



CITY OF SOUTH PERTH

EXPRESSION OF INTEREST

TEMPORARY ACTIVATIONS SOUTH PERTH FORESHORE
NODE 2 COODE STREET 2025-26



EXPRESSIONS OF INTEREST

Overview

Timeline

EOI Open	1 April 2025
EOI Close	30 April 2025 - 4pm (WST)
EOI Assessment	EOI Assessment Period: 1-28 May 2025 EOI Applicant Outcome Notification: 30 May 2025

Qualitative criteria

It is essential that respondents address each qualitative criterion, as it will be used as the basis for assessing proposals. Failure to provide the requested information may result in elimination from the process. Refer to selection criteria for details.

Description of Criteria	Weighting
Alignment to the City's Strategic Objectives	30%
Appropriate level of risk management and insurance documentation	20%
Business profile, demonstrated experience and skilled key personnel	20%
Creativity of the proposed project or activity	15%
Community benefit, access and inclusion	15%

Submission process

Please complete the Expression of Interest form and submit with your supporting documentation before **30 April 2025 (4pm)** to bookings@southperth.wa.gov.au

Introduction

The City

The City of South Perth is a medium sized metropolitan local government authority located 4kms from the Perth CBD. The City of South Perth covers the suburbs of South Perth, Kensington, Como, Manning, Karawara, Waterford and Salter Point. The City covers nearly 20 square kilometres and is widely recognised for its aesthetic appeal and amenity. There are many major attractions in the City which include Mindeerup, Sir James Mitchell Park, the Old Mill, Ferry Tram, Perth Zoo, Royal Perth Golf Club, Collier Park Golf, and other destinations.

Expressions of Interest

The City is eager to hear from you if you feel you can support the City to achieve its strategic objectives for the South Perth Foreshore 'Node 2 – Coode Street' as detailed in the South Perth Foreshore Strategy and Management Plan 2015 as follows:

- *Develop the Coode Street node as a better serviced family recreational space, with improved facilities; **a choice of food and beverage outlets**; and a diversity of activities including all ages and abilities playground, rowing, sailing, boat mooring, and water play.*

The City is inviting Expressions of Interest (EOI) from commercial businesses and community organisations to activate the South Perth Foreshore (Node 2 – Coode Street) through the facilitation of a temporary small-scale café and/or temporary food and beverage outlets during 2025/26.

Note: multi-year agreement/licence agreement renewal options may also be negotiated.

Types of Operations

Operations may include:

- Temporary small-scale café or kiosk on the foreshore nearby Coode Street, South Perth
- Temporary food and beverage outlets on the foreshore nearby Coode Street, South Perth

Selection Criteria

A scoring system will be used as part of the assessment of the qualitative criteria. It is essential that respondents address each qualitative criterion.

Selection Criteria	Weighting	Requirements
<p>City Strategic objectives</p> <p>Alignment to support the City achieving the objectives listed in the City’s Strategic Community plan and associated plans</p>	30%	Essential
<p>Risk Management Plan and insurances</p> <p>A detailed risk management plan with risk assessments and business insurance policy and documentation</p>	20%	Essential
<p>Business Profile</p> <p>A detailed business profile, demonstrating experience completing similar projects, skills and experience of key personnel and business reputation</p>	20%	Essential
<p>Creativity</p> <p>There is a uniqueness of concept/experience</p>	15%	Essential
<p>Community Benefit and Access/Inclusion</p> <p>The activity or operation is affordable and can be accessible to all community members (including taking into consideration community members who may have a disability or mobility issue)</p>	15%	Essential

Specific Location of Activity

The proposed activity must be undertaken on the South Perth Foreshore within the Node 2 – Coode Street area. See **Appendix A** for more details.

Assessment and Approval Process

Applicants will be assessed by the City and be advised of the outcome by written correspondence. The EOI process is the first step in the application process; and applicants should be aware that if their EOI progresses to the next stage, other approvals may be required, such as Department of Planning, Lands and Heritage approval; Department of Biodiversity, Conservation and Attractions approval; and Council approval. There should be no expectation that if an EOI is approved applicants can commence trading straight away. Applicants should allow a minimum of eight (8) weeks to obtain the necessary approvals prior to their proposed project commencement date.

Terms and Conditions

Approved proposals will be subject to terms and conditions, including payment of fees, compliance with reserve usage conditions etc. The fees will be determined depending on the scale and scope of the activity. The table below provides a guide regarding the fees and charges (these fees are subject to change as part of the City's annual budget setting process).

Licence Fee	Price to be negotiated depending on size of area required, type of operation etc. (As a guide, the licence fee may be set at \$150 per square metre)
Alcohol Consumption Fee	\$70
Event Administration Fee	\$340
City Ranger Fee	\$350
Car Parking fee (Per Zone)	\$350
Signage Fee	\$73
Vehicle Access Fee	Price determined depending on vehicle type and weight (\$198 - \$660)

Site Inspection Fee	\$192
Bond	Price to be determined depending on type and length of operation
Turf Maintenance Cost for large scale events/activities held on City reserves	\$10,400 per hectare pro-rata

What to submit

As part of your Expression of Interest you will need to submit the following

- EOI Application Form
- Supporting Application Questions in line with the Selection Criteria
- Risk management plan or assessment, insurances and any other relevant documentation
- References to support your application (including business, contact person and details and the project details).

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Contact

If you have any question relating to the Expressions of Interest process please contact **Leonie Moss**, Recreation Development Officer (Community Facilities) by email to bookings@southperth.wa.gov.au or by phone on (08) 9474 0857.

EOI Application Form

Contact details

Mr/Mrs/Miss/Ms Surname: _____ Given names: _____

Organisation (if applicable): _____

Postal address: _____

_____ Postcode: _____

Phone: Home: _____ Work: _____ Mobile: _____

Fax: _____ Email: _____

On Site contact (if different to applicant): Surname: _____ Given name: _____

Phone (mobile): _____ Email: _____

Temporary Operation Description

Please provide a brief description of your temporary operation (e.g. small-scale café, kiosk or food/beverage outlet on the South Perth foreshore nearby Coode Street)?

Does your organisation have valid Public Liability Insurance? YES NO

If YES, please attach a current copy of your Certificate of Currency to this application.

If NO, please note you will be required to obtain insurance if your EOI is supported.

What products do you intend selling from your café, kiosk or food/beverage outlet?

Will your operation involve the consumption or sale of alcohol? YES NO

If yes, please provide a brief description of the alcohol items that may be consumed or sold.

How many people is your operation anticipated to attract daily?

Specific Location of Activity

What is the preferred trading site for your proposed activity on the South Perth Foreshore within the Node 2-Coode Street area?

Please indicate on the map shown as **Appendix A**.

Will you have any form of amplified music? YES NO

If YES, please provide a brief description below

Please list your proposed trading dates, days and times throughout the 2025/26 period

Note: A minimum of eight weeks is required for pre-activity approvals before commencement.

Days	Trading Times
Monday	
Tuesday	
Wednesday	
Thursday	
Friday	
Saturday	
Sunday	

Commencement Date: _____ 2025

Conclusion Date: _____ 2026

Are you seeking a **multi-year agreement**/licence renewal option? YES NO

Is your organisation a **Commercial Operator** or **Not for Profit Organisation**? (please circle)

ABN number: _____

Do you plan to trade from a vehicle or erect any temporary structures i.e. marquees/shade cover etc? YES NO

Please Note: 'Temporary Structures' means a non-permanent building, shelter, equipment, fence, or other thing that is fixed to land or to anything that is fixed to land. Department of Planning, Lands and Heritage (Minister for Lands) approval is required for temporary structures operating on state government owned (crown land) sections of the foreshore that prevent/restrict the general public access

Will your operation require the use of rubbish bins that are provided/seviced by the City?

YES NO

Please provide a brief description below

Will your operation require the erection of temporary signage? YES NO

Please provide a brief description below

Will your operation require the use of a power generator for electricity? YES NO

Please provide a brief description below

Will your staff require vehicle access onto the reserve? YES NO

Please provide a brief description below

Will your customers require temporary car parking on the reserve? YES NO

Please provide a brief description below

Supporting Questions

How does your proposed activity support the City to achieve its overarching aim for the South Perth Foreshore to balance the competing demands for use and development with the need to conserve and enhance a functional healthy river and foreshore environment (e.g. create opportunities for increased social activity; develop and enhance the parklands, flora and fauna; encourage healthy lifestyles; recognize and celebrate history and cultural heritage; foster and promote sustainability; improve accessibility and connectivity; maintain vistas; and ensure responsible governance for the asset?)

Please provide a detailed description of how your activity or operation will be managed.

Please include reference to the selection criteria regarding risk management; and insurance.

What is the main purpose of your organisation and how long has it been in operation?

Please refer to further documentation that may support your application (e.g. attach a business profile/resume or other documents demonstrating experience completing similar projects, skills and experience of key personnel and business reputation).

Please provide a detailed description of your activity and explain the objectives of your activity or operation.

Please include reference to the selection criteria regarding creativity and uniqueness of the activity.

How will your proposed activity or operation provide a community benefit?

The activity or operation is affordable and can be accessible to all community members (including taking into consideration community members who may have a disability or mobility issue).

Appendix A

Map of South Perth Foreshore (Node 2 - Coode Street)



Civic Centre**9474 0777**

Cnr Sandgate St & South Tce,
South Perth WA 6151

Fax 9474 2425

enquiries@southperth.wa.gov.ausouthperth.wa.gov.au**Recycling Centre****9474 0970**

Hayman Rd & Thelma St, Como
enquiries@southperth.wa.gov.au

Animal Care Facility**9474 0777**

199 Thelma St, Como

George Burnett Leisure Centre**9474 0855**

Manning Rd, Karawara
leisurecentre@southperth.wa.gov.au

South Perth Library**9474 0800**

Cnr Sandgate St & South Tce, South Perth
southperthlib@southperth.wa.gov.au

Manning Library**9474 0822**

2 Conochie Cres, Manning
manninglib@southperth.wa.gov.au

Old Mill**9367 5788**

Melville Pl, South Perth
oldmill@southperth.wa.gov.au

South Perth Senior Citizens**9367 9880**

53 Coode St, South Perth
spsc@bigpond.com

Manning Senior Citizens**9450 6273**

3 Downey Dr (off Ley St), Manning
manningseniors@bigpond.com

Graffiti Hotline 1800 007 774**Collier Park Golf Course****9484 1666**

Hayman Rd, Como
collierparkgolf.com.au

9474 0777

#discoversouthperth | southperth.wa.gov.au

March 2025

