

# City of South Perth 2009/2010 Annual Report



City of  
South Perth

Perth's Most Liveable Community



The City respectfully acknowledges the Noongar people and elders as the traditional custodians of the land on which Council meets.

## About this Annual Report

This report details the City of South Perth's significant progress in meeting the objectives set out in our 2004–2008 Strategic Plan, and showcases our achievements, successes and challenges in the delivery of outcomes for the financial year ending 30 June 2010.

Providing a comprehensive summary on the City of South Perth's social, environmental and economic performance, this report shows Council's commitment to concise and transparent reporting for our stakeholders and the community.

Part of the way through the reporting period (1 July 2009 to 30 June 2010), Council adopted a new five-year Strategic Plan in late February 2010.

This report summarises the City's progress under the previous Strategic Plan and introduces the City's way forward under its new direction from 2010–2015.

## New Strategic Plan 2010–2015

The Strategic Plan 2004–2008 was used as the principle strategic document for the City throughout 2009, to allow for the findings of the *Our Vision Ahead* community visioning project to be fully incorporated into the Strategic Plan 2010–2015.

The Strategic Plan 2010–2015 was formulated based on the findings of the *Our Vision Ahead* document, which captured residents' priorities for the area for the next 20 years. For more information about the community's vision for the future see page 50.

Between March and June 2010, the City was in the process of completing detailed operational plans to underpin the goals of its Strategic Plan 2010–2015. The summary of the 2009/2010 outcomes and achievements are structured on the Strategic Plan 2004–2008 framework.

For more information about the City's Strategic Plan 2010–2015, see page 36. For a summary of the outcomes achieved under the Strategic Plan 2004–2008, see pages 38 - 82.

## Our Theme – The Most Liveable Community

The theme of this report is linked to the City's Strategic Plan 2004–2008 and honours the hard work the community, together with Council and the City's officers, has completed to achieve its mission to enhance the quality of life and prosperity of our community.

South Perth is a well-serviced and maintained residential municipality with vibrant pockets of shops and restaurants, punctuated by vast green recreational spaces, tree-lined streets and urban villages. The area has three river borders between the Swan and Canning Rivers. Home to some of Perth's most sought after addresses it is truly Perth's *Most Liveable Community*.

From 1 July 2009 to 1 July 2010 the City celebrated its 50th year of City status and reflected on its past and local history to help shape its future goals.



## Our Audience

The audience for this report includes our community, including residents, businesses and community groups; stakeholders including state and federal politicians, peak bodies, Council and administration staff; and anyone with an interest in the functions and performance of the City of South Perth during 2009/2010.

## Where to Find this Report

Additional copies of this report can be obtained by

- Logging onto the City of South Perth website: [www.southperth.wa.gov.au](http://www.southperth.wa.gov.au)
- Visiting or writing to the Administration Office at the Civic Centre, cnr Sandgate St and South Tce, South Perth.
- Emailing [enquiries@southperth.wa.gov.au](mailto:enquiries@southperth.wa.gov.au)
- Telephoning Customer Focus on 08 9474 0777.

## Performance Highlights

The 2009/2010 financial year was a period when the City strove to effectively embrace its vision to make the City Perth's most livable community celebrating our history and riverside location, and creating the opportunities of the future.

The City's outgoing Strategic Plan guided all the City's activities over the last six years. We continued to operate under the 2004-2008 Strategic Plan in 2009 while the *Our Vision Ahead* project was completed. The project was a first for the City; we asked the community what their priorities were for the area for the next 20 years and translated the results into the directions for the

new Strategic Plan 2010–2015. Council adopted the new Strategic Plan in late February 2010. Read more about the new Strategic Plan on page 36. The table below summarises Council's performance against its six goals during 2009/2010. More detailed information about how we measured our performance against our strategic goals starts on page 36.

Goals						
	Goal 1 Customer Focus	Goal 2 Community Enrichment	Goal 3 Environmental Management	Goal 4 Infrastructure	Goal 5 Organisational Effectiveness	Goal 6 Financial Viability
<b>Objective</b>	To be a customer-focused organisation that promotes effective communication and encourages community participation	To foster a strong sense of community and a prosperous business environment	To sustainably manage, enhance and maintain the City's unique, natural and built environment	To sustainably manage, enhance and maintain the City's infrastructure assets	To be a professional, effective and efficient organisation	To provide responsible and sustainable management of the City's financial resources
<b>Our Achievements 2009/2010</b>	<ul style="list-style-type: none"> <li>98% of approx. 30,000 visitors to the youth and family friendly zones intend to return to SJMP to celebrate Australia Day in 2011</li> <li>62,000 telephone calls responded to</li> <li>22,000 pieces of written correspondence answered</li> <li>10,300 face-to-face customer contacts</li> </ul>	<ul style="list-style-type: none"> <li>Completion of consultation for <i>Our Vision Ahead</i> project, with more than 1400 community and business people participating</li> <li>Council adopted the <i>Our Vision Ahead</i> document in October 2009</li> <li>26,826 Library borrowings</li> </ul>	<ul style="list-style-type: none"> <li>1450 trees planted 80,000 tubestock and 11,000 shrubs planted</li> <li>4548 tonnes of recyclables were diverted from landfill for reuse</li> <li>Continuation of studies into South Perth Rail Station Precinct and Canning Bridge Rail Precinct</li> <li>Commencement of Waterford Triangle Urban Design Study</li> </ul>	<ul style="list-style-type: none"> <li>Completion of the Como East Round Three Underground Power Project</li> <li>Three additional local primary schools developed School Travel Action Plans</li> <li>\$1.7M W.C.G. Thomas Sporting Pavilion upgrade was completed</li> <li>Construction commenced on the \$11.5M new Civic Centre Library and Community Facility, on track to be completed in early 2011</li> <li>19 sections of pavement, or 39,700m<sup>2</sup> were rehabilitated</li> </ul>	<ul style="list-style-type: none"> <li>Launch of a new corporate website</li> <li>Negotiations on a new EBA progressed during the year</li> <li>Positive downward trend in LTIFRs and CFRs over the past 12 months</li> <li>Compliance with local government requirements</li> </ul>	<ul style="list-style-type: none"> <li>Strengthened financial position</li> <li>Improvement in financial ratios</li> <li>Adherence to sustainable future funding model</li> <li>All statutory reporting obligations were met</li> <li>Clean Audit Report 2009/2010</li> </ul>
<b>Results</b>	<ul style="list-style-type: none"> <li>68% satisfaction with customer service</li> <li>83% overall customer satisfaction with the City of South Perth</li> </ul>	<ul style="list-style-type: none"> <li>82% customer satisfaction with festivals, events and cultural activities</li> </ul>	<ul style="list-style-type: none"> <li>75% customer satisfaction with conservation and environmental initiatives</li> </ul>	<ul style="list-style-type: none"> <li>85% customer satisfaction with streetscapes, parks and sporting grounds</li> </ul>	<ul style="list-style-type: none"> <li>Staff turnover reduced 7.2% over the past 12 months</li> </ul>	<ul style="list-style-type: none"> <li>Net asset position improved from \$191.5M to \$203.5M</li> </ul>

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The cover image captures a farmer's market, at Clontarf Aboriginal College in Manning.

The photograph represents the City of South Perth's urban village character, which attracts a diversity of residents, tourists and visitors to the municipality.

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**“It’s the proximity to the CBD and the character of the streets that you just don’t get in the new outer suburbs.”**

# About Our City

## Perth's Most Liveable Community

The City of South Perth is located four kilometres south of Perth and, as Perth's most liveable community, is known for its gracious street trees, extensive parks and gardens, and leafy environment, all of which complement the urban village atmosphere cherished by its residents.

With an area of 19.9 square kilometres, the City offers a highly urbanised environment, dominated by residential land uses. Providing a range of dwelling types often found in a conventional garden city suburb, and a mix of medium to high density housing types, the City supports a population of approximately 44,000 people.

Bounded by the Swan River to the north and west, Town of Victoria Park and City of Canning in the east and the Canning River in the south, the City has substantial river foreshore of approximately 660 hectares amounting to one third of its total area.

The City of South Perth encompasses the suburbs of Como, Karawara, Kensington, Manning, Salter Point, South Perth and Waterford.

Major attractions of the City include the Swan and Canning Rivers, Sir James Mitchell Park, Perth Zoo, Royal Perth Golf Club, Collier Park Golf Course, George Burnett Park and Leisure Centre, and Milyu Nature Reserve.

## History

South Perth was first gazetted as a Roads Board on 19 June 1892, and held its first meeting as a Roads Board on 19 September 1892. Ten years later the Roads Board became a Municipality before reverting back to its original status in 1922. South Perth was proclaimed a City on 1 July 1959 and has remained the City of South Perth ever since. The City celebrated its 50th year of City status over the past year.



The original inhabitants of the South Perth area were the Noongar Aboriginal people. European settlement of the area dates from 1829, mainly on the foreshore closest to Perth.

Substantial residential growth took place in the 1950s and 1960s, aided by improvements in access from the construction of roads and bridges. The area comprising South Perth has changed since originally being gazetted as a Roads Board. In 1955, a large portion of southern South Perth (Waterford, Manning and Salter Point) was transferred from the administration of the Canning Roads Board to the City of South Perth.

Historical information (Local Studies material, archives, newspapers, oral history and photographs) on the City of South Perth is available from the Local Studies Collection at Heritage House, cnr Mends St and Mill Point Rd, South Perth. See back cover for contact information.

## Our City at a Glance

Population: 44,000 (2009)  
 Area: 19.9km<sup>2</sup>  
 Area of Parks and Gardens: 4.66km<sup>2</sup>  
 Suburbs: Como, Karawara, Kensington, Manning, Salter Point, South Perth and Waterford  
 Postcodes: 6151, 6152, 6951, 6952  
 Library Branches: Manning, Mends St (temporary facility), Civic Centre (closed for redevelopment until early 2011)  
 Senior Citizens Centres: South Perth and Manning  
 Child Health Centres: 3  
 Pre Schools: 6  
 Primary Schools: 12  
 Secondary Schools (Gov't): 1  
 Secondary Colleges (Private): 3  
 Length of Roads: 203km  
 Length of Pathway: 235km  
 City of South Perth employees: 218.60 (full-time equivalent)  
 Rate Revenue: 2009/2010: \$22.3M  
 2008/2009: \$20.64M



**“What is not to love about South Perth? Situated on the beautiful Swan River with a clean and green environment, we love living here.”**

# About Us

Council adopted a new vision and mission in October 2009. From 2010 to 2015 the City will work towards achieving the new vision for residents. You can read about how we created our outgoing vision and mission under our Goals from page 37.

## July 2004 – February 2010

### Our Vision

Our vision statement describes where and what we want to be. These are the hopes and aspirations of the City of South Perth.

***“The City of South Perth will be Perth’s most liveable community – celebrating our history and riverside location, and creating the opportunities of the future.”***

### Our Mission

Our mission statement outlines the purpose and core business of the City of South Perth.

***“To enhance the quality of life and prosperity of our community”***

## February 2010 – June 2015

### Our Vision

Our new vision statement under the incoming Strategic Plan 2010–2015, will describe how the City of South Perth responds to the community’s aspirations and priorities for the future. For the next five years we will work to make this a reality:

***“We belong to an engaged and cohesive community that is linked by vibrant local centres and shared spaces. We live and travel in ways that nurture our environment; and our housing and amenities meet the diverse needs of a changing society.”***

### Our Mission

Our new mission statement outlines the purpose and core business of the City of South Perth. This statement identifies the important roles of the community, the Council and the staff in ensuring that the strategies outlined in the Strategic Plan 2010–2015 can be achieved:

***“Working together to create a city for everyone”***

### Values

The City of South Perth conducts its business based on its identified values:

### Excellence

To develop a culture of flexibility, innovation and responsiveness in the delivery of service.

### Trust

To develop an environment of openness and transparency.

### Customer Focus

To work together with our customers to achieve positive outcomes.

### Respect

To recognise and acknowledge individuals, their opinions and their contributions.

The City’s leaders ensure that the organisation’s values are created and sustained through:

- Establishing and communicating the City’s vision and Strategic Plan
- Creating and sustaining a supportive environment, which encourages all staff to achieve their full potential
- Demonstrating the values through their behaviour.



<b>Our Community</b>	
<b>44,000 Residents</b>	
<b>Age structure</b>	18% 0–17 years 18% 60+
<b>Cultural background</b>	32% overseas born 19% Non-English speaking background
<b>Family types</b>	15% one parent families, 43% couples without children
<b>Religion</b>	20% no religion 59% Christian

## City of South Perth Logo

The logo symbolises the waves of the Swan and Canning Rivers which account for three of our boundaries.

The top two blue lines represent the water aspects of the South Perth region, and the green/gold lines symbolise the native flora along the water's edge.



## Where to find us

The City's Administration Centre and Council Offices are located at the Civic Centre, cnr Sandgate St and South Tce, South Perth, WA, 6151.  
Telephone: 08 9474 0777



**“Cycle or walk in clean air to cafes, shops, the zoo, river, parks or absolutely anywhere within the City of South Perth within 20 minutes!”**



# A Year in **Our City**

## July 2009

- The City celebrated its 50th birthday. The municipality officially became a City on 1 July 1959.
- Council adopted a financially responsible 2009/2010 Budget.



## August 2009

- Council completed Milestone Three under ICLEI's Cities for Climate Change program.
- Construction began on the new \$11.5M South Perth Library and Community Halls Facility and a temporary South Perth library was opened on Mends Street.



## September 2009

- 90 native trees were planted in Sir James Mitchell Park (SJMP).
- The \$14.42M Underground Power Project (UPP) was completed in east Como.



## January 2010

- Families returned to the South Perth foreshore to enjoy Australia Day. The City hosted alcohol-and smoke-free Youth and Family Zones.

## February 2010

- The W.C.G. Thomas Pavilion was reopened by the Hon. Terry Waldron, Minister for Sport and Recreation, following refurbishment works worth \$1.7M.
- Council approved the new five-year Strategic Plan, which draws on community consultation undertaken during 2009's *Our Vision Ahead* project.
- City's annual Fiesta celebrations kicked off a calendar of free events and entertainment.
- The City hosted lunch for more than 100 female workers in recognition of the Year of Women in Local Government.

## March 2010

- Former Deputy Prime Minister Julia Gillard visited the \$11.5M Library and Community Halls redevelopment. The federal government contributed \$2M under the Community Infrastructure scheme.

### October 2009

- A new City of South Perth website was launched.
- The City's CEO, Cliff Frewing, was presented with the 2009 LGMA Medal at the Local Government Managers' Association conference in Perth.



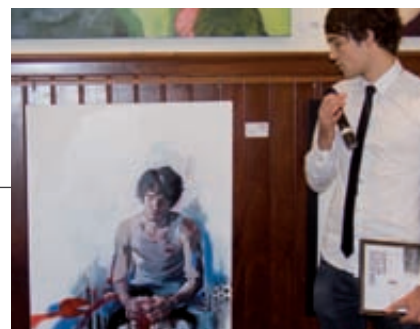
### November 2009

- Ben Kovacsy was the 2009 South Perth Emerging Artist Award winner for his 3D entry, *Loop #4* and received the \$4000 main prize.
- A new Intramaps mapping tool was added to the new website, allowing residents to search for properties and services and facilities.



### December 2009

- Artist Richard Healy won \$500 in the 2009 Emerging Artist Karalee on Preston People's Choice Award, for his work, *I Contemplate My Life as a Superhero*. The work also took out the John McGrath MLA, Best Local Artist Award.



### April 2010

- Local young people repainted Manning skate park in a workshop funded by the Office of Crime Prevention's \$20,000 Community Safety grant aiming to reduce graffiti vandalism.
- Karawara residents were asked for input into changes to the Town Planning Scheme No. 6 provisions for the suburb. Approximately 18.8 per cent of residents provided the City with feedback.

### May 2010

- Staff members were recognised for their commitment to cleaning up after Perth's storm in March.
- The iconic Cygnet Cinema in Como hosted seniors' entertainment as part of the Morning Melodies concert series.

### June 2010

- Council briefed federal and state members of parliament on the City's future capital works aspirations.
- City representatives met with the Hon. Penny Wong, former Federal Minister for Climate Change, Energy Efficiency and Water, to speak about Swan/Canning River foreshore infrastructure requirements.
- Former Prime Minister Kevin Rudd held a Community Cabinet meeting at Como Secondary College, attended by local residents, community leaders, councillors and staff.
- City representatives met with the Hon. Anthony Albanese MP, Federal Minister for Infrastructure, Transport, Regional Development and Local Government, to discuss the City's key projects for potential federal investment.

# Mayor's Report



## We're 50

The City celebrated its 50th birthday in 2009 and we reflected on the achievements and challenges of the last year.

I am extremely proud to be Mayor of Perth's most liveable community and I am pleased to present Council's 2009/2010 Annual Report, which is a testament to Council's sensible financial approach and investment in the community. I believe that Council has excelled in achieving the objectives set out under our outgoing strategic plan and we welcome with vigour and enthusiasm the challenge of meeting our new strategic goals under the Strategic Plan 2010 to 2015.

## **Our Vision Ahead – looking back, moving forward**

Some important positive steps were made by Council in 2009 toward the completion of our outgoing Strategic Plan and with the development and introduction of a new five-year direction for the City.

The community visioning project *Our Vision Ahead* led to the formation of a high level document that describes a shared vision for Council and community. The findings of the project will inform Council's strategic direction for the future.

Through *Our Vision Ahead*, the community had an important opportunity to prioritise their future aspirations for the City. Council endorsed *Our Vision Ahead* in December 2009.

## **Council Elections 2009**

We welcomed three new councillors following October's local government elections, and they come to Council with great enthusiasm, bringing a fresh perspective and valuable expertise to their roles.

We also farewelled some key valued contributors to the City as David Smith retired and Bill Gleeson and Brian Hearne handed over to Betty Skinner, Veronica Lawrance and Glenn Cridland.

On a personal note I would like to thank former Councillors Bill Gleeson, Brian Hearne and David Smith for their considerable contributions to the community during their terms on Council.

## **Budget and Financial Operation**

We were proud to offer our community a responsible budget that was carefully cast to ensure the continuing levels of service delivery and value for money. Throughout the economic instability of 2009, the City retained a stable financial position and continued to plan the way forward through sustainable operations.

All attempts were made in this budget to lessen financial impacts on our rate payers given that state charges such as electricity and water increased this year.

Rates for the 2009/10 financial year were increased moderately by 5.84 per cent, well within WALGA's indicative range of 4–8 per cent increases for metropolitan local governments.



Boatshed Cafe, South Perth at dusk

## New Strategic Plan

Council endorsed a new direction for the City with the adoption of the Strategic Plan 2010–2015. Heavily influenced by the community's input through the *Our Vision Ahead* project, the plan sets out Council's goals for the next five years focussing on environment, strength of community, sense of place, transport, housing and land uses, and governance.

## Outlook for 2010/2011

Council is always pleased to deliver outstanding outcomes to the community and looks forward to the completion of a new shared-use pathway along Waterford foreshore, a new viewing deck area on the Sir James Mitchell Park foreshore and the completion of one of our most ambitious projects – the new South Perth Library and Community Halls facility, expected to open in early 2011.

During the 2009/2010 financial year the City progressed a number of strategic planning studies into the Karawara

Precinct, South Perth Station Precinct, Waterford Triangle Precinct and the Canning Bridge Transport Oriented Development Vision. Council looks forward to reporting on these exciting studies next year.

Council looks forward to progressing the new vision of 'a city for everyone' under the new Strategic Plan 2010–2015. We aim to deliver measurable outcomes for our community against these strategic priorities.

## Thank you

On behalf of Council it is with great pleasure that I present the City of South Perth's 2009/2010 Annual Report.

Thank you to former and existing Council members for their commitment to good governance and to the community.

**James Best**  
Mayor

# CEO's Report



Welcome to Council's 2009/2010 Annual Report. This is the second report in the new format, as we work towards improving how we report our progress and achievements.

## New Direction 2010 to 2015

The past financial year saw the City continue striving to finalise goals and objectives set out in the outgoing Strategic Plan, which served the City well, and much has been achieved during its lifespan.

However, with the adoption of a new direction for Council in February 2010, a new era has begun for the City. We look forward to finalising our corporate plan for the next financial year, working with the community and the elected Council, to ensure continued high levels of service delivery, operational effectiveness and stable financial management.

## Planning for the Future

Australia's population is projected to reach more than 35 million people by

around 2050, according to both ABS and Treasury projections. Most of this growth (72 per cent) will be in the capital cities. The City of South Perth is investing in long-term initiatives to ensure residents are accommodated with sensible planning for housing and services along major transport routes such as the Canning Bridge Train Station Precinct and the South Perth Train Station. Both of these projects were progressed during the year and much has been done to work in partnership with the community to ensure we are creating a shared vision for the future.

## Civic Library and Community Facility

Redevelopment and construction on the new South Perth Library and Civic Halls Facility commenced in August 2009, and has progressed on time and under budget well into 2010. Worth \$11.5M, work is on track for completion in early 2011. I look forward to reporting on the success of this project in the future.

## Communicating with Our Community

The City consulted with the community on a number of projects ensuring transparency in the decision making process. Two resident surveys were conducted to measure satisfaction levels with services and to gauge whether residents had any communications needs that weren't met. The City performed very well with high overall satisfaction of 83 per cent, a five per cent improvement since 2008, and 72 per cent were satisfied with the City's communications activities. The Marketing and Communications Survey identified the opportunity to raise awareness of the City's regular local newspaper column.

## Storm Recovery

Perth's most severe hail storm ever recorded hit on 22 March 2010, causing disruptions to services and extensive damage. Two of the City's buildings were badly damaged (Ernest Johnson Pavilion and South Perth



New pedestrian path, Sir James Mitchell Park

Tennis Club). The City received 173 requests as a result of storm damage. Fifty-two trees of 40-plus years were destroyed, each with an estimated amenity value of \$15,000. Total green waste collected exceeded 80 tonnes. City Environment staff responded immediately and worked tirelessly, co-ordinating the clean up and clearing debris.

## Local Government Reform

Western Australian local governments were required to submit reform submissions to the Department of Local Government for consideration. The Western Australian Local Government Association's (WALGA) study and independent research show that the City of South Perth is a sustainable local government financially and operationally.

Council carefully considered its options for reform and complied with all of the Minister for Local Government's requirements. The City was found to be a sustainable local government and was assessed for financial viability, long term planning, management of natural resources, community representation and service delivery and it is unlikely to be required to amalgamate in the future. However, Council Members may reduce from 13 to nine in the future.

## Our Staff Members

The City continues to invest in a diverse and productive workforce. Staff turnover for the year was 17.52 per cent, a 7.2 per cent reduction.

## Focus on OSH

An OSH Audit conducted in January was pleasing but identified room for improvement. The City's OSH Management System is of Silver Award status. We are currently working towards the required 10 per cent improvement in order to gain Gold status. At the next review in July, we aim to achieve this through the development and review of Safe Operating Procedures in all areas and full implementation of the Risk Assessment, Change Management and Contractor Management processes.

## EBA Negotiations

The City's negotiations for a new EBA were drawing to a close at year end and a vote will be held on the new EBA in the new financial year. I look forward to finalising a favourable outcome for staff and for the City.

## South Perth a World Class Stage

The international Red Bull Air Race is one of the City's highest profile and biggest events of the year. The Air Race attracted approximately 300,000 visitors over race weekend.

The City was surprised to learn in July, that the 2010 finals and subsequent air races were cancelled by the organisers of the event. The City looks forward to working with Tourism WA to look at future opportunities to attract world class events to Perth.

Following Australia Day, Fiesta and the Red Bull Air Race, the City began its works program to continually upgrade the facilities in Sir James Mitchell Park. Works undertaken included construction of a viewing platform and installation of additional shade shelters. New lighting and works continue on a new cycleway between Coode Street and Ellam Street to enable separation of cyclists and pedestrians. from the Narrows to Ellam Street.

These features will add to the attractiveness of the park and we aim to ensure it continues to be Perth's premier local government park.

## Thank you to Staff

I would like to extend my thanks to the City's staff, councillors and dedicated volunteers for their essential contribution to the operational effectiveness of the City and our ability to meet our strategic priorities.

Thank you also to the leadership team for their continued commitment to intelligent leadership and achievement of Council's goals.

**Cliff Frewing**  
CEO



# Chief Financial Officer's Report



## Financial Philosophy

The City relies on its sound financial management philosophy and strategic financial planning approaches to ensure services and capital projects are properly funded and appropriately resourced.

Aiming to deliver the best value from the use of financial resources, regular financial reporting ensures accountability and informs future financial planning.

### Financial Snapshot – 2009/2010

Operating Revenue	\$45.137M
Operating Expenditure	\$40.333M
Operating Result	\$4.803M
Capital Program Delivered (Assets Capitalised)	\$11.76M
Cash Reserves – Quarantined	\$21.49M
Cash Reserves – Discretionary	\$5.42M
Net Assets	\$203.50M

## Net Assets

This year the value of community assets (our net asset position) improved from \$191.5M to \$203.5M. This is due to a significant capital investment to enhance the value of our civic buildings and infrastructure such as roads, paths and the drainage network. The increase in net asset value shows the City is maintaining and enhancing its infrastructure at a faster rate than it is being depreciated, which is essential to ensure the City's long term financial sustainability. The ongoing positive trend of a strengthening net asset position (See table on page 16) is a significant achievement given the challenging economic climate of 2009/2010.

## Financial Performance

Annual revenue reached \$45.137M against a budget target of \$44.20M. Some \$1.0M of grant funding for the Library and Community Facility was deferred until the 2010/2011 year, and \$0.8M of unbudgeted revenue was recognised from funds temporarily

returned from Western Power until the UGP Stage 3 extension project (Murray St precinct) can be formally costed and delivered. A higher than anticipated turnover of residential units at Collier Park Village (see page 54) contributed to the increased revenue as well as an early payment of one quarter of the 2010/2011 general purpose administration and road grants by the Local Government Grants Commission.

Stronger than budgeted performance on investment revenue, planning fees and golf course green fees also made significant contributions to the revenue result.

Total expenditure (including operating expenditure and capital projects) of \$52.10M was within 6.1 per cent of the \$55.46M budget allocation. Operating expenditure was \$40.33M against a budget of \$40.26M with most operational areas on or slightly under budget. Salaries and associated costs were within 0.59 per cent of budget expectations at year end.



Canning River, Manning

## Capital Program

Approximately 80 per cent of the planned capital program was completed by 30 June, with a total program of \$14.54M delivered. Of this, some \$11.76M of assets was capitalised and the remainder was expensed (and is included in the operating expenditure figures shown above). This expenditure includes creation of new assets as well as maintenance and renewal of existing ones.

Capital projects lagged budget expectations at 30 June largely due to a \$2.3M timing difference on the Library and Community Facility project and other incomplete capital works carried forward to 2010/2011.

Major categories of expenditure represented in the \$14.54M program were:

• Roads, Paths and Drains	\$ 3.57M
• Natural Environment	\$ 2.57M
• Community Buildings	\$ 5.63M
• Plant, Equipment and Technology	\$ 1.89M
• Other Works	\$ 1.88M

Monies associated with incomplete capital works (approximately \$4.0M) for construction and infrastructure have been carried forward into 2010/2011 to complete the approved capital program.

# Chief Financial Officer's **Report** (continued)

Financial Summary Over Time	2004/2005	2005/2006	2006/2007	2007/2008	2008/2009	2009/2010
Total Revenue \$	30,505,928	31,871,960	33,336,257	43,329,551	40,550,349	45,137,073
Total Operating Expenditure \$	28,431,742	30,562,555	31,054,008	35,998,794	43,182,211	40,333,657
Total Assets \$	197,525,978	200,440,067	210,774,371	220,906,541	227,496,908	244,451,732
Total Liabilities \$	28,290,546	29,895,230	29,198,365	30,281,175	35,942,748	40,986,877
Equity / Net Assets \$	169,235,432	170,544,837	181,576,006	190,625,366	191,554,160	203,464,855
Net Cash from Operating Activities \$	5,011,946	6,585,686	7,357,754	6,552,623	4,875,268	9,106,264
Current Ratio (ideally should be greater than 1.00:1)	2.64:1	1.92:1	2.34:1	2.32:1	1.38:1	1.91:1
Liability / Asset Ratio (smaller the better)	14.30%	14.90%	13.90%	13.70%	15.80%	16.80%
Debt Service Ratio (ideally less than 10%)	0.85%	1.45%	1.38%	1.06%	1.16%	2.14%
Outstanding Rates Ratio (ideally less than 5%)	2.10%	1.50%	0.90%	1.30%	1.70%	1.40%
Dependence on Rates Ratio (ideally less than 60%)	55.30%	55.80%	55.80%	45.40%	51.60%	49.50%

\* Note that 2007/2008 & 2008/2009 revenues and expenditures are distorted by the impact of the UGP Stage 3 program

Capital Program by Year	2004/2005	2005/2006	2006/2007	2007/2008	2008/2009	2009/2010
Capital Works Delivered \$	9,755,353	10,344,517	8,059,629	10,753,321	11,468,502	15,534,007
Representing:						
Assets Capitalised \$	7,918,121	8,766,404	6,773,682	6,270,670	8,932,477	11,763,329
Costs Expended \$	1,837,232	1,578,113	1,285,947	4,482,651	2,536,025	3,770,678

## Funding and Expenditure Profile

Funding Sources	\$	
Rates Revenue	22,054,984	37%
Fees & Charges	12,393,124	21%
Grants – Operational	2,737,480	5%
Interest Revenue	2,079,992	4%
Contributions	740,658	1%
Asset Sale Proceeds	225,996	0%
Grants – Asset Acquisition	2,725,781	5%
Other Revenue	2,179,058	4%
Borrowings	–	0%
Cash Reserves Used	8,679,944	15%
Accrual Funding	5,163,087	9%
	<u>\$ 58,980,104</u>	<u>100%</u>

Expenditure	\$	
Employee Costs	15,621,543	25%
Material & Contracts	13,004,395	21%
Utilities & Insurances	1,806,408	3%
Depreciation	7,115,142	11%
Carrying Value of Assets Sold	708,118	1%
Interest Expense	346,218	1%
Other Expenses	1,731,833	3%
Assets Created	11,763,329	19%
Cash Reserves Created	9,902,962	16%
	<u>\$61,999,948</u>	<u>100%</u>
Add back Non Cash Items	<u>(7,823,260)</u>	
Net Cash Expenses	<u>\$54,176,688</u>	
Net Operating Position	<u>\$4,803,416</u>	

## Financial Ratios

The strength of the City's financial position continues to be reflected in the financial ratios disclosed in the financial statements. Improvement is evident in almost every key financial ratio. Short term liquidity improved from ratio of 1.38:1 to 1.91:1 while untied cash to creditors (a measure of capacity to meet payments to creditors) improved from 0.60:1 to 1.18:1 (better than the industry benchmark). The debt service ratio of 2.14 per cent remains well within the industry benchmark level of less than 10 per cent. The modest level of dependence on rates as a funding source (49.5 per cent versus an industry benchmark of 60 per cent) further evidences our financial independence. Given the current economic climate, the outstanding rates ratio of just 1.4 per cent reflects another excellent collection result.

Together, these headline financial ratios provide convincing evidence of the City's continued commitment to responsible and sustainable financial management. Trends in the key financial ratios over the previous five years can be seen in the Financial Summary table.

# Chief Financial Officer's **Report** (continued)

## Cash Reserves

Cash backed reserves are used to responsibly accumulate funds for projects in future years. At 30 June 2010, a total of \$26.91M was held in cash backed reserves. Of this, \$21.49M are quarantined reserves relating to waste management, the Collier Park Golf Course and Collier Park Retirement Complex. The remaining \$5.42M represent accumulated funds for future projects – including \$1.60M in the Future Fund and \$3.82M in general discretionary cash reserves.

## Accountability for Use of Financial Resources

The audited financial statements shown on pages 99 to 155 include disclosures that exceed statutory requirements and demonstrate the City's commitment to financial accountability to our community.

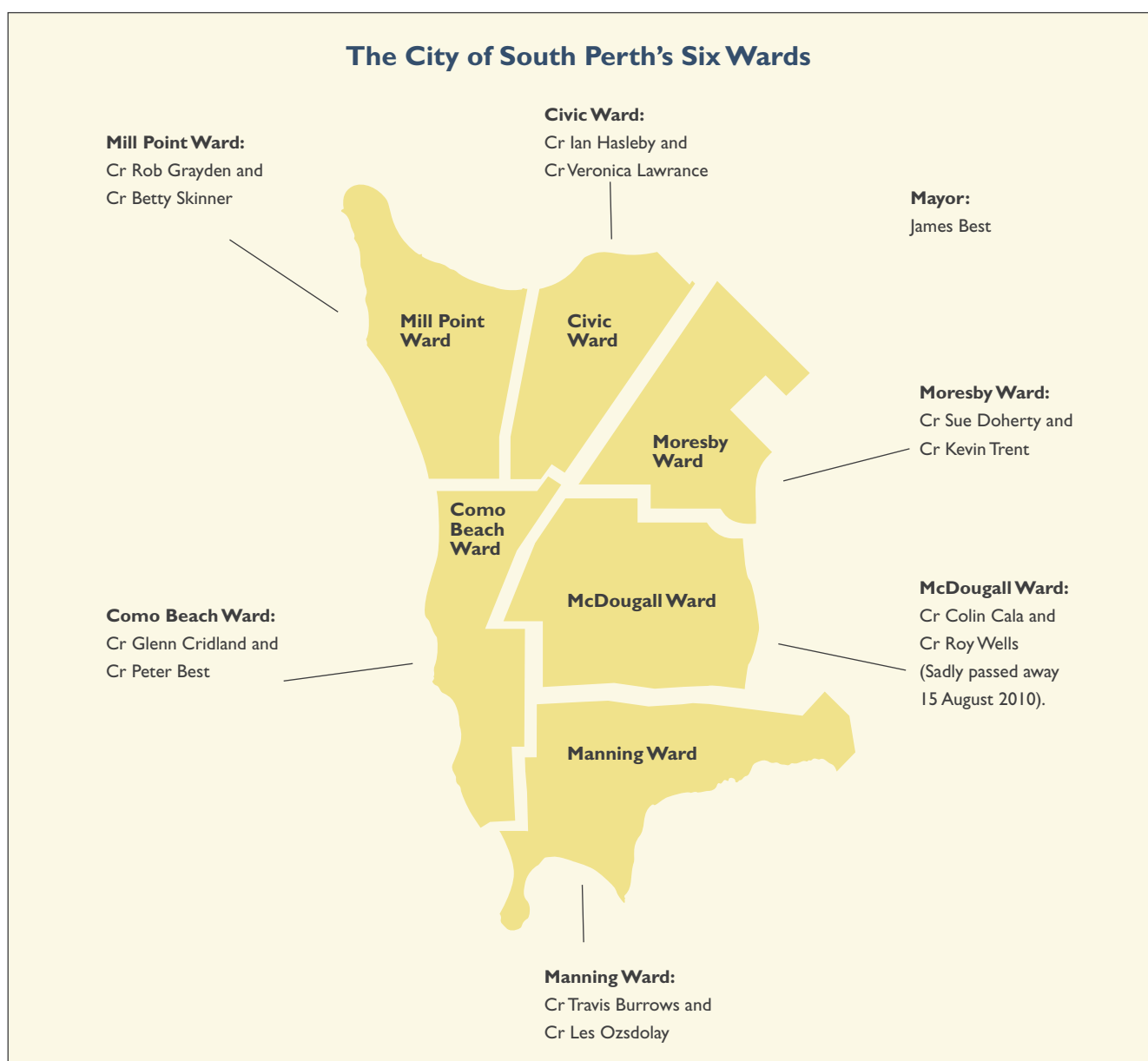
## Looking Ahead

Looking forward to the new year, the 2010/2011 budget adopted on 12 July builds on the City's sound financial foundations to ensure that it remains financially, socially and environmentally sustainable. The new budget will provide total revenue of \$47.11M including \$6.36M capital revenue and rates revenue of \$23.58M. Operating expenses are budgeted at \$39.84M (of which \$7.51M are non-cash items) and capital expenditure is \$15.60M (excluding carry forward works). Reserves, accrual movements and planned borrowings of \$2.0M result in a balanced budget.



**Michael Kent**  
**Director Financial and**  
**Information Services**

# About Council



Divided into six wards, the City of South Perth municipality covers an area of approximately 19.9km<sup>2</sup>.

Council comprises two representatives from each ward

and a popularly elected Mayor. Each councillor serves for a term of four years.

See page 21 for Councillor Profiles.

# About **Council** (continued)

## Role of Local Government

The third level of government after federal and state, local government is the closest linked to the community. The City of South Perth is one of 141 local governments in Western Australia.

Traditionally the custodians of rates, roads and rubbish, contemporary local governments have an increasing range of responsibilities and provide a diversity of services to meet their communities' needs.

The general function of a local government is to provide for the good government of the people in its district, which is achieved by a system of governance which provides:

- Good decision making
- Community participation in decisions and affairs of local government
- Operational transparency
- Accountability to the community
- An efficient and effective local government.

## Role of Councillors

Council members represent the interests of the community and their role is to participate in the City's decision making processes, translating the community's needs and aspirations into the future direction of the City.

## Role of the Mayor

The Mayor has a unique leadership role in Council and presides at Council Meetings, and represents and speaks on behalf of the City at civic and ceremonial events. The Mayor also liaises with the CEO on the performance of the City's functions.

## Council Meetings

Ordinary Council Meetings are generally held on the last Tuesday of every month at the Civic Centre, Cnr Sandgate St and South Tce, South Perth, from 7pm. These meetings are open to the public.

# Councillor Profiles

In Western Australia, voting in local government elections is voluntary and councillors are elected for four-year terms with council elections held every two years on the third Saturday in October, for half of the council members.

The City held elections for six ward councillors on Saturday 16 October 2009. At a Special Council Meeting held on 20 October, the City of South Perth's newly elected councillors were sworn in and the City's new Deputy Mayor was elected.

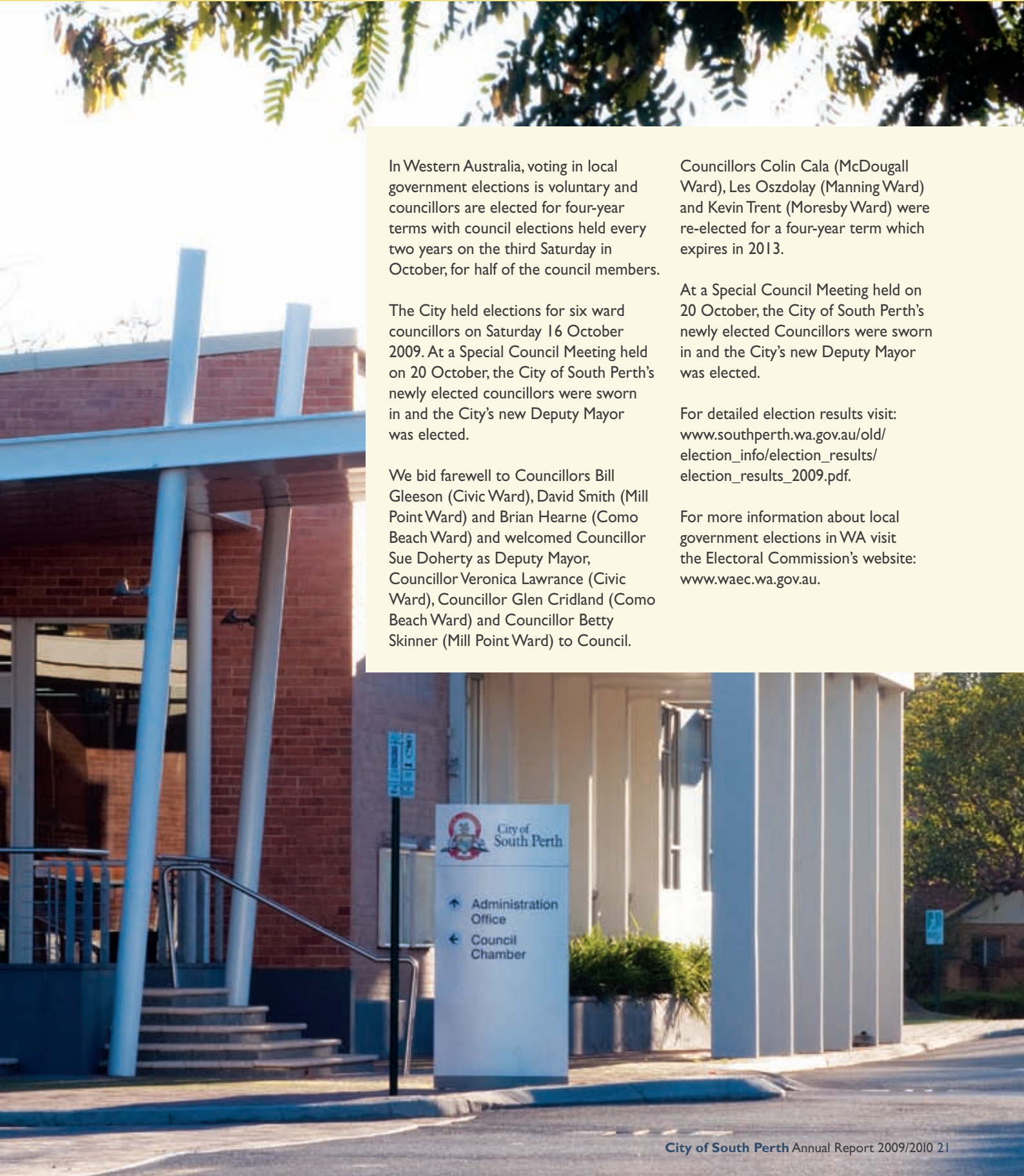
We bid farewell to Councillors Bill Gleeson (Civic Ward), David Smith (Mill Point Ward) and Brian Hearne (Como Beach Ward) and welcomed Councillor Sue Doherty as Deputy Mayor, Councillor Veronica Lawrance (Civic Ward), Councillor Glen Cridland (Como Beach Ward) and Councillor Betty Skinner (Mill Point Ward) to Council.

Councillors Colin Cala (McDougall Ward), Les Oszdolay (Manning Ward) and Kevin Trent (Moresby Ward) were re-elected for a four-year term which expires in 2013.

At a Special Council Meeting held on 20 October, the City of South Perth's newly elected Councillors were sworn in and the City's new Deputy Mayor was elected.

For detailed election results visit: [www.southperth.wa.gov.au/old/election\\_info/election\\_results/election\\_results\\_2009.pdf](http://www.southperth.wa.gov.au/old/election_info/election_results/election_results_2009.pdf).

For more information about local government elections in WA visit the Electoral Commission's website: [www.waec.wa.gov.au](http://www.waec.wa.gov.au).





# Councillor **Profiles** (continued)



## **City of South Perth Mayor: James Best**

**Contact: 08 9474 0720**  
**jamesb@southperth.wa.gov.au**

### **Biography**

Elected in 2007, Mayor James Best has extensive experience in management consulting, and specialised in strategic and business planning, stakeholder and issues management, community engagement and social impact assessment.

Formerly the Managing Director of Best Business Communication Pty Ltd, Mayor Best graduated from Curtin University with a Bachelor of Arts degree with Majors in Politics and Sociology.

Mayor Best has lived in Kensington since 1986. He is an active community member who is passionate about cohesive and healthy communities and working to ensure the future of our neighbourhoods is as good as we imagine.

He is a full-time Mayor and a member of the following boards and organisations to promote and further the interests of the City:

- Chair, Swan Canning Rivers 21 Councils Forum
- Convenor, Knowledge Arc Light Rail 5 Councils Taskforce (from Canning Bridge to UWA)
- Member, Better Local Government (reform) Taskforce
- Board Member, WA Local Government Association Council
- Deputy Chair, South East Metro Zone of Councils
- Board Member, Perth Zoological Parks Authority
- Chair, John Curtin Leadership Academy.

**Manning Ward:  
Les Ozsdolay**

**Contact: 08 9450 1685**  
**crozsdolay@**  
**southperth.wa.gov.au**

**Biography**

Councillor Ozsdolay was first elected to Manning Ward in 2002. A resident of Waterford since 1984, Cr Ozsdolay believes in community service and brings valuable knowledge and experience to his role.

Cr Ozsdolay holds a Bachelor of Business (Administration) and has 30 years' professional experience with the Commonwealth Government. Retired from full-time employment in 2005, Cr Ozsdolay is now a part-time Human Resource Consultant, and part-time Technical Officer at Carson St School, East Victoria Park.



**Manning Ward:  
Travis Burrows**

**Contact: 08 9450 7100**  
**crburrows@southperth.wa.gov.au**

**Biography**

Elected in 2007, Councillor Burrows is focused on community safety, and is committed to open and accountable local governance.

Managing Director of a global engineering business, Cr Burrows has been a local resident for 10 years.



## Councillor **Profiles** (continued)



**Como Beach Ward:  
Glen Cridland**

**Contact: 0438 686 175**  
[crcriidland@southperth.wa.gov.au](mailto:crcriidland@southperth.wa.gov.au)

**Biography**

Elected in 2009, Councillor Cridland has lived in the City of South Perth since 1999.

A barrister practising primarily in coronial matters and environmental, administrative and criminal law, Cr Cridland is passionate about our beautiful natural environment and values the role of local schools, sporting clubs and community groups in making South Perth a wonderful place to live.



**Como Beach Ward:  
Peter Best**

**Contact: 08 9450 6350**  
[crpbest@southperth.wa.gov.au](mailto:crpbest@southperth.wa.gov.au)

**Biography**

Elected in 2007, Councillor Peter Best brings wide experience to his position on Council, including work

with international industries and aid agencies, BHP and community groups.

Qualified in geology, Cr Best holds an MBA, and values ethical behaviour and commitment to community. Cr Best would like to inspire the very best performance of people and organisations.

**Mill Point Ward:  
Rob Grayden**

**Contact: 08 9368 4216**  
[crgrayden@southperth.wa.gov.au](mailto:crgrayden@southperth.wa.gov.au)

**Biography**

A life long resident of South Perth, Councillor Grayden was elected a councillor for Mill Point Ward in 2007.

Cr Grayden holds a BA in Literature and Journalism, Dip Ed., Dip. Business and Bachelor of Law.

Since his admission as a barrister and solicitor Cr Grayden has worked

in private practice in commercial litigation, industrial law, personal injury and workers' compensation, administrative law and veterans' affairs, as well as criminal law. He currently operates his own legal practice, Robert Grayden Legal.

Cr Grayden values his input into the planning and development decisions for the City of South Perth, and would like to preserve the unique village character of South Perth while ensuring residents are provided with the facilities and infrastructure that a vibrant and modern community requires both now and in the future.



**Mill Point Ward:  
Betty Skinner**

**Contact: 08 9367 9506**  
[crskinner@southperth.wa.gov.au](mailto:crskinner@southperth.wa.gov.au)

**Biography**

Elected in October 2009, Councillor Skinner brings more than 25 years' executive management experience in local government to her position.

A pioneer for women in local government, Cr Skinner was the first woman in Western Australia, in 1985, to qualify as a local government practitioner.

A long-term local resident, Cr Skinner is actively involved in local service groups and community organisations and is understanding of their needs. She is dedicated to enhancing and preserving our unique urban village, historical buildings and lifestyle.

She is also committed to ensuring the voices of local residents are heard and acknowledged. She believes in open and transparent local government that actively engages the community in key decision making to meet the needs of a diverse community.



## Councillor **Profiles** (continued)



### **Civic Ward: Ian Hasleby**

**Contact: 08 9367 3853**  
[crhasleby@southperth.wa.gov.au](mailto:crhasleby@southperth.wa.gov.au)

#### **Biography**

Councillor Hasleby first represented the Civic Ward in 2002, and he was re-elected in 2007 for a four-year term.

Following an extensive career as a journalist and broadcaster in radio, television and print media,

Cr Hasleby is accomplished in the field of marketing and communications.

Passionate about sustainability, he promotes energy efficient programs to help reduce energy use and cut greenhouse gas emissions.

Cr Hasleby enjoys the diverse community facilities in the City and he is a keen walker, cyclist, swimmer and tennis player.



### **Civic Ward: Veronica Lawrance**

**Contact: 08 9474 3835**  
[crlawrance@southperth.wa.gov.au](mailto:crlawrance@southperth.wa.gov.au)

#### **Biography**

Elected in October 2009, Councillor Lawrance holds a Bachelor of Communications (PR) from Curtin University and is embarking on a Master's Degree in Communications.

Cr Lawrance has lived in South Perth almost exclusively since she migrated from the UK in 1985. With strong family and community values, she is passionate about communications, education and intergenerational understanding, by building relationships through collaboration and consultation.

## Moresby Ward: Sue Doherty

**Contact: 08 9367 1024**  
[crdoherty@southperth.wa.gov.au](mailto:crdoherty@southperth.wa.gov.au)

### Biography

Deputy Mayor Sue Doherty is currently serving a second consecutive term on Council; she was first elected in 2002 and re-elected in 2007.

Councillor Doherty's family has lived in Kensington and Como for two generations. A passionate advocate for her community, she strongly supports gender equity and diversity on Council.

Cr Doherty holds a degree in education and brings a blend of public and private sector, and managerial experience to Council. She understands the importance of listening to residents and continues to work towards improving inclusive community consultation.

Cr Doherty considers Council to be the trustees for future generations.

She is committed to maintaining and enhancing South Perth's natural and built environment, along with developing and conserving community assets.



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## Moresby Ward: Kevin Trent RFD

**Contact: 08 9367 7794**  
[crtrent@southperth.wa.gov.au](mailto:crtrent@southperth.wa.gov.au)

### Biography

Councillor Trent is a highly active, participating member of the local community. A Kensington resident for 32 years, he has been a popular representative, serving as a member of Council from 1980 to 1999 and then from 2002 to 2010.

Cr Trent holds a Bachelor of Commerce (Policy Science) and is now retired following 42 years service with Main Roads, Western Australia.

Committed to community safety and safe traffic management processes in the City, Cr Trent focuses on the maintenance of the City's pleasant parks, natural resources and built environment.



# Councillor **Profiles** (continued)



## **McDougall Ward: Colin Cala**

**Contact: 08 9313 2683**  
[crcala@southperth.wa.gov.au](mailto:crcala@southperth.wa.gov.au)

### **Biography**

A long-serving councillor and former Deputy Mayor, Colin Cala has been devoted to the local community of South Perth since 1995.

Passionate about transparent and accountable government, Councillor Cala encourages community consultation and an inclusive approach to community projects, such as the George Burnett Leisure Centre and Neil McDougall Park upgrades.

A Karawara resident for 20 years and an architect by profession, Cr Cala uses his extensive professional history to contribute to good urban renewal within our City, while maintaining its unique qualities.



## **McDougall Ward: Roy Wells JP**

**Councillor Wells sadly passed away on 15 August 2010**

### **Biography**

A long-serving member of the City of South Perth for nearly 20 years, Cr Wells will be fondly remembered for his support for the residents in Como, Manning and Karawara, lively contributions to debate and unique sense of humour.

Through his efforts, the City saw its first iconic bike race through its streets during the 1990s. He was

also a key advocate for the bi-annual kerbside pick-up that the residents of the City enjoy today, bus route service at the Collier Park Village, Jacaranda trees along Manning Road and redevelopment of George Burnett Park and construction of its cycle path.

As a JP, he was always available to fulfill this role for residents, while for the better part of his term as councillor, he balanced these roles with that of running a successful business.

Cr Wells is remembered for his many achievements as a long serving member of Council and for his commitment to the community.

# About Our **Organisation**

A photograph of a park with a winding path, trees, and buildings in the background. The path is reddish-brown and curves through a green lawn. There are several large trees, some with thick trunks. In the background, there are several multi-story buildings, including a tall one with many windows. The sky is clear and blue.

The Executive Management Team comprises the Chief Executive Officer and three directors, who collectively have responsibility for:

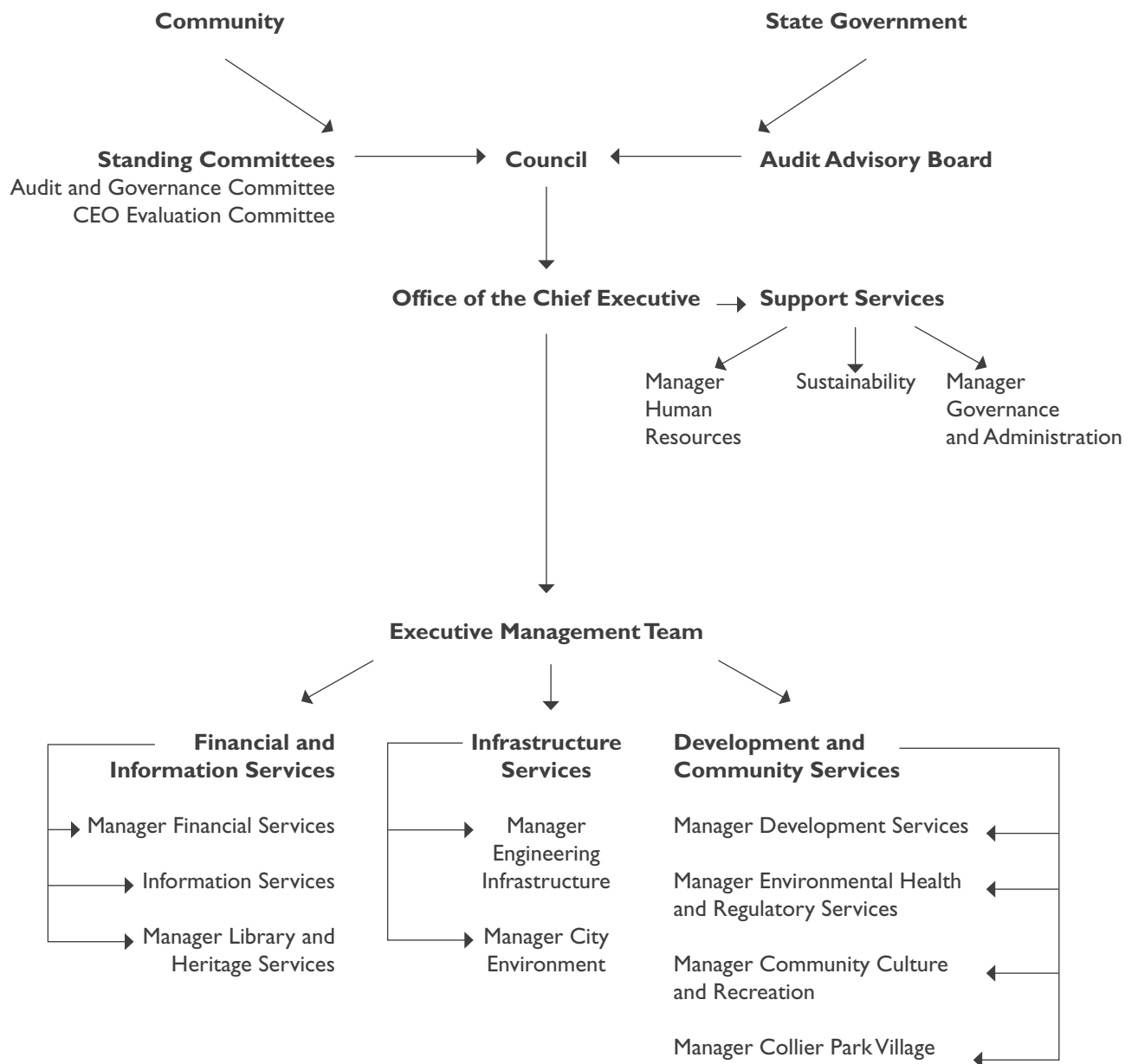
- Implementing Council decisions
- Managing the daily operations of the City
- Strategic and financial planning to ensure operational sustainability, accountability and effective service delivery to the community.





**“It’s the parks, trees, birds and close proximity to the city that makes South Perth the most liveable community.”**

# Organisation Structure



For more information, see Our People on page 93, for a profile of City employees.

# About the Executive Management Team

There are three directorates under the Chief Executive Officer – Infrastructure Services, Development and Community Services and Financial and Information Services, presided over by three directors. Each director is responsible for different key areas of the City's administration and operation.



**Cliff Frewing**  
**Chief Executive Officer –**  
Office of the CEO

**CPA, B.Bus. Local Government**  
**(Clerk)(Treasurer), FLGMA**

#### **Biography**

Cliff joined the City as acting CEO from 2001 – 2003, on secondment from the City of Swan, where he was Treasurer and Executive Manager between 1986 and 2001. Cliff was also Treasurer at the City of Subiaco from 1980–1986 and is a former State President and National President of Local Government Managers Australia (LGMA).

Cliff is responsible for:

- Council Liaison
- Statutory Compliance
- Organisational Development
- Inter-government Relations
- Sustainability
- Human Resource Management
  - Staff Recruitment and Training
  - Occupational Health and Safety
  - Employee and Industrial Relations
- Council Minutes and Agendas
- Public Relations.

**Michael Kent**  
**Director Financial and Information Services**

**Post Grad. Dip Bus B.Comm, Dip Bus Admin, CPA, MLGMA**

**Biography**

Michael joined the City of South Perth in 1997. Prior to that he held senior accounting roles at the City of Melville for three years and has extensive experience in accounting in private practice.

Michael is responsible for:

- Financial Services
  - Financial Reporting

- Strategic and Operational Budgeting
- Treasury Management
- Property and Rating Services
- Accounts Payable and Receivable
- Payroll Services
- Risk Management

- Information Services
  - Information Technology
  - Network and Communications Management
  - Internet/Intranet
  - Records Management
  - Customer Services

- Libraries and Heritage



**Stephen Bell**  
**Director Infrastructure Services**

**BSurv, BE (Civil), Grad Cert (Eng), Grad Dip LGE, Adv Dip Bus Mgt (AIM)**

**Biography**

Stephen commenced employment with the City of South Perth in June 2008. He comes to the City with 25 year's experience as a Civil Engineer in the private and public sectors, including 13 years in senior management roles for local government in NSW and WA.

More recently, Stephen's senior management experience has extended to the City of Gosnells as Manager Technical Services and Shire of Serpentine Jarrahdale as Director Engineering Services.

Stephen is responsible for:

- Engineering Design
  - Asset Management
  - Infrastructure Planning and Design
  - Traffic Management
- City Environment
  - Parks and Reserve Development
  - Parks and Bushland Maintenance
  - Environmental Management
  - Horticultural Services
- Construction and Maintenance
  - Road and Path Construction and Maintenance
  - Drainage and Catchment Management
  - Fleet Management
  - Building Management
- Collier Park Golf Course Operations



# About the Executive Management Team (continued)



**Vicki Lummer**  
**Director Development**  
**and Community Services**

**BA (HONS) in Geography (UCT),  
Grad. Dip. Urban and Regional  
Planning (Curtin), MPIA**

**Biography**

Vicki joined the City in August 2009, and has extensive international experience with 20 years in local government town planning in South Africa, England and Australia.

Vicki has previously held management roles at the City of Nedlands and the City of Cockburn.

Vicki is responsible for:

- Sustainable Development
- City Projects
  - Town Planning
  - Town Planning Scheme / Amendments
  - Development Applications

- Building Control
  - Building Applications and Inspections
- Community, Culture and Recreation
  - Community Development
  - Arts and Events
  - Recreation
  - Grants and Consultation
- Health Services
  - Environmental Monitoring
  - Food Safety
  - Waste Management and Recycling
- Ranger Services
  - Parking Management
  - Animal Control
  - Local Law Enforcement
- Aged Care
  - Retirement Village
  - Aged Care Hostel

# Our Performance

## Reviewing our progress and achievements

### Looking Back

Council has made significant progress in achieving its objectives under the outgoing and new Strategic Plans to create opportunities for the future, continuing to evolve as the most liveable community in Perth.

Our goals provide a strategic framework for delivering services to the community and allow Council to measure their performance over a five-year period. With the end of Council's previous five-year Strategic Plan, Council is now working towards achieving a new set of objectives developed in conjunction with the community via the *Our Vision Ahead* Project.

The following section details how we met our strategic objectives under each goal during the relevant parts of last year and introduces Council's new set of priorities for action under the Strategic Plan 2010–2015.

Sir James Mitchell Park foreshore

# Old and New **Strategic Directions**

## Looking Back – Strategic Plan 2004–2008

Our Goals	
<b>Goal 1 – Customer Focus</b>	To be a customer focused organisation that promotes effective communication and encourages community participation.
<b>Goal 2 – Community Enrichment</b>	To foster a strong sense of community and a prosperous business environment.
<b>Goal 3 – Environmental Management</b>	To sustainably manage, enhance and maintain the City’s unique, natural and built environment.
<b>Goal 4 – Infrastructure</b>	To sustainably manage, enhance and maintain the City’s infrastructure assets.
<b>Goal 5 – Organisational Effectiveness</b>	To be a professional, effective and efficient organisation.
<b>Goal 6 – Financial Viability</b>	To provide responsible and sustainable management of the City’s financial resources.

## Creating a City for Everyone – Strategic Plan 2010–2015

Strategic Directions	
<b>1. Community</b>	Create opportunities for a safe active and connected community.
<b>2. Environment</b>	Nurture and develop natural spaces and reduce impacts on the environment.
<b>3. Housing and Land Uses</b>	Accommodate the needs of a diverse and growing population with planned mix of housing types and non-residential land uses.
<b>4. Places</b>	Plan and develop safe, vibrant and amenable places.
<b>5. Transport</b>	Improve accessibility to a diverse and interconnected mix of transport choices.
<b>6. Governance</b>	Ensure the City’s Governance enables it to respond to the community’s vision and deliver its service promises in a sustainable manner.

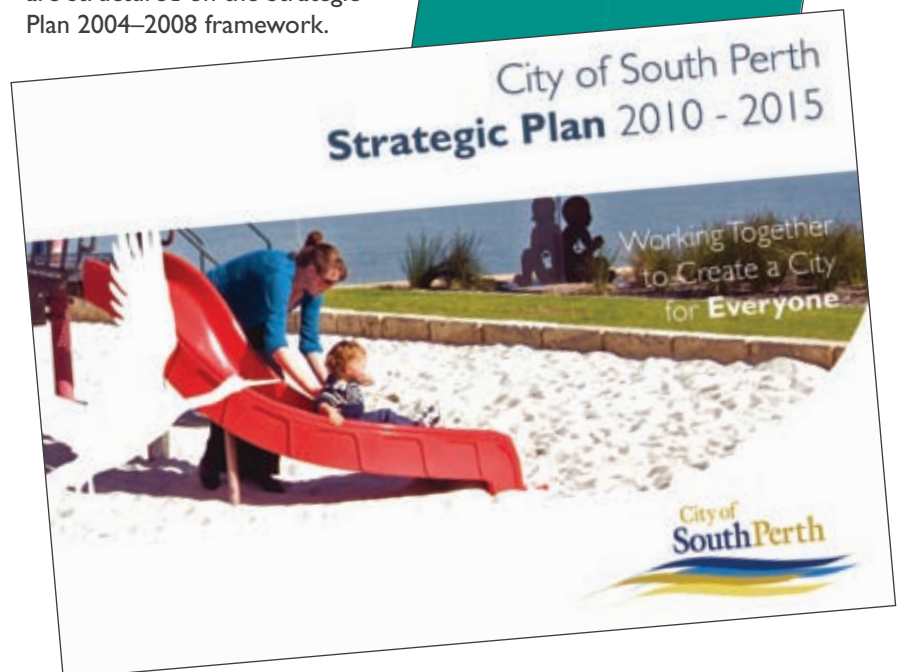
# Our Goals

Our goals under the Strategic Plan 2004–2008 are the broad outcomes that the City of South Perth aimed to achieve for the period in order to reach its vision and fulfil its mission.

## New Strategic Plan – New Strategic Directions

The City made considerable progress in finalising the previous Strategic Plan, and for 2009 was still operating under the Strategic Plan 2004–2008 to ensure the community visioning findings would be reflected under the Strategic Plan 2010–2015.

The following summary of outcomes and achievements are structured on the Strategic Plan 2004–2008 framework.





# Goal 1 Customer Focus





To be a customer-focused organisation that promotes effective communication and encourages community participation.

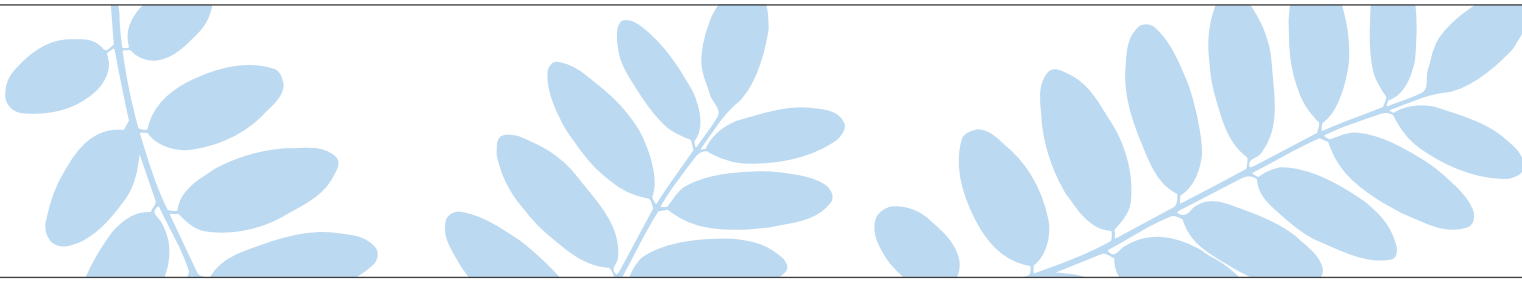
1.1 Develop, prioritise and review services and delivery models to meet changing community needs and priorities.	1.3 Encourage the community to increase their social and economic activity in the local community.
1.2 Ensure that land use planning and service delivery aligns and responds to community safety priorities.	1.4 Review, prioritise and develop facilities and relevant activities, taking advantage of federal and state government funding.




## Goal 1 Summary

The table below shows our progress in completing the strategic priorities under our outgoing goals.

Key:  
 Green = Achieved  
 Amber = Commenced but not completed by 30 June 2010  
 Red = Not Achieved

Goal 1 Customer Focus Strategic Priorities	Action	Result
1.1 Create a customer-focused culture through the implementation and monitoring of the Customer Service Delivery Model.	Successful implementation of first two stages of the Customer Relationship Management Model, including the Customer Service Charter and the Customer Focus Model.	
1.2 Implement the Customer Action Request System and measure the responsiveness against the commitments of the Customer Service Charter.	<ul style="list-style-type: none"> <li>Customer Action Request System under development at year end</li> <li>Research into preferred system has been completed.</li> </ul>	
1.3 Undertake research in order to assess performance and gauge opinions and priorities for future service delivery.	<ul style="list-style-type: none"> <li>Our Vision Ahead project</li> <li>Karawara Precinct Survey</li> <li>Catalyse survey of 400 residents on Council services</li> <li>Marketing and Communications Survey of 400 residents.</li> </ul>	
1.4 Implement the Communication and Consultation Policy to ensure consistent and high quality communication processes with our residents, ratepayers and other stakeholders.	The Communication and Consultation Policy provides a framework and set of guiding principles for communication and consultation with the community. It was last reviewed in 2008.	



Goal 1 Customer Focus Strategic Priorities	Action	Result
1.5 Develop and implement internal and external customer satisfaction surveys to improve the effectiveness of organisational processes.	<ul style="list-style-type: none"> <li>• 83% of residents surveyed are satisfied or delighted with the overall performance of Council</li> <li>• 93% of 13–18 year olds, rated the Australia Day Chill Out Zone as excellent</li> <li>• 75% of respondents are satisfied with the City’s communications activities.</li> </ul>	
1.6 Continue to explore new and innovative ways of service delivery to make it easier for customers to access information and conduct business with the City.	The City’s recent website upgrade was designed based on best practice usability principles and structured to enable faster and easier access to important information such as Planning Scheme amendments and rates payments.	
1.7 Establish consultative community mechanisms in order to involve the community in the planning and development of local area precincts.	A Communication and Consultation Matrix has been developed to ensure an appropriate communication and consultation process is applied to the different activities of the City.	

### Specific Goal Achievements

#### Communicating with the Community

The City is committed to open and transparent communications, and offers access to information in print, over the telephone, and online so reliable and accurate information about our services and facilities is easily obtainable.

We receive more than 100,000 direct contacts a year from the community and the City endeavours to respond efficiently, delivering quality outcomes.

Specific forms of communication undertaken in 2009/2010 include the Annual Report, and four quarterly editions of the Peninsula community newsletter with one special budget

edition, which were delivered to all households.

Demonstrating our commitment to accountable and open communications 88 media releases were issued on the City’s operations and initiatives throughout the year and 63 media statements were issued in response to questions from various media outlets.

All the City’s communications and publications are available on the website: [www.southperth.wa.gov.au](http://www.southperth.wa.gov.au)

Weekly news is published in a half-page column, City Update, in the local community newspaper, the *Southern Gazette*, 52 times per year.

In a first for the City, an independent research firm completed a Marketing and Communications Survey in June

2010. The objective of the survey was to assess the effectiveness of the City’s communications channels and determine any additional opportunities to meet the community’s needs. Overall 72 per cent of respondents were happy with the content of the City’s communications activities. However, awareness of the newspaper column could be improved (39 per cent of respondents receive the *Southern Gazette* but are unaware of the City’s news column). The column will undergo a rebrand and appear on a regular page in the latter half of 2010.

Project specific communications such as mail outs, flyers and fact sheets were also produced as needed for Bulk Waste Kerbside Collections, the Mosquito Management Plan, and a range of City works and services including the Sir James Mitchell Park Tree Planting Project.

# Goal 1 Customer Focus (continued)

## Customer Focus Model

The City has a Customer Focus Model to aid the delivery of outcomes that align with our corporate values. Well trained, customer-focused staff use leading edge technology solutions to support efficient and consistent customer service delivery.

The City has a comprehensive approach for effectively managing customer relationships:

<b>Service Intent:</b>	Customer Charter, Service Standards and Complaints Practice
<b>Service Delivery:</b>	Customer Focus Model, After Hours Service and Unassisted Customer Information Facilities
<b>Service Monitoring:</b>	CRM System, Phone Management System and Records Management System
<b>Service Results and Improvement:</b>	Meaningful performance indicators to drive service delivery and improve process.

To ensure the City continues to meet and exceed residents' and stakeholders' expectations, the Customer Focus Team is encouraged to build their knowledge and identify opportunities to keep improving processes. An ongoing mentoring and training program helps to enhance team capacity.

We recognise monitoring and tracking our responsiveness is important. In the 2010/2011 year, the City will continue with the implementation of a Customer Relationship Management System that will enable easier management of customer requests to ensure the timeliness and completeness of responses.

The Customer Service Benchmarking Network of Australia will independently assess the City's customer responsiveness at different times throughout the year, providing feedback, training and suggestions for improvement.

## Communication and Consultation Policy

Information for public comment was made available in hard-copy format from the Civic Centre and on the City's website under the 'Feedback' section. Projects are also advertised in local and metropolitan newspapers.

The City's Communication and Consultation Policy emphasises the importance of the City working together with its customers to achieve the objectives of Goal 1.

The policy provides a framework and guiding principles for communication and consultation with the community. The City considers it a priority to work in partnership with the community on decision making and Council has the responsibility to make decisions on behalf of all members of the community. Council has established the following principles with regard to communication and consultation with the community.

### The City:

- Values feedback and will endeavour to maximise community participation in its activities
- Will implement practices to ensure an appropriate level of communication and consultation
- Will convey to the community its activities, their objectives and feedback opportunities
- Will consider views expressed by the community in its decision making
- Will ensure the community is kept informed.



### Communication and Consultation Matrix

A Communication and Consultation Matrix ensures an appropriate process is applied to projects and activities undertaken by the City. The matrix identifies four levels in the communication and consultation process: inform, consult, involve and collaborate. Each level uses different resources to achieve objectives through print, surveys, public meetings, focus groups, the City's website and media releases.

In addition to ongoing consultation with the City's networks and community advisory groups, some of the major projects that involved consultation included *Our Vision Ahead*, Strategic Plan 2010–2015, review of the Mosquito Management Plan, Waterford Triangle Study and Karawara Precinct Vision Survey.

### Customer Service Charter

The City's staff take pride in customer service delivery and strive to meet this responsibility to a high

standard. The City has a Customer Service Charter which reflects our commitment to service standards.

The charter explains our Customer Focus Model and specifies our customer responsiveness targets. It states what we commit to do and explains how customers can provide feedback to help us improve our service.



Customer Service, Civic Centre

# Goal 1 Customer Focus (continued)

## Customer Service Charter Snapshot

At all points of contact with customers, the City aims to deliver information and services competently, professionally and respectfully. Staff reply to enquiries in an honest and timely manner:

<p><b>By telephone</b></p> <ul style="list-style-type: none"> <li>• Calls are answered promptly and politely.</li> <li>• If an enquiry cannot be responded to at the first contact, calls can be transferred to the appropriate officer.</li> <li>• Staff maintain contact with callers pending a resolution of enquiries.</li> <li>• Emergency or after hours calls are answered by a locally based 24-hour call centre service.</li> </ul>	<p><b>By letter or email</b></p> <ul style="list-style-type: none"> <li>• Officers aim to respond to correspondence within 10 working days.</li> <li>• An interim response is provided within five working days if more than 10 days are likely to be needed to prepare a response.</li> <li>• Responses are easy to understand.</li> </ul>
<p><b>In person</b></p> <ul style="list-style-type: none"> <li>• Visitors to the City's administration offices are greeted with respect, courtesy and understanding.</li> <li>• If enquiries cannot be resolved at the first point of contact, officers are in touch by the close of business the next working day or, if necessary, can arrange an alternative meeting time.</li> </ul>	<p><b>Responding to the community</b></p> <p>When responding to questions or requests for service, City officers aim to:</p> <ul style="list-style-type: none"> <li>• Communicate clearly and concisely</li> <li>• Indicate when and how matters will be addressed</li> <li>• Provide a clear outline of obligations and policies</li> <li>• Notify customers if there will be a delay in delivering an outcome</li> <li>• Avoid the need for people to make repeat visits to the City's offices</li> <li>• Advise of outcomes to requests in line with the Charter</li> <li>• Refer people to an external organisation if required.</li> </ul>

## Australia Day 2010

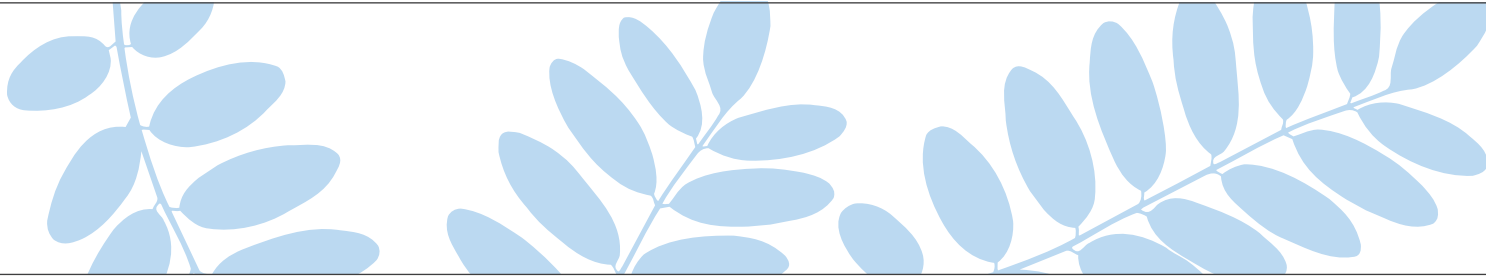
Australia Day brings approximately 30,000 visitors to the City, making the adoption of responsible event management strategies a priority for the day's events to run smoothly.

The Traffic Management Plan was effective in managing traffic and parking while the new Litter Management Plan resulted in a clean venue by 2am the morning after Australia Day.

The City's strategies have focused on revised traffic management and road closures, Special Events Local Laws, increased crowd control measures, improvements to waste management and public transport, significant media and communications campaigns and youth activities.

Australia Day 2010 was considered a hugely successful celebration, with the growth of both the Family and the Youth Zone, thanks to the support from Lotterywest and Healthway. Both zones were 100 per cent alcohol- and smoke-free and food vendors were limited to stocking only healthy food.

The Coode Street end of Sir James Mitchell Park was transformed into a completely free, safe family fun zone brimming with free rides, an arts competition and a community stage for kids and their families. The 30,000m<sup>2</sup> enclosed zone also included a large open area for parents to enjoy a barbecue while the kids played and enjoyed the free rides. Ninety-six per cent of approximately 30,000 visitors, rated the Family Zone as excellent or good, and 98 per cent intend to return in 2011.



Close to the flag pole area, the Youth Zone (13,000 m<sup>2</sup>) featured a range of exciting activities for 13–18 year olds, a Chill Out Zone, a Silent Disco, free water and fruit. Ten thousand youngsters visited the zone and 93 per cent rated the initiative as excellent.

**Combined Zones in 2011**

In 2011, the City plans to combine both event zones into one big Celebration Zone. The Celebration Zone will be 100,000m<sup>2</sup>, with approximately 70 free activities for all ages, a central big top with on-stage entertainment, free drinking water stations and various healthy food stalls. Given the massive support from the 2010 visitors, the zone will again be alcohol and smoke free.

**Community Involvement**

Australia Day is an important day for volunteers to donate their valuable time and skills to help run the event smoothly. In 2010, community involvement in the Australia Day celebrations in South Perth was impressive.

More than 300 volunteers from Rotary, Baptist Youth, Church of Christ, YMCA, Esther Foundation, Local Drug Action Group, Red Frogs, Drug Arm, Soroptimist International and the Girl Guides managed the event parking, catered for the visitors, monitored the free family activities and looked after the youngsters in the Youth Zone.

It is expected that the number of volunteers will grow up to 350 for the 2011 Australia Day Celebrations.



Australia Day 2010



### Goal I 2009/2010 Fast Facts

- The Australia Day Family Zone doubled in size again in 2010 to 30,000m<sup>2</sup>. The zone focused on alcohol-and smoke-free fun, continuing to attract families to return to the foreshore.
- The number of people attending the Family and Youth Zones on the South Perth foreshore for Australia Day increased despite challenges for the overall event.

- The *Our Vision Ahead* two-year community visioning project was completed resulting in the *Our Vision Ahead* document, which will inform Council's direction for the next 20 years.
- Successful community consultation on major projects:
  - Extensive community and stakeholder consultation was undertaken in Manning in relation to the proposed Manning Community Hub redevelopment.

- An innovative community consultation process was commenced to involve the community of Waterford in the Urban Design study for the Waterford Triangle.
- Strategic approach to forward planning for external grants and sponsorship was developed.

# Goal 2 **Community Enrichment**

To foster a strong sense of community and a prosperous business environment.

2.1 Undertake assessments of the City's key natural areas, activity centres and streetscapes to identify opportunities to improve biodiversity.	2.4 Review and establish contemporary sustainable building, land use and environmental design standards.
2.2 Improve streetscape amenity while maximising environmental benefit.	2.5 Build capacity within the City and community including partnering with stakeholders, to manage climate change risk through leadership, adaptation and mitigation.
2.3 Review and integrate sustainable water management strategies to improve community and City practices.	2.6 Encourage the community to embrace sustainable lifestyles.

## Goal 2 Summary



The table below shows our progress in completing the strategic priorities under our outgoing goals:

Key:

Green = Achieved





Amber = Commenced but not completed by 30 June 2010

Red = Not Achieved



Goal 2 Community Enrichment Strategic Priorities	Action	Result
2.1 Develop and implement a 'Connected Community Plan' to: <ul style="list-style-type: none"> <li>• Address the specific needs of aged families, youth and the unemployed.</li> <li>• Encourage opportunities for community development and vitality.</li> </ul>	<ul style="list-style-type: none"> <li>• An amendment to the Town Planning Scheme is being progressed which will facilitate provision of more child care facilities</li> <li>• The new Strategic and Corporate Plans include actions to address diverse needs of different groups in the community.</li> </ul>	
2.2 Develop community partnerships that will be mutually beneficial with stakeholder groups including educational institutions, service clubs, the business community and other organisations.	<ul style="list-style-type: none"> <li>• A new partnership was developed with the Lions Band who provided entertainment during Fiesta 2010.</li> <li>• The City continues to work with stakeholders and community groups across all sectors, making it a priority to maintain, review and develop relationships.</li> </ul>	



# Goal 2 Community Enrichment(continued)

Goal 2 Community Enrichment Strategic Priorities	Action	Result
<p>2.3 Enhance the Safer City Program to support, develop and deliver residential and business initiatives that reduce crime and promote safety.</p>	<ul style="list-style-type: none"> <li>• The City continues its active involvement with local Neighbourhood Watch groups and supports local police initiatives.</li> <li>• The Community Safety and Crime Prevention Plan was reviewed and updated.</li> <li>• In response to increasing graffiti vandalism, Manning Skate Park Urban Art project was implemented to reduce graffiti vandalism.</li> <li>• Work has begun on creating a youth 'zine' focused on safety.</li> </ul>	
<p>2.4 Review the current use and suitability of our community buildings and develop a strategy to ensure that the buildings meet current and future requirements are environmentally sound and their use is maximised.</p>	<ul style="list-style-type: none"> <li>• Renovations to City facilities include environmentally sensitive modifications.</li> <li>• The W.C.G.Thomas Pavilion and Civic Library developments incorporate water and energy saving devices.</li> </ul>	
<p>2.5 Develop and implement the master plan for the Civic Centre Precinct to ensure these major facilities meet future community needs and the operational requirements of the City.</p>	<ul style="list-style-type: none"> <li>• Community feedback indicated additional facilities are required to support society's current leisure and social trends.</li> <li>• The City has upgraded several sporting pavilions and continues to work towards attracting additional revenue to upgrade the George Burnett Leisure centre.</li> </ul>	
<p>2.6 Implement the outcomes of the Triple Bottom Line study of the Civic Triangle, which will provide options for the future of the site to address the key social, environmental and economic factors.</p>	<ul style="list-style-type: none"> <li>• Council resolved to lease out the Civic Triangle and dispose of other land in order to generate funds to enable the development of additional community facilities.</li> </ul>	



Goal 2 Community Enrichment Strategic Priorities	Action	Result
<p>2.7 Develop strategic directions for events, arts including public art, leisure, recreation and heritage that encourage a vibrant and participative community. This includes initiatives relating the George Burnett Leisure Centre, libraries, parks, river, Fiesta and other community programs.</p>	<ul style="list-style-type: none"> <li>• A variety of community events were delivered to the community including the well-loved two-week Fiesta celebration.</li> <li>• Highlights included a joint event with the Town of Victoria Park, and the City hosted a Perth International Arts Festival Floating Film event during Fiesta.</li> </ul>	
<p>2.8 Explore financial incentives or funding options for the maintenance and restoration of heritage places to capitalise on the City's history and heritage.</p>	<ul style="list-style-type: none"> <li>• The City met with state and federal government representatives to raise the profile of the iconic Old Mill precinct redevelopment.</li> <li>• Commonwealth grants were promoted to residents for owners to renovate privately owned heritage properties.</li> </ul>	

### Specific Goal Achievements

#### Civic Library and Community Facility

The \$11.5M South Perth Library and Community Facility project is one of the largest projects undertaken by the City in many years and construction commenced on the site in 2009.

The extensive community engagement process used to assist the design process was pivotal in securing the support of external funding partners, Lotterywest (\$1.5M) and the federal government (\$2M). In May 2010, former Deputy Prime Minister Julia Gillard visited the site to inspect construction progress.

Once complete in early 2011, the project will feature cutting-edge design

and features sustainability initiatives such as photovoltaic cells and water harvesting to minimise the building's environmental footprint.

Practical design and responsiveness to community input have created a venue that will be a dynamic community hub incorporating a much larger, custom-built library supporting the idea of life-long learning, embracing technology and reflecting best practice in library services.

The new library will be integrated with a multi purpose community facility that includes community meeting spaces, a purpose built adult learning centre, a modern child health centre and a community group incubator.

Progress to lock-up stage includes demolition of the old library and interior of the hall (with much of the materials recycled), pouring of more than 3000m<sup>3</sup> of concrete slab and the erection of structural steel for the new library building. A new roof has been installed to the community centre and library, and mechanical ducting, hydraulic services, electrical and data cabling has been completed.

#### The Year Ahead

Following the commissioning of the building management and technology systems, the new facility is expected to be opened to the public in January 2011. City staff are looking forward to welcoming our community to this world class facility.

## Goal 2 **Community Enrichment**(continued)



### Emerging Artist Award 2009

In its seventh year, a diverse range of artworks were submitted for the 2009 Emerging Artist Award. Almost 200 entries were received with 60 being exhibited in a boutique style exhibition at Heritage House from 29 October to 22 November. Almost 400 people viewed the exhibition.

The Emerging Artist Award is an acquisitive award, and is an opportunity for artists to be recognised for their work. The overall winner receives \$4000, and individual categories attract a \$500 prize.

Award categories included Emerging Artist, Best Work on a Local Theme, Young Artist, Best Local Artist and the People's Choice Award, sponsored by the City, IGA Como, MillPoint Caffe Bookshop and John McGrath MLA.

The 2009 winner was Ben Kovacsy, with his 3D sculpture *Loop #4* (pictured), which is now on display in the foyer of the Civic Centre. The award has a growing audience and reputation in the WA art community.





**City of South Perth Fiesta 2010**

Fiesta is the City’s annual celebration to showcase the unique attractions of the municipality. A total of 15 events were held during the City of South Perth Fiesta 2010.

Held over a three-week period, Fiesta is focused on attracting a broad cross section of our community and surrounding localities, and promoting fun and free activities. It runs over a three-week period and is a major planning exercise involving partnering with local sponsors, community groups and volunteers.

**Fiesta Highlights**

- **Fiesta Opening Event Concert:** A smoke-free event held in partnership with the Town of Victoria Park, the event attracted 4000 people and headlined Australian Idol winner Wes Carr and Jane Germain and the Yahoos.
- **The Smarter Than Smoking *Creatures of the Foreshore* community art project:** A smoke- and alcohol-free community art project in collaboration with Millennium Kids and Spare Parts Puppet Theatre, where local school children explored sustainability through the creation of large scale puppets. The puppets were then featured in a performance at the Fiesta Finale event.
- **CANWA Jerpin Noongar fashion project:** Young people gained design, music and dance skills and created individual fashions, which were paraded at the Totally Best Family Day Ever!.

- **Respect Yourself Respect Your Culture Totally Best Family Day Ever!:** A smoke-free event with the South Perth Lions Club Junior Big Band and children’s rides and activities.
- **Smarter Than Smoking Morning Melodies:** A smoke-free concert at the Cygnet Cinema featuring the Continentals.
- **Fiesta Finale:** A concert featuring Mark Seymour from Hunters and Collectors fame, Howie Morgan Band, Lions Club Big Band, Unwrapped market stalls and retro Australian cars of the 1970s and 80s.
- **Community Recreation Expo:** A new come-and-try event at the George Burnett Leisure Centre in Karawara, which showcased fitness, leisure and sporting activities.
- **Lotterywest Floating Film:** As part of the Perth International Arts Festival, the City hosted *Asterix and the Vikings*, which brought 6000 people to the foreshore.
- **Our Vision Ahead Speaker Series:** A series of talks including Josh Byrne, from *Gardening Australia*, ABC TV; Ruth Durack, Director Urban Design Centre; and Tim Muirhead, CSD Consulting.



## Goal 2 **Community Enrichment**(continued)



Anzac Day Service, South Perth Memorial

### **Our Vision Ahead**

*Our Vision Ahead* was the City's community visioning initiative designed to explore and articulate the diverse aspirations of our local community. This project culminated in November 2009 with a function to launch the *Our Vision Ahead* document to the community and other stakeholders.

More than 1 400 members of the community shared their ideas and views during the process, the results of which now form a crucial part of the City of South Perth's Strategic Plan 2010–2015, and will continue to provide invaluable direction for local community groups and individuals.

### **Events in the City**

City residents enjoyed a wide range of free community concerts and events throughout the year, including:

#### **Anzac Day Service**

Nearly 600 people turned out to commemorate the ANZACs at the morning service held at the Civic Centre, cnr South Tce and Sandgate St, South Perth.

#### **Australia Day Citizenship**

A huge celebration on the foreshore attracting thousands to the City, this special citizenship ceremony was held for 70 new citizens and outstanding local organisations were recognised with awards for excellence.



**Heritage House Cultural Centre**

The City’s home of historical information about the area hosted six art exhibitions during the year:

- ‘Soul-Birds: line drawings and paintings by Sri Chinmoy’ – 4 June – 4 July 2009
- ‘Away: art from the travels of May Gibbs and her father Herbert’ – 8 July – 11 October 2009
- City of South Perth Emerging Artist Award – 29 October – 22 November 2009
- Bead Guild of WA Inc. Annual Exhibition and Competition – 28 November – 12 December 2009
- Fiesta exhibition ‘Theatre in Art May Gibbs: frequently centre stage’ – 26 February – 12 April 2010
- Our Heritage ‘Written & Photographic’ Exhibition featuring the Phillip Pandal Young Heritage Award – 4 June – 27 June 2010

**Thank a Volunteer Day**

Started by the United Nations in 1985, International Volunteer Day, held 5 December, was celebrated by the City for the third time in December 2009.

The event acknowledges and celebrates the invaluable contribution volunteers make to our community.

Nominations were open to anyone who lives or volunteers within the City of South Perth. The City received

27 nominations across the three age categories; 25 years plus, 18–25 years, and under 18. Nominations were assessed on the following five criteria:

- volunteering activity taking place in the City of South Perth community
- significance of the contribution
- period of time the volunteer has committed
- added value to community life
- going ‘above and beyond’ with a volunteering contribution.

**2009 Volunteers of the Year**

Junior Volunteer of the Year: Connie Clinch, nominated for her work with Moorditch Keila.

Youth Volunteer of the Year: Kendall Wall, for her work with young people in the South Perth Church of Christ youth outreach program and Wildlife holiday program.

Volunteer of the Year: Scott Greer, for his passionate and long involvement with the Manning Rippers Junior Football Club.

**Citizenship Ceremonies**

Seven ceremonies were conducted in 2009/2010, with 275 new citizens nationalised.

**Young People**

The City delivered a number of programs and initiatives for young people such as the Speak with

Confidence Awards, School Book Awards and the City of South Perth Young Writers’ Award.

A number of young people were recognised for their outstanding achievements through the Junior Volunteer of the Year Award, Young Volunteer of the Year Award, Young Citizen of the Year Award and the Ted Maslen Scholarship.

The City’s Student Scholarship Program and Individual Development Program provided many young people with valuable opportunities and financial assistance.

In addition, the City undertook comprehensive consultation with local young people in 2009 to determine what activities they wanted to see in the Youth Zone at the Australia Day event, as well as consultation on an exciting new youth event based on a European concept due to take place in 2011.

**Young Writers Award**

An annual award for young writers to develop their writing skills. The competition attracted more than 250 prose entries this year, with 19 winners selected from six age categories.

The Christobel Mattingly Bronze Medallion was awarded to Year 10 Penrhos College student, Sophia O’Sullivan for her entry *Seventy Times Seven*. The Award was supported by MillPoint Caffe Bookshop and is open to students who live or attend school in the City of South Perth.

# Goal 2 Community Enrichment(continued)

## Recreational Development

The City encourages a vibrant and participative community through recreation and leisure activities, and it continues to implement new initiatives to support the quality and prosperity of community life of City of South Perth residents. In 2009 the Active Futures Physical Activity Plan was completed, from which a series of strategies and actions will be developed in order to ensure community needs are met.

### George Burnett Leisure Centre (GBLC)

GBLC continues to be a focal point for community activity and development. Casual court hire, professional workshops, private room hire, school bookings and summer Skate Park usage increased throughout the year.

The centre was nominated for the 2010 WA Disabled Sports Association Inc (WASDA) Community Service Provider Award for its popular Flex Ability program,

which is an activity program specifically designed to connect people with disabilities to the wider community. Running children's sessions for more than two years, Flex Ability now offers sessions for youth and adults and attracts 30–40 people of all ages each week.

## Community Facilities

The City's rejuvenated philosophy for increased support of junior and incorporated not-for-profit organisations saw an increase in community group hire of City facilities, including Sir James Mitchell Park, playing fields, halls, the community bus, the Liberty Swing and seminar rooms. Corporate and public events on the foreshore also increased in number and demonstrate the versatility of public open space within the City.

## Recreation Programming

Community partnerships and City-run initiatives ensured the continued provision of high quality community services and programs

for a diverse range of community members including youth, children with disabilities, seniors, Indigenous groups and families.

Some of the groups involved in 2009/2010 included the RSPCA, South Perth Church of Christ, Department of Sport and Recreation, the Physical Activity Taskforce, Western Australian Local Government Association, Lotterywest, Moorditch Keila, South Metropolitan Public Health Unit, Disabilities Service Commission, South Care, Curtin University Volunteers, Rotary and Lions Clubs and local sporting clubs.

## Sports Club Development

The City provided support for local sporting groups, through workshops and information. Clubs received the City's quarterly newsletter *Spirit of the South* and support on facility funding enquiries, as well as participation and involvement in *Fiesta 2010* at the inaugural Community Recreation Expo.

## Facilities Bookings

Facility	Number of Bookings by Year				
	05/06	06/07	07/08	08/09	09/10
GBLC	2074	2480	3256	3723	3665
Civic Hall	219	256	74	0	0
Lesser Hall	209	369	62	0	0
Collins Street Centre	860	987	1084	1060	1124
Manning Hall	834	961	764	793	643
Reserve Hire Passive	99	88	219	248	200
Community Bus			76	89	100
Moresby Street Hall					287
Ernest Johnson Scout Hall					256
	4295				6275

November – June 2010  
February – June 2010



### **Community Safety**

The City is proud to offer support to the dedicated community based Neighbourhood Watch (NHW) group that operates in South Perth. NHW members have coordinated regular activities to promote a more connected and safe community, such as information displays at local shopping precincts and neighbourhood barbecues.

Community Rangers continued to play a vital role. As well as monitoring compliance with laws and regulations in the City, the team is involved in the Eyes on the Street program to aid Police investigation of neighbourhood crime.

### **Disability Access and Inclusion Plan: Including Everyone in the Community**

Under the *Disability Services Act*, the City is required to demonstrate how it is addressing access and opportunities for inclusion of everyone through facilities, information and consultative mechanisms.

The City's Disability Access and Inclusion Plan (2006–2010) articulates our commitment to providing safe, efficient and welcoming facilities for all. The process of reviewing and preparing a new DAIP has commenced with a series of forums.

The Access Ambassador's Group, which was formed in 2008, continues to be a conduit between the community and the City on universal access.

During the year the City reported to the Disability Services Commission on its achievements in regard to universal access.

### **Manning District Centre**

Community consultation identified strong support for the creation of a multi purpose community and commercial hub for Manning. The proposed Manning Hub will provide facilities for local sporting groups, Moorditch Keila Aboriginal Community Group, Child and Adolescent Health and the Manning Library.

In 2009/2010 the process continued with further consultation with local sporting clubs and groups, local residents and other interested stakeholders. In early 2010 the City commenced a crucial step of the process which is a key road closure in order to link sporting and community facilities. This application has been submitted to the state government for approval and once approved, the City will commence the next step of the project involving major earth works and detailed design. Throughout 2010 the City will continue to further explore potential funding sources to progress this exciting project.



## Goal 2 **Community Enrichment**(continued)

### Seniors

The City supports the very active South Perth Learning Centre, which offers a wide variety of courses and social activities which include seniors.

Further seniors' activities are coordinated by the City's two Senior Citizens Centres at Manning and South Perth. The South Perth Centre also provides up to 500 meals a week to residents through Meals on Wheels. The City was also pleased to continue the Cygnet Cinema Concert series, with seniors enjoying some first class performances at the morning concerts.

### Collier Park Hostel

The Collier Park Hostel is a low-care aged facility with 40 beds. In 2008, the Hostel achieved accreditation for another three years, an achievement, which is a credit to a team of dedicated and professional staff. Preparation is underway for the continuance of another three-year accreditation period.

There has been a very high turnover of 27 residents over the year, almost

double last year's number. Vacant rooms are refurbished to reflect our ethos of providing a safe and harmonious community for all residents.

Local community groups, including Aquinas College and Penrhos College students, regularly volunteer at the Hostel to spend time with residents and assist with activity programs.

All caring staff hold a Certificate III or IV in Aged Care, are First Aid trained and have Police Clearance Certificates. The main operation of the Hostel is conducted by a Registered Nurse/Care Manager, who is able to ensure that all policies and procedures are maintained in accordance with the Aged Care Accreditation Standards.

### Collier Park Village

Commenced in 1986 as an initiative of the City of South Perth Council, Collier Park is situated on Crown Land designated for seniors' housing and ancillary services. The Collier Park complex was completed in 1997 and comprises 169 two bedroom independent villas as well as a Community Centre designed to offer an excellent

standard of retirement living in the heart of Como.

Twelve units were renovated during the year and have since been leased within a short term. Ongoing building maintenance and garden schedules enable the Village to continue to present a high standard of living for residents of independent living units.

### Survey of Current Village Residents

The Village continues to maintain a high level of satisfaction with services.

A survey of residents produced a 49 per cent response rate, which is a seven per cent increase in last year's rate. Seventy-eight per cent (78 per cent) of residents rated an overall satisfaction with Village services at Consistent High Quality. This is a very similar result to last year's results with 80 per cent of residents rating the facility with high quality services.

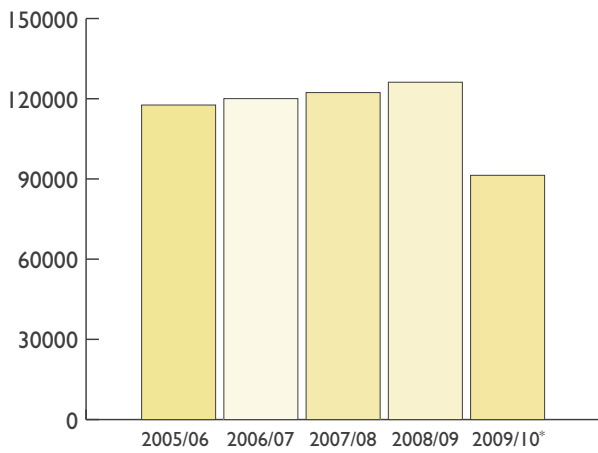
The survey identifies present and future needs including additional care services provided to residents to enable them to continue to live independently within their own home.



Collier Park Village

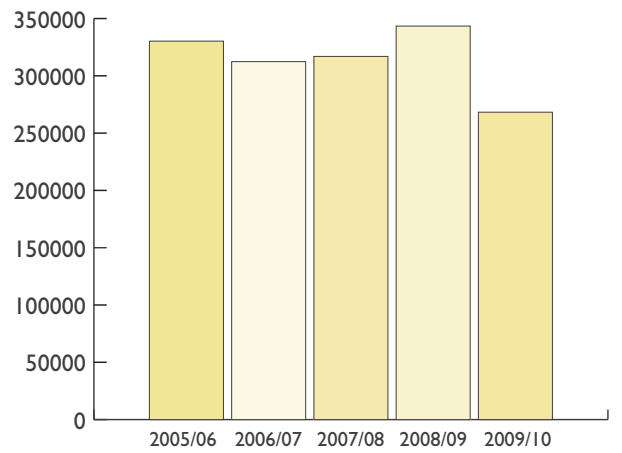


**Number of Library Visits  
2004/2005–2009/2010**

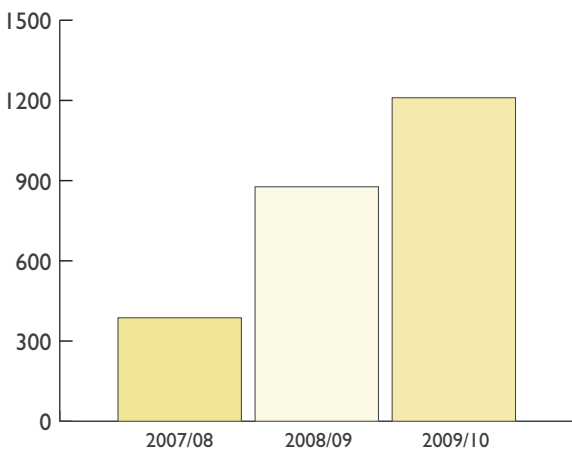


\*Borrowings decreased following the closure of the South Perth Library for redevelopment. A small temporary library service was opened at Mends St in August 2009.

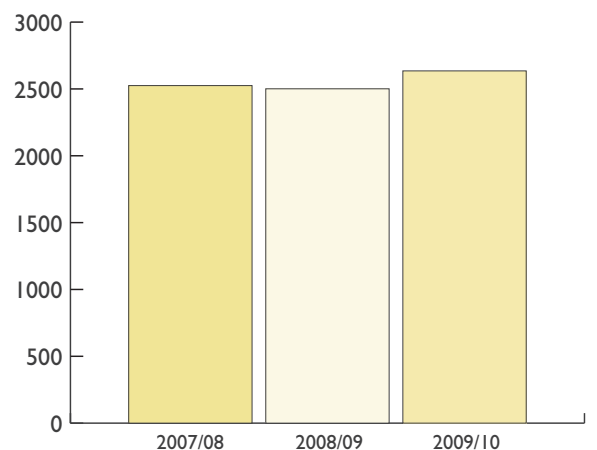
**Number of items Borrowed  
2004/2005–2009/2010**



**Number of Participants in Rhymetime  
(for 0–2 years) 2007/2008–2009/2010**



**Number of Participants in Story time  
(for 2–5 years) 2007/2008–2009/2010**



## Goal 2 **Community Enrichment**(continued)



### **Goal 2 2009/2010 Fast Facts**

#### **South Perth Library and Community Facility**

- Construction commenced on the City's biggest project in many years. The \$11.5M multi-use facility is due for completion in 2011 and at time of writing was having external cladding fitted to the exterior.

#### **Our Vision Ahead**

- Projects culminated in the adoption and launch of the *Our Vision Ahead* document and key strategies embedded into the City's new Strategic Plan for the next five years.

#### **Emerging Artist Award**

- 60 of 200 entries exhibited at Heritage House

#### **Fiesta**

- 15 fun and free events in a huge South Perth Fiesta line-up for 2010

#### **Heritage House**

- Six art exhibitions

#### **Young Writers Award**

- 250 entries, 19 winners

#### **Citizenship Ceremonies**

- Seven ceremonies were conducted in 2009/2010 nationalising 275 new citizens

#### **Community Funding**

- \$76,992 awarded to 27 organisations and 26 individuals

#### **Disability Access and Inclusion**

- Access Ambassador's Group continues to meet in order to advise the City on disability needs

#### **Thank a Volunteer**

- 27 nominations received

#### **Manning District Centre**

- Potential funding sources to be identified in 2010/2011
- Road closure progresses and the commencement of earthworks in 2010/2011.

# Goal 3 Environmental Management




To sustainably manage, enhance and maintain the City's unique, natural and built environment.

- 3.1 Undertake a housing needs study and develop a new local housing strategy to meet changing community needs and demands.
- 3.2 Encourage and facilitate economic development.
- 3.3 Develop integrated local land use planning strategies to inform precinct plans, infrastructure, transport and service delivery.






## Goal 3 Summary

The table below shows our progress in completing the strategic priorities under our outgoing goals:

Key:  
 Green = Achieved  
 Amber = Commenced but not completed by 30 June 2010  
 Red = Not Achieved

Goal 3 Environmental Management Strategic Priorities	Action	Result
3.1 Implement the Cities for Climate Protection program which encourages communities to measure, monitor and reduce greenhouse emissions, which will contribute positively to a sustainable community.	Completion of the Cities for Climate Protection Milestone Three. A Sustainable Purchasing Action Plan was adopted in August 2009.	
3.2 Develop and implement a Sustainability Strategy and Management System to coordinate initiatives contained in associated Management Plans and to ensure City's environment is managed in a sustainable way.	The City aims to achieve a sustainable community and bring the City's operations in line with the sustainability requirements outlined in the City's Sustainability Strategy.	
3.3 Ensure future development and current maintenance of the river foreshore, wetlands, lakes, bushlands and parks is properly planned and sustainable and that interaction with the built environment is harmonious and of benefit to the community.	<ul style="list-style-type: none"> <li>• The City's Sustainable Design Policy reflects strategies for optimising solar access, maximising energy efficiency and conserving.</li> <li>• The Sir James Mitchell Park tree planting was completed in September 2009, and was carried out under a sustainability assessment process.</li> </ul>	

# Goal 3 Environmental Management (continued)

Goal 3 Environmental Management Strategic Priorities	Action	Result
<p>3.4 Develop and implement an Integrated Transport Plan taking into account the planned Southern Suburbs Railway and the review of Canning Highway. The plan will also incorporate the TravelSmart Local Action Plan and include an examination of a community bus service.</p>	<ul style="list-style-type: none"> <li>• Bus services will be audited in the new financial year.</li> <li>• Three primary schools have implemented walk safely to school plans.</li> </ul>	
<p>3.5 Ensure the Town Planning Scheme and supporting policies facilitate the orderly development of the City and provide lifestyle options for residents, opportunities for business and an attractive environment for all.</p>	<p>The following amendments to the Town Planning Scheme No. 6 were progressed this year:</p> <ul style="list-style-type: none"> <li>• Amendment No. 8 relating to Karawara</li> <li>• No. 15 relating to restrictive covenants</li> <li>• No. 17 relating to method of measuring building height</li> <li>• No. 18 relating to Penrhos College</li> <li>• No. 19 relating to land in Weston Avenue.</li> </ul>	
<p>3.6 Develop Precinct Planning Strategies for the Mill Point and Canning Bridge areas to guide future development taking into account the Southern Suburbs Railway and the stations planned for these locations.</p>	<p>Canning Bridge Precinct Vision is under development and will be considered at the September 2010 Ordinary Council Meeting. South Perth Rail Station Precinct study is nearing completion and will be considered at the August 2010 Council meeting.</p>	
<p>3.7 Continue to actively support and encourage waste reduction, recycling and reuse. Seek opportunities to implement sustainable secondary waste treatment processes to significantly reduce the amount of waste going to land fill sites.</p>	<ul style="list-style-type: none"> <li>• The City recycled much of the debris from the South Perth Library Redevelopment.</li> <li>• Two bulk waste collections and two Asbestos Disposal Days were held for residents and assisted in the promotion of e-waste recycling facilities.</li> </ul>	
<p>3.8 Develop and implement an Integrated Stormwater Drainage Catchment Management Plan to improve the quality of stormwater reaching the rivers, lakes and wetlands by analysing all of the stormwater catchments and prescribing appropriate treatments.</p>	<p>The ICM plan was devised under the Local Government Natural Resource Management Policy Manual (2002) and uses best practice and innovative approaches to flood mitigation, infrastructure and ecological management.</p>	



## Specific Goal Achievements

### Strategic Planning Projects

The City has been involved in a number of strategic planning projects throughout 2009/2010, including:

#### **South Perth Station Precinct Study, Canning Bridge Station Precinct Study and Waterford Triangle Study**

With the support of consultants, the City is involved in precinct studies for the areas around the Canning Bridge Station and the proposed South Perth Station in partnership with the City of Melville (for Canning Bridge) and the Department of Planning. These studies are examining ways of enhancing future development in the precincts in line with the Western Australian Planning Commission's 'Directions 2031' principles relating to Transit Oriented Development. Both studies are now nearing completion.

In partnership with the Department of Commerce, the City and its consultants are also involved in the Waterford Triangle Study, which will offer design options for the future development of the area. Progress of this study is also well underway.



Canning Bridge Station

## Goal 3 Environmental Management (continued)

### Amendments to Town Planning Scheme No. 6

The City processed the following amendments to the Town Planning Scheme:

- **Amendment No. 8 to Town Planning Scheme No. 6 (Karawara)**

Following community consultation, consultants prepared draft proposals for the enhancement of Karawara, which were refined to form the basis of a future Town Planning Scheme amendment. Final proposals will be received in July 2010.

- **Scheme Amendment No. 15 relating to restrictive covenants**

Following consultation with the community, Council considered 58 submissions in February 2010, and recommended to the Minister that the Amendment be modified to retain restrictive covenants in certain localities.

- **Scheme Amendment No. 17 relating to method of measuring building height**

City Officers prepared Amendment documents.

- **Scheme Amendment No. 18 relating to Penrhos College**

Following statutory advertising, Council considered two submissions

that were received in February 2010, and recommended to the Minister the Amendment be approved.

- **Scheme Amendment No. 19 relating to land in Weston Avenue**

Following statutory advertising, Council considered submissions received last year and recommended to the WA Minister for Planning that the Amendment be modified to respond to submitters' concerns over parking and traffic. Council's modifications were rejected by the Minister. The Amendment is due to be gazetted in July 2010.

### Development Application Processing Achievements By Year

Planning Applications	2007–2008	2008–2009	2009–2010
Total number of applications for planning approval processed	537	515	558
Percentage processed under delegated authority	91%	94%	93%
Subdivisions/amalgamations			
Subdivision/amalgamation referrals from WAPC	45	45	37
Subdivision/amalgamation clearances issued	29	31	17
Building licences			
Building licences issued	775	725	836
Estimated total value of building projects	\$90,996,685	\$125,375,617	\$169,202,426



**Collier Park Golf Course Master Plan**

The Master Plan for Collier Park Golf Course determines a strategic time frame and priority for implementing improvements. In formulating the Master Plan, the following factors were assessed:

- Location of course facilities and driving range
- Irrigation
- Course layout
- Landscaping (including furniture and signage).

Council assessed and adopted the Collier Park Golf Course Master Plan at the July 2009 meeting.

In December 2009 a report was presented to Council on the preferred implementation strategy for the Master Plan with a view to staging the various components. It was a resolution of Council that a detailed financial model be undertaken to support the development of the various stages of the course. In February 2010 a report was presented to Council on stage one of the Collier Park development being the progression of the 'Island 9' Course. The remaining two stages, the redevelopment of the 'Pines' and 'Lake 9' courses, will be the subject of further discussion by Council in late 2010.

The Master Plan's implementation will progress in stages to lessen the financial impact on the City and to

ensure that disruptions at the course are kept to a minimum during the upgrade.

**Water Campaign**

The Water Campaign is a sustainability initiative from the International Council for Local Environmental Initiatives (ICLEI) and the Australian Government.

The Water Campaign provides local governments with a framework and structured approach to actively assess their consumption of water and how their activities affect water quality within their area. Council progression through this program framework is marked by a series of milestones.

There are five milestones to achieve under the program:

Milestones	Measure	Progress
<b>Milestone 1</b>	Conduct a water consumption inventory and analysis for Corporate and Community consumers. Produce a water quality checklist.	Completed: May 2005
<b>Milestone 2</b>	Develop water goals in four action areas.	Completed: April 2006
<b>Milestone 3</b>	Produce a Water Action Plan.	Completed: June 2009
<b>Milestone 4</b>	Undertake implementation of the Water Action Plan, assessment and reporting of the quantitative and qualitative benefits resulting from the implemented actions.	To be completed: August 2010
<b>Milestone 5</b>	Review and evaluate Council's progress in the Water Campaign.	To commence 2010/11



## Goal 3 Environmental Management (continued)

Council adopted a Water Action Plan (WAP) in June 2009, which satisfies the requirements to complete Milestone 3 of the ICLEI Water Campaign.

There are 126 councils participating in the Water Campaign program in Australia, including 42 councils in Western Australia. The City joined the initiative in 2004 and has made significant progress towards water use reduction in that time.

Through implementation of the WAP, the City will gain the following:

- Water savings through the reuse of stormwater and treated waste-water
- Water quality improvements by applying environmentally sound practices for the organisation and the community
- Social and environmental benefits, which include the support of education programs
- Leadership in local water resource management
- Development of partnerships with stakeholders and local residents
- Reduced water bills.

The City is well on the way to completing water Milestone 4 by August 2010. Under Milestone 4 the City must demonstrate measurable water saving actions. Mains irrigation will be switched off for median strips verges and roundabouts, converting them to low water use native gardens.

Dual flush cisterns, waterless urinals and push button taps will also be installed at upgraded facilities around the City.

### Natural Area Management, Green Plan Implementation and Street Trees

During 2009/2010, the City planted 1210 street trees, 240 park and natural area trees, 80,000 small plants (tubestock) and 11,000 shrubs in the various parks, gardens, natural areas and traffic management measures of the City.

### Plants to Residents Scheme

In 2009/2010 Manning Ward residents benefited from the Plants to Residents program, where residents are able to choose up to native five water-wise plants for their gardens. In total 950 plants were distributed to 310 households. Kangaroo Paw and Honey Myrtle were the most popular plants. In its sixth year, the initiative rotates to a different Ward every year. Great Gardens representatives attended on the day to promote the use of local waterwise plants in the garden.

### Lake Catchment Management

In conjunction with the South East Region for Urban Landcare (SERCUL) Committee, the City developed a 'Friends of Doneraile Park' group for the drainage basin in Doneraile Reserve. Since March 2009, the group has been meeting every six weeks and aims to improve the standard of the lake and the quality of water entering from the local catchment, while raising

environmental awareness of the area. The group encourages residential input and ownership of the park. The City allocated funding from the 2009-2010 Budget to facilitate the completion of some minor works in the park and revegetation of the sump.

### River Walls and Foreshore Erosion Control Measures

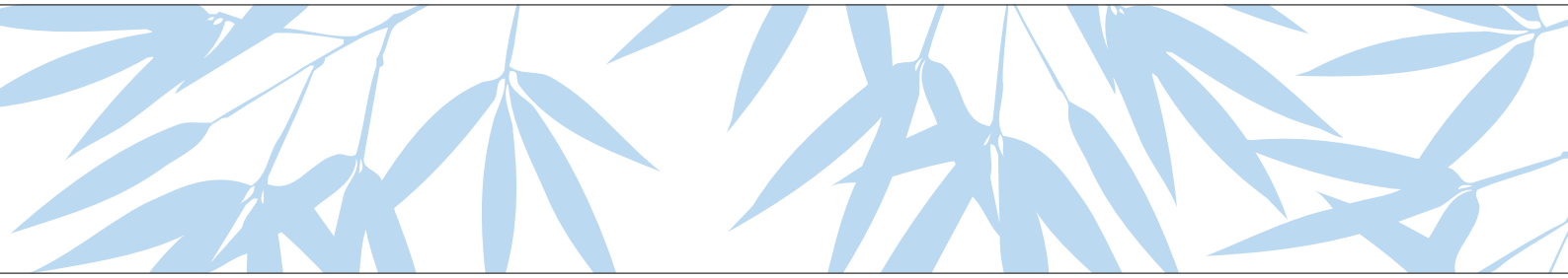
Design and construction was completed on a new rock revetment wall in the foreshore reserve at the eastern end of the South Perth esplanade, to restrict erosion and impact on the adjacent public car park.

A 'Mass Bloc' wall at the foreshore at Redmond Reserve in Salter Point was implemented to alleviate severe erosion and slumping of the embankment.

Reconstruction of a limestone block wall was undertaken adjacent to the toilet block at Como Beach. This wall has been constructed to a high engineering standard to withstand wave energy and tidal surge and to protect public infrastructure from damage.

Beaches north of Preston St were re-nourished with sand and groynes, constructed to protect the foreshore from erosion and to ensure build up of sand over time.

Erosion control measures (i.e. coir logs, rock work and tree limbs strategically placed to protect revegetation) on the lower western foreshore near Edgewater overpass were implemented.



**Osprey Nest at Comer Reserve**

A nesting area was created for ospreys from an old Western Power pole with an elevated platform in Comer Reserve, Como.

**New Norcia Tree Planting**

On 2 August, City employees, Councillors and Millennium Kids attended a National Tree Planting Day at New Norcia Benedictine Monastery, seven hundred local trees were planted, tree guards were placed on all the trees and watering took place. This has become an annual event as part of the City’s landcare partnership with the New Norcia community.

**School Based Projects**

Seven local schools involving 200 students participated in planting days with the City. The schools included Wesley College Junior and Middle Schools, Penhros Junior School, Aquinas College, Como Senior High School, Clontarf College, Curtin Primary and South Perth Primary Schools. The City, together with Millennium Kids, is committed to providing schools with opportunities to learn about and participate in environmentally friendly activities.

Around 6000 plants were planted in foreshore areas such as Milyu Nature Reserve, Millers Pool, Clontarf and the Sir James Mitchell Park, Melaleuca Grove, as well as a special planting to create a habitat for Western Oblong Turtles in Neil McDougall Park and restoration of plant communities in Goss Ave Reserve.



Osprey nest, Comer Reserve

## Goal 3 Environmental Management (continued)

### Curtin Boat Ramp

The City, in partnership with the Swan River Trust, constructed a demonstration boat ramp at the Waterford foreshore near the Curtin Rowing Club. This project was undertaken to reduce foreshore erosion caused by the launching and retrieval of rowing equipment.

### Sir James Mitchell Park Tree Planting

The City conducted an innovative Sustainability Assessment process incorporating multi-criteria analysis (MCA) to help determine the best possible strategy to plant the trees as required by the SJMP Management Plan. Sustainability Assessment is a decision-aiding tool that ensures a broad range of environmental, social and economic issues are taken into consideration in a structured way for planning and decision-making processes.

The City embarked on an extensive consultation and assessment process in order to find out the best way to implement relevant actions of the SJMP Foreshore Management Plan and plant additional trees in a section of the Park. As a result of the initial consultation five tree planting options were developed by consultant landscape architects and workshopped with the community to determine the best plan. In addition the SJMP Community Advisory Group and Sustainability Advisory Group were consulted.

The plan was further refined by an on-site assessment and additional internal consultation to ensure it did not conflict with events, and maximised the sustainability benefits of the tree planting project.

At the ordinary meeting on 25 August 2009 Council considered a report on tree planting in Sir James Mitchell Park and endorsed the Sustainability Assessment process and proposed tree planting regime. To commemorate

the occasion, a tree planting day was held on Friday 11 September, where local school children and the City's Mayor planted trees.

### Tree poisoning Sandon Park

In September 2009, trees in Sandon Park were suspected of being poisoned. A consultant tested the cause of death of a number of trees and whether poisons had leached into the River. It was concluded that the trees and surrounding soil were chemically poisoned. In response the City worked closely with the Swan River Trust (SRT) by installing steel trees and signage at the site to communicate to the local community the City's and SRT's intolerance of environmental vandalism.

### Sir James Mitchell Park Beach Headlands Planting

The headlands of the beaches within SJMP were planted with local native species and irrigated by a sub-surface system.



Sir James Mitchell Park beach



### Andrew Thompson Reserve Irrigation Upgrade

The irrigation system in Andrew Thompson Reserve was upgraded. The new system has been designed to be much more water efficient based on best practice 'hydro-zoning'.

### Old Mill Irrigation

The reticulation system at the Old Mill was upgraded to improve the watering regime. The new system is water-wise and reduces the amount of water discharged to the mill and adjacent parklands.

### Community Rangers

In addition to their important community safety work, the Rangers also operate a busy dog pound and maintain a successful re-homing program in conjunction with dog rescue organisations and the *Southern Gazette* community newspaper to advertise stray and homeless dogs.

### Refuse and Recycling

Efforts continue to be focused on raising community awareness of the importance of sustainable approaches to waste management.

A range of recycling initiatives has been maintained to divert reusable materials such as metals, glass, aluminium cans, mattresses, cardboard, paper, batteries, used motor oil, fluorescent light globes and mobile phones from landfill as we strive towards 'zero waste'.

Two Asbestos Disposal Days were held in September and April for City residents, along with a Resource Recovery Day that was conducted together with the Town of Victoria Park in April. Here materials were diverted from landfill and utilised in the manufacture of new and useful products. Two bulk kerbside collections were also completed and suitable materials were recycled.

During the year 4547.49 tonnes of recyclables were diverted for reuse and 13,385.93 tonnes of general household waste were sent to landfill.

### Environmental Health

The City's Environmental Health Department undertake a range of initiatives to ensure public health is maintained to a high standard and that community members are protected from avoidable hazards. Ongoing activities include:

- **Mosquito Management Program** – A mosquito monitoring and treatment management program was carried out from August 2009 to April 2010. Residents requested the City take more measures to control numbers of nuisance mosquitoes in Waterford and Salter Point. The City has been working with residents to review and update the Mosquito Management Plan and will begin monitoring larvae and adult numbers in August 2010.

- **Infectious Diseases** – Two notifiable infectious diseases were investigated to determine the sources of infections.
- **Environmental Health Complaints** – 193 complaints were investigated, including matters relating to odour, noise, refuse, pests, asbestos and air pollution.
- **Rodent Control** – 102 samples of free rodent bait were issued to residents throughout the year to control rats in domestic situations.
- **Food Premises and Food Stall Holders Licence** – 271 routine inspections of food premises were undertaken to ensure hygiene and food handling compliance. Two hundred and fifty one stallholders licences were issued for events such as the 2009/2010 Fiesta and Skyworks. A new *WA Food Act 2008*, came into effect in late 2009, which brought about changes to classifications of all food premises in the City. Food shops in South Perth will all be re-classified in the next financial year.
- **FoodSafe** – The City plays an accreditation and management role in the national program, and urges more businesses to adopt food safety programs such as FoodSafe and FoodSafe Plus to ensure high-quality food products and services. This continues to be promoted during regular routine inspections of food premises.

## Goal 3 Environmental Management (continued)

### Goal 3 2009/2010 Fast Facts

- Three Transit Oriented Development precinct studies nearing completion
- Five Amendments were initiated or continued to Town Planning Scheme No. 6.
- New Planning Policy P355 was adopted
- 558 applications for planning approval processed
- 34 subdivision/amalgamation referrals dealt with and 17 clearances issued
- 836 building licences issued
- Council approved the implementation of the first phase of the Collier Park Master Plan
- Lake Catchment Management
- Friends of Doneraile Reserve Group established
- Doneraile lake revegetated
- Education campaign initiated with local residents
- 1450 park and natural area trees, 80,000 small plants (tubestock) 11,000 shrubs
- 950 free native plants given to 310 Manning Ward households

- Two Resource Recovery Days for residents
- 4547.49 tonnes of waste recycled
- 13,385.93 tonnes of general household waste sent to landfill
- 102 samples of free rodent bait given away
- Two notifiable infectious diseases investigated
- 271 routine inspections of food premises

### The Year Ahead:

#### Collier Park Golf Course

- Completion of the Course Controller's lease
- Completion of financial analysis for Master Plan implementation
- Progression of business plan and detailed financial analysis for the construction of a new golfing complex including multi-level driving range

#### Sir James Mitchell Park Irrigation Upgrade

- Design and construction of new bore and pump head works
- Design and construction of new irrigation based on best practice hydro zoning

#### River Walls and Foreshore Erosion Control Measures

- Design and construction of new wall south of Canning Bridge to protect public infrastructure and restrict erosion of the adjacent foreshore reserve. This work to be done in conjunction with SRT.
- Design and Construction of new dual system between Comer St footbridge and Milyu Nature Reserve to restrict erosion of the foreshore reserve and potential impact on the adjacent cycle path and Kwinana Freeway. This work to be done in conjunction with MRWA and SRT.
- Design and construction of measures to restrict erosion at the Salter Point Lagoon. This work to be done in conjunction with SRT
- Completion of detailed design for a new river wall east and west of Mends St Jetty and landscape master plan for SJMP
- Development will commence on a City-wide Public Open Space Strategy
- Water Sensitive Design guidelines will be developed for use by the City and developers/builders
- Develop and implement landscape and irrigation design for the Judd Street Entry Statement in partnership with MRWA



During the coming year, the following Scheme Amendments will be commenced or continued:

- Scheme Amendment No. 8 relating to Karawara
- Scheme Amendment No. 17 relating to building height
- Scheme Amendment No. 22 relating to Como Kindergarten
- Scheme Amendment relating to mixed development

- Scheme Amendment relating to cash in lieu of car parking
- Scheme Amendment and Design Guidelines relating to the South Perth Rail Station Precinct
- Scheme Amendment relating to the Waterford Triangle

**Planning Policies**

- The Local Housing Strategy review will commence as a prerequisite to

the review of Town Planning Scheme No. 6

- Community consultation will commence on the Bed and Breakfast Accommodation Policy
- Policy P351 'Precinct-Based Streetscape Policies' for each planning precinct, as appropriate
- Heritage Policy review



# Goal 4 Infrastructure

To sustainably manage, enhance and maintain the City's infrastructure assets.

4.1 Identify and ensure activity centres and community hubs offer a diverse mix of uses and are safe, vibrant and amenable.	4.3 Engage the community to develop a plan for activities and uses on and near foreshore areas and reserves around the City.
4.2 In conjunction with key partners, review the impact of the proposed development and transport planning for the Curtin University Precinct.	4.4 Facilitate optimal development of the Civic Triangle precinct.

## Goal 4 Summary




The table below shows our progress in completing the strategic priorities under our outgoing goals.

Key:






Green = Achieved

Amber = Commenced but not completed by 30 June 2010

Red = Not Achieved

Goal 4 Infrastructure Strategic Priorities	Action	Result
4.1 Develop plans, strategies and management systems to ensure Public Infrastructure Assets (roads, drains, footpaths, river walls, community buildings etc.) are maintained to a responsible level.	The City's assets are still being maintained to a responsible level. However, without a permanent Operations Engineer, progress on developing plans, strategies and management systems has been limited. This will become a priority activity in 2010/11 with anticipated appointments of an Operations Engineer and Assets Planning Officer.	
4.2 Review and prioritise Forward Capital Works Program taking into account the outcomes of the Community Needs Survey to ensure works are aligned with community needs.	Five Year Program is being revised and is in the early stages of development.	
4.3 Continue to support the staged implementation of the Underground Power and Fibre Optic Cabling throughout the City undertaken by the Office of Energy and Western Power.	<ul style="list-style-type: none"> <li>The SUPP Como East Project was completed.</li> <li>By 30 June 2009, all properties were connected to below ground system with almost all street lights installed and operational. All overhead systems were removed.</li> <li>Salter Point Underground Power area was selected for community survey in Round 5. Survey will be conducted during the first quarter of 2010/11.</li> </ul>	



Goal 4 Infrastructure Strategic Priorities	Action	Result
4.4 Integrate Local Area Traffic Management plans with broader precinct plans to ensure that all infrastructure needs are considered at the same time as planning traffic management works.	A new Traffic and Design Engineer will undertake completion of required studies in 2010/2011.	
4.5 Develop and implement Urban Design Standards to link with the Street Tree Management Plan and to encourage consistency of streetscape treatments within defined precincts.	Key project for newly appointed Landscape Technical Officer. To be commenced 2010/2011.	
4.6 Implement the approved Sir James Mitchell Park Foreshore Renovation and Landscape Master Plan.	This plan is to be superseded by SJMP Master Plan.	
4.7 Implement the approved George Burnett Park Master Plan and develop detailed proposals for the expansion of the community facilities at the park.	George Burnett Park Master Plan has been successfully implemented.	
4.8 Develop and implement a Commercial Centres Infrastructure Plan to ensure the public infrastructure in the village centre precincts is managed and maintained.	To be incorporated into the Asset Management planning process.	

### Specific Goal Achievements

#### Perth Storm

The storm event of 22 March 2010 impacted many Perth residents and created clean up and repair challenges for several metropolitan local governments. This storm

brought severe winds, rain, and thunderstorms as well as the largest hail ever recorded.

To varying degrees the storm affected the Central West, Lower West, and adjacent parts of the Southwest, Great Southern and Central Wheat Belt districts. It was also one of the

costliest natural disasters in Perth's history with preliminary damage estimates at over \$100 million.

More than 150,000 properties were left without power and the number of requests for assistance from FESA-SES was well over 3000.

More information:  
[www.bom.gov.au/wa/sevwx/perth\\_100322/perth\\_20100322.shtml](http://www.bom.gov.au/wa/sevwx/perth_100322/perth_20100322.shtml)



# Goal 4 Infrastructure (continued)

City infrastructure sustained the following damage:

- 27 street trees and 25 reserve trees were destroyed. These were all established trees more 40 years old. Each destroyed tree was estimated to have an amenity value of \$15,000
- From the clean up effort the total green waste collected from City trees and roads exceeded eight tonnes
- The City received 173 requests for assistance
- Two City buildings were badly damaged (Ernest Johnson Pavilion and South Perth Tennis Club)
- Numerous residential properties were flooded, including the Angelo St business precinct. As a result Infrastructure Services will undertake comprehensive drainage catchment studies and construct new drainage to alleviate flooding in some residential and business precincts
- Staff from both City Environment and Engineering Infrastructure worked tirelessly throughout the night following the storm coordinating the clearing of debris to make the City safe and dry.

## TravelSmart and Roadwise Programs

Three additional local primary schools, including Kensington Primary, Manning Primary and St Pius X Catholic Primary, developed School Travel Action Plans. The new action

plans are based on the 'Awesome Walksome' program implemented by South Perth Primary in 2008, which aims to encourage families to walk or ride bicycles safely instead of driving, to reduce emissions, traffic congestion and promote active living for health.

The collaborative approach to the process and outcomes provided each of the schools with an integrated set of options tailored to suit each school community. Throughout the year the City continued to maintain its relationship with the South Perth Bicycle Users Group.

## Walk Safely to School Day

The City helped spread the message "Active Kids Are Healthy Kids", as part of this year's Walk Safely to School Day which happened in May. The initiative aims to encourage primary school aged children to walk with their parents and carers all or part of the way to school to help achieve a healthy, active lifestyle.

In its 11th year this year, the initiative aims to have 100 per cent of primary schools around the country participate in the Walk Safely to School Day.

Walk Safely to School Day is supported by Diabetes Australia, the Cancer Council, Planet Ark and Beyond Blue. For more information visit [www.walk.com.au](http://www.walk.com.au).

## Landscape and Streetscape Upgrades

A number of landscape and streetscape upgrades were undertaken during the year to enhance the City's natural and built environment.

Bin surrounds were installed at SJMP. The surrounds were designed to encourage rubbish recycling.

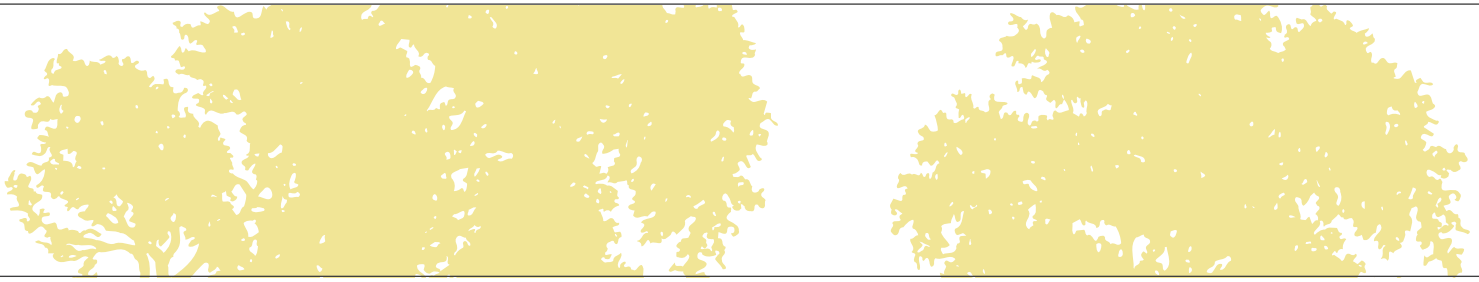
## Building Program

Upgrade and maintenance works were completed on a number of significant City buildings throughout the year, to improve aesthetics and functionality for future use.

Council approved a tender to refurbish the W.C.G. Thomas Sporting Pavilion in March 2009. The \$1.7M dollar project included a \$326,000 grant from the Department of Sport and Recreation. The refurbishment was completed in January 2010 with a rededication ceremony held in March 2010.

Work was completed on replacing a section of roof on the City's administration building, in August 2009. Works included the construction of an elevated roofing system to cover the air conditioning.

Other building works completed during the year included the replacement of the roof on the Hensman Park Tennis Clubhouse, which was severely damaged during Perth storm.



W.C.G. Thomas Sporting Pavillion, South Perth

### Graffiti

The City is active in minimising the impact of graffiti vandalism and continued to remove all new graffiti on City and private property within 48 hours of reporting or within 24 hours where the graffiti is offensive (weather permitting). The total number of graffiti incidents removed by the City for the year was 1457.

### State Undergrounding of Powerlines Project (SUPP)

The Como East Round Three SUPP project reached practical completion in June 2009, with all of the properties in the area serviced from the below ground system. In August 2009, a 'Last

Pole Ceremony' was conducted to officially close the Como East Round Three SUPP Project.

### Integrated Catchment Management (ICM) Plan

The ICM plan was devised under the Local Government Natural Resource Management Policy Manual (2002), to achieve a comprehensive approach to urban water management, utilising best management practice and innovative approaches to flood mitigation, land rationalisation and infrastructure and ecological management.

The plan aims to identify land use and water quality issues in local catchments and determine strategies

for monitoring and improving ecological values.

The collection of drainage data is a priority of the ICM along with catchment analysis of network capacity, including the drainage basins that are the predominant form of stormwater discharge. Aquifer recharge through the basins remains a very cost-effective and sustainable alternative to a comprehensive drainage scheme and outfall to the rivers. The strategy is to verify storage requirements for each basin so that part or all of the site can be released for other purposes. During 2009/2010 the City undertook a number of improvements to drainage systems within identified drainage catchments.

# Goal 4 Infrastructure (continued)



New cycle-only pathway, Sir James Mitchell Park,

## Street and Reserve Infrastructure Improvements

Some significant projects were delivered by the Capital Program including:

- The slab replacement program delivered approximately 3700m (representing 5500m<sup>2</sup> over 39 sections) of insitu concrete path.
- Four new path sections were installed as part of the “infill program”, increasing the path asset base by 420m and 630m<sup>2</sup>.
- Nineteen pavement sections (4840m and approximately 39,700m<sup>2</sup>) were rehabilitated, including kerbing replacement, upgraded drainage structures and asphalt resurfacing as required.
- Two rights of way (ROWs) were constructed to road standard increasing the road asset base by 300m and 1200m<sup>2</sup>.
- As part of the Como Beach works, the first of a number of drainage outlets into the Swan River was completed.
- A 106m extension to the existing drainage system in Todd Ave west of Blamey Plc was installed.
- A new 2.8m-wide shared-use pathway within the Canning River foreshore reserve at Waterford, connecting Treacy Wy to the eastern boundary of Clontarf College campus.

- A new 3.2m-wide cycle-only pathway constructed within Sir James Mitchell Park between the eastern boundary at Ellam St through to Coode St.
- A new pedestrian only pathway was constructed in Sir James Mitchell Park near Hurlingham Rd.
- New bollard lighting was installed adjacent to the foreshore pedestrian path at Sir James Mitchell Park.
- Lighting upgrades were completed to the cycle-only path and car parks in the vicinity of the South Perth Esplanade eastern car park.

## Local Area Traffic Management

National and State Black Spot projects again featured prominently in the year and, combined with other state road safety funding, contributed some \$0.24M to the total of \$0.42M expended on traffic management. The road safety programs target intersections and/or sections of roadway where the incidence of crashes is likely to reduce as a result of the installation of traffic management measures and road improvements.

Roundabouts were constructed within Como at the intersections of Axford and Saunders Sts, Mary and Saunders Sts and Roberts and Cale Sts.

The roundabout at Ley and Davilak Sts in Como, commenced in 2008/09, was completed during the first quarter of the year.



## Goal 4 2009/2010 Fast Facts

### TravelSmart

- Three additional Primary School Travel Action Plans
- The Wayfinding Strategy to improve pedestrian information signage in the Mends St precinct
- Four new bus shelters
- New irrigation system for Andrew Thomson Reserve and the southern portion of Bodkin Park

### Sir James Mitchell Park

- Landscaped beach headlands and new bore and pump headworks for the park irrigation system
- Landscape and erosion control works completed for Cloisters foreshore
- Landscape and erosion control works completed for Como Beach

### River Walls

- River wall upgrades completed at Como Beach
- Mass bloc wall constructed at Redmond Reserve to stabilise the embankment
- Routine maintenance of various sections of the river wall at Sir James Mitchell Park

### Building Program

- W.C.G.Thomas Pavilion refurbishment completed. Rededication Ceremony held 20 March 2010
- Completion of upgrade to the City's Civic Centre roof

### State Underground Power Project

- Completion of the Como East Round Three SUPP project
- Seven applications submitted to the Office of Energy for Round Five funding under the State Underground Power Program. The Salter Point project progressed to the next stage

### Street and Reserve Infrastructure Improvements

- Thirty-nine sections of slab path representing 3700m of 1500mm-wide concrete path were replaced

### Road and Drainage Improvements

- Nineteen pavement sections rehabilitated
- Two Rights of Way (ROWs) were constructed to road standard
- Drainage outfall structure at Como Beach upgraded

## The Year Ahead:

### Travelsmart

- 'Wayfinding' signage will be installed in the Mends St precinct
- Cyclist rest station facilities will be installed along the new cycle path in Sir James Mitchell Park
- Bus facilities in the City will be audited
- The South Perth Bike Plan will be reviewed

### Sir James Mitchell Park

- The landscape Master Plan will be completed
- The viewing platform adjacent to the South Perth Esplanade eastern car park will be completed
- Lighting upgrades between South Perth Esplanade eastern car park and Ellam St will continue
- New shelters, barbecues and bins will be installed

### State Underground Power Project

- Design and construction of underground power in Murray St and Jackson Rd, Karawara
- A Community Survey of Round Five Salter Point project has been completed and it is anticipated the project will be approved for commencement in 2011–2012

# Goal 5 **Organisational Effectiveness**

To be a professional, effective and efficient organisation.

5.1 Improve access and use of railway station precincts and surrounding land uses.	5.3 Participate in a study of key activity corridors such as Canning Hwy and Manning Rd, to inform planning for future land uses and transport and infrastructure provision.
5.2 Ensure transport and infrastructure plans integrate with the land use strategies and provide a safe and effective local transport network.	5.4 Ensure the City provides appropriate levels of pedestrian amenity.

## Goal 5 Summary





The table below shows our progress in completing the strategic priorities under our outgoing goals:

Key:







Green = Achieved

Amber = Commenced but not completed by 30 June 2010

Red = Not Achieved

Goal 5 Organisational Effectiveness Strategic Priorities	Action	Result
5.1 Continue to implement the Business Excellence Framework as the means of improving the quality of services, products and processes.	<ul style="list-style-type: none"> <li>Implementation continued on the Australian Business Excellence Framework</li> <li>The City will implement a KPI reporting system in 2010/2011</li> </ul>	
5.2 Develop and implement the triple bottom line method as an approach to organisational decision making and reporting. This approach takes account of social, environmental and economic factors.	<ul style="list-style-type: none"> <li>The organisation's management has been developed in accordance with ISO 9001 Quality Management Systems and integrated with the City's Safety management System and Environmental Management System</li> </ul>	
5.3 Develop partnerships with organisations which provide mutually beneficial opportunities for resource sharing and the exchange of ideas.	<ul style="list-style-type: none"> <li>The City shares staff and resources with Town of Victoria Park</li> <li>This year the City worked towards stronger links between all levels of Government</li> </ul>	
5.4 Develop and implement strategic human resource projects including the second Enterprise Bargaining Agreement (EBA) to ensure advantage is taken of contemporary human resources practices and the mutual responsibilities of the City and staff are recognised.	<ul style="list-style-type: none"> <li>A new EBA has progressed during the year but was not finalised at June 30</li> </ul>	



Goal 5 Organisational Effectiveness Strategic Priorities	Action	Result
5.5 Implement an organisational development program to strengthen the culture of the organisation to align with the corporate values.	<ul style="list-style-type: none"> <li>• There is provision for this action to be progressed in the 2010/2011 Financial Year</li> </ul>	
5.6 Develop and implement initiatives to improve knowledge management, internal communication, information sharing and customer service between departments.	<ul style="list-style-type: none"> <li>• A new staff intranet is in development. Regular interdepartmental meetings ensure internal communication is maintained</li> </ul>	
5.7 Continue to strive towards excellence in Occupational Safety & Health practices to ensure a safe and healthy work environment for all staff. This can be demonstrated by striving to upgrade the City's current Worksafe Silver Award status to a Gold Award standing.	<ul style="list-style-type: none"> <li>• Progress underway towards achieving Silver Status. The City is reducing LTIs by 10%</li> <li>• Positive downward trend in LTIFRs and CFRs over the past 12 months</li> </ul>	
5.8 Develop and implement a marketing strategy which promotes the attractive features, strengths and opportunities of lifestyle and business in the City. The strategy will also provide a clear brand for the City and identify opportunities for the communication of Council initiatives.	<ul style="list-style-type: none"> <li>• The communications marketing strategy 2010/2011 has been created based on the Marketing Communications survey completed in June 2010</li> </ul>	
5.9 Develop and implement an information technology strategy which identifies and exploits technology opportunities to improve the City's business, data, communication and security systems.	<ul style="list-style-type: none"> <li>• All planned IT projects were successfully completed at year end and included a major website upgrade and development of Councillors' intranet</li> </ul>	
5.10 Plan for, monitor and report the City's statutory, financial and governance obligations in a manner which effectively and transparently discharges our accountability to the community.	<ul style="list-style-type: none"> <li>• Integrated Strategic Financial Plan, Budget and Council reports ensure transparency in communicating with the community</li> </ul>	

# Goal 5 **Organisational Effectiveness** (continued)

## Specific Goal Achievements

### Online Information Sharing

Access to reliable, accurate and current information is essential not only to deliver high quality customer service – but also to empower our customers to obtain information about our services and facilities at a time and place convenient to them.

During the last year, the City's website has been migrated to a new content managed website platform to improve the processes for managing information uploads to the site. As part of that process, navigation, usability and appearance of the site have been enhanced. The new-look home page brings new or topical information forward while dynamically updated 'quick link' buttons provide easy access to the most used parts of the site.

A re-designed News and Events section brings together all media releases, announcements, public notices and event information into a convenient, easy-to-use information resource. The newly created Our Council section provides a comprehensive listing of Council Member and senior officer contact details, governance statements, policies and local laws. A

fully searchable catalogue of Council minutes and agendas provides open and transparent recording of Council decisions. This area of the website also contains important information about our customer service commitment including the Customer Charter and related service standards. Reflecting the importance that Council places on this part of our operations, this customer service information is also accessible from any page on the website.

During the year the Services section of the website was re-designed to provide a user friendly, comprehensive listing of services that allows ratepayers to seek helpful information on almost 200 different topics without the need to come to our offices. As part of this process, all information on services and facilities was reviewed, updated and re-written. New functionality has been developed and added to the site to allow the use of interactive online maps showing locations of facilities, rubbish bin pick up days and (in future) parking and dog exercise areas.

A new-look Fees and Charges Schedule that integrates with individual web pages in the Services area has been introduced as well as a re-designed Jobs section that provides a full online job application process as

well as useful corporate information to assist prospective applicants.

Customer satisfaction surveys indicate that the City's website is highly regarded as a convenient source of information about the City and its services. This project will continue throughout the 2010/2011 year and it will be undertaken on an iterative approach where different sections of the site will change progressively during the upcoming year.

Sections of the website scheduled for future iterations of the upgrade project include libraries, retirement village, town planning, tenders and community feedback. Additional functionality will be added to interactive website areas that deal with statistical and demographic information about our local community, maps and aerial photographs and our convenient online payment system.

### The Year Ahead

October 2010 will see the launch of a completely re-designed and improved intranet for Council Members called iCouncil. This secure section of the website will provide an online information resource to assist Council Members in making informed decisions.



### Knowledge Management

As part of the implementation of our Information Strategy, the City continues to build its technology base to ensure that it takes advantage of contemporary technology solutions that enable our staff to deliver excellent customer service. Progressing the integration of the corporate financial system, customer relationship management system, performance management system and records system will go a long way to achieving this objective.

The City recognises effective management of corporate knowledge is important for informed decision making and customer responsiveness. To ensure that valuable corporate knowledge is not lost when staff leave the organisation the City is currently documenting business processes and procedures.

The statutory five yearly review of the Record Keeping Plan and Corporate Record Keeping Procedures was completed during 2009/2010 and, following lodgement with the State Records Office, received formal approval in December 2009. Since then, the Records Services team has been developing a key performance indicator for record management.

To ensure that the City meets its statutory record keeping obligations and has a complete and reliable records database, an ongoing program of training on record keeping obligations is delivered throughout the year.

For more information about record keeping see page 92 in the Statutory Reports section.





# Goal 5 **Organisational Effectiveness** (continued)

## **Occupational Safety and Health**

Developing a culture of safety for organisational effectiveness

### **Our OSH Vision:**

To achieve best practice in occupational safety and health through building a safety culture dedicated to minimising risk and preventing injuries and ill health to employees, contractors and the general public.

The continuing improvement of our safety culture ensures that all parties operate in a safe and healthy environment in the workplace.

The City's OSH vision is underpinned by the City's broad values of Excellence, Trust, Customer Focus and Respect and aligns with Goal 5 – Organisational Effectiveness.

## **Occupational Safety and Health Committee**

The OSH Committee meets monthly to review the City's OSH performance and to discuss issues and initiatives. The committee of management and employee representatives has the responsibility of leading, promoting and coordinating safety and health focused activities to aim for a 'Zero Harm' environment for staff, contractors, volunteers, visitors and residents.

### **Training**

The City continues to provide OSH related training for employees including OSH representative training, first aid, fire warden training, correct manual handling procedures, emergency procedures, hazard

identification, risk assessment and control and the use and maintenance of Personal Protective Equipment (PPE).

## **Health and Wellbeing**

The City of South Perth's Wellbeing Program focuses on increasing staff awareness of health and wellbeing and included:

- Skin cancer screening
- Flu vaccinations
- Health assessments
- Employee Assistance Program
- Circulation of the *In Good Health* newsletter.





**OSH Performance Indicators**

**Lag Indicators**

The City’s injury and workers compensation claim rates provide a measure of safety performance.

The Lost Time Injury Frequency Rate (LTIFR) and the Claims Frequency Rate (CFR) are the measures of the number of lost time injuries and claims per million hours worked.

The LTIFR and CFR have shown a positive downward trend over the past 12 months. *Figure 1* indicates the number of lost time injuries and workers compensation claims per month for the 2009/2010 year. *Figure 2* shows the LTIFR in relation to the CFR for the same period. *Figure 3* shows the LTIFR and CFR since January 2007.

**Lead Indicators**

Lead indicators allow the City to measure proactive actions taken to improve OSH. Two such measures are the number of OSH inspections completed and the number of hazards reported each month. Both of these measures indicate positive trends over the 2009/2010 year.

**Achievements and Challenges**

This year the City has met some important OSH goals. We are committed to excellence in Occupational Safety and Health practices to ensure a safe and healthy work environment for all staff.

A grading audit on the City’s Safety Management System for AS/NZ 4801:2001 was performed in early 2010. At this time the system was compliant, however the lag indicator statistics had not shown the required improvement. A review of the statistics (LTIFR) in July 2010 will see the City being awarded Silver Certification. This represents a significant improvement over the past few years.

We achieved:

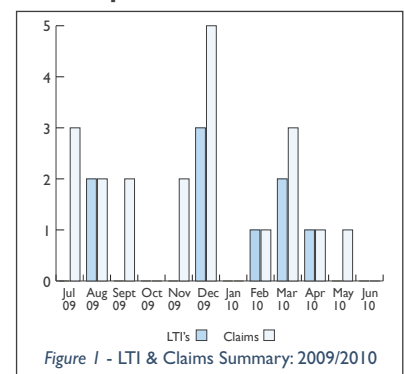
- Identification and assessment of high risk work
- Spot OSH inspections conducted by members of the OSH Committee and Management
- Implementation of the ‘Managing Fitness for Work’ Management Practice
- Communication and distribution of OSH information through the “Talking Turtle” newsletter

**The Year Ahead**

OSH is an ongoing priority for the City as we continue to improve processes through reporting, monitoring and implementing new initiatives.

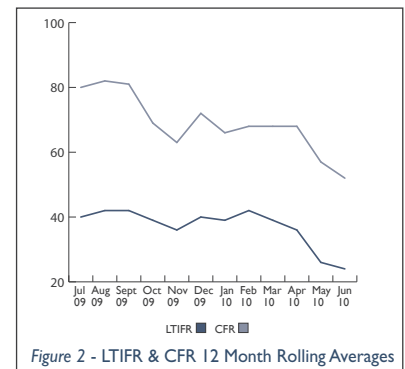
The full implementation of the City’s Safety Management Plan continues as a priority into 2009/2010, with the focus on undertaking a grading audit in the next 12 months.

**Number of LTI’s & W/Comp Claims per Month 2009 & 2010**



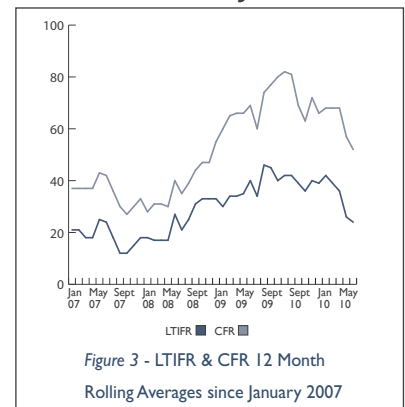
*Figure 1 - LTI & Claims Summary: 2009/2010*

**12 Month R/Ave Lost Time Injury Frequency Rate & Claims Frequency Rate**



*Figure 2 - LTIFR & CFR 12 Month Rolling Averages*

**12 Month R/A LTIFR & CFR Since Jan 07**



*Figure 3 - LTIFR & CFR 12 Month Rolling Averages since January 2007*

# Goal 5 **Organisational Effectiveness** (continued)

## **Sustainability**

The City's Sustainability Strategy (2006–2008) provides a strategic approach to guide the City's direction in a sustainable manner, integrating across the organisation. This Strategy is currently under review to align with the City's Strategic Plan 2010–2015. The City is committed to principles of sustainability, as well as assisting the community to become more sustainable.

While the strategic process continues, the City has embarked on several projects which ensure sustainability is integrated and embedded across the organisation:

## **Climate Change**

The City has been developing an Adaptation to Climate Change assessment, with the final report due in October 2010. This assessment exercise was facilitated by the Local Government Insurance Services (LGIS), an affiliate organisation of the Western Australian Local Government Association (WALGA). This project was conducted as a trial with the City being the first in WA to undertake the LGIS process. Many local governments in NSW and SA have completed their climate change adaptation assessments through this process. The City's Swan and Canning River foreshores are a significant infrastructure management issue to adapt to the impacts of climate change.

In addition to the climate change adaptation exercise, the City has also developed a draft Climate Change Strategy 2010–2015. This Strategy continues the themes and commitments of the previous Cities for Climate

Protection (CCP) program, and further integrates and promotes a more strategic response to such elements as awareness and education, energy, waste, water use, transport, procurement and sustainable design.

Through the CCP program, the City reported annually its greenhouse gas abatements. Since the federal government withdrew funding to the CCP program in mid 2009, the City has not formally verified its greenhouse gas abatements over the last two years. This abatement activity is addressed in the draft Climate Change Strategy 2010–2015.

To support the City in its efforts of improved environmental performance, the Planet Footprint reporting program captures the City's consumption of energy, water, fuel, and generation of waste and greenhouse gases, which are reported on a quarterly basis.

## **Sustainable Procurement**

A Sustainable Procurement Strategy and Action Plan was developed as a project of the CCP program in mid 2009. Throughout the 2009–2010 year, the City has been working with WALGA to develop a sustainability criteria for local government sector purchasing and procurement.

## **Sustainability Assessment**

The City's Sustainability Assessment project saw the successful planting of trees on the Sir James Mitchell Park between the Coode St and the Esplanade eastern end car park. This assessment process included a community consultation campaign to determine

the critical sustainability criteria for the project, and a robust assessment of those criteria. The key success factor for this project was the involvement of two of the City's community advisory groups – the Sir James Mitchell Park Advisory Group and the Community Sustainability Advisory Group. The City Sustainability Coordinator presented this project at the Sustainability Assessment Symposium in May 2010. A Sustainability Assessment framework for the City is in development for 2010.

## **Sustainable Events**

The City committed to a 'sustainable events' approach to its annual Australia Day community event. Local organisation, Greensense, managed the project and provided a report on the events generation of greenhouse gas emissions and consumption of water and energy. The report benchmarks the event and will provide opportunities for future City events as well as informing the community about environmental sustainability.

## **Speaker Series**

The Speaker Series is an open community forum conducted during the City's Fiesta event. The second series was held in March 2010, and the speakers consisted of well-known environmentalist Josh Byrne (Shaping Landscapes for Urban Sustainability), Ruth Durack (Building Communities through Urban Design) and Tim Muirhead (Words into Action: Activating the Community). The Series has been well received by the community and plans are currently underway to continue the Speaker Series annually.



Sir James Mitchell Park

**Goal 5 2009/2010 Fast Facts**

[www.southperth.wa.gov.au](http://www.southperth.wa.gov.au)

**Knowledge Management**

- Ongoing implementation of Record Keeping Plan

**Succession Planning**

- Documentation of business processes

- New corporate website launched, with four major iterations complete by year end including Home Page, News and Events, Jobs, Services

**OSH**

- Implementation of the City's Safety Management Plan

- A positive downward trend in the LTIFR and CFR

**Sustainability**

- Successful implementation of Sustainability Assessment Process for Sir James Mitchell Park tree planting
- Continued commitment to global phenomenon Earth Hour

# Goal 6 Financial Viability

To provide responsible and sustainable management of the City's financial resources.

<p>6.1 Implement management frameworks, performance management and reporting systems to drive and improve organisational performance.</p> <p>6.2 Provide and improve electronic service, information delivery and customer focus models which enhance customer experiences and enable community connections.</p>	<p>6.3 Develop a stakeholder and advocacy strategy (including partnerships with neighbouring local governments, state and federal governments) to identify funding and resource sharing opportunities so that the City can deliver the priorities set out in the Strategic Plan.</p> <p>6.4 Develop and sustain appropriate human, financial, asset and technological resource capacity to deliver the priorities set out in the Strategic Plan.</p>
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## Goal 6 Summary




The table below shows our progress in completing the strategic priorities under our outgoing goals.

Key:




Green = Achieved

Amber = Commenced but not completed by 30 June 2010

Red = Not Achieved

Goal 6 Financial Viability Strategic Priorities	Action	Result
6.1 Ensure appropriate sources of funding can be accessed when required to fund identified priorities included in the Strategic Financial Plan and Annual Budget.	<ul style="list-style-type: none"> <li>Fully funded Financial Model using a blend of self-generated revenue, grants and cash reserves is in place</li> <li>Good relationships maintained with external funders</li> </ul>	
6.2 Maximise community benefit and value for money from City expenditures and use of our assets.	<ul style="list-style-type: none"> <li>Rigorous annual Budget process critically evaluates service levels and value for money</li> </ul>	
6.3 Identify opportunities to introduce a 'user pays' fee charging model and develop strategies to implement this philosophy where appropriate, whilst continuing to recognise community service obligations.	<ul style="list-style-type: none"> <li>Fees and Charges Schedule is reviewed each year to ensure balance between 'user pays' philosophy and community service obligations</li> </ul>	



Goal 6 Financial Viability Strategic Priorities	Action	Result
6.4 Continue to monitor our level of 'rate competitiveness' relative to our local government peers and examine options to expand the City's financial base and maximise the funding of initiatives from external sources.	• The City was favourably ranked among peer local governments for moderate rate increases	
6.5 Develop sustainable financial policies and strategic financial plans to ensure the City's long term financial viability, including consideration of external funding sources, investment opportunities, borrowings, partnerships and resource sharing.	• Financial Plan influences Annual Budget to ensure service delivery and proposed projects are sustainable into the future	
6.6 Continue to actively monitor and report on business risks through the application of the City's Risk Management Strategy.	• A best practice Risk Management Strategy identifies and provides treatments for all priority business risk annually	

## Specific Goal Achievements

### Risk Management

The City uses a customised process based on the Australian Risk Management Standard to monitor, identify and assess emerging business, physical and financial risks to our operations. This comprehensive risk management approach allows us to minimise potential adverse impacts on the community and our environment.

Risks are managed using a suite of risk management treatments such as internal audit, structured maintenance programs, regular and accountable project and financial reporting, staff training, occupational safety and health initiatives, policy and governance frameworks and the Australian Business Excellence

Framework. The City also maintains a comprehensive portfolio of business insurances to mitigate losses due to unforeseen circumstances.

Items identified under the Risk Register are reviewed and each year active risk treatments are assessed to ensure they provide responsible, effective and sustainable risk management controls.

The results of this sophisticated risk management approach are reflected in our reliable and robust business model, safe work practices (used by staff and contractors) and our sustainable environmental practices.

Highlights of the past year's risk management activities have been our continuing strong and stable financial position, delivery of safer and more

family-friendly event strategies, improved work safety practices and improvements to operational procedures at various community facilities across the City.

Remedial works on river walls, the ongoing development of asset management plans and the commencement of a climate adaptation strategy are all examples of risk management initiatives that demonstrate our responsible stewardship of both the natural and man-made environment within our City.

Among the key areas of focus for the year ahead will be emergency response plans and drainage studies aimed at further improving the City's responsiveness to severe storm events such as those experienced in March 2010.

# Goal 6 **Financial Viability** (continued)

## **Sustainable Funding**

The challenge of maintaining financial sustainability remains a high priority for all local governments. Increasing demands on local government services raises the importance of seeking financial support for projects from other levels of government and external bodies. This places greater emphasis on building funding and service delivery models that are sustainable into future years.

The directions from our community visioning process, *Our Vision Ahead*, which assisted in the development of the City's Strategic Plan, must be responsibly and appropriately resourced if they are to be successfully delivered. The City uses a rigorous strategic financial planning to match financial capability with strategic vision while a 'best practice' budget process combines community feedback with responsible financial management to ensure that our operational needs and capital projects are funded in a realistic, sustainable way.

Timely financial management reports provide for management interventions where required and demonstrate

accountability for the use of the City's financial resources and responsible stewardship of its assets.

Acknowledging the likely financial challenges that local governments will need to face in the future, the City is now commencing a series of financial strategy reviews on specific aspects of our operations in the future. The results of these reviews will be used to inform and update our five-year Strategic Financial Plan.

## **Value for Money**

Responding to the challenges of the current economic climate, the City has begun critically reviewing its range of services, service levels and service delivery models to ensure the community continues to enjoy the best value from the City's use of its financial resources. We are actively pursuing infrastructure and operational grant opportunities provided by both state and federal government to complement our own funding sources and have had several noteworthy successes in these areas.

The City's financial performance for 2009/2010, which is detailed in the

financial statements contained in this report, (see page 99) provides convincing evidence of the success of our financial management model in delivering a value-for-money result.

## **Budget 2009/2010**

The 2009/2010 Budget provided funding for responsible governance from a number of sources, ensuring the community could enjoy value for money while Council remained accountable for the use of resources.

It was a responsible budget, carefully forecast to ensure the continuing levels of service delivery. The City retained a stable financial position in 2009/2010 and continues to plan the way forward through sustainable operations.

Our rate in the \$ increased to 6.3500 cents (6.000 cents in 2008/2009), which stood up very well against our local government peers and was very close to the Local Government Cost Index.



## Goal 6 2009/2010 Fast Facts

### Risk Management

Successful risk management initiatives demonstrate our responsible stewardship of both the natural and man-made environment within our City. Highlights for 2009/2010 include:

- A continued stable financial position
- Maintenance of a secure investment portfolio in the ongoing wake of the global financial crisis
- Ongoing development of asset management plans
- Commencement of a climate adaptation strategy

### Sustainable Funding

- Operational needs and capital projects funded in a realistic, sustainable way

### Value for Money

- The City has successfully pursued infrastructure grants from the state and federal government to complement funding sources.

Improvement is evident in almost all of the City's key financial ratios in 2009/2010 and our financial position has further strengthened during the year. This outstanding result should give our community continuing confidence in the quality and robustness of our financial management approach.



Atomic Cafe, South Perth



# Governance Framework

A comprehensive Corporate Governance Framework assists Council by linking the broad principles contained in the Local Government Act to the way the City operates.

Good democratic and corporate governance involves elected Councillors making informed, planned decisions in a publicly accountable way, ensuring high standards of service and leadership.

The framework provides valuable guidance on the roles and functions of members and employees, corporate values, code of conduct and meeting and reporting structures. It also provides an overview of all of our inter-related corporate documents. This assists in ensuring a productive relationship between Council and administration.

The Governance Framework aims to support the achievement of Council's objectives in an open and transparent manner. Recognising the importance of governance, the City established for the first time the Governance and Administration business unit.

In conjunction with our other corporate documents, the Corporate Governance Framework provides a platform that enables the South Perth community to enjoy positive, customer-focused outcomes.



## Acting with Integrity

City of South Perth Council follows a code of conduct to ensure ethical standards underpin the decision-making process.

## Standing Orders Local Law 2007

The *Standing Orders Local Law 2007* provides for procedures relating to the conduct of Council, and the requirements of members at meetings.

This local law provides direction to elected representatives and staff on where to look for legislation and regulations about Council Meetings and other Council procedures.

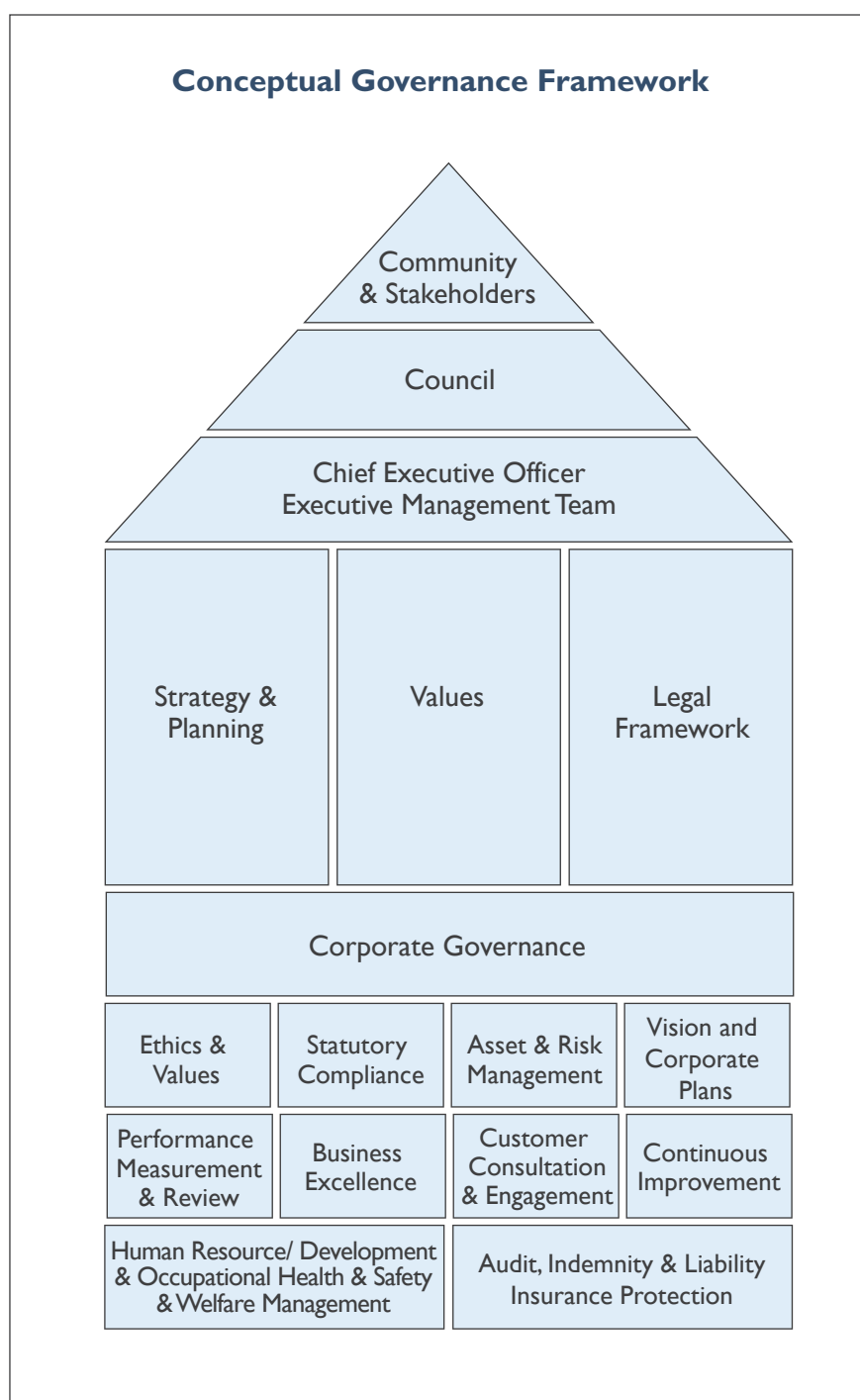
## Code of Conduct

### Purpose and Objectives

An important element of good governance, the Code of Conduct sets standards of conduct to guide elected members and officers in their duties.

The code is based on the City's values of Excellence, Customer Focus, Trust and Respect, with the purpose of encouraging ethical behavior; to foster community confidence in the integrity of local government.

The City's code complies with the statutory requirements of the *Local Government Act 1996* (Section 5.103 – Codes of Conduct) and the *Local Government (Administration) Regulations 1996* (Regulations 34B and 34C).



# Governance Framework (continued)

## Council Meeting Attendance

See the table below for details of the number of meetings attended by each Councillor during the year, in line with Section 534(1) (h) of the *Local Government Act 1996*:

## Council Meeting Schedule July 2009 – June 2010

Eleven Ordinary Council Meetings and one Special Council Meeting were held in 2009/2010.

Council meetings are generally held on the fourth Tuesday of each month. For more information about individual Councillors see page 21.

## Council Meeting Attendance July 2009 to October 2009

Ward	Councillors Prior to Council Elections 2009	Ordinary Council Meetings Attended	Special Council Meetings Attended
	Mayor Best	4/4	1/1
Civic	Cr Gleeson	4/4	1/1
Civic	Cr I Hasleby	4/4	1/1
Como Beach	Cr B Hearne	3/4	1/1
Como Beach	Cr P Best	4/4	1/1
Manning	Cr T Burrows	3/4	1/1
Manning	Cr L Ozsdolay	4/4	1/1
McDougall	Cr C Cala	4/4	1/1
McDougall	Cr R Wells, JP	4/4	0/1
Mill Point	Cr R Grayden	4/4	1/1
Mill Point	Cr D Smith	4/4	1/1
Moresby	Cr S Doherty	2/4	1/1
Moresby	Cr K Trent, RFD	3/4	1/1

July – October 2009: four Ordinary Council Meetings, one Special Council Meeting

From July to October 2009, elected members also attended a total of 20 of Concept Forums, Briefings and workshops.

### Council Meeting Attendance November 2009 to June 2010

Ward	Councillors Prior to Council Elections 2009	Ordinary Council Meetings Attended	Special Council Meetings Attended
	Mayor J Best	7/7	1/1
Civic	Cr V Lawrance	6/7	1/1
Civic	Cr I Hasleby	7/7	1/1
Como Beach	Cr P Best	7/7	1/1
Como Beach	Cr G Cridland	6/7	1/1
Manning	Cr T Burrows	6/7	1/1
Manning	Cr L Ozsdolay	6/7	1/1
McDougall	Cr C Cala	6/7	1/1
McDougall	Cr R Wells, JP	5/7	1/1
Mill Point	Cr R Grayden	6/7	1/1
Mill Point	Cr B Skinner	6/7	1/1
Moresby	Cr S Doherty	7/7	1/1
Moresby	Cr K Trent, RFD	7/7	1/1

November 2009-June 2010: seven Ordinary Council Meetings, one Special Council Meeting

From November 2009 to June 2010, elected members attended a total of 40 Concept Forums, Briefings and workshops.

# Governance Framework (continued)



## Councillor Committees

Councillors represent the community on a number of internal and external committees throughout the year.

City of South Perth Council has two internal committees, the Audit and Governance Committee and the CEO Evaluation Committee. Membership is reviewed by Council following elections.

Council delegates are appointed as representatives to a range of special interest networks and special interest committees. Council representatives attended meetings of the following external committees:

- South East Metropolitan Regional Council
- South East District Planning Committee
- WALGA – South East Metropolitan Zone
- Perth Airport Municipalities Group.

Following the October 2009 Council Election, official Councillor appointments were:

### The Audit and Governance Committee

Formed in 2004, the Audit and Governance Committee oversees the City's audit process and deals with a range of governance issues. With a minimum of three members, this committee is responsible for auditing and reviewing the City's processes and performance in relation to:

- The annual financial audit
- The City's Risk Management Framework
- The annual Statutory Compliance Audit
- The Code of Conduct
- Complaint reviews
- Access to information
- Policy and delegation reviews
- The Australian Business Excellence Framework
- The City's Local Laws.

The Committee meets on a needs basis during the year with the timing of each meeting coinciding with a particular aspect of the City's audit and governance cycle. All recommendations made by the committee are referred to Council.

### Membership

The membership of the committee comprises the Mayor, Deputy Mayor and 6 Councillors.

Current members of the Audit and Governance Committee:

- Mayor Best
- Cr Doherty (Chair)/
- Cr P Best
- Cr Cala
- Cr Cridland
- Cr Grayden
- Cr Lawrance
- Cr Skinner

## CEO Evaluation Committee

This Committee oversees the quarterly review of the CEO's performance and conducts annual performance reviews for the CEO.

The Committee meets on a needs basis during year and all recommendations are referred to Council.

## Membership

The current membership of the CEO Evaluation Committee consists of eight members, the Mayor and seven members with all six Wards represented.

Current members of the CEO Evaluation Committee:

Mayor Best  
Cr Burrows (Chair)  
Cr P Best  
Cr C Cala  
Cr Grayden  
Cr Hasleby  
Cr Skinner  
Cr Trent

## New Council for the City

The City of South Perth's new members of Council were sworn in at a Special Council Meeting held 20 October 2009 following the elections held in early October. Local government elections are held on the third Saturday in October every two years.

At the 2009 election, eleven Candidates contested seats in the City's six Wards. Each Ward is represented by two Councillors. Three Councillors were re-elected: Councillors Les Ozsdolay (Manning Ward), Colin Cala (McDougall) and Kevin Trent (Moresby Ward).

Three new Councillors were elected: Councillors Veronica Lawrance (Civic Ward), Glen Cridland (Como Beach) and Betty Skinner (Mill Point Ward).

Council Members are elected for a four-year term. At each election, half of the Council positions are declared vacant and a poll is conducted to determine the incoming Council Members. That is, one Council Member in each ward vacates

their seat and one from each ward continues.

The City of South Perth holds postal elections, which are conducted on its behalf by the Western Australian Electoral Commission. For more information about local government elections visit: [www.waec.wa.gov.au](http://www.waec.wa.gov.au).

## Strategic Plan 2010–2015

The City is finalising its Corporate Plan 2010/2011, which will underpin Council's strategic objectives outlined in the Strategic Plan 2010–2015. The Corporate Plan is the organisation's plan to implement projects, conduct operations and provide services in order to meet the direction set by Council in the Strategic Directions 2010/2015.

The Corporate Plan is a one year rolling plan and a detailed roadmap for the City which identifies those identifying the projects, operations and services which the City will implement during the life of the Corporate Plan. In conjunction with the Strategic Financial Plan, the Corporate Plan will set the City's resource and budgeting priorities for its life.

# Governance Framework (continued)

## Statutory Information

### Statutory Reports 2009/2010

Each year the City is required to provide a series of Statutory Reports that discharge our accountability for compliance with legislative obligations. These reports are presented on page 99.

### Freedom of Information

Under the *Freedom of Information Act (FOI) 1992*, the City is required to publish an annual FOI Information Statement detailing its administrative process and compliance in respect to providing information to the public. The Information Statement has been recently reviewed and updated and can be accessed through the City's website at [www.southperth.wa.gov.au](http://www.southperth.wa.gov.au).

### National Competition Policy

The National Competition Principles Agreement between the federal and state governments stipulates how competition policy principles must be applied to public sector organisations. Local governments are required to apply and report on these principles regarding their activities, regulations and functions.

The City has conducted a competitive neutrality review of business operations including the Collier Park Golf Course, Collier Park Village, Collier Park Hostel and Collier Park Waste Transfer Station, and monitors changes that may impact competitive neutrality. During the reporting period, no business enterprise was identified

as a Public Trading Enterprise or Public Financial Enterprise.

### Record Keeping

The City uses a systematic approach to management of corporate records in line with legislative obligations. First approved by the State Records Commission in October 2004, the City's Record Keeping Plan is periodically reviewed and updated. A comprehensive five-yearly review of the plan began in 2008/2009 and was completed by October 2009.

As part of the staff induction program, all employees are trained

on the City's record keeping obligations, supplemented by internal communications on record management.


Refinements have been completed to increase storage capacity, and the protection of corporate records. For more information see page 77 under Goal 5.

### Senior Officer's Remuneration

In accordance with Regulation 19B of the *Local Government Regulations (Administration)* the City is required to disclose the number of employees with an annual cash salary of more than \$100,000.

Salary Band	Number of Officers
\$180,000–190,000	1
\$170,000–180,000	0
\$160,000–170,000	0
\$150,000–160,000	0
\$140,000–150,000	1
\$130,000–140,000	2
\$120,000–130,000	0
\$110,000–120,000	0
\$100,000–110,000	0

# About **Our People**



The City of South Perth values its highly trained, diverse and professional workforce, and we aim to provide an enjoyable, challenging, involving and harmonious work environment for all employees.



# Staff Profile

Council considers staff to be one of the City's most important assets.

As at 30 June 2010 the City employed 179 full-time, 55 part-time and four casual employees in a variety of professional, technical, trade and administrative roles. Staff numbers remained relatively stable overall.

There were 23 positions either filled by temporary staff or vacant as at the end of the reporting period 2010.

Staff turnover reduced 7.2 per cent for the year down to 17.52 per cent.

During the year, two staff took maternity leave down from eight in 2008/2009.

Workforce Composition by Year	2009/2010	2008/2009	2007/2008
<b>Males – total</b>	<b>106</b>	<b>118</b>	<b>108</b>
Full-time	101	103	95
Part-time	5	9	11
Casual	0	6	2
<b>Females – total</b>	<b>132</b>	<b>119</b>	<b>103</b>
Full-time	78	62	58
Part-time	50	46	33
Casual	4	11	12
<b>Occupied positions</b>	<b>238</b>	<b>237</b>	<b>211</b>
Temporary staff/vacant positions	23	17	34
<b>Total staff</b>	<b>261</b>	<b>254</b>	<b>245</b>
<b>FTE (Equivalent full-time employees – including casual and temporary staff)</b>	<b>218.6</b>	<b>217.6</b>	<b>216.7</b>

<b>Workforce 2009/2010 Composition by Gender</b>	<b>Males</b>	<b>Females</b>
CEO/Executive Management Team	3	1
Operational Management Team	5	5
Operational, administration and field staff	98	122
Casual staff	0	4
<b>Total</b>	<b>106</b>	<b>132</b>
Temporary staff/vacant positions		23
<b>Total staff</b>		<b>261</b>

<b>Workforce Composition 2009/2010 By Age</b>	
Under 19	2
20–29	51
30–39	48
40–49	56
50–59	55
60+	26
<b>Occupied positions</b>	<b>238</b>
Temporary staff/vacant positions	23
<b>Total staff</b>	<b>261</b>

<b>Workforce Composition 2009/2010 by Work Status</b>	<b>Males</b>	<b>Females</b>
Full-time	101	78
Part-time	5	50
Temporary/casual	0	4
<b>Total</b>	<b>106</b>	<b>132</b>
Temporary staff/vacant positions		23
<b>Total staff – occupied positions</b>		<b>261</b>



# Human Resources



The City's aim is to attract, retain and develop talented and committed employees through the continuous improvement of its Human Resource and Occupational Safety and Health programs and initiatives.

Balancing work and personal commitments is extremely important, and the City provides a flexible working environment including the provision to work towards a 19-day month for inside workers and nine-day fortnight for outside workers, paid maternity leave and study assistance.

Employees have access to an Employee Assistance Program for staff and/or their family members, which provides a capped number of free and confidential counselling sessions to assist staff with issues in their home or work life.

## Equal Employment Opportunity

The City is committed to the application of equal employment opportunity practices in managing staff and in the recruitment process.

The City has in place the following policies covering Equal Employment Opportunity:

- Elimination of Harassment
- Grievance Procedures
- Prevention of Bullying in the Workplace.

The City is committed to providing a work environment free from discrimination and harassment and has implemented preventative measures

including awareness training, induction training for new employees and an ongoing review of policies and procedures.

## Employee Assistance Program

During the year, several staff or their family members utilised the services of our Employee Assistance Program (EAP). EAP provides a set number of free confidential counselling sessions to assist staff (or their family members) to deal with issues which are affecting their home or work life.

## Work/Life Balance

Balancing work and personal commitments is increasingly important for people with busy lives and families. The City provides a flexible working environment including the provision to work towards a 19-day month for inside workers and nine-day fortnight for outside workers, paid maternity leave and study assistance. The City also provides employees with access to an Employee Assistance Program (EAP) for staff and/or family members which provides a capped number of free and confidential counselling sessions to assist staff to deal with issues which are affecting their home or work life.

## Training

To improve workplace practices and develop skills, the City provided a wide range of following employee training in 2009/2010, such as First Aid, Manual Handling, Confined Spaces Entry, Fire Warden Training, Project Management Fundamentals and Engaging Young People.

# Volunteers

Volunteers help make the City of South Perth the most liveable community by supporting the City's programs and giving their time and skills to help carry out a range of services. These include:

- Working with seniors
- Helping in libraries
- Providing guided tours at the Old Mill and the Zoo.

Some of the programs that rely on volunteers are:

- Senior Citizens Centres (Manning and South Perth): Volunteers provide transport, home help, Meals on Wheels and computer training

courses for seniors. They also help in the Home and Community Care Centres (HAC).

- Home Readers Service: Run by approximately 20 volunteers, this is a program provided by the City's Libraries. Available to housebound residents, this service is valued by people recovering from an illness, the frail and elderly. Volunteers deliver and exchange library books on a fortnightly basis.
- Justice of the Peace Services: Available at the Civic Centre and Manning Libraries, a JP is in attendance from 11.30am–1pm on Mondays and Wednesdays at the Civic Centre Library and 11.30am–1pm, Friday at the Manning Library.

- Old Mill Guides: Volunteer guides show visitors around the historic tourist attraction, the Old Mill, four days a week in morning and afternoon shifts. The Old Mill is open every day except Saturday mornings, from 10am–4pm.

Council is extremely grateful for the contribution of volunteers and thanks them for their assistance in 2009/2010.

Many hours were donated by volunteers this year. See page 51 for more information about how the City recognises volunteers on Thank a Volunteer Day.



# Volunteers (continued)

Some of the vital volunteering work delivered this year include volunteer hours donated in the following areas:

Event/Venue	Activity	Hours Donated by Volunteers
South Perth Senior Citizens Centre	<ul style="list-style-type: none"> <li>• Meals delivered – 18,340</li> <li>• Tuesday Luncheons – 3721</li> <li>• Games, outings, laundry and cleaning</li> </ul>	8872
Library Branches and Old Mill Heritage site	<ul style="list-style-type: none"> <li>• Library support activities</li> <li>• Old Mill Visitors' Centre</li> </ul>	1800
Australia Day in South Perth	<ul style="list-style-type: none"> <li>• Event assistance</li> </ul>	2760

Volunteer hours contributed to the running of the South Perth Australia Day celebrations (2760) more than doubled the 800 hours previously contributed in 2009.

This is due to the event's increasing popularity and substantial growth over the past two years, with double the area for the celebration zones and a big increase in the number of vendors, rides and activities.

# Financial **Statements**

## **City of South Perth Financial Statements at 30 June 2010**

The City's financial statements are a formal record of the City's activities and are prepared according to requirements of the *Local Government Act 1995*.

The financial statements on the following pages include disclosures that exceed statutory requirements and demonstrate the City's commitment to financial accountability to our community.

## Notes to the Financial Statements for the Year Ended 30 June 2010

	Note	Budget \$	2010 \$	2009 \$
<b>Revenue</b>	3,4			
General Purpose Funding		25,292,749	25,660,519	24,356,738
Governance		152,250	176,089	240,595
Law, Order & Public Safety		92,000	67,815	88,934
Education		0	0	0
Health		40,500	51,230	19,664
Welfare		0	0	0
Housing		2,636,120	2,863,438	2,916,539
Community Amenities		5,042,200	5,102,459	4,848,709
Recreation & Culture		3,883,878	4,271,746	3,480,424
Transport		1,656,325	2,643,290	1,343,185
Economic Services		711,500	713,864	643,251
Other Property & Services		489,750	499,790	82,168
		<b>39,997,272</b>	<b>42,050,240</b>	<b>38,020,207</b>
<b>Expenses</b>	3,4			
General Purpose Funding		258,458	282,112	270,448
Governance		4,263,466	4,156,138	4,035,848
Law, Order & Public Safety		623,848	593,916	634,716
Education		80,700	73,323	67,831
Health		497,539	496,859	448,227
Welfare		376,694	381,837	341,577
Housing		3,466,885	3,462,589	3,331,469
Community Amenities		6,895,270	6,746,370	6,261,135
Recreation & Culture		11,921,749	12,230,271	11,525,557
Transport		9,629,590	9,615,890	14,939,820
Economic Services		684,206	659,677	675,336
Other Property & Services		430,032	580,339	287,827
		<b>39,128,437</b>	<b>39,279,321</b>	<b>42,819,791</b>
<b>Borrowing Expenses</b>				
General Purpose Funding		<b>307,500</b>	<b>346,218</b>	<b>131,216</b>
<b>Disposal of Assets</b>				
Proceeds on Disposal		382,980	225,996	448,333
Carrying Amount		(828,875)	(708,118)	(231,204)
<b>Profit / (Loss) on Disposal</b>		<b>(445,895)</b>	<b>(482,122)</b>	<b>217,129</b>
<b>Grants - Development Of Assets</b>				
Grants - Asset Acquisition		3,759,523	2,725,781	2,081,808
<b>Movement in Equity - Joint Venture</b>	10	0	135,056	0
<b>Net Result</b>		<b>\$3,874,963</b>	<b>\$4,803,416</b>	<b>(\$2,631,863)</b>

The accompanying notes form part of the financial statements

## Statement of Income by Nature & Type for the Year Ended 30 June 2010

	Note	Budget \$	2010 \$	2009 \$
<b>Revenue</b>	3,4			
Rates Revenue		22,055,399	22,054,984	20,643,658
Fees & Charges		11,883,198	12,337,210	10,924,486
Grants & Subsidies - Operational		2,320,325	2,737,480	2,505,699
Contributions & Reimbursements		572,000	740,658	789,962
Interest Revenue		1,987,350	2,079,992	2,411,684
Service Charges		56,000	55,914	(61,306)
Other Revenue		1,123,000	2,044,002	806,024
		<b>39,997,272</b>	<b>42,050,240</b>	<b>38,020,207</b>
<b>Expenses</b>	3,4			
Employee Expenses		15,386,979	15,621,543	14,717,468
Materials & Contracts		13,310,366	13,004,395	18,288,951
Utilities & Insurances		1,693,500	1,806,408	1,695,366
Depreciation		7,085,750	7,115,142	6,710,005
Other Expenses		1,651,842	1,731,833	1,408,001
		<b>39,128,437</b>	<b>39,279,321</b>	<b>42,819,791</b>
<b>Borrowing Expenses</b>				
Interest Expense		<b>307,500</b>	<b>346,218</b>	<b>131,216</b>
<b>Disposal of Assets</b>				
Proceeds on Disposal		382,980	225,996	448,333
Carrying Amount		(828,875)	(708,118)	(231,204)
<b>Profit / (Loss) on Disposal</b>		<b>(445,895)</b>	<b>(482,122)</b>	<b>217,129</b>
<b>Grants - Development of Assets</b>				
Grants - Asset Acquisition		<b>3,759,523</b>	<b>2,725,781</b>	<b>2,081,808</b>
<b>Movement in Equity - Joint Venture</b>	10	<b>0</b>	<b>135,056</b>	<b>0</b>
<b>NET RESULT</b>		<b>\$3,874,963</b>	<b>\$4,803,416</b>	<b>(\$2,631,863)</b>

The accompanying notes form part of the financial statements



## Reconciliation of Income Statement to Statement of Comprehensive Income for the Year Ended 30 June 2010

	Note	Budget \$	2010 \$	2009 \$
<b>Net Result</b>				
(as disclosed on Income Statement)		3,874,963	4,803,416	(2,631,863)
<b>Other Comprehensive Income</b>				
Gain (Loss) on Revaluation of Buildings		0	7,136,484	0
Gain (Loss) on Revaluation of Roads		0	(5,829,144)	2,488,162
Gain (Loss) on Revaluation of Paths		0	3,333,058	306,674
Gain (Loss) on Revaluation of Drainage Assets		0	2,466,881	765,819
Net Gain (Loss) on Revaluation of Assets		0	7,107,279	3,560,655
<b>Total Other Comprehensive Income</b>		<b>0</b>	<b>7,107,279</b>	<b>3,560,655</b>
<b>Total Comprehensive Income</b>		<b>\$3,874,963</b>	<b>\$11,910,695</b>	<b>\$928,792</b>

The accompanying notes form part of the financial statements

## Statement of Financial Position as at 30 June 2010

	Note	2010 \$	2009 \$
<b>Current Assets</b>			
Cash & Cash Equivalents	5, 28	33,574,701	30,274,007
Trade & Other Receivables	6	3,694,915	2,526,483
Inventories	7	143,986	240,279
Other Current Assets	8	425,702	426,679
<b>Total Current Assets</b>		<b>37,839,304</b>	<b>33,467,448</b>
<b>Non-Current Assets</b>			
Other Receivables	9	3,348,570	1,948,005
Investments	10	135,056	0
Infrastructure, Property, Plant & Equipment	11, 34	203,128,802	192,081,455
<b>Total Non-Current Assets</b>		<b>206,612,428</b>	<b>194,029,460</b>
<b>Total Assets</b>		<b>244,451,732</b>	<b>227,496,908</b>
<b>Current Liabilities</b>			
Trade & Other Payables	12	4,077,914	2,937,382
Borrowings	13, 31	586,302	555,465
Provisions	14	2,122,010	1,982,590
<b>Total Current Liabilities</b>		<b>6,786,226</b>	<b>5,475,437</b>
<b>Non-Current Liabilities</b>			
Trade Payables	15	530,974	493,521
Other Payables	15	27,328,930	25,135,642
Borrowings	16, 31	5,927,814	4,519,072
Provisions	17	412,933	319,076
<b>Total Non-Current Liabilities</b>		<b>34,200,651</b>	<b>30,467,311</b>
<b>Total Liabilities</b>		<b>40,986,877</b>	<b>35,942,748</b>
<b>Net Assets</b>		<b>203,464,855</b>	<b>\$191,554,160</b>
<b>Equity</b>			
Retained Surplus		120,664,744	117,084,346
Reserves - Cash Backed	18	26,909,077	25,686,059
Reserves - Asset Revaluation	18	55,891,034	48,783,755
<b>Total Equity</b>		<b>\$203,464,855</b>	<b>\$191,554,160</b>

The accompanying notes form part of the financial statements

# Statement of Changes in Equity for the Year Ending 30 June 2010

	Note	Retained Surplus	Cash Backed Reserves	Asset Revaluation Reserves	Total Equity
Balance as at 1 July 2008	18	\$ 122,298,965	\$ 23,103,303	\$ 45,223,100	\$ 190,625,368
Net Operating Result		(2,631,863)	0	0	(2,631,863)
Other Comprehensive Income					
Revaluation of Infrastructure	18	0	0	3,560,655	3,560,655
Total Other Comprehensive Income		0	0	3,560,655	3,560,655
Transfer to Reserves	18	(8,664,933)	8,664,933	0	0
Transfer from Reserve	18	6,082,177	(6,082,177)	0	0
<b>Balance as at 30 June 2009</b>	<b>18</b>	<b>117,084,346</b>	<b>25,686,059</b>	<b>48,783,755</b>	<b>191,554,160</b>
Balance as at 1 July 2009		117,084,346	25,686,059	48,783,755	191,554,160
Net Operating Result		4,803,416	0	0	4,803,417
Other Comprehensive Income					
Revaluation of Buildings	34	0	0	7,136,484	7,136,484
Revaluation of Roads Network	34	0	0	(5,829,144)	(5,829,144)
Revaluation of Paths Network	34	0	0	3,333,058	3,333,058
Revaluation of Drainage Network	34	0	0	2,466,881	2,466,881
Total Other Comprehensive Income		0	0	7,107,279	7,107,279
Transfer to Reserves	18	(9,902,962)	9,902,962	0	0
Transfer from Reserve	18	8,679,944	(8,679,944)	0	0
<b>Balance at 30 June 2010</b>	<b>18, 34</b>	<b>120,664,744</b>	<b>26,909,077</b>	<b>55,891,034</b>	<b>203,464,855</b>

The accompanying notes form part of the financial statements

## Statement of Cash Flows for the Year Ended 30 June 2010

	Note	Budget \$	2010 \$	2009 \$
<b>Receipts</b>				
Rates Revenue		22,025,399	22,097,842	20,622,361
Fees & Service Charges		13,446,698	12,306,644	11,647,146
Interest Revenue		2,037,350	2,052,157	2,457,150
Other Revenue		1,545,000	1,498,988	3,775,087
Grants - Operating		2,171,325	2,611,646	2,436,148
GST Refunded		1,750,000	1,953,614	2,622,199
Total Operating Cash Receipts		<u>42,975,772</u>	<u>42,520,891</u>	<u>43,560,091</u>
<b>Payments</b>				
Employee Costs		(15,456,118)	(15,345,506)	(14,468,573)
Materials & Contracts		(15,226,905)	(14,381,488)	(21,252,151)
Interest Expense		(307,500)	(294,456)	(131,216)
Utilities & Insurance Costs		(1,708,500)	(1,698,797)	(1,590,125)
Other Expenses		(1,401,164)	(1,694,380)	(1,242,758)
Total Operating Cash Payments		<u>(34,100,187)</u>	<u>(33,414,627)</u>	<u>(38,684,823)</u>
<b>Net Cash Flows from Operating Activities</b>	28	<u><b>8,875,585</b></u>	<u><b>9,106,264</b></u>	<u><b>4,875,268</b></u>
<b>Cash Flows From Investing</b>				
Proceeds from Sale of Property, Plant & Equipment		652,980	225,996	448,333
Purchase / Construction of Assets		(15,103,577)	(11,763,329)	(8,932,476)
Grants for Development of Assets		3,678,523	2,098,896	2,081,808
<b>Net Cash used in Investing Activities</b>		<u><b>(10,772,074)</b></u>	<u><b>(9,438,437)</b></u>	<u><b>(6,402,335)</b></u>
<b>Cash Flows From Financing</b>				
Proceeds from Borrowings		2,380,000	4,193,288	4,855,444
Self Supporting Loan Receipts		35,000	40,624	36,467
Repayment of Borrowings		(560,000)	(601,045)	(352,868)
<b>Net Cash Flow from Financing Activities</b>		<u><b>1,855,000</b></u>	<u><b>3,632,867</b></u>	<u><b>4,539,043</b></u>
<b>Net Increase / (Decrease) in Cash Held</b>		<u><b>(41,489)</b></u>	<u><b>3,300,694</b></u>	<u><b>3,011,976</b></u>
Cash & Cash Equivalents at Beginning of Year		30,274,007	30,274,007	27,262,031
<b>Cash &amp; Cash Equivalents at End of Year</b>	28	<u><b>\$30,232,518</b></u>	<u><b>\$33,574,701</b></u>	<u><b>\$30,274,007</b></u>

The accompanying notes form part of the financial statements

# Rate Setting Statement for the Year Ended 30 June 2010

	Note	Budget \$	2010 \$	2009 \$
<b>Operating Revenue (Excluding Rates)</b>				
General Purpose Funding		3,237,350	3,605,535	3,713,080
Governance		152,250	176,089	240,595
Law, Order & Public Safety		92,000	67,815	88,934
Education		0	0	0
Health		40,500	51,230	19,664
Welfare		0	0	0
Housing		2,636,120	2,863,438	2,916,539
Community Amenities		5,042,200	5,102,459	4,848,709
Recreation & Culture		3,883,878	4,271,746	3,480,424
Transport		1,656,325	2,643,290	1,343,185
Economic Services		711,500	713,864	643,251
Other Property & Services		489,750	499,793	82,168
		<u>17,941,873</u>	<u>19,995,259</u>	<u>17,376,549</u>
<b>Operating Expenditure</b>				
General Purpose Funding		(565,958)	(628,330)	(401,665)
Governance		(4,309,466)	(4,156,138)	(4,066,564)
Law, Order & Public Safety		(623,848)	(593,916)	(634,716)
Education		(80,700)	(73,323)	(67,831)
Health		(514,539)	(496,859)	(448,227)
Welfare		(376,694)	(381,837)	(341,577)
Housing		(3,475,385)	(3,467,439)	(3,356,083)
Community Amenities		(6,895,520)	(6,746,370)	(6,289,516)
Recreation & Culture		(12,626,319)	(12,915,323)	(11,617,477)
Transport		(9,682,145)	(9,634,106)	(14,984,540)
Economic Services		(684,206)	(659,677)	(686,187)
Other Property & Services		(430,032)	(580,337)	(287,828)
		<u>(40,264,812)</u>	<u>(40,333,655)</u>	<u>(43,182,211)</u>
<b>Net Result</b>		<b>(22,322,939)</b>	<b>(20,338,396)</b>	<b>(25,805,662)</b>
Add back Non Cash Items <sup>*1</sup>		7,789,625	7,689,099	6,742,470
Proceeds from Disposal of Assets		382,980	225,996	448,333
Contributions for Acquisition of Assets		3,759,523	2,725,781	2,081,808
<b>Funds Demand From Operations</b>		<b>(10,390,811)</b>	<b>(9,697,520)</b>	<b>(16,533,051)</b>
<b>Acquisition of Non Current Assets</b>				
Purchase of Buildings		(963,500)	973,018	(923,555)
Construction of Infrastructure Assets		(5,768,077)	(4,706,831)	(6,185,641)
Purchase of Plant & Equipment		(120,000)	(76,551)	(102,366)
Purchase of Mobile Plant		(1,142,000)	(1,155,433)	(1,247,198)
Purchase of Furniture		(25,000)	(34,303)	(69,007)
Purchase of Equipment & Technology		(190,000)	(161,891)	(183,057)
Work in Progress		(6,985,000)	(4,655,302)	(221,653)
		<u>(15,193,577)</u>	<u>(11,763,329)</u>	<u>(8,932,477)</u>

## Rate Setting Statement for the Year Ended 30 June 2010

Note	Budget \$	2010 \$	2009 \$
<b>Financing Activities</b>			
Incoming Accommodation	380,000	2,193,288	1,855,444
Bond Contributions			
New Loan Proceeds	0	0	3,000,000
Repayment of Loan Borrowings	(560,000)	(560,421)	(352,868)
Transfers from Reserves	8,295,493	8,679,944	6,082,177
Transfers to Reserves	(6,706,350)	(9,902,962)	(8,664,933)
Change in Equity - Joint Venture	0	135,056	0
Self Supporting Loan - Recoup of Principal	20,000	40,787	36,467
Movement in Restricted Assets (Cash backed Bonds & Deposits)	(18,000)	(71,321)	181,849
Movement in UGP Debtors	482,500	814,222	2,492,706
Movement in Non Current Receivables	0	586,343	0
	<b>1,893,643</b>	<b>1,914,936</b>	<b>4,630,842</b>
<b>Demand - Non Operating Resources</b>	<b>(13,299,934)</b>	<b>(9,848,393)</b>	<b>(4,301,635)</b>
<b>Funds Demand</b>	<b>(23,690,745)</b>	<b>(19,545,913)</b>	<b>(20,834,686)</b>
Opening Position Brought Forward	2,020,411	2,020,411	3,020,617
Closing Position to be Carried Forward	(385,065)	(529,482)	(404,589)
Funds relating to Carry Forward Works	0	(4,000,000)	(2,425,000)
<b>Amount to be Made up From Rates</b>	<b>(\$22,055,399)</b>	<b>(\$22,054,984)</b>	<b>(\$20,643,658)</b>

\*1 Non Cash Items include Depreciation, Carrying Amount of Assets Disposed & Increase in Nursery Stock Value  
The accompanying notes form part of the financial statements

# Notes to the Financial Statements for the Year Ended 30 June 2010

## I. Summary of Significant Accounting Policies

The significant policies which have been adopted in the preparation of these financial statements are:

### (a) Basis of Preparation

These general purpose financial statements have been prepared in accordance with the Australian Accounting Standards, the disclosure requirements of the Local Government Act (1995) as amended and the Local Government (Financial Management) Regulations (1996). It has been prepared on an accrual basis under the convention of historical cost accounting except where stated otherwise.

All accounting policies are consistently applied unless otherwise stated in Note 2.

### (b) The Local Government Reporting Entity

All Funds through which the City controls resources to carry on its functions have been included in the financial statements forming part of this financial report. In the process of reporting on the local government as a single entity, all interfund transactions and balances have been eliminated upon consolidation.

### (c) Critical Accounting Estimates

Preparation of these financial statements in conformity with Australian Accounting Standards has required management to make professional judgements and estimates that may affect both the application of policies and the reported amounts of assets, liabilities, revenues and expenses.

All such estimates are based on historical experience and other factors that are believed to be reasonable under the circumstances. This experience and other relevant factors combine to form the basis for making professional judgements about the carrying values of assets and liabilities that may not otherwise be readily apparent. Realised actual results may therefore differ from these professional estimates.

### (d) Comparatives

Where applicable, prior year comparative figures have been adjusted to reflect changes in presentation for the current year. Budget comparisons reflect the revised budget as amended by quarterly Budget Reviews conducted during the year.

### (e) Allocation of Corporate Costs

Allocation of corporate costs using Activity Based Costing principles has been included in this financial report. This allocation of costs has a neutral impact upon the overall operating result of the City but results in a more accurate reflection of the costs of providing specific services by incorporating an allocation for corporate costs and services provided by other service areas.

### (f) Investments & Other Financial Instruments

#### Classification

Investments are classified into the following categories: financial assets at fair value through profit or loss, loans and receivables, held-to-maturity investments and available-for-sale financial assets.

The classification depends on the purpose for which the investments were acquired. Management determines the classification of its investments at initial recognition and, in the case of assets classified as held-to-maturity, re-evaluates this designation at each reporting date.

#### (i) Financial Assets at Fair Value through Profit and Loss

Financial assets at fair value through profit or loss are financial assets held for trading. A financial asset is classified in this category if it is acquired principally for the purpose of selling in the short term. Council's investment policy specifically precludes the use of derivative financial instruments.

#### (ii) Loans and Receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. They are included as Current Assets, except for those with maturities greater than 12 months after balance date - which are classified as Non-Current Assets. Loans and receivables are included in trade and other receivables in the Statement of Financial Position.

## Notes to the Financial Statements for the Year Ended 30 June 2010

### (f) Investments & Other Financial Instruments (continued)

#### (iii) Held-to-Maturity Investments

Held-to-maturity investments are non-derivative financial assets with fixed or determinable payments and fixed maturities for which the City's management has both positive intention and ability to hold to maturity. Should other than an insignificant amount of held-to-maturity financial assets be sold, the whole category would be tainted and reclassified as available-for-sale. Held-to-maturity financial assets are included as Non Current Assets, except for those with maturities less than 12 months from the reporting date, which are classified as Current Assets.

#### (iv) Available-for-Sale Financial Assets

Available-for-sale financial assets, comprising principally marketable equity securities, are non-derivatives that are either designated in this category or not classified in any of the other categories. They are included in Non Current Assets unless management intends to dispose of the investment within 12 months of balance date. Investments are only designated as available for sale if they do not have fixed maturities and fixed or determinable payments and management intends to hold them for the medium to long term.

#### Recognition and De-recognition

Regular purchases and sales of financial assets are recognised on trade-date - the date on which the City commits to purchase or sell the asset. Investments are initially recognised at fair value plus

transaction costs for all financial assets not carried at fair value through profit or loss. Financial assets carried at fair value through profit or loss are initially recognised at fair value and transaction costs are expensed in the income statement. Financial assets are de-recognised when the rights to receive cash flows from the financial assets have expired or have been transferred and Council has transferred substantially all the risks and rewards of ownership.

When securities classified as available-for-sale are sold, the accumulated fair value adjustments recognised in equity are included in the income statement as gains and losses from investment securities.

#### Subsequent Measurement

Loans and receivables and held-to-maturity investments are carried at amortised cost using the effective interest method. Available-for-sale financial assets and financial assets at fair value through profit and loss are subsequently carried at fair value. Gains or losses arising from changes in the fair value of the financial assets at fair value through profit or loss category are presented in the Income Statement within Other Revenue or Other Expenses in the period in which they arise. Dividend income from financial assets at fair value through profit and loss is recognised in the Income Statement as part of revenue from continuing operations when the City's right to receive payments is established. Changes in the fair value of other monetary and non-monetary securities classified as available-for-sale are recognised in equity.

#### Impairment

The City assesses at each balance date whether there is objective evidence that a financial asset or

group of financial assets is impaired. In the case of equity securities classified as available-for-sale, a significant or prolonged decline in the fair value of a security below its cost is considered as an indicator that the securities are impaired.

If any such evidence exists for available-for-sale financial assets, the cumulative loss - measured as the difference between the acquisition cost and the current fair value, less any impairment loss on that financial asset previously recognised in profit or loss - is removed from equity and recognised in the income statement. Impairment losses recognised in the income statement on equity instruments classified as available-for-sale are not reversed through the income statement.

#### Estimation of Fair Value

The fair value of financial assets and financial liabilities must be estimated for recognition and measurement or for disclosure purposes. Fair value of financial instruments traded in active markets is based on quoted market prices at balance date.

Fair value of financial instruments that are not traded in an active market is determined using valuation techniques. The City uses a variety of methods and makes assumptions that are based on market conditions existing at each balance date. These include the use of recent arm's length transactions, reference to other instruments that are substantially the same, discounted cash flow analysis, and option pricing models making maximum use of market inputs and relying as little as possible on entity-specific inputs.



# Notes to the Financial Statements

## for the Year Ended 30 June 2010

### (f) Investments & Other Financial Instruments (continued)

Quoted market prices or dealer quotes for similar instruments are used for long-term debt instruments held. Other techniques, such as estimated discounted cash flows, are used to determine fair value for the remaining financial instruments.

The nominal value (less estimated credit adjustments of trade receivables and payables) are assumed to approximate their fair values. The fair value of financial liabilities for disclosure purposes is estimated by discounting the future contractual cash flows at the current market interest rate that is available to the Council for similar financial instruments.

### g) Inventories - Stores and Materials

Inventories held at reporting date have been valued at the lower of cost and net realisable value on a weighted average cost basis.

### (h) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the City obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating year. Control over granted assets is normally obtained upon their receipt or upon prior notification that a grant has been secured. Contributions over which the City has control but which had not been received at reporting date are accrued and recognised as receivable.

### (i) Trade & Other Receivables

Trade receivables are carried at their nominal amounts due less a provision for impairment of debts. Collectibility of debts is reviewed on an ongoing basis. Debts that are recognised as uncollectible are written off when identified. A provision for impaired debts is made when there is objective evidence that the debt will not be collectible.

### (j) Infrastructure, Property, Plant and Equipment

#### (i) Cost and Valuation

Non-current assets are carried at either cost or at an independent or City officers' valuation less, where applicable, any accumulated depreciation or amortisation. Assets revaluations are conducted in accordance with the revaluation cycles disclosed at Note 11. Any gain or loss on disposal of non-current assets is determined as the difference between the carrying amount of the asset at the time of disposal and the proceeds from disposal and is included in the operating results in the year of disposal.

#### (ii) Depreciation

All non-current non-monetary assets except for land are brought to account at cost or valuation and carried at net written down values. They are depreciated over their estimated useful lives in a manner which reflects the consumption of the future economic benefits embodied in such assets. Depreciation is recognised on a straight-line basis using the following useful lives:

• Artwork	50 years
• Buildings upwards - as assessed	40 years
• Plant and Equipment	10 years
• Furniture and Fittings	10 years
• Computer Equipment	5 years
• Mobile Plant	5 years
• Infrastructure - Roads	15 - 60 years for individual components
• Infrastructure - Drains	80 years
• Infrastructure - Paths	20 - 40 years dependent on path type
• Infrastructure - Street Furniture	20 years
• Infrastructure - Parks Equipment	20 years

Assets are depreciated from the date of acquisition or, in respect of internally constructed assets, from the time an asset is completed and held ready for use.

#### (iii) Infrastructure Assets

Infrastructure assets have been valued on the basis of cost or engineering estimates for current replacement and, having consideration for the age of such assets and the estimated remaining useful life of such assets; accumulated depreciation to date has been deducted from the current estimated replacement cost.

## Notes to the Financial Statements for the Year Ended 30 June 2010

### (iv) Land Under Roads

The City has elected not to recognise the value of land under roads acquired on or before 30 June 2008 in accordance with AASB 1051.

Land under roads acquired after 30 June 2008 is accounted for in accordance with AASB 116 - Property, Plant & Equipment. However, Local Government (Financial Management) Regulation 16 prohibits the recognition of land under roads as asset that is crown land, but is vested under the control or management of the local government.

Local Government (Financial Management) Regulation 4 states that where the Accounting Standard is inconsistent with the provisions of the regulations, the provisions of the regulations prevail to the extent of that inconsistency. Consequently, any land under roads acquired on or after 1 July 2009 is not included as an asset of the City.

### (v) Land Held for Resale

Land purchased for development and / or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the Statement of Comprehensive Income at the time of signing a binding contract of sale.

### (k) Impairment of Assets

In accordance with Australian Accounting Standards, the City's assets other than inventories are assessed at each reporting date to determine whether or not there is any indication that they may be impaired. Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with the provisions of AASB 136 Impairment of Assets - and appropriate adjustments are made. An impairment loss is recognised whenever the carrying amount of an asset or its cash generating capacity exceeds its recoverable amount. Impairment losses are recognised immediately in the Statement of Comprehensive Income. For non cash generating assets such as roads, paths, drains and public buildings, value in use is represented by the written down replacement value of the asset.

### (l) Trade & Other Payables

Trade and other payables are carried at amortised cost and represent liabilities for goods and services that are unpaid at the end of the reporting period. The liability arises when the City becomes obligated to make future payments in respect of those goods and services. These amounts are generally unsecured.

### (m) Borrowings

All loans and borrowings are initially recognised at fair value less directly attributable transaction costs. Following initial recognition, interest bearing loans and borrowings are measured at amortised cost. Fees paid on the establishment of loan facilities that are yield related are included in the carrying amount of the borrowings. Interest bearing loans

and borrowings are classified as current liabilities unless the City has an unconditional right to defer settlement of that liability for at least 12 months after balance date.

### (n) Employee Entitlements

Employee entitlement benefits accumulated as a result of employees rendering services up to the reporting date are accrued annually. These benefits include wages and salaries, annual leave, long service leave and other relevant associated costs such as superannuation and workers compensation premiums.

Liabilities arising in respect of wages and salaries, annual leave and any other employee entitlements expected to be settled within twelve months of the reporting date are measured at their nominal amounts. This is calculated based on the remuneration rates the City expects to pay and includes related on costs.

All other employee entitlement liabilities are measured at the present value of the estimated future cash outflows to be made in respect of services provided by employees up to the reporting date. In determining the present value of future cash outflows, the interest rates attaching to government guaranteed securities which have terms to maturity approximating the terms of the related liability are used. Consideration is also given to expected future wage and salary levels and past experience with staff departures and periods of service.

## Notes to the Financial Statements for the Year Ended 30 June 2010

### (o) Superannuation

Superannuation expense for the period reflects the City's contribution to the WA Local Government Superannuation Fund which provides benefits to the City's employees. The plan is a cash accumulation scheme and the City bears no liability for obligations that may otherwise arise if the scheme were a defined benefit scheme.

not affected because an amount greater than the anticipated outgoing payment for the next twelve months is quarantined in a cash-backed reserve maintained exclusively for this purpose. Accommodation Bonds associated with the Collier Park Hostel are also disclosed as a non current liability - although this liability is fully cash backed at balance date.

### AASB 101: Presentation of Financial Statements

In September 2007, the Australian Accounting Standards Board revised AASB 101. As a result, there have been changes to the presentation and disclosure of certain information within the financial statements. Following is an overview of the key changes and the impact on the financial statements.

### (p) Trust Funds

The City is required under the Local Government Act to maintain a separate and distinct Trust Fund to account for all monies held by way of deposit or in trust for any person, all monies held on behalf of the Government for specific purposes, and all monies and property held in trust for any charitable or public purpose. Where the City performs only a custodial role in respect of these monies, and because the monies cannot be used for City purposes, they are excluded from the annual financial statements.

### (r) Goods & Services Tax

Revenues, expenses and assets are recognised net of the amount of goods and services tax (GST) except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of expense.

### *Disclosure Impact*

Terminology changes - The revised version of the AASB 101 contains several terminology changes, including the amendment of the names of the primary financial statements.

### (q) Leaseholders Liability / Accommodation Bonds

The leaseholder liability represents the City's obligation to repay the unit lease purchase price paid by residents of the Collier Park Village upon individual leaseholders relinquishing their leases. Notwithstanding that some leases within the complex will be relinquished in the next twelve months, the entire liability is disclosed in the notes to the financial statements as a non-current liability.

Receivables and payables are stated with the amount of GST included. The net amount of GST recoverable from, or payable to, the ATO is included as a current asset or liability in the Statement of Financial Position. Cash flows are included in the Statement of Cash Flows on a gross basis. The GST components of cash flows arising from investing and financing activities which are recoverable from, or payable to the ATO are classified as operating cash flows in the statement.

Reporting changes in equity - The revised AASB 101 requires all changes in equity arising from transactions with owners, in their capacity as owners, to be presented separately from non-owner changes in equity. Owner changes in equity are to be presented in the Statement of Changes in Equity, with non-owner changes in equity presented in the Statement of Comprehensive Income. The previous version of AASB 101 required all owner changes in equity and other comprehensive income to be presented in the Statement of Changes in Equity.

### (s) Adoption of New and Revised Accounting Standards

During the current year, the City adopted all of the new and revised Australian Accounting Standards and Interpretations which became mandatory and which were applicable to its operations. Detailed below is an explanation of the impact of the adoption of these standards and interpretations on the City's financial statements.

Statement of Comprehensive Income - The revised AASB 101 requires all income and expenses to be presented in either a single statement, the Statement of Comprehensive Income, or two statements, a separate Income Statement and a Statement of Comprehensive Income. The previous version of AASB 101 required the presentation of a single income statement.

This treatment is adopted due to the subjectivity of establishing the rate of turnover in tenancies and the quantum of payments to individual leaseholders in different stages of the complex. Liquidity is

## for the Year Ended 30 June 2010

(s) Adoption of New & Revised Accounting Standards (continued)

The City has adopted the two statement approach and the financial statements now contain a Reconciliation of the Income Statement to the Statement of Comprehensive Income.

Other Comprehensive Income -

The revised version of AASB 101 introduced the concept of 'other comprehensive income' which comprises income and expenses

not recognised in profit or loss as required by other Australian Accounting Standards. Items of other comprehensive income are now to be disclosed in the Statement of Comprehensive Income. The previous version of AASB 101 did not contain an equivalent concept.

(t) New Accounting Standards and Interpretations for Application in Future Periods

Australian Accounting Standards and Interpretations that have recently been issued or amended but are not yet effective have not been adopted by the City for the annual reporting period ended 30 June 2010.

The City's assessment of these new standards and interpretations is set out below.

Title & Topic	Issued	Applies	Financial Statement Impact
AASB 9 - Financial Instruments	Dec 2009	Jan 2013	Nil - The objective of this Standard is to improve and simplify the approach for classification & measurement of financial assets compared with the requirements of AASB 139. Given the nature of the City's financial assets, it is not anticipated that the standard will have a material effect.
AASB 124 - Related Party disclosures	Dec 2009	Jan 2011	Nil - It is not anticipated the City will have any related parties as defined by the Standard.
AASB 2009-5 Amendments to Australian Accounting Standards arising from Annual Improvements Project. [AASB 5, 8, 101, 107, 117, 118, 136 & 139]	May 2009	Jan 2010	Nil - Revisions are part of the AASB annual improvement project to ensure consistency with presentation, recognition and measurement criteria of the IFRSs. It is not anticipated these will have any effect on the City.
AASB 2009-8 Amendments to Australian Accounting Standards Group Cash - Settled Share-based Payment Transactions [AASB 2]	Jul 2009	Jan 2010	Nil - The City will not have applicable transactions
AASB 2009-12 Amendments to Australian Accounting Standards [AASB 5, 8, 108, 110, 112, 119, 133, 137, 139, 1023 & 1031] Interpretation 2, 4, 16, 1039 & 1052]	Dec 2009	Jan 2009	Nil - Revisions embodied in this standard relate to other standards which do not apply to local government (ie AASB 8) - or are editorial in nature and will have minimal effect (if any) on the City's accounting practices.

## Notes to the Financial Statements for the Year Ended 30 June 2010

### (t) New Accounting Standards and Interpretations (continued)

Title & Topic	Issued	Applies	Financial Statement Impact
AASB 2009-11 Amendments to Australian Accounting Standards arising from AASB 9 [AASB 1, 3, 4, 5, 7, 101, 102, 108, 112, 118, 121, 127, 128, 131, 132, 136, 139, 1023 & 1038] [Interpretations 10 & 12]	Dec 2009	Jan 2013	Nil - Revisions embodied in this standard give effect to consequential changes arising from the issuance of AASB 9 which is not anticipated to have any material effect on the City (refer (ii) above).
AASB 2009-13 Amendments to Australian Accounting Standards arising from Interpretation 19 [AASB 1]	Dec 2009	Jul 2010	Nil - These amendments will not have any effect on the financial statements as none of the topics are relevant to the operations of the City.
AASB 2010-1 Amendments to Australian Accounting Standards Limited Exemption from Comparative AASB 7 Disclosure for First-time Adopters [AASB 1 & AASB 7]	Feb 2010	Jul 2010	Nil - These amendments will not have any effect on the financial statements as none of the topics are relevant to the operations of the City.
AASB 2009-10 Amendments to Australian Accounting Standards Classifications of Rights Issues [AASB132]	Oct 2009	Feb 2010	Nil - These amendments will not have any effect on the financial statements as none of the topics are relevant to the operations of the City.
Interpretation 19 - Extinguishing Financial Liabilities with Equity Instruments	Dec 2009	Jul 2010	Nil - These amendments will not have any effect on the financial statements as none of the topics are relevant to the operations of the City.
AASB 2009 - 14 Amendments to Australian Interpretations Prepayments of a Minimum Funding Requirement [AASB Interpretation 14]	Dec 2009	Jan 2011	Nil - These amendments will not have any effect on the financial statements as none of the topics are relevant to the operations of the City.

# Notes to the Financial Statements for the Year Ended 30 June 2010

## 2. Changes in Accounting Policy

All accounting policies adopted are consistent with those of the previous year unless otherwise noted. Where it has been necessary to accommodate changes in disclosure requirements upon receipt of definitive guidance from the Department of Local Government, the comparative figures have been adjusted to reflect changes in presentation for the current year.

### *Statement of Liabilities at Net Present Value*

The City has opted not to disclose the non current liability for monies to be refunded to outgoing residents of the Collier Park Village and Hostel at their net present value preferring to continue to show them at the nominal values at which they are have previously been disclosed.

The practice of disclosing these liabilities at their current nominal value is considered by the City to be a more meaningful, objective and useful disclosure to users of the financial statements - including the residents of the Collier Park Village and Collier Park Hostel for the following reasons:

- The liability to each individual resident of the Retirement Complex has no defined term - and is subject to change according to the state of health of each individual resident.
- There is therefore considerable subjectivity in determining the likely due dates for repayment of refundable monies to departing residents.
- The aggregate liability is required to be specifically 'cash backed' by quarantined Reserve Funds rather than being represented by unspecified assets.
- Statutory reporting arrangements relating the Department of Health & Ageing require that the liability to Hostel residents must be fully cashed backed at nominal values at all times.
- The difficulties in reconciling a liability recorded at Net Present Value to an associated cash backing of that liability maintained at nominal value are problematic.
- The disclosure of a lesser value of refundable monies to aged care residents than the nominal amount disclosed on their individual lease documents is sufficiently confusing to a principal group of the users of the financial statements for the disclosure to be deemed inconsistent with the desired qualitative characteristics of financial information.

## 3. Objective and Functions (Programs) of the City

### Mission Statement

Our mission statement outlines the purpose and core business of the City of South Perth. This statement identifies the important roles of the community, Council and staff in ensuring that the strategies outlined in the Strategic Plan can be achieved.

The City's mission statement is: 'Working Together to Create a City for Everyone'.

### Vision

Our vision statement describes how the City of South Perth will respond to the community's aspirations and priorities in the future. The community vision was identified through the Our Vision Ahead project:

'We belong to an engaged and cohesive community that is linked by vibrant local centres and shared

spaces. We live and travel in ways that nurture our environment; and our housing and amenities meet the diverse needs of a changing society'.

### Corporate Values

The City conducts its business based on its adopted corporate values. These govern the way in which we engage with our community, the pride with which we undertake our work and the services that we deliver. The corporate values are:

- Customer Focus
- Excellence
- Trust
- Respect.

### Statement of Objective

The City of South Perth is dedicated to providing high quality customer focussed services to the community through its adoption of the principles of business excellence.

Outcomes are pursued through the various service orientated programs that the City has established.

Activities relating to the components reported on the Income Statement are as follows:

- **Law, Order & Public Safety**  
Embraces parking management, animal control, fire prevention and the Safer Cities program.
- **Education**  
Embraces the maintenance of pre-school facilities including the operating costs for utilities, building maintenance and grounds maintenance for each of these facilities.
- **Health**  
Includes food inspections, pest control, environmental health administration and operation and maintenance of the buildings and grounds of child health centres.

# Notes to the Financial Statements for the Year Ended 30 June 2010

## 3. Objective and Functions (Programs) of the City (continued)

### • Community Amenities

This program includes household rubbish collection services, recycling collections and operation of the waste transfer station. Also embraced within this program are environmental management and noise control. Other major components of the Community Amenities program are administration of the town planning scheme and related activities concerning the orderly planning of the district.

### • Recreation & Culture

This program includes operation and maintenance of our halls and recreation centre as well as their surrounds. The operation of two libraries and a local studies facility falls within this program which also includes the maintenance and upkeep of sporting and passive reserves, sporting pavilions and public facilities. Another major component of the revenue stream for this program is the operation of a 27 hole golf course at Collier Park. The acclaimed regional festival City of South Perth Fiesta forms part of the Recreation & Culture program as do activities associated with supporting community and cultural organisations.

### • Transport

The maintenance and rehabilitation of roads, drainage works, footpaths and parking facilities are major components of the Transport program. Streetscapes and verge maintenance are also included as are the maintenance of traffic devices and traffic signs and expenses relating to street lighting.

### • Economic Services

Includes building control, swimming pool inspections and the operation of the City's plant nursery.

### • Other Property & Services

Includes public works overheads and maintenance of the City's fleet services.

## 4. Operating Revenue and Expenses

### (a) Fees and Charges disclosed by Function / Program

	Budget \$	2010 \$	2009 \$
General Purpose Funding	376,000	386,984	473,848
Governance	0	0	0
Law, Order and Public Safety	46,500	38,633	47,638
Education & Welfare	0	0	0
Health	25,500	30,932	5,624
Housing	1,869,620	2,020,762	2,046,861
Community Amenities	5,234,700	5,278,252	4,822,397
Recreation and Culture	2,850,878	3,004,499	2,399,901
Transport	895,500	1,009,639	686,760
Economic Services	580,500	565,985	437,447
Other Property and Services	4,000	1,524	4,010
	<b>\$11,883,198</b>	<b>\$12,337,210</b>	<b>\$10,924,486</b>

## Notes to the Financial Statements for the Year Ended 30 June 2010

### 4. Operating Revenue and Expenses (continued)

#### (b) Investment Revenue

The City invests funds awaiting dispensation in short-term financial instruments. Interest is recognised when earned rather than when received.

	Budget \$	2010 \$	2009 \$
Interest Income - Reserves	1,114,350	1,226,849	1,474,933
Interest Income - Municipal	680,000	648,761	731,011
Interest Income - Rates Debts	193,000	204,382	205,740
<b>Total Interest Revenue</b>	<b>\$1,987,350</b>	<b>\$2,079,992</b>	<b>\$2,411,684</b>

#### (c) Audit and Impaired Debts Expense

	Budget \$	2010 \$	2009 \$
Auditors Remuneration - Audit Fees	38,000	29,310	24,284
Impaired Debts Expense	50,000	76,187	57,999
	<b>\$88,000</b>	<b>\$105,497</b>	<b>\$82,283</b>

#### (d) Conditions over Grants & Contributions

	Note	2010 \$	2009 \$
Opening Balance - Unexpended Grants	5	1,000,000	0
Grants recognised as revenue in the reporting period		5,463,261	4,860,191
		6,463,261	4,860,191
Current grants expended per Grantor's conditions			
Operational Grants		(2,721,480)	(2,505,699)
Road & Path Works		(948,556)	(1,006,808)
Environmental Works - River Wall		(195,725)	(272,684)
Building Projects		(1,581,500)	(75,000)
		(5,447,261)	(3,860,191)
Less prior year's grants as per grantor's conditions		(1,000,000)	0
Closing Balance - Unexpended Grants	5	<b>\$16,000</b>	<b>\$1,000,000</b>



## Notes to the Financial Statements for the Year Ended 30 June 2010

### 4. Operating Revenue and Expenses (continued)

#### (e) Assets attributed by Function / Program

	WDV Value	Depreciation
Governance	19,091,079	478,222
Law, Order and Public Safety	325,406	57,073
Education	1,034,500	20,775
Health	2,296,764	24,331
Welfare	2,190,865	45,857
Housing	23,594,525	396,602
Community Amenities	1,419,978	137,485
Recreation and Culture	62,428,272	944,609
Transport	77,596,141	4,101,158
Economic Services	40,248	8,668
Other Property and Services	13,111,024	900,362
	<b>\$203,128,802</b>	<b>\$7,115,142</b>

#### (f) Depreciation Expense by Asset Category

	2010 \$	2009 \$
Artworks	6,233	6,234
Buildings	1,123,379	1,139,414
Computer Equipment	221,168	206,872
Furniture and Fittings	100,477	106,106
Mobile Plant	892,505	766,016
Plant and Equipment	70,451	73,593
Infrastructure - Roads	3,149,691	3,018,931
Infrastructure - Footpaths	342,076	326,997
Infrastructure - Drains	312,727	300,098
Infrastructure - Street Furniture	116,981	110,324
Infrastructure - Parks Equipment	779,454	655,420
	<b>7,115,142</b>	<b>\$6,710,005</b>

## Notes to the Financial Statements for the Year Ended 30 June 2010

### 4. Operating Revenue and Expenses (continued)

	Sale Proceeds	Carrying Amount	Profit (Loss)
Building	0	641,256	(641,256)
Computer Equipment	0	0	0
Furniture & Fittings	0	0	0
Mobile Plant	225,996	66,862	159,134
Plant & Equipment	0	0	0
	<b>\$225,996</b>	<b>\$708,118</b>	<b>(\$482,122)</b>

### Assets disposed of by Asset Category - Budget

	Sale Proceeds	Carrying Amount	Profit (Loss)
Building	0	641,255	(641,255)
Computer Equipment	0	0	0
Furniture & Fittings	0	0	0
Mobile Plant	382,980	187,620	195,360
Plant & Equipment	0	0	0
	<b>\$382,980</b>	<b>\$828,875</b>	<b>(\$445,895)</b>

### 5. Cash and Cash Equivalents

Cash and Cash Equivalents include cash held in bank accounts, deposits held at call with banks and term deposits with financial institutions.

At reporting date, Cash and Cash Equivalents were represented by:

	2010 \$	2009 \$
Cash at Bank	90,284	1,780,424
At Call / Term Deposits	33,484,417	28,493,583
<b>Total Cash and Cash Equivalents</b>	<b>\$33,574,701</b>	<b>\$30,274,007</b>

# Notes to the Financial Statements

## for the Year Ended 30 June 2010

### 5. Cash and Cash Equivalents (continued)

#### Restricted Cash

The following cash holding restrictions are imposed either by regulations or other externally imposed requirements. Restricted Cash represents the portion of the City's Net Current Asset position that must be excluded in the calculation of the Budget Opening Position.

	2010 \$	2009 \$
Plant Replacement Reserve	1,087,515	946,847
Future Municipal Works Reserve	696,724	605,252
Collier Park Village Residents Loan Offset Reserve	12,953,307	10,499,675
Collier Park Hostel Capital Works Reserve	347,276	596,665
Collier Park Hostel Loan Offset Reserve	1,445,164	1,169,354
Collier Park Golf Course Reserve	1,570,117	1,683,323
Waste Management Reserve	3,847,236	3,627,833
Reticulation and Pump Reserve	231,675	220,999
Information Technology Reserve	377,925	322,707
Insurance Risk Reserve	53,733	182,278
Footpath Reserve	125,821	120,023
Underground Power Reserve	1,003,293	16,060
Parking Facilities Reserve	16,934	16,466
Collier Park Village Reserve	1,326,261	1,217,629
River Wall Reserve	428,305	206,215
Railway Station Precincts Reserve	488,368	514,829
Future Building Projects Reserve	168,921	3,212,740
Future Transport Projects Reserve	512,543	406,873
Future Parks Works Reserve	104,214	50,853
Future Streetscapes Reserve	123,745	69,438
Sustainable Infrastructure Reserve	0	0
Sub Total - Reserve Funds	26,909,077	25,686,059
Other Restricted Cash		
Monies held in Trust - Current	184,821	160,082
Cash set aside for Employee Entitlements - Current	2,122,010	1,982,590
Cash provided for Specific Purpose Grant - Building Project	0	1,000,000
Cash provided for Specific Purpose Grant - Paths	0	0
Cash provided for Specific Purpose Grant - Safer City Program	16,000	0
<b>Total Restricted Cash</b>	<b>\$29,231,908</b>	<b>\$28,828,731</b>
Reconciliation of Cash and Cash Equivalents		
Unrestricted Cash and Cash Equivalents	4,342,793	1,445,276
Restricted Cash and Cash Equivalents	29,231,908	28,828,731
<b>Total Cash and Cash Equivalents</b>	<b>\$33,574,701</b>	<b>\$30,274,007</b>

## Notes to the Financial Statements for the Year Ended 30 June 2010

### 6. Trade and Other Receivables - Current

	2010 \$	2009 \$
<b>Current</b>		
Rates Outstanding	305,541	348,740
Loans - Clubs and Institutions	39,637	40,638
Sundry Debtors	1,513,759	584,216
Grants / Contributions Receivable	752,719	361,900
Commercial Lease Debtors	54,865	0
Infringement Debtors	323,483	324,775
GST Receivable from ATO	407,458	385,248
Pensioner Rebate Receivable	15,721	31,936
Underground Power - Stage 3	353,681	476,492
ESL Debtors	39,755	47,862
	3,806,619	2,601,807
Less: Provision for Impairment of Debts	(111,704)	(75,324)
<b>Total Current Trade and Other Receivables</b>	<b>\$3,694,915</b>	<b>\$2,526,483</b>

### 7. Inventories

	2010 \$	2009 \$
Materials and Fuel at Cost	13,407	88,218
Nursery Green Stock	130,579	152,061
<b>Total Inventories</b>	<b>\$143,986</b>	<b>\$240,279</b>

### 8. Other Current Assets

	2010 \$	2009 \$
Prepayments	247,090	275,902
Accrued Income	178,612	150,777
<b>Total Other Current Assets</b>	<b>\$425,702</b>	<b>\$426,679</b>

# Notes to the Financial Statements for the Year Ended 30 June 2010

## 9. Trade And Other Receivables - Non Current

	2010 \$	2009 \$
<b>Non Current</b>		
Commercial Lease Debtors	112,222	0
Rates Outstanding - Pensioner Deferrals	410,412	393,856
ESL Outstanding - Pension Deferrals	42,672	37,638
Loans - Clubs and Institutions	2,164,322	206,158
Underground Power - Stage 3	618,942	1,310,353
<b>Total Non-Current Trade and Other Receivables</b>	<b>\$3,348,570</b>	<b>\$1,948,005</b>

## 10. Investments - Non Current

	2010 \$	2009 \$
Equity Share in Joint Venture - Rivers Regional Council (13.97% share of Net Assets of \$966,759)	135,056	0
<b>Total Investments - Non Current</b>	<b>\$135,056</b>	<b>\$0</b>

## 11. Infrastructure, Property, Plant & Equipment

Freehold land is recorded in the financial statements at cost. Buildings are re-valued on an ongoing cycle and are recorded at current replacement value. This includes an allowance for the expired portion of each building's estimated useful life. The valuation was undertaken by Mr Brett Hosking of DTZ Australia, Licensed Valuer No 44427, in June 2010 as part of a scheduled revaluation cycle. In accordance with relevant accounting pronouncements, the City has satisfied itself that these values reflect the current written down values at the 30 June 2010. All other classes of property, plant and equipment (excluding infrastructure assets) are recorded at cost - subject to the impairment test acknowledged at Note 1.

Roads, Drains and Paths Infrastructure are valued using engineering estimates of the current replacement value having regard to the age and remaining useful lives of the assets. This valuation is performed by Council Officers using approved valuation techniques. The valuation was last updated at 30 June 2010. All other classes of infrastructure assets are currently carried at cost.

Movements in each class of Infrastructure, Property, Plant & Equipment during the reporting period are disclosed at Note 34.

# Notes to the Financial Statements for the Year Ended 30 June 2010

## 11. Infrastructure, Property, Plant & Equipment (continued)

	2010 \$	2009 \$
<b>Asset Category</b>		
Land at cost	60,160,120	60,160,120
	<b>60,160,120</b>	<b>60,160,120</b>
Buildings at independent valuation	93,608,000	81,254,971
Less Accumulated Depreciation	(40,853,949)	(35,508,956)
	<b>52,754,051</b>	<b>45,746,015</b>
Artworks at independent valuation	318,687	318,687
Less Accumulated Depreciation	(35,121)	(28,888)
	<b>283,566</b>	<b>289,799</b>
Computer Equipment at cost	1,593,149	1,431,258
Less Accumulated Depreciation	(1,050,613)	(829,446)
	<b>542,536</b>	<b>601,812</b>
Furniture and Fittings at cost	2,071,807	2,054,646
Less Accumulated Depreciation	(1,468,640)	(1,385,304)
	<b>603,167</b>	<b>669,342</b>
Mobile Plant at cost	7,324,543	6,811,776
Less Accumulated Depreciation	(4,530,488)	(4,213,785)
	<b>2,794,055</b>	<b>2,597,991</b>
Plant and Equipment at cost	1,999,729	1,923,178
Less Accumulated Depreciation	(1,556,795)	(1,486,344)
	<b>442,934</b>	<b>436,834</b>
Infrastructure - Roads at valuation	64,061,034	62,993,808
Less Accumulated Depreciation	(32,183,307)	(23,910,402)
	<b>31,877,727</b>	<b>39,083,406</b>
Infrastructure - Drains at valuation	30,066,618	25,018,164
Less Accumulated Depreciation	(9,813,823)	(7,144,005)
	<b>20,252,795</b>	<b>17,874,159</b>
Infrastructure - Paths at valuation	23,405,448	17,103,848
Less Accumulated Depreciation	(7,676,869)	(5,911,132)
	<b>15,728,579</b>	<b>11,192,716</b>
Infrastructure - Street Furniture at cost	2,334,382	2,317,385
Less Accumulated Depreciation	(1,218,827)	(1,101,846)
	<b>1,115,555</b>	<b>1,215,539</b>
Infrastructure - Parks Equipment at cost	22,453,743	21,306,427
Less Accumulated Depreciation	(10,535,328)	(9,755,874)
	<b>11,918,415</b>	<b>11,550,553</b>
<b>Capital Works in Progress</b>		
Building Refurbishment - Civic Library / Community Facility	4,655,302	35,601
Building Refurbishment - WCG Thomas Pavillion	0	627,568
	<b>4,655,302</b>	<b>663,169</b>
<b>Total Infrastructure, Property, Plant &amp; Equipment</b>	<b>\$203,128,802</b>	<b>\$192,081,455</b>

## Notes to the Financial Statements for the Year Ended 30 June 2010

### 12. Trade & Other Payables - Current

	2010 \$	2009 \$
<b>Current</b>		
Accounts Payable	3,682,372	2,404,806
Income in Advance	77,343	333,638
Accrued Wages	81,616	38,856
Accrued Interest Expense	51,762	0
Bonds and Deposits	184,821	160,082
<b>Total Current Trade Payables</b>	<b>\$4,077,914</b>	<b>\$2,937,382</b>

### 13. Borrowings - Current

	2010 \$	2009 \$
Loans - City	551,665	519,827
Loans - Self Supporting	34,637	35,638
<b>Total Current Trade Payables</b>	<b>\$586,302</b>	<b>\$555,465</b>

The City uses loan borrowings as part of a responsibly balanced funding strategy to support the construction of long term assets or major infrastructure works. The financial statements also reflect self supporting loans to community groups. The City's role in respect of these loans is that of guarantor only. All payments are met by the relevant community group and there is no impost on City funds for repayment of the self supporting loans. A receivable amount equivalent to the outstanding balance on the loan is also recognised in the Statement of Financial Position.

All borrowings relate to the General Purpose Funding program and were

undertaken in accordance with Section 6.20 of the Local Government Act and City Policy P604 - Use of Debt as a Funding Option. Loans are secured over the future rate revenue of the City but there are no encumbrances on specific assets in relation to any of the loan borrowings. Details of all loan borrowings - City loans and Self Supporting Loans, are disclosed in the Schedule of Loan Borrowings at Note 31.

No new City borrowings were undertaken during the reporting period, however, the City did act as a loan guarantor for a new \$2.0M Self Supporting Loan to the South Perth Hospital.

## Notes to the Financial Statements for the Year Ended 30 June 2010

### 14. Provisions - Current

	2010 \$	2009 \$
Annual Leave	1,357,716	1,220,512
Long Service Leave	764,294	762,078
<b>Total Current Provisions</b>	<b>\$2,122,010</b>	<b>\$1,982,590</b>

### 15. Trade & Other Payables - Non Current

	2010 \$	2009 \$
<b>Non Current Trade Payables</b>		
Bonds and Deposits	530,974	493,521
<b>Total Non Current Trade Payables</b>	<b>\$530,974</b>	<b>\$493,521</b>
<b>Non Current Other Payables</b>		
Leaseholder Liability - Collier Park Village	25,883,766	23,966,288
Leaseholder Liability - Collier Park Hostel	1,445,164	1,169,354
<b>Total Non Current Other Payables</b>	<b>\$27,328,930</b>	<b>\$25,135,642</b>

### 16. Borrowings - Non Current

	2010 \$	2009 \$
Loans - City	3,786,492	4,338,127
Loans - Self Supporting	2,141,322	180,945
<b>Total</b>	<b>\$5,927,814</b>	<b>\$4,519,072</b>

### 17. Provisions - Non Current

	2010 \$	2009 \$
<b>Non-Current</b>		
Long Service Leave	412,933	319,076
<b>Total Non-Current Provisions</b>	<b>\$412,933</b>	<b>\$319,076</b>



# Notes to the Financial Statements for the Year Ended 30 June 2010

## 18. Reserves

	Budget \$	2010 \$	2009 \$
<b>Plant Replacement Reserve</b>			
Balance at 1 July	946,847	946,847	795,827
Transfers from Retained Surplus	841,500	845,668	651,020
Transfer to Retained Surplus	(705,000)	(705,000)	(500,000)
<b>Balance at 30 June</b>	<b>1,083,347</b>	<b>1,087,515</b>	<b>946,847</b>
<b>Future Municipal Works Reserve</b>			
Balance at 1 July	605,252	605,252	1,460,603
Transfers from Retained Surplus	188,000	191,472	74,575
Transfer to Retained Surplus	(100,000)	(100,000)	(929,926)
<b>Balance at 30 June</b>	<b>693,252</b>	<b>696,724</b>	<b>605,252</b>
<b>Collier Park Village Loan Offset Reserve</b>			
Balance at 1 July	10,499,675	10,499,675	8,096,147
Transfers from Retained Surplus	2,176,000	4,036,405	4,148,817
Transfer to Retained Surplus	(1,500,000)	(1,582,773)	(1,745,289)
<b>Balance at 30 June</b>	<b>11,175,675</b>	<b>12,953,307</b>	<b>10,499,675</b>
<b>Collier Park Hostel Capital Works Reserve</b>			
Balance at 1 July	596,665	596,665	619,217
Transfers from Retained Surplus	80,000	84,600	132,192
Transfer to Retained Surplus	(361,839)	(333,989)	(154,744)
<b>Balance at 30 June</b>	<b>314,826</b>	<b>347,276</b>	<b>596,665</b>
<b>Collier Park Hostel Bonds Offset Reserve</b>			
Balance at 1 July	1,169,354	1,169,354	1,174,122
Transfers from Retained Surplus	600,000	739,560	667,700
Transfer to Retained Surplus	(420,000)	(463,750)	(672,468)
<b>Balance at 30 June</b>	<b>1,349,354</b>	<b>1,445,164</b>	<b>1,169,354</b>
<b>Collier Park Golf Course Reserve</b>			
Balance at 1 July	1,683,323	1,683,323	1,849,556
Transfers from Retained Surplus	702,500	784,416	611,648
Transfer to Retained Surplus	(779,330)	(897,622)	(777,881)
<b>Balance at 30 June</b>	<b>1,606,493</b>	<b>1,570,117</b>	<b>1,683,323</b>
<b>Waste Management Reserve</b>			
Balance at 1 July	3,627,833	3,627,833	3,320,370
Transfers from Retained Surplus	240,000	339,403	337,682
Transfer to Retained Surplus	(100,000)	(120,000)	(30,219)
<b>Balance at 30 June</b>	<b>3,767,833</b>	<b>3,847,236</b>	<b>3,627,833</b>

## Notes to the Financial Statements for the Year Ended 30 June 2010

### 18. Reserves (continued)

	Budget \$	2010 \$	2009 \$
<b>Reticulation &amp; Pump Replacement Reserve</b>			
Balance at 1 July	220,999	220,999	208,137
Transfers from Retained Surplus	9,000	10,676	12,862
Transfer to Retained Surplus	(0)	(0)	(0)
<b>Balance at 30 June</b>	<b>229,999</b>	<b>231,675</b>	<b>220,999</b>
<b>Information Technology Reserve</b>			
Balance at 1 July	322,707	322,707	257,712
Transfers from Retained Surplus	202,000	205,218	64,995
Transfer to Retained Surplus	(150,000)	(150,000)	(0)
<b>Balance at 30 June</b>	<b>374,707</b>	<b>377,925</b>	<b>322,707</b>
<b>Insurance Risk Reserve</b>			
Balance at 1 July	182,278	182,278	42,560
Transfers from Retained Surplus	7,250	21,455	164,718
Transfer to Retained Surplus	0	(150,000)	(25,000)
<b>Balance at 30 June</b>	<b>189,528</b>	<b>53,733</b>	<b>182,278</b>
<b>Footpath Reserve</b>			
Balance at 1 July	120,023	120,023	113,038
Transfers from Retained Surplus	4,500	5,798	6,985
Transfer to Retained Surplus	(0)	(0)	(0)
<b>Balance at 30 June</b>	<b>124,523</b>	<b>125,821</b>	<b>120,023</b>
<b>Underground Power Reserve</b>			
Balance at 1 July	16,060	16,060	65,186
Transfers from Retained Surplus	185,600	987,233	874
Transfer to Retained Surplus	(0)	(0)	(50,000)
<b>Balance at 30 June</b>	<b>201,660</b>	<b>1,003,293</b>	<b>16,060</b>
<b>Parking Facilities Reserve</b>			
Balance at 1 July	16,466	16,466	134,150
Transfers from Retained Surplus	600	468	7,316
Transfer to Retained Surplus	(0)	(0)	(125,000)
<b>Balance at 30 June</b>	<b>17,066</b>	<b>16,934</b>	<b>16,466</b>
<b>Collier Park Village Reserve</b>			
Balance at 1 July	1,217,629	1,217,629	983,253
Transfers from Retained Surplus	528,000	695,443	756,026
Transfer to Retained Surplus	(589,324)	(586,811)	(521,650)
<b>Balance at 30 June</b>	<b>1,156,305</b>	<b>1,326,261</b>	<b>1,217,629</b>

# Notes to the Financial Statements for the Year Ended 30 June 2010

## 18. Reserves (continued)

	Budget \$	2010 \$	2009 \$
<b>River Wall Reserve</b>			
Balance at 1 July	206,215	206,215	348,441
Transfers from Retained Surplus	208,500	222,090	117,774
Transfer to Retained Surplus	0	0	(260,000)
<b>Balance at 30 June</b>	<b>414,715</b>	<b>428,305</b>	<b>206,215</b>
<b>Railway Station Precincts Reserve</b>			
Balance at 1 July	514,829	514,829	398,356
Transfers from Retained Surplus	221,500	223,539	126,473
Transfer to Retained Surplus	(250,000)	(250,000)	(10,000)
<b>Balance at 30 June</b>	<b>486,329</b>	<b>488,368</b>	<b>514,829</b>
<b>Future Building Works Reserve</b>			
Balance at 1 July	3,212,740	3,212,740	3,157,189
Transfers from Retained Surplus	210,000	206,181	305,551
Transfer to Retained Surplus	(3,250,000)	(3,250,000)	(250,000)
<b>Balance at 30 June</b>	<b>172,740</b>	<b>168,921</b>	<b>3,212,740</b>
<b>Future Transport Works Reserve</b>			
Balance at 1 July	406,873	406,873	79,439
Transfers from Retained Surplus	194,000	195,670	357,434
Transfer to Retained Surplus	(90,000)	(90,000)	(30,000)
<b>Balance at 30 June</b>	<b>510,873</b>	<b>512,543</b>	<b>406,873</b>
<b>Future Streetscapes Works Reserve</b>			
Balance at 1 July	50,853	50,853	0
Transfers from Retained Surplus	53,400	53,361	50,853
Transfer to Retained Surplus	(0)	(0)	(0)
<b>Balance at 30 June</b>	<b>104,253</b>	<b>104,214</b>	<b>50,853</b>
<b>Future Parks Works Reserve</b>			
Balance at 1 July	69,438	69,438	0
Transfers from Retained Surplus	54,000	54,307	69,438
Transfer to Retained Surplus	(0)	(0)	(0)
<b>Balance at 30 June</b>	<b>123,438</b>	<b>123,745</b>	<b>69,438</b>
<b>Total Cash Backed Reserves</b>	<b>\$24,096,916</b>	<b>\$26,909,077</b>	<b>\$25,686,059</b>

# Notes to the Financial Statements for the Year Ended 30 June 2010

## 18. Reserves (continued)

	Budget	2010	2009
	\$	\$	\$
<b>Non Cash Backed Reserves</b>			
<b>Asset Revaluation Reserve</b>			
Balance at 1 July	48,783,755	48,783,755	45,223,099
Current Year Revaluation Decrement	0	(5,829,144)	(0)
Current Year Revaluation Increment	0	13,465,723	3,560,656
Write Down of Previously Revalued Assets	0	(529,300)	0
<b>Balance at 30 June</b>	<b>\$48,783,755</b>	<b>\$55,891,034</b>	<b>\$48,783,755</b>
<b>Total Reserves</b>	<b>\$72,880,671</b>	<b>\$82,800,111</b>	<b>\$74,469,814</b>

### Purpose Of Reserves

- **Plant Replacement Reserve**  
Used to fund the balance of the purchase price of plant and equipment associated with City works (after trade-in, discounts and allowances). Funded by annual allocations from the Municipal Fund.
- **Future Municipal Works Reserve**  
Established to fund significant future municipal works, this reserve receives discretionary allocations from the Municipal Fund when required to quarantine monies for major capital projects to be carried out in future years. The funds retain the nominated purpose while in the reserve and may only be applied to that specified use.
- **Collier Park Village Residents Loan Offset Reserve**  
Established to partially cash back the loan liability due to residents on departing the village complex. The reserve is funded by the premium on the difference between the sale price of the units in the village to the ingoing resident and the amount of refund to the departing resident. Funds in the reserve are maintained at an appropriate level to ensure that the draw of funds by departing

residents in any given year is fully cash backed and available on demand.

- **Collier Park Hostel Capital Works Reserve**  
Established to finance ongoing capital works associated with the Hostel and also applied to cover operating losses sustained by the Hostel. The annual operating result (before depreciation) of the Hostel is transferred to the reserve.
- **Collier Park Hostel Bonds Offset Reserve**  
Established to quarantine accommodation bonds refundable to departing hostel residents. The fully funded reserve represents quarantined ingoing accommodation bonds deposited by residents.
- **Collier Park Golf Course Reserve**  
Established to quarantine funds relating to the Collier Park Golf Course. Monies are used to finance capital expenditure associated with the Golf Course. This reserve is funded by an amount equal to the annual operating surplus of the facility before depreciation but after capital expenditure and dividends paid to the Municipal Fund in accordance with Council Policy P612.

- **Waste Management Reserve**  
Established to provide for investment in new waste management technology or buy into a waste management facility. It is maintained by an annual allocation, equal to the operating surplus from the waste budget. The reserve is expected to be used in the next 5 to 10 years as technologies deemed consistent with the triple bottom line perspective emerge.
- **Reticulation & Pump Replacement Reserve**  
Established to provide funds for the replacement of reticulation equipment and pumps in City parks and gardens. It is funded from annual allocations from the Municipal Fund.
- **Information Technology Reserve**  
Established to finance the acquisition and replacement of information technology across the City. Funded by annual appropriation from the Municipal Fund.
- **Insurance Risk Reserve**  
This reserve is set up to manage the 'burning cost' workers compensation premium. It meets the difference between the deposit premium and adjusted premium in the event of a significant claim.

# Notes to the Financial Statements for the Year Ended 30 June 2010

## 18. Reserves (continued)

### Purpose Of Reserves (continued)

- **Footpath Reserve**  
Established to finance the replacement of existing footpaths with in-situ concrete sections rather than slabs. It may be funded by annual allocations from the Municipal Fund in years when the full Municipal Fund allocation is not deployed directly to path works within the City.
- **Underground Power Reserve**  
Established to accumulate funding to support the City's contribution to the under-grounding of existing overhead electrical cables within specified precincts in the city. The reserve is used to accumulate and quarantine cash collections from each precinct as power is undergrounded.
- **Parking Facilities Reserve**  
Used to quarantine funds contributed by developers in lieu of providing parking facilities. Funds are used to provide parking within the district in the vicinity of these developments as opportunities arise in the future.
- **Collier Park Village Reserve**  
This reserve is used exclusively to fund items associated with the Collier Park Retirement Village Complex. Funds may be applied only to capital expenditure and refurbishment of units at the village or to meet the operational losses incurred at the village.
- **River Wall Reserve**  
Established to quarantine monies to be used to attract matching funding from state government with a view towards sharing financial responsibility for maintaining the river walls.
- **Railway Station Precincts Reserve**  
Established to quarantine monies to be used to provide streetscapes and infrastructure around railway stations constructed as part of the Perth to Mandurah railway.
- **Future Building Works Reserve**  
Established to quarantine monies to be used to support identified future major upgrades of City and Civic buildings in line with approved building management strategies. The creation of this reserve represents a conscious decision to address the infrastructure funding gap.
- **Future Transport Works Reserve**  
Established to quarantine monies to be used to provide future road projects or to hold previously allocated monies for projects that

are unable to be completed within the current year due to contractor or material shortages - until those shortages are addressed and the project can proceed.

- **Future Streetscape Works Reserve**  
Established to quarantine monies to be used for future streetscape works.
- **Future Parks Works Reserve**  
Established to quarantine monies to be used to provide for future major park upgrades

### Movements To / From Reserves

All active reserves other than the Collier Park Village, Collier Park Hostel, Collier Park Golf Course Reserve, Waste Management Reserve and Underground Power Reserve have funds applied to projects and may be reimbursed from the Municipal Fund on an ongoing basis each year as determined by Council during the budget process. The current year's movements in to or out from all reserves are disclosed at Note 18 above. Any change in the purpose of reserve funds is made in accordance with the Local Government Act and Local Government Financial Management Regulations.

## Notes to the Financial Statements for the Year Ended 30 June 2010

### 19. Trust Funds

#### (a) Controlled Trust Items

Trust items over which the City has the capacity to determine the final deployment are included in the financial statements for the period.

These Trust monies are fully cash backed by separately identified bank accounts. At reporting date the classes of controlled trusts were:

	2010 \$	2009 \$
<b>Current Trust Funds</b>		
Footpath Deposits	168,811	127,933
Tender Deposits	0	0
Hall Bonds	1,424	0
Lessee Bonds	0	0
Sundry Trusts	14,586	32,149
Private Crossover Deposits	0	0
<b>Total Current Controlled Trusts</b>	<b>\$184,821</b>	<b>\$160,082</b>
<b>Non Current Trust Funds</b>		
Footpath Deposits	442,129	460,171
Tender Deposits	0	0
Hall Bonds	126	0
Lessee Bonds	3,000	0
Sundry Trusts	75,516	23,147
Private Crossover Deposits	10,203	10,203
<b>Total Non Current Controlled Trusts</b>	<b>\$530,974</b>	<b>\$493,521</b>

#### (b) Non Controlled Trust Items

The City has custody of the following monies but not the capacity to deploy them in the pursuit of Council objectives. The City's responsibility in respect of these monies is simply that of collecting agent. Accordingly, they are disclosed as non-controlled items but are not included in the financial statements.

Non controlled trust funds held by the City at reporting date include :

Unclaimed Monies	21,507	21,547
Miscellaneous Trusts	0	0
<b>Total Non Controlled Trusts</b>	<b>\$21,507</b>	<b>\$21,547</b>

# Notes to the Financial Statements

## for the Year Ended 30 June 2010

### 19. Trust Funds (continued)

#### (b) Non Controlled Trust Items (continued)

Movements in the balances of each category of Trust Funds during the year are summarised below:

	2010 \$	2009 \$
<b>Footpath Deposits</b>		
Opening Balance	588,104	531,904
Trust Deposits Received	256,100	219,700
Refunds and Retentions	(233,264)	(163,500)
<b>Closing Balance</b>	<b>\$610,940</b>	<b>\$588,104</b>
<b>Tender Deposits</b>		
Opening Balance	0	0
Trust Deposits Received	0	0
Refunds and Retentions	(0)	(0)
<b>Closing Balance</b>	<b>\$0</b>	<b>\$0</b>
<b>Hall Bond Deposits</b>		
Opening Balance	0	1,775
Trust Deposits Received	19,000	24,850
Refunds and Retentions	(17,450)	(26,625)
<b>Closing Balance</b>	<b>\$1,550</b>	<b>\$0</b>
<b>Lessee Bonds</b>		
Opening Balance	0	0
Trust Deposits Received	3,000	0
Refunds and Retentions	(0)	(0)
<b>Closing Balance</b>	<b>\$3,000</b>	<b>\$0</b>
<b>Sundry Deposits</b>		
Opening Balance	55,296	62,096
Trust Deposits Received	52,212	70,000
Refunds and Retentions	(17,405)	(76,800)
<b>Closing Balance</b>	<b>\$90,103</b>	<b>\$55,296</b>

## Notes to the Financial Statements for the Year Ended 30 June 2010

### 19. Trust Funds (continued)

#### (b) Non Controlled Trust Items (continued)

	2010 \$	2009 \$
<b>Crossover Bonds</b>		
Opening Balance	10,203	10,203
Trust Deposits Received	0	0
Refunds and Retentions	(0)	(0)
<b>Closing Balance</b>	<b>\$10,203</b>	<b>\$10,203</b>
<b>Non Controlled Trusts</b>		
Opening Balance	21,547	21,547
Trust Deposits Received	0	0
Refunds and Retentions	(40)	(0)
<b>Closing Balance</b>	<b>\$21,507</b>	<b>\$21,547</b>

### 20. Employee Contributions - Superannuation

The City contributes on behalf of its employees to a defined contribution superannuation plan established in respect of all local governments in Western Australia. In accordance

with statutory requirements, the City contributes the amount required by statute to the plan. These funds accumulate in the plan to meet members' benefits as they accrue. The City has no further liability at reporting date in respect of its employee superannuation benefits.

Contributions by the City during the reporting period	<b>\$1,428,472</b>	<b>\$1,340,028</b>
Number of Full Time Equivalent Employees at Balance Date	<b>218.6</b>	<b>217.6</b>



# Notes to the Financial Statements for the Year Ended 30 June 2010

## 21. Council Members Entitlements

For the year ended 30 June 2010, meeting attendance fees, local government allowances and communications and technology allowances within the permissible limits have been paid to the City's Council Members as provided for under the Local Government Act. Fees and allowances are paid quarterly 'in advance' resulting in a small over-expenditure due to changes at the Oct 2009 elections.

	Budget \$	2010 \$	2009 \$
Meeting Attendance Fees	98,000	102,200	98,211
Local Government Allowance - Mayor	48,500	48,500	45,000
Local Government Allowance - Deputy Mayor	12,125	14,550	11,250
Communication Allowances	31,200	31,200	31,298
Technology Allowances	13,000	12,996	15,400
Other Reimbursements	4,000	5,383	3,828
	<b>206,825</b>	<b>214,829</b>	<b>\$204,987</b>

## 22. Operating Leases

The City has no outstanding obligations under non cancellable operating leases at reporting date.

## 23. Capital Commitments

The City has contracted for items of Capital Expenditure that were not recognised as liabilities in the Statement of Financial Position at reporting date. These items were not included in the financial statements but are detailed as commitments because they are the subject of an irrevocable commitment for the goods or services as at reporting date.

The items listed below are the subject of either an approved tender or a legal contract to acquire the item. These projects are scheduled to occur, and are funded, across two financial years. Unexpended funds from the 2009/2010 Budget are carried forward into the new year to complete these works.

Library & Community Centre Refurbishment - Current year unspent	2,345,000
Library & Community Centre Refurbishment (Tender) - Remaining commitment	2,995,000
SJMP Revetment Wall - Current year unspent	350,000
Motor Vehicle Replacement - Executive fleet	114,000
	<b>\$5,804,000</b>

# Notes to the Financial Statements for the Year Ended 30 June 2010

## 24. Trading Undertakings & Major Land Transactions

During the reporting period, Council did not engage in any trading undertakings or major land transactions as defined in the Local Government Financial Management Regulations.

## 25. Contingent Liabilities

The City had no identified contingent liabilities at reporting date.

## 26. Opening Position

Net current (unrestricted) assets carried forward at 1 July 2009 for the purpose of the budget were (\$208,130) (after indicative Carry Forward Works of \$2,525,000). This differs from the net current (unrestricted) assets shown in the audited financial statements for the year ended 30 June 2009 of \$133,389 after allowing for Carry Forward Works of \$2,425,000.

Net current assets for the purposes of preparing the Annual Budget is calculated as the projected difference between current assets (adjusted by the exclusion of "restricted" assets - money set aside exclusively to cash back Reserves, monies held in Trust and current employee entitlements) and current liabilities as disclosed on the budgeted balance sheet (less loan liabilities and employee provisions).

The difference arose as a consequence of the use of 'estimated' account balances to facilitate the early adoption of the Annual Budget on 7 July 2009. This has no detrimental effect on operations during the year. The practice of deriving the budget position using projected balances allows Council to adopt its Annual Budget in early July and levy its rates promptly, thereby avoiding the

need to arrange short term cash accommodation with its bankers to fund Council's operations during July and August each year.

## 27. Rating Information

### (a) Rate In the Dollar

A rate of 6.3500 cents in the dollar (6.0000 cents in 2009) was applied to the Gross Rental Value (GRV) of all rateable properties in the municipality excepting for those subject to the approved minimum rate. This rate was applied to both residential and commercial property within the district.

### (b) Minimum Rate

A \$650.00 Minimum Rate was applied (\$620.00 in 2009). This rate was determined to reflect the basic cost incurred in servicing lots within the district for the 2009/2010 rating year.

### (c) Instalment Options

In accordance with the Local Government Act (1995) and Local Government Financial Management Regulations (1996), the City offers Ratepayers a choice of payment of rates by either one, two or four instalments.

To offset the cost of offering the instalment payment option, the Local Government Act (1995) allows the City to charge a \$7.50 Administration Fee on the second, third and fourth instalments plus interest at the prescribed rate of 5.5% per annum on instalment payments. This fee supports the cost of administering debts, issuing instalment reminder notices and processing payments received.

### (d) Penalty Interest

An interest charge of 11% was applied to all rates outstanding beyond the due date for the

rates notice (excluding pensioner deferrals) as provided in the Local Government Act (1995). The rate of interest on outstanding rates is consistent with the penalty interest rate gazetted by the state government and applied to outstanding balances for the Emergency Services Levy.

### (e) Concessions

In accordance with the provisions of the Pensioner Rates Rebates and Deferrals Act, concessions were offered to eligible pensioners and seniors to allow them to either defer their rates or receive a percentage rebate of their rates provided they registered within the specified period and paid the balance of the rates within the year in which they were assessed. Eligibility for a concession is determined by meeting the requirements specified in the Pensioner Rates (Rebates & Deferrals) Act.

### (f) Incentive Scheme

An incentive scheme to encourage the early payment of rates operated in the 2009/2010 rating year. To be eligible, ratepayers were required to pay current year rates plus any arrears in full before the due date of 26 August 2009. Amounts legitimately deferred under the pensioner deferrals scheme did not need to be cleared to be eligible.

Prizes offered in the incentive scheme were provided by sponsors external to the organisation. The City incurred no direct cost in facilitating the Early Payment Incentive Scheme.

## Notes to the Financial Statements for the Year Ended 30 June 2010

### (g) Rates Charges and Interest

	Budget \$	2010 \$	2009 \$
Administration Fee - Instalments	90,000	91,343	62,215
Interest on Rating - Pre Interest on Instalments	88,000	87,164	91,325
Interest on Overdue Rates	105,000	117,218	114,415
<b>Total Charges and Interest</b>	<b>\$283,000</b>	<b>\$295,725</b>	<b>\$267,955</b>

### (h) Emergency Services Levy

During the 2009/2010 year the City was required to perform the role of third party collection agent for the Emergency Services Levy (ESL) for properties within the district. The ESL is a state government levy used to fund the operations of the career and volunteer fire brigades.

For the 2009/2010 year, the City used the method of progressively remitting nominated portions of the total ESL levies to the Fire & Emergency Services Levy irrespective of whether they had been collected on not at 30 June 2010. Accordingly, the uncollected ESL funds at year end are now included in the City's Balance Sheet as a debt owing to the City.

Accountability for management of the ESL charges by the City on behalf of FESA is achieved by submission of reports to FESA each year. These reports are independently audited on behalf of FESA.

## 28. Notes to the Statement of Cash Flows

### (a) Reconciliation to the Statement of Cash Flows

For the purpose of preparing the Statement of Cash Flows, the City considers cash and cash equivalents to include cash on hand, in banks and invested in money market instruments. Cash at the end of the reporting period as shown on the Statement of Cash Flows is reconciled to the related items in the Statement of Financial Position as follows.

	2010 \$	2009 \$
Cash on Hand	3,335	3,095
Cash at Bank	86,949	1,777,329
Bank Overdraft	0	0
Cash Equivalents	33,484,417	28,493,583
	<b>\$33,574,701</b>	<b>\$30,274,007</b>

## Notes to the Financial Statements for the Year Ended 30 June 2010

### 28. Notes to the Statement of Cash Flows (continued)

#### Reconciliation of Net Cash Used in Operations to Net Operating Result

	2010 \$	2009 \$
<b>Net Operating Result</b>	<b>4,803,416</b>	<b>(2,631,863)</b>
<b>Add/(less) Non Cash Items</b>		
Depreciation	7,115,142	6,710,005
Profit on Sale of Assets	482,122	(217,129)
Change in Equity - Joint Venture	(135,056)	0
<b>Non Operating Items reflected in Income Statement</b>		
Grants for the Construction of Assets	(2,098,896)	(2,081,808)
<b>Changes in Assets &amp; Liabilities during Financial Year</b>		
(Increase) / Decrease in Current Receivables	(1,168,432)	(32,419)
(Increase) / Decrease in Non Current Receivables	(1,400,565)	2,101,305
Increase / (Decrease) in Income in Advance	(256,295)	296,043
Increase / (Decrease) in Current Payables	1,302,305	412,349
Increase / (Decrease) in Non Current Payables	37,454	165,243
(Increase) / Decrease in Inventory	96,293	(186,025)
Increase / (Decrease) in Non Current Provisions	93,857	(36,606)
(Increase) / Decrease in Prepayments	28,812	45,206
Increase / (Decrease) in Current Provisions	139,420	246,645
Increase / (Decrease) in Accrued Expenses	94,522	38,856
(Increase) / Decrease in Accrued Income	(27,835)	45,466
<b>Net Cash Provided by Operations</b>	<b>\$9,106,264</b>	<b>\$4,875,268</b>

#### (b) Loan Facilities

Self Supporting Loans	2,175,959	216,583
City Loans	4,338,157	4,857,954
<b>Net Loan Liability</b>	<b>\$6,514,116</b>	<b>\$5,074,537</b>

# Notes to the Financial Statements for the Year Ended 30 June 2010

## 29. Credit Standby Arrangements

An Overdraft facility exists with the Commonwealth Banking Corporation for the daily operational requirements of the City. This facility has no specific dollar value limit but is guaranteed and monitored by the level of short term deposits held with the bank. Any overdraft shown in the Statement of Financial Position exists only as a consequence of timing differences in unpresented cheques and does not represent a draw-down of funds from a facility provided by the City's bankers. The City has access to a corporate credit card facility to a potential funding limit of \$52,000. Any outstanding balances are settled monthly.

## 30. Financial Risk Management

The City's activities may expose it to financial risks including price risk, credit risk, liquidity risk and interest rate risk. The overall risk management strategy focuses on the unpredictability of financial markets - seeking to minimise potential adverse effects on the City's financial performance. There is no exposure to foreign currency risk as the City does not engage in foreign currency transactions.

The City held the following financial instruments at balance date:

	Carrying Value		Fair Value	
	2010	2009	2010	2009
<b>Financial Assets</b>				
Cash & Cash Equivalents	33,574,701	30,274,007	33,574,701	30,274,007
Receivables	7,043,485	4,474,488	7,043,485	4,474,488
<b>Total Financial Assets</b>	<b>40,618,186</b>	<b>34,748,495</b>	<b>40,618,186</b>	<b>34,748,495</b>
<b>Financial Liabilities</b>				
Payables	31,937,818	28,566,545	31,937,818	28,566,545
Borrowings	6,514,116	5,074,437	5,281,396	4,035,833
<b>Total Financial Liabilities</b>	<b>38,451,934</b>	<b>33,640,982</b>	<b>37,219,214</b>	<b>32,602,378</b>

Fair value is determined as follows:

- Cash and Cash Equivalents, Receivables & Payables

Estimated as the carrying value - which approximates net market value.

- Borrowings

Estimated future cash flows discounted by current market rates applicable to assets and liabilities having a similar risk profile.

# Notes to the Financial Statements for the Year Ended 30 June 2010

## 30. Financial Risk Management (continued)

### (a) Cash & Cash Equivalents

The City's objective is to maximise its return on cash and investments - whilst preserving capital and maintaining an adequate level of liquidity to support operational needs. Financial Services manages the cash and investment portfolio in accordance with Policy P603 - Investment of Surplus Funds and the Department of Local Government Guideline 19. A comprehensive Investment Register is maintained at all times and an Investment Report disclosing the composition of the portfolio, counterparty risk, credit quality and investment performance is provided to Council on a monthly basis.

The major risk associated with investments is price risk - that is, the risk that the capital value

of investments may fluctuate due to changes in market prices, whether these changes are caused by factors specific to individual financial instruments of their issuers or factors affecting similar instruments traded in a market. Cash and investments are subject to interest rate risk - the risk that movements in interest rates could affect returns. Cash and investments are also subject to credit risk - the risk that a contracting entity may not complete its obligations under a financial instrument resulting in a financial loss to Council.

Council manages these risks by diversifying its portfolio and only purchasing investments with high credit ratings or capital guarantees.

The impact of a 1% change in interest rates on holdings of Cash & Investments is shown below:

	2010 \$	2009 \$
<b>Sensitivity Analysis</b>		
Impact of a 1% change in interest rates on Cash & Investments		
Equity	335,747	302,740
Income Statement	335,747	302,740

## Notes to the Financial Statements for the Year Ended 30 June 2010

### 30. Financial Risk Management (continued)

#### (b) Receivables

The City's major receivables comprise rates, service charges and user fees and charges. The major risk associated with these receivables is credit risk - the risk that the debts may not be repaid. This risk is managed by monitoring outstanding debts and employing timely, effective debt recovery practices.

Credit risk on Rates, Rubbish Charges and UGP Service Charges is minimised through the City's ability to recover these debts as a secured charge over the land - that is, the land can be sold to recover the debt. The City also

charges interest on overdue rates and rubbish charges at higher than market rates - which further encourages payment. The level of outstanding receivables is monitored against benchmarks for acceptable collection performance and reported to Council on a monthly basis.

A suitable provision for doubtful receivables is made as required following a critical assessment of outstanding receivables by class each year. There are no material receivables that have been subject to a re-negotiation of repayment terms.

The profile of the City's credit risk at balance date was:

	2010 \$	2009 \$
<b>Type of Receivables</b>		
<b>Rates &amp; Charges</b>		
Current	98.6%	98.3%
Overdue	1.4%	1.7%
<b>Other Receivables</b>		
Current	80.1%	78.6%
Overdue	19.9%	21.4%

## Notes to the Financial Statements for the Year Ended 30 June 2010

### 30. Financial Risk Management (continued)

#### (c) Short Term Deposits

The accounting policy applied in respect of short term deposits is as stated at Note 1 (f) and Note 4 (b). Interest is recognised as earned rather than upon receipt. The average maturity of short term investments undertaken during the reporting period was 82 days. The weighted average interest rate yield was 4.73% on investments and 3.42% on at call funds.

#### (d) Payables & Borrowings

Payables and borrowings are both subject to liquidity risk - that is the risk that insufficient funds may be on hand to meet payment obligations as and when they fall due. The City manages this risk by dynamically monitoring its cash

flow requirements and liquidity levels to ensure that an adequate cash buffer is maintained at all times.

Payments are made in accordance with agreed terms or statutory obligations - whichever is applicable. Credit terms may be extended or overdraft facilities drawn upon if required.

Borrowings are also subject to interest rate risk - the risk that movements in interest rates could adversely affect funding costs. Council manages this risk by borrowing over long terms and fixing the interest rate to the situation considered the most advantageous at the time of negotiation.

The contractual undiscounted cash flows of Council's Payables and Borrowings are set out in the Liquidity Sensitivity Table below.



# Notes to the Financial Statements for the Year Ended 30 June 2010

## 30. Financial Risk Management (continued)

### Payables - Classified by Year

	Due within 1 year	Due between 1 and 5 years	Due after 5 years	Total Contractual Cash Flows	Carrying Values
<b>2010</b>					
Payables	4,077,914	530,974	0	4,608,888	4,608,888
Leaseholder Liability (Retirement Facility)	1,917,478	7,669,912	17,741,540	27,328,930	27,328,930
Borrowings	971,122	4,310,411	3,132,517	8,414,050	6,514,116
	<b>6,966,514</b>	<b>12,511,297</b>	<b>20,874,057</b>	<b>40,351,868</b>	<b>38,451,934</b>
<b>2009</b>					
Payables	2,937,382	493,521	0	3,430,903	3,430,903
Leaseholder Liability (Retirement Facility)	1,855,444	7,421,776	15,858,422	25,135,642	25,136,642
Borrowings	852,948	3,365,408	2,279,192	6,497,548	5,074,537
	<b>5,645,774</b>	<b>11,280,705</b>	<b>18,137,614</b>	<b>35,064,093</b>	<b>33,642,082</b>

	< 1 Year	1-2 Years	2-3 Years	3-4 Years	4-5 Years	> 5 Years	Total	Weighted Average Interest Rate
<b>2010</b>								
<b>Fixed Rate</b>								
Debtures	586,302	794,460	843,286	872,656	712,972	2,704,440	6,514,116	6.12%
Weighted Ave Interest Rate	6.00%	6.03%	6.04%	6.05%	6.05%	6.24%		
<b>2009</b>								
<b>Fixed Rate</b>								
Debtures	555,464	586,302	622,169	660,207	678,175	1,972,220	5,074,537	6.10%
Weighted Ave Interest Rate	6.00%	6.00%	6.00%	6.00%	6.02%	6.24%		

# Notes to the Financial Statements for the Year Ended 30 June 2010

### 31. Interest Bearing Borrowings

The City undertakes borrowings for its own purposes as part of a balanced funding model. It also acts as a guarantor for Self Supporting Loans to a number of community groups. City borrowings are regarded as part of the overall municipal funding package and are not directly attributed to operational programs other than General Purpose Revenue. They are

secured against the future general revenue of the local government. Loan No 221 222 & 223 are City loans.

Self Supporting Loans are guaranteed by the City on behalf of a nominated community sporting group. Responsibility for all payments of principal and interest rests with the beneficiary community sporting group. All payments are reimbursed by the relevant group - meaning that there

is no financial impost on the City for these loans. Loan No 214, 218, 219, 220 and 224 are Self Supporting Loans.

All loans borrowings detailed below are undertaken with WA Treasury Corporation. Loan terms, payment frequencies and interest rates vary as agreed at the time of negotiating the loan. Individual loan details are as specified in the following table.

Loan No	Loan Term	Maturity Date	Loan Principal	Interest Rate	Instalment Frequency	Balance 1 Jul 09	Principal Repayment	Interest Repayment	Total Repayment	Balance 30 Jun 10
<b>City Loans</b>										
221	10 Yr	Jun 2014	1,500,000	6.06%	Quarterly	861,900	(152,266)	(48,815)	(201,081)	709,634
222	10 Yr	Jun 2015	1,500,000	5.48%	Monthly	996,054	(144,172)	(51,823)	(195,995)	851,882
223	10 Yr	Jun 2019	3,000,000	6.32%	Monthly	3,000,000	(223,359)	(181,970)	(405,329)	2,776,641
<b>Self Supporting Loans</b>										
214	5 Yr	Jan 2010	25,996	5.91%	Quarterly	2,956	(2,956)	(3,102)	(6,058)	0
218	15 Yr	Nov 2015	85,000	6.59%	Monthly	46,817	(6,203)	(2,733)	(8,936)	40,614
219	10 Yr	Jul 2013	225,000	5.60%	Quarterly	111,028	(23,814)	(5,723)	(29,537)	87,214
220	17 Yr	Nov 2021	62,542	6.28%	Monthly	55,782	(7,651)	(3,156)	(10,807)	48,131
224	10 Yr	Feb 2020	2,000,000	6.15%	Semi Annually	0	(0)	(0)	(0)	2,000,000
						<b>5,074,537</b>	<b>(560,421)</b>	<b>(297,322)</b>	<b>(857,743)</b>	<b>6,514,116</b>

# Notes to the Financial Statements for the Year Ended 30 June 2010

## 32. Statement of General Purpose Funding

	Budget 2010 (\$)	Actual 2010 (\$)	Actual 2009 (\$)
<b>General Rate</b>			
GRV - 18,814 Assessments at Rate in \$ of 6.3500 cents	19,558,199	19,558,199	
GRV - 15,702 Assessments at Rate in \$ of 6.0000 cents			18,232,834
<b>Minimum Rate</b>			
GRV - 3,668 Assessments at \$ 650.00 each	2,384,200	2,384,200	
GRV - 3,803 Assessments at \$ 620.00 each			2,357,860
<b>Interim Rating</b>			
GRV - Rate in \$ of 6.3500 cents	113,000	112,585	
GRV - Rate in \$ of 6.0000 cents			52,964
<b>Sub Total</b>	<b>22,055,399</b>	<b>22,054,984</b>	<b>20,643,658</b>
Plus - Late Payment Penalties / Interest on Rating	193,000	204,382	205,740
Plus - Administration Fees	98,000	108,165	88,201
Less - Rates written off	(6,000)	(4,067)	(4,595)
<b>Total amount made up from Rates</b>	<b>22,340,399</b>	<b>22,363,464</b>	<b>20,933,004</b>
<b>Grant Revenue</b>			
General (Untied) Grant	790,000	1,012,950	780,348
	<b>790,000</b>	<b>1,012,950</b>	<b>780,348</b>
<b>Other General Purpose Income</b>			
Pensioner's Deferred Rates Interest Grant	22,000	24,749	19,693
Interest Revenue (Including Reserve Funds)	1,736,350	1,812,857	2,134,275
ESL Transaction Processing Fee	43,000	43,060	43,830
UGP Financing Interest	135,000	131,836	265,618
Change in Equity - Joint Venture	0	135,056	0
Other General Purpose Revenue	220,000	267,536	174,905
	<b>2,156,350</b>	<b>2,415,094</b>	<b>2,638,321</b>
<b>Total General Purpose Revenue</b>	<b>25,286,749</b>	<b>25,791,508</b>	<b>24,351,673</b>
<b>Expenses Associated with General Purpose Funding</b>			
Rates Collection / Valuation Expenses	(220,180)	(214,226)	(285,943)
Interest Expense - Loans	(307,500)	(346,218)	(131,216)
Financing Expense	(50,000)	(76,187)	(57,999)
Allocated Outwards	17,722	12,368	78,089
<b>General Purpose Funding Expenses</b>	<b>(559,958)</b>	<b>(624,263)</b>	<b>(397,069)</b>
<b>Total General Purpose Funding</b>	<b>\$24,726,791</b>	<b>\$25,167,245</b>	<b>\$23,954,604</b>

## Notes to the Financial Statements for the Year Ended 30 June 2010

### 33. Schedule Of Rating Information

Actual						
Particulars	Rateable Value \$	Rate in \$ Cents	Rate Yield \$	Min No.	Min Yield (\$)	Min Yield (\$)
<b>General Rate - GRV</b>						
Residential	303,568,283	6.3500	17,261,761	3,563	2,315,950	19,577,711
Commercial	37,209,268	6.3500	2,296,438	105	68,250	2,364,688
Interim Rates	3,118,375	6.3500	112,585			112,585
						0
<b>Rates Levied</b>	<b>\$343,895,926</b>		<b>\$19,670,784</b>	<b>3,668</b>	<b>\$2,384,200</b>	<b>\$22,054,984</b>

Budget						
Particulars	Rateable Value \$	Rate in \$ Cents	Rate Yield \$	Min No.	Min Yield (\$)	Min Yield (\$)
<b>General Rate - GRV</b>						
Residential	303,127,399	6.3500	17,259,811	3,567	2,318,550	19,578,361
Commercial	37,114,564	6.3500	2,298,388	101	65,650	2,364,038
Interim Rates		6.3500	113,000			113,000
<b>Rates Levied</b>	<b>\$340,241,963</b>		<b>\$19,671,199</b>	<b>3,668</b>	<b>\$2,384,200</b>	<b>\$22,055,399</b>

## Notes to the Financial Statements for the Year Ended 30 June 2010

### 34. Infrastructure, Property Plant & Equipment - Movements in Carrying Amounts

Movements in the carrying amounts of each class of Property, Plant and Equipment between the beginning and the end of the current financial year are reflected in the table below.

Movement	Land	Buildings	Artwork	Computer Equipment	Furniture & Fittings	Mobile Plant	Plant & Equipment	Infrastructure (All classes)	\$ Total
Balance at 1 July 2009	60,160,120	45,746,015	289,799	601,812	669,342	2,597,991	436,834	80,916,373	191,418,286
Additions	0	1,636,187	0	161,891	34,303	1,155,432	76,551	4,706,831	7,771,196
Disposals	0	(641,256)	0	0	0	(66,862)	0	0	(708,118)
Revaluation Increments	0	7,665,784	0	0	0	0	0	5,799,939	13,465,723
Revaluation Decrements	0	0	0	0	0	0	0	(5,829,144)	(5,829,144)
Write Down / Adjustments	0	(529,300)	0	0	0	0	0	0	(529,300)
Depreciation Expense	0	(1,123,379)	(6,233)	(221,168)	(100,477)	(892,505)	(70,451)	(4,700,929)	(7,115,142)
Category Balance	<b>60,160,120</b>	<b>52,754,051</b>	<b>283,566</b>	<b>542,535</b>	<b>603,168</b>	<b>2,794,056</b>	<b>442,934</b>	<b>80,893,070</b>	<b>198,473,500</b>
<b>Capital Work in Progress</b>									
Balance at 1 July 2009	0	663,169	0	0	0	0	0	0	663,169
Additions	0	4,619,701	0	0	0	0	0	0	4,619,701
Capitalised Assets	0	(627,568)	0	0	0	0	0	0	(627,568)
<b>Capital WIP Balance</b>	<b>0</b>	<b>4,655,302</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,655,302</b>
<b>Balance at 30 June 2010</b>	<b>\$60,160,120</b>	<b>\$57,409,353</b>	<b>\$283,566</b>	<b>\$542,535</b>	<b>\$603,168</b>	<b>\$2,794,056</b>	<b>\$442,934</b>	<b>\$80,893,070</b>	<b>\$203,128,802</b>

## Notes to the Financial Statements for the Year Ended 30 June 2010

### 35. Segment Reporting - Aged Care Hostel

The City operates a frail aged care hostel known as the Collier Park Hostel (CPH). This facility is not a separate legal or taxation entity - although the financial results of its operations are quarantined and associated monies are held discrete from the City's funds. Beneficial control of the Collier Park Hostel's assets, responsibility for its liabilities and the day to day control of its operations reside with the City. All staff engaged at the hostel are

employed directly by the City which also assumes responsibility for future employee entitlements. Treasury management activities (accounts payable, accounts receivable and investment) are all performed centrally by the City on behalf of the hostel.

Accounting standards relating to segment reporting do not generally apply to the operations of local governments. Notwithstanding this, the Collier Park Hostel is required to comply with the Aged Care Act 1997 and the reporting and disclosure regimes associated with

the Conditional Adjustment Payment (CAP) funding initiative. This legislation requires the City to separately identify and disclose the aggregated results of the Collier Park Hostel's operations and the assets and liabilities attributed to it in the City's general purpose financial report as though it were a separate financial entity. This financial disclosure is best effected through the City providing a reporting note that reflects the Collier Park Hostel's financial position and performance for the year as a separate operational segment.

Operating Performance - 2010	Hostel Segment	Other Segment	2010 Total
<b>Revenues</b>			
Government Grants & Subsidies - Operational	749,211	1,988,269	2,737,480
Hostel Resident Charges	615,036	0	615,036
Bond Retentions	48,021	0	48,021
Interest Income	0	2,079,992	2,079,992
Capital Grants	0	2,725,781	2,725,781
Other Revenue	15,968	36,914,795	36,930,763
<b>Total Revenue</b>	<b>1,428,236</b>	<b>43,708,837</b>	<b>45,137,073</b>
<b>Expenditure</b>			
Care Employee Expenditure	(727,746)	0	(727,746)
Other Employee Expenditure	(284,041)	(14,609,938)	(14,893,979)
Interest Expense	0	(346,218)	(346,218)
Depreciation Expense	(55,701)	(7,059,441)	(7,115,142)
Capital Expense - Not Capitalised	(88,946)	(0)	(88,946)
Other Expense	(546,992)	(16,614,634)	(17,161,626)
<b>Total Expenses</b>	<b>(1,703,426)</b>	<b>(38,630,231)</b>	<b>(40,333,657)</b>
<b>Segment Result</b>	<b>(\$275,190)</b>	<b>\$5,078,606</b>	<b>\$4,803,416</b>

## Notes to the Financial Statements for the Year Ended 30 June 2010

### 35. Segment Reporting - Aged Care Hostel (continued)

Aggregate Statement of Financial Position 2010	Hostel Segment	Other Segments	2010 Total
<b>Current Assets</b>			
Cash - Restricted *1	1,445,164	27,786,744	29,231,908
Cash - Unrestricted *2	347,276	3,995,517	4,342,793
Other Current Assets	0	4,264,603	4,264,603
<b>Total Current Assets</b>	<b>\$1,792,440</b>	<b>\$36,046,864</b>	<b>\$37,839,304</b>
<b>Non Current Assets</b>			
Infrastructure, Property , Plant & Equipment	3,898,309	199,230,493	203,128,802
Other Non Current Assets	0	3,483,626	3,483,626
<b>Total Non Current Assets</b>	<b>\$3,898,309</b>	<b>\$202,714,119</b>	<b>\$206,612,428</b>
<b>Total Assets</b>	<b>\$5,690,749</b>	<b>\$238,760,983</b>	<b>\$244,451,732</b>

	Hostel Segment	Other Segments	2010 Total
<b>Current Liabilities</b>			
Other Current Liabilities	0	6,786,226	6,786,226
<b>Total Current Liabilities</b>	<b>\$0</b>	<b>\$6,786,226</b>	<b>\$6,786,226</b>
<b>Non Current Liabilities</b>			
Liabilities - Refundable Accommodation Bonds	1,445,464	0	1,445,464
Other Current Liabilities	0	32,755,187	32,755,187
<b>Total Non Current Liabilities</b>	<b>\$1,445,464</b>	<b>\$32,755,187</b>	<b>\$34,200,651</b>
<b>Total Liabilities</b>	<b>\$1,445,464</b>	<b>\$39,541,413</b>	<b>\$40,986,877</b>
<b>Net Assets</b>	<b>\$4,245,285</b>	<b>\$199,219,570</b>	<b>\$203,464,855</b>

## Notes to the Financial Statements for the Year Ended 30 June 2010

Operating Performance - 2009	Hostel Segment	Other Segment	2009 Total
<b>Revenues</b>			
Government Grants & Subsidies - Operational	770,168	1,735,531	2,505,699
Hostel Resident Charges	647,156	0	647,156
Bond Retentions	43,285	0	43,285
Interest Income	0	2,411,684	2,411,684
Capital Grants	0	2,081,808	2,081,808
Other Revenue	12,528	32,848,188	32,860,716
<b>Total Revenue</b>	<b>1,473,137</b>	<b>39,077,211</b>	<b>40,550,348</b>
<b>Expenditure</b>			
Care Employee Expenditure	(734,357)	(0)	(743,357)
Other Employee Expenditure	(241,583)	(13,732,528)	(13,974,111)
Interest Expense	(0)	(131,216)	(131,216)
Depreciation Expense	(56,292)	(6,653,713)	(6,710,005)
Capital Expense - Not Capitalised	(65,314)	0	(65,314)
Other Expense	(536,040)	(21,021,898)	(21,558,208)
<b>Total Expenses</b>	<b>(1,642,856)</b>	<b>(41,539,355)</b>	<b>(43,182,211)</b>
<b>Segment Result</b>	<b>(\$169,719)</b>	<b>\$(2,462,144)</b>	<b>\$(2,631,863)</b>

Aggregate Statement of Financial Position 2009	Hostel Segment	Other Segments	2010 Total
<b>Current Assets</b>			
Cash - Restricted *1	1,169,354	27,659,377	28,828,731
Cash - Unrestricted *2	529,163	916,113	1,445,276
Other Current Assets	0	3,193,441	3,193,441
<b>Total Current Assets</b>	<b>\$1,698,517</b>	<b>\$31,768,931</b>	<b>\$33,467,448</b>
<b>Non Current Assets</b>			
Infrastructure, Property, Plant & Equipment	2,946,010	189,135,445	192,081,455
Other Non Current Assets	0	1,948,005	1,948,005
<b>Total Non Current Assets</b>	<b>\$2,946,010</b>	<b>\$191,083,450</b>	<b>\$194,029,460</b>
<b>Total Assets</b>	<b>\$4,644,527</b>	<b>\$222,852,381</b>	<b>\$227,496,908</b>



## Notes to the Financial Statements for the Year Ended 30 June 2010

### 35. Segment Reporting - Aged Care Hostel (continued)

	Hostel Segment	Other Segments	2009 Total
<b>Current Liabilities</b>		<b>\$5,475,437</b>	
Other Current Liabilities	0		5,475,437
		<b>\$29,297,957</b>	
<b>Total Current Liabilities</b>	<b>\$0</b>		<b>\$5,475,437</b>
		<b>\$34,773,394</b>	
<b>Non Current Liabilities</b>			
Liabilities - Refundable Accommodation Bonds	1,169,354	<b>\$188,078,987</b>	1,169,354
Other Current Liabilities	0		29,297,957
<b>Total Non Current Liabilities</b>	<b>\$1,169,354</b>		<b>\$30,467,311</b>
<b>Total Liabilities</b>	<b>\$1,169,354</b>		<b>\$35,942,748</b>
<b>Net Assets</b>	<b>\$3,475,173</b>		<b>\$191,554,160</b>

\*1 All Accommodation Bonds held on behalf of residents of the CPH are fully cash backed in the Collier Park Hostel Residents Offset Reserve - a cash reserve created exclusively for the purpose of repaying accommodation bonds that will be refundable upon the departure of hostel residents. Funds from this reserve may not be used for any other purpose besides refunding accommodation bonds upon the departure of residents from the CPH facility.

The City takes a liquidity position of 100% cash backing the liability to repay the accommodation bonds to departing residents.

Accountability for the proper management and application of these monies are facilitated by the City's completion of the Prudential Compliance Return which is lodged annually with the Dept of Health & Ageing (Approved Provider 1109).

\*2 The results of the CPH operations and other funding allocations from the city's resources are held in the Collier Park Hostel Capital Reserve which contains funds that may be applied to offset operating deficits or to fund capital improvements at the CPH facility.

# Notes to the Financial Statements for the Year Ended 30 June 2010

## 36. Key Performance Indicators

Performance Measure	2010	2009	2008
<b>Liquidity Ratios</b>			
<b>Current Ratio</b>	<b>1.91:1</b>	<b>1.38:1</b>	<b>2.32:1</b>
<i>Indicates the city's short term liquidity.</i>			
<i>Preferred value for this ratio is greater than 1.00:1</i>			
Current Assets - Restricted Assets - Self Supporting Loans	8,567,759	4,603,079	5,168,823
Current Liabilities - Liabilities Related To Restricted Assets	4,479,395	3,332,765	2,228,835
<b>Untied Cash To Creditors Ratio</b>	<b>1.18:1</b>	<b>0.60:1</b>	<b>1.14:1</b>
<i>Indicates the city's capacity to pay creditors in accordance with normal trading terms.</i>			
<i>Preferred value for this ratio is greater than 1.00:1</i>			
Unrestricted Cash	4,342,793	1,445,276	2,145,082
Trade Creditors	3,682,372	2,404,806	1,874,838
<b>Debt Ratios</b>			
<b>Debt Service Ratio</b>	<b>2.14%</b>	<b>1.16%</b>	<b>1.06%</b>
<i>Indicates the capacity to meet loan debt repayments from available revenue as they become due and payable.</i>			
<i>Preferred Value For This Ratio Is Less Than 10%</i>			
Debt Service Costs - Principal & Interest	906,639	447,619	447,619
Available Operating Revenue	42,411,292	38,468,540	42,149,976
<b>Gross Debt To Revenue Ratio</b>	<b>0.15:1</b>	<b>0.13:1</b>	<b>0.06:1</b>
<i>Reflects the ability of the city in any year to service debt out of total revenue.</i>			
<i>Preferred value for this ratio is less than 0.60:1</i>			
Total Borrowings & Utilised Overdraft	6,514,116	5,074,537	2,390,939
Available Operating Revenue	42,411,292	38,468,540	42,113,480
<b>Gross Debt To Economically Realisable Assets Ratio</b>	<b>0.04:1</b>	<b>0.03:1</b>	<b>0.02:1</b>
<i>Measures the ability of the City to retire debt from readily realisable assets.</i>			
<i>Preferred value for this ratio is less than 0.30:1</i>			
Total Borrowings & Utilised Overdraft	6,514,116	5,074,537	2,390,939
Total Assets - Infrastructure Assets	163,558,661	146,580,535	145,324,696
<b>Coverage Ratios</b>			
<b>Rates Coverage Ratio</b>	<b>49.5%</b>	<b>51.6%</b>	<b>45.4%</b>
<i>Indicates the dependence on rates to fund operations.</i>			
<i>Preferred value for this ratio is less than 60%.</i>			
Net Rate Revenue	22,363,464	20,933,004	19,667,820
Operating Revenue	45,137,073	40,550,349	43,329,550

## Notes to the Financial Statements for the Year Ended 30 June 2010

### 36. Key Performance Indicators (continued)

Performance Measure	2010	2009	2008
<b>Effectiveness Ratios</b>			
<b>Outstanding Rates Ratio</b>	<b>1.4%</b>	<b>1.7%</b>	<b>1.3%</b>
<i>Indicates the effectiveness of rates collection procedures. Preferred value for this ratio is less than 5%.</i>			
Rates Outstanding	305,541	348,740	249,861
Total Rates Collectible	22,363,464	20,933,004	19,667,820
<i>Excludes rates legitimately deferred as Pensioner Deferrals.</i>			
<b>Financial Position Ratios</b>			
<b>Debt Ratio</b>	<b>16.8%</b>	<b>15.8%</b>	<b>13.7%</b>
<i>Measures the relationship between debt and assets. That is, how much of the value of assets is represented by liabilities. The smaller this value is, the better.</i>			
Total Liabilities	40,986,877	35,942,748	30,281,175
Total Assets	244,451,732	227,496,908	220,906,541

# Notes to the Financial Statements for the Year Ended 30 June 2010

## Statement By Chief Executive

The attached financial statements of the City of South Perth being the Statement of Comprehensive Income by Function / Program, Statement of Comprehensive Income by Nature & Type, Statement of Financial Position, Statement of Changes in Equity, Statement of Cash Flows, Rate Setting Statement and supporting notes to the financial statements, for the year ended 30 June 2010 are, in our opinion, properly drawn up so as to

present fairly the financial position of the City of South Perth at 30 June 2010 and the results of its operations for the year then ended in accordance with Australian Accounting Standards (except to the extent that these have been varied in the Statement of Accounting Policies and the accompanying notes to the financial statements) and comply with the provisions of the Local Government Act 1995 (as amended) and the Local Government Financial Management Regulations 1996.

Dated: 21 Sept 2010

Signed:   
A C Frewing  
Chief Executive Officer

Dated: 21 SEPT 2010

Signed:   
M. J. Kent  
Director Financial & Information Services

Dated: 21 SEP 2010

Signed:   
D. M. Gray  
Manager Financial Services

# Auditor's Report for the Year Ended 30 June 2010



Certified Practising Accountants

PARTNERS  
Anthony Macri FCPA  
Domenic Macri CPA  
Connie De Felice CA

## **INDEPENDENT AUDITOR'S REPORT**

### **TO: RATEPAYERS OF CITY OF SOUTH PERTH**

We have audited the financial report of the City of South Perth, which comprises the Statement of Financial Position as at 30 June 2010 and the Statement of Comprehensive Income, Statement of Changes in Equity, Statement of Cash Flows and Rate Setting Statement for the year ended on that date and a summary of significant accounting policies and other explanatory notes.

#### **Council's Responsibility for the Financial Report**

Council is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations), the Local Government Act 1995 (as amended) and the Local Government (Financial Management) Regulations 1996 (as amended). This responsibility includes establishing and maintaining internal controls relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

#### **Auditor's Responsibility**

Our responsibility is to express an opinion on the financial report based on our audit. Our audit has been conducted in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with the relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Council, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### **Independence**

In conducting our audit, we followed applicable independence requirements of Australian professional ethical pronouncements.



# Auditor's Report for the Year Ended 30 June 2010

## Auditor's Opinion

In our opinion, the financial report of the City of South Perth:

- (i) gives a true and fair view of the financial position of the City of South Perth as at 30 June 2010 and of its financial performance for the year ended on that date; and
- (ii) complies with the Local Government Act 1995 (as amended), the Local Government (Financial Management) Regulations 1996 (as amended) and the Australian Accounting Standards (including the Australian Accounting Interpretations).

## Statutory Compliance

We did not during the course of our audit become aware of any instances where the Council did not comply with the requirements of the Local Government Act 1995 (as amended) and the Local Government (Financial Management) Regulations 1996 (as amended).

*MACRI PARTNERS*  
MACRI PARTNERS  
CERTIFIED PRACTISING ACCOUNTANTS  
28 THOROGOOD STREET  
BURSWOOD WA 6100

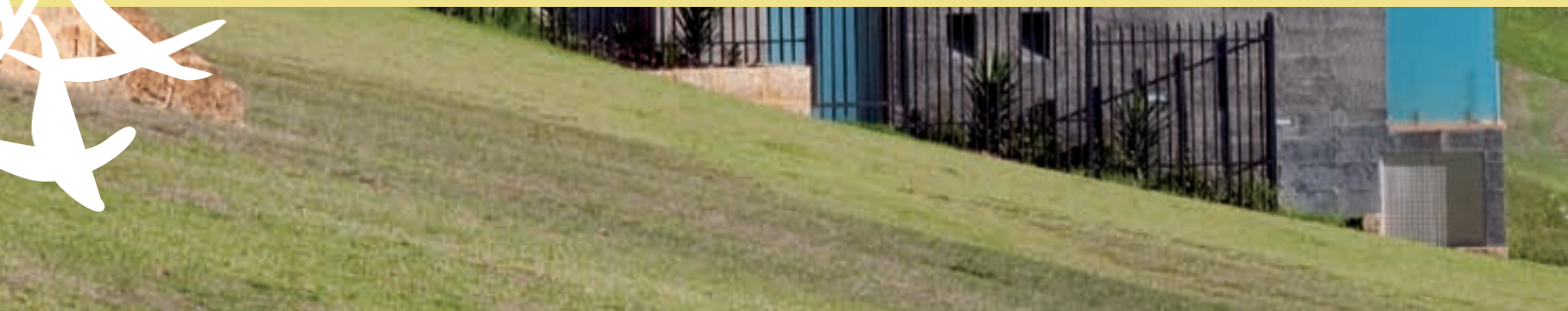
*Aman S*  
A MACRI  
PARTNER

PERTH  
DATED THIS 30<sup>th</sup> DAY OF SEPTEMBER 2010.





**“It’s the little village shops; wonderful people that we meet;  
family friendly atmosphere; nice homes, beautiful streets.”**



# Glossary of **Terms**

## A

**Amalgamation:** A state driven practice to combine municipalities, reducing the number of local governments.

## B

**Biodiversity:** The diversity of species of plants animals and micro-organisms.

## C

**Capital Works:** Scheduled infrastructure works including for roads, drainage and buildings

**Cities for Climate Protection:** An international program to reduce greenhouse gas emissions through local government.

**Community Grants:** A sum of money allocated by Council for the City of South Perth Community Grants Program. Funding goes to not for profit community groups and organisations.

## G

**Greenhouse gas emissions:** A number of gases produced by modern industrial processes such as burning of fossil fuels. Green house gases trap heat in the atmosphere, contributing to global warming.

## L

**Landfill:** Sites for permanent disposal of non-recyclable waste.

## M

**Master Plan:** An overall project plan which outlines a future vision for a precinct, asset or area.

## P

**Planning Scheme:** Outlines State and local planning policies including zones, overlays and other provisions.

## R

**Risk management:** The process for identifying business risks, and associated actions for reducing the chances and impact of risk events occurring.

## S

**Strategic Plan:** A document that sets out Council's strategic priorities and how it will achieve outcomes for a set period.

**Sustainable:** Meets present needs, while conserving scarce resources and planning for future needs.

## T

**Transfer Station:** Temporary storage facility for local waste before it is recycled or transported to a landfill site.

**Triple Bottom Line:** Assesses economic, social and environmental considerations as measures of community wellbeing.

## W

**Ward:** The district of a municipality, city or town, for administrative or representative purposes.



*Ettoria*  
Coffee



**“South Perth” has it all, from river, zoo, walks, cycling, boating, lovely residences and gardens, facilities for all and central to everywhere.”**

# Abbreviations Used in This **Report**

## **B**

BMS: Building Management System

BUG: Bicycle Users Group

## **C**

CCP: Cities for Climate Protection

CEO: Chief Executive Officer

CFR: Claims Frequency Rate

## **E**

EAP: Employee Assistance Program

EBA: Enterprise Bargaining Agreement

EEO: Equal Employment Opportunity

EMT: Executive Management Team

EOI: Expression of Interest

ERP: Emergency Response Plan

## **F**

FOI: Freedom of Information Act (FOI) 1992

## **H**

HAC: Home and Community Care Centres

## **I**

ICM: Integrated Catchment Management Plan

ICLEI: International Council for Local Environmental Initiatives.

IMS: Injury Management System

## **J**

JP: Justice of the Peace

## **L**

LGMA: Local Government Managers Association

LTIFR: Lost Time Injury Frequency Rate

## **N**

NHW: Neighbourhood Watch

## **O**

OMT: Operational Management Team

OSH: Occupational Safety & Health

## **P**

PPE: Personal Protective Equipment

## **S**

SJMP: Sir James Mitchell Park

SERCUL: South East Region for Urban Landcare Committee

SPYN: South Perth Youth Network

SUPP: State Underground Power Project

## **W**

WALGA: WA Local Government Association

WAP: Water Action Plan

WAEC: WA Electoral Commission

## **Y**

YAC: Youth Advisory Committee

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# Feedback **Survey**

## 2009/2010 Annual Report

The City of South Perth values and welcomes your feedback on our 2009/2010 Annual Report. Please complete and return this reply paid survey to us.

You can also send us your feedback online via email: [enquiries@southperth.wa.gov.au](mailto:enquiries@southperth.wa.gov.au).

What was your overall impression of this Annual Report?       Excellent       Very Good       Good       Average       Poor

**How would you rate this Annual Report for:**

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Clarity of Charts and tables       Excellent       Very Good       Good       Average       Poor

Relevance of Information       Excellent       Very Good       Good       Average       Poor

Structure of Content       Excellent       Very Good       Good       Average       Poor

Did you find the information you were looking for?  Yes  No

What was missing? \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

How can the City of South Perth's Annual Report be improved? \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

I would prefer to receive the Annual Report next year via email  No  Yes:

Email me at \_\_\_\_\_

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We hope you enjoyed reading our 2009/2010 Annual Report and invite you to provide us with your comments and feedback. See page 161 for a reply-paid feedback form or email us at enquiries@southperth.wa.gov.au

Find us online:  
www.southperth.wa.gov.au



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Fax: (08) 9367 9292  
Email:  
[operations@southperth.wa.gov.au](mailto:operations@southperth.wa.gov.au)  
Office Hours: Mon – Fri 8.30am to 5pm

### Branch Library Locations

Walter Murdoch Library –  
Civic Centre Branch (South Perth)  
CLOSED FOR REDEVELOPMENT  
UNTIL EARLY 2011

Temporary Library services for  
South Perth until October 2010

Mends St Library  
Cnr Mends St &  
Labouchere Rd, South Perth  
Opening hours:  
Mon – Fri 9.30am to 5.30pm  
Sat 9am to 12pm  
Ph: (08) 9474 0800 Fax: (08) 9474 2425  
E-mail:  
[southperthlib@southperth.wa.gov.au](mailto:southperthlib@southperth.wa.gov.au)

Walter Murdoch Library –  
Manning Branch  
Manning Road, Manning WA 6152  
Opening hours: Mon, Wed 9am to 8pm  
Thurs Fri 9am to 6pm  
Sat 9am to 12noon  
Ph: (08) 9450 4450 Fax: (08) 9450 6203  
Email:  
[manninglib@southperth.wa.gov.au](mailto:manninglib@southperth.wa.gov.au)

### Heritage House Cultural Centre

Mends Street, South Perth WA 6151  
Opening hours:  
Monday – Saturday 10am to 4:30pm  
Sunday 12 noon to 5pm