

**NOTES** May Council Agenda Briefing Held in the Council Chamber Tuesday 15 May 2007

Commencing at 5.30pm

Present: Mayor, J Collins, JP (Chairman)

<u>Councillors:</u> J Best L J Jamieson L P Ozsdolay C A Cala R Wells, JP D S Smith S Doherty K R Trent, RFD

Officers:

Mr C Frewing Mr R E Burrows Mr M Kent Mr S Cope Mr C Buttle Mrs M Clarke Ms D Gray Mr N Kegie Ms N Jameson Mr S McLaughlin Mrs K Russell Civic Ward (from 6.00pm) Manning Ward McDougall Ward McDougall Ward Mill Point Ward Moresby Ward Moresby Ward

Chief Executive Officer Director Corporate and Community Services Director Financial and Information Services Director Strategic and Regulatory Services Manager Development Assessment Manager Collier Park Village Manager Financial Services Manager Community, Culture and Recreation (until 5.55pm) Grants and Consultation Officer (until 5.55pm) Legal and Governance Officer Minute Secretary

<u>Apologies</u>	
Cr G W Gleeson	Civic Ward - leave of absence
Cr L M Macpherson	Como Beach Ward - leave of absence
Cr R B Maddaford	Mill Point Ward - leave of absence

<u>Gallery</u>

Six members of the public and one member of the press were present.

#### **OPENING**

The Mayor opened the Agenda Briefing at 5.30pm and welcomed everyone in attendance. He then advised the public present that they were not permitted to ask questions or interject in the proceedings and he reminded Members that Agenda Briefings were not part of the decision-making process but an opportunity for them to raise questions on the Items presented in order to make informed decisions.

#### ITEMS THE SUBJECT OF THE AGENDA BRIEFING

The Chief Executive Officer commenced the presentation by reminding Members of the question/response forms provided for their use in relation to any further information / points of clarification they require on Council reports contained in the Agenda.

#### Amendment to April 2007 Council Minutes

Prior to the CEO presenting an overview of the May Council reports, Cr Jamieson referred to Item 6.1.1 on the May Council Agenda (Confirmation of Minutes) and to his email requests calling for a draft of the debate in relation to Item 9.3.5 of the April 2007 Council meeting be prepared in order that he could move a Motion to amend the draft Minutes at the May Council meeting and then Members could decide whether they wanted the debate on item 9.3.5 included in the April Minutes. He stated that his requests had been declined and that he was now making his fourth request through the Chair.

<u>Chief Executive Officer</u> reported that Cr Doherty also had made the same request. He said it is not Council practice to include debate in the Council Minutes when the officer recommendation has been adopted without change. The CEO then read aloud the March 2003 Council resolution as follows:

"That Council Minutes record points of clarification, questions asked of staff and answers provided in relation to Agenda Items and pertinent member comments, preferably in dot point form, on items that are either rejected or amended during a meeting."

The CEO stated that he was following Council's resolution, as did the preparation of the Minutes and that is why the debate in relation to Item 9.3.5 is not recorded. He said that he is happy to record the debate for the particular item referred to but that it is for Council to decide not individual Councillors.

<u>Mayor Collins</u> reiterated that the April 2007 Minutes are correct and reflect Council's resolution. He said that in order to make a change and include the debate for Item 9.3.5 in the content of the Minutes, that the Minutes when being confirmed at the May Council Meeting would have to be withdrawn and Council would then have to deliberate on whether they be changed to include the debate. The Mayor sought confirmation of this process from the Legal and Governance Officer. The Legal and Governance Officer confirmed that it was the correct procedure.

The Chief Executive Officer proceeded with the presentation and provided a brief summary of each of the following reports on the May 2007 Council Agenda. Questions and points of clarification were raised by Members and responded to by the officers.

#### 9.0.1 Customer Feedback Survey

This report presents for approval a Customer Feedback Survey form developed to secure feedback from individuals and organisations that have had direct contact with the City.

#### 9.0.2 Collier Park Hostel Progress Report

The report presents a further update on the progress made since Council resolved to appoint a consultant to assist the City to implement operational initiatives at Collier Park Hostel.

#### 9.2.1 Proposal to Rename a Reserve after the late Andrew Thomson

This report deals with the proposal to re-name Waterford Conservation Reserve to the Andrew Thomson Conservation Reserve.

#### 9.2.2 Community Safety Resource Centre Review

The purpose of this report is to review the agreement between the City and the WA Police in relation to the Community Safety Resource Centre at the corner of Mends Street and Labouchere Road.

**Note:** Manager Community, Culture and Recreation and the Grants and Consultation Officer retired from the meeting at 5.55pm

#### 9.3.1 Approval of Unauthorised Garage at 30 Manning Road, Como.

This report considers a request for retrospective approval of a large unauthorised garage containing parking space for four vehicles.

#### 9.3.2 Increase in Child Numbers at Family Day Care 76 Todd Avenue, Como.

In December 2006 Council approved the increase in the number of children at the Family Day Care subject to construction of a double garage and crossover by not later than 2 July 2007 this report deals with a request from the applicant for an extension of time for construction until 31 August.

9.3.3 Proposed Three Single Houses and Two Grouped Dwellings. Lot 10 (No. 249) Coode Street and Lot 12 (No. 20) Greenock Avenue, Como.

This reports deals with an application for planning approval for three Single Houses and two Grouped Dwellings at No. 249 Coode Street and No. 20 Greenock Avenue.

**Note:** Cr Best arrived at 6.00pm

**9.3.4** Validity of Approval for 8 Multiple Dwellings at 52 Mill Point Road, South Perth. This report considers a request to extend the validity of approval for the development.

#### 9.3.5 Windsor Hotel car park

This report considers the installation of parking ticket machines in the Windsor Hotel car park which will have the effect of converting the car park into a "Public Parking Station".

- **9.3.6** Proposed Single House and Two Grouped Dwellings at 92 Labouchere Road, South Perth A request has been received for reconsideration of two Conditions of Planning Approval in relation to the materials and external finishes of the proposed dwellings.
- 9.3.7 Change of Use from Single House to Consulting Rooms at 383 Canning Highway, cnr Alston Avenue, Como.

This report deals with an application for planning approval is for a change of use from single house to consulting rooms.

#### 9.3.8 Illuminated Direction Sign cnr Preston Street and Canning Highway

This report deals with a request for reconsideration of a condition of approval requiring that :

- (e) the sign shall only advertise the 'Preston Street Precinct' and shall not display advertising for any individual businesses or any tenants on any portion of the Illuminated Direct Sign; and...
- **9.3.9 Proposed Major Additions / Alterations to Village Green Shopping Centre** This report covers a new application for planning approval for major additions and alterations to the Village Green Shopping Centre and a request that the approval granted in May 2005 be extended.
- **9.5.1** Applications for Planning Approval Determined Under Delegated Authority. This report provides a List of applications approved under Delegated Authority during April 2007.

#### 9.5.2 Use of the Common Seal

This report lists the use of the Common Seal for the month of April.

#### 9.5.3 Local Government Elections - October 2007

This report formally seeks approval for the Electoral Commissioner to be responsible for the conduct of the election and that the election be conducted as a postal election.

#### 9.5.4 Western Australian State Electoral Boundaries

This report considers an invitation from the WA Electoral Distribution Commissioners to make a submission regarding the State Electoral Boundary for South Perth.

#### 9.5.5 2007 National General Assembly of Local Government

The purpose of this report is to seek consent for the Mayor and Deputy Mayor to attend and represent the City at the 2007 National General Assembly of Local Government.

#### 9.5.6 Organisation – Divisional Structure

This report provides a review of the Organisational Divisional Structure.

- **9.6.1** Monthly Financial Management Accounts for April 2007 This report presents the management accounts for April.'
- **9.6.2** Monthly Statement of Funds, Investments and Debtors at 30 April 2007 This report lists funds, investments and debtors as at 30 April 2007.
- **9.6.3** Warrant of Payments Listing for April 2007. This report lists accounts paid by the CEO under delegated authority for April 2007.

#### 9.6.4 Capital Projects Review

This report details a schedule of financial performance supplemented by relevant comments in relation to approved capital projects to 30 April 2007.

#### 9.7.1 Audit and Governance Committee Recommendations

This report considers a recommendation from the Audit and Governance Committee meeting held 8 May 2007.

#### Closure

The Mayor closed the Briefing at 6.55pm

## Attachment 7.2.2



# **NOTES** CONCEPT FORUM

# • City of Canning Fireworks

- 2007 Fiesta
- Bentley Technology Park

Held in the Council Chamber, Sandgate Street, South Perth Tuesday 23 May 2007 commencing at 5.30pm

#### Present

Mayor J Collins, JP (Chairman)

Councillors:			
J Best	Civic Ward		
L P Ozsdolay	Manning Ward		
C A Cala	McDougall Ward		
K R Trent, RFD	Moresby Ward		
L Macpherson	Como Beach Ward (from 6.10pm)		
Officers:			
Mr C Frewing	Chief Executive Officer		
Mr S Cope	Director Strategic and Regulatory Services		
Mr G Flood	Director Infrastructure Services		
Mr N Kegie	Manager Community, Culture and Recreation (until 6.40pm)		
Ms Nicole Jameson	Grants and Consultation Coordinator (until 6.40pm)		
Ms Bronwyn Pearson	Arts and Events Coordinator (until 6.40pm)		
Mr Matthew Hunt	Recreation Development Coordinator (until 6.40pm)		
Ms Natasha Newbold	Community Projects Officer (until 6.40pm)		
Mrs K Russell	Minute Secretary		
Representatives Technology Pa	Representatives Technology Park		
Mr Neill Stevens	Director, NS Projects (from 6.30pm)		
Mr Damian Fasher	Project Manager, NS Projects (from 6.30pm)		
Mr Roy Chapman	General Manager, Technology Park (from 6.30pm)		
Apologies			
Cr R B Maddaford	Mill Point Ward - leave of absence		
Cr D S Smith	Mill Point Ward		
Cr L J Jamieson	Manning Ward		
Cr R Wells, JP	McDougall Ward		
Cr S Doherty	Moresby Ward		
Cr B Hearne	Como Beach Ward		

Page 2 Concept Forum : City of Canning Fireworks, 2007 Fiesta Bentley Technology Park Presentation: 23.5.2007

### **OPENING**

The Mayor opened the Concept Forum at 5.30pm and welcomed everyone in attendance.

#### 1. City of Canning Fireworks

The Manager Community Culture and Recreation provided information on the suggestion by Councillor Jamieson that the City partner with the City of Canning in their annual New Year's Day celebration community event. With regard to this project, the Manager Community Culture and Recreation reported as follows:

Approximately 1,000 people meet on the Waterford/Salter Point foreshore area to watch this annual fireworks display which is part of a community event coordinated by the City of Canning. Cr Jamieson's suggestion included partnering with the City of Canning to possibly share the cost of fireworks, setting them off on both sides of the river and including entertainment and amenities of the COSP side of the river. Following Cr Jamieson's request City officers have investigated the opportunities and risks associated with becoming involved in the project. This investigation included consultation with relevant staff at the City of Canning. For reasons outlined below officers have concluded that the risks outweigh the benefits of becoming involved in this project.

**Background** - The City of Canning New Year's Day Celebrations began as a Millennium project in 2000 and is now established as a significant annual community event for Canning. Approximately 10,000 converge on the Shelley foreshore to participate in the event which begins at 2.30pm and culminates in a 10-15 minute fireworks display. Organisers advise that the scale of the event is just about at the maximum capacity sustainable in the current location with regard to attendance numbers, traffic access / management and logistics required to service the event. Very little promotion is needed to attract the current number of people to the event.

**Opportunities** - City officers investigated the potential to 'add value' to the event for local residents by partnering with Canning. Preliminary ideas included; providing 'roving' style entertainment along the foreshore, providing more significant entertainment such as bands in the lead up to the fireworks, developing a complimentary event at a location close by in the lead up to the fireworks and providing the necessary infrastructure and amenities (toilets, first aid, security etc) for an anticipated crowd of up to 10,000 on the Waterford / Salter Point foreshore area.

**Risks** - officers have identified the following risk areas:

- Damage to the environment much of the area is fragile and susceptible to damage
- Adverse community reaction by local residents if large numbers of people attended
- Public Liability any involvement by the City could expose it to liability for actions resulting from an event that is not under the City's control
- Adequately servicing the event particularly traffic management and segregating sensitive areas

**Conclusion -** officers have concluded that the area does not lend itself to large numbers of people; that there is a significant risk that the environment could be damaged, traffic management for the event would be problematic, and public liability is a concern. It was also observed that the event is a bonus for residents living nearby who are currently able to view the fireworks display with ease.

Members discussed the issues raised, in particular a letter related to the subject received recently by the Mayor outlining concern about the growing number of fireworks events adjacent to the river.

A handout of the presentation was provided to Members in attendance and for distribution to these Members not at the Briefing.

In conclusion, it was noted that if Cr Jamieson wished to pursue this matter further, a Notice of Motion should be lodged for Council consideration.

#### 2. 2007 Fiesta

The Manager Community Culture and Recreation provided background information about the recent Fiesta including:

- How the program came together; and

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- What were the outcomes for the community;
- Key initiatives that made Fiesta 2007 different to previous events; and \_
- Status of planning for Fiesta 2008. -

Key points in the briefing included:

- A strong focus on the primary aim of the Fiesta which is how to maximise the involvement of the local community
- The partnerships developed with schools, local businesses, sporting and recreations clubs and community organisations. With the exception of government funding bodies all partners had strong local connections
- The 'added value' to the program by in-kind contributions, integrating activities coordinated by external organisations and by integrating ongoing City programs in other areas such as Heritage House, Travelsmart and Sustainability
- How Elected Members were consulted during the development of the 2007 program
- The complexity of developing the program with regard to funding deadlines, sponsorship negotiations, partnership building, negotiations with key artists and ongoing project development
- Key statistics from the Fiesta community survey
- Positive impact of moving dates to allow for greater involvement of schools
- Very positive community response to the Fiesta including excellent response to new initiatives for 2007 the Shaun Tan projects, Waterworks Arts Project and Mends St Carnival
- The need to focus on including more stakeholders in the development of a Youth event
- More focus also on local promotion, particularly when distribution of the local paper and Fiesta program is problematic

#### Outcome

Members and officers raised a number of points including:

- Waterworks was still a living project as many of the works are still on display at some of the schools
- Councillors can assist with program distribution problems if they are aware when delivery should be taking place
- Parking should be reviewed for the Mends St event to ensure the public take advantage of what is available
- Ensure there is a focus on promoting the program to schools, P&Cs etc
- The program brochure was excellent, small, concise, attractive and stood out in the letterbox
- The level of involvement of members in the development of the program. Members wish to be involved in concept development, not project development and to be briefed as the program develops
- A further briefing is to be held in approximately 6 weeks to workshop concepts for 2008.
- Congratulations from the Mayor to the Fiesta team on their professionalism

The Manager Community Culture and Recreation also outlined the development of the marketing material and the development of the Fiesta logo in 2005 which has been used since then to provide consistency from year to year.

Documentation was provided at the briefing and subsequently distributed to Members not present included a handout of the Manager Community Culture and Recreation's presentation and a summary of feedback from the Fiesta Community Survey. A further summary of consultation with Elected Members for Fiesta 2007 is available on request.

**Note:** This part of the Concept Forum concluded at 6.40pm

#### **3.** Bentley Technology Park

Mr Roy Chapman, the General Manager, Technology Park gave a power point presentation covering the following topics:

- History of Technology Park
  - Economic Impact
  - Current Park Status

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- Technology Precinct Area
  - history, vision and current status

- Technology Precinct planning and infrastructure issues - precinct future / impact of not proceeding
- Technology Precinct Master Plan
- Technology Precinct Steering Group
- Technology Precinct Guiding Principles
- Overview Proposed Program Phases 1 5
- Key Project Milestones
- Sub consultants proposed

Questions were raised by Members on these matters during the presentation and responded to by the presenter.

The review of the Master Plan is currently scheduled for presentation to the Steering Group in September 2007.

#### 4. Closure

The Mayor closed the Concept Forum at 7.50pm.

## Attachment 7.2.3



# **NOTES** CONCEPT FORUM

# • Draft Budget

Held in the Council Chamber, Sandgate Street, South Perth Tuesday 5 June 2007 commencing at 5.40pm

Present: Mayor, J Collins, JP (Chairman)

<u>Councillors:</u> B W Hearne L M Macpherson L P Ozsdolay C A Cala R Wells, JP R B Maddaford S Doherty K R Trent, RFD	Como Beach Ward Como Beach Ward (from 6.17pm) Manning Ward (until 7.20pm) McDougall Ward (from 6.05pm) McDougall Ward Mill Point Ward Moresby Ward Moresby Ward (from 5.40pm)
K K HUR, KFD	woresby ward (nom 5.40pm)
<u>Officers:</u> Mr C Frewing Mr G Flood Mr M Kent Ms D Gray	Chief Executive Officer Director Infrastructure Services Director Financial and Information Services Manager Financial Services
<u>Apologies</u> Cr D S Smith Cr G W Gleeson Cr L M Macpherson Cr C A Cala Cr K R Trent, RFD	Mill Point Ward Civic Ward Como Beach Ward - anticipated late arrival McDougall Ward - anticipated late arrival Moresby Ward - anticipated late arrival

#### **OPENING**

The Mayor opened the Concept Forum at 5.40pm and welcomed everyone in attendance.

#### 1. Draft Budget

The Chief Executive Officer advised that in accordance with the Budget timetable officers have been following, the 2007/8 Budget and 2007-2012 Strategic Financial Plan planning process is nearing finalisation.

The Director Financial and Information Services summarised responses received in connection with advertising the Strategic Financial Plan for public comment and advised that a formal report will be prepared for Council's consideration at the June meeting acknowledging the receipt of the

Page 2 Concept Forum : Draft Budget : 5.6.2007

submissions received and presenting the final Strategic Financial Plan for adoption. He then commenced his presentation and covered the following topics:

- Principles underlying the Budget
- Background
- Economic Context for the Budget
- Financial Overview
- 2007/2008 Funding Mix (AAS27)
- Financial Trends
- Salaries and Associated Costs
- Staffing Levels & Salaries
- Changes in Staff Head Count
- Salaries and Assoc Costs by Dept 2007
- Salaries and Assoc Costs by Dept 2008
- Permanent versus Temporary Staff
- Financial Summary by Directorate
- Rates Information Summary
- Rate in the \$ Reconciliation
- Rates Increase Impact
- Rates Increase Peer Comparison
- Rubbish Service Levy
- Rates & Charges Overall Impact
- Major Operating Budget Elements
- Financial Detail Selected Items
- Financial Detail Council Members
- Capital Program
- Capital Carry Forwards
- Capital Non Infrastructure
- Capital Infrastructure
- Fees and Charges Information
- Key Dates in the Budget Process
- Proposed Budget Presentation

#### Key Items Raised / Questions Answered:

- WALGA Local Government cost index (5.3% vs CPI)
- Funding Options
- Unanticipated financial costs
  - state government charges (electoral, electricity etc)
  - costs associated with implementing the recommendations of the DOLG Inquiry into the CoSP
  - increased cost of tendered services
  - waste management cost increases
- communicating the importance of cost recovery in the Budget edition of the Peninsula
- the minimum rate and the potential for increasing this in line with other rates

#### **Outcome:**

The Director Financial and Information Services will be presenting the Proposed 2007/2008 Budget to Council at the Budget Briefing scheduled for 20 June 2007. Feedback from this draft Budget Briefing will be incorporated where appropriate.

#### 2. Closure

The Mayor closed the Concept Forum at 7.30pm and thanked everyone for their attendance.

## Attachment 7.2.4



# **NOTES** CONCEPT FORUM

- Como Beach Public Art
- Red Bull Airshow
- Debriefing Australia Day 2007

Held in the Council Chamber, Sandgate Street, South Perth Tuesday 12 June 2007 commencing at 5.30pm

Present Mayor J Collins, JP (Chairman)

<u>Councillors:</u> J Best B W Hearne L M Macpherson C A Cala R Wells, JP S Doherty B Maddaford	Civic Ward (from 6.42 pm) Como Beach Ward Como Beach Ward (from 5.55 pm) McDougall Ward McDougall Ward Moresby Ward Mill Point Ward
Officers: Mr C Frewing Mr S Cope Mr G Flood Mr M Kent Mr S Camillo	Chief Executive Officer Director Strategic and Regulatory Services Director Infrastructure Services Director Financial Services Manager Environmental Health and Regulatory Services
<u>Guests</u> Ms Jenny Kerr Ms Danula Szole Mr Jason Hirst	Artsource Artist Artist
Ms Shani Wood Mr Luke Robinson Mr Luke Hanley Ms Laurie O'Meara Ms Jo Pond Ms Hannah Walters	Shani Woods Events, National Project Manager Paddock Bashin' Productions, Director Events Corp, Contracts Manager Events Corp, Board Member Events Corp, Project Co-ordinator Project Assistant, Shani Wood Events
<u>Apologies</u> Cr D S Smith Cr K R Trent, RFD Cr L P Ozsdolay	Mill Point Ward Moresby Ward Manning Ward

Page 2 Concept Forum : Como Beach Artworks, Red Bull Air Show 2007 and Skyshow 2007 Held 12 June 2007 Cr G W Gleeson Civic Ward

#### **OPENING**

The Mayor opened the Concept Forum at 5.30pm and welcomed everyone in attendance.

#### 1. Como Beach Public Art

The Director Strategic and Regulatory Services introduced Ms Jenny Kerr from Artsource, who have been contracted by the City to assist with the selection process and ensure there is expert technical and artistic input. He then explained that the Briefing follows the resolution of Council in December 2006 to incorporate a public artwork in the Como Beach Redevelopment and that the December report outlined the process for the project. A working group comprising an art consultant (Jenny Kerr) was formed to undertake the selection process which involved:

- developing the brief and ensuring that the proposed works had relevance to the area
- short listing from an initial pool of submissions and then selecting a preferred artist or team of artists
- scheduling a presentation of the selected work to Council

The Director Strategic and Regulatory Services said that it is envisaged that the work will be completed and installed by February 2008 and an allowance has been made in the City's 2007/08 budget. He said that the total cost, including advertising, concept development, design, transport and installation, is estimated at approximately \$45,000.

Ms Jenny Kerr provided further explanation of the process and introduced the selected artists Danula Szole and Jason Hirst. Danula and Jason explained the development of their public art concept making particular reference to the history of the Peninsula area

Questions were received from Councillors on the historical theme, graffitti protection, safety considerations and positioning of the artwork in the context of the Como Beach and these were responded to by the artists. Interest was also expressed by Councillors in viewing the artists' previous work where it exists in situ and the artists agreed to provide a list of examples for reference

#### 2. Red Bull Airshow

Representatives from Shani Wood Events, Events Corp and Paddock Bashin Productions presented a briefing of the 2006 event and of the proposed 2007 Red Bull Air Race scheduled to take place over Perth Waters on the Swan River from 3 to 4 November, as follows:

The Red Bull Air Race is one of 10 events to be held on the international calendar this year with the finale to be held in Perth. Events Corp have secured a three year contract to host the event in Perth concluding in 2008, although discussions have commenced with Red Bull Air Race GmbH for it to be extended for a further term.

Preparation for the event will commence from 20 October 2007 with the completion being 17 November 2007.

Last year the event attracted some 350,000 people and this year the programme has changed to run over two days with additional features and time trials. An increase in numbers attending the event is predicted, particularly on the final day of the competition. The presenters provided Council with their proposed plan to deal with the impact of event's activities on the City and its community. The applicants propose to manage the event along similar lines to other large events such as the Skyshow. The Red Bull Air Race proposal will be the subject of a report to Council in June.

Questions were raised by Councillors with respect to:

- notification of residents;
- road closures proposed;
- proposed strategy for alcohol; and

Page 4 Concept Forum : Como Beach Artworks, Red Bull Air Show 2007 and Skyshow 2007 Held 12 June 2007

• possible need for a greater ranger presence.

#### 3. 2007 Skyshow

The Manager Environmental Health and Regulatory Services provided a debriefing on the effects of the Safer Australia Day Strategy 2007 and its effects on the Community .

The presentation covered the following areas:

- Parking permits
- Waste Management
- Traffic Management/Road Closures
- Communications/Advertising
- Youth activities additional funding/hand out's

Questions were raised by Councillors concerning alcohol consumption, parking / traffic management and the communication plan. These questions were answered and those requiring further investigation and follow-up for the Safer Australia Day Strategy 2008 were taken on notice by the relevant officers for further response.

It was agreed that letters would be written to the Lotteries and City of Perth requesting that additional financial contributions be made to the City of South Perth because of the significant impact of the event on the City.

#### 4. Closure

The Mayor closed the Concept Forum at 7.40pm.



18 April 2007

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City of South Perth Civic Centre Cnr Sandgate Street & South Terrace SOUTH PERTH WA 6151

#### PERTH ZOO - PERIMETER FENCE REPLACEMENT PLANNING APPROVAL SUBMISSION

Please find enclosed documents for planning approval submission for the replacement of the Perth Zoo perimeter fence. The following documents are enclosed:-

SYDNEY MELBOURNE BRISBANE PERTH CANBERRA

AUCKLAND WELLINGTON KUALA LUMPUR LONDON

This letter

Three sets of the following drawings:-

Dwg No.	Title
D00	General Site Plan Arrangement & Proposed Gate Numbering Scheme
D01	Site Plan Key
D02	Part Site Plan
D03	Part Site Plan
D04	Part Site Plan
D05	Part Site Plan
D06	Part Site Plan
D07	Part Site Plan
D08	Part Site Plan
D09	Part Site Plan
D10	Part Site Plan
D11	Part Site Plan
D12	Part Site Plan
D13	Fence Elevation Details

#### Background

The existing perimeter fence at the Perth Zoo comprises approximately 1,500 metres of mostly chain link fencing with the majority installed in or before 1971. Since then some minor adjustments and additions have been made, with the alterations undertaken as part of various projects. As a result, there are some minor variations in the construction, age and condition of the fence, however the large majority of fencing is in a poor condition.

NORMAN DISNEY & YOUNG LEVEL 10 200 ST GEORGES TERRACE PERTH AUSTRALIA 6000 TELEPHONE +61 8 9281 6800 FACSIMILE +61 8 9281 6888 URL www.ndy.com NDV MANAGEMENT PTY LIMTED TRADING AS NORMAN DISNEY & YOUNG ABIL 29 003 234 571



The need for replacement of the perimeter infrastructure has been recognised for some time. In particular, the Perth Zoo Master Plan 2004 stated an urgent need to replace the existing perimeter infrastructure and other associated works including rationalisation of the perimeter access gates, installation of associated lighting and introduction of other (associated) security measures.

In 2006 Norman Disney & Young were appointed to undertake a full review of the perimeter zone and associated infrastructure, including evaluation of upgrade / replacement options and preparation of a concept design for the replacement fence. Several meetings were held with various personnel from the City of South Perth during the preparation of this study. The project has now progressed to the design phase, with the design proposal contained in this planning submission.

#### **General Design Objectives**

The general design objectives for the replacement fence which are relevant to this planning submission have been identified as follows:-:

- Meet the Zoo's security objectives which include deterring and delaying potential human intruders and preventing vermin (foxes and cats) from entering the Zoo grounds
- Improve the aesthetic of the entire Zoo perimeter and portray an image that the Zoo is secure and well controlled
- Minimise and manage any effect on heritage listed and established flora
- Make a positive contribution to the City of South Perth areas surrounding the Zoo including improving the aesthetics of Windsor Park

#### **Project Outline**

In summary, the perimeter replacement project involves the replacement of approximately 1,500metres of fencing surrounding the Perth Zoo site. It is proposed that the majority of fencing will comprise a 3metre high palisade fence, with a short section on the Windsor Park frontage to comprise a 3 metre high solid concrete wall.

In addition to physical fencing, the project includes the installation of associated perimeter infrastructure including:-

- Vehicular and pedestrian gates
- General security signage
- Landscaping to the Windsor Park frontage
- Lighting
- Electronic security systems including CCTV, access control and intercoms
- In-ground conduit infrastructure

It is proposed the new fence will follow the current fence except for some minor deviations as noted on the above mentioned drawings. All works will be on the existing fence line (and Zoo property on Windsor Park Road), however it is expected that access will be required to areas external to the fence during the installation (e.g. to allow digging of footings etc). These works will necessitate some temporary closure of footpaths etc.

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#### **Design Proposal**

In support of the design proposal, the following design items are highlighted:-

#### Fence Line

It is proposed the fence line will follow the existing alignment with some minor variations. The Part Site Plans included with this submission detail the proposed fence line and note all deviations from the existing fence line.

In particular, areas of note where the proposed fence will deviate from the existing line:-

- Windsor Park Road frontage (refer drawing D02):-
  - New concrete wall between Visitor Services / Education Building and Control Centre - the fence line will be straightened and new landscaping applied.
  - New palisade fence adjoining the Control Centre the existing vehicle gate will be deleted, fence line straightened and new landscaping applied.
- Existing vehicle entry gate on Mill Point Road the existing gate will be deleted and setback in the fence also deleted (i.e. fence line to be continuous) - refer drawing D04
- Existing vehicle gate on Onslow Street the existing vehicle gate will be replaced with a
  pedestrian gate and setback in the fence deleted (i.e. fence line to be continuous) refer
  drawing D05
- Fenceline immediately south of the Café / Function Building the fence will be set back further behind the existing garden bed – refer drawing D11
- Existing vehicle delivery gate to Café / Function Building the gate opening will be widened and gates changed to inward opening gates – refer drawing D11
- Entry area to Staff Carpark on Labouchere Road a section of existing fencing will be deleted (i.e. existing fence section will not be replaced) and some minor amendments made to the fence line adjacent the internal carpark - refer drawing D12

#### **Palisade Fence Construction**

The proposed fence elevation is shown on the attached drawing. Points of note are:-

- 3000mm high palisade fence:-
  - the height of the fence as measured on the external side, to be minimum 3000mm above the ground / plinth level.

Where possible the plinth will be constructed to ground level. However there are a number of areas where a low height plinth/retaining wall exists (generally less than 200mm above the external ground level). It is proposed:-

- where a plinth / retaining wall is less than 250mm above the external ground level, the palisade fence height will be 3000mm high (i.e. combined height minimum 3000mm and maximum 3250mm)
- where an external retaining wall is more than 250mm in height, the palisade fence will be constructed to be flush with the retaining wall and total combined height will be minimum 3000mm and maximum 3250mm
- pointed or spear point tops

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- 50mm spacing between vertical pales with face width of pales to be approximately 50mm or less. The fence will exceed the "visually permeable" definitions within the Town Planning Requirements.
- all fence elements to be hot dipped galvanised and powder coated black
- an hard surface (plinth) to be constructed under the fence to provide resistance to digging. Where a hard surface such as footpath, road or paving exists in close proximity to the fence, a concrete surface (approx 100mm deep) will be extended from this surface to the underside of the fence. Where there is no hard surface close to the fence (e.g. through garden beds), a concrete plinth of approximately 250mm wide x 400mm deep is proposed.

#### **Solid Wall Section**

A solid wall is proposed between the Visitor Services / Education building and the Control Centre on Windsor Park Road. It is proposed this fence section will be: -

- 3000mm high solid concrete wall
- Wall to be constructed with a flat top and finish / texture will be a rammed earth appearance to match the adjoining Visitor Services / Education building

In addition, it is proposed that new landscaping and plantings be applied to this area. The proposal includes straightening the fence line, opening up areas adjacent the fence and providing additional lighting to deter loitering and anti-social activities taking place at night.

#### **Fence Structure - Summary**

Both the proposed palisade fence and solid wall section on Windsor Park Road are of low visual impact and in keeping with the botanical and environmental nature of the site. The proposed fencing is of lower visual impact than the existing and is seen as enhancing the streetscape. The open nature of the palisade fence will also promote surveillance.

#### Gates

It is proposed that vehicle and pedestrian gates on the perimeter will be rationalised as shown on the drawings.

Gates will be constructed to match the adjoining fence sections in height and appearance. Most vehicle gates will be electrically operated.

#### Signage

It is proposed that signage be applied to the perimeter as follows:-

- Security signage be applied at regular intervals to the palisade fence, in a similar manner to that currently applied. Text to indicate:-
  - a warning descriptor
  - unauthorised entry to the Zoo site is prohibited
  - the site is under continual monitoring
  - attempts at crossing the perimeter present some degree of danger
- Gates be labelled with Gate Number and a Descriptor. It is proposed that Zoo labelling / theme will be applied to these signs.

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 A sign with a camera symbol be applied at vehicle gates to indicate the presence of surveillance on the site.

#### Landscaping & Flora – Perimeter Zone Clearances

The objectives of clearing and pruning will be to gain where possible:

- a nominal 1 metre clearance between the fence structure and trees or foliage
- a minimum 1 metre clearance between the top of the fence and any overhanging branches or foliage
- where existing heritage trees cannot be pruned, the fence will be sculptured and formed to have minimum impact on the trees

Clearing and pruning activities on the Zoo's property will, in general, be undertaken by the Zoo. If necessary, requests for pruning of external trees will be made by the Zoo to the City of South Perth.

There are some external landscape features which are proposed to be modified:-

- Relocation of seats on the Memorial Corner (Corner of Labouchere Rd and Angelo Street)
- Raised landscape feature on the corner of Mill Point and Windsor Roads to be removed

#### Landscaping to Windsor Park Frontage

It is proposed that landscaping will be afforded to the Windsor Park frontage (refer to scope of works drawing from Tract Consultants). In particular, the following is proposed:-

- All existing shrub and ground cover adjacent the footpath/road be removed and replaced with low feature plantings of Western Australian plant species, particularly focusing on spectacular colours and contrasting textures. With the proposed removal of Gate 4, the garden area is to be continued, replacing the existing paving.
- The existing coloured concrete seating be retained: the paved area within the seating alcoves be reduced to allow for use immediately adjacent the footpath (hence removing the concealed alcove areas), with plantings in the remaining area, using the seats as an emergent sculptural element.

#### Lighting

Improvements to perimeter lighting is proposed as follows:-

- General perimeter lighting (downward directional luminaires) be applied to perimeter areas where existing perimeter lighting levels are very low
- Downward directional luminaires be installed at new vehicle gates
- Downward directional luminaires be installed at pedestrian gates
- Wall wash feature lights be applied to the new solid fence along the Windsor Park Road frontage

Energy efficiency and minimisation of energy consumption is a key aspect of the design. As outlined above, lighting will be installed only where needed (i.e. where existing street lighting is insufficient, at gate locations and where feature lighting is required). Luminaires will be high efficacy, low energy, 'white' coloured light source, either metal halide or compact fluorescent. Luminaires will be controlled using a combination of timeclocks and photoelectric sensors.

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Consideration will also be given to installing feature lighting (uplighters) at strategic positions to highlight heritage trees, in particular the heritage fig trees on Mill Point Road.

#### **Communications and Electronic Security**

Intercoms and electronic security will be applied at all vehicle and pedestrian gates.

NORMAN DISNEY & YOUNG

Peter Kelleher Communication and Security Manager

### Proposal for change of use at: 46 Welwyn Avenue, Manning

- Religious Activities to use not listed (Dance Practice and Lessons)

(previous use - St Peter's Anglican Church)

Community Project: Creative Arts Centre

Run by: The Directors of Le Charme Pty Ltd, Cecil and Marie-Anne Pontré

#### Aims of Project:

#### This is a non-profitable venture.

The aims of this project are to:

- i. promote emotional balance through Traditional Tango dancing and a variety of creative activities.
- ii. promote community togetherness,
- iii. provide fitness and health,
- iv. enhance personal and social growth,

#### 1. **Proposed opening days and hours.**

In order to carry the aims of this project, I would keep the building as it is and use it for my personal use as well as for some Community activities.

Personal use: The venue to be used as meeting/dance practice.

The place will be opened Monday to Sunday, during the day between 9:00am and 4:30pm and in the evening from 7 to 10 pm. I envisage to run Traditional Tango classes 3 to 5 times during the week.

#### **Proposed Activities (days and time)**

# A range of Creative Art projects run by volunteers/paid teachers for the benefit of the community of Manning/South Perth.

- 1. Tango Classes: 3-5 days
- 2. Tango Practice: 5 days
- 3. Craft classes: patch work/ knitting/ crocheting/ sewing once per week
- 4. Conversation language classes French /Italian Day/afternoon, 2 hoursession per language and per level.
- 5. Discussion group: Movie/Books 2 hr session fortnightly or monthly.

Tango classes and practica will be conducted by Cecil and Marie-Anne Pontre. French conversation and craft classes will be facilitated by Marie-Anne Pontre. The other activities will only run depending on numbers and volunteers/teachers to facilitate them. There are a number of volunteers/teachers who have agreed to conduct some of these activities.

#### 2. Number of people using the premises at one time.

Depending on activities and days, it would be between 2 to 20 approximately.

#### 3. Similar land use in South Perth.

Most Community Halls in South Perth are in very close proximity to residential areas. 46 Welwyn Street venue, previously St Peter's Church, stopped being a place of worship 6 months ago approximately. Up to then, the Church conducted various activities in a residential area.

#### Other venues used in residential areas:

- Moresby Street Hall.
- St Martin Church Hall in Kensington.
- South Perth Learning Centre in South Perth offers a variety of adult courses in a small venue.

#### 4. **Provision of Parking Bays on the site:**

There are already 6 marked parking bays on the street already allocated to the existing church. Six (6) more parking bays will be available in front of the building, inside the property (as shown on the site plan). The verge is paved and can be utilised as an extra parking bay. The venue is on an easily accessible bus route.

#### 5. **Proposed modifications.**

There will be no change to the inside of the premises. The whole building has been refurbished.

#### (Copies of existing site and floor plan attached).

### 6. Additional Information

Proposed activities to be conducted should not have an adverse effect on residents of the area in terms of traffic and noise. Welwyn Avenue is already a busy thoroughfare. There is a Shopping village not far away from the venue.

**Music:** Traditional argentine Tango dancing is a dance with very sophisticated movement using soft and clear music. The music used won't be heard outside the building as the doors and windows will be closed, since we have installed reversed –cycled air-conditioning.

46 Welwyn Avenue, once painting and landscaping completed will offer a more positive element in the neighbourhood than not. The venue presents an ideal opportunity to offer adult activities for the area of Manning/South Perth.

Feedback received during our personal neighbour information and consultation process, has revealed positive feedback to our proposal as described above. Various neighbours have stated that they are happy that we are keeping the existing premises as it is a historical building and that we are restoring it and it is no longer an eyesore in the neighbourhood. All immediate neighbours have stated that they have no objections to what we are proposing.



## Attachment 9.3.5(c)



Aerial photo of 46 Welwyn Avenue, and surrounding area.

# Photos of building.





# SCANNED

10<sup>th</sup> April 2007

Chief Executive Officer City of South Perth Civic Centre Cr. Sangate Street & South Terrace South Perth WA 6151

Dear Sir,

Re-Lot 31, Unit 5, 159 Melville Parade, Como (Application 112006238). Peter Piscetek 5/159 Melville Parade Como WA 6152



Thank you for your letter dated 22 August 2006 regarding the above application. Reference is also made to discussion with your Planning Services Team Leader Mr. Christian Buttle regarding requirement for satisfaction of the prescribed Performance Criteria, as per provisions in Clause 3.2.5 of the R-Codes.

As I stated in my letter dated 8 August 2006, a major problem when living in Melville Parade is continuous and high level of noise is generated by traffic on Kwinana Freeway. This level of noise is increasing over time as volume of traffic increases. This noise will further make living in the street worse for me when the railway commences to operate.

To reduce noise problems in my unit I am forced to sleep in the small bedroom located in the back of the unit.

While it is recognized that Melville Parade is not designated as Primary or District Distributor or Integrator Arterial. However this street runs parallel and adjacent to Kwinana Freeway and it generates much greater level of noise than any roads listed above.

As a result of this, and because of the fact that Kwinana Freeway generates high level of noise, this fully satisfies the Performance Criteria of the R-Codes. Application is therefore made that the fence of the property 5/159 Melville Parade be approved in accordance with the original plans submitted by VP Builders and Developers in May 2006.

Yours faithfully,

PETER PISCETEK

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# CYGNIA COVE SUBDIVISION PROPOSED ACCESS ONTO MANNING ROADITY OF SOUTH PERTH

# **TECHNICAL NOTE**

## TABEC PTY LTD

4	FULLIT OF SOUTH PERTH
	- 7 JUN 2007
	Doc 1D No: 488005
	File No: MAS.
	Original To: MIE
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	Action 🗆 Info 🗹 File 🗆

This technical note is prepared in response to meetings and discussions held between Tabec Consulting Engineers, Riley Consulting (traffic engineers) and City of South Perth.

The technical note includes an executive summary from Riley Consulting, a proposed intersection layout prepared by Tabec and a landscaping concept for the intersection prepared by project landscape architect, Plan E.

The executive summary provides justification for the proposed median opening at the new intersection location. It is noted that if the proposed median opening is not provided, additional length will be required in the Manning Road / Centenary Avenue right turn pocket that will result in loss of vegetation in the median.

The proposed intersection layout has been prepared in accordance with Austroads Standards for both horizontal and vertical geometry.

Proposed planting within the median will be River Red Gums however the proponent is mindful that final species selection will be by mutual agreement with City of South Perth. Waterford

Mey Casulting

Supplementary Traffic

Traffic and Transportation Consultants

#### EXECUTIVE SUMMARY

This technical note has been prepared to address issues raised by the City of South Perth regarding application lots 83, 829, 9000 and 9001 Manning Road, Waterford.

- This technical note identifies that the traffic flows using the Manning Road / Centenary Avenue intersection have reduced slightly to those used in the traffic report dated December 2002.
- The lot yield of the development has reduced since the original analysis and the original analysis used a higher traffic generation rate. It is concluded that the original analysis considers development traffic flow 27% higher than would be expected.
- Analysis of the current traffic patterns on Manning Road shows that the traditional peak periods are still appropriate for analysis of access operation. The university does not create a peak period of greater flows than the traditional peaks.
- The original analysis of the December 2002 traffic report is considered valid.
- Prohibiting the right turn from Manning Road to East Clontarf is shown to significantly impact queue lengths, possibly affecting road safety of the eastbound Manning Road approach to Centenary Avenue.
- There are no benefits to be gained from restricting access to the subject land. The
  accesses have been shown to operate in an acceptable manner and therefore full
  movement is appropriate.

#### TRAFFIC FLOWS AND CURTIN UNIVERSITY

It was requested by the City of South Perth that the traffic analysis be updated to consider the impact of current traffic movements associated with Curtin University.

The traffic report was undertaken in December 2002 and considered a lot yield of 207 residential dwellings on the subject land. Analysis of the operation of the access to the site was undertaken in the traffic report based on a trip rate of 10 trips per lot per day. The analysis concluded that access to manning road would operate in an acceptable manner, although the left turn from the site would be at capacity.

A revision document prepared in February 2006 considered a revised development layout comprising of 188 dwellings, but retained the previously used high trip generation rate of 10 trips per lot. Analysis of the traffic flows associated with the site identified that the reduced lot yield would reduce traffic by 27%. It was concluded that al accesses would be expected tom operate better than indicated in the original report. The technical note concluded that the findings of the original report were still valid.

A revised traffic count of the signals at Manning Road / Centenary Avenue has been provided by Main Roads for Thursday 15<sup>th</sup> March 2007. The following figures compare the traffic flows used in the original report to those provided by Main Roads for 2007.




Mey Consulting

# Traffic Flows Thursday 15th March 2007



#### **Difference to Peak Hour Flows**



It can be seen from the figures that traffic flow on Manning Road / Centenary Avenue have actually reduced slightly to the flows used in the original report of 2002. In conclusion it can be considered that the analysis undertaken in the original traffic report is still valid.

Analysis of the current traffic flow profile on manning road has been undertaken to determine the peak periods. The following graphs show the total flow through the Manning road / Centenary Avenue intersection and the second graph shows the flow by hour and then by direction.

It can clearly be seen from the two graphs that the traditional morning and evening peak periods are the busiest period on the local road network. The second graph demonstrates

that during the morning peak hour the westbound traffic flow on Manning Road is significantly higher than either direction at any other time of the day.

It can be concluded that the analysis undertaken in the traffic report dated December 2002 considered the most appropriate time period.



Traffic Flow Through Manning Road / Centenary Road Intersection



Manning Road Flow by Direction

#### REQUIREMENT FOR FULL MOVEMENT ACCESS

Any development requires good access and for developments of over 50 lots two accesses would be considered appropriate. Although in capacity terms a single access could operate, in safety terms restricting all traffic to a single point of access is unwise. This was demonstrated at Ellenbrook when a tanker rolled at the only access to the development.

The two accesses have been demonstrated to operate in an acceptable manner without undue impact to the operation of the external road network. There is therefore, no reason why access should be constrained.

#### Impact to Manning Road / Centenary Avenue Intersection

Restricting the access to Manning Road as left-in / left out only would only significantly affect the evening peak hour traffic movement when residents are returning from the City / Freeway. Without a right turn to the site, traffic would be required to turn right on to Centenary Avenue, which is understood to be operating close to capacity in the evening peak. The length of the right turn lane currently provided on Manning Road is approximately 90-100 metres long.

Analysis of the Manning Road / Centenary intersection has been undertaken using the Sidra programme to assess the impact that the additional 70 vehicles turning right to Centenary Avenue may have. The analysis is attached as Appendix A.

The Sidra analysis indicates that the additional 70 vehicles can be expected to increase the average queue length of the right turn to Centenary Avenue from 13 vehicles (91 metres) to 18 vehicles (124 metres). It can be seen therefore that the additional vehicles will result in a queue length greater than the right turn pocket. Whilst not modelled by Sidra<sup>1</sup> it can be expected that the right turning traffic blocking the through movement will reduce capacity and will exacerbate current queue length is approximately 60 metre less than the right turn queue and it can be expected that through traffic caught behind a right turn lane queue will swap lanes, which in turn is likely to lead to a significant increase in side swipe crashes on this approach.

<sup>&</sup>lt;sup>1</sup> Sidra does not model the impacts of lane blocking

Prohibiting the right turn from Manning Road to East Clontarf is shown to significantly impact queue lengths, possibly affecting road safety of the eastbound Manning Road approach to Centenary Avenue.

A reduction to road safety is also likely to occur with a significant increase to the right turn from Centenary Avenue into East Clontarf. The traffic data shows that the left turn from Centenary Avenue to Manning Road in the morning peak is very high and long queues frequently develop. Forcing traffic to take access from Centenary Avenue will require a significant increase to the level of vehicles having to force their way through this queue. This situation can be expected to increase the likelihood of a crash at the access.

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#### Waterford

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#### Appendix A

West: MANNING ROAD WEST

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ALL VEHICLES:

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City of	South	Perth
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# List of Application for Planning Consent Deterimed Under Delegated Authority for the Period 1/05/2007 to 31/05/2007

Application #	Ext. Ref.	PC Date	Address	Applicant	Status	Description
011.2006.00000453.001	ER1/68	15/05/2007	68 Eric ST COMO	Mr P Norris	Approved	THREE SINGLE HOUSES
011.2006.00000561.001	·PA1/26	31/05/2007	26 Park ST COMO	Mr Norfolk Homes	Approved	TWO DWELLING TO FORM THREE GROUPED
011.2007.00000021.001	5 - RI3/6	24/05/2007	6 River WY SALTER POINT	TPC Urban	Approved	TWO STOREY SINGLE HOUSE
011.2007.00000052.001	13/146A	7/05/2007	146A Mill Point RD SOUTH PERTH	Glasshouse Conservatories	Approved	Additions / Alterations to Multiple Dwel
011.2007.00000058.001	11/3294	23/05/2007	11 Gladstone AVE SOUTH PERTH	Mr M Stefanovich	Refused	TWO STOREY SINGLE HOUSE
011.2007.00000098.001	14/24-26	21/05/2007	26 Saunders ST COMO	Anthony Raso Design	Approved	TWO SINGLE HOUSES : TWO STOREY
011.2007.00000103.001	BO3/21	22/05/2007	21 Bourke ST KENSINGTON	Lifestyle Homes	Approved	Single House
011.2007.00000116.001	BE2/93	28/05/2007	93 Bessell AVE COMO	APG HOMES	Approved	TWO STOREY GROUPED DWELLING
011.2007.00000117.001	CA6/370	31/05/2007	370A - 370.00B Canning HWY COMO	Ms D Staffa	Approved	SHOPS TO GENERAL OFFICES
011.2007.00000134.001	BI1/42	16/05/2007	42 Bickley CRES MANNING	J-Corp Pty Ltd t/a Perceptions	Approved	GROUPED DWELLING TO VACANT STRATA LO
011.2007.00000141.001	11/6845	31/05/2007	85 Mary ST COMO	Trendsetter Homes	Approved	TWO SINGLE HOUSES : TWO STOREY
011.2007.00000149.001	11/6136	22/05/2007	34 Howard PDE SALTER POINT	Mrs L A Topic	Approved	TWO STOREY SINGLE HOUSE
011.2007.00000152.001	11/5065	7/05/2007	7 Bickley CRES MANNING	One Stop Patio Shop	Approved	PATIO ADDITION TO SINGLE HOUSE
011.2007.00000155.001	11/4152	16/05/2007	4 Edgecumbe ST COMO	Mr E J Little	Approved	Additions / Alterations to Single House
011.2007.00000156.001	AN1/91	16/05/2007	91 Angelo ST SOUTH PERTH	Mr J H Young	Approved	Additions / Alterations to Single House
011.2007.00000159.001	11/6260	22/05/2007	40 Roebuck DR SALTER POINT	Ms J S Dixon	Approved	TWO STOREY SINGLE HOUSE
011.2007.00000161.001	11/1048	28/05/2007	54A Hobbs AVE COMO	Mr G McCamey	Approved	ADDITIONS/ALTERATIONS TO GRPED DWELLIN
011.2007.00000169.001	· SE1/25	16/05/2007	25 Second AVE KENSINGTON	Mr K A Lowden	Approved	Additions / Alterations to Single House
011.2007.00000170.001	GL1/22	31/05/2007	22 Gladstone AVE SOUTH PERTH	Building Corporation Pty Ltd	Approved	Additions / Alterations to Single House
011.2007.00000176.001	HO4/12	31/05/2007	12 Hovia TCE SOUTH PERTH	Mr B C Kilpatrick	Approved	Additions / Alterations to Single House
011.2007.00000177.001	- 11/962	31/05/2007	62 Lockhart ST COMO	Mr A P MacPherson	Approved	ADDITIONS TO GROUPED DWELLING(S)
011.2007.00000179.001	11/1919	17/05/2007	20 Axford ST COMO	Ms C E Pacifici	Approved	ADDITIONS TO GROUPED DWELLING(S)

# List of Application for Planning Consent Deterimed Under Delegated Authority for the Period 1/05/2007 to 31/05/2007

Application #	Ext. Ref.	PC Date	Address	Applicant	Status	Description
011.2007.00000180.001	TH3/23	24/05/2007	23 Third AVE KENSINGTON	Patio Living	Approved	Additions / Alterations to Single House
011.2007.00000182.001	11/3484	4/05/2007	137B Lansdowne RD KENSINGTON	Ms E Carey	Approved	ADDITIONS/ALTERATIONS TO GRPED DWELLE
011.2007.00000190.001	GL1/14	7/05/2007	14 Gladstone AVE SOUTH PERTH	Modern Home Improvers	Approved	Additions / Alterations to Single House
011.2007.00000195.001	SW1/9	8/05/2007	9 Swan ST SOUTH PERTH	Carrara & Hickey Limestone Stonemas	Approved	BOUNDARY SCREEN WALL
011.2007.00000197.001	- 11/348	15/05/2007	60 Gwenyfred RD KENSINGTON	Freshfileds Pty limited	Approved	Additions / Alterations to Aged or Depen
011.2007.00000200.001	CA10/10	7/05/2007	10 Carey ST KENSINGTON	Westral Outdoor Centre	Approved	PATIO ADDITION TO SINGLE HOUSE
011.2007.00000201.001	11/2787	7/05/2007	82 Elderfield RD WATERFORD	Mr M Hinkley	Approved	Additions / Alterations to Single House
011.2007.00000202.001	- 11/372	28/05/2007	65 - 65.00A Angelo ST SOUTH PERTH	Davis Langdon	Approved	SIGNS
011.2007.00000203.001	fA8/103	16/05/2007	103 Mary ST COMO	Great Aussie Patios	Approved	PATIO ADDITION TO GROUPED DWELLING
011.2007.00000206.001	11/6144	18/05/2007	3 Crawshaw CRES MANNING	Newforms Landscape Architecture	Approved	FENCE GREATER THAN 1.8 METRES
011.2007.00000208.001	11/1577	15/05/2007	78 Banksia TCE KENSINGTON	Mrs A J McAvoy	Approved	SIGN
011.2007.00000209.001	CL3/49	9/05/2007	49 - 49.00A Cloister AVE MANNING	Outdoor Centre Holdings Pty Ltd	Approved	PATIO ADDITION TO GROUPED DWELLING
011.2007.00000214.001	LA1/49	31/05/2007	49 Labouchere RD SOUTH PERTH	Probuild Constructions Australia	Approved	SIGNS
011.2007.00000217.001	FO4/10	15/05/2007	10 Fourth AVE KENSINGTON	One Stop Patio Shop	Approved	PATIO ADDITION TO SINGLE HOUSE
011.2007.00000218.001	/IE3/168	17/05/2007	168 Melville PDE COMO	Outdoor Transformations	Approved	PATIO ADDITION TO GROUPED DWELLING
011.2007.00000222.001	11/6866	18/05/2007	25 Parsons AVE MANNING	Messrs C Weaver & R Drewery	Approved	Additions / Alterations to Single House
011.2007.00000224.001	- 11/437	18/05/2007	116 Labouchere RD SOUTH PERTH	Hunter's Patios	Approved	PATIO ADDITION TO SINGLE HOUSE
011.2007.00000228.001	DE2/27	29/05/2007	27 Deerpark GNS WATERFORD	Webb & Brown-Neaves Pty Ltd	Approved	TWO STOREY SINGLE HOUSE

# CITY OF SOUTH PERTH

REPORT OF THE DIRECTOR FINANCIAL AND INFORMATION SERVICES - LIST OF ACCOUNTS PAID DURING THE MONTH OF MAY 2007 TO BE PLACED BEFORE THE MEETING OF COUNCILLORS TO BE HELD ON 26 JUNE 2007

This Schedule of Accounts reflects payments (other than Payroll Transactions) made during the month of May 2007. CERTIFICATE OF THE DIRECTOR FINANCIAL AND INFORMATION SERVICES

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	CHEQUE NO.	MAY
MUNICIPAL ACCOUNT	61686 - 62169	2,518,265.61
ELECTRONIC FUNDS TRANSFER	610 - 615	798,696.76
TRUST FUND	13264 - 13332	29,191.00
TOTAL		3,346,153.37

The above Schedule which was submitted to each Councillor prior to the meeting date has been checked and is fully supported by vouchers and invoices which have been duly certified as to the receipt of goods and rendition of services and as to prices, computations and costing.

M J KENT DIRECTOR FINANCIAL AND INFORMATION SERVICES [ hereby certify that the Schedule of Accounts covering the above vouchers was submitted to the meeting of Councillors on 26 June 2007 and that the payments made were endorsed by that meeting.

J COLLINS MAYOR

1

Creditor Number	Payee	Cheque No	Date	Details	Amount
	For Bank: 1 Commonweal	th Bank		Account : 066-124 16-0011	
74748.01	Wembley Cement Industry	61686	04/05/2007	Side Entry Frames, Lids, Covers, Soakwells	6024.16
9110	Mr C B Prentice	61687	07/05/2007	Refund of Overpayment, New Bldg	81.24
9110	ANZ Bank	61688	07/05/2007	Expense Reimbursement	358.50
77059.01	Collier Park Hostel Petty	61689	07/05/2007	Petty Cash Reimbursement	156.45
83856.01	South Perth Bowling Club	61690	07/05/2007	Coin Machine Takings - April	5182.8
202260.01	Celtic Carpet Cleaning	61691	07/05/2007	CPH - Cleaning of Rooms	325.0
20852.01	Prime Health Group	61692	08/05/2007	Pre-employment Medicals	1296.6
21476.01	Western Aust Treasury Cor	61693	08/05/2007	Loan Principal &Int- Loan218,220,222	17575.9
81916.01	Westral	61694	08/05/2007	CPV - U87 Security Door, U4 Security Screen	1818.0
83005.01	Stanlee WA	61695	08/05/2007	Chafing Dish Fuel Canned Heat - CCentre	114.8
84403.01	Operation Centre Petty Ca	61696	08/05/2007	Petty Cash Reimbursement	288.2
200045.01	Corrs Chambers Westgarth	61697	08/05/2007	D Moylan Unfair Dismissal Case	806.5
200308.01	Birnam Nurseries	61698	08/05/2007	CPV - Azalea, Plant Stock	870.1
200672.01	Kalamunda Toyota	61699	08/05/2007	Toyota Grande Sedan 4 Cyl	33729.9
200870.01	Mindarie Regional Council	61700	08/05/2007	User Charges 1-15/04/07	58977.3
200924.01	Kott Gunning Lawyers	61701	08/05/2007	Powers of Entry	2204.9
201499.01	Oce-Australia Limited	61702	08/05/2007	Plan Copier Charges - May	490.7
201648.01	Aus Record	61703	08/05/2007	Records - Wallet Files, Tube Clips	286.5
201996.01	Prospero Civil & Cadd Des	61704	08/05/2007	Murray St Extension Civil Design	2310.(
202328.01	SecurePay Pty Ltd	61705	08/05/2007	Website Payments - Transaction Fees- Apr	653.1
202490.01	McLeods Barristers & Soli	61706	08/05/2007	Anderson Cook, Parking Prosec, Adbooth SAT Pr	2324.3
203067.01	Mirage Photographic Labor	61707	08/05/2007	Photo Montage - Curtin PS Waterworks	51.0
203192.01	Robert Lea Painting Servi	61708	08/05/2007	Graffiti Removal	2655.
203392.01	O'Brien Glass Industries	61709	08/05/2007	Reglazing - Various	4483.7
203410.01	Brightwater Care Group	61710	08/05/2007	CPH - Laundry Service 3-24/4/07	1334.7

Creditor Number	Payee	Cheque No	Date	Details	Amount
203608.01	Fusion Catering	61711	08/05/2007	Catering - DAC Mtg 16 April	337.70
203611.01	Flex Health Services	61712	08/05/2007	CPH - Temp Carers	7422.64
203752.01	Hillarys Plumbing & Gas	61714	08/05/2007	Plumbing x 23	3935.75
204001.01	Temptations Catering	61715	08/05/2007	Catering - Anzac Day Morning Tea 200 Ple	2690.00
204115.01	Revel Enterprises T/A Kar	61716	08/05/2007	Wine for Council Functions	85.44
204391.01	South Perth Church of Chr	61717	08/05/2007	Mayoral Prayer Breakfast	550.00
204544.01	Horwath Securities (WA) P	61718	08/05/2007	Prof Serv - Audit Tender Process- Catering	15428.60
204553.01	Psyco Sand	61719	08/05/2007	Street Tree Watering Feb/Mar	22748.22
204554.01	South Perth Lawn Tennis C	61720	08/05/2007	Fiesta Performer - Twilight Tennis	220.00
204557.01	Rick Hart	61721	08/05/2007	Panasonic RevCycSplit Syst AirCon CommResCent	1097.80
21425.03	Liquor, Hospitality & Mis	61722	08/05/2007	Payroll Deductions PPE 07/05/2007	36.20
73636.03	Hospital Benefit Fund	61723	08/05/2007	Payroll Deductions PPE 07/05/2007	949.60
73970.03	Australian Services Union	61724	08/05/2007	Payroll Deductions PPE 07/05/2007	272.00
76670.03	Deputy Child Support Regi	61725	08/05/2007	Payroll Deductions PPE 07/05/2007	509.34
202589.03	WA Local Govt Superannuat	61726	08/05/2007	Payroll Deductions PPE 07/05/2007	80.00
202999.03	Local Gov't Racecourses &	61727	08/05/2007	Payroll Deductions PPE 07/05/2007	336.60
204535.01	The Russell Hotel Pty Ltd	61728	08/05/2007	Accom - Writers Festival Mgr Libr & Heritage	550.00
21799.01	Aust Institute Of Managem	61729	09/05/2007	Training - Building Positive WorkCulture	385.00
73563.01	Scottish Pacific Bus Fina	61730	09/05/2007	Hire of Rotary Hoe - Marsh Ave	1541.87
73644.01	Hot Mix Limited	61731	09/05/2007	Asphalt - Mt Henry Rd	48287.00
76879.01	AD Coote & Co	61732	09/05/2007	Poles for Reserve Lighting - EJ Oval CSRFF	16505.50
84429.01	Rhyjen Investments	61733	09/05/2007	Library - Selected Magazines, Newspaper Deliv	439.52
84865.01	Drake Australia Pty Ltd	61734	09/05/2007	CPH - Temp Carer	312.31
201512.01	Supreme Filtering Systems	61735	09/05/2007	CPH - Clean Deep Fryer & Canola Oil	92.00
201683.01	Westside Concrete Contrac	61736	09/05/2007	Jubilee, Karoo, Lansdowne, King Edw, Hurlingh	82346.22
201887.01	Works Infrastructure Pty	61737	09/05/2007	Semi Mountable & Flush Kerb - Thelma & L	5460.75
201001.01	WOLKS INFLUSCIACEALE TO	01701			

Creditor Number	Payee	Cheque No	Date	Details	Amount
202258.01	Dell Computer Pty Ltd	61738	09/05/2007	Dell Server - DR Unit	21974.70
203174.01	Armaguard	61739	09/05/2007	Banking Service	573.92
203328.01	Greenway Enterprises	61740	09/05/2007	CPV - Fertiliser, Earmuffs, Garden Mainten	2070.75
203366.01	T-Quip	61741	09/05/2007	Toro Workmans x 3, Replace Hood Assemb	56339.90
204228.01	All Earth Group Pty Ltd	61742	09/05/2007	Remove Waste Clean Concrete, Inert, Mixed	4733.77
204251.01	Aged Care Staffing Agency	61743	09/05/2007	CPH - Temp Carers	645.17
204428.01	Marvic Packaging Australi	61744	09/05/2007	Bin Liners 35 Litre Cornstarch - Sustain	465.74
9110	Estate of Mr Alan Taylor	61745	10/05/2007	Refund to Departing Resident CPV U13	97508.07
23486.01	Municipal Contractors WA	61746	10/05/2007	Install New Street Litter Bins	211.20
24280.01	AAA Productions	61747	10/05/2007	Fiesta - Clontarf Production & Staging	7042.71
72842.01	Australia Post	61748	10/05/2007	Postage, BillPay Trans, MannLibr Box Renew	5082.09
73202.01	Community Newspaper Group	61749	10/05/2007	Fiesta - Advertising	14729.00
73261.01	Coventrys	61750	10/05/2007	Tool Box, Metal Cut Off Discs, Consum	1731.23
83969.01	Town Of Victoria Park	61751	10/05/2007	LSL Recoup - Nicole Oeij (Nee Skinner)	202.41
84059.01	Synergy	61752	10/05/2007	Street Lighting, Decorative Lighting	31399.35
201657.01	MIX94.5 FM	61753	10/05/2007	Fiesta - Radio Advertising	7698.90
201666.01	DME Contractors	61754	10/05/2007	Como Beach Foreshore LandscapeW- ProgCl 1	84683.28
201876.01	David Gray & Co Pty Ltd	61755	10/05/2007	Natural Green With Yellow Lids	528.00
202359.01	Plant & Soil Management	61756	10/05/2007	Richardson Park, EJ, Como Croquet Maint	12892.34
202490.01	McLeods Barristers & Soli	. 61757	10/05/2007	12-14 Stone St	5184.46
202533.01	BT Equipment Pty Ltd - WA	61758	10/05/2007	Bomag Pedestrian Roller	9020.00
203591.01	Parkland Mazda	61759	10/05/2007	Mazda 6 Hatch Sports Hatch	31696.79
204109.01	Vision Cabling Services	61760	10/05/2007	Water LoggedFitting CLounge, Re-Install P	509.75
204122.01	Mr M B Hunt	61761	10/05/2007	Working With Children Check	50.00
204450.01	The Royal Automobile Club	61762	10/05/2007	Fleet Vehicle Battery	149.00
76642.01	Child Education Services	61763	11/05/2007	Library - Childrens Books x 30	469.09

Creditor Number	Рауее	Cheque No	Date	Details	Amount
200055.01	Wilson Parking Australia	61767	11/05/2007	Security Checks	3707.17
202304.01	Landmark Engineering & De	61768	11/05/2007	Locks To Suit Bin Enclosures	96.80
202511.01	Pirtek Welshpool	61769	11/05/2007	Hydraulic Hose Repair	352.57
203416.01	Dept for Planning & Infra	61770	11/05/2007	Supply of Maps	240.00
203485.01	Berendsen Fluid Power Pty	61771	11/05/2007	Check Operation of Valve & Cylinders	277.20
204330.01	Taborda Contracting	61772	11/05/2007	Traffic Control - Hayman & Thelma, Mill Pt/Co	-9954.21
204368.01	Geodetic Supply & Repair	61773	11/05/2007	Geo Fennel Staff Telescopic	88.00
9110	Mr Peter Lane	61774	12/05/2007	Crossover Subsidy - 12 Crossman Pass	373.00
9110	A & L Anaduta	61775	12/05/2007	Crossover Subsidy - 13 Koolunda Court	498.00
9110	Ms C J Radford	61776	12/05/2007	Refund Dog Registration Fee (Part) Dog Deceas	12.0
9110	Timothy Bates	61777	12/05/2007	YACJAM - Battle of the Bands - 2nd Pl Prize W	300.0
9110	Farren Wood	61778	12/05/2007	YACJAM - Battle of the Bands 1st Place PrizeW	500.0
24182.01	Trees Need Tree Surgeons	61779	12/05/2007	Extra Pruning McDougall Ward, Removal Cape Li	14655.3
73091.01	Administration Petty Cash	61780	12/05/2007	Petty Cash Reimbursement	783.4
80251.01	Canning Vale Rural & Urba	61781	12/05/2007	Firebreak - 37 Gladstone St	231.0
82825.01	City Of Perth	61782	12/05/2007	Parking Meter Repairs - Technical Servic	70.5
200088.01	Carpet Hotline	61783	12/05/2007	CPV - U163 Carpet Lounge Room	3780.0
201938.01	City Farmers Belmont	61784	12/05/2007	Dog Food for Dog Pound	249.0
201950.01	Highline Ltd	61785	12/05/2007	Refund Overpaid Planning Appln Fee - 64A	50.0
202264.01	Specialised Product Servi	61786	12/05/2007	CPV - U48 Cleaning	451.0
202501.01	Steann Pty Ltd	61787	12/05/2007	Bulk Kerbside Collection - Area5&6	28691.1
203701.01	Ray Scarce & Associates	61788	12/05/2007	Building Surveying Consultancy - April	2024.0
204185.01	Retravision - Carlisle	61789	12/05/2007	CPV - U91, 101 Range Elect FanForced Ove	2738.0
204358.01	Chadson Engineering Pty 1	61790	12/05/2007	Tablets for Photometre - 2 Boxes of 250	74.
204372.01	John Hughes Park Ford Se:	r 61791	12/05/2007	Fleet Vehicle Service x 2	282.
204562.01	Harvey Norman AVIT Super:	s 61792	12/05/2007	Small Appliances - Libraries	94.9

Creditor Number	Payee	Cheque No	Date	Details	Amount
204563.01	W J E Bannister	61793	12/05/2007	Library - Oral History Proj Interviews	2625.00
204564.01	CB Garage Doors	61794	12/05/2007	CPV - U103 Door	1051.60
204565.01	National Pen Ltd	61795	12/05/2007	CPV - Key Rings	231,28
204566.01	Coastal Stump Grinding	61796	12/05/2007	CPV - Stump	88.00
9110	W A Smith	61797	12/05/2007	Crossover Subsidy - 10 Cale St	524.50
9110	Mr & Mrs Krabbendam	61798	12/05/2007	Crossover Subsidy - 15 Market St	330.00
9110	Mr B Passarelli	61799	12/05/2007	Crossover Subsidy - 17 Market St	330.00
74217.01	Rentokil Initial Pty Ltd	61800	12/05/2007	CPV - U98 Baiting	3113.58
76491.01	Supa Pest & Weed Control	61801	12/05/2007	Spray Grass with Fusilade - McDougall La	255.33
200913.01	Bindomatic	61802	12/05/2007	Records - Chromocard White x 540	863.20
200914.01	Preservation Services	61803	12/05/2007	Library - Mat Boards & Accompany Mounts	817.00
201368.01	Laser Technologies Pty Lt	61804	12/05/2007	Printer Cartridge - Yellow x 1	48.70
202304.01	Landmark Engineering & De	61805	12/05/2007	Aluminium Rods to Suit St Litter Bins	1067.00
202872.01	Cabcharge Australia Limit	61806	12/05/2007	Cab Charges	1458.58
203076.01	Micro Control Engineering	61807	12/05/2007	Controllers Struck By Lightning - GB/JMi	11024.09
203641.01	Cannon Hygiene	61808	12/05/2007	Sanitary Unit Mthly Service Pro Rata Inv	22.47
203934.01	Abbotts Industrial Coolin	61809	12/05/2007	Service & Repair Toro Sidewinder Mower	198.00
204210.01	Kellahan Saunders Recruit	61810	12/05/2007	HRS ConsultDevel& Present - Perf AssMode	3465.00
204313.01	Dingle & Bird Environment	61811	12/05/2007	Acid Sulphate Soil Invest & Landfill Ana	1228.70
204500.01	The University of Western	61812	12/05/2007	Phillip Adams Airfare & Accomm 1/2 share	3044.92
200901.01	A Better Class Lawns & Ga	a 61813	14/05/2007	Lawnmowing Dick Perry, Manning & Waterfo	6660.00
201791.01	InfoVision Technology Pty	61814	14/05/2007	InfoVision Records SWare Support & Maint	6011.99
203439.01	Prestige Alarms	61815	14/05/2007	Install Door Alarm - HHouse	13357.43
24780.01	Burgtec	61816	16/05/2007	Flex Tables American Cherry x 7	15809.20
200284.01	Manning Memorial Bowling	61817	16/05/2007	Synthetic Green - CSRFF Grant Prog Claim	28050.00
200395.01	Lists Cleaning Services	61818	16/05/2007	Cleaning Bldgs/Facil/PubToil,BBQs - Apr	28594.31

Creditor Number	Payee	Cheque No	Date	Details	Amount
9110	Laureen Lindsay	61819	16/05/2007	Crossover Subsidy - 27 King St	553.50
9110	Garry Rodan	61820	16/05/2007	Crossover Subsidy - 24 Monk St	412.00
9110	Anthony Smith	61821	16/05/2007	Crossover Subsidy - 41A Lockhart St	723.00
9110	M R Macalpine	61822	16/05/2007	Crossover Subsidy - 1 Banksia Tce	520.00
9110	Tegan S Pigram	61823	16/05/2007	Refund Overpaid IN 79538 Paid Twice in Error	63.00
201343.01	Sledgehammer Concrete Cut	61824	16/05/2007	Asphalt Cutting - Marsh & Parson Roundab	1131.89
204486.01	Allerding & Associates	61825	16/05/2007	Coode St Appeal - Feb - Apr	11333.97
204546.01	Odyssey Electrical Servic	61826	16/05/2007	Supply&Install 20 AmpOutlet Adjac MeterB	825.00
204570.01	Godfreys - Belmont Store	61827	16/05/2007	Pullman Vacuum Cleaner - Manning Library	499.00
204571.01	Palliative Care WA Inc.	61828	16/05/2007	Nat.Palliative Care Week Annl BFast-Mayor	25.0
204572.01	JDI Projects Pty Ltd	61829	16/05/2007	Assess & Report on DDA - Salters Pt Sea	419.10
9110	Hunters Patios	61830	17/05/2007	Refund Overpaid Planning Appln Fee - 1/116 La	50.0
9110	J E Ford	61831	17/05/2007	Refund Dog Registration (Part) Deceased x 2	2.5
9110	Aimee Thompson	61832	17/05/2007	Refund - Overpaid Debtor	640.0
73806.01	WA Local Government Assoc	61833	17/05/2007	Local Govt Remuneration Survey	500.0
202033.01	Lawrence Associates Pty L	61834	17/05/2007	OMT - Fire Safety Systems, Sprinkl ProgCl	1907.4
204575.01	Avanti Events	61835	17/05/2007	Community Visioning Confer, City Sustain	759.0
9110	B J Bryant	61836	18/05/2007	Refund Dog Registration (Part) Dog Deceased	2.5
9110	All Property Settlements	61837	18/05/2007	Refund Overpayment - Debtor	15.0
9110	Jaxon	61838	18/05/2007	Refund - Overpaid Planning Appln 10 First Ave	61.8
9110	L Moss	61839	18/05/2007	Refund Cat Sterilisation Subsidy - Male	20.0
21545.01	City of South Perth	61840	18/05/2007	BRB Levy Retained - April	319.0
24166.01	Victoria Park Veterinary	61841	18/05/2007	Dog Euthanasia	61.4
76231.01	Crommelins Australia	61842	18/05/2007	Compactor Cast Base With Tank x 2	3564.0
76492.01	Budget Rent A Car	61843	18/05/2007	Fiesta - Truck Hire, Mends St Carnivale	132.3
76610.01	Bullivants / Sling-Rig Pt	: 61844	18/05/2007	CPV - Moldex Particulate Respirator x 2	75.1

Creditor Number	Payee	Cheque No	Date	Details	Amount
84059.01	Synergy	61845	18/05/2007	Power Supply - Abjornson St Manning	162.75
84133.01	Alinta Gas	61846	18/05/2007	Gas Usage CPV/CPH 8/2 - 12/5	1511.00
85089.01	SAI Global Limited	61847	18/05/2007	Parking Facilities Set	161.15
200816.01	Park Motor Body Builders	61848	18/05/2007	Repair Bin#4, Escavator Arms Backhoe	3228.50
200875.01	iinet Connect Better	61849	18/05/2007	Voyager Service - Feb, March	80.00
201343.01	Sledgehammer Concrete Cut	61850	18/05/2007	Cut Expansion Joints on Kerbing - Mount	5374.82
201783.01	Air Torque Refrigeration	61851	18/05/2007	CPH - Room 6 Replace Air Cond	2212.10
202345.01	Promaco Conventions Pty L	61852	18/05/2007	PublicWorksEnginStateConf- MgrCCR,Cr Doh	550.00
202397.01	Builders' Registration Bo	61853	18/05/2007	BRB Levies - April	1711.00
202679.01	MP Rogers & Associates Pt	61854	18/05/2007	SJMP Foreshore Renovation Plan Prog Clai	2197.14
203076.01	Micro Control Engineering	61855	18/05/2007	ControllersCabin/RadioEqIrrigatUpgrJacks	36516.70
203495.01	Wanneroo Agricultural Mac	61856	18/05/2007	Fault Diagnostic & Replacem Switch John	2718.82
203517.01	Turf Grass Association of	61857	18/05/2007	Training - Regional Seminar@Bunbury,GColgan	77.00
203755.01	Communications Australia	61858	18/05/2007	Hire of Radio Portables Including Batt	176.00
204061.01	Discus Signs	61859	18/05/2007	Library - Shaun Tan The Art of Illustrat	735.79
204208.01	Insight Call Centre Servi	61860	18/05/2007	Monthly Service Fee - April	515.15
204323.01	Department for Planning a	61861	18/05/2007	Plate Searches - Park Infring Jan-Mar	3075.80
204416.01	C.E. Nicholls & Son Pty I	61862	18/05/2007	Swimming Pool Inspector Service - April	1977.80
204443.01	Omega Environmental Pty I	61863	18/05/2007	CCP Plus Program - Progress Claim No 2	3217.50
204477.01	Advance People Solutions	61864	18/05/2007	HRS Consulting Serv-Trevor Wienert 31/2Days	7315.00
204518.01	Natalie Security Services	61865	18/05/2007	Fiesta - Opening Concert Security 16-20M	7779.20
204556.01	City Subaru	61866	18/05/2007	Subaru Liberty 2.5i Auto - 4 Cyl	34912.55
204579.01	Health Corporate Network	61867	18/05/2007	Healthy Community Confer A Kempf, MgrEHRS	720.01
204580.01	Ms A Brayshaw	61868	18/05/2007	Fiesta - Waterworks Expense Reimbursemen	54.12
204582.01	Ms R Wyder	61869	18/05/2007	Fiesta – Waterworks Proj, YACJAM, Clonta	4488.24
201329.01	Pro Core	61870	21/05/2007	CPGC - Core & Sweep All Greens	1155.00

Creditor Number		Cheque No		Details	Amount
201403.01	Parks & Leisure Australia	61871	21/05/2007	UWA Turf Industries Research - 2007 Cont	2200.00
202207.01	Austra-Sweep	61872	21/05/2007	Sweeping - Various	4534.75
202479.01	Manning Physiotherapy	61873	21/05/2007	Training CPH - Manual Handling Course	75.00
203664.01	Fluid Electrical	61874	21/05/2007	CPGC - Supply Orange Circular Cable Core	5845.9
204532.01	Mount Injury Management S	61875	21/05/2007	OHS Consultancy - 5Hrs 50 M Feb	767.2
204583.01	Mr MJ&AR Bamford	61876	21/05/2007	Waterbird Monitoring & Final Rpt 50% DPI	5874.0
204584.01	Mr M Alderson	61877	21/05/2007	Performance - Windsor Park Concert 18 Fe	500.0
204585.01	South Perth Junior Cricke	61878	21/05/2007	Half Share Cost Sun Shades for Jnr Crick	549.0
9110	Ms S E M Thorne	61879	21/05/2007	Refund - Overpayment Rates, Settlement	246.8
9110	Derek Harp	61880	21/05/2007	Library - Lost & Damaged, Returned Item	3.5
9110	Mr Paul Hillier	61881	21/05/2007	Library - Lost & Damaged, Returned Item	8.(
9110	Terrace Settlements Trust	61882	21/05/2007	Refund of Overpayment, Rates Pd Twice in Erro	1589.0
9110	Mr & Mrs Keetch	61883	21/05/2007	Refund Ticket Purchase from Ticket Machine 10	5.0
9110	Mr Suntosa	61884	21/05/2007	Refund Planning Appln Fee - Not Reqd 2/168Mel	100.0
9110	Thea Roy	61885	21/05/2007	Refund Cat Sterilisation Subsidy x 2	50.0
74233.01	Rosetta Holdings Pty Ltd	61886	21/05/2007	CPGC -CommissTakings-Apr,Mar, ProAm,Reimb	30333.
83969.01	Town Of Victoria Park	61887	21/05/2007	Road Sweeping Jul - Mar	92399.
200117.01	Thomson Legal & Regulator	61888	21/05/2007	Training - Advance Payroll Update W/Shop	165.
200519.01	Dorma BWN, Auto Door Syst	61889	21/05/2007	Door Service - Manning Library	250.
201838.01	ITT Flygt Ltd	61890	21/05/2007	Trial of Flygt Alarm Transmitter Qtr	528.
203306.01	AGS Metalwork	61894	22/05/2007	Urgent Patching to No 3 Bulk Bin	1736.
203925.01	Airco	61895	22/05/2007	Lamp Fitting - Manning Library	8753.
204228.01	All Earth Group Pty Ltd	61896	22/05/2007	Remove Waste - Street Sweepings	14223.
200754.01	All-Rubber	61897	22/05/2007	Fabric Reinforced Recycled Convey	599.
85282.01	Allwest Windscreens & Tir	ı 61898	22/05/2007	Windscreens x 2	539.
83433.01	Angelo Gallery & Picture	61899	22/05/2007	Photo Montage -Curtin PrimSch Waterworks, Cer	666.

Creditor Number	Payee	Cheque No	Date	Details	Amount
204245.01	API Security Pty Ltd	61900	22/05/2007	Keys, Replace Locks, Door Lock	1314.00
201082.01	Assured Tree Services	61901	22/05/2007	Prune Hedges, Grind Trees	5225.00
201648.01	Aus Record	61902	22/05/2007	Records Supplies	761.26
204568.01	Australia Wide Taxation	61903	22/05/2007	Training - Payroll Seminar-Std, EvelynPa	485.00
204300.01	AutoVac Sweeping Services	61904	22/05/2007	Sweep Precincts, Commerc Areas - March	12375.58
202792.01	Award Irrigation Pty Ltd	61905	22/05/2007	Neil McDoug Pk, Manning, Bodkin Res, Kent, EJ	2772.00
76423.01	Baileys Fertilisers	61906	22/05/2007	CPGC - Mini Lime Granulated 20 kg x 80	4982.45
204555.01	Balcatta Glass	61907	22/05/2007	Supply 2mm Clear Glass	42.00
202193.01	Battery World Welshpool	61908	22/05/2007	Batteries	838.00
203756.01	BDS	61909	22/05/2007	Rolls of Thermal Paper - Cashier	111.10
204402.01	Beaurepaires	61910	22/05/2007	JCB Backhoe - 2 Rear Tyres	3501.85
204260.01	Beaver Tree Services	61911	22/05/2007	Remove Dead Palm Fronds SJMP	8250.00
202422.01	Beeman	61912	22/05/2007	Removal Wasp SJMP, Beehive Verge Tree 85	220.00
72966.01	Benara Nurseries	61913	22/05/2007	CPV - Argyranthemum, Azalea, Fairy, Came	238.15
200866.01	Besam Australia	61914	22/05/2007	CPV - Remote for Roller Door, Callout	308.00
72974.01	Bitumen Emulsions Pty Ltd	61915	22/05/2007	Supply of CRS 170	2395.76
72834.01	Blackwoods, Atkins	61916	22/05/2007	Fluro Lamps, Log Book, PVC Cable, Hat & Coat	6913.68
201589.01	Blomfield General Contrac	61917	22/05/2007	Pick up Sidewinder Ride on Lawnmower	330.00
204164.01	Borders Australia Pty Ltd	61918	22/05/2007	Library - Books x 13 Civic Libr	1504.09
20212.01	Boya Equipment	61919	22/05/2007	Air, Fuel, Oil, Hydraulic Filters, Spray Gun	977.28
76970.01	Brownbuilt Metalux Indust	61920	22/05/2007	Relocate Compactus in Ops Centre	869.00
72990.01	Bunnings Building Supplie	61922	22/05/2007	Building Supplies	2792.32
201109.01	Burke Air	61923	22/05/2007	CPH - Repair Refrigerator Double Door	629.97
83814.01	Bywest Pty Ltd	61924	22/05/2007	Edger Blade	211.20
201302.01	Canning's Trademart	61925	22/05/2007	CPV - Plants and Sundries	344.54
200481.01	Cargills Great Outdoor Ce	e 61926	22/05/2007	Black Jackets	135.00

Creditor Number	Payee	Cheque No	Date	Details	Amount
204578.01	Carlson Pianos	61927	22/05/2007	Piano Tuning - Main Hall	242.00
200088.01	Carpet Hotline	61928	22/05/2007	Unit 91/39 McNabb Loop - Carpet/Vinyl	2200.00
203839.01	Carringtons Traffic Servi	61929	22/05/2007	Traffic Control - CHway Entry Statement	3627.25
204537.01	CD & JA Criddle	61930	22/05/2007	Prepare Design DrawingsforAccessibleToil	467.50
203844.01	Chef Excel	61931	22/05/2007	Catering - Council Meetings/Briefings, Citize	2654.80
201216.01	Chemform	61932	22/05/2007	CPH - Towel Interfold	870.40
22459.01	City Of Melville	61933	22/05/2007	Damaged item - Bronte, Emily - Wuthering	5.50
76586.01	CJD Equipment Pty Ltd	61934	22/05/2007	Carry Out 100Hr Service	441.65
200489.01	Clean Sweep	61935	22/05/2007	Sweep Mount Henry Rd for Asphalt	1674.75
73148.01	Cleanaway	61936	22/05/2007	Rubbish Bin Collections, Bin Replacements	128692.22
204262.01	COFFEY ENVIRONMENTS PTY L	61937	22/05/2007	Surface Water Monitoring - Final	3290.10
204463.01	Colquhouns Fremantle Bag	61938	22/05/2007	Sand Bags for Como Beach x 1500	1347.50
202988.01	Commercial Antenna System	61939	22/05/2007	CPV - Install Backbone Cabling Syst, Serv Cal	4060.00
73229.01	Como Plumbing Service	61941	22/05/2007	CPV - U91 New Taps, Toilet System, Hand	7227.00
204181.01	Compass Group (Australia)	61942	22/05/2007	CPH - Catering 2-29/4	22556.12
204373.01	Complete Portables	61943	22/05/2007	Fiesta - Mends St Toilets	2066.28
204380.01	Conservation Volunteers A	61944	22/05/2007	Project Contribution - Bodkin Park	3025.00
201827.01	Contek Communications	61945	22/05/2007	Raise Pits/Replacement Pits - Telstra	2101.00
23324.01	Cooper & Dysart Pty Ltd	61946	22/05/2007	CPGC - Diesel, Ops Centre Distillate	8191.22
73261.01	Coventrys	61947	22/05/2007	Magic tree, holts	409.97
203950.01	Cupline	61948	22/05/2007	Coffee, Ice Mints	830.05
201876.01	David Gray & Co Pty Ltd	61949	22/05/2007	Street Litter Bin 50Litre Orange	1069.20
202748.01	Dellas Print	61950	22/05/2007	Mends St PrecinctParkingPermit/Richard P	643.50
77055.01	Dep of Culture.and the A	61951	22/05/2007	Library - Lost & Damaged Adult x 2, Jnr	234.30
21655.01	Digital Telecommunication	1 61952	22/05/2007	CPV-TelepU152,125,127,22,102,5,87,147	4141.50
76373.01	Domus Nursery	61953	22/05/2007	Tulbaghia - Society Garlic	913.00

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201608.01	Econo Sweep	61954	22/05/2007	Power Sweeping - CPV/CPH - April	693.00
201012.01	Electro Acoustic Co Pty L	61955	22/05/2007	CPH - Phone Call Out	225.50
202588.01	Electrolux Home Products	61956	22/05/2007	Unit 159 - Element Oven Fan	160.00
204498.01	F.J. Fitzsimmon's & Co.	61957	22/05/2007	Reinst C/Over Aprons Forrest/Vista/Lock/Colli	3096.50
202141.01	Fibreglass & Resin Sales	61958	22/05/2007	Resin and Fast Hardener Kits	227.07
203611.01	Flex Health Services	61959	22/05/2007	Temps - CPH Carers	3618.07
202367.01	Flexi Staff Pty Ltd	61960	22/05/2007	CPGC - Temps	17164.39
202236.01	Foliot Fencing Pty Ltd	61961	22/05/2007	Supply & Install Bollards @ Hurlingham C	1069.15
204527.01	Fremantle Steam Laundry P	61962	22/05/2007	Linen Service - April	571.58
74187.01	Fuji Xerox	61963	22/05/2007	Copier Charges	8487.00
204279.01	Funky Bunches	61964	22/05/2007	Wreath Flowers - 65th Ann Coral Sea Battle	70.00
204374.01	Garmony Property Consulta	61965	22/05/2007	CPV - Valuations U101, 91	550.00
204379.01	Gel Group	61966	22/05/2007	Temps - HRS, A/Cs Payable	7972.60
204576.01	GERALDINE PILLINGER	61967	22/05/2007	Water Works - Artist Fees	2361.16
201414.01	Globe Australia Pty Ltd	61968	22/05/2007	Eclipse 20kg	473.00
201951.01	Hanson Construction Mater	61969	22/05/2007	Roadbase	1852.72
202644.01	Harrisons Electrics	61970	22/05/2007	Supply/Inst New Power Supp- McDo, Maint/Insp	5731.55
203622.01	Harvey Fresh	61971	22/05/2007	Milk, Apple and OJ Juice Supplies	245.58
202372.01	Heatley Sales Pty Ltd	61972	22/05/2007	Protective Supplies	5443.66
203326.01	Hugall & Hoile - Bibra La	61973	22/05/2007	CPV - Stakes x 50, Coupling, Elbows	62.30
22070.01	Hydro Engineering Pty Ltd	l 61974	22/05/2007	Bores- Como PSch, DavidVinc, Kilkenny & Repai	46959.06
25134.01	Irri-Tronics	61975	22/05/2007	CPGC - Service Call to MM5000 System	187.00
73709.01	Jason Signmakers	61976	22/05/2007	Fiesta - Car Decal	187.00
203917.01	JBA (John Bullock and Ass	61977	22/05/2007	Setout Island & Kerb - Labouchere/Thelma	385.00
200776.01	John Banks & Associates	61978	22/05/2007	Inspect Pepperm Trees, Abornt Cons Struct, Ca	1905.75
204372.01	John Hughes Park Ford Sei	c 61979	22/05/2007	Fleet Vehicle Service	175.00

Creditor Number	Payee	Cheque No	Date	Details	Amount
202894.01	Johns Building Supplies	61980	22/05/2007	New Store Room - Operations Centre	219.82
200903.01	Kevrek Australia Pty Ltd	61981	22/05/2007	Service - Kevrek 1000S Crane	682.3
76403.01	Landmark Operations Ltd	61982	22/05/2007	ADVA Enviropulse Dosing Pump & Envirobor	5484.2
200885.01	Leigh Mardon Australasia	61983	22/05/2007	Library - Barcode Labels	320.1
203587.01	LGNet	61984	22/05/2007	On-line Advert x 8 Vac Positions	660.0
203843.01	Lighting By Design (Aust)	61985	22/05/2007	Light Fittings	934.0
202249.01	Local Government Managers	61986	22/05/2007	Regist Semin Luncheon Neil Douglas	225.0
202452.01	Lock, Stock & Farrell Loc	61987	22/05/2007	Hurlingham Carpark, Locks SJMP Shed	313.5
204587.01	Loddon Corporate & Workwe	61988	22/05/2007	Protective Clothing Supplies	884.4
73822.01	Lovegrove Turf Services P	61989	22/05/2007	Commercial Turf - Civic Centre	9700.6
203500.01	LPG Concepts Pty Ltd	61990	22/05/2007	Supply Various Signs	6105.0
202443.01	Lyons & Peirce	61991	22/05/2007	Jet & Educt Pipes & Cylinders CParkAnstey	1555.4
20379.01	Major Motors Pty Ltd	61992	22/05/2007	Repair Air Cond Vents	198.0
80788.01	McIntosh & Son WA	61993	22/05/2007	Filters, Shock Absorber, Cylinder	765.3
202699.01	Media Monitors Australia	61994	22/05/2007	Press Clip, E-mail, Press Copyright, Dow	278.
25522.01	Mercury Messengers	61995	22/05/2007	Couriers for April 2007	401.1
203076.01	Micro Control Engineering	61996	22/05/2007	Install Communication & Pressure Trans - Melv	4370.3
200870.01	Mindarie Regional Council	61997	22/05/2007	User Charges 16-30/4	58776.
202220.01	Mirco Bros Pty Ltd	61998	22/05/2007	20 Litre Agriphos	146.
204064.01	MMM WA Pty Ltd	61999	22/05/2007	Excavation Works & Mulch Carting	1347.
82720.01	Moonlight & Roses Florist	62000	22/05/2007	Floral Arrange- Anzac, Council Recep Area x 4	367.
76938.01	Murdoch University Booksh	n 62001	22/05/2007	Scumbook - A Guide to Common Algae	30.
200780.01	Nashtec Auto Electrics	62002	22/05/2007	Electrical - Switch Repair	328.
203824.01	Norma Paice	62003	22/05/2007	Collation of data for Fiesta Survey	429.
203817.01	Ozlite Pty Ltd	62004	22/05/2007	2 @ 5ltrTins Graffiti Protector	225.
21416.01	Parker Black & Forrest Pt	62005	22/05/2007	Keys	243.

Creditor Number	Payee	Cheque No	Date	Details	Amount
203591.01	Parkland Mazda	62006	22/05/2007	Carpet Floor Mats for Mazda 6	181.50
201837.01	Pavement Analysis Pty Ltd	62007	22/05/2007	Profess Services to Prepare MRRG Submission	5768.00
203473.01	Pedersens Hire	62008	22/05/2007	Equip - Anzac Day Service/Morning Tea	1847.56
204490.01	Perth Aluminium Scaffolds	62009	22/05/2007	Scaffolding - Old Mill Theatre	6363.50
201905.01	Pharmacy 777 Aged Care	62010	22/05/2007	Hostel Supplies - Sachet Pack Service	468.85
204533.01	Planning Institute of Aus	62011	22/05/2007	PIA Wsite Employ Plann/Snr Pl 1/2 Page	550.00
204569.01	Positive Auto Electrics	62012	22/05/2007	New Holland NH75 - Parts	165.00
200925.01	Professional Towing	62013	22/05/2007	Towing of Vehicles x 8	396.0
201068.01	Progressive Brick Paving	62014	22/05/2007	Various re-instatements & Cnr Onslow & K	1449.0
204553.01	Psyco Sand	62015	22/05/2007	Tree and Vegetation Watering	7539.8
204311.01	PTP - Pound the Path	62016	22/05/2007	Parking Rev Survey Mends/Rich x 1,050	100.0
204551.01	Pumps & Irrigation	62017	22/05/2007	CPGC - Toro Multi Core 1.5MM	1140.4
74357.01	RA Shopland	62018	22/05/2007	CPV Refurb U101/48/91, Repairs SJMP, CPH	12721.5
201391.01	Refresh Pure Water	62019	22/05/2007	15 Litre Refill	67.5
204115.01	Revel Enterprises T/A Kar	62020	22/05/2007	Beverages for Council Meetings and Functions	158.9
74446.01	Richgro Garden Products	62021	22/05/2007	Native Potting Mix	1386.0
83438.01	Ricks Garden Kerbing	62022	22/05/2007	Lay and supply kerb to Moreby Reserve	1920.0
204567.01	River Abilities	62023	22/05/2007	CPH - Bed Rail	. 65.5
203192.01	Robert Lea Painting Servi	62024	22/05/2007	Graffiti removal	1164.3
72818.01	Rocla Quarry Products	62025	22/05/2007	CPGC - Turf Sand, Bricklay Sand	4444.6
200934.01	Rotary Club Of Millpoint	62026	22/05/2007	Golf Champ Entry Fees 4 Players	600.0
204491.01	Sabre Jet	62027	22/05/2007	Removal Paint - Old Mill Theatre ProgCl	15400.0
74314.01	Sanax Medical & F/aid Sup	62028	22/05/2007	First Aid Kit GB2 Glove Box Kit	81.3
203896.01	Sanicare Pty Ltd	62029	22/05/2007	CPH - Incontinence Pads	769.(
73563.01	Scottish Pacific Bus Fina	62030	22/05/2007	Hire of Roller - Challenger Carpark	357.
25812.01	Shane McMaster Surveys	62031	22/05/2007	Set Out Ley/Mt Henry, Survey Ley/Davilak	2860.1

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201343.01	Sledgehammer Concrete Cut	62032	22/05/2007	Remove Lines - Labouchere/Thelma	728.10
202971.01	Solar Advantage Pty Ltd	62033	22/05/2007	Repair Solar Light At Sandon Park	308.00
204560.01	Sound Pack Solutions	62034	22/05/2007	Library - Audio Visual Packaging	414.15
202862.01	Southern Metro Regional C	62035	22/05/2007	Green Waste Gate Fees - April	9387.84
76623.01	St John Ambulance Austral	62036	22/05/2007	First Aid Supplies	457.95
83005.01	Stanlee WA	62037	22/05/2007	CPH Provisions	46.09
84747.01	State Law Publisher	62038	22/05/2007	Govt Gazette Advertisement	307.22
76288.01	Statewide Cleaning Suppli	62039	22/05/2007	Cleaning Supplies - Towel Disp, Scrub Brush	104.80
204573.01	SuperSealing Pty Ltd	62040	22/05/2007	Crack Seal Along Swan River Bike Track	6820.00
201512.01	Supreme Filtering Systems	62041	22/05/2007	CPH - Clean Deep Fryer	22.00
200933.01	Sure Personnel	62042	22/05/2007	Temps - CPGC, City Environment, Placem Fee	13329.03
84059.01	Synergy	62043	22/05/2007	Power Usage	14853.65
203975.01	Syrinx Environmental Pty	62044	22/05/2007	Drawing Amendments	1056.00
203366.01	T-Quip	62045	22/05/2007	Electric Clutch	1425.50
204330.01	Taborda Contracting	62046	22/05/2007	Traffic Control- Success/MtHenry/Ley	18269.43
74527.01	Telstra	62047	22/05/2007	Telephones & Mobiles	20762.14
204561.01	The Nutcote Trust	62048	22/05/2007	Library - Friends of Nutcote M/Ship Subs	70.00
201590.01	The Pressure King	62049	22/05/2007	Graffiti Services	362.08
204559.01	Tim Eva's Nursery	62050	22/05/2007	Agonis Flexuosa	5971.90
200597.01	TJ Boiler Service	62051	22/05/2007	Repairs - leaks in boiler houses #3 & #1	643.50
77033.01	Toolmart	62052	22/05/2007	Drill Hammer, Ratchets, Angle Grinder, TBox	602.50
76773.01	Total Eden	62053	22/05/2007	FC05 Cable Pit Lid	845.64
201814.01	Total Packaging	62054	22/05/2007	Dog Litter Bags	858.00
200510.01	Totally Workwear Victoria	a 62055	22/05/2007	Safety Boots, Trousers, Belt	1668.87
21382.01	Toucan Display Systems	62056	22/05/2007	GBLC - 8 Panel System 'Classic 8'	1650.00
201110.01	Tract (WA) Pty Ltd	62057	22/05/2007	Preston St Streetscape LScapeArchWksProg	2420.00

Creditor Number	Payee	Cheque No	Date	Details	Amount
74594.01	Transeals	62058	22/05/2007	Peruzzo Mower - V Belts	245.82
24182.01	Trees Need Tree Surgeons	62059	22/05/2007	Mill Pt Ward - Extra Pruning	7011.95
25544.01	Vertical Telecoms (WA) Pt	62060	22/05/2007	Repair T2035 Radio Number	110.00
200356.01	WA Chainsaws & Mower Serv	62061	22/05/2007	Chains, bars, 11tr bar & cutter oil	195.80
73806.01	WA Local Government Assoc	62062	22/05/2007	Tender Review Legal Services	1012.00
203773.01	WA Profiling	62063	22/05/2007	Profiling - Ley, Hampden	30028.19
203982.01	Water Dynamics - Quinti &	62064	22/05/2007	Supply/Install Solenoid WiringJackson/Ke	11154.66
203461.01	WC Convenience Management	62065	22/05/2007	Maintenance of Exceloo Narrows Abutment	7678.00
74748.01	Wembley Cement Industry	62066	22/05/2007	Covers, Side Entry, Bases	3440.45
204094.01	Westcott Towbars	62067	22/05/2007	Supply & Fit Towbar to Toyota Camry	350.00
73342.01	Western Australia Land In	62068	22/05/2007	Land Enquiries - Apr	47.90
81399.01	Western Educting Service	62069	22/05/2007	Jett Pipes - Stone, Scott, Mill Pt, Hamp	4637.05
204588.01	Western Resource Recovery	62070	22/05/2007	Sample Collection and Analysis	165.00
21521.01	Williams Electrical Servi	62071	22/05/2007	CPV - U48, 117 Disconnect 2 Stoves & Rep	416.74
203518.01	Woodchuck Equipment	62072	22/05/2007	Root Director Root Control Planter	5459.40
84314.01	Work Clobber	62073	22/05/2007	Safety Glasses & Safety Boots	473.82
76963.01	Wormald	62074	22/05/2007	Broken Glass and Reset - GBLC	1072.50
76354.01	Yakka Pty Ltd	62075	22/05/2007	Protective Clothing Supplies	3172.56
73970.03	Australian Services Unior	n 62076	24/05/2007	Payroll Deductions PPE 21/05/2007	249.00
76670.03	Deputy Child Support Regi	. 62077	24/05/2007	Payroll Deductions PPE 21/05/2007	354.35
73636.03	Hospital Benefit Fund	62078	24/05/2007	Payroll Deductions PPE 21/05/2007	961.10
21425.03	Liquor, Hospitality & Mis	62079	24/05/2007	Payroll Deductions PPE 21/05/2007	36.20
202999.03	Local Gov't Racecourses {	62080	24/05/2007	Payroll Deductions PPE 21/05/2007	321.30
202589.03	WA Local Govt Superannua	52081	24/05/2007	Payroll Deductions PPE 21/05/2007	80.00
204577.03	WESTSCHEME PTY LID	62082	24/05/2007	Payroll Deductions PPE 21/05/2007	200.00
22643.01	Dymocks	62083	25/05/2007	Library - Books x 26	576.11

Creditor Number		Cheque No		Details	Amount
76258.01	F Zuideveld	62084	25/05/2007	Attend Design Advisory Consult Mtg 21May	150.00
76259.01	Bill Hames	62085	25/05/2007	Attend Design Advisory Consult Mtg 21May	150.00
76261.01	Peter Jodrell Architect	62086	25/05/2007	Attend Design Advisory Consult Mtg 21May	150.00
83906.01	Castrol Australia Pty Ltd	62087	25/05/2007	Agri Trans Plus 20 Litre	221.96
85282.01	Allwest Windscreens & Tin	62088	25/05/2007	Supply & Fit Tint To Truck Windows	99.00
200452.01	South Perth Newspaper And	62089	25/05/2007	Library - West Aust, Fin Review, Sunday	336.10
200473.01	Millpoint Caffe Bookshop	62090	25/05/2007	Library - Catering for Book Launch	270,00
201666.01	DME Contractors	62091	25/05/2007	Como Beach Foreshore Landsc Wks ProgCl 2	61039.26
202007.01	Youngs Holden	62092	25/05/2007	Fleet Vehicle Service x 4	950.11
202351.01	Municipal Workcare Scheme	62093	25/05/2007	Workers Compensat - Perf Based Adjust	72416.30
203833.01	Peter Cowan Writers Centr	62094	25/05/2007	Library-ChildrensAnthology Booksx2 TheAd	20.00
203977.01	Monitor (WA) Pty Ltd	62095	25/05/2007	Library - Tattle Tape Tags	308.00
204088.01	ID Consulting Pty Ltd	62096	25/05/2007	atlas.id,profilei.d QuartSubscr May - Jul	1650.00
204259.01	Zakatak T/A Mezze	62097	25/05/2007	Catering - Meetings and Functions	1038.50
204515.01	The Video Warehouse	62098	25/05/2007	Library - DVDs x 27	391.75
204550.01	Western Power	62099	25/05/2007	Design Fee - Hope Ave Manning	961.00
204586.01	Integrity Staffing Pty Lt	62100	25/05/2007	Temp - Building ServAdminOff, Infrastr PA	1721.60
204589.01	Department of Environment	62101	25/05/2007	Training-NoiseRefresherCourse,EHOFelixMa	200.00
204591.01	Prowest Logistics	62102	25/05/2007	Removalists - Stocktake Returns to State	280.50
204592.01	Swan Catchment Council In	62103	25/05/2007	Library - CD Roms x 2	29.90
204593.01	The Lonely Brothers	62104	25/05/2007	Library - Book Launch Ken Spillman - Mus	150.00
9110	South Perth Cricket Club	62105	28/05/2007	Community Funding - Cricket Charity Match	500.00
9110	Marview Pty Ltd	62106	29/05/2007	Refund of Overpayment, Rates Pd Twice in Erro	8766.60
9110	Quality Patios & Carports	62107	29/05/2007	Refund - Overpayment Plann/Bldg Appln2/84ALoc	50.0
9110	Ms Elizabeth McFarland	62108	29/05/2007	Library - Lost Book Paid For & Then Returned	15.4
9110	J Graham	62109	29/05/2007	Refund Dog Registration (Part) x 2 Dogs	24.0

Creditor Number	Payee	Cheque No	Date	Details	Amoun
9110	E Hensler	62110	29/05/2007	Refund Dog Registration (Part) x 2	5.0
9110	Tangent Nominees T/A Life	62111	29/05/2007	Crossover Subsidy - 69 Talbot Ave	373.2
9110	Gemmill Homes	62112	29/05/2007	Refund - Overpayment Plann Appl Lot 2 Manning	46.2
9110	Mr D May	62113	30/05/2007	Refund Dog Registration (Part), Dog Deceased	12.0
9110	Mr Thomas Frank Aplin	62114	30/05/2007	Refund to Departing Resident, CPV U69	100222.0
73644.01	Hot Mix Limited	62115	28/05/2007	Ley St	106906.7
73709.01	Jason Signmakers	62116	28/05/2007	Magnetic Signs	27.1
76288.01	Statewide Cleaning Suppli	62117	28/05/2007	Dispenser - White Metal	125.
83761.01	The Honda Shop	62118	28/05/2007	Honda Rotary Mowers x 6	5527.
83878.01	BOC Gases	62119	28/05/2007	Industrial Gas Bottle & Rental	330.
83929.01	Dowsing Concrete	62120	28/05/2007	Concrete Path - Pram Ramp	3184.
84133.01	Alinta Gas	62 <b>12</b> 1	28/05/2007	Gas Usage 12/2 - 17/5 McDougall Pk Reser	258.
84393.01	Seton Australia Pty Ltd	62122	28/05/2007	Step safe, electronic safe, cash box	641.
200406.01	Perth Zoo	62123	28/05/2007	Coin Machine Takings - April	9562.
200454.01	Courier Australia	62124	28/05/2007	Delivery charges - T-Quip	6.
200691.01	Water Corporation	62126	28/05/2007	Water Usage Charges	3313.
200780.01	Nashtec Auto Electrics	62127	28/05/2007	Case Tractor Electrics Repairs	260.
201683.01	Westside Concrete Contrac	62128	28/05/2007	Paths & Pram Ramps - Karoo St & King Edw	16100.
201920.01	ISS Hygiene Services Pty	62129	28/05/2007	Sanitary Hygiene Service/Air Fresh - Mar	241.
202367.01	Flexi Staff Pty Ltd	62130	28/05/2007	Temps - CPGC, City Environment	12817
202699.01	Media Monitors Australia	62131	28/05/2007	Press Clip-Digit, Email/PDA Deliv Dig Cl	288
202879.01	Dick Smith Electronics P	62132	28/05/2007	Nokia Camera 6230i x 6, Mem Stick	2422
203159.01	Bruce Havilah & Associate	e 62133	28/05/2007	Annual Retainer Fee, Debt Collection Fees	2144
203174.01	Armaguard	62134	28/05/2007	Banking Service	609
204064.01	MMM WA Pty Ltd	62135	28/05/2007	Curtin Primary School, Footings Tree Stands	2211
204207.01	Alliance Recruitment	62136	28/05/2007	Temp - Engineering Infrastructure Apr/May	2175

Creditor Number	Payee	Cheque No	Date	Details	Amount
204344.01	Envirocare Systems	62137	28/05/2007	New Plug for Mens Urinal - Ops Centre	43.12
204466.01	Western Australia Land In	62138	28/05/2007	Interim Val Sched, Amend Ward, Valuation	2989.77
204470.01	Alanco Australia Pty Ltd	62139	28/05/2007	Excallibur Light Bars, Revolving Light	2575.58
204500.01	The University of Western	62140	28/05/2007	Training - UWA Turf Research Sem, GColga	220.00
73091.01	Administration Petty Cash	62141	29/05/2007	Petty Cash Reimbursement	782.65
200792.01	Aussie Gold & Thumbprint	62142	29/05/2007	TShirts - Million Paws Walk x 20	286.88
202030.01	Mr G C Flood	62143	29/05/2007	Expense Reimbursement	560.45
202334.01	Expo Document Copy Centre	62144	29/05/2007	Departmental Quarterly Reports x 7	353.10
202490.01	McLeods Barristers & Soli	62145	29/05/2007	12-14 Stone St	219.86
204597.01	Deacons	62146	29/05/2007	Employment Advice Re CEO	11460.46
73806.01	WA Local Government Assoc	62147	30/05/2007	Advertising - April	19391.2
81916.01	Westral	62148	30/05/2007	Replace Fly Screens x 11 - Civic Hall Da	2802.0
201191.01	Reece's Hire & Structures	62149	30/05/2007	Fiesta - Mends St Carnivale - Tablelclot	6325.5
201830.01	Millenium Kids Inc	62150	30/05/2007	Exploring the Riverbank & Waterways W/Sh	5775.0
202213.01	City of Swan	62151	30/05/2007	Recoup Sick Leave - Ryan Dowd	2696.1
203362.01	Equip Safe	62152	30/05/2007	Training - Front End Loader x 8 Particip	1120.0
204019.01	Miss L. Mustapah	62153	30/05/2007	TMM Asset Collection, Verge Mapping	2182.5
204190.01	Mount Atom Apiaries	62154	30/05/2007	Steel Dog Cages for Rangers Caddies x 2	1980.0
204346.01	Northside Distributors &	62155	30/05/2007	Distri of SFP Edition Peninsula x18,704	822.9
204460.01	Broadwater Resort & Spa	62156	30/05/2007	LCMAConfAcc Mgrs EHRS, CCR, CEnv, L&H, IS	1702.0
202794.01	Jaram Fleet Equipment	62157	30/05/2007	Rhino Tie Down Straps x 2	1292.5
83856.01	South Perth Bowling Club	62158	31/05/2007	Coin Machine Takings - May	6108.1
200406.01	Perth Zoo	62159	31/05/2007	Coin Machine Takings - May	8358.6
201034.01	Corporate Express	62160	31/05/2007	Stationery & Paper Supplies	3974.1
201887.01	Works Infrastructure Pty	62161	31/05/2007	Hayman Rd & Thelma St Semi Mountable	2680.7
202000.01	Mobile Phone Installation	n 62162	31/05/2007	Vehicle Hands Free Kits Changed Over	761.5

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Creditor Number	Payee	-	Date	Details 	Amount
202236.01	Foliot Fencing Pty Ltd	62163	31/05/2007	Bollards - Mt Henry Road	3663.22
202397.01	Builders' Registration Bo	62164	31/05/2007	BRB Levies - May	2271.50
203710.01	Sunny Sign Company Pty Lt	62165	31/05/2007	Signs - Parkinf Restrict, Raised Pavem	1468.50
204330.01	Taborda Contracting	62166	31/05/2007	Traffic Control - Hensman/Lab, Lab/Thelma	7429.16
9110	Mr & Mrs K Neil	62167	31/05/2007	Refund Dog Registration (Part)	8.50
201277.01	McCoy Outdoor Products	62168	31/05/2007	Grind 7 John Deere Heads, Blades, Bolts	1808.90
9110	Mr Thomas Frank Aplin	62169	31/05/2007	Refund Overpayment-Maintenance Fees, CPV Rates	32.26
	Total Confirmation Cheque	S			2518265.61
202612.01	Fleetcare	610.202612	07/05/2007	Fuel - April	9830.52
73350.03	Deputy Commissioner Of Ta	ı 611.73350	09/05/2007	Payroll Deductions PPE 07/05/2007	79207.00
202970.01	Mr L P Ozsdolay	612.202970	17/05/2007	Expense Reimbursement - Mileage, Parking	121.61
202970.01	Mr L P Ozsdolay	613.202970	)22/05/2007	Expense Reimbursement - Mileage, Parking	121.61
73350.03	Deputy Commissioner Of Ta	ı 614.73350	25/05/2007	Payroll Deductions PPE 21/05/2007	75619.91
76765.03	WA Local Govt Superannuat	: 614.76765	25/05/2007	Payroll Deductions PPE 21/05/2007	133796.11
203256.01	Bankwest	615.203256	531/05/2007	New Reserve Fund - Investment	500000.00
	Total Approval Cheques				798696.76
	Total Bank Cheques				3316962.37

Creditor Number	Payee	Cheque No	Date	Details	Amount
	For Bank: 3 Commonweal	th Bank		Account : 066-124 16-0038	
9110	Mrs G E Walton	13264	11/05/2007	RefundBal.RdReserveAccessBd 34 Birdwood	400.00
9110	Ms M R Macalpine	13265	11/05/2007	RefundBal.RdReserveAccessBd 1 Banksia Tc	380.00
9110	GG & SL Hogg	13266	11/05/2007	RefundBal.RdReserveAccessBd 16 Craigie	400.00
9110	Westral Home Improvements	13267	11/05/2007	RefundBal.RdReserveAccessBd Lot 18 MtHen	400.00
9110	Mrs C R Blakers	13268	11/05/2007	RefundBal.RdReserveAccessBd 1/62 Thelma	400.00
9110	Summit Homes Group	13269	11/05/2007	RefundBal.RdReserveAccessBd 8 Darlot	400.00
9110	Ms M O'Connell	13270	11/05/2007	RefundBal,RdReserveAccessBd 5 Hovia Tce	400.00
9110	Mr K Bailey	13271	11/05/2007	RefundBal.RdReserveAccessBd 12 Birdwood	400.00
9110	B Szajnkienig	13272	11/05/2007	RefundBal.RdReserveAccessBd 7 Axford	400.00
9110	Westral Home Improvements	13273	11/05/2007	RefundBal,RdReserveAccessBd 3/9 South Tc	400.00
9110	J McGrath	13274	11/05/2007	RefundBal.RdReserveAccessBd 8 Kardan	400.00
9110	Addspace Home Improvement	13275	11/05/2007	RefundBal,RdReserveAccessBd 53 Hensman	400.00
9110	Summit Homes	13276	11/05/2007	RefundBal.RdReserveAccessBd 37 Vista	400.00
9110	PATIO LIVING	13277	11/05/2007	RefundBal.RdReserveAccessBd 9 Philip Ave	400.00
9110	Pindan Constructions	13278	11/05/2007	RefundBal.RdReserveAccessBd 167 Labouche	1000.00
9110	Thermelec Construction	13279	11/05/2007	RefundBal.RdReserveAccessBd 157 Angelo S	400.00
9110	Thermelec Construction	13280	11/05/2007	RefundBal.RdReserveAccessBd 106 Forrest	400.00
9110	Collier Homes Pty Ltd	13281	11/05/2007	RefundBal.RdReserveAccessBd 50 Canavan	600.00
9110	Corruption and Crime Comm	13282	11/05/2007	Refund Reserve Bond Deposit	500.00
9110	Active Injury Management	13283	11/05/2007	Refund Possum Trap	50.00
9110	Ms M E A Horne	13284	11/05/2007	Refund Possum Trap Deposit	50.00
9110	Mrs R G Sizer	13285	11/05/2007	Refund Reserve Bond Deposit	500.00
9110	Mr M Taylor	13286	11/05/2007	Refund Reserve Bond Deposit	500.00
9110	Worley Parsons Services F	> 13287	11/05/2007	Refund Reserve Bond Deposit	750.00
9110	Manning Memorial Bowling	13288	11/05/2007	Refund Community Bus Bond	200.0

Creditor Number	Payee	Cheque No	Date	Details	Amount
9110	Ms Y L Job	13289	11/05/2007	Refund Possum Trap Deposit	50.00
9110	Rock N Roll Record Collec	13290	11/05/2007	Refund Hall/Key Bond Deposit	525.00
9110	Mr M N Calais	13291	11/05/2007	Refund Hall Bond Deposit	500.00
9110	Mr M N Calais	13292	11/05/2007	Refund Key Bond Deposit	25.00
9110	Australian Feldenkrais Gu	13293	11/05/2007	Refund Hall/Key Bond Deposit	525.00
9110	Persian Company Rugs	13294	11/05/2007	Refund Hall/Key Bond Deposit	525.00
9110	WA Gerbera Society	13295	11/05/2007	Refund Hall/Key Bond Deposit	525.00
9110	Mr Demonte	13296	11/05/2007	Refund Hall Bond Deposit	500.00
9110	Mr Demonte	13297	11/05/2007	Refund Key Bond Deposit	25.00
9110	Mr H Marsland	13298	18/05/2007	RefundBal.RdReserveAccessBd 21 Gladstone	400.00
9110	Stylish Extensions	13299	18/05/2007	RefundBal.RdReserveAccessBd 11 Tullamore	400.00
9110	Mr R K Liew	13300	18/05/2007	RefundBal.RdReserveAccessBd 6 Mullingar	400.00
9110	Bella Casa Development	13301	18/05/2007	RefundBal.RdReserveAccessBd 28 Ridge	380.00
9110	Webb & Brown-Neaves	13302	18/05/2007	RefundBal.RdReserveAccessBd 72 Welwyn	380.00
9110	Blade F T Pty Ltd	13303	18/05/2007	RefundBal.RdReserveAccessBd 98A Thelma	400.00
9110	Imperial Pools	13304	18/05/2007	RefundBal.RdReserveAccessBd 30 Ryrie	400.00
9110	Dale Alcock Home Improvem	13305	18/05/2007	RefundBal,RdReserveAccessBd 28 Cale St	600.00
9110	Mr M Bertolini	13306	18/05/2007	RefundBal.RdReserveAccessBd 12&14 Ley	800.00
9110	Mr R Auguste	13307	18/05/2007	RefundBal,RdReserveAccessBd 6 Parker St	400.00
9110	Andersoncooke Pty Ltd	13308	18/05/2007	RefundBal,RdReserveAccessBd 3 Barker Ave	400.0
9110	S Wood	13309	18/05/2007	RefundBal.Security Deposit 17 Brandon	100.0
9110	Peruvian Association of W	13310	18/05/2007	Refund Hall/Key Bond Deposit	525.0
9110	WA Police Pipe Bands Supp	13311	18/05/2007	Refund Hall Bond Deposit	500.0
9110	WA Police Pipe Bands Supp	13312	18/05/2007	Refund Key Bond Deposit	25.0
9110	Probus Australia Western	13313	18/05/2007	Refund Hall/Key Bond Deposit	525.0
9110	WA Sleddog Sports Associa	13314	18/05/2007	Refund Reserve Bond Deposit	500.0

Creditor Number	Payee	Cheque No	Date	Details	Amount
9110	D Crane & G Smart	13315	18/05/2007	Refund Reserve Bond Deposit	500.00
9110	Ms S Cope	13316	24/05/2007	Refund Hall/Key Bond Deposit	525.00
9110	Philatelic Society of Wa	13317	24/05/2007	Refund Hall/Key Bond Deposit	525.00
9110	Tamil Ladies Club of WA	13318	24/05/2007	Refund Hall/Key Bond Deposit	525.00
9110	AMEB	13319	24/05/2007	Refund Hall/Key Bond Deposit	525.00
9110	Ms C Bates	13320	24/05/2007	Refund Hall/Key Bond Deposit	25.00
9110	Penrhos College	13321	24/05/2007	Refund Reserve Bond Deposit	500.00
9110	Invogue Living Pty Ltd	13322	24/05/2007	Refund Reserve Bond Deposit	500.00
9110	The German Shepherd Dog A	13323	24/05/2007	Refund Reserve Bond Deposit	500.00
9110	Ms S A Tomsic	13324	31/05/2007	RefundBal.RdReserveAccessBd 34 Gladstone	400.00
9110	Di Trento Demolition	13325	31/05/2007	RefundBal,RdReserveAccessBd 34 Gladstone	400.00
9110	Direct Pools	13326	31/05/2007	RefundBal.RdReserveAccessBd 183 Lockhart	400.00
9110	Mr G S Meiers	13327	31/05/2007	RefundBal,RdReserveAccessBd 3 Yallambee	400.00
9110	Ms A K Thompson	13328	31/05/2007	RefundBal.RdReserveAccessBd 101 McDonald	400.00
9110	Tangent Nominees Pty Ltd	13329	31/05/2007	RefundBal.Crossover Deposit 69 Talbot Av	1101.00
9110	Creative Memories	13330	31/05/2007	Refund Hall /Key Bond Deposit	525.00
9110	Dulux Australia	13331	31/05/2007	Refund Hall/Key Bond Deposit	525.00
9110	Mr E Byenkya	13332	31/05/2007	Refund Possum Bond Deposit	50.00
	Total Confirmation Cheque	s			29191.00
	Total Bank Cheques				29191.00



# AUDIT & GOVERNANCE COMMITTEE MEETING Minutes of the Audit and Governance Committee Meeting held in the Council Chamber, Sandgate Street, South Perth Wednesday 6 June 2007 commencing at 5.30pm

#### 1. **OPENING**

Observers

~ ~~

Cr Maddaford opened the meeting at 5.30pm and welcomed everyone in attendance.

# 2. RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

<u>Committee</u>	
Cr R B Maddaford	Mill Point Ward (Deputy Mayor) (Chair)
Cr L P Ozsdolay	Manning Ward
Cr R Wells, JP	McDougall Ward

Como Beach Ward
Moresby Ward
Moresby Ward

Officers	
Mr C Frewing	Chief Executive Officer
Mr M Kent	Director Financial and Information Services
Mr S McLaughlin	Legal and Governance Officer
Mrs K Russell	Minute Secretary

Apologies Cr L J Jamieson

Manning Ward - anticipated late arrival

#### 3. CONFIRMATION OF MINUTES MEETING HELD: 8.5.2007

#### COMMITTEE DECISION ITEM 3

Moved Cr Ozsdolay, Sec Cr Wells

That the Minutes of the Audit and Governance Committee Meeting held 8 May 2007 be taken as read and confirmed as a true and correct record.

CARRIED (3/0)

#### 4. **REPORTS**

#### 4.1 Policy P517 "Audio Recording of Council Meetings" Report on Submissions

Location:	City of South Perth
Applicant:	Council
File Ref:	GO/108
Date:	31 May 2007
Author:	Sean McLaughlin, Legal and Governance Officer
Reporting Officer:	Cliff Frewing, Chief Executive Officer

#### Summary

The City has adopted a policy development process to achieve outcomes which are consistent with the City's identified Strategic Goals as outlined in its <u>Strategic Plan 2004 - 2008</u>. The proposed policy on audio recording of council meetings relates to Goal 5 - Organisational Effectiveness.

The policy development process in relation to an 'audio recording' policy commenced in late 2006 and has progressed with Council and committee consideration of a draft policy prepared by the Administration which has now received councillor input.

In addition, the proposed policy if adopted would be consistent with and support recommendation R4 of the Department of Local Government Inquiry Report of May 2007.

#### Background

In October 2006 Council requested the Administration to prepare a new policy to guide the proposed implementation of the audio recording of council meetings. The primary purpose of recording, as stated in the councillor commentary to Council's resolution, was to assist in the preparation of the minutes to ensure that they are a complete and accurate record of the meeting as required by the *Local Government Act*.

At its December 2006 meeting, Council resolved to proceed with the audio recording of Council meetings once a policy was adopted which would resolve issues related to its implementation.

These issues, which were identified in the officer report to Council, include:

- 1. Whether the whole of the council meeting be recorded, including public question time, deputations and confidential items?
- 2. Whether committee meetings be recorded, bearing in mind that the two committees do not have delegated authority and are not open to the public?
- 3. The purpose of the recording?
- 4.1 Who should have access to the recording:
  - (a) the Minutes Secretary;
  - (b) Councillors;
  - (c) members of the public?
- 4.2 Should access to the recording be at the CEO's discretion?
- 5. On what basis should the recording be available:
  - (a) listen only;
  - (b) provide a copy;
  - (c) provide a copy at cost?
- 6. Should a transcript be made:
  - (a) only in specified circumstances; and
  - (b) only at the CEO's discretion
- 7.1 Who should have access to the transcript:
  - (a) the Minutes Secretary;
  - (b) Councillors;
  - (c) members of the public at cost?

At its February 2007 meeting, the Audit and Governance Committee reviewed the draft policy prepared by the Administration and requested that it be circulated to all Councillors for comment, following which a further report would be presented to the next meeting of the Committee. A copy of the draft as considered by the Committee is at **Attachment 4.1(a)**.

Submissions have since been received from Crs. Cala, Ozsdolay, Doherty and Jamieson. All of the submissions made suggestions concerning the issues of access and transcription however because the latter two suggested more significant revision of the draft text, they have been attached to this report for the consideration of all councillors: **Attachment 4.1(b)** and **Attachment 4.1(c)**.

Apart from minor and inconsequential suggested revision of the text under rationale and purpose, the main thrust of the submissions relates to the key issues of access and transcription.

The suggested changes are summarised as follows:

#### Access by councillors

Instead of access being granted at the discretion of the CEO, the submissions range from suggesting that access be determined by the Mayor or a resolution of Council, to open access without restriction.

#### Access by members of the public

Instead of access being denied to members of the public, the two attached submissions suggest that the recordings be available in the library upon 24 hours notice and at cost.

In addition, the submission from Cr Jamieson suggests that all access be logged. This proposition if supported would clearly add to administration costs (if the facility is used frequently).

#### **Transcription**

Under the February draft, transcription will only be done with the CEO's approval. One submission suggests that this be extended to include "or at the direction of the Director-General of the Department of Local Government"; one suggests that this be extended to include the Council.

The two attached submissions suggest that "transcripts of meetings are available but are discouraged...", but "where provided, they will be done so at .. cost to the applicant".

#### Comment

The submissions raise a number of issues.

#### Resources

Depending on the level of demand, there may be human resource issues involved in making the recordings readily available to councillors and the public, as well as logistical issues concerning listening equipment and appropriate listening rooms. If this practice is to be adopted, it may be that an increased notice period would be more practicable.

#### Control of access

If access is to be made readily available to councillors and members of the public, it will need to be conducted under an application process which records and regulates that access. Logging of access is not preferred from a resource allocation and value point of view.

#### **Transcription**

The suggestion that transcriptions be available but *discouraged* does not really assist in developing policy on how and under what circumstances the suggestion would be implemented. It is recommended that rather than the decision be left to members of the public, the decision to transcribe should be made by the CEO. In these circumstances, the full cost of transcription should

be met by the applicant or by resolution of Council - and only then in unusual and compelling circumstances.

#### Legal requirements

There is a new section in the attached submissions under the heading *Legal Requirements*. The text underneath seeks to create a criminal offence of tampering with the recordings so as to produce a false record. However it is not legally possible for a local government to create a criminal offence under the guise of a policy. Although the *Local Government Act* provides for councils to make policies to guide the administration of its affairs, a policy is not an enforceable legal instrument, unlike a local law.

In any event, section 85 of the *Criminal Code* - Falsification of records by public officer - likely covers the situation which the submission seeks to address. Section 85 makes it an offence, punishable by 7 years imprisonment, where a public officer (a term which includes councillors and officers) corruptly by act or omission falsifies, destroys, alters or damages any record (which as defined would include audio recordings).

#### Miscellaneous

Consistently with the adopted format of the City's Policies, references to relevant legislation are contained in the body of the document. The boxes at the end of the policy document record other relevant policies and relevant documents. The reference to section 9.37 of the *Local Government Act* in the attached submissions should be deleted as the section has no application or relevance to the proposed policy.

#### **Revised Policy**

In an effort to progress the development of the proposed policy, the Administration has considered the submissions received and in advance of the Committee's consideration has sought to adapt and revise the February draft to reflect the essential elements of those submissions and has prepared a revised draft at **Attachment 4.1(d)** for the Committee to consider and recommend to Council for its adoption.

The main changed feature to the proposed Policy is that copies of the audio record (in CD form) should be made available to elected members and members of the public upon request on the payment of a prescribed fee. This practice is consistent with a similar policy adopted and in use at the City of Gosnells. This eliminates problems associated with access, listening devices, bookings, logging and resource allocation generally.

#### Consultation

The proposed policy has been circulated to councillors for comment and has been the subject of consultation within the Directorate of Finance & Information Services with respect to technical and resource issues.

#### **Policy and Legislative Implications**

In accordance with section 2.17 of the *Local Government Act* the Council is to determine the local government's policies.

#### **Financial Implications**

Negligible on the basis of the proposed policy. If significant operational changes were made to the policy then the financial implications would have to be re-assessed.

#### Strategic Implications

The process of policy development is consistent with Strategy 5.10 of the Strategic Plan encompassed in Goal 5 - Organisational Effectiveness: To be a professional, effective and efficient organisation.

# **OFFICER RECOMMENDATION ITEM 4.1**

That the Committee having considered the submissions received from Members recommends to Council that it adopt policy P517 "Audio Recording of Council Meetings", as revised and as per **Attachment 4.1(d).** 

**Note:** Following discussion, Policy P517 was further revised to include reference to section 1.3(2)(c) of the *Local Government Act*.

#### **COMMITTEE RECOMMENDATION ITEM 4.1**

That the Committee having considered the submissions received from Members recommends to Council that it adopt policy P517 "Audio Recording of Council Meetings", as revised and as per Attachment 4.1(d).

CARRIED (3/0)

# 5. OTHER BUSINESS Nil

#### 6. CLOSURE

The Chairman thanked everyone for their attendance and closed the meeting at 5.45pm.

These Minutes were confirmed at a meeting held on \_\_\_\_\_\_2007
Signed\_\_\_\_\_
Chairperson at the meeting at which the Minutes were confirmed



# POLICY P517

Audio Recording of Council Meetings

# **Relevant Management Practice** Nil

# **Strategic Plan Goal**

Goal 5: Organisational Effectiveness

# Relevant Delegation

# Rationale

The City has resolved to record Council Meetings to assist in the preparation of the minutes of the meeting and to ensure that an audio-recorded account of meetings is available. The purpose of this policy is to guide the implementation of that decision and to describe how the recordings will be used and made available.

# Policy

All Ordinary and Special Meetings of Council shall be digitally recorded, consistent with the objectives of the *Local Government Act* section 1.3 (2) (c), which promotes greater accountability of local governments to their communities. This includes where Council has resolved to close the meeting to members of the public in accordance with section 5.23 of the *Local Government Act 1995*.

# Purpose

The primary purpose of recording is to ensure that a true and accurate account of debate and discussions at all meetings is available and to assist in the preparation of the minutes of Council meetings. The minutes will continue to be prepared in accordance with the requirements of the Act and the Administration Regulations.

# Access

The Minutes Secretary shall have access to the recordings to assist in the preparation of the minutes. The recordings may only be used for verifying the accuracy of the minutes.

Digital copies of the recordings shall be made available to Elected Members upon request to the Chief Executive Officer free of charge. Members of the public may purchase a copy of the recorded proceedings upon written request to the Chief Executive Officer and the payment of the prescribed fee.

Members of the public are not entitled to receive a digital copy of that part of the meeting that was declared *confidential* and closed to the public.

# Transcription

Recordings will not be transcribed unless the CEO or Council by resolution determines otherwise. Where transcription of Council Minutes is provided, it is conditional upon the full cost being met by the applicant. External resourcing may be utilised to prepare the transcription. Where transcription is approved members of the public are not entitled to a transcription of that part of the meeting declared *confidential* and closed to the public.

# Storage

Recordings must be stored in accordance with the State Records Act.

# Signage

Clear signage must be placed prominently in the Council chamber advising members of the public that the meeting is being recorded.

# Public notice

At the commencement of each council meeting, the Presiding Member will publicly announce that the meeting will be audio recorded.

# **Other Relevant Policies** Nil

Other Relevant Documents - General Disposal Authority for Local Government Records

This Policy was adopted by resolution of Council meeting on 26 June 2007