

eSafety Behaviour Charter

City of South Perth Libraries encourage smart, safe and responsible use of online services and digital technologies in the community and provide vision, strategy and leadership to library employees. Our eSafety behaviour charter incorporates how we:

- Practice cyber safety values to ensure day-to-day operations in the library reflect a safe, smart and responsible online and digital environment
- Ensure library employees have knowledge and skills in online services and digital technologies, understand cybersafety practices and are capable of responding to harmful online behaviours
- Provide advice and support to customers on the benefits of digital technologies, how to avoid online dangers and how to display positive, smart, safe and responsible eSafety behaviours
- Reach out to the wider community to promote eSafety behaviours, helping to embed cyber safety principles.

eSafety Behaviour

- Do not share your log in details and passwords with others
- Do not give out personal or financial details
- Report any bullying, harassment or unlawful behaviour to the relevant authorities/mediators
- Think carefully before posting content online - this includes sharing photographs and videos
- Avoid opening emails or downloading attachments from unknown senders
- Ensure children under 12 years of age are supervised when using online services and digital technologies.

Harmful Online Behaviour

- Illegal downloading, licence infringement or intentional unauthorised infringement of copyright
- Sending, receiving or displaying text or graphics which may reasonably be construed as inappropriate or offensive. Customers using online services and digital technologies in public areas are expected to respect the values and beliefs of others when displaying online information or images
- Cyberbullying including intimidation, insults or causing harm physically or emotionally
- Misrepresentation by an individual as another user: by attempting to modify or gain access to files, passwords or data belonging to others: by seeking unauthorised access to any computer system, or damaging or altering software components of any network or database
- Breach of service or equipment security or change of default settings.

City of South Perth Libraries reserve the right to ask anyone demonstrating unacceptable online behaviour to leave the library. Serious or repeat misconduct may result in library privileges being restricted or withdrawn.