

Library Membership Terms and Conditions

1. Applicants must provide suitable proof of identity, based on a 100-point identity check to be considered eligible for library membership that includes photograph, full name, Western Australian permanent residential address and signature. Approved documents are outlined below.
2. Applicants unable to provide proof of Western Australian permanent residential address (eg. hotel, motel, Caravan Park addresses) or visitors to Western Australia are considered Temporary Residents. Temporary Residents are eligible to apply for membership upon payment of a refundable fee determined by Council. Deposit refunds will be applicable upon return of all library items, payment of outstanding monies and closure of membership or if proof of permanent residency is provided.
3. Library items must not be removed from the building unless they are registered as a loan.
4. Members must present a library card or virtual equivalent to loan any item from the Libraries. We reserve the right to request photo identification to verify your library membership.
5. Members are responsible for any items borrowed on a lost/stolen card until the card's loss is reported to the Library. A charge is made for a replacement card.
6. Members must notify the library of any changes to your contact details.
7. Members are responsible for ensuring that borrowed items are returned in good order and by the due date.
8. Borrowing rights, Public Computer and Internet Services are suspended while there is an outstanding fee on a membership.
9. Members may be required to pay the cost of repair or replacement of library items returned in a damaged condition.
10. Members will be required to pay the cost of items lost or not returned. If an item is one volume/part within a set or series of volumes, the Member may be required to pay the total cost of the series or set.
11. An overdue item fee will be charged for each item that is not returned within 14 days of due date.
12. Parents/Guardians are responsible for:
 - (a) items and any debts incurred on their child's card.
 - (b) monitoring their child's selection and use of library resources.
 - (c) supervision of their children in the library, including Public Computer Access.
13. Library cards are not transferable

15. Institutions who wish to join must provide a letter, on the institution's letterhead, with details of the person who will be responsible for any lost/damaged items. The letter must be renewed yearly.
16. Members may borrow 20 items for a 21 day period.
17. Items on loan will be automatically renewed for a maximum of five renewals, providing they are not reserved, an interlibrary loan or have reached the maximum renewal.
18. Temporary or permanent suspension may apply to any library member who seriously misuses the libraries.
19. Library Membership Terms and Conditions are subject to change without notice.

Approved 100 point-identity check documents include:

Type	Point Value
Western Australian Drivers Licence	70
Passport	70
Working with Children card	70
Birth Certificate	70
Australian Citizen Certificate	70
Centrelink	40
Tertiary Student card	40
Proof of Age card	40
Companion Card	40
Home Loan	35
Lease Agreement	35
Council Rate Notice	35
ATM Card, Credit card, bank book	30
Medicare card	30
Utilities Tax Invoice	25
Marriage Certificate	25
Western Australian Library Card	25
International Drivers Licence	25

