

2017 SUBMISSION DEADLINES
Applications for Planning Approval Referred to DAC & Council Meetings in 2017
(Also refer to the Notes and Disclaimer below)

NATURE OF PLANNING APPLICATION	Applications requiring 21-day Neighbour Consultation as identified in Council Policy P301	Applications requiring 14-day Neighbour Consultation as identified in Council Policy P301	Applications not requiring Neighbour Consultation as identified in Council Policy P301	Re-submissions not requiring further Neighbour Consultation, or internal / external referrals	Officer's report to Council due to be completed	Design Advisory Consultants' (DAC) Meeting	Council Agenda Briefing (Planning Deputations)	Council Meeting
SUBMISSION DEADLINES	MONDAY	MONDAY	MONDAY	MONDAY	TUESDAY	TUESDAY	TUESDAY	TUESDAY
	12 December 2016	19 December 2016	4 January [Wednesday]	4 January [Wednesday]	31 January	31 January	21 February	28 February
	16 January	23 January	6 February	13 February	28 February	7 March	21 March	28 March
	13 February	20 February	3 March [Friday]	13 March	28 March	4 April	18 April	26 April [Wednesday]
	13 March	20 March	3 April	10 April	26 April [Wednesday]	2 May	16 May	23 May
	18 April [Tuesday]	24 April	8 May	15 May	30 May	6 June	20 June	27 June
	15 May	22 May	2 June [Friday]	12 June	27 June	4 July	18 July	25 July
	12 June	19 June	3 July	10 July	25 July	1 August	15 August	22 August
	17 July	24 July	7 August	14 August	29 August	5 September	19 September	26 September
	7 August	14 August	28 August	4 September	19 September	3 October	10 October	17 October
	11 September	18 September	2 October	9 October	24 October	7 November	14 November	21 November
	2 October	9 October	23 October	30 October	14 November	28 November	5 December	12 December

NOTE 1 Where a site notice is required, the neighbour consultation period concludes 14 or 21 days after the erection of that site notice. The specified submission deadlines apply if the site notice is erected by Friday, immediately before the specified deadline. If erection of the site notice is delayed beyond that Friday, referral of the application to a Council meeting is also likely to be postponed.

NOTE 2 Most planning applications are determined under delegated authority by authorised officers of the City's Planning Services, and do not require referral to a Council meeting. Planning applications will be referred to a Council meeting where Planning Services' officers do not have the delegation to either determine or approve such applications.

DISCLAIMER The submission deadlines listed in this schedule may enable the City to complete all assessments, internal / external referrals and reports in time for development applications to be referred to the linked Council meetings. However, it has been observed over the years that majority of the applications do not make it to the scheduled Council meeting and need to be referred to a later meeting for any of the following reasons:

1. On the nominated deadline date, the applicant may not have submitted all necessary documentation to enable the assigned officer to complete the assessment of the development application.
2. Officer's assessment of the proposed development may identify conflicts with the provisions of the City's Town Planning Scheme, Planning Policies or the Residential Design Codes. This may require the applicant to submit justifications and / or revised drawings.
3. The assigned officer's workload may result in insufficient time being available to complete all necessary processes prior to the officer's reporting deadline for a particular Council meeting.