



## Application to hire Community trailer

A free community trailer is available for hire (refundable bond is payable) from the City of South Perth to assist with the facilitation of local events and programs, such as Streets Meets program and 1000 Play Streets program. ***The hirer must possess a valid driver's licence. Driver's vehicle must have sufficient capacity to tow the fully laden community trailer; and vehicle must contain an operational tow bar with a 50mm tow ball.***

### Applicant contact details

Mr/Mrs/Miss/Ms Surname: \_\_\_\_\_ Given Names: \_\_\_\_\_

Driver's license number: \_\_\_\_\_ Class: \_\_\_\_\_ Expiry: \_\_\_\_\_

Postal Address: \_\_\_\_\_

\_\_\_\_\_  
Postcode: \_\_\_\_\_

Phone: Home: \_\_\_\_\_ Work: \_\_\_\_\_ Mobile: \_\_\_\_\_

Fax: \_\_\_\_\_ Email: \_\_\_\_\_

**Photocopy of current driver's license must be provided with this application and the license must be shown when the keys are collected**

## Additional information

1. Please provide a brief description of the proposed activity the community trailer is required for:

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2. Is the designated driver competent in using a community trailer? YES ☐ NO ☐

*Note: A brief safety induction will be provided on collection of the community trailer.*

3. Does the hirer's *vehicle* contain an operational tow bar with a **50mm** tow ball? YES ☐ NO ☐

4. Does the hirer's *vehicle* have **capacity** to tow the fully laden *community trailer*? YES ☐ NO ☐

5. Do you require a **one off** or **regular booking** (please circle whichever appropriate)  
Please list date/s, days and times required in the below table, including pick up and return times.

Date	Pick up time	Return time

## Declaration of responsibility and acceptance

I am the applicant and hereby declare that I have read and fully understand this application for use of the City of South Perth community trailer. By signing this application I agree to abide by the terms and conditions. I declare that I have disclosed all relevant information pertaining to this application and acknowledge any consequences of failing to do so, including (but not limited to) potential prosecution.

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Please direct all community trailer booking enquiries to the City's **Community Development team** on 9474 0777 or email [enquiries@southperth.wa.gov.au](mailto:enquiries@southperth.wa.gov.au)

## Terms and Conditions

### 1. APPLICATIONS/BOOKINGS

- 1.1 All applications must be completed on the official application form.
- 1.2 Applicants must be 18 years or over.
- 1.3 City of South Perth has the right to refuse an application.
- 1.4 City of South Perth reserves the right to cancel any booking for City business, scheduled maintenance or due to unforeseen circumstances. City of South Perth usage will take priority over external bookings and in some instances may result in the cancellation of a community booking.

### 2. BONDS

- 2.1 A refundable bond will be levied on the hirer in accordance with the City's Fees and Charges Schedule.
- 2.2 At the discretion of the City, the bond may be forfeited for a range of circumstances (including but not limited to):
  - Damage to the community trailer;
  - Claims made on the City by a third party resulting from an action by the hirer;
  - Damage to other vehicles, property or persons;
  - Community trailer not being returned on time;
  - Community trailer not being returned in a clean and tidy condition;
  - Community trailer not being secured properly in the compound.
- 2.3 The City reserves the right to seek recompense in excess of the bond if a condition of hire is breached.

### 3. PERMITTED USAGE

- 3.1 The community trailer is to be used for transporting equipment only within the weight limits; and hirers are prohibited from charging for use of the vehicle.
- 3.2 The community trailer is only available for the hirer and will not be available for use by any third party.
- 3.3 Drivers must not operate the community trailer if under the influence of drugs or alcohol.
- 3.4 Drivers must operate the community trailer in accordance with the Department of Transport's 'Safe Towing Guide' outlined below.

### 4. PICK UP and RETURN OF COMMUNITY TRAILER

- 4.1 The community trailer is to be collected and returned to the compound at the City's Operations Centre, 199 Thelma Street, Como.
- 4.2 The hirer is responsible for ensuring the compound is locked after pickup and return.

### 5. PICK UP and RETURN OF KEYS

- 5.1 Keys are to be collected from and returned to the City of South Perth Civic Centre, Cnr Sandgate Street and South Terrace, South Perth. Monday to Friday between 9am and 4pm.

**6. CITY OF SOUTH PERTH RESPONSIBILITIES**

- 6.1 The City of South Perth will take every reasonable care and precaution to ensure that the community trailer is supplied in proper working order; but will not accept responsibility for breakdowns beyond their control.
- 6.2 The City of South Perth will make every effort to provide the hirer with a clean and tidy community trailer.
- 6.3 The City of South Perth is not responsible for any damage, theft or loss resulting from the hirer's use of the community trailer.

**7. HIRER'S RESPONSIBILITIES**

- 7.1 The hirer will be required to comply with the community trailer terms and conditions.
- 7.2 The hirer is responsible for returning the community trailer at the designated time and place, and returning the keys immediately after the community trailer is returned to the compound.
- 7.3 The hirer is responsible for ensuring that the community trailer is returned in a clean and tidy condition (inside and out).
- 7.4 The hirer is responsible for attending an 'Induction Session' prior to use of the community trailer.
- 7.5 The hirer must report to the City immediately after any incident, breakdown or damage that arises during its use of the community trailer (incident report will be required).
- 7.6 The hirer is responsible for all liability associated with the booking and agrees to indemnify the City for any damage, theft or loss resulting from the hirer's use of the community trailer.