	Dale Alcock Homes Pty Ltd	RefundRdResAccBond-42 Bradshaw	\$500.00
00016944	21/10/2014	Interstyle Building Pty Ltd	RefundRdResAccBond-5 Deepak	\$500.00
00016945	21/10/2014	Contemporary Design & Construction	RefundRdResAccBond-19 Klem Ave	\$500.00
00016946	21/10/2014	Home Group WA Pty Ltd	RefundRdResAccBond-9B Burnett	\$500.00
00016947	21/10/2014	Modern Home Improvers	RefundRdResAccBond-10 Milson	\$500.00
00016948	21/10/2014	Colbert Homes	RefundRdResAccBond-31 Roebuck	\$500.00
00016949	21/10/2014	Celtic Builders Pty Ltd	RefundRdResAccBond-22 Sixth	\$700.00
00016950	21/10/2014	Mr N W Jones	RefundRdResAccBond-47 Marsh	\$500.00
00016951	21/10/2014	Mr I A Howell	RefundRdResAccBond-35C Bickley	\$500.00
00016952	21/10/2014	Mr P J Pattinson	RefundRdResAccBond-17 Morrison	\$500.00
00016953	21/10/2014	Mr & Mrs M Rose	RefundRdResAccBond-11 Kennard	\$500.00
00016954	21/10/2014	Mr D J Gruenthal	RefundRdResAccBond-3 Elizabeth St	\$500.00
00016955	21/10/2014	Mr E J Button	RefundRdResAccBond-42 Campbell St	\$500.00
00016956	21/10/2014	D L Sartor	RefundRdResAccBond-13 Darlot	\$500.00
00016957	21/10/2014	Mr T K Teh	RefundRdResAccBond-12 Tandy St	\$700.00
00016958	22/10/2014	Quattro Homes Pty Ltd	RefundRdResAccBond-22 Klem Ave	\$500.00
00016959	22/10/2014	Quattro Homes Pty Ltd	RefundRdResAccBond-22 Klem St	\$500.00
00016960	22/10/2014	E Chung	RefundRdResAccBond-133 Hensman St	\$500.00
00016961	22/10/2014	Future Pools	RefundRdResAccBond-40 Rylie	\$500.00
00016962	22/10/2014	Future Pools	RefundRdResAccBond-105 Gwentyfred	\$500.00
00016963	22/10/2014	Mr G A Jones	RefundRdResAccBond-9 Todd	\$500.00
00016964	22/10/2014	Scott Park Homes Pty Ltd	RefundRdResAccBond-30 Carlow	\$500.00
00016965	22/10/2014	Craig Sheiles Homes	RefundRdResAccBond-35 Pitt St	\$700.00
00016966	22/10/2014	Novus Homes	RefundRdResAccBond-12 Westbury	\$500.00
00016967	23/10/2014	Mr J M Ramaswamy	Refund HallBond-18/10	\$1,550.00
00016968	23/10/2014	Mr J M Ramaswamy	Refund Key Bond-18/10	\$33.00
00016969	23/10/2014	Sam Lee	RefundRdResAccBond-9 Swanview Tce	\$500.00
00016970	23/10/2014	PATTON BUILDING	RefundRdResAccBond-12 Ranelagh	\$500.00
00016971	23/10/2014	Imperial Pools	RefundRdResAccBond-21 Elizabeth	\$500.00
00016972	23/10/2014	Aquatic Leisure Technologies	RefundRdResAccBond-7 Omagh	\$500.00
00016973	23/10/2014	Mr R Dohnt	RefundRdResAccBond-12 Melinga	\$500.00
00016974	23/10/2014	Time Builders Pty Ltd	RefundRdResAccBond-16 Waverley	\$500.00
00016975	23/10/2014	Mr P J Esdale	RefundRdResAccBond-13 First Ave	\$500.00
00016976	23/10/2014	Cambercentric Pty Ltd	RefundRdResAccBond-6 Greenock Ave	\$500.00
00016977	23/10/2014	Domination Homes	RefundRdResAccBond-28 Lansdowne	\$500.00
00016978	23/10/2014	Trinity Development	RefundRdResAccBond-1/28 Bickley	\$500.00
00016979	23/10/2014	SCHO	RefundRdResAccBond-88 Dyson St	\$500.00
00016980	23/10/2014	Pirone Builders	RefundRdResAccBond-15 Anstey	\$500.00
00016981	23/10/2014	Mr & Mrs J D Connell	RefundRdResAccBond-43 Hampden St	\$500.00
00016982	23/10/2014	Mrs C A Scutti	RefundRdResAccBond-49 Coode	\$500.00
00016983	23/10/2014	Tangent Nominees Pty Ltd	RefundRdResAccBond-71 Edgecumbe	\$500.00
00016984	23/10/2014	The Rural Building Company	RefundRdResAccBond-188A Lockhart	\$500.00
00016985	23/10/2014	WES'S DEMOLITION	RefundRdResAccBond-18 Sixth	\$500.00

Warrant Listing



Warrants between
1/10/2014 to 31/10/2014

Authority LIVE

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Minimum Amount: \$0.00

Non Creditors

Cheque No.	Chq Date	Payee	Description	Amount
00016986	23/10/2014	Trendsetter Homes	RefundRdResAccBond-12 Bessell	\$500.00
00016987	23/10/2014	Mr T P Rabbitte	RefundRdResAccBond-98 Forrest	\$500.00
00016988	23/10/2014	Jag Demolition	RefundRdResAccBond-56 Axford	\$500.00
00016989	23/10/2014	Mrs A E Sippe	RefundRdResAccBond-23 Tate St	\$500.00
00016990	23/10/2014	Dr P C Gogna	RefundRdResAccBond-3 Parker	\$500.00
00016991	23/10/2014	Buildwise	RefundRdResAccBond-41 Carr St	\$500.00
00016992	23/10/2014	Dale Alcock Homes Pty Ltd	RefundRdResAccBond-28 Birdwood	\$500.00
00016993	23/10/2014	Mulvay Pty Ltd	RefundRdResAccBond-56 Ryrie Ave	\$500.00
00016994	23/10/2014	Mr B A Gaasdaalen	RefundRdResAccBond-26 Crawshaw	\$500.00
00016995	23/10/2014	Lorimer Homes Pty Ltd	RefundRdResAccBond-67 Monash	\$500.00
00016996	23/10/2014	Mrs R J Shillington	RefundRdResAccBond-4 Pitt St	\$500.00
00016997	23/10/2014	Mr B S Siviour	RefundRdResAccBond-23 Renwick	\$500.00
00016998	23/10/2014	Sovereign Building Company	RefundRdResAccBond-1/33 Pether Rd	\$500.00
00016999	23/10/2014	National Projects WA Pty Ltd	RefundRdResAccBond-26 Fortune	\$1,100.00
00017000	23/10/2014	Mr S P Gregg	RefundRdResAccBond-24 Barker Ave	\$500.00
00017001	23/10/2014	Homes By Dalessio	RefundRdResAccBond-1 Griffin Cr	\$700.00
00017002	23/10/2014	Dalessio (WA) Pty Ltd	RefundRdResAccBond-1 Griffin	\$500.00
00017003	23/10/2014	Mr J Burns	RefundRdResAccBond-89A Todd Ave	\$500.00
00017004	23/10/2014	Mr G Sproule	RefundRdResAccBond-8B Downey Drive	\$500.00
00017005	23/10/2014	Trendsetter Homes	RefundRdResAccBond-16A Howard Pde	\$500.00
00017006	23/10/2014	McCartney & Assoc	RefundRdResAccBond-11C Welwyn Ave	\$1,100.00
00017007	23/10/2014	Ditrento Demolition	RefundRdResAccBond-105 Welwyn Ave	\$500.00
00017008	23/10/2014	Mr G P Tritton	RefundRdResAccBond-3 First Ave	\$700.00
00017009	23/10/2014	Mrs Lafferty	RefundRdResAccBond-18 Success Cres	\$500.00
00017010	23/10/2014	Panorama Homes	RefundRdResAccBond-51 Manning Rd	\$500.00
00017011	23/10/2014	Mr D Vanderstoep	RefundRdResAccBond-26 Wooltana St	\$500.00
00017012	23/10/2014	Mr & Mrs W E Leggett	RefundRdResAccBond-7 Cliffe St	\$500.00
00017013	23/10/2014	Mr A J Liebenberg	RefundRdResAccBond-74 Coode St	\$500.00
00017014	23/10/2014	Dale Alcock Home Improvement	RefundRdResAccBond-32 Downey Dr	\$500.00
00017015	23/10/2014	Mr F R Arangio	RefundRdResAccBond-18 Baldwin	\$500.00
00017016	23/10/2014	Mrs D M Artingstall	RefundRdResAccBond-9 Craigie	\$500.00
00017017	30/10/2014	AAA Demolition & Tree Services	RefundRdResAccBond-9 Davilak	\$500.00
00101670	07/10/2014	Ms Natalie Mutton	Refund of Park Restoration Bond: SJMP Zone	\$540.00
00101671	07/10/2014	Ms Shannon Rose	Refund of Returned Library Items x 3	\$33.00
00101672	07/10/2014	Ms T N Thomas	Refund of Rates Credit Balance: 8 Ambon Str	\$216.99
00101673	07/10/2014	Mr G Hutchings	Refund of Overpaid Rates: 9/177 Melville Pde	\$1,448.42
00101674	07/10/2014	Bengali Assoc of WA	Refund of Hall Bond: Sth Pth Community Cen	\$900.00
00101675	07/10/2014	Janette Pryor	Refund of Hall Bond: Collins St Hall	\$458.00
00101688	08/10/2014	Colleen Manners	Rfnd 2014 Art Award Entry Fee	\$20.00
00101689	08/10/2014	Dena Gower	Rfnd 2014 Art Award Entry Fee	\$20.00
00101690	08/10/2014	Carol Richards	Rfnd 2014 Art Award Entry Fee	\$20.00
00101691	08/10/2014	Mitzi Smith	Rfnd 2014 Art Award Entry Fee	\$20.00
00101692	08/10/2014	Marion Jenkin	Rfnd 2014 Art Award Entry Fee	\$20.00
00101693	08/10/2014	Tuyen Browne	Rfnd 2014 Art Award Entry Fee	\$20.00
00101694	08/10/2014	Caitlyn Rothnie	Rfnd 2014 Art Award Entry Fee	\$20.00
00101695	08/10/2014	Peter HYatt	Rfnd 2014 Art Award Entry Fee	\$20.00
00101696	08/10/2014	Alex Colghan	Rfnd 2014 Art Award Entry Fee	\$15.00
00101697	08/10/2014	Marilyn Hamilton	Rfnd 2014 Art Award Entry Fee	\$20.00
00101698	08/10/2014	Hilde Jones	Rfnd 2014 Art Award Entry Fee	\$20.00
00101699	08/10/2014	Patricia Hartley	Rfnd 2014 Art Award Entry Fee	\$20.00
00101700	08/10/2014	Rita La Bianca	Rfnd 2014 Art Award Entry Fee	\$20.00
00101701	08/10/2014	Nola Britton	Rfnd 2014 Art Award Entry Fee	\$20.00
00101702	08/10/2014	Patsy Cawthorne	Rfnd 2014 Art Award Entry Fee	\$20.00
00101703	08/10/2014	Galina Payne	Rfnd 2014 Art Award Entry Fee	\$20.00
00101704	08/10/2014	Kym Gow	Rfnd 2014 Art Award Entry Fee	\$20.00
00101705	08/10/2014	Lynda Martin	Rfnd 2014 Art Award Entry Fee	\$20.00
00101706	08/10/2014	Lynette Bell	Rfnd 2014 Art Award Entry Fee	\$20.00
00101707	08/10/2014	Maria Wilson	Rfnd 2014 Art Award Entry Fee	\$15.00
00101708	08/10/2014	Abby Marshall	Rfnd 2014 Art Award Entry Fee	\$15.00
00101709	08/10/2014	Lindy Midalia	Rfnd 2014 Art Award Entry Fee	\$20.00
00101710	08/10/2014	Peter Campagna	Rfnd 2014 Art Award Entry Fee	\$20.00
00101711	08/10/2014	Amanda Doust	Rfnd 2014 Art Award Entry Fee	\$20.00
00101712	08/10/2014	Stefanie Jones	Rfnd 2014 Art Award Entry Fee	\$15.00
00101713	08/10/2014	Jenny Davies	Rfnd 2014 Art Award Entry Fee	\$20.00
00101714	08/10/2014	Carol Murphy	Rfnd 2014 Art Award Entry Fee	\$20.00
00101715	08/10/2014	Jeana Castelli	Rfnd 2014 Art Award Entry Fee	\$20.00
00101716	08/10/2014	Denise Smith	Rfnd 2014 Art Award Entry Fee	\$20.00
00101717	08/10/2014	Christopher Hillstead	Rfnd 2014 Art Award Entry Fee	\$20.00
00101718	08/10/2014	Miss Olivia Dixon	Refund for Returned Library Item	\$12.35

Warrant Listing



Warrants between
1/10/2014 to 31/10/2014

Authority LIVE

Program - ci_ap001 14/11/2014 3:09:23PM
Minimum Amount: \$0.00

Non-Creditors

Cheque No.	Chq Date	Payee	Description	Amount
00101719	08/10/2014	Sioux Tempestt	Rfnd 2014 Art Award Entry Fee	\$20.00
00101720	08/10/2014	Ms Erma Elenore Smith	Rfnd Maint Fees Paid in Adv CPV U93	\$81.70
00101721	08/10/2014	Lynne Palmer	Rfnd 2014 Art Award Entry Fee	\$20.00
00101722	08/10/2014	Dominique Ashcroft-Buck	Rfnd 2014 Art Award Entry Fee	\$15.00
00101723	08/10/2014	T Margaret Johnson	Rfnd 2014 Art Award Entry Fee	\$20.00
00101724	08/10/2014	Johanna Richardson	Rfnd 2014 Art Award Entry Fee	\$15.00
00101725	08/10/2014	Olivia Kate Marie Wilson	Rfnd 2014 Art Award Entry Fee	\$20.00
00101726	08/10/2014	Michelle Neska Maliepaard	Rfnd 2014 Art Award Entry Fee	\$20.00
00101727	08/10/2014	Georgina Moss	Rfnd 2014 Art Award Entry Fee	\$20.00
00101728	08/10/2014	Anne Gee	Rfnd 2014 Art Award Entry Fees	\$75.00
00101731	08/10/2014	Mrs Beryl Gregory	Refund to Departing Resident - CPV U91	\$283,419.10
00101734	15/10/2014	Mr A B Beaumont	Rfnd Overpayment Property Settlement	\$2,988.70
00101735	15/10/2014	Mr Peter Beveridge	Crossover Subsidy - 20 Edgumbe St	\$812.00
00101736	15/10/2014	Mr R Pawell	Crossover Subsidy - 34 King St	\$708.96
00101737	15/10/2014	Mr R Kerrigan	Crossover Subsidy - 18 Seventh Ave	\$556.10
00101738	15/10/2014	Mr W Ginbey	Crossover Subsidy - 16a Glyde St	\$557.76
00101739	15/10/2014	Mr O Kiddie	Half Cost - Slab F'path Replacement	\$1,417.50
00101740	15/10/2014	Prima Homes Nominees Pty Ltd	Half Cost Slab F'path Replacement	\$540.00
00101741	15/10/2014	Ms T L Bartley 101 Lockhart St	Refund Overpayment of UGP 101 Lockhart	\$57.67
00101742	15/10/2014	Leon Law	Rfnd Site/Veh Access Fees-McDougall Park	\$475.00
00101743	15/10/2014	Stephen Griffiths	Rfnd Hall/Swipe Card Bnd - Sth Pth Comm H	\$1,600.00
00101744	15/10/2014	Mr A V Vary & Mrs K Vary	Rfnd Overpayment of Rates	\$2,570.53
00101746	15/10/2014	Awie Group	Rfnd Hall/Swipe Crd Bnd - Sth Pth Comm Hal	\$177.30
00101747	20/10/2014	Jayanth Muniapalli Ramaswamy	Rfnd Site Fee - McDougall Park	\$97.00
00101748	20/10/2014	Marina Chan	Rfnd Park Restoration Bnd - SJMP Zn 13	\$540.00
00101749	22/10/2014	Mr & Mrs T Beadle	Rfnd Park Rest Bnd - SJMP Zone 5	\$540.00
00101750	22/10/2014	Mr Rex Parsons	I/D Grant - Powerlifting Championships	\$200.00
00101751	22/10/2014	Southside Penrhos Wesley Swim Club	Quick Response Grant - 2014 School Challen	\$1,000.00
00101752	23/10/2014	Matthew McAlpine	2014 Emerging Artist Acquisitive Award Winn	\$4,000.00
00101753	23/10/2014	Cally Jarlett	2014 Local Artist Award Winner	\$500.00
00101754	23/10/2014	Michael Evans	2014 Local Theme Award Winner	\$500.00
00101755	23/10/2014	Emma Itzstein	2014 Young Artist Award Winner	\$500.00
00101756	23/10/2014	Elizabeth Jane Brown	2014 Secondary School Student Award Winn	\$500.00
00101757	23/10/2014	Nola Bolton	2014 Aboriginal Artist Award Winner	\$500.00
00101758	23/10/2014	J M Kouwen	Refund of Hall Bond: Sth Pth Community Hall	\$475.00
00101759	23/10/2014	Aleksandar Lazarevski	Refund of EJ Scout Hall Bond Less Key Repl	\$425.00
00101797	28/10/2014	Mr I Petriw	Refund of Seniors Rebate	\$242.83
00101798	28/10/2014	Peter Stannard Homes	Overpayment DR Fees-Lot 196 Apus	\$100.11
00101799	28/10/2014	Dale Alcock Homes P/L	Incorrect Pynt - Verge Applic: 31 Goss Av	\$168.00
00101800	28/10/2014	Mrs Isabel Dungate	Refund Maintenance Fee CPV U14	\$164.78
00101801	28/10/2014	Biorach Pty Ltd AFT The Hunter Fami	Rfnd of Overpaid Rates: 2B Rea St	\$1,509.90
00101802	28/10/2014	Canoeing Western Australia	Refund of Park Restoration Bond: Millpoint R	\$2,175.00
00101831	31/10/2014	Mr Juan Baluyot	Crossover Subsidy: 47 Downey Drive	\$708.96
00101832	31/10/2014	Dr C Armanios	Crossover Subsidy: 46 Elizabeth St	\$829.92
00101833	31/10/2014	D & J Berryman	Rfnd Building Appl Certification: 5 Third Ave	\$169.00
00101834	31/10/2014	Mrs Isabel Dungate	Rfnd to Departing Resident - CPV U14	\$46,700.00
00101835	31/10/2014	Rosalie Touch Association	KidSport Grant: Sport 4 All	\$100.00
00101839	31/10/2014	Mr Patrick Miller	Overpayment Plan Applic - 21 Mends St	\$13.00
00101840	31/10/2014	DAP SECRETARIAT	DAP Amendment Fee - 3 & 5 Barker Ave	\$150.00
00101841	31/10/2014	Mr C A Dawson & Ms B L Willis	Reimburse Pool Fees - 2010 - 2015	\$107.00
Total: Non-Creditors				188 \$419,051.08

Grand Total: 593 \$6,432,071.92

BUDGET REVIEW AFTER 31 OCTOBER 2014 MANAGEMENT ACCOUNTS

Amendments identified in the Quarterly Budget Review from normal operations

Ledger Account	Account Description	Item Type		Current Budget	Amended Budget	Increase Surplus	Decrease Surplus	Justification for the Amendment
2206.0421	Cat Licences	Rev	↓	30,000	25,000		5,000	Less revenue this year due to owners taking out lifetime registrations in year 1.
1103.0001	Rates Revenue	Rev	↑	29,012,327	29,095,000	82,673		Higher than anticipated revenue due to late advice of changed GRVs.
1103.0003	Minimum Rates	Rev	↓	1,995,875	1,984,500		11,375	Change in the mix of Rates.
1103.0011	Pre-Interest on Instalments	Rev	↑	160,000	173,000	13,000		More people taking up the instalment option.
0500.1901	Financial Services Salaries	Exp	↑	233,143	293,143		60,000	Additional resource to assist Fin Director with strategic finance and reform matters.
0319.0365	Rental - 95 Mill Pt Rd	Rev	↓	3,585	700		2,885	Lease terminated to facilitate sale of land.
0305.0499	Recoupable Costs - Land Sale	Rev	↑	0	21,365	21,365		Recognising reimbursed costs at settlement.
3325.0468	Planning Revenue	Rev	↑	550,000	600,000	50,000		Unbudgeted large development fees.
3216.0108	Health Misc Grant	Rev	↑	0	11,500	11,500		Unbudgeted grant for mosquito treatment.
3213.0461	Trading Permits - Food Vendors	Rev	↑	10,000	15,000	5,000		Higher than anticipated revenue generated.
2131.0108	Misc Community Grants	Rev	↑	0	2,000	2,000		Unbudgeted grant received for Naidoc Week.
2008.4970	Special Projects Expenses	Exp	↑	8,000	10,000		2,000	Expenses associated with Naidoc grant.
2008.1901	Community Culture & Recreation	Exp	↑	666,592	716,592		50,000	Correction for budgeting error.
2621.0357	Manning Hall Hire	Rev	↓	5,000	0		5,000	Hall has been demolished.
2622.3521	Manning Hall - Electricity	Exp	↓	2,500	500	2,000		Hall has been demolished.
2622.3522	Manning Hall - Water	Exp	↓	1,250	900	350		Hall has been demolished.
2622.3622	Manning Hall - Cleaning	Exp	↓	6,000	150	5,850		Hall has been demolished.
2622.3624	Manning Hall - Security	Exp	↓	4,000	0	4,000		Hall has been demolished.
4034.0499	Parks - Misc Contributions	Rev	↑	2,500	30,000	27,500		Contribution from Tennis Club towards works.
4235.0499	Nursery Sales	Rev	↑	5,000	15,000	10,000		Sale of stock to Dept of Parks & Wildlife.
4033.0499	Eng Infra Misc Revenue	Rev	↑	15,000	85,000	70,000		Retained amount after review of Trust bonds.
4050.0499	Insurance Recoveries	Rev	↑	0	7,500	7,500		Recovery for damaged bollards SJMP.
TBA	S.P Bridge Club Relocation - Design	Exp	↑	0	8,000		8,000	Preliminary design work for LTFP future project
TBA	Hensman Bowling Club - Design	Exp	↑	0	6,000		6,000	Preliminary design work for future project
8142.4500.30	Manning Mens Shed	Exp	↑	373,000	393,000		20,000	Additional cost for sewer connection.
5555.1500.30	Walanna Drive - Roadworks	Exp	↑	50,000	110,000		60,000	Work incomplete at year end - no carry forward.
6266.2500.30	Walanna Drive - Streetscape Works	Exp	↑	70,000	120,000		50,000	Work incomplete at year end - no carry forward.
7148.4719	Mends St Upgrade Planning	Exp	↑	36,500	76,500		40,000	Additional budget required.

BUDGET REVIEW AFTER 31 OCTOBER 2014 MANAGEMENT ACCOUNTS

Amendments identified in the Quarterly Budget Review from normal operations

[illegible]

BUDGET REVIEW AFTER 31 OCTOBER 2014 MANAGEMENT ACCOUNTS

Amendments identified in the Quarterly Budget Review involving transfers of funds to or from Reserves

[illegible]

BUDGET REVIEW AFTER 31 OCTOBER 2014 MANAGEMENT ACCOUNTS

Amendments identified in the Quarterly Budget Review involving cost neutral re-allocations and non cash items not affecting the Surplus

Ledger Account	Account Description	Type		Current Budget	Amended Budget	Increase Surplus	Decrease Surplus	Justification for the Amendment
6300.1500.3	SJMP River Wall			3,250,000	2,000,000	1,250,000		Separate the project into 2 distinct elements to
TBA	SJMP Promenade			0	1,250,000		1,250,000	facilitate asset accounting requirements.
	Non Cash Items							
0339.5850	Carrying Value of Assets Disposed	Exp	-	3,025,711	0	-		Not required due to changed accounting treatment
3212.5850	Carrying Value of Assets Disposed	Exp	-	64,000	0	-		Not required due to changed accounting treatment
0340.5850	Carrying Value of Assets Disposed	Exp	-	264,500	200,000	-		Not required due to changed accounting treatment
0335.0450	Realised Gain on Disposal of Asset	Exp	-	89,741	0	-		Not required due to changed accounting treatment
0340.5860	Realised Loss on Disposal of Asset	Exp	-	0	1,065,828		-	Non Cash item - changed accounting treatment
						1,250,000	1,250,000	
	Net Increase (Decrease) to Muni Surplus						-	

