

City of South Perth Annual Report 2008/2009
Looking Back, Moving Forward



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Cover Concept: Looking Back, Moving Forward is the theme of the City of South Perth's 2008/2009 Annual Report. The cover photo honours our unique riverside location and history. The mother and daughter examining the shells and pebbles on the beach represent our introspection at turning 50, when we think about where we have come from, where we are now and where we are going with our new vision for the future.



Our Mission: To enhance the quality of life and prosperity of our community.

About Our City

Perth's Most Liveable Community

The City of South Perth is located four kilometres south of the Perth GPO, and as Perth's most liveable community, it is noted for its gracious street trees, extensive parks and gardens and its leafy environment, all of which complement the urban village atmosphere cherished by its residents.

With an area of 19.9 kilometres the City offers a highly urbanised environment, dominated by residential land uses. Providing a range of dwelling types often found in a conventional garden city suburb, and a range of medium to high density housing types, the City supports a population of approximately 43,000 people.

The City is bounded by the Swan River to the north and west, Town of Victoria Park and City of Canning in the east and the Canning River in the south. Amounting to one third of its total area, the City has substantial river foreshore of approximately 660

hectares. Main commercial areas are situated along the Canning Highway.

As an inner city area, the land area has been used efficiently and maintained attractive urban and natural environs covering the suburbs of Como, Karawara, Kensington, Manning, Salter Point, South Perth and Waterford.

Major attractions of the City include the Swan River, Sir James Mitchell Park, Perth Zoo, Royal Perth Golf Club, George Burnett Park and Leisure Centre, and Milyu Nature Reserve.

History

South Perth was first gazetted as a Roads Board on 19 June 1892 and held its first meeting as a Roads Board on 19 September 1892. Ten years later the Roads Board became a municipality before reverting back to its original status as a Roads Board in 1922. South Perth was proclaimed a city on 1 July 1959 and has remained the City of South Perth ever since.

The original inhabitants of the South Perth area were the Nyoongar Aboriginal people. European settlement of the area dates from 1829, mainly on the foreshore closest to Perth.

Substantial residential growth took place in the 1950s and 1960s, aided by improvements in access from the construction of roads and bridges. The area comprising South Perth has changed since originally being gazetted as a Roads Board. In 1955, a large portion of Southern South Perth (Waterford, Manning and Salter Point) was transferred from the administration of the Canning Roads Board to the City of South Perth.

Historical information (Local Studies material, archives, newspapers, oral history and photographs) on the City of South Perth is available from the Local Studies Collection at Heritage House, cnr Mends St and Mill Point Rd, South Perth.

Our City at a Glance

43,000

Population (2009)

19.9 km²

Area

4.66 km²

Area of Parks and Gardens

6151 6951

6152 6952

Post codes

Civic Centre
and Manning

Library Branches

South Perth
and Manning

Senior Citizens Centres

203 km

Length of Roads

235 km

Length of Pathway

\$20.64M

Rate Revenue 2008/2009

217.60

City of South Perth employees
(Full Time equivalent)

4

Child
Health
Centres

6

Pre
Schools

12

Primary
Schools

1

Secondary
Schools
(Gov't)

3

Secondary
Colleges
(Private)

About Us

Our Vision

Our vision statement describes where and what we want to be.

These are the hopes and aspirations of the City of South Perth.

"The City of South Perth will be Perth's most liveable community - celebrating our history and riverside location, and creating the opportunities of the future."

Our Mission

Our mission statement outlines the purpose and core business of the City of South Perth.

"To enhance the quality of life and prosperity of our community"

Values

The City of South Perth will conduct its business based on its identified values:

Excellence

To develop a culture of flexibility, innovation and responsiveness in the delivery of service.

Trust

To develop an environment of openness and transparency.

Customer Focus

To work together with our customers to achieve positive outcomes.

Respect

To recognise and acknowledge individuals, their opinions and contributions.

Leaders ensure that the organisation's values are created and sustained through:

- Establishing and communicating the City's Vision and Strategic Plan
- Creating and sustaining a supportive environment, which encourages all staff to achieve their full potential
- Demonstrating the values through their behaviour.

City of South Perth Logo

The logo symbolises the waves of the Swan and Canning Rivers which account for three of our boundaries.

The top two blue lines represent the water aspects of the South Perth region, and the green/gold lines symbolise the native flora along the water's edge.



Where to find us

The City's Administration Centre and Council Offices are located at the Civic Centre, cnr Sandgate Street and South Terrace, South Perth, WA, 6151.
Telephone: 08 9474 0777

First stage of the separation of cyclist and pedestrian pathways in Sir James Mitchell Park



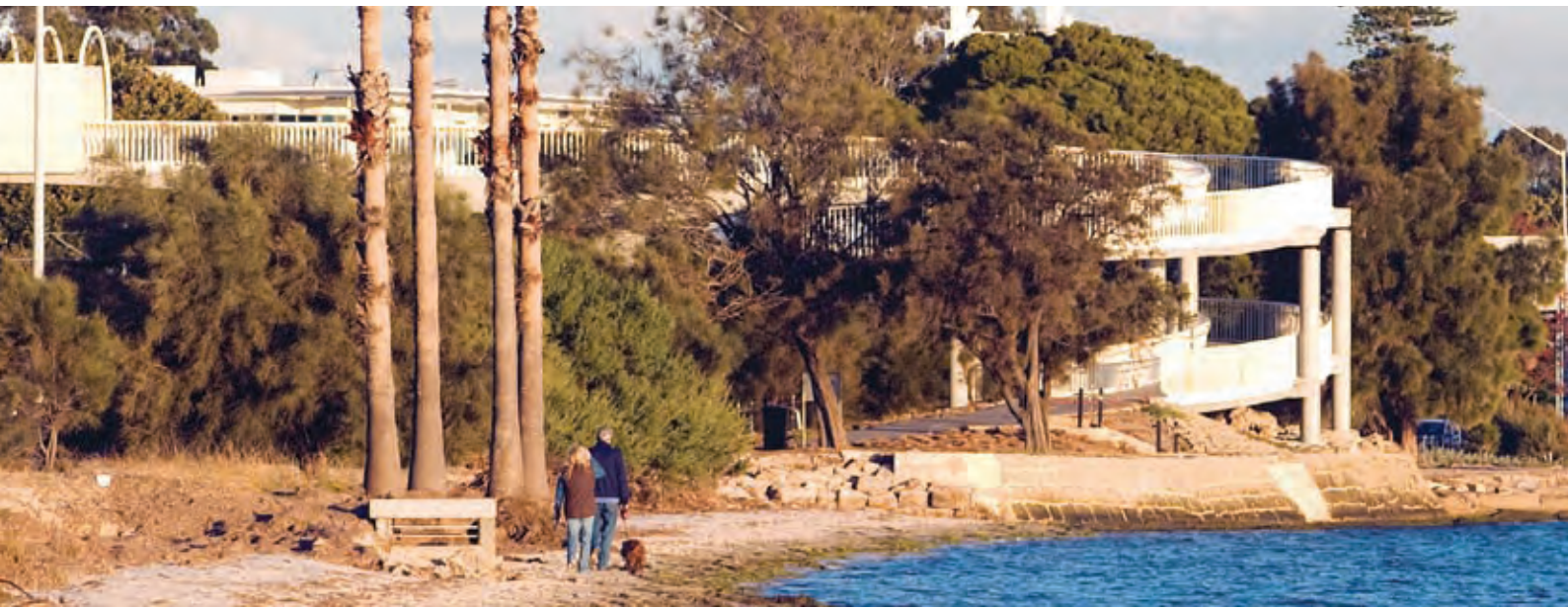
Performance Highlights

2008/2009 was a period when the City strove to effectively embrace its vision to make the City Perth's most liveable community - celebrating our history and riverside location, and creating the opportunities of the future. The City's Strategic Plan guides all the City's activities.

Looking Back

Some of the key milestones achieved during the 2008/2009 financial year include the following:

- Some 33,000 square metres of road rehabilitation was completed.
- The first stage of the separation of cyclists and pedestrians on Sir James Mitchell Park was achieved with the construction of about 300 metres of cycle path to complement the pedestrian only path along the river's edge.
- Design briefs were developed, tenders called and contracts awarded for the construction of the Civic Centre Library and Halls redevelopment to create a new state of the art community facility, estimated to be completed in December 2010.
- The Como East Round Three Underground Power Project commenced in March 2008 and was substantially completed by year end. All of the properties in the project precinct have been connected to the below ground mains. Removal of the remaining areas of the disconnected above ground system is scheduled for completion in September 2009.
- The next stage of the Como Beach landscape upgrade project was completed forming a significant improvement to the amenity of this popular foreshore recreation area.
- Manning Community Facility Study was completed, and based on consultation findings, Troppo Architects presented Council with a range of preliminary design concepts for the Manning Community Hub.
- The City was involved in a number of strategic projects, including the Bentley Technology Park Precinct and the Curtin University Master Plans, as well as studies for the South Perth Rail Station and Canning Bridge Rail Precincts.
- The *Our Vision Ahead* Project continued to focus on consulting with the community on environmental and social priorities for the future. A major undertaking for the City, the project will use community input to guide the strategic direction of the City for the next twenty years.
- The City's updated Residential Design Policy Manual was adopted in November 2008 to reflect Council's commitment to environmentally sustainable design principles.



- Projects to improve road safety and reduce the likelihood of further incidents were completed during the year to the value of more than \$687,000. Some \$468,000 of the total cost of works came from the National and State Black Spot Programs.
- The City demonstrated an ongoing commitment to its Communication and Consultation Policy, keeping the community informed and enabling public participation in decision-making. The policy has been reviewed to require a greater level of community consultation.
- Preliminary estimates put greenhouse gas abatement for the year at 1800 tonnes for the City as an organisation, and community abatement at 3500 tonnes.
- Fiesta 2009 provided a range of free events and activities for everyone in the South Perth community.
- 3,000 plants were provided to residents in the Mill Point and Civic Wards under the Plants to Residents Scheme.
- 1457 reported incidences of graffiti were removed promptly from City and private property.
- 4,890 tonnes of recyclables were diverted from landfill and utilised in the manufacture of new products.
- 12,628 tonnes of general household waste was sent to the Southern Metropolitan Regional Council for processing into compost.
- Support was given to 24 organisations and 29 individuals for projects totalling \$42,100, covering a range of community service, sporting and cultural activities.
- 200 households took part in the Household Energy Audit Project, aimed at educating and enabling participating households to minimise their energy and water consumption.
- Strategies employed for Australia Day Skyworks meant the City was able to cope with the influx of approximately 125,000 visitors.
- Following the success of the South Perth Primary School Travel Plan, the City is now working with Manning Primary and St Pius Catholic Primary Schools to develop their own School Travel Plans.
- The City continued to monitor and report on resource consumption and greenhouse gas generation through the Planet Footprint program.
- The City's George Burnett Leisure Centre hosted Flex Ability, an active participation program for children and teens with disabilities, with financial support from local Rotary Clubs.
- Indicative of the City's corporate values of excellence and customer focus, our customer focus model continued strongly into its fourth year.
- Heritage House hosted a series of well attended and varied exhibitions, see page 35 for details.
- The Friends of Doneraile Reserve was established to assist with the management of the lake catchment.



Moving Forward

- Construction will continue throughout 2009/2010 on the South Perth Library and Civic Hall redevelopment. When complete the project will deliver state of the art community facilities and library services to the community.
- Round 5 submissions for the State Undergrounding of Powerlines Program (SUPP) will be invited from local governments in late 2009. The City has indicated that the four remaining areas not yet underground will be put forward as four separate projects.
- Road and parking areas surfacing and rehabilitation works to the value of \$1.5 million will continue throughout the City, with a further \$400,000 on traffic management that includes \$170,000 of national and state Black Spot funding.
- Town Planning Scheme amendments and policies will be progressed.
- The City's 2010-2015 Strategic Plan will be finalised using the findings from the *Our Vision Ahead* community consultation project.
- Construction of further improvements to the river wall infrastructure at Como Beach and provision and enhancement of further public facilities at Sir James Mitchell Park.
- The Clontarf Foreshore path extending from Waterford Avenue, at Treacy Way, will commence in late August 2009 and will be constructed to the eastern boundary of the Clontarf Aboriginal College.
- Following the endorsement of the City Water Wise Strategy and Local Action Plan, the City can start working on Milestone 4 of the Water Campaign - putting the plans to work and quantifying actions to demonstrate the City is moving towards its goals.
- Works on the Collier and Challenger Pavilion will be completed along with upgrades to the W.C.G. Thomas Pavilion at Richardson Street Reserve to achieve significant additions and upgrades to the City's sporting facilities.

Mayor's Report



With another year behind us we are able to gauge our progress through the achievement of our strategic priorities and feedback from our community.

This Council is dedicated to building stronger links with our community and during the past year, demonstrated its commitment to making sound decisions for the future of the City and maintaining operational and financial sustainability.

Council is always pleased to deliver outstanding outcomes to the community. In the last year some major projects have been completed, such as the Sir James Mitchell Park Beaches project, improved parking availability in the Commercial and Business precincts, and *Our Vision Ahead* community consultation is well underway. Renovations commenced on our iconic Old Mill, which is undergoing conservation works and having improvements to visitor facilities.

In the coming year, the community can look forward to the redevelopment of the Civic Hall and new South Perth Library, completion of the Underground Power Project (UGP) in East Como, and a significant upgrade to the community facilities at W.C.G. Pavilion, Richardson Reserve.

Other notable projects completed include the Challenger Reserve and Collier Reserve Pavilion upgrades, renovations to the Old Mill Theatre and ongoing traffic management incentives to improve safety and traffic flow in the City.

The City also continued to support the Community Development Program, distributing \$42,100 to a range of groups, organisations and schools.

Sustainability

The City recognised and participated in a number of sustainability related activities, including Earth Hour and National Tree Day.

In March, the City adopted a new Ecologically Sustainable Building Design Policy to minimise the environmental impacts of City buildings.

Council commenced a unique Sustainability Assessment process for a tree planting project at Sir James Mitchell Park in South Perth. The process involved extensive community consultation to consider environmental and social factors, representing an international best practice approach to determining the final planting plan.

In June, the City together with Apple® and the Infoactive Group, hosted an e-waste disposal weekend, offering an environmentally responsible way to dispose of unwanted electronic waste.

Council strives to embrace sustainability principles as an organisation and encourages the uptake of initiatives in the community.



Turning 50 - Looking Back, Moving Forward

The past year has been about stabilising and adjusting processes and budgets to accommodate a flexible approach to fluctuating global economics. 2008 was the final year of the City's current Strategic Plan, making 2009 an ideal time to look at our significant achievements as we celebrate our 50th year of City status. Through the *Our Vision Ahead - Looking Back, Moving Forward* process we are also taking into account where we have come from to help us plan the way forward, working together with residents, community groups and other organisations. The resulting Vision document will be a valuable tool to steer Council's strategic directives for the next 25 or so years.

When completed at the end of 2009, the resulting Vision document will capture the needs and aspirations of our community and channel them into translatable actions.

Listening to our community's vision for the future tells us where we are heading and gives us some real concepts to work with now and into the future. Using the work done by 31 local groups and 1450 individuals on the *Our Vision Ahead* project we are moving forward confidently with a clear understanding of what our residents want for the future of the City.

Thankyou

On behalf of Council it is with great pleasure that I present the City of South Perth's 2008/2009 Annual Report.

I hope you enjoy our new comprehensive format with easy to read facts and figures about our performance for the last year and of how we are moving forward.

Thankyou to fellow Councillors and the Leadership Team for their continued commitment to achieving the City's vision and to

improving our beautiful City in every way.

Each action that we take together moves us forward and Council looks forward to working with you and making a difference.

I would also like to thank the administration staff for their dedication and attention to detail in the daily operations of the City.

James Best
MAYOR

CEO's Report



The City continues to retain a stable position to meet the challenges that may face us financially and operationally over the next year. The sound financial position we held in the face of the 2008 Global Financial Crisis, protected the City's financial position to some extent.

Aiming for our Vision to be Perth's most liveable community, the City has focussed on completing the strategic priorities listed in its Strategic Plan. We can report our continued success in the areas of Customer Focus, Community Enrichment, Environmental Management, Infrastructure, Organisational Effectiveness and Financial Viability.

The City continued to place a high priority on initiatives to benefit the community, such as environmental sustainability, youth and aged activities, free events and safety. We aim to provide the

best value for money for services through a rigorous budgeting process that provides funding for responsible governance. The Annual Budget reflects a commitment to sustainable financial management.

Local Government Reform

Local Government reform was initiated in early 2009, when Minister for Local Government the Hon. John Castrilli announced the State's plans to facilitate local government amalgamations to create more sustainability in the sector.

The City of South Perth continues to maintain a sustainable financial position and is open to the idea of intelligent local government reform. We explored all logical opportunities for reform with our closest neighbours, and complied with the State's directives in preparation for reform.

Staff Retention

As part of the City's succession planning to attract and retain high quality administrative staff, the City offers ongoing development programs and further development opportunities to staff. With many people in the job market from the end of 2008, we have taken the opportunity to welcome some high quality staff to our professional teams, including new directors, managers and officers across many departments.

EBA Negotiations

The City's negotiations for a new EBA were ongoing and the final outcome will consider the needs of staff in the context of the current economic climate, finalising a favourable outcome for staff and for the City.



Key Milestones

The City of South Perth Annual Report 2008/2009 features goals accomplished under the fourth year of our Strategic Plan. The six goals set out in the Annual Report have required the City's administration to work closely with the Council throughout the year, developing a raft of programs that respect our environmental heritage and the creation of a connected community, as well as supporting good governance, responsible management, and proper and orderly planning, not just for today but for a more sustainable future.

Civic Library and Community Facility

In one of the biggest projects undertaken by the City for some time, we have successfully secured \$2 million funding from the Government's \$800 million Community Infrastructure Program for Library and Civic Halls redevelopment project and \$1.5 million from LotteryWest.

The Library and Civic development has a project cost of \$11 million and is scheduled to commence in August 2009, due for completion in late 2010. The redevelopment project will expand the library from 900²m to 1400²m and re-instate the hall as a much needed multi-purpose community facility, incorporating a range of improved facilities to better meet the needs of the community.

Thank You to Staff

I would like to extend my thanks to the City's staff and dedicated volunteers for their essential contribution to the operational effectiveness of the City and our ability to meet our strategic priorities.

Cliff Frewing
CEO

About Council

Divided into six wards, the City of South Perth municipality covers an area of approximately 19.9 km².

Council comprises two representatives from each ward and a popularly elected Mayor. Each Councillor serves for a term of four years.

Manning Ward

Cr Travis Burrows
Cr Les Ozsdolay

1
2



Como Beach Ward

Cr Brian Hearne
Cr Peter Best

3
4

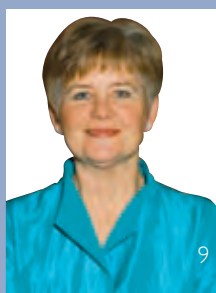


Mill Point Ward

Cr Rob Grayden
Cr David Smith

5
6





7
8

Civic Ward
Cr Ian Hasleby
Cr Bill Gleeson

9
10

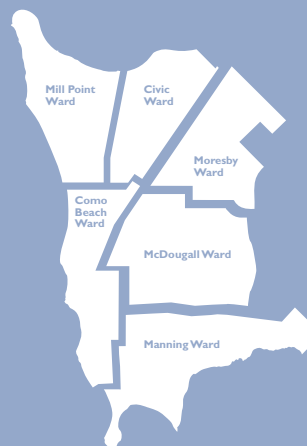
Moresby Ward
Cr Sue Doherty
Cr Kevin Trent

11
12

McDougall Ward
Cr Colin Cala
Cr Roy Wells

13

Mayor
James Best



Role of Local Government

The third level of government after federal and state, local government is the closest linked to the community. The City of South Perth is one of 141 local governments in Western Australia.

Traditionally the custodians of rates, roads and rubbish, contemporary local governments have an increasing range of responsibilities and provide an ever diverse range of services to meet community needs.

The general function of a local government is to provide for the good government of the people in its district, which is achieved by a system of governance which provides:

- Good decision making
- Community participation in decisions and affairs of local government
- Operational transparency
- Accountability to the community
- An efficient and effective local government.

Role of Councillors

Council Members represent the interests of the community and their role is to participate in the City's decision making processes, translating the community's needs and aspirations into the future direction of the City.

Role of the Mayor

The Mayor has a unique leadership role in Council and presides at Council Meetings, and represents and speaks on behalf of the City at civic and ceremonial events. The Mayor also liaises with the CEO on the performance of the City's functions.

Council Meetings

Ordinary Council Meetings are generally held on the last Tuesday of every month at the Civic Centre, Cnr Sandgate Street and South Terrace, South Perth, from 7pm.

These meetings are open to the public.

Councillor Profiles

In Western Australia, voting is voluntary and councillors are elected for four year terms with council elections held every two years on the third Saturday in October, for half of the council members.

For more information about Local Government Election in WA visit the Electoral Commission's website: www.waec.wa.gov.au.

City of South Perth Mayor: James Best

Contact 08 9474 0720
jamesb@southperth.wa.gov.au

Biography

Elected in 2007, Mayor Best has extensive experience in consulting and management over the last 20 years, and now specialises in strategic and business planning, stakeholder and issues management, community engagement and social impact assessment.

Managing Director of Best Business Communication Pty Ltd, Mayor Best graduated from Curtin University with a Bachelor of Arts degree with Majors in politics and sociology.

Mayor Best has lived in Kensington since 1986 and is an active community member who is passionate about cohesive and healthy communities.

Manning Ward: Les Ozsdolay

Contact 08 9450 1685
crozsdolay@southperth.wa.gov.au

Biography

Councillor Ozsdolay was first elected to Manning Ward in 2002. A resident of Waterford since 1984, Cr Ozsdolay believes in community service and brings valuable knowledge and experience to his role.

Cr Ozsdolay holds a Bachelor of Business (Administration) and has 30 years, professional experience with the Commonwealth Government. Retired from full time employment in 2005, Cr Ozsdolay is now a part time Human Resource Consultant, and Technical Officer at Carson St School, East Victoria Park.

Manning Ward: Travis Burrows

Contact 08 9450 7100
crburrows@southperth.wa.gov.au

Biography

Elected in 2007, Councillor Burrows is focussed on community safety, and is committed to open and accountable local governance.

Managing Director of a global engineering business, Cr Burrows has been a local resident for ten years.

**Como Beach Ward:
Brian Hearne**

Contact 08 9727 3889
crhearne@southperth.wa.gov.au

Biography

Councillor Hearne has proudly served as a Council representative since 2002, and he brings a unique blend of public sector, managerial and entrepreneurial experience to his role.

A qualified accountant, Cr Hearne is a lifelong resident of the City. He aims to work as a team with fellow Councillors and the Mayor to make high quality decisions, which enhance the City's natural and built environment.

**Como Beach Ward:
Peter Best**

Contact 08 9450 6350
crpbest@southperth.wa.gov.au

Biography

Elected in 2007, Councillor Best has a diverse history of working with people and organisations internationally. He has experience with United Nations High Commission for Refugees and BHP.

Qualified in Geology, Cr Best holds a MBA and values ethical behaviour and a commitment to community, and seeks to inspire the very best performance of people and organisations.

**Mill Point Ward:
Rob Grayden**

Contact 08 9368 4216
crgrayden@southperth.wa.gov.au

Biography

A life long resident of South Perth, Councillor Grayden was elected to represent Mill Point Ward in 2007.

Cr Grayden holds BA in Literature and Journalism, a Dip Ed. and a Dip Business and a Bachelor of Law.

Since his admission as a barrister and solicitor Cr Grayden has worked in private practice in commercial litigation, industrial law, personal injury and workers' compensation, administrative law and veteran's affairs, as well as criminal law.

Cr Grayden values his input into the planning and development decisions for the City of South Perth, and wants to preserve the unique village character of South Perth while ensuring residents are provided with the facilities and infrastructure that a vibrant and modern community requires both now and in the future.

**Mill Point Ward:
David Smith**

Contact 08 9313 0445
crsmith@southperth.wa.gov.au

Biography

A seasoned representative, Councillor Smith was first elected to Council from 1974-1997 and again in 2003 and 2005.

Born in South Perth, Cr Smith has 27 years experience in local government as a Health Surveyor with the City of South Perth.

Cr Smith passionately opposes high rise buildings within the municipality and has many interests, particularly in the application of the City's Town Planning Schemes.

Civic Ward: Ian Hasleby

Contact 08 9367 3853
crhasleby@southperth.wa.gov.au

Biography

Councillor Hasleby first represented the Civic Ward in 2002 and he was re-elected in 2007 for a four year term.

Following an extensive career as a journalist and broadcaster in radio, television and print media, Cr Hasleby is accomplished in the field of marketing and communications.

Passionate about sustainability, he promotes energy efficient programs to help reduce energy use and cut greenhouse gas emissions.

Cr Hasleby enjoys the diverse community facilities in the wonderful City and he is a keen walker, cyclist, swimmer and tennis player.

Civic Ward: Bill Gleeson

Contact 08 9457 2874
 crgleeson@southperth.wa.gov.au

Biography

First elected to Council in 1978, Councillor Gleeson initially served for three consecutive terms. Re-elected in 2005, Cr Gleeson has been a local business owner in South Perth for 48 years.

In touch with local ratepayers, he represents the needs of the community he interacts with every day. Cr Gleeson brings a long local association and invaluable experience to his role.

Moresby Ward: Sue Doherty

Contact 08 9367 1024
 crdoherty@southperth.wa.gov.au

Biography

Councillor Doherty was first elected in 2002, and her family has lived in Como and Kensington for two generations.

Cr Doherty brings a unique blend of public and private sector, and managerial experience to Council and understands the importance of listening to residents. She has been instrumental in improving inclusive community consultation to ensure participation of residents in decision-making processes.

Cr Doherty is committed to maintaining and enhancing South Perth's natural and built environment.

As the only woman Councillor in the City of South Perth, she is a strong supporter of gender equity and diversity on Council.

Moresby Ward: Kevin Trent RFD

Contact 08 9367 7794
 crtrent@southperth.wa.gov.au

Biography

Councillor Trent is a highly active, participating member of the local community. A Kensington resident for 32 years, he has been a popular representative serving as a member of Council from 1980 to 1999 and then from 2002 to 2009.

Cr Trent holds a Bachelor of Commerce (Policy Science) and is now retired following 42 years service with Main Roads, Western Australia.

Committed to community safety and safe traffic management processes in the City, Cr Trent focuses on the maintenance of the City's pleasant parks, natural resources and built environment.

McDougall Ward: Colin Cala

Contact 08 9313 2683
 crcala@southperth.wa.gov.au

Biography

A long serving Councillor, Deputy Mayor Colin Cala has been devoted to the local community of South Perth since 1995.

Passionate about transparent and accountable government, Cr Cala encourages community consultation and an inclusive approach to community projects, such as the George Burnett and McDougall Park developments.

A Karawara resident for twenty years and an architect by profession, Cr Cala uses his extensive professional history to contribute to good urban renewal within our City, while maintaining its unique qualities.

McDougall Ward: Roy Wells JP

Contact 08 9450 2933
 crwells@southperth.wa.gov.au

Biography

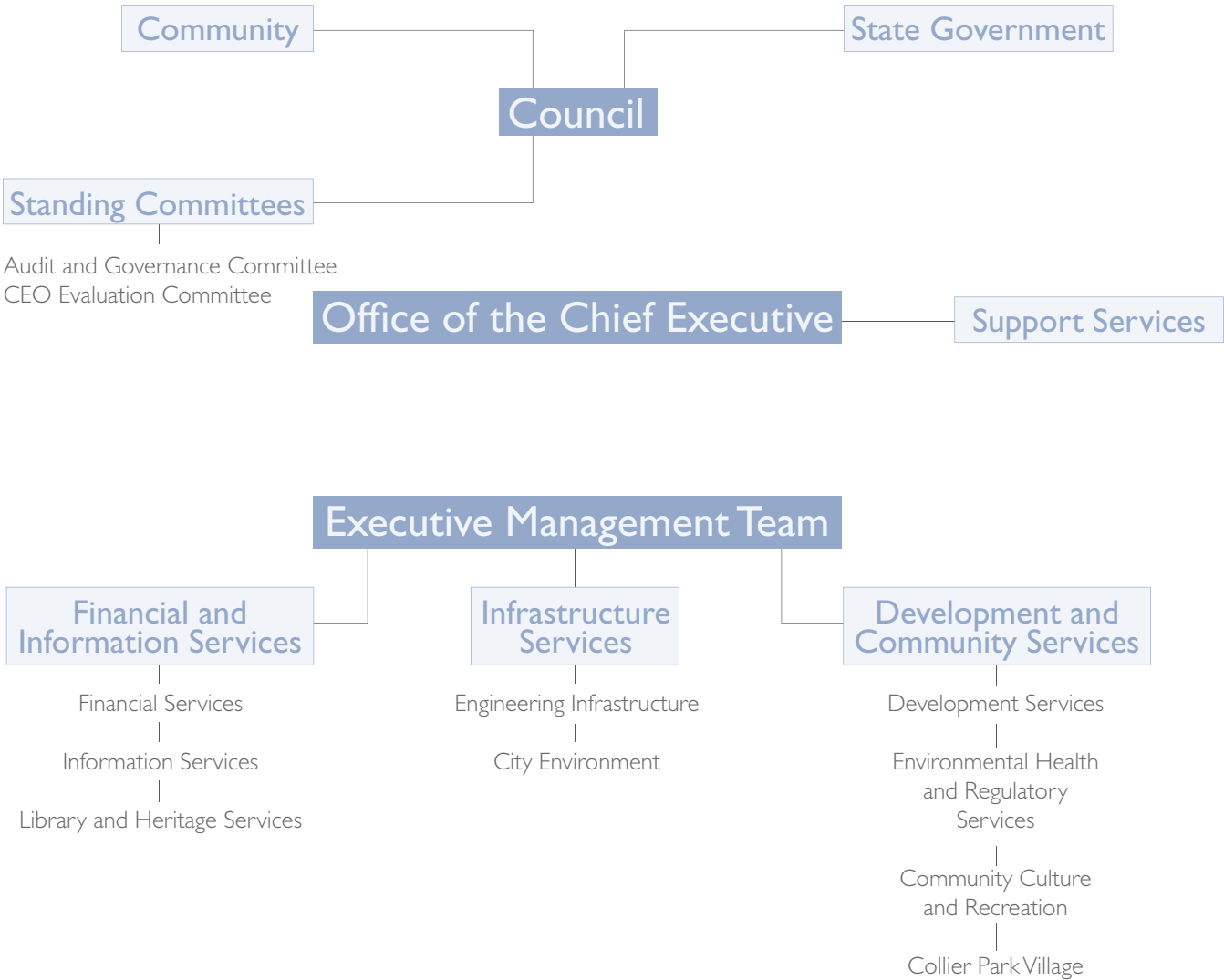
A long serving member of Council, Councillor Wells was first elected to the City of South Perth in 1991 to 2000 and then again in 2002 to 2007 and 2007 to 2011.

About Our Organisation

The Executive Management Team comprises the Chief Executive Officer and three directors who collectively have responsibility for:

- Implementing Council decisions
- Managing the daily operations of the City
- Strategic and financial planning to ensure operational sustainability, accountability and effective service delivery to the community

Organisation Structure



More information: see Our Staff on page 64, for a profile of City employees.

About the Executive Management Team

There are three directorates under the Chief Executive Officer; Infrastructure Services, Development and Community Services and Financial and Information Services, presided over by three directors. Each director is responsible for different key areas of the City's administration and operation.



Cliff Frewing

Chief Executive Officer -
Office of the CEO
CPA, B.Bus. Local Government
(Clerk)(Treasurer), FLGMA

Cliff joined the City as acting CEO from 2001- 2003, on secondment from the City of Swan, where he was Treasurer and Executive Manager between 1986 and 2001. Cliff was also Treasurer at the City of Subiaco from 1980 -1986 and is a former State President and National Director of the Local Government Managers Association (LGMA). Cliff rejoined the City as CEO in 2005.

Cliff is responsible for:

- Council Liaison
- Statutory Compliance
- Organisational Development
- Inter-Government Relations
- Sustainability
- Human Resource Management
 - Staff Recruitment and Training
 - Occupational Health and Safety
 - Employee and Industrial Relations
- Council Minutes and Agendas
- Public Relations.



Michael Kent

Director Financial and Information Services
Dip Bus, B.Comm, Dip Bus Admin, CPA, MLGMA

Michael joined the City of South Perth in 1997. Prior to that he held senior accounting roles at the City of Melville for three years and has extensive experience in accounting in private practice.

Michael has a passion for improving the capacity and quality of financial management in local government and has served on numerous industry bodies addressing issues of local government financial sustainability.

Michael is responsible for:

- Financial Services
 - Financial Reporting
 - Strategic and Operational Budgeting
 - Treasury Management
 - Property and Rating Services
 - Accounts Payable and Receivable
 - Payroll Services
 - Risk Management
- Information Services
 - Information Technology
 - Network and Communications Management
 - Internet/Intranet
 - Records Management
 - Customer Services
- Libraries and Heritage.



Stephen Bell

Director Infrastructure Services
BSurv, BE (Civil), Grad Cert (Eng), Grad Dip LGE, Adv Dip Bus Mgt (AIM)

Stephen commenced employment with the City of South Perth in June 2008. He comes to the City with 25 years experience as a Civil Engineer in the private and public sectors, including thirteen years in senior management roles for local government in NSW and WA.

More recently, Stephen's senior management experience has extended to the City of Gosnells as Manager Technical Services and Shire of Serpentine Jarrahdale as Director Engineering Services.

Stephen is responsible for:

- Engineering Design
 - Asset Management
 - Infrastructure Planning and Design
 - Traffic Management
- City Environment
 - Parks and Reserve Development
 - Parks and Bushland Maintenance
 - Environmental Management
 - Horticultural Services
- Construction and Maintenance
 - Road and Path Construction
 - Road and Path Maintenance
 - Drainage and Catchment Management
 - Fleet Management
 - Building Management
- Collier Park Golf Course Operations.



Stephen Cope

Director Development and Community Services
B.E., Grad. Dip. Urban and Regional Planning, Cert. Municipal Town Planning.

Stephen resigned with the City of South Perth in March 2009. In April, Stephen commenced as Director, Urban Planning with City of Melville.

Stephen has had extensive experience in Urban Planning in local government and private sectors.

Stephen was responsible for:

- Sustainable Development City Projects
- Town Planning
 - Town Planning Scheme / Amendments
 - Development Applications
- Building Control
 - Building Applications
 - Building Inspection
- Community, Culture and Recreation
 - Community Development
 - Arts and Events
 - Recreation
 - Grants and Consultation
- Health Services
 - Environmental Monitoring
 - Food Safety
 - Waste Management and Recycling
- Ranger Services
 - Parking Management
 - Animal Control
 - Local Law Enforcement
- Aged Care
 - Retirement Village
 - Aged Care Hostel

Reviewing our achievements

Looking Back

Council has made significant progress in achieving objectives to create opportunities for the future, continuing to evolve the most liveable community in Perth.

Our Goals give us a strategic framework for delivering services to the community and allow Council to measure their performance over a five year period.

The following section details how we met our strategic objectives over the last year and some of what our priorities have set for action in the next financial year.

Our Goals

Our goals are the broad outcomes that the City of South Perth is aiming to achieve in the long term in order to reach its vision and fulfil its mission.

Goal 1 Customer Focus

To be a customer focussed organisation that promotes effective communication and encourages community participation.

Goal 2 Community Enrichment

To foster a strong sense of community and a prosperous business environment.

Goal 3 Environmental Management

To sustainably manage, enhance and maintain the City's unique, natural and built environment.

Goal 4 Infrastructure

To sustainably manage, enhance and maintain the City's infrastructure assets.

Goal 5 Organisational Effectiveness

To be a professional, effective and efficient organisation.

Goal 6 Financial Viability

To provide responsible and sustainable management of the City's financial resources.

Goal 1 Customer Focus

To be a customer focused organisation that promotes effective communication and encourages community participation.

Strategic Priorities

- 1.1 Create a customer focussed culture through the implementation and monitoring of the Customer Service Delivery Model.
- 1.2 Implement the Customer Action Request System and measure the responsiveness against the commitments of the Customer Service Charter.
- 1.3 Undertake research in order to assess performance and gauge opinions and priorities for future service delivery.
- 1.4 Implement the Communication and Consultation Policy to ensure consistent and high quality communication processes with our residents, ratepayers and other stakeholders.
- 1.5 Develop and implement internal and external customer satisfaction surveys to improve the effectiveness of organisational processes.
- 1.6 Continue to explore new and innovative ways of service delivery to make it easier for customers to access information and conduct business with the City.
- 1.7 Establish consultative community mechanisms in order to involve the community in the planning and development of local area precincts.

Communicating with the Community

The City is committed to open and transparent communications, and offers access to information in a variety of ways such as in print, over the telephone, and online so the public can easily obtain reliable and accurate information about our services and facilities.

We receive more than 100,000 direct contacts a year from our customers who want their interactions with us to be efficient and to deliver quality outcomes.

Specific forms of communication undertaken in 2008/2009 include the Annual Report, four quarterly editions of the *Peninsula* community newsletter; and one special Budget Edition, which were delivered to all households.

Demonstrating our commitment to accountable and open communications, 94 media releases were issued on the City's operations and initiatives throughout the year and 99 media statements were issued in response to questions from various media outlets.

All the City's communications and publications are available on the website: www.southperth.wa.gov.au

Weekly news is published in a half page column the Community Update, in the local newspaper, *The Southern Gazette*.

Project specific communications, such as mail outs, flyers and fact sheets were also produced as needed for Bulk Waste Kerbside Collections, *Our Vision Ahead*, Parking upgrades and a range of City works and services including the Sir James Mitchell Park Tree Planting Project.



Customer Focus Model

The City has a Customer Focus Model to aid in the delivery of outcomes that align with our corporate values. Well trained, customer-focussed staff use leading edge technology solutions to support efficient and consistent customer service delivery.

Visitors to the Administration Centre are welcomed by the Concierge who directs them to the appropriate officer. Inbound calls to the Contact Centre are answered by experienced and knowledgeable Customer Liaison Officers who can access a broad range of information to promptly address queries. A locally based specialist telephone service provider maintains responsive after hours customer service on behalf of the City. On hold messages deliver useful information about the City and the services that we provide.

To ensure we keep meeting and exceeding our customers' expectations, our Customer Focus Team is continually challenged to enhance their knowledge and identify opportunities to keep improving processes.

Community Consultation

Information for public comment was made available in hard-copy format from the Civic Centre and on the City's website under the 'Feedback' section.

The City's Communication and Consultation Policy emphasises the importance of the City working together with its customers to achieve the objectives of Goal 1.

The policy provides a framework and guiding principles for communication and consultation with the community. Council exists to make decisions on behalf of all members of the community and it is important to consider community opinion in the decision making process. Council has established the following principles with regard to communication and consultation with the community.

The City:

- Values feedback and will endeavour to maximise community participation in its activities
- Will implement practices to ensure an appropriate level of communication and consultation
- Will convey to the community its activities, their objectives and feedback opportunities

- Will consider views expressed by the community in its decision making; and
- Will ensure the community is kept informed.

A Communication and Consultation Matrix has been developed to ensure an appropriate communication and consultation process is applied to the different activities of the City. The matrix identifies four distinct levels in the communication and consultation process: inform, consult, involve and collaborate. Each level has different resource implications.

In addition to ongoing consultation with the City's networks and community advisory groups, some of the major projects that involved consultation included *Our Vision Ahead* and the Sir James Mitchell Park tree planting project.



Communication and Consultation Matrix

Level of Communication and Consultation	Objective	Promise to Community	Examples/Tools
Inform (1)	To provide the community with balanced and objective information to assist them in understanding the activity, alternatives and/ or solutions.	We will keep you informed	Brochures, fact sheets, website, <i>Peninsula</i> , media releases.
Consult (2)	To obtain community feedback on analysis, alternatives and/ or decisions	We will keep you informed, listen to and acknowledge concerns, and provide feedback on how public input influenced the decision	Public comment, surveys, public meetings, focus groups
Involve (3)	To work directly with the community throughout the process to ensure its issues and concerns are consistently understood and considered	We will work with you to ensure your concerns and issues are directly reflected in the alternatives developed and provide feedback on how public input influenced the decision	Workshops, ward meetings
Collaborate (4)	To partner with the public in each aspect of the decision including the development of alternatives and the identification of the preferred solution	We will look to you for direct advice and innovation in formulating solutions and incorporate your advice and recommendations into the decisions to the maximum extent possible	Community Advisory Groups



Customer Service Charter

The City's staff take pride in customer service delivery and strive to meet this responsibility to a high standard. The City has a Customer Service Charter which reflects our commitment to service standards.

The charter explains our Customer Focus Model and specifies our customer responsiveness targets. It states what we commit to do and explains how customers can provide feedback to help us improve our service.

Customer Service Charter Snapshot

At all points of contact with customers, the City aims to deliver information and services competently, professionally and respectfully. Staff reply to enquiries in an honest and timely manner:

By telephone:

- Calls are answered promptly and politely
- If an enquiry cannot be responded to at the first contact, calls can be transferred to the appropriate officer

- Officers answer calls within six rings or callers may leave a message, which is returned by close of business on the next working day
- Staff maintain contact with callers pending a satisfactory resolution of enquiries
- Emergency or after hours calls are answered by a locally based 24 hour call centre service.

In person:

- Visitors to the City's administration offices are greeted with respect courtesy and understanding
- If enquiries cannot be resolved at the first point of contact, officers are in touch by the close of business the next working day, or if necessary can arrange an alternative meeting time.

By letter or email:

- Officers aim to respond to correspondence within 10 working days
- An interim response is provided within five working days if more than 10 days are likely to be needed to prepare a response
- Responses are easy to understand.

Responding to the Community:

When responding to questions or requests for service, City officers aim to:

- Communicate clearly and concisely
- Indicate when and how matters will be addressed
- Provide a clear outline of obligations and policies
- Notify customers if there will be a delay in delivering an outcome
- Avoid the need for people to make repeat visits to the City's offices
- Advise of outcomes to requests in line with the Charter
- Refer people to the appropriate organisation if required.

Customer Relationship Management

The City recognises the importance of monitoring and tracking our customer responsiveness. Currently the City employs a sophisticated phone management system and direct customer feedback to do this.

During the next year, the City will be progressing the implementation of a new Customer Relationship Management System that will enable more proactive management of customer requests, ensuring timeliness and completeness in our responses. This will assist in refining our service models and responsiveness so that we can deliver enhanced levels of service to our community in 2009/2010.

Australia Day 2009

Australia Day brings many visitors to the City, making the adoption of responsible event management strategies a priority for everything to run smoothly.

The Traffic Management Plan was effective in managing traffic and parking while the Litter Management Plan saw more than 28.8 tonnes of waste and 2.4 tonnes of recyclables collected by the morning after Australia Day.

The City's strategies have focussed on revised traffic management and road closures, Special Events Local Laws, increased crowd control measures, improvements to waste management and public transport, significant media and communications campaigns, and youth activities.

Australia Day 2009, was a hugely successful celebration, with the launch of an exciting new designated Family Zone supported by Lotterywest.

The Coode Street end of Sir James Mitchell Park was transformed into a free, safe family fun zone brimming with free rides (some never-before-seen in WA), an arts competition and a community stage for kids and their families.

The 16,000²m enclosed zone also included a large open area for parents to enjoy a barbecue while the kids played and enjoyed the free rides.

Ninety-five percent of approximately 10,000 visitors, rated the Family Zone as excellent or good, and 97 per cent intend to return in 2010.

Bigger and Better in 2010

In 2010, the City will double the size of the Family Zone and triple the amount of entertainment, in order to cater for the predicted growth in the number of visitors.

Youth Activity Zone

The special Youth Activity Zone, a fenced off area of 10,000²m, hosted a range of fun physical activities and a Chill-Out area monitored by a team of youth counsellors. As in previous years, the free food and water give-aways were very popular, with 12,500 litres of water distributed.

The interest for the free rides was moderate and the City is working on a new concept for the 2010 Youth Zone, together with the South Perth Youth Advisory Council.

Community Involvement

Australia Day is an important day for volunteers to donate their valuable time and skills to helping run the event smoothly. In 2009, community involvement in the Australia Day celebrations in South Perth was impressive.

More than 160 volunteers from Baptist Youth, Church of Christ, YMCA, Esther Foundation, Local Drug Action Group and Soroptimist International monitored free family activities and looked after the youngsters in the Youth Zone.

In 2010 with the new Family Zone expected to double, up to 250 volunteers will be needed. The City will be sourcing additional people through the Australia Day partners and community groups.

Goal 1 Snapshot

Looking back – Our Achievement

- Family friendly events such as the Australia Day Family Fun Festival, Family Fun Day, Family Fun Festival and Family Fun Festival.
- Events from the community and the region of Perth.

Looking forward – What we are going

- Implementation of the new Family Fun Festival program.
- Family Fun Festival Family Fun Festival for Australia Day 2010.

Goal 2

Community Enrichment

To foster a strong sense of community and a prosperous business environment.

Strategic Priorities

2.1 Develop and implement a 'Connected Community Plan' to:

- Address the specific needs of aged, families, youth and unemployed
- Encourage opportunities for community development and vitality.

2.2 Develop community partnerships that will be mutually beneficial with stakeholder groups including educational institutions, service clubs, the business community and other organisations.

2.3 Enhance the Safer City Program to support, develop and deliver residential and business initiatives that reduce crime and promote safety.

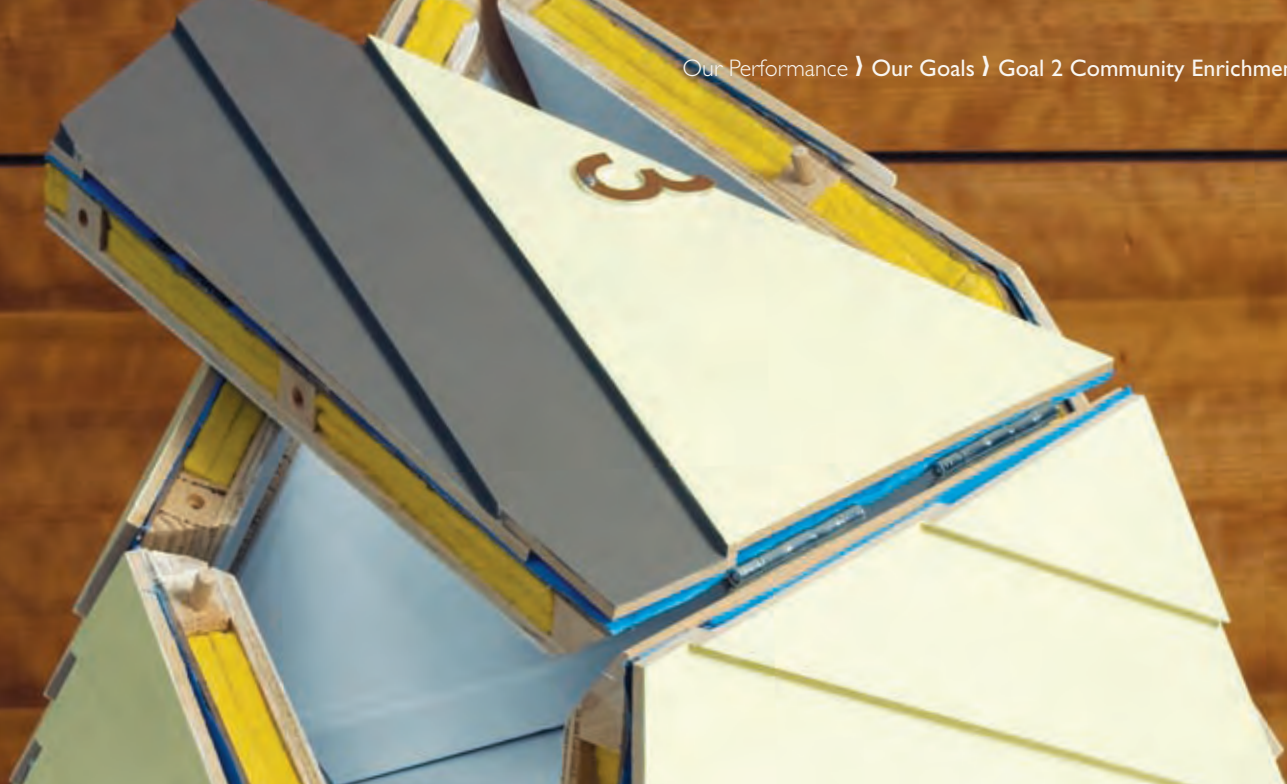
2.4 Review the current use and suitability of our community buildings and develop a strategy to ensure that the buildings meet current and future requirements, are environmentally sound and their use is maximised.

2.5 Develop and implement the master plan for the Civic Centre Precinct to ensure these major facilities meet future community needs and the operational requirements of the City.

2.6 Implement the outcomes of the Triple Bottom Line study of the Civic Triangle, which will provide options for the future of the site to address the key social, environmental and economic factors.

2.7 Develop strategic directions for events, arts including public art, leisure, recreation and heritage that encourages a vibrant and participative community. This includes initiatives relating to the George Burnett Leisure Centre, libraries, parks, river, Fiesta and other community programs.

2.8 Explore financial incentives or funding options for the maintenance and restoration of heritage places to capitalise on the City's history and heritage.



Civic Library and Community Facility Development

The refurbishment of the South Perth Library and Halls is the largest and most exciting project to be undertaken by the City in many years.

The design of the \$11 million project involved many community members and stakeholder groups, and consultation was instrumental in securing funding from Lotterywest (\$1.5 million) and the Australian Government (\$2 million). Their combined contribution amounts to one third of the overall project cost.

Cutting edge architecture will define the new facility as an iconic building, showcasing environmentally responsible design and demonstrating Council's commitment to energy efficiency.

When complete, the venue will be a dynamic community hub incorporating a much larger custom-built library, supporting the idea of life-long learning and embracing new technology.

The new library will be integrated with a multi purpose community facility including community meeting spaces, an adult learning

centre, an infant health centre and a community group incubator.

Detailed design has been completed, with tenders for construction called in May 2009. Construction of the facility is expected to begin in late August 2009 with a construction period of 15-18 months. Library staff have implemented logistical plans to ensure continuity of service at an alternative venue during the construction period.

Art Award 2008

In its sixth year, a diverse range of artworks were entered in the 2008 Art Award. More than 150 entries were received with 66 exhibited in a boutique style exhibition at Heritage House from 30 October to 23 November. Almost 500 people viewed the exhibition.

The Emerging Artist Award is an acquisitive award, and is an opportunity for artists to be recognised for their work. The overall winner receives \$4000, and individual categories attract a \$500 prize.

Award categories included Emerging Artist, Best Work on a Local Theme, Young Artist, Best Local Artist and the People's Choice Award, sponsored by the City, IGA Como, the MillPoint Caffè Bookshop, and John McGrath MLA.

The 2008 winner was Amanda Verschuren, with her 3D sculpture Unit, which was added to the City's growing art collection. The award has a growing audience in the WA art community.

Our Vision Ahead

The results of the *Our Vision Ahead* project will provide meaningful and strategic direction for Council and community, helping to make the City of South Perth a better place to live, work and play.

Our Vision Ahead is the City's community visioning initiative designed to explore and articulate the diverse aspirations of our local community.

Consultation took place on a regular basis throughout the year, with the aim of forming a shared vision for the future that Council and community can work towards together.

More than 1,300 members of the community shared their ideas and views, the results of which will inform the City's review of the Strategic Plan 2010-2015, as well as provide invaluable direction for local community groups and individuals.



City of South Perth Fiesta 2009

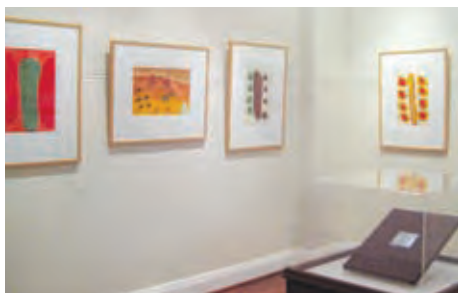
Fiesta is the City's annual celebration to showcase the unique attractions of the municipality. A total of 17 events were held during the City of South Perth Fiesta 2009.

Focused on attracting families and promoting fun and free activities, Fiesta normally runs for about two weeks and is a major planning exercise involving partnering with local sponsors, community groups and volunteers.

Fiesta Highlights

- **Fiesta Opening Concert:** A Smoke-free event attracting more than 9,000 people, held at Sir James Mitchell Park. Performances featured Ian Moss, blues singer Andrew Winton and the South Perth Lions Club Big Band.
- **The Smarter Than Smoking As We See It Community Arts Project,** a smoke and alcohol-free community art project, which consisted of young people making and commenting on films about the future of their community. The Esther Foundation and Communicare youth groups took part in filmmaking sessions facilitated by Filmbites Youth Film
- **School.** The resulting film series was presented at the Mends Street Carnivale Fiesta Finale.
- **The Smarter Than Smoking Morning Melodies** smoke-free concert at the Cygnet Cinema featuring the Happy Days Band.
- **The Respect Yourself Respect Your Culture Totally Best Family Day Ever!** smoke-free event held at James Miller Oval featuring Aboriginal cultural workshops DRUMBEAT, a welcome dance by local Aboriginal dancer Justina Truscott and the South Perth Lions Club Junior Big Band as well as children's rides and activities.
- **Mends St Carnivale:** Mends Street was closed to traffic to create a pedestrian mall brimming with artisan markets, cooking demonstrations, a fashion parade and performances from the Lions Club Big Band and acts brought to the foreshore by the Nostalgia Festival.
- **Picture Book Picnic** at Manning Library for children aged 3-12, provided an opportunity to dress up as a favourite book character.

- **Romeo and Juliet,** presented by the Old Mill Theatre, performed on the picturesque South Perth Foreshore.
- **Our Vision Ahead Speaker Series,** part of the City of South Perth's community visioning project, an extensive community consultation process aimed to find out what matters most to the local community. The speaker series included Dr Ray Wills, CEO WA Sustainable Energy Association, Dr Richard Weller and Roxanne Shadbolt from the Swan River Trust.



Events in the City

City residents enjoyed a wide range of free community concerts and events throughout the year; including:

Anzac Day Service

Nearly 500 people turned out to commemorate the ANZACs at the morning service held at the Civic Centre, cnr South Tce and Sandgate St, South Perth.

Australia Day

A huge celebration on the foreshore attracting thousands to the City. A special Citizenship Ceremony was held for 70 new citizens and outstanding local organisations were recognised with Awards for Excellence.

Heritage House Cultural Centre

The City's home of historical information about the area hosted a number of art exhibitions throughout the year:

Favorite places: Home and Abroad by Christobel Bennett with poems by Vivienne Glance 12 July-10 August 2009

An exhibition of artwork by Christobel Bennett was showcased together with poems by Vivienne Glance.

Perth Zoo Past, Present, Future 20 September-19 October 2008
Commemorating the 110th anniversary of the Perth Zoo, the exhibition featured archival photographs, newspaper articles and artifacts.

City of South Perth Emerging Artist Art Award 30 October-23 November 2008

Acquisitive first prize awarded to artist Amanda Verschuren for her sculpture, Unit 3. This year was the first time the City has accepted 3D pieces.

Bead Guild of WA Inc. Annual Exhibit and Competition 6-24 December 2008
The exhibition and competition included works by members of the Guild and other bead enthusiasts.

Away: art from the travels of May Gibbs and her father Herbert 17 January-8 March 2009

An annual exhibition featuring works by May and Herbert Gibbs, showcasing artworks from their travels to England, Europe, Africa and Sydney.

Fiesta exhibition Kimberley Ink: the Waringarri Suite and Selected Etchings-14 March-26 April 2009
Coinciding with Fiesta, a selection of Aboriginal art was launched in Western Australia for the first time. Showcasing 13 of the finest hand printed etchings from Waringarri's senior and emerging artists.

Revisiting Our Southern Coastline 2-31 May 2009

Local artist Stanley Matthews exhibited a collection his artworks featuring the coastline of Western Australia.

Soul-Birds: line drawings and paintings by Sri Chinmoy 4 June-4 July 2009

An exhibition organised by the Sri Chinmoy Centre of Perth featuring prints and original works by Indian artist, poet, musician, philosopher and spiritual guide Sri Chinmoy.



Thank a Volunteer Day

Started by the United Nations in 1985, International Volunteer Day, held 5 December, was celebrated by the City for the second time in November 2008.

The event acknowledges and celebrates the invaluable contribution volunteers make to our community.

Nominations were open to anyone who lives or volunteers within the City of South Perth.

The City received 26 nominations across the three age categories: 25 years plus, 18-25 years, and under 18. Nominations were assessed on the following five criteria:

- The volunteering activity taking place in the City of South Perth community
- The significance of the contribution
- The period of time the volunteer has committed
- The added value to community life
- Going 'above and beyond' with a volunteering contribution.

2008 Volunteers of the Year

Junior Volunteer of the Year - Bonnie Sutton, nominated for her work at the Esther Foundation.

Youth Volunteers of the Year —Simon Treadgold and Joshua Du Heaume, for running the Homework Club, which provided free tutoring at South Perth Outreach.

Volunteer of the Year Award, presented jointly to:

1. Kenneth Skinner, a prolific volunteer, and member of the Lions Club, for 38 years. Mr Skinner has a strong commitment to community service.
2. Julie Robinson, who passed away in 2008, was posthumously nominated for her enthusiasm and commitment to the many organisations she participated in.

Citizenship Ceremonies

Thirteen ceremonies were conducted in 2008/2009 nationalising more than 400 new citizens.

Community Safety

The City is proud to offer support to the dedicated community based Neighbourhood Watch (NHW) group that operates in South Perth. NHW members have coordinated regular activities to promote a more connected and safe community, such as information displays at local shopping precincts and neighbourhood barbecues.

Community Rangers continued to play a vital role, as well as monitoring compliance with laws and regulations in the City. The team are involved in the 'Eyes on the Street' program to aid Police investigation of neighbourhood crime.



Young People

The City delivered a number of programs and initiatives for young people such as the Speak with Confidence Awards, School Book Awards and the City of South Perth Young Writers' Award.

A number of young people were recognised for their outstanding achievements through the Junior Volunteer of the Year Award, Young Volunteer of the Year Award, Young Citizen of the Year Award and the Ted Maslen Scholarship. The City's Student Scholarship Program and Individual Development Program provided many young people with valuable opportunities and financial assistance.

Young Writers' Award

An annual award for young writers, 435 entries were received this year with 14 winners selected from five age categories. The award is sponsored by the City to provide local students with an opportunity to develop their writing skills.

Youth for Resilient Futures

The City undertook the 'Youth for Resilient Futures' project as a means to engage and consult with local young people, and to review the structure of its Youth Advisory Council. In response to the issues and ideas that were raised, a new platform for youth leadership was established - SPYN, the South Perth Youth Network.

New Projects

New projects for youth this year included the *Our Vision Ahead* Youth Summit, the *As We See It* film project and the Basketball CUP program for local Indigenous youth.

Recreational Development

The City encourages a vibrant and participative community through recreation and leisure activities, and it continues to implement new initiatives to support the quality and prosperity of community life of City of South Perth residents.

George Burnett Leisure Centre

The Centre continues to be a focal point for community activity and development. Casual court hire, professional workshops, private room hire, school bookings and summer Skate Park usage increased throughout the year.

Community Facilities

The City's rejuvenated philosophy for increased support of junior and incorporated not for profit organisations saw an increase in community group hire of City facilities, including Sir James Mitchell Park, playing fields, halls, the community bus, the Liberty swing and seminar rooms. Corporate and public events on the foreshore also increased in number and demonstrate the versatility of public open space within the City.



Recreation Programming

Community partnerships and City run initiatives ensured the continued provision of high quality community services and programs for a diverse range of community members including youth, children with disabilities, seniors, Indigenous groups and families.

Some of the groups involved in 2008/2009 included the RSPCA, South Perth Church of Christ, Department of Sport and Recreation, Physical Activity Taskforce, Western Australian Local Government Association, LotteryWest, Moorditch Keila, South Metropolitan Public Health Unit, Disabilities Service Commission, South Care, Curtin University Volunteers, Rotary and Lions Clubs and local sporting clubs.

Sports Club Development

The City provided support for local sporting groups, through workshops and information. Clubs received quarterly newsletter *Spirit of the South* and support on facility funding enquiries, participation and involvement in Fiesta 2009, and assistance with a number of projects involving club and community consultation.

Disability Access and Inclusion Plan: Including everyone in the community

Under the *Disability Services Act*, the City is required to demonstrate how it is addressing access and opportunities for inclusion of everyone through facilities, information and consultative mechanisms.

The City's Disability Access and Inclusion Plan (2006 - 2010) articulates our commitment to providing safe, efficient and welcoming facilities for all.

An Access Ambassador's Group was formed this year to be a conduit between the community and the City on universal access.

During the year the City reported to the Disability Services Commission on its achievements in regard to universal access.

Manning District Centre

Community consultation identified strong support for the creation of a multi purpose community and commercial hub for Manning. Manning Hub would provide facilities for local sporting groups, Moorditch Keila Aboriginal Community Group, Child and Adolescent Health and Manning Library.

The process involved consultation with local groups, residents, users of the library and relevant government departments to develop concept plans. In late 2009 the City will further consider planning issues and identify funding sources to progress this exciting project.



Seniors

The City supports the very active South Perth Learning Centre, which offers a wide variety of courses and social activities inclusive of seniors.

Further seniors' activities are coordinated by the City's two senior citizens centres at Manning and South Perth. The South Perth Centre also provides up to 500 meals a week to residents through Meals on Wheels. The City was also pleased to continue the Cygnet Cinema Concert series, with seniors enjoying some first class performances.

Collier Park Hostel

The Collier Park Hostel is a low-care aged facility with forty beds. In 2008, the hostel achieved accreditation for another three years, an achievement which is a credit to the hostel's team of dedicated and professional staff.

There has been a changeover of 19 residents over the year. Vacant rooms were renovated for new residents. One original resident remains, who has lived at the hostel for 19 years as of January 2009.

With the increasing level of care being provided, a nurse has been employed to ensure that approved standards and care levels are maintained.

Local students from Aquinas and Penrhos Colleges regularly volunteer at the hostel once a week to spend time with residents, and help with Christmas activities.

Fast Facts

- Supervisors all have nursing experience
- A nurse has been employed from 9am-4pm, five days a week.
- Carers hold a Certificate III or IV, First Aid and Police Clearance Certificates.
- Activities run Monday—Friday 9am-4pm and are flexible enough to accommodate residents with dementia.

Collier Park Village

Completed in 1997, Collier Park Village has 169 independent units, accommodating approximately 230 residents. During the year, 14 units were vacated.

A turnover of 14 units occurred during the year. The units were fully renovated within a six-week period ready to be released. Maintenance and painting has been completed during the year and gardens were redeveloped and redesigned with water-wise plants.

Survey of Residents

A survey of residents produced a 42 per cent response rate. The main finding was an 80 per cent satisfaction rate with services provided.

The survey identified present and future needs, including optional, low cost meals, services for residents who are sick or just out of hospital. As a result, meals are being provided for people returning from hospital or when sick, and outside agencies are engaged if care services are needed.

Complaints Register

A complaints register is in place and working efficiently. There were three complaints received during the year, which were resolved to the satisfaction of residents concerned.

Goal 2 Snapshot

Looking Back— Our Achievements

South Perth Library and Community Facility

Community consultation and detailed design were completed. The tender for construction has been awarded with construction to commence July 2009.

Our Vision Ahead

- Community consultation complete with more than 1,000 members of the community sharing their ideas for the future.

Emerging Artist Award

• 66 of 150 entries exhibited at Heritage House.

Fiesta

- Fiesta and wine event at the new South Perth Library and Community Facility in 2009.

Heritage House

- Eight months of work on artefact donations.

Young Writers Award

• 355 entries.

Citizenship Ceremonies

• 17 ceremonies were conducted in 2008/2009 nationalising more than 400 new citizens.

Community Funding

- \$42,100 awarded to 27 organisations and 26 individuals.

Disability Access and Inclusion

- Access Ambassador's Group formed.

Meals on Wheels

- Provided 500 meals per week.

Thank a Volunteer

- 25 nominations received.

Collier Park Village

- 90% of residents are satisfied with services.

Moving Forward—Where we are going

Manning District Centre

- Potential funding sources to be identified.

Collier Park Hostel

- The main focus for the next financial year is to continue to provide a high standard of care in a safe environment while maintaining accreditation and operating on a break-even budget.

Planned programmes include:

- Review of the hostel's strategic direction and operations.
- Survey of residents and families.
- Review of procedure manual to ensure continual improvement.
- Investigate partnership opportunities with Meath Care.

Collier Park Village

- Strategic direction of village operations to be reviewed.
- Ongoing internal painting schedule for units.
- Older garden areas to be redeveloped.

South Perth Library and Civic Halls

- Construction to progress through 2009/2010.

Goal 3 Environmental Management

To sustainably manage, enhance and maintain the City's unique, natural and built environment.

Strategic Priorities

- | | |
|---|---|
| <p>3.1 Implement the Cities for Climate Protection program which encourages communities to measure, monitor and reduce greenhouse emissions, which will contribute positively to a sustainable community.</p> | <p>3.5 Ensure the Town Planning Scheme and supporting Policies facilitate the orderly development of the City and provides lifestyle options for residents, opportunities for business and an attractive environment for all.</p> |
| <p>3.2 Develop and implement a Sustainability Strategy and Management System to coordinate initiatives contained in associated Management Plans and to ensure the City's environment is managed in a sustainable way.</p> | <p>3.6 Develop Precinct Planning Strategies for the Mill Point and Canning Bridge areas to guide future development, taking into account the Southern Suburbs Railway and the stations planned for these locations.</p> |
| <p>3.3 Ensure future development and current maintenance of the river foreshore, wetlands, lakes, bushlands and parks is properly planned and sustainable and that interaction with the built environment is harmonious and of benefit to the community.</p> | <p>3.7 Continue to actively support and encourage waste reduction, recycling and reuse. Seek opportunities to implement sustainable secondary waste treatment processes to significantly reduce the amount of waste going to land fill sites.</p> |
| <p>3.4 Develop and implement an Integrated Transport Plan taking into account the planned Southern Suburbs Railway and the review of Canning Highway. The plan will also incorporate the TravelSmart Local Action Plan and include an examination of a community bus service.</p> | <p>3.8 Develop and implement an Integrated Stormwater Drainage Catchment Management Plan to improve the quality of stormwater reaching the rivers, lakes and wetlands by analysing all of the stormwater catchments and prescribing appropriate treatments.</p> |



Planning Policies

Following a review, Planning Consultation Policy P104 was replaced with Policy P355, which was adopted at the June 2009 Council Meeting. This new policy contains an expanded scope of matters on which community consultation is required.

Amendments to Town Planning Scheme No. 6

The City processed the following Amendments to the Town Planning Scheme:

- Amendment No. 8 (special Karawara provisions) has reached the stage of appointing and liaising with consultants in relation to process, including future community engagement.
- Amendment No. 10 (rezoning land in Burch Street) was approved by the Minister for Planning and was gazetted on 1 August 2008.
- Amendment No. 11 (variation to car bay sizes) was processed, advertised for community comment, and approved by the Minister for Planning on 30 June (gazetted in July 2009).
- Amendment No. 15 (restrictive covenants) was initiated and processed in preparation for community consultation.
- Amendment No. 16 (patios and pergolas) was initiated, processed, advertised for community comment and forwarded to the Minister for Planning with Council's recommendation for final approval.
- Amendment No. 17 (measurement of building height) has reached the stage of appointing consultants and liaising with them in relation to process and draft proposals.
- Amendment No. 18 (Penrhos College building height) was initiated by the Council.
- Amendment No. 19 (density coding of land in Jubilee Street) was initiated, processed and advertised for community comment.
- Amendment No. 21 (rezoning land in Godwin Avenue) was initiated and processed in preparation for community consultation.

Strategic Planning Projects

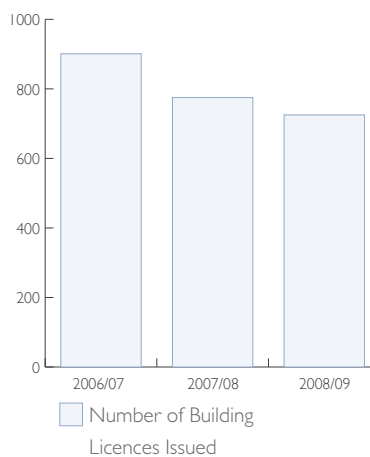
The City has been involved in a number of strategic planning projects throughout 2008/2009, including:

Bentley Technology Precinct Study, led by the State Department of Commerce, involving land in the City and the Town of Victoria Park. The study is examining the future development of this unique precinct with an emphasis on sustainable technological planning and design, and promotion of the use of buses for commuting by workers.

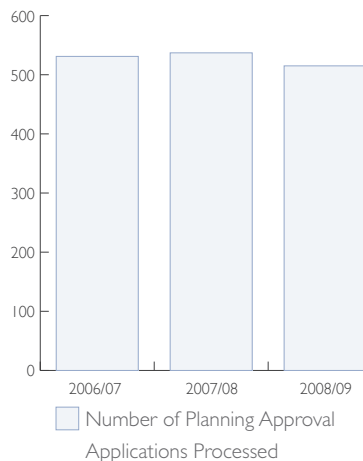
South Perth Station Precinct Study, Canning Bridge Station Precinct Study and Waterford Triangle Study, in partnership with the City of Melville (for Canning Bridge only) and the DPI. These studies are examining ways of enhancing the precincts in line with the Western Australian Planning Commission's 'Network City' principles relating to Transit Oriented Development.



Building Licences Issued



Planning Approval Applications

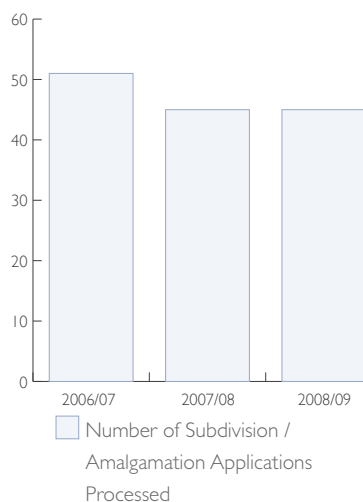


Development Application Processing Achievements

The Planning Services team processed 515 applications for planning approval (compared with 537 for 2007/2008 and 531 during 2006/2007). Approximately 94 per cent of these applications were processed under delegated authority (compared with 91 per cent for 2007/2008 and 94.5 per cent during 2006/2007).

The Planning Services team also assessed 45 applications for subdivision/amalgamation (the same number as 2007/2008). In addition, 31 requests for clearance of subdivision conditions were processed (compared with 29 during 2007/2008).

Subdivision/Amalgamation Applications



The City's Building Services team issued a total of 725 building licences (compared with 775 for 2007/2008 and 901 for 2006/2007). The estimated total value of these building projects was \$125,375,617 (compared with \$90,996,685 for 2007/2008 and \$178,646,839 during 2006/2007).



Collier Park Golf Course Master Plan

The Master Plan for Collier Park Golf Course determines a strategic time frame and priority for implementing improvements. In formulating the Master Plan, the following factors were assessed:

- Location of course facilities and driving range
- Irrigation
- Course layout
- Landscaping (including furniture and signage).

Council assessed and adopted the Collier Park Golf Course Master Plan at the July 2009 meeting.

Water Campaign

Council adopted a Water Action Plan (WAP) at the June 2009 meeting. This satisfies the requirements to complete Milestone 3 of the Water Campaign. Through implementation of the WAP, the City will gain the following:

- Water savings through the reuse of storm-water and potentially treated waste-water

- Water quality improvements by applying environmentally sound practices for the organisation and the community

- Social and environmental benefits, which include the support of education programs

- Leadership in local water resource management

- Development of partnerships with stakeholders and local residents

- Reduced water bills.

Lake Catchment Management

In conjunction with the South East Region for Urban Landcare (SERCUL) Committee, the City initiated the development of a 'Friends of' group for the drainage basin in Doneraile Reserve. The purpose of the group is to improve the standard of the lake and the quality of water entering from its local catchment.

Natural Area Management, Green Plan Implementation and Street Trees

During 2008/2009, the City planted 1,200 street trees, 500 park and natural area trees, 68,000 small plants (tubestock) and 12,000

shrubs in the various parks, gardens, natural areas and traffic management measures of the City.

Plants to Residents Scheme

In 2008/2009, Mill Point and Civic Ward residents benefited from this popular program, where residents are able to choose up to five water-wise plants for their gardens. In total 2976 plants were distributed to 590 households.

Community Rangers

In addition to their important community safety work, the Ranger team also operates a busy Dog Pound and maintains a successful re-homing program in conjunction with Dog Rescue organisations and the *Southern Gazette* community newspaper to advertise stray and homeless dogs.



Refuse and Recycling

Efforts continue to be focussed on raising community awareness of the importance of sustainable approaches to waste management.

A range of recycling initiatives has been maintained to divert reusable materials such as plastics, cardboard, paper and mobile phones from landfill as we strive towards 'zero waste'.

Two Resource Recovery Days were conducted together with the Town of Victoria Park and the Rivers Regional Council, where materials are diverted from landfill and utilised in the manufacture of new and useful products. Two bulk kerbside collections were also completed and suitable materials were recycled.

During the year 4,803 tonnes of recyclables were diverted for reuse and 12,652 tonnes of general household waste were sent to landfill.

In addition to the waste collected from normal household collections, the City's capital projects and operational activities also generate waste. To reduce the volume of waste going to landfill, the City has entered into a partnership with a resource recovery company,

which has processed 6,743 tonnes of concrete, general rubble and street sweepings from South Perth to create 5,188 tonnes of commercially viable recycled products for road and other infrastructure projects over the past months.

Environmental Health

The City's Environmental Health Department undertakes a range of initiatives to ensure public health is maintained to a high standard and community members are protected from avoidable hazards. Ongoing activities include:

- **Mosquito Management Program**—A mosquito monitoring and treatment management program was carried out, implementing an alternative treatment program in Waterford and susceptible mosquito breeding areas, using ecologically friendly treatments.
- **Infectious Diseases**—12 notifiable infectious diseases were investigated to determine the sources of infections. This year there was also the pandemic H1N1 Swine Flu Virus that impacted on local governments. Consequently, the Western Australian Department of Health is likely to roll out a national

immunisation program to protect communities from the virus.

- **Environmental Health Complaints**—167 complaints were investigated, including matters relating to odour, noise, refuse, pests, asbestos and air pollution.
- **Rodent Control**—196 samples of free rodent bait were issued to residents throughout the year to control rats in domestic situations.
- **Food Premises and Food Stall Holders Licence**—710 routine inspections of food premises were undertaken to ensure hygiene and food handling compliance. 123 stall holders licences were issued for events such as the 2008 Fiesta and Skyworks.
- **FoodSafe**—The City plays an accreditation and management role in the national program, and urges more businesses to adopt food safety programs such as FoodSafe and FoodSafe Plus to ensure high-quality food products and services. This continues to be promoted during regular routine inspections of food premises.

Goal 3 Snapshot

Looking Back - Our Achievements

Planning Policies

- Adoption of new Planning Policy P355

Development Applications

- 125 development applications received

- 45 applications for subdivision/amalgamation

- 725 building licences issued

Collier Park Golf Course

- Council adopted the Collier Park Golf Course Master Plan

Lake Catchment Management

- Friends of Doneraille Reserve Group established

Natural Area Management

- 1,200 street trees planted
- 500 park and natural area trees planted
- 68,000 small plants (tubestock) planted
- 12,000 parkland shrubs planted

Plants to Residents Scheme

- 2976 native plants given to 590 households

Refuse and Recycling

- Two Resource Recovery Days for residents
- 4,803 tonnes of waste recycled
- 12,652 tonnes of general household waste sent to landfill

Environmental Health

- 167 complaints investigated
- 196 samples of free rodent bait given away
- 12 notifiable infectious diseases investigated
- 710 routine inspections of food premises

Moving Forward - Where we are going

South Perth Station Precinct Study, Canning Bridge Station Precinct Study and Waterford Triangle Urban Design Study to progress in 2008/2009.

Planning Policies

During the coming year the following strategic planning projects will be reviewed:

- Scheme Amendment No. 8 relating to Penrith
- Scheme Amendment No. 15 relating to restrictive covenants
- Scheme Amendment No. 17 relating to building height
- Scheme Amendment No. 18 relating to Penrhos College
- Scheme Amendment No. 19 relating to land in Weston Avenue
- Scheme Amendment No. 20 relating to land in South Terrace
- Scheme Amendment No. 21 relating to land in Godwin Avenue
- Scheme Amendment No. 22 relating to Mixed Use Zones
- Scheme Amendment relating to cash in hand Contribution
- Policy relating to Council
- Policy relating to Schools Breakfast accommodation
- Policy P351: Precinct-Based Streetscape Policies for each planning precinct, as appropriate

Goal 4 Infrastructure

To sustainably manage, enhance and maintain the City's infrastructure assets.

Strategic Priorities

- 4.1 Develop plans, strategies and management systems to ensure Public Infrastructure Assets (roads, drains, footpaths, river walls, community buildings etc.) are maintained to a responsible level.
- 4.2 Review and prioritise Forward Capital Works Program taking into account the outcomes of the Community Needs Survey to ensure works are aligned with community needs.
- 4.3 Continue to support the staged implementation of the Underground Power and Fibre Optic Cabling throughout the City undertaken by the Office of Energy and Western Power.
- 4.4 Integrate Local Area Traffic Management plans with broader precinct plans to ensure that all infrastructure needs are considered at the same time as planning traffic management works.
- 4.5 Develop and implement Urban Design Standards to link with the Street Tree Management Plan and to encourage consistency of streetscape treatments within defined precincts.
- 4.6 Implement the approved Sir James Mitchell Park Foreshore Renovation and Landscape Master Plan.
- 4.7 Implement the approved George Burnett Park Master Plan and develop detailed proposals for the expansion of the community facilities at the park.
- 4.8 Develop and implement a Commercial Centres Infrastructure Plan to ensure the public infrastructure in the village centre precincts is managed and maintained.



TravelSmart and Roadwise Programs

South Perth Primary School in collaboration with the City, is near to completing the implementation of its School Travel Action Plan, the 'Awesome Walksome'. A valuable community project, the plan aims to promote the benefits of exercise while creating sustained behavioural change. Travel Action Plans encourage families to walk or ride bicycles safely to school instead of driving, which reduces emissions traffic congestion and promotes active living for health.

Kensington Primary School, Manning Primary School together with St Pius X Catholic Primary schools have also began development on Travel Action Plans. The collaborative approach to the process and outcomes will provide the schools involved with an integrated set of options tailored to each school community.

The TravelSmart/Roadwise Advisory Group was dissolved in early 2009, due to a low level of community interest. The City continues to maintain its relationship with the South Perth Bicycle Users Group.

Sir James Mitchell Park Beaches Project

The beach construction project in Sir James Mitchell Park was completed in January 2009. This included the construction of new BBQs, shelters and a foreshore pathway between the South Perth Esplanade eastern car park and Coode Street, to separate pedestrians and cyclists.

The \$1.6 million project included \$510,000 from the Swan River Trust's Riverbank grant program and will give residents better access to the river while helping combat the effects of climate change.

The pathway lighting in Sir James Mitchell Park between the South Perth Esplanade eastern car park and Hurlingham Road car park was upgraded. This included refurbishing and repainting the existing poles and placing newer and higher light fittings to deter vandalism.

Landscape and Streetscape Upgrades

A number of landscape and streetscape upgrades were undertaken during the year to enhance the City's natural and built environment.

Neil McDougall Park continued to receive landscape upgrades, with works including the purchase and installation of additional lighting, BBQs, as well as revegetation works around the lake and on the island.

Comer Reserve received a new irrigation system. This is the first in the City to be specifically developed to conserve water by introducing the concept of 'Hydro-Zoning'. The design allows for different sections of the reserve to be watered at varied rates to reduce water consumption.

The replacement design for Comer Reserve will allow for four 'Hydro Zones'.

The small reserve on the corner of Gwentyfred Road and George Street was landscaped following a successful design and consultation process with the local community.

The stairs leading the foreshore at the river end of Sulman Avenue were replaced. This was assisted by a donation from a local resident, which was gratefully received by the City.

Additionally, playground equipment was upgraded and shade sails were repaired, replaced or uplifted during the year at a number of parks and reserves throughout the City.



River Walls

River wall upgrades were completed at Como Beach, replacing an old wooden wall south of the Como Jetty and another stage of the limestone wall immediately to the north of the jetty. The new limestone walls are constructed to a much higher standard with deeper footings to withstand rough weather.

Building Program

Upgrade works were completed on a number of significant City buildings throughout the year, to improve aesthetics and functionality for future use.

The Old Mill Theatre upgrade was completed. This concluded a significant renovation project for one of the City's most important heritage buildings. It is planned to officially re-dedicate the building in August 2009.

Renovation work was also successfully completed on additions and upgrades to both the Collier and Challenger sporting pavilions.

Council approved a tender to refurbish the W.C.G. Thomas Pavilion in March 2009. The \$1.6 million project includes a \$326,000 grant from the state Department of Sport and Recreation. The refurbishment is scheduled to be completed by the end of December 2009.

Work began on replacing a section of old roof on the Civic Administration building. This is scheduled to be completed in August 2009.

Other building works completed during the year included the replacement of the roof on the Hensman Park Tennis Clubhouse.

Graffiti

The City remained active in its endeavours to minimise the impact of graffiti vandalism, continuing to remove all new graffiti on City and private property as quickly as possible. The City has been successful in maintaining removal within 48 hours of reporting or within 24 hours where the graffiti is racist or obscene in nature (weather permitting). The total number of graffiti incidents removed by the City for the year was 1457.

State Undergrounding of Powerlines Project (SUPP)

The Como East Round Three SUPP project reached practical completion by June 2009 with all of the properties in the area now serviced from the below ground system. The only remaining works involve removal of the decommissioned overhead network for new street lights to be installed.

Integrated Catchment Management (ICM) Plan

The ICM plan was devised under the Local Government Natural Resource Management Policy Manual (2002), to achieve a comprehensive approach to urban water management, utilising best management practice and innovative approaches to flood mitigation, infrastructure management, land rationalisation and ecological management.

The plan aims to:

- Identify land use and water quality issues in local catchments
- Determine strategies for monitoring and improving ecological values.

The collection of drainage data remains a priority of the ICM along with per catchment analysis of network capacity, including the drainage basins that are the predominant form of stormwater discharge. Aquifer recharge through the basins remains a very cost effective and sustainable alternative to a comprehensive drainage scheme and outfall to the rivers. The strategy is to verify storage requirements for each basin so that part or whole of the site can be released for other purposes.

During 2009/2010 the City will finalise the designs on a number of basins and, where the opportunity exists, include the project in the 2010/2011 Budget.

Street Infrastructure Improvements

The slab replacement program delivered approximately 11,000 square metres of 1500 millimetres wide poured concrete path. In addition the City installed new slab paths to Lowan Loop and to Eleanor Street, as well as a substantial fitness and walking track along Thelma Street adjacent to the Collier, Collins and Bill Grayden Reserves.

Local Area Traffic Management

National and State Black Spot projects again featured prominently in the year. Just under \$250,000 was assigned to traffic management and road improvements to reduce the likelihood of crashes with about \$460,000 of this amount being provided from National and State BlackSpot programs. The installation of traffic signals in Manning Road and four roundabouts represented the bulk of the safety improvements for 2008/2009.

Goal 4 Snapshot

Looking Back - Our Achievements

TravelSmart

- Manning Primary together with St. Elizabeth's Catholic Primary and Kensington Primary Schools began development of Travel Action Plans.

Sir James Mitchell Park

- The beach construction project in Sir James Mitchell Park completed in January 2009.

Landscape and Streetscape Upgrades

- New irrigation system for Comer Reserve.
- Gwentyfred Rd cnr George St reserve was landscaped.
- Sulman Avenue stairs to the foreshore were replaced.

River Walls

- River wall upgrades were completed at Ocean Beach.

Building Program

- Old Mill Theatre upgrade completed.
- Renovation work completed on Challenger and Challenger sporting pavilions.

State Underground Power Project

- Como East Round Three SUPP project reached practical completion in June.

Street Infrastructure Improvements

- 11,000m² of 1500mm wide concrete path replaced.

Moving Forward - Where we are going

Sir James Mitchell Park

Further work planned for 2009/2010 includes completion of the foreshore steps in front of the car park, landscaping of the beach headlands and tree planting.

State Underground Power Project

Approx. half the area still has the decision signed over and network still in place and this will be removed progressively during July and August 2009.

Applications for further Local Government Grants will be made to the State Grants program.

Building Program

Roof replacement of the Civic Administration building scheduled to be completed August 2009.

W.C.G. Thomas Pavilion upgrade works to be completed in 2009/2010.

Goal 5

Organisational

Effectiveness

To be a professional, effective and efficient organisation.

Strategic Priorities

- 5.1 Continue to implement the Business Excellence Framework as the means of improving the quality of services, products and processes.
- 5.2 Develop and implement the Triple Bottom Line method as an approach to organisational decision making and reporting. This approach takes account of social, environmental and economic factors.
- 5.3 Develop partnerships with organisations which provide mutually beneficial opportunities for resource sharing and the exchange of ideas.
- 5.4 Develop and implement strategic Human Resource projects including the second Enterprise Bargaining Agreement to ensure advantage is taken of contemporary Human Resources practices and the mutual responsibilities of the City and staff are recognised.
- 5.5 Implement an organisational development program to strengthen the culture of the organisation to align with the Corporate Values.
- 5.6 Develop and implement initiatives to improve knowledge management, internal communication, information sharing and customer service between departments.
- 5.7 Continue to strive towards excellence in Occupational Safety & Health practices to ensure a safe and healthy work environment for all staff. This can be demonstrated by striving to upgrade the City's current Worksafe 'Silver Award' status to a 'Gold Award' standing.
- 5.8 Develop and implement a marketing strategy which promotes the attractive features, strengths and opportunities of lifestyle and business in the City. The strategy will also provide a clear 'brand' for the City and identify opportunities for the communication of Council initiatives.
- 5.9 Develop and implement an information technology strategy which identifies and exploits technology opportunities to improve the City's business, data, communication and security systems.
- 5.10 Plan for, monitor and report the City's statutory, financial and governance obligations in a manner which effectively and transparently discharges our accountability to the community.



Knowledge Management

Effective management of corporate knowledge plays an important role in informed decision making and customer responsiveness. In addition to the ongoing roll-out of the Information Strategy, the City is documenting business processes and procedures to ensure valuable corporate knowledge is retained with staff changeover.

To support these programs, the City is progressively implementing a Record Keeping Plan to ensure secure storage, controlled access and the preservation of all relevant correspondence, plans and contracts.

All staff are trained on record keeping obligations to meet statutory obligations and ensure the records database is complete and supports service delivery models.

A statutory five yearly review of the Record Keeping Plan began in 2008/2009, and is due to be submitted to the State Records Office in October 2009. The Records Services Team is working on the development of key performance indicators on records management which will eventually assist senior management in performance monitoring in this area.

For more information about the City's record keeping practices and measures of success in meeting statutory obligations, see the Statutory Reports section on page 76.

Online Information Sharing

Reliable and accurate information online is essential for quality customer service and empowers ratepayers and stakeholders to obtain information about the City at their convenience.

Frontline customer service staff are supported by a comprehensive information database about the City's services, events and processes to ensure that they are well equipped to deliver timely and consistent information to customers.

Corporate information is shared through a staff information database and Council Members have access to a Council Intranet, which provides the tools for good decision making, including access to legislation, town planning information, briefing notes, discussion papers and other topical information.

www.southperth.wa.gov.au

Customer satisfaction surveys show the City's website is regarded as a convenient source of information. Visitors to the site can access information about facilities, events, activities, town planning, building, environment and infrastructure projects, media releases and council agendas.

The website also provides access to the library catalogue, tender documents, maps, and statistical and demographic information about the local community.

Over the next year the City will progressively launch a new look website, which coincides with its 50th year of City status. Development of the new site began in late 2008, and rollout is expected to begin in late 2009. The new site is being designed with usability and easy site navigation as priorities.

Sustainability

The City's Sustainability Strategy provides a strategic approach to guide the City's direction in a sustainable manner. The City is committed to principles of sustainability, as well as assisting the community to become more sustainable.

The City participates in a number of programs which complement its sustainability based aspirations, including Cities for Climate Protection and Planet Footprint. The City launched Planet Footprint in WA in October 2007, which tracks and reports on organisational resource consumption and greenhouse gas generation quarterly. Reports are made available at www.southperth.wa.gov.au/sustainability.

To read the full case study on the City of South Perth's environmental reporting framework, visit www.planetfootprint.com/southperth

Energy Audits

To understand energy usage, the City conducted building energy audits on the two main Civic offices (Civic Administration and Operations Centre). An action plan has been designed to reduce energy consumption and greenhouse gas emissions from these two buildings. A sophisticated Building Management System was also incorporated into the design of the Library and Community Facility, designed to reflect best practice in energy use.

Sustainability Assessment

Sustainability Assessment is an action/project from the City's Sustainability Strategy. The project began in February 2009, working with Dr Jenny Pope from Integral Sustainability. A tree planting project on the Sir James Mitchell Park Foreshore was selected as a case study and demonstration project.

A comprehensive community consultation process is underway to ensure a wide range of social and environmental factors are considered before drafting a planting plan. The demonstration project is due for completion in August 2009, and planting is expected to begin in September.

Earth Hour

The City participated in the international phenomenon that is Earth Hour. Joining many local governments in the global stance on Climate Change, the City promoted Earth Hour to staff and held a competition through the local newspaper to encourage residents to observe Earth Hour. Held on March 28 from 8:30-9:30pm, the City switched off all non-essential lighting.

Goal 5 Snapshot

Looking Back - Our Achievements

Knowledge Management

- Ongoing implementation of Record Keeping Plan.

www.southperth.wa.gov.au

- New website under development.

Sustainability

- Successful implementation of Sustainability Assessment Process for Sir James Mitchell Park tree planting.

Moving Forward - Where we are going

Knowledge Management

- Comprehensive review of the Record Keeping Plan began in 2008/2009, due to be submitted to the State Records Office in October 2009.

- Records Services Team development of key performance indicators on record management.

www.southperth.wa.gov.au

- Iterative rollout of new website to continue through 2009/2010.

Sustainability

- Sir James Mitchell Park Tree Planting project to commence August/September 2009.



Goal 6

Financial Viability

To provide responsible and sustainable management of the City's financial resources.

Strategic Priorities

- 6.1 Ensure appropriate sources of funding can be accessed when required to fund identified priorities included in the Strategic Financial Plan and Annual Budget.
- 6.2 Maximise community benefit and value for money from City expenditures and use of our assets.
- 6.3 Identify opportunities to introduce a 'user pays' fee charging model and develop strategies to implement this philosophy where appropriate, while continuing to recognise community service obligations.
- 6.4 Continue to monitor our level of 'rate competitiveness' relative to our local government peers and examine options to expand the City's financial base and maximise the funding of initiatives from external sources.
- 6.5 Develop sustainable financial policies and strategic financial plans to ensure the City's long term financial viability, including consideration of external funding sources, investment opportunities, borrowings, partnerships and resource sharing.
- 6.6 Continue to actively monitor and report on business risks through the application of the City's Risk Management Strategy.

Budget 2008/2009

The 2008/2009 Budget provided funding for responsible governance from a number of sources, ensuring the community could enjoy value for money while Council remained accountable for the use of resources.

Our rate increase this year stood up very well against our local government peers and was very close to the Local Government Cost Index.

Risk Management

The City uses a comprehensive risk management approach based on the Australian Risk Management Standard to monitor, identify and assess business, physical and financial risks to operations.

Risks are managed using a suite of risk management treatments such as:

- Internal audits
- Structured maintenance programs
- Regular project and financial reporting
- Staff training

- Occupational health and safety initiatives
- Policy and governance frameworks
- The Business Excellence Framework.

The City also maintains comprehensive business insurance to mitigate losses in unforeseen circumstances.

Using the best practice Risk Management Strategy as its guide, the Risk Management Committee proactively monitors and reviews all items identified in our Risk Register. This process involves evaluating all active risk treatments to ensure that they provide responsible, effective and sustainable risk management controls.

The results of this approach are reflected in a reliable and robust business model, safe work practices used by our staff and contractors and our sustainable environmental practices.



Sustainable Funding

Recent endeavours in relation to local government reform have focussed on the issue of financial sustainability in the sector:

Increasing demands on services and declining levels of financial support from higher levels of government demand greater emphasis is placed on ensuring funding models and service delivery costs are sustainable in the future.

The City's five year Strategic Financial Plan is aligned to the City's strategic direction, matching financial capability with strategic vision. A best practice budget process combines community feedback with responsible financial management practices to ensure that operational needs and capital projects continue to be funded in a realistic, sustainable way. Timely financial management reports demonstrate accountability for the use of the City's financial resources and responsible stewardship of its assets.

The City's financial position remained strong during the current year as reflected in the key financial ratios. This is an outstanding result in the context of an uncertain economic climate. The

community can continue to have confidence in the City's financial management. Financial reserves are being responsibly accumulated for future projects and relevant external funding opportunities are embraced when available.

Value for Money

The unprecedented challenges presented by the Global Financial Crisis have provided a strong impetus for local governments to critically review service levels and service delivery models to ensure that the community is enjoying the best value from the City's use of its financial resources.

The City has responded proactively to financial challenges, delivering comprehensive Council and management briefings on the impact of the Global Financial Crisis, assessing its impacts and developing strategies for leverage. These strategies have guided treasury management and influenced the development of the 2009/2010 Budget. The City has actively pursued infrastructure grant opportunities provided by both state and federal government to complement funding sources.

Accountable performance reporting assists in planning for future infrastructure needs

and achieves value for money outcomes. The City's financial performance for 2008/2009 provides convincing evidence of the success of our financial management model in delivering a value for money result.

Council and administration have shared responsibility for effective stewardship of community assets. Working collaboratively to understand, monitor and review our asset base. Work commenced in 2008/2009 on developing infrastructure asset management plans and matching levels of service with community expectations. This process will assist in resource allocation decisions and ensure that we make the best use of our community assets.

Goal 6 Snapshot

Looking Back - Our Achievements

Risk Management

Successful risk management initiatives demonstrate our responsible stewardship of both the natural and man-made environment within our City. Highlights for 2008/2009 include:

- Continued stable financial position
- Maintenance of a prudent investment position with the use of the global financial market
- Introduction of a range of family-friendly events such as the Australia Day Celebration and Red Bull Air Race
- Development of a new water strategy, remedial works on river walls
- Ongoing development of asset management plans.

Sustainable Funding
Successful roads and capital projects funded in a realistic, sustainable way

Financial position has remained strong in 2008/2009

Value for Money

The City has successfully pursued infrastructure grants from state and federal government to complement funding sources.

Moving Forward - Where we are going

AUSTRALIA Economic Climate

Financial challenges are likely to be ongoing well into the next financial year. The City has begun planning for a series of financial strategy reviews on specific aspects of our operations in late 2009.

These will build on community feedback from the Visioning process and will be used as a starting point for updating the five year Strategic Financial Plan.

Governance

Conceptual Governance Framework



Governance Framework

A comprehensive Corporate Governance Framework assists Council by linking the broad principles contained in the *Local Government Act* to the way the City operates.

The framework provides valuable guidance on the roles and functions of members and employees, corporate values, the code of conduct and meeting and reporting structures. It also provides an overview of all of our inter-related corporate documents. This assists in ensuring a productive relationship between Council and administration.

In conjunction with our other corporate documents, the Corporate Governance Framework provides a platform that enables the South Perth community to enjoy positive, customer focussed outcomes.



Acting with Integrity

The City of South Perth follows a code of conduct to ensure ethical standards underpin the decision making process.

Standing Orders Local Law 2007

The *Standing Order Local Law 2007* provides for procedures relating to the conduct of council, and the requirements of members at meetings.

This local law provides direction to elected representatives and staff on where to look for legislation and regulations about Council Meetings and other Council procedures.

Code of Conduct

Purpose and Objectives

An important element of good governance, the Code of Conduct sets standards of conduct to guide elected members and officers in their duties.

The code is based on the City's values of Excellence, Customer Focus, Trust and Respect, with the purpose of encouraging ethical behavior; to foster community confidence in the integrity of local government.

The City's code complies with the statutory requirements of the *Local Government Act 1996* (Section 5.103 – Codes of Conduct) and the *Local Government (Administration) Regulations 1996* (Regulations 34B and 34C).

Legislative Information

Ordinary Council Meeting Schedule 2008/2009 Date

22 July 2008
26 August 2008
23 September 2008
28 October 2008
25 November 2008
16 December 2008
24 February 2009
24 March 2009
28 April 2009
26 May 2009
23 June 2009

Total: 11

Special Council Meeting Date

8 July 2008

Total: 1

Council Meeting Attendance

See the table below for details of the number of meetings attended by each Councillor during the year, in line with Section 534(1)(h) of the *Local Government Act 1996*:

Council Meeting Schedule July 2008 - June 2009

Eleven Ordinary Council Meetings, and one Special Council Meeting were held in 2008/2009.

Council Members also attended a total of 46 Concept Forums, Briefings and Workshops.

Councillor	Ward	Meetings Attended
Mayor J Best		12 of 12
Cr G W Gleeson	Civic	10 of 12
Cr I Hasleby	Civic	10 of 12
Cr P Best	Como Beach	12 of 12
Cr B W Hearne	Como Beach	10 of 12
Cr T Burrows	Manning	11 of 12
Cr L P Ozsdolay	Manning	12 of 12
Cr C A Cala	McDougall	12 of 12
Cr R D Wells, JP	McDougall	10 of 12
Cr R Grayden	Mill Point	11 of 12
Cr D S Smith	Mill Point	10 of 12
Cr S Doherty	Moresby	11 of 12
Cr K R Trent, RFD	Moresby	11 of 12

Standing Committees

The City of South Perth has two internal committees, the Audit and Governance Committee and the CEO Evaluation Committee. Membership is reviewed by Council following elections.

Council delegates also attend the following external committees:

- Local Emergency Management Committee for Canning
- Perth Airport Municipalities Group
- Rivers Regional Council (formerly the South East Metropolitan Regional Council)
- South East District Planning Committee
- Two Rivers Catchment Group/ South East Regional Centre for Urban Landcare (SERCUL)
- WALGA—South East Metropolitan Zone.

The Audit and Governance Committee

Formed in 2004, with a minimum of three members, the Audit and Governance Committee oversees the City's audit process and deals with a range of governance issues. This committee is responsible for auditing and reviewing the City's processes and performance in relation to:

- The annual financial audit
- The City's Risk Management Framework

- The annual Statutory Compliance Audit
- The Code of Conduct
- Complaint reviews
- Access to information
- Policy and delegation reviews
- The Australian Business Excellence Framework
- The City's Local Laws.

The Committee meets on a needs basis during the year with the timing of each meeting coinciding with a particular aspect of the City's audit and governance cycle. All recommendations made by the committee are referred to Council.

Membership

The membership of the committee comprises the Mayor, Deputy Mayor and two Councillors.

Current members of the Audit and Governance Committee:

Mayor Best (Chair)
Cr Wells McDougall Ward
Cr R Grayden Mill Point Ward
Cr Doherty Moresby Ward

CEO Evaluation Committee

This Committee oversees the quarterly review of the CEO's performance and conducts annual performance reviews for the CEO. The functions of the CEO Evaluation Committee are to:

- Review agreed performance areas

- Establish timelines for quarterly review periods
- Establish timelines for achievement of Performance Focus Areas
- Conduct first quarterly Evaluation Committee meetings
- Conduct Annual Performance Reviews
- Review the remuneration package of the CEO
- Discuss performance issues with the CEO
- Make recommendations and establish outcomes.

The Committee meets on a needs basis during year and all recommendations are referred to Council.

Membership

The current membership of the CEO Evaluation Committee consists of six members, the Mayor and five members with five of the six Wards represented.

Current members of the CEO Evaluation Committee:

Mayor James Best (Chair)
Cr Ian Hasleby
Cr Travis Burrows
Cr David Smith
Cr Roy Wells
Cr Sue Doherty

About Our People

The City of South Perth values its highly skilled, diverse and professional workforce. We aim to provide an enjoyable, challenging, involving and harmonious work environment for all employees.

WESTERN AUSTRALIA
18DJ-058

NEW HOLLAND



Staff Profile

Council considers staff to be one of the City's most important assets.

The City's aim is to attract, retain and develop talented and committed employees through the continuous improvement of its Human Resource and Occupational Safety and Health programs and initiatives.

As at 30 June 2009 the City employed 165 full-time, 55 part time and 17 casual employees in a variety of professional, technical, trade and administrative roles. Staff numbers remained relatively stable overall.

Staff turnover for the year to 30 June was 24.81 per cent, which was a significant reduction on the previous year (33.6 per cent.).

During the year, eight staff took maternity leave and two staff took paternity leave.

Workforce Composition 2008/2009 2007/2008

Males	118	108
Full-time	103	95
Part-time	9	11
Casual	6	2
Females	119	103
Full-time	62	58
Part-time	46	33
Casual	11	12
Temporary staff	0	24
Total	237	235
FTE (equivalent full-time employees including casual and temporary)	217.6	216.7

Workforce Composition Males Females

Chief Executive/Directors	4	5
Managers	4	103
Operational/ Administration and field staff	104	11
Casual and temporary staff	6	11
Total	118	119
Combined Total	237	

Workforce Composition Age

Under 19	4
20-29	46
30-39	48
40-49	58
50-59	57
60+	24
Total	237



Employee Assistance Program

During the year, several staff or their family members utilised the services of our Employee Assistance Program (EAP). EAP provides a set number of free confidential counselling sessions to assist staff (or their family members) to deal with issues which are affecting their home or work life.

Work/Life Balance

Balancing work and personal commitments is increasingly important for people with busy lives and families. The City provides a flexible working environment including a 19 day month for inside workers and nine day fortnight for outside workers, 12 weeks paid maternity leave and study assistance. The City also provides employees with access to an Employee Assistance Program (EAP) for staff and/or family members which provides a capped number of free and confidential counselling sessions to assist staff to deal with issues which are affecting their home or work life.

Equal Employment Opportunity

The City is committed to the application of equal employment opportunity practices in managing staff and in the recruitment process to foster a happy workplace.

The City has in place the following policies covering Equal Employment Opportunity, Elimination of Harassment, Grievance Procedures and Prevention of Bullying in the Workplace. We provide a work environment free from discrimination and harassment. To ensure a continued high standard of workplace behaviour, the City has implemented preventative measures including awareness training, induction training for new employees and an ongoing review of policies and procedures.

Volunteers

Volunteers help make the City of South Perth the most liveable community by supporting the City's programs and giving their time and skills to help carry out a range of services. These include:

- Working with seniors
- Helping in libraries
- Providing guided tours at the Old Mill and the Zoo.

Some of the programs that rely on volunteers are:

- **Senior Citizens Centres (Manning and South Perth):** Volunteers provide transport, home help, Meals on Wheels and computer training courses for seniors. They also help in the Home and Community Care Centres (HAC).

- **Home Readers Service:** Run by approximately 20 volunteers, this is a program provided by the City's Libraries. Available to housebound residents, this service is valued by people recovering from an illness, the frail and elderly. Volunteers deliver and exchange library books on a fortnightly basis.

- **Justice of the Peace Services:** Available at the Civic Centre and Manning Libraries, a JP is in attendance from 11:30am-1pm on Mondays and Wednesdays at the Civic Centre Library and 11:30am-1pm, Friday at the Manning Library.

- **Old Mill Guides:** Volunteer guides show visitors around the historic tourist attraction, the Old Mill, four days a week in morning and afternoon shifts. The Old Mill is open every day except Saturday mornings, from 10am-4pm.

Council is extremely grateful for the contribution of volunteers and thanks them for their assistance in 2008/2009.

Many hours were donated by volunteers this year. See page 36 for more information about how the City recognises volunteers on Thank a Volunteer Day.

An example of some of the vital volunteering work delivered this year includes volunteer hours donated in the following areas:

- 9,606.5 hours in aged care including Meals on Wheels, lunches, games and activities, bus driving, cleaning and laundry
- 1800 hours in Manning and South Perth Libraries and the Old Mill
- 800 hours event assistance at the South Perth Australia Day celebrations
- 234 hours providing the Walking School Bus program.

Occupational Safety and Health

Developing a culture of safety for organisational effectiveness

Our OSH Vision

To achieve best practice in occupational safety and health through building a safety culture dedicated to minimising risk and preventing injuries and ill health to employees, contractors and the general public.

The development of a safety culture will ensure that all parties can operate in a safe and healthy environment in the workplace.

The City's OSH vision is underpinned by the City's broad values of Excellence, Trust, Customer Focus and Respect and aligns with Goal 5—Organisational Effectiveness.

Occupational Safety and Health Committee

The OSH Committee meets monthly to review the City's OSH performance and to discuss issues and initiatives. The committee comprises five management and ten employee representatives and is responsible for leading, promoting and coordinating safety and health focused activities to aim for a 'Zero Harm' environment for staff, contractors, volunteers, visitors and residents.

Training

All OSH employee representatives have completed an accredited five day training course covering many aspects of OSH, such as First Aid, Fire Warden training, correct manual handling procedures, emergency procedures, hazard identification and risk assessment, and Personal Protective Equipment (PPE).

Health and Wellbeing

The City of South Perth's Wellbeing Program focuses on increasing staff awareness of health and wellbeing and included:

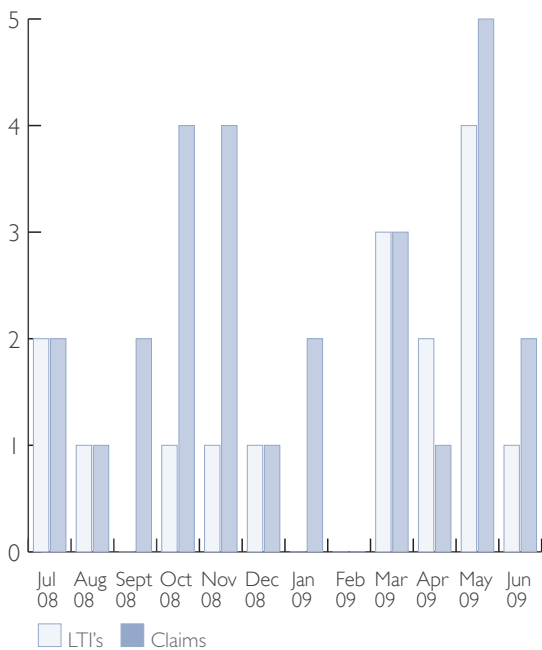
- Skin cancer screening
- Flu vaccinations
- Health assessments
- Employee Assistance Program
- Circulation of the 'In Good Health' newsletter.

Manual Handling

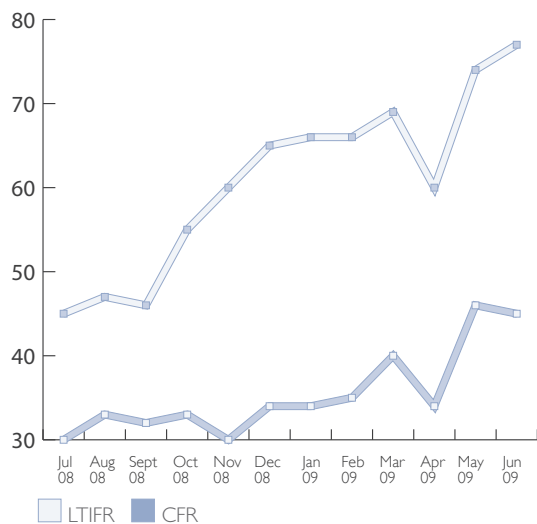
The need to reduce the risk of manual handling injuries was identified. The City engaged the expertise of a physiotherapist from 'Health on the Move' to conduct the following:

- Assessment of high risk tasks
- Manual handling training targeted to the different work areas/crews
- Pre-task stretching sessions.

Number of LTI's and Claims per Month



Number of LTI's and Claims per Month



OSH Performance Indicators

Lag Indicators

The City's injury and workers compensation claim rate provides a measure of safety performance.

The Lost Time Injury Frequency Rate (LTIFR) and the Claims Frequency Rate (CFR) are the measures of the number of lost time injuries and claims per million hours worked.

The LTIFR and CFR have shown an upward trend over the past 12 months. In part due to improved reporting of incidents. *Figure 1* indicates the number of lost time injuries and workers compensation claims per month for this year. *Figure 3* shows the LTIFR in relation to the CFR for the past year.

Lead Indicators

Lead indicators allow the City to measure some of the proactive actions taken to improve OSH. Two measures that have been adopted by the City are the number of OSH inspections completed and the number of hazards reported each month. These indicators have been introduced recently but will assist to a greater extent in the future.



Looking Back – Our Achievements

This year the City has met some important OSH goals. We are committed to excellence in Occupational Safety and Health practices to ensure a safe and healthy work environment for all staff. We focused on:

- Developing and implementing Emergency Response Plans, training Fire Wardens and conducting evacuation drills.
- Risk Management and Management of Change systems to assist and enhance the identification, assessment and control of hazards and their associated risk.
- Hazard and Incident Reporting through employee awareness and involvement.
- Implementation of the Injury Management System to support employees from the point of injury to return to full work responsibilities.

• Development of diagrammatical representation of the OSH Management System based on the AS 4801 and the Safety Management Plan.

• The launch of the OSH Database to allow for incident reporting and tracking of incidents, hazards, training, certification, workers compensation and rehabilitation.

• Training in First Aid and for OSH Representatives and Fire Wardens, and ongoing operator certification.

Moving Forward – Where we are going

OSH remains a high priority for the City as we continue to improve processes through reporting, monitoring, and implementing new initiatives.

• Full implementation of the City's Safety Management Plan objectives as a priority into 2010, with the focus on completing a grading audit in the next 12 months.

Human Resources

The City's aim is to attract, retain and develop talented and committed employees through the continuous improvement of its Human Resource and Occupational Safety and Health programs and initiatives.

As at 30 June 2009 the City employed 165 full time, 55 part time and 17 casual employees in a variety of professional, technical, trade and administrative roles.

The City realises the importance of balancing work and personal commitments and provides a flexible working environment including a 19 day month for inside workers and nine day fortnight for outside workers, 12 weeks paid maternity leave and study assistance. The City also provides employees with access to an Employee Assistance Program for staff and/or their family members which provides a capped number of free and confidential counselling sessions to assist staff with issues in their home or work life.

Equal Employment Opportunity

The City is committed to the application of equal employment opportunity practices in managing staff and in the recruitment process.

The City has in place the following policies covering Equal Employment Opportunity:

- Elimination of Harassment
- Grievance Procedures
- Prevention of Bullying in the Workplace.

The City is committed to providing a work environment free from discrimination and harassment and has implemented preventative measures including awareness training, induction training for new employees and an ongoing review of policies and procedures.

Training

To improve workplace practices and develop skills, the City provided a wide range of following employee training in 2008/2009, such as First Aid, Manual Handling, Confined Spaces Entry, Fire Warden Training, Project Management Fundamentals and Engaging Young People.

Financials

The City develops a detailed Budget each financial year and quarterly reports to Council help to monitor the City's expenditure and performance against the Budget.

The following section contains information and notes about the City's financial performance for 2008/2009.

Financial Overview

2008/2009

The City's audited financial statements reflect the results of responsible, sustainable financial management and provide convincing evidence of our effective stewardship of our financial and community assets.

At the conclusion of the 2008/2009 year, the value of community assets (our net asset position) had improved from \$190.6 million to \$191.5 million. This result is attributable to a significant capital investment to enhance the value of our civic buildings and our infrastructure. It is a commendable effort given the challenging economic climate during 2008/2009.

The strength of the City's financial position continues to be reflected in the financial ratios disclosed in the financial statements. Short term liquidity and the debt service ratio remain within benchmark levels. The modest level of dependence on rates as a funding source is evidence of our financial independence. Given the current economic climate, the outstanding rates ratio of just 1.7 per cent reflects an excellent collection result. Together, these headline financial ratios provide convincing

evidence of the City's continued commitment to responsible and sustainable financial management.

Annual revenue reached \$40.55 million against a budget target of \$40.91 million due an inability to complete a land sale transaction before year end. A timing difference in receiving grant funds relating to building works also contributed to the variance, but this funding has been carried forward and will still be accessible in 2009/2010. Total expenditure (including operating expenditure and capital projects) of \$52.11 million was within 3 per cent the \$53.81 million budget allocation due. Approximately 76% of the planned capital program was completed by 30 June - with monies associated with incomplete capital works for construction and infrastructure being carried forward into 2009/2010 to complete the approved projects.

Cash backed reserves, which play an important role in ensuring our long term financial sustainability, are used to responsibly accumulate funds for projects in future years. At 30 June 2008, a total of \$25.7 million was held in cash backed Reserves. Of this, \$17.0 million are quarantined reserves relating

to waste management, the Collier Park Golf Course and Collier Park Retirement Complex. The remaining \$8.7 million represent accumulated funds for future projects - including \$4.3 million in the Future Fund and \$4.4 million in general reserves.

Looking forward to the new year, the 2009/2010 budget builds upon our sound financial foundations to ensure that we remain a City that is financially, socially and environmentally sustainable. Important community initiatives—particularly in relation to our facilities and buildings are supported by thoughtful forward financial planning that ensures that the burden for funding them is equitably distributed among present and future ratepayers.

Financial Summary	2004/2005	2005/2006	2006/2007	2007/2008	2008/2009
Total Revenue	30,505,928	31,871,960	33,336,257	43,329,551*	40,550,349*
Total Expenditure	28,431,742	30,562,555	31,054,008	35,998,794*	43,182,211*
Total Assets	197,525,978	200,440,067	210,774,371	220,906,541	227,496,908
Total Liabilities	28,290,546	29,895,230	29,198,365	30,281,175	35,942,748
Equity / Net Assets	169,235,432	170,544,837	181,576,006	190,625,366	191,554,160
Net Cash from Operating Activities	5,011,946	6,585,686	7,357,754	6,552,623	4,875,268
Current Ratio	2.64:1	1.92:1	2.34:1	2.32:1	1.38:1
Liability / Asset Ratio	14.30%	14.90%	13.90%	13.70%	15.80%
Debt Service Ratio	0.85%	1.45%	1.38%	1.06%	1.16%
Outstanding Rates Ratio	2.10%	1.50%	0.90%	1.30%	1.70%

* (Operating only - Not capitalised assets) 2007/2008 and 2008/2009 are distorted by UGP Stage 3 Project

Statutory Information

Statutory Reports 2008/2009

Each year the City is required to provide a series of Statutory Reports that discharge our accountability for compliance with legislative obligations. These reports are presented on page 76.

Freedom of Information

Under the *Freedom of Information Act* (FOI) 1992, the City is required to publish an annual FOI Information Statement detailing its administrative process and compliance in respect to providing information to the public. The Information Statement has been recently reviewed and updated and can be accessed through the City's website at www.southperth.wa.gov.au.

National Competition Policy

The National Competition Principles Agreement between the Commonwealth and State Governments stipulates how competition policy principles must be applied to public sector organisations. Local governments are required to apply and report on these principles regarding their activities, regulations and functions.

The City has conducted a competitive neutrality review of business operations including the Collier Park Golf Course, Collier Park Village, Collier Park Hostel and Collier Park Waste Transfer Station, and monitors changes that may impact competitive neutrality. During the reporting period, no business enterprise was identified as a Public Trading Enterprise or Public Financial Enterprise.

Record Keeping

The City uses a systematic approach to managing of corporate records in line with legislative obligations. First approved by the State Records Commission in October 2004, the City's Record Keeping Plan is periodically reviewed and updated. A comprehensive five yearly review of the plan began in 2008/2009 and will be completed by 31 October 2009.

As part of the staff induction program all employees are trained on the City's record keeping obligations, supplemented by internal communications on record management.

Refinements have been completed to increase storage capacity, and the protection of corporate records.

Senior Officer's Remuneration

In accordance with Regulation 19B of the *Local Government Regulations* (Administration) the City is required to disclose the number of employees with an annual cash salary entitlement of more than \$100,000.

Salary Band	Number of Officers
\$170,000 – \$180,000	1
\$160,000 – \$170,000	0
\$150,000 – \$160,000	0
\$140,000 – \$150,000	0
\$130,000 – \$140,000	1
\$120,000 – \$130,000	2
\$110,000 – \$120,000	0
\$100,000 – \$110,000	0

Financial Statements

City of South Perth Financial Statements 2008/2009

The following financial statements are prepared in accordance with the accounting policies and activities of the City.

The financial statements are prepared in accordance with the Accounting Standards for the Reporting Entities 2001/02.

The financial statements on the following pages include disclosures that exceed statutory requirements and demonstrate the City's commitment to financial accountability to the community.

Income Statement by Function/Program for the Year Ended 30 June 2009

	Note	Budget \$	2009 \$	2008 \$
Revenue from Ordinary Activities	3,4			
General Purpose Funding		24,258,180	24,356,738	22,865,381
Governance		190,000	240,595	270,527
Law, Order & Public Safety		100,500	88,934	216,027
Education		0	0	0
Health		19,500	19,664	15,744
Welfare		0	0	0
Housing		2,732,270	2,916,539	2,696,119
Community Amenities		4,793,261	4,848,709	4,611,690
Recreation & Culture		3,490,000	3,480,424	3,103,946
Transport		1,296,750	1,343,185	7,448,528
Economic Services		524,500	643,251	535,666
Other Property & Services		309,000	82,168	101,365
Total Operating Revenue		37,713,961	38,020,207	41,864,993
Expenses From Ordinary Activities	3,4			
General Purpose Funding		257,967	270,448	188,242
Governance		4,202,764	4,035,848	3,818,337
Law, Order & Public Safety		635,673	634,716	517,801
Education		74,550	67,831	67,082
Health		497,492	448,227	528,213
Welfare		359,809	341,577	323,823
Housing		3,255,068	3,331,469	2,985,758
Community Amenities		6,249,606	6,261,135	5,863,402
Recreation & Culture		10,920,035	11,525,557	10,495,912
Transport		14,168,545	14,939,820	10,010,705
Economic Services		656,785	675,336	576,801
Other Property & Services		219,799	287,827	274,954
Total Operating Expenses		41,498,093	42,819,791	35,651,030
Borrowing Expenses				
General Purpose Funding		150,000	131,216	148,912
Disposal Of Assets				
Proceeds on Disposal		614,100	448,333	284,983
Carrying Amount		(315,240)	(231,204)	(198,852)
Profit / (Loss) on Disposal		298,860	217,129	86,131
Grants—Development of Assets				
Grants—Asset Acquisition		2,583,806	2,081,808	1,179,574
Net Result		(\$1,051,466)	(\$2,631,863)	\$733,075

The accompanying notes form part of the financial statements

Income Statement by Nature and Type for the Year Ended 30 June 2009

	Note	Budget \$	2009 \$	2008 \$
Revenue From Ordinary Activities				
Rates Revenue	3,4	20,650,694	20,643,658	19,434,860
Fees & Charges		10,790,581	10,924,486	10,065,289
Grants & Subsidies—Operational		2,628,500	2,505,699	1,945,763
Contributions & Reimbursements		594,000	789,962	311,553
Interest Revenue		2,297,986	2,411,684	2,513,870
Service Charges		(70,000)	(61,306)	6,787,588
Other Revenue		822,200	806,024	806,070
Total Operating Revenue		37,713,961	38,020,207	41,864,993
Expenses from Ordinary Activities				
Employee Expenses	3,4	14,362,112	14,717,468	13,469,961
Materials & Contracts		17,598,146	18,288,951	13,112,159
Utilities & Insurances		1,559,150	1,695,366	1,603,576
Depreciation		6,651,750	6,710,005	6,235,730
Other Expenses		1,326,935	1,408,001	1,229,604
Total Operating Expenses		41,498,093	42,819,791	35,651,030
Borrowing Expenses				
Interest Expense		150,000	131,216	148,912
Disposal of Assets				
Proceeds on Disposal		614,100	448,333	284,983
Carrying Amount		(315,240)	(231,204)	(198,852)
Profit / (Loss) on Disposal		298,860	217,129	86,131
Grants—Development of Assets				
Grants—Asset Acquisition		2,586,806	2,081,808	1,179,574
Net Result		(\$1,051,466)	(\$2,631,863)	\$7,330,756

The accompanying notes form part of the financial statements

Balance Sheet

as at 30 June 2009

	Note	2009 \$	2008 \$
Current Assets			
Cash & Cash Equivalents	5, 24	28,768,714	25,744,853
Trade & Other Receivables	6	2,526,483	2,494,064
Inventories	7	240,279	54,254
Financial Assets	8	1,505,293	1,517,178
Other Current Assets	9	42,6679	517,351
Total Current Assets		33,467,448	30,327,700
Non-current Assets			
Other Receivables	6	1,948,005	4,049,310
Infrastructure, Property, Plant & Equipment	10, 30	192,081,455	186,529,531
Total Non-Current Assets		194,029,460	190,578,841
Total Assets		227,496,908	220,906,541
Current Liabilities			
Trade & Other Payables	11	2,937,382	2,190,134
Borrowings	12, 27	555,465	316,402
Provisions	13	1,982,590	1,735,945
Total Current Liabilities		5,475,437	4,242,481
Non-current Liabilities			
Trade Payables	11	493,521	328,277
Other Payables	11	25,135,642	23,280,198
Borrowings	12, 27	4,519,072	2,074,537
Provisions	13	319,076	355,682
Total Non-current Liabilities		30,467,311	26,038,694
Total Liabilities		35,942,748	30,281,175
Net Assets		\$191,554,160	\$190,625,366
Equity			
Retained Surplus		117,084,346	22,298,964
Reserves—Cash Backed	14	25,686,059	2,310,330
Reserves—Asset Revaluation	14	48,783,755	45,223,099
Total Equity		\$191,554,160	\$190,625,366

The accompanying notes form part of the financial statements

Statement of Changes in Equity for the Year Ended 30 June 2009

Reserves	Note	2009 \$	2008 \$
Cash Backed			
Balance at Beginning of Year		23,103,303	17,330,510
Amount transferred from Retained Surplus		(6,082,177)	(6,419,638)
Amount transferred to Retained Surplus		8,664,933	12,192,431
Balance at End of Year	14	25,686,059	23,103,303
Non Cash Backed - Asset Revaluation Reserve			
Balance at Beginning of Year		45,223,099	43,504,496
Amount transferred to Reserve - Revaluation of Roads		2,488,163	1,268,640
Amount transferred to Reserve - Revaluation of Paths		306,674	(401,881)
Amount transferred to Reserve - Revaluation of Drains		765,819	851,844
Amount transferred to Reserve - Revaluation of Artworks		0	0
Amount transferred to Retained Earnings		0	0
Balance at End of Year		48,783,755	45,223,099
Total Reserves at End of Year		74,469,814	68,326,402
Retained Surplus			
Balance at Beginning of Year	14	122,298,965	120,741,001
Net Operating Result		(2,631,863)	7,330,756
Aggregate Transfers to Reserves		(8,664,933)	(12,192,431)
Aggregate Transfers from Reserves		6,082,177	6,419,638
Balance at End of Year		117,084,346	122,298,964
Total Equity		\$191,554,160	\$190,625,366

The accompanying notes form part of the financial statements

Cash Flow Statement

for the Year Ended 30 June 2009

	Note	Budget \$	2009 \$	2008 \$
Cash Flows from Operating Activities				
Receipts				
Rates Revenue		20,625,694	20,622,361	19,255,799
Fees & Service Charges		11,562,871	11,647,146	9,214,763
Interest Revenue		2,322,986	2,457,150	2,512,408
Other Revenue		2,066,200	3,775,087	4,542,944
Grants—Operating		2,299,500	2,436,148	1,945,763
GST Refunded		2,622,199	2,622,199	1,649,309
Total Operating Cash Receipts		41,499,450	43,560,091	39,120,986
Payments				
Employee Costs		(14,594,673)	(14,468,573)	(13,823,560)
Materials & Contracts		(20,760,197)	(21,252,151)	(15,488,746)
Interest Expense		(150,000)	(131,216)	(148,912)
Utilities & Insurance Costs		(1,559,150)	(1,590,125)	(1,681,708)
Other Expenses		(1,131,812)	(1,242,758)	(1,425,437)
Total Operating Cash Payments		(38,195,832)	(38,684,823)	(32,568,363)
Net Cash Flows from Operating Activities 24	24	3,303,618	4,875,268	6,552,623
Cash Flows from Investing				
Proceeds from Sale of Property, Plant & Equipment		864,100	448,333	284,983
Purchase / Construction of Assets		(12,049,044)	(8,932,476)	(6,710,837)
Grants for Development of Assets		2,912,806	2,081,808	1,179,574
Net Cash used in Investing Activities		(8,272,138)	(6,402,335)	(5,246,280)
Cash Flows from Financing				
Proceeds from Borrowings		3,380,000	4,855,444	2,065,425
Self Supporting Loan Receipts		2,500	36,467	50,387
Repayment of Borrowings		(575,000)	(352,868)	(349,094)
Net Cash Flow from Financing Activities		2,830,000	4,539,043	1,766,718
Net Increase / (Decrease) in Cash Held		(2,138,520)	3,011,976	3,073,061
Cash & Cash Equivalents at Beginning of Year		27,262,031	27,262,031	24,188,970
Cash & Cash Equivalents at End of Year	24	\$25,123,511	\$30,274,007	\$27,262,031

The accompanying notes form part of the financial statements

Rate Setting Statement for the Year Ended 30 June 2009

Note	Budget \$	2009 \$	2008 \$
Operating Revenue (Excluding Rates)			
General Purpose Funding	3,607,486	3,713,080	3,430,521
Governance	190,000	240,595	270,527
Law, Order & Public Safety	100,500	88,934	216,027
Education	0	0	0
Health	19,500	19,664	15,744
Welfare	0	0	0
Housing	2,732,270	2,916,539	2,696,119
Community Amenities	4,793,261	4,848,709	4,611,690
Recreation & Culture	3,490,000	3,480,424	3,103,946
Transport	1,296,750	1,343,185	7,448,528
Economic Services	524,500	643,251	535,666
Other Property & Services	309,000	82,168	101,365
	17,063,267	17,376,549	22,430,133
Operating Expenditure			
General Purpose Funding	(407,967)	(401,665)	(337,154)
Governance	(4,301,764)	(4,066,564)	(3,882,678)
Law, Order & Public Safety	(635,673)	(634,716)	(517,801)
Education	(74,550)	(67,831)	(67,082)
Health	(497,492)	(448,227)	(548,409)
Welfare	(359,809)	(341,577)	(323,823)
Housing	(3,280,468)	(3,356,083)	(2,985,758)
Community Amenities	(6,280,606)	(6,289,516)	(5,878,393)
Recreation & Culture	(11,029,875)	(11,617,477)	(10,535,567)
Transport	(14,205,545)	(14,984,540)	(10,070,373)
Economic Services	(669,785)	(686,187)	(576,801)
Other Property & Services	(219,799)	(287,828)	(274,954)
	(41,963,333)	(43,182,211)	(35,998,793)
	(24,900,066)	(25,805,662)	(13,568,660)
Add back Non Cash Items * ¹	6,931,990	6,742,470	6,398,342
Proceeds from Disposal of Assets	614,100	448,333	284,983
Contributions for Acquisition of Assets	2,583,806	2,081,808	1,179,574
	(14,770,170)	(16,533,051)	(5,705,761)
Funds Demand From Operations			
Acquisition of Non Current Assets			
Purchase of Buildings	(1,472,347)	(923,555)	(0)
Construction of Infrastructure Assets	(8,310,545)	(6,185,641)	(4,983,753)
Purchase of Plant & Equipment	(285,000)	(102,366)	(113,192)
Purchase of Mobile Plant	(1,197,199)	(1,247,198)	(993,363)
Purchase of Furniture	(59,000)	(69,007)	(31,990)
Purchase of Equipment & Technology	(149,500)	(183,057)	(148,372)
Work in Progress	(221,653)	(221,653)	(441,516)
Plant & Equipment	(153,800)	0	0
	(11,849,044)	(8,932,477)	(6,712,186)

*¹ Non Cash Items include Depreciation, Carrying Amount of Assets Disposed & Increase in Nursery Stock Value

The accompanying notes form part of the financial statements

Rate Setting Statement for the Year Ended 30 June 2009

	Note	Budget \$	2009 \$	2008 \$
Financing Activities				
Incoming Accommodation Bond Contributions		380,000	1,855,444	2,065,425
New Loan Proceeds		3,000,000	3,000,000	0
Repayment of Loan Borrowings		(575,000)	(352,868)	(298,707)
Transfers from Reserves		5,530,652	6,082,177	6,419,638
Transfers to Reserves		(6,413,249)	(8,664,933)	(12,192,431)
Self Supporting Loan—Recoup of Principal		25,000	36,467	266,98
Movement in Non-current Restricted Assets (Cash backed Bonds & Deposits & Provisions)		175,000	181,849	(221,833)
Movement in Non Current UGP Debt		930,000	2,492,706	(3,379,014)
		3,052,403	4,630,842	(7,580,224)
Demand—Non Operating Resources				
		(23,566,811)	(20,834,686)	(19,998,171)
Opening Position Brought Forward		3,020,617	3,020,617	3,583,928
Closing Position to be Carried Forward		(104,500)	(404,589)	(335,617)
Funds relating to Carry Forward Works			(2425,000)	(2,685,000)
Amount to be Made up from Rates		(\$20,650,694)	(\$20,643,658)	(\$19,434,860)

The accompanying notes form part of the financial statements

Notes to the Financial Statements for the Year Ended 30 June 2009

I. Summary of significant accounting policies

The significant policies which have been adopted in the preparation of this financial report are:

- (a) **Basis of Preparation**
This general purpose financial report has been prepared in accordance with the Australian Accounting Standards, the disclosure requirements of the *Local Government Act (1995)* as amended and the *Local Government (Financial Management) Regulations (1996)*. It has been prepared on an accrual basis under the convention of historical cost accounting except where stated otherwise.
- All accounting policies are consistently applied unless otherwise stated in Note 2.
- (b) **The Local Government Reporting Entity**
All funds through which the City controls resources to carry on its functions have been included in the financial statements forming part of this financial report. In the process of reporting on the local government as a single entity, all interfund transactions and balances have been eliminated upon consolidation.
- (c) **Critical Accounting Estimates**
Preparation of this financial report in conformity with Australian Accounting Standards has required management to make professional judgements and estimates that may affect both the application of policies
- and the reported amounts of assets, liabilities, revenues and expenses.
- All such estimates are based on historical experience and other factors that are believed to be reasonable under the circumstances. This experience and other relevant factors combine to form the basis for making professional judgements about the carrying values of assets and liabilities that may not otherwise be readily apparent. Realised actual results may therefore differ from these professional estimates.
- (d) **Comparatives**
Where applicable, prior year comparative figures have been adjusted to reflect changes in presentation for the current year.
- (e) **Allocation of Corporate Costs**
Allocation of corporate costs using Activity Based Costing principles has been included in this financial report. This allocation of costs has a neutral impact upon the overall operating result of the City but results in a more accurate reflection of the costs of providing specific services by incorporating an allocation for corporate costs and services provided by other service areas.
- (f) **Investments and Other Financial Instruments**
Classification
Investments are classified into the following categories: financial assets at fair value through profit or loss, loans and receivables,
- held-to-maturity investments and available-for-sale financial assets. The classification depends on the purpose for which the investments were acquired. Management determines the classification of its investments at initial recognition and, in the case of assets classified as held-to-maturity, re-evaluates this designation at each reporting date.
- (i) **Financial Assets at Fair Value through Profit and Loss**
Financial assets at fair value through profit or loss are financial assets held for trading. A financial asset is classified in this category if it is acquired principally for the purpose of selling in the short term. Council's investment policy specifically precludes the use of derivative financial instruments.
- (ii) **Loans and Receivables**
Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. They are included as Current Assets, except for those with maturities greater than 12 months after the Balance Sheet date, which are classified as Non-current Assets. Loans and receivables are included in trade and other receivables in the Balance Sheet.

Notes to the Financial Statements for the Year Ended 30 June 2009

(iii) Held-to-Maturity Investments

Held-to-maturity investments are non-derivative financial assets with fixed or determinable payments and fixed maturities for which the City's management has both positive intention and ability to hold to maturity. Should other than an insignificant amount of held-to-maturity financial assets be sold, the whole category would be tainted and reclassified as available-for-sale. Held-to-maturity financial assets are included as Non-current Assets, except for those with maturities less than 12 months from the reporting date, which are classified as Current Assets.

(iv) Available-for-Sale Financial Assets

Available-for-sale financial assets, comprising principally marketable equity securities, are non-derivatives that are either designated in this category or not classified in any of the other categories. They are included in Non-current Assets unless management intends to dispose of the investment within 12 months of the Balance Sheet date. Investments are only designated as available for sale if they do not have fixed maturities and fixed or determinable payments and management intends to hold them for the medium to long term.

Recognition and De-recognition

Regular purchases and sales of financial assets are recognised on trade-date - the date on which the City

commits to purchase or sell the asset. Investments are initially recognised at fair value plus transaction costs for all financial assets not carried at fair value through profit or loss. Financial assets carried at fair value through profit or loss are initially recognised at fair value and transaction costs are expensed in the income statement. Financial assets are de-recognised when the rights to receive cash flows from the financial assets have expired or have been transferred and Council has transferred substantially all the risks and rewards of ownership.

When securities classified as available-for-sale are sold, the accumulated fair value adjustments recognised in equity are included in the income statement as gains and losses from investment securities.

Subsequent Measurement

Loans and receivables and held-to-maturity investments are carried at amortised cost using the effective interest method. Available-for-sale financial assets and financial assets at fair value through profit and loss are subsequently carried at fair value. Gains or losses arising from changes in the fair value of the financial assets at fair value through profit or loss category are presented in the Income Statement within Other Revenue or Other Expenses in the period in which they arise. Dividend income from financial assets at fair value through profit and loss is recognised in the Income Statement as part

of revenue from continuing operations when the City's right to receive payments is established. Changes in the fair value of other monetary and non-monetary securities classified as available-for-sale are recognised in equity.

Impairment

The City assesses at each balance date whether there is objective evidence that a financial asset or group of financial assets is impaired. In the case of equity securities classified as available-for-sale, a significant or prolonged decline in the fair value of a security below its cost is considered as an indicator that the securities are impaired.

If any such evidence exists for available-for-sale financial assets, the cumulative loss - measured as the difference between the acquisition cost and the current fair value, less any impairment loss on that financial asset previously recognised in profit or loss - is removed from equity and recognised in the income statement. Impairment losses recognised in the income statement on equity instruments classified as available-for-sale are not reversed through the income statement.

Notes to the Financial Statements for the Year Ended 30 June 2009

Estimation of Fair Value

The fair value of financial assets and financial liabilities must be estimated for recognition and measurement or for disclosure purposes. Fair value of financial instruments traded in active markets is based on quoted market prices at the balance sheet date.

Fair value of financial instruments that are not traded in an active market is determined using valuation techniques. The City uses a variety of methods and makes assumptions that are based on market conditions existing at each balance date. These include the use of recent arm's length transactions, reference to other instruments that are substantially the same, discounted cash flow analysis, and option pricing models making maximum use of market inputs and relying as little as possible on entity-specific inputs.

Quoted market prices or dealer quotes for similar instruments are used for long-term debt instruments held. Other techniques, such as estimated discounted cash flows, are used to determine fair value for the remaining financial instruments.

The nominal value (less estimated credit adjustments of trade receivables and payables) are assumed to approximate their fair values. The fair value of financial liabilities for disclosure purposes is estimated by discounting the future contractual cash flows at the current market interest rate that

is available to the Council for similar financial instruments.

(g) Inventories - Stores and Materials

Inventories held at reporting date have been valued at the lower of cost and net realisable value on a weighted average cost basis.

(h) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the City obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating year. Control over granted assets is normally obtained upon their receipt or upon prior notification that a grant has been secured. Contributions over which the City has control but which had not been received at reporting date are accrued and recognised as receivable.

(i) Trade & Other Receivables

Trade receivables are carried at their nominal amounts due less a provision for impairment of debts. Collectibility of debts is reviewed on an ongoing basis. Debts that are recognised as uncollectible are written off when identified. A provision for impaired debts is made when there is objective evidence that the debt will not be collectible.

(j) Infrastructure, Property, Plant and Equipment

(i) Cost and Valuation

Non-current Assets are carried at either cost or at an independent or City officers' valuation less, where applicable, any accumulated depreciation or amortisation. Assets revaluations are conducted in accordance with the revaluation cycles disclosed at Note 10. Any gain or loss on disposal of Non-current Assets is determined as the difference between the carrying amount of the asset at the time of disposal and the proceeds from disposal and is included in the operating results in the year of disposal.

Notes to the Financial Statements for the Year Ended 30 June 2009

(ii) Depreciation

All non-current non-monetary assets except for land are brought to account at cost or valuation and carried at net written down values. They are depreciated over their estimated useful lives in a manner which reflects the consumption of the future economic benefits embodied in such assets. Depreciation is recognised on a straight-line basis using the following useful lives:

- Artwork: 50 years
- Buildings: 40 years upwards - as assessed
- Plant and Equipment: 10 years
- Furniture and Fittings: 10 years
- Computer Equipment: 5 years
- Mobile Plant: 5 years
- Infrastructure: Roads - 15-60 years for individual components
- Infrastructure: Drains - 80 years
- Infrastructure: Paths - 20-40 years dependent on path type
- Infrastructure: Street Furniture - 20 years
- Infrastructure: Parks Equipment - 20 years

Assets are depreciated from the date of acquisition or, in respect of internally constructed assets, from the time an asset is completed and held ready for use.

(iii) Infrastructure Assets

Infrastructure assets have been valued on the basis of cost or engineering estimates for current replacement and, having consideration for the age of such assets and the estimated remaining useful life of such assets, accumulated depreciation to date has been deducted from the current estimated replacement cost.

(iv) Land Under Roads

The City has elected not to recognise the value of land under roads acquired on or before 30 June 2008 in accordance with AASB 1051.

Land under roads acquired after 30 June 2008 is accounted for in accordance with AASB 116—Property, Plant & Equipment. However, *Local Government (Financial Management) Regulation 16* prohibits the recognition of land under roads as asset that is crown land, but is vested under the control or management of the local government.

Local Government (Financial Management) Regulation 4 states that where the Accounting Standard is inconsistent with the provisions of the regulations, the provisions of the regulations prevail to the extent of that inconsistency. Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the City.

(v) Land Held for Resale

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the Income Statement at the time of signing a binding contract of sale.

(k) Impairment of Assets

In accordance with Australian Accounting Standards, the City's assets other than inventories are assessed at each reporting date to determine whether or not there is any indication that they may be impaired. Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with the provisions of AASB 136 Impairment of Assets—and appropriate adjustments are made. An impairment loss is recognised whenever the carrying amount of an asset or its cash generating capacity exceeds its recoverable amount. Impairment losses are recognised immediately in the Income Statement. For non cash generating assets such as roads, paths, drains and public buildings, value in use is represented by the written down replacement value of the asset.

Notes to the Financial Statements for the Year Ended 30 June 2009

(l) Trade and Other Payables

Trade and other payables are carried at amortised cost and represent liabilities for goods and services that are unpaid at the end of the reporting period. The liability arises when the City becomes obligated to make future payments in respect of those goods and services. These amounts are generally unsecured.

(m) Borrowings

All loans and borrowings are initially recognised at fair value less directly attributable transaction costs. Following initial recognition, interest bearing loans and borrowings are measured at amortised cost. Fees paid on the establishment of loan facilities that are yield related are included in the carrying amount of the borrowings. Interest bearing loans and borrowings are classified as current liabilities unless the City has an unconditional right to defer settlement of that liability for at least 12 months after Balance Sheet date.

(n) Employee Entitlements

Employee entitlement benefits accumulated as a result of employees rendering services up to

the reporting date are accrued annually. These benefits include wages and salaries, annual leave, long service leave and other relevant associated costs such as superannuation and workers compensation premiums.

Liabilities arising in respect of wages and salaries, annual leave and any other employee entitlements expected to be settled within twelve months of the reporting date are measured at their nominal amounts. This is calculated based on the remuneration rates the City expects to pay and includes related on costs.

All other employee entitlement liabilities are measured at the present value of the estimated future cash outflows to be made in respect of services provided by employees up to the reporting date. In determining the present value of future cash outflows, the interest rates attaching to government guaranteed securities which have terms to maturity approximating the terms of the related liability are used. Consideration is also given to expected future wage and

salary levels and past experience with staff departures and periods of service.

Superannuation

Superannuation expense for the period reflects the City's contribution to the WA Local Government Superannuation Fund which provides benefits to the City's employees. The plan is a cash accumulation scheme and the City bears no liability for obligations that may otherwise arise if the scheme were a defined benefit scheme.

(p) Trust Funds

The City is required under the *Local Government Act* to maintain a separate and distinct trust fund to account for all monies held by way of deposit or in trust for any person, all monies held on behalf of the government for specific purposes, and all monies and property held in trust for any charitable or public purpose. Where the City performs only a custodial role in respect of these monies, and because the monies cannot be used for City purposes, they are excluded from the annual financial statements.

Notes to the Financial Statements for the Year Ended 30 June 2009

(q) Leaseholders Liability / Accommodation Bonds

The leaseholder liability represents the City's obligation to repay the unit lease purchase price paid by residents of the Collier Park Village upon individual leaseholders relinquishing their leases. Notwithstanding that some leases within the complex will be relinquished in the next 12 months, the entire liability is disclosed in the notes to the financial statements as a non-current liability.

This treatment is adopted due to the subjectivity of establishing the rate of turnover in tenancies and the quantum of payments to individual leaseholders in different stages of the complex. Liquidity is not affected because an amount greater than the anticipated outgoing payment for the next 12 months is quarantined in a cash-backed reserve maintained exclusively for this purpose.

Accommodation Bonds associated with the Collier Park Hostel are also disclosed as a non-current liability - although this liability is fully cash backed at balance date.

(r) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of goods and services tax (GST) except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of expense.

Receivables and payables are stated with the amount of GST included. The net amount of GST recoverable from, or payable to, the ATO is included as a current asset or liability in the Balance Sheet. Cash flows are included in the Cash Flow Statement on a gross basis. The GST components of cash flows arising from investing and financing activities which are recoverable from, or payable to the ATO are classified as operating cash flows in the statement.

Notes to the Financial Statements for the Year Ended 30 June 2009

(s) New Accounting Standards and Interpretations Australian Accounting Standards and Interpretations that have recently been issued or amended but are not yet effective have not been

adopted by the City for the annual reporting period ending 30 June 2009. An assessment of these new standards and interpretation is provided below:

Title and Topic	Issued	Applies	Financial Statement Impact
AASB 8 - Operating Segments & AASB 2007-3 Amendments to Australian Accounting Standards arising from AASB 8.	February 2007	January 2009	Nil - Not applicable to not for profit entities.
Revised AASB 123 - Borrowing Costs and AASB 2007-6 Amendments to Australian Accounting Standards arising from AASB 123.	June 2007	January 2009	Nil
Revised AASB 101 - Presentation of Financial Statements & AASB 2007-8 Amendment to Australian accounting Standards arising from AASB 101.	September 2007 December 2007	January 2009	The revised standard will not require changes to any amounts currently recognised in the financial statements.
AASB 2008-5 Amendments to Australian Accounting Standards arising from annual improvements project.	July 2008	January 2009	Nil - this project aims to improve consistency with the presentation, recognition and measurement criteria of IFRS.
AASB 2008-6 Amendments to Australian Accounting Standards arising from annual improvements project.	July 2008	July 2009	Nil - the revisions largely relate to terminology and will have little impact on the City's accounting practices.
AASB 2008-11 Amendments to Australian Accounting Standards - Business Considerations for Not for Profit Entities	November 2008	July 2009	Specific provisions that are very similar to the previous requirements of AAS27 apply to local government.

Notes to the Financial Statements for the Year Ended 30 June 2009

Title and Topic	Issued	Applies	Financial Statement Impact
AASB 2008-1 Amendments to Australian Accounting Standards - Share Based Payments: Vesting and Cancellations.	February 2008	January 2009	Nil - these topics do not have any effect on the financial statements as they are not relevant to City operations.
AASB 2008-2 Amendments to Australian Accounting Standards - Puttable Financial Instruments & Obligations Arising on Liquidation.	March 2008	January 2009	Nil - these topics do not have any effect on the financial statements as they are not relevant to City operations.
AASB 2008-3 Amendments to Australian Accounting Standards arising from AASB 3 and AASB 127.	March 2008	January 2009	Nil - these topics do not have any effect on the financial statements as they are not relevant to City operations.
AASB 2008-7 Amendments to Australian Accounting Standards - Cost of Investing in Subsidiary, Jointly Controlled Entity or Associate.	July 2008	January 2009	Nil - these topics do not have any effect on the financial statements as they are not relevant to City operations.
AASB 2008-8 Amendments to Australian Accounting Standards - Eligible Hedged Items.	August 2008	July 2009	Nil - these topics do not have any effect on the financial statements as they are not relevant to City operations.
AASB 2008-9 Amendments to AASB 1049 for consistency with AASB 101.	September 2008	January 2009	Nil - these topics do not have any effect on the financial statements as they are not relevant to City operations.
AASB 2008-13 Amendments to Australian Accounting Standards arising from AASB Interpretation 17- Distributions of Non-cash Assets to Owners.	December 2008	July 2009	Nil - these topics do not have any effect on the financial statements as they are not relevant to City operations.
Interpretation 1 - Changes in Existing, Decommissioning, Restoration and Similar Liabilities.	June 2007	January 2009	Nil - these topics do not have any effect on the financial statements as they are not relevant to City operations.

Notes to the Financial Statements for the Year Ended 30 June 2009

Title and Topic	Issued	Applies	Financial Statement Impact
Interpretation 12 - Service Concession Arrangements.	June 2007	January 2009	Nil - these topics do not have any effect on the financial statements as they are not relevant to City operations.
Interpretation 15 - Agreements for the Construction of Real Estate.	August 2008	July 2009	Nil - these topics do not have any effect on the financial statements as they are not relevant to City operations.
Interpretation 16 - Hedges of Net Investment in a Foreign Operation.	August 2008	October 2008	Nil - these topics do not have any effect on the financial statements as they are not relevant to City operations.
Interpretation 17 - Distributions of Non Cash assets to Owners.	December 2008	July 2009	Nil - these topics do not have any effect on the financial statements as they are not relevant to City operations.
Interpretation 18 - Transfer of Assets from Customers.	March 2009	Ends on July 2009	Nil - these topics do not have any effect on the financial statements as they are not relevant to City operations.

Notes to the Financial Statements for the Year Ended 30 June 2009

2. Changes in Accounting Policy

All accounting policies adopted are consistent with those of the previous year unless otherwise noted. Where it has been necessary to accommodate changes in disclosure requirements upon receipt of definitive guidance from the Department of Local Government, the comparative figures have been adjusted to reflect changes in presentation for the current year.

Statement of Liabilities at Net Present Value

The City has opted not to disclose the non-current liability for monies to be refunded to outgoing residents of the Collier Park Village and Hostel at their net present value preferring to continue to show them at the nominal values at which they have previously been disclosed.

The practice of disclosing these liabilities at their current nominal value is considered by the City to be a more meaningful, objective and useful disclosure to users of the financial statements—including the residents of the Collier Park Village and Collier Park Hostel for the following reasons:

- The liability to each individual resident of the Retirement Complex has no defined term—and is subject to change according to the state of health of each individual resident.

- There is therefore considerable subjectivity in determining the likely due dates for repayment of refundable monies to departing residents.
- The aggregate liability is required to be specifically 'cash backed' by quarantined Reserve Funds rather than being represented by unspecified assets.
- Statutory reporting arrangements relating the Department of Health and Ageing require that the liability to Hostel residents must be fully cash backed at nominal values at all times.
- The difficulties in reconciling a liability recorded at Net Present Value to an associated cash backing of that liability maintained at nominal value are problematic.
- The disclosure of a lesser value of refundable monies to aged care residents than the nominal amount disclosed on their individual lease documents is sufficiently confusing to a principal group of the users of the financial statements for the disclosure to be deemed inconsistent with the desired qualitative characteristics of financial information.

3. Objective and Functions (Programs) of the City

Mission Statement

The City of South Perth's mission is to enhance the quality of life and prosperity of our community.

Statement of Objective

The City of South Perth is dedicated to providing high quality customer focussed services to the community through its adoption of the principles of business excellence. Outcomes are pursued through the various service orientated programs that the City has established.

The activities relating to the components reported on the income statement are as follows:

Law, Order and Public Safety

Embraces parking management, animal control, fire prevention and the Safer Cities program.

Education

Operation and maintenance of pre-school facilities. Included are the operating costs for utilities, building maintenance and grounds maintenance for each of these facilities.

Health

Includes food inspections, pest control, environmental health administration and operation and maintenance of the buildings and grounds of child health centres.

Welfare

The operation and maintenance of the buildings and grounds of senior citizens centres located at Manning and South Perth represent the major components of this program. Also included are staff costs for coordinators at the centre and other voluntary services.

Notes to the Financial Statements for the Year Ended 30 June 2009

Housing

The largest single component of this program is the operation and maintenance of the Collier Park Retirement Village and Hostel complex. This includes all operating costs for both facilities and the revenue streams arising from residents' fees and government subsidies in relation to both. It also includes the revenue and expenditure relating to the City's housing portfolio.

Community Amenities

This program includes household rubbish collection services, recycling collections and operation of the rubbish transfer station. Also embraced within this program are environmental management and noise control. Other major components of the Community Amenities program are administration of the town planning scheme and related activities concerning the orderly planning of the district.

Recreation and Culture

This program includes operation and maintenance of halls and their surrounds plus the operation of two libraries and a local studies facility. A major component of the

revenue stream for this program is the operation of a 27 hole golf course at Collier Park. The acclaimed regional festival City of South Perth Fiesta forms part of the Recreation and Culture program. This program also includes the maintenance and upkeep of sporting and passive reserves, sporting pavilions and public facilities. Grants and donations to community and cultural organisations are included in this program.

Transport

The maintenance and rehabilitation of roads, drainage works, footpaths and parking facilities are major components of the Transport program. Streetscapes and verge maintenance are also included as are the maintenance of traffic devices and traffic signs and expenses relating to street lighting.

Economic Services

Includes building control, swimming pool inspections and the operation of the City's plant nursery.

Other Property and Services

Includes public works overheads and maintenance of the City's fleet services.

Notes to the Financial Statements for the Year Ended 30 June 2009

4. Operating Revenue and Expenses

(a) Fees and Charges disclosed by Function/Program

	Budget \$	2009 \$	2008 \$
General Purpose Funding	459,500	473,848	193,661
Governance	0	0	0
Law, Order and Public Safety	48,000	47,638	56,276
Health	5,500	5,624	3,775
Housing	1,900,270	2,046,861	1,944,537
Community Amenities	4,768,261	4,822,397	4,548,782
Recreation and Culture	2,412,800	2,399,901	2,262,759
Transport	713,750	686,760	573,783
Economic Services	477,500	437,447	481,353
Other Property and Services	5,000	4,010	363
	\$10,790,581	\$10,924,486	\$10,065,289

(b) Investment Revenue

The City invests funds awaiting dispensation in short-term financial instruments. Interest is recognised when earned rather than when received.

	Budget \$	2009 \$	2008 \$
Interest Income - Reserves	1,367,986	1,474,933	1,392,248
Interest Income - Municipal	740,000	731,011	951,798
Interest Income - Rates Debts	190,000	205,740	169,824
Total Interest Revenue	\$2,297,986	\$2,411,684	\$2,513,870

(c) Audit and Impaired Debts Expense

	Budget \$	2009 \$	2008 \$
Auditors Remuneration - Audit Fees	37,500	24,284	21,029
Impaired Debts Expense	50,000	57,999	62,218
	\$87,500	\$82,283	\$83,247

Notes to the Financial Statements for the Year Ended 30 June 2009

(d) Assets attributed by Function/Program

	WDV Value	Depreciation
Governance	15,652,254	470,671
Law, Order and Public Safety	347,979	32,205
Education	849,592	20,775
Health	2,220,696	23,189
Welfare	1,790,719	37,306
Housing	18,912,839	396,603
Community Amenities	1,412,050	138,486
Recreation and Culture	60,244,871	889,955
Transport	77,804,150	3,924,681
Economic Services	37,130	6,474
Other Property and Services	12,809,175	769,660
	<u>\$192,081,455</u>	<u>\$6,710,005</u>

(e) Depreciation Expense by Asset Category

	2009 \$	2008 \$
Artworks	6,234	6,157
Buildings	1,139,414	1,139,414
Computer Equipment	206,872	204,508
Furniture and Fittings	106,106	118,126
Mobile Plant	766,016	720,119
Plant and Equipment	73,593	53,470
Infrastructure - Roads	3,018,931	2,906,570
Infrastructure - Footpaths	326,997	201,237
Infrastructure - Drains	300,098	204,395
Infrastructure - Street Furniture	110,324	103,775
Infrastructure - Parks Equipment	655,420	577,959
	<u>\$6,710,005</u>	<u>\$6,235,730</u>

Notes to the Financial Statements for the Year Ended 30 June 2009

(f) Assets disposed of by Asset Category—Actual

	Sale Proceeds	Carrying Amount	Profit (Loss)
Artworks	0	0	0
Buildings	0	0	0
Computer Equipment	0	0	0
Furniture and Fittings	0	1,175	(1,175)
Mobile Plant	448,333	230,029	218,304
Plant and Equipment	0	0	0
	\$448,333	\$231,204	\$217,129

Assets disposed of by Asset Category—Budget

	Sale Proceeds	Carrying Amount	Profit (Loss)
Artworks	0	0	0
Buildings	0	0	0
Computer Equipment	0	0	0
Furniture and Fittings	0	0	0
Mobile Plant	614,100	315,240	298,860
Plant and Equipment	0	0	0
	\$614,100	\$315,240	\$298,860

5. Cash and Cash Equivalents

Cash and Cash Equivalents includes cash held in bank accounts, deposits held at call with banks and term deposits with financial institutions. At reporting date, Cash and Cash Equivalents was represented by:

	2009	2008
	\$	\$
Cash at Bank	1,780,424	251,194
At Call / Term Deposits - less than 180 days to maturity	26,988,290	25,493,659
Total Cash and Cash Equivalents	\$28,768,714	\$25,744,853

Notes to the Financial Statements for the Year Ended 30 June 2009

Restricted Cash

The following cash holding restrictions are imposed either by regulations or other externally imposed requirements. Restricted Cash represents the portion of the City's Net Current Asset position that must be excluded in the calculation of the Budget Opening Position.

Plant Replacement Reserve No. 1	946,847	795,827
Future Municipal Works Reserve	605,252	1,460,603
Collier Park Village Residents Loan Offset Reserve	10,499,675	8,096,147
Collier Park Hostel Capital Works Reserve	596,665	619,217
Collier Park Hostel Loan Offset Reserve	1,169,354	1,174,122
Collier Park Golf Course Reserve	1,683,323	1,849,556
Waste Management Reserve	3,627,833	3,320,370
Reticulation and Pump Reserve	220,999	208,137
Information Technology Reserve	322,707	257,712
Insurance Risk Reserve	182,278	42,560
Footpath Reserve	120,023	113,038
Underground Power Reserve	16,060	65,186
Parking Facilities Reserve	16,466	134,150
Collier Park Village Reserve	1,217,629	983,253
River Wall Reserve	206,215	348,441
Railway Station Precincts Reserve	514,829	398,356
Future Building Projects Reserve	3,212,740	3,157,189
Future Transport Projects Reserve	406,873	79,439
Future Parks Works Reserve	50,853	0
Future Streetscapes Reserve	69,438	0
Sub Total - Reserve Funds	25,686,059	23,103,303
Other Restricted Cash	16,008	277,701
Monies held in Trust - Current	1,982,590	1,735,945
Cash set aside for Employee Entitlements - Current	1,000,000	0
Cash provided as Specific Purpose Grant Funds - Building Project	\$28,828,731	\$25,116,949

Total Restricted Cash

Reconciliation of Cash and Cash Equivalents

Unrestricted Cash and Cash Equivalents *	(60,017)	627,904
Restricted Cash and Cash Equivalents	28,828,731	25,116,949
Total Cash and Cash Equivalents	\$28,768,714	\$25,744,853

* Investments with more than 180 days to maturity are classified as Held to Maturity Financial Instruments rather than as Cash and Cash Equivalents

Notes to the Financial Statements for the Year Ended 30 June 2009

6. Trade and Other Receivables

	2009 \$	2008 \$
Current		
Rates Outstanding	348,740	249,861
Loans - Clubs and Institutions	40,638	41,928
Sundry Debtors	584,216	494,298
Grants/Contributions Receivable	361,900	210,598
Infringement Debtors	324,775	212,821
GST Receivable from ATO	385,248	285,774
Pensioner Rebate Receivable	31,936	113,155
Underground Power - Stage 3	476,492	900,537
ESL Debtors	47,862	49,062
	2,601,807	2,558,034
Less: Provision for Impairment of Debts	(75,324)	(63,970)
Total Current Trade and Other Receivables	\$2,526,483	\$2,494,064
Non Current		
Rates Outstanding - Pensioner Deferrals	393,856	390,219
ESL Outstanding - Pension Deferrals	37,638	31,835
Loans - Clubs and Institutions	206,158	248,242
Underground Power - Stage 3	1,310,353	3,379,014
Total Non-current Trade & Other Receivables	\$1,948,005	\$4,049,310

7. Inventories

	2009 \$	2008 \$
Materials and Fuel at Cost	88,218	25,147
Nursery Green Stock	152,061	29,107
Total Inventories	\$240,279	\$54,254

Notes to the Financial Statements for the Year Ended 30 June 2009

8. Financial Assets

Investments made in accordance with the *Western Australian Trustee Act* with terms longer than 180 days to maturity at reporting date are treated as held to maturity financial assets. They are recorded at cost with interest revenues being recognised when earned rather than when received.

Interest is disclosed by fund and in aggregate at Note 4 (c). At the end of the reporting period, held to maturity financial assets were:

	2009	2008
	\$	\$
Held to Maturity Financial Assets - Current		
Term Deposits with a term to maturity of 6 to 12 months	\$1,505,293	1,517,178
Total Current Financial Assets	<u>\$1,505,293</u>	<u>\$1,517,178</u>

9. Other Current Assets

	2009	2008
	\$	\$
Prepayments	275,902	321,108
Accrued Income	150,777	196,243
Total Other Current Assets	<u>\$426,679</u>	<u>\$517,351</u>

Notes to the Financial Statements for the Year Ended 30 June 2009

10. Infrastructure, Property, Plant and Equipment

Freehold land is recorded in the financial statements at cost. Buildings are re-valued on an ongoing cycle and are recorded at current replacement value. This includes an allowance for the expired portion of each building's estimated useful life. The valuation was undertaken by Mr Aaron Genoni of DTZ Australia, Licensed Valuer No 42987, in June 2005 as part of a scheduled revaluation cycle.

In accordance with relevant accounting pronouncements, the City has satisfied itself that these values continue to reflect the current written down values at the 30 June 2009. All other classes of property, plant and equipment (excluding infrastructure assets) are recorded at cost - subject to the impairment test acknowledged at Note 1.

Roads, Drains and Paths Infrastructure are valued using engineering estimates of the

current replacement value having regard to the age and remaining useful lives of the assets. This valuation is performed by Council Officers using approved valuation techniques. The valuation was last updated at 30 June 2009. All other classes of infrastructure assets are currently carried at cost.

Details of movements in the carrying amounts of all asset classes are disclosed at Note 30.

Asset Category	2009 \$	2008 \$
Land at cost	60,160,120	60,160,120
	60,160,120	60,160,120
Buildings		
Independent valuation	80,331,417	80,331,417
Buildings - Current Year Additions at cost	923,554	0
Less Accumulated Depreciation	(35,508,956)	(34,369,542)
	45,746,015	45,961,875
Artworks		
Independent valuation	318,687	318,687
Less Accumulated Depreciation	(28,888)	(22,654)
	289,799	296,033
Computer Equipment at cost	1431,258	1,248,201
Less Accumulated Depreciation	(829,446)	(622,572)
	601,812	625,629
Furniture and Fittings at cost	2,054,646	2,048,290
Less Accumulated Depreciation	(1,385,304)	(1,340,675)
	669,342	707,615
Mobile Plant at cost	6,811,776	6,634,221
Less Accumulated Depreciation	(4,213,785)	(4,287,385)
	2,597,991	2,346,836
Plant and Equipment at cost	1,923,178	1,837,526
Less Accumulated Depreciation	(1,486,344)	(1,429,464)
	436,834	408,062

Notes to the Financial Statements for the Year Ended 30 June 2009

Asset Category	2009 \$	2008 \$
Infrastructure - Roads at valuation	62,993,808	60,378,622
Less Accumulated Depreciation	(23,910,402)	(23,413,863)
	39,083,406	36,964,759
Infrastructure - Drains at valuation	25,018,164	24,007,850
Less Accumulated Depreciation	(7,144,005)	(6,855,870)
	17,874,159	17,151,980
Infrastructure - Paths at valuation	17,103,848	16,349,854
Less Accumulated Depreciation	(5,911,132)	(5,805,707)
	11,192,716	10,544,147
Infrastructure - Street Furniture at cost	2,317,385	2,184,244
Less Accumulated Depreciation	(1,101,846)	(991,522)
	1,215,539	1,192,722
Infrastructure - Parks Equipment at cost	21,306,427	18,828,692
Less Accumulated Depreciation	(9,755,874)	(9,100,455)
	11,550,553	9,728,237
Capital Work in Progress		
Building Refurbishment - Challenger Pavillion	0	55,977
Building Refurbishment - Old Mill Theatre	0	175,649
Building Refurbishment - Collier Pavillion	0	209,890
Building Refurbishment - Civic Library / Community Facility	35,601	0
Building Refurbishment - WCG Thomas Pavillion	627,568	0
	663,169	441,516
Total Infrastructure, Property, Plant and Equipment	\$192,081,455	\$186,529,531

Notes to the Financial Statements for the Year Ended 30 June 2009

11. (a) Trade and Other Payables

	2009 \$	2008 \$
Current		
Accounts Payable	2,404,806	1,874,838
Income in Advance	333,638	37,595
Accrued Wages	38,856	0
Bonds and Deposits	160,082	277,701
Total Current Trade Payables	\$2,937,382	\$2,190,134
Non Current		
Bonds and Deposits	493,521	328,277
Total Non-current Trade Payables	\$493,521	\$328,277
(b) Non Current Other Payables		
Leaseholder Liability - Collier Park Village	23,966,288	22,106,077
Leaseholder Liability - Collier Park Hostel	1,169,354	1,174,121
Total Non Current Other Payables	\$25,135,642	\$23,280,198

12. Borrowings

Current		
Loans - City	519,827	279,906
Loans - Self Supporting	35,638	36,496
Total Current Borrowings	\$555,465	\$316,402
Non-Current		
Loans - City	4,338,127	1,857,984
Loans - Self Supporting	180,945	216,553
Total Non-Current Borrowings	\$4,519,072	\$2,074,537

The City undertook new borrowings of \$3.0 million during the 2008/2009 reporting period. Borrowings in relation to the UGP Stage 3 project that were deferred due to the delay in Western Power commencing the contract works occurred in late June 2009. The borrowings were used to support the deferred instalment payment plan used by some ratepayers to pay for their UGP charges.

The City uses loan borrowings as part of a responsibly balanced funding strategy to support the construction of long term assets

or major infrastructure works. The financial statements also reflect self supporting loans to community groups. The City's role in respect of these loans is that of guarantor only. All payments are met by the relevant community group and there is no impost on City funds for repayment of the self supporting loans. A receivable amount equivalent to the outstanding balance on the loan is also recognised in the Balance Sheet.

Details of all loan borrowings - City loans and Self Supporting Loans, are disclosed in the Schedule of Loan Borrowings at Note 27.

All borrowings relate to the General Purpose Funding program and were undertaken in accordance with Section 6.20 of the Local Government Act and City Policy P604 - Use of Debt as a Funding Option. Loans are secured over the future rate revenue of the City but there are no encumbrances on specific assets in relation to any of the loan borrowings.

Notes to the Financial Statements for the Year Ended 30 June 2009

13. Provisions

	2009 \$	2008 \$
Current		
Annual Leave	1,220,512	1,041,735
Long Service Leave	762,078	694,210
Total Current Provisions	<u>\$1,982,590</u>	<u>\$1,735,945</u>
Non-Current		
Long Service Leave	319,076	335,682
Total Non-Current Provisions	<u>\$319,076</u>	<u>\$335,682</u>

14. Reserves

	Budget \$	2009 \$	2008 \$
Plant Replacement Reserve No. 1			
Balance at 1 July	795,827	795,827	731,456
Transfers from Retained Surplus	654,434	651,020	554,371
Transfer to Retained Surplus	(500,000)	(500,000)	(490,000)
Balance at 30 June	<u>950,261</u>	<u>946,847</u>	<u>795,827</u>
Future Municipal Works Reserve			
Balance at 1 July	1,460,603	1,460,603	1,224,043
Transfers from Retained Surplus	94,664	74,575	1,086,560
Transfer to Retained Surplus	(929,926)	(929,926)	(850,000)
Balance at 30 June	<u>625,341</u>	<u>605,252</u>	<u>1,460,603</u>
Collier Park Village Loan Offset Reserve			
Balance at 1 July	8,096,147	8,096,147	5,444,615
Transfers from Retained Surplus	2,209,103	4,148,817	4,180,280
Transfer to Retained Surplus	(1,500,000)	(1,745,289)	(15,287,48)
Balance at 30 June	<u>8,805,250</u>	<u>10,499,675</u>	<u>809,614</u>
Collier Park Hostel Capital Works Reserve			
Balance at 1 July	619,217	619,217	572,307
Transfers from Retained Surplus	118,603	132,192	133,644
Transfer to Retained Surplus	(208,657)	(154,744)	(86,734)
Balance at 30 June	<u>529,163</u>	<u>596,665</u>	<u>619,217</u>

Notes to the Financial Statements for the Year Ended 30 June 2009

	Budget \$	2009 \$	2008 \$
Collier Park Hostel Loan Offset Reserve			
Balance at 1 July	1,174,122	1,174,122	1,297,348
Transfers from Retained Surplus	600,000	667,700	412,300
Transfer to Retained Surplus	(420,000)	(672,468)	(535,526)
Balance at 30 June	1,354,122	1,169,354	1,174,122
Collier Park Golf Course Reserve			
Balance at 1 July	1,849,556	1,849,556	2,243,176
Transfers from Retained Surplus	655,627	611,648	721,235
Transfer to Retained Surplus	(649,734)	(777,881)	(1,114,855)
Balance at 30 June	1,855,449	1,683,323	1,849,556
Waste Management Reserve			
Balance at 1 July	3,320,370	3,320,370	2,891,485
Transfers from Retained Surplus	357,635	337,682	564,151
Transfer to Retained Surplus	(144,989)	(30,219)	(135,266)
Balance at 30 June	3,533,016	3,627,833	3,320,370
Reticulation & Pump Reserve			
Balance at 1 July	208,137	208,137	193,717
Transfers from Retained Surplus	13,368	12,862	164,420
Transfer to Retained Surplus	(0)	(0)	(150,000)
Balance at 30 June	221,505	220,999	208,137
Information Technology Reserve			
Balance at 1 July	257,712	257,712	334,980
Transfers from Retained Surplus	68,060	64,995	172,732
Transfer to Retained Surplus	(0)	(0)	(250,000)
Balance at 30 June	325,772	322,707	257,712
Insurance Risk Reserve			
Balance at 1 July	42,560	42,560	37,915
Transfers from Retained Surplus	141,265	164,718	24,645
Transfer to Retained Surplus	(25,000)	(25,000)	(20,000)
Balance at 30 June	158,825	182,278	42,560

Notes to the Financial Statements for the Year Ended 30 June 2009

	Budget \$	2009 \$	2008 \$
Footpath Reserve			
Balance at 1 July	113,038	113,038	105,206
Transfers from Retained Surplus	7,245	6,985	7,832
Transfer to Retained Surplus	(0)	(0)	(0)
Balance at 30 June	120,283	120,023	113,038
Underground Power Reserve			
Balance at 1 July	65,186	65,186	580,817
Transfers from Retained Surplus	2,623	874	34,369
Transfer to Retained Surplus	(50,000)	(50,000)	(550,000)
Balance at 30 June	17,809	16,060	65,186
Parking Facilities Reserve			
Balance at 1 July	134,150	134,150	172,499
Transfers from Retained Surplus	8,538	7,316	11,651
Transfer to Retained Surplus	(125,000)	(125,000)	(50,000)
Balance at 30 June	17,688	16,466	134,150
Collier Park Village Reserve			
Balance at 1 July	983,253	983,253	872,722
Transfers from Retained Surplus	555,213	756,026	679,040
Transfer to Retained Surplus	(427,346)	(521,650)	(568,509)
Balance at 30 June	1,111,120	1,217,629	983,253
River Wall Reserve			
Balance at 1 July	348,441	348,441	305,329
Transfers from Retained Surplus	121,797	117,774	133,112
Transfer to Retained Surplus	(260,000)	(260,000)	(90,000)
Balance at 30 June	210,238	206,215	348,441
Railway Station Precincts Reserve			
Balance at 1 July	398,356	398,356	322,894
Transfers from Retained Surplus	124,069	126,473	75,462
Transfer to Retained Surplus	(10,000)	(10,000)	(0)
Balance at 30 June	512,425	514,829	398,356

Notes to the Financial Statements for the Year Ended 30 June 2009

	Budget \$	2009 \$	2008 \$
Future Building Works Reserve			
Balance at 1 July	3,157,189	3,157,189	0
Transfers from Retained Surplus	204,115	305,551	3,157,189
Transfer to Retained Surplus	(250,000)	(250,000)	(0)
Balance at 30 June	3,111,304	3,212,740	3,157,189
Future Transport Works Reserve			
Balance at 1 July	79,439	79,439	0
Transfers from Retained Surplus	355,544	357,434	79,439
Transfer to Retained Surplus	(30,000)	(30,000)	(0)
Balance at 30 June	404,983	406,873	79,439
Future Streetscapes Works Reserve			
Balance at 1 July	0	0	0
Transfers from Retained Surplus	51,673	50,853	0
Transfer to Retained Surplus	(0)	(0)	(0)
Balance at 30 June	51,673	50,853	0
Future Parks Works Reserve			
Balance at 1 July	0	0	0
Transfers from Retained Surplus	69,673	69,438	0
Transfer to Retained Surplus	(0)	(0)	(0)
Balance at 30 June	69,673	69,438	0
Total Cash-backed Reserves	\$23,985,900	\$25,686,059	\$23,103,303
Non Cash-backed Reserves			
Asset Revaluation Reserve			
Balance at 1 July	45,223,099	45,223,099	43,504,496
Current Year Revaluation Decrement	0	0	(401,881)
Current Year Revaluation Increment	(0)	3,560,656	2,120,484
Balance at 30 June	\$45,223,099	\$48,783,755	\$45,223,099
Total Reserves	\$69,208,999	\$74,469,814	\$68,326,402

Notes to the Financial Statements for the Year Ended 30 June 2009

Purpose of Reserves

- **Plant Replacement Reserve**
Used to fund the balance of the purchase price of plant and equipment associated with City works (after trade-in, discounts and allowances). Funded by annual allocations from the Municipal Fund.
- **Future Municipal Works Reserve**
Established to fund significant future municipal works, this reserve receives discretionary allocations from the Municipal Fund when required to quarantine monies for major capital projects to be carried out in future years. The funds retain the nominated purpose whilst in the reserve and may only be applied to that specified use.
- **Collier Park Village Residents' Loan Offset Reserve**
Established to partially cash back the loan liability due to residents on departing the village complex. The reserve is funded by the premium on the difference between the sale price of the units in the village to the ingoing resident and the amount of refund to the departing resident. Funds in the reserve are maintained at an appropriate level to ensure that the draw of funds by departing residents in any given year is fully cash backed and available on demand.
- **Collier Park Hostel Capital Works Reserve**
Established to finance ongoing capital works associated with the Hostel and also applied to cover operating losses sustained by the Hostel. The annual operating result (before depreciation) of the Hostel is transferred to the reserve.
- **Collier Park Hostel Loan Offset Reserve**
Established to quarantine monies refundable to departing hostel residents. The fully funded reserve represents quarantined ingoing accommodation bonds deposited by residents.
- **Collier Park Golf Course Reserve**
Established to quarantine funds relating to the Collier Park Golf Course. Monies are used to finance capital expenditure associated with the Golf Course. This reserve is funded by an amount equal to the annual operating surplus of the facility before depreciation but after capital expenditure and dividends paid to the Municipal Fund in accordance with Council Policy P612.
- **Waste Management Reserve**
Established to provide for investment in new waste management technology or buy into a waste management facility. It is maintained by an annual allocation, equal to the operating surplus from the waste budget. The reserve is expected to be used in the next 5 to 10 years as technologies deemed consistent with the triple bottom line perspective emerge.
- **Reticulation and Pump Reserve**
Established to provide funds for the replacement of reticulation equipment and pumps in City parks and gardens. It is funded from annual allocations from the Municipal Fund.
- **Information Technology Reserve**
Established to finance the acquisition and replacement of information technology across the City. Funded by annual appropriation from the Municipal Fund.
- **Insurance Risk Reserve**
This reserve is set up to manage the 'burning cost' workers compensation premium. It meets the difference between the deposit premium and adjusted premium in the event of a significant claim.
- **Footpath Reserve**
Established to finance the replacement of existing footpaths with in-situ concrete sections rather than slabs. It may be funded by annual allocations from the Municipal Fund in years when the full Municipal Fund allocation is not deployed directly to path works within the City.
- **Underground Power Reserve**
Established to accumulate funding to support the City's contribution to the under-grounding of existing overhead electrical cables within specified precincts in the city. The reserve is used to accumulate and quarantine cash collections from each precinct as power is undergrounded.
- **Parking Reserve**
Used to quarantine funds contributed by developers in lieu of providing parking facilities. Funds are used to provide parking within the district in the vicinity of these developments as opportunities arise in the future.

Notes to the Financial Statements for the Year Ended 30 June 2009

- **Collier Park Village Reserve**
This reserve is used exclusively to fund items associated with the Collier Park Retirement Village Complex. Funds may be applied only to capital expenditure and refurbishment of units at the village or to meet the operational losses incurred at the village.
- **River Wall Reserve**
Established to quarantine monies to be used to attract matching funding from state government with a view towards sharing financial responsibility for maintaining the river walls.
- **Railway Station Precincts Reserve**
Established to quarantine monies to be used to provide streetscapes and infrastructure around railway stations constructed as part of the Perth to Mandurah railway.
- **Future Building Works Reserve**
Established to quarantine monies to be used to support identified future major upgrades of City and Civic buildings in line with approved building management strategies. The creation of this reserve represents a conscious decision to address the infrastructure funding gap.
- **Future Transport Works Reserve**
Established to quarantine monies to be used to provide future road projects or to hold previously allocated monies for projects that are unable to be completed within the current year due to contractor or material shortages - until those shortages are addressed and the project can proceed.
- **Future Streetscape Works Reserve**
Established to quarantine monies to be used for future streetscape works.
- **Future Park Works Reserve**
Established to quarantine monies to be used to provide for future major park upgrades.
- **Movements To/From Reserves**
All active reserves other than the Collier Park Village, Collier Park Hostel, Collier Park Golf Course Reserve, Waste Management Reserve and Underground Power Reserve have funds applied to projects and may be reimbursed from the Municipal Fund on an ongoing basis each year as determined by Council during the budget process. The current year's movements in to or out from all reserves are disclosed at Note 14. Any change in the purpose of reserve funds is made in accordance with the *Local Government Act* and *Local Government Financial Management Regulations*.

Notes to the Financial Statements for the Year Ended 30 June 2009

15. Trust Funds

(a) Controlled Trust Items

Trust items over which the City has the capacity to determine the final deployment are included in the financial statements for the period. These Trust monies are fully cash backed by separately identified bank accounts. At reporting date the classes of controlled trusts were:

	2009 \$	2008 \$
Current Trust Funds		
Footpath Deposits	127,933	237,907
Tender Deposits	0	0
Hall Bonds	0	1,685
Lessee Bonds	0	0
Sundry Trusts	32,149	38,109
Private Crossover Deposits	0	0
Total Current Controlled Trusts	\$160,082	\$277,701
Non Current Trust Funds		
Footpath Deposits	460,171	293,998
Tender Deposits	0	0
Hall Bonds	0	90
Lessee Bonds	0	0
Sundry Trusts	23,147	23,986
Private Crossover Deposits	10,203	10,203
Total Non Current Controlled Trusts	\$493,521	\$328,277

(b) Non-controlled Trust Items

The City has custody of the following monies but not the capacity to deploy them in the pursuit of Council objectives. The City's responsibility in respect of these monies is simply that of collecting agent. Accordingly, they are disclosed as non-controlled items but are not included in the financial statements.

Non-controlled trust funds held by the City at reporting date include :

Unclaimed Monies	21,547	21,547
Miscellaneous Trusts	0	0
Total Non Controlled Trusts	\$21,547	\$21,547

Notes to the Financial Statements for the Year Ended 30 June 2009

Movements in the balances of each category of Trust Funds during the year are summarised below:

	2009 \$	2008 \$
Footpath Deposits		
Opening Balance	531,904	702,679
Trust Deposits Received	219,700	259,650
Refunds and Retentions	(163,500)	(430,425)
Closing Balance	<u>\$588,104</u>	<u>\$531,904</u>
Tender Deposits		
Opening Balance	0	10,431
Trust Deposits Received	0	0
Refunds and Retentions	(0)	(10,431)
Closing Balance	<u>\$0</u>	<u>\$0</u>
Hall Bond Deposits		
Opening Balance	1,775	6,104
Trust Deposits Received	24,850	28,775
Refunds and Retentions	(26,625)	(33,104)
Closing Balance	<u>\$0</u>	<u>\$1,775</u>
Lessee Bonds		
Opening Balance	0	2,500
Trust Deposits Received	0	0
Refunds and Retentions	(0)	(2,500)
Closing Balance	<u>\$0</u>	<u>\$0</u>
Sundry Deposits		
Opening Balance	62,096	66,852
Trust Deposits Received	70,000	93,901
Refunds and Retentions	(76,800)	(98,657)
Closing Balance	<u>\$55,296</u>	<u>\$62,096</u>
Crossover Bonds		
Opening Balance	10,203	10,203
Trust Deposits Received	0	0
Refunds and Retentions	(0)	0
Closing Balance	<u>\$10,203</u>	<u>\$10,203</u>
Non Controlled Trusts		
Opening Balance	21,547	28,693
Trust Deposits Received	0	0
Refunds and Retentions	(0)	(7,146)
Closing Balance	<u>\$21,547</u>	<u>\$21,547</u>

Notes to the Financial Statements for the Year Ended 30 June 2009

16. Employee Contributions - Superannuation

The City contributes on behalf of its employees to a defined contribution superannuation plan established in respect of all local governments in Western Australia. In accordance with statutory requirements, the City contributes the amount required by statute to the plan. These funds accumulate in the plan to meet members' benefits as they accrue. The City has no further liability at reporting date in respect of its employee superannuation benefits.

Contributions by the City during the reporting period	<u>\$1,340,028</u>	<u>\$1,369,667</u>
Number of Full-time Equivalent Employees at Balance Date	<u>217.6</u>	<u>216.7</u>

17. Council Members Entitlements

For the year ended 30 June 2009, meeting attendance fees, local government allowances and communications and technology allowances within the permissible limits have been paid to the City's Council Members as provided for under the *Local Government Act*. Fees and allowances are paid quarterly 'in advance'.

	Budget \$	2009 \$	2008 \$
Meeting Attendance Fees	98,000	98,211	108,319
Local Government Allowance - Mayor	47,750	45,000	49,512
Local Government Allowance - Deputy Mayor	11,250	11,250	12,378
Communication Allowances	28,800	31,298	29,710
Technology Allowances	15,400	15,400	16,138
Other Reimbursements	4,000	3,828	3,281
	<u>\$205,200</u>	<u>\$204,987</u>	<u>\$219,338</u>

Notes to the Financial Statements for the Year Ended 30 June 2009

18. Operating Leases

The City has no outstanding obligations under non cancellable operating leases at reporting date.

19. Capital Commitments

The City has contracted for items of Capital Expenditure that were not recognised as liabilities in the Balance Sheet at reporting date. These items were not included in the financial statements but are detailed as commitments because they are the subject of an irrevocable commitment for the goods or services as at reporting date. The items listed below are the subject of either an approved tender or a legal contract to acquire the item. These projects are scheduled to occur, and are funded, across two financial years. Unexpended funds from the 2008/2009 Budget are carried forward into the new year to complete these works.

Library and Community Centre Refurbishment - Current year unspent	1,215,000
Library and Community Centre Refurbishment (Tender) - Remaining commitment	9,507,700
W.C.G.Thomas Pavillion Refurbishment (Tender) - Current year unspent	17,500
W.C.G.Thomas Pavillion Refurbishment (Tender) - Remaining commitment	755,300
	\$ 11,495,500

20. Trading Undertakings and Major Land Transactions

During the reporting period, Council did not engage in any trading undertakings or major land transactions as defined in the *Local Government Financial Management Regulations*.

21. Contingent Liabilities

The City had no identified Contingent Liabilities at reporting date.

Notes to the Financial Statements for the Year Ended 30 June 2009

22. Opening Position

Net current (unrestricted) assets carried forward at 1 July 2008 for the purpose of the budget was \$407,970 (after indicative Carry Forward Works of \$2,905,000). This differs from the net current (unrestricted) assets shown in the audited financial report for the year ended 30 June 2008 of \$335,617 after allowing for Carry Forward Works of \$2,685,000.

Net current assets for the purposes of preparing the Annual Budget is calculated as the projected difference between current assets (adjusted by the exclusion of 'restricted' assets - money set aside exclusively to cash back Reserves, monies held in Trust and current employee entitlements) and current liabilities as disclosed on the budgeted balance sheet (less loan liabilities and employee provisions).

The difference arose as a consequence of the use of 'estimated' account balances to facilitate the early adoption of the Annual Budget on 9 July 2008. This has no detrimental effect on operations during the year. The practice of deriving the budget position using projected balances allows Council to adopt its Annual Budget in early July and levy its rates promptly, thereby avoiding the need to arrange short term cash accommodation with its bankers to fund Council's operations during July and August each year.

23. Rating Information

(a) Rate in the Dollar

A rate of 6.000 cents in the dollar (7.4000 cents in 2008) was applied to the Gross Rental Value (GRV) of all rateable properties in the municipality excepting for those subject to the approved minimum rate. This rate was applied to both residential and commercial property within the district.

(b) Minimum Rate

A \$620.00 Minimum Rate was applied (\$590.00 in 2008). This rate was determined to reflect the basic cost incurred in servicing lots within the district for the 2008/2009 rating year.

(c) Instalment Options

In accordance with the *Local Government Act (1995)* and *Local Government Financial Management Regulations (1996)*, the City offers ratepayers a choice of payment of rates by either one, two or four instalments.

To offset the cost of offering the instalment payment option, the *Local Government Act (1995)* allows the City to charge a \$5.00 Administration Fee on the second, third and fourth instalments plus interest at the prescribed rate of 5.5 per cent per annum on instalment payments. This fee supports the cost of administering debts, issuing instalment reminder notices and processing payments received.

(d) Penalty Interest

An interest charge of 11 per cent was applied to all rates outstanding beyond the due date for the rates notice (excluding pensioner deferrals) as provided in the *Local Government Act (1995)*. The rate of interest on outstanding rates is consistent with the penalty interest rate gazetted by the state government and applied to outstanding balances for the Emergency Services Levy.

(e) Concessions

In accordance with the provisions of the Pensioner Rates Rebates and Deferrals Act, concessions were offered to eligible pensioners and seniors to allow them to either defer their rates or receive a percentage rebate of their rates provided they registered within the specified period and paid the balance of the rates within the year in which they were assessed. Eligibility for a concession is determined by meeting the requirements specified in the *Pensioner Rates (Rebates and Deferrals) Act*.

Notes to the Financial Statements for the Year Ended 30 June 2009

(f) Incentive Scheme

An incentive scheme to encourage the early payment of rates operated in the 2008/2009 rating year. To be eligible, ratepayers were required to pay current year rates plus any arrears in full before the due date of 23 August 2008. Amounts legitimately deferred under the pensioner deferrals scheme did not need to be cleared to be eligible.

Prizes offered in the incentive scheme were provided by sponsors external to the organisation. The City incurred no direct cost in facilitating the Early Payment Incentive Scheme.

(g) Rates Charges and Interest

	Budget \$	2009 \$	2008 \$
Administration Fee - Instalments	60,000	62,215	61,210
Interest on Rating - Pre Interest on Instalments	90,000	91,325	80,351
Interest on Overdue Rates	100,000	114,415	89,473
Total Charges and Interest	\$250,000	\$267,955	\$231,034

(h) Emergency Services Levy

During the 2008/2009 year the City was required to perform the role of third party collection agent for the Emergency Services Levy (ESL) for properties within the district. The ESL is a state government levy used to fund the operations of the career and volunteer fire brigades.

For the 2008/2009 year, the City used the method of progressively remitting nominated portions of the total ESL levies to the Fire and Emergency Services Levy irrespective of whether they had been collected or not at 30 June 2009. Accordingly, the uncollected ESL funds at year end are now included in the City's Balance Sheet as a debt owing to the City.

Accountability for management of the ESL charges by the City on behalf of FESA is achieved by submission of reports to FESA each year. These reports are independently audited on behalf of FESA.

Notes to the Financial Statements for the Year Ended 30 June 2009

24. Notes To The Cash Flow Statement

(a) Reconciliation To The Cash Flow Statement

For the purpose of preparing the Cash Flow Statement, the City considers cash and cash equivalents to include cash on hand, in banks and invested in money market instruments. Cash at the end of the reporting period as shown on the Cash Flow Statement is reconciled to the related items in the Balance Sheet as follows.

	2009 \$	2008 \$
Cash on Hand	3,095	3,035
Cash at Bank	1,777,329	248,159
Bank Overdraft	0	0
Cash Equivalents	26,988,290	25,493,659
Financial Assets with 6-12 months to maturity	1,505,293	1,517,178
	<u>\$30,274,007</u>	<u>\$27,262,031</u>

Notes to the Financial Statements for the Year Ended 30 June 2009

Reconciliation of Net Cash Used in Operations to Net Operating Result

Net Operating Result	(2,631,863)	7,330,756
Add/(less) Non-cash Items		
Depreciation	6,710,005	6,235,730
Profit on Sale of Assets	(217,129)	(86,131)
Non-operating Items reflected in Operating Statement		
Grants for the Construction of Assets	(2,081,808)	(1,179,574)
Changes in Assets and Liabilities during Financial Year		
(Increase)/Decrease in Current Receivables	(32,419)	(1,535,614)
(Increase)/Decrease in Non Current Receivables	2,101,305	(3,362,267)
Increase/(Decrease) in Income in Advance	296,043	11,858
Increase/(Decrease) in Current Payables	412,349	(146,334)
Increase/(Decrease) in Non Current Payables	165,243	(195,833)
(Increase)/Decrease in Inventory	(186,025)	33,340
Increase/(Decrease) in Non Current Provisions	(36,606)	(50,594)
(Increase)/Decrease in Prepayments	45,206	(198,247)
Increase/(Decrease) in Current Provisions	246,645	16,223
Increase/(Decrease) in Accrued Expenses	38,856	(319,228)
(Increase)/Decrease in Accrued Income	45,466	(1,462)
Net Cash Provided by Operations	4,875,268	6,552,623
(b) Loan Facilities		
Self-supporting Loans	216,583	253,079
City Loans	4,857,954	2,137,860
Net Loan Liability	\$5,074,537	\$2,390,939

Notes to the Financial Statements for the Year Ended 30 June 2009

25. Credit Standby Arrangements

An Overdraft facility exists with the Commonwealth Banking Corporation for the daily operational requirements of the City. This facility has no specific dollar value limit but is guaranteed and monitored by the level of short-term deposits held with the bank. Any overdraft shown in the Balance Sheet exists only as a consequence of timing differences in un-presented cheques and does not represent a draw-down of funds from a facility provided by the City's bankers. The City has access to a corporate credit card facility to a potential funding limit of \$52,000. Any outstanding balances are settled monthly.

26. Financial Risk Management

The City's activities may expose it to financial risks including price risk, credit risk, liquidity risk and interest rate risk. The overall risk management strategy focuses on the unpredictability of financial markets - seeking to minimise potential adverse effects on the City's financial performance. There is no exposure to foreign currency risk as the City does not engage in foreign currency transactions.

Council held the following financial instruments at balance date:

	Carrying Value		Fair Value	
	2009	2008	2009	2008
Financial Assets				
Cash and Cash Equivalents	28,768,714	25,744,853	28,768,714	25,744,853
Other Financial Instruments	1,505,293	1,517,178	1,505,293	1,517,178
Receivables	4,474,488	6,543,374	4,474,488	6,543,374
Total Financial Assets	34,748,495	33,805,405	34,748,495	33,805,405
Financial Liabilities				
Payables	28,566,545	25,798,609	28,566,545	25,798,609
Borrowings	5,074,437	2,390,939	4,035,833	1,938,974
Total Financial Liabilities	33,640,982	28,189,548	32,602,378	27,737,583

Fair value is determined as follows:

- Cash and Cash Equivalents, Receivables and Payables
Estimated as the carrying value, which approximates net market value.
- Borrowings
Estimated as the carrying value, which approximates net market value.

Notes to the Financial Statements for the Year Ended 30 June 2009

Payables - Classified by Year	Due within				Due after 5 years		Total Contractual Cash Flows	Carrying Values
	1 year	1 and 5 years	Due between 1 and 5 years	Due after 5 years	Due after 5 years	Total Contractual Cash Flows		
2009								
Payables	2,937,382	493,521	493,521	0	0	3,430,903	3,430,903	3,430,903
Leaseholder Liability (Retirement Facility)	1,855,444	7,421,776	7,421,776	15,858,422	15,858,422	25,135,642	25,135,642	25,136,642
Borrowings	852,948	3,365,408	3,365,408	2,279,192	2,279,192	6,497,548	5,074,537	5,074,537
2008	5,645,774	11,280,705	11,280,705	18,137,614	18,137,614	35,064,093	33,642,082	33,642,082
Payables	2,190,134	328,277	328,277	0	0	2,518,411	2,518,411	2,518,411
Leaseholder Liability (Retirement Facility)	1,954,970	7,819,880	7,819,880	13,505,348	13,505,348	23,280,198	23,280,198	23,280,198
Borrowings	447,619	1,772,303	1,772,303	672,950	672,950	2,892,872	2,390,939	2,390,939
	4,592,723	9,920,460	9,920,460	14,178,298	14,178,298	28,691,481	28,189,548	28,189,548

Borrowings with Interest Rate Sensitivity

2009	Due within					Total	Weighted Average Interest Rate
	< 1 Year	1-2 Years	2-3 Years	3-4 Years	4-5 Years > 5 Years		
Fixed Rate							
Debtures	555,464	586,302	622,169	660,207	678,175	1,972,220	5,074,537
Weighted Ave Interest Rate	6.00%	6.00%	6.00%	6.00%	6.02%	6.24%	6.10%
2008							
Fixed Rate							
Debtures	316,402	332,135	348,647	369,303	391,157	633,295	2,390,939
Weighted Ave Interest Rate	5.79%	5.79%	5.79%	5.79%	5.79%	5.75%	5.78%

Notes to the Financial Statements for the Year Ended 30 June 2009

27. Interest Bearing Borrowings

The City undertakes borrowings for its own purposes as part of a balanced funding model. It also acts as a guarantor for Self Supporting Loans to a number of community groups. City borrowings are regarded as part of the overall municipal funding package and are not directly attributed to operational programs other than General Purpose Revenue. They

are secured against the future general revenue of the local government. Loan No 221 222 and 223 are City loans.

Self Supporting Loans are guaranteed by the City on behalf of a nominated community sporting group. Responsibility for all payments of principal and interest rests with the beneficiary community sporting group. All payments are reimbursed by the relevant group - meaning that

there is no financial impost on the City for these loans. Loan No 214, 218, 219 and 220 are Self Supporting Loans.

All loans borrowings detailed below are undertaken with VWA Treasury Corporation. Loan terms, payment frequencies and interest rates vary as agreed at the time of negotiating the loan. Individual loan details are as specified in the following table.

Loan No	Loan Term	Maturity Date	Loan Principal	Interest Rate	Instalment Frequency	Balance 1 Jul 08	Principal Repayment	Interest Repayment	Total Repayment	Balance 30 Jun 09
City Loans										
221	10Yr	Jun 2014	1,500,000	6.06%	Quarterly	1,005,307	(143,407)	(143,407)	(201,112)	861,900
222	10Yr	Jun 2015	1,500,000	5.48%	Monthly	1,132,553	(136,499)	(136,499)	(195,993)	996,054
223	10Yr	Jun 2019	3,000,000	6.32%	Monthly	0	0	0	0	3,000,000
Self Supporting Loans										
214	5Yr	Jan 2010	25,996	5.91%	Quarterly	8,644	(5,658)	(5,658)	(6,057)	2,956
218	15Yr	Nov 2015	85,000	6.59%	Monthly	52,474	(5,657)	(5,657)	(8,936)	46,817
219	10Yr	Jul 2013	225,000	5.60%	Quarterly	133,555	(22,527)	(22,527)	(29,539)	111,028
220	17Yr	Nov 2021	62,542	6.28%	Monthly	58,406	(2,654)	(2,654)	(5,982)	55,782
						2,390,939	(316,402)	(316,402)	(447,619)	5,074,537

Notes to the Financial Statements for the Year Ended 30 June 2009

28. Statement Of General Purpose Funding

	Budget 2009 \$	Actual 2009 \$	Actual 2008 \$
General Rate			
GRV - 15,702 Assessments at Rate in \$ of 6.000 cents	18,232,834	18,232,834	
GRV - 15,440 Assessments at Rate in \$ of 7.400 cents			16,959,590
Minimum Rate			
GRV - 3,803 Assessments at \$620.00 each	2,357,860	2,357,860	
GRV - 3,901 Assessments at \$590.00 each			2,301,590
Interim Rating			
GRV - Rate in \$ of 6.000 cents	60,000	52,964	
GRV - Rate in \$ of 7.400 cents			173,680
Sub Total	20,650,694	20,643,658	19,434,860
Plus - Late Payment Penalties / Interest on Rating	190,000	205,740	169,824
Plus - Administration Fees	60,000	88,201	66,574
Less - Rates written off	(5,000)	(4,595)	(3,438)
Total amount made up from Rates	20,895,694	20,933,004	19,667,820
Grant Revenue			
General (Untied) Grant	780,000	780,348	689,509
	780,000	780,348	689,509
Other General Purpose Income			
Pensioner's Deferred Rates Interest Grant	25,000	19,693	24,155
Interest Revenue (Including Reserve Funds)	2,037,986	2,134,275	2,268,166
ESL Transaction Processing Fee	40,000	43,830	44,550
UGP Financing Interest	289,500	265,618	0
Other General Purpose Revenue	185,000	174,905	167,743
	2,577,486	2,638,321	2,504,614
Total General Purpose Revenue	24,253,180	24,351,673	22,861,943
Expenses Associated with General Purpose Funding			
Rates Collection/Valuation Expenses	(268,340)	(285,943)	(189,774)
Interest Expense - Loans	(150,000)	(131,216)	(148,912)
Financing Expense	(50,000)	(57,999)	(62,218)
Allocated Outwards	65,373	78,089	67,188
General Purpose Funding Expenses	(402,967)	(397,069)	(333,716)
Total General Purpose Funding	\$23,850,213	\$23,954,604	\$22,528,227

Notes to the Financial Statements for the Year Ended 30 June 2009

29. Schedule of Rating Information

Actual

Particulars	Rateable Value \$	Rate in \$Cents	Rate Yield \$	Min No.	Min Yield (\$)	Total \$
General Rate - GRV						
Residential	301,019,900	6.000	16,062,972	3,699	2,293,380	18,356,352
Commercial	37,114,564	6.000	2,169,862	104	64,480	2,234,342
Interim Rates	2,107,499	6.000	52,964		0	52,964
Rates Levied	\$340,241,963		\$18,285,798	3,803	2,357,860	\$20,643,658

Budget

Particulars	Rateable Value \$	Rate in \$Cents	Rate Yield \$	Min No.	Min Yield (\$)	Total \$
General Rate - GRV						
Residential	299,913,781	6.000	16,033,530	3,702	2,295,240	18,328,770
Commercial	35,576,757	6.000	2,199,304	101	62,620	2,261,924
Interim Rates	1,666,667	6.000	60,000			60,000
Rates Levied	\$337,157,205		\$18,292,834	3,803	\$2,357,860	\$20,650,694

Notes to the Financial Statements for the Year Ended 30 June 2009

30. Infrastructure, Property Plant and Equipment - Movements in Carrying Amounts

Movements in the carrying amounts of each class of Property, Plant and Equipment between the beginning and the end of the current financial year are reflected in the table below.

Movement	Land	Buildings	Artwork	Computer Equipment	Furniture & Fittings	Mobile Plant	Plant & Equipment	Infrastructure (All classes)	\$ Total
Balance at 1 July 2008	60,160,120	45,961,875	296,033	625,628	707,616	2,346,836	408,062	75,581,845	186,088,015
Additions	0	923,554	0	183,057	69,007	1,247,198	102,365	6,185,641	8,710,822
Disposals	0	0	0	0	(1,175)	(230,028)	0	0	(231,203)
Revaluation Increments	0	0	0	0	0	0	0	3,560,657	3,560,657
Revaluation Decrements	0	0	0	0	0	0	0	()	()
Write Down/Adjustments	0	0	0	0	0	0	0	()	0
Depreciation Expense	(1,139,414)	(1,139,414)	(6,234)	(206,873)	(106,106)	(766,015)	(73,593)	(4,411,769)	(6,710,005)
Category Balance	60,160,120	45,746,015	289,799	601,812	669,342	2,597,991	436,834	80,916,373	191,418,286
Capital Work in Progress									
Balance at 1 July 2008	0	441,516	0	0	0	0	0	0	441,516
Additions	0	663,169	0	0	0	0	0	0	663,169
Capitalised Assets	0	(441,516)	0	0	0	0	0	0	(441,516)
Capital WIP Balance	0	663,169	0	0	0	0	0	0	663,169
Balance at 30 June 2009	\$60,160,120	\$46,409,184	\$289,799	\$601,812	\$669,342	\$2,597,991	\$436,834	\$80,916,373	\$192,081,455

Notes to the Financial Statements for the Year Ended 30 June 2009

31. Segment Reporting—Aged Care Hostel

The City operates a frail aged care hostel known as the Collier Park Hostel (CPH). This facility is not a separate legal or taxation entity—although the financial results of its operations are quarantined and associated monies are held discrete from the City's funds. Beneficial control of the Collier Park Hostel's assets, responsibility for its liabilities and the day to day control of its operations reside with the City. All staff engaged at the hostel are

employed directly by the City which also assumes responsibility for future employee entitlements. Treasury management activities (accounts payable, accounts receivable and investment) are all performed centrally by the City on behalf of the Hostel.

Accounting standards relating to segment reporting do not generally apply to the operations of local governments. Notwithstanding, the Collier Park Hostel is required to comply with the *Aged Care Act 1997* and the reporting and disclosure regimes associated with

the Conditional Adjustment Payment (CAP) funding initiative. This legislation requires the City to separately identify and disclose the aggregated results of the Collier Park Hostel's operations and the assets and liabilities attributed to it in the City's general purpose financial report as though it were a separate financial entity. This financial disclosure is best effected through the City providing a reporting note that reflects the Collier Park Hostel's financial position and performance for the year as a separate operational segment.

Operating Performance - 2009

	Hostel Segment \$	Other Segments \$	2009 Total \$
Operating Revenue	1,473,137	39,077,211	40,550,348
Operating Expenses - Cash	(1,586,564)	(34,654,438)	(36,241,002)
Operating Expenses - Non Cash	(56,292)	(6,884,917)	(6,941,209)
Segment Result	(\$169,719)	(\$2,462,144)	(\$2,631,863)

Aggregated Balance Sheet - 2008

Current Assets

Cash - Restricted *1	1,169,354	27,659,377	28,828,731
Cash - Unrestricted *2	529,163	(589,180)	(60,017)
Other Current Assets	0	4,698,734	4,698,734
Total Current Assets	\$1,698,517	\$31,768,931	\$33,467,448

Non-current Assets

Infrastructure, Property, Plant and Equipment	2,946,010	189,135,445	192,081,455
Other Non-current Assets	0	1,948,005	1,948,005
Total Non-current Assets	\$2,946,010	\$191,083,450	\$194,029,460

Total Assets

\$4,644,527	\$222,852,381	\$227,496,908
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Current Liabilities

Other Current Liabilities	0	5,475,437	5,475,437
Total Current Liabilities	\$0	\$5,475,437	\$5,475,437

Non Current Liabilities

Liabilities - Refundable Accommodation Bonds	1,169,354	0	1,169,354
Other Current Liabilities	0	29,297,957	29,297,957
Total Non-current Liabilities	\$1,169,354	\$29,297,957	\$30,467,311

Total Liabilities

\$1,169,354	\$34,773,394	\$35,942,748
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Net Assets

\$3,475,173	\$188,078,987	\$191,554,160
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Notes to the Financial Statements for the Year Ended 30 June 2009

Operating Performance - 2008	Hostel Segment	Other Segments	2008 Total
	\$	\$	\$
Operating Revenue	1,342,055	41,987,495	43,329,550
Operating Expenses - Cash	(1,356,501)	(28,207,711)	(29,564,212)
Operating Expenses - Non Cash	(57,030)	(6,377,552)	(6,434,582)
Segment Result	(\$71,476)	\$7,402,232	\$7,330,756
Aggregated Balance Sheet - 2008			
Current Assets			
Cash - Restricted * ¹	1,174,122	23,942,827	25,116,949
Cash - Unrestricted * ²	619,217	8,687	627,904
Other Current Assets	0	4,582,847	4,582,847
Total Current Assets	\$1,793,339	\$28,534,361	\$30,327,700
Non Current Assets			
Infrastructure, Property, Plant and Equipment	3,002,302	183,527,229	186,529,531
Other Non-current Assets	0	4,049,310	4,049,310
Total Non-current Assets	\$3,002,302	\$187,576,539	\$190,578,841
Total Assets	\$4,795,641	\$216,110,900	\$220,906,541
Current Liabilities			
Other Current Liabilities	0	4,242,481	4,242,481
Total Current Liabilities	\$0	\$4,242,481	\$4,242,481
Non-current Liabilities			
Liabilities - Refundable Accommodation Bonds	1,174,122	0	1,174,122
Other Current Liabilities	0	24,864,572	24,864,572
Total Non-current Liabilities	\$1,174,122	\$24,864,572	\$26,038,694
Total Liabilities	\$1,174,122	\$29,107,053	\$30,281,175
Net Assets	\$3,621,519	\$187,003,847	\$190,625,366

*¹ All Accommodation Bonds held on behalf of residents of the CPH are fully cash backed in the Collier Park Hostel Residents Offset Reserve - a cash reserve created exclusively for this purpose. Funds from this reserve may not be used for any other purpose besides refunding accommodation bonds upon the departure of residents from the CPH facility. Accountability for the proper management and application of these monies are facilitated by the City's completion of the Prudential Compliance Return which is lodged annually with the Dept of Health and Ageing.

*² The results of the CPH operations and other funding allocations from the City's resources are held in the Collier Park Hostel Capital Reserve which contains funds that may be applied to offset operating deficits or to fund capital improvements at the CPH facility.

Notes to the Financial Statements for the Year Ended 30 June 2009

32. Key Performance Indicators

Performance Measure	2009	2008	2007
Liquidity Ratios			
Current Ratio	1.38:1	2.32:1	2.34:1
<i>Indicates the City's short term liquidity. Preferred value for this ratio is greater than 1.00:1</i>			
Current Assets - Restricted Assets - Self Supporting Loans	4,598,079	5,168,823	6,185,337
Current Liabilities - Liabilities related to Restricted Assets	3,332,765	2,228,835	2,643,838
Untied Cash to Creditors Ratio	0.60:1	1.14:1	2.40:1
<i>Indicates the City's capacity to pay creditors in accordance with normal trading terms. Preferred value for this ratio is greater than 1.00:1</i>			
Unrestricted Cash	1,445,276	2,145,082	4,864,080
Trade Creditors	2,408,806	1,874,838	2,024,214
Debt Ratios			
Debt Service Ratio	1.16%	1.06%	1.38%
<i>Indicates the capacity to meet loan debt repayments from available revenue as they become due and payable. Preferred value for this ratio is less than 10%</i>			
Debt Service Costs - Principal and Interest	447,619	447,619	447,619
Available Operating Revenue	38,432,902	42,113,480	32,516,112
Gross Debt to Revenue Ratio	0.13:1	0.06:1	0.08:1
<i>Reflects the ability of the City in any year to service debt out of Total Revenue. Preferred value for this ratio is less than 0.60:1</i>			
Total Borrowings & Utilised Overdraft	5,074,537	2,390,939	2,689,646
Available Operating Revenue	38,432,902	42,113,480	32,516,112
Gross Debt to Economically Realisable Assets Ratio	0.03:1	0.02:1	0.02:1
<i>Measures the ability of the City to retire debt from readily realisable assets. Preferred value for this ratio is less than 0.30:1</i>			
Total Borrowings and Utilised Overdraft	5,074,537	2,390,939	2,689,646
Total Assets - Infrastructure Assets	146,580,535	145,324,696	137,900,946
Coverage Ratios			
Rates Coverage Ratio	51.6%	45.4%	55.8%
<i>Indicates the dependence on rates to fund operations. Preferred value for this ratio is less than 60%</i>			
Net Rate Revenue	20,933,004	19,667,820	18,585,559
Operating Revenue	40,550,349	43,329,550	33,336,258

Notes to the Financial Statements for the Year Ended 30 June 2009

Performance Measure	2009	2008	2007
Effectiveness Ratios			
Outstanding Rates Ratio	1.7%	1.3%	0.9%
<i>Indicates the effectiveness of rates collection procedures. Preferred value for this ratio is less than 5%.</i>			
Rates Outstanding	348,740	249,861	169,618
Total Rates Collectible	20,933,004	19,667,820	18,585,559
Financial Position Ratios			
Debt Ratio	15.8%	13.7%	13.9%
<i>Measures the relationship between debt and assets. That is, how much of the value of assets is represented by liabilities. The smaller this value is, the better.</i>			
Total Liabilities	35,942,748	30,281,175	29,198,365
Total Assets	227,496,908	220,906,541	210,774,371

Notes to the Financial Statements for the Year Ended 30 June 2009

STATEMENT BY CHIEF EXECUTIVE

The attached financial statements of the City of South Perth being the Income Statement by Function / Program, Income Statement by Nature & Type, Balance Sheet, Statement of Changes in Equity, Cash Flow Statement, Rate Setting Statement and supporting notes to the financial statements, for the year ended 30 June 2009 are, in our opinion, properly drawn up so as to present fairly the financial position of the City of South Perth at 30 June 2009 and the results of its operations for the year then ended in accordance with Australian Accounting Standards (except to the extent that these have been varied in the Statement of Accounting Policies and the accompanying notes to the financial statements) and comply with the provisions of the Local Government Act 1995 (as amended) and the Local Government Financial Management Regulations 1996.

Dated: 30 SEPT 2009

Signed: 
A C FREWING
CHIEF EXECUTIVE OFFICER

Dated: 30 SEPT 2009

Signed: 
M. J. KENT
DIRECTOR FINANCIAL & INFORMATION SERVICES

Dated: 30 SEPT 2009

Signed: 
D. M. GRAY
MANAGER FINANCIAL SERVICES

Notes to the Financial Statements for the Year Ended 30 June 2009



PARTNERS
Anthony Macri CPA
Domenic Macri CPA
Connie De Felice CA

INDEPENDENT AUDIT REPORT

TO: RATEPAYERS OF CITY OF SOUTH PERTH

Report on the Financial Report

We have audited the financial report of the City of South Perth, which comprises the Balance Sheet as at 30 June 2009 and the Income Statement, Statement of Changes in Equity, Cash Flow Statement, Rate Setting Statement and the notes to and forming part of the financial report for the year ended on that date.

The Responsibility of the Council for the Financial Report

The Council is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations), the Local Government Act 1995 (as amended) and the Local Government (Financial Management) Regulations 1996 (as amended). This responsibility includes establishing and maintaining internal controls relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. Our audit has been conducted in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with the relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Council, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

In conducting our audit, we followed applicable independence requirements of Australian professional ethical pronouncements.

Notes to the Financial Statements for the Year Ended 30 June 2009

Auditor's Opinion

In our opinion, the financial report of the City of South Perth:

- (i) gives a true and fair view of the financial position of the City of South Perth as at 30 June 2009 and of its financial performance for the year ended on that date; and
- (ii) complies with the Local Government Act 1995 (as amended), the Local Government (Financial Management) Regulations 1996 (as amended) and the Australian Accounting Standards (including the Australian Accounting Interpretations).

Statutory Compliance

During the course of our audit we became aware of the following instance where the Council did not comply with the Local Government Act 1995 (as amended) and the Local government (Financial management) Regulations 1996:

Annual Financial Report

The Annual Financial Report did not contain the original budget estimates as required under Financial Management Regulation 36 (2) (b).

Except as detailed above, no other matters of non-compliance were noted during the course of our audit where the Council did not comply with the requirements of the Local Government Act 1995 (as amended) and Local Government (Financial Management) Regulations 1996.



 MACRI PARTNERS
 CERTIFIED PRACTISING ACCOUNTANTS
 28 THOROGOOD STREET
 BURSWOOD WA 6100



 A MACRI
 PARTNER

PERTH
 DATED THIS 30th DAY OF SEPTEMBER 2009.

Glossary of Terms

A

Amalgamation: A state driven practice to combine municipalities, reducing the number of local governments.

B

Biodiversity: The diversity of species of plants animals and micro-organisms.

C

Capital Works: Scheduled infrastructure works including for roads, drainage and buildings.

Cities for Climate Protection: An international program to reduce greenhouse gas emissions through local government.

Community Grants: A sum of money allocated by Council for the City of South Perth Community Grants Program. Funding goes to not for profit community groups and organisations.

G

Greenhouse gas emissions: A number of gases produced by modern industrial processes such as burning of fossil fuels. Greenhouse gases trap heat in the atmosphere, contributing to global warming.

L

Landfill: Sites for permanent disposal of non-recyclable waste.

M

Master Plan: An overall project plan which outlines a future vision for a precinct, asset or area.

P

Planning Scheme: Outlines State and local planning policies including zones, overlays and other provisions.

R

Risk Management: The process for identifying business risks, and associated actions for reducing the chances and impact of risk events occurring.

S

Strategic Plan: A document that sets out Council's strategic priorities and how it will achieve outcomes for a set period.

Sustainable: Meets present needs, while conserving scarce resources and planning for future needs.

T

Transfer Station: Temporary storage facility for local waste before it is recycled or transported to a landfill site.

Triple Bottom Line: Assesses economic, social and environmental considerations as measures of community wellbeing.

W

Ward: The district of a municipality, city or town, for administrative or representative purposes.

Abbreviations used in this report

B

BMS: Building Management System

BUG: Bicycle Users Group

C

CCP: Cities for Climate Protection

CEO: Chief Executive Officer

CFR: Claims Frequency Rate

E

EAP: Employee Assistance Program

EBA: Enterprise
Bargaining Agreement

EEO: Equal
Employment Opportunity

EMT: Executive Management Team

EOI: Expression of Interest

ERP: Emergency Response Plan

F

FOI: *Freedom of Information Act*
(FOI) 1992

H

HAC: Home and Community
Care Centres

I

ICM: Integrated Catchment
Management Plan

ICLEI: International Council for
Local Environmental Initiatives.

IMS: Injury Management System

J

JP: Justice of the Peace

L

LGMA: Local Government
Managers Association

LTIFR: Lost Time Injury
Frequency Rate

N

NHW: Neighbourhood Watch

O

OMT: Operational
Management Team

OSH: Occupational Safety & Health

P

PPE: Personal Protective Equipment

S

SJMP: Sir James Mitchell Park

SERCUL: South East Region for
Urban Landcare Committee

SPYN: South Perth Youth Network

SUPP: State Underground
Power Project

W

WALGA: WA Local Government
Association

WAP: Water Action Plan

WAEC: WA Electoral Commission

Y

YAC: Youth Advisory Committee

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Feedback Survey

2008/2009 Annual Report

The City of South Perth values and welcomes your feedback on our 2008/2009 Annual Report. Please complete and return this reply paid survey to us.

You can also send us your feedback online via email: enquiries@southperth.wa.gov.au.

What was your overall impression of this Annual Report? Excellent Very Good Good Average Poor

How would you rate this Annual Report for:

Accuracy of information Excellent Very Good Good Average Poor

Clarity of charts and tables Excellent Very Good Good Average Poor

Relevance of information Excellent Very Good Good Average Poor

Structure of content Excellent Very Good Good Average Poor

Did you find the information you were looking for? Yes No

What was missing? _____

How can the City of South Perth's Annual Report be improved? _____

I would prefer to receive the Annual Report next year via email Yes No

Email me at _____

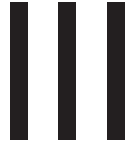
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City of South Perth
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Visit us at our new website: www.southperth.wa.gov.au

We hope you enjoyed reading our 2008/2009 Annual Report and invite you to provide us with your comments and feedback. See page I 35 for a reply-paid feedback form or email us at enquiries@southperth.wa.gov.au

This report is printed on 80 per cent recycled paper using vegetable based inks and is 100 per cent recyclable.

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Operations Centre

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Ph: (08) 9474 0900
Fax: (08) 9367 9292
E-mail: operations@southperth.wa.gov.au
Office Hours: Mon - Fri 8:30am to 5pm

Branch Library Locations

Walter Murdoch Library - Civic Centre Branch CLOSED FOR REDEVELOPMENT UNTIL 2010

Temporary Library services for
South Perth are now located at:

Mends St Library

Cnr Mends St & Labouchere Rd, South Perth
Opening hours: Mon - Fri 9:30am to 5:30pm
Sat 9am to 12pm
Ph: (08) 9474 0800 Fax: (08) 9474 2425
E-mail: southperthlib@southperth.wa.gov.au

Walter Murdoch Library - Manning Branch

Manning Road, Manning WA 6152
Opening hours: Mon, Wed 9am to 8pm
Thurs Fri 9am to 6pm
Sat 9am to 12noon
Ph: (08) 9450 4450 Fax: (08) 9450 6203
E-mail: manninglib@southperth.wa.gov.au

Heritage House Cultural Centre

Mends Street, South Perth WA 6151
Opening hours: Monday to Saturday 10am to 4:30pm
Sunday 12 noon to 5pm

