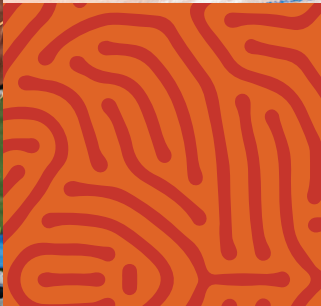


CITY OF SOUTH PERTH

EVOLVE 2023 - ARTS, EVENTS & CULTURE WINTER PROGRAM

EXPRESSION OF INTEREST



Background

The City of South Perth area is the country of Beeloo Noongar people, or river people. Noongar people who used this area were known as Gareen and their place was Gareenup.

The City covers nearly 20 square kilometres and is situated across the Swan River from the Perth CBD. The City is bounded by the Swan and Canning Rivers and is widely recognised for its aesthetic appeal and amenity. There are several major local attractions and activities, including: Mindeerup; Sir James Mitchell Park; Perth Zoo; the Old Mill; Heritage House (displaying artworks from the City's May and Herbert Gibbs art collection and other items of historic connection); Ferry Tram; Collier Park Golf (including mini golf); Royal Perth Golf Club; Mends Street, Angelo Street and Preston Street precincts; and the Waterford Plaza Shopping Centre.

'Evolve' is a series of arts, skills, and cultural workshops, live performances, and activations presented annually by the City of South Perth during July and August. Evolve is open to all community members to get involved. More information will be available on the City's website closer to the event date.

Expression Of Interest

As part of the upcoming '*Evolve - Arts, Events and Culture Winter Program*' the City is inviting Expressions of Interest (EOI) from artists and creatives to participate in a Live Art Studio and create an artwork during a ten day residency. The residency will be scheduled in July/August at one (or both) of the City's libraries. The activation is designed to provide the community with the opportunity to meet working artists and provide access to a range of genres, mediums and artistic practice.

The City may select one or two artwork proposals to be included in the upcoming Evolve program.

The proposal/s will need to address the following:

- Qualitative criteria outlined in this EOI (i.e. Response to the Brief and Visual Quality; Value for Money; and Demonstration of Capacity).
- The artwork is to have a connection, style, or theme to the local area.
- The completed artwork must be temporary/ephemeral in nature as it is intended to be displayed at a City venue for a limited time only (i.e. during the Evolve program period).
- The artwork is to be completed live within a City venue (library) over a ten-day period.
- Artist must have public liability insurance and supply all the materials and equipment to complete this work (easel, flooring covers etc.)
- Artist must be present and working on the artwork during the specified dates and hours.

Please refer to further information in the Terms and Conditions

Locations and Dates

Exhibition Period 1 – Tuesday 25 July – Saturday 5 August 2023

Manning Library – 2 Conochie Crescent, Manning WA 6152

Exhibition Period 2 – Tuesday 1 August – Saturday 12 August 2023

South Perth Library - Cnr Sandgate Street and South Terrace, South Perth WA 6151

Budget

The City of South Perth is inviting Expression of Interest (EOI) proposals from artists and creatives for 2 x Live Artist Studio opportunities in 2023.

The total budget for each Live Art Studio is up to \$3,000 (excluding GST).

The City reserves the right to allocate part or all of these funds to a single supplier or multiple suppliers to facilitate the selected artwork/s. A detailed budget will need to be supplied outlining all expenditure associated with each proposal. Please consider artist fees, transport, materials, insurance etc.

Examples of the types of artworks:

- Painted work – oils, acrylic, watercolours, or pastels
- Works on Paper – drawing, illustration, collage, mixed media
- Crafts – textiles, jewellery, design, printmaking, calligraphy

As the program will take place in an indoor City venue, proposals that may have an adverse impact on members of the public and staff (e.g. products with harmful fumes, spray paints etc.) will not be considered.

Overview

Timeline

EOI Open	Opens 4pm, Wednesday 31 May 2023
EOI Close	4pm, Monday 26 June 2023
EOI Assessment	EOI Assessment Period 27-30 June 2023 EOI Applicant Outcome Notification – 3-7 July 2023
Exhibition Period 1 Manning Library	Tuesday 25 July to Saturday 5 August 2023
Exhibition Period 2 South Perth Library	Tuesday 1 August to Saturday 12 August 2023

Submission Process

Please complete the Expression of interest form and submit with your supporting documentation by 4pm, Monday 26 June 2023 to events@southperth.wa.gov.au

A selection panel will review all the EOI submissions and make a selection based on the below criteria.

The City reserves the right to accept or refuse any application. All decisions are final, and no further correspondence will be entered into. Canvassing of City staff or Elected Members is not permitted.

Selection Criteria

Qualitative Criteria

It is essential that respondents address each qualitative criterion. The EOI submissions will be used as the basis for assessing proposals. Failure to provide the specified information may result in elimination from the EOI assessment process.

Description of Criteria	Weighting
<p>Response to the Brief and Visual Quality</p> <p>Does the EOI:</p> <ul style="list-style-type: none"> reflect the requirements outlined in this brief? creatively relate/respond to the proposed site and target audience/local community? demonstrate that the proposal will be visually unique, innovative and engaging? 	40 %
<p>Demonstration of Capacity</p> <p>Does the EOI demonstrate that the artist:</p> <ul style="list-style-type: none"> has the experience to fulfil the project requirements? has previously created works of a consistent high standard? can successfully manage and deliver a project of the nature and scale being proposed? 	30 %
<p>Value for Money</p> <p>Does the EOI demonstrate that the proposal:</p> <ul style="list-style-type: none"> will make the most of the proposed budget? is achievable within the proposed budget? 	30 %

What to submit

As part of your Expression of interest you will need to submit the following:

- Completed EOI Application Form addressing the selection criteria.
- Your current resume/CV.
- Any relevant documentation, images/pictures, or attachments to support your proposal.
- References to support your application (including business, contact person and details and the project details etc).

Contact

Please complete and submit all the required documentation to the Cultural Development Team via events@southperth.wa.gov.au

If you have any questions, please do not hesitate to contact the City's Cultural Development Team on 9474 0777.

EOI Application Form

Contact details

Mr/Mrs/Miss/Ms Surname: _____ Given names: _____

Organisation (if applicable): _____

Website: _____

Postal address: _____

_____ Postcode: _____

Phone: Home: _____ Work: _____ Mobile: _____

Fax: _____ Email: _____

On Site contact (if different to applicant): Surname: _____ Given name: _____

Phone (mobile): _____ Email: _____

Do you (or your organization) have current valid public liability insurance?

- Yes
- No

Note: The selected artist/s will be required to have public liability insurance

Demonstration of Capacity Criterion (30% Weighting)

Please demonstrate your capacity to deliver the project and address the following points:

- Previous experience in undertaking this artistic practice (attach your CV if easier).

Please indicate your availability for each Live Artist Studio period:

- Period 1 - Tuesday 25 July 2023 until Saturday 5 August 2023
- Period 2 - Tuesday 1 August 2023 until Saturday 12 August 2023

How long will it take you to complete the artwork?

What days during that period will you be working on this artwork?

Times per day will be 10am until 3pm, including a 1-hour break.

- Tuesday
- Wednesday
- Thursday
- Friday
- Saturday
- Monday

How long daily will it take you to set up and pack up your artwork and then your final display?

Describe the amount of time to do set up and pack up each day in preparing your artwork; and time to set up and pack up the completed artwork for display period.

Value for Money Criterion (30% Weighting)

Please provide a budget breakdown overview:

Please include all expenditure (consider artist time, insurance, transport, materials etc.)

Expenses		
Item	Description	Cost (inc gst)
	TOTAL	

Is there any further information you would like to include:

Appendix 1 – Terms and Conditions

Occupational Health and Safety

The City of South Perth requires all contractors, consultants, labour-hire companies, and their employees who are performing work for or on behalf of the City to complete an online safety induction. The online induction must be completed by the artist before the artwork/activation takes place. For more information, please visit the [City's website](#).

Insurance

As part of the City of South Perth online contractors' safety induction, contractors will also be required to upload a copy of their current public liability insurance certificate (a minimum of \$20 million) to the online portal and any other relevant certificates.

The insurance certificate must cover any personnel assisting with the project, or assisting personnel must have their own cover. For insurance purposes, a list of exhibition components and values are to be supplied to the City during the Expression of Interest process.

Copyright

Ownership and copyright of all artworks created in the course of the Live Art Studio remain the property of the Artist.

The City of South Perth reserves the right to photograph the Artist, Artwork and the Live Art Studio Activation for the Evolve program and use for educational and/or promotional purposes associated with the City of South Perth.

The Artist shall give the City a non-exclusive licence to reproduce the aforementioned images in perpetuity in all mediums for non-commercial purposes including publicity and promotion of the City of South Perth project, education and record keeping.

The City will acknowledge the Artist as the author of the Artwork and recognise the moral rights of the Artist in accordance with the Copyright Amendment (Moral Rights) Act 2000.

The Artist warrants that the Artwork and any intellectual property supplied or used in connection with the exhibition is either the sole property of the Artist or they are legally entitled to use the Intellectual Property for the provision of the Artwork

COVID – 19

Due to the current uncertainty surrounding COVID–19, with rapidly changing Federal and State advice, the activation as part of the Evolve program may be subject to future cancellation or deferment with limited prior notice. In the instance that the project cannot proceed, the City will provide written confirmation to affected artists, whereby the contract will be assessed on a ‘case-by-case’ basis and payments only made for costs incurred to date. The onus will be on the contractor to produce sufficient evidence and documentation to support any reimbursement claim to the City’s satisfaction.

Payment

Once services or goods have been received in full, the City will make payment following receipt of the invoice (inclusive of a purchase order number) within 30 days. Suppliers will be provided a purchase order number on acceptance of the contract. The City will require the successful Artist to complete a new vendor form, if they are not already in the Finance system in order for the City to issue a purchase order number for this work.

Other

- Once the artwork is completed the artwork shall be put on display for a temporary period within a space selected by the City.
- The artwork once completed, and displayed will remain the property of the artist.
- An agreement will be issued between the City and the Artist for this temporary artwork.
- The Artist must bring along all equipment (Easel, canvas, art supplies and materials, including a floor covering etc)
- The artist needs to consider the materials used to create this artwork are suitable for the space that the work will be completed in.
- The artist must ensure that the space is clean and tidy, with materials packed away at the end of each day.
- One artist may be selected to complete and display their work during the period of 1 -12 August and another artist may be selected to complete and display their work during 15 – 26 August 2023. The City reserves the right to select a single artist or multiple artists to complete the artwork/s.
- The artwork display ‘Evolve Live Studio’ will be promoted as part of the Evolve program.
- The City will provide an area within a selected venue for the artwork to be developed, including providing one small table, and equipment/materials to section-off the area.
- The artist must be friendly, respectful and willing to engage with members of public whilst undertaking the artwork.
- The application must be completed by the artist.
- The artwork must be in accordance with the City’s policies, management practices and local laws and not contain material of a political, racial, religious, or offensive nature.
- Insurance, travel, preparations and collection of the artwork and materials need to be considered within your budget.

Civic Centre**9474 0777**

Cnr Sandgate St & South Tce,
South Perth WA 6151

Fax 9474 2425

enquiries@southperth.wa.gov.ausouthperth.wa.gov.au**Animal Care Facility****9474 0777**

199 Thelma St, Como

Collier Park Golf Course**9484 1666**

Hayman Rd, Como

collierparkgolf.com.au**Collier Park Village****9313 0200**

16 Morrison St, Como

Ferry Tram

Windsor Park, South Perth

Graffiti Hotline 1800 007 774**George Burnett Leisure Centre****9474 0855**

Manning Rd, Karawara

leisurecentre@southperth.wa.gov.au**South Perth Library****9474 0800**

Cnr Sandgate St & South Tce, South Perth

southperthlib@southperth.wa.gov.au**Manning Library****9474 0822**

2 Conochie Cres, Manning

manninglib@southperth.wa.gov.au**Old Mill****9367 5788**

Melville Pl, South Perth

oldmill@southperth.wa.gov.au**South Perth Senior Citizens****9367 9880**

53 Coode St, South Perth

spsc@bigpond.com**Manning Senior Citizens****9450 6273**

3 Downey Dr (off Ley St), Manning

manning seniors@bigpond.com**Recycling Centre****9474 0970**

Hayman Rd & Thelma St, Como

enquiries@southperth.wa.gov.au9474 0777 | enquiries@southperth.wa.gov.au#discoversouthperth | southperth.wa.gov.au