

Summer Seasonal Use of Manning Sporting Club

Expression of Interest (EOI)

Overview

Timeline

EOI Open	1 October 2021
EOI Close	4pm, 15 October 2021
EOI Assessment	<ul style="list-style-type: none">▪ EOI Assessment Period: October 2021▪ EOI Applicant Outcome Notification: November 2021

Qualitative criteria

It is essential that respondents address each qualitative criterion. The EOI submissions will be used as the basis for assessing proposals. Failure to provide the specified information may result in elimination from the EOI assessment process. Please refer to selection criteria (page 5) for full criteria description.

Description of Criteria	Weighting
Alignment to the City's Strategic Objectives	30%
Appropriate level of risk management and insurance documentation	20%
Business profile, demonstrated experience and skilled key personnel	20%
Creativity of the proposed project or activity	15%
Community benefit, access and inclusion	15%

Submission process

Please complete the Expression of Interest form and submit with your supporting documentation before the nominated closing date/time to bookings@southperth.wa.gov.au

Introduction

Background

The City of South Perth (the City) is a medium sized metropolitan local government authority located 4km from the Perth CBD. The City of South Perth comprises the suburbs of: South Perth, Kensington, Como, Manning, Karawara, Waterford and Salter Point. The district is primarily residential; however, important local industries include professional offices, educational institutions, tourism and golf courses.

Expressions of Interest

The City is inviting Expressions of Interest (EOI) from eligible organisations to secure 'summer' seasonal use of the Manning Sporting Club located on Lot 501, 1 Bradshaw Crescent, Manning.

The land on which the Manning Sporting Club sits is owned by the City and is set aside for parks and recreational purposes. The Manning Sporting Club is currently tenanted for 'winter' seasonal use between April and September each year by a football club, so is available for other use during the 'summer' season between October and March each year.

Eligible organisations are invited to submit an EOI for use of the Manning Sporting Club (comprising a clubroom and associated changerooms, storerooms and canteen) for seasonal use between October and March for a timeframe to be negotiated.

Types of Eligible Organisations

Eligible Organisations may include (but not be limited to):

- Not-for-Profit Incorporated Organisations
- Community Organisations
- Sporting Groups (e.g. summer season sporting club or otherwise)
- Commercial Organisations

The EOI process does not exclude other submissions from being received and assessed during the year.

Specific Location

Manning Sporting Club
Lot 501, 1 Bradshaw Crescent
Manning Western Australia

Selection Criteria

A scoring system will be used as part of the assessment of the qualitative criteria. It is essential that respondents address each qualitative criterion.

Selection Criteria	Weighting	Requirements
City Strategic objectives Alignment to support the City achieving the objectives listed in the City's Strategic Community plan and associated plans (linked below). https://southperth.wa.gov.au/our-future/strategic-direction/vision-values	30%	Essential
Risk Management Plan and insurances A detailed risk management plan with risk assessments and business insurance policy and documentation.	20%	Essential
Business Profile A detailed business profile, demonstrating experience completing similar projects, skills and experience of key personnel and business reputation.	20%	Essential
Creativity There is a uniqueness of concept/experience.	15%	Essential
Community Benefit and Access/Inclusion The activity or operation is affordable and can be accessible to all community members (including taking into consideration community members who may have a disability or mobility issue).	15%	Essential

Assessment and Approval Process

Applicants will be assessed by the City and be advised of the outcome by written correspondence. The EOI process is the first step in the application process; and applicants should be aware that if their EOI progresses to the next stage, further approvals will be required.

Terms and Conditions

Approved proposal/s will be subject to terms and conditions, including payment of fees, compliance with usage conditions etc. The successful applicant/s will be required to enter a Licence Agreement with the City, which may include the following conditions:

- **Term:** Up to 5 years and may include a renewal option.
- **Permitted Use:** Community recreation, sport and leisure activities and uses reasonably ancillary to such use (the scale and scope of the proposed activity will be assessed as part of the process).
- **Licence Fee:** The licence fee and other charges will be negotiated with the approved applicant/tenant in line with the City of South Perth Policy 609 'Management of City Property' (as a guide, the annual licence fee for use by a Not-for-Profit Organisation, Community Organisation or Sporting Group will be approx. \$2,000 per annum (plus GST) reviewed each year; whereas the annual licence fee for use by a commercial organisation will be subject to a future market rent valuation giving consideration to the scale and scope of the proposed activity).
- **Other Costs:** Payment of all associated costs for rates, taxes, outgoings, utilities, building maintenance, cleaning, waste collection, insurance etc.
- **Redevelopment clause:** will also be included in case the City requires the land for another purpose in the future.

Full terms and conditions will be contained within the final negotiated Licence Agreement.

What to submit

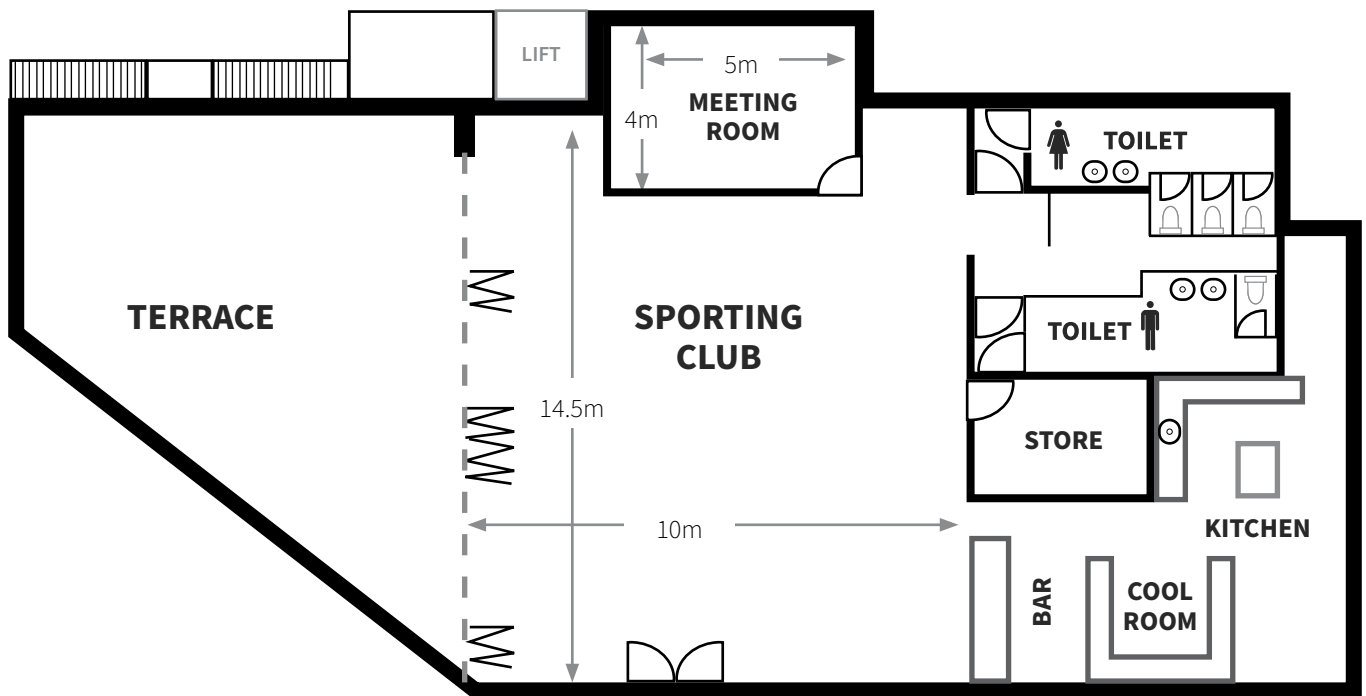
As part of your Expression of Interest you will need to submit the following:

- EOI Application Form
- Supporting Application Questions in line with the Selection Criteria
- Risk management plan or assessment, insurances and any other relevant documentation
- References to support your application



Enquiries

Leonie Moss
Recreation Development Officer (Community Facilities)
City of South Perth
bookings@southperth.wa.gov.au
9474 0857

MANNING SPORTING CLUB





	<p>The City of South Perth does not warrant the accuracy of information in this publication and any person using or relying upon such information does so on the basis that The City of South Perth shall bear no responsibility or liability whatsoever for any errors, faults, defects or omissions in the information.</p>	<p>Manning Rippers - Whole Site - A3 Aerial</p>	<p>22/07/2021</p>	
			<p>1:1100</p>	

EOI Application Form

Contact details

Mr/Mrs/Miss/Ms Surname: _____ Given names: _____

Organisation (if applicable): _____

Postal address: _____

_____ Postcode: _____

Phone: Home: _____ Work: _____ Mobile: _____

Fax: _____ Email: _____

On Site contact (if different to applicant): Surname: _____ Given name: _____

Phone (mobile): _____ Email: _____

Additional Information

Will your proposed activity be open to the general public?

YES ☐ NO ☐

Please provide a brief description

Will you be charging attendees a fee for the activity?

YES ☐ NO ☐

Please provide a brief description

How many people is your activity anticipated to attract daily? _____

Specific Activity

Please provide a brief description of proposed activity? _____

Please list your proposed operating days and times

Days	Operating Times
Monday	
Tuesday	
Wednesday	
Thursday	
Friday	
Saturday	
Sunday	

Commencement Date: _____ 2021

Are you seeking a **multi-year agreement**/licence renewal option?

YES ☐ NO ☐

Is your organisation a **Not-for-Profit Organisation**, **Community Organisation** or **Sporting Group**? (please circle)

ABN number: _____

Does your organisation have valid Public Liability Insurance?

YES ☐ NO ☐

If YES, please attach a current copy of your Certificate of Currency to this application.

Will your operation involve the consumption or sale of alcohol?

YES ☐ NO ☐

Please provide a brief description

Will your operation involve the sale of food or drinks?

YES ☐ NO ☐

Please provide a brief description

Will you have any form of amplified music?

YES ☐ NO ☐

If YES, please provide a brief description below.

Will your operation require the erection of temporary signage?

YES ☐ NO ☐

Please provide a brief description below

What is the main purpose of your organisation and how long has it been in operation?

Please refer to further documentation that may support your application (e.g. attach a business profile/resume or other documents demonstrating experience completing similar projects, skills and experience of key personnel and business reputation).

Please provide a detailed description of your activity and explain the objectives of your activity or operation.

Please include reference to the selection criteria regarding creativity and uniqueness of the activity.

How will your proposed activity or operation provide a community benefit?

The activity or operation is affordable and can be accessible to all community members (including taking into consideration community members who may have a disability or mobility issue).

[illegible]