



CITY OF SOUTH PERTH EXPRESSION OF INTEREST

EVOLVE 2025 ARTS, EVENTS &
CULTURE WINTER PROGRAM



Calling Artists and Creatives

The City of South Perth invites you to express your interest in creating a live art studio as part of Evolve – Arts, Events and Culture Winter Program. Evolve runs from 19 July to 23 August 2025 and is a yearly event series where professional artists take over the City.

Our Live Art Studios offer the community a chance to meet working artists and learn more about the diversity of artistic practice.

Expression Of Interest – Live Art Studio

As part of the upcoming Evolve program, we are inviting Expressions of Interest (EOI) for Live Art Studio/s. Artists and creatives are invited to undertake their studio practice and create an artwork during an eleven-day residency at one or both of the City's libraries.

Your Expression of Interest will need to address the qualitative criteria outlined in this document, including:

- Proposed artwork has a connection, style, or theme to the local area.
- To be displayed at a City venue during the Evolve program period.
- Proposed artwork is to be completed live over an 11-day period.

You must also:

- have public liability insurance.
- supply all the materials and equipment to complete this work (easel, flooring covers, etc.)
- be present and working on the artwork during the specified dates and hours.

Please refer to further information in the Terms and Conditions.

Locations and Dates

Live Art Studio 1 – Tuesday 22 July – Saturday 2 August 2025

Manning Library – 2 Conochie Crescent, Manning WA 6152

Live Art Studio 2 – Tuesday 29 July – Saturday 9 August 2025

South Perth Library - Cnr Sandgate Street and South Terrace, South Perth WA 6151

Budget

The City of South Perth is inviting Expression of Interest (EOI) proposals from artists and creatives for 2 x Live Artist Studio opportunities in 2025.

The total City funds allocated for each Live Art Studio is up to \$3,000 (excluding GST).

You will need to supply a detailed budget outlining all expenditure associated with your proposal. Please consider artist fees, transport, materials, insurance etc.

The City reserves the right to allocate part of or all funds to a single supplier or multiple suppliers.

Types of artworks

- Painted work – oils, acrylic, watercolours, or pastels
- Works on Paper – drawing, illustration, collage, mixed media
- Crafts – textiles, jewellery, design, printmaking, calligraphy

As the Live Art Studio takes place indoors, proposals that may be harmful (e.g. products with harmful fumes, spray paints etc.) will not be considered.

Timeline

EOI Open	Friday 23 May 2025
EOI Close	4pm, Monday 16 June 2025
Assessment Period	EOI Assessment Period 17-19 June 2025
Outcome Notification	Friday 20 June 2025
Live Art Studio 1 – Manning Library	Tuesday 22 July – Saturday 2 August 2025
Live Art Studio 2 – South Perth Library	Tuesday 29 July – Saturday 9 August 2025

Selection Criteria

Qualitative Criteria

It is essential that respondents address each qualitative criterion. The EOI submissions will be used as the basis for assessing proposals.

DESCRIPTION OF CRITERIA	WEIGHTING
Response to the Brief and Visual Quality Does the EOI: <ul style="list-style-type: none">• reflect the requirements outlined in this brief?• creatively relate/respond to the proposed site and target audience/local community?• demonstrate that the proposal will be visually unique, innovative and engaging?	40%
Demonstration of Capacity Does the EOI demonstrate that the artist: <ul style="list-style-type: none">• has the experience to fulfil the project requirements?• has previously created works of a consistent high standard?• can successfully manage and deliver a project of the nature and scale being proposed?	30%

Value for Money	30%
<p>Does the EOI demonstrate that the proposal:</p> <ul style="list-style-type: none"> • will make the most of the proposed budget? • is achievable within the proposed budget? 	

What to submit

You will need to submit the following:

- Completed Application Form addressing the selection criteria.
- Your current resume/CV.
- Any relevant documentation, images/pictures, or attachments to support your proposal.
- References to support your application (including business, contact person and details and the project details etc).

Contact

Please complete and submit all the required documentation to the Cultural Development Team by 4pm Monday 16 June 2025 to events@southperth.wa.gov.au.

The City reserves the right to accept or refuse any application. All decisions are final, and no further correspondence will be entered into. Canvassing of City staff or Elected Members is not permitted.

If you have any questions, please contact the Cultural Development Team on 9474 0777.

EOI Application Form

Contact details

NAME	
ORGANISATION	
WEBSITE	
POSTAL ADDRESS	
PHONE	
EMAIL	

On Site contact (if different to applicant):

NAME	
PHONE	
EMAIL	

Selected artist/s are required to have public liability insurance. Do you (or your organisation) have current and valid public liability insurance?

☐

Yes

☐

No

Response to the Brief and Visual Quality Criterion (40% Weighting)

Please provide a short description of the proposed artwork and address the following points:

- What is your proposed artwork?
- How will your artistic practice suit a Live Artist Studio within a library?
- Please define the medium and style of your work?
- Are you comfortable discussing your work in progress with members of the community?
- What will be created at the Live Art Studio during the specified time period (size, materiality)?
- How does your proposed artwork have a connection, style, or theme to the local area?

Type your answer here

Demonstration of Capacity Criterion (30% Weighting)

What is your previous experience in undertaking this type of artistic practice (attach your CV if easier)?

Type your answer here

Please indicate your preferred Live Art Studio period:

☐

Live Art Studio 1 - Tuesday 22 July until Saturday 2 August 2025

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Live Art Studio 2 - Tuesday 29 July until Saturday 9 August 2025

How long will it take you to complete the artwork?

Type your answer here

What days during that period will you be working on this artwork? (Can be negotiated)

Monday–Friday, 10am to 3pm, including a one-hour break between 12-1pm. Saturday 10am-2pm

Type your answer here

How long will it take you to set up and pack up your studio each day?

Describe the amount of time to do set up and pack up each day in preparing your artwork; and time to set up and pack up the completed artwork for display period.

Type your answer here

Value for Money Criterion (30% Weighting)

Please provide a budget breakdown overview:

Please include all expenditure (consider artist time, insurance, transport, materials etc.)

Expense item	Description	Cost (including GST)
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
Total		\$

Is there any further information you would like to include? Please attach to this application.

Terms and Conditions

Occupational Health and Safety

The City of South Perth requires all contractors, consultants, labour-hire companies, and their employees who are performing work for or on behalf of the City to complete an online safety induction. The online induction must be completed by the artist before the artwork/activation takes place. For more information, please visit the City's website.

Insurance

As part of the City of South Perth online contractors' safety induction, contractors will also be required to upload a copy of their current public liability insurance certificate (a minimum of \$20 million) to the online portal and any other relevant certificates.

The insurance certificate must cover any personnel assisting with the project, or assisting personnel must have their own cover. For insurance purposes, a list of exhibition components and values are to be supplied to the City during the Expression of Interest process.

Copyright

Ownership and copyright of all artworks created in the course of the Live Art Studio remain the property of the Artist.

The City of South Perth reserves the right to photograph the Artist, Artwork and the Live Art Studio Activation for the Evolve program and use for educational and/or promotional purposes associated with the City of South Perth.

The Artist shall give the City a non-exclusive licence to reproduce the aforementioned images in perpetuity in all mediums for non-commercial purposes including publicity and promotion of the City of South Perth project, education and record keeping.

The Artist warrants that the Artwork and any intellectual property supplied or used in connection with the exhibition is either the sole property of the Artist or they are legally entitled to use the Intellectual Property for the provision of the Artwork.

Payment

Once services or goods have been received in full, the City will make payment following receipt of the invoice (inclusive of a purchase order number) within 30 days. Suppliers will be provided a purchase order number on acceptance of the contract. If the artist is not already in the Finance system, the City will require the a new vendor form to be completed in order for the City to issue a purchase order number for this work.

Other

- The artwork must remain in place for the duration of the Live Art Studio timeframe. If the artwork is completed prior to the advertised end of the Live Art Studio, the artwork will remain on display for the remainder of the period.
- The artwork once completed, and displayed will remain the property of the artist. The City makes no commitment to acquiring the artwork, and will not display or store the artwork outside the Live Art Studio period.
- An agreement will be issued between the City and the Artist.
- The Artist must bring along all equipment (Easel, canvas, art supplies and materials, including a floor covering etc)
- The artist needs to consider the materials used to create this artwork are suitable for the space that the work will be completed in.
- The artist must ensure that the space is clean and tidy, with materials packed away at the end of each day.
- The artist is encouraged to keep their personal belongings in non-public areas of the Library and Library staff can assist to store items in the office areas.
- One artist may be selected to complete and display their work during the period of 22 July – 2 August and another artist may be selected to complete and display their work during 29 July – 9 August 2025. The City reserves the right to select a single artist or multiple artists to complete the artwork/s.
- The artwork display 'Evolve Live Art Studio' will be promoted as part of the Evolve program.
- The City will provide an area within a selected venue for the artwork to be developed, including providing one small table, and equipment/materials to section-off the area.
- The artist must be friendly, respectful and willing to engage with members of public.
- The application must be completed by the artist.
- The artwork must be in accordance with the City's policies, management practices and local laws and not contain material of an offensive nature.
- Insurance, travel, preparations and collection of the artwork and materials need to be considered within your budget.

Civic Centre**9474 0777**

Cnr Sandgate St & South Tce,
South Perth WA 6151

Fax 9474 2425

enquiries@southperth.wa.gov.ausouthperth.wa.gov.au**Recycling Centre****9474 0970**

Hayman Rd & Thelma St, Como
enquiries@southperth.wa.gov.au

Animal Care Facility**9474 0777**

199 Thelma St, Como

George Burnett Leisure Centre**9474 0855**

Manning Rd, Karawara
leisurecentre@southperth.wa.gov.au

South Perth Library**9474 0800**

Cnr Sandgate St & South Tce, South Perth
southperthlib@southperth.wa.gov.au

Manning Library**9474 0822**

2 Conochie Cres, Manning
manninglib@southperth.wa.gov.au

Old Mill**9367 5788**

Melville Pl, South Perth
oldmill@southperth.wa.gov.au

South Perth Senior Citizens**9367 9880**

53 Coode St, South Perth
spsc@bigpond.com

Manning Senior Citizens**9450 6273**

3 Downey Dr (off Ley St), Manning
manningseniors@bigpond.com

Graffiti Hotline 1800 007 774**Collier Park Golf Course****9484 1666**

Hayman Rd, Como
collierparkgolf.com.au

Collier Park Village**9313 0200**

16 Morrison St, Como

9474 0777

#discoversouthperth | southperth.wa.gov.au

May 2024

