

Policy P668 Mayoral Portraits

Responsible Business Unit/s	Governance
Responsible Officer	Manager Governance, Chief Executive Officer
Affected Business Unit/s	Governance

Policy Objectives

This Policy stipulates the guidelines for future Mayoral Portraits commissioned in recognition of individuals who have served as Mayor, in respect of their contribution to the City.

Policy Scope

This Policy is relevant to the Mayor and the staff involved in commissioning the Mayors portrait.

Policy Statement

That all Mayors of the City have a Mayoral Portrait commissioned. The portrait is to be:

- commissioned following conclusion of the term of office and within 6 months of leaving office;
- hung at an unveiling ceremony befitting the status of the office of Mayor once his or her term has ended.

Commissioning the artwork

The artist commissioned to paint the Mayoral Portrait will be required to adhere to the following criteria:

- Maximum size must be 90cm x 105cm, three quarters in length, including hands
- Medium must be oil on canvas
- Portrait must be a realistic representation of the subject, positioned within a neutral background, suitable for the position of Mayor such as the Council Chambers or Mayoral Office
- Portrait background not to include any text ie 'messages'
- Costs for the portrait must not exceed \$5,000 (CPI indexed) excluding framing and installation of portrait.
- Any commissioned portrait is not to be abstract and is to be in the same visual style, manner and technique as previously commissioned Mayoral Portraits, befitting of the Office of the Mayor.

Unveiling Ceremony

Unveiling of the portrait shall be carried out at the Council Chambers:

- at an evening function with light refreshments;
- Local Members of Parliament, Council Members, previous Members of Council that served during the Mayor's term of office, Senior City of South Perth staff and other VIPs to be invited, as well as up to 12 guests of the former Mayor; and
- the retiring Mayor will receive a framed photograph of the portrait.

Legislation / Local Law Requirements

Not Applicable

Other Relevant Policies/Key Documents

City of South Perth Strategic Plan 2017-2027