



NOTES

April Council Agenda Briefing Held in the Council Chamber Tuesday 15 April 2008 Commencing at 5.30pm

Present:

Deputy Mayor Cala McDougall Ward (Chair)

Councillors:

G W Gleeson	Civic Ward (from 5.48pm)
I Hasleby	Civic Ward
P Best	Como Beach Ward
B Hearne	Como Beach Ward (until 7.12pm)
T Burrows	Manning Ward
L P Ozsdolay	Manning Ward
R Wells, JP	McDougall Ward
R Grayden	Mill Point Ward (from 5.38pm)
D Smith	Mill Point Ward
K R Trent, RFD	Moresby Ward

Officers:

Mr M J Kent	Acting Chief Executive Officer
Mr L Croxford	Acting Director Infrastructure
Mr N Kegie	Acting Director Development and Community Services
Ms D Gray	Acting Director Financial and Information Services
Ms M Clarke	Manager Collier Park Village
Mr M Taylor	Manager City Environment
Mr R Kapur	Acting Manager Development Assessment
Mr S McLaughlin	Legal and Governance Officer (from 6.05pm)
Mr O Hightower	Planning Officer
Miss J Jumayao	Legal and Governance Research Officer
Mrs K Russell	Minute Secretary

Apologies

Mayor J Best	Approved Leave of Absence
Cr S Doherty	Moresby Ward - Approved Conference Attendance
Mr C Frewing	Chief Executive Officer - ill
Mr S Cope	Director Development & Community Services - Conference Attendance

Gallery

There were 8 members of the public and 1 member of the press present

OPENING

The Mayor opened the Agenda Briefing at 5.30pm, welcomed everyone in attendance and advised on the format of the Briefing stating that Deputations would be heard first followed by any questions on the Deputation items and then the April Council Agenda reports would be presented by the Chief Executive Officer.

OPENING OF DEPUTATIONS

The Deputy Mayor opened Deputation at 5.35pm

Note: Cr Grayden arrived at 5.38pm

Robert Mahar representing South Perth HospitalAgenda Item 10.0.1

Mr Mahar spoke in support of the officer recommendation on Amendment No. 10 to the Town Planning Scheme No. 6 relating to the South Perth Hospital site as follows:

- background on proposed rezoning for strip of land in question
- consultation process /4 objections received/majority support sale of portion of land to hospital
- support officer recommendation

Iain Watson, applicant of 55 Hensman Street, South PerthAgenda Item 10.3.2

Mr Watson, gave a power point presentation, against the officer recommendation and raised the following points:

- background of proposal proposed
- double carport proposed main issue before Council
- design guidelines - seek discretion in particular setback from front boundary
- ask Council exercise discretion to approve carport with parallel parking setback of 1.5m
- amenity / streetscape maintained
- effort made to retain style / amenity of existing 60 year old house
- in and around focus area / similar carports approved
- believe proposal is in harmony with surrounding neighbours/streetscape
- ask Council support proposal.

Note: Cr Gleeson arrived at 5.48pm

Nick Mouzalidis of 249 Canning Highway and representing adjoining neighbours..... Agenda Item 10.3.3

Mr Mouzalidis spoke against the officer recommendation on the following topics:

- background of proposal
- issue - neighbours believe let down by officer recommendation
- error in judgement / floor levels need to be raised / true purpose of elevated levels
- boundary wall compromised
- enormous disparity in finished floor levels
- direct overlooking into Unit 2/253 Canning Highway
- proposed development very overwhelming from adjoining neighbours perspective
- ask Council listen to ratepayers concerns / consider the human issues / duty of care by Council

Nanda Day of Yael-K Designs representing the applicant, 37 Swanview Terrace, South Perth.....Agenda Item 10.3.4

Ms Day spoke against the officer recommendation on the following points:

- effort made to address Council conditions / guidelines
- compatibility of area / streetscape / design / enhancing locality
- consistency of Council Approval on developments
- emotional/financial bearing on owners
- design energy efficient
- DAC support proposed design having regard to character of existing streetscape
- examples of other contemporary designs in the nearby vicinity

Note: Legal and Governance Officer arrived 6.05pm

Helen Tomsic, owner, 37 Swanview Terrace, South Perth.....Agenda Item 10.3.4

Ms Tomsic spoke against the officer recommendation on the following:

- background of proposal
- architecturally designed home in keeping with family requirements
- believe design 'fits' with South Perth
- DAC stated design acceptable
- concerns originally raised by Council officers addressed except for roof proposed
- believe proposed design will enhance existing streetscape
- ask Council support proposal

Note: Questions were raised by Members following each of the Deputations and responded to by the presenters / officers.

Close of Deputations

The Deputy Mayor closed Deputations at 6.28pm and thanked everyone for their comments.

APRIL COUNCIL AGENDA REPORTS

The Acting Chief Executive Officer presented the April Council Reports and provided a brief summary of each, as follows. Questions and points of clarification were raised by Members and responded to by the officers.

10.0.1 Amendment No. 10 to TPS6 (*subject of a Deputation*)

This report deals with a proposal to rezone portion of Pt. Lot 1 Burch Street, South Perth (South Perth Hospital site) and considers submissions received.

10.0.2 Collier Park Hostel Proposed Strategic Plan

This report progresses a review of the decision made by Council in 2006 to retain ownership/management of the Collier Park Hostel following adoption of a resolution in December 2007 to *Review Ownership Options*.

10.3.1 Additions / Alterations to a Grouped Dwelling 134A Lockhart Street, Como

An application has been received for additions and alterations to a grouped dwelling . The proposal is referred to Council as it does not comply with the Residential Design Guidelines.

10.3.2 Additions to 55 Hensman Street, South Perth (*subject of a Deputation*)

This application deals with additions to an existing Single House. Specifically the issue is the carport located within the front setback area which conflicts with the R Codes and Council's Policies: P370_T, P3 and P350 relating to streetscape compatibility with the existing streetscape.

10.3.3 Retrospective Approval 3 Grouped Dwellings 251 Canning Hway, Como (*subject of a Deputation*)

This application seeks approval for changes to the original approval issued in 2006. The main issue is considered to be a variance in floor levels and materials.

10.3.4 Single House 37 Swanview Terrace, South Perth (*subject of a Deputation*)

This report deals with an application for a Single House considered to be incompatible with existing buildings within the streetscape.

10.4.1 State Black Spot Program - Mends Street / South Perth Esplanade Upgrade

This report details progress on the implementation of a roundabout at the intersection of Mends Street and the South Perth Esplanade.

10.4.2 Angelo Street Drainage Sump - Extension of the car park

This report outlines the tender/assessment process for concrete works to construct a slab over the Angelo Street drainage sump to enable an extension of the car park.

10.4.3 Metropolitan Regional Road Group Funding Submission

This report details projects for 2009/10 for consideration by Main Roads for funding under the Metropolitan Regional Road Grant (MRRG) program.

10.4.4 Challenger Reserve Pavilion

This report outlines the assessment processes in relation to tenders received for proposed additions and alterations to the Challenger Reserve Pavilion.

10.5.1 Applications Approved Under Delegated Authority.

This report advises Council of applications for planning approval determined under delegated authority during the month of March 2008.

10.5.2 Use of the Common Seal

This report provides details of the use of the Common Seal for the month of March 2008.

10.5.3 Community Advisory Groups

This report reviews the activities, achievements and terms of reference of each of the City's Advisory Groups.

10.5.4 Inquiry into the City of South Perth

This report details the actions of Council in response to Recommendations contained in the 2006 Inquiry Report into the City of South Perth.

10.5.5 WALGA Systematic Sustainability Study

The purpose of this report is to endorse the responses to the recommendations contained in the WALGA draft report *The Journey - Local Government Sustainability into the Future*.

10.5.6 Review of Collier Park Golf Course Lease

This report seeks Council endorsement of the negotiated terms of the proposed two year interim lease extension for Rosetta Holdings Pty Ltd and seeks approval to initiate the required public consultation process in accordance with the *Local Government Act*.

10.6.1 Monthly financial Management Accounts

This report details the monthly management account summaries compiled according to the major functional classifications compare actual performance against budget expectations.

10.6.2 Monthly Statement of Funds, Investments and Debtors at 31 March 2008

This report presents a statement summarising the effectiveness of treasury management for the month.

Note: Cr Hearne retired from the meeting at 7.12pm

10.6.3 Warrant of Payments Listing

This report presents a list of accounts paid under DA for the month of March 2008.

10.6.4 Financial Statements for Quarter Ended 31 March 2008

In accordance with statutory requirements, an Income Statement is provided for the period ended 31 March 2008.

10.6.5 Budget Review for Quarter Ended 31 March 2008

This report details a review of the 2007/2008 Adopted Budget for the period to 31 March 2008.

15.1.1 Recommendations from CEO Evaluation Committee Meetings 15 & 21 April 2008

Note: It was reported by the Acting Chief Executive Officer that Report Item 15.1.1 would be circulated following the Committee meetings 15 and 21 April and prior to the Council meeting on 22 April 2008.

Closure

The Deputy Mayor closed to Agenda Briefing at 7.15 and thanked everyone for their attendance.



NOTES

NETWORK CITY - CANNING BRIDGE UPDATE

Held in the Council Briefing Room

Tuesday 6 May 2008

Commencing at 6.30pm

Present

Mayor J Best

Chairman

Councillors

I Haselby

Civic Ward

P Best

Como Beach Ward

B Hearne

Como Beach Ward

T Burrows

Manning Ward

L P Ozsdolay

Manning Ward

C A Cala

McDougall Ward

R Wells, JP

McDougall Ward

R Grayden

Mill Point Ward

S Doherty

Moresby Ward

K R Trent, RFD

Moresby Ward

Officers

Mr C Frewing

Chief Executive Officer

Mr S Cope

Director, Development and Community Services

Mr R Bercov

Strategic Urban Planning Adviser

Mrs G Fraser

Senior Strategic Planning Officer

Mrs K Russell

Minute Secretary

Presenters

Mr Dale Bastin

Department of Planning and Infrastructure-Transit Oriented Development

Mr Hervé Calmy

Manager Planning Services (Project Director) GHD

Guests

Ms Julie Stewart

Department of Planning and Infrastructure

Ms Leah O'Brien

Manager Community Engagement GHD

Mr Michael Davis

Town Planner (Job Manager) GHD

Mr Alan Diggin

Town Planner - City of Melville

Apologies

Cr D S Smith

Mill Point Ward

Cr G W Gleeson

Civic Ward - Annual Leave

OPENING

The Mayor opened the Concept Forum at 6.30pm, welcomed everyone in attendance and advised that the purpose of the Concept Forum was to brief Councillors on the inception phase of the Canning Bridge Train Station Precinct Stage 2 Study, including WAPC Transit Oriented Development (TOD) objectives and study methodology.

The Director, Development and Community Services presented a brief background on the Stage 2 Study which is a partnership study between the City of Melville, the Western Australian Planning Commission and the City of South Perth. He then introduced the presenters/guests and elected members in attendance.

1. Network City, Activity Centre and Transit Oriented Development

Mr Dale Bastin of the DPI gave a power point presentation on the following topics:

- Key Messages
 - We are collectively responsible for planning for Perth's future
 - Network city represents the community's aspirations for Perth's future
 - Network city proposes Activity Centres and Transit Oriented Development as fundamental to a successful future for Perth
 - Activity Centres and Transit Oriented Development should be seriously considered within the precincts of the Canning Bridge and future South Perth stations.
- Why a new Planning Strategy
- Dialogue with the City : Network City's head of power
- Network city's vision and values
 - Vision* - By 2030 Perth people will have created a world-class sustainable city; vibrant, more compact and accessible with a unique sense of place.
 - Values* - Sustainability Inclusiveness. Innovation and Creativity - Sense of place - Equity
- Community Profile
 - Focus group research indicates people generally want home, work and essential services within a 10-20 minute trip.
- Activity Centres
 - Activity Centres encourage:
 - a broad range of activities including retail, professional and social services
 - varying densities of housing and employment
 - housing diversity to cater for a changing population
 - affordable housing
 - accessibility by private and public transport, walking and cycling
 - Strong centres at the end of the activity corridors to support effective public transport systems along the connecting activity corridor.
- Transit Oriented Development (TOD)
 - Moderate to higher density development, located within an easy walk of major transit stop, generally with a mix of residential, employment and shopping opportunities designed for pedestrians without excluding motor vehicles whose design and orientation facilitate transit use.
- Benefits of TOD
 - Increase quality of life/sense of community
 - Community cost savings
 - Reduce household travel costs
 - Increased choice of mobility
 - Increased lifestyle choices
 - Increased property values
 - Better housing choice and affordability
 - Reduced air pollution
 - Better conservation of environmental assets
 - Health benefits

- Elements of TOD
 - Multiple good quality transit services
 - Connected to other places by transit
 - Most regular destinations are close by
 - Transit stops within an easy walk or cycle
 - Reduced dependency on cars for every trip
 - Development shaped by transit - building orientation, density, ;parking
 - Moderate to higher density
 - A rich mix of choices - jobs, activities, housing types and costs
 - Mixed uses (live, work, shop, play, civic)
 - Liveable places integrated with existing communities
- TOD Policy
 - WA Planning Commission Policy measures encourage:
 - Pedestrian, cyclist and bus friendly street patters that are direct/robust
 - Medium-high density development and diversity of lot sizes
 - High transit trip generating land uses near stations
 - Creation of a sense of place and quality public domain
 - Active frontages, good access and legibility and robust buildings
 - Integration of transport infrastructures with surrounds
 - Precinct Planning

At the conclusion of the presentation questions were raised on the following issues, and responses were provided by the presenter.

- The notional 60:40 split proposed under Network City.
- Whether provision for affordable housing is proposed.
- Whether Network City proposed that provision be made for non-physical improvements to communications infrastructure.
- Whether any car parking is intended to be provided in conjunction with the Canning Bridge Train Station.
- Whether bus services will be redirected from current routes in South Perth to Canning Bridge Train Station.
- Whether “Kiss and Ride” facilities are proposed to be provided.
- Whether the Canning Bridge Train Station Study is to consider Manning Road and Curtin University.

2. **Canning Bridge Precinct Study**

Mr Herve Calmy Project Director GHD referred to the City of Melville Precinct Study which covers a more highly commercial area where Canning Bridge is seen as the entry to that town. He then spoke on the following topics:

- Canning Bridge
 - Prior to Canning Bridge Station there was no planning/agenda for the future in this area.
- Profile of Population
- Improving Aspect of station
- Concept Plans
- Funding Opportunities
- Vision - Staged Approach
- Zoning/Density of ‘focus’ area for City of South Perth
- Melville have rezoned on the opposite side of the river
- River - Statutory Responsibilities
- Melville - proposing an Activity Centre
- Study will commence with an 800m ‘walked area’ on South Perth side
- Canning Bridge / Pedestrian Access
- Canning Bridge Bus Station
- Future of Canning Bridge

- Vision for City of Melville
- Opportunities for City of South Perth

At the conclusion of the each presentation, questions were raised on the following issues which were responded to by the presenter.

- Possible uses and potential for enhancement of Foreshore public open space.
- Likely options for and form of future residential development in vicinity.
- Possibility of converting surplus pockets of road reserve in close proximity to create substantial bike parking opportunities.
- Possible changes to/enhancement of bus routes to/from Curtin University.

5. Closure

The Mayor thanked Dale Bastin and Hervé Calmy for their presentations and closed the Concept Forum at 8.00pm.

DELEGATE'S REPORT

IPWEA STATE CONFERENCE - 5 – 7 MARCH 2008

FREMANTLE ESPLANADE HOTEL

To: Mayor and Councillors.

1. A report on the Institute of Public Works Engineering Australia (Western Australia Division) Incorporated Conference held over the period 5 – 7 March 2008 in Fremantle.
2. The Conference was preceded by a workshop on the role members of the IPWEA have in creating awareness in the impact of global warming and the impact that a rise in the sea level will have on many coastal and river estuaries in Western Australia and the damage to infrastructure.
3. This was followed in the afternoon of Wednesday 5 March by a field trip to the Port Coogee development and the industrial land being developed in Henderson within the City of Cockburn.
4. Day One of the Conference began with the opening of the Conference and the keynote speaker Brian Kooyman who spoke on the topic of knowledge and competency and the fundamentals of the registered project manager as they related to the related competency standards.
5. Concurrent sessions followed. Speakers were intent on informing the audience of the need to attract and recruit young engineers and related staff into the field of Local Government and public works. They stressed that ensuring that junior staff had the opportunity to access senior staff and that they were available for mentoring went a long way to keeping the junior staff in the field.
6. Day Two saw Glenn Capelli address the audience on Understanding Diversity of Learning and the importance of ensuring that knowledge is transferred to junior staff.
7. This session was followed by a series of speakers each speaking on the practical aspects of transferring knowledge to other engineering staff in Local Government.
8. The second last session on the Friday was a humorous debate on the managed transition into retirement.
9. The closing session was an information sharing forum in which outer Metropolitan Councils brought forward issues that are affecting their Councils. Issues spoken of included canal development in Mandurah and the associated problems with maintenance and the maintenance of infrastructure in rapidly expanding coastal suburbs in the northern metropolitan area.
10. Overall the Conference was worthwhile attending and highlighted that the IPWEA are addressing the issue of shortages of qualified engineering staff in the Local Government field and the attention given to attracting young people into the profession while ensuring that the skills held by senior staff who have reached their retirement age don't go with them when they retire..

COUNCILLOR KR TRENT
MORESBY WARD
15 April 2008.

Perth Airports Municipalities Group

- MINUTES -

MEETING: ORDINARY GENERAL MEETING

VENUE: JANDAKOT AIRPORT

DATE: THURSDAY 20 MARCH 2008

TIME: 10.15am


Minutes Prepared by:



Lesley Howell
PAMG Secretary

18 / 04 / 2008

Minutes Approved for
Issue by:



Cr Glenys Godfrey
PAMG Chairperson &
Mayor of the City of
Belmont

23,4 / 2008

MINUTES OF THE PAMG ORDINARY GENERAL MEETING HELD AT JANDAKOT AIRPORT HOLDINGS, JANDAKOT AIRPORT, ON THURSDAY, 20 MARCH 2008 COMMENCING AT 10:15AM.

1. Meeting Opening

Cr Godfrey, Mayor of the City of Belmont welcomed all attendees and on behalf of the PAMG, thanked Mr John Fraser, for hosting the meeting

Those present were:

<u>Members</u>	<u>Delegates</u>	<u>Deputy Delegates</u>
Town of Bassendean	Cr Lynda Butler	
City of Belmont	Cr Glenys Godfrey (Mayor)	Cr Phil Marks
Shire of Kalamunda		Cr Elizabeth Taylor
Shire of Mundaring	<i>not represented at this meeting</i>	
City of South Perth	Cr Ian Hasleby	Cr Travis Burrows
City of Swan	<i>not represented at this meeting</i>	

Member's Technical Support

City of Belmont:	Lesley Howell (Secretary) Ric Lutey (Treasurer)	Admin Officer Technical Services Acting Chief Executive Officer
City of South Perth:	Sebastian Camillo	Mgr Environmental Health & Regulatory Services
Shire of Kalamunda:	Andrew Fowler-Tutt	Manager Strategic Services

Host

John Fraser	Managing Director, Jandakot Airport Holdings
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Guests in attendance

Mr Torb Petersen	Westralia Airports Corporation
Brett Jackson	General Manager - Assets, Westralia Airports Corporation
Mrs Mary Anne Casey	Member of the Brickworks Community Consultative Committee

2. Apologies

Apologies received from:

Mayor Charlie Gregorini (<i>Delegate</i>)	City of Swan
Cr Mel Congerton (<i>Deputy Delegate</i>)	City of Swan
Mike Foley (<i>Technical Support</i>)	City of Swan
Cr Allan Morton (<i>Delegate</i>)	Shire of Kalamunda
Cr Tony Cuccaro (<i>Delegate</i>)	Shire of Mundaring
Mayor Tina Klein (<i>Deputy Delegate</i>)	Town of Bassendean
Stuart Cole	City of Belmont

Brad Geatches
Malcolm Bradshaw
John Collins

Westralia Airports Corporation
Westralia Airports Corporation
Brickworks Community Consultative
Committee

3. Acceptance of Previous Minutes

Recommendation:

That the Minutes of the PAMG Ordinary General Meeting held on 6 December 2007 as circulated to Delegates/Deputy Delegates, be confirmed as a true and accurate record.

Outcome:

Moved: Cr Butler Seconded: Cr Taylor Vote: 4/0

4. Business Arising from Minutes

4.1 Conventions and Conferences

General discussion centred around the Australian Airports Association Convention, the main points being:

- A view that the annual subscription should not be increased;
- A view that if a member council is already sending officers/councillors to attend, then request a report be prepared by that member for presentation to the PAMG; and
- A view that all local governments will benefit from attending and that all members should have someone attend.

It was brought to the group's attention that the 2008 AAA National Convention is to be held in Perth so the costs for this year would be limited to that of the registration fee.

As a result of these discussions, the following recommendation was determined:

Recommendation:

That the Management Committee forwards a letter to all member councils outlining the benefits of the AAA's Annual National Convention and requesting their support of the Convention. The letter is to include:

- Location of the 2008 Convention;
- A request of an expression of interest from members to attend the Convention and report back to the PAMG;
- Anticipated costs for the 2008 Convention i.e. registration fees.
- Location of future AAA conventions and future anticipated costs i.e. airfares, accommodation and expenses; and an
- Example of Convention Program from 2007.

Outcome:

Moved: Cr Haselby Seconded: Cr Taylor Vote: 4/0

5. Membership

5.1 Application for Membership – City of Cockburn

Recommendation:

That the PAMG accept the City of Cockburn's application to rejoin the PAMG effective from the day following this Ordinary General Meeting of 20 March 2008.

Outcome:

Moved: Cr Butler Seconded: Cr Taylor Vote: 4/0

5.2 Application for Membership – City of Gosnells

Recommendation:

That the PAMG:-

1. Accept the City of Gosnell's application to rejoin the PAMG effective from the day following this Ordinary General Meeting of 20 March 2008; and
2. Accept the City of Gosnell's request for representation by a Technical Officer at PAMG meetings.

Outcome:

Moved: Cr Butler Seconded: Cr Taylor Vote: 4/0

6. Management Committee

Recommendation:

That the PAMG note the names of the City of Belmont's officers who will be responsible for the Group's accounts for the period 4 February 2008 to 20 July 2008.

Mr Ric Lutey	4 February 2008	-	30 March 2008
Mr Stuart Cole	31 March 2008	-	25 May 2008
Mr Neville Deague	26 May 2008	-	20 July 2008

Outcome:

Moved: Cr Haselby Seconded: Cr Butler Vote: 4/0

7. Correspondence

7.1 PAMG Correspondence In/Out

Item	Circulation Date
AMAC Minutes of Annual General Meeting of 12 Sept 2007	21 February 2008
Letter to Town of Bassendean and other members re Incorporation of the PAMG & Proposed Name Change	
Letter from City of Gosnells re Resignation from the PAMG	
Email to City of Gosnells re Outcome of Discussions re re-joining PAMG	
AMAC Newsletter	
Letter from City of South Perth re Nomination of Delegates/Deputy Delegates - PAMG	
Letter from Town of Bassendean re Nomination of Delegate/Deputy Delegate – PAMG	
Letter to Mr Brett McPherson re Design Options for Common Seal for PAMG	
Email from Dr Shayne Silcox re advice re filling of Treasurer's position on PAMG	
Letter of Thanks from PAMG to Mrs Mary Anne Casey	
Application from City of Cockburn to join PAMG	
Letter to City of Cockburn re acknowledgment of Application to join PAMG	
Letter from Dept of Consumer & Employment Protection Notification of non-conformance with some requirements of the application for incorporation	
Approach to City of Canning to rejoin PAMG	
Letter to AMAC re Notification of representatives on AMAC	

7.2 Perth Airport

News/Media Item	Circulation Date
Airport offices tap into mining boom	21 February 2008
Notice of approval of a draft major development plan under the Airports Act – Linfox Australia – Warehouse & distribution facility	
Registration of Interest - Design & Construct new perimeter security solution	
Notice of rate changes at domestic Airport terminal car parks	
Record first quarter at Perth Airport	
Dept of Indigenous Affairs – matters before the Aboriginal Cultural Material Committee	
Anger boils over at congested airport	
Airport carpark so remote you have to catch a bus	
Airport ombudsman needed	
Liberal Party Advert re Securing Perth's Transport Future	
'Too Late' for site enquiry	
Minister launches Perth Airport's first public art series	

Perth Airport Cont'd

News/Media Item	Circulation Date
Airport admits Aboriginal breach	21 February 2008
Notice of rate changes at the international terminal car park	
Perth in the Tiger hunt	
More airport parking	
<ul style="list-style-type: none"> • Fine over Noongar site • A first for Perth International Airport <ul style="list-style-type: none"> • More bays at airport 	
ACCC to act on airport parking fees	
Meeting aims to fix airport woes	
Anger at airport chaos	
Stakeholders must meet over airport woes	
2015 deadline for new airport	
Our Airport	
Perth Airport reports strong first half growth	
Airport congestion 'can only get worse'	
Airport use on the rise	
Air we there? You bet	
Airport roads, parking upgrade	

7.3 Jandakot Airport

Item	Circulation Date
Advertisement for Jandakot City	21 February 2008
Jandakot Airport Newsletter	
Jandakot worries at airport growth	
Controllers union fears more chaos at airports	

7.4 General Aviation

Item	Circulation Date
Giant of skies touches down	21 February 2008
Notes and photos regarding A380 flight taken by Greg Harrogan of AMAC	
Margaret River may get international airport	

Recommendation:

That the PAMG note the correspondence detailed in Items 7.1 to 7.4 inclusive as circulated to Delegates/Deputy Delegates since the last Ordinary General Meeting of 6 December 2007.

Outcome:

Moved: Cr Butler

Seconded: Cr Taylor

Vote: 4/0

8. Standing Items

8.1 Incorporation

The Secretary advised that DOCEP had advised that the PAMG's application required some amendments to the Constitution in order for it to comply with the requirements of the Incorporated Associations Act 1985. She stated that the amendments were detailed in Appendix 4 of the Agenda and stated that the Group's Constitution required that a special resolution i.e. $\frac{3}{4}$ of voting members, was needed to pass the amendments.

Appendix 4 of the Agenda as shown below:-

APPENDIX 4 CONSTITUTION AMENDMENTS

Clause 11 Management Committee

11.6 Casual Vacancies

A casual vacancy occurs in the office of a Committee member and that office becomes vacant if the Committee member:-

- (a) Dies;
- (b) ***Ceases to be a delegate or employee of a Member of the Association;***
- (c) Resigns by notice in writing delivered to the Chairperson or, if the Committee members is the Chairperson, to the Deputy Chairperson and that resignation is accepted by resolution of the Association;
- (d) Is convicted of an offence under the Act;
- (e) Is permanently incapacitated by mental or physical ill-health;
- (f) Is absent for more than:-
 - (i) 3 consecutive Committee meetings; or
 - (ii) 3 Committee meetings in the same financial year without tendering an apology to the person presiding at each of those Committee meetings, of which meetings the Member received notice, and the Committee has resolved to declare the office vacant;
- (g) ***ceases to be a member of the Committee because their Association member ceases to be a member of the Association ;or***
- (h) Is the subject of a resolution passed by an ordinary general meeting of Members terminating his or her appointment as a Committee member.

11.7 The filling of Casual Vacancies

Association members make nominations to the offices of the Management Committee based on the position title they hold within their respective organisations. Therefore, where the Committee member:-

- (a) ***Is an employee of an Association member, then the casual vacancy will be filled by the person either temporarily or permanently occupying the position title so nominated by the Association Member; or***

- (b) ***Is a Delegate or Deputy Delegate of an Association member, then the casual vacancy will be filled by whomever the Association Member nominates to the Association as a replacement Delegate or Deputy Delegate.***

Clause 27 ***Custody and*** Inspection of Records etc of Association

All records, books, documents and securities of the Association shall be held by the Association Secretary and at the offices of the Association Secretary.

A Member may at any reasonable time inspect without charge the books, documents, records and securities of the Association.

Clause 28 Dissolution

The Association shall be dissolved ***upon the Association members passing*** a special ~~majority resolution vote~~ to do so.

If upon the winding up or dissolution of the Association there remains after satisfaction of all its debts and liabilities any property whatsoever, the same must not be paid to or distributed among the members or former members. The surplus property must be given or transferred to another association ***incorporated under the Act*** which has similar objects and which is not carried out for the purposes of profit or gain to its individual members, and which association shall be determined by resolution of the members.

Recommendation:

That the PAMG, by a special resolution, agree to adopt the changes to the PAMG's Constitution as required by the Department for Consumer and Employment Protection and so documented at Appendix 4.

Outcome:

Special Resolution of members present - Vote: 4/0

Note: Members not present City of Swan, Shire of Mundaring.

8.2 Noise

Torb Petersen of Westralia Airports Corporation (WAC) spoke to the Group and gave an outline on aircraft noise, ANEF's, aircraft noise management strategies and the inception of the WAC Noise Committee. Refer to Appendix 1 for copy of powerpoint slides.

General discussion at the end of the session related to engine noise from ground tests, wind inversion.

Cr Taylor raised the issue of noise and land-use and referred to the AHG car facility on Grogan Road. Mr Peterson responded saying he was not aware of any noise complaints or any research on the impact of car racing noise on the suburb of High

Wycombe. Mr Peterson agreed to take the question on notice and provide a response at the next meeting.

8.3 Member Updates

8.3.1 Brickworks Community Consultative Committee (BCCC)

Mrs Mary Anne Casey spoke to the Group with regard to the status of the BCCC since the Federal elections last year and the change of Member for Hasluck. Mrs Casey sought the views of the PAMG on the validity of the BCCC.

Subsequent to general discussion **the group agreed that:-**

The PAMG Management Committee are to forward an invitation to the Member for Hasluck, Sharryn Jackson, to attend the next PAMG meeting with the view to ascertaining her views on the brickworks and the Brickworks Community Consultative Committee.

The briefing notes from the BCCC are at Appendix 2.

8.3.2 Perth Airport Advisory Board

Cr Godfrey advised that a copy of the minutes of the meeting of 12 February 2008 would be included in the minutes of this meeting. Refer Appendix 3.

8.4 AMAC

Cr Godfrey advised that the AMAC Executive meeting is scheduled for the 29 March 2008 and she would report at the next meeting.

Secretary's note: The AMAC Conference is to be held in Adelaide 2-4 July 2008, further information will be provided as it becomes available.

8.5 General Aviation News

Nil

8.6 Quarterly Airport Reports

8.6.1 Perth Airport

Mr Brett Jackson spoke of current and future developments at Perth Airport with the key points being:-

- Ground transport developments in the domestic precinct to be completed by 30 June 2008;
- New roundabout on Brearley Ave being constructed;
- New access road between the domestic and international terminals to be completed by February 2009;
- Realignment of roads in front of terminal to reduce congestion to be undertaken;

- 1600 car park bays;
- Bus Park 'n Ride from long term parking to terminal;
- Additional 400-500 car bays for international terminal;
- Tonkin/Leach Hwy as major entry to the airport, DPI applying for Auslink funding for 4 way grade separation cloverleaf intersection;
- Point of interest – 1st 300m of Horrie Miller Dve is state government land;
- 5-7 years moving domestic to international airport;
- Board meeting to be held next month re \$36m apron funding for general/regional aviation re new 4th terminal in 20 months – cwlth approval required, public consultation and roadshow to local governments, the first of which will be in a couple of months.

8.6.2 Jandakot Airport

John Fraser, Managing Director of Jandakot Airport gave an overview of current developments at Jandakot Airport including the proposed 4th runway and road networks. He advised that a recent development proposal had been rejected by the Minister for Environment due to implications for orchids found on the Jandakot estate and a response on the development proposal from the DOTARS is still pending.

In response to a question from Cr Hasleby, Mr Fraser advised that there was no fallback position if a 4th runway was not approved.

9. New Business

9.1 Common Seal

After consideration of the 3 designs for the Common Seal, the Group determined that none were acceptable on the basis that they were too cluttered, implied other connotations or were dated. **The group therefore agreed that:**

1. The design brief be reviewed and include ability for the design to be used as letterhead for the group; and
2. A broader set of examples be sourced.

Cr Butler's offer to review the brief was accepted and the Secretary to forward a copy of the original brief.

10. General Business

10.1 From the Secretary

The Secretary confirmed the matters raised in the Agenda in relation to agenda items for next meeting, document issue processes and procedures and attendance responses.

11. Next Meeting

Cr Godfrey advised the group of the circumstances of the proposed meeting changes and the new schedule was adopted without dissent.

Meeting	Date	Host
Afternoon tour of Perth Airport and Annual and Ordinary General	17 July 2008	Westralia Airports Corporation
Ordinary General	16 October 2008	City of Swan

The standing meeting rotation is as follows:

1. City of Swan (Oct 2008)
2. Shire of Kalamunda
3. Shire of Mundaring
4. City of South Perth
5. Town of Bassendean
6. City of Belmont

12. Meeting Close 11:50am

Following this meeting, a tour was conducted by John Fraser, Managing Director of Jandakot Airport, of the current developments being undertaken at Jandakot Airports.



PERTH
AIRPORT

Perth Airport – Noise Management

PAMG 20 March 2008

Background



- Aircraft noise recognised as an issue in the 1960s.
- Aircraft noise survey / study conducted around major Australian airports including Perth
 - Lead to the ANEF system and the publication of an Australian Standard.
- Early 1970s an joint Federal/State working group established to determine the long term location of Perth Airport
 - Current site was selected in 1974
 - Master plan work commenced with draft published in 1982 and final in 1986
 - Commonwealth commenced acquisition of land in early 1980s and the land was transferred to the airport in 1992
- State published guideline for land use planning in the vicinity of Perth Airport in 1990 in response to the 1986 Master Plan.

Background (cont)



- July 1997 Perth Airport was leased as part of the first round of privatisation of Federal airports
- The Airports Act requires the Airport Lessee Company (ALC) to produce a Master Plan and review it every 5 years
- The first ALC Master Plan was published in 1997
 - New ANEF based on updated forecasts
 - Aircraft noise management strategy committee
- WAPC concerned that land use planning surrounding Perth Airport could not be done with any certainty if a new ANEF was produced every five years.
 - WAPC created a working group to consider land use planning in the vicinity of Perth Airport
 - Planning based on the Australian Standard
 - 350,000 aircraft movements adopted for planning purposes

Background (cont)



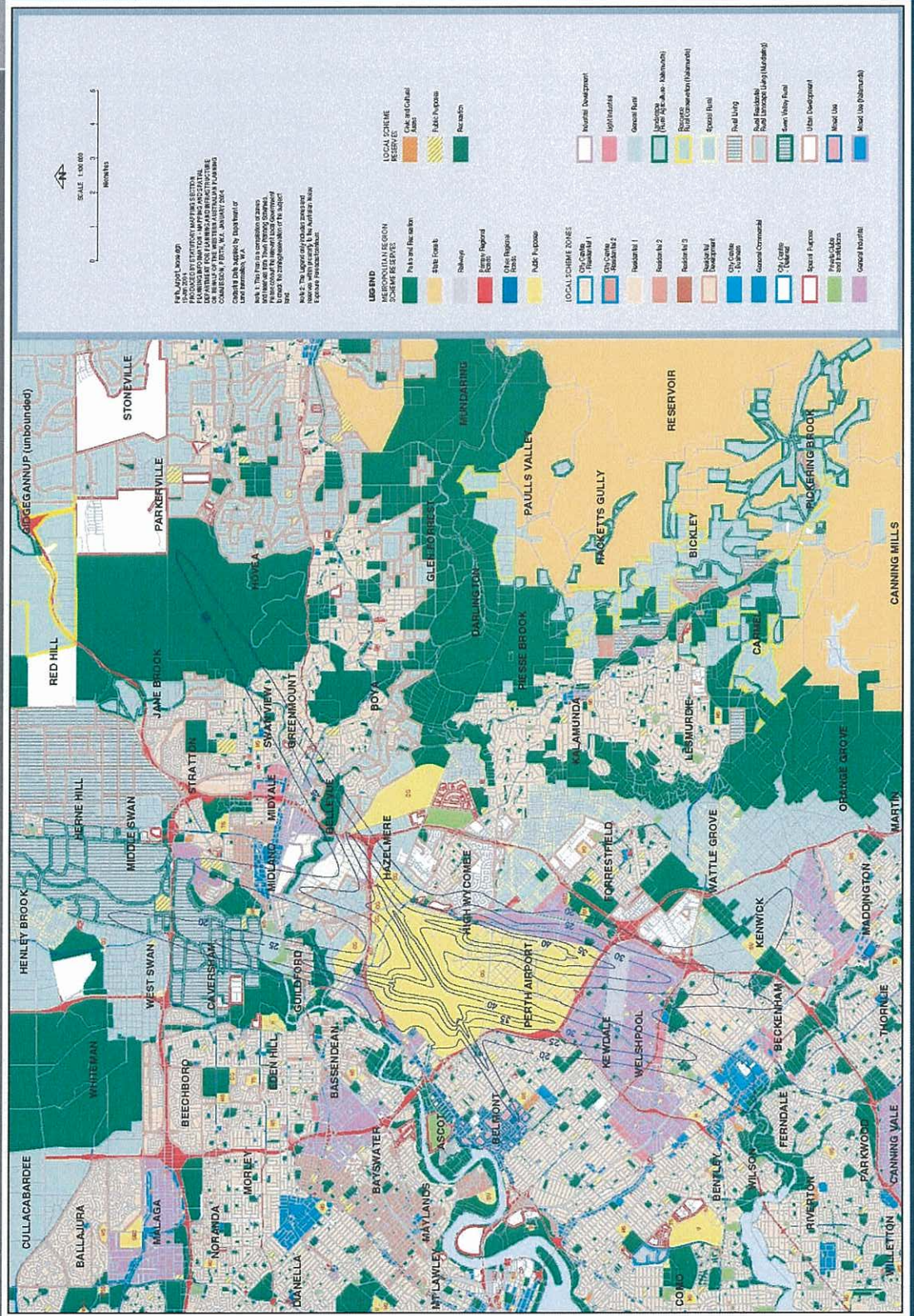
PERTH
AIRPORT

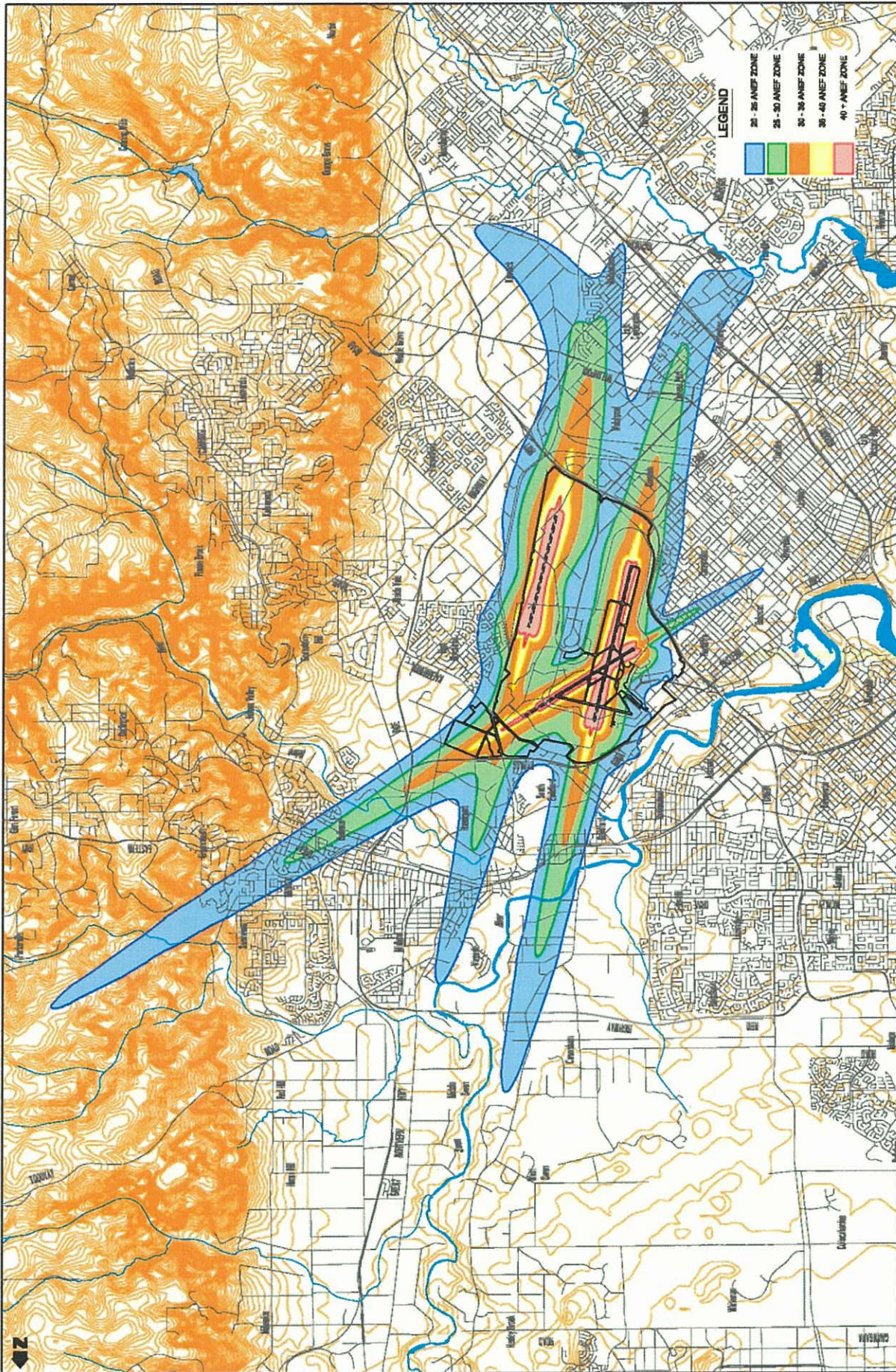
- The WAPC working group which had representative from the aircraft strategy committee, state planning, local government authorities etc developed a revised ANEF.
 - WAPC published a Statement of Planning Policy No 5.1 in February 2004.
 - The Federal Minister approved the Perth Airport Master Plan in August 2004.
- Both documents reflecting the outcome of the WAPC working group process.



PERTH
AIRPORT

Perth Airport ANEF - 350,000 Aircraft Movements





350,000 Movements ANEF

Figure 14.1



 ENGINEERED FOR TECHNICAL ACCURACY BY
S. Kinn
 DATE: 9-9-01
 DRAWN BY: SHARON BIRNBAUM (MAYNORTH)
 APPROVED BY: JIMMY CONNOR (MAYNORTH)



Master Plan
2004
PERTH AIRPORT

Aircraft Noise Management Strategy



- ICAO Balanced Approach
 - Aircraft technology
 - Quieter aircraft (aircraft manufacturers)
 - Land use planning
 - Plan for compatible land use (state & local government)
 - Air traffic management procedures
 - Direct aircraft to achieved the least impact (Airservices)
 - Fly procedures that minimise noise impact while maintaining safe aircraft operations (Aircraft Operators)
 - Preferred runways
 - Continuous decent
 - Noise abated climb

Perth Airport Aircraft Noise Management Consultative Committee



PERTH
AIRPORT

- Membership of the committee include Federal members of parliament; Federal, State and Local government agencies, Councillors, Airlines and community groups
 - Monitor land use planning in the vicinity of Perth Airport
 - Monitor existing and review proposed Noise Abatement Procedures
 - Produce and monitor Australian noise exposure contour plans
 - Monitor and review engine ground running activity
 - Monitor and review the existing noise monitoring programme
 - Review through a consultative environment assessment process any changes to airspace management
 - Inform existing and prospective owners of properties of aircraft noise impacts
 - Facilitate the education of the community about aircraft operations

Briefing Notes the Brickworks Consultative Committee 20 March 2008

This is the third briefing note for the PAMG presented to the Committee by Mary Anne Casey.

1. The construction of the project is well advanced
2. The issues for our Committee relating to approvals from DOTARS and others as required by the Ministerial Conditions and statutory regulations administered by DOTARS are substantially finished.
3. There is currently a lull until the issues relating to the plant commissioning and ramping up to full production are worked through.
4. The Committee wrote to the new Minister for Transport in December 2007 with copies of that letter to the new Member for Hasluck.
5. Our letter sought their support for the Committee to continue its oversight of the project on behalf of the community.
6. The current Member for Hasluck had been briefed before the Federal election about Committees role and activities. The communication in December 2007 was not the first to the Member for Hasluck.
7. There has been neither acknowledgement nor a response to our letters and emails from the Minister or the Member for Hasluck (as at the 20 March 2008) notwithstanding follow-up phone calls and emails to both and DOTARS.
8. The Committee (January 2008 meeting) believes that it can not be effective without the support with the Member for Hasluck and the Minister for Transport.
9. We believe we have had a positive influence over a number of issues and demonstrated that a community consultative committee can usefully engage with businesses and industry on issues of concern to the community with benefits to all parties.
10. The current outstanding issues are:
 - a. Air quality monitoring both before and into the operating phase of the brickworks.
 - b. Heavy vehicle access to the brickworks from Kalamunda Rd - trucks delivering clay and transporting clay products from the brickworks.
 - c. Changes to the project/conditions without disclosure e.g. increasing the number of kilns from 2 to 3. This will not increase the brickworks capacity and the stack emissions and the Committee believe this may marginally reduce the stack emissions through more efficient operation of the kilns.
 - d. Changes to the Ministerial Condition without public disclosure from DOTARS.
11. The Committee meets again on the 25 March and would appreciate PAMG's views on the current position about support from the Federal Member and Minister.

John Collins
Chairman
Community Consultative Committee
20 March 2008

Perth Airport Advisory Board Meeting – 12 February 2008

Summary of Items Discussed & Outcomes

Item Discussed	Outcome
<p>Will the proposed Terminal 4 (Regional) ease congestion within the Domestic Terminal?</p>	<p>Yes. By relocating some of the current airlines from Terminal 3 to a new facility in the International precinct, demand on the domestic airside, terminal and car parking facilities will be reduced and the customer experience improved.</p>
<p>Will road upgrades be necessary to facilitate a movement of facilities to the international precinct?</p>	<p>Perth Airport is investing in on-airport roads by creating a link road between the domestic & international precincts. Once this on-airport public road is created, within 18 months, the public will be able to transfer between the domestic and international precincts without having to use the Tonkin Highway. WAC is working closely with the State Government to negotiate road upgrades on roads surrounding airport land, including creating a flyover for Leach Highway over Tonkin Highway and connecting onto Horrie Miller Drive. This will establish a second entry point to the current International Terminal. Road network upgrades are planned for the current Domestic precinct. This and other new road works will separate general public, taxis, buses & special charter vehicles, improving access and traffic flows in front of the terminals.</p>
<p>Are car park expansion plans including capacities for peak periods?</p>	<p>Yes, there are staged deliveries of more long & short term car bays, remote car parks are also planned which will include a "park and ride" shuttle bus service to the terminals. These plans will cater for peak periods at Perth Airport.</p>

APPENDIX 3

<p>What are the features of the park & ride shuttle bus service from remote car parks to the terminals?</p>	<p>These buses will be specially designed for airport passengers travelling with luggage. Passengers will wait at covered bus shelters with heating/cooling and seating. There will be live signs at each shelter indicating the flight departures and time of arrival of the next bus using GPS technology. The route from the bus shelters to the terminals will be as direct as possible and bus frequency will be 10 to 15 minutes.</p>
<p>Growth indicators for the aviation industry look good from a business perspective, but will aviation fuel costs and carbon emission concerns slow future growth?</p>	<p>Increasing aviation fuel costs and growing concerns over carbon emissions have not affected growth over the past 5 years and are unlikely to affect future growth. New aircraft technology is achieving substantial improvements in fuel efficiency which will partially affect the increased costs of oil and carbon (tax or emissions trading). Should airlines be forced to fully offset carbon emissions by increasing fares, there is room for air travel expense increases due to declining air travel rates over recent years. In spite of this, potential carbon emission offset scheme regulations could still be damaging for Perth Airport due to its heavy fly-in/fly-out aviation operations and this issue will be monitored by Perth Airport.</p>
<p>What impact will the expansion plans have on other aspects of airport operations?</p>	<p>All airport expansion planning has been integrated to include other aspects of airport business. Whilst this meeting of the Advisory Board focussed on the aviation side of expansion, it is still important to note that expansion plans allow for infrastructure upgrades to facilitate for growth in non-core airport business. The next meeting of the Advisory Board will include a briefing on the role of non-aviation business in the airport expansion, in particular the property side of the airports operations.</p>

APPENDIX 3

<p>A concern was raised regarding the Centurion Transport development and lack of consultation with Local Councils regarding road network planning impacts. Will thorough public consultations take place for Perth Airport's expansion plans?</p>	<p>Perth Airport is conducting consultations with airlines, airport tenants, surrounding community groups and major stakeholders. An extensive public consultation period will begin shortly and Perth Airport encourages all Advisory Board Members to participate in this process. The local road network issues will be addressed at the next Advisory Board meeting.</p>
<p>As the WA economy grows, more VIP's will be attracted to Western Australia. Will VIP facilitation through the airport be upgraded?</p>	<p>Opportunities to upgrade VIP facilitation through Perth Airport will be considered and incorporated in airport redevelopment planning.</p>
<p>As air traffic into the airport increases, will airspace problems be addressed?</p>	<p>Air space management is an important issue impacting safety and Airport capacity. A briefing on Perth Airport Air Space including Air Services Australia will be included as an agenda item for the next Advisory Board Meeting.</p>
<p>With skill shortages in Western Australia, are staffing levels at the airport, including Quarantine, Customs, Contractors being maintained?</p>	<p>Staffing levels are being maintained over peak periods, however, there may be potential problems for Perth Airport as growth continues.</p>
<p>Once expansion plans are announced, there will be scrutiny from media outlets and the general public. How can potential airport expansion scrutiny directed through Perth Airport Advisory Board Members be addressed?</p>	<p>Perth Airport welcomes all feedback on its expansion plans. Perth Airport is expanding and improving its customer feedback system and any feedback from the general public can be forwarded to Malcolm Bradshaw for actioning. Should you require advice on Perth Airport for a requested media comment, please contact Malcolm Bradshaw.</p>

DELEGATE'S REPORT

THE VICTORIAN SUSTAINABLE CONFERENCE - 22 – 23 APRIL 2008

FEDERATION SQUARE MELBOURNE

To: Mayor and Councillors.

1. A report on The Victorian Sustainable Development Conference held in Melbourne over the period 22-23 April 2008.
2. Day One at the Conference commenced on the 22nd of April, with a quick introduction and then immediately onto conference proceedings. The first session was Victorian Sustainability Policy and Progress. The four presentation in this area included; Building a Sustainable State, Enhancing Victoria's Liveability Inquiry, Business Leaders Sustainability Report Card and A Sustainability Report Card: How Victoria Is Shaping Up.
3. After morning tea concluded session one commenced with the session topic Sustainability in Planning. The four presentations in this session; Application and Development of the Sustainable Community Ratings, Future Coasts: Developing Strategies to Protect Victoria's Fragile Coastline, The Why and How of Sustainable Urban Design, Community Engagement as a Factor in Winning Australian Sustainable Cities Awards.
4. Session three on Greenhouse and Energy Efficiency commenced after lunch. The five topics presented included; A Keynote Address by The Hon. Peter Batchelor, Minister for Energy and Resources, Where To For Industry in a Carbon-Constrained Economy?, Managing Risks of Climate Change, Climate Change and Victorian Infrastructure - Planning Ahead and Beyond Emissions Trading: The Role of Energy Efficiency Policy.
5. The Final Session for Day one Session four was on the topic Achieving Sustainability. There were only two presentations for this topic, the first was Applying a Resource Efficiency Process To Supporting Workplaces in Becoming More Sustainable and the final presentation for the day Addressing the Challenges of Sustainability.
6. Day two commenced with a Keynote address by The Hon. Gavin Jennings MLC, Minister for Environment and Climate Change on National Emissions Trading.
7. Session five was a very important topic, Directions in Water Management. The presentations in this topic were as follows; Water Management Action Plan (Watermap), National and Victorian Water Initiatives, Achievement of Sustainable Stormwater Management in Policy and Practice, Water Trading and The Melbourne Environment Report 2007.
8. Waste Management and Resource Recovery was the topic of Session six. The presentations covered included; Metropolitan Waste and Resource Recovery Strategic Plan and Responding to Waste Management Challenges From a Regional Perspective.

9. After lunch the last Session commenced, with the topic of Session seven Best Practice Showcase. The presentations included; a Case Study - How Local Government is Achieving Sustainability: The Local Industry Efficiency Programme, Westpac: Unlocking Value, Current Work of Iclei and Future Challenges, Create a Sustainable Future, a Case Study: Implementing Sustainability Within Big Business and Building Towards a 6 Star Green Rating.
10. The Conference stressed how serious the issue of sustainability is and emphasised that it needs to be addressed from a local to a national level. It was a Conference worth attending because it gave great insight into some of the underlying issues of sustainability and featured best practice case studies. It is always encouraging to see that even though we are on the other side of the country we are trying to reach the same goals in regards to sustainability.
11. If Councillors would like a copy of any of the presentations or of any topics that were presented during the conference they can contact Jelette Jumayao for a copy.

COUNCILLOR GLEESON
CIVIC WARD
7 May 2008

Victorian Sustainable Development Conference 2008

The conference provided a view of how sustainability objectives are being developed and implemented in Victoria. Some presentations showed evidence of deep thought, successful implementation and/ or effective community engagement. Others demonstrated the challenges of progress in this new field of managing our presence on the planet, and of using Earth's resources in a manner such that others can continue to do the same in the future.

The conference was held over two days at Federation Square in Melbourne. Attendees ranged from rural council representatives and staff, through State public service managers, participants in the 2020 conference, scientists, corporate executives and the State Minister for Environment.

Important to the context of the conference was Victoria's dependence on burning lots of brown coal, an especially inefficient energy source. Political context included the timing, coming one week after the 2020 conference, and an environment of expectation of political and cultural change. The one really big fact, giving overarching form to the whole event, was that on the 1st of July Australia will move on to legislated emissions reporting, requiring all large producers of greenhouse gases to report their emissions. Further legislation will soon be introduced to limit and licence greenhouse gas emissions. Similarly, acceptable use and pricing of water is undergoing extensive change.

New markets are appearing to not only allow, but to encourage, trading of water rights and gas emission rights, things that, until now, had not entered our thinking. These changes will alter the economics of nearly everything we do as individuals, community organisations and businesses. New factors are being introduced to the decisions we make every day.

The remainder of this document reviews highlights of presentations from the conference.

Day One was devoted mainly to Policy and Planning, technical efficiency and process matters, notable for a high degree of focus on 'hard' topics and a low level of humanistic material. Day Two was built around water management, particularly the Murray- Darling catchment, waste management in practice, building design and technical matters of water and emissions trading schemes. There were also sessions with community case studies and motivating personal achievements.

Dr Ian McPhail, Commissioner for Environmental Sustainability, introduced the conference, under the heading of "Building a Sustainable State." Dr McPhail outlined the likely emissions trading scheme (ETS) to be introduced in Australia and suggested that environmental management sits alongside social and economic values in our society. To be effective such management will require inter- governmental agreement across Australia.

Further speakers addressed issues of water and river management, mainly in relation to Melbourne and the Murray- Darling system. Values and issues discussed included:

- Measures of liveability
- Liveability v sustainability (today v tomorrow)
- Individuals need for a guide to personal actions
- Businesses' need for predictability
- Managing growth
- Allocation of responsibilities between and within govt especially between transport and planning
- Policy proliferation and increased reporting
- The current "attitude for change, evidenced in 2020 conference
- Environmental expectations and costs
- Efficiency gains, new power, sources, costs of abatement
- Need for consistency of legislation
- Regulatory risks important where governments compete with each other
- Calls for more regulation mean more red tape
- Rivers and coastlines have values of environment, social, commercial natures

Several sessions then addressed the ways that these values and issues are reflected in urban design and community engagement. Speakers related experiences of specifics of changes in design policy and of getting people involved and committed to the changes.

An interesting session on Risk Management in the new environment discussed the macro and micro physical impacts of possible changes, the regulatory and reactionary responses, emissions from purchased electricity and other inputs, mandatory reporting this year, emissions trading, cap and trade system, allocation of permits, agriculture and waste management for later inclusion, increased costs, consumers and end of line will feel the impacts.

Developing a theme of risk management, Paul Holper from CSIRO described projected warming scenarios, implications for life e.g. rain, UV., wind, bush fires, power line conductivity, lightning, storm surges, water availability, flooding, and thermal expansion. He addressed infrastructure sensitivity by industry sector, planning for adapting to climate change, standard

risk assessment tools, management approaches and implications for short term insurance and long term planning.

Energy Efficiency policy and Emissions Trading were addressed by Phil Harrington. He suggested that energy consumption is the biggest driver of greenhouse gas emissions, provided comparisons of Australia v others in various energy, productivity and efficiency measures. He discussed energy efficiency benefits, some quick responses, showed that this can reduce emissions and have negative costs, can show health benefits and pollution reduction. He moved on to showing that top- down measures were necessary, suggested efficiency targets by sector, predicted market transformation, discussed 6 star development and public procurement policy.

Resource efficiency to develop sustainable workplaces was the next topic, built around a culture of awareness, systemic processes of emissions mitigation, goals and targets, and four levels of Sustainability. The need for visionary leadership and strategic sustainability was emphasised. The need for alignment and integration with the rest of the business, part of business as usual, was the theme for success. There was discussion of business benefits of efficiency, visions and goals, the need to measure and report, to celebrate wins, to engage supply chain and to reward achievement.

From a management perspective, Nadav Rayman described how we are in a compelling situation, there is new legislation and standards, there is executive awareness, customer demand and cost-saving opportunities. He described challenges of information quality, the need for proactive and collaborative planning, accountability, tracking KPI s, CO2 targets, budgeting, monitoring and reporting, the importance of a central information repository. The key point was about how to establish and maintain a sustainability focus in the organisation

Gavin Jennings, the Victorian Minister for Environment and Climate Change, took thinking to an International level and discussed NETS, the National Emissions Trading Scheme. He emphasised the need to have targets harmonised, for decisions to be based on science, for deep targets to encourage innovation, giving advantage. He discussed investment and price issues, and how these could result in possible flight of capital, results for rest of economy, possible new lines of income, other values and outcomes e.g. for catchments and diversity. He proposed that this offered opportunity rather than threat. Further points were around matters of innovation, inclusion, prices, infrastructure and equity of decision impacts.

Water Management Action Plans were described by Andrew Fennessey. He proposed that these would target big customers, would focus on efficiency not absolute reduction, and would require mandatory reporting and planning submission. There would be government support for completion of plans, availability of frameworks and templates to make it easier. Victoria is to introduce smart water meters and align this planning with other programs.

A particularly insightful presentation came from Chloe Munroe of the National Water Commission and participant in the 2020 conference. She provided reflections on 2020 water issues, on population, sustainability, climate change, water and the future of our cities. She emphasised the urgent need to reduce dependency on water, to restore health of rivers and groundwater systems and to engage, educate and inform people. She described the need for an

integrated approach including taxes. From a national perspective she said that the National Water Initiative is the national blueprint and that over- allocation is the major issue. She described groundwater and surface water integration planning, interception from land- use changes, barriers to trade, administrative complexity, exit fees, market confidence, lack of water sector skills, capital subsidies and pricing, new Commonwealth- State relations.

A session was devoted to Water Trading. This introduced understanding of markets- physical and future rights and derivatives, expansion of entitlement trading. A hundred thousand water trading documents will be processed this year in Victoria. Trading in northern States is more advanced, while Victorian activity is seen as short- term and reactive. There was discussion of social implications of distress, of market mechanisms allowing forward planning and reduced stress, of how forward contracts can assist social change and management

A passionate session was delivered by David Buntine, presenting the Melbourne Environment Report from the Port Phillip and Westernport Management Authority. This is a regular report, covering thirty councils, and shows how the region is doing. It provides a collaborative roadmap, guides government spending and is revised every five years.

Waste Management and Resource Recovery in Victoria were described in brief detail. There is an organisation called Sustainability Victoria to manage coordination of effort. The State has a Zero Waste Strategy for Victoria. A surprising element of this was that Victoria still licences, and plans to continue licensing, land fill. Elements of their strategy involve population growth and associated waste issues, energy recovery, vision to 2030, focus on resource recovery and reduced landfill, analysis of future trends, options analysis, ten million tons waste in Victoria a year. There is currently sixty percent recovery. The organisation does comprehensive modelling of population and waste. They have a three- bin system in Melbourne. Anaerobic digestion is used for household waste.

Regional Waste Management was described in some detail. Key points included strategic planning, industrial waste, soils management, energy from waste, a regional litter strategy, a target for seventy eight percent by 2010, not enough bins for construction sites, 80 percent recovery target for construction waste, soil and rubble being the main recovered material, industry not doing well, huge recyclables increase, strategies for change, working with SMEs. Individual programs involved a “Detox your Home” program, mobile phone recovery, trader mattress recovery (ten thousand mattresses recovered), polystyrene recovery and use in place of aggregate in concrete slabs.

Operational details of an Industry Efficiency Program were described. Promotion of the program included showing the reasons why, including increasing cost of resources, finite nature of resources, limitation on disposal options and a sense of responsibility. There is a focus on SMEs, provision of workshops, research, networking, training, behavioural change from simple, low cost options, ongoing contact and monitoring.

Emma Herd from Westpac produced an insightful session on Unlocking Value, involving carbon risk to business and government. These risks are physical, regulatory, reputation and financial. She discussed the carbon market, mandatory cap and trade, voluntary cuts, carbon credits for

emissions and for emissions avoided, markets and exchange, carbon price discovery, incorporation into accounting, a possible revenue source. She discussed carbon business and strategy under conventional headings and looked at reduced greenhouse gas emission, anticipating changes, identifying risks and opportunities, communicating with the public, embedding these strategies and understandings within the business. Particular emphasis was given to understanding your risks, robust governance, performance measurement, making Sustainability part of your normal business and realising the benefits of doing all this.

Wayne Wecott works in an international organisation of local governments, ICLEI. He described the achievement 13 million tons CO₂ reduction by local governments in Australia already. He used simple words to describe simple steps towards the big picture. He spoke of core competencies required to work across sectors, functions and cultures, the power of lots of small things being a critical part of innovation, the need to lock in the changes, build new skills and engage at all levels.

A motivational session was provided by a young woman, Larissa Brown, titled Creating a Sustainable Future. She spoke of looking for ways to make a difference.

A senior executive from Origin Energy gave a big company's approach to sustainability. He noted that once carbon is priced it will have affects right across society. He said that Australia aspires to reduce emissions, has product leadership and that Origin Energy has a focus on where the biggest impacts can be made. They use a standard risk management approach, using threats and opportunities then manage their processes with standard tools of measurement and reporting

The final session was from Anne Hellstedt, with experience in new, large projects in Australia. She described building to a Six Star Green Rating at two sites here, and the thinking behind the projects. She discussed the variety of standards, some building construction details and discussed the behaviour of occupants affects operating costs.

As you will have seen if you have read this far, these thirty sessions covered a wide range of issues, perspectives and responses. I hope that I can make use of some of the insights in contribution to the City of South Perth.

Pete Best

12. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**12.1 CEO Evaluation Committee Membership - Cr Wells 15.4.2008**

I hereby give notice that I intend to move the following Motion at the Council Meeting to be held on 22 April 2008.

MOTION

That in order to alleviate the problem of having to re-schedule meetings of the CEO Evaluation Committee due to the lack of a quorum that Council restructure the membership of the CEO Evaluation Committee.

MEMBER COMMENTS

It is necessary to establish a membership framework to the CEO Evaluation Committee in order to alleviate the problem of having to reschedule meetings due to the lack of quorum.

COMMENT CEO

In accordance with Clause 5.3(4)(d) of Standing Orders Local Law 2007 the Chief Executive Officer comments as follows:

Note: *The CEO Comment was circulated separately prior to the Council meeting.*

The intent of the Motion is for Council to consider options that would increase the opportunity of holding meetings when planned. Such options could include increasing the number of members of the CEO Evaluation Committee or the appointment of Deputy Members.

The current membership of the CEO Evaluation Committee consists of the Mayor and five members (a total of six). Five of the six Wards are represented on the Committee. As the membership of the Committee is six, a quorum of three is necessary for a meeting to be held. If the membership is increased to seven (say for example so that every Ward has a Member appointed), the quorum would also increase (to four) – therefore the situation in terms of having a quorum is not improved. If Deputies are appointed, there would need to be an identifiable process to ensure that Deputies are ‘selected’ to attend as opposed to ‘elected’ to attend meetings.

It is acknowledged that during the course of arranging the Committee meeting on 15 April, several attempts were made to arrange a meeting prior to a time being found that suited the Members that were able to attend the meeting. The meeting was required to be held on or about that date in order to meet subsequent meeting requirements and reporting deadlines – which is a fairly unusual situation. It is also noted that this Committee meets fairly frequently and has not had any previous difficulty in meeting. The other Council Standing Committee, the Audit and Governance Committee does not have Deputy Members appointed.

The *Local Government Act* does not specifically provide for the appointment of Deputy Members (an issue recently highlighted with respect to appointment of Deputy Members for Regional Councils). The legislation relies on a definition contained in the *Interpretation Act* which makes reference to Deputy Members. The City’s Standing Orders Local Law does not make reference to appointment of Deputy Members. In order to make it absolutely clear, there is currently a proposal to amend the *Local Government Act* that will clarify that Local Governments will be able to appoint Deputy Members to Committees etc.

It is therefore suggested that the current situation be monitored for the time being and that if necessary, the proposal be reconsidered when the *Local Government Act* is amended to categorically provide for appointment of Deputy Members.

COUNCIL DECISION ITEM 12.1

Moved Cr Wells, Sec Cr Smith

That in order to alleviate the problem of having to re-schedule meetings of the CEO Evaluation Committee due to the lack of a quorum that Council restructure the membership of the CEO Evaluation Committee.

CARRIED (6/5)



EXPRESSION OF INTEREST

**Terms of Reference and
Selection Criteria for**

COLLIER PARK HOSTEL

May 2008

INTRODUCTION

Expressions of Interest are invited from reputable and established 'not for profit' organisations who have the capacity to deliver a high level of aged care services to residents of the Collier Park Hostel.

The future services may be provided at the existing (and possibly upgraded) facility, at a new facility within the existing Collier Park Village complex or at another location.

Full details of proposals must be submitted in accordance with the requirements of this Terms of Reference document.

Following review of submissions, a short list of responses is anticipated and formal tenders will be sought.

The City - Background

The City of South Perth is a medium sized metropolitan local government authority located 4 km across Perth Water from Perth City.

The City of South Perth covers the suburbs of South Perth, Kensington, Como, Manning, Karawara, Waterford and Salter Point. The district is primarily residential, however important non-residential land uses in the City include professional offices, educational institutions, tourism, golf courses and several aged care facilities, one of which the Collier Park Village and Hostel is owned and administered by the City of South Perth."

The City's vision is that:

"The City of South Perth will be Perth's most liveable community - celebrating our history and riverside location and creating the opportunities of the future."

The City's Administration and Civic Centre is located on the corner of Sandgate Street and South Terrace, South Perth.

The City's website www.southperth.wa.gov.au contains a wide range of information on the City and its operations.

The City provides a wide range of services and facilities for its residents and one such facility is the Collier Park Village.

Collier Park Village

Collier Park Village is located in Morrison Street, Como and is developed on Reserve 38665, being Lot 3296 which is vested in the City (Appendix 1)

The Collier Park Village comprises 169 Independent Living Units and the Collier Park Hostel. There is also a community centre which includes meeting rooms, offices, services and activity rooms. The first Independent Living Units were built in 1986/1987 with the final stage (Stage 12) being completed in 1995. The cost to enter a unit is based on the market value of the units.

An administration office is also located on the land and this services both the Independent Living Unit and Hostel residents.

Collier Park Village Hostel

Background

The Collier Park Village Hostel was built in 1990 on the same Reserve land as the Village Independent Living Units in Morrison Street, Como and shown on the attached plan (Appendix 2).

It was built with funding from the Commonwealth Government and the City of South Perth. When completed, the 'state of the art' design comprised a forty bed Hostel styled with five individual living wings, each serving eight residential rooms. Each of the living wings has its own lounge and dining room. The Hostel's Activities Room is situated at the centre of the complex with a surrounding courtyard. In addition there is a Hostel Administration Centre incorporated in the facility. The facility has its own kitchen where meals are prepared for Hostel residents.

The Hostel was officially opened on 21 December 1991.

The Hostel is currently accredited with the Aged Care Standards and Accreditation Agency for provision of care services as a low care facility (3c) until 2011 (but in accordance with current standards, is subject to annual review).

Under the Commonwealth Government Guidelines, the Hostel building is currently certified to operate as a low care facility until December 2008 when the building classification is reviewed.

In March 2008 new resident assessment procedures were introduced under the Aged Care Funding Instrument. In February 2009 the majority of High Care classified residents will be re-assessed under the new Aged Care Funding Instrument. It is not known how these re-assessments will affect existing classifications, however they are expected to become lower classifications.

It is understood that if the Hostel was to operate in the future at a high care level, (ie 9c level accreditation), there will be a need for major upgrading to the Hostel infrastructure and as a consequence it will be necessary to determine what the best options are for the Hostel in the future. The extent of any future building modifications has not yet been determined by the City.

Expressions of Interest Sought

Expressions of Interest relate to the future ownership/management of the Collier Park Hostel component of the Village and is in two parts, existing service and possible future service. Responses should detail proposals for each part and state whether the proposal is dependent on both parts being accepted by the City or whether each part can be assessed separately.

The Expressions of Interest document has been prepared at a sufficiently broad level to encourage the most flexible responses. The City would anticipate that responses would at least encompass the following areas for each Part, but provision of additional information is welcomed.

It is anticipated that the City will assess the Expressions of Interest received and will select a short list of organisations who will be invited to submit a tender. The City reserves the right to seek clarification of any information provided in the Expression of Interest stage and may require the provision of additional information in the tender phase.

Part A - Existing Service

The existing facility is known as the Collier Park Hostel and is located on part of Reserve 38665. A more detailed description of this facility is provided in this brief. The Hostel is currently not located on any separately identifiable parcel of land. If the Hostel land and existing facility was required to be operated and used by a responding organisation, as part of any response to this expression of interest, the land would need to be surveyed and excised from the Reserve land. Department of Lands' approval would be required. Responses should detail land use and tenure requirements for this land. In addition to the above and without limiting the generality of the responses sought, the following should be addressed:

- o Whether the existing facility would be required in any future arrangement;
- o What role (if any) would the City have in either operating or managing this service under your proposal;
- o Any future financial return to the City or obligations imposed on the City;
- o The term of any future arrangement (if limited);
- o How residents will be affected;
- o If residents are to be relocated 'off-site', details of how this would occur and how residents and their families would be involved and informed;
- o How staff will be affected;
- o What arrangements would apply to resident bonds for current and future residents (see separate section entitled 'Residents' Bonds' in this document for further information).
- o What arrangements would apply to the value of the Bed Licences if residents were to be relocated off-site (or retained on-site)?

Part B - Possible Future Service

In addition to Reserve 38665, the City has a further parcel of land, Lot 3297 vested in the City for the purpose of 'Private Institution'. This land is located immediately to the east of the Collier Park Village and is located between the Village and Murray Street. Part of this land is currently occupied by the South Perth Lawn Tennis Club.

The unused portion of this land is approximately 17 000m² in size and is available for aged care operations. (Appendix 3)

The City has not yet considered whether this land should be used for future independent living units or for future Hostel type operations.

Responses to this part should therefore address:

- o Whether you are interested in developing this land for Hostel type use?
- o If interest is shown in the development of this land as a Hostel:
 - Would this be separate to or in addition to the existing Hostel?
 - If separate to the existing Hostel, would the existing residents be able to be relocated and if so, under what circumstances?

- o If you are interested in developing this land:
 - What sort of development would you propose?
 - When would you be able to commence construction and operations?
 - What land tenure would you require and under what circumstances?

It is noted that negotiations would need to occur with the Department of Lands and the South Perth Lawn Tennis Club regarding exact land availability.

Residents' Bonds

Hostel Residents contribute an Accommodation Bond on entry to the Hostel and pay care fees on a monthly basis in accordance with the relevant provisions of the Aged Care Act.

The Accommodation Bond is set at the amount determined by the Department of Health & Ageing (DHA) as the maximum level before a pensioner subsidy ceases to be payable and is currently \$137,500. The amount of the Accommodation Bond is reviewed and adjusted on a quarterly basis in line with the DHA guidelines - within the context of the long term financial sustainability of the Hostel and current market conditions.

The Council has determined that the following arrangements currently apply with respect to payment of bonds for residents entering the Hostel:-

- Residents entering the Collier Park Hostel without having previously resided in the Collier Park Village are to pay the Accommodation Bond ruling at the date of entry to Hostel. There are 20 residents in this category with bonds totalling \$1,085,000.
- Residents entering the Collier Park Hostel after having previously residing in the Collier Park Village who entered the Village after 1 July 1995, are required to pay an Accommodation Bond equal to the Hostel Accommodation Bond ruling at date of entry to the Hostel less the amount of the Ingoing Contribution previously paid on entry to the village. There is currently one resident in this category with a bond of \$115,000.
- Residents entering the Collier Park Hostel after having previously resided in the Collier Park Village prior to 1 July 1995 are not required to pay an Accommodation Bond. There are currently 7 residents in the Hostel who have previously resided in the Village who fall into this category. There are currently 68 residents of the Village who have been resident at the Village since prior to July 1995 and are therefore able to take advantage of this arrangement.

The City is therefore holding bonds totalling \$1.20m in respect of 37 Hostel residents. A summary of this amount is as follows:-

20 Residents from external to the Village	\$1,085,000
1 Resident from the Village post 1995	\$ 115,000
7 Residents from the Village pre 1995	\$nil
10 Concessional residents	\$nil
1 vacant residence (awaiting ingoing resident)	\$nil
1 Respite Care residence	\$nil

40 Residents total

City Policy

The City has a policy that applies to residents (who may or may not have previously resided at the Village) who may desire to relocate to the Hostel. The policy is as follows:

- P611 - Collier Park Hostel Financial Arrangements (Appendix 4)

Responses should detail the extent to which this policy can be accommodated in any future arrangement.

Recent History

Towards the end of 2003 the City called for 'Expressions of Interest' from Consultants in the Aged Care Industry to review the Collier Park Village complex (the Independent Living Units and the Hostel). This consultancy was awarded to ATA Health Care Management who subsequently carried out the review and presented a detailed report to the City in May 2004.

Following a number of Workshops, Council reached the view that the Independent Living Units should remain under the ownership and control of the City with some improved strategies and processes. In relation to the Hostel the City agreed in principle that an alternative model of ownership was to be explored.

In September 2005 a report was considered by Council where it was suggested that Council:

- o investigate the expansion and / or modification of the Hostel; and
- o explore the possibility of another care organisation taking over the running of the Hostel.

Expressions of Interest were sought and at a Special Council Meeting held on 20 December 2005 it was resolved that Southern Cross Care WA Inc be appointed to carry out the review of the Collier Park Village Hostel.

The Southern Cross Care report was presented to a Special Council Meeting in October 2006 when it was resolved:

That...

- (a) Council retain ownership and management of the Collier Park Hostel and that further reports to improve the financial viability of the facility, as identified in the Southern Cross Care report be submitted to Council as soon as practicable; and*
- (b) an external consultant be appointed to assist the City in identifying and implementing the operational initiatives outlined in the Southern Cross Care report.*

At its meeting in April 2008, Council resolved to invite 'not for profit' organisations to lodge Expressions of Interest for the ownership/management of the Collier Park Hostel.

Council now wants to revisit the future operation, management and control of the Collier Park Village Hostel and obvious options include:

- o Enter into a management arrangement whereby an organisation manages the Hostel on behalf of the City;
- o Lease the Hostel to an organisation who would operate the facility independently from the City;
- o Transfer the residents (and bed licences) to another organisation at another location;
- o Make available surplus land for development of Hostel type accommodation and management by a not for profit organisation; and
- o Any other mutually acceptable option involving the land, facilities or service the subject of this Expression of Interest.

Responses to this Invitation

All responses should aim to be as thorough as possible and provide the City with a clear understanding of what is proposed. The City regards the welfare of the residents very highly and will be guided by the proposal that best meets the needs of residents.

Contact Information

Contact information relating to the Collier Park Hostel is as follows:

General Enquiries Expression of Interest	Cliff Frewing - Chief Executive Officer	Ph: 9474 0723 Email: cliff@southperth.wa.gov.au
	Steve Cope - Director Development & Community Services	Ph: 9474 0709 Email: stevec@southperth.wa.gov.au
Hostel Financial Information	Mike Kent - Director financial & Information Services	Ph: 9474 0794 Email: michaelk@southperth.wa.gov.au
Operational Information	Margaret Clarke - Manager Collier Park Village	Ph: 9313 0200 Email: margaretc@southperth.wa.gov.au

An on-site inspection of the Collier Park Hostel can be arranged by contacting the Manager, Collier Park Village, Margaret Clarke.

Current Proposal

The City does not wish to place any pre-conditions on proposals at this stage, but reserves the right to negotiate with organisations and place agreed conditions as the process is developed and refined.

Residential Care Subsidy Levels (RCS).

The RCS levels at the Hostel as at April 2008 are as follows:

RCS LEVELS	MAY 2007	SEPTEMBER 2007	APRIL 2008
Level 2	0	1	0
Level 3	2	2	2
Level 4	2	2	3
Level 5	14	14	12
Level 6	12	8	10
Level 7	8	8	10
Level 8	1	1	2
Respite - HIGH	1	3	1
	40	39	40
Concessional	13	14	10
Total Daily Value	\$1 501.32	\$1 542.58	\$1 469.63

Financial Data

A 'snapshot' of relevant financial data for the year ended 30 June 2007 is as follows:

Expenditure	
- Labour	\$828 502
- Food	\$263 056
- Depreciation	\$56 933
- City administration costs	\$108 209
All Other	\$166 672
Total	\$1 423 372

Revenue	
- RCS (Commonwealth subsidy)	\$590 566
- Maintenance Fees	\$578 854
- Retained Accommodation Bonds	\$76 302
- Other	\$15 836
Total	\$1 261 558

Staff

An organisation chart showing staff positions at the Collier Park Hostel is shown at Appendix 5. Whilst the majority of positions are filled by 'casual employees' all responses should identify how the existing staff will feature in any future arrangement.

Consultation

Consultation will need to occur with relevant Government Agencies as well as with the residents and relatives of the Hostel. Comprehensive details should be provided on the consultative mechanisms proposed.

Legislative Compliance

There are many legislative compliance measures that the City will be required to comply with during the course of this process. These relate to compliance with provisions of the Local Government Act (possible Business Plan preparation and advertising) and other statutory advertising and tender compliance requirements.

Commonwealth Government approval to any final arrangement is also a condition.

EXPRESSIONS OF INTEREST INFORMATION

Delivery Method

The Expressions of Interest from not for profit organisations may be:

- o delivered by hand to the City of South Perth, The Chief Executive Officer, City of South Perth, Civic Centre, Cnr Sandgate Street and South Terrace, SOUTH PERTH WA 6151 (by the Respondent's or Respondent's private agent) and placed in the Expressions of Interest Box provided; **OR**
- o sent through the mail addressed to The Chief Executive Officer, City of South Perth Cnr South Terrace and Sandgate Street, SOUTH PERTH WA 6151 and clearly marked '**Expressions of Interest**'.

Facsimile and electronic mail Expressions of Interests will **not** be accepted.

The City accepts no responsibility in the event that a Expression of Interest is not in the Expressions of Interest Box at the time of closing of Expressions of Interests.

Acceptance of Expressions of Interest

The City is not bound to accept the lowest or any Expressions of Interest and may reject any or all Expressions of Interests submitted. The City may accept any Expressions of Interest in its absolute discretion based on its assessment of responses to all Selection Criteria. The City's assessment and decision is final.

The City reserves the right to negotiate any terms and conditions with the successful Expressions of Interest.

A Expression of Interest shall be deemed to be accepted when notice in writing of such acceptance is:

- o handed to the Respondent, or
- o sent by post to the address of the Respondent stated in the Expressions of Interest

Lodgement of Expressions of Interest

Expressions of Interests shall be lodged by the stated closing time. The closing time is 12.00 noon on **Monday 30 June 2008**

The Expressions of Interests shall be:

- o placed in a sealed envelope;
- o clearly endorsed with the Expressions of Interest identification number and titled as shown on the front cover of the Expressions of Interest Information Document; and
- o numbered consecutively and include an index. The original must be **unbound** plus two (2) bound copies.

The City accepts no responsibility in the event that an Expression of Interest is not placed in the Tender Box at the time of closing of Expressions of Interest.

Other City of South Perth Policies

The City of South Perth Policy No P607 *Tenders and Expressions of Interest* which is available on the City's website www.southperth.wa.gov.au is relevant to this Expression of Interest.

ASSESSMENT OF SUBMISSIONS

Opening Of Expressions of Interests

All applicants and members of the public may attend the opening of the Expressions of Interests. The Expressions of Interests will be opened at the City's Administration Office, Civic Centre, corner Sandgate Street and South Terrace, South Perth immediately after the deadline.

Decision to Accept

The City may decide not to accept any of the Expressions of Interests. The City may decide to accept any Expressions of Interest that best meets the selection criteria.

The City will advise all applicants the particulars of the organisations selected on the short list or the decision not to accept any submission following the relevant Council meeting in which the successful short list is approved. Tenders will then be invited from those short listed.

Disclosure of Information

The City may disclose any of the documents that are included as part of the submission under the *Freedom of Information Act (WA) 1992*.

Expression Validity Period

All Expressions of Interests and the statements made in them remain valid for a period of ninety days from the deadline for submission.

Credit Risk Assessment

The City reserves the right to conduct credit risk assessments of the applicants.

Ownership of Submissions

All documents that applicants submit become the property of the City. The City will not return these documents to the applicant. Unless otherwise agreed, the City retains all rights to use the material submitted in the assessment of the responses.

Canvassing of Officers and Elected Members

Applicants must not canvass officers or Council Members with a view to influencing the acceptance of any Expressions of Interest. If the City becomes aware of any canvassing then it may disqualify the organisation from further consideration.

Legal Documentation

The City will require the successful organisation to enter into appropriate legal documentation to facilitate the agreed outcomes.

Qualitative Criteria

Qualitative Criteria	Weighting %
1. Experience in managing aged care facilities	25%
2. Best solution for residents	25%
3. Financial return to the City	20%
4. City Resources use/available to organisation	10%
5. Transformation approach and organisational ability	10%
6. Reputation	5%
7. Communications/Liaison Skills	5%
Total	100%

The qualitative criteria will be scored with the weighting applied to give a total score for each Expressions of Interest received.

A Respondent may be required to attend an interview at its own cost with the City to clarify or demonstrate statements made in the Expressions of Interest.

Criteria

The City is seeking Expressions of Interests from not for profit Organisations. The City will base its selection on the following basis. The City will score all eligible applicants against the weighted criteria and select those that best satisfy the criteria.

Experience in Managing Aged Care Facilities 25%

Organisations must provide details of their experience in managing Aged Care Facilities. They must also provide relevant details and experience of the management structure of the organisation, history of involvement in aged care and statement of financial position. The City also expects that applicants will provide details of references that the City can contact.

Best Solution for Residents 25%

Organisations should outline in their responses how the residents will be affected and what strategies are to be employed to minimise disruption/inconvenience to residents. If it is anticipated that residents will receive enhanced benefits or facilities under the proposal, details should be provided.

Financial Return to City 20%

Organisations should submit a total price or equivalent value (including detailed calculations) of the proposal submitted.

City Resources Used /Available to Organisation 10%

The Organisation must submit details of how the City's staff currently employed at the Hostel will be featured in any future arrangement. This requirement applies whether or not the Hostel remains operational on-site or if the Hostel residents are relocated off-site.

Transformation Approach and Organisational Ability 10%

The Organisation should advise of the approach they will take in undertaking the transfer of management (if applicable).

Attachment 10.0.2

The Organisation should also submit details of resources available to it and satisfactorily demonstrate that it can manage the additional residents and sensitive nature of the transfer of residents from City care to an alternative sector organisation (if applicable).

Reputation 5%

Organisations should demonstrate their reputation for quality aged care within the industry with reference to provision of current facilities and practices and future goals and aspirations.

Communications/Liaison Skills 5%

Organisations should advise how they will communicate and liaise with the City and the residents (and their families) and detail the management and liaison necessarily involved with any other relevant bodies to obtain the desired outcome.

The City reserves the right;

- o not to accept any Expressions of Interest
- o to apply a suitable tie breaking procedure in the event of a tie between two or more Expressions of Interests so that no Respondent is unfairly advantaged;
- o not to release any information except pursuant to the provisions of the Freedom of Information Act and Regulation 17 and 19 of the Local Government (Functions and General) Regulations 1996, which could be commercially sensitive in nature or against the best, interest of the operation of the City or submitted by a Respondent in confidence.

Checklist

The following checklist reminds you of the requirements for submitting an expression of interest.

1. I have included copies of all necessary documentation.
2. I have addressed the terms of reference.
3. I have completed and signed a submission of expression of interest declaration.
4. I have submitted before the deadline.

Submission of Expression of Interest Declaration

I /We.....

(Name of Consultant):_____

Address:_____

ABN/GST status:_____

ACN (if any):_____

Telephone:_____ Fax:_____

E-mail_____

I/we agree to be bound by and comply with the conditions of submitting this Expression of Interest.

I/We acknowledge that the City may seek clarification of any matter contained in the submission, may require additional information to be provided at the Expression of Interest stage and may require additional information at the Tender stage should the submission be short listed for further consideration.

I/we acknowledge that all the information provided in the submission is accurate.

In signing this I/we acknowledge that I/we can bind the organisation to this submission and, agree that the City is not bound to any particular course of action and the City will not be liable for any action as a result of this process.

Date:_____

Signed:_____

Name:_____

Position:_____

Signed:_____

Name:_____

Position:_____



Lot 29 (No. 93) South Perth Esplanade, South Perth



Lot 29 (No. 93) South Perth Esplanade, South Perth



Lot 29 (No. 93) South Perth Esplanade, South Perth- right (west) of site



Lot 29 (No. 93) South Perth Esplanade, South Perth- left (east) of site



Lot 3 (No. 5) Parker Street, South Perth- centre



Lot 3 (No. 5) Parker Street, South Perth- right (north) of site



Lot 3 (No. 5) Parker Street, South Perth- rear (west) of site

City of South Perth

Attachment 10.5.1

List of Application for Planning Approval Determined Under Delegated Authority for the Period 1/04/2008 to 30/04/2008

Application #	Ext. Ref.	PC Date	Address	Applicant	Status	Description
011.2007.00000497.001	TA1/56	22/04/2008	56 Talbot AVE COMO	Dale Alcock Home Improvement	Approved	GROUPED DWELLING(S)
011.2007.00000562.001	TH3/41	18/04/2008	41 Third AVE KENSINGTON	Ace Limestone Retaining Walls	Approved	Additions / Alterations to Single House
011.2007.00000579.001	CA6/49	18/04/2008	49 Canning HWY SOUTH PERTH	Mr K D Laird	Approved	Additions / Alterations to Single House
011.2007.00000602.001	LE3/33	18/04/2008	10 Addison ST SOUTH PERTH	Mr G Hota	Approved	PATIO ADDITION TO GROUPED DWELLING
011.2007.00000639.001	BR4/14	21/04/2008	14 Brittain ST COMO	Great Aussie Patios	Approved	PATIO ADDITION TO GROUPED DWELLING
011.2008.00000005.001	MO3/8	17/04/2008	8 Moresby ST KENSINGTON	Mr E E R Andre	Approved	ALTERATION TO SHOP
011.2008.00000017.001	CA5/45	17/04/2008	45A Canavan CRES MANNING	Swan Patios	Approved	PATIO ADDITION TO GROUPED DWELLING
011.2008.00000024.001	ER1/46	18/04/2008	46A Eric ST COMO	Patio Living	Approved	PATIO ADDITION TO GROUPED DWELLING
011.2008.00000025.001	DY1/11	18/04/2008	117 Dyson ST KENSINGTON	Redink Homes	Approved	Single House
011.2008.00000029.001	MO2/13	18/04/2008	13 Monk ST KENSINGTON	Westral Outdoor Centre	Approved	PATIO ADDITION TO SINGLE HOUSE
011.2008.00000031.001	WE1/75	18/04/2008	75 Welwyn AVE SALTER POINT	MI Constructions	Approved	TWO GROUPED DWELLINGS
011.2008.00000035.001	KL1/8	14/04/2008	8 Klem AVE SALTER POINT	Jenic Designs	Refused	TWO STOREY GROUPED DWELLING
011.2008.00000048.001	LE3/14	17/04/2008	14 Leonora ST COMO	One Stop Patio Shop	Approved	PATIO ADDITION TO GROUPED DWELLING
011.2008.00000052.001	RY1/17	18/04/2008	17 Ryrie AVE COMO	Mr A Fratelle	Approved	Additions / Alterations to Single House
011.2008.00000058.001	LA5/16	18/04/2008	160 Lansdowne RD KENSINGTON	Ms F Kelsall	Approved	FENCE GREATER THAN 1.8 METRES
011.2008.00000060.001	GW1/50	17/04/2008	50 Gwentyfred RD KENSINGTON	Westral	Approved	PATIO ADDITION TO GROUPED DWELLING
011.2008.00000070.001	TA1/81	21/04/2008	81 Talbot AVE COMO	3D Edge	Approved	TWO GROUPED DWELLINGS
011.2008.00000082.001	GE1/51-	7/04/2008	51 George ST KENSINGTON	Mr S M Davis	Approved	CHANGE IN LAND USE
011.2008.00000084.001	CA6/40	18/04/2008	409C Canning HWY COMO	One Stop Patio Shop	Approved	PATIO ADDITION TO GROUPED DWELLING
011.2008.00000085.001	CA3/43	2/04/2008	43 Crawshaw CRES MANNING	Mr D R Trezise	Approved	Single House
011.2008.00000087.001	CO3/90	18/04/2008	90 Comer ST COMO	Great Aussie Patios	Approved	PATIO ADDITION TO SINGLE HOUSE
011.2008.00000097.001	GR2/3	18/04/2008	3 Griffin CRES MANNING	Dale Alcock Home Improvement	Approved	Single House

List of Application for Planning Approval Determined Under Delegated Authority for the Period 1/04/2008 to 30/04/2008

Application #	Ext. Ref.	PC Date	Address	Applicant	Status	Description
011.2008.00000112.001	LA5/10	17/04/2008	100 Lansdowne RD KENSINGTON	Mr W J Ramshaw	Approved	Additions / Alterations to Single House
011.2008.00000114.001	GW1/54	18/04/2008	54 Gwennyfred RD KENSINGTON	Mr M B Bland	Approved	FENCE GREATER THAN 1.8 METRES
011.2008.00000126.001	DR1/1 -	23/04/2008	1 Drogheda WY WATERFORD	Mr R Giovenco	Approved	PATIO ADDITION TO SINGLE HOUSE
011.2008.00000139.001	BE2/65	23/04/2008	65A Bessell AVE COMO	Oasis Patios	Approved	Additions / Alterations to Single House
011.2008.00000140.001	YA1/9 -	21/04/2008	9 Yallambee PL KARAWARA	Kalmar Factory Direct	Approved	Additions / Alterations to Single House
011.2008.00000148.001	DO4/50	23/04/2008	50 Downey DR MANNING	Swan Patios	Approved	PATIO ADDITION TO SINGLE HOUSE
011.2008.00000149.001	BO2/8 -	24/04/2008	8 Boongala CL KARAWARA	Highline Ltd	Approved	Additions / Alterations to Single House
011.2008.00000150.001	MI3/35	30/04/2008	353 Mill Point RD SOUTH PERTH	Mr Q P Tan	Approved	Additions / Alterations to Single House
011.2008.00000151.001	BR2/43	24/04/2008	43 Brandon ST KENSINGTON	Mr & Mrs Calder	Approved	PATIO ADDITION TO SINGLE HOUSE
011.2008.00000160.001	BL2/27	28/04/2008	27 Bland ST COMO	Oasis Patios	Approved	PATIO ADDITION TO SINGLE HOUSE
011.2008.00000166.001	GE2/8 -	30/04/2008	8 Gerald ST COMO	One Stop Patio Shop	Approved	PATIO ADDITION TO GROUPED DWELLING